

FIFTEEN ROPE FERRY ROAD
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2023 MAY 18 P 12:45

ATTEST: *Daniel I. Campos*
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**MINUTES
BOARD OF SELECTMEN REGULAR MEETING**

May 16, 2023

5:00 PM

Waterford Town Hall (Appleby Room)

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. **Call to Order & Roll Call** - First Selectman Brule called the meeting to order at 5:00 pm.
2. **Pledge of Allegiance**
3. **Public Comment:** None
4. **Southwest School:** To consider and act on a proposal to transfer a portion of the Southwest School property, approximately 15 acres, to LEARN, a non-profit regional education center, and forward to the RTM for its consideration, pursuant to the attached proposed contract and in accordance with Ordinance 2.112.040, subject to Town Attorney approval of final contract terms.

MOTION by Attanasio, and seconded by Muckle, to table until next week for a special meeting. **VOTING IN FAVOR:** 3-0

5. **Youth and Family Services:** To consider and act on the following request from the Human Services Administrator, Dani Gorman, for an additional appropriation in the amount of \$19,102 to be transferred as follows: \$5,000 to line #10119-52030 (Professional Services), and \$14,102 to line #10119-51210 (Clerical), and forward on to the Board of Finance if approved.

MOTION by Muckle, and seconded by Attanasio, **VOTING IN FAVOR:** 3-0

6. **Police Department - Bid Waiver:** To consider and act on a recommendation from Shea Moses, Purchasing Agent for an ongoing Bid Waiver to purchase new police cruisers and necessary after-market equipment provided by several vendors in accordance with section 3.08.050 of the Town of

Waterford Code of Ordinances as it is in the best interest of the town to maintain current vendor relationships. Funds will be available in line #24207-54070 (Fleet Management-Vehicle Replacement), as needed per the approved fleet management plan.

MOTION by Muckle, and seconded by Attanasio, to amend through June 30, 2024 instead of ongoing. VOTING IN FAVOR: 3-0

7. **Police Department:** To consider and act on the following request for a FY23 Out-of-Series Transfer from the Chief of Police, Marc Balestracci, in the amount of \$23,000, for increased fuel charges and replacement tires and forward on to the Board of Finance if approved.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

8. **Recreation & Parks:** To consider and act on a request from the Director of Recreation and Parks, Ryan McNamara, to close capital projects line #33719-5582 (Leary Park Irrigation) and line #33719-55835 (Veterans Field Irrigation) and reallocate funds as follows and forward on to the Board of Finance if approved.

8a. Appropriate an additional \$36,000 to account #33720-55854 (Leary Basketball Court Repairs)

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

8b. Appropriate an additional \$25,000 to account #33720-55855 (Town Hall Basketball Court Repairs).

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

9. **Utility Commission:** To consider and act upon a request for an appropriation of the funds currently designated within line #20531-57816, Old Norwich Road Wastewater Pump Station Upgrade, in the amount of \$544,000.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

10. **Public Works - Cooperative Purchasing-Milling and Reclaiming Roads –** To consider and act upon awarding the Milling and Reclaiming of Roads (Oil Mill Rd) contract to Rafferty Fine Grading, Inc. for \$125,312.90 in accordance with DAS contract 22PSX0197.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

11. **Public Works - Cooperative Purchasing-Resurfacing Roads –** To consider and act upon awarding the Resurfacing of Roads (Oil Mill Rd) contract to American Industries for \$287,725 in accordance with DAS contract

22PSX0196.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 12. Public Works - Cooperative Purchasing-Installation of Guardrails** – To consider and act upon awarding the Installation of Guardrails (Oil Mill Rd) contract to Atlas Companies for \$15,453 in accordance with DAS contract 18PSX0147.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 13. Planning & Zoning:** To consider and act on the following request for a FY23 In-Series Transfer from the Planning Director, Jonathan Mullen, in the amount of \$5,800, for the payout of the previous Planning Director.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 14. Planning & Zoning:** To consider and act on the following request for a FY23 Out-of-Series Transfer from the Planning Director, Jonathan Mullen, in the amount of \$7,400, for the payout of the previous Planning Director and forward on to the Board of Finance if approved.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 15. Fire Services:** To consider and act on a request for an additional appropriation from Michael Howley, in the amount of \$41,042.28 to line #10123-51110 (Administration) for an employee payout and forward on to the Board of Finance if approved.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 16. Fire Services - Cohanzie Generator Project** – To consider and act upon a request for an additional appropriation from Michael Howley, in the amount of \$5,000 to line #32323-55900 for the (Cohanzie Generator Project) and forward on to the Board of Finance if approved.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

- 17. Fire Services - Cooperative Purchasing-Cohanzie Generator Replacement Project:**

17a. To consider and act upon a request from Director of Fire Services, Michael Howley, for an additional appropriation in the amount of \$5,000 for line #32323-55900 (Cohanzie Emergency Generator) for higher than expected

quotes to complete the work and to forward on to the Board of Finance if approved.

NO ACTION

17b. Pending approval of the Board of Finance and RTM for an additional appropriation of \$5,000, consider and act upon awarding the Cohanzie Generator Replacement contract to Cummins Sales and Service for \$56,000. Funds available from line #32323-55900.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

18. Fire Services: To consider and act on the following request for a FY23 In-Series Transfer from the Director of Fire Services, Michael Howley, in the amount of \$2,600, for building maintenance.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

19. Fire Services: To consider and act on the following request for a FY23 Out-of-Series Transfer from Director of Fire Services, Michael Howley, in the amount of \$20,000, for unexpected apparatus repairs (increase \$20,000), Apparatus Maintenance (decrease \$20,000), Part-time firefighting and forward on to the Board of Finance if approved.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

20. Building Maintenance - Bid Waiver for the Removal of Underground Tanks and Associated Work at the Public Safety Facility: To consider and act on the recommendation of Shea Moses, Purchasing Agent, for a bid waiver pursuant to Ordinance 3.08.050, for award of a contract to Service Station Equipment, Inc. for removal and installation of underground storage tanks at the Public Safety Facility, in the amount of \$185,000, said bid waiver being necessitated by a Notice of Violation by the Connecticut DEEP. Funds are available in line #31123-55905.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

21. Building Maintenance - Town Hall Bathrooms: To consider and act on a recommendation from Shea Moses, Purchasing Agent, on behalf of the Building Maintenance Department to seek the Board's approval to reject all bids and place this project back out to bid.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

22. Disposition of Town Property (Ordinance, Chapter 2.112.020): To Consider and act on a recommendation from Shea Moses, Purchasing Agent,

on behalf of the IT Department for surplus disposal of the following assets:

- a. (6) HP Desktops
- b. (12) Laptops
- c. (1) Magnifier
- d. (2) Printers
- e. (19) Tablets
- f. (1) Smart Board
- g. (1) Switch
- h. (1) Router

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

23. Appointments & Resignations:

23a. To consider and act on the reappointment of Jane Adams to the Harbor Management Commission to fill the term of 2/18/23-2/17/26.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

23b. To consider and act on the appointment of Jim Paganetti to the Niantic River Watershed Committee to fill the term through June 2026.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

23c. To consider and act on the reappointment of Jeffrey Robillard to the Cable TV Advisory Council of Eastern Connecticut to fill the term of 7/1/21-6/30/23.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

24. New Business: NONE

25. Old Business: 1 Hamel Court –Received an update from town counsel on the property located at 1 Hamel Court

26. Correspondence:

26a. Waterford Police Department letter – Marc Balestracci

26b. Tax Collector overage letter – Alan Wilensky

27. Consent Agenda

27a. Tax Refund – To approve and act on repayment of tax refund in the amount of \$4518.55

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

27b. Board of Selectmen Meeting Minutes May 2, 2023

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

28. Adjournment: 6:03pm