

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



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PUBLIC HEALTH, RECREATION & ENVIRONMENT COMMITTEE OF THE RTM

SPECIAL MEETING AGENDA

THURSDAY JULY 30, 2026 6:30 P.M.

APPLEBY ROOM, TOWN HALL

1. Establishment of quorum and call to order.
2. Election of new Chair.
3. Public Comment.
4. Consideration of and action on minutes of the April 16, 2025, committee meeting.
5. Consideration of and possible action on issues referred to committee:
 - Review Beach Fees (RTC 6/1/26)
 - Review of Ordinance Chptr 12.12, Jordan Park House (RTC 10/6/25)
6. Adjournment

encl: PHRE Minutes 4/16/25
Beach Fee 2026 Increase Proposal
Beach Fees 10-yr Study
Beach Fees Matrix – Spring 2026
Request to review Jordan Park House ordinance
Current Chptr 12.12 Jordan Park House ordinance
Current Public Works ordinance—buildings maintained

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WATERFORD, CT
2026 JUL 15 A 8:21
ATTEST: *David J. Casper*
TOWN CLERK

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2025 MAY 19 P 4:06
Attest: [Signature]
TOWN CLERK

MINUTES

PUBLIC HEALTH, RECREATION & ENVIRONMENT STANDING COMMITTEE OF THE RTM

Special Meeting

Waterford Town Hall – Louise Appleby Room

April 16, 2025

Public Health, Recreation & Environment Standing Committee Chair Michael Bono called the April 16, 2025 Special Meeting to order at 5:00 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Michael Bono, Ryan Healy, Jennifer Bracciale (5:52 pm), Tim Firovanti, Erica Casper

ABSENT: None

EX-OFFICIO MEMBERS PRESENT: Susan Driscoll RTM Minority Leader

ALSO PRESENT: Assistant Director Recreation and Parks Timothy Cieplik

PUBLIC COMMENT:

Brianna Hogarty - Waterford Little League President spoke to clarify the leagues struggle to maintain its facilities and the need for additional town assistance.

Nassim Saad Waterford Little league Field Chair spoke about the types of support that is needed. (Mowing, Trimming etc.)

ITEM 5 – July 12, 2023 Meeting Minutes.

MOTION by HEALY, seconded by FIORAVANTI, to approve the July 12, 2023 Meeting minutes.

MOTION PASSED: 2-0 Casper and Firovanti abstained

CALL ITEM 6A – Review of Feral Cat Management, RTC 12/05/2023)

MOTION by HEALY, seconded by FIORAVANTI

Lengthy discussion by committee ensued around the backup provided by WPD ACO and CT State statutes and OLR report provided by Rep DRISCOL and that there have not been significant complaints of Feral Cat issues since item was referred.

MOTION by HEALY, seconded by FIORAVANTI to refer the item out of the committee and recommend to the RTM no action.

CALL ITEM 6B – Review of Creation of a Special Revenue Fund, RTC 04/07/2025

MOTION by HEALY, seconded by FIORAVANTI

Lengthy discussion of the need for further support for town co-sponsored programs exist.

Rep BRACCIALLE arrived

MOTION by FIORAVANTI, seconded by HEALY That the Public Health, Recreation & Environment Standing Committee of the RTM recommends to report to the full RTM that they direct the finance Director, in conjunction with the board of Finance, to Review the issue and move forward with establishing a special revenue account to address Hoelck Park field rental and maintenance.
MOTION PASSED: Unanimous

MOTION by FIORVANTI, seconded by CASPER, to adjourn at 6:14 P.M.
VOTING IN FAVOR: Unanimous

Respectfully Submitted,
Michael Bono
Chair

backup with RTM April 6, 2026 Agenda

Date: March 25, 2026

To: Members of the Representative Town Meeting Town of Waterford, CT

Subject: Request for Approval of Out-of-Town Beach Parking Fee Adjustment for the 2026 Season

From: Town of Waterford Recreation and Parks Commission

Members of the RTM,

The Recreation and Parks Commission respectfully submits this request for an adjustment to the out-of-town beach parking fee for the 2026 season, increasing the annual rate from \$175 to \$250. After reviewing regional pricing, operational costs, and the amenities Waterford provides, the Commission unanimously determined that this adjustment is both reasonable and necessary to maintain the quality of our waterfront facilities.

Justification for the Fee Adjustment

1. Regional Comparison Demonstrates Waterford Is Underpriced

A review of publicly available 2024–2025 shoreline municipal beach fees shows that Waterford’s current nonresident rate is significantly lower than comparable communities:

Town / Beach	Nonresident Seasonal	Nonresident Daily	Notes
Waterford	\$175 (current)	\$25 weekdays	Full amenities, lifeguards, restrooms, events
Greenwich Point Park	<i>No seasonal option?</i>	\$40 per vehicle + \$10 per person	One of CT’s highest daily rates
East Lyme	\$210	\$45 - \$55	Limited parking, beach front quality
Stonington	\$190	\$15 per person	
Ocean Beach -NL	\$180	\$30 - \$40	

Even a single day at Greenwich Point Park can cost a nonresident family of four \$80, and many Connecticut shoreline towns charge \$40–\$100 per day for nonresident parking. Seasonal passes in other municipalities commonly exceed \$250–\$350, and some towns do not offer nonresident seasonal passes at all.

By contrast, Waterford's current nonresident seasonal fee of \$175 is far below regional norms. Even at the proposed \$250, Waterford remains competitive and comparatively affordable.

2. Waterford Offers Amenities That Many Higher-Priced Towns Do Not

Waterford's beaches provide a level of service and access that exceeds what many neighboring towns offer, including:

- Lifeguard coverage throughout the season
- Well-maintained restrooms and changing facilities
- Daily beach grooming and sanitation
- Public safety presence and emergency response readiness
- Accessible walkways and mobility-friendly beach access
- Recreation programming, concerts, and community events
- Extensive parking, ensuring pass holder access is protected

Many shoreline towns with higher fees offer fewer amenities, limited access, or no seasonal nonresident options at all.

3. Fiscal Responsibility and Rising Operational Costs

The Commission is committed to maintaining high-quality facilities without placing undue burden on Waterford taxpayers. Rising costs for staffing, maintenance, utilities, and shoreline management require a fee adjustment to ensure that nonresidents contribute fairly to the services they use. Adjusting the nonresident fee allows the Town to use this revenue generated to the General Fund to:

- Sustaining current service levels
- Addressing increased maintenance and staffing costs
- Continuing long-term improvements to beach infrastructure
- Preserving resident access and affordability

Request for Emergency Meeting

Because beach parking pass sales for the 2026 season are scheduled to begin shortly, the Commission requests that the RTM convene an emergency meeting to review and act on this proposal. Timely approval is essential to implement the updated fee structure before sales commence.

Town of Waterford Beach Operational

- Closed March - June 2020 Due to COVID-19
 - Fee Update Due to State Parking Tax Mandate 2020-2021
 - Weekend/Holiday Pass Policy change 6/20/2024
 - Non-Resident Annual Fee changed from \$125 - \$175 - RTM approved 2025

Fee Structure	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Annual											
Resident	\$20	\$20	\$20	\$25	\$25	\$25	\$25	\$25	\$25		
Non-Resident	\$100	\$100	\$100	\$125	\$125	\$125	\$125	\$125	\$175		
Senior Paid	\$10	\$10	\$10	\$11	\$11	\$11	\$11	\$11	\$11		
Resident Additional Sticker	\$10	\$10	\$10	\$11	\$11	\$11	\$11	\$11	\$11		
Non-Resident Additional Sticker	\$100	\$100	\$100	\$125	\$125	\$125	\$125	\$125	\$175		
Resident Walker/Biker Wristband	\$2	\$2	\$2	\$2	\$2	\$2	\$2	\$2	\$2		
Non-Resident Walker/Biker Wristband	\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$10		
Daily											
Resident	\$2	\$2	\$2	\$2	\$2	\$2	\$2	\$2	\$2		
Non-Resident	\$20	\$20	\$20	\$25	\$25	\$25	\$25	\$25	\$25		
Senior	Show ID	Show ID	Show ID	Show ID	Show ID	Show ID	Show ID	Show ID	Show ID		
Resident Picnic	\$2	\$2	\$2	\$2	\$2	\$2	\$2	\$2	\$2		
Non-Resident Picnic	\$7	\$7	\$7	\$8	\$8	\$8	\$8	\$8	\$8		
Weekend											
Resident	\$5	\$5	\$5	\$6	\$6	\$6	\$6	\$6	Pass Req		
Non-Resident	\$30	\$30	\$30	\$35	\$35	\$35	\$35	\$35	Pass Req		
Senior	Show ID	Show ID	Show ID	Show ID	Show ID	Show ID	Show ID	Show ID	Show ID		
Resident Picnic	\$5	\$5	\$5	\$6	\$6	\$6	\$6	\$6	\$6		
Non-Resident Picnic	\$10	\$10	\$10	\$11	\$11	\$11	\$11	\$11	\$11		

emailed by Ryan McNamara Apr 3, 2026; response to request for more info

	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	TOTALS
Attendance	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	TOTALS
Beach	24,671	27,685	24,453	25,436	26,870	29,012	30,460	27,089				
Concerts	8,694 (7)	9,043 (7)	0	0	10,700 (9)	12,874 (10)	12,900 (8)	14,475 (8)				

Annual Parking Pass Sales

Resident	\$26,472	\$26,148		\$33,018	\$28,195	\$49,002	\$38,207	\$44,494				\$ 245,536.00
Non-Resident	\$22,500	\$23,200		\$33,405	\$30,918	\$38,367	\$55,000	\$75,845				\$ 279,235.00
Senior				\$4,510	\$4,964	\$4,950	\$5,910	\$6,380				\$ 26,714.00
WPD Wellness Program							\$1,175	-				\$ 1,175.00
NR-FT Town/BOE Staff							\$250	\$721				\$ 971.00
Veteran Passes (Free)							69	156				\$ -
Total	\$48,972	\$49,348	\$ -	\$70,933	\$64,077	\$ 92,319.00	\$100,542.00	\$127,440.00	\$ -	\$ -	\$ -	\$ 553,631.00

Annual Bike/Walker Wristband Pass Sales

Resident	\$0	\$0		\$304	\$335	\$268	\$390	\$432				\$ 1,729.00
Non-Resident	\$0	\$0		\$170	\$110	\$142	\$40	\$70				\$ 532.00
Total	\$0	\$0	\$ -	\$474	\$445	\$410	\$430	\$502	\$ -	\$ -	\$ -	\$ 2,261.00

Daily Parking Pass/Wristband Sales

Resident			\$0	\$5,618	\$5,618	\$7,957	\$8,798	\$4,854				\$ 32,845.00
Non-Resident			\$0	\$0	\$46,839	\$79,166	\$78,291	\$46,013				\$ 244,309.00
Total	\$ -	\$ -	\$ -	\$ 5,618.00	\$ 52,457.00	\$ 81,123.00	\$ 87,089.00	\$ 50,867.00	\$ -	\$ -	\$ -	\$ 277,154.00

Pavilion/Field Rental Sales

Pavilions	\$3,360	\$3,440	\$3,880	\$3,640	\$3,800	\$3,480	\$4,800	\$4,068				\$ 30,468.00
Lower Field Rental					\$800		\$800	\$800				\$ 2,400.00
Total	\$3,360	\$ 3,440.00	\$ 3,880.00	\$ 3,640.00	\$ 4,600.00	\$ 3,480.00	\$ 5,600.00	\$ 4,868.00	\$ -	\$ -	\$ -	\$ 32,868.00
REVENUE TOTALS	\$52,332	\$52,788	\$ 3,880.00	\$80,665	\$121,579	\$177,332.00	\$193,661.00	\$183,677.00				\$865,914

Dune Fencing & Posts	\$775	\$775	\$900	\$900	\$900	\$900	\$	\$900	\$900			
	\$550	\$550	\$550	\$550	\$550	\$550	\$600	\$550	\$600			
	\$375	\$375	\$150	\$150	\$150	\$150	\$175	\$200				
Picnic Tables												
Cooking Grills	\$375	\$375	\$150	\$150	\$150	\$150	\$175	\$200				
Mulching Paths & Garden Beds	\$725	\$725	\$725	\$725	\$725	\$725	\$725	\$725	\$850	\$0		
	\$749	\$749	\$625	\$625	\$625	\$625	\$600	\$575	\$700	\$0		
Playground Fiber/Mulch												
Buoys/Water Markers/Swim Lines	\$450	\$450	\$450	\$450	\$450	\$400	\$353	\$353	\$1,500			
Parking Lot Lining	\$182	\$182	\$182	\$182	\$182	\$182	\$182	\$182	\$182			
Gantry Inspection					\$970	\$970	\$970	\$970	\$970	\$0		
Eye Wash Station												
Welding	\$200	\$200	\$200	\$200	\$200	\$200						
Gate Adjustments												
Lifeguard Stands	\$100	\$2,400	\$150	\$150	\$225	\$225	\$250	\$250	\$250			
Storage	\$100	\$125	\$125	\$150	\$200	\$200	\$250	\$250	\$250			
Gravel Roadways	\$450	\$450	\$555	\$625	\$740	\$740	\$900	\$900	\$900			
Grinder Pump							\$0	\$2,500				
Pressure Beach Boardwalk	\$100	\$125	\$125	\$125	\$150	\$150	\$200	\$200	\$200			
Event Management/Advertising	\$900	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000					
Total	\$200,449.28	\$213,082.60	\$231,630.99	\$239,888.87	\$225,960.99	\$238,127.29	\$253,714.55	\$277,458.06	\$215,328.95	\$	\$	\$ 2,099,641.58

Initial Infrastructure Costs

[illegible]

2024 Beach Pass Comparison

Town/Business	Season				Weekday Passes				Weekend/Holiday				Notes
	Resident	OOTown	Res Seniors	Res Vets	Resident	OOTown	Res Seniors	Res Vets	Resident	OOTown	Res Seniors	Res Vets	
Waterford Recreation and Parks 2024 Pre-Changes	\$ 25.00	\$ 125.00	Free	Free	\$ 2.00	\$ 25.00	Free	Free	\$ 6.00	\$ 35.00	Free	Free Sticker	Vets must have received a sticker through office - Senior must show Waterford ID at gatehouse - Walkers \$1/\$5
2024 July 1st changes from Commission	\$ 25.00	\$ 125.00	Free	Free	\$ 2.00	\$ 25.00	Free	Free	Sticker Only	Sticker Only	Free	Free Sticker	Wrist Band Walk/ Bike(season pass) Res \$2/ Non Res \$10 - Walk/ bike day Res\$1/ Non Res \$5
East Lyme	\$ 60.00	\$ 200.00	\$ 30.00	na	\$ 20.00	\$ 45.00			\$ 45.00	\$ 55.00			All sales are credit card - Res walk in FREE - U16 Non Res walk in \$16.00
Groton City - Eastern Point	\$ 40.00	\$ 100.00	\$ 20.00		\$ 20.00	\$ 20.00			\$ 30.00	\$ 30.00			Walk in Residents FREE - Non-Res \$5.00 - City Employee gets Res rate
Madison Beach & Recreation	\$ 40.00 \$ 20.00		\$ 10.00	\$ 10.00 \$ 20.00	\$10	\$ 20.00	na		\$ 10.00	\$ 20.00			Limited amount of Non-Res then they sell out
Old Saybrook - Harveys Beach	\$ 20.00 \$ 30.00	\$ 150.00	\$ 10.00 \$ 20.00	\$ 10.00 \$ 20.00	\$ 15.00	\$ 15.00			\$ 25.00	\$ 25.00			Motorcycle \$12 per day - NO Refunds - Max passes sold to a household 2 - Passes may not be available for 2 weeks after purchase
Ocean Beach	\$ 45.00	\$ 170.00	\$ 20.00		\$ 30.00				\$ 40.00				Walk ins - \$10, 4th of July \$60, Fireworks \$30,
Westerly Recreation Department	\$ 80.00		\$ 45.00	\$ 45.00									
Misquamicut State Beach					\$ 10.00	\$ 20.00			\$ 15.00	\$ 30.00			Rhode Island Residents vs. Out of state

emailed by Ryan McNamara Apr 3, 2026; response to request for more info

September 15, 2025

Referred to PHRE Committee 10/6/25

Paul Goldstein
RTM Moderator
Town of Waterford

Dear Moderator Goldstein:

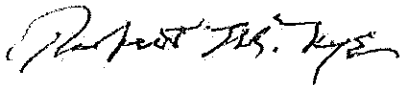
Please consider placing Ch. 12.12, Jordan Park House, of the Waterford Code of Ordinances, in one of the standing committees.

Section 12.12.020 should be amended. According to the First Selectman and the Director of Public Works, the Recreation & Parks Commission is no longer responsible for the "servicing and maintenance" of the Jordan Park House. It is apparently now under the jurisdiction of the Public Works Department.

Also, Section 12.12.030, Scheduling use, should be eliminated since the building is no longer open to the public.

Thank you for your interest.

Sincerely,



Robert Nye
860-442-9974

cc.: First Selectman
Public Works Director
Recreation & Parks Director
Town Clerk
Historic Properties Commission President
Historical Society President

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2025 SEP 15 P 12:18


Chapter 12.12 - JORDAN PARK HOUSE

Sections:

12.12.010 - Building named.

The old Waterford library building, now located in Jordan park, shall be known as Jordan park house.

(Prior code § 13-46)

12.12.020 - Service, maintenance responsibility.

All servicing and maintenance of Jordan park house and Jordan park shall be under the jurisdiction of the recreation and parks commission.

(Prior code § 13-47)

12.12.030 - Scheduling use.

A. The parks and recreation commission is authorized and empowered to schedule the use of Jordan park house in accordance with the following regulations:

1. Regular meetings of all qualified groups will be scheduled by the recreation and parks commission according to the following priority:
 - a. Town agencies,
 - b. Community service organizations such as scouts and Red Cross,
 - c. Private organizations with exclusive Waterford membership, such as church groups, service clubs,
 - d. Private organizations with both Waterford and out-of-town membership;
2. Reservation for special single meetings shall be scheduled after the regular meetings provided for in paragraph 1 of this subsection and in the same order of priority.

B. All requests for use of Jordan park house or Jordan park for fund raising activity will be granted only at the discretion of the parks and recreation commission.

(Prior code § 13-48)

Chapter 2.20 - PUBLIC WORKS DEPARTMENT^[3]

[current July 2026]

Footnotes:

--- (3) ---

Editor's note— An amendment dated June 2, 2014, amended Ch. 2.20 in its entirety to read as herein set out. Former Ch. 2.20, §§ 2.20.010—2.20.040, pertained to similar subject matter and derived from: Prior code §§ 2-106—2-109; and R.T.M. 10-1-01 (part).

2.20.010 - Created—Duties.

There is a department of public works which, under the supervision of the first selectman, shall have supervision and control of the planning, surveying, constructing and reconstructing, altering, paving, repairing, maintaining, cleaning, lighting and inspecting of highways, sidewalks and curbs, public drains, and other public infrastructure improvements; and the preservation, care and removal of trees within highways or public places and related engineering work of the town; and the collection and disposal of garbage, rubbish, ashes, recycling and operations of transfer station. Further, the department may install and/or supervise the installation of water and sewer lines, but only if and to the extent requested by the utility commission, and as approved by the first selectman; provided the costs are charged against the appropriations of the requesting commission.

In addition, the department shall be responsible for the maintenance, alteration, renovation and repair of all town owned buildings and facilities, other than schools, water and sewer infrastructures such as pumping stations and utility commission buildings, and facilities under the management of the recreation and parks commission, to include, but not limited to, Town Hall, library, emergency operations center, community center, youth and family services, police, public works, Jordan Park House, and Nevins Cottage. Facilities shall include all parking, handicap access, and pedestrian ways used to access buildings.

(Amend. of 10-5-20(2); Amend. of 6-2-14(1))

From Ordinance Archive 02/23/2015 Supplement

Chapter 2.20 - PUBLIC WORKS DEPARTMENT

Sections:

FOOTNOTE(S):

--- (1) ---

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(Amend. of 6-2-14(1))