

FIFTEEN ROPE FERRY ROAD
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ATTEST: *[Signature]*
TOWN CLERK

**MINUTES
BOARD OF SELECTMEN REGULAR MEETING**

Tuesday, May 5, 2026

5:00 PM

Waterford Town Hall (Auditorium)

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. Call to Order & Roll Call: 5:01 PM

In Attendance: First Selectman, Robert Brule; Selectman, Rich Muckle; and Selectman, Greg Attanasio

2. Pledge of Allegiance

3. Public Comment: NONE

- 4. Human Resources:** To consider and act on the following request for a FY26 write-off from the Director of Human Resources, Christine Walters, in the amount of \$844.37 to cover the cost of the outstanding balances owed by two retirees over the age of 65.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 5. Information Technology:** To consider and act on the following request for a FY26 In-Series Transfer from the Information Technology Manager, Jeff Robillard, in the amount of \$1,850 to cover the cost of raises that occurred during the fiscal year.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 6. Library:** To consider and act on the following request for a FY26 In-Series Transfer from the Library Director, Christine Johnson, in the amount of \$1,415 to cover one full-time employee's future HRA payout for anticipated unused sick time.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 7. Library:** To consider and act on the following request for a FY26 Out-of-

Series Transfer from the Library Director, Christine Johnson, in the amount of \$100 to cover unbudgeted postal rate increases and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 8. Fire Services:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Fire Services, Christopher Haley, for surplus of the below Assets, both being sold via Broker Services:

- Asset #101405, a 2016 E-One Quest Pumper 2000GPM, VIN # 4EN6AAA8XG1009830, Fleet Asset ID W-51, Mileage 50,430.
- Asset #101011, 2010 Ferrara Heavy Rescue, VIN #1F9505328AH140755, Fleet Asset ID W-57, Mileage 31,894, engine 3,212.

MOTION by Attanasio, to table.

MOTION WITHDRAWN by Attanasio.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 9. Public Works:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Public Works, Gary Schneider, for surplus of the below Assets, both being sold via GovDeals auction:

- Asset #101019, a 2011 International 4x2 w/Platform, VIN # 1HTMMAAL9BH388342, Fleet Asset ID H-9, Mileage 110,863.
- Asset #100981, a 2010 International Aerial Lift/Hybrid, VIN # 1HTMMAAR3AH247768, Fleet Asset ID H-51, Mileage 43,268, Engine Hours 6,227.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 10. Public Works:** To consider and act upon awarding the Guardrails, Milling, Paving, Line Striping, Catch Basin Cleaning on "District 2 Eversource, District 2 Town, District 3 Eversource, and District 4 Town Roads" contract to several vendors, from the Director of Public Works, Gary Schneider, through Cooperative Purchasing for FY26/27. Funds available from Line #33026-55022 (Resurfacing of Roads) and Line #33023-55890 (Road Resurfacing Eversource AF).

- Rafferty-Milling-DAS Bid #25PSX0361 Expires April 1, 2028
- Tilcon-Paving-DAS Bid #25PSX0317 Expires April 4, 2028
- Atlas Fence-Guardrail-DAS Bid #24PSX0104 Expires October 31, 2026
- Safety Markings Line Striping – CROCG Bid #784 Expires

December 31, 2026

- **American Pipe & CB Cleaning - Catch Basin Cleaning CROCG Bid #786 Expires December 31, 2027**

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 11. Public Works:** To consider and act on the following request for a FY26 In-Series Transfer from the Director of Public Works, Gary Schneider, in the amount of \$21,500 to cover increased costs of repairs.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 12. Public Works:** To consider and act on the following request for a FY26 In-Series Transfer from the Director of Public Works, Gary Schneider, in the amount of \$39,200 to cover the cost of meals during snow removal, street light repairs and Insurance of the General Storm water Discharge Permits.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 13. Public Works:** To consider and act on the following request for a FY26 Out-of-Series Transfer from the Director of Public Works, Gary Schneider, in the amount of \$93,869 to cover the cost of help with snow removal and the design and bidding cost requirement for sidewalks and curbing and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 14. Planning & Zoning:** To consider and act on a request from Attorney Jonathan Peck, on behalf of his client, Fix It LLC, to have the Town of Waterford grant an easement over a portion of Town property off of Sandy Hollow Road, in exchange for Fix It LLC releasing its right of way to traverse Town open space known as Sandy Hollow Park, to access Miner Avenue. Said easement shall be more fully described on a plan which will be prepared at Fix It LLC's expense and provided to the Town. The Board's authorization to have the First Selectman execute said easement is conditioned on review and approval of the aforementioned plan describing the easement by both the Town Attorney and the Director of Planning.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 15. Purchasing:** To consider and act on approving and authorizing the First Selectman to sign an extension to the Town's generator maintenance contract with A&J Generator and Equipment LLC, as provided for by the original July 24, 2024 contract, with a five percent increase in price in the total amount of \$41,685.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 16. Board of Finance:** To consider and act on a request from the Director of Finance, Kim Allen, for an additional appropriation of \$3,268 to line item 10103-52030 (Professional Services) to comply with GASB 87 additional leases and if approved, forward to the BOF as required.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 2-1 PASSED

Voting For: Brule, Muckle

Voting Against: Attanasio

- 17. Building:** To consider and act on the following request for a FY26 In-Series Transfer from the Director of Finance, Kim Allen, in the amount of \$1,141 to cover the cost of overtime increases.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 18. Building Maintenance:** To consider and act on the following request for a FY26 Out-of-Series Transfer from the Director of Finance, Kim Allen, in the amount of \$13,883 due to an increase from the water company we weren't aware of and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 19. Insurance:** To consider and act on the following request for a FY26 In-Series Transfer from the Director of Finance, Kim Allen, in the amount of \$2,243 to cover the number of long term disability changes after the budget was approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 2-1 PASSED

Voting For: Brule, Muckle

Voting Against: Attanasio

- 20. Appointments & Resignations:**

20a.

- 21. New Business:** NONE

- 22. Old Business:** First Selectman will follow up on Water Contract w/Utility

- 23. Correspondence:**

23a. FY26 3rd Qtr Capital Project Report 1.1.26-3.31.26

23b. US Treasury Report Town of Waterford, CT

- 24. Consent Agenda**

24a. Tax Refund:

24b. Board of Selectmen Regular Meeting Minutes April 21, 2026
MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

25. Adjournment: 7:15 PM
MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED