

**TOWN OF WATERFORD
GENERAL FUND
2022-2023 PROPOSED BUDGET**

DEPT/AGENCY:

10110

PLANNING & ZONING COMMISSION

LINE ITEM	DESCRIPTION	2020/2021 ACTUAL EXPENDED	2021/2022 RTM APPROP.	2021/2022 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/22	2022/2023 DEPT/ AGENCY REQUEST	2022/2023 APPROVED BD/COMM. (1/22/22)	2022/2023 FIRST SELECTMAN RECOMMENDS	1st Selectman Request \$ Increase	1st Selectman Request % Increase
PERSONNEL COSTS										
51110	ADMINISTRATION	106,866	108,835		55,254	111,283	111,283	111,283	2,448	2.25%
51120	INSPECTION	269,685	272,386		142,415	282,917	282,917	282,917	10,531	3.87%
51210	CLERICAL/TECHNICAL	142,475	149,889		65,473	157,143	157,143	157,143	7,254	4.84%
51810	OVERTIME	1,907	5,139		1,320	6,164	6,164	6,164	1,025	19.95%
51910	FRINGE BENEFITS	5,268	7,705		3,664	7,955	7,955	7,955	250	3.24%
51920	F.I.C.A	37,840	41,613		19,221	30,650	30,650	30,650	(10,963)	-26.35%
SUBTOTAL		564,041	585,567	0	287,347	596,112	596,112	596,112	10,545	1.80%
SERVICES										
52010	ADVERTISING	2,790	4,000		2,349	4,000	4,000	4,000	0	0.00%
52020	POSTAGE	436	450		187	450	450	450	0	0.00%
52030	PROFESSIONAL FEES	7,766	20,000		5,500	20,000	20,000	20,000	0	0.00%
52040	SERVICE CONT. & REPAIR	25,513	16,741		6,520	16,741	16,741	16,741	0	0.00%
52050	DUES, CONF. & EDUCATION	3,427	2,721		1,086	3,371	3,371	3,371	650	23.89%
52060	PRINTING	240	450		50	450	450	450	0	0.00%
52070	REIMBURSABLE EXPENSE	0	200			200	200	200	0	0.00%
SUBTOTAL		40,172	44,562	0	15,692	45,212	45,212	45,212	650	1.46%
MATERIALS & SUPPLIES										
53010	OFFICE SUPPLIES	2,479	2,750		1,413	2,900	2,900	2,750	0	0.00%
53090	FUELS & LUBRICANTS	266	595		96	810	810	810	215	36.13%
SUBTOTAL		2,745	3,345	0	1,509	3,710	3,710	3,560	215	6.43%
OFFICE EQUIPMENT										
54060	OFFICE FURNITURE & EQUIP.	286	1,440		34	2,487	2,487	1,440	0	0.00%
SUBTOTAL		286	1,440	0	34	2,487	2,487	1,440	0	0.00%
DEPARTMENT TOTAL		607,244	634,914	0	304,582	647,521	647,521	646,324	11,410	1.80%

RECEIVED FOR RECORD
WATERFORD CT

2022 JAN 14 PM 1:07

MINUTES
Remote Access

Planning & Zoning Commission
Waterford Town Hall

January 11, 2022
6:30 PM

Members Present: G. Massad, J. Bashaw, K. Barnett (6:37), T. Bleasdale, K. Petrini
Alternates Absent: J. DiBuono
Staff Present: A. Piersall, Planning Director; M. Wujtewicz, Planner; D. Choisy,
Recording Secretary

1. CALL TO ORDER AND APPOINTMENT OF ALTERNATES

Chairman Massad called the meeting to order at 6:30.

2. APPROVAL OF MINUTES

MOTION: Motion made by J. Bashaw, seconded by K. Petrini, to approve the December 14, 2021 meeting minutes as written.

VOTE: 4-0

3. RECEIPT OF APPLICATIONS

No new applications were received.

4. CORRESPONDENCE

No correspondence was received.

5. COMMISSION BUSINESS

A. Review of past months and ongoing projects

B. Upcoming projects

A. Piersall updated the Commission on the status of ongoing projects and projects that may be coming before the Commission.

