

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

PUBLIC HEALTH, RECREATION & ENVIRONMENT COMMITTEE OF THE RTM

SPECIAL MEETING AGENDA

MONDAY SEPTEMBER 14, 2026 5:00 P.M.

APPLEBY ROOM, TOWN HALL

1. Establishment of quorum and call to order.
2. Public Comment.
3. Consideration of and action on minutes of the July 30, 2026, committee meeting.
4. Consideration of and possible action on issues referred to committee:
 - Review of Ordinance Chptr 12.12, Jordan Park House (RTC 10/6/25)
 - Review of Beach Fees (RTC 6/1/26)
6. Adjournment

encl: PHRE Minutes [07/30/2026]
Chptr 12.12 Revisions, Draft #1

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Public Health, Recreation & Environment Committee

Meeting Minutes—Jul. 30, 2026

Members Present: Steve Besade, Narciss Greene, Richard Gonyo, Kayla Mullen, Ocean Pellett

Also Present: RTM Moderator Susan Driscoll

1. Call to order: Chair Mullen called the meeting to order at 6:30 p.m.
2. Election of new chair: Chair Mullen explained that due to changes in family circumstances, she needs to step down and she called for nominations. Motion by Pellett to nominate Narciss Greene as chair, second by Besade.
Voice vote: Unanimous Motion passed.
3. Public comment: None.
4. Previous Minutes: Motion by Mullen, second by Pellett, to approve the Apr. 16, 2025, minutes as presented.
Voice vote: Unanimous Motion passed.
5. Consideration of/possible action on items referred to committee:
 - Review of Beach Fees (RTC 6/1/26): Chair Greene noted that she will invite the Director of Recreation and Parks to the next meeting and encouraged committee members to review the backup and develop questions for him. Some topics mentioned during the initial discussion on beach fees included: potential fee changes, legal rulings on beach access, alternative revenue sources (concerts).
 - Review of Ordinance Chptr 12.12, Jordan Park House (RTC 10/6/25): Initial discussion focused on the need for revision to reflect the 2020 ordinance change to Chapter 2.20 that transferred maintenance responsibility to Public Works. Consensus for the Chair's suggestions to add a footnote referencing the 2020 revision and to replace "recreation and parks commission" with "Public Works Department" in Section 12.020. Members also agreed to consider removal or revision of Sec. 12.030 after future discussion with the Director about whether Jordan Park House is still open to the public.
Brief discussion on next steps followed: meeting(s) with Rec & Parks director to determine necessary revisions; Town Attorney review of "final" draft before PHRE holds required public hearing that can be held immediately before committee meeting on final recommendation to be presented to the RTM for approval.
6. Adjournment: Motion by Gonyo; second by Besade to adjourn at 7:11 p.m. Voice vote: Unanimous.

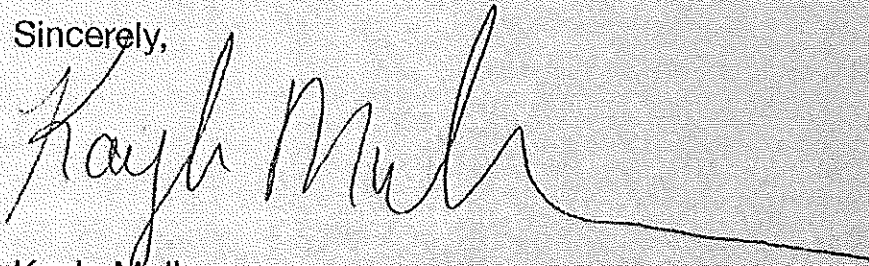
Submitted by
Narciss Greene, PHRE Chair

encl: Resignation letter from Kayla Mullen

To whom it may concern:

I, Kayla Mullen Hereby resign as committee chair of PHRE on July 30 2026 due to family circumstances.

Sincerely,

A handwritten signature in black ink, appearing to read "Kayla Mullen", followed by a long horizontal line extending to the right.

Kayla Mullen
RTM District 1

TITLE 12 – STREETS, SIDEWALKS AND PUBLIC PLACES^[1]

Footnote:

– (1) –

Editor's note – A revision in 2020 changed the responsibility for the "servicing and maintenance" of the Jordan Park House from Recreations & Parks Commission to the Public Works Department.

Chapter 12.12 - JORDAN PARK HOUSE

Sections:

12.12.010 - Building named.

The old Waterford library building, now located in Jordan park, shall be known as Jordan park house.

(Prior code § 13-46)

12.12.020 - Service, maintenance responsibility.

All servicing and maintenance of Jordan park house and Jordan park shall be under the jurisdiction of the Public Works Department~~recreation and parks commission~~.

(Prior code § 13-47)

12.12.030 - Scheduling use.

- A. The parks and recreation commission is authorized and empowered to schedule the use of Jordan park house in accordance with the following regulations:
 - 1. Regular meetings of all qualified groups will be scheduled by the recreation and parks commission according to the following priority:
 - a. Town agencies,
 - b. Community service organizations such as scouts and Red Cross,
 - c. Private organizations with exclusive Waterford membership, such as church groups, service clubs,
 - d. Private organizations with both Waterford and out-of-town membership;
 - 2. Reservation for special single meetings shall be scheduled after the regular meetings provided for in paragraph 1 of this subsection and in the same order of priority.
- B. All requests for use of Jordan park house or Jordan park for fund raising activity will be granted only at the discretion of the parks and recreation commission.

(Prior code § 13-48)