

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



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TOWN CLERK

Board of Finance
Regular Meeting Minutes

Wednesday, August 13, 2025
Town Hall Auditorium 7:00 pm

Present: Glenn Patterson, Robert Tuneski, Ron Fedor, Bill Sheehan, Josh Kelly, Michael Rocchetti

Absent: Joseph Filippetti

Elected: Robert Brule, First Selectman, Abbas Danesh, Treasurer

Staff: Kimberly Allen, Director of Finance; Ryan McNamara, Director of Recreation and Parks; Dani Gorman, Human Services Coordinator; Meaghan Lineburgh, Senior Services Office Assistant/Recording Secretary

1. Establishment of a quorum and call to order

A quorum was established and the Regular Meeting of the Board of Finance was called to order at 7:00pm on August 13, 2025

2. Public Comment: None

3. Approval and acceptance of minutes:

Motion by Bill Sheehan and seconded by Josh Kelly to approve the minutes of the July 16, 2025 Regular Meeting as presented.

Vote: 5-0-1

Abstain: Ron Fedor

Motion: Passed

4. To consider and act on the appointment of Clifton Larson Allen LLP as the town auditor for the fiscal years 2026, 2027, 2028

Motion by Josh Kelly and seconded by Ron Fedor to appoint Clifton Larson Allen LLP as the town auditor for the fiscal years 2026, 2027, 2028 on the condition auditors are rotated every year and stipulated in the contract with Clifton Larson Allen LLP.

Vote: 6-0-0

Motion: Passed

5. To consider and act on the request by the Director of Recreation and Parks, Ryan McNamara for an appropriation in the amount of \$20,000 from designated line #20537-57735 (Leary Park Access Road & Drainage), and forward to the RTM if required.

Motion by Bill Sheehan and seconded by Josh Kelly to appropriate \$20,000 from designated line #20537-57735 (Leary Park Access Road & Drainage), and forward to the RTM as required.

Vote: 6-0-0

Motion: Passed

6. To consider and act on a request by Director of Recreation and Parks, Ryan McNamara for an appropriation in the amount of \$25,000 from designated line #20537-57798 (Children's Playground Equipment), and forward to the RTM if required.

Motion by Bill Sheehan and seconded by Michael Rocchetti to appropriate \$25,000 from designated line #20537-57798 (Children's Playground Equipment), and forward to the RTM as required

Vote: 6-0-0

Motion: Passed

7. To consider an act on a request by Chief of Police, Marc Balestracci for an additional appropriation in the amount of \$7,113.00 to line #10129-51420 (Patrol) for an employee payout that is required under the current collective bargaining agreement, and forward to the RTM if required.

Motion made Bill Sheehan and seconded by Josh Kelly to transfer \$7,113 from Contingency 10121-59010 to line #10129-51420 (Patrol) for an employee payout that is required under the current collective bargaining agreement, and forward to the RTM as required.

Vote: 6-0-0

Motion: Passed

8. To consider and act on a FY25 Out-of-Series Transfer from the Director of Finance, Kimberly Allen, in the amount of \$68,823 for various departments as indicated in the Transfer Request Form.

Motion made by Bill Sheehan and seconded by Josh Kelly to transfer \$68,823 as follows:

TOWN OF WATERFORD
TRANSFER REQUEST FORM
Inter-Department Transfer
Out of Series Transfer Request

VARIOUS
DEPARTMENT

FY2025

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10102 (RDV)	53020	OTHER SUPPLIES	11,913.00	(1,542.96)	1,543		0
4	10111 (BLOG MAINT)	52100	ELECTRICITY	375,000.00	(24,268.67)	24,300		31
6	10111 (BLOG MAINT)	52110	WATER	20,450.00	(2,901.69)	2,902		0
8	10111 (BLOG MAINT)	52120	SEWER	27,527.00	(3,564.05)	3,565		1
7	10135 (SENIORS)	51210	CLERICAL	215,599.00	(4,230.69)	4,235		4
8	10135 (SENIORS)	53080	AUTOMOTIVE MAINT	1,062.00	(500.00)	500		0
9	10135 (SENIORS)	53090	FUELS & LUBRICANTS	10,388.00	(1,200.00)	941		(259)
10	10135 (SENIORS)	54020	FITNESS EQUIPMENT	728.00	(564.00)	564		0
11	10135 (SENIORS)	54030	KITCHEN EQUIPMENT	1,766.00	(2,041.00)	2,041		0
12	10135 (SENIORS)	54050	AUTOMOTIVE EQUIPMENT	1,312.00	(300.00)	300		0
13	10137 (R&P)	51620	RECREATION PROGRAMS	317,672.00	(23,409.50)	23,410		1
14	10137 (R&P)	53020	OTHER SUPPLIES	36,703.00	(1,606.02)	1,607		1
16	10137 (R&P)	53080	MAINTENANCE OF VEHICLES	27,500.00	(1,413.77)	1,415		1
18	10145 (HR)	51110	ADMINISTRATION	96,819.00	(1,499.99)	1,500		0
17	10130 (DPW)	53090	FUELS & LUBRICANTS	304,713.00	92,443.05		(68,823)	23,620
TOTAL						68,823	(68,823)	

Explanation

Department Head

Date

Vote: 6-0-0

Motion: Passed

9. Discussion on a possible new project: State Radio Conversion

10. Old Business: None

11. New Business:

- Bill Sheehan asked First Selectman Robert Brule if Town of Waterford had considered opting into the Connecticut Municipal Development Authority, seeing as other towns in region had joined. First Selectman stated that Town was looking into options.
- Ron Fedor ask the First Selectman if the Town was looking into more energy efficient options for the town including solar panels. First Selectman informed the board that the towns Energy's Task Force was looking into it.

12. Liaison Reports:
No committee Reports

13. Correspondence:
None

14. Adjournment:
Motion by Ron Fedor seconded by Robert Tuneski to adjourn the Regular meeting of the Board of Finance at 7:41pm.

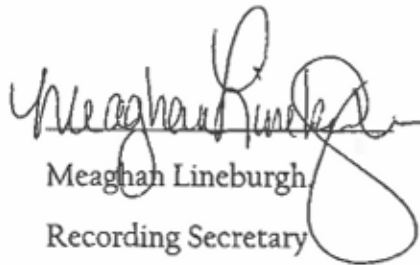
Vote: 6-0-0

Motion: Passed

Respectfully submitted,



John (Bill) W. Sheehan,
Clerk of the Board of Finance



Meaghan Lineburgh
Recording Secretary