

TOWN OF WATERFORD TRANSFER REQUEST FORM

In Series (Over \$1000)

Public Works
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Budget Amount
1	10130	53300	Highway Materials	\$ 225,000	\$ 200,159		65,000.00	\$ 135,159
2	10130	53070	Auto Repairs	\$ 150,000	\$ 7,953	65,000.00		\$ 72,953
3								\$ -
4								\$ -
5								\$ -
8								\$ -
9								\$ -
10								\$ -
TOTAL						65,000.00	65,000.00	

Explanation:

See attached memo


Department Head

12/1/2021
Date

Director of Finance

Date

First Selectman

Date

Commission/Board Approval

Date

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

December 1, 2021

Robert Brule, First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Subject: Funding Transfers

Dear Mr. Brule:

The Department is requesting an in series transfer of \$65,000 from 10130-53300 Highway Materials to 10130-53070 Automotive Repairs. To date only \$7,000 is unencumbered in the Automotive Repair Line.

The Automotive Repair line has been struggling the entire year. Repair parts and materials have increased in pricing not seen before during this fiscal year. Examples of our pricing inflation are:

- 300lb sheet of Hardox (steel) 450, 2/09/2021 was \$655. Today- \$858 difference of \$203 per sheet. Refuse truck body's use 4 sheets.
- Rubber plow blades, average, then \$202 now \$387 per blade- \$185 difference.
- Refuse truck spring replacement- avg now \$3612 then \$2287- \$1324.86 difference.
- Engine and hydraulic oils are increased by 15%.
 1. 15W40- \$1.37 to \$1.57
 2. Hydraulic- \$6.85 to \$7.87
 3. 5W30- \$4.59 to \$5.27

The immediate impact to Public Works operations concerns our snow removal fleet. One plow truck H-35 is dead lined for repairs (estimated cost of \$12,000 for turbo, cylinders) and two other trucks also used for snow removal are working with identified deficiencies. There are no backups for these vehicles, thus to provide the same level for snow removal, the trucks must be repaired.

The impact to the Highway Materials line item will be minimal. The Department also has funds in Line 10130-55010 Town Aid Roads which is also used for materials. If both of these accounts are depleted, the Department has flexibility in moving its forces from constructing to roadside vegetation management activities.

We request to be on the Agenda for the next Board of Selectman meeting scheduled for Tuesday December 7, 2021.

TOWN OF WATERFORD TRANSFER REQUEST FORM

Out of Series Transfer Request

LIBRARY _____
DEPARTMENT _____

FY22 Quarter 2

				APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
Line No.	Org. Code	Object Code	Object Description					0.00
1	10136	52040	SERVICE CONTRACTS	700	700	2,000		2,700
2	10136	51220	CUSTODIAL	88,138	55,077		(2,000)	53,077
3								0
4								0
5								0
6								0
7								0
8								0
9								0
10								0
								0
								0
				TOTAL		2,000	(2,000)	

Explanation

Temporary custodial coverage due to Part Time Custodian being out for medical leave.

Christine Johnson
Department Head

11/19/2021
Date

Kim Allen
Director of Finance

11/29/2021
Date

First Selectman

Date

Commission/Board Approval

Date

Christine Johnson

From: Irene Blackburnpro.com <irene@blackburnpro.com>
Sent: Thursday, November 18, 2021 2:47 PM
To: Christine Johnson
Cc: jared blackburnpro.com; steve blackburnpro.com
Subject: Temporary custodian

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Hello Chris,

It was a pleasure speaking with you today. We're sorry to that your custodian is out. However, we can help you out now thru January 1, unless you extend our service. Our agreement would be to provide basic janitorial services Monday-Thursday evenings, and Sunday afternoon for a shortened service. The duties would include emptying the book drop to a cart and bringing in the building.

Here is a basic list of what we would be responsible for:

- 1). Thoroughly clean, sanitize and stock all restrooms and kitchenettes. (sweep and mop floors)
- 2). Remove all trash from building to dumpster that you provide.
- 3). Clean entry glass doors and sanitize doorknobs, crash bars, light plate switches, etc.
- 4). Vacuum carpets and mats.
- 5). Wipe with disinfectant counters, ledges and desks (if cleared)

Price would be \$430.00 per full week. We can pro-rate if service is a partial week.

If we can help you out with this, we can start as soon as Monday evening. We would like to send a supervisor to walk through the areas and get keys and codes either tomorrow or Monday. Please advise.

Regards,

E. Irene Blackburn
Office 860-443-5007
Cell 860-625-3639

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

18-November 2021

To: Waterford Planning and Zoning Commission, RTM Moderator and Majority and Minority leaders

Cc: Board of Selectmen

From: Waterford Economic Development Commission

Subject: Cannabis Policy Recommendations

In reference to Public Act 21-1, AN ACT CONCERNING RESPONSIBLE AND EQUITABLE REGULATION OF ADULT-USE CANNABIS, Waterford Economic Development Commission (EDC) recommends the following;

- **EDC supports permitting of both a retailer and a micro-cultivator in Waterford.** If these are not permitted in Waterford, their corresponding tax and fee revenues will simply flow to neighboring towns.
- **EDC recommends using existing ordinances and regulations regarding package stores and liquor permitting as a blueprint** for permitting activities on-premises, signage, hours of operation, and proximity restrictions with regard to certain protected locations within the municipality.
- **EDC suggests Cross Road and Route 85 as possible retail zones to keep cannabis retail** distant from schools, while providing maximal revenue-driving traffic from I-95, I-395, and local roads.
- **EDC recommends a comprehensive ordinance to prohibit individuals from smoking and vaping** on public streets, sidewalks, parks and properties, including tobacco, e-cigarettes, and cannabis, punishable by a \$50 fine.
- **EDC does *not* recommend a fine for restaurants** that allow smoking or vaping in outdoor areas, so long as such locations are not patio or sidewalk seating that encroaches on municipal property as outlined in the public smoking and vaping ordinance recommended above.

Attachment: OPM Guidance on Public Act 21-1

Sincerely,

Dan Radin, Chair

Delivery and Transport: Municipalities cannot prohibit the delivery of cannabis to (1) consumers or (2) qualifying medical marijuana patients or their caregivers, if the delivery is made by someone authorized to do so under the bill (e.g., delivery services). It also bars municipalities from prohibiting the transport of cannabis to, from, or through the municipality by anyone licensed or registered to do so.

Ban on Certain Actions and Local Host Agreements: The bill prohibits municipalities or local officials from conditioning any official action on, or accepting any donations from, any cannabis establishment or applicants for cannabis establishment licenses in the municipality. The bill also bars municipalities from negotiating or entering into a local host agreement with a cannabis establishment or license applicant.

Charge for Initial Public Safety Costs: The bill allows municipalities, for the first 30 days after cannabis retailers or hybrid retailers open, to charge them up to \$50,000 for any necessary and reasonable municipal costs for public safety services related to the opening (such as for directing traffic).

Sec. 84 - effective October 1, 2021: Allows municipalities to prohibit consumption of cannabis in public areas and to establish fines for use of cannabis in such areas.

Existing law in place through September 30, 2021 - Allows a municipality to regulate, on any property owned by the municipality, any activity deemed to be deleterious to public health, including the lighting or carrying of a lighted cigarette, cigar, pipe or similar device. This provides sufficient authority to regulate the consumption of cannabis of any form in the interim.

Regulation of Smoking and Cannabis Use: Existing law allows municipalities to regulate activities deemed harmful to public health, including tobacco smoking, on municipally-owned property. The bill broadens this to include property that a municipality controls but does not own. For the purposes of this section, property that a municipality controls includes, but not limited to, sidewalks, parks, beaches, municipal land and buildings, etc. It specifies that this regulatory authority applies to (1) smoked or vaped tobacco or cannabis, and (2) other types of cannabis use or consumption.

For municipalities with more than 50,000 people, if they regulate the public use cannabis, the regulations must designate a location in the municipality where public consumption is allowed. This section does not require that such municipalities provide for a location where any or all forms of cannabis can be consumed, but only some forms of cannabis can be consumed. The most common forms of cannabis consumption are smoking, vaping, and edibles. Through regulations, municipalities may set fines for violations by individuals regarding outdoor consumption of cannabis of up to \$50.

General Zoning Authority and Restrictions: Allows municipalities to amend their zoning regulations or local ordinances to take the following actions regarding cannabis establishments:

1. prohibit them from opening;
2. reasonably restrict their hours and signage; or
3. restrict their proximity to religious institutions, schools, charitable institutions, hospitals, veterans' homes, or certain military establishments.

Municipal chief zoning officials are required to report these zoning changes to the OPM Secretary and DCP. They must report in writing within 14 days after adopting the change.

Affirmative Zoning Approval for Retailers and Micro-Cultivators: Until June 30, 2024, municipalities are prohibited from granting zoning approval for more retailers or micro-cultivators than a number that would allow for one retailer and one micro-cultivator for every 25,000 municipal residents, as determined by the most recent decennial census. Beginning July 1, 2024, the DCP commissioner may post on the department's web site a specific number of residents such that no municipality shall grant zoning approval for more retailers or micro-cultivators than would result in one retailer and one micro-cultivator for every such specific number of residents, as determined by the commissioner.

In order to ensure compliance, the bill requires a special permit or other affirmative approval for any retailer or micro-cultivator seeking to be located within a municipality. A municipality must not grant the special permit or approval for any applicant if an approval would result in exceeding the density cap set by the bill or DCP Commissioner. The purpose of the special permit or other affirmative approval is not to require a public meeting or any other steps or procedures than would otherwise be required under a municipality's zoning ordinance, but rather to ensure that no more retailers or micro-cultivators are granted zoning approval than the number allowable under the legislation.

22 Laurel Crest Drive

Waterford, CT 06385

November 28, 2021

To First Selectman Robert Brule and Board Members Jody Nazarchyk and Elizabeth Sabilia,

As David Collins has reported in The Day (November 24), and as I've observed in my walks at Seaside State Park, David Mortimer has constructed a very large home next to Seaside and has seemingly taken control of areas that are not his. He has put up "Police Take Notice" signs and blocked safe access to a beach widely enjoyed by walkers. Especially noteworthy is his fence that blocks the steps that provide a safe way to get over a state-built "groin" that stretches out into Long Island Sound.

The DEEP first nixed Mr. Mortimer's plans, then sloppily okayed them, in violation of laws protecting public access.

I will be writing to my state legislators and to The Day, but I am starting with you folks. Local governments rightly have some clout when there are issues involving state parks in their towns.

Please look into this, and take all necessary steps to protect the long-held rights of Waterford citizens, and others, who love to stroll, enjoy the views, and use the steps to safely cross the groin and keep on strolling.

Thanks.

Sincerely,

A handwritten signature in cursive script that reads "Carolyn Battista".

Carolyn Battista

Email: cabattista37@gmail.com; phone (old but reliable landline), 860-442-7837

MINUTES
BOARD OF SELECTMEN
Regular Meeting
November 16, 2021
5:00 P.M.
Waterford Town Hall (APPLEBY ROOM)

(Procedural Action: Check register to be signed by Board of Selectmen in accordance with CGS 7-83)

RECEIVED 106 RECORDS
NOV 22 09:11:11
2021 NOV 22 AM 10:06
TOWN CLERK

Members Present: First Selectman Robert Brule, Selectwoman Elizabeth Sabilia and Selectwoman Jody Nazarchyk

1. **Call to Order & Roll Call-** First Selectman Brule called the meeting to order at 5:00pm
2. **Pledge of Allegiance**
3. **Public Comment:** Dr. Victor Ferry, 23 Beachwood Drive, stated the emergency management plan needs to be updated and a community plan. As a previous consultant to Emergency Management, Dr. Victor Ferry stated he is willing to help the Emergency Management Director updating a community based plan.

4. Disposition of Town Property (Ordinance, Chapter 2.112.020):

4a. IT Aged Assets-Desktops and Laptops

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR: unanimous **VOTE:3-0**

5. Finance Department Bid Waiver-Hydraulic Equipment-To consider and act on a recommendation from Rawle Dummett, Purchasing Agent, to approve a Bid Waiver for MES Shipman's Fire Equipment Company in the amount of \$170,135.40. Funds would be available from line item 20523-57826.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR: unanimous **VOTE:3-0**

6. Finance Department Bid AWARD- #22-104 Cohanzie Fire Department Roof Replacement-To consider and act on a recommendation from Rawle Dummett, Purchasing Agent, to award the Bid to Bay Restoration in the amount of \$83,800.00 Funds would be available from line item 32322-55847.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

7. Finance Department Bid AWARD- #22-108 Mini Paver-To consider and act on a recommendation from Rawle Dummett, Purchasing Agent, to award the Bid to Ambrose Equipment Company in the amount of \$52,000.00 Funds would be available from line item 10130-54050.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

8. First Selectman: To consider and act on a Resolution to allow the First Selectman to act on behalf of the Town to seek a grant from the Homeland Security Grant Program.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

9. Appointments and Resignations:

9a. To consider and act on the appointment of Paul Goldstein (R) to the Ledge Light Health District Board of Directors and forward to the RTM.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

10. Correspondence:

10a. Community Shoe Drive

10b. YFS Holiday planning

11. New Business:

11a. American Rescue Funds Quarterly Report

11b. Motion made by Sabilia to add Disposal and reassignments of Surplus Assets to the Board of Selectmen Agenda.

MOTION to approve by Nazarchyk, and seconded by Brule, VOTING IN FAVOR: unanimous **VOTE:3-0**

11c. Motion made by Sabilia to Add- To consider and act on recommendation from Rawle Dummett, Purchasing Agent, to approve Disposal Asset ID: 100405 - A20 Ford Explorer, Vin# 1FMEU73E68UA17301. Also, permission is being sought to have the old Police Chiefs Car, Asset ID:101381 - 2016 Ford Explorer Vin#1 FM5K8AR7GGB19608 reassigned to the First Selectman, as car A1 and the old Selectman's Car Asset ID:101197, 2012 Ford Fusion Vin#3FADPOL31CR322157 reassigned to the Courier as A20.

MOTION by Nazarchyk, and seconded by Brule, VOTING IN FAVOR: unanimous **VOTE:3-0**

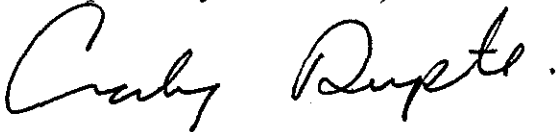
12. Consent Agenda

12a. Tax refund for \$17,277.49 -APPROVED

12b. Minutes October 26, 2021-APPROVED

13. Adjournment-- was made by Ms. Nazarchyk and seconded by Sabilia to adjourn at 5:47 pm. VOTING IN FAVOR; unanimous, **VOTE:3-0**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Cindy Dupointe", with a stylized flourish at the end.

Cindy Dupointe
Recording Secretary