

MINUTES
BOARD OF SELECTMEN MEETING
August 16, 2022
5:00 P.M.
Waterford Town Hall (Appleby Room)

(Procedural Action: Check register to be signed by Board of Selectmen in accordance with CGS 7-83)

Members Present: First Selectman Robert Brule, Selectwoman Jody Nazarchyk and Selectwoman Elizabeth Sabilia

1. **Call to Order & Roll Call-** First Selectman Brule called the meeting to order at 5:00pm.
2. **Pledge of Allegiance**
3. **Public Comment:** Helen Kwasniewski requested the Board of Selectmen to not approve the Tax abatement for Twin Havens.
4. **Finance Department:** To consider and act on a request from Twin Haven, Inc., of 36 Mary Street, Waterford, for a five (5) year extension of its November 2, 2011 Tax Abatement Agreement commencing August 31, 2022 to August 31, 2027.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

5. **Public Works:** To consider and act on a request for an additional appropriation from the Public Works Director, Gary Schneider in the amount of \$38,500 to complete the required work for the Cohanzie tanks, line item 33021-55897.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

6. **Police Department:** To consider and act on a request for an additional appropriation from the Chief of Police, Marc Balestracci in the amount of \$2,496 for the Cell Bench Safety Overlay, due to increased cost of materials.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

7. **Finance Department:** To consider and act on the following request for an Inter-Department Out Series Transfer from the Finance Director, Kim Allen, in the amount of \$46,392.

Motion made by Sabilia to Amended agenda item #7 and seconded by Ms. Nazarchyk VOTING IN FAVOR; unanimous, **VOTE:3-0**

Finance Department: To consider and act on the following request for an Inter-Department Out Series Transfer from the Finance Director, Kim Allen, in the amount of \$46,392 to be taken out of the FY23 budget to cover combined additional custodial cost for the community center building, due to a retirement.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

8. **Assessor:** To consider and act on the following request for an Out Series Transfer from the Finance Director, Kim Allen, in the amount of \$25,000.

Motion made by Sabilia to Amended agenda item #8 and seconded by Ms. Nazarchyk VOTING IN FAVOR; unanimous, **VOTE:3-0**

Assessor: To consider and act on the following request for an Out Series Transfer from the Finance Director, Kim Allen, in the amount of \$25,000 to be taken from FY23, funds will be taken from the administration line and placed into the professional fees line to cover consultant fees.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

9. **New Business:**

9a. Parade debriefing meeting will be scheduled within the next few weeks.

10. Correspondence:

10a. Waterford Rise email received on 8/4/2022

10b. Elizabeth B. Ritter, Chair, Waterford Ethics Commission-Email received on August 2, 2022

11. Appointments and Resignations: N/A

12. Consent Agenda

12a. Tax refund in the amount of \$20,144.83-Approved

13. Adjournment- was made by Ms. Nazarchyk and seconded by Ms. Sabilia to adjourn at 5:56pm. VOTING IN FAVOR; unanimous, **VOTE:3-0**

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Cindy Dupointe".

Cindy Dupointe
Recording Secretary

August 2, 2022

Robert Brule, First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06375

Dear Rob,

At the most recent meeting of the Ethics Commission, on July 5th, there was considerable discussion of the missed opportunity for Commission members to attend the June 29th presentation on Principles of Engagement. Members felt this was a presentation that would have been of value to our work as well as an expression of a greater town-wide commitment to community engagement. No one from the Commission was able to attend because of the limited, short advance notice of the event, although several members indicated they could have done so if given a reasonable notice.

Members asked that I contact you with several thoughts.

First, if at all possible, we would appreciate information if the session is available on-line or was recorded so we could catch up. Will there be a follow-up opportunity? If so, please advise so we can be sure to attend.

Second, better notification and a longer lead time would be very much appreciated. Apparently this was "publicized" via Facebook, and some of us do not have Facebook accounts and were unaware. Facebook is not a reliable community-wide tool for notifications of Town business. A flier was eventually forwarded to me by a Commission member and I was able to distribute it to the others, but only at the last minute. A direct-to-members email notification would have been helpful, especially if sent early in the month.

I understand this event was the result of a grant from the Community Foundation awarded last year as part of their effort to promote greater community-wide communications and discussion, worthy and necessary goals for local governments. Hopefully there will be future opportunities for the Commission to participate.

Thank you for your attention.

Elizabeth B. Ritter
Chair, Waterford Ethics Commission
24 Old Mill Road
Quaker Hill, CT 06375

Board Of Selectmen/Selectwomen

Refund Summary

Date: 8/16/2022

First Name	Last Name	Tax Type	Reason	Amount
Kenneth	Avery Jr	Motor Vehicle	Overpayment	\$278.91
James	Bartelli	Motor Vehicle	Overpayment	\$15.22
CoreLogic Tax Service	CoreLogic Tax Service	Real Estate	Overpayment	\$55.67
CoreLogic Tax Service	CoreLogic Tax Service	Real Estate	Overpayment	\$79.65
CoreLogic Tax Service	CoreLogic Tax Service	Real Estate	Overpayment	\$4,290.27
CoreLogic Tax Service	CoreLogic Tax Service	Real Estate	Overpayment	\$23.55
CoreLogic Tax Service	CoreLogic Tax Service	Real Estate	Overpayment	\$774.71
Lori	Delgrosso	Motor Vehicle	Overpayment	\$273.40
Marco	Discordia	Real Estate	COC	\$321.78
Marco	Discordia	Real Estate	COC	\$320.52
Marco	Discordia	Real Estate	COC	\$41.46
Marco	Discordia	Real Estate	COC	\$41.34
Benny	Dong	Motor Vehicle	COC	\$35.69
Darlene & Paul	Florio	Motor Vehicle	Overpayment	\$345.88
Cathy & Roger	Hanson	Motor Vehicle	COC	\$55.58
Barbara	Johnson	Real Estate	Overpayment	\$1,664.21
Deborah & Richard	Lanagan	Motor Vehicle	COC	\$10.17
Barbara	Larkie	Motor Vehicle	COC	\$48.03
Mason Press Inc	Mason Press Inc	Business PP	Overpayment	\$1,542.81
Helen & Anthony	Morrison	Motor Vehicle	COC	\$17.92
Alkaben	Patel	Motor Vehicle	Overpayment	\$24.00
Gerard	Perron	Motor Vehicle	COC	\$90.95
Gerard	Perron	Motor Vehicle	COC	\$285.52
Post Road I LLC	Post Road I LLC	Real Estate	COC	\$2,193.70
Post Road I LLC	Post Road I LLC	Real Estate	COC	\$129.00
Post Road I LLC	Post Road I LLC	Real Estate	COC	\$2,185.10
Post Road I LLC	Post Road I LLC	Real Estate	COC	\$128.48
Post Road I LLC	Post Road I LLC	Real Estate	COC	\$2,167.06
Post Road I LLC	Post Road I LLC	Real Estate	COC	\$127.42
Sharon & Jeffrey	Sandstrom	Motor Vehicle	COC	\$24.58
Penelope & Kevin	Sherry	Motor Vehicle	COC	\$17.89
Mildred & Charles	Stanton	Motor Vehicle	COC	\$15.79
USB Leasing LT	USB Leasing LT	Motor Vehicle	COC	\$214.00
Cara & Paul	Webber & Landry	Real Estate	Overpayment	\$2,304.57
		Total	34	\$20,144.83

Alan Wilensky, Tax Collector:

Approved Board of Selectmen Meeting: