

MINUTES
BOARD OF SELECTMEN REGULAR MEETING
September 20, 2022
5:00 P.M.
Waterford Town Hall (Appleby Room)

Members Present: First Selectman Robert Brule, Selectwoman Elizabeth Sabilia and Selectwoman Jody Nazarchyk

(Procedural Action: Check register to be signed by Board of Selectmen in accordance with CGS 7-83)

1. Call to Order & Roll Call

2. Pledge of Allegiance

3. Public Comment: James Auwood

4. Disposition of Town Property (Ordinance, Chapter 2.112.020):

4a. To Consider and act on a recommendation from Rawle Dummett, Purchasing Agent, on behalf of Senior Services and reassigned to the Police Department to dispose of the asset below:

- Asset ID: 101253-Old R5 Ford Bus

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous VOTE:3-0

4b. To Consider and act on a recommendation from Rawle Dummett, Purchasing Agent, on behalf of Fire Services, pursuant to the Board of Selectmen's action on 9.6.22, to donate the old Holmatro tools to the Cohanzie Benefit Association. In Exchange, the Cohanzie Benefit Association would donate the following to the town;

- Two Hydraulic tools, one cutter and one spreader
- Multiple hose reels
- A gas power unit

2022 SEP 27 PM 1:23
RECEIVED
TOWN CLERK
JODY NAZARCHYK

MOTION by Nazarchyk to TABLE agenda item 4b and seconded by Sabilia, until further details are obtained, VOTING IN FAVOR: unanimous VOTE:3-0

- 5. Finance Department Bid Waiver-ADP Timekeeping System:** To consider and act on a recommendation from Rawle Dummett, Purchasing Agent on behalf of the Finance Department to award the contract to ADP for purchase and implementation of the new ADP timekeeping system, in the amount of \$33,525.80. Funds would be available in line item 10147-52043 IT Services and Repairs Contracts Information.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR: unanimous VOTE:3-0

- 6. Finance Department Cooperative Purchasing- Milling of Roads:** To consider and act on a recommendation from Rawle Dummett, Purchasing Agent on behalf of the Public Works Department to award the contract to Rafferty Fine Grading, Inc., in the amount of \$44,835. Funds would be available in line item 20530-57877 Resurface Roads Lakes Pond Etc.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR: unanimous VOTE:3-0

- 7. Finance Department Cooperative Purchasing- Paving of Various Roads:** To consider and act on a recommendation from Rawle Dummett, Purchasing Agent on behalf of the Public Works Department to award the contract to Charles Pasteryak Inc, in the amount of \$341,875 paving for Butlertown Road and in the amount of \$169,650 for the paving of Lakes Pond Road, per state contracts. Funds would be available in line item 20530-57877 Resurface Roads, Lakes, Pond Etc.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR: unanimous VOTE:3-0

- 8. Finance Department Cooperative Purchasing- Striping of Various Roads:** To consider and act on a recommendation from Rawle Dummett, Purchasing Agent on behalf of the Public Works Department to award the contract to Safety Marking Inc., in the amount of \$52,461.26, per CRCOG contract #725. Funds would be available in line item 10130-55010 Town Aid Roads Improvement.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR: unanimous VOTE:3-0

- 9. Utility Commission-** To consider and act on the proposed recommendation from the utility commission on the new Waterford/East Lyme Wastewater Collection and Conveyance Agreement. This agreement memorializes the terms of wastewater conveyance from the Town of East Lyme into Waterford's collection system for the next 30 years, and forward to the RTM.

MOTION by Nazarchyk to TABLE agenda item 9 and seconded by Sabilia, until a Board of Selectmen Special Meeting is scheduled to focus solely on the new Waterford/East Lyme Wastewater Collection and Conveyance Agreement, VOTING IN FAVOR: unanimous VOTE:3-0

- 10. Library:** To consider and act on the following request for an In Series Transfer from the Library Director, Chris Johnson, in the amount of \$2,125.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR: unanimous VOTE:3-0

- 11. Fire Services:** To consider and act on a request from the Fire Services administrator, Michael Howley to eliminate outstanding accounts receivable debt for fire alarm fees (please see attached backup list of fees & Ordinance)

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR: unanimous VOTE:3-0

Subsidiary MOTION by Sabilia and seconded by Nazarchyk to refer the agenda item 11 to the RTM for Ordinance revocation or revision of 8.28.010 and 8.28.040, VOTING IN FAVOR: unanimous VOTE:3-0

- 12. First Selectman's Office:** To consider and act on a recommendation from the First Selectman, Robert Brule, in accordance with the Connecticut General Statute 1-21, to approve the Board of Selectmen Regular Meeting dates and the Board of Selectmen Budget Dates for 2023 and submit the notification letter to the Town Clerk's office.

MOTION by Nazarchyk to TABLE agenda item 12 and seconded by Sabilia, to the Board of Selectmen Regular meeting on October 18, 2022, VOTING IN FAVOR: unanimous VOTE:3-0

13. Appointments and Resignations:

13a. To consider and act on the appointment of Brianna Smith (student) to the Youth & Family Services Advisory Committee for the term of 6/1/22 to 5/31/23.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR: unanimous
VOTE:3-0

13b. To consider and act on the appointment of Jordan Dunkerly (student) to the Youth & Family Services Advisory Committee for the term of 6/1/22 to 5/31/23.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR: unanimous
VOTE:3-0

13c. To consider and act on the appointment of Jim Gregg to the Recreation & Parks Commission for the term of 9/1/22 to 8/31/2025.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR: unanimous
VOTE:3-0

14.New Business:

14a. Hammond Fund Agreement Discussion to invite the Board of Selectmen to all future meetings as followed in the 2022 process.

15. Correspondence:

15a. James Auwood follow up email from Correspondence from 9.6.22 BOS meeting

16. Consent Agenda

16a. Tax Refund-\$36,180.62 APPROVED

16b. Meeting Minutes 9.6.22 APPROVED

17.Adjournment- was made by Ms. Nazarchyk and seconded by Ms. Sabilia to adjourn at 6:32pm. VOTING IN FAVOR; unanimous, VOTE:3-0

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Cindy Dupointe". The signature is fluid and cursive, with the first name "Cindy" written in a larger, more prominent script than the last name "Dupointe".

Cindy Dupointe
Recording Secretary

Board Of Selectmen/Selectwomen

Refund Summary

Date: 9/20/2022

ACAR Leasing LTD	ACAR Leasing LTD	Motor Vehicle	COC	\$541.31
James	Adie	Motor Vehicle	COC	\$42.20
James	Adie	Motor Vehicle	COC	\$17.97
Samantha	Boroff	Motor Vehicle	Overpayment	\$5.35
Jo	Buetow	Motor Vehicle	COC	\$67.20
Jo	Buetow	Motor Vehicle	COC	\$6.75
Tyler	Burdick	Motor Vehicle	COC	\$41.97
Tyler	Burdick	Motor Vehicle	COC	\$41.80
Tyler	Burdick	Motor Vehicle	COC	\$41.46
Tyler	Burdick	Motor Vehicle	COC	\$41.34
Cash Cloud Inc	Cash Cloud Inc	Business PP	Overpayment	\$105.35
CCAP Auto Lease	CCAP Auto Lease	Motor Vehicle	COC	\$422.73
CCAP Auto Lease	CCAP Auto Lease	Motor Vehicle	COC	\$298.65
CCAP Auto Lease	CCAP Auto Lease	Motor Vehicle	COC	\$318.62
Kellie	Cirillo	Motor Vehicle	COC	\$47.04
Jamie	Comeau	Motor Vehicle	COC	\$7.97
Daimler Trust	Daimler Trust	Motor Vehicle	COC	\$318.60
Veronica	Dicioccio	Motor Vehicle	Overpayment	\$117.13
Veronica	Dicioccio	Motor Vehicle	Overpayment	\$548.44
Karen & Michael	Doherty	Real Estate	Overpayment	\$264.30
Kenneth	Duenzl	Motor Vehicle	COC	\$41.46
Kenneth	Duenzl	Motor Vehicle	COC	\$41.34
John	Emblidge	Motor Vehicle	COC	\$254.20
Erica	Fazio	Real Estate	Overpayment	\$996.02
Tye	Frazer	Motor Vehicle	COC	\$673.84
Patricia	Freeman	Motor Vehicle	COC	\$99.41
Sidney	Ginsberg	Motor Vehicle	Overpayment	\$6.89
Andrew & Michael	Guay	Motor Vehicle	COC	\$169.33
Christopher	Guilfoil	Motor Vehicle	COC	\$41.97
Christopher	Guilfoil	Motor Vehicle	COC	\$41.81
Christopher	Guilfoil	Motor Vehicle	COC	\$41.46
Christopher	Guilfoil	Motor Vehicle	COC	\$41.34
Teresa	Hamilton	Motor Vehicle	Overpayment	\$36.00
Catherine & Jerry	Harran	Motor Vehicle	COC	\$73.56
Brenda	Harrington	Motor Vehicle	COC	\$29.22
Honda Lease Trust	Honda Lease Trust	Motor Vehicle	COC	\$196.95
Joyce & Lisa	Hudson & Gheringhelli	Motor Vehicle	COC	\$22.00
Hyundai Lease Titling	Hyundai Lease Titling	Motor Vehicle	COC	\$468.24
Meghan	Jackson	Motor Vehicle	COC	\$143.44
Kobyluck Brothers LLC	Kobyluck Brothers LLC	Real Estate	COC	\$20,144.44
Mary	Koletsky	Motor Vehicle	COC	\$105.41
Marie	Lavigne	Motor Vehicle	Overpayment	\$9.00
Margaret	Liparulo	Motor Vehicle	COC	\$52.06

Maureen	Loughrey	Motor Vehicle	COC	\$71.14
Maureen	Loughrey	Motor Vehicle	COC	\$45.03
Charles & Gabriel	Luxton	Motor Vehicle	COC	\$28.96
Drew	Lyons	Motor Vehicle	Overpayment	\$12.51
Alan	MacDougall	Motor Vehicle	COC	\$9.01
Robert	Marelli Jr	Motor Vehicle	COC	\$18.66
Joseph	Maryeski	Motor Vehicle	COC	\$129.59
Ricky	Milnarik	Motor Vehicle	COC	\$20.17
Cathy & Louis	Palone	Motor Vehicle	COC	\$26.29
Cathy & Louis	Palone	Motor Vehicle	COC	\$27.47
Robert	Patten	Motor Vehicle	COC	\$28.85
Jason	Pope	Motor Vehicle	COC	\$76.53
Miquel	Ramirez	Motor Vehicle	Overpayment	\$49.00
Jamy & Michael	Richards	Motor Vehicle	COC	\$7.21
Aaron	Robarge	Motor Vehicle	COC	\$13.89
Aaron & Addy	Robarge	Motor Vehicle	COC	\$10.28
Kristine	Roberts	Motor Vehicle	COC	\$15.68
Celeste	Salisbury	Real Estate	Overpayment	\$1,995.48
Ismael/Gloria	Santiago-Alamo/Benitez	Motor Vehicle	COC	\$112.88
Ann & Richard	Schenk	Motor Vehicle	COC	\$51.84
Haitham	Sghayer	Motor Vehicle	COC	\$99.36
Clayton	Sizer	Real Estate	Overpayment	\$1,858.37
Christopher	Smith	Real Estate	COC	\$41.34
William	Suraci	Motor Vehicle	COC	\$56.25
William	Suraci	Motor Vehicle	COC	\$59.39
Swarovski North America	Swarovski North America	Business PP	Overpayment	\$119.89
N R	Thiyagarajan	Motor Vehicle	COC	\$86.09
Toyota Lease Trust	Toyota Lease Trust	Motor Vehicle	COC	\$206.30
Toyota Lease Trust	Toyota Lease Trust	Motor Vehicle	COC	\$261.86
Toyota Lease Trust	Toyota Lease Trust	Motor Vehicle	COC	\$295.72
Toyota Lease Trust	Toyota Lease Trust	Motor Vehicle	COC	\$621.75
Toyota Lease Trust	Toyota Lease Trust	Motor Vehicle	COC	\$699.47
Toyota Lease Trust	Toyota Lease Trust	Motor Vehicle	COC	\$219.43
Nina	Viscardi	Motor Vehicle	COC	\$487.51
VW Credit Leasing	VW Credit Leasing	Motor Vehicle	COC	\$555.61
VW Credit Leasing	VW Credit Leasing	Motor Vehicle	COC	\$101.48
VW Credit Leasing	VW Credit Leasing	Motor Vehicle	COC	\$161.25
Benjamin	Weston	Motor Vehicle	COC	\$16.34
Stephen	Whitehouse	Motor Vehicle	COC	\$18.14
Paul	Wiseman	Motor Vehicle	COC	\$14.25
Amy	Wu	Motor Vehicle	COC	\$108.04
Lannie	Yacovou	Motor Vehicle	COC	\$316.74
		Total	85	\$36,180.62