

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

AGENDA

FLEET AD HOC COMMITTEE
Friday, May 15, 2026
8:30 A.M.
First Selectman's Office
Town Hall

ATTEST: *[Signature]*
TOWN CLERK

RECEIVED FOR RECORD
WATERFORD, CT
2026 MAY -6 P 1:34

- 1) Call to Order
- 2) Approval of Minutes from April 21, 2026 meeting
- 3) Per Town Ordinance 3.17.060:
To consider and act on a request from Ryan McNamara, Director of Recreation and Parks, to request a price variance of an additional \$4,040 towards the approved replacement of P74.
- 4) Adjournment

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Fleet Ad Hoc Committee

Meeting Minutes

Tuesday, April 21, 2026

8:30 am

RECEIVED FOR RECORD
WATERFORD, CT
2026 APR 21 A 11:2
ATTEST: *David J. Langston*
TOWN CLERK

Present: Sue Driscoll (RTM), Glenn Patterson (BOF), Rob Brule (First Selectman), Kim Allen (Director of Finance), Chris Haley (Director of Fire Services)

- 1) Meeting Called to order at 8:30 am.
- 2) Approval of Minutes from January 22, 2026 meeting

Motion to approve the minutes as presented by Sue Driscoll and seconded by Glenn Patterson

Motion Passes: Unanimous

- 3) Per Town Ordinance 3.17.060:
To consider and act on a request from Chris Haley, Director of Fire Services, to approve \$50,000 to rebuild W-11's engine.

Motion to approve the request for \$50,000 to rebuild W-11's engine by Glenn Patterson and seconded by Sue Driscoll.

Motion Passes: Unanimous

- 4) Adjournment

Motion by Glenn Patterson and seconded by Sue Driscoll to adjourn the meeting at 8:52 am.

Vote: Unanimous

Respectfully submitted
Kimberly Allen
Director of Finance



DATE: April 29, 2026
TO: Fleet Management Adhoc Committee – Variance Review
FROM: Ryan McNamara, Director of Recreation & Parks
RE: Variance Request & Review

Fleet asset #P74 is currently in a build mode, awaiting almost a year since production request, through an active purchase order. The company also services and works with the Ventrac systems. During this wait period we have discovered additional ways to use the Ventrac system on our ballfield operations. We have discussed replacing our current order with the variance requested below with the vendor and changes can still be made. In order to fulfill this request, the department would need an additional \$4,040 to make this valuable change.

The additional \$4,040 will be used to support the purchase of a Ventrac utility tractor that will replace our aging SandPro and significantly expand our operational capabilities. While the SandPro serves a single seasonal purpose, the Ventrac provides year-round functionality through a wide range of attachments, allowing one machine to perform multiple duties across our fields and facilities. This investment not only consolidates equipment needs but also reduces long-term replacement costs, as future updates will primarily involve lower-cost attachment replacements rather than full machine purchases. The additional funding ensures we secure a more versatile, durable, and cost-effective solution for the department moving forward.

Quoted cost for the Tor SandPro:	\$37,450.50
Quoted cost for Ventrac with ballfield attachments:	\$41,490.08
<u>Cost difference:</u>	<u>\$4,039.58</u>

Infield Grooming: Ventrac vs SandPro

You already know the SandPro is excellent at one thing: **ballfield infield conditioning**.

A Ventrac equipped with the **Ventrac Renovator / Power Rake / Groomer attachments** can match that performance:

- Breaks up compacted infield mix
- Levels and smooths the surface
- Removes lips and transitions
- Handles wet or dry material
- Leaves a consistent, playable finish

Result: You don't lose any capability you currently rely on.

Everything the Ventrac can do that the SandPro cannot

This is where the value really shows up. A SandPro is a *single-season, single-purpose* machine. A Ventrac is a **year-round, multi-attachment platform** that can replace multiple pieces of equipment.

Turf & Grounds

- Finish mowing
- Rough-cut mowing / brush clearing
- Aeration
- Dethatching
- Overseeding
- Leaf blowing & vacuuming

Infield & Sports Turf

- Infield renovation
- Lip removal
- Grading and leveling
- Material moving with slip scoop or bucket
- Warning track maintenance

Winter

- Snow plowing
- Snow blowing
- Brooming sidewalks
- Salting (with spreader attachment)

Landscaping & Construction

- Trenching
- Stump grinding
- Soil preparation
- Light excavation
- Material handling

One machine replaces:

- SandPro
- Dedicated mower
- Snow equipment
- Aerator
- Brush cutter
- Utility tractor for light work

Year-Round Utilization = Better Budget Justification

A SandPro sits idle for most of the year.

A Ventrac works **12 months**, which means:

- Higher return on investment
- Less fleet maintenance
- Fewer engines to service
- One operator can do more jobs
- Easier training and standardization

This is often the deciding factor for municipalities, schools, and parks departments.

Operator Experience & Practical Advantages

- **Articulating frame** gives tight turning and minimal turf damage
- **Front-mounted attachments** improve visibility and precision
- **Quick-attach system** means switching tools in under a minute
- **All-wheel drive** handles wet fields, slopes, and winter conditions
- **Commercial durability** for daily use

Our team will be able to do more work with fewer machines and less downtime.

Our goal is to **replace the SandPro AND expand maintenance capabilities**, the Ventrac is the right preferred choice.

- It **matches** the SandPro's infield performance
- It **adds dozens of new functions**
- It becomes a **year-round workhorse** instead of a seasonal tool

We are not just investing in a groomer—we're buying a **multi-purpose grounds management system**.

I appreciate your time and review of this request.

Ryan McNamara, Director of Recreation & Parks



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157 Moody Road • PO Box 1200 • Enfield, CT 06082
Main Office: (860) 763-3581 • FAX: (860) 763-5550

QUOTE

Prepared For: Ryan McNamara
Waterford Parks and Recreation
24 Rope Ferry Road Waterford, Connecticut
06385 United States

Ship To: Waterford Parks Sand Pro
Quote Number: 3.12.25
Quoted Date: Q171625
Prepared By: 03/12/2025
Brian Pope
bpope@turfproductscorp.com

Sourcewell Pricing

Qty	Model #	Description	MSRP	% Disc	Award	Extended
1	08743	Sand Pro 3040	\$26,786.00	22 %	\$20,893.08	\$20,893.08
1	08714	Manual Blade (40 Inch)	\$2,339.00	22 %	\$1,824.42	\$1,824.42
1	08735	Carbide Tine Toolbar	\$2,081.00	22 %	\$1,623.18	\$1,623.18
1	08838	Midmount Toolbar System	\$2,097.00	22 %	\$1,635.66	\$1,635.66
1	08757	Steel Drag Mat	\$447.00	22 %	\$348.66	\$348.66
1	08758	Coco Drag Mat	\$770.00	22 %	\$600.60	\$600.60
1	08756	QAS Drag Mat Carrier System	\$2,059.00	22 %	\$1,606.02	\$1,606.02
1	08781	Rear Remote Hydraulic Kit	\$3,610.00	22 %	\$2,815.80	\$2,815.80
1	LB 400-5	Spine Collar Plate LB-400-5	\$208.56	0 %	\$208.56	\$208.56
1	LB 400-6	Poly Brush (need spine collar plate) LB-400-6	\$698.36	0 %	\$698.36	\$698.36
1	LB 400-1	Rear Mount	\$3,412.80	0 %	\$3,412.80	\$3,412.80

Toro Total:	\$31,347.42
Non - Toro Total:	\$4,319.72
Freight & Set Up:	\$1,783.36
Freight:	\$0.00
Trade Ins:	(\$0.00)
State Sales Tax:	\$0.00
Total Price:	\$37,450.50



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COMMERCIAL SALES AGREEMENT

Pricing is valid for 30 days.



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COMMERCIAL SALES AGREEMENT

Contact Name: _____

Account Name: _____

Billing Address: _____

Phone number: _____

Account Number: _____

Shipping address: _____

Financing / Leasing
Terms: _____

Setup Instructions: _____

Quote Number: _____

Quoted Date: _____

Prepared By: _____

Salesman Number: _____

Buyer's PO No: _____

Agreement Signing Date: _____

Requested Delivery Date: _____

Pricing is valid for 30 days.

BY SIGNING BELOW, THE BUYER AGREES TO PURCHASE THE PRODUCTS AS DESCRIBED IN THE ACCOMPANYING QUOTES AND ACKNOWLEDGES HAVING RECEIVED AND READ A COPY OF THE TERMS AND CONDITIONS OF THIS AGREEMENT AND HEREBY AGREES TO BE BOUND BY THOSE TERMS AND CONDITIONS.

Buyer's Signature _____

Duly Authorized

Salesperson's Signature: _____

Duly Authorized

Buyer's Printed Name _____

Duly Authorized

Salesperson's Printed Name _____

Duly Authorized



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COMMERCIAL SALES AGREEMENT

TERMS AND CONDITIONS

- 1. ACCEPTANCE OF ORDER.** TURF PRODUCTS, LLC ("Seller") shall accept this sales agreement (the "Order") for certain goods described in name and quantity on Quote attached hereto (the "Goods"). Each of Seller and Buyer may be referred to herein as a "Party" and collectively as the "Parties". By Buyer and Seller's written acceptance of this Order, Buyer and Seller agrees to all the terms and conditions of this Order.
- 2. PRICING.** Prices, terms, and conditions are subject to change by Seller without notice. Seller reserves the right to add applicable taxes to the pricing.
- 3. CHANGES AND CANCELLATIONS.** Changes proposed by Buyer with respect to this Agreement shall be made by submittal by Buyer to Seller of a written request at least fifteen (15) days prior to shipment of Goods pursuant to this Agreement, approval shall be solely at Seller's discretion. In the event that Seller approves any change(s) proposed by Buyer with respect to this Agreement, Seller shall provide a new estimated delivery within a reasonable time. The terms and conditions of this Agreement shall remain in effect in their entirety in the event that Seller fails to approve any changes proposed by Buyer.
- 4. DELIVERY.** Goods shall be sold F.O.B. Delivery Destination as set forth above on the Delivery Date. Seller shall pack all Goods in accordance with customs and practices prevailing in the industry. Risk of loss shall pass to Buyer upon delivery of the Goods at the Delivery Destination if accepted and signed for by the Buyer. Seller shall not be liable for any losses to Buyer arising from any delivery of the Order that is nonconforming or rejected, unless said nonconformance or rejection is a result of Seller's gross negligence or fault. Notification of any such nonconformance or rejection must be provided to Seller within three (3) business days of Buyer's receipt of the Order. Seller shall retain a right to cure within ten (10) business days of receipt of Seller's notice of nonconformance or rejection of the Order or any part thereof without being deemed in breach of the Order or any part or provision thereof. Seller shall, in the event of a delay or threat of delay due to any cause, promptly notify Buyer in writing of the delay. Seller shall not be liable for any damages resulting from failure to make delivery or performance within the time called for by this Order or by any written instructions of the Buyer.
- 5. RETURNED GOODS AND ERRORS.** Goods may not be returned without a Returned Goods Authorization issued by the Seller and any returned Goods are subject to restocking charge. Certain Goods may not be returned including Goods which are found to be defective and or not conforming with the terms of this Agreement. All returns must be in new and clean condition. Goods delivered more than ninety (90) days prior to their attempted return will not be accepted by Seller unless Buyer has obtained prior written approval from the Seller. If permission to return the Goods (or any portion thereof) is granted, any amount of Seller's merchandise credit given to Buyer will be based on the circumstances involved and determined solely at the Seller's discretion. Buyer is responsible for any delivery or shipping charges incurred to return Goods to Seller. Seller shall cure any errors in the shipment of the Goods that are not in conformance with this Agreement and those goods that are defective and under warranty. All claims for shortages in this Agreement must be made within ten (10) calendar days from the shipment date.
- 6. FINANCE CHARGE.** Buyer agrees that each invoice pursuant to this Agreement will be subject to a finance charge of one and a half percent (1.5%) per month or part thereof (equaling an annual percentage rate of eighteen percent (18%) or the maximum rate permitted by law, whichever is higher) if not paid in full after thirty (30) days of the date of the invoice, unless other terms have been agreed upon (ex" leasing). Buyer shall reimburse Seller for any and all costs and expenses (including attorney's fees to the maximum extent permitted by law) incurred by Seller arising from or related to the collection of any Obligation (as defined in Paragraph 7) and/or the enforcement of Seller's rights with regards to any Collateral (as defined in Paragraph 7).
- 7. SECURITY INTEREST.** To secure the payment and performance of each and every debt, liability of every type and description which the Buyer may now or hereafter owe to the Seller (each an "Obligation"), Buyer grants to Seller a security interest in the Goods, and all other goods (as defined in Article 9 of the Uniform Commercial Code, as adopted by the State of Connecticut (the "UCC")) from time-to-time sold by Seller to Buyer, and all products and proceeds of the foregoing property, including, without limitation, all accounts, insurance proceeds and all other rights to payment (the "Collateral"). Buyer authorizes the Seller to prepare and file financing statements covering all or any portion of the above collateral with any filing office selected by Seller. Upon any default of Buyer in respect of Obligation, Seller shall have all rights of a secured creditor under the UCC and under any other applicable law.
- 8. TERMINATION.** This Agreement may not be terminated unless agreed to in writing by Seller and Buyer.
- 9. REPRESENTATIONS AND WARRANTIES.** SELLER PROVIDES THE GOODS, INCLUDING BUT NOT LIMITED TO ANY SPARE PART(S), MANUAL(S) AND/OR INSTRUCTIONAL MATERIAL(S) PURSUANT TO THIS ORDER "AS IS." ANY WARRANTY OR WARRANTIES PROVIDED BY THE MANUFACTURER(S) OF THE GOODS (collectively, the "Manufacturers") IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, SATISFACTORY QUALITY, NON-INFRINGEMENT, OR ARISING FROM ANY COURSE OF DEALING, USAGE, OR TRADE PRACTICE. Seller shall bear no responsibility for contents or errors in any manuals, instructions or other information supplied to the Seller by the Manufacturers and provided to Buyer by Seller with the Goods.
- 10. NOTICE.** Any notices required or permitted to be given hereunder shall be in writing and shall be deemed to be duly given when received if sent by a recognized overnight carrier to each Party's address as stated on this Order, when delivered by hand, or when transmitted by facsimile transmission if the transmittal report document indicates that the facsimile was sent successfully.
- 11. REMEDIES.** Remedies set forth are exclusive. Neither Party shall be liable for consequential, punitive or exemplary damages, or loss profits or revenue.
- 12. DISPUTE RESOLUTION AND GOVERNING LAW.** The terms of this Order shall be governed by the laws of the State of Connecticut, to the exclusion of its choice of law rules. Seller and Buyer submit to the non-exclusive jurisdiction of any state or federal court located in the State of Connecticut. To the extent permitted by applicable law, any and all actions brought by Buyer against Seller pursuant to the terms of this Agreement shall be commenced within one (1) year of written notice by Buyer to Seller of the dispute(s) that is/are the subject of the action, said written notice to be provided by Buyer to Seller within one hundred eighty (180) days of the shipment date specified herein. THE PARTIES HEREBY WAIVE ANY RIGHTS TO A JURY TRIAL.
- 13. SEVERABILITY.** In the event provision or clause of the Order conflicts with governing laws or if a court of competent jurisdiction holds invalid provision or clause of this Agreement, such provision or clause shall be deemed to be modified to reflect as nearly as possible the Parties' intent. The remainder of this Agreement shall remain in full force and effect so long as the terms of the remainder do not render the Agreement manifestly unjust to either Party.



