

FIFTEEN ROPE FERRY ROAD
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ATTEST: *David A. Lyons*
TOWN CLERK

MINUTES
BOARD OF SELECTMEN REGULAR MEETING
Tuesday, May 21, 2024
5:00 PM
Waterford Town Hall (Appleby Room)

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. **Call to Order & Roll Call: 5:00 pm**
In attendance: Rob Brule, Rich Muckle & Greg Attanasio (late)
Absent: N/A
2. **Pledge of Allegiance**
3. **Public Comment: NONE**
4. **Recreation and Parks – Town Hall Post Tension Concrete Account Merge and Additional Appropriation:**
 - 4a. To consider and act on a request to consolidate capital improvement projects from the Recreation and Parks Director, Ryan McNamara, in the amount of \$91,000, line #33720-55854 Leary Basketball Court Rebuild and \$41,000, line #33720-55855 Town Hall Basketball Court Repairs (pertaining to the athletic court surfacing) to one account under line # 33720-55854 (Leary Basketball Court).

MOTION by Muckle, seconded by Brule, VOTING IN FAVOR: 2-0 PASSED

- 4b. To consider and act on a request for a FY24 additional appropriation, from the Recreation and Parks Director, Ryan McNamara, in the amount of \$249,808, to account #33720-55854 and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Brule, VOTING IN FAVOR: 2-0 PASSED

5. **Human Resources:** To consider and act on the following request for a FY24

Out-of-Series Transfer from the Human Resources Director, Christine Walters, in the amount of \$1,523 to cover end of year overage in Administration and FICA due to non-union general wage increase that was approved after the FY24 budget was finalized and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 6. Human Resources:** To consider and act on the following request for a FY24 In-Series Transfer from the Human Resources Director, Christine Walters, in the amount of \$1,689 to cover year end overage in Administration due to non-union wage increase that was approved after the FY24 budget was finalized.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 7. Planning & Zoning:** To consider and act on the following request for a FY24 Out-of-Series Transfer from the Planning Director, Jonathan Mullen, in the amount of \$2,100 to accommodate contractual salary requirements and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 8. Planning:** To consider and act on the following request for a FY24 In-Series Transfer from the Director of Planning, Jonathan Mullen, in the amount of \$4,000 to cover contractual salary requirements.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 9. Utility:** To consider and act on the following request from the Utility Commission to accept Caroline Court as a public road and refer the matter to the Planning and Zoning Commission for an 8-24 review and refer it on to the RTM for final action.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 10. Fire Services:** To consider and act on the following request for a FY24 Out-of-Series Transfer from the Fire Services Administrator, Michael Howley, in the amount of \$7,048 to cover apparatus repairs and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 11. Fire Services:** To consider and act on the following request for a FY24 In-Series Transfer from the Fire Services Administrator, Michael Howley, in the amount of \$50,500 to cover year end expenses.

MOTION by Muckle, seconded by Attanasio to amend the motion from "Fire Services, Michael Howley" to "Police Department, Marc Balestracci". VOTE 3-0

MOTION by Muckle, seconded by Attanasio to accept the amended motion,
VOTING IN FAVOR: 3-0 PASSED

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 12. Fire Services:** To consider and act on the following request from the Fire Services Administrator, Michael Howley, to reallocate funds from account 20523-57838 (fire pre-emption light repairs) to account 20523-57777 SCBA upgrades). Line #20523-57838 will be closed.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

13. Appointments & Resignations:

- 13a.** To consider and act on the appointment of Ed Lusher (R) to the Economic Development Commission to fill the term of 9/1/23-8/31/27 as a member.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

14. New Business: NONE

15. Old Business: NONE

16. Correspondence:

16a. Resurfacing Roads Memorandum

16b. Waterford Youth & Family Services Thank You Letter

17. Consent Agenda

- 17a.** Tax Refund: To approve and act on repayment of tax refund in the amount of \$8,685.71.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

17b. Board of Selectmen Regular Meeting Minutes May 7, 2024

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

18. Adjournment: 5:40 pm

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED



May 6th, 2024

Honorable Robert J. Brule
15 Rope Ferry Road
Waterford, CT 06385

Dear First Selectman Brule,

On behalf of Waterford Youth and Family Service and the Waterford Community Food Bank, we would like to thank you for donating your time on Saturday May 4th at the Board of Selectmen's Food Drive. We are truly grateful to have such kind and thoughtful people that think of our community and families who utilize our services. It is because of individuals like you that we are able to continue serving the Waterford community. Your support truly makes a difference to the families and to us.

Once again, we thank you for your support.

Most gratefully,

Dani Gorman
Human Services Administrator