

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.gov

RECEIVED FOR RECORD
WATERFORD, CT
2026 OCT - 1 A 11:38
ATTEST: *[Signature]*
TOWN CLERK

AGENDA
BOARD OF SELECTMEN REGULAR MEETING
Tuesday, October 6, 2026
5:00 PM
Waterford Town Hall (Auditorium)

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. **Call to Order & Roll Call:**
2. **Pledge of Allegiance**
3. **Public Comment:**
4. **Community Center:** To consider and act on an Additional Appropriation request of \$26,700 for a new capital project (Community Center Blinds) and forward onto the Board of Finance if approved.
5. **Police Department:** To consider and act to surplus, on behalf of the Police Department, for the surplus of the below asset which have outlived its usefulness to the Town.
 - Asset #101840, 2019 Noptic Thermal Imaging Camera
6. **Public Works:** To consider and act on awarding a contract to Morton Salt, Inc. for \$191,960 through Cooperative Purchasing (CRCOG) for Treated Road Salt.
7. **Public Works:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Public Works, Gary Schneider, to award the bid to BCI, Inc. dba Butler Company, for the Seasonal Mowing and Trimming of the Waterford Landfill in the amount of \$55,050.00. Funds will be available in line # 10130-52531 (Landfill Cap Maintenance).

8. **Facilities:** To consider and act on awarding a contract to BMP Construction, Inc. for \$65,707.41 through cooperative purchasing (CRCOG contract ezIQC GC SE) for a boiler replacement at the Friendship School.
9. **Information Technology:** To consider and act to surplus, on behalf of the IT Department, for the surplus of the attached list of assets which have outlived their usefulness to the Town.
10. **Various:** To consider and act on the following request for a FY26 Out-of-Series Transfer from the Director of Finance, Kim Allen, in the amount of \$89,636 to cover payroll overages and unexpected electrical increases, and forward on to the Board of Finance if approved.
11. **Appointments & Resignations:**
 - 11a. The First Selectman has appointed Steve Besade, (U) to the Economic Development Commission, to fill the remainder of the term from 9/1/23-8/31/27 as an Alternate.
 - 11b. To consider and act on the re-appointment of Joe DiBuono (R), to the Planning & Zoning Commission, to fill the term from 7/1/26-6/30/29 as an Alternate.
 - 11c. To consider and act on the re-appointment of Lawrence Tytla (D), to the Waterford East Lyme Shellfish Commission (WELSCO), to fill the term from 6/1/26-5/31/30 as a Member.
 - 11d. To consider and act on the re-appointment of David DeNoia (R), to the Conservation Commission, to fill the term from 6/1/26-5/31/31 as an Alternate.
 - 11e. To consider and act on the re-appointment of Keith Kriet (D), to the Conservation Commission, to fill the term from 6/1/26-5/31/31 as a Member.
 - 11f. Resignation by Megan (Gwudz) Sheehan, (U) a Member, from the Recreation and Parks Commission.
 - 11g. Resignation by Melissa Chiappone, (U) a Member, from the Recreation and Parks Commission.
 - 11h. To consider and act on the appointment of Walter Whitesides (R), to the Recreation and Parks Commission, to fill the term from 9/1/26-8/31/29 as a Member.
 - 11i. To consider and act on the re-appointment of Tim Burrows (R), to the Recreation and Parks Commission, to fill the term from 9/1/26-8/31/29 as a Member.

11j. To consider and act on the appointment of John Worobey (U), to the Recreation and Parks Commission, to fill the term from 9/1/26-8/31/29 as a Member.

11k. To consider and act on the appointment of Daniel Pickett (U), to the Youth and Family Services Board, to fill the remainder of the term from 6/1/25-5/31/28 as a Community Representative.

11l. To consider and act on the re-appointment of Chris Muckle (R), to the Youth and Family Services Board, to fill the term from 6/1/26-5/31/29 as a Community Representative.

11m. To consider and act on the re-appointment of Michael Cristofaro (U), to the Youth and Family Services Board, to fill the term from 6/1/26-5/31/29 as a Community Representative.

11n. To consider and act on the re-appointment of Joanna Bennett (D), to the Youth and Family Services Board, to fill the term from 6/1/26-5/31/29 as a Community Representative.

11o. To consider and act on the appointment of John Worobey (R), to the Youth and Family Services Board, to fill the term from 6/1/26-5/31/29 as a Parent Representative.

12. New Business:

13. Old Business:

14. Correspondence:

14a. Final Expenditure Report 8.30.26

14b. 1st Quarter - FY27 Capital Quarterly Meetings

15. Consent Agenda

15a. Tax Refund:

15b. Board of Selectmen Regular Meeting Minutes August 18, 2026

16. Adjournment:

#4

Shannon Withey

From: Kimberly Allen
Sent: Monday, September 28, 2026 9:52 AM
To: Shannon Withey
Subject: BOS Agenda
Attachments: scan-09_28_2609_48_39.pdf

Shannon,

Please place the attached request on the next BOS agenda.

MOTION: To consider and act on an Additional Appropriation request of \$20,556 for a new capital project (Community Center Blinds) and forward onto the Board of Finance if approved.

Thank you.

Kimberly Allen
Director of Finance
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385
kallen@waterfordct.gov
860.444.5840



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FIFTEEN ROPE PERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

MEMORANDUM

To: Rob Brule, First Selectman
Kimberly Allen, Director of Finance

From: Dani Gorman, Human Services Administrator

CC: Ryan McNamara, Director of Recreation and Parks
She Davy, Purchasing Agent
Recreation and Parks Commission
Senior Citizens Commission
Youth and Family Services Advisory Board

Date: September 9, 2026

Re: Urgent Replacement of Community Center Blinds

I am respectfully requesting approval to replace the existing blinds at the Community Center with available funds. The blinds were installed in 2004 and are now more than 20 years old. There are two significant concerns that make replacement important:

1. A public safety concern related to the existing beaded/corded blinds which was brought to our attention by a patron.
2. Suspected mold/mold-like growth that is not being removed through routine cleaning

Attachment A (Photographs)

1. Public Safety Concern:

The existing blinds have beaded/corded operating systems that are outdated and are no longer manufactured in the same form. The U.S. Consumer Product Safety Commission (CPSC) has long identified cords and chains on window coverings as a **strangulation hazard**, particularly for young children. U.S. Consumer Product Safety Commission Attachment B

The Community Center is a public facility used for:

- Classes and workshops
- Community programs

- Public events
- Meetings
- Private rentals
- Activities involving children, families, seniors, and other members of the public

Because these blinds are in spaces used by the public, I believe the safety concern should be addressed proactively.

Replacing the existing blinds with window coverings that have up to date safety features would eliminate the current cord-related concern and provide a safer, more appropriate system for a public facility. Attachments C & D Quotes

2. Suspected Mold

A second concern is the condition of several of the existing blind. As shown in the attached photographs, some blinds appear to have mold or mold-like growth/discoloration that is not coming off with routine cleaning.

The U.S. Environmental Protection Agency notes that mold can be difficult or impossible to completely remove from porous materials and that mold-contaminated porous materials that cannot be adequately cleaned may need to be discarded.

Summary Request:

Replacing the blinds would:

- Address a recognized window-covering safety hazard
- Respond to a concern raised by a member of the public
- Remove aging blinds that have been in service since approximately 2004
- Address blinds with suspected mold/mold-like growth that cannot be adequately cleaned
- Improve the cleanliness and appearance of public spaces
- Provide safer and more modern window coverings
- Reduce potential facility and risk-management concerns
- Improve the appearance of rooms used for Town programs and paid rentals

We recognize that the replacement of the Community Center blinds was not anticipated as a planned capital or facility expense for the current fiscal year. However, the need has become apparent as a result of the age and condition of the existing blinds, a recently identified public safety concern, and suspected mold-like growth that cannot be adequately addressed through routine cleaning. As the Community Center continues to experience increased use by residents, families, seniors, community organizations, and private renters, we are working diligently to keep the facility safe, clean, functional, and up to date. Addressing these issues proactively will help us maintain the Community Center as a welcoming and well-maintained public facility while reducing the likelihood of more significant facility or safety concerns in the future. For these reasons, I respectfully request approval to proceed with the replacement of the existing blinds using available Capital and Non-Recurring funds, subject to the appropriate Finance and purchasing processes.

Kimberly Allen

Subject:

FW: blinds photos

ATTACHMENT A

Dani Gorman

Human Services Administrator

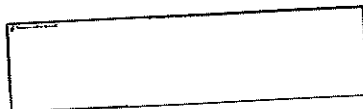
Town of Waterford

Phone: (860) 444-5839

Mail Address: 15 Rope Ferry Road, Waterford, CT 06385



WATERFORD
Youth & Family
Services



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From: Mindy Stone <mstone@waterfordct.org>

Sent: Wednesday, September 9, 2026 2:15 PM

To: Dani Gorman <dgorman@waterfordct.org>

Subject: blinds photos

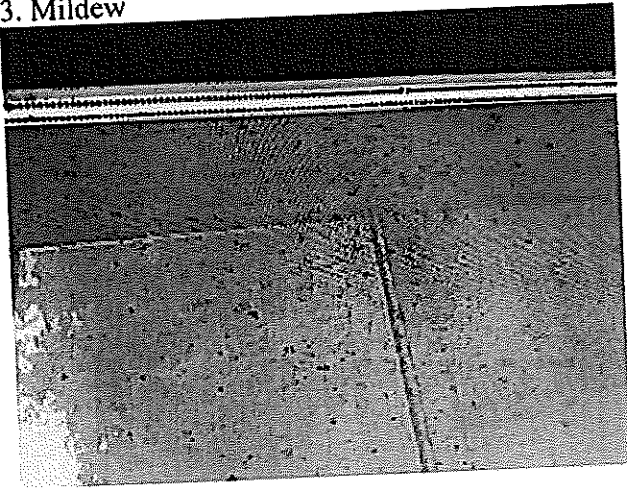
1. Broken blind Cannot be respooled.



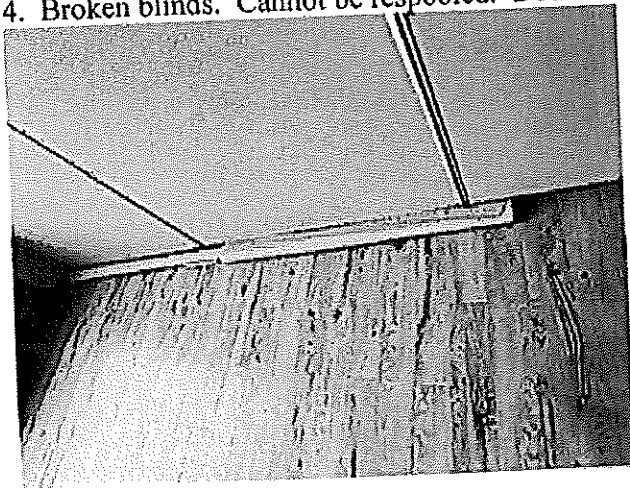
2. Blinds broken Cannot be respooled. Ball chain hanging.



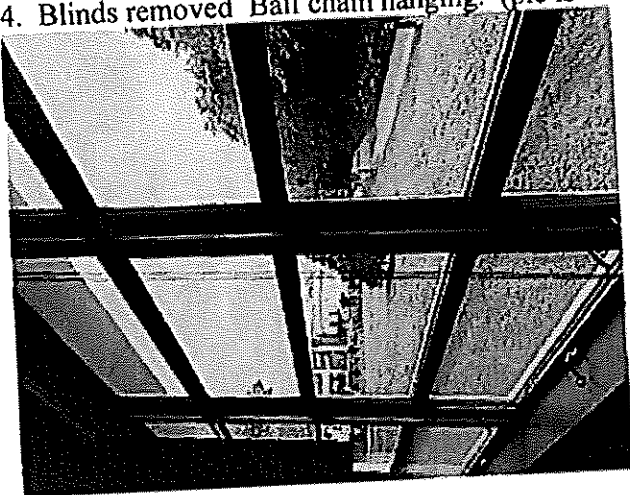
3. Mildew



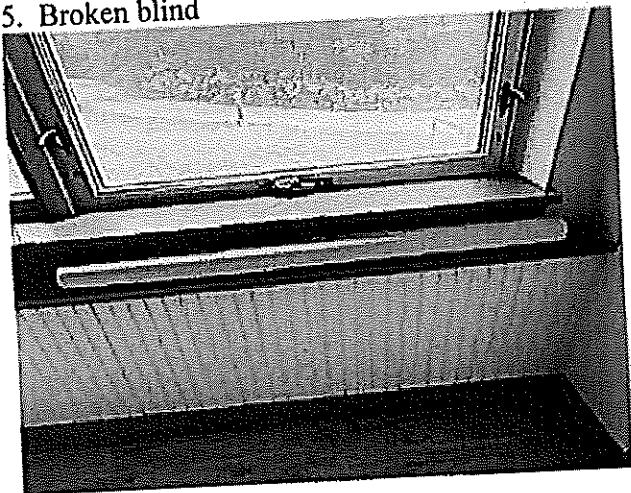
4. Broken blinds. Cannot be respooled. Double window length



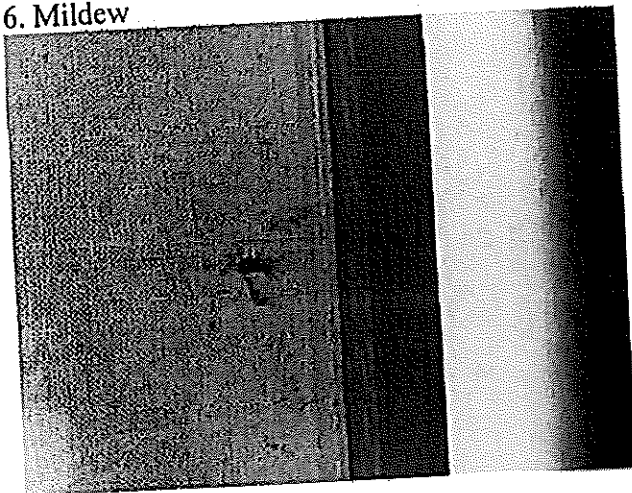
4. Blinds removed Ball chain hanging. (pic is rotated)



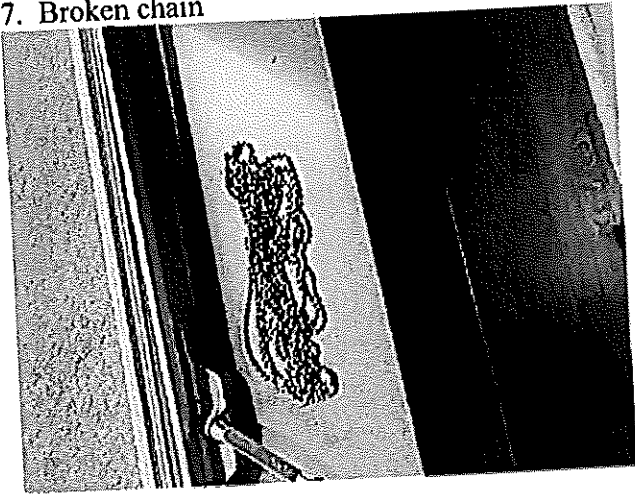
5. Broken blind



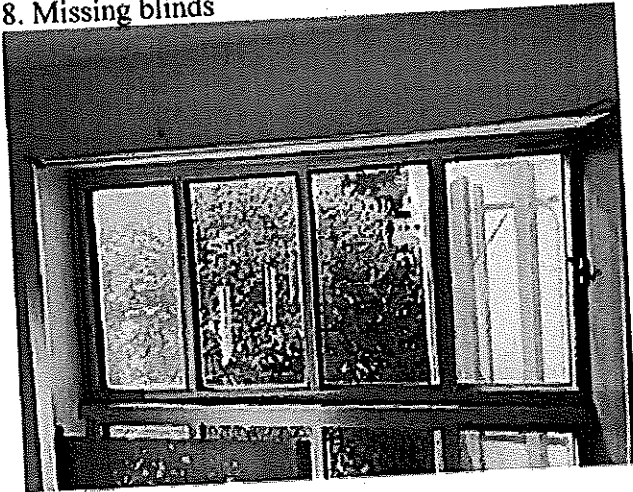
6. Mildew



7. Broken chain



8. Missing blinds



9. Ball chain missing cannot operate blind



Sent from my iPhone

CPSC Warns Older Window Coverings Pose Strangulation Risk to Children

Release Date: October 04, 2006

From 1991 through 2004, the U.S. Consumer Product Safety Commission (CPSC) has received reports of about 200 strangulation deaths involving cords and chains on window coverings. Strangulations can occur when young children become entangled in the inner or outer cord on the window covering. Most strangulation deaths involved the outer pull cords. At least 20 of these deaths involved the inner cords which run through horizontal blinds.

October is Window Covering Safety Month and CPSC, the Window Covering Safety Council and independent retailers have joined forces to urge consumers to repair or replace window coverings purchased before 2001.

"Entanglement and strangulation from older window covering cords are a hidden hazard," said CPSC Acting Chairman Nancy Nord. "It is critical that parents be aware of this and replace or repair window coverings purchased before 2001."

Outer pull cord deaths typically involve children ranging in age from 7 months to 6 years. Inner cord deaths typically involve children ranging in age from 9 months to 20 months who are placed in cribs or playpens located within reach of window coverings. In all cases, the children became inadvertently entangled and died from strangulation.

The following are steps consumers can take to help prevent strangulation from window coverings:

- Move all cribs, beds, furniture and toys away from windows and window cords, preferably to another wall.
- Keep all window cords out of the reach of children. Make sure that tasseled pull cords are short, and that continuous-loop cords are permanently anchored to the floor or wall.
- To prevent inner cord hazards, lock cords into position when lowering horizontal coverings or shades.
- Repair window coverings, corded shades and draperies manufactured before 2001 with retrofit cord repair devices, or replace them with today's safer products.
- Consider installing cordless window coverings in children's bedrooms and play areas.

Newer window coverings and repaired, older window coverings reduce the risk of strangulation, but they have not fully eliminated the hazard. Long, dangling window

cords and chains still pose a strangulation hazard, because young children can wrap the cord around their neck. In addition, consumers should never tie window blind cords or chains together because the knot creates a new loop, in which a young child could become entangled.

During the month of October, CPSC increases its efforts to urge consumers to carefully inspect the cords and chains of all of their window coverings. Consumers also are encouraged to consider cordless coverings and other alternative window coverings, which have been recently introduced throughout the country by manufacturers. Consumers with older window coverings are urged to repair or replace their window coverings.

Consumers possessing window coverings purchased before 2001 can obtain a free repair kit from the Window Covering Safety Council's Web site at [www.windowcoverings.org\(pdf\)](http://www.windowcoverings.org(pdf)) or by calling (800) 506-4636. Individuals also can visit www.cpsc.gov to learn more about window covering safety.

Release Number
07-002

Public Spaces and Offices

This offer is valid through: 09/25/2026

Attachment C

Marvel Home Decorating

283 Boston Post Rd
Ste A
East Lyme, CT 06333-1571
Phone: (860) 451-8437
Fax:
Email: megan@marvelhd.com

Date	Quote
09/09/2026	22116550
PO Reference	
Public and Offices	
Salesperson	
Emily Lewis	

Sold To:

Waterford Community Center
24 Rope Ferry Rd
Waterford, CT 06385

Item	Room Location	Description	Qty	Each	Extended
1	Rm 105	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up EMP3 - Empire 3% 207 - Silver Pearl	2	1,582.02	3,164.04
2	Rm 103	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up EMP3 - Empire 3% 207 - Silver Pearl	2	1,582.02	3,164.04
3	Cafeteria Rm 128	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up EMP3 - Empire 3% 207 - Silver Pearl	2	1,480.02	2,960.04
4	Cafeteria Rm 128	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up EMP3 - Empire 3% 207 - Silver Pearl	2	1,864.56	3,729.12
5	Cafeteria Rm 128 Ext	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up EMP3 - Empire 3% 207 - Silver Pearl	6	1,175.04	7,050.24
6	Cafeteria Rm 128 Ext	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up EMP3 - Empire 3% 207 - Silver Pearl	3	1,864.56	5,593.68
7	Cafeteria Rm 128 Ext Door	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up EMP3 - Empire 3% 207 - Silver Pearl	1	1,243.38	1,243.38
8	Dance Studio Rm 133	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up EMP3 - Empire 3% 207 - Silver Pearl	3	1,693.20	5,079.60
9	Dance Studio RM 133	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up EMP3 - Empire 3% 207 - Silver Pearl	1	1,164.84	1,164.84
10	Dance Studio RM 133 Door	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up EMP3 - Empire 3% 207 - Silver Pearl	1	1,243.38	1,243.38
11	Dance Studio RM 133	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up EMP3 - Empire 3% 207 - Silver Pearl	2	1,335.18	2,670.36
12	RM 109, 110, 111, 118	Hunter Douglas Designer Screen Roller LiteRise Bottom-Up EMP3 - Empire 3% 207 - Silver Pearl	4	545.70	2,182.80
13	RM 153, 154, 155, 156	Hunter Douglas Designer Screen Roller LiteRise Bottom-Up EMP3 - Empire 3% 207 - Silver Pearl	4	545.70	2,182.80
14		Hunter Douglas PowerView Gen 3 Rechargeable Accessories	1	168.31	168.31
15		Hunter Douglas PowerView Accessories Gen 3 Automation	1	550.81	550.81
16		Hunter Douglas PowerView Gen 3 Rechargeable Accessories	1	1,514.71	1,514.71
17		Hunter Douglas PowerView Gen 3 Rechargeable Accessories	1	1,514.71	1,514.71
18		Hunter Douglas PowerView Gen 3 Rechargeable Accessories	1	1,514.71	1,514.71

Public Spaces and Offices

This offer is valid through: 09/25/2026

Marvel Home Decorating

283 Boston Post Rd
Ste A
East Lyme, CT 06333-1571
Phone: (860) 451-8437
Fax:
Email: mogan@marvelhd.com

Date	Quote
09/09/2026	22116550
PO Reference	
Public and Offices	
Salesperson	
Emily Lewis	

Sold To:

Waterford Community Center
24 Rope Ferry Rd
Waterford, CT 06385

Product Total	Price Adjustment -25.00%	SubTotal	Tax 6.3500%	Installation	Freight	Client Price
46,691.67	-11,672.89	35,018.68	2,223.69	2,226.74	876.00	40,343.11

\$38,119.42

Accepted By: _____

Date: _____

Blinds & Designs

5 Woodruff Ave
Narragansett, RI 02882 US
+14017838484
blindsanddesigns9@gmail.com
<http://www.myblindsanddesigns.com>

Estimate

ADDRESS

Waterford Community Center
24 Rope Ferry Rd
Waterford, CT

ESTIMATE # 24 Rope Ferry Rd
DATE 09/10/2026

ACTIVITY	QTY	AMOUNT
Alta:Roller Shades Roller Shades (dining room) Nordic Screen 3% color White/Grey power	14	12,220.00
Alta:Roller Shades Roller Shades (Dance) Nordic Screen 3% color White/Grey power	7	5,580.00
Alta:Roller Shades Roller Shades (room 157) Nordic Screen 3% color White/Grey cordless touch lift	3	1,050.00
Alta:Roller Shades Roller Shades (room 156, 155, 154, 153) Nordic Screen 3% color White/Grey cordless touch lift	4	1,400.00
Alta:Roller Shades Roller Shades (room 103) Nordic Screen 3% color White/Grey power	2	1,800.00
Alta:Roller Shades Roller Shades (room 105) Nordic Screen 3% color White/Grey power	2	1,800.00
Alta:Roller Shades Roller Shades room 109, 110, 111, 118) Nordic Screen 3% color White/Grey cordless touch lift	4	1,400.00
Alta:Roller Shades Roller Shades (Senior lounge) Nordic Screen 3% color White/Grey cordless touch lift	1	350.00
shipping	1	400.00
ALL WITH FABRIC CASSETTE POWER IS RECHARGEABLE		300.00
Services CHARGERS & REMOTES		400.00
Services PRODUCT TO REMOVE		

Thank you for your business! To place your order please call the store to give a credit card number or we can send you a link to pay as well. Checks are always welcomed.
Please call the store to place the order.

SUBTOTAL	26,700.00
TAX	0.00
TOTAL	\$26,700.00

Blinds & Designs

Narragansett 401-783-8484 (5 Woodruff Ave)
 Middletown 401-843-8484 (657 West Main Rd)
 Mystic 860-572-8484 (11 Roosevelt Ave)
 Westerly 401-348-8484 (137 Franklin St)

Attachment D

P.O.#

Visit Date 9/1/26

Order Date

Reference INTERNET

Name: Waterford Conn. Center
 Address: 24 Pop. Ferry Rd
 Phone: 860-444-5848
 Email: MINDY

Grouped w/

- * Guaranteed Best Price ✓
- * Professionally Installed
- * Shutters
- * All else 5/6 wks
- * Normanshutters.com
- * Altawindowfashions.com ✓
- * Hunterdouglas.com

ORDER/QUOTE

- T/L = corollary
 - all w/ Fabric Cassette
 - Pair is rechargeable
 Product to remove 400

Shipping 400

charges & access 300

Install time 1st

2nd

	QTY	ORDER	MOUNT	ROOM / VAL	PRODUCT DESCRIPTION	CORD/ STACK	PRICE	Power
		I	O	I	O			
1	2	X			NOIRIC screen + <u>3/1. white / gray</u>	Power	1280	600
2	4	X			above door		40.50	1500
3	1	X			chase from 1-43 3/4 x 86		800	600
4	2	X			1-42 3/4 x 29		1600	1200
5	4	X			#156, 153, 154, 153	Power	290	300
6	2	X			#103		2280	900
7	1	X			#105	T/L	1200	600
8	1	X			109	T/L	350	600
9	1	X			110	T/L	700	600
10	1	X			111	T/L	1400	600
		X			118	T/L	1200	600

Total # of Blinds 38

service LA

Sub total	26,700
Tax	T/E
Total	26,700
Deposit	15,000
Balance	11,700

- * Motorized warranty 5 years • B&D DOES NOT CHARGE BATTERIES
- * Shutters-Lmt Life Mfg warranty, woods & stains 3 yrs
- * Shades & Blinds-Lmt life Mfg warranty (strings 7 years)
- * Service charge for housecalls after 1 year from install
- * NO refunds or returns

Install Date & Time #1

Install Date & Time

Thank you, Greg
 blindsanddesigns9@gmail.com



CS Levolor MOTORIZED Solar Shades

Delivery Type: Direct Delivery

Customer Information

Name

Brandishea Moses

Phone

(860) 444-5842

Store #2263

2263 - LOWE'S OF WATERFORD,
CT

Address

15 Rope Ferry Rd
Waterford, CT 06385

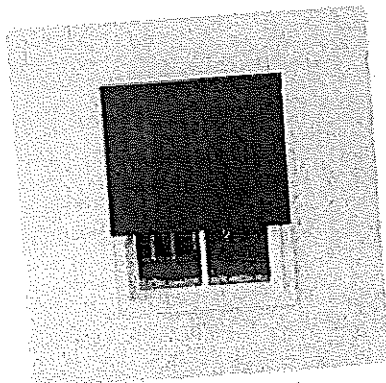
Email

bmoses@waterfordct.org

Associate

TRISTAN MALOY
4099384

①



Levolor - Solar Shades

Item #1031690

Item Price: \$1442.25

Discount \$721.12

Item Subtotal: \$721.13

Quantity: 3

Total: \$2163.39

Width: 78 Inches

Height: 86 Inches

Color Name: Nickel

Room Name: Other #3 W4 W5 W6

Mount Type: Inside Mount

Color Group: 3% Solapur

Blinds Per Headrail: Standard

Lift Options: Motorization

Fabric Orientation: Standard Orientation

Motorized Accessory Kit: Build Your Own Kit

Remote Controls: No Remote

Power Source: Plug-In Charging Kit

Magnetic Charger: Magnetic Charging Kit

Hub: No Smart Hub With App

Wall Switch: No Wall Switch

Solar Charging Panel: No Solar Panel

Bottomrail: Heat Sealed Aluminum

Valance: Curved Cassette

Cassette Valance Size: Medium Cassette Valance

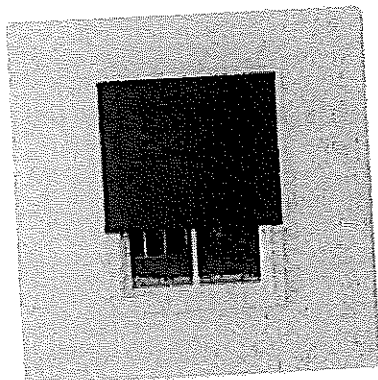
Side Channels: No Side Channel

Window Group: Yes

Window Group Name: Group A

Remake: No

2



Levolor - Solar Shades

Item #1031690

Item Price:	\$974.20
Discount	\$487.10
Item Subtotal:	\$487.10
Quantity:	1

Total:	\$487.1
--------	---------

Width: 38 1/8 Inches

Height: 62 1/4 Inches

Color Name: Nickel

Room Name: Other #3 W1 (remote)

Mount Type: Inside Mount

Color Group: 3% Solapur

Blinds Per Headrail: Standard

Lift Options: Motorization

Fabric Orientation: Standard Orientation

Motorized Accessory Kit: Build Your Own Kit

Remote Controls: 15 Channel Remote

Power Source: Plug-In Charging Kit

Magnetic Charger: Magnetic Charging Kit

Hub: No Smart Hub With App

Wall Switch: No Wall Switch

Solar Charging Panel: No Solar Panel

Bottomrail: Heat Sealed Aluminum

Valance: Curved Cassette

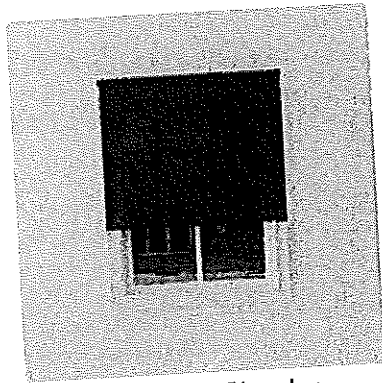
Cassette Valance Size: Medium Cassette Valance

Side Channels: No Side Channel

Window Group: No

Remake: No

3



Levolor - Solar Shades

Item #1031690

Item Price:	\$848.69
Discount	\$424.34
Item Subtotal:	\$424.35
Quantity:	1

Total:	\$424.35
--------	----------

Width: 37 3/4 Inches

Height: 62 1/4 Inches

Color Name: Nickel

Room Name: Other #3 W2

Mount Type: Inside Mount

Color Group: 3% Solapur

Blinds Per Headrail: Standard

Lift Options: Motorization

Fabric Orientation: Standard Orientation

Motorized Accessory Kit: Build Your Own Kit

Remote Controls: No Remote

Power Source: Plug-In Charging Kit

Magnetic Charger: Magnetic Charging Kit

Hub: No Smart Hub With App

Wall Switch: No Wall Switch

Solar Charging Panel: No Solar Panel

Bottomrail: Heat Sealed Aluminum

Valance: Curved Cassette

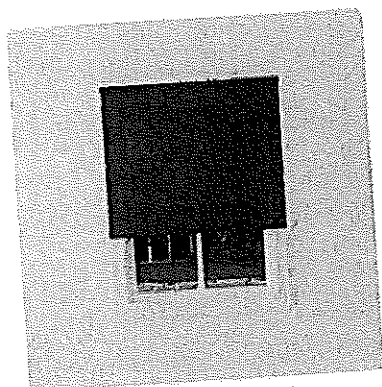
Cassette Valance Size: Medium Cassette Valance

Side Channels: No Side Channel

Window Group: No

Remake: No

4



Levolor - Solar Shades

Item #1031690

Item Price:	\$1442.25
Discount	\$721.12
Item Subtotal:	\$721.13
Quantity:	1
Total:	\$721.13

Width: 78 1/8 Inches

Height: 86 Inches

Color Name: Nickel

Room Name: Other #3 W3

Mount Type: Inside Mount

Color Group: 3% Solapur

Blinds Per Headrail: Standard

Lift Options: Motorization

Fabric Orientation: Standard Orientation

Motorized Accessory Kit: Build Your Own Kit

Remote Controls: No Remote

Power Source: Plug-In Charging Kit

Magnetic Charger: Magnetic Charging Kit

Hub: No Smart Hub With App

Wall Switch: No Wall Switch

Solar Charging Panel: No Solar Panel

Bottomrail: Heat Sealed Aluminum

Valance: Curved Cassette

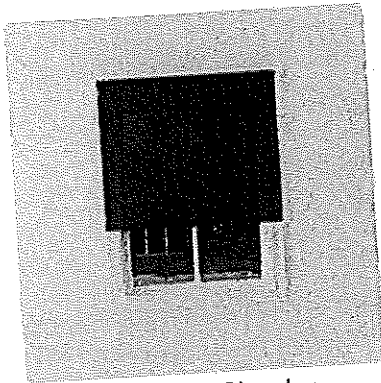
Cassette Valance Size: Medium Cassette Valance

Side Channels: No Side Channel

Window Group: No

Remake: No

5



Levolor - Solar Shades

Item #1031690

Item Price:	\$1543.47
Discount	\$771.74
Item Subtotal:	\$771.73
Quantity:	2

Total:	\$1543.46
--------	-----------

Width: 86 1/2 Inches

Height: 86 Inches

Color Name: Nickel

Room Name: Others W6 W8

Mount Type: Inside Mount

Color Group: 3% Solapur

Blinds Per Headrail: Standard

Lift Options: Motorization

Fabric Orientation: Standard Orientation

Motorized Accessory Kit: Build Your Own Kit

Remote Controls: No Remote

Power Source: Plug-In Charging Kit

Magnetic Charger: Magnetic Charging Kit

Hub: No Smart Hub With App

Wall Switch: No Wall Switch

Solar Charging Panel: No Solar Panel

Bottomrail: Heat Sealed Aluminum

Valance: Curved Cassette

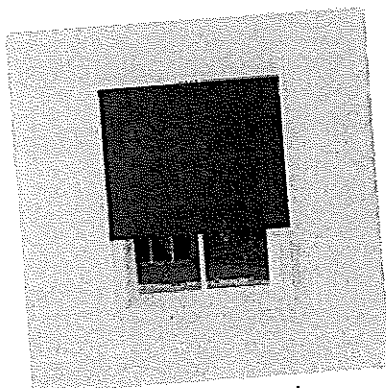
Cassette Valance Size: Large Cassette Valance

Side Channels: No Side Channel

Window Group: No

Remake: No

6



Levolor - Solar Shades

Item #1031690

Item Price:	\$1543.47
Discount	\$771.74
Item Subtotal:	\$771.73
Quantity:	1

Total:	\$771.73
--------	----------

Width: 86 3/8 Inches

Height: 86 Inches

Color Name: Nickel

Room Name: Others W7

Mount Type: Inside Mount

Color Group: 3% Solapur

Blinds Per Headrail: Standard

Lift Options: Motorization

Fabric Orientation: Standard Orientation

Motorized Accessory Kit: Build Your Own Kit

Remote Controls: No Remote

Power Source: Plug-In Charging Kit

Magnetic Charger: Magnetic Charging Kit

Hub: No Smart Hub With App

Wall Switch: No Wall Switch

Solar Charging Panel: No Solar Panel

Bottomrail: Heat Sealed Aluminum

Valance: Curved Cassette

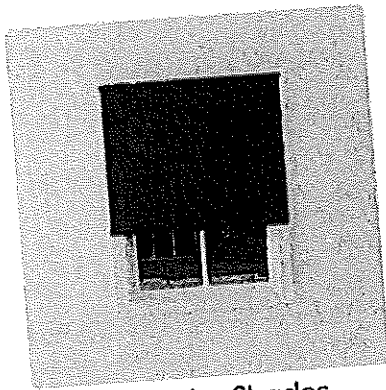
Cassette Valance Size: Large Cassette Valance

Side Channels: No Side Channel

Window Group: No

Remake: No

7



Levolor - Solar Shades

Item #1031690

Item Price:	\$1118.81
Discount	\$559.40
Item Subtotal:	\$559.41
Quantity:	1
Total:	\$559.41

Width: 43 3/4 Inches

Height: 86 Inches

Color Name: Nickel

Room Name: Others W5 (remote)

Mount Type: Inside Mount

Color Group: 3% Solapur

Blinds Per Headrail: Standard

Lift Options: Motorization

Fabric Orientation: Standard Orientation

Motorized Accessory Kit: Build Your Own Kit

Remote Controls: 15 Channel Remote

Power Source: Plug-In Charging Kit

Magnetic Charger: Magnetic Charging Kit

Hub: No Smart Hub With App

Wall Switch: No Wall Switch

Solar Charging Panel: No Solar Panel

Bottomrail: Heat Sealed Aluminum

Valance: Curved Cassette

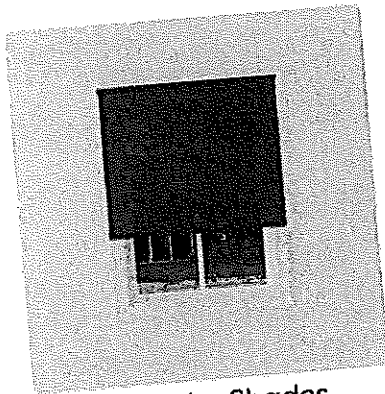
Cassette Valance Size: Large Cassette Valance

Side Channels: No Side Channel

Window Group: No

Remake: No

8



Levolor - Solar Shades

Item #1031690

Item Price:	\$774.27
Discount	\$387.14
Item Subtotal:	\$387.13
Quantity:	1

Total:	\$387.13
--------	----------

Width: 42 3/8 Inches

Height: 30 Inches

Color Name: Nickel

Room Name: Others W4

Mount Type: Inside Mount

Color Group: 3% Solapur

Blinds Per Headrail: Standard

Lift Options: Motorization

Fabric Orientation: Standard Orientation

Motorized Accessory Kit: Build Your Own Kit

Remote Controls: No Remote

Power Source: Plug-In Charging Kit

Magnetic Charger: Magnetic Charging Kit

Hub: No Smart Hub With App

Wall Switch: No Wall Switch

Solar Charging Panel: No Solar Panel

Bottomrail: Heat Sealed Aluminum

Valance: Curved Cassette

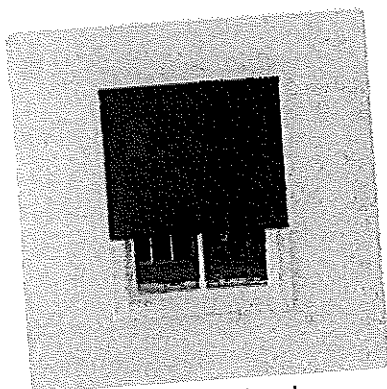
Cassette Valance Size: Large Cassette Valance

Side Channels: No Side Channel

Window Group: No

Remake: No

9



Levolor - Solar Shades

Item #1031690

Item Price:	\$1174.10
Discount	\$587.05
Item Subtotal:	\$587.05
Quantity:	2

Total:	\$1174.1
--------	----------

Width: 86 3/4 Inches

Height: 38 Inches

Color Name: Nickel

Room Name: Others W2 W3

Mount Type: Inside Mount

Color Group: 3% Solapur

Blinds Per Headrail: Standard

Lift Options: Motorization

Fabric Orientation: Standard Orientation

Motorized Accessory Kit: Build Your Own Kit

Remote Controls: No Remote

Power Source: Plug-In Charging Kit

Magnetic Charger: Magnetic Charging Kit

Hub: No Smart Hub With App

Wall Switch: No Wall Switch

Solar Charging Panel: No Solar Panel

Bottomrail: Heat Sealed Aluminum

Valance: Curved Cassette

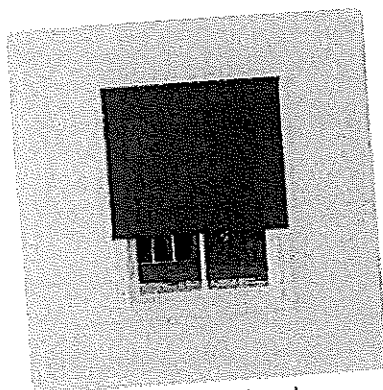
Cassette Valance Size: Large Cassette Valance

Side Channels: No Side Channel

Window Group: No

Remake: No

10



Levolor - Solar Shades

Item #1031690

Item Price:	\$848.69
Discount	\$424.34
Item Subtotal:	\$424.35
Quantity:	1

Total:	\$424.35
--------	----------

Width: 38 1/8 Inches

Height: 62 1/8 Inches

Color Name: Nickel

Room Name: Others W1

Mount Type: Inside Mount

Color Group: 3% Solapur

Blinds Per Headrail: Standard

Lift Options: Motorization

Fabric Orientation: Standard Orientation

Motorized Accessory Kit: Build Your Own Kit

Remote Controls: No Remote

Power Source: Plug-In Charging Kit

Magnetic Charger: Magnetic Charging Kit

Hub: No Smart Hub With App

Wall Switch: No Wall Switch

Solar Charging Panel: No Solar Panel

Bottomrail: Heat Sealed Aluminum

Valance: Curved Cassette

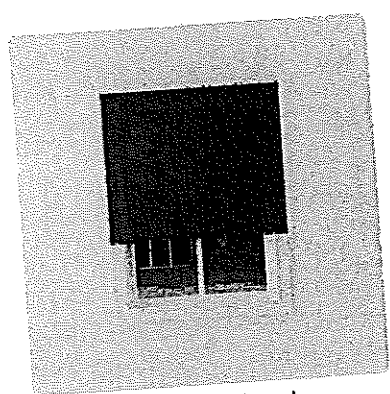
Cassette Valance Size: Large Cassette Valance

Side Channels: No Side Channel

Window Group: No

Remake: No

11



Levolor - Solar Shades

Item #1031690

Item Price:	\$848.69
Discount	\$424.34
Item Subtotal:	\$424.35
Quantity:	2

Total:	\$848.7
--------	---------

Width: 37 5/8 Inches

Height: 64 1/2 Inches

Color Name: Nickel

Room Name: Others #2 W1 W5

Mount Type: Inside Mount

Color Group: 3% Solapur

Blinds Per Headrail: Standard

Lift Options: Motorization

Fabric Orientation: Standard Orientation

Motorized Accessory Kit: Build Your Own Kit

Remote Controls: No Remote

Power Source: Plug-In Charging Kit

Magnetic Charger: Magnetic Charging Kit

Hub: No Smart Hub With App

Wall Switch: No Wall Switch

Solar Charging Panel: No Solar Panel

Bottomrail: Heat Sealed Aluminum

Valance: Curved Cassette

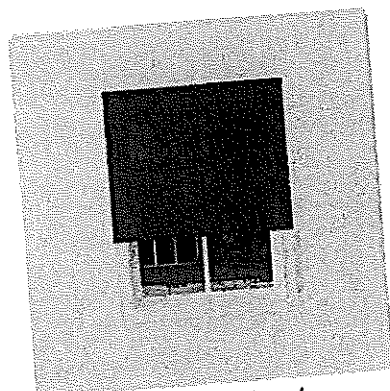
Cassette Valance Size: Medium Cassette Valance

Side Channels: No Side Channel

Window Group: No

Remake: No

12



Levolor - Solar Shades

Item #1031690

Item Price:	\$974.20
Discount	\$487.10
Item Subtotal:	\$487.10
Quantity:	1

Total:	\$487.1
--------	---------

Width: 37 5/8 Inches

Height: 64 Inches

Color Name: Nickel

Room Name: Others #2 W2 (remote)

Mount Type: Inside Mount

Color Group: 3% Solapur

Blinds Per Headrail: Standard

Lift Options: Motorization

Fabric Orientation: Standard Orientation

Motorized Accessory Kit: Build Your Own Kit

Remote Controls: 15 Channel Remote

Power Source: Plug-In Charging Kit

Magnetic Charger: Magnetic Charging Kit

Hub: No Smart Hub With App

Wall Switch: No Wall Switch

Solar Charging Panel: No Solar Panel

Bottomrail: Heat Sealed Aluminum

Valance: Curved Cassette

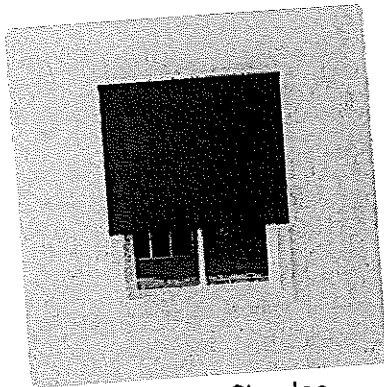
Cassette Valance Size: Medium Cassette Valance

Side Channels: No Side Channel

Window Group: No

Remake: No

13



Levolor - Solar Shades

Item #1031690

Item Price:	\$848.69
Discount	\$424.34
Item Subtotal:	\$424.35
Quantity:	1

Total:	\$424.35
--------	----------

Width: 37 1/2 Inches

Height: 64 1/4 Inches

Color Name: Nickel

Room Name: Others #2 W3

Mount Type: Inside Mount

Color Group: 3% Solapur

Blinds Per Headrail: Standard

Lift Options: Motorization

Fabric Orientation: Standard Orientation

Motorized Accessory Kit: Build Your Own Kit

Remote Controls: No Remote

Power Source: Plug-In Charging Kit

Magnetic Charger: Magnetic Charging Kit

Hub: No Smart Hub With App

Wall Switch: No Wall Switch

Solar Charging Panel: No Solar Panel

Bottomrail: Heat Sealed Aluminum

Valance: Curved Cassette

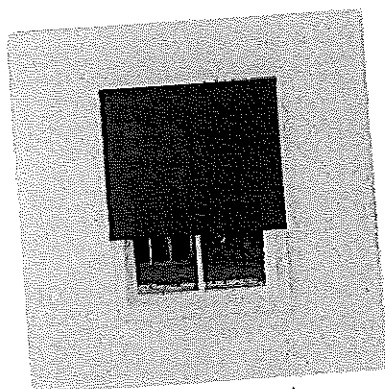
Cassette Valance Size: Medium Cassette Valance

Side Channels: No Side Channel

Window Group: No

Remake: No

14



Levolor - Solar Shades

Item #1031690

Item Price:	\$848.69
Discount	\$424.34
Item Subtotal:	\$424.35
Quantity:	1
Total:	\$424.35

Width: 37 5/8 Inches

Height: 64 1/4 Inches

Color Name: Nickel

Room Name: Others #2 W4

Mount Type: Inside Mount

Color Group: 3% Solapur

Blinds Per Headrail: Standard

Lift Options: Motorization

Fabric Orientation: Standard Orientation

Motorized Accessory Kit: Build Your Own Kit

Remote Controls: No Remote

Power Source: Plug-In Charging Kit

Magnetic Charger: Magnetic Charging Kit

Hub: No Smart Hub With App

Wall Switch: No Wall Switch

Solar Charging Panel: No Solar Panel

Bottomrail: Heat Sealed Aluminum

Valance: Curved Cassette

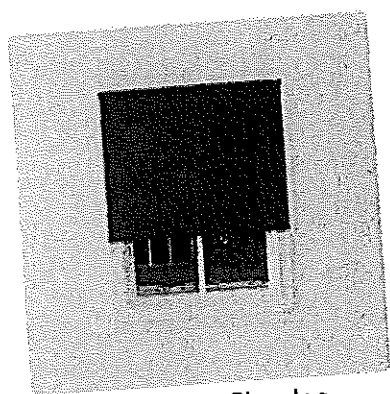
Cassette Valance Size: Medium Cassette Valance

Side Channels: No Side Channel

Window Group: No

Remake: No

15



Levolor - Solar Shades

Item #1031690

Item Price:	\$848.69
Discount	\$424.34
Item Subtotal:	\$424.35
Quantity:	1

Total:	\$424.35
--------	----------

Width: 38 1/8 Inches

Height: 64 3/4 Inches

Color Name: Nickel

Room Name: Others #2 W7

Mount Type: Inside Mount

Color Group: 3% Solapur

Blinds Per Headrail: Standard

Lift Options: Motorization

Fabric Orientation: Standard Orientation

Motorized Accessory Kit: Build Your Own Kit

Remote Controls: No Remote

Power Source: Plug-In Charging Kit

Magnetic Charger: Magnetic Charging Kit

Hub: No Smart Hub With App

Wall Switch: No Wall Switch

Solar Charging Panel: No Solar Panel

Bottomrail: Heat Sealed Aluminum

Valance: Curved Cassette

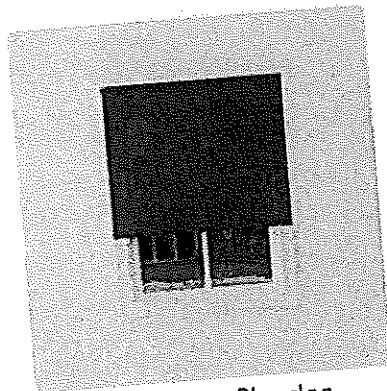
Cassette Valance Size: Medium Cassette Valance

Side Channels: No Side Channel

Window Group: No

Remake: No

16



Levolor - Solar Shades

Item #1031690

Item Price:	\$848.69
Discount	\$424.34
Item Subtotal:	\$424.35
Quantity:	1
Total:	\$424.35

Width: 37 7/8 Inches

Height: 64 1/2 Inches

Color Name: Nickel

Room Name: Others #2 W8

Mount Type: Inside Mount

Color Group: 3% Solapur

Blinds Per Headrail: Standard

Lift Options: Motorization

Fabric Orientation: Standard Orientation

Motorized Accessory Kit: Build Your Own Kit

Remote Controls: No Remote

Power Source: Plug-In Charging Kit

Magnetic Charger: Magnetic Charging Kit

Hub: No Smart Hub With App

Wall Switch: No Wall Switch

Solar Charging Panel: No Solar Panel

Bottomrail: Heat Sealed Aluminum

Valance: Curved Cassette

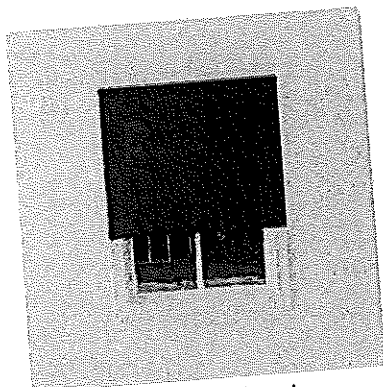
Cassette Valance Size: Medium Cassette Valance

Side Channels: No Side Channel

Window Group: No

Remake: No

17



Levolor - Solar Shades

Item #1031690

Item Price:	\$848.69
Discount	\$424.34
Item Subtotal:	\$424.35
Quantity:	1

Total:	\$424.35
--------	----------

Width: 37 3/4 Inches

Height: 64 1/2 Inches

Color Name: Nickel

Room Name: Others #2 W6

Mount Type: Inside Mount

Color Group: 3% Solapur

Blinds Per Headrail: Standard

Lift Options: Motorization

Fabric Orientation: Standard Orientation

Motorized Accessory Kit: Build Your Own Kit

Remote Controls: No Remote

Power Source: Plug-In Charging Kit

Magnetic Charger: Magnetic Charging Kit

Hub: No Smart Hub With App

Wall Switch: No Wall Switch

Solar Charging Panel: No Solar Panel

Bottomrail: Heat Sealed Aluminum

Valance: Curved Cassette

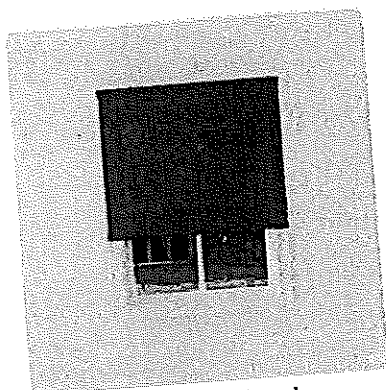
Cassette Valance Size: Medium Cassette Valance

Side Channels: No Side Channel

Window Group: No

Remake: No

18



Levolor - Solar Shades

Item #1031690

Item Price:	\$993.30
Discount	\$496.65
Item Subtotal:	\$496.65
Quantity:	1
Total:	\$496.65

Width: 47 1/8 Inches

Height: 87 Inches

Color Name: Nickel

Room Name: Dining Room #2 W5 left side

Mount Type: Inside Mount

Color Group: 3% Solapur

Blinds Per Headrail: Standard

Lift Options: Motorization

Fabric Orientation: Standard Orientation

Motorized Accessory Kit: Build Your Own Kit

Remote Controls: No Remote

Power Source: Plug-In Charging Kit

Magnetic Charger: Magnetic Charging Kit

Hub: No Smart Hub With App

Wall Switch: No Wall Switch

Solar Charging Panel: No Solar Panel

Bottomrail: Heat Sealed Aluminum

Valance: Curved Cassette

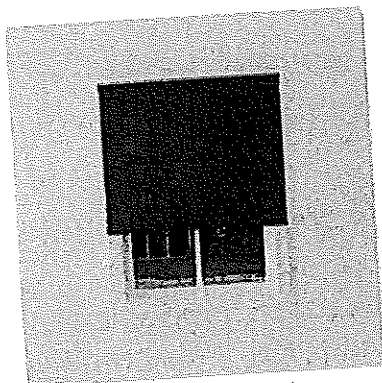
Cassette Valance Size: Large Cassette Valance

Side Channels: No Side Channel

Window Group: No

Remake: No

19



Levolor - Solar Shades

Item #1031690

Item Price:	\$993.30
Discount	\$496.65
Item Subtotal:	\$496.65
Quantity:	1

Total:	\$496.65
--------	----------

Width: 47 3/8 Inches

Height: 87 Inches

Color Name: Nickel

Room Name: Dining Room #2 W5 middle

Mount Type: Inside Mount

Color Group: 3% Solapur

Blinds Per Headrail: Standard

Lift Options: Motorization

Fabric Orientation: Standard Orientation

Motorized Accessory Kit: Build Your Own Kit

Remote Controls: No Remote

Power Source: Plug-In Charging Kit

Magnetic Charger: Magnetic Charging Kit

Hub: No Smart Hub With App

Wall Switch: No Wall Switch

Solar Charging Panel: No Solar Panel

Bottomrail: Heat Sealed Aluminum

Valance: Curved Cassette

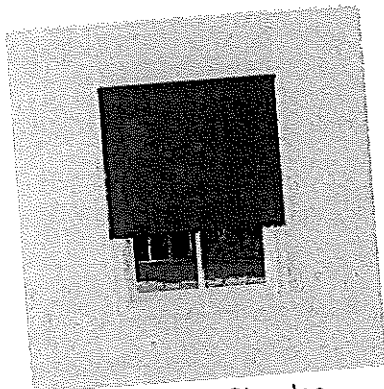
Cassette Valance Size: Large Cassette Valance

Side Channels: No Side Channel

Window Group: No

Remake: No

20



Levolor - Solar Shades

Item #1031690

Item Price:	\$993.30
Discount	\$496.65
Item Subtotal:	\$496.65
Quantity:	1

Total:	\$496.65
--------	----------

Width: 47 1/2 Inches

Height: 87 Inches

Color Name: Nickel

Room Name: Dining Room #2 W5 right side

Mount Type: Inside Mount

Color Group: 3% Solapur

Blinds Per Headrail: Standard

Lift Options: Motorization

Fabric Orientation: Standard Orientation

Motorized Accessory Kit: Build Your Own Kit

Remote Controls: No Remote

Power Source: Plug-In Charging Kit

Magnetic Charger: Magnetic Charging Kit

Hub: No Smart Hub With App

Wall Switch: No Wall Switch

Solar Charging Panel: No Solar Panel

Bottomrail: Heat Sealed Aluminum

Valance: Curved Cassette

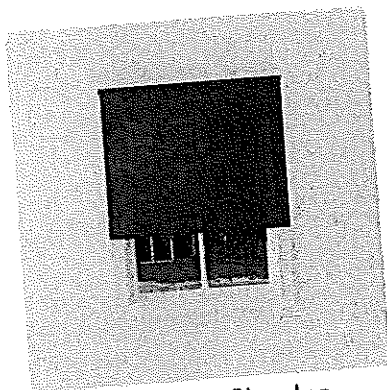
Cassette Valance Size: Large Cassette Valance

Side Channels: No Side Channel

Window Group: No

Remake: No

21



Levolor - Solar Shades

Item #1031690

Item Price:	\$993.30
Discount	\$496.65
Item Subtotal:	\$496.65
Quantity:	1

Total:	\$496.65
--------	----------

Width: 47 3/8 Inches

Height: 87 Inches

Color Name: Nickel

Room Name: Dining Room #2 W4 left side

Mount Type: Inside Mount

Color Group: 3% Solapur

Blinds Per Headrail: Standard

Lift Options: Motorization

Fabric Orientation: Standard Orientation

Motorized Accessory Kit: Build Your Own Kit

Remote Controls: No Remote

Power Source: Plug-In Charging Kit

Magnetic Charger: Magnetic Charging Kit

Hub: No Smart Hub With App

Wall Switch: No Wall Switch

Solar Charging Panel: No Solar Panel

Bottomrail: Heat Sealed Aluminum

Valance: Curved Cassette

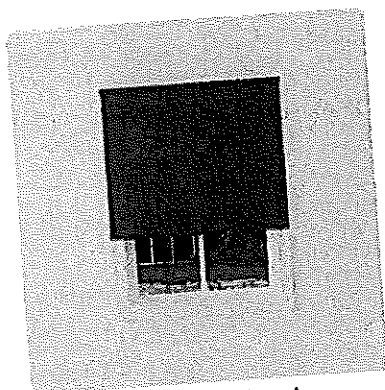
Cassette Valance Size: Large Cassette Valance

Side Channels: No Side Channel

Window Group: No

Remake: No

22



Levolor - Solar Shades

Item #1031690

Item Price:	\$993.30
Discount	\$496.65
Item Subtotal:	\$496.65
Quantity:	1

Total:	\$496.65
--------	----------

Width: 47 3/8 Inches

Height: 87 Inches

Color Name: Nickel

Room Name: Dining Room #2 W4 middle

Mount Type: Inside Mount

Color Group: 3% Solapur

Blinds Per Headrail: Standard

Lift Options: Motorization

Fabric Orientation: Standard Orientation

Motorized Accessory Kit: Build Your Own Kit

Remote Controls: No Remote

Power Source: Plug-In Charging Kit

Magnetic Charger: Magnetic Charging Kit

Hub: No Smart Hub With App

Wall Switch: No Wall Switch

Solar Charging Panel: No Solar Panel

Bottomrail: Heat Sealed Aluminum

Valance: Curved Cassette

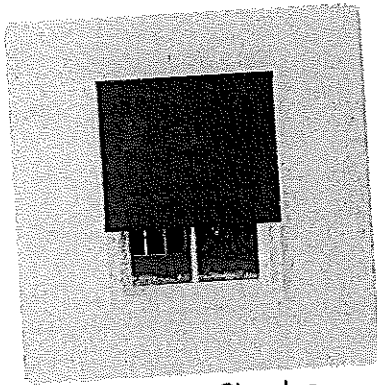
Cassette Valance Size: Large Cassette Valance

Side Channels: No Side Channel

Window Group: No

Remake: No

23



Levolor - Solar Shades

Item #1031690

Item Price:	\$993.30
Discount	\$496.65
Item Subtotal:	\$496.65
Quantity:	1

Total:	\$496.65
--------	----------

Width: 47 1/4 Inches

Height: 87 Inches

Color Name: Nickel

Room Name: Dining Room #2 W4 right side

Mount Type: Inside Mount

Color Group: 3% Solapur

Blinds Per Headrail: Standard

Lift Options: Motorization

Fabric Orientation: Standard Orientation

Motorized Accessory Kit: Build Your Own Kit

Remote Controls: No Remote

Power Source: Plug-In Charging Kit

Magnetic Charger: Magnetic Charging Kit

Hub: No Smart Hub With App

Wall Switch: No Wall Switch

Solar Charging Panel: No Solar Panel

Bottomrail: Heat Sealed Aluminum

Valance: Curved Cassette

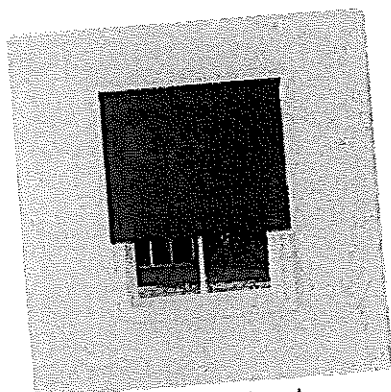
Cassette Valance Size: Large Cassette Valance

Side Channels: No Side Channel

Window Group: No

Remake: No

24



Levolor - Solar Shades

Item #1031690

Item Price:	\$1593.95
Discount	\$796.98
Item Subtotal:	\$796.97
Quantity:	1

Total:	\$796.97
--------	----------

Width: 106 Inches

Height: 87 Inches

Color Name: Nickel

Room Name: Dining Room #2 W3

Mount Type: Inside Mount

Color Group: 3% Solapur

Blinds Per Headrail: Standard

Lift Options: Motorization

Fabric Orientation: Standard Orientation

Motorized Accessory Kit: Build Your Own Kit

Remote Controls: No Remote

Power Source: Plug-In Charging Kit

Magnetic Charger: Magnetic Charging Kit

Hub: No Smart Hub With App

Wall Switch: No Wall Switch

Solar Charging Panel: No Solar Panel

Bottomrail: Heat Sealed Aluminum

Valance: Curved Cassette

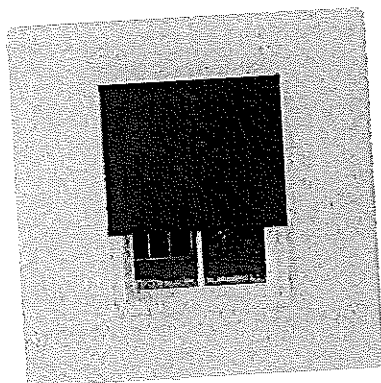
Cassette Valance Size: Large Cassette Valance

Side Channels: No Side Channel

Window Group: No

Remake: No

25



Levolor - Solar Shades

Item #1031690

Item Price:	\$1593.95
Discount	\$796.98
Item Subtotal:	\$796.97
Quantity:	1

Total:	\$796.97
--------	----------

Width: 106 7/8 Inches

Height: 87 Inches

Color Name: Nickel

Room Name: Dining Room #2 W2

Mount Type: Inside Mount

Color Group: 3% Solapur

Blinds Per Headrail: Standard

Lift Options: Motorization

Fabric Orientation: Standard Orientation

Motorized Accessory Kit: Build Your Own Kit

Remote Controls: No Remote

Power Source: Plug-In Charging Kit

Magnetic Charger: Magnetic Charging Kit

Hub: No Smart Hub With App

Wall Switch: No Wall Switch

Solar Charging Panel: No Solar Panel

Bottomrail: Heat Sealed Aluminum

Valance: Curved Cassette

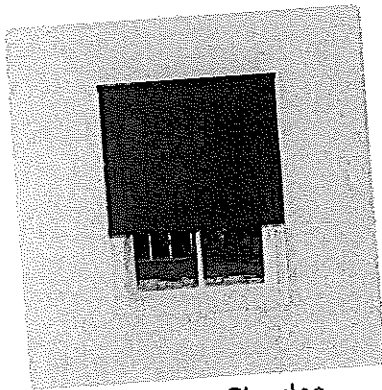
Cassette Valance Size: Large Cassette Valance

Side Channels: No Side Channel

Window Group: No

Remake: No

26



Levolor - Solar Shades

Item #1031690

Item Price:	\$1719.46
Discount	\$859.73
Item Subtotal:	\$859.73
Quantity:	1
Total:	\$859.73

Width: 107 1/8 Inches

Height: 87 Inches

Color Name: Nickel

Room Name: Dining Room #2 W1 (remote)

Mount Type: Inside Mount

Color Group: 3% Solapur

Blinds Per Headrail: Standard

Lift Options: Motorization

Fabric Orientation: Standard Orientation

Motorized Accessory Kit: Build Your Own Kit

Remote Controls: 15 Channel Remote

Power Source: Plug-In Charging Kit

Magnetic Charger: Magnetic Charging Kit

Hub: No Smart Hub With App

Wall Switch: No Wall Switch

Solar Charging Panel: No Solar Panel

Bottomrail: Heat Sealed Aluminum

Valance: Curved Cassette

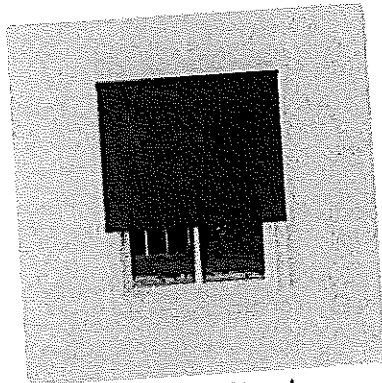
Cassette Valance Size: Large Cassette Valance

Side Channels: No Side Channel

Window Group: No

Remake: No

27



Levolor - Solar Shades

Item #1031690

Item Price:	\$1236.64
Discount	\$618.32
Item Subtotal:	\$618.32
Quantity:	1

Total:	\$618.32
--------	----------

Width: 99 3/4 inches

Height: 42 inches

Color Name: Nickel

Room Name: Dining Room W3

Mount Type: Inside Mount

Color Group: 3% Solapur

Blinds Per Headrail: Standard

Lift Options: Motorization

Fabric Orientation: Standard Orientation

Motorized Accessory Kit: Build Your Own Kit

Remote Controls: No Remote

Power Source: Plug-In Charging Kit

Magnetic Charger: Magnetic Charging Kit

Hub: No Smart Hub With App

Wall Switch: No Wall Switch

Solar Charging Panel: No Solar Panel

Bottomrail: Heat Sealed Aluminum

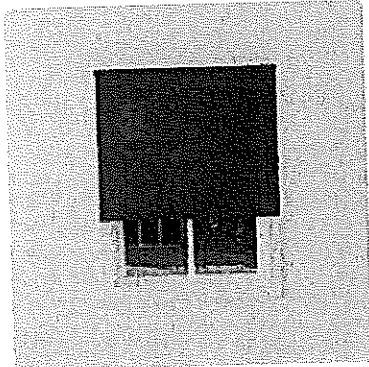
Valance: Curved Cassette

Cassette Valance Size: Large Cassette Valance

Side Channels: No Side Channel

Window Group: No

Remake: No



Levolor - Solar Shades

Item #1031690

Item Price:	\$1236.64
Discount	\$618.32
Item Subtotal:	\$618.32
Quantity:	1

Total:	\$618.32
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Width: 99 7/8 Inches

Height: 42 Inches

Color Name: Nickel

Room Name: Dining Room W4

Mount Type: Inside Mount

Color Group: 3% Solapur

Blinds Per Headrail: Standard

Lift Options: Motorization

Fabric Orientation: Standard Orientation

Motorized Accessory Kit: Build Your Own Kit

Remote Controls: No Remote

Power Source: Plug-In Charging Kit

Magnetic Charger: Magnetic Charging Kit

Hub: No Smart Hub With App

Wall Switch: No Wall Switch

Solar Charging Panel: No Solar Panel

Bottomrail: Heat Sealed Aluminum

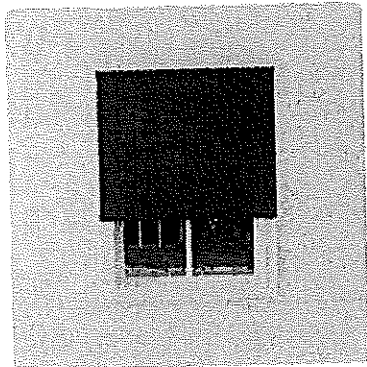
Valance: Curved Cassette

Cassette Valance Size: Large Cassette Valance

Side Channels: No Side Channel

Window Group: No

Remake: No



Levolor - Solar Shades

Item #1031690

Item Price:	\$1719.46
Discount	\$859.73
Item Subtotal:	\$859.73
Quantity:	1

Total:	\$859.73
--------	----------

Width: 106 7/8 Inches

Height: 87 Inches

Color Name: Nickel

Room Name: Dining Room W1 (remote)

Mount Type: Inside Mount

Color Group: 3% Solapur

Blinds Per Headrail: Standard

Lift Options: Motorization

Fabric Orientation: Standard Orientation

Motorized Accessory Kit: Build Your Own Kit

Remote Controls: 15 Channel Remote

Power Source: Plug-In Charging Kit

Magnetic Charger: Magnetic Charging Kit

Hub: No Smart Hub With App

Wall Switch: No Wall Switch

Solar Charging Panel: No Solar Panel

Bottomrail: Heat Sealed Aluminum

Valance: Curved Cassette

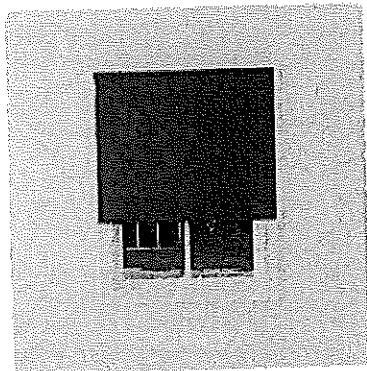
Cassette Valance Size: Large Cassette Valance

Side Channels: No Side Channel

Window Group: No

Remake: No

30



Levolor - Solar Shades

Item #1031690

Item Price:	\$1593.95
Discount	\$796.98
Item Subtotal:	\$796.97
Quantity:	1

Total:	\$796.97
--------	----------

Width: 107 Inches

Height: 87 Inches

Color Name: Nickel

Room Name: Dining Room W2

Mount Type: Inside Mount

Color Group: 3% Solapur

Blinds Per Headrail: Standard

Lift Options: Motorization

Fabric Orientation: Standard Orientation

Motorized Accessory Kit: Build Your Own Kit

Remote Controls: No Remote

Power Source: Plug-In Charging Kit

Magnetic Charger: Magnetic Charging Kit

Hub: No Smart Hub With App

Wall Switch: No Wall Switch

Solar Charging Panel: No Solar Panel

Bottomrail: Heat Sealed Aluminum

Valance: Curved Cassette

Cassette Valance Size: Large Cassette Valance

Side Channels: No Side Channel

Window Group: No

Remake: No

Subtotal

\$40881.15

Savings

\$20440.54

Shipping

\$115.00

EST. TOTAL

\$20555.61

This quote is an estimate only and valid for 30 days on all regularly priced items. For promotional items please refer to the dates listed above. This estimate does not include tax or delivery charges. Estimated arrival will be determined at the time of purchase. All of the above quantities, dimensions, specifications and accessories have been verified and accepted by the customer. Special order configured products returned or canceled after 72 hours from purchase are subject to a 20% restocking fee.

#5

Shannon Withey

From: Shea Davy
Sent: Wednesday, September 30, 2026 10:41 AM
To: Shannon Withey
Cc: Robert Brule; Kimberly Allen
Subject: FW: PD surplus
Attachments: PD Surplus_2019 Noptic Camera.pdf

Hi Shannon,

Here is another item that needs to be added to the next BOS meeting. Motion is as follows:

Police Department: To consider and act to surplus, on behalf of the Police Department, for the surplus of the below asset which have outlived its usefulness to the Town.

- Asset #101840, 2019 Noptic Thermal Imaging Camera

Thank you,
Shea Davy (She/Her)
Purchasing Agent
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385
bdavy@waterfordct.org
860.440.0540 Direct
860.449-4194 Cell



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From: Shea Davy
Sent: Wednesday, September 30, 2026 10:28 AM
To: Kimberly Allen <kallen@waterfordct.org>
Subject: PD surplus

Hi Kim,

Please review PD surplus memo I received this morning.

Thank you.

Shea Davy (She/Her)

FINANCE DEPARTMENT

Memo

To: The Board of Selectmen
From: Shea Davy
Date: September 30, 2026
Re: Disposal of Surplus Assets

Dear First Selectman Brule:

In accordance with the town Property Ordinance, Chapter 2.112.020, it is requested that the Board of Selectman please consider an act to surplus, on Behalf of the Police Department, Asset#101840, 2019 Noptic Thermal Imaging Camera. This asset has reached its end of life and is no longer useful to the department. If approved, it will be disposed of properly via transfer station.

Thank you for your consideration

Shea Davy

Shea Davy
Purchasing Agent,
Town of Waterford



Marc Balestracci
Police Chief

WATERFORD POLICE DEPARTMENT
41 AVERY LANE
WATERFORD, CT 06385-2819



(860) 442-9451 TEL
mbalestracci@waterfordct.org

To: Purchasing Agent Shea Davy
Cc: First Selectman Rob Brule
From: Andrew Farrior, Lieutenant
Date: September 30, 2026
Re: Equipment Surplus

I am respectfully requesting that the town dispose of the below listed Noptic Camera. The camera is listed as asset #101840 on the Fixed Asset Accounting Leger. The camera was installed on a police cruiser for a period of five years and removed when the cruiser was replaced. After five years of exposure to the elements the camera has reached the end of its serviceable life and no longer has any value.

Year: 2019
Make: Noptic
Type: Thermal Imaging Camera
*There isn't a serial number on the unit.

Thank you,

Andrew Farrior
Lieutenant
Waterford Police Department

#6

FINANCE DEPARTMENT

Memo

September 29, 2026

Mr. Rob Brule
First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Re: Cooperative Purchasing-Treated Road Salt

Dear First Selectman Brule:

In keeping with Section 3.08.010 of the Purchasing Ordinance- Cooperative Purchasing, the Purchasing Department, on behalf the Public Works Department, after due diligence and careful consideration, is respectfully seeking the Board's approval to Award the contract for the supply of Treated Road Salt to Morton Salt, Inc. for \$191,960.00 in accordance with CRCOG contract 795.

Funds will be available from Line Item 10130-55010 Town Aid Roads Improved.

Sincerely,

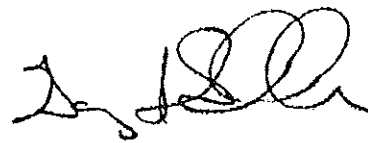
Shea Davy

Shea Davy
Purchasing Agent,
Town of Waterford

**Public Works
Department**

Memo

To: Shea Davy, Purchasing Agent
From: Gary J Schneider, Director of Public Works
Date: September 25, 2026
Re: FY27 Salt



I concur with your recommendation to use the lowest bidder for road salt for the upcoming winter season. We had a good experience with Morton Salt. They kept us informed on when the salt deliveries were going to happen, not just the day, but when the truck was dispatched from New Haven. With the shortages in salt last season, they would inform us of when we would be getting deliveries. This would let us plan our day, not keeping a loader and operator at the salt shed guessing when the truck was going to arrive.

We are estimating the purchase of 2,000 tons. The bid price per ton from the lowest bidder is Morton Salt at \$95.98/ton. Therefore, I am requesting the bid be awarded to Morton Salt. Funding is available in line item 10130-55010.

Item	Locked	Items	Selected	Lowest	Quantity Required	Total Cost Selected at	Asphalt Salt		Cargill, Inc. Salt Road Safety		Chemical Equipment Labs of DE, Inc		Eastern Salt Co. Inc		LEED SALT		Morton Salt, Inc.	
							Unit Price	Vendor/Not Vendor	Unit Price	Vendor/Not Vendor	Unit Price	Vendor/Not Vendor	Unit Price	Vendor/Not Vendor	Unit Price	Vendor/Not Vendor	Unit Price	Vendor/Not Vendor
#1-1	FALSE	Region 1 Treated Road Salt - (In Season)	\$ 0	\$ 102.51	14800	\$ 0	\$ 130	N/A	No Bid	No Bid	\$ 109.75	N/A	\$ 109.75	\$ 132	N/A	No Bid	\$ 102.51	N/A
#1-2	FALSE	Region 1 Treated Road Salt - (Out of Season)	\$ 0	\$ 102.51	14800	\$ 0	\$ 130	N/A	No Bid	No Bid	\$ 109.75	N/A	\$ 109.75	\$ 132	N/A	No Bid	\$ 102.51	N/A
#1-3	FALSE	Region 1 Pick-Up Cost Per Ton - (In Season)	\$ 0	\$ 100	14800	\$ 0	No Bid	No Bid	No Bid	No Bid	\$ 109.75	N/A	\$ 109.75	\$ 132	N/A	No Bid	\$ 100	N/A
#1-4	FALSE	Region 1 Pick-Up Cost Per Ton - (Out of Season)	\$ 0	\$ 100	14800	\$ 0	No Bid	No Bid	No Bid	No Bid	\$ 109.75	N/A	\$ 109.75	\$ 132	N/A	No Bid	\$ 100	N/A
#2-1	FALSE	Region 2 Treated Road Salt - (In Season)	\$ 0	\$ 98.6	32400	\$ 0	No Bid	No Bid	No Bid	No Bid	\$ 107	N/A	\$ 107	\$ 132	N/A	100	\$ 98.6	N/A
#2-2	FALSE	Region 2 Treated Road Salt - (Out of Season)	\$ 0	\$ 98.6	32400	\$ 0	No Bid	No Bid	No Bid	No Bid	\$ 107	N/A	\$ 107	\$ 132	N/A	100	\$ 98.6	N/A
#2-3	FALSE	Region 2 Pick-Up Cost Per Ton - (In Season)	\$ 0	\$ 100	32400	\$ 0	No Bid	No Bid	No Bid	No Bid	\$ 107	N/A	\$ 107	\$ 132	N/A	100	\$ 100	N/A
#2-4	FALSE	Region 2 Pick-Up Cost Per Ton - (Out of Season)	\$ 0	\$ 100	32400	\$ 0	No Bid	No Bid	No Bid	No Bid	\$ 107	N/A	\$ 107	\$ 132	N/A	100	\$ 100	N/A
#3-1	FALSE	Region 3 Treated Road Salt - (In Season)	\$ 0	\$ 95.98	17300	\$ 0	No Bid	No Bid	No Bid	No Bid	\$ 106.43	N/A	\$ 106.43	\$ 132	N/A	97	\$ 95.98	N/A
#3-2	FALSE	Region 3 Treated Road Salt - (Out of Season)	\$ 0	\$ 95.98	17300	\$ 0	No Bid	No Bid	No Bid	No Bid	\$ 106.43	N/A	\$ 106.43	\$ 132	N/A	97	\$ 95.98	N/A
#3-3	FALSE	Region 3 Pick-Up Cost Per Ton - (In Season)	\$ 0	\$ 97	17300	\$ 0	No Bid	No Bid	No Bid	No Bid	\$ 106.43	N/A	\$ 106.43	\$ 132	N/A	97	\$ 100	N/A
#3-4	FALSE	Region 3 Pick-Up Cost Per Ton - (Out of Season)	\$ 0	\$ 97	17300	\$ 0	No Bid	No Bid	No Bid	No Bid	\$ 106.43	N/A	\$ 106.43	\$ 132	N/A	97	\$ 100	N/A
#4-1	FALSE	Region 4 Treated Road Salt - (In Season)	\$ 0	\$ 101.06	31050	\$ 0	\$ 130	N/A	No Bid	No Bid	\$ 107.94	N/A	\$ 107.94	\$ 132	N/A	No Bid	\$ 101.06	N/A
#4-2	FALSE	Region 4 Treated Road Salt - (Out of Season)	\$ 0	\$ 101.06	31050	\$ 0	\$ 130	N/A	No Bid	No Bid	\$ 107.94	N/A	\$ 107.94	\$ 132	N/A	No Bid	\$ 101.06	N/A
#4-3	FALSE	Region 4 Pick-Up Cost Per Ton - (In Season)	\$ 0	\$ 100	31050	\$ 0	No Bid	No Bid	No Bid	No Bid	\$ 107.94	N/A	\$ 107.94	\$ 132	N/A	No Bid	\$ 100	N/A
#4-4	FALSE	Region 4 Pick-Up Cost Per Ton - (Out of Season)	\$ 0	\$ 100	31050	\$ 0	No Bid	No Bid	No Bid	No Bid	\$ 107.94	N/A	\$ 107.94	\$ 132	N/A	No Bid	\$ 100	N/A
#5-1	FALSE	Region 5 Treated Road Salt - (In Season)	\$ 0	\$ 95.47	26000	\$ 0	No Bid	No Bid	No Bid	No Bid	\$ 102.69	N/A	\$ 102.69	\$ 132	N/A	No Bid	\$ 95.47	N/A
#5-2	FALSE	Region 5 Treated Road Salt - (Out of Season)	\$ 0	\$ 95.47	26000	\$ 0	No Bid	No Bid	No Bid	No Bid	\$ 102.69	N/A	\$ 102.69	\$ 132	N/A	No Bid	\$ 95.47	N/A
#5-3	FALSE	Region 5 Pick-Up Cost Per Ton - (In Season)	\$ 0	\$ 100	26000	\$ 0	No Bid	No Bid	No Bid	No Bid	\$ 102.69	N/A	\$ 102.69	\$ 132	N/A	No Bid	\$ 100	N/A
#5-4	FALSE	Region 5 Pick-Up Cost Per Ton - (Out of Season)	\$ 0	\$ 100	26000	\$ 0	No Bid	No Bid	No Bid	No Bid	\$ 102.69	N/A	\$ 102.69	\$ 132	N/A	No Bid	\$ 100	N/A
#6-1	FALSE	Region 6 Treated Road Salt - (In Season)	\$ 0	\$ 97.97	22900	\$ 0	No Bid	No Bid	No Bid	No Bid	\$ 102.88	N/A	\$ 102.88	\$ 132	N/A	No Bid	\$ 97.97	N/A
#6-2	FALSE	Region 6 Treated Road Salt - (Out of Season)	\$ 0	\$ 97.97	22900	\$ 0	No Bid	No Bid	No Bid	No Bid	\$ 102.88	N/A	\$ 102.88	\$ 132	N/A	No Bid	\$ 97.97	N/A
#6-3	FALSE	Region 6 Pick-Up Cost Per Ton - (In Season)	\$ 0	\$ 100	22900	\$ 0	No Bid	No Bid	No Bid	No Bid	\$ 102.88	N/A	\$ 102.88	\$ 132	N/A	No Bid	\$ 100	N/A
#6-4	FALSE	Region 6 Pick-Up Cost Per Ton - (Out of Season)	\$ 0	\$ 100	22900	\$ 0	No Bid	No Bid	No Bid	No Bid	\$ 102.88	N/A	\$ 102.88	\$ 132	N/A	No Bid	\$ 100	N/A



CAPITOL REGION PURCHASING COUNCIL

INVITATION FOR BID #795

ROAD SALT (Treated and Untreated) FOR WINTER ROAD MAINTENANCE

<u>Issue Date:</u>	<u>As listed on crcog.bonfirehub.com</u>
<u>Deadline for Questions:</u>	<u>As listed on crcog.bonfirehub.com</u>
<u>Response Deadline:</u>	<u>As listed on crcog.bonfirehub.com</u>
<u>Response Location:</u>	<u>crcog.bonfirehub.com</u>

CAPITOL REGION PURCHASING COUNCIL
INVITATION FOR BID
ROAD SALT (Treated and Untreated) FOR WINTER ROAD MAINTENANCE

I. BID SPECIFICATIONS

SCOPE (Treated Road Salt and Untreated Road Salt):

The intent of this bidding effort is to secure qualified suppliers of treated and untreated road salt for winter road maintenance. The desired product shall include a mixture of Sodium Chloride (road salt) treated with Liquid Magnesium Chloride or Liquid Calcium Chloride and Organic Based Performance Enhancer (LMC/LCC/OBPE). The liquid treatment is intended to enhance the performance of the road salt by reducing corrosiveness, improving low temperature performance, reducing bounce and scatter, preventing clumping, salt pile freezing and enhancing flowability.

Note: The awarded vendor(s) must have product available to fulfill all orders for deliveries between July 1, 2026 and June 30, 2027.

ESTIMATED QUANTITIES

The quantities as listed herein are estimates only and have been provided for the purpose of competitive bidding. Actual quantities will be contingent upon the total number of communities that decide to make an award off of this bid (as participation is voluntary), the needs of the using departments in the various Council members (based on weather) and satisfaction with product performance when piloted by participating Council members.

Participating Council members as listed herein will issue purchase orders in the tonnage amount of 100% of their initial estimated annual quantities. Each Council member will guarantee a minimum 50% purchase of their initial estimated annual quantity during the term of the contract. Responding vendors will guarantee 150% of the estimated annual quantity during the term of the contract.

PIGGYBACKING

There is no piggybacking on this bid.

OFF SEASON ORDER DISCOUNT

For the purposes of this bid, the winter season shall be defined as beginning October 1, 2026 and ending April 15, 2027. Vendors are asked to provide pricing per ton for off-season orders as well as pricing per ton for in-season orders.

BIDDER PERFORMANCE/LIABILITY FOR DELIVERY FAILURES

Failure of any successful bidder to adhere to specifications, prices, terms or conditions of their agreement during the course of the contract period may preclude such bidder from bidding on future CRPC bids in addition to any action that Council members may take as a result of the vendor's failure to perform. It should be noted that the awarded vendor shall assume full responsibility for the negligence of any sub-contractor(s) utilized to fulfill any and all obligations under resulting contracts.

If delivery is not made within the allotted time frame and costs are incurred to obtain de-icing materials from an alternative source the contractor shall be held liable for those costs. In addition, any quantity of material purchased from an additional source due to lack of performance by the vendor shall have the quantity (if requested by the Town) deducted from the guaranteed amount submitted from the vendor.

SPECIFICATIONS (Treated Road Salt):

Salt: Road salt shall conform to the "Specification for Road Salt- Sodium Chloride, REFERENCE FILE NO. 139R, Issued July 7, 1955, Revised June 1, 1998" by the Connecticut Department of Transportation, Bureau of Engineering and Highway Operations.

Bidder shall state what anti-caking agent or agents are used in the road salt on the Bid Information Sheet provided.

Liquid Magnesium Chloride/Liquid Calcium Chloride/Organic Based Performance Enhancer (LMC/OBPE):

Material used for this component of the finished product shall be a blend of liquid magnesium chloride or liquid calcium chloride and OBPE sufficient to allow the material to meet the specification requirements and performance criterion listed below.

Bids may not be accepted on any product that contains constituents in excess of the following established total concentration limits as tested in accordance with generally accepted industry standard analytic procedures. Results are stated as Parts Per Million (ppm). If the product exceeds any of the following concentrations then the bidder shall identify the exception(s) and explain any mitigating circumstances. CRPC members reserve the right to evaluate these exceptions and make a determination of product eligibility based on their best interests.

Phosphorus	250.00 ppm	Chromium	0.50 ppm
Cyanide	0.20 ppm	Cadmium	0.20 ppm
Arsenic	5.00 ppm	Barium	10.00 ppm
Copper	4.00 ppm	Selenium	5.00 ppm
Lead	1.00 ppm	Zinc	10.00 ppm
Mercury	0.05 ppm		

The pH of the submitted liquid chemical products shall be 3.2 – 9.0. The pH limit of the liquid chemical products may be waived by CRPC members. CRPC members' decisions to waive the pH requirement shall be in their best interests and shall be final.

The material shall contain a minimum of 13.0% $MgCl_2$ by weight.

The material shall contain sufficient OBPE to produce a final material having a eutectic (freezing) point of - 20°F or lower.

Bidder shall provide a table showing the Freezing Point vs. Specific Gravity for varying dilutions of product in water, starting at 5% and continuing up to and including the percentage needed to reach the eutectic (freezing) point.

A 3% solution of the product shall have a corrosion value of at least 70% less than that of a 3% solution of sodium chloride (determined by NACE (National Association of Corrosion Engineers) Standard TM-01-69 as modified by PNS (Pacific Northwest Snowfighters).

This chemical product shall not contain greater than 4.0% (V/V) Total Settleable Solids after being stored at 0 degrees F for 168 hours. If any solids are observed, 99% of those solids must mass through a #10 sieve.

An independent certified analysis conducted within the last three years, showing compliance with all of the above requirements, must be submitted with the bid along with an intended use statement for the product. Exceptions to these requirements must be stated and CRPC members reserve the right to reject the product.

Mixing the Salt and Liquid Magnesium Chloride/Liquid Calcium Chloride/OBPE

The salt and magnesium chloride or salt and calcium chloride/OBPE shall be mixed as described in this section to produce the finished product.

CRPC members reserve the right to take samples from the contractor's stockpile or transfer point before the salt is mixed with the LMC/LCC/OBPE. Samples of both the salt and the LMC/OBPE may be taken.

The contractor will thoroughly mix a minimum of 8 gallons of LMC/LCC/OBPE per ton of salt. The contractor shall ensure a consistent thorough mix (e.g. spray system, pug mill, conveyor) so there is maximum coverage of the liquid on the salt crystals (loader mixing and stockpile injection methods are not acceptable) and will specify the mix method on the bid.

Trucks must be weighed on a certified scale with printout after loading the final product and prior to delivery. The weight ticket shall contain the net weight of the final product and the stockpile source. The certification must bear the weighmaster's signature. Handwritten weights are not acceptable. All shipments of the product shall be accompanied by a ticket indicating the amount of LMC/LCC/OBPE mixed in with the finished product. This amount will be indicated on the tickets in gallons and may be machine printed or handwritten.

Final Product: Road Salt treated with Liquid Magnesium Chloride/Liquid Calcium Chloride/OBPE

The delivered product shall be uniform in appearance, free flowing and free from visual evidence of foreign matter including but not limited to dirt, stone, trash or any other material that could be reasonably expected to interfere with the use, handling or storage of the material.

The properly stored product (covered or inside storage) shall be uniform and free flowing in a manner consistent with its intended use and shall show no objectionable clumping or caking. The product shall show no indication of objectionable leaching or separation of components to the extent that such condition produces adverse effects in the handling or usage of the product or routine maintenance of the storage facility.

The finished product shall not be less than 91.2% sodium chloride determined as follows: Apparent total % sodium chloride shall be determined in accordance with ASTM-D-632. Magnesium and calcium content shall be determined in accordance with ASTM E-534 and computed as % magnesium chloride and % calcium chloride, respectively. % sodium chloride shall then be computed as follows:

$$\% \text{ sodium chloride} = \% \text{ apparent sodium chloride} - (\% \text{ magnesium chloride} + \% \text{ calcium chloride})$$

Moisture content shall not exceed 4.8% when determined as follows and in accordance with procedures of the AWWA B200-88, Section 4.3:

$$\% \text{ moisture} = (W_1 - W_2) / (W_1 \times 100)$$

where:

W_1 = initial weight of sample

W_2 = weight of sample after drying to a constant weight at 110°C +/- 5°C

Sampling shall be done in accordance with current ASTM D-632. The treated salt may be rejected if it fails to conform to any of the requirements of this specification.

If the moisture content of the treated salt is found to be above 5.3%, a deduction for moisture content will be made from the delivered bid price based on the following formula:

Reduced price per ton = delivered contract price/ton X (1.106 – 2x)

where: x = moisture content of sample (expressed as the decimal equivalent of the percentage of the original sample weight to the nearest 1%)

A non-complying product price deduction will not be assessed unless the proper analysis and test procedures are followed. If the contractor consistently delivers salt found to be above 2% moisture content, the contract shall be subject to cancellation either in whole or in part.

Calculations performed relative to this specification shall be made using the rounding off method of "ASTM Recommended Practice E-29 for Designating Significant Places in Specified Limiting Values".

SPECIFICATIONS (UNTREATED ROAD SALT)

Salt Acceptance: The salt requirements for salt acceptance will be as stated in AASHTO M-143 (ASTM D-632) Type 1. The contractor shall provide salt with a sodium chloride content of 95.0 percent or greater. Members, at their discretion, may reject or accept salt having a purity of less than 95.0 percent sodium chloride content.

TABLE 1: Adjustment in Payment for Purity of Sodium Chloride

Percent of Sodium Chloride	Percent Payment of Unit Bid Price
95.0% to 100%	100
93.0% to 94.9%	95
91.0% to 92.9%	90

Sodium Chloride under 91% will not be accepted.

Grading: The salt shall meet the gradation requirements set forth in Table 2.

Sieve Size	Percent Passing through Sieve by Weight
1/2" (12.5 mm)	100
3/8" (9.5 mm)	95 to 100
No.4 (4.75 mm)	20 to 95

No.8 (2.36 mm)	10 to 65
No.30 (600 µm)	0 to 20

If the salt does not meet the specifications in Table 2, CTDOT may reject the delivery and/or Contractor's stockpile. The Purchasing Council member, at its discretion, may reject or accept the salt that does not comply with specifications in Table 2. If Purchasing Council Member accepts the salt, said Member may apply a payment reduction of two percent for each screen size where the percent of salt passing through the sieve by weight does not comply with the percentage in Table 2.

Moisture: The moisture content of the salt shall not exceed three percent by weight. Purchasing Council member, at its discretion, may reject or accept salt with a moisture content greater than three percent by weight

Anticaking Agent: All salt will be free flowing and granular. The Contractor shall provide salt with anti-caking conditioner that has been uniformly mixed into the salt, at a maximum concentration of 150 parts per million.

Acceptance Criteria and Specification Limits:

Liquid Magnesium Chloride Anti-icing Agent:

The Contractor shall provide LMC, free of any corrosion control inhibitor, which is to be used with Sodium Chloride for snow and ice control by CTDOT that meets the following specifications:

Sampling LMC:

Sampling LMC shall be done in accordance with ASTM D345 (Standard Test Method for Sampling and Testing Calcium Chloride for Roads and Structural Applications).

Criteria #1 - Percent Concentration of Active Ingredient in the Liquid

The Product shall be 28% Magnesium Chloride by weight; tolerance: $\pm 1\%$, when tested per Clear Roads Test Method Number 1 on page 28 of the Clear Roads Guidance Document or by ASTM methods D345 (Standard Test Method for Sampling and Testing Calcium Chloride for Roads and Structural Applications) and E449 (Standard Test Methods for Analysis of Calcium Chloride). It is intended that only Product meeting the specified Liquid Magnesium Chloride content of 27% to 29% will be accepted; however, at the sole discretion of CTDOT, Liquid Magnesium Chloride content lower or greater than this percent may be accepted with an adjustment in payment in accordance with Table 1.

Table 1:

Percent of Liquid Magnesium	Percent Payment of Unit Bid Price
25% to 26%	90
30% to 31%	90

At the sole discretion of CTDOT, LMC content lower than 25% or greater than 31% is subject to rejection and nonpayment. All test data shall be rounded in accordance with the latest version of AASHTO R 11 (Standard Recommended Practice for Indicating Which Places of Figures Are to Be Considered Significant in Specified Limiting Values).

MATERIAL SAFETY DATA SHEETS:

Awarded vendors will be required to provide CPRC staff and participating members appropriate Material Safety Data Sheets within 20 days after award or upon first delivery, whichever occurs first.

PRODUCT EFFICACY:

Respondents are asked to supply literature and any available test results with their bid to demonstrate the offered product's ability to reduce corrosiveness, improve low temperature performance, reduce bounce and scatter, prevent clumping and enhance flowability when mixed with road salt. In addition, if the product bid is a new formulation for this year, respondents are asked to: note this fact as part of their response, highlight the changes made to the new version, and identify how the new product compares to the previous version.

ROAD SALT SUPPLY GUARANTEE:

Bidders must provide written certification from their road salt producer/supplier guaranteeing that the bidder has access to a sufficient amount of road salt product to supply the needs of the participants for the entire term of the contract. Bidders are expected to provide up to 150% of a Council member's initial estimated annual quantity. This information must be provided as part of the bid submission.

NON-STAINING GUARANTEE:

Bidders must provide documentation as part of their bid response demonstrating that their product will not stain local property if it contains a dye.

ENVIRONMENTAL CONSIDERATIONS AND ANTI-FRACKING MATERIAL ORDINANCES:

Bidder must provide documentation as part of their bid response demonstrating that their product is ecologically safe and is in compliance with applicable CT Department of Environmental Protection and US Environmental Protection Agency regulations.

A number of Council members have anti-fracking material ordinances and will require vendors to submit a letter certifying that the product does not contain any materials obtained through fracking.

DELIVERY:

Scheduling of deliveries is of the utmost importance. The vendor must strictly adhere to delivery schedules set between it and CRPC members.

Trucks delivering the product shall have the entire cargo area completely covered by a waterproof tarpaulin or similar sheeting material to protect the material, prevent spillage and meet all environmental regulations. Torn or ripped covers may be a cause for rejection of the shipment.

Delivery will commence within 48 hours after confirmation of order by an authorized CPRC member representative, Monday through Friday between the hours of 7:30 a.m. and 3:30 p.m. An order that is not completed within 5 days after commencement of delivery, or completed within the schedule set between an authorized CPRC member representative and the vendor, shall be deemed incomplete and may begin accruing penalties described below.

During periods of repeated storm activity, or when the supply is considered critical by the participating entity, deliveries occurring outside of the normal business hours may be required.

If delivery is not made in the timeframe specified, a deduction from the price shall be made based on the actual costs incurred as a result of the late/non-delivery. Cost incurred shall include, but are not limited to the following:

- Increased personnel costs due to demurrage.
- Increased costs incurred for treatment of salt on hand to extend usage.
- Costs for clean-up after required application of a "treated" salt product (i.e. salt mixed with sand).

Members may enforce penalties by withholding payment or a portion of payment until the delivery is completed.

All deliveries shall comply in every aspect with all applicable Federal and State laws.

SPILLAGE

Any spillage at the time of delivery will be the responsibility of the vendor and any costs to repair resultant damages or any penalties assessed against a Council member because of pollution resulting from such spillage shall be borne by the vendor.

PRICING:

Bidders shall submit net unit prices, DELIVERED per ton, as specified on the bid proposal sheets. Said unit prices shall include freight or transportation rates in effect on the date of bid submission. All delivered material will be F.O.B. DESTINATION to any municipal location within the respective CT Department of Transportation Maintenance and Construction District, as outlined on the attached map (Exhibit II).

All prices submitted shall apply throughout the term of the contract, and shall be deemed all-inclusive (i.e. including fuel costs, etc.). The Capitol Region Purchasing Council strictly prohibits the unilateral imposition of additional surcharges on the participating communities at any point during the contract period.

By member request, we are asking for alternate pricing for the Treated Road Salt product if it is picked up by a member town. These prices shall not include freight or transportation rates.

EXPERIENCE:

Each respondent is required to submit satisfactory evidence as part of their bid proposal demonstrating their experience supplying treated road salt to local or state governments/agencies. Accordingly, a list of at least four (4) municipalities/state agencies where the product bid has been delivered during the past two (2) years shall be furnished, including contact persons and phone numbers. (See the attached Bid Information Questionnaire.) Note: Connecticut-based references are preferred.

II. STANDARD BID AND RFP TERMS AND CONDITIONS

PURCHASING COUNCIL PURPOSE

The Capitol Region Purchasing Council ("CRPC") is a purchasing cooperative, acting under the auspices of the Capitol Region Council of Governments ("CRCOG"), which attempts to provide volume-based discounts to its Member Agency base through various cooperative procurement initiatives. To date, some **150** towns, boards of education and agencies across the State (38 of which are located in the Greater Hartford area) are eligible to take advantage of the Council's services.

BID FORMS/SUBMISSION OF BIDS

The CRPC uses Bonfire for the notification and dissemination of all solicitations. The receipt of solicitations through any other company may result in your receipt of incomplete specifications and/or addenda which could ultimately render your bid non-compliant. The CRPC accepts no responsibility for the receipt and/or notification of solicitations through any other company.

No oral, telegraphic or telephonic submittal will be accepted. IFB's, RFP's, RFQ's and RFI's shall be submitted in electronic format via **Bonfire**. All Invitations For Bid (IFB), Requests For Proposals (RFP), Requests For Quotes (RFQ), Requests For Information (RFI) submitted electronically via **Bonfire** shall remain locked until official date and time of opening as stated in the Special Terms and Conditions of the IFB, RFP, RFQ and/or RFI. A formal, in-person bid opening will not be held.

QUESTIONS

Inquiries should be directed through the Bonfire messaging application.

No oral interpretations shall be made to any respondent as to the meaning of any of the bid documents. **Every request for an interpretation shall be made in writing and posted to the Bonfire online system.** To receive consideration, such questions must be received according to the date posted on the Bonfire online system.

The CRPC staff will arrange as addenda, which shall be made a part of this Invitation for Bid and any resulting contracts, all questions received as above provided and the decisions regarding each. At least three (3) days prior to the receipt of bid proposals, the CRPC staff will **post a copy of any addenda in Bonfire**. In special cases, the CRPC staff reserves the right to post clarifying information in the form of an addendum outside of the aforementioned timeline. It shall be the responsibility of each respondent to determine whether any addenda have been issued and if so, to download copies directly from the **Bonfire** website.

EXCEPTIONS TO SPECIFICATIONS

Vendors are directed to make sure that they understand the terms and conditions as specified in this Invitation for Bid. Unless exceptions to any of the terms and conditions, including pricing, are specified as part of the bid response, it will be expected that all terms and conditions expressed herein are acceptable and shall govern resulting contracts. **Any variance from**

specifications, including product substitutes (as well as replacements for discontinued items) and pricing units (pounds, 50 lb bags vs. 100 lb bags, etc.) must be clearly noted in the vendor's bid response.

SUBSTITUTION FOR NAMED BRANDS

Should brand name items appear in this bid, the bidder must make available specifications on any substitutions, and explain how the substitution compares with the named brand's specifications.

BID AWARD

A bid award, in the form of a purchase order issued to a participating vendor, shall be made by each respective Member Agency to the lowest responsible bidder(s). The lowest responsible bidder is that person or firm whose bid to perform the work is lowest, who is qualified and competent to do the work, whose past performance of work is satisfactory to the Member Agency and whose bid documents comply with the procedural requirements stated herein. The award process may also include additional considerations such as the information provided on the bid forms and the bidder's perceived ability to fulfill his/her obligations as prescribed by these specifications. Each bidder must be prepared to show evidence of having satisfactorily carried out a similar contract, as inability to do so may be cause for rejection.

CONTRACT EXTENSION

Contracts may be extended by mutual agreement of the parties – for bids with a one year contract period, a one year extension will be permitted if there is mutual agreement; for bids with a two year contract period, a two year contract extension will be permitted if there is mutual agreement. All extensions shall be completed before the next bid invitation is issued. A schedule of bid invitations and openings is posted on the CRPC website.

ESTIMATED QUANTITIES

The quantities as listed herein are estimates only and have been provided for the purpose of competitive bidding. Actual quantities will be contingent upon the total number of Member Agencies that decide to make an award from this bid (as participation is voluntary) and the needs of the using departments in the various Member Agencies.

INCLUSION OF NON-PARTICIPATING TOWNS AND BOARDS OF EDUCATION

Any Member Agency, current or future, within the CRPC shall be allowed to participate in this bid during the life of the contract, even if it is not listed amongst the bid participants.

WITHDRAWAL OF BIDS

No bid submitted may be withdrawn, in whole or in part, without the written consent of the CRPC.

REJECTION AND/OR CANCELLATION OF BIDS

The CRPC reserves the right to reject or cancel any and all bids, or any part of any or all bids, if such action is deemed to be in its best interest to do so.

RIGHT TO WAIVE ANY INFORMALITY

The cooperating Member Agencies reserve the right to waive any informality in a bid when such a waiver is in their best interest.

BID PRICES

All prices bid must be on the basis of F.O.B. delivery point, unloaded inside, unless otherwise indicated in the proposal. A bid on any other basis than that indicated in the proposal may be considered informal. **Note: CRPC strictly prohibits the unilateral imposition of additional surcharges (fuel, delivery, etc.) on the participating communities at any point during the contract period.** Prices bid shall apply throughout the term of the contract and will be construed as all-inclusive.

TARIFF PRICING INCREASES

Should the Seller seek an adjustment due to a material tariff change, the Seller must notify the Capitol Region Purchasing Council Member (Buyer) in writing within ten (10) business days of the change, providing detailed documentation of the impact on costs. The Buyer reserves the right to reject any proposed price adjustment or to seek alternative suppliers if an acceptable resolution is not reached.

TAXES

Member Agencies are exempt from the payment of any sales, excise or federal transportation taxes. The prices bid, whether a net unit price or a trade discount from catalog list prices, must be exclusive of taxes and will be so construed.

BILLING

Billing shall be made to each bid participant according to the terms set forth on each purchase order.

1% ADMINISTRATIVE FEE

The Capitol Region Council of Governments uses Bonfire to distribute and receive bids and proposals. **Responding vendors agree to pay to the CROG an administrative fee of one percent (1%) of the total ordered amount of all contracts for goods and/or services awarded to the vendor.** This fee shall be submitted by the vendor to CROG on a quarterly basis along with a report on awards made by Member Agencies and purchase orders issued by CRPC members to vendors. The fee shall be payable for all CRPC bids unless specifically exempted by the CRPC.

The fee and report shall be submitted as a check to made to the order of "Capitol Region Council of Governments" and mailed to:

Capitol Region Council of Governments
Attn: Kim Bona
350 Church St, Floor 3
Hartford, CT 06103

REPORTING REQUIREMENTS

All orders placed on CRPC bids shall be reported to the Capitol Region Council of Governments on a monthly or quarterly basis. Vendors are responsible for submitting purchase orders to the CRCOG via email to kbona@crcog.org.

FAILURE TO COMPLY

All awarded vendors must comply with the 1% Administrative Fee and Reporting Requirements outlined in the CRPC General Terms and Conditions. Failure to comply within 60 days of orders and/or awards by CRPC members may result in the vendor being restricted from participating in future bids.

DELIVERY ARRANGEMENTS AND REQUIREMENTS

No delivery shall become due or be acceptable without a written order issued by the Member Agency concerned. Such order will contain the quantity, time of delivery and other important data.

REFERENCES

Upon request, vendors shall supply the names of other customers (preferably municipalities) to interested Member Agencies.

BIDDER PERFORMANCE/LIABILITY FOR DELIVERY FAILURES

Failure of any successful bidder to adhere to specifications, prices, terms or conditions of their agreement during the course of the contract period may preclude such bidder from bidding on future CRPC bids in addition to any action that Member Agencies may take as a result of the vendor's failure to perform. It should be noted that the awarded vendor shall assume full responsibility for the negligence of any sub-contractor(s) utilized to fulfill any and all obligations under resulting contracts.

Moreover, if the contractor fails to make proper delivery within the time specified or if the delivery is rejected by the Member Agency, the Member Agency may obtain such commodities or any part thereof from other sources in the open market or on contract. Should the new price be greater than the contract price, the difference will be charged against the contractor. Should the new price be less, the contractor shall have no claim to the difference.

INSURANCE REQUIRED OF SUCCESSFUL BIDDERS

The Successful bidder shall furnish a certificate of insurance which includes the coverages and limits set forth below; identifies the Member Agency as an additional insured; and provides for at least ten (10) days prior notice to the Member Agency of cancellation or non-renewal. Coverage is to be provided on a primary, non-contributory basis:

- a. General Liability Insurance, including Contractual Liability Insurance and Products/Completed Operations Insurance issued by an insurance company licensed to conduct business in the State of Connecticut with: limits not less than \$1,000,000 for all damages because of bodily injury sustained by each person as the result of any occurrence and \$1,000,000 bodily injury aggregate per policy year; and limits of \$500,000 for all property damage aggregate per policy year or a limit of \$1,000,000 Combined Single Limit (CSL). A Waiver of Subrogation shall be provided. All, if any, deductibles are the sole responsibility of the contractor to pay and/or indemnify.
- b. Automobile Liability Insurance issued by an insurance company licensed to conduct business in the State of Connecticut with: limits not less than \$1,000,000 for all damages because of bodily injury sustained by each person as a result of any occurrence and \$1,000,000 aggregate per policy year; and limits of \$500,000 for all damages because of property damage sustained as the result of any one occurrence or \$1,000,000 Combined Single Limit (CSL). All, if any, deductibles are the sole responsibility of the contractor to pay and/or indemnify.
- c. Worker's Compensation Insurance in accordance with Connecticut State Statutes.

The insurance requirements listed above are minimum requirements for successful bidders. Awarding agencies may require higher insurance limits.

FOR THE TOWN OF WEST HARTFORD ONLY

Please see the Attachment concerning the town's insurance requirements.

FUTURE BID INVITATIONS

Future bid invitations may not be sent to vendors who do not bid on this invitation, unless they specifically request that their names be continued on the invitation list.

EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION

The CRPC, an affiliate of the CRCOG, subscribes to the CRCOG's policy of Equal Employment Opportunity and Affirmative Action, and pledges to lend its support and cooperation to private and public agencies who are promoting public policy in this vital area of human relations. Vendors will be required to sign the certificate incorporated in the bid document relative to Equal Employment Opportunity and Minority/Female Business Enterprise (if applicable).

SEVERABILITY

If any terms or provisions of this bid shall be found to be illegal or unenforceable, then such term or provision shall be deemed stricken and the remaining portions of this bid shall remain in full force and effect.

ADDITIONAL TERMS AND CONDITIONS

The Vendor assigns to CRCOG all rights title and interests in and to all causes of action it may have under Section 4 of the Clayton Act, 15 USC 15, or under Chapter 624 of the general statutes. This assignment occurs when the Contractor is awarded the contract.

Vendor agrees that it is in compliance with all applicable federal, state and local laws and regulations, including but not limited to Connecticut General Statutes Sections 4a-60 and 4a-60a. The Contractor also agrees that it will hold CRCOG harmless and indemnify CRCOG from any action which may arise out of any act by the contractor concerning lack of compliance with these laws and regulations. All purchases will be in compliance with Section 22a-194 to Section 22a-194g of the Connecticut General Statutes related to product packaging.

Resulting contracts are subject to the provisions of Executive Order N. Three of Governor Thomas J. Meskill promulgated February 15, 1973 and section 16 of P.A. 91-58 nondiscrimination regarding sexual orientation, and the provisions of Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999 regarding Violence in the Workplace Prevention Policy.

The contract arising from the bid may be subject to the provisions of §1-218 of the Connecticut General Statutes, as it may be modified from time to time. In accordance with this section, each contract in excess of two million five hundred thousand dollars between a public agency and a person for the performance of a governmental function shall (1) provide that the public agency is entitled to receive a copy of records and files related to the performance of the governmental function, and (2) indicate that such records and files are subject to the Freedom of Information Act and may be disclosed by the public agency pursuant to the Freedom of Information Act. No request to inspect or copy such records or files shall be valid unless the request is made to the public agency in accordance with the Freedom of Information Act. Any complaint by a person who is denied the right to inspect or copy such records or files shall be brought to the Freedom of Information Commission in accordance with the provisions of sections 1-205 and 1-206 of the Connecticut General Statutes.

Incorporated by reference into this contract is Section 4-61dd(g)(1) and 4-61dd(3) and (f) of the Connecticut General Statutes which prohibits contractors from taking adverse action against employees who disclosed information to the Auditors of Public Accounts or the Attorney General.

#7

FINANCE DEPARTMENT

Memo

To: The Board of Selectmen
From: Shea Davy
Date: September 30, 2026
Re: Bid Award IFB#26-008 Seasonal Mowing and Trimming Contract
Waterford Landfill

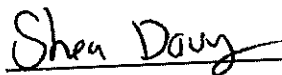
Dear First Selectman Brule:

Proposals for the above-mentioned project were opened on September 3, 2026 by Rebecca Hall and I with the attached results. After careful review of all proposals, and a bid withdrawal it is determined that BCI, Inc. dba Butler Company, is the only qualified bidder to provide the applicable items and services.

I therefore respectfully seek the Board's approval to award the contract to BCI, Inc. dba Butler Company in the total amount of \$55,050.00. To be paid as follows:

\$17,900.00 cost per mowing for Fall 2026 and Spring 2027
\$18,350.00 cost per mowing for Fall 2027 and Spring 2028
\$18,800.00 cost per mowing for Fall 2028 and Spring 2029

Funds will be available in line # 10130-52531, Landfill Cap Maintenance.



Shea Davy
Purchasing Agent,
Town of Waterford



Town of Waterford
Purchasing
Shea Davy, Purchasing Agent
15 Rope Ferry Rd, Waterford, CT 06385

EVALUATION TABULATION

GEN NO. GEN# 26-008

Seasonal Mowing and Trimming Contract Waterford Landfill

RESPONSE DEADLINE: September 3, 2026 at 2:00 pm

Report Generated: Thursday, September 3, 2026

SELECTED VENDOR TOTALS

Vendor	Total
C&J Home Improvements Services LLC	\$47,700.00
BC, Inc. dba Butler Company	\$55,050.00

SEASONAL MOWING-MINER LANE LANDFILL

		Seasonal Mowing-Miner Lane Landfill		BCI, Inc. dba Butler Company		C&J Home Improvements Services LLC	
Selected Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	Unit Cost	Total
X 1	Cost per mowing at the landfill: Fall 2026 and Spring 2027	1	whole	\$17,900.00	\$17,900.00	\$15,900.00	\$15,900.00
X 2	Cost per mowing at the landfill: Fall 2027 and Spring 2028	1	whole	\$18,350.00	\$18,350.00	\$15,900.00	\$15,900.00
X 3	Cost per mowing at the landfill: Fall 2028 and Spring 2029	1	whole	\$18,800.00	\$18,800.00	\$15,900.00	\$15,900.00
Total					\$55,050.00		\$47,700.00

**Public Works
Department**

Memo

To: Shea Davy, Purchasing Agent
From: Gary J Schneider, Director of Public Works
Date: September 25, 2026
Re: Landfill Mowing Contract 26-29



Bids were received for the mowing of the Landfill on Miner Lane. The Town received 2 bids on September 3, 2026, ranging from \$47,700 - \$55,050. One was then withdrawn.

I have reviewed the bid and recommend we go with BCI, Inc. dba Butler Company. There are funds available through line items 10130-52531.

Public Works requests this award to be on the next available Board of Selectmen agenda.

Vendor	Contact Name	Contact Email	Contact Phone	Status	Submission Date	No Bid Reason
BCL, Inc. dba Butler Company	Emmett McDonald	sales@thebutlerco.com		Submitted	9/3/2026 13:39	
C&J Home Improvements Services LLC	Celina Ortiz	cjhome.i.s@gmail.com	(860) 882-8637	Excluded	8/20/2026 21:14	

Shea Davy

From: Shea Davy
Sent: Tuesday, September 15, 2026 8:53 AM
To: 'Jorge Ramos'
Cc: Gary Schneider; Thomas McKittrick Jr
Subject: RE: Mowing and Trimming

George,

We have received your written request to withdraw your bid and we will remove your bid from award consideration.

Thank you.

Shea Davy (She/Her)
Purchasing Agent
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385
bdavy@waterfordct.org
860.440.0540 Direct
860.449-4194 Cell



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From: Shea Davy
Sent: Tuesday, September 15, 2026 8:46 AM
To: 'Jorge Ramos' <jorgeg.ramos821@gmail.com>
Subject: RE: Mowing and Trimming

Hi George,

You had posed the question in the Q&A during the bid process and the answer was given clearly. Please see the following:

2. Pricing Proposal Aug 13 2026 at 4:58 PM



Jorge Ramos Aug 13 2026 at 4:58 PM
C&J Home Improvements Services LLC

does it have to include pricing for both mows in full season or just per mow



Shea Davy Aug 14 2026 at 8:24 AM
Town of Waterford

Per mow.... For example cost per mowing at the landfill for Fall 2026 and Spring 2027.... the cost should be the same Fiscal Year. Please let me know if you have further questions.

Shea Davy (She/Her)
Purchasing Agent
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385
bdavy@waterfordct.org
860.440.0540 Direct
860.449-4194 Cell

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-----Original Message-----

From: Jorge Ramos <jorgeg.ramos821@gmail.com>
Sent: Monday, September 14, 2026 5:16 PM
To: Shea Davy <bdavy@waterfordct.org>
Subject: Re: Mowing and Trimming

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Good evening shea,
Yes the miscalculation was that I had believed that the bid pricing sheet was per mow and not per season and that number I came up with was what I would be paid every-time I was on the property, so I apologize for the inconvenience.
-Jorge Ramos
Sent from my iPhone

> On Sep 14, 2026, at 11:59 AM, Shea Davy <bdavy@waterfordct.org> wrote:

>

> Good morning George,

>

> I have received your withdrawal of the bid proposal. Can you please provide written proof of the error or miscalculation within your proposal? I will need to verify. Once received it will be reviewed and verified.

>

> Thank you.

>

> Shea Davy (She/Her)

> Purchasing Agent

> Town of Waterford

> 15 Rope Ferry Road

> Waterford, CT 06385

> bdavy@waterfordct.org

> 860.440.0540 Direct

> 860.449-4194 Cell

>

>

>

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>

>

> -----Original Message-----

> From: Jorge Ramos <jorgeg.ramos821@gmail.com>

> Sent: Monday, September 14, 2026 10:32 AM

> To: Shea Davy <bdavy@waterfordct.org>

> Subject: Mowing and Trimming

>

> CAUTION: This email originated from outside of the organization.

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>

>

>

> Good Morning,

> My name is George Ramos owner of CJ. I placed a bid for mowing and trimming the landfill and Waterford. I just wanted to let you guys know that I miscalculated my bid and spoke to Gary and he gave me your email. I'm just writing to you letting you know that I withdraw my bid proposal.

> Sent from my iPhone

Shea Davy

From: Jorge Ramos <jorgeg.ramos821@gmail.com>
Sent: Monday, September 14, 2026 5:16 PM
To: Shea Davy
Subject: Re: Mowing and Trimming

Follow Up Flag: Follow up
Flag Status: Completed

CAUTION: This email originated from outside of the organization.
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> Shea Davy (She/Her)

> Purchasing Agent

> Town of Waterford

> 15 Rope Ferry Road

> Waterford, CT 06385

> bdavy@waterfordct.org

> 860.440.0540 Direct

> 860.449-4194 Cell

>

>

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to you letting you know that I withdraw my bid proposal.
> Sent from my iPhone

#8

FINANCE DEPARTMENT MEMO

September 28, 2026

Mr. Rob Brule
First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

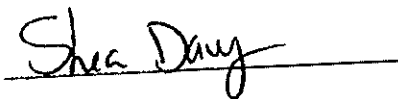
**Re: Contract Award through Cooperative Purchasing-Friendship School
Boiler Replacement**

Dear First Selectman Brule:

In keeping with Section 3.08.010 of the Purchasing Ordinance- Cooperative Purchasing, the Purchasing Department, on behalf of the Public Works Department, after due diligence and careful consideration, is respectfully seeking the Board's approval to award the contract for the Friendship School Boiler Replacement to BMP Construction Inc., for \$65,707.41 in accordance with CRCOG contract eziQC GC SE. As time is critical for this project and repairs are needed to be complete before the heating season, which is approaching rather quickly.

Funds will be available from Line Item # 10111-52040 (Services Contracts and Repairs).

Sincerely,



Shea Davy
Purchasing Agent,
Town of Waterford

Job Order Contract

Contractor's Price Proposal Summary- Category

Work Order #: 160402.00
Title Waterford Friendship School Replace Boiler
Contractor: CRCOG eziQC GC SE - BMP Construction Inc.
Proposal Value: \$65,707.41
Proposal Name: Waterford Friendship School Replace Boiler

To: Brandishea Davy
CRCOG - Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

From: Jay Metcalfe
Project Manager
BMP Construction Inc.
2 Old New Milford Rd
Suite 1E
Brookfield, CT 06804

Friendship School - Boiler Replacement:

\$65,707.41

Work Order Proposal Total

\$65,707.41

This work order proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

Job Order Contract

Contractor's Price Proposal Detail- Category

Work Order #: 160402.00
 Title Waterford Friendship School Replace Boiler
 Contractor: CRCOG ezIQC GC SE - BMP Construction Inc.
 Proposal Value: \$65,707.41
 Proposal Name: Waterford Friendship School Replace Boiler

Line Total

CSI Number	Mod.	UOM	Description					
Friendship School - Boiler Replacement								\$1,905.72
1	01 22 20 00-0010	HR	ElectricianFor tasks not included in the Construction Task Catalog® and as directed by owner only.					
			Quantity	Unit Price	Factor		Total	
		Installation	16.00 x	\$104.48 x	1.1400 =		\$1,905.72	
		User Note: hrs disconnect and reconnect new boiler, wire safety controls, etc.						
2	01 22 20 00-0032	HR	Steam / Pipe FitterFor tasks not included in the Construction Task Catalog® and as directed by owner only.				Total	\$5,906.48
			Quantity	Unit Price	Factor			
		Installation	48.00 x	\$107.94 x	1.1400 =		\$5,906.48	
		User Note: hrs disconnect/drain system, reconnect hydronic piping, breeching, clean/prep metal frame, etc.						
3	01 74 19 00-0013	EA	30 CY Dumpster (4 Ton) "Construction Debris"Includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.				Total	\$817.46
			Quantity	Unit Price	Factor			
		Installation	1.00 x	\$717.07 x	1.1400 =		\$817.46	
		User Note: haul old boiler off site and dispose						
4	23 01 10 91-0004	EA	Up To 100', Up To 1-1/2" Diameter Pipe, Purge Gas Systems				Total	\$575.94
			Quantity	Unit Price	Factor			
		Installation	1.00 x	\$505.21 x	1.1400 =		\$575.94	
		User Note: disconnect/reconnect gas line						
5	23 01 20 91-0003	EA	>1" To 3" Diameter Valve, Lock Out/Tag Out ValveExcludes tag or padlock See CSI section 23 01 20 91-0007 for padlock, 23 01 20 91-0008 for tag(s).				Total	\$74.78
			Quantity	Unit Price	Factor			
		Installation	2.00 x	\$32.80 x	1.1400 =		\$74.78	
6	23 01 20 91-0040	EA	Shut Down Existing Interior Piping SystemIncludes lock out/tag out and average line tracing. Use when valves are greater than 25' from work. When the shut-off valves for multiple lines are located with a 10' radius, the quantity used shall be one.				Total	\$265.30
			Quantity	Unit Price	Factor			
		Installation	1.00 x	\$232.72 x	1.1400 =		\$265.30	
7	23 01 20 91-0056	EA	>100 To 250', >1-1/2" To 3" Diameter Pipe, Purge Liquid System				Total	\$820.32
			Quantity	Unit Price	Factor			
		Installation	1.00 x	\$719.58 x	1.1400 =		\$820.32	
		User Note: drain/refill hydronic piping						
8	23 07 19 00-0159	LF	2" Diameter Pipe, 2" Thick, Mineral Wool Insulation With Cloth Covering				Total	\$283.31
			Quantity	Unit Price	Factor			
		Installation	6.00 x	\$37.41 x	1.1400 =		\$255.88	
		Demolition	6.00 x	\$4.01 x	1.1400 =		\$27.43	
		User Note: per spec; closest available CTC task						

Contractor's Price Proposal Detail- Category Continued..

Work Order #: 160402.00
 Title Waterford Friendship School Replace Boiler

CSI Number	Mod.	UOM	Description	Line Total															
Friendship School - Boiler Replacement																			
9	23 09 23 11-0007	EA	2" Diameter, 2-Way Bronze Globe Valve With Actuator (Belimo G250+NV24-MFT US)	\$1,527.24															
<table> <tr> <th></th><th>Quantity</th><th>Unit Price</th><th>Factor</th><th>Total</th></tr> <tr> <td>Installation</td><td>1.00 x</td><td>\$1,339.68 x</td><td>1.1400 =</td><td>\$1,527.24</td></tr> </table>					Quantity	Unit Price	Factor	Total	Installation	1.00 x	\$1,339.68 x	1.1400 =	\$1,527.24						
	Quantity	Unit Price	Factor	Total															
Installation	1.00 x	\$1,339.68 x	1.1400 =	\$1,527.24															
User Note: safety controls per spec; closest available CTC task																			
10	23 21 13 23-0380	LF	2" Schedule 40 Welded Plain End Black Steel Pipe And Fitting Assembly/Includes all hangers and all fittings (couplings, elbows, tees and reducer fittings). All hangers are complete assemblies. Not for use where detail is available.	\$347.68															
<table> <tr> <th></th><th>Quantity</th><th>Unit Price</th><th>Factor</th><th>Total</th></tr> <tr> <td>Installation</td><td>6.00 x</td><td>\$42.14 x</td><td>1.1400 =</td><td>\$288.24</td></tr> <tr> <td>Demolition</td><td>6.00 x</td><td>\$8.69 x</td><td>1.1400 =</td><td>\$59.44</td></tr> </table>					Quantity	Unit Price	Factor	Total	Installation	6.00 x	\$42.14 x	1.1400 =	\$288.24	Demolition	6.00 x	\$8.69 x	1.1400 =	\$59.44	
	Quantity	Unit Price	Factor	Total															
Installation	6.00 x	\$42.14 x	1.1400 =	\$288.24															
Demolition	6.00 x	\$8.69 x	1.1400 =	\$59.44															
11	23 52 23 00-0084	EA	1,543 MBH Steam, 1,728 MBH Water Gas/Oil Fired Cast Iron Boiler (Well-McLain 888)Includes field assembly of individual sections and testing.	\$51,563.72															
<table> <tr> <th></th><th>Quantity</th><th>Unit Price</th><th>Factor</th><th>Total</th></tr> <tr> <td>Installation</td><td>1.00 x</td><td>\$39,637.24 x</td><td>1.1400 =</td><td>\$45,186.45</td></tr> <tr> <td>Demolition</td><td>1.00 x</td><td>\$5,594.09 x</td><td>1.1400 =</td><td>\$6,377.26</td></tr> </table>					Quantity	Unit Price	Factor	Total	Installation	1.00 x	\$39,637.24 x	1.1400 =	\$45,186.45	Demolition	1.00 x	\$5,594.09 x	1.1400 =	\$6,377.26	
	Quantity	Unit Price	Factor	Total															
Installation	1.00 x	\$39,637.24 x	1.1400 =	\$45,186.45															
Demolition	1.00 x	\$5,594.09 x	1.1400 =	\$6,377.26															
User Note: per spec; closest available CTC task to spec/cost of spec'd boiler																			
12	26 05 33 13-0015	CLF	3/4" Electrical Metallic Tubing (EMT) Conduit Assembly With 3 #10 Copper THHN And 1 #12 Copper Insulated Grounding Conductor/Includes conduit, set screw connectors, set screw couplings, straps, wire as indicated. Not for use where detail is available.	\$1,541.34															
<table> <tr> <th></th><th>Quantity</th><th>Unit Price</th><th>Factor</th><th>Total</th></tr> <tr> <td>Installation</td><td>1.00 x</td><td>\$1,065.06 x</td><td>1.1400 =</td><td>\$1,214.17</td></tr> <tr> <td>Demolition</td><td>1.00 x</td><td>\$286.99 x</td><td>1.1400 =</td><td>\$327.17</td></tr> </table>					Quantity	Unit Price	Factor	Total	Installation	1.00 x	\$1,065.06 x	1.1400 =	\$1,214.17	Demolition	1.00 x	\$286.99 x	1.1400 =	\$327.17	
	Quantity	Unit Price	Factor	Total															
Installation	1.00 x	\$1,065.06 x	1.1400 =	\$1,214.17															
Demolition	1.00 x	\$286.99 x	1.1400 =	\$327.17															
13	26 05 83 00-0133	EA	1/2 HP AC Motor Single Phase, 230 Volt Motor/Equipment, Connection, Termination And Rotation Testing	\$78.12															
<table> <tr> <th></th><th>Quantity</th><th>Unit Price</th><th>Factor</th><th>Total</th></tr> <tr> <td>Installation</td><td>1.00 x</td><td>\$68.53 x</td><td>1.1400 =</td><td>\$78.12</td></tr> </table>					Quantity	Unit Price	Factor	Total	Installation	1.00 x	\$68.53 x	1.1400 =	\$78.12						
	Quantity	Unit Price	Factor	Total															
Installation	1.00 x	\$68.53 x	1.1400 =	\$78.12															
Subtotal for Friendship School - Boiler Replacement:				\$65,707.41															
Work Order Proposal Total				\$65,707.41															

This work order proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percent of NPP on this Proposal: 0.00%

#9

FINANCE DEPARTMENT

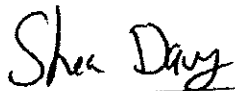
Memo

To: The Board of Selectmen
From: Shea Davy
Date: September 29, 2026
Re: Disposal of Surplus Assets

Dear First Selectman Brule:

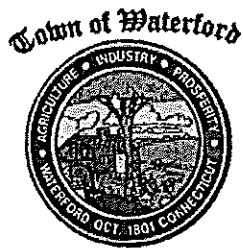
In accordance with the town Property Ordinance, Chapter 2.112.020, it is requested that the Board of Selectman please consider an act to surplus, on Behalf of the IT Department. As the attached items have outlived their usefulness to the department and most items are broken, have been replaced, outdated and have reached their end of life. These items include; Apple iPads, HP computers/laptops, Cisco phone routers/equipment, projectors and printers. These items have been wiped of all important information and will be properly disposed of via transfer station. Please see the list attached:

Thank you for your consideration



Shea Davy
Purchasing Agent,
Town of Waterford

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-

September 29, 2026

Brandishea Davy, Purchasing Agent
Town of Waterford
Town Hall
15 Rope Ferry Road
Waterford, CT 06385

Dear Mrs. Davy,

The IT Department would like to dispose of the equipment items on the attached sheet. The items have been removed from service due to items being broken, replaced with newer equipment, or are end of life solutions. Any electronic storage devices have been removed from the equipment,, gone through a wipe process where possible, and will be sent for destruction.

Since the IT Department is responsible for the evaluation, replacement, and maintenance of the IT Equipment on the attached list, I am submitting this request. The assets where being used across multiple town departments throughout Town.

Thank you

Jeff

Jeffrey M. Robillard,

IT Manager
Town of Waterford

Type	Make	Model	Serial #	Location	Estimated Age
Tablet	Apple	iPad A1566	DLXPR2NQG5VJ	PD	2017
Tablet	Apple	iPad A1566	DLXPR38VG5J	PD	2017
Tablet	Apple	iPad Pro A1652	DLXRC4QKGMW3	PD	2017
Laptop	HP	840 G3	5CG7104G5C	TH	3/16/2017
Laptop	HP	Elitebook 8460P	CNU250C96H	PR	2011-2012
Laptop	Dell	Latitude D620	DDP41D1		2006-2007
Laptop	Panasonic	CF-54-2	8KTTA81769		9/1/2018
Desktop	HP	Z240	2UA60513JV	CC	4/7/2016
Desktop	HP	Z240	2UA8213262	MC	6/3/2018
Desktop	HP	Z240	2UA60513GC	CC	4/17/2016
Desktop	HP	Z230	2UA5401LND	TH	10/2/2014
Desktop	HP	8300	2UA3342FPG		2012-2013
Desktop	HP	Z240	2UA8213269	MC	6/3/2018
Desktop	HP	Z240	2UA821326K	MC	6/3/2018
Desktop	HP	Z240	2UA440YRN	MC	10/2/2014
Desktop	HP	Z230	2UA60413GM	MC	6/3/2018
Desktop	HP	Z240	2UA821326C	MC	6/3/2018
Desktop	HP	Z240	2UA821325W	MC	6/3/2018
Desktop	HP	Z240	2UA821326B	MC	6/3/2018
Desktop	HP	Z240	2UA8213263	MC	6/3/2018
Desktop	HP	Z240	2UA8213261	MC	6/3/2018
Desktop	HP	Z240	2UA60513JB	CC	4/7/2016
Desktop	HP	Z240	2UA60513J0	TH	4/7/2016
Desktop	HP	Z240	2UA8213266	MC	6/3/2018
Desktop	HP	Z240	2UA60513JK	TH	4/17/2016
Desktop	HP	Z240	2UA8213267	MC	6/3/2018
Desktop	HP	Z240	2UA60513F2	TH	4/17/2016
Desktop	HP	Z240	2UA60513K0	TH	4/17/2016
Desktop	HP	Z240	2UA60513HJG	TH	4/17/2016
Desktop	HP	Z240	2UA821326H	MC	6/3/2018
Desktop	HP	Z240	2UA8121326J	MC	6/3/2018
Desktop	HP	Z240	2UA821326G	MC	6/3/2018
Desktop	HP	Z240	2UA8213265	MC	6/3/2018
Desktop	HP	Z240	2UA821325X	MC	6/3/2018
Desktop	HP	Z240	2UA821325Z	MC	6/3/2018
Desktop	HP	Z240	2UA821325Y	MC	6/3/2018
Desktop	HP	Z240	2UA821326D	MC	6/3/2018
Desktop	HP	8300	2UA3342FPF		2012-2013
Laptop	Panasonic	CF-19	3LKYA56226	PD	2016-2017
Laptop	Panasonic	CF-19	3LKYA56221	PD	2016-2017
Laptop	Panasonic	CF-19	3LKYA56198	PD	2016-2017
Laptop	Panasonic	CF-19	3LKYA55931	PD	2016-2017
Laptop	Panasonic	CF-19	3LKYA55908	PD	2016-2017
Laptop	Panasonic	CF-19	3LKYA56196	PD	2016-2017
Laptop	Panasonic	CF-19	3LKYA56216	PD	2016-2017
Laptop	Panasonic	CF-19	3LKYA56197	PD	2016-2017
Phone	Cisco	CP-7841	WZP23430X22		9/1/2019
Phone	Cisco	CP-7945G	FCH18259NUH		6/1/2014
Phone	Cisco	CP-7945G	FCH18259NTM		6/1/2014
Phone	Cisco	CP-7945G	FCH18259NRN		6/1/2014
Phone	Cisco	CP-7945G	FCH182589DU		6/1/2014

Phone	Cisco	CP-7945G	FCH18259N2X		6/1/2014
Phone	Cisco	CP-7945G	FCH182588QY		6/1/2014
Phone	Cisco	CP-7945G	FCH18258NCO		6/1/2014
Phone	Cisco	CP-7945G	FCH18259NTR		6/1/2014
Phone	Cisco	CP-7945G	FCH18259NX5		6/1/2014
Phone	Cisco	CP-7945G	FCH18258N1D		6/1/2014
Phone	Cisco	CP-7945G	FCH18259NX8		6/1/2014
Phone	Cisco	CP-7945G	FCH18259NUR		6/1/2014
Phone	Cisco	CP-7945G	FCH182588FM		6/1/2014
Phone	Cisco	CP-7945G	FCH1825885S		6/1/2014
Phone	Cisco	CP-7945G	FCH18259NRF		6/1/2014
Phone	Cisco	CP-7945G	FCH182588R2		6/1/2014
Phone	Cisco	CP-7945G	FCH182588RH		6/1/2014
Phone	Cisco	CP-7945G	FCH18259NTF		6/1/2014
Phone	Cisco	CP-7945G	FCH182589AT		6/1/2014
Phone	Cisco	CP-7945G	FCH18259P3K		6/1/2014
Phone	Cisco	CP-7945G	FCH18259NRB		6/1/2014
Phone	Cisco	CP-7945G	FCH18259NEH		6/1/2014
Phone	Cisco	CP-7945G	5CG602KWD	CC	1/12/2016
Laptop	HP	Folio 9480M	5CD729725QH	CC	3/7/2018
Laptop	HP	450 G3	5CD628319K		7/18/2016
Laptop	HP	Probook 440 G3	5CD816TV7Z		4/20/2018
Laptop	HP	Probook 450 G5	CNU24894FR		6/1/2012
Laptop	HP	Elitebook 9470M	5ZB0836ED		12/1/2005
Projector	NEC	LT35	Q2kd-u8c2-kgt3		2020
AP	Cisco	MR 42	q2pd-y8t5-flul		1/25/2017
AP	Cisco	MR 33	q2pd-myk3-ytzn		1/25/2017
AP	Cisco	MR 33	q2pd-zhkd-gg9c		1/25/2017
AP	Cisco	MR 33	q2pd-y343-ku2q		1/25/2017
AP	Cisco	MR 33	q2jd-82js-fn45		1/25/2017
AP	Cisco	MR 32	q2jd-aym2-9bce		1/25/2017
AP	Cisco	MR 32	q2jd-hphp-fbzn		1/25/2017
AP	Cisco	MR 32	q2jd-ctwl-xmnv		1/25/2017
AP	Cisco	MR 32	q2jd-aazc-nme3		1/25/2017
AP	Cisco	MR 32	q2jd-23xw-lgq6		1/25/2017
AP	Cisco	MR 32	q2jd-54uh-bkdk		1/25/2017
AP	Cisco	MR 32	q2jd-chus-rdde		1/25/2017
AP	Cisco	MR 32	q2jd-a96s-lb8x		1/25/2017
AP	Cisco	MR 32	q2jd-5mm4-ulfh		1/25/2017
AP	Cisco	MR 32	q2jd-ayqe-lnx9		1/25/2017
AP	Cisco	MR 32	q2jd-6pmg-4u54		1/25/2017
AP	Cisco	MR 32	q2jd-h5ad-dz2x		1/25/2017
AP	Cisco	MR 32	q2jd-74hx-8eru		1/25/2017
AP	Cisco	MR 32	q2jd-25lf-la8u		1/25/2017
AP	Cisco	MR 32	q2jd-25pg-zvl9		1/25/2017
AP	Cisco	MR 32	q2kd-2yrr-pb6g		2020
AP	Cisco	MR 42	40635C6603P98		
Printer	Lexmark	MS810DN	HUJ6025EPG		3/14/2016
Tape Drive	HP	EH970A	BW5CJQ1		6/25/2015
Server	Dell	PowerEdge t610	G208450797761	PD	
Phone	Polycom	Soundstation 2W	XXRC10-11-1358	PD	2015
Printer	Zebra	RW420	41J122702442	PD	2012
Printer	Zebra	TP2844			

Printer	HP	Deskjet 6940	MY7CMCS1SV		2010
Printer	HP	Laserjet 400	VNB3223382		2014
Monitor	Asus	VE248	JBLMQS181383		
Monitor	Asus	VE248	K2LMQS034553		
Monitor	Asus	VE248	K2LMQS034524		
Monitor	Asus	VE248	K2LMQS034517		
Monitor	HP	E4U30A	CN49080F9Z	LIB	
Monitor	HP	E221	CNK43808D0		6/1/2002
Router	Cisco	1700	IPMAALOARA	LIB	6/1/2014
Switch	Cisco	WS-C2960S-24PS-L	FOC1824W38B	LIB	4/1/2006
Switch	Cisco	WS-C2960-48TC-L	FOC1018Z9XZ	LIB	4/1/2014
Switch	Cisco	WS-C2960S-24PS-L	FOC1818W0B2	LIB	

#10

TOWN OF WATERFORD TRANSFER REQUEST FORM

Inter-Department Transfer
Out of Series Transfer Request

FINAL FY2026

VARIOUS
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED	CURRENT	ACCOUNT	ACCOUNT	REVISED
				Budget Amount	Available Budget	INCREASE	DECREASE	Available Budget
1	10116	51940	PENSION CONTRIBUTIONS	5,058,768.00	(74,051.00)	74,051		-
2	10111	52100	ELECTRICITY	450,210.00	(12,450.00)	12,450		-
3	10123	51410	FIREFIGHTING	1,684,169.00	(3,135.00)	3,135		-
4	10112	52251	HEALTHCARE	3,771,462.00	170,475.34		(89,636)	80,839
TOTAL						89,636	(89,636)	

Explanation

FINAL BOE PAYROLL OVER WHAT WAS EXPECTED.

