TOWN OF WATERFORD
GENERAL FUND
2022-2023 PROPOSED BUDGET

DEPT/AGENCY: 10137 RECREATION & PARKS COMMISSION

LINE ITEM	DESCRIPTION	2020/2021 ACTUAL EXPENDED	2021/2022 RTM APPROP.	2021/2022 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/22	2022/2023 DEPT/ AGENCY REQUEST	2022/2023 APPROVED BD/COMM. (1/18/22)	Department Request $ Increase	Department Request % Increase
PERSONNEL COSTS									
51110	ADMINISTRATION	193,703	193,599		98,400	202,499	202,499	8,900	4.60%
51210	CLERICAL/TECHNICAL	88,325	88,917		44,644	88,399	88,399	(518)	-0.58%
51220	CUSTODIAL	18,114	19,762		9,652	21,232	21,232	1,470	7.44%
51610	PARKS MAINTENANCE	332,630	383,325		199,097	393,147	393,147	9,822	2.56%
51620	RECREATION PROGRAMS	188,708	342,991		234,860	321,338	321,338	(21,653)	-6.31%
51810	OVERTIME	19,210	20,376		10,234	27,264	27,264	6,888	33.80%
51910	FRINGE BENEFITS	7,174	8,171		3,749	7,073	7,073	(1,098)	-13.44%
51920	FICA	61,880	80,871		44,308	81,163	81,163	292	0.36%
	SUBTOTAL	**909,744**	**1,138,012**	**0**	**644,944**	**1,142,115**	**1,142,115**	**4,103**	**0.36%**
SERVICES									
52010	ADVERTISING	293	2,760			2,760	2,760	0	0.00%
52020	POSTAGE	4,284	6,100		4,181	6,100	6,100	0	0.00%
52040	SERVICE CONTRACTS & REPAIRS	51,224	36,606		18,785	37,436	37,436	830	2.27%
52050	DUES, CONF., & EDUCATION	2,331	3,650		320	3,650	3,650	0	0.00%
52070	REIMBURSABLE EXPENSE		150			150	150	0	0.00%
52080	TELEPHONE	3,688	2,848		1,468	2,848	2,848	0	0.00%
52206	WATERFORD WEEK SUBSIDY	4,750	4,750		4,750	4,750	4,750	0	0.00%
52380	PROGRAMS	44,618	42,387		20,341	40,232	40,232	(2,155)	-5.08%
52390	CO-SPONSORED PROGRAMS	29,606	39,294		29,606	41,549	41,549	2,255	5.74%
52420	MAINTENANCE OF PROPERTY	207,783	81,286		73,025	72,642	72,642	(8,644)	-10.63%
52110	WATER		4,420			4,604	4,604		
52120	SEWER		2,775			2,635	2,635		
52100	ELECTRICITY		11,163			11,840	11,840		
52090	HEAT (PROPANE/OIL/GAS)		6,691			7,055	7,055		
	SUBTOTAL	**348,577**	**244,880**	**0**	**152,476**	**238,251**	**238,251**	**(6,629)**	**-2.71%**
MATERIALS & SUPPLIES									
53010	OFFICE SUPPLIES	1,230	1,363	1,000	2,209	1,363	1,363	0	0.00%
53020	OTHER SUPPLIES	26,771	30,636	(1,000)	8,508	30,636	30,636	0	0.00%
53080	MAINTENANCE OF VEHICLES	22,049	20,750		10,255	20,750	20,750	0	0.00%
53090	FUELS & LUBRICANTS	13,254	12,693		6,208	19,316	19,316	6,623	52.18%
SUBTOTAL		**63,304**	**65,442**	**0**	**27,180**	**72,065**	**72,065**	**6,623**	**10.12%**
EQUIPMENT									
54020	EQUIPMENT	2,548	1,825					(1,825)	-100.00%
	SUBTOTAL	**2,548**	**1,825**	**0**	**0**	**0**	**0**	**(1,825)**	**-100.00%**
DEPARTMENT TOTAL		**1,324,173**	**1,450,159**	**0**	**824,600**	**1,452,431**	**1,452,431**	**2,272**	**0.16%**

The Waterford Recreation and Parks Commission held a Special Meeting on Tuesday, January 18, 2022 at the Community Center. Chair Hall presided.

Members In Attendance: Cs. Hall, Gardiner, Beaney, Chiappone, Murphy, Elci, Santos.

Members Absent: Cs. Erricson, Scheiber

Staff: Director Flaherty, Assistant Director McNamara

Guests: R. Tuneski, Finance Bd. Liaison

MOTION #1: Made by C. Chiappone, 2nd by C. Murphy to open the meeting. So voted 7-0

1. Review of the proposed Fiscal Year 2023 Budget.

   The Chair directed Director Flaherty to review the proposed budget as presented and to answer any questions or explanations as needed. A lengthy discussion was held.

   MOTION #2: Made by C. Gardiner, 2nd by C. Murphy to approve the individual line items: So voted 7-0

   MOTION #3: Made by C. Gardiner, 2nd by C. Murphy to approve Line Item Series 1000 in the amount of $1,142.115. A discussion was held. The consensus of the Commission was to get specifics of the Special Revenue Account from the Finance Director. So voted 6-0 with 1 abstention, C. Santos.

   MOTION #4: Made by C. Chiappone, 2nd by C. Elci to approve Line item Series 2000 in the amount of $238,251. So voted 7-0.

   MOTION #5: Made by C. Beaney, 2n by C. Murphy to approve Line item Series 3000 in the amount of $72,065. So voted 7-0.

   MOTION #6: Made by C. Murphy, 2nd by C. Elci to approve Line Item Series 4000 in the amount of $0.

   MOTION #7: Made by C. Murphy, 2nd by C. Elci to approve total amount of $1,452,431 for the proposed Fiscal Year 2023 budget.

   MOTION #8: Made by C. Gardiner, 2nd by C. Santos to adjourn. So voted 7-0.
   Meeting adjourned at 5:00 p.m.

   Respectfully submitted,
   Ann Nolan
   Ann Nolan, Secretary
   Recreation and Parks Commision

Town of Waterford

Recreation and Park Commission

2022-2023 Fiscal Year Budget

WATERFORD RECREATION AND PARKS COMMISSION
FISCAL YEAR 2022 – 2023 PROPOSED BUDGET

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DEPT/AGENCY: 10137

RECREATION & PARKS COMMISSION

LINE ITEM	DESCRIPTION	2021/2022 RTM APPROP.	2022/2023 DEPT/ AGENCY REQUEST	Plus/Minus		Reason
PERSONNEL COSTS						
51110	ADMINISTRATION	193,599	202,499	8,900	4.60%	Contractual Step Increases
51210	CLERICAL/TECHNICAL	88,917	88,399	(518)	-0.58%	Contractual Step Increase. Decrease in part-time clerical
51220	CUSTODIAL	19,762	21,232	1,470	7.44%	Contractual Step Increase
51610	PARKS MAINTENANCE	383,325	393,147	9,822	2.56%	Contractual Step Increase and new Foreman promotion
51620	RECREATION PROGRAMS	342,991	321,338	-21,653	-6.31%	Programs of $34,650 removed. To be operated in new special revenue account
51630	SUMMER JOBS FOR MINORS	0	0			One year cancellation. Reconsider in future.
51810	OVERTIME	20,376	27,264	6,888	33.80%	Afternoon shift added for new WBP bathrooms. Avg. cost down(new hires)hours cut
51910	FRINGE BENEFITS	8,171	7,073	(1,098)	-13.44%	No longer funding Program Coordinator HRA
51920	FICA	80,871	81,163	292	0.36%	
SUBTOTAL		**1,138,012**	**1,142,115**	4,103	0.36%	
SERVICES						
52010	ADVERTISING	2,760	2,760	0	0.00%	
52020	POSTAGE	6,100	6,100	0	0.00%	
52040	SERVICE CONTRACTS & REPAIRS	36,606	37,436	830	2.27%	Custodial Contractual Increase
52050	DUES, CONF., & EDUCATION	3,650	3,650	0	0.00%	
52070	REIMBURSABLE EXPENSE	150	150	0	0.00%	
52080	TELEPHONE	2,848	2,848	0	0.00%	
52206	HARVEST FESTIVAL SUBSIDY	4,750	4,750	0	0.00%	
52380	PROGRAMS	42,387	40,232	(2,155)	-5.08%	Special event costs decreased.
52390	CO-SPONSORED PROGRAMS	39,294	41,549	2,255	5.74%	Return funding to youth softball
52420	MAINTENANCE OF PROPERTY	106,335	98,776	(7,559)	-7.11%	Lower quotes received for field paint, fied equipment, contracted tree removed
SUBTOTAL		**244,880**	**238,251**	(6,629)	-2.71%	
MATERIALS & SUPPLIES						
53010	OFFICE SUPPLIES	1,363	1,363	0	0.00%	
53020	OTHER SUPPLIES	30,636	30,636	0	0.00%	
53080	MAINTENANCE OF VEHICLES	20,750	20,750	0	0.00%	
53090	FUELS & LUBRICANTS	12,693	19,316	6,623	52.18%	Increase of $1+ in cost per gallon
SUBTOTAL		**65,442**	**72,065**	6,623	10.12%	
EQUIPMENT						
54020	EQUIPMENT	1,825	0	-1,825	-100.00%	
SUBTOTAL		**1,825**	**0**	-1,825	-100.00%	Trailer replacement
DEPARTMENT TOTAL		**1,450,159**	**1,452,431**	2,272	0.16%	**$41,404 contractual and minimum wage increase**
						Absorbed $6,623 increase to uncontrolled fuel cost increases

GOVERNMENTAL FUNCTION OF THE RECREATION AND PARKS COMMISSION 2022-2023

Mission

Programs will be offered for all ages and interests giving each individual the opportunity to engage in a variety of activities. Through these activities, participants will be able to make constructive use of leisure time and contribute to positive physical and mental health, and good sportsmanship.

Vision

Well maintained parks, public spaces, and various nature areas provide opportunities for residents to maintain active, healthy lifestyles; while appreciating our community's natural resources and preserving them for future generations.

The Recreation and Parks Commission is responsible to the Town of Waterford for the management, control, and development of the Town's recreational and park facilities and expenditures made in connection therewith as approved in 1969.