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COMMERCIAL SALES AGREEMENT

14. SURVIVAL. The provisions of the Agreement, which by their very nature would continue beyond the termination, cancellation, or expiration of the Order shall continue as valid and enforceable rights and obligations of the Parties and survive termination, cancellation, or expiration of the Order.

15. FORCE MAJEURE. Neither Party shall be liable for a delay in its performance of its obligations and responsibilities under this Agreement due to causes beyond its control, including not limited to war, strikes or lockouts, embargo, national emergency, insurrection or riot, acts of the public enemy, acts of terrorism, fire, flood, other natural disaster, or any and all delays or failures by the Manufacturers or any of Seller's other vendors, provided that said Party has taken reasonable measures to notify the other in writing of the delay.

16. ENTIRE AGREEMENT. This Order and Quote hereto together constitutes the entire agreement between Buyer and Seller, and supersedes all, whether written or oral, communications, representations, negotiations, or agreements pertaining to the Goods. This Agreement may only be amended by a writing signed by both Parties. In the event that any terms of the Agreement conflict with those of any other document, this Agreement's terms shall control.

17. WAIVER. The waiver by Buyer or Seller of any notice requirement or any breach of any requirement or obligation under this Agreement shall not be deemed to be a waiver of any subsequent breach of the same requirement or obligation, or a waiver of any other requirement or obligation stated herein.



Pricing Quote

Quote #: 115034-1002
Contract #: 112624-TTC

Date Quoted: April 24, 2026
Quote Expires: May 24, 2026

Prepared For:

Ryan McNamara
Waterford Recreation and Park
15 Rope Ferry Road
Waterford, CT 06385
860 444 5881

Prepared By:

Turf Products LLC
Brian Pope
157 Moody Road
Enfield, CT 06082
Phone: 860-395-6936

Customer's Sourcewell Membership ID:

Thank you for the opportunity to quote the following Ventrac product(s) for your review. I have added the items that we feel would best serve your needs. Please feel free to contact me with any questions.

QTY	Model #	Description	MSRP	Sourcewell	Total
1	4520N (39.51225)	Ventrac Tractor: KN, 4520N Kubota WG972 EFI <i>Included Standard: Weight Transfer, SDLA Hand Controls, 4 Rear Weights, Front Fenders, Foot Pegs</i>	35,385.00	31,138.80	31,138.80
1	70.4160-99	Accessory: Kit, 3 Point Hitch 4520	2,650.00	2,332.00	2,332.00
1	70.4161	Accessory: 12V SWITCH & PLUG Kit, 12V Front 4520/4500	405.00	356.40	356.40
1	70.4164	Accessory: DUAL FRONT HYD AUX Kit, Dual Front Hyd Aux 4520/4500	650.00	572.00	572.00
1	DR540 (39.55285)	Attachment: BALLPARK GROOMER DR, DR540 Groomer	2,995.00	2,635.60	2,635.60
1	70.8154	Accessory: GROOMER DRAG KIT Kit, Groomer Drag DR540	2,725.00	2,398.00	2,398.00
2	95.04	Washer, Flat 1/4 SAE	0.37	0.37	0.74
2	90.0414	Bolt, 1/4-20 UNC x 1 3/4	0.81	0.81	1.62
1	64.1433	Plate, Battery Connector Mount	6.54	6.54	6.54
2	92.04H	Nut, Heavy 1/4-20 UNC	0.26	0.26	0.52
1	30.0315	Cover, SB 175 Connector	7.38	7.38	7.38
1	32.0094	Cable, Asm Battery Vac/Tractor	64.76	64.76	64.76

Subtotal 39,514.36

CHARGES

Setup Charges (5%) +1,975.72

TOTAL USD \$ 41,490.08

Notes:

Includes battery connection for RV692 Collection System

SIGNATURE

DATE

