

Personnel Review Board
Meeting Minutes
August 20, 2026

Present: Rik Wells, Chairman
Talivaldis Maidelis
Gwen Braxton

Absent: Stephane Browder
Kathleen Mullen-Kohl

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WATERFORD, CT

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ATTEST: 
TOWN CLERK

Also Present: Christine Walters, Director of Human Resources
Mark Wujtewicz, Planning Director

Mr. Wells called the August 20, 2026 Personnel Review Board Meeting to order at 6:00pm.

1. **Review and approval of the Meeting Minutes of May 21, 2026**

MOTION: Mr. Maidelis made a Motion to approve the May 21, 2026 Meeting Minutes of the Personnel Review Board. Seconded by Ms. Braxton. (3-0) Unanimous.

2. **Public Comment**

None.

3. **Job Description: Economic Development Community Liaison**

Ms. Walters and Mr. Wujtewicz presented the new job description for a part-time, non-union position which had been approved during the FY 27 budget hearings. This position will support the Economic Development Commission (EDC) and serve as a liaison to the Waterford business community, the Eastern CT Chamber of Commerce, the Greater Mystic Chamber of Commerce, and Southeast CT Enterprise Region (seCTer). Discussion ensued and minor changes were made to the job description.

MOTION: Mr. Maidelis made a Motion to approve the Economic Development Community Liaison job description as amended. Seconded by Ms. Braxton. (3-0) Unanimous.

MOTION: Mr. Maidelis made a Motion to adjourn the Personnel Review Board Meeting of August 20, 2026 at 6:16pm. Seconded by Ms. Braxton. (3-0) Unanimous.

Respectfully Submitted,



Christine Walters
Recording Secretary