Through this ordinance 2.68.010, per actions of the Board of Finance and subsequent legislative actions of the RTM, policy decisions by the Board of Education, the Recreation and Parks Commission is responsible to the Town for the five (5) governmental functions as listed below:

1. Maintenance, operation, and development of all turf and garden areas on Town and Board of Education properties. Primary focuses on landscaping and improvements, building maintenance (the Community Center, garages, etc.), playgrounds, parks, youth sport complexes, tennis courts, beaches, and open space/greenways/ trail systems, to name a few. Snow removal, tree work, carpentry (picnic tables, life guard stands, Guard Shack, press boxes, etc.), assistance to other departments for transport/delivery, as well as completing all tasks assigned in addition from the Town Building Manager. The Recreation and Parks Commission will continue to provide their unique wood delivery program, which supplies Senior Citizens meeting income requirements with alternative heating during the winter months.

2. Town sponsored recreational programming and leisure opportunities for all age groups. A variety of Town-wide special events are provided to the public as well including Easter Egg Hunts, Summer Concert Series, Road Races, Harvest Festival and Fireworks, to name a few. Programming ranges from high intensity athletic participation to passive and educational leisure activities.

3. The Recreation and Parks Commission acts as the primary liaison to various co-sponsored organizations, which include the Little League, Youth Football and Cheerleading, Youth Soccer, Lacrosse, Softball, Basketball, etc. The Commission also helps subsidize Town non-profit groups such as the Waterford Community Band.

4. Coordination of all athletic field and facility usage within the Town of Waterford. Additionally, the Commission is responsible for the scheduling of all Town buildings and facilities approved and acceptable for Community Use to include all Board of Education facilities as available.

5. The implementation of a limited youth service program, "Summer Jobs For Minors", which allows young adults to earn income and experiences while providing the Town with additional assistance in maintenance, clerical/record keeping, and assistance to other departments as appropriate. This item is being reviewed annually through the Recreation and Parks Commission.

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2023 BUDGET

1000 Series **PERSONNEL**

	Class	DOH	Base Pay	Longevity	Total
10137 -51110 Administration					
Director	MP-11	15-Jun-99			
52.2 weeks @ $2195.17/week			$114,588	$2,292	$116,880
Assistant Director	MP-7	24-Jun-04			
52.2 weeks @ $1615.97/week			$84,354	$1,265	$85,619
10137-51110 Administration Total					**$202,499**
10137-51210 Clerical/Technical					
Office Coordinator	UAS-10	4-Mar-74			
261 Days $32.5937/per hour			$59,549	$600	$60,149
Clerk Typist II	AS5/S7	10-Apr-00			
Permanent Part-Time= 19hrs/week					
19hrs per week @ $25.66			$25,450	$0	$25,450
Part-Time Clerical	PT1/S2	N/A			
200 annual hours @ $14.00					$2,800
10137-51210 Clerical/Technical Total					**$88,399**
10137-51220 Custodial					
Custodian I	TC2/S3	8-Aug-16			
Permanent Part Time= 19 hrs/week					
7/1/22 - 8/7/22 = 6 wks (114 hrs) x $21.03 (S4)			$2,397	$0	$2,397
8/8/22 - 6/30/23 = 46 wks (874 hrs) x $21.55 (S4.5)			$18,835		$18,835
10137-51220 Custodial Total					**$21,232**

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2023 BUDGET

1000 Series **PERSONNEL**

10137-51610 Parks Maintenance	Class	DOH	Base Pay	Longevity	Total
NEW Park Foreman postion promotion (approx.)					**$3,287**
Maintainer IV	UTC9	13-Nov-06			
261 Days x 8 hours/day x $34.2499/hr	Step 7		$71,514	$250	$71,764
					$71,764
Maintainer III	UTC7	3-Dec-12			
261 Days x 8 hours/day x $31.0656/hr	Step 7		$64,865		$64,865
					$64,865
Maintainer III	UTC7				
261 days x 8hrs/day x $24.3407	Step 2	26-May-17	$50,823	$0	$50,823
					$50,823
Maintainer II	UTC5	30-Jan-15			
30 days x 8hrs/day x $25.5578/hr	Step 5		$6,134		$6,134
231 days x 8hrs/day x $26.8357/hr	Step 6		$49,592	$0	$49,592
					$55,726
Maintainer II	UTCE	5-Aug-19			
231 days x 8hrs/day x $23.1817/hr	Step 2		$42,840		$42,840
30 days x 8hrs/day x $24.3407/hr	Step 3		$5,842		$5,842
					$48,682
Maintainer II	UTCE	14-Sep-20			
261 days x 8hrs/day x $23.1817/hr	Step 2		$48,403		$48,403
					$48,403
Maintainer I	UTCB	14-Jun-21			
196 days x 8hrs/day x $18.1635	Step 1		$28,480		$28,480
65 days x 8hrs/day x $19.0716/hr	Step 2		$9,917		$9,917
					$38,397
Part-Time Maintainers	PT5/S1				
40hrs x 10 weeks x $14.00/hr x 2 staff					**$11,200**
10137-51610 Park Maintenance Total					**$393,147**

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2023 BUDGET

1000 Series **PERSONNEL**

10137-51620 Recreation Program Personnel	Class	DOH	Base Pay	Longevity	Total
Program Coordinator	MP/S				
					$53,956
		Sub-Total			**$53,956**

Programming	**Previous**	**FY 23**
Note: In FY 23 All programming will operate out of a new special revenue account(Except Cactus Jack Basketball)		
Pre School Programming (ages 3-5)		
Intro To Art: 25 sessions x $45/session	$1,125	$0
Experiment with Painting: 30 sessions x $45/session	$1,350	$0
Nature Play: 26 sessions x $45/session	$1,170	$0
Science Exploration: 12 sessions x $45/session	$540	$0
Fitness and Sport: 50 sessions x $45/session	$2,250	$0
Yoga Play: 40 sessions x $45/session	$1,800	$0
Development Play and Early Math Concepts: 50 sessions x $45/session	$2,250	$0
Sub Total	**$10,485**	$0
Youth/Teen Programming (ages 6-18)		
Art & Painting: 10 sessions x $35/session	$350	$0
Cooking: 3 x 4 week sessions x $100/session	$1,200	$0
High Impact Conditioning: 18 sessions x $50/session	$900	$0
Karate: 24 sessions x $40/session	$960	$0
Sub Total	**$3,410**	$0
Miscellaneous/Mixed Programming		
Barre Fitness: 40 sessions x $40/session	$1,600	$0
Aqua Fitness/Zumba: 50 sessions x $40/session	$2,000	$0
Dog Obedience: 20 sessions x $50/session	$1,000	$0
Family Conditioning: 30 sessions x $30/session	$900	$0
Yoga At The Beach: 10 sessions x $50/session	$500	$0
Dance Variety (Trending) : 10 sessions x $40/session	$400	$0
Sub Total	**$6,400**	$0

Note: In FY 23 All programming will operate out of a new special revenue account(Except Cactus Jack Basketball)

		Previous	FY 23
Adult Programming (ages 16 and over)			
Adult Volleyball: 1 supervisor x 25 sessions x $25/session		$625	$0
Cactus Jack Basketball:			$0
Supervisor (2): 25 weeks x $35/wk x 2 supervisors			$1,750
Attendant: 25 weeks x $56.40/wk			$1,410
Spin Bike: M,W,F = 40 sessions x $40/session		$1,600	$0
Interval Training: 20 sessions x $50/session		$1,000	$0
Yoga:			$0
Passive: 50 sessions x $75/session		$3,750	$0
Active: 20 sessions x $50/session		$1,000	$0
Everybody Yoga: 24 sessions x $40/session		$960	$0
Restorative Yoga: 24 sessions x $40/session		$960	$0
Pilates: 48 sessions x $40/session		$1,920	$0
			$0
Extreme Aqua Exercise: 20 sessions x $40/session		$800	$0
Tai Chi/Chi Kung: 36 sessions x $20/session		$720	$0
Tennis Lesson Instructor		$1,020	$0
			$0
	Sub Total	**$14,355**	**$3,160**

BEACH OPERATIONS

Gatehouse Attendants	PT1/S1		
7/1 - 7/31/22			
10 weekend days x 12hrs x $14.00			$1,680
21 weekdays x 8hrs x $14.00			$2,352
8/1 - 9/7/22 (Minimum wage changes to $13/hr on 8/1/21)			
8 weekend days x 12hrs x $14.00			$1,344
23 weekdays x 8hrs x $14.00			$2,576
5/25/23 - 6/30/2023			
9 weekdays x 8hrs x $14.00			$1,008
11 weekend days x 12hrs x $14.00			$1,848
		Sub-Total	**$10,808**
Waterfront Supervisor	PT8/S3		
7/1/22 - 6/30/23: Total hours 560 x $17.74		**Sub-Total**	**$9,934**
Captain of Lifeguards	PT5/S3		
7/1/22 - 6/30/23: Total hours 560 x $15.56		**Sub-Total**	**$8,714**
Beach Lifeguards	PT3/S4		
7/1/22 - 6/30/23: Total hours 560 x $15.00 x 6 guards		**Sub-Total**	**$50,400**

PLAYGROUND PROGRAM

Directors (CPR, First Aid, Med Distribution)	PT8/S3		
7/1/22 - 6/30/23: 30 days x 4hrs/day x $16.88/hr x 3 staff		**Sub-Total**	**$6,077**
Playground Assistants	PT1/S1		
7/1/22 - 6/30/23: 30 days x 3hrs/day x $14.00 x 13 staff		**Sub-Total**	**$16,380**

COMMUNITY CENTER

Monitor	PT8/S4		
2022: 26 weeks x 24hrs/wk x $17.74			$11,070
2023: 26 weeks x 24hrs/wk x $17.74			$11,070
Community Activities: 45 hrs x $17.74			$798
		Sub-Total	**$22,938**

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2023 BUDGET

WATERFORD HIGH SCHOOL POOL OPERATIONS

Senior Citizen Swim

15 weeks x 2hrs/session x 3 days/wk = 90 hours

	Class		
Supervisor	PT5/S2		
2022: 45 hours x $15.56			$700
2023: 45 hours x $15.56			$700
Pool Lifeguards	PT2/S3		
2022: 45 hours x $15.00			$675
2023: 45 hours x $15.00			$675
Pool Attendant	PT1/S1		
2022: 45 hours x $14.00			$630
2023: 45 hours x $14.00			$630
Exercise Instructor x 75hrs x $40/session	Contractual		$3,000
		Sub-Total	**$7,010**

Morning Lap Swim

49 weeks x 2hrs/session x 5 days/wk = 490hrs

Supervisor	PT4/S3		
2022: 245hrs x $15.56/hr x 1 supervisor			$3,812
2023: 245hrs x $15.56/hr x 1 supervisor			$3,812
Lifeguard			
2022: 245hrs x $15.00/hr x 1 Lifeguard			$3,675
2023: 245hrs x $15.00/hr x 1 lifeguard			$3,675
		Sub-Total	**$14,974**

Evening Lap Swim (Open and Lap Swim)

49 weeks x 12hrs/wk = 588hrs

Lifeguards	PT2/S3		
2022: 294hrs x $15.00/hr x 2 guards			$8,820
2023: 294hrs x $15.00/hr x 2 guards			$8,820
Pool Attendant	PT1/S1		
2022: 294hrs x $14.00/hr			$4,116
2023: 294hrs x $14.00/hr			$4,116
Supervisor	PT4/S3		
2022: 294hrs x $15.56			$4,575
2023: 294hrs x $15.86			$4,575
		Sub-Total	**$35,022**

<u>Saturday Open/Lap Swim</u>	**CLASS**	
1/2023 - 5/2023 : 21 weeks x 2.5hrs/session = 52.5 hrs.		
Supervisor	PT4/S3	
52.5hrs x $15.56/hr		$817
Pool Attendant	PT1/S1	
52.5hrs x $14.00/hr		$735
Lifeguards	PT2/S3	
52.5hrs x $15.00/hr x 2 guards		$1,575
	Sub Total	**$3,127**
<u>Sunday Open/Lap Swim</u>		
11/2022 - 5/2023 : 31 weeks x 4hrs/session = 124hrs		
Supervisor	PT4/S3	
2022: 36hrs x $15.56/hr		$560
2023: 88hrs x $15.56/hr		$1,369
Pool Attendant	PT1/S1	
2022: 36hrs x $14.00/hr		$504
2023: 88hrs x $14.00/hr		$1,232
Lifeguards	PT2/S3	
2022: 36hrs x $15.00/hr x 2 guards		$1,080
2023: 88hrs x $15.00/hr x 2 guards		$2,640
	Sub Total	**$7,385**
<u>Swim Lessons: Summer</u>		
2022: 21 days x 5hrs/day = 105hrs		
2023: 5 days x 5hrs/day = 25 hrs		
Supervisor/Coordinator (+10hrs for certs, hiring, etc.)	PT4/S3	
2022: 105hrs x $17.74		$1,863
2023: 25hrs x $17.74		$444
Water Safety Instructors - Mandated by Rec Cross	PT3/S3	
2021: 105hrs x 4 WSI x $15.19		$6,380
2022: 25hrs x 4WSI x $15.19		$1,519
Assistant Swim Instructors	PT1/S1	
2022: 105hrs x 13 staff x $14.00		$19,110
2023: 25hrs x 13 staff x $14.00		$4,550
	Sub Total	**$33,866**

<u>Swim Lessons: Winter</u>	**CLASS**	
2023: 8days x 6hrs/day = 48hrs		
Supervisor/Coordinator	PT4/S3	
48hrs x $15.56		$747
Water Safety Instructors	PT3/S3	
48hrs x 4 staff x $15.19		$2,917
Assistant Swim Instructors	PT1/S1	
48hrs x 13 staff x $14.00		$8,736
	Sub Total	**$12,400**
<u>Parent/Tot and Infant Water Play</u>		
Fall, Winter, Summer = 18hrs x 3 seasons = 54hrs		
Lifeguards: 54hrs x 3 staff x $15.00		$2,430
	Sub Total	**$2,430**
<u>Special Use of Pool - Rental Revenue</u>		
Private Pool Parties/ ARC Events/Special Olympics		
55 events @ 2hrs/event = 110hrs		
Supervisor	PT4/S3	
110hrs x $15.56		$1,712
Lifeguards	PT2/S3	
110hrs x 2 staff x $15.00		$3,300
	Sub Total	**$5,012**
<u>Mentally and Physically Challenged Program</u>		
25 weeks (1 session/week) x 1.5 hrs/session = 37.5		
Lifeguards	PT2/S3	
37.5 x 2 staff x $15.00		$1,125
Supervisor		
37.5 x 1 staff x $15.56		$584
	Sub Total	**$1,709**
<u>Aquatics Director</u>	PT8/S3	
salary position - 50 weeks/yr, 19hrs /week		
2022: 25 weeks x 19hrs x $16.88		$8,018
2023: 25 weeks x 19hrs x $16.88		$8,018
	Sub Total	**$16,036**

10137 - 51620 Rec Program Personnel TOTAL: $321,338

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2023 BUDGET

10137 - 51810 Overtime

Summer/Fall 2022

New bathrooms require additional afternoon cleaning throughout season- 1 shift =3hrs

2 or 3 maintainers x 3hrs/each = 6 - 9hrs/day AND afternoon cleaning (3hrs) = 9-12hrs

July - 10 weekend days x 9hrs, **includes July 4th**		90
August - 8 weekend days x 9hrs		72
September: 10 weekend days x 9hrs, **includes Labor Day**		90
October - 8 weekend days x 3hrs		24
October - Harvest Festival 2022 Fireworks (2 maintainers x 8hrs)		16
November - 8 weekend days x 3hrs		24
	Sub Total	**316**

Winter 2022 - 2023

Snow Removal (Plowing, sidewalks, entrances, etc.)		75
New Years Eve Eve Celebration (bonfire, fireworks) - 2 maintainers x 3hrs		6
	Sub Total	**81**

Spring/Summer 2023

2 maintainers x 3hrs/each = 6hrs/day AND 1 maintainer afternoon shift (+3)=9hrs/day

April - 8 weekend days x 9hrs		72
May - 8 weekend days x 9hrs		72
May - Memorial Day - 2 maintainers x 3hrs + Afternoon cleaning shift		9
June - 10 weekend days x 9hrs		90
	Sub Total	**243**

Emergency Call-Outs

Vandalism and Damage, Restroom Malfunctions,		10
Special Projects: ballfield overhaul, etc.		20
Opening Day & Graduation at BOE, etc.	**Sub Total**	**30**
	Total Maintenance Hours	**670**
Average Overtime Rate = $39.2325 x 670 hours	**TOTAL**	**$26,286**

Clerical Overtime

12 Commission Meetings avg		12
Clerical Overtime Rate = $48.89 x 12hrs		$587
Saturday beach sticker sales: 8hrs x $48.89		$391
	Sub Total	**$978**
10137 - 51810 Overtime Total		**$27,264**

10137 - 51910 Fringe Benefits

1303 Union Maintainers		
Clothing: 7 maintainers x $200		$1,400
Shoes: 7 maintainers x $200		$1,400
Seasonal Maintainers: 3 x $100		$300
Meal Allowance		$602
NUMP HRA Director -	60 days x $56.18/hr	$3,371
10537 - 51910 Fringe Benefits Total		**$7,073**

10137 - 51920 FICA

51110: Administration			$202,499
51210: Clerical			$88,399
51220: Custodial			$21,232
51610: Maintenance			$393,147
51620: Programs			$321,338
51630: Summer Jobs For Minors			$0
51810: Overtime			$27,264
51910: Fringe Benefits			$7,073
		Total	$1,060,952
10137 - 51920 FICA Total:	**Total x .0765**		**$81,163**

1000 SERIES TOTAL: $1,142,115

2000 SERIES: SERVICES

10137 - 52010 Advertising

Bid postings for Capital Improvement Projects Planned: 4 x $340		$1,360
Waterford Beach Park Concession Bid for Beach Vendor and Concert Mobile Food Trucks:		$400
*$2,001 revenue from vendor bid and concessions in FY'18		
Waterford Beach Park Concert Series - WCTY (covers 8 stations)		$1,000
10137 - 52010 Advertising	**TOTAL**	**$2,760**

10137 - 52020 Postage

Program Booklets: Distributed 3x/yr, approx. 9,600 copies ea. mailing, avg. $1,850 ea.		$5,100
Ad fees pay for production. All Town Depts. Can place info in booklets.		
Mail: 2yr/24 month avg = $82/month = $984 w/ $16 additional for specialty mailing		$1,000
10137 - 52020 Postage	**TOTAL**	**$6,100**

10137 - 52040 Service Contracts

Welding Tank Rental/Maintenance		$200
Copier/Fax Machine		$920
Pre-Employment Drug Tests: $55 (2 Seasonal maintainers)		$110
New Program Instructor Background Checks: 4 @ $33		$132
Fire Extinguisher Service: 27 extinguishers (buildings, vehicles) x $7.50 (Shipmans)		$203
Fire Extinguisher Repair/Replacement		$200
	Sub Total	**$1,765**

Community Center Shared Costs w Senior Services

Full-Time Custodian: $68,718 (Quoted by BOE)		$34,359
Lease of Ricoh MP4002sp networked printer/scanner/copier		$564
Quarterly Fitness Room Inspections/Equipment - CIRMA		$400
Basic Cable Service- Atlantic Broadband		$348
	Sub Total	**$35,671**

10137-52040 Service Contracts Total	**$37,436**

10137 - 52050 Association Education

National Recreation and Parks Association (NRPA)	$450
Connecticut Recreation and Parks Association (CRPA)	$275
New England Parks Association	$105
New England Parks Annual Conference	$300
Park Management Seminars	$850
Connecticut Parks Association (CPA)	$75
Professional Certifications	$200
Magazine Subscriptions	$60
New England Sports Turf Managers Association	$75
Connecticut Tree Warden Association	$60
NRPA/CRPA/CPA Training Sessions	$1,200
(Continuing Education credits required to maintain licenses)	

10137 - 52050 Association Education Total	**$3,650**

10137 - 52070 Reimbursable

Petty Cash	$150

10137 - 52070 Reimbursable Total	**$150**

10137 - 52080 Telephone

Cell Phone Service (Administrators)	$144 avg x 12 months	$1,728
Beach Operation Phones	$100 avg x 4 months	$400
In-House Phone Service	$60 avg x 12 months	$720

10137 - 52080 Telephone Total	**$2,848**

10137 - 52380 Programs

Ballet: 16 sessions x $45/session		$720
Butterfly Dancers: 20 sessions x $30/session		$600
Youth Hockey Program (Ice time at CT College)		$6,000
Mens Softball:		
Umpires (2/game): 130 games x 2 x $30		$7,800
Scorekeeper: 130 games x $15/game		$1,950
Hula Hoop Fitness: 12 sessions x $100/session		$1,200
Swimnastics: 50 sessions x $50/session (evening)		$2,500
Zumba: 50 sessions x $40/session		$2,000
	Sub Total	**$22,770**
Special Events		
Pearl Harbor Masters Road Race		
Southern New England Road Race Officials		$350
T-Shirts		$1,000
Easter Egg Hunt (eggs and contents)		$250
Summer Concert Series (11): 1 Free, 10 avg of $910		$9,100
ASCAP licensing fee		$352
Community Garden Annual Planting: bulbs,mulch, etc.		$0
	Sub Total	**$11,052**
Program Supplies		
Athletic Equipment, Art Supplies, etc.		$1,500
Program Clothing		
Waterfront and Pool Lifeguards		
Male swim suits: 40 x $30/suit		$1,200
Female suits: 40 x $55/suit		$2,200
Summer Personnel Staff Shirts: 6 dozen x $12/shirt		$810
(Gatehouse, Playgrounds, etc.)	**Sub Total**	**$5,710**
Safety Training: American Red Cross - Certificates - Swim Lessons, etc.		$700
	Sub Total	**$700**
10137 - 52380 Program Total		**$40,232**

10137 - 52206 Waterford Week Subsidy (Harvest Festival, Special Events)	**$4,750**

10137 - 52390 Co-Sponsored Programs

American Legion	$1,805
Babe Ruth	$4,750
Community Band	$2,850
Football/Cheerleading	$4,750
Lacrosse	$4,500
Little League	$11,390
Pre-Teen Basketball	$4,061
Soccer	$5,187
Softball	$2,256
10137 - 52390 Co-Sponsored Programs Total	**$41,549**

10137 - 52420 Maintenance of Properties

Materials:

Beach/Mason Sand- Lombardi Quote attached

Pricing:	$25/ton		
Pleasure Beach walkway	0 tons		$0
Waterford Beach Park - Volleyball and Horseshoes	0 tons		$0
***No sand purchase expected for FY'22**		**SUB TOTAL**	**$0**

Loam - Kobyluck quote

Pricing:	$25/ton		
Stump grinding repair	avg. 58 tons/year		$1,450
Repairs around Gazebo			
Athletic Fields: top dressing			
Park area repair - re-seeding/ruts/etc.			
Trenching			
		SUB TOTAL	**$1,450**

Clay: Keegan and Sons quote

Pricing:	$69/Ton		
Leary Baseball	10 tons		$690
Vets Memorial Field	10 tons		$690
		SUB TOTAL	**$1,380**

Stone Dust: Kobyluck quote

Pricing:	$23.98/Ton		
Leary Softball	avg 45 tons/year		$1,079
Lisa Dedrick Field (Cohanzie)			
Ridgewood Park walkways			
		SUB TOTAL	**$1,079**

Marking Lime: Site One -state contract

Pricing:	$6/Bag		
Civic Triangle/Vets Memorial Field	12 Bags		$72
Leary Baseball, Softball	13 Bags		$78
Lisa Dedrick Field (Cohanzie)	10 Bags		$60
		SUB TOTAL	**$210**

Grass Seed:	**Tom Irwin planner - HashMark, Touchdown, or Rapid Tee Blend**		
Pricing:	$2.45/LB		
Civic Triangle (JPH, Gazebo, Library, etc.)	200 lbs.		$490
Vets Memorial Field	150 lbs		$368
Leary Baseball, Softball, Soccer	350 lbs		$858
Lisa Dedrick Field (Cohanzie)	125 lbs		$306
Veteran's Memorial Park	100 lbs		$245
Waterford Beach Park	150 lbs		$368
		SUB TOTAL	**$2,635**

Marking Paint:	**Pioneer (State Contract)**	
Fall Order: 22 pails @ $64.35/pail		$1,416
Spring Order: 38 pails @ $64.35/pail		$2,445
(5 gallons/pail)		
	SUB TOTAL	**$3,861**

Lime for Top Dressing			
Pricing:	$5/Bag		
Civic Triangle	60 bags		$300
Dedrick (Cohanzie) Field	30 bags		$150
Leary Baseball, Soccer, Softball	120 bags		$600
Vets Memorial Field	50 bags		$250
		SUB TOTAL	**$1,300**

Fertilization - Tom Irwin, Site One, etc. - State Contract		$10,100
Synthetic and Various Blends	average of $9900 last 3 years	
Civic Triangle - PD, YSB, TH, ES		
Duck Pond area/Community Center Grounds		
Leary Baseball, Softball, Soccer		
Lisa Dedrick Field (Cohanzie)		
Stenger Park		
Veteran's Memorial Field		
Veteran's Memorial Park		
Waterford Beach Park		
	SUB TOTAL	**$10,100**

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2023 BUDGET

Soil Tests	**Tom Irwin administers**			
Pricing:		$45/Test		
Vets Memorial Field				$45
Leary Baseball, Softball, Soccer				$135
Lisa Dedrick Field (Cohanzie)				$45
			SUB TOTAL	**$225**

Playground Surfacing:				
Pricing:	CT Mulch Quote	$25.00/yard		
Leary Park (+ Playground Safety Mat Replacment)		32 yards		$800
Lisa Dedrick Field (Cohanzie)		25 yards		$625
Veterans Playground		15 yards		$375
Waterford Beach Park		25 yards		$625
			SUB TOTAL	**$2,425**

Bark Mulch	CT Mulch Quote			
Pricing:	***Gardens***	$29/yard		
Civic Triangle - Town Hall,PD, YSB, JPH, etc.		30 yards		$870
Veterans Memorial Park		10 yards		$290
Waterford Beach Park		25 yards		$725
			SUB TOTAL	**$1,885**

Sod (Field Repair for infield)	$0.30/sf		
Vets Memorial Field	1000 sf		$300
Leary Baseball, Softball	2200 sf		$660
		SUB TOTAL	**$960**

Gravel: Lombardi quote attached	**$18.50/ton**		
Leary Park Access Road (rain storm washouts)	20 ton		$370
Veteran's Maintenance Garage (driveway)	20 ton		$370
Waterford Beach Park (pavilion roadway,drop off, etc.)	40 ton		$740
Stenger Farm Park parking lot + access road	60 ton		$1,110
		SUB TOTAL	**$2,590**

Fence Repair		$1,200
Chain Link		
Leary Baseball, Softball, Soccer, Basketball		
Lisa Dedrick Field (Cohanzie)		
Dog Park		
Split Rail		
Jordan Park House		
Stenger Park		
Waterford Beach Park		
	SUB TOTAL	**$1,200**

Field Plates, Bases, Safety Hardware - BSN Sports		
Leary Home Plate tarp		$850
Vets Baseball Pitching and Home plate tarps		$405
Ballfield bases		$310
	SUB TOTAL	**$1,565**

Basketball/Soccer/Tennis Court Maintenance - BSN Sports		
Leary Park Soccer: 1 net @ $160		$160
Leary Basketball Goal/Rim Replacement: 1 @ $130		$130
Leary Basketball Nets (2 Hoops): avg. 6/yr. 6 @ $3.99/ea		$24
Leary Park Tennis Courts (2): 1 net @ $160		$160
Quaker Hill Tennis Courts (2)		$320
Town Hall Basketball Nets (4 Hoops): avg. 12/yr @ $3.99/ea		
Waterford Beach Park Tennis Courts (2): 1 @ $160/ea		$160
	SUB TOTAL	**$954**

Port-A-John Rental

Pricing:			
ADA Handicapped Accessible (H)	$175/month		
Standard (S)	$110/month		
Grimsey Beach: Save The River Save The Hills Regatta: weekend		S	$110
Civic Triangle/Vets Memorial Field	***New accessible path***	H	$0
Pleasure Beach	FY'22: 2 mo. / FY'23: 3 mo.	S	$550
Waterford Beach Park	***New accessible path & building***	H	$0
		SUB TOTAL	**$660**

Park and Building Repairs & Maintenance
Garage Doors, Lights, Grafitti removal, gate repair, doors, floors, plumbing
wood for benches-LG shack -picnic tables-benches, etc.

Disposal fees for removal of debris not accepted by Transfer Station/Miner Lane Dump		$500
Gazebo - lights, graffiti, etc.		$350
Jordan Park House		$350
Doors,Floors,Light Fixtures,Plumbing		
Leary Park		$250
Water fountain repairs		
Maintenance & Public restroom		
Lisa Dedrick Field (Cohanzie) - Concession, Scorers Booth/Storage area		$250
Waterford Beach Park		
Shop Building maintenance		$300
Lifeguard Shack		$100
Lifeguard Stands (re-built chairs in FY'19)		$0
Equipment Rental - see back up		$2,550
Trenching, stump grinder, etc.		
Unexpected Building repairs		$2,500
Town Contracted Electrical Service		$4,000
- DEF Electrical invoices, etc. (YTD in back up material)	**SUB TOTAL**	**$11,150**

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2023 BUDGET

Water	FY'20	FY'21	FY'23
Civic Triangle/Vets Memorial Field	$519	$600	590
Jordan Park House	$67	$80	77
Leary Park	$172	$170	171
Lisa Dedrick Field (Cohanzie)	$2,300	$475	500
Mago Point	$130	$130	126
Ridgewood Park	$86	$100	90
Veteran's Maintenance Garage/Public Restroom	$622	$615	600
Waterford Beach Park			
Maintenance Building/Causeway Bathroom	$239	$600	800
Pavilion/Group Picnic Bathroom	$55	$55	55
Fire service 8" charge	$1,595	$1,595	1595
	SUB TOTAL	**$4,420**	**$4,604**

Sewer	FY'20	FY'22	FY'23
Jordan Park House	$191	$200	195
Veteran's Maintenace Garage/Public Restroom	$1,175	$1,175	1175
Waterford Beach Park- Septic Tank cleaning (2)	$650	$650	650
Dedrick Field	$2,133	$750	615
	SUB TOTAL	**$2,775**	**$2,635**

Electric: CL&P and TransCanada incl.	FY'20	FY'22	FY'23
Civic Triangle/Vets Memorial Field	$978	$1,000	995
Nevins Cottage	$120	$120	58
Gazebo	$569	$570	560
Jordan Park House + Street Light	$909	$1,000	952
Leary Park	$923	$1,150	1075
Lisa Dedrick Field (Cohanzie)	$582	$585	583
Mago Point	$1,154	$1,100	1100
Miner Lane Salt Shed	$528	$528	540
Town Hall Basektball Courts	$683	$875	800
Veteran's Maintenance Garage/Public Restroom	$2,312	$2,300	2276
Jordan War Memorial Park	$181	$185	183
Town Hall War Memorial Park	$169	$200	188
Waterford Beach Park			
Maintenance Building & Gatehouse	$1,021	$1,005	1030
Pavilions/Bathrooms/Concