

TOWN OF WATERFORD  
GENERAL FUND  
2026-2027 PROPOSED BUDGET

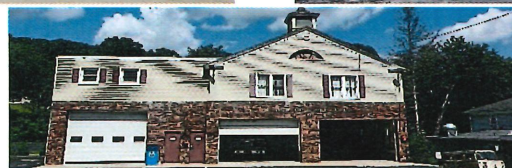
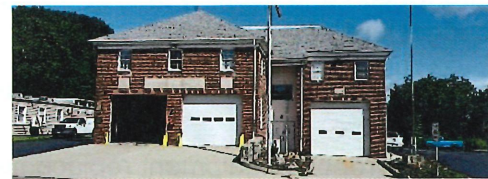
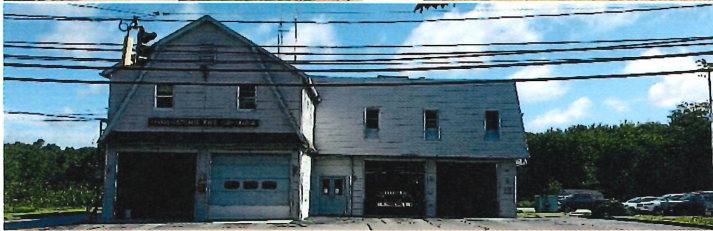
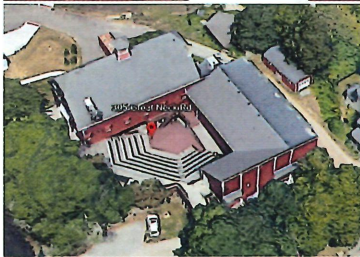
DEPT/AGENCY: 10111 BUILDING MAINTENANCE

| LINE<br>ITEM                    | DESCRIPTION             | 2024-2025<br>ACTUAL<br>EXPENDED | FY2025<br>TRANSFERS<br>IN/OUT | 2025-2026<br>RTM<br>APPROP. | 2025-2026<br>ADDITIONAL/<br>TRANSFERS | ACTUAL<br>EXPEND &<br>ENCUMB AS<br>OF 1/1/26 | 2026-2027<br>DEPT/ AGENCY<br>REQUEST | 2026-2027 BD<br>OF SELECTMEN<br>APPROVED | 2026-2027 BD<br>OF FINANCE<br>APPROVED | BOF Approved<br>\$ Increase | BOF Approved<br>% Increase |
|---------------------------------|-------------------------|---------------------------------|-------------------------------|-----------------------------|---------------------------------------|----------------------------------------------|--------------------------------------|------------------------------------------|----------------------------------------|-----------------------------|----------------------------|
| <b>PERSONNEL COSTS</b>          |                         |                                 |                               |                             |                                       |                                              |                                      |                                          |                                        |                             |                            |
| 51140                           | FACILITIES COORDINATOR  | 0                               |                               | 0                           |                                       |                                              | 54,204                               | 54,204                                   | 54,204                                 | 54,204                      |                            |
| 51810                           | OVERTIME                | 0                               |                               | 0                           |                                       |                                              | 0                                    | 0                                        | -                                      | -                           |                            |
| 51910                           | FRINGE BENEFITS         | 0                               |                               | 0                           |                                       |                                              | 125                                  | 125                                      | 125                                    | 125                         |                            |
| 51920                           | F.I.C.A                 | 0                               |                               | 0                           |                                       |                                              | 4,147                                | 4,147                                    | 4,147                                  | 4,147                       |                            |
|                                 | <b>SUBTOTAL</b>         | <b>0</b>                        | <b>0</b>                      | <b>0</b>                    | <b>0</b>                              | <b>0</b>                                     | <b>58,476</b>                        | <b>58,476</b>                            | <b>58,476</b>                          | <b>58,476</b>               |                            |
| <b>SERVICES</b>                 |                         |                                 |                               |                             |                                       |                                              |                                      |                                          |                                        |                             |                            |
| 52010                           | ADVERTISING             | 0                               |                               | 0                           |                                       | 3,179                                        | 0                                    | 0                                        | -                                      | -                           |                            |
| 52040                           | SERVICE CONT. & REPAIRS | 427,576                         | 120,254                       | 435,000                     |                                       | 391,556                                      | 440,000                              | 440,000                                  | 440,000                                | 5,000                       | 1.15%                      |
| 52090                           | FUEL OIL                | 67,459                          | 38,000                        | 35,000                      |                                       | 9,042                                        | 65,000                               | 65,000                                   | 65,000                                 | 30,000                      | 85.71%                     |
| 52091                           | NATURAL GAS             | 81,112                          |                               | 95,000                      |                                       | 24,063                                       | 85,000                               | 85,000                                   | 85,000                                 | (10,000)                    | -10.53%                    |
| 52100                           | ELECTRICITY             | 466,769                         | 91,800                        | 375,000                     |                                       | 202,950                                      | 450,000                              | 450,000                                  | 450,000                                | 75,000                      | 20.00%                     |
| 52110                           | WATER                   | 34,152                          | 13,702                        | 22,000                      |                                       | 14,702                                       | 39,900                               | 39,900                                   | 39,900                                 | 17,900                      | 81.36%                     |
| 52120                           | SEWER                   | 44,191                          | 19,777                        | 26,000                      |                                       | 7,941                                        | 45,000                               | 45,000                                   | 45,000                                 | 19,000                      | 73.08%                     |
|                                 | <b>SUBTOTAL</b>         | <b>1,121,259</b>                | <b>283,533</b>                | <b>988,000</b>              | <b>0</b>                              | <b>653,433</b>                               | <b>1,124,900</b>                     | <b>1,124,900</b>                         | <b>1,124,900</b>                       | <b>136,900</b>              | <b>13.86%</b>              |
| <b>MATERIALS &amp; SUPPLIES</b> |                         |                                 |                               |                             |                                       |                                              |                                      |                                          |                                        |                             |                            |
| 53020                           | OTHER SUPPLIES          | 8,812                           | 1,000                         | 7,000                       |                                       | 7,000                                        | 9,500                                | 9,500                                    | 9,500                                  | 2,500                       | 35.71%                     |
|                                 | <b>SUBTOTAL</b>         | <b>8,812</b>                    | <b>1,000</b>                  | <b>7,000</b>                | <b>0</b>                              | <b>7,000</b>                                 | <b>9,500</b>                         | <b>9,500</b>                             | <b>9,500</b>                           | <b>2,500</b>                | <b>35.71%</b>              |
| <b>IMPROVEMENTS</b>             |                         |                                 |                               |                             |                                       |                                              |                                      |                                          |                                        |                             |                            |
| 55030                           | BUILDING IMPROVEMENTS   | 22,321                          |                               | 25,000                      |                                       | 9,368                                        | 25,000                               | 25,000                                   | 25,000                                 | -                           | 0.00%                      |
|                                 | <b>SUBTOTAL</b>         | <b>22,321</b>                   | <b>0</b>                      | <b>25,000</b>               | <b>0</b>                              | <b>9,368</b>                                 | <b>25,000</b>                        | <b>25,000</b>                            | <b>25,000</b>                          | <b>-</b>                    | <b>0.00%</b>               |
|                                 | <b>DEPARTMENT TOTAL</b> | <b>1,152,392</b>                | <b>284,533</b>                | <b>1,020,000</b>            | <b>0</b>                              | <b>669,801</b>                               | <b>1,217,876</b>                     | <b>1,217,876</b>                         | <b>1,217,876</b>                       | <b>197,876</b>              | <b>19.40%</b>              |

# TOWN OF WATERFORD

## FY2027 BUDGET REQUEST

### DEPARTMENT: Building Maintenance



# TOWN OF WATERFORD FY2027 BUDGET REQUEST

## DEPARTMENT: Building Maintenance



### Director's Opening Statement:

Maintaining a building is more than answering a call to repair what doesn't work. It is management of utilities, space utilization, renovations and replacements. It requires the understanding of how the mechanical components interact with each other and the personnel in the buildings. It is more than building maintenance. It is Facility Management, the coordination of workplaces, people, and support services in order to support each department's goals in the most cost effective manner.

Our focus remains on:

- Providing a building that is inviting, providing a sense of welcome at the entrance.
- It must have a community orientation with residents feeling comfortable using the services at the facility.
- The vision remaining proactive, not reactive.
- Compliance with all environmental permit requirements
- Compliance with all Building and Fire Code requirements ensuing a safe building

Components of a well-managed facilities program encompasses:

- |                                     |                                       |
|-------------------------------------|---------------------------------------|
| *Preventative Maintenance Schedules | *Live Safety Systems                  |
| *Repair Protocols                   | *Security Systems                     |
| *Space needs programming            | *ADA (Barrier Free Buildings)         |
| *Energy Audits                      | *Environmental Permit Compliance      |
| *Facility Inspections               | *Indoor Air Quality                   |
| *Alarm Testing                      | *Building Code Compliance             |
| *Custodial Methods                  | *Capital Projects (New & Renovations) |

Work on this budget started in July and involved hours of staff time at all levels assembling information and seeking pricing for the upcoming year. The basic philosophy in preparing the budget was:

- Adequately fund the maintenance and utility accounts. Take care of what we already have
- Propose equipment replacement before the end of service life
- Do not take on new services or projects without a discussion on the impact, and cost.

The following facilities encompassing approximately 240,000 sf that is assigned to this budget:

- Town Hall
- Library
- Public Safety
- Community Center
- Youth & Family Services

# TOWN OF WATERFORD

## FY2027 BUDGET REQUEST

### DEPARTMENT: Building Maintenance



- Police
- Municipal Complex (all buildings on the property, except Utilities Operations)
- Jordan Park House
- Eugene O'Neill Theater Center
- Cohanzie School (vacant property)
- NEW: Oswegatchie Fire House (current)

The budget presented is primarily an operations (fixed costs) budget. It is obligated to pay water, public sewer, and electricity, heating (oil and natural gas) utility bills. We must comply with environmental permits, perform life safety inspections (sprinklers and fire alarms), and manage intrusion alarms and contract for full time custodial services at the Town Hall, Public Safety, Community Center, Youth and Family Services, Police and the municipal complex. Part time custodial services are provided to the Library. Funding for new construction, major replacements of equipment or renovations to the existing space are found in the Capital Improvement Program.

The Department is able to provide a 4-year look back for this budget, but the data for FY21 should be discounted. Facilities expenses may have been combined with other expenses in each department's budget previous requests for FY21. Any attempt to separate out these costs would be labor intensive and questionable to its accuracy. We will continue to build a database ensuring proper accounting in each area.

#### **New:**

Oswegatchie Fire House is now a town building. The budget includes costs to maintain the current structure until the new fire station has been completed. Added costs are for generator maintenance, Fire Code inspections, HVAC and rodent control.

Working with the IT Department on a project to upgrade the data rooms in various town buildings. Work that is the Building Maintenance's portion is electrical, dehumidification and minor work to the door, walls and ventilation.

The proposed budget requests the position of Facility Manager be authorized. In order for this Department to be proactive and not reactive with compliance with permit requirements and Building & Fire Code requirements requires a full time position. I have placed this position in my request, but funded for just three quarters of the year, realizing that recruitment and on-boarding is expected to consume 3 months.

#### **General Overview:**

##### Staffing:

Facilities is managed through the Public Works Department under the leadership of the Director of Public Works. Office staff provide assistance with reporting, accounts payable and generation of work orders. A mix of Public Works Operations personnel, Board of Education skilled trades and contractors work to complete the work orders.

A Facility Manager will take some of the burden off the Public Works staff who work on facilities issues.

# TOWN OF WATERFORD

## FY2027 BUDGET REQUEST

### DEPARTMENT: Building Maintenance



#### Utilities:

Facilities is responsible for the utilities (water, sewer, heating oil, natural gas and electricity) consumed at the buildings previously listed as well as the 5 Fire Stations. Consolidating all Utility billings under one department allows a savings in staff time for processing and a better capture of data.

- Electricity: Facilities is responsible for 40 accounts to include those of the Fire Stations (5) and Police Radio Sites (5) and 15 misc. accounts that are locations for Recreation and Parks programs. The Transmission rate is \$.1027/kwh. The generation rate is \$.1048/kwh.
- Water: There are 33 accounts that we manage. We have budgeted a 14% increase in the cost of water. The current cost of \$3.33 per 100CF would go up to approximately \$3.80 per 100CF in July of 2026.
- Sewer: There are 20 accounts that we manage. We have not budgeted any rate increases.
- Heating Oil: Currently we have seven buildings (5 Fire Houses, Library and the Jordan Park House) that receive heating oil.
- Natural Gas: We have five locations with Natural Gas (Municipal Complex, Town Hall, Community Center, Police Dept. and the Public Safety building). We have been notified that the Municipal Complex will be billed using a Daily Demand Meter Rate (Rate 20). A telemetering charge of \$22/month is now part of this billing.

#### Waste Disposal:

Solid Waste/Recyclables: The Public Works Department provides the containers and collection services and pays for disposal. These costs are included in the Public Works budget and are not included in this budget.

#### Service Contracts:

These contracts allow us to ensure the preventative maintenance tasks are performed at all of the facilities. It also allows us to monitor the performance of the vendor.

#### Life Safety Inspections:

For those buildings with sprinklers and/or fire alarms, quarterly inspections are required to keep the Town in compliance with the Fire Code. From these inspections, items are identified to be tested or components repaired. NFPA 25 for buildings with sprinklers (quarterly), NFPA 72 for building with fire alarms (annual) and NFPA 10 for fire extinguishers (annual) are what are budgeted for. We are now responsible for inspection of nine fire hydrants located on Town property.

#### HVAC

Units are on a preventative maintenance program. Not only are the units inspected, the units are cleaned, belts inspected, filters changed and valves exercised.

# TOWN OF WATERFORD

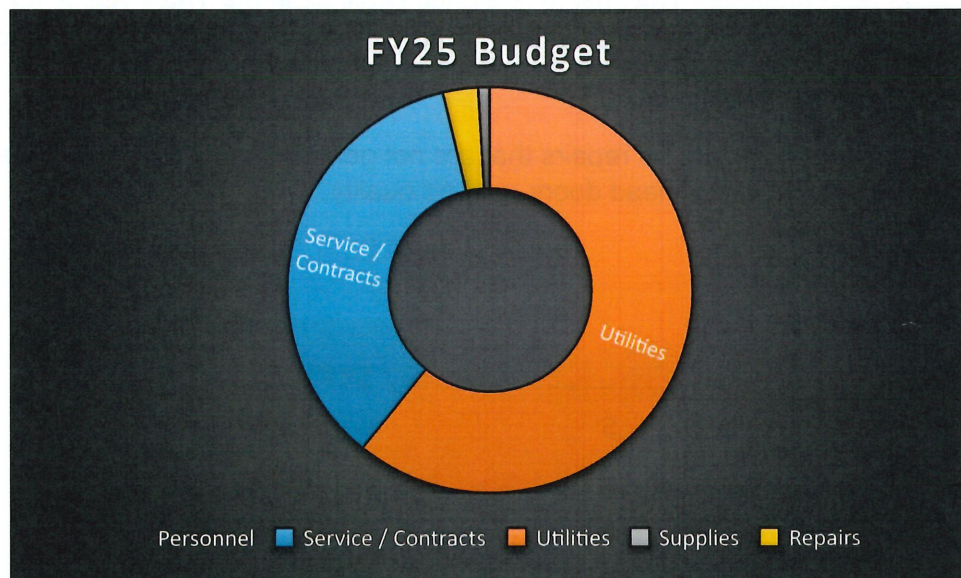
## FY2027 BUDGET REQUEST

### DEPARTMENT: Building Maintenance



#### Challenges:

- Building Maintenance is moving towards Facility Management, but effort is still being overshadowed by the immediate need to fix what is broken.
- The tasks ahead need not focus on the wrenches; it is in the iPad, capital project identification and energy management.
- Policy makers are asking for information, current staffing levels cannot provide the information in a timely manner.
- Analysis of information of what we have.
- Maintaining the old Oswegatchie Fire House while the new one is being built.
- In the future, new facilities will be added to this department.
  - Oswegatchie Fire House (8,000 sf)
  - Friendship School (60,000 sf) of a building that is over 20 years old



|                     |            |
|---------------------|------------|
| Personnel           | \$ -       |
| Service / Contracts | \$ 317,959 |
| Utilities           | \$ 544,865 |
| Supplies            | \$ 8,000   |
| Repairs             | \$ 25,000  |

**TOWN OF WATERFORD**  
**FY2027 BUDGET REQUEST**  
**DEPARTMENT: Building Maintenance**



## 5100 SERIES

**FY27 Request     \$58,476**

## 5200 SERIES

### 10111-52040 – Service Contracts and Repairs

The primary method to minimize costly service calls are annual preventative maintenance contracts. Contracts include HVAC maintenance, pest control, alarms and fire system inspections as well as generator maintenance.

Custodial services provided to Town Hall, Municipal Complex, Youth & Family Services, Community Center, Public Safety Building and part time coverage at the library are included in this line item. The Library (day coverage) and the Police Station provide these services in their budgets. The cost of custodial services at the Town Hall is partly offset by a funding agreement between the Town and Board of Education. These funds are listed in this budget as a revenue.

We also have on-call contractors for repairs that are not general maintenance. These are for plumbing, roofing, electrical, overhead doors, and air quality.

#### **BUILDING MAINTENANCE REPAIRS / SERVICES**

|                     |    |               |
|---------------------|----|---------------|
| Minor repairs       | \$ | 12,100        |
| ADA Door repairs    | \$ | 2,000         |
| Plumbing services   | \$ | 15,000        |
| Electrical Services | \$ | 16,522        |
| Air quality         | \$ | 2,000         |
| Tank testing        | \$ | 1,500         |
| Misc. Supplies      | \$ | 12,500        |
|                     | \$ | <b>61,622</b> |

# TOWN OF WATERFORD

## FY2027 BUDGET REQUEST

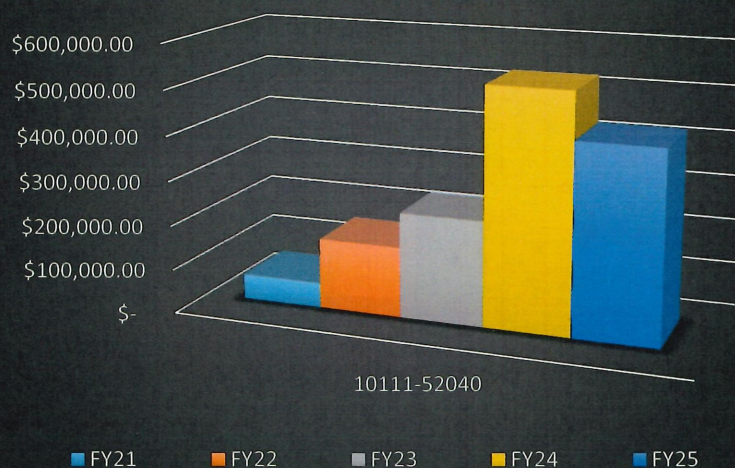
### DEPARTMENT: Building Maintenance



#### BUILDING MAINTENANCE SERVICE AGREEMENTS

| <u>Vendor</u>        | <u>Type of Work</u>                                 | <u>Forecast Budget</u> |
|----------------------|-----------------------------------------------------|------------------------|
| A.I.T                | Water Treatment / Community Center                  | \$ 800                 |
| Action Air           | HVAC - PM                                           | \$ 86,105              |
| A&J Generators       | Generator - PM                                      | \$ 9,000               |
| Building One         | Custodial Services                                  | \$ 167,700             |
| Central Alarm (ITS)  | Mandatory Fire Alarm Inspection (HFPA-72)           | \$ 7,500               |
| Fire Protection Test | Mandatory Fire & Sprinkler inspections (NFPA-25)    | \$ 12,500              |
| Frontier             | POTS (Plain Old Telephone Lines)                    | \$ 6,000               |
| Cintas               | Police Dept Floor Mats                              | \$ 1,200               |
| Otis Elevator        | Elevator Maintenance Service Program                | \$ 10,000              |
| Overhead Door        | Overhead Door Maintenance                           | \$ 5,000               |
| Primo Water          | Water Delivery                                      | \$ 1,912               |
| MES - Shipman's      | Mandatory Fire Extinguisher Inspections (NFPA - 10) | \$ 6,500               |
| Tremco               | Roof Repairs                                        | \$ 20,000              |
| Waltham Chemical     | Pest Services                                       | \$ 10,700              |
|                      |                                                     | <b>\$ 344,917</b>      |

#### SERVICE CONTRACTS & REPAIRS



# TOWN OF WATERFORD

## FY2027 BUDGET REQUEST

### DEPARTMENT: Building Maintenance



FY21 \$ 57,821 \*Not used in average  
 FY22 \$160,082  
 FY23 \$238,733  
 FY24 \$530,736  
 FY25 \$427,576

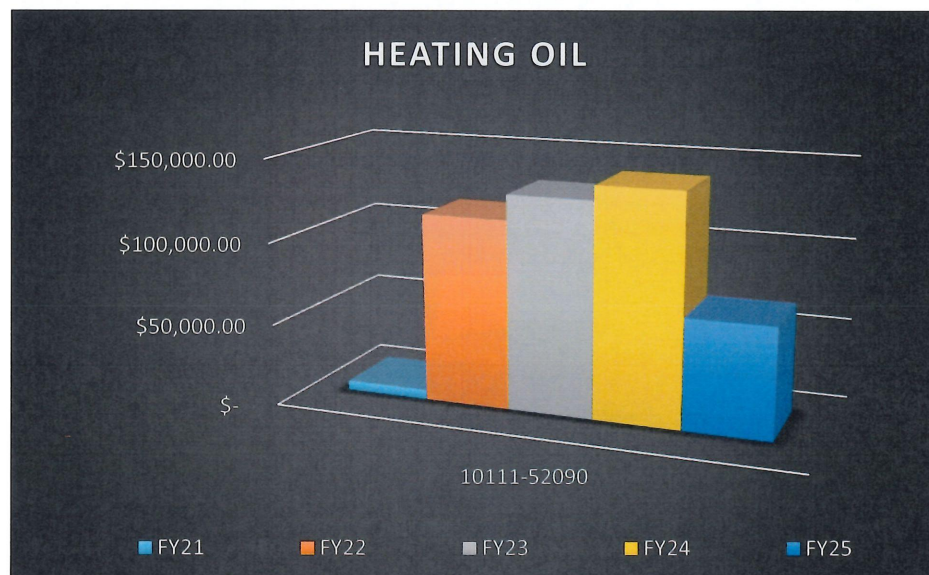
**4 year average      \$339,282**

**FY 27 Request      \$440,000**

### 10111-52090 Heating Oil

Heating oil is for the 5 fire houses, the Library and Jordan Park House. The price per gallon is set at \$2.7392/gallon

| OIL/gallons | Heating Oil       | Oct  | Nov  | Dec   | Jan   | Feb   | MARCH | APRIL | MAY   | TOTAL GALLONS   | Costs               |
|-------------|-------------------|------|------|-------|-------|-------|-------|-------|-------|-----------------|---------------------|
| 1500        | Jordan Fire       | 86.2 |      | 700   |       | 1200  | 680   | 375   |       | 3041.20         | \$ 8,330.46         |
| 1500        | Quaker Hill Fire  | 550  | 220  | 326   |       | 800   | 400.4 | 235   |       | 2531.40         | \$ 6,934.01         |
| 250         | Quaker Hill Fire  | 55.3 | 20.1 | 76.2  |       | 148.5 | 94.3  | 54.2  |       | 448.60          | \$ 1,228.81         |
| 1000        | Goshen Fire       | 400  |      | 400   | 450   |       | 750   | 225   |       | 2225.00         | \$ 6,094.72         |
| 1500        | Oswegatchie Fire  | 1275 | 43.3 | 1000  | 435   | 500   | 1075  | 620   |       | 4948.30         | \$13,554.38         |
| 2000        | Library           | 1400 | 266  | 971.1 | 704.7 | 1300  | 758.8 | 955.6 | 104.5 | 6460.70         | \$17,697.15         |
| 200         | Jordan Park House | 2.8  |      | 20.1  |       | 88.9  | 69.3  |       |       | 181.10          | \$ 496.07           |
| 1000        | Cohanzie Fire     | 270  | 58.4 | 320.7 | 265   | 650   | 598.1 | 234.5 |       | 2396.70         | \$ 6,565.04         |
|             |                   |      |      |       |       |       |       |       |       | <b>22233.00</b> | <b>\$ 60,900.63</b> |



# TOWN OF WATERFORD

## FY2027 BUDGET REQUEST

### DEPARTMENT: Building Maintenance



FY21 \$ 5,848 \*Not used in average  
 FY22 \$115,505  
 FY23 \$130,748  
 FY24 \$139,598  
 FY25 \$ 67,459

**4 year average      \$113,328**

**FY27 Request      \$65,000**

### 10111-52091 – Natural Gas

We separated natural gas from heating oil for a clearer picture. Currently there is natural gas at the Community Center, Police Dept., Public Safety, Municipal Complex and Town Hall. There is no history on a natural gas line item, because it was separated last year.

| GAS  | Natural Gas       | ACCOUNT #   | JULY              | AUGUST            | SEPTEMBER          | OCTOBER           | NOVEMBER           | DECEMBER           | JANUARY            | FEBRUARY           | MARCH              | APRIL             | MAY               | JUNE              | TOTAL               |
|------|-------------------|-------------|-------------------|-------------------|--------------------|-------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------------|-------------------|-------------------|---------------------|
| 15   | Rope Ferry Road   | 57952938033 | \$ 152.29         | \$ 202.81         | \$ 234.84          | \$ 449.67         | \$ 869.59          | \$ 1,296.73        | \$ 1,554.85        | \$ 1,284.20        | \$ 703.91          | \$ 600.22         | \$ 344.91         | \$ 213.33         | \$ 7,907.35         |
| 1000 | Hartford Turnpike | 57741019087 | \$ 929.84         | \$ 1,012.74       | \$ 1,131.76        | \$ 1,810.24       | \$ 2,378.37        | \$ 3,590.40        | \$ 3,775.41        | \$ 3,763.26        | \$ 2,828.94        | \$ 2,120.33       | \$ 1,330.93       | \$ 1,172.79       | \$ 25,845.01        |
| 24   | Rope Ferry Road   | 57901760033 | \$ 1,291.51       | \$ 1,325.20       | \$ 1,323.23        | \$ 1,825.68       | \$ 2,279.88        | \$ 2,948.50        | \$ 3,559.15        | \$ 3,231.91        | \$ 1,872.75        | \$ 1,442.91       | \$ 781.14         | \$ 472.26         | \$ 22,354.12        |
| 24   | Rope Ferry Road   | 57010700052 | \$ 177.05         | \$ 185.79         | \$ 164.48          | \$ 167.32         | \$ 177.67          | \$ 179.53          | \$ 190.88          | \$ 188.41          | \$ 175.41          | \$ 175.98         | \$ 186.56         | \$ 187.19         | \$ 2,156.27         |
| 41   | Avery Lane        | 57064599087 | \$ 475.35         | \$ 475.35         | \$ 475.35          | \$ 823.79         | \$ 1,296.37        | \$ 2,068.91        | \$ 2,615.09        | \$ 2,325.83        | \$ 1,877.11        | \$ 1,593.22       | \$ 1,267.20       | \$ 767.09         | \$ 16,060.66        |
| 204  | Boston Post Road  | 57752199067 | \$ 164.87         | \$ 156.92         | \$ 196.68          | \$ 241.56         | \$ 294.92          | \$ 513.66          | \$ 614.14          | \$ 537.44          | \$ 439.94          | \$ 335.08         | \$ 152.20         | \$ 133.01         | \$ 3,780.42         |
|      |                   |             | <b>\$3,190.91</b> | <b>\$3,358.81</b> | <b>\$ 3,526.34</b> | <b>\$5,318.26</b> | <b>\$ 7,296.80</b> | <b>\$10,597.73</b> | <b>\$12,309.52</b> | <b>\$11,331.05</b> | <b>\$ 7,898.06</b> | <b>\$6,267.74</b> | <b>\$4,062.94</b> | <b>\$2,945.67</b> | <b>\$ 78,103.83</b> |

**FY25      \$81,112**

**FY27 Request      \$85,000**

# TOWN OF WATERFORD FY2027 BUDGET REQUEST DEPARTMENT: Building Maintenance

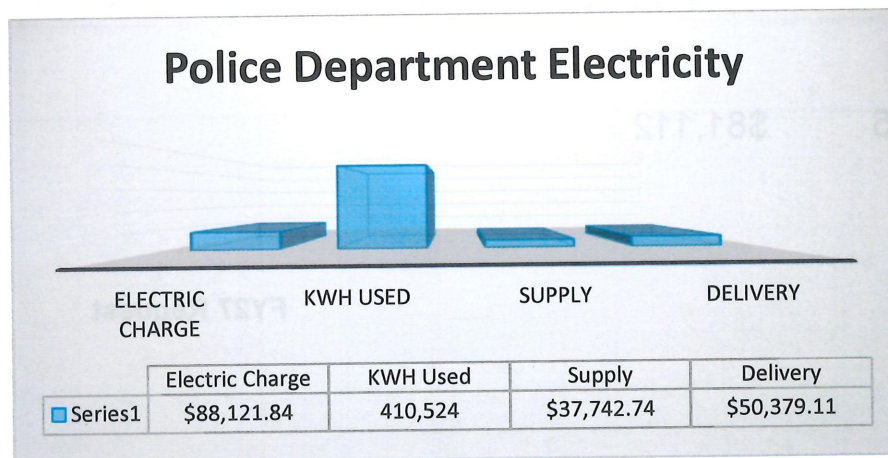
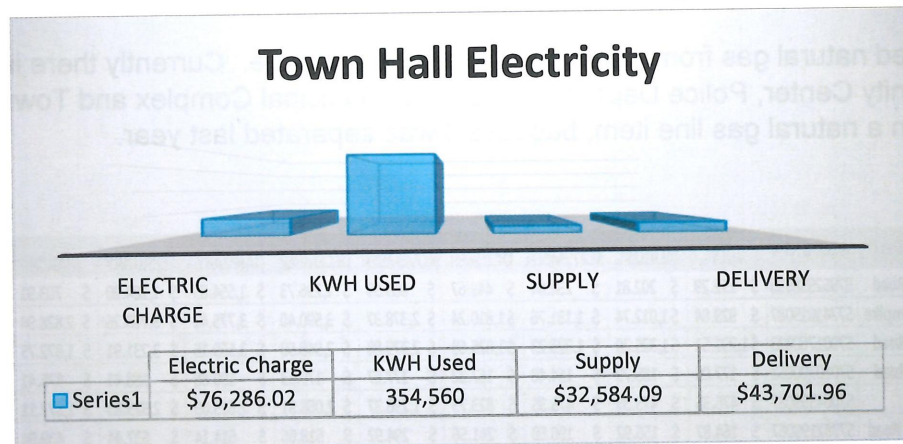


## 10111-52100 Electricity

The Town purchases electricity (supply, not delivery) through the Connecticut Conference of Municipalities (CCM) Purchasing Program. This program is designed to assist Towns in selecting the best available rates and contract terms. The kilowatt hour rate includes the CCM program participation fee. Electricity charges also include a delivery rate which is set by Eversource, which have increased by more than 20%.

The Purchasing Agent gave the following information from (CCM) Tradition Energy:  
 Supply Rates  
 December 2025 – December 2027 \$.1049/kWh  
 Generation Rate \$.1027/kWh

The following information applies to FY25



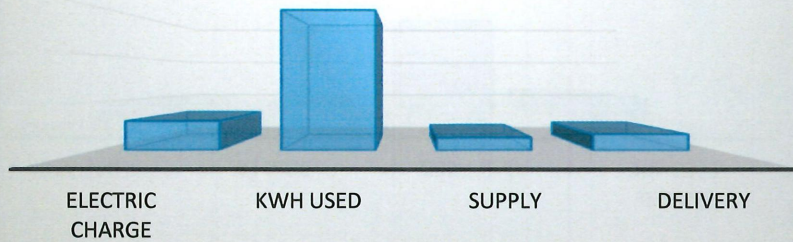
# TOWN OF WATERFORD

## FY2027 BUDGET REQUEST

### DEPARTMENT: Building Maintenance

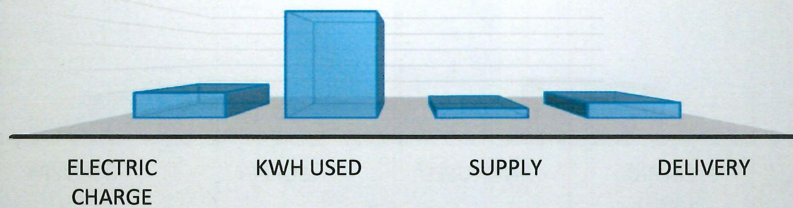


#### Public Safety Electricity



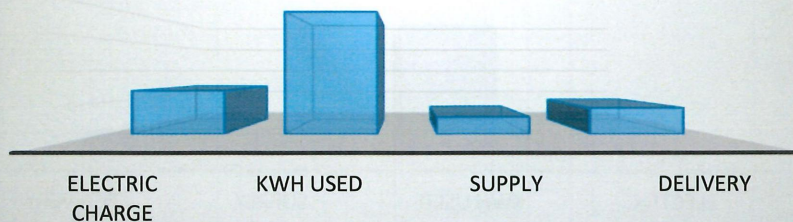
|         | Electric Charge | KWH Used | Supply      | Delivery    |
|---------|-----------------|----------|-------------|-------------|
| Series1 | \$30,357.48     | 146,288  | \$13,537.10 | \$16,951.20 |

#### YSB Electricity



|         | Electric Charge | KWH Used | Supply     | Delivery    |
|---------|-----------------|----------|------------|-------------|
| Series1 | \$20,840.67     | 87,686   | \$8,058.35 | \$12,784.35 |

#### Community Center Electricity



|         | Electric Charge | KWH Used | Supply      | Delivery    |
|---------|-----------------|----------|-------------|-------------|
| Series1 | \$68,128.86     | 192,195  | \$26,908.27 | \$41,220.53 |

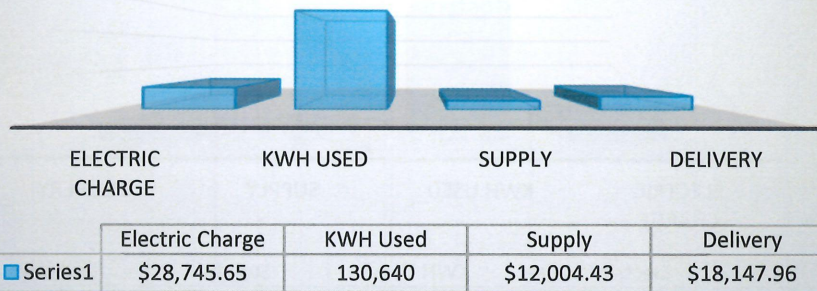
# TOWN OF WATERFORD

## FY2027 BUDGET REQUEST

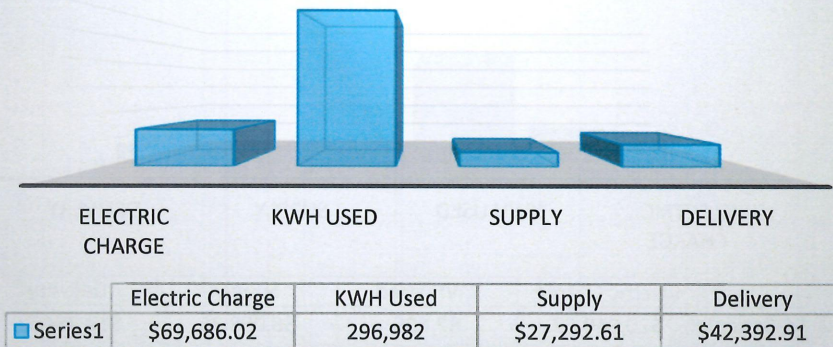
### DEPARTMENT: Building Maintenance



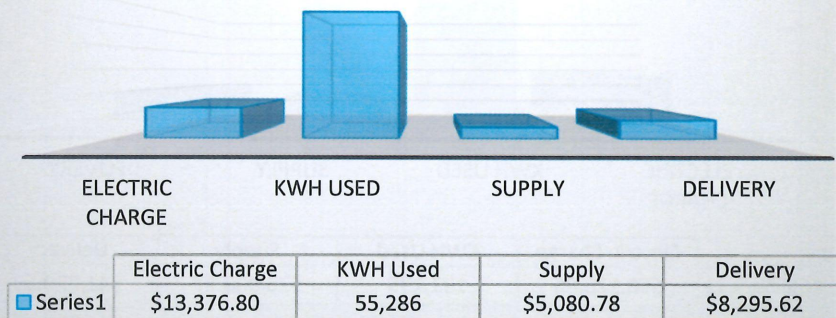
#### Library Electricity



#### Municipal Complex Electricity



#### Jordan Fire House Electricity



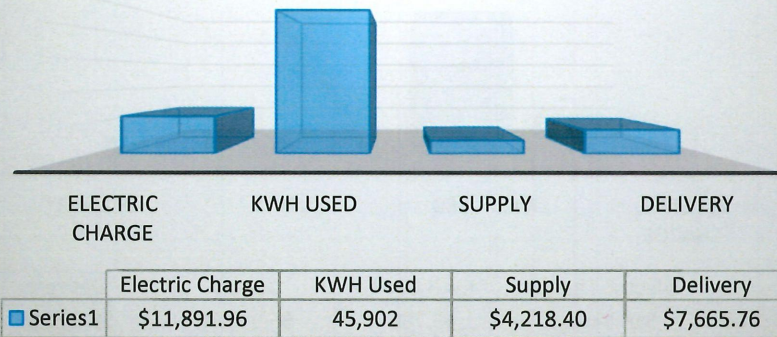
# TOWN OF WATERFORD

## FY2027 BUDGET REQUEST

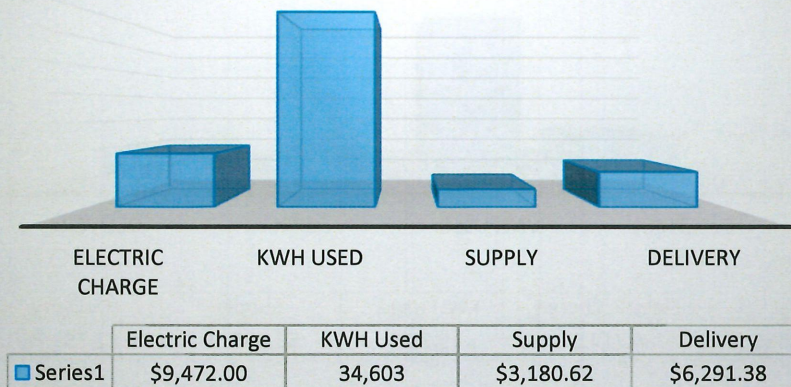
### DEPARTMENT: Building Maintenance



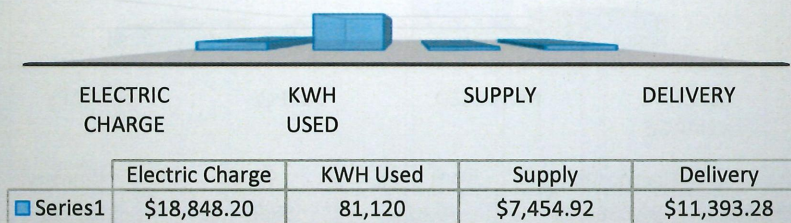
#### Quaker Hill Fire House Electricity



#### Goshen Fire House Electricity



#### Oswegatchie Fire House Electricity



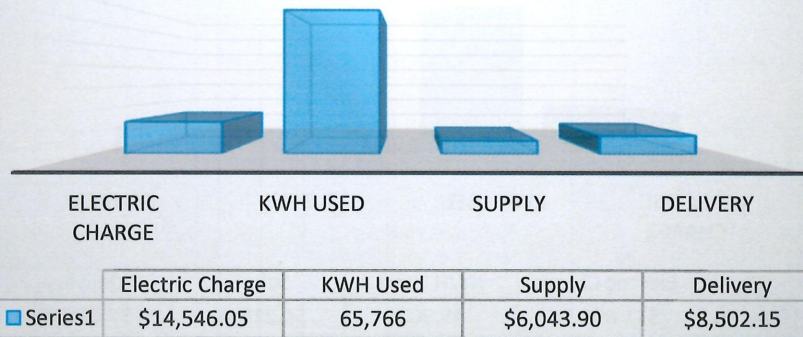
# TOWN OF WATERFORD

## FY2027 BUDGET REQUEST

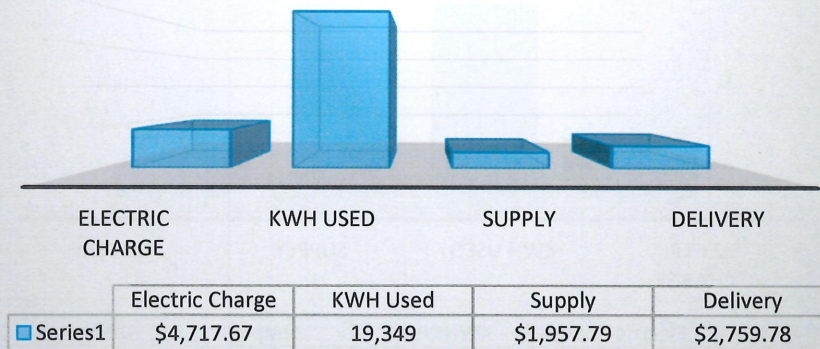
### DEPARTMENT: Building Maintenance



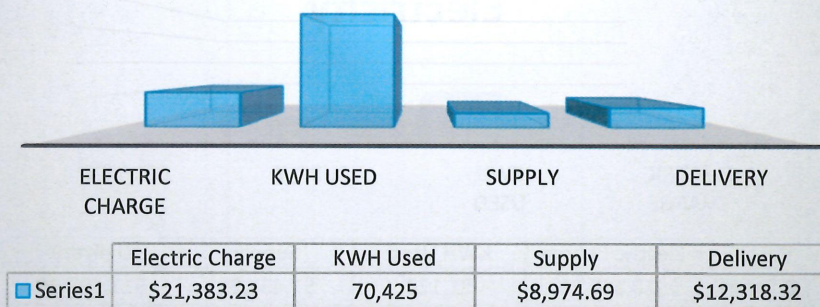
#### Cohanzie Fire House Electricity



#### 85 Miner Lane Electricity



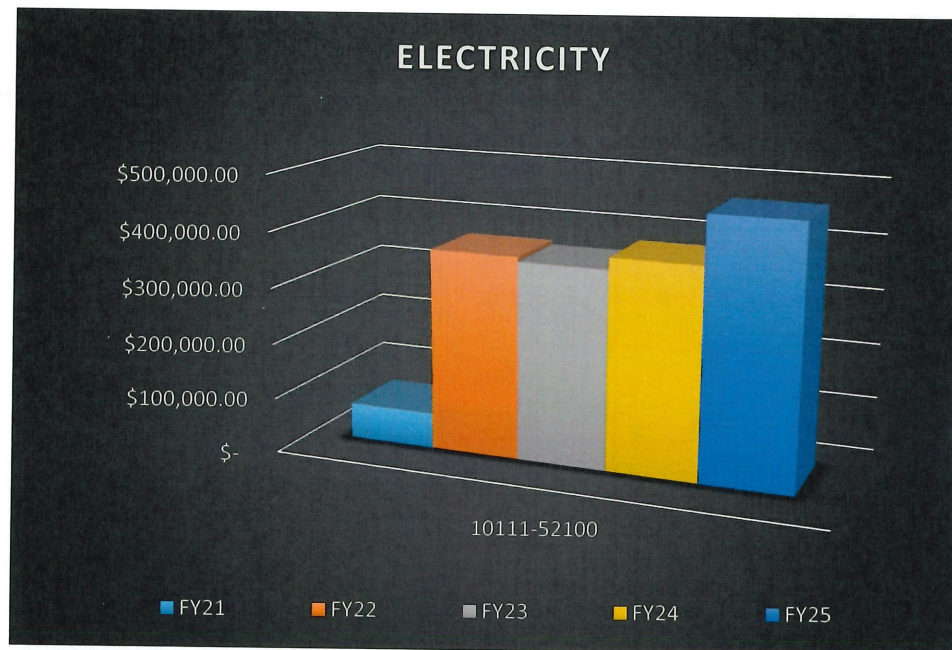
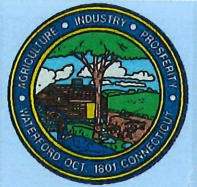
#### Misc. Accounts Electricity



# TOWN OF WATERFORD

## FY2027 BUDGET REQUEST

### DEPARTMENT: Building Maintenance



|      |           |                      |
|------|-----------|----------------------|
| FY21 | \$ 64,968 | *Not used in average |
| FY22 | \$366,452 |                      |
| FY23 | \$358,595 |                      |
| FY24 | \$379,682 |                      |
| FY25 | \$466,769 |                      |

**4 year average                      \$ 392,875**

**FY27 Request                      \$ 450,000**

# TOWN OF WATERFORD

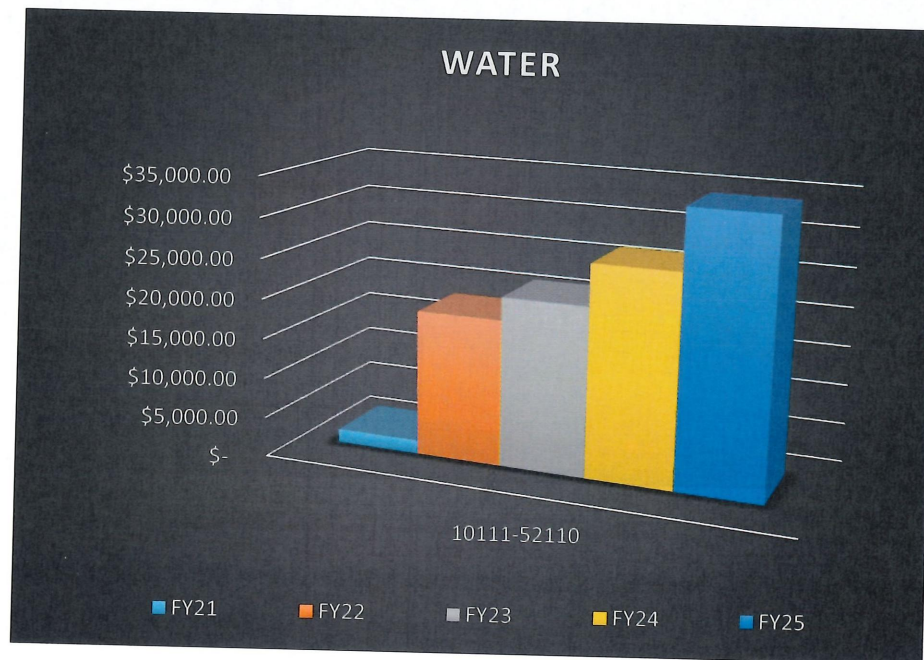
## FY2027 BUDGET REQUEST

### DEPARTMENT: Building Maintenance



#### 10111-52110 Water

This line item pays for water to Town Buildings and structures, as well as the irrigation system at Cohanzie's Dedrick field. A rate increase of 14% has been factored in.



|      |          |                      |
|------|----------|----------------------|
| FY21 | \$ 1,706 | *Not used in average |
| FY22 | \$18,424 |                      |
| FY23 | \$21,332 |                      |
| FY24 | \$26,556 |                      |
| FY25 | \$34,152 |                      |

**4 year average      \$25,116**

**FY27 Request      \$39,900**

# TOWN OF WATERFORD

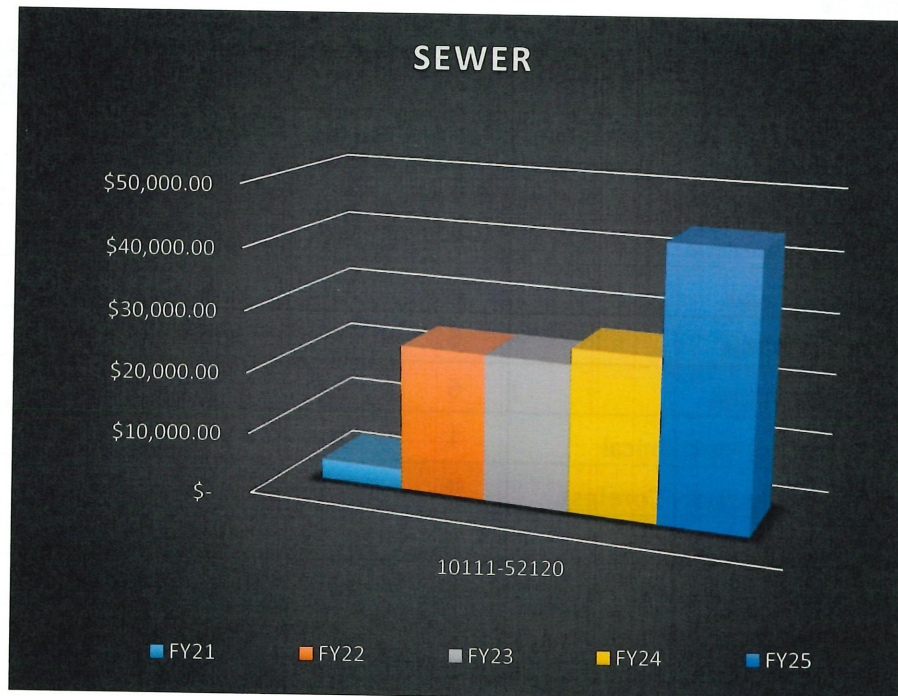
## FY2027 BUDGET REQUEST

### DEPARTMENT: Building Maintenance



#### 10111-52120 Sewer

50% of the sewer user fee is based on water consumption and 50% is a fixed cost related to the water meter size. This pays for the sewer usage for Town Buildings and structures.



FY21 \$ 3,369 \*Not used in average  
FY22 \$24,023  
FY23 \$24,084  
FY24 \$26,617  
FY25 \$44,191

**4 year average \$ 29,729**

**FY27 Request \$45,000**

**TOWN OF WATERFORD**  
**FY2027 BUDGET REQUEST**  
**DEPARTMENT: Building Maintenance**



## 5300 SERIES

### 10111-53020 – Other Supplies

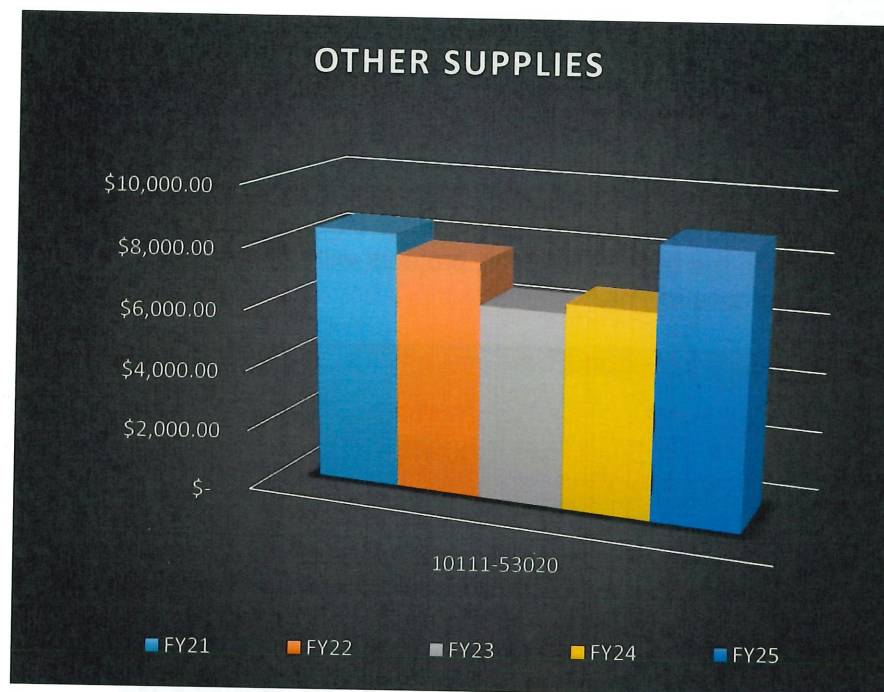
This line item is now specifically for paper products needed for the Town Hall, Youth Service Building and the Municipal Complex. All other locations are budgeted through the respective departments.

| <b>OFFICE INVENTORY FY25</b> |                                   |             |              |              |             |              |
|------------------------------|-----------------------------------|-------------|--------------|--------------|-------------|--------------|
| <u>Item #</u>                | <u>Description</u>                | <u>Each</u> | <u>Order</u> | <u>Total</u> | <u>Cost</u> | <u>Value</u> |
| 25703                        | Towel Roll 1150 ft Scott          | 6           | 19           | 114          | \$105.91    | \$2,012.29   |
| 2001KC                       | Towel Scott Essential             | 6           | 10           | 60           | \$78.27     | \$782.70     |
| VBKT250                      | VB Kitchen Towel                  | 12          | 11           | 132          | \$39.63     | \$435.93     |
| VBRT800K                     | VB Roll Towel Nat                 | 6           | 4            | 24           | \$33.45     | \$133.80     |
| 26610                        | Towel 400FT White                 | 6           | 1            | 6            | \$41.56     | \$41.56      |
| 46253                        | Towel Essential Mechanical        | 1           | 4            | 4            | \$1.70      | \$6.80       |
| 19375                        | Toilet Tissue Compact Coreless    | 36          | 19           | 684          | \$90.90     | \$1,727.10   |
| 19378                        | Tissue compact coreless roll      | 18          | 8            | 144          | \$70.75     | \$566.00     |
| 21340                        | Facial Tissue                     | 30          | 2            | 60           | \$49.37     | \$98.74      |
| VBJT2100                     | VB Tissue (3.3X1000FT)            | 12          | 1            | 12           | \$43.49     | \$43.49      |
| 56744B                       | Compact Roll Bath Tissue Disp Blk | 1           | 6            | 6            | \$25.51     | \$153.06     |
| 1911-02                      | Handwash Foam                     | 2           | 27           | 54           | \$71.82     | \$1,939.14   |
| 1919-04                      | GOJO Touch Free Soap Foam         | 1           | 8            | 8            | \$42.85     | \$342.80     |
| R2433N8                      | Liner Can Natural 24X33           | 20          | 2            | 40           | \$42.04     | \$84.08      |
| R4048N16                     | Liner Can Natural 40X48           | 10          | 4            | 40           | \$45.25     | \$181.00     |
| R3340N16                     | Liner Can Natural 33X40           | 16          | 8            | 128          | \$32.66     | \$261.28     |
| VBLH385815B                  | Liner Can Black 38X58 60 GAL      | 10          | 10           | 100          | \$48.16     | \$481.60     |
| 149336P95                    | Eclipse Urinal Screen Citrus      | 12          | 1            | 12           | \$26.20     | \$26.20      |
|                              |                                   |             |              |              |             |              |
|                              |                                   |             |              |              |             |              |
|                              |                                   |             |              |              |             |              |
|                              |                                   |             | 145          | 1628         | \$889.52    | \$9,317.57   |

# TOWN OF WATERFORD

## FY2027 BUDGET REQUEST

### DEPARTMENT: Building Maintenance



FY21 \$8,432  
FY22 \$7,753  
FY23 \$6,393  
FY24 \$6,704  
FY25 \$8,812

**5 year average \$7,619**

**FY27 Request \$9,500**

# TOWN OF WATERFORD

## FY2027 BUDGET REQUEST

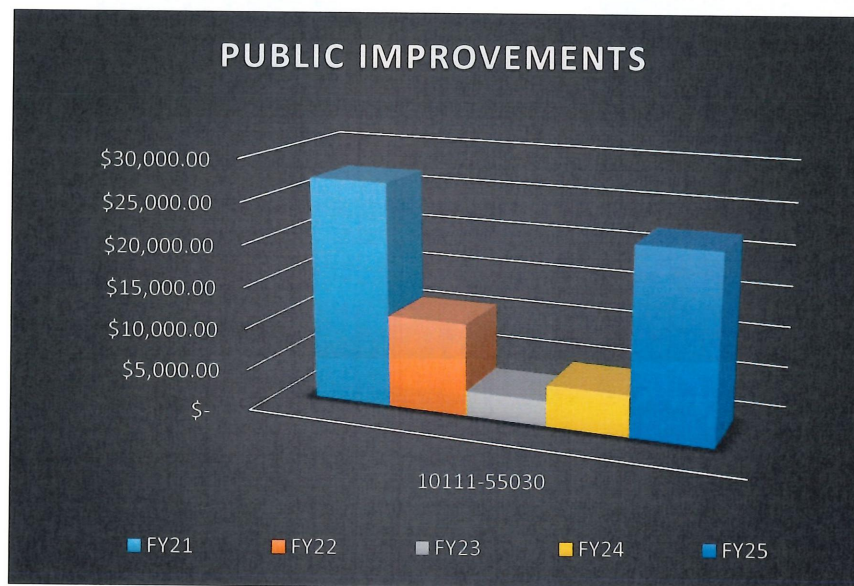
### DEPARTMENT: Building Maintenance



## 5500 SERIES

### 10111-55030 –Public Improvements

This line is used to pay for small projects to Town buildings. These funds cover materials for both materials and work performed by either BOE labor or outside contractors hired to complete the task. This year, projects will support the IT Department work in various data rooms.



|      |          |
|------|----------|
| FY21 | \$27,012 |
| FY22 | \$11,175 |
| FY23 | \$ 3,041 |
| FY24 | \$ 4,982 |
| FY25 | \$22,321 |

**5 year average      \$13,706**

**FY27 Request      \$ 25,000**

**TOWN OF WATERFORD  
PROPOSED REVENUE BY DEPARTMENT  
GENERAL FUND  
2026-2027 FISCAL YEAR**

All revenues from each department must be listed in the following categories. Please add any revenue lines that are not listed below.

**DEPARTMENT:** Building Maintenance

| LINE ITEM                    | 2023-2024<br>ACTUAL | 2024-2025<br>ACTUAL | 2025-2026<br>EXPECTED | 2025-2026<br>YTD    | 2026-2027<br>PROPOSED | VARIANCE           |
|------------------------------|---------------------|---------------------|-----------------------|---------------------|-----------------------|--------------------|
|                              |                     |                     |                       |                     |                       | \$ -               |
| Waterford Board of Education | 73,218              | 75,927              | 78,357                | 78,357              | 80,316                | \$ 1,959.00        |
| Shared Use of Town Hall      |                     |                     |                       |                     |                       | \$ -               |
|                              |                     |                     |                       |                     |                       | \$ -               |
|                              |                     |                     |                       |                     |                       |                    |
|                              |                     |                     |                       |                     |                       |                    |
| <b>TOTALS</b>                | <b>\$ 73,218.00</b> | <b>\$ 75,927.00</b> | <b>\$ 78,357.00</b>   | <b>\$ 78,357.00</b> | <b>\$ 80,316.00</b>   | <b>\$ 1,959.00</b> |