FINAL MONTH ELECTRICAL INVOICE HIGHER THAN EXPECTED

FINAL MONTH OF PAYROLL OVER WHAT WAS EXPECTED

HEALTHCARE SAVING CONTINUED TO BE HIGHER THAN EXPECTED AT YEAR-END

Department Head

Kim Allen
Director of Finance

First Selectman

Commission/Board Approval

Date

9/16/2026

Date

Date

Date

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2026-13					
ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET % USED
101 GENERAL FUND					
10116 RETIREMENT COMMISSION					
51930 HEART AND HYPERTENSION					
10116 51930	HEART AND HYPERTENSION -86,600.00	184,039.00	168,418.57	0.00	15,620.43 91.5%
270,639.00					
51940 PENSION CONTRIBUTIONS					
10116 51940	PENSION CONTRIBUTIONS -64,250.00	5,058,768.00	5,132,818.66	0.00	-74,050.66 101.5%
5,123,018.00					
51945 RETIREE HEALTH BENEFITS					
10116 51945	RETIREE HEALTH BENEFITS 89,600.00	510,694.00	510,660.89	0.00	33.11 100.0%
421,094.00					
51949 OPEB TRUST FUND CONTRIBUTION					
10116 51949	OPEB TRUST FUND CONTRIBUTION 5,250.00	1,390,756.00	1,390,756.00	0.00	0.00 100.0%
1,385,506.00					
TOTAL RETIREMENT COMMISSION					
7,200,257.00	-56,000.00	7,144,257.00	7,202,654.12	0.00	-58,397.12 100.8%
TOTAL GENERAL FUND					
7,200,257.00	-56,000.00	7,144,257.00	7,202,654.12	0.00	-58,397.12 100.8%
TOTAL EXPENSES					
7,200,257.00	-56,000.00	7,144,257.00	7,202,654.12	0.00	-58,397.12 100.8%
GRAND TOTAL					
7,200,257.00	-56,000.00	7,144,257.00	7,202,654.12	0.00	-58,397.12 100.8%

** END OF REPORT - Generated by Kimberly Allen **



Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2026 15		TRANS/ADJISITS		REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
ORIGINAL APPROP								
101 GENERAL FUND								
10111 BUILDING MAINTENANCE								
51140 FACILITIES COORDINATOR								
10111 51140	0.00	FACILITIES COORDINATOR	0.00	0.00	0.00	0.00	0.00	.0%
51810 OVERTIME								
10111 51810	0.00	OVERTIME	0.00	0.00	0.00	0.00	0.00	.0%
51910 FRINGE BENEFITS								
10111 51910	0.00	FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	.0%
51920 F.I.C.A.								
10111 51920	0.00	F.I.C.A.	0.00	0.00	0.00	0.00	0.00	.0%
52010 ADVERTISING								
10111 52010	0.00	ADVERTISING	0.00	0.00	0.00	0.00	0.00	.0%
52040 SERVICE CONT. AND REPAIRS								
10111 52040	435,000.00	SERVICE CONT. AND REPAIRS	50,000.00	485,000.00	467,701.69	0.00	17,298.31	96.4%
52090 HEATING FUEL								
10111 52090	35,000.00	FUEL OIL	38,700.00	73,700.00	58,665.42	0.00	15,034.58	79.6%



Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13						
ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52091 NATURAL GAS						
10111 52091	NATURAL GAS 15,525.00	110,525.00	111,036.08	0.00	-511.08	100.5%
52100 ELECTRICITY						
10111 52100	ELECTRICITY 75,210.00	450,210.00	462,559.91	0.00	-12,449.91	102.8%
52110 WATER						
10111 52110	WATER 13,883.00	35,883.00	34,138.35	0.00	1,724.65	95.2%
52120 SEWER						
10111 52120	SEWER 13,000.00	39,000.00	37,207.74	0.00	1,792.26	95.4%
53020 OTHER SUPPLIES						
10111 53020	OTHER SUPPLIES 0.00	7,000.00	6,908.66	0.00	91.34	98.7%
55030 BUILDING IMPROVEMENTS						
10111 55030	PUBLIC IMPROVEMENTS -13,882.00	11,118.00	11,117.17	0.00	0.83	100.0%
TOTAL BUILDING MAINTENANCE						
1,020,000.00	192,436.00	1,212,436.00	1,189,455.02	0.00	22,980.98	98.1%
TOTAL GENERAL FUND						
1,020,000.00	192,436.00	1,212,436.00	1,189,455.02	0.00	22,980.98	98.1%
TOTAL EXPENSES						
1,020,000.00	192,436.00	1,212,436.00	1,189,455.02	0.00	22,980.98	98.1%
GRAND TOTAL						
1,020,000.00	192,436.00	1,212,436.00	1,189,455.02	0.00	22,980.98	98.1%



Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
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** END OF REPORT - Generated by Kimberly Allen **

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2026 15		ENCUMBRANCES		AVAILABLE BUDGET		% USED
ORIGINAL APPROP	TRANS/ADJ'S	REVISED BUDGET	YTD EXPENDED			
101 GENERAL FUND						
10123 FIRE SERVICES						
51110 ADMINISTRATION						
10123 51110	ADMINISTRATION -18,032.00	208,791.00	208,789.18	0.00	1.82	100.0%
51120 INSPECTION						
10123 51120	INSPECTION 4,500.00	92,483.00	91,772.17	0.00	710.83	99.2%
51210 CLERICAL AND TECHNICAL						
10123 51210	CLERICAL AND TECHNICAL 46,434.00	218,154.00	217,576.89	0.00	577.11	99.7%
51240 EDUCATIONAL INCENTIVE						
10123 51240	EDUCATIONAL INCENTIVE -4,600.00	7,280.00	7,240.00	0.00	40.00	99.5%
51410 FIRE FIGHTING						
10123 51410	FIRE FIGHTING 247,658.00	1,684,169.00	1,687,304.15	0.00	-3,135.15	100.2%
51411 INCENTIVE PROGRAM STIPENDS						
10123 51411	INCENTIVE PROGRAM STIPENDS -13,545.00	26,455.00	27,393.25	0.00	-938.25	103.5%
51412 PART TIME FIREFIGHTING						
10123 51412	PART TIME FIREFIGHTING -527.00	135,602.00	131,714.68	0.00	3,887.32	97.1%
	136,129.00					



Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2026 IS						
ORIGINAL APPROP	TRANS/ADJSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51440 DISPATCH						
10123 51440	DISPATCH 0.00	0.00	0.00	0.00	0.00	.0%
51450 EXTRA DUTY						
10123 51450	EXTRA DUTY 0.00	0.00	0.00	0.00	0.00	.0%
51451 EXTRA DUTY-REGULAR WAGES						
10123 51451	EXTRA DUTY REGULAR WAGES 0.00	0.00	0.00	0.00	0.00	.0%
51810 OVERTIME						
10123 51810	OVERTIME 200,677.00	323,806.00	308,987.31	0.00	14,818.69	95.4%
51812 FIRE INSPECTORS' OVERTIME						
10123 51812	FIRE INSPECTORS' OVERTIME 623.00	6,623.00	6,622.79	0.00	0.21	100.0%
51820 REPLACEMENT OVERTIME						
10123 51820	REPLACEMENT OVERTIME -200,000.00	0.00	0.00	0.00	0.00	.0%
51830 TRAINING & EDUCATION						
10123 51830	TRAINING OVERTIME -10,000.00	0.00	0.00	0.00	0.00	.0%
51920 F.I.C.A.						
10123 51920	F.I.C.A. 9,700.00	196,758.00	197,025.49	0.00	-267.49	100.1%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13	ORIGINAL APPROP	TRANS/ADJMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52010 ADVERTISING							
10123 52010	400.00	ADVERTISING 0.00	400.00	364.40	0.00	35.60	91.1%
52020 POSTAGE							
10123 52020	250.00	POSTAGE -200.00	50.00	22.79	0.00	27.21	45.6%
52030 PROFESSIONAL FEES							
10123 52030	2,500.00	PROFESSIONAL FEES -1,800.00	700.00	742.88	0.00	-42.88	106.1%
52040 SERVICE CONT. AND REPAIRS							
10123 52040	23,437.00	SERVICE CONT. AND REPAIRS 0.00	23,437.00	17,613.19	0.00	5,823.81	75.2%
52040 EQUIPMENT REPAIRS							
10123 52049	0.00	EQUIPMENT REPAIRS 0.00	0.00	0.00	0.00	0.00	.0%
52050 DUES CONFER							
10123 52050	38,418.00	DUES, CONFERENCES & EDUCAT -2,566.00	35,852.00	28,692.11	0.00	7,159.89	80.0%
52060 PRINTING							
10123 52060	100.00	PRINTING 16.00	116.00	115.90	0.00	0.10	99.9%
52070 REIMBURSABLE EXPENSES							
10123 52070	1,000.00	REIMBURSABLE EXPENSES -600.00	400.00	294.98	0.00	105.02	73.7%



Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13		TRANS/ADJST'S		REVIS'D BUDGET		YTD EXPENDED		ENCUMBRANCES		AVAILABLE BUDGET		% USED	
ORIGINAL APPROP		TRANS/ADJST'S		REVIS'D BUDGET		YTD EXPENDED		ENCUMBRANCES		AVAILABLE BUDGET		% USED	
52080 TELEPHONE													
10123 52080	29,500.00	TELEPHONE -5,000.00		24,500.00		23,932.04		0.00		567.96		97.7%	
52090 HEATING FUEL													
10123 52090	0.00	HEATING FUEL 0.00		0.00		0.00		0.00		0.00		.0%	
52100 ELECTRICITY													
10123 52100	0.00	ELECTRICITY 0.00		0.00		0.00		0.00		0.00		.0%	
52110 WATER													
10123 52110	0.00	WATER 0.00		0.00		0.00		0.00		0.00		.0%	
52120 SEWER													
10123 52120	0.00	SEWER 0.00		0.00		0.00		0.00		0.00		.0%	
52290 PUBLIC SAFETY AWARENESS													
10123 52290	4,000.00	PUBLIC SAFETY AWARENESS -2,038.00		1,962.00		1,961.14		0.00		0.86		100.0%	
52305 OSHA COMPLIANCE													
10123 52305	1,800.00	OSHA COMPLIANCE -531.00		1,269.00		1,268.12		0.00		0.88		99.9%	
52310 EXAMINATIONS													
10123 52310	12,254.00	EXAMINATIONS 12,200.00		24,454.00		23,658.72		0.00		795.28		96.7%	



Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13		ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52320	RENTAL OF HYDRANTS							
10123 52320	RENTAL OF HYDRANTS -12,500.00			566,500.00	566,500.00	0.00	0.00	100.0%
52370	CLOTHING OR UNIFORM ALLOW							
10123 52370	CLOTHING OR UNIFORM ALLOW 7,013.00			28,538.00	27,822.41	0.00	715.59	97.5%
52371	FIRE POLICE							
10123 52371	FIRE POLICE 0.00			750.00	393.60	0.00	356.40	52.5%
52372	INSURANCE							
10123 52372	INSURANCE -27,011.00			133,739.00	132,862.96	0.00	876.04	99.3%
52373	LP GAS							
10123 52373	LP GAS 0.00			4,600.00	3,001.72	0.00	1,598.28	65.3%
52374	CABLE TELEVISION							
10123 52374	CABLE TELEVISION -1,300.00			9,500.00	8,928.46	0.00	571.54	94.0%
52375	GROUND LADDER TESTING							
10123 52375	GROUND LADDER TESTING -3,000.00			3,190.00	3,000.00	0.00	190.00	94.0%
52376	HYDRAULIC TESTING							
10123 52376	HYDRAULIC TESTING -413.00			6,079.00	6,078.04	0.00	0.96	100.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2026 13									
	ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED		
52377 BREATHING APPARATUS TESTING									
10123 52377	9,800.00		6,117.00	6,116.50	0.00	0.50	100.0%		
			-3,683.00						
52378 BUILDING MAINTENANCE									
10123 52378	81,500.00		81,500.00	54,349.39	0.00	27,150.61	66.7%		
			0.00						
52379 HOSE TESTING AND REPAIRS									
10123 52379	10,108.00		9,502.00	9,501.60	0.00	0.40	100.0%		
			-606.00						
52387 PUMP TESTING SERVICES									
10123 52387	3,000.00		0.00	0.00	0.00	0.00	0.0%		
			-3,000.00						
52392 GENERATOR MAINTENANCE & REPAIR									
10123 52392	9,500.00		0.00	0.00	0.00	0.00	0.0%		
			-9,500.00						
52396 FF - PROTECTIVE CLOTHING									
10123 52396	0.00		0.00	0.00	0.00	0.00	0.0%		
			0.00						
53010 OFFICE SUPPLIES									
10123 53010	1,000.00		500.00	309.51	0.00	190.49	61.9%		
			-500.00						
53020 OTHER SUPPLIES									
10123 53020	10,000.00		10,000.00	8,595.81	0.00	1,404.19	86.0%		
			0.00						

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2026 13					
ORIGINAL APPROP	TRANS/ADJSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
% USED					
53021 CONSUMABLE SUPPLIES					
10123 53021	CONSUMABLE SUPPLIES -2,499.00	2,001.00	1,670.57	0.00	330.43
	4,500.00				83.5%
53070 AUTO REPAIRS					
10123 53070	AUTO REPAIRS 0.00	110,000.00	106,476.80	0.00	3,523.20
	110,000.00				96.8%
53080 AUTOMOTIVE MAINTENANCE					
10123 53080	AUTOMOTIVE MAINTENANCE -800.00	19,200.00	19,151.80	0.00	48.20
	20,000.00				99.7%
53085 MARINE REPAIRS					
10123 53085	MARINE REPAIRS 0.00	5,000.00	4,859.50	0.00	140.50
	5,000.00				97.2%
53090 FUELS AND LUBRICANTS					
10123 53090	FUELS AND LUBRICANTS -4,500.00	36,315.00	34,055.66	0.00	2,259.34
	40,815.00				93.8%
53100 TIRES					
10123 53100	TIRES 13,019.00	21,019.00	20,206.20	0.00	812.80
	8,000.00				96.1%
53110 COMPUTER SUPPLIES					
10123 53110	COMPUTER SUPPLIES 0.00	1,000.00	949.94	0.00	50.06
	1,000.00				95.0%
53111 FF PROTECTIVE CLOTHING					
10123 53111	FF PROTECTIVE CLOTHING 17,584.00	52,584.00	52,171.79	0.00	412.21
	35,000.00				99.2%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2026 13						
ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53112 FIREFIGHTING SUPPLIES						
10123 53112	FIREFIGHTING SUPPLIES 1,799.00	11,299.00	10,910.95	0.00	388.05	96.6%
53113 VOLUNTEER RESPONDER AWARDS						
10123 53113	VOLUNTEER RESPONDER AWARDS 0.00	3,500.00	1,500.00	0.00	2,000.00	42.9%
53114 MEDICAL SUPPLIES						
10123 53114	MEDICAL SUPPLIES 0.00	6,500.00	5,670.88	0.00	829.12	87.2%
53115 VOLUNTEER FIREFIGHTER SUPPLIES						
10123 53115	VOLUNTEER FIREFIGHTER SUPPLIES 0.00	3,000.00	450.00	0.00	2,550.00	15.0%
54060 OFFICE EQUIPMENT						
10123 54060	OFFICE EQUIPMENT 0.00	1,200.00	1,103.17	0.00	96.83	91.9%
54202 EQUIPMENT - FIRE INVESTIGATIONS						
10123 54202	EQUIPMENT - FIRE INVESTIGATIONS 0.00	750.00	738.92	0.00	11.08	98.5%
54207 SCBA REPLACEMENT BOTTLES						
10123 54207	SCBA REPLACEMENT BOTTLES 0.00	0.00	0.00	0.00	0.00	.0%
54215 THERMAL CAMERAS - OSWEGATCHIE						
10123 54215	THERMAL CAMERAS - OSWEGATCHIE 0.00	0.00	0.00	0.00	0.00	.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2026 13						
ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
54216 MULTI-GAS METER						
10123 54216	MULTI-GAS METER 0.00	0.00	0.00	0.00	0.00	.0%
54217 RESCUE SAWS						
10123 54217	RESCUE SAWS 0.00	0.00	0.00	0.00	0.00	.0%
54218 FIREFIGHTER EQUIPMENT						
10123 54218	FIREFIGHTER EQUIPMENT -8,983.00	13,775.00	11,379.72	0.00	2,395.28	82.6%
54219 EQUIPMENT STORAGE LOCKER						
10123 54219	EQUIPMENT STORAGE LOCKER 0.00	0.00	0.00	0.00	0.00	.0%
54220 RADIO/EMERGENCY LIGHTS						
10123 54220	RADIO/EMERGENCY LIGHTS 0.00	9,500.00	8,730.00	0.00	770.00	91.9%
54221 SERVICE TRUCK EQUIPMENT						
10123 54221	SERVICE TRUCK EQUIPMENT 0.00	0.00	0.00	0.00	0.00	.0%
54222 RESCUE TRUCK EQUIPMENT						
10123 54222	RESCUE TRUCK EQUIPMENT -2,500.00	3,000.00	1,450.91	0.00	1,549.09	48.4%
54226 EQUIPMENT						
10123 54226	EQUIPMENT -5,700.00	0.00	0.00	0.00	0.00	.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2026-13						
ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
54241 TELEPHONE SYSTEM - GOSHEN FIRE						
10123 54241	0.00	0.00	0.00	0.00	0.00	.0%
TELEPHONE SYSTEM - GOSHEN FIRE						
TOTAL FIRE SERVICES	215,289.00	4,173,419.00	4,092,028.99	0.00	\$1,390.01	95.0%
3,958,130.00						
TOTAL GENERAL FUND	215,289.00	4,173,419.00	4,092,028.99	0.00	\$1,390.01	95.0%
3,958,130.00						
TOTAL EXPENSES	215,289.00	4,173,419.00	4,092,028.99	0.00	\$1,390.01	95.0%
3,958,130.00						
GRAND TOTAL	215,289.00	4,173,419.00	4,092,028.99	0.00	\$1,390.01	95.0%
3,958,130.00						

** END OF REPORT - Generated by Kimberly Allen **

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2026 13					
	ORIGINAL APPROP	TRANS/ADJTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES AVAILABLE BUDGET % USED
101 GENERAL FUND					
10112 INSURANCE					
52200 WORKER'S COMP. INS. PREM.					
10112 52200	641,596.00	WORKER'S COMP. INS. PREM. 64,437.00	706,033.00	686,688.49	0.00 19,344.51 97.3%
52201 LIABILITY/AUTO/PROPERTY					
10112 52201	712,283.00	LIABILITY/AUTO/PROPERTY -257.00	712,026.00	712,025.83	0.00 0.17 100.0%
52210 BUILDING AND CONTENTS INS					
10112 52210	0.00	BUILDING AND CONTENTS INS 0.00	0.00	0.00	0.00 0.00 .0%
52220 VEHICLES INS. PREM.					
10112 52220	0.00	VEHICLES INS. PREM. 0.00	0.00	0.00	0.00 0.00 .0%
52230 GENERAL LIABILITY INS. PRE					
10112 52230	0.00	GENERAL LIABILITY INS. PRE 0.00	0.00	0.00	0.00 0.00 .0%
52240 UNEMPLOYMENT COMPENSATION					
10112 52240	8,000.00	UNEMPLOYMENT COMPENSATION 2,586.00	10,586.00	10,586.00	0.00 0.00 100.0%
52250 DEDUCTIBLE COVERAGE					
10112 52250	5,000.00	DEDUCTIBLE COVERAGE 0.00	5,000.00	5,509.59	0.00 -509.59 110.2%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



a tyler epp solution

FOR 2026-13						
	ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET % USED
52251 HEALTHCARE						
10112 52251	4,209,735.00	HEALTHCARE -438,273.00	3,771,462.00	3,600,986.66	0.00	170,475.34 95.5%
52252 LONG TERM DISABILITY						
10112 52252	7,000.00	LONG TERM DISABILITY -2,329.00	4,671.00	3,141.13	0.00	1,529.87 67.2%
52253 LIFE INSURANCE						
10112 52253	20,947.00	LIFE INSURANCE 10,000.00	30,947.00	23,810.23	0.00	7,136.77 76.9%
TOTAL INSURANCE	5,604,561.00	-363,836.00	5,240,725.00	5,042,747.93	0.00	197,977.07 96.2%
TOTAL GENERAL FUND	5,604,561.00	-363,836.00	5,240,725.00	5,042,747.93	0.00	197,977.07 96.2%
TOTAL EXPENSES	5,604,561.00	-363,836.00	5,240,725.00	5,042,747.93	0.00	197,977.07 96.2%
GRAND TOTAL	5,604,561.00	-363,836.00	5,240,725.00	5,042,747.93	0.00	197,977.07 96.2%

** END OF REPORT - Generated by Kimberly Allen **

#11a

Shannon Withey

From: Robert Brule
Sent: Sunday, August 16, 2026 10:31 PM
To: Shannon Withey
Subject: Fwd: Notice of interest

My regards,

Rob Brule
First Selectman
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385
rbrule@waterfordct.org
Phone: 860-444-5834
Fax: 860-444-0273

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Begin forwarded message:

From: steve besade <stevebesade@gmail.com>
Date: August 14, 2026 at 1:00:49 PM EDT
To: Robert Brule <rbrule@waterfordct.org>
Subject: Notice of interest

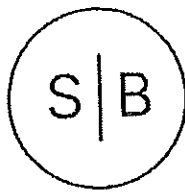
CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Hi Rob,

Please accept this email as an expression of my interest in joining the EDC commission. I would like to be considered to fill one of the current vacancies on the commission.

Best regards,

Steve Besade



Stephen Besade

📍 Waterford, Connecticut 06385 📞 8608846007

✉️ stevebesade@gmail.com

PROFESSIONAL SUMMARY

Dynamic leader with extensive experience in strategic marketing and client relationship management. Proven track record in developing comprehensive marketing plans and optimizing operational efficiency to drive business growth.

SKILLS

WORK HISTORY

OWNER/MEMBER

01/1981 to CURRENT

Besade Realty,LLC | Waterford, CT

- Directed operational strategies to enhance property management and client satisfaction.
- Developed comprehensive marketing plans to increase property visibility and attract potential buyers.
- Established and maintained strong relationships with clients, ensuring effective communication throughout transactions.
- Analyzed market trends to inform pricing strategies and maximize property value for listings.
- Managed day-to-day business operations.
- Developed and maintained strong relationships with clients, resulting in repeat business and referrals.

MULTIPLE FRANCHISE OWNER FOR SNAP ON TOOLS 11/1980 to 05/2025

Stephen Besade & Sons,LLC | Waterford, CT

- Oversaw daily operations, ensuring compliance with franchise standards and regulations.
- Developed strategic marketing initiatives to enhance brand visibility and customer engagement.
- Managed financial performance, optimizing budgets and reducing operational costs.
- Trained and mentored staff to improve service quality and operational efficiency.
- Implemented inventory control systems to streamline supply chain processes.
- Analyzed market trends to identify growth opportunities and inform business decisions.

OWNER

02/1980 to 05/2002

S.A. Besade Marine Service & Boat Hauling | Waterford, CT

- Led negotiations between buyers and sellers, facilitating favorable outcomes for all parties involved.
- Streamlined business processes to improve efficiency in property transactions and client onboarding.
- Mentored new agents, providing guidance on best practices in real estate sales and customer service.
- Implemented technology solutions to optimize listing management and enhance overall operational effectiveness.
- Oversaw daily operations, ensuring all tasks were completed accurately and efficiently by team members.
- Increased customer satisfaction by implementing efficient business processes and providing exceptional service.

SERVICE MANAGER

05/1973 to 02/1980

Burrs Yacht Haven | New London, CT

- Oversaw daily operations ensuring service excellence and customer satisfaction.
- Implemented process improvements enhancing team efficiency and productivity.
- Developed training programs mentoring staff to uphold service standards.
- Coordinated scheduling and resource allocation optimizing operational workflow.
- Analyzed customer feedback to identify areas for service enhancement.
- Led cross-functional teams in executing strategic initiatives for client engagement.

APPRENTICE

11/1968 to 09/1973

Joseph H Besade Plumbing & Heating | Waterford, CT

- Assisted in installation and repair of plumbing systems, ensuring adherence to safety protocols.
- Collaborated with senior technicians to diagnose plumbing issues and recommend effective solutions.
- Maintained tools and equipment, ensuring readiness for daily tasks and compliance with operational standards.
- Learned various plumbing techniques, adapting quickly to new challenges and workflows.

EDUCATION

High School Diploma

06/1975

Waterford School Systems, Waterford, CT

Economic Development Commission

Commission Seats									
top									
All Seats History Timeline									
Member Name	Title	Political Party	Appointed By	Seat Name	Status	Start Date	Calculated Term	Actions	
Lusher, Edward A, Jr	Member	Republican	First Selectman	Member	Active	9/1/2023	9/1/2023 - 8/31/2027		View History
Buscetto, Michael, III	Chair	Unaffiliated	First Selectman	Member	Active	9/1/2025	9/1/2025 - 8/31/2029		View History
Nicholas, James	Member	Republican	First Selectman	Member	Expired	1/11/2024	9/1/2022 - 8/31/2026		View History
Mullen Kohl, Kathleen	Member	Democrat	First Selectman	Member	Active	9/1/2025	9/1/2025 - 8/31/2029		View History
Rubin, Gina	Member	Unaffiliated	First Selectman	Member	Active	9/1/2026	9/1/2026 - 8/31/2030		View History
Bairos, John	Alternate	Democrat	First Selectman	Alternate	Active	9/1/2024	9/1/2024 - 8/31/2028		View History
(Vacant)			First Selectman	Alternate	Vacant		9/1/2023 - 8/31/2027		View History

Showing 1 to 7 of 7 entries

Steve Besade taking vacant spot
(if approved by 1st Sel)

Shannon Withey

From: JOE DIBUONO <ypp7@aol.com>
Sent: Wednesday, September 23, 2026 6:31 AM
To: Shannon Withey
Subject: Re: Planning & Zoning Commission

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Hi Shannon, I am interested in remaining an alternate on the planning and zoning commission. Please include this matter on the next agenda meeting. Thank you.

Best,
Joe DiBuono
Sent from my iPhone

On Sep 22, 2026, at 3:00 PM, Shannon Withey <swithey@waterfordct.org> wrote:

Good afternoon Joseph,

I was reviewing the Planning & Zoning Commission terms and noticed yours expired 6/30/26. Are you interested in remaining on this board? If so, please send a letter (email is sufficient) stating you are interested in remaining on this board and it will be added to the 10.6.26 Board of Selectmen Agenda for review. Thank you

Shannon Withey
EXECUTIVE ASSISTANT
To the First Selectman
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385
swithey@waterfordct.org
Phone: 860-444-5834
Fax: 860-444-0273

<image001.png>

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Planning & Zoning Commission

Commission Seats									
top Enabled Seats All Seats History Timeline									
Member Name	Title	Political Party	Appointed By	Seat Name	Status	Start Date	Calculated Term	Actions	
≡ Massad, Gregory	Chair	Republican	Board of Selectmen	Member	Active	11/15/2025	11/15/2025 - 11/14/2030		View History
≡ Barnett, Karen	Member	Unaffiliated	Board of Selectmen	Member	Active	11/15/2024	11/15/2024 - 11/14/2029		View History
≡ Bleasdale, Timothy	Member	Democrat	Board of Selectmen	Member	Active	11/15/2023	11/15/2023 - 11/14/2028		View History
≡ Ebersole, Victor, Jr.	Member	Republican	Board of Selectmen	Member	Active	6/7/2022	11/15/2021 - 11/14/2026		View History
≡ Conderino, Timothy	Member	Republican	Board of Selectmen	Member	Active	11/15/2022	11/15/2022 - 11/14/2027		View History
≡ Elbaum, Michael	Alternate	Republican	Board of Selectmen	Alternate	Active	7/1/2024	7/1/2024 - 6/30/2027		View History
≡ Crum, Doris	Alternate	Democrat	Board of Selectmen	Alternate	Active	7/1/2025	7/1/2025 - 6/30/2028		View History
≡ DiBuono, Joseph	Alternate	Republican	Board of Selectmen	Alternate	Expired	7/1/2023	7/1/2023 - 6/30/2026		View History

* 7/1/26 - 6/30/29
 reappointed term

Showing 1 to 8 of 8 entries

#11C

Shannon Withey

From: lmjtytla@aol.com
Sent: Tuesday, September 22, 2026 5:12 PM
To: Shannon Withey
Subject: Re: WELSCO

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Shannon: Thank you for bringing this to my attention. I do intend to continue as a member of WELSCO and hereby request that my reappointment be added to the Selectmen's agenda. Let me know if this request is insufficient and, if so, what further action I should take.

Thank you.
Larry Tytla

On Tuesday, September 22, 2026 at 03:31:55 PM EDT, Shannon Withey <swithey@waterfordct.org> wrote:

Good afternoon Lawrence,

I was reviewing the Waterford East Lyme Shellfish Commission terms and noticed yours expired 5/31/26. Are you interested in remaining on this board? If so, please send a letter (email is sufficient) stating you are interested in remaining on this board and it will be added to the 10.6.26 Board of Selectmen Agenda for review. Thank you

Shannon Withey
EXECUTIVE ASSISTANT

To the First Selectman
Waterford Town Hall

15 Rope Ferry Road

Waterford, CT 06385

swithey@waterfordct.org

Phone: 860-444-5834

Fax: 860-444-0273



Town of
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Waterford/East Lyme Shellfish Commission (WELSCO)

Commission Seats									
top Enabled Seats All Seats History Timeline									
Member Name	Title	Political Party	Appointed By	Seat Name	Status	Start Date	Calculated Term	Actions	
Tytila, Lawrence J.	Vice-Chair	Democrat	Board of Selectmen	Member	Expired	6/1/2022	6/1/2022 - 5/31/2026 <i>* reappointed 26 - 30</i>		View History
Kelly, J. Patrick	Treasurer	Republican	Board of Selectmen	Member	Active	6/1/2025	6/1/2025 - 5/31/2029		View History
Benvenuti, Marcia	Commissioner	Democrat	Board of Selectmen	Member	Active	6/1/2025	6/1/2025 - 5/31/2029		View History
Wise, Fred	Commissioner	Unaffiliated	Board of Selectmen	Member	Active	6/1/2024	6/1/2024 - 5/31/2028		View History
Kanter, Eric N	Commissioner	Republican	East Lyme	Member East Lyme	Active	1/1/2022	1/1/2022 - Life Term		View History
Spakowski, Paul	Commissioner	Republican	East Lyme	Member East Lyme	Active	1/1/2022	1/1/2022 - Life Term		View History
Harris, Peter	Chair	Democrat	East Lyme	Member East Lyme	Active	1/1/2022	1/1/2022 - Life Term		View History
Bowlen, Thomas	Commissioner	Democrat	East Lyme	Member East Lyme	Active	1/1/2022	1/1/2021 - Life Term		View History

Showing 1 to 8 of 8 entries

#11d

Shannon Withey

From: David DeNoia <davedenoia@yahoo.com>
Sent: Tuesday, September 22, 2026 4:54 PM
To: Shannon Withey
Subject: Re: Conservation Commission

Categories: Rob Brule

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Good afternoon Shannon:

This E-Mail is notification of interest in continuing service on the Town of Waterford Conservation Commission Board.

Please add my stated commitment to the 10.6.26 Board of Selectmen for review.

Best
David J. DeNoia

On Tuesday, September 22, 2026 at 02:52:39 PM EDT, Shannon Withey <swithey@waterfordct.org> wrote:

Good afternoon David,

I was reviewing the Conservation Commission terms and noticed yours expired 5/31/26. Are you interested in remaining on this board? If so, please send a letter (email is sufficient) stating you are interested in remaining on this board and it will be added to the 10.6.26 Board of Selectmen Agenda for review. Thank you

Shannon Withey
EXECUTIVE ASSISTANT
To the First Selectman
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385
swithey@waterfordct.org
Phone: 860-444-5834
Fax: 860-444-0273



Town of
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Conservation Commission

Commission Seats

Commission Seats

top

Enabled Seats

All Seats

History

Timeline

Member Name	Title	Political Party	Appointed By	Seat Name	Status	Start Date	Calculated Term	Actions
Thomas, Wade M.	Member	Unaffiliated	First Selectman	Member	Active	6/1/2023	6/1/2023 - 5/31/2028	View History
Plis, Ivy	Member	Republican	First Selectman	Member	Active	10/28/2024	6/1/2023 - 5/31/2028	View History
Maidelis, Talivaldis	Secretary	Republican	First Selectman	Member	Active	6/1/2022	6/1/2022 - 5/31/2027	View History
Muckie, Richard	Chair	Republican	First Selectman	Member	Active	6/1/2022	6/1/2022 - 5/31/2027	View History
Renegar, Geneva	Member	Democrat	First Selectman	Member	Active	6/1/2022	6/1/2022 - 5/31/2027	View History
Lersch, David	Member	Republican	First Selectman	Member	Active	6/1/2025	6/1/2025 - 5/31/2030	View History
Kriet, Keith	Member	Democrat	First Selectman	Member	Expired	11/14/2022	6/1/2021 - 5/31/2026	View History
DeNoia, David	Alternate	Republican	First Selectman	Alternate	Expired	1/7/2025 <i>reaffirmed → 26 - 31</i>	6/1/2021 - 5/31/2026	View History
Shea, Matthew	Alternate	Unaffiliated	First Selectman	Alternate	Expired	12/7/2023	6/1/2021 - 5/31/2026	View History
				Alternate	Active	7/28/2022	6/1/2022 - 5/31/2027	View History

Showing 1 to 10 of 10 entries

11e

Shannon Withey

From: Keith Kriet <keith.kriet@gmail.com>
Sent: Tuesday, September 22, 2026 3:16 PM
To: Shannon Withey
Cc: Maureen Fitzgerald
Subject: Re: Conservation Commission

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Yes, it would be a good idea to reappoint me effective 06/01/2026 as I attended meetings subsequent to that date, made motions and voted on actions taken by the Commission.

Keith

Keith Kriet
7 Cross Dr
Waterford CT 06385
860-908-7214

On Tue, Sep 22, 2026 at 2:52 PM Shannon Withey <swithey@waterfordct.org> wrote:

Good afternoon Keith,

I was reviewing the Conservation Commission terms and noticed yours expired 5/31/26. Are you interested in remaining on this board? If so, please send a letter (email is sufficient) stating you are interested in remaining on this board and it will be added to the 10.6.26 Board of Selectmen Agenda for review. Thank you

Shannon Withey
EXECUTIVE ASSISTANT

To the First Selectman
Waterford Town Hall

15 Rope Ferry Road

Waterford, CT 06385

swithey@waterfordct.org

Phone: 860-444-5834

Fax: 860-444-0273



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Timeline

Showing 1 to 10 of 10 entries

#11f

Shannon Withey

From: Eileen Sullivan
Sent: Wednesday, September 16, 2026 10:40 AM
To: Shannon Withey; David Campo
Subject: FW: Recreation and Parks Commission term

Hi Shannon & Dave,
Please see Megan (Gwudz) Sheehan's resignation from the Commission below.

Eileen Sullivan
Office Coordinator
Recreation & Parks
15 Rope Ferry Road
Waterford, CT 06385
esullivan@waterfordct.org
860.444.5884

From: Megan Sheehan <gwudzm@gmail.com>
Sent: Thursday, September 10, 2026 12:36 PM
To: Eileen Sullivan <esullivan@waterfordct.org>; Timothy Cieplik <tcieplik@waterfordct.org>; Ryan McNamara <rmcnamara@waterfordct.org>
Subject: Re: Recreation and Parks Commission term

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Good morning,

While I would truly love to stay on the commission for another term, unfortunately, I don't feel that I'm able to commit the time it deserves. My life has changed quite a bit since I first joined the commission, and with everything I have going on now, I simply don't have the time available anymore.

I'm very grateful for the opportunity to have served on the commission and for the experience I've had. It has been a pleasure being a part of it, and I'm sorry that I won't be able to continue at this time.

Thank you for understanding, and I appreciate you reaching out.

Best,
Megan

From: Eileen Sullivan
Sent: Tuesday, September 8, 2026 10:11 AM
To: Megan Sheehan <gwudzm@gmail.com>

Cc: Ryan McNamara <rmcnamara@waterfordct.org>
Subject: Recreation and Parks Commission term

Good Morning Megan,

We noticed you are at the end of your term for the Waterford Recreation and Parks Commission.

Your term was September 1st, 2023 until August 31, 2026. Please let us know if you are interested in another 3 year term from September 1st, 2026 - August 31st, 2029.

We would be so grateful to have you stay with us on the Commission.

Thank you,

Eileen Sullivan

Office Coordinator

Recreation & Parks

15 Rope Ferry Road

Waterford, CT 06385

esullivan@waterfordct.org

860.444.5884

#119

Shannon Withey

From: Eileen Sullivan
Sent: Friday, September 18, 2026 1:03 PM
To: Shannon Withey; David Campo
Subject: FW: Recreation and Parks Commission Resignation
Attachments: RecAndParksResignationLetter_MelissaChiappone_8-5-26.pdf

Please find Melissa Chiappone's resignation from the Recreation and Parks Commission.

Eileen Sullivan
Office Coordinator
Recreation & Parks
15 Rope Ferry Road
Waterford, CT 06385
esullivan@waterfordct.org
860.444.5884

From: Melissa Chiappone <chiapponemelissa@gmail.com>
Sent: Tuesday, August 25, 2026 6:25 PM
To: Eileen Sullivan <esullivan@waterfordct.org>; Ryan McNamara <rmcnamara@waterfordct.org>; Timothy Cieplik <tcieplik@waterfordct.org>; Ed Murphy <edmurphy114@gmail.com>; Robert Brule <rbrule@waterfordct.org>
Subject: Recreation and Parks Commission Resignation

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Rob,

Attached is my letter formally resigning from the Waterford Recreation and Parks Commission.

This was not an easy decision, as I have truly enjoyed my time on the Commission and am very grateful for the opportunity you gave me to serve the Town of Waterford nearly six years ago.

I have copied Ryan, Tim, Eileen, and Ed Murphy so that everyone receives this directly from me.

Thank you again for the opportunity and your confidence in me.

Warmly,
Melissa Chiappone

August 25, 2026

The Honorable Robert J. Brule
First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Cc: Ryan McNamara, Director of Recreation and Parks
Cc: Tim Cieplik, Program Coordinator Recreation & Parks
Cc: Eileen Sullican, Office Coordinator, Recreation & Parks
Cc: Ed Murphy, Chairperson, Recreation & Parks Committee

Dear First Selectman Brule:

I am writing to formally resign from the Waterford Recreation and Parks Commission effective immediately. This is a bittersweet decision, but one made for a very happy reason. This coming winter, I will be fulfilling a longtime dream of becoming a "snowbird" and establishing dual residency in Connecticut and Florida. With that change, I feel it is the right time to allow someone else the opportunity to serve the town in this role.

When you appointed me to the Commission in December 2020, I was grateful for the opportunity to become more involved in a community that means so much to me. Nearly six years and two terms later, I am even more grateful for the experience and for the people I have had the privilege of serving alongside.

I am proud of the work the Commission has accomplished together. Over the years, we have considered countless programs, projects, policies and improvements, always with the goal of making Waterford's recreational opportunities, parks and public spaces the best they can be for our residents. I also appreciated the opportunity to serve for a short time as liaison to the Board of Education. It gave me an even greater appreciation for the people and collaboration behind so much of what happens in our school system.

I am particularly proud to have played a part in the development of the Civic Triangle. Serving on the Waterford Town Center Development Ad-Hoc Committee gave me the opportunity to be involved more closely in a project that has transformed the center of our town. Watching the plans, discussions and difficult decisions ultimately become a welcoming and accessible public space used by children, families, seniors and residents throughout Waterford has been tremendously rewarding. It is exactly the kind of lasting community improvement I hoped to contribute to when I first volunteered to serve.

I especially want to recognize Recreation and Parks Director Ryan McNamara and, during this term, Assistant Director Tim Ceiplik. Ryan and Tim have been tremendous partners to the Commission. They attended our meetings, listened to our ideas and concerns, provided us with the information and professional guidance we needed to make thoughtful decisions, and consistently went above and beyond to support the Commission's recommendations and motions. I have always appreciated the way they worked in tandem with us. It truly felt like a partnership, with everyone working toward the same goal of doing what was best for Waterford.

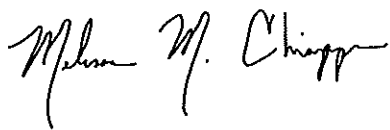
I am equally grateful to my fellow commissioners, past and present. We did not always approach every issue from the same perspective, nor should we have, but there was always a shared commitment to the town and its residents. I have enjoyed the discussions, the decisions, the occasional debates, and most importantly, the relationships that came from serving together.

Thank you, Rob, for giving me this opportunity nearly six years ago and for the confidence you placed in me. Serving the Town of Waterford has been an honor, and I leave the Commission with great appreciation for the experience, the people I have worked with, and the small part I was able to play in making an impact on a town I care deeply about.

Although I am resigning from the Commission, I am not saying goodbye to Waterford. I look forward to enjoying many of the parks, facilities and community spaces that I have had the privilege of helping support, although perhaps with a little more sunshine during the Connecticut winters.

It has truly been an honor and a privilege to serve the Town of Waterford.

With sincere gratitude,

A handwritten signature in black ink, appearing to read "Melissa M. Chiappone". The signature is fluid and cursive, with the first name "Melissa" and the last name "Chiappone" clearly distinguishable.

Melissa Chiappone

#11h

Shannon Withey

From: waltwhitesides@verizon.net
Sent: Sunday, September 20, 2026 6:50 PM
To: Robert Brule
Cc: Ryan McNamara; Eileen Sullivan; Shannon Withey
Subject: Re: FW: Recreation and Parks Commission
Attachments: Letter of Recommendation Walter L. Whitesides.docx

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Rob

Attached is the requested letter. I was out of town, just got back this afternoon. Please let me know if you need anything else.

V/R
Walt

On Friday, September 18, 2026 at 01:50:39 PM EDT, Eileen Sullivan <esullivan@waterfordct.org> wrote:

Good Afternoon Walt,

I have sent your interest letter to First Selectman, Rob Brule, and he would like to have you send him a recommendation letter.

Thank you,

Eileen

From: Robert Brule <rbrule@waterfordct.org>
Sent: Wednesday, September 2, 2026 4:45 PM
To: Eileen Sullivan <esullivan@waterfordct.org>
Cc: Ryan McNamara <rmcnamara@waterfordct.org>; Shannon Withey <swithey@waterfordct.org>
Subject: Re: Recreation and Parks Commission

Please have him send me a recommendation and I will get that done at my second BOS mtg in September.

My regards,

Rob Brule

First Selectman

Waterford Town Hall

15 Rope Ferry Road

Waterford, CT 06385

rbrule@waterfordct.org

Phone: 860-444-5834

Fax: 860-444-0273

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On Sep 2, 2026, at 10:46 AM, Eileen Sullivan <esullivan@waterfordct.org> wrote:

Good Morning Rob,

Please see an interest in our Recreation and Parks Commission below.

Thank you,

Eileen Sullivan

Office Coordinator

Recreation & Parks

15 Rope Ferry Road

Waterford, CT 06385

esullivan@waterfordct.org

860.444.5884

From: waltwhitesides@verizon.net <waltwhitesides@verizon.net>
Sent: Tuesday, September 1, 2026 5:44 PM
To: Ryan McNamara <rmcnamara@waterfordct.org>
Cc: Eileen Sullivan <esullivan@waterfordct.org>
Subject: Recreation and Parks Commission

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Ryan

I saw on a Waterford web page that there are upcoming vacancies on the Recreation and Parks Commission. I would be interested in serving if possible.

V/R,

Walt

Walter L. Whitesides

Originally from Indiana, Walt Whitesides has been a Waterford resident for a total of 24 years, although for 17 of those years he was in the US Marine Corps and living elsewhere in the US and Japan. He moved to Waterford on a permanent basis in 2019. Other significant events are listed below.

1966 to 1969 – Enlisted service in the US Marine Corps.

1969 to 1973 – Student at Southern Connecticut State College (now University).
Married Susanne Sisson of Waterford in 1970 (she passed in 2021).

1973 to 1990 – Commissioned service in the US Marine Corps. Served in Virginia (three times), Japan (Okinawa), California, and Hawaii. Graduated from the US Naval Postgraduate School in 1979.

1990 to 2017 – Worked as a consultant to the US Department of Defense in various capacities. The most significant project was participating in the testing of the Predator Unmanned Aerial Vehicle system at various sites in the US and in Europe including flying from Albania (1995) and Hungary (1996) in support of operations in Bosnia-Herzegovina. Other projects were conducting studies for the United Kingdom as they prepared to introduce drones into their forces.

2017 to 2021 – Provided caretaker services to my wife who had mobility and memory issues. She died during an extensive stay at Lawrence-Memorial hospital in June 2021.

2021 to present – Became active in veteran's coffee house in Waterford. Married Paula Briggs in 2023. Worked with town officials to establish a memorial for Vietnam veterans in the Veteran's Memorial Green. Worked with others on a committee to beautify various sites in Waterford – so far have weeded around the Veteran's Memorial Green and the Town Hall.

Recreation & Parks Commission

Commission Seats

Commission Seats

top

Enabled Seats

All Seats

History

Timeline

Member Name	Title	Political Party	Appointed By	Seat Name	Status	Start Date	Calculated Term	Actions
Burrows, Tim	Member	Republican	Board of Selectmen	Member	Expired	4/30/2025	9/1/2023 - 8/31/2026	View History
(Vacant)			Board of Selectmen	Member	Vacant		9/1/2026 - 8/31/2029	View History
Benvenuti, Eric	Member	Unaffiliated	Board of Selectmen	Member	Active	9/1/2026	9/1/2026 - 8/31/2028	View History
Kyne, Robert E. Jr.	Member	Republican	Board of Selectmen	Member	Active	9/1/2025	9/1/2025 - 8/31/2028	View History
(Vacant)			Board of Selectmen	Member	Vacant		9/1/2026 - 8/31/2029	View History
Santos, Traci	Member	Republican	Board of Selectmen	Member	Active	9/1/2025	9/1/2025 - 8/31/2028	View History
Stino, Taylor	Member	Republican	Board of Selectmen	Member	Active	9/1/2024	9/1/2024 - 8/31/2027	View History
Murphy, Edward K.	Member	Unaffiliated	Board of Selectmen	Member	Active	9/1/2024	9/1/2024 - 8/31/2027	View History
(Vacant)			Board of Selectmen	Member	Active	9/1/2024	9/1/2024 - 8/31/2027	View History

Showing 1 to 9 of 9 entries

Walter Whitesides - if approved by BOS

2111

Shannon Withey

From: Tim Burrows <timburrows11@gmail.com>
Sent: Friday, September 25, 2026 6:27 PM
To: Shannon Withey
Cc: Ryan McNamara
Subject: Re: Recreation & Parks Commissions

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I would like to continue to be a member of the Rec and Park Commission.

Thank you
Tim

Tim Burrows
Vice President
Full Power Radio

Cell: 860 460 2713
Office: 860 464-1065
Fax: 860 464-8143

Hartford - New Haven

Bomba Radio 97.1 / 98.5 / 99.5 / 102.3 / 104.5
Radio 104.1 WMRQ
102.9 The Whale WDRC
Kool Radio WNTY 96.1 & AM 990
The Talk of Connecticut WDRC AM 610 / 1360 / 1470 & 103.3 FM

New London, CT
U.S. Country 99.5 FM
94.9 News Now WJFJ
Softrock 106.5 WBMW
JAMMIN 107.7 WWRX
Kool Radio 1180 AM & 104.3 FM WSKP
Bomba Radio 104.5

Providence, RI
Latina 100.3 WKKB

Springfield, MA
Bomba 104.5 & AM 1490
Kool Radio 1270 AM & 100.1 FM WACM

On Fri, Sep 25, 2026, 1:51 PM Shannon Withey <swithey@waterfordct.org> wrote:

Good afternoon Tim,

I was reviewing the Recreation & Parks Commission terms and noticed yours expired 8/31/26. Are you interested in remaining on this board? If so, please send a letter (email is sufficient) stating you are interested in remaining on this board and it will be added to the 10.6.26 Board of Selectmen Agenda for review. Thank you

Shannon Withey
EXECUTIVE ASSISTANT

To the First Selectman
Waterford Town Hall

15 Rope Ferry Road

Waterford, CT 06385

swithey@waterfordct.org

Phone: 860-444-5834

Fax: 860-444-0273



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Recreation & Parks Commission

Commission Seats

top Enabled Seats All Seats History Timeline

Member Name	Title	Political Party	Appointed By	Seat Name	Status	Start Date	Calculated Term	Actions
≡ Burrows, Tim	Member	Republican	Board of Selectmen	Member	Expired	4/30/2025 <i>re-appoint → 26-29</i>	9/1/2023 - 8/31/2026	View History
≡ (Vacant)			Board of Selectmen	Member	Vacant		9/1/2026 - 8/31/2029	View History
≡ Benvenuti, Eric	Member	Unaffiliated	Board of Selectmen	Member	Active	9/1/2026	9/1/2026 - 8/31/2028	View History
≡ Kyne, Robert E. Jr.	Member	Republican	Board of Selectmen	Member	Active	9/1/2025	9/1/2025 - 8/31/2028	View History
≡ (Vacant)			Board of Selectmen	Member	Vacant		9/1/2026 - 8/31/2029	View History
≡ Santos, Traci	Member	Republican	Board of Selectmen	Member	Active	9/1/2025	9/1/2025 - 8/31/2028	View History
≡ Stino, Taylor	Member	Republican	Board of Selectmen	Member	Active	9/1/2024	9/1/2024 - 8/31/2027	View History
≡ Murphy, Edward K.	Member	Unaffiliated	Board of Selectmen	Member	Active	9/1/2024	9/1/2024 - 8/31/2027	View History
≡ Scheiber, Nan	Member	Unaffiliated	Board of Selectmen	Member	Active	9/1/2024	9/1/2024 - 8/31/2027	View History

Showing 1 to 9 of 9 entries

#115

Shannon Withey

From: Eileen Sullivan
Sent: Wednesday, September 23, 2026 3:22 PM
To: Robert Brule; Ryan McNamara
Cc: Shannon Withey
Subject: RE: Recreation and Parks Commission
Attachments: Worobey interest letter.pdf

Categories: Rob Brule

Good Afternoon Rob,
Please find attached John Worobey's letter of interest and resume.
Thank you,

Eileen Sullivan
Office Coordinator
Recreation & Parks
15 Rope Ferry Road
Waterford, CT 06385
esullivan@waterfordct.org
860.444.5884

From: Robert Brule <rbrule@waterfordct.org>
Sent: Thursday, September 3, 2026 9:46 AM
To: Ryan McNamara <rmcnamara@waterfordct.org>; Eileen Sullivan <esullivan@waterfordct.org>
Cc: Shannon Withey <swithey@waterfordct.org>
Subject: RE: Recreation and Parks Commission

Let's get John W. in there first he has been waiting longer. Just need letter of interest and resume.

My regards,

Rob Brule
First Selectman
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385
rbrule@waterfordct.org
Phone: 860-444-5834



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disclosure, dissemination or distribution is strictly prohibited. If you're not the intended recipient, please notify the sender immediately by return email and delete this communication and destroy all copies.

From: Ryan McNamara <rmcnamara@waterfordct.org>
Sent: Thursday, September 3, 2026 8:31 AM
To: Robert Brule <rbrule@waterfordct.org>; Eileen Sullivan <esullivan@waterfordct.org>
Cc: Shannon Withey <swithey@waterfordct.org>
Subject: RE: Recreation and Parks Commission

We also have John Worobey to consider.
I will notify Walt about sending an official letter and recommendation.

Thank you,

Ryan McNamara
Director Waterford Recreation and Parks Commission
15 Rope Ferry Road, Waterford, CT 06385
P: 860-444-5884
F: 860-440-5717



From: Robert Brule <rbrule@waterfordct.org>
Sent: Wednesday, September 2, 2026 4:45 PM
To: Eileen Sullivan <esullivan@waterfordct.org>
Cc: Ryan McNamara <rmcnamara@waterfordct.org>; Shannon Withey <swithey@waterfordct.org>
Subject: Re: Recreation and Parks Commission

Please have him send me a recommendation and I will get that done at my second BOS mtg in September.

My regards,

Rob Brule
First Selectman
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385
rbrule@waterfordct.org
Phone: 860-444-5834
Fax: 860-444-0273

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On Sep 2, 2026, at 10:46 AM, Eileen Sullivan <esullivan@waterfordct.org> wrote:

Good Morning Rob,
Please see an interest in our Recreation and Parks Commission below.
Thank you,
Eileen Sullivan
Office Coordinator
Recreation & Parks
15 Rope Ferry Road
Waterford, CT 06385
esullivan@waterfordct.org
860.444.5884

From: waltwhitesides@verizon.net <waltwhitesides@verizon.net>
Sent: Tuesday, September 1, 2026 5:44 PM
To: Ryan McNamara <rmcnamara@waterfordct.org>
Cc: Eileen Sullivan <esullivan@waterfordct.org>
Subject: Recreation and Parks Commission

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Ryan

I saw on a Waterford web page that there are upcoming vacancies on the Recreation and Parks Commission. I would be interested in serving if possible.

V/R,
Walt

September 23, 2026

Ryan McNamara
Director, Waterford Recreation and Parks
24 Rope Ferry Road
Waterford, CT 06385

Dear Ryan

I am writing this letter to express my interest in the position on the Waterford Recreation and Parks Commission.

I was previously a member of the Waterford Recreation and Parks Commission for 10 years and also served as Chairman. Upon my retirement from Electric Boat after 40 years, I resigned from the Commission due to the fact that I would be in Florida for more than half of the year. Since June of 2024, I have again become a full time resident of Waterford.

I was raised in Waterford, attended local schools, graduating from Waterford High School in 1976.

I was involved in youth sports in Waterford coaching softball, youth football and preteen/senior league basketball where I was also Vice President of the league.

Thank you for considering me for this position.

Sincerely

John Worobey
18 Riverside Drive
Waterford, CT 06385
(860) 912-0532

Recreation & Parks Commission

Commission Seats

top

Enabled Seats

All Seats

History

Timeline

Member Name	Title	Political Party	Appointed By	Seat Name	Status	Start Date	Calculated Term	Actions
≡ Burrows, Tim	Member	Republican	Board of Selectmen	Member	Expired	4/30/2025	9/1/2023 - 8/31/2026	View History
≡ (Vacant)			Board of Selectmen	Member	Vacant		9/1/2026 - 8/31/2029	View History
≡ Benvenuti, Eric	Member	Unaffiliated	Board of Selectmen	Member	Active	9/1/2026	9/1/2026 - 8/31/2028	View History
≡ Kyne, Robert E. Jr.	Member	Republican	Board of Selectmen	Member	Active	9/1/2025	9/1/2025 - 8/31/2028	View History
≡ (Vacant)			Board of Selectmen	Member	Vacant		9/1/2026 - 8/31/2029	View History
≡ Santos, Traci	Member	Republican	Board of Selectmen	Member	Active	9/1/2025	9/1/2025 - 8/31/2028	View History
≡ Stino, Taylor	Member	Republican	Board of Selectmen	Member	Active	9/1/2024	9/1/2024 - 8/31/2027	View History
≡ Murphy, Edward K.	Member	Unaffiliated	Board of Selectmen	Member	Active	9/1/2024	9/1/2024 - 8/31/2027	View History
≡ Scheiber, Nan	Member	Unaffiliated	Board of Selectmen	Member	Active	9/1/2024	9/1/2024 - 8/31/2027	View History

Showing 1 to 9 of 9 entries

John Worobey - if approved by BOS

#11K

Shannon Withey

From: Dani Gorman
Sent: Thursday, September 3, 2026 2:50 PM
To: Shannon Withey
Cc: Robert Brule; David Campo; Pickettdaniel913@gmail.com; Mindy Stone
Subject: Fill A Vacancy on the Youth and Family Services Advisory Board
Attachments: 20260903143751008.pdf

Good Afternoon Shannon – I respectfully ask that the following item (request to fill a vacancy) be placed on the agenda of an upcoming meeting of the Board of Selectmen.

Mr. Pickett is copied. It would be an honor for us to have him on the advisory board.

Dani Gorman

Human Services Administrator
Town of Waterford
Phone: (860) 444-5839
Mail Address: 15 Rope Ferry Road, Waterford, CT 06385



WATERFORD
Youth & Family
Services



WATERFORD
SENIOR SERVICES

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FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

Town of Waterford Youth & Family Services

To: Board of Selectmen

From: Dani Gorman, Human Services Administrator

Cc: Daniel Pickett
Town Clerk David Campo
Youth and Family Services Advisory Board

Re: Request to fill vacancy on Youth and Family Services Advisory Board

Date: September 3, 2026

On behalf of the Youth and Family Services Advisory Board, I respectfully request that the Board of Selectmen give consideration to the following resident:

Daniel Pickett, 11 Donald Avenue, Quaker Hill
Party Affiliation: Unaffiliated

for an appointment to fill a vacancy on the advisory board as a Community Representative for the following term: (June 1, 2025) - May 31, 2028. Mr. Michael Buscetto II resigned his appointment in April of 2026.

Mr. Pickett is long-standing and respected member of the community, with a strong commitment to family, civic engagement, and community service.

It is requested that an appointment be made to fill the vacancy ending on May 31st of 2028.

Ordinance 2.96.060

Youth and Family Services (Bureau) Advisory Board

Board Seats							top	Enabled Seats	All Seats	History	Timeline
Member Name	Title	Political Party	Appointed By	Seat Name	Status	Start Date	Calculated Term	Actions			
≡ Filippetti, Joseph M.	Member	Democrat	Board of Finance	Board of Finance Liaison	Active	2/1/2022	2/1/2022 - Life Term	View History			
≡ Brule, Robert J.	First Selectman	Republican	Admin	First Selectman	Active	11/19/2019	11/19/2019 - Life Term	View History			
≡ Batty, Amanda	Member		Admin	Superintendent of Schools/Representative	Active	8/22/2024	8/22/2024 - Life Term	View History			
≡ Lane, Dan	Member		Admin	Chief of Police/SRO Police Dept Liaison	Active	11/1/2021	11/1/2021 - Life Term	View History			
≡ Maiese, Elizabeth	Member	Democrat	Board of Education	Board of Ed Liaison	Active	1/22/2026	1/22/2026 - Life Term	View History			
≡ Bennett, JoAnna	Member	Democrat	Board of Selectmen	Youth-Serving Organization Representative	Expired	6/20/2023	6/1/2023 - 5/31/2026	View History			
≡ Trelli, Joe	Member		Admin	WYFS Program Coordinator	Active	2/16/2022	2/16/2022 - Life Term	View History			
≡ (Vacant)			Board of Selectmen	Community Representative	Vacant	6/1/2025 - 5/31/2028		View History			
≡ McNamara, Erin	Member	Unaffiliated	Board of Selectmen	Parent Representative	Active	6/1/2025	6/1/2025 - 5/31/2028	View History			
≡ McNamara, Ryan	Rec & Parks Liaison		Admin	Rec & Parks Dept. Liaison	Active	8/31/2022	8/31/2022 - Life Term	View History			
≡ Cristoforo, Michael	Member	Unaffiliated	Board of Selectmen	Board Member	Expired	6/1/2023	6/1/2023 - 5/31/2026	View History			
≡ Muckie, Chris	Member	Republican	Board of Selectmen	Community Representative	Expired	6/1/2023	6/1/2023 - 5/31/2026	View History			
≡ Gorman, Dani, MS	Director		Admin	MS Director/Municipal Agent for Children	Active	12/1/2008	12/1/2008 - Life Term	View History			

Showing 1 to 13 of 13 entries

Daniel Pickett - if approved by BOS

112-0

Memorandum Town of Waterford Youth & Family Services

To: Board of Selectmen
From: Dani Gorman, Human Services Administrator
Cc: David Campo, Town Clerk
Re: Appointment to the Youth and Family Services
Date: September 25, 2026

I respectfully ask that the Board of Selectmen review the following requests and act upon the appointment of the following residents to the Youth and Family Advisory Board to fill expired / open seats as follows:

Reappointments:

Name:	Address:	Affiliation	Term/Representation
Chris Muckle	63 Bloomingdale Rd Quaker Hill	Republican Community Rep	06/01/2026-05/31/29
Michael Cristofaro	494 Boston Post Rd Waterford	Unaffiliated Parent Rep	06/01/2026-05/31/29
Joanna Bennett	36 Woodlawn Ave Waterford	Democrat Parent Serving Organization	06/01/2026-05/31/29

New Appointments:

Daniel Pickett (appointment already submitted in an earlier memo) Unaffiliated

John Worobey	4 Kingfisher Way Waterford	Republican Parent Rep	06/01/2026-05/31/29
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Background: Mr. Worobey is the father of 2 school-age children. He is active in community organizations and is a life-long resident of Waterford; attended Waterford Schools. He graduated from Mitchell College.

Youth and Family Services (Bureau) Advisory Board

Board Seats

				top	Enabled Seats	All Seats	History	Timeline
Member Name	Title	Political Party	Appointed By	Seat Name	Status	Start Date	Calculated Term	Actions
Filippetti, Joseph M.	Member	Democrat	Board of Finance	Board of Finance Liaison	Active	2/1/2022	2/1/2022 - Life Term	View History
Brule, Robert J.	First Selectman	Republican	Admin	First Selectman	Active	11/19/2019	11/19/2019 - Life Term	View History
Batty, Amanda	Member		Admin	Superintendent of Schools/Representative	Active	8/22/2024	8/22/2024 - Life Term	View History
Lane, Dan	Member		Admin	Chief of Police/SRO Police Dept Liaison	Active	11/1/2021	11/1/2021 - Life Term	View History
Maiese, Elizabeth	Member	Democrat	Board of Education	Board of Ed Liaison	Active	1/22/2026	1/22/2026 - Life Term	View History
Bennett, JoAnna	Member	Democrat	Board of Selectmen	Youth-Serving Organization Representative	Expired	6/20/2023	6/1/2023 - 5/31/2026 <i>26-29</i>	View History
Trelli, Joe	Member		Admin	WYFS Program Coordinator	Active	2/16/2022	2/16/2022 - Life Term	View History
(Vacant)			Board of Selectmen	Community Representative	Vacant		6/1/2025 - 5/31/2028	View History
McNamara, Erin	Member	Unaffiliated	Board of Selectmen	Parent Representative	Active	6/1/2025	6/1/2025 - 5/31/2028	View History
McNamara, Ryan	Rec & Parks Liaison		Admin	Rec & Parks Dept. Liaison	Active	8/31/2022	8/31/2022 - Life Term	View History
Cristoforo, Michael	Member	Unaffiliated	Board of Selectmen	Board Member	Expired	6/1/2023	6/1/2023 - 5/31/2026 <i>26-29</i>	View History
Muckle, Chris	Member	Republican	Board of Selectmen	Community Representative	Expired	6/1/2023	6/1/2023 - 5/31/2026 <i>26-29</i>	View History
Gorman, Dani, MS	Director		Admin	MS Director/Municipal Agent for Children	Active	12/1/2008	12/1/2008 - Life Term	View History

Showing 1 to 13 of 13 entries

Shannon Withey

From: Dani Gorman
Sent: Wednesday, September 30, 2026 5:24 PM
To: Shannon Withey
Cc: David Campo; Robert Brule
Subject: RE: For BOS Agenda

Hi Shannon – I spoke to Dave about this appointment. He did review the ordinance as have I. All of the members are not formal appointments and not voting members required for a quorum. The list below is somewhat confusing and I am working with Dave to get it revised and in sync with the ordinance, but there is flexibility for more. I have members who want reappointments, but their busy schedules do not always allow them to make meetings which forces cancellations so I am trying to add members who I am certain have the time. Dani

From: Shannon Withey <swithey@waterfordct.org>
Sent: Wednesday, September 30, 2026 1:19 PM
To: Dani Gorman <dgorman@waterfordct.org>
Cc: David Campo <DCampo@waterfordct.org>; Robert Brule <rbrule@waterfordct.org>
Subject: RE: For BOS Agenda

Hi Dani,

I am working on the BOS Agenda appointments. You had a new appointment come over for Mr. John Worobey specifically for the Republican parent Rep position. I'm not seeing that position listed. The vacant position listed is on the Agenda with Daniel Pickett's name as the intended appointee and supporting backup. All those listed as "expired" are listed on the Agenda to be re-appointed. This doesn't leave an opening for Mr. Worobey that I can see. Was there a 14th seat being created for him? If so, is there supporting backup for this in case there are questions?

Otherwise Mr. Worobey will need to wait for an opening to arise. I'm so sorry.

Youth and Family Services (Bureau) A Board

Board Seats						top	Enabled Seats	
Member Name	Title	Political Party	Appointed By	Seat Name	Status	Start Date	Ca	
Filippetti, Joseph M.	Member	Democrat	Board of Finance	Board of Finance Liaison	Active	2/1/2022	2/	
Brule, Robert J.	First Selectman	Republican	Admin	First Selectman	Active	11/19/2019	11	
Batty, Amanda	Member		Admin	Superintendent of Schools/Representative	Active	8/22/2024	8/	
Lane, Dan	Member		Admin	Chief of Police/SRO Police Dept Liaison	Active	11/1/2021	11	
Maiese, Elizabeth	Member	Democrat	Board of Education	Board of Ed Liason	Active	1/22/2026	1/	
Bennett, JoAnna	Member	Democrat	Board of Selectmen	Youth-Serving Organization Representative	Expired	6/20/2023	6/	
Trelli, Joe	Member		Admin	WYFS Program Coordinator	Active	2/16/2022	2/	
(Vacant)			Board of Selectmen	Community Representative	Vacant		6/	
McNamara, Erin	Member	Unaffiliated	Board of Selectmen	Parent Representative	Active	6/1/2025	6/	
McNamara, Ryan	Rec & Parks Liason		Admin	Rec & Parks Dept. Liason	Active	8/31/2022	8/	
Cristofero, Michael	Member	Unaffiliated	Board of Selectmen	Board Member	Expired	6/1/2023	6/	
Muckle, Chris	Member	Republican	Board of Selectmen	Community Representative	Expired	6/1/2023	6/	
Gorman, Dani, MS	Director		Admin	MS Director/Municipal Agent for Children	Active	12/1/2008	12	

Showing 1 to 13 of 13 entries

From: Dani Gorman <dgorman@waterfordct.org>

Sent: Monday, September 28, 2026 1:57 PM

To: Shannon Withey <swithey@waterfordct.org>

Cc: David Campo <DCampo@waterfordct.org>; Robert Brule <rbrule@waterfordct.org>

Subject: For BOS Agenda

Good Afternoon – this has been reviewed by the Town Clerk.

Dani Gorman

Human Services Administrator

Town of Waterford

Phone: (860) 444-5839

Mail Address: 15 Rope Ferry Road, Waterford, CT 06385



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TOWN OF WATERFORD
August 30, 2026
FINAL PROJECT EXPENDITURE REPORT

	BUDGET	EXPENDED	ENCUMBERED	BALANCE
1: PUBLIC HEALTH				
1.2 COVID-19 Testing				
Wfd-1.2-01 COVID Test Kits PROJECT COMPLETE	\$ 3,499.84	\$ 3,499.84	\$ -	\$ -
1.5 Personal Protective Equipment				
Wfd-1.5-01 PPE Supplies PROJECT CANCELLED	\$ -			
1.7 Other COVID-19 Public Health Expenses				
Wfd-1.7-01 First Responder CADlink Equip/ Software PROJECT COMPLETE	\$ 74,666.69	\$ 74,666.69	\$ -	\$ -
Wfd-1.7-02 ESO Fire RMS Software PROJECT COMPLETE	\$ 10,923.95	\$ 10,923.95	\$ -	\$ -
Wfd-1.7-03 Dispatch Upgrades PROJECT COMPLETE	\$ 26,662.50	\$ 26,662.50	\$ -	\$ -
Wfd-1.7-04 Emergency Services Pagers & Mobile Radios PROJECT COMPLETE	\$ 13,671.00	\$ 13,671.00	\$ -	\$ -
1.12 Mental Health Services				
Wfd-1.12-01 Human Services Coordinator PROJECT COMPLETE	\$ 123,470.64	\$ 123,470.64	\$ -	\$ -
Wfd-1.12-02 Safe Futures PROJECT COMPLETE	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -
1.14 Other COVID-19 Public Health Services				
Wfd-1.14-01 Ledgelight Health District PROJECT COMPLETE	\$ 55,478.90	\$ 55,478.90	\$ -	\$ -
PUBLIC HEALTH SUBTOTAL	\$ 358,373.52	\$ 358,373.52	\$ -	\$ -
2: NEGATIVE ECONOMIC IMPACTS				
2.32 Small Business Economic Assistance (General)				
Wfd-2.32-01 Waterford Small Business Grants PROJECT COMPLETE	\$ 236,311.21	\$ 236,311.21	\$ -	\$ -
2.35 Aid to Tourism, Travel or Hospitality				
Wfd-2.35-01 Eugene O'Neill Theater PROJECT COMPLETE	\$ 354,345.34	\$ 354,345.34	\$ -	\$ -
NEGATIVE ECONOMIC IMPACTS SUBTOTAL	\$ 590,656.55	\$ 590,656.55	\$ -	\$ -

#13a

TOWN OF WATERFORD
August 30, 2026
FINAL PROJECT EXPENDITURE REPORT

	BUDGET	EXPENDED	ENCUMBERED	BALANCE
1: PUBLIC HEALTH				
1.2 COVID-19 Testing				
Wfd-1.2-01 COVID Test Kits PROJECT COMPLETE	\$ 3,499.84	\$ 3,499.84	-	\$ -
1.5 Personal Protective Equipment				
Wfd-1.5-01 PPE Supplies PROJECT CANCELLED	\$ -			
1.7 Other COVID-19 Public Health Expenses				
Wfd-1.7-01 First Responder CADLink Equip/ Software PROJECT COMPLETE	\$ 74,666.69	\$ 74,666.69	-	\$ -
Wfd-1.7-02 ESO Fire RMS Software PROJECT COMPLETE	\$ 10,923.95	\$ 10,923.95	-	\$ -
Wfd-1.7-03 Dispatch Upgrades PROJECT COMPLETE	\$ 26,662.50	\$ 26,662.50	-	\$ -
Wfd-1.7-04 Emergency Services Pagers & Mobile Radios PROJECT COMPLETE	\$ 13,671.00	\$ 13,671.00	-	\$ -
1.12 Mental Health Services				
Wfd-1.12-01 Human Services Coordinator PROJECT COMPLETE	\$ 123,470.64	\$ 123,470.64	-	\$ -
Wfd-1.12-02 Safe Futures PROJECT COMPLETE	\$ 50,000.00	\$ 50,000.00	-	\$ -
1.14 Other COVID-19 Public Health Services				
Wfd-1.14-01 Ledgelight Health District PROJECT COMPLETE	\$ 55,478.90	\$ 55,478.90	-	\$ -
PUBLIC HEALTH SUBTOTAL	\$ 358,373.52	\$ 358,373.52	-	\$ -
2: NEGATIVE ECONOMIC IMPACTS				
2.32 Small Business Economic Assistance (General)				
Wfd-2.32-01 Waterford Small Business Grants PROJECT COMPLETE	\$ 236,311.21	\$ 236,311.21	-	\$ -
2.35 Aid to Tourism, Travel or Hospitality				
Wfd-2.35-01 Eugene O'Neill Theater PROJECT COMPLETE	\$ 354,345.34	\$ 354,345.34	-	\$ -
NEGATIVE ECONOMIC IMPACTS SUBTOTAL	\$ 590,656.55	\$ 590,656.55	-	\$ -

TOWN OF WATERFORD
GENERAL FUND
CAPITAL PROJECT STATUS REPORT
FY2027 FIRST QUARTER REPORT (July 1 thru September 30)

COLOR CODING

Project is closed/completed and will be removed from next report.
New Project added - approved since last report or out of regular budget cycle
Project complete but being kept open for retainage (per contract) or final state review and closure

Note: One project with numerous acct numbers is color coded to show all acct numbers for the one project.

DATE APPROVED	DEPARTMENT	SOURCE	LINE ITEM	DESCRIPTION	APPROVED BUDGET	AMOUNT APPROPRIATED/AVAILABLE	AMOUNT DESIGNATED	AMOUNT ENCUMBERED	AMOUNT EXPENDED	COMMENTS/STATUS	DATE UPDATED
7/1/2019	BOE	CNR	20560-57828	QH 1-YEAR RETRO COMMISSIONING	30,000	-	30,000	-	-	Additional funds needed to begin and complete project. A new capital project to complete BMS system will be submitted during FY2028 budget.	9/22/2026
7/1/2020	BOE	CNR	20560-57842	SCHOOL SECURITY	2,082,900	53,224	-	-	2,028,157	Project completed and will be removed from next report.	9/21/2026
2/6/2023	BOE	CNR	20560-55020	CLARK JANE MIDDLE SCHOOL CHILLER REPLACEMENT	551,340	16,745	-	55,158	375,755	Work is completed except for a list of punch list items to close project. Awaiting release of retainage.	9/22/2026
10/7/2024	BOE	CNR	20560-57850	GREAT NECK FELD REMEDIATION	550,000	11,633	-	-	338,332	Work is close to completed. Awaiting invoice for secondary seeding and then project will be closed.	9/22/2026
7/1/2026	BOE	CIP	36027-35044	REPLACEMENT CYCLE (DESKTOPS, LAPTOPS, CHROME BOOKS, IPADS) PRIORITY 1	467,130	51	-	227,524	239,515	Items ordered and received. Awaiting invoice before closing.	9/22/2026
7/1/2026	BOE	CIP	36027-55045	SOUNDFIELD ADA COMPLIANCE PRIORITY 2	80,000	80,000	-	-	-	No progress to date.	9/22/2026
7/1/2026	BOE	CIP	36027-55046	ACCESS POINTS AND SWITCHES PRIORITY 3	111,177	1	-	111,177	0	Items ordered and awaiting delivery.	9/22/2026
7/1/2026	BOE	CIP	36027-55047	ELEMENTARY SCHOOL PLAYGROUND SURFACE REPLACEMENT PRIORITY 4	200,000	200,000	-	-	-	Expect designs by February with work to be completed over the summer 2027.	9/22/2026
7/1/2026	EMERGENCY MGMT	CNR	20522-57794	MOBILE & PORTABLE RADIO REPLACEMENT PROGRAM	1,257,577	21,511	0	0	1,236,067	Awaiting State approval for new firmware on older radios.	9/28/2026
7/1/2023	EMERGENCY MGMT	CIP	32224-55908	APCO INTELICOM GUIDECARD SYSTEM	40,000	20,000	-	-	20,000	Currently being testing for going live.	9/28/2026
7/1/2023	EMERGENCY MGMT	CIP	32224-55909	EVENTIDE NEXLOGDX RECORDER	88,701	88,701	-	-	-	System has been verified that it will work with the new state radio system. Bid being revised from job pricing to job proposal.	9/28/2026
9/22/2025	EMERGENCY MGMT	CNR	20522-57022	CONVERSION TO STATE RADIO SYSTEM	4,600,000	402,518	-	2,744,315	1,453,167	Tower site equipment installed. Awaiting approvals from towers for antenna changes. Once received, permits can be secured. Expected to go live mid-Winter 2027.	9/28/2026
7/1/2026	FACILITIES	CIP	31117-55803	PARKING LOT - POLICE (Account #1)	300,000	0	0	190,005	109,994	Work started, waiting for bollards to be formed and set before work can continue.	9/21/2026
7/1/2027	FACILITIES	CIP	31118-55803	PARKING LOT - POLICE (Account #2)	195,320	118,500	0	19,820	57,000	Work started, waiting for bollards to be formed and set before work can continue.	9/21/2026

#146

TOWN OF WATERFORD
GENERAL FUND
CAPITAL PROJECT STATUS REPORT
FY2027 FIRST QUARTER REPORT (July 1 thru September 30)

COLOR CODING

Project is closed/completed and will be removed from next report.
New Project added - approved since last report or out of regular budget cycle
Project complete but being kept open for retainage (per contract) or final state review and closure

Note: One project with numerous acct numbers is color coded to show all acct numbers for the one project.

DATE APPROVED	DEPARTMENT	SOURCE	LINE ITEM	DESCRIPTION	APPROVED BUDGET	AMOUNT APPROPRIATED/AVAILABLE	AMOUNT DESIGNATED	AMOUNT ENCUMBERED	AMOUNT EXPENDED	COMMENTS/STATUS	DATE UPDATED
7/1/2019	FACILITIES	CIP	31120-55851	ADA IMPROVEMENTS PD FRONT ENTRANCE (Account #1)	87,000	48,636	0	6,600	31,764	Reviewing project specs to produce bid. Bid to be distributed mid October with a estimated project completion date of late March 2026	9/21/2026
7/1/2020	FACILITIES	CIP	31121-55851	ADA IMPROVEMENTS PD FRONT ENTRANCE (Account #2)	80,700	76,061	0	0	4,639	Reviewing project specs to produce bid. Bid to be distributed mid October with a estimated project completion date of late March 2026	9/21/2026
7/1/2026	FACILITIES	CIP	31127-55035	POLICE STATION MAIN ENTRANCE (Account #3)	200,000	200,000				Reviewing project specs to produce bid. Bid to be distributed mid October with a estimated project completion date of late March 2026	9/21/2026
7/1/2027	FACILITIES	CIP	30723-55904	OSTERLY OBSERVATORY (BURNSIDE NEILL ZONING)	250,000	122,804	0	15,560	103,356	Need final approval from DEEP before 06/30/26	9/21/2026
7/1/2023	FACILITIES	CIP	31124-55912	TOWN DOCK REPLACEMENT (Account #1)	40,000	-	-	15,248	24,752	Design and permitting progressing. Bid to be distributed in December 2026.	9/21/2026
7/1/2026	FACILITIES	CIP	31127-55912	TOWN DOCK REPLACEMENT (Account #2)	125,000	108,848		16,152	-	Design and permitting progressing. Bid to be distributed in December 2026.	9/21/2026
7/1/2024	FACILITIES	CNR	20511-57740	COHANZIE REMEDIATION/DEMOLITION	40,000		40,000			Project on hold pending final decision regarding property (i.e. sell, develop, etc.).	9/21/2026
7/1/2024	FACILITIES	CNR	20511-57889	PUBLIC SAFETY COMPLEX HVAC	100,000		100,000			Will be a multi-year funding request before project can be bid and scheduled.	9/21/2026
7/1/2025	FACILITIES	CNR	20529-57871	POLICE DEPARTMENT BLDG HVAC (PLAN)	25,000		25,000			Expect final plan from on-call engineer by mid November 2026.	9/21/2026
7/1/2026	FACILITIES	CNR	20511-57024	COMMUNITY CENTER CHILLER REPLACEMENT	100,000		100,000			Expect final proposal from on-call engineer by mid October 2026 and will then finalize steps moving forward with project.	9/21/2026
7/1/2026	FACILITIES	CNR	20511-57025	LIBRARY ROOF REPLACEMENT	250,000		250,000			Requested federal funding of \$1.5 million for project. Expect response by end of February 2027.	9/21/2026
7/1/2016	FIRE	CNR	20523-57792	OSWEGATCHIE FIRE BUILDING IMPROVEMENTS/REPAIRS	260,000	133,525	-	5,075	121,400	Will remain open for repairs to old building while new station is being constructed.	9/18/2026
1/24/2025	FIRE	CNR	20523-57888	GOSHEN ROOF REPLACEMENT	181,300	178,000	3,300	-	-	Contract awarded and awaiting delivery of materials. Once received, project length estimated at one week.	9/18/2026
10/6/2025	FIRE	BUILDING PROJECT	43323-57508	NEW OSWEGATCHIE FIRE STATION BUILDING PROJECT	13,319,471	13,319,471	-	9,550,995	1,665,350	Construction in progress.	9/18/2026
7/1/2026	FIRE	CIP	32327-55032	COHANZIE EAST WALL	150,000	150,000				Project specs being requested for bidding out the project.	9/18/2026

TOWN OF WATERFORD
GENERAL FUND
CAPITAL PROJECT STATUS REPORT
FY2027 FIRST QUARTER REPORT (July 1 thru September 30)

COLOR CODING

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New Project added - approved since last report or out of regular budget cycle

Project complete but being kept open for retainage (per contract) or final state review and closure

Note: One project with numerous acct numbers is color coded to show all acct numbers for the one project.

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7/1/2026	FIRE	CIP	32327-55031	JORDAN HVAC	132,457	132,457				Received quote from on-call vendor and reviewing to best way to proceed with project.	9/18/2026
2/6/2023	IT	CIP	34723-55021	AUDITORIUM MEETING ROOM	272,000	61,524	-	-	210,476	Phone purchased and working to get quotes to integrate the phone with our system.	9/21/2026
7/1/2023	IT	CNR	20547-57882	COMPUTER REPLACEMENTS	74,925	253	46,757	-	62,096	Quoting out FY2-27 purchases.	9/21/2026
7/1/2025	IT	CNR	20547-57775	VIRTUAL SERVERS	88,500		88,500			Project is a 2 year project. 2nd year funding requested in FY27 capital budget.	9/21/2026
7/1/2026	IT	CIP	34727-55033	EATON UPS BATTERY/UNIT REPLACEMENT	28,822	28,822				Awaiting requested quotes.	9/1/2026
7/1/2026	IT	CIP	34727-55034	SERVER UPGRADE/REPLACEMENT	110,052	110,052				Working on quotes for project.	9/21/2026
7/1/2019	PLANNING	CNR	20511-57840	POCD	100,000	10,104	0	0	89,896	The P&Z Commission received copies of the final draft that incorporated the updates for EB and Millstone among other changes. The Commission will continue with their review of the draft at the Oct 27th Meeting. The required review of the draft by Town, State and Regional agencies will occur once the Commission completes their review and incorporates any additional updates/changes. The required public hearing on the Plan will be scheduled on an appropriate date taking into account the required timelines for the other agency reviews.	9/29/2026
7/1/2022	PLANNING	CNR	20511-57870	MAGO POINT IMPROVEMENTS	400,000	65,170	0	0	334,830	Project completed and will be removed from next report.	9/29/2026
7/1/2026	POLICE	CIP	32927-55036	LOCKER ROOM UPDATES	495,860	354,860	0	70,500	70,500	Lockers ordered. Construction phase bid distributed (due 10/15). Once contract awarded, project expected to last 4-5 months with an April completion date.	9/17/2026
8/7/2023	PUBLIC WORKS	CNR	20530-57886	PAVING (OLD NORWICH ROAD)	1,053,000	354,188	0	122,440	576,372	WUC completed plastic replacements, Paving and stripping completed. Manhole covers being worked on. Approximately 7-9 manhole covers remaining.	9/21/2026

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7/1/2024	PUBLIC WORKS	CIP	33025-55920	NANTIC RIVER ROAD SIDEWALK REPLACEMENT PLAN	25,000	10,000		0	15,000	Grant awarded. Working on final plan design. Plan cannot be finalized until the State of CT has finalized all necessary easements (9-10 months). Once easements received, plan will take an additional 6 months for final draft to be completed, reviewed and approved by state.	9/21/2026
7/1/2025	PUBLIC WORKS	CIP	33026-55925	ROAD RISK ASSESSMENT PLAN	55,000	9,200	0	35,970	9,830	On-call engineers to generate quotes for a Sustainability / Flooding plan (Niantic River & Oswegatchie Roads). Plan to review flooding and erosion and propose ways to mitigate both. Solution received, awaiting cost estimate for project.	9/21/2026
12/1/2025	PUBLIC WORKS	CNR	20511-57899	LIBRARY ELECTRICAL PANEL	25,000	7,000		5,850	12,150	Temporary fix to correct leak completed. Permanent repair is part of the \$1.5 million request for federal funding.	9/21/2026
12/1/2025	PUBLIC WORKS	CNR	33026-55022	PAVING	1,533,283	826,160		7,630	699,494	14 Roads in Quaker Hill area planned with 4 remaining then onto Mago Point	9/21/2026

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.gov

MINUTES
BOARD OF SELECTMEN REGULAR MEETING
Tuesday, August 18, 2026
5:00 PM
Waterford Town Hall (Auditorium)

RECEIVED FOR RECORD
WATERFORD, CT
2026 AUG 20 A 11:52
ATTEST: *[Signature]*
TOWN CLERK

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. Call to Order & Roll Call: 5:00 PM
In Attendance: First Selectman, Robert Brule; Selectman, Rich Muckle; and Selectman, Greg Attanasio
2. Pledge of Allegiance
3. Public Comment: NONE
4. Waterford Utility Commission: To consider and act on a request from the Director of Utilities, Jill Stevens, for an additional appropriation of \$200,000 for a new project – Water Distribution System Emergency Capital Reserve for FY27, identified in the General Fund Balance.
MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED
5. Recreation and Parks: To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Recreation and Parks, for surplus of the below Asset which has outlived its usefulness to the Town and has been replaced according to the Fleet Management Plan:
 - Asset #101451, a 2016 Toro Groundsmaster 10' Mower, Serial #316000766, Engine Hours 1,997.MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 2-1 PASSED
Voting For: Brule, Muckle
Voting Against: Attanasio
6. Recreation and Parks: To consider and act on awarding a contract for grass seed and fertilizers to Tom Irwin, Inc. through Cooperative Purchasing (CRCOG Bid #789) for Fiscal Year 2027.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

7. **Public Works:** To consider and act on authorizing the First Selectman to sign, on behalf of the Board of Selectmen, the Connecticut Department of Transportation (CT DOT) Master Municipal Agreement for Rights of Way Projects.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

8. **Appointments & Resignations:**

8a.

9. **New Business:** NONE

10. **Old Business:** NONE

11. **Correspondence:**

11a. Flock Safety Cameras – anonymous sender

12. **Consent Agenda**

12a. Tax Refund: To approve and act on repayment of tax refund in the amount of \$5,952.83

12b. Board of Selectmen Regular Meeting Minutes August 4, 2026

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

13. **Adjournment:** 5:36 PM

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED