

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

AGENDA

FLEET AD HOC COMMITTEE Thursday, July 10, 2025 8:15 A.M. First Selectman's Office Town Hall

ATTEST: *[Signature]*
TOWN CLERK

RECEIVED FOR RECORD
WATERFORD, CT
2025 JUL - 21 A 11:11

- 1) Call to Order
- 2) Per Town Ordinance 3.17.060:
To consider and act on a request from Ryan McNamara, Director of Recreation and Parks, to edit the approved replacement cycle for P74 from FY27 to FY26 and move the replacement of P63 from FY26 to FY27.
- 3) Adjournment

**MEMO**

To: Fleet Ad Hoc Committee
From: Ryan McNamara, Director of Recreation and Parks
Date: June 25, 2025
Subject: FY'26 Equipment Replacement Recommendation – Prioritization of Machine P74

I respectfully recommend that the Fleet Ad Hoc Committee consider replacing **Machine P74 (ballfield groomer)** in Fiscal Year 2026 in lieu of **Machine P63 (mower)** as originally planned.

101424	P74		TORO SAND PRO/INFIELD PRO 3040	06/07/2016
101450	P63		GROUNDMASTER ZERO TURN MOWER WITH 6FT DECK	09/30/2016

Machine P74 is a **unique and essential piece of equipment** critical to our ballfield maintenance operations. A recent breakdown of this machine significantly impacted our ability to maintain service standards, as we had limited alternatives to perform the necessary grooming functions. Due to its specialized nature, there are no other comparable assets in our inventory.

We are also requesting that the current P74 unit be retained as a backup upon replacement. Having a secondary unit will **increase operational efficiency**, particularly when multiple fields require simultaneous attention, and will ensure continuity of service during periods of maintenance or unexpected downtime. I understand the retainage of the previous machine is a request through the First Selectman but wanted to provide full transparency for your decision.

Conversely, Machine P63 is one of several mowers in our fleet. Its temporary unavailability would **not compromise operational effectiveness**, as we have sufficient redundancy in this category.

Thank you for your consideration of this revised priority. I welcome the opportunity to discuss the matter further at the committee's convenience.



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QUOTE

Prepared For: Ryan McNamara
Waterford Parks and Recreation
24 Rope Ferry Road Waterford, Connecticut
06385 United States

Ship To: Waterford Parks Sand Pro
Quote Number: 3.12.25
Quoted Date: Q171625
Prepared By: 03/12/2025
Brian Pope
bpope@turfproductscorp.com

Sourcewell Pricing

Qty	Model #	Description	MSRP	% Disc	Award	Extended
1	08743	Sand Pro 3040	\$26,786.00	22 %	\$20,893.08	\$20,893.08
1	08714	Manual Blade (40 Inch)	\$2,339.00	22 %	\$1,824.42	\$1,824.42
1	08735	Carbide Tine Toolbar	\$2,081.00	22 %	\$1,623.18	\$1,623.18
1	08838	Midmount Toolbar System	\$2,097.00	22 %	\$1,635.66	\$1,635.66
1	08757	Steel Drag Mat	\$447.00	22 %	\$348.66	\$348.66
1	08758	Coco Drag Mat	\$770.00	22 %	\$600.60	\$600.60
1	08756	QAS Drag Mat Carrier System	\$2,059.00	22 %	\$1,606.02	\$1,606.02
1	08781	Rear Remote Hydraulic Kit	\$3,610.00	22 %	\$2,815.80	\$2,815.80
1	LB 400-5	Spine Collar Plate LB-400-5	\$208.56	0 %	\$208.56	\$208.56
1	LB 400-6	Poly Brush (need spine collar plate) LB-400-6	\$698.36	0 %	\$698.36	\$698.36
1	LB 400-1	Rear Mount	\$3,412.80	0 %	\$3,412.80	\$3,412.80

Toro Total:	\$31,347.42
Non - Toro Total:	\$4,319.72
Freight & Set Up:	\$1,783.36
Freight:	\$0.00
Trade Ins:	(\$0.00)
State Sales Tax:	\$0.00
Total Price:	\$37,450.50



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COMMERCIAL SALES AGREEMENT

Pricing is valid for 30 days.



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COMMERCIAL SALES AGREEMENT

Contact Name: _____

Account Name: _____

Billing Address: _____

Phone number: _____

Account Number: _____

Shipping address: _____

Financing / Leasing
Terms: _____

Setup Instructions: _____

Quote Number: _____

Quoted Date: _____

Prepared By: _____

Salesman Number: _____

Buyer's PO No: _____

Agreement Signing Date: _____

Requested Delivery Date: _____

Pricing is valid for 30 days.

BY SIGNING BELOW, THE BUYER AGREES TO PURCHASE THE PRODUCTS AS DESCRIBED IN THE ACCOMPANYING QUOTES AND ACKNOWLEDGES HAVING RECEIVED AND READ A COPY OF THE TERMS AND CONDITIONS OF THIS AGREEMENT AND HEREBY AGREES TO BE BOUND BY THOSE TERMS AND CONDITIONS.

Buyer's Signature _____

Duly Authorized

Salesperson's Signature: _____

Duly Authorized

Buyer's Printed Name _____

Duly Authorized

Salesperson's Printed Name _____

Duly Authorized



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COMMERCIAL SALES AGREEMENT

TERMS AND CONDITIONS

1. **ACCEPTANCE OF ORDER.** TURF PRODUCTS, LLC ("Seller") shall accept this sales agreement (the "Order") for certain goods described in name and quantity on Quote attached hereto (the "Goods"). Each of Seller and Buyer may be referred to herein as a "Party" and collectively as the "Parties". By Buyer and Seller's written acceptance of this Order, Buyer and Seller agrees to all the terms and conditions of this Order.
2. **PRICING.** Prices, terms, and conditions are subject to change by Seller without notice. Seller reserves the right to add applicable taxes to the pricing.
3. **CHANGES AND CANCELLATIONS.** Changes proposed by Buyer with respect to this Agreement shall be made by submittal by Buyer to Seller of a written request at least fifteen (15) days prior to shipment of Goods pursuant to this Agreement, approval shall be solely at Seller's discretion. In the event that Seller approves any change(s) proposed by Buyer with respect to this Agreement, Seller shall provide a new estimated delivery within a reasonable time. The terms and conditions of this Agreement shall remain in effect in their entirety in the event that Seller fails to approve any changes proposed by Buyer.
4. **DELIVERY.** Goods shall be sold F.O.B. Delivery Destination as set forth above on the Delivery Date. Seller shall pack all Goods in accordance with customs and practices prevailing in the industry. Risk of loss shall pass to Buyer upon delivery of the Goods at the Delivery Destination if accepted and signed for by the Buyer. Seller shall not be liable for any losses to Buyer arising from any delivery of the Order that is nonconforming or rejected, unless said nonconformance or rejection is a result of Seller's gross negligence or fault. Notification of any such nonconformance or rejection must be provided to Seller within three (3) business days of Buyer's receipt of the Order. Seller shall retain a right to cure within ten (10) business days of receipt of Seller's notice of nonconformance or rejection of the Order or any part thereof without being deemed in breach of the Order or any part or provision thereof. Seller shall, in the event of a delay or threat of delay due to any cause, promptly notify Buyer in writing of the delay. Seller shall not be liable for any damages resulting from failure to make delivery or performance within the time called for by this Order or by any written instructions of the Buyer.
5. **RETURNED GOODS AND ERRORS.** Goods may not be returned without a Returned Goods Authorization issued by the Seller and any returned Goods are subject to restocking charge. Certain Goods may not be returned including Goods which are found to be defective and or not conforming with the terms of this Agreement. All returns must be in new and clean condition. Goods delivered more than ninety (90) days prior to their attempted return will not be accepted by Seller unless Buyer has obtained prior written approval from the Seller. If permission to return the Goods (or any portion thereof) is granted, any amount of Seller's merchandise credit given to Buyer will be based on the circumstances involved and determined solely at the Seller's discretion. Buyer is responsible for any delivery or shipping charges incurred to return Goods to Seller. Seller shall cure any errors in the shipment of the Goods that are not in conformance with this Agreement and those goods that are defective and under warranty. All claims for shortages in this Agreement must be made within ten (10) calendar days from the shipment date.
6. **FINANCE CHARGE.** Buyer agrees that each invoice pursuant to this Agreement will be subject to a finance charge of one and a half percent (1.5%) per month or part thereof (equaling an annual percentage rate of eighteen percent (18%) or the maximum rate permitted by law, whichever is higher) if not paid in full after thirty (30) days of the date of the invoice, unless other terms have been agreed upon (ex" leasing). Buyer shall reimburse Seller for any and all costs and expenses (including attorney's fees to the maximum extent permitted by law) incurred by Seller arising from or related to the collection of any Obligation (as defined in Paragraph 7) and/or the enforcement of Seller's rights with regards to any Collateral (as defined in Paragraph 7).
7. **SECURITY INTEREST.** To secure the payment and performance of each and every debt, liability of every type and description which the Buyer may now or hereafter owe to the Seller (each an "Obligation"), Buyer grants to Seller a security interest in the Goods, and all other goods (as defined in Article 9 of the Uniform Commercial Code, as adopted by the State of Connecticut (the "UCC")) from time-to-time sold by Seller to Buyer, and all products and proceeds of the foregoing property, including, without limitation, all accounts, insurance proceeds and all other rights to payment (the "Collateral"). Buyer authorizes the Seller to prepare and file financing statements covering all or any portion of the above collateral with any filing office selected by Seller. Upon any default of Buyer in respect of Obligation, Seller shall have all rights of a secured creditor under the UCC and under any other applicable law.
8. **TERMINATION.** This Agreement may not be terminated unless agreed to in writing by Seller and Buyer.
9. **REPRESENTATIONS AND WARRANTIES.** SELLER PROVIDES THE GOODS, INCLUDING BUT NOT LIMITED TO ANY SPARE PART(S), MANUAL(S) AND/OR INSTRUCTIONAL MATERIAL(S) PURSUANT TO THIS ORDER "AS IS." ANY WARRANTY OR WARRANTIES PROVIDED BY THE MANUFACTURER(S) OF THE GOODS (collectively, the "Manufacturers") IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, SATISFACTORY QUALITY, NON-INFRINGEMENT, OR ARISING FROM ANY COURSE OF DEALING, USAGE, OR TRADE PRACTICE. Seller shall bear no responsibility for contents or errors in any manuals, instructions or other information supplied to the Seller by the Manufacturers and provided to Buyer by Seller with the Goods.
10. **NOTICE.** Any notices required or permitted to be given hereunder shall be in writing and shall be deemed to be duly given when received if sent by a recognized overnight carrier to each Party's address as stated on this Order, when delivered by hand, or when transmitted by facsimile transmission if the transmittal report document indicates that the facsimile was sent successfully.
11. **REMEDIES.** Remedies set forth are exclusive. Neither Party shall be liable for consequential, punitive or exemplary damages, or loss profits or revenue.
12. **DISPUTE RESOLUTION AND GOVERNING LAW.** The terms of this Order shall be governed by the laws of the State of Connecticut, to the exclusion of its choice of law rules. Seller and Buyer submit to the non-exclusive jurisdiction of any state or federal court located in the State of Connecticut. To the extent permitted by applicable law, any and all actions brought by Buyer against Seller pursuant to the terms of this Agreement shall be commenced within one (1) year of written notice by Buyer to Seller of the dispute(s) that is/are the subject of the action, said written notice to be provided by Buyer to Seller within one hundred eighty (180) days of the shipment date specified herein. THE PARTIES HEREBY WAIVE ANY RIGHTS TO A JURY TRIAL.
13. **SEVERABILITY.** In the event provision or clause of the Order conflicts with governing laws or if a court of competent jurisdiction holds invalid provision or clause of this Agreement, such provision or clause shall be deemed to be modified to reflect as nearly as possible the Parties' intent. The remainder of this Agreement shall remain in full force and effect so long as the terms of the remainder do not render the Agreement manifestly unjust to either Party.



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COMMERCIAL SALES AGREEMENT

14. SURVIVAL. The provisions of the Agreement, which by their very nature would continue beyond the termination, cancellation, or expiration of the Order shall continue as valid and enforceable rights and obligations of the Parties and survive termination, cancellation, or expiration of the Order.

15. FORCE MAJEURE. Neither Party shall be liable for a delay in its performance of its obligations and responsibilities under this Agreement due to causes beyond its control, including not limited to war, strikes or lockouts, embargo, national emergency, insurrection or riot, acts of the public enemy, acts of terrorism, fire, flood, other natural disaster, or any and all delays or failures by the Manufacturers or any of Seller's other vendors, provided that said Party has taken reasonable measures to notify the other in writing of the delay.

16. ENTIRE AGREEMENT. This Order and Quote hereto together constitutes the entire agreement between Buyer and Seller, and supersedes all, whether written or oral, communications, representations, negotiations, or agreements pertaining to the Goods. This Agreement may only be amended by a writing signed by both Parties. In the event that any terms of the Agreement conflict with those of any other document, this Agreement's terms shall control.

17. WAIVER. The waiver by Buyer or Seller of any notice requirement or any breach of any requirement or obligation under this Agreement shall not be deemed to be a waiver of any subsequent breach of the same requirement or obligation, or a waiver of any other requirement or obligation stated herein.

TOWN OF WATERFORD
FLEET MANAGEMENT PLAN - EQUIPMENT
FISCAL YEARS 2026 - 2030

TOTAL NO. 60

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FLEET ASSET ID	DO NOT REPL	Agency/Team	Repl. Cycle in Years	Class Description	Asset Booked Year	In Service Date	Gross Vehicle Cost	Make/Model	Trailer	Serial #	Equipment to be Replaced From Budget					Current Mileage for Use in Hours	Total Repair Costs to Date	Comments
											2026	2027	2028	2029	2030			
P00		REC/PARKS	10	MOWER LARGE	2024	9/12/2024	\$70,494	VENTRAC	4520N KUBOTA W0872	4520N - A089787								
P01		REC/PARKS	10	TRACTOR	2014	9/26/2014	\$58,203	KUBOTA	L470HSTC TRACTOR/LOADER with front loader	30812					2487 hrs	13,739.49		
P02		REC/PARKS	10	MOWER	2024	9/12/2024	\$31,671	GROUND MASTER	416935606, 417060836									
P03		REC/PARKS	10	MOWER	2016	10/16/2016	\$18,277	TORO	GUT7200 - 8' mower	316500281	30,777				1681 hrs	4,873.72	moved to department	
P04		REC/PARKS	10	SEEDER	2008	7/18/2008	\$10,628	BEIDAVATOR	SE-80E	453					1808 hrs	18,724.99	being replaced in FY23, improved in FY22	
P05		REC/PARKS	8	MOWER LARGE	2022	1/9/2023	\$47,789	VENTRAC	45302	45302, 45302, 45302								
P06		REC/PARKS	10	TRAMP RAKE	2016	8/7/2016	\$19,072	TORO	SANDPRO INFELD PRO 3550	316500434	34,608				902 hrs	1,879.48		
P07		REC/PARKS	20	TRAILER	2008	8/12/2008	\$3,515		Heavy Duty Landscape Trailer	41YMLA182757143584			15,228					
P08		REC/PARKS	20	TRAILER	2008	10/25/2008	\$3,534		Carry-On Trailer	41YMLA182757143584				15228				
P09		REC/PARKS	20	TRAILER	1996	10/11/1996	\$3,690		Grass Country	1C8F522271432812				7,880				
P10		REC/PARKS	20	TRAILER	2019	1/11/2020	\$5,025		20 FT Trailer	58C8182710251480								
P11		REC/PARKS	20	TRAILER	2021	7/1/2021	\$4,286		Model SC88AA	54218A013480336234							Region 4 purchased	
P12		REC/PARKS	20	TRAILER	2015	1/11/2015	\$7,889		Dump Body Trailer	58C8182710251479								
P13		REC/PARKS	20	TRAILER	2018	1/11/2018	\$7,889		BRI-MAR									
P14		REC/PARKS	20	ROBO PAINTER	2024	7/24/2024	\$44,950	Test Robotics LLC	8W02, Cnt Pro									
P15	WUC Operating Asset	DNR	WUC	EXCAVATOR (end attachment)													Purchased by WUC as part of operating expenses.	
P16	WUC Operating Asset	DNR	WUC	SKID STEER MACHINE													Purchased by WUC as part of operating expenses.	
P17	WUC Operating Asset	DNR	WUC	20-YEAR SPECIALTY UNIT	2012	3/6/2012	\$78,819	Interrisone	7,500 SBA W0814- New Attach	11TWN4284CJ115205				10,818	11,404.55			
P18	C3-A (Mounted on C-3)	DNR	WUC	Vac-Mat Body	2012	3/6/2012	\$163,487	AQUATECH	W/VAC ATTACHMENT	Model B-16					746.10 hrs			
P19	C4	DNR	WUC	5 TON DUMP TRUCK	1991	12/1/1991	\$104,011	Ford	L-8000	1EDYB8228MVA06308				20,827	6,564.85			
P20	P01	DNR	WUC	GENERATOR	1982	12/1/1982	\$19,125	OHAN	TRAILER	1013131					538 hrs			
P21	P02	DNR	WUC	GENERATOR	1991	12/1/1991	\$20,000	OHAN	TRAILER	16MGL067L0017031					355.8 hrs			
P22	P03	DNR	WUC	GENERATOR	2015	9/16/2015	\$50,895	GUMMING'S	Portable Generator with	0140718516				8	94.872	75.4 hrs		
P23	P04	DNR	WUC	(mounted on trailer)	1985	12/1/1985	\$16,899	GORMAN SUPP	PUMP TRAILER	774243					3.41 hrs			
P24	P05	DNR	WUC	PUMP	1980	12/1/1980	\$12,106	GORMAN SUPP	PUMP TRAILER	8687878					148.0 hrs			
P25	P06	DNR	WUC	UTILITY TRAILER	2015	3/6/2015	\$68,000	MANFIELD	UTILITY TRAILER	1M99JL421JMB20172								
P26	P07-A (mounted on P03)	DNR	WUC	PUMP	2018	3/8/2018	\$68,000	GORMAN SUPP	PUMP	1882771					81.4 hrs		transferred April 2022 to WUC	
P27	P08	DNR	WUC	Do Not Replace	1990		\$10,490	JOHN DEERE	TRACTOR	1C500003477								