6. ADMINISTRATIVE REVIEW

A. Scope of work for the upcoming Plan of Conservation and Development update

A. Piersall reviewed the draft scope of work for the Plan of Conservation and Development update that the Commission had previously received.

There was discussion regarding the scope and the makeup of the Committee. G. Massad suggested that the Committee be the Planning and Zoning Commission and to solicit input from Town Boards and Agencies. It was the consensus of the Commission to proceed with the Chairman's suggestion.

After discussion regarding the scope and timeline of the POCD Update it was the consensus of the Commission to proceed with the scope and timeline as presented.

B. Potential updates to the accessory dwelling unit regulations

A. Piersall reviewed this item, and reminded the Commission that the public hearing to opt out of PA 21-29 will be held at the Commission's January 25, 2022 meeting.

C. Approval of the FY21 Annual Report

MOTION: Motion made by J. Bashaw, seconded by T. Bleasdale, to approve the FY21 Annual Report as drafted.

VOTE: 5-0

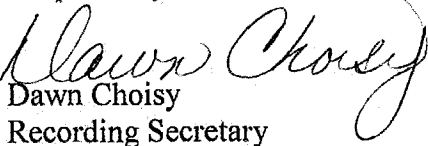
J. Bashaw informed the Commission that he was resigning from the Commission effective at the end of this meeting. Members of the Commission thanked John for his work and input during his tenure and wished him well.

10. **ADJOURNMENT**

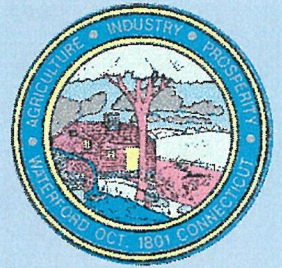
MOTION: Motion made by J. Bashaw, seconded by T. Bleasdale, to adjourn the meeting at 7:07.

VOTE: 5-0

Respectfully Submitted,


Dawn Choisy
Recording Secretary

TOWN OF WATERFORD
FY2023 BUDGET REQUEST
Planning and Zoning Commission



BUDGET FUNCTION

The Waterford Planning and Zoning Commission budget includes the cost of Commission services, such as land use application reviews, long-range planning, and maintaining and enforcing Waterford's zoning and subdivision regulations. The Commission provides staff for all land use and economic development services in Waterford. The Planning staff provide expertise and assistance to the Board of Selectmen, RTM, and other agencies in Waterford and beyond concerning land use and economic development opportunities in Town.

This budget also includes funds for professional services and technical support that address town-wide needs. Maintenance of parcel data and Waterford's Geographic Information Systems (GIS), grant writing, and project management services are all funded in this budget.

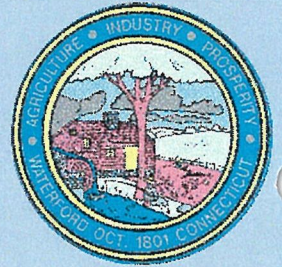
MEMBERS

Gregory Massad, Chair
Timothy Bleasdale
John Bashaw
Karen Barnett
Ken Petrini

ALTERNATES

Joseph DiBuono

TOWN OF WATERFORD
FY2023 BUDGET REQUEST
Planning and Zoning Commission



BUDGET SUMMARY

PLANNING & ZONING COMMISSION: Proposed Fiscal Year 2023

PERSONNEL:

10110-51110-101-010-10-00-51 ADMINISTRATION	111,283
10110-51120-101-010-10-00-51 INSPECTION	282,917
10110-51210-101-010-10-00-51 CLERICAL AND TECHNICAL	157,143
10110-51810-101-010-10-00-51 OVERTIME	6,164
10110-51910-101-010-10-00-51 FRINGE BENEFITS	7,955
10110-51920-101-010-10-00-51 F.I.C.A.	30,650

TOTAL	596,112
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SERVICES:

10110-52010-101-010-10-00-52 ADVERTISING	4,000
10110-52020-101-010-10-00-52 POSTAGE	450
10110-52030-101-010-10-00-52 PROFESSIONAL FEES	20,000
10110-52040-101-010-10-00-52 SERVICE CONT. AND REPAIRS	16,741
10110-52050-101-010-10-00-52 DUES, CONFERENCES & EDUCAT	3,371
10110-52060-101-010-10-00-52 PRINTING	450
10110-52070-101-010-10-00-52 REIMBURSABLE EXPENSES	200

TOTAL	45,212
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MATERIALS & SUPPLIES:

10110-53010-101-010-10-00-53 OFFICE SUPPLIES	2,750
10110-53090-101-010-10-00-53 FUELS AND LUBRICANTS	810

TOTAL	3,560
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OFFICE EQUIPMENT:

10110-54060-101-010-10-00-54 OFFICE EQUIPMENT	1,440
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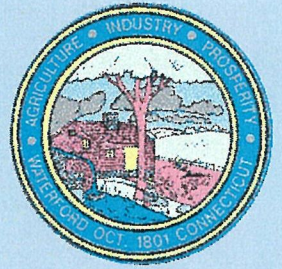
TOTAL	1,440
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TOTAL	646,324
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TOWN OF WATERFORD

FY2023 BUDGET REQUEST

Planning and Zoning Commission



Advertising Line 10110-52010



\$4,000 Requested

Legal advertisements are required for announcing public hearings and decisions. The Department maintains a New London Day subscription to verify the accuracy of all required legal ads. The Department pays for all advertising associated with applications. Applicants reimburse the Town for the cost of public hearing notices.

Reimbursements generally offset 25% of total advertising expenditures each year.

The Commission also places and pays for required advertisements for projects it sponsors. The Commission publishes legal notices for commission-sponsored public hearings and provides notice for public meetings. In FY23, the Commission will continue working on adoption of updated sections of the Zoning Regulations. Updates will require paying for legal advertisements. Advertisements average \$200.00 each.

Postage Line 10110-52020

\$450 Requested

Postage is used for normal communications with applicants and the public, and for required certified/return receipt postage for decision letters and abatement orders. Postage funding is also required to support neighborhood mailings to alert people about specific planning initiatives that may affect them.

Professional Fees Line 10110-52030

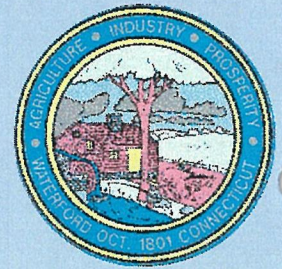
\$20,000 Requested

Professional services are sought for projects that require specific expertise and technical capacity that exceed the typical job duties of the planning staff. The department provides the vast majority of planning services in-house. Certain projects require professional support. Examples include conducting property surveys, traffic impact analysis, market analysis, reviews of engineering design by professional engineers, software development and advanced GIS services. This line would also be used to hire professionals as needed to conduct reviews of development applications and matters before the Commission that are not paid for by applicants. The Department would also consider these funds to support interns to work on specific projects as approved by the Commission.

TOWN OF WATERFORD

FY2023 BUDGET REQUEST

Planning and Zoning Commission



Service Contracts and Repairs Line 10110-52040

\$16,741 Requested

Printer and Copier Contracts- \$4,917

The Department uses a large format plotter on a daily basis. This machine can scan, copy, and print large plans and is also used by the Assessor and Town Clerk. The plotter is subject to a \$3,500 annual lease. The Department also leases a black and white copier which is used for the majority of printing. The Ricoh yearly lease is \$1,060, plus \$.00714 per copy. The Department budgets for 50,000 copies per year, which equates to \$357 in copies. The total cost of this service is \$1,417.

Annual GIS Parcel Mapping and Web Hosting Services - \$8,500

Waterford undertook a competitive bid process in 2017 to select a GIS service provider. Tighe&Bond was awarded a contract in 2018 to serve as an on-call provider and to complete annual parcel updates and web hosting for a public GIS interface. Parcel updates form the basis for the Assessor's data and for all permitting activity in the Town. The public GIS site is a significant upgrade from the Town's previous platform. The site provides users with information ranging from zoning to floodplain data and is an important tool for people reviewing properties for potential development.

Cellular Phone Plans - \$1,980

Cellular phones were purchased for the Director and field staff in FY17. Each phone requires a wireless plan to cover phone, text and data fees. The plans are \$55 per month. Each phone will cost \$660 per year to operate. The total cost of cellular plans is \$1,980.

Software Licenses - \$1,344

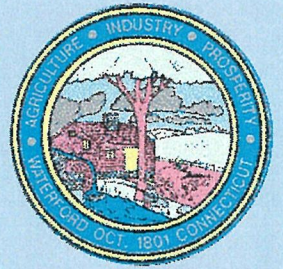
The Department maintains a Survey Monkey membership. This service provides the ability to develop simple or complex surveys to support a variety of functions. Projects in FY23 that will benefit from having access to Survey Monkey include the Plan of Preservation, Conservation, and Development, the Economic Development Commission work, small business outreach, and department performance surveys. The cost is \$384 per year and provides flexibility in survey design.

The Department began using Adobe Pro software in 2020, in response to the need to generate more complex PDF documents and share information during the COVID-19 Pandemic. The software has proven to be a critical element in efficient production of digital material. The cost per business license is \$192 per year. 5 licenses total \$960 per year.

TOWN OF WATERFORD

FY2023 BUDGET REQUEST

Planning and Zoning Commission



Dues, Conferences and Education Line 10110-52050

\$3,371 Requested

Department staff are committed to maintaining professional certifications and keeping current with information and issues in the field of planning. Involvement with regional and national organizations, attending conferences and seeking opportunities to improve the technical skills of all department members supports high quality work product that benefits Waterford residents and business owners. Whenever possible, staff seeks out free educational opportunities. There are some instances where valuable educational opportunities are not free. Enabling staff to participate in these events generates positive returns for the town by exposing staff to new technical information, legal updates in the field and information about grants that may benefit Waterford.

The Department maintains membership in the American Planning Association for two staff members. APA membership is tiered based on salary. Currently the Planning Director and Planner maintain APA membership. American Planning Association staff members are also required to maintain membership in their State Chapters. The CT Chapter of the American Planning Association charges 35% of the national dues for membership. **The total cost for membership dues is \$1,021.**

The Planning Director is required to maintain AICP (American Institute of Certified Planners) status as a condition of employment. Maintaining the AICP designation requires APA membership (listed above), State chapter membership (listed above), and AICP Dues. **AICP Dues are \$175.00.**

Conference attendance and continuing education are a critical aspect of professional development. Participating in conferences allows staff to meet continuing education requirements for professional certifications and to stay current on legal issues, emerging trends and technical skills related to their jobs. The following conference fees are included in this budget.

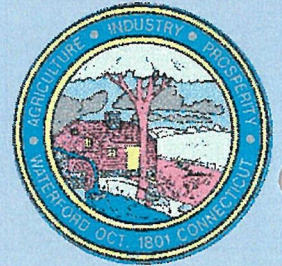
Southern New England Chapter of the American Planning Association (SNEAPA) Annual Conference - \$275

The SNEAPA annual conference provides planning staff with educational and networking opportunities in the immediate region. Attending conferences with peers from Connecticut and Southern New England towns helps staff learn about local projects and funding opportunities that benefit Waterford. Legislative updates and legal developments of the past year are presented at this conference, which helps staff stay current on important planning and zoning issues.

TOWN OF WATERFORD

FY2023 BUDGET REQUEST

Planning and Zoning Commission



American Planning Association Annual Conference - \$400

The 2022 APA National Conference will be held in San Diego and online. The conference draws professionals from planning and associated fields from around the country and the world and presents staff with the opportunity to learn firsthand about innovative planning, economic development and capital projects that could be applied in Waterford. The location of the conference changes annually, however during COVID virtual attendance is enabled.

Connecticut Association of Zoning Enforcement Officials (CAZEO) - \$510

CAZEO is the professional organization for the Zoning Official. CT Zoning Enforcement Official Certification is required in Waterford's job description for the Zoning Official. CAZEO membership costs \$50 per year. Maintenance of CTZEO status requires attendance at 7 annual meetings which cost \$30.00 each. The Department hired a new Zoning Official in 2020 who will be required to apply for CAZEO certification. The application cost is \$250.

Association of State Floodplain Managers (ASFPM)/Connecticut Association of Floodplain Managers (CAFM) - \$240

The Zoning Official acts as Waterford's Floodplain Administrator. The Floodplain Administrator is responsible for ensuring the Town's compliance with the requirements of the National Flood Insurance Program (NFIP). Compliance with the NFIP enables Waterford property owners to purchase flood insurance. Annual membership in the ASFPM is \$140. Annual membership in the CAFM is \$50.00. Annual CAFM conference registration is \$50.

Northeastern Arc Users Group (NEARC) Conference - \$250

NEARC is an organization formed in 1986 to support GIS users. Waterford's Planner is responsible for managing, maintaining and upgrading GIS data for internal and public users. GIS technology is consistently evolving and it is important that Waterford's planner maintain current knowledge of the field. Since 2020, NEARC has offered virtual options for attending conferences. Based on past registration fees, it is anticipated that the cost to register for virtual attendees will be \$250.

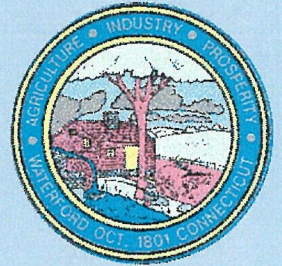
One-day training seminars - \$500

Throughout the course of the year, various training seminars are conducted by State, Federal and educational institutions. These training opportunities afford staff the opportunity to improve technical skills, learn about upcoming policies and laws and learn about grant opportunities and best practices from other communities and organizations that can benefit Waterford. Trainings may be conducted as webinars or on-site. The trainings are typically one-time events, therefore it is difficult to anticipate exact costs. Typically, these events range from \$30.00 to \$150.00 per attendee.

TOWN OF WATERFORD

FY2023 BUDGET REQUEST

Planning and Zoning Commission



Printing Line 10110-52060

\$450 Requested

Funds are expended for printing oversized documents, reprinting of plans and studies, aerial photographs, posters and zoning maps. Color copies produced by the Town's printing service cost the Department \$.07/per copy. The Planning Department will continue to expand its efforts to engage the community in various planning projects. Part of the cost of public engagement includes printing flyers, maps, letters and postcards to send to residents and business owners.

Reimbursable Expenses Line 10110-52070

\$200 Requested

This line covers reimbursements to commissioners and staff members for out-of-pocket expenses. Examples of expenses include parking fees at job-related meeting, mileage for travel to work-related events when a town vehicle is not available and materials for public outreach programs.

Office Supplies Line 10110-53010

\$2,750 Requested

The Department routinely purchases office supplies that are not included in the supply purchasing program managed in the Finance Department. Items the Department purchases from this line include recordable DVDs, thumb drives, display boards, and commissioner name plaques. The Department estimates that \$350 will be needed for the supplies listed above in FY23.

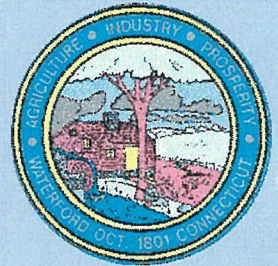
The Department maintains a desktop color printer for daily work. Color printing is required to produce documentation for violations, evidence for court proceedings and to print project-related maps and images for customers. The Department uses the Town printing services for bulk printing of flyers, postcards or other large jobs, but daily color printing is still necessary. Whenever possible, staff prints in black and white to avoid unnecessary use of the color printer. The estimated cost for color ink cartridges is \$1,200. Plotter paper and toner for the large format copier is anticipated to cost \$1,200 in FY23.

Fuels and Lubricants Line 10110-53090

\$810 Requested

The Planning and Zoning Commission pays the fuel for two vehicles shared by staff including the Planning Director, Environmental Planner, Planner and Zoning Official. This budget also pays for fuel for a vehicle assigned to the Tax Assessor which is operated on a daily basis for field work. Vehicles from this department are also shared with other departments as requested. The Department estimates using approximately 340 Gallons at \$2.38 per gallon. \$810 is requested.

TOWN OF WATERFORD
FY2023 BUDGET REQUEST
Planning and Zoning Commission



Office Equipment Line 10110-54060

\$1,440 Requested

The Planning Department is transitioning to digital applications to reduce the amount of paper used in the development process and to respond to the need to access digital material and virtual meetings more frequently. A laptop is requested to enable the department to better host virtual meetings, review projects with applicants, collaborate on department projects, and make presentations at public meetings. A laptop is anticipated to cost \$1,440.

TOWN OF WATERFORD
PERSONNEL WORKSHEET - Planning and Zoning Commission
2022-2023 FISCAL YEAR

LINE 51920

DATE OF HIRE	POSITION	HOURS WORKED/ WEEK	HOURLY RATE	SALARY 2021/2022	SALARY 2022/2023	LONGEVITY	TOTAL EMPLOYEE SALARY	PAYROLL TAXES (F.I.C.A.)
51110 - ADMINISTRATION								
8/24/2015	Planning Director	40		108,834	111,283	0	111,283	8,513
	TOTAL			108,834	111,283		111,283	8,513
51120 - INSPECTION								
9/11/1989	Planner	35		98,972	101,199	2,530	103,729	7,935
11/25/1996	Environmental Planner	35		98,972	101,199	2,530	103,729	7,935
4/27/2020	Zoning Official	35		73,799	75,459	0	75,459	5,773
	TOTAL			271,743	277,857	5,060	282,917	21,643
51210 - CLERICAL								
4/6/1998	Office Coordinator	35	\$31.05	43,940	56,729	500	57,229	4,378
10/12/2010	Secretary I	35	\$29.57	53,495	54,025	250	54,275	4,152
Vacant	Secretary/Clerk	35	\$24.98	51,704	45,639	0	45,639	3,491
	TOTAL			149,139	156,393	750	157,143	12,021
51810 - OVERTIME								
	Office Coordinator	48 hr per year	\$46.58	\$866.00	\$2,235.84		\$2,236	171
	Secretary 1	48 hr per year	\$44.36	\$2,109.00	\$2,129.28		\$2,129	163
	Secretary /Clerk	48 hr per year	\$37.47	\$2,165.00	\$1,798.56		\$1,799	138
	TOTAL			\$5,140.00	\$6,163.68		\$6,164	472
Payroll Taxes from fringe benefits								
								609
TOTALS - DEPARTMENT								
				534,856.00	551,696.68	5,810.00	557,507	30,650.00

WORKDAYS

2022/2023

261

WEEKS TO BUDGET

52.2

**PLANNING DEPARTMENT
5 YEAR HISTORY OF EXPENDITURES**

	FY2021 ORIGINAL BUDGET	FY2021 ACTUAL	FY2020 ORIGINAL BUDGET	FY2020 ACTUAL	FY2019 ORIGINAL BUDGET	FY2019 ACTUAL	FY2018 ORIGINAL BUDGET	FY2018 ACTUAL	FY2017 ORIGINAL BUDGET	FY2017 ACTUAL
PLANNING & ZONING COMMISSION:										
PERSONNEL:										
10110-51110-101-010-10-00-51 ADMINISTRATION	104,097	106,866	104,097	104,897	101,558	101,557	95,000	99,080	95,366	97,273
10110-51120-101-010-10-00-51 INSPECTION	272,147	269,685	272,147	232,647	263,484	269,213	246,468	257,053	247,419	252,459
10110-51210-101-010-10-00-51 CLERICAL AND TECHNICAL	142,460	142,475	158,931	136,367	146,817	139,624	145,170	147,892	137,743	144,906
10110-51810-101-010-10-00-51 OVERTIME	4,910	1,907	5,253	1,819	4,812	2,204	4,812	2,145	4,686	1,908
10110-51910-101-010-10-00-51 FRINGE BENEFITS	5,687	5,268	5,687	4,119	10,883	3,338	10,270	1,580	10,270	5,692
10110-51920-101-010-10-00-51 F.I.C.A.	40,491	37,840	41,778	34,559	40,366	37,121	37,602	37,420	37,642	36,941
Total PERSONNEL	569,792	564,039	587,893	514,408	567,920	553,057	539,322	545,171	533,126	539,178
SERVICES:										
10110-52010-101-010-10-00-52 ADVERTISING	4,000	2,790	4,000	3,835	4,000	2,255	4,900	3,055	4,271	2,822
10110-52020-101-010-10-00-52 POSTAGE	450	436	450	504	500	460	600	304	500	712
10110-52030-101-010-10-00-52 PROFESSIONAL FEES	20,000	7,766	20,000	8,373	25,000	20,225	16,000	12,245	16,500	23,670
10110-52040-101-010-10-00-52 SERVICE CONT. AND REPAIRS	25,764	25,513	17,380	16,783	17,758	15,295	18,245	14,011	19,368	19,260
10110-52050-101-010-10-00-52 DUES, CONFERENCES & EDUCAT	4,396	3,427	4,100	2,677	4,020	1,905	4,371	3,212	4,925	4,622
10110-52060-101-010-10-00-52 PRINTING	450	240	450	29	600	20	550	122	500	303
10110-52070-101-010-10-00-52 REIMBURSABLE EXPENSES	200	0	200	0	200	0	200	0	200	0
Total SERVICES	55,260	40,172	46,580	32,202	52,078	40,159	44,866	32,949	46,264	51,388
MATERIALS & SUPPLIES:										
10110-53010-101-010-10-00-53 OFFICE SUPPLIES	2,750	2,479	2,750	2,698	3,100	1,421	2,300	1,601	350	345
10110-53090-101-010-10-00-53 FUELS AND LUBRICANTS	765	266	800	480	820	519	925	597	960	607
Total MATERIALS & SUPPLIES	3,515	2,745	3,550	3,177	3,920	1,940	3,225	2,198	1,310	952
OFFICE EQUIPMENT:										
10110-54060-101-010-10-00-54 OFFICE EQUIPMENT	700	286	730	741	420	476	400	23	487	390
Total OFFICE EQUIPMENT	700	286	730	741	420	476	400	23	487	390
TOTAL	629,267	607,242	638,753	550,528	624,338	595,632	587,813	580,341	581,187	591,908

PLANNING & ZONING COMMISSION: Proposed Fiscal Year 2023**PERSONNEL:**

10110-51110-101-010-10-00-51 ADMINISTRATION	111,283
10110-51120-101-010-10-00-51 INSPECTION	282,917
10110-51210-101-010-10-00-51 CLERICAL AND TECHNICAL	157,143
10110-51810-101-010-10-00-51 OVERTIME	6,164
10110-51910-101-010-10-00-51 FRINGE BENEFITS	7,955
10110-51920-101-010-10-00-51 F.I.C.A.	30,650

TOTAL	596,112
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SERVICES:

10110-52010-101-010-10-00-52 ADVERTISING	4,000
10110-52020-101-010-10-00-52 POSTAGE	450
10110-52030-101-010-10-00-52 PROFESSIONAL FEES	20,000
10110-52040-101-010-10-00-52 SERVICE CONT. AND REPAIRS	16,741
10110-52050-101-010-10-00-52 DUES, CONFERENCES & EDUCAT	3,371
10110-52060-101-010-10-00-52 PRINTING	450
10110-52070-101-010-10-00-52 REIMBURSABLE EXPENSES	200

TOTAL	45,212
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MATERIALS & SUPPLIES:

10110-53010-101-010-10-00-53 OFFICE SUPPLIES	2,900
10110-53090-101-010-10-00-53 FUELS AND LUBRICANTS	810

TOTAL	3,710
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OFFICE EQUIPMENT:

10110-54060-101-010-10-00-54 OFFICE EQUIPMENT	2,487
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TOTAL	2,487
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TOTAL	647,521
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**TOWN OF WATERFORD
PROPOSED REVENUE BY DEPARTMENT
GENERAL FUND
2022-2023 FISCAL YEAR**

All revenues from each department must be listed in the following categories. Please add any revenue lines that are not listed below.

DEPARTMENT: Planning and Zoning Commission

LINE ITEM	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 YTD	2022-2023 PROPOSED	VARIANCE
Alarm Monitoring					0
Alarm Penalties					0
Ambulance Subsidy					0
Beach Admission Fees					0
Benefit Assessments					0
Bulky Waste Fees					0
Conveyance Tax					0
Copy Fees					0
East Lyme Animal Control Fee					0
Enhanced E 9-1-1					0
Fines/Penalties					0
Hazardous Household Waste					0
Inspection Fees					0
Interest/Lien Fees					0
Inter-Municipal Revenues					0
Miscellaneous					0
Permitting/Licensing Fees	19,577	57,419	14,481	38,500	24,019
Program/Registration Fees					0
Recording Fees					0
Regional Communications Fees					0
Rentals					0
Sale of Recyclables					0
State Operational Grants					0
Tipping Fees					0
Versa Kart/Blue Box Purchases					0
					0
					0
					0
					0
					0
TOTALS	19,577	57,419	14,481	38,500	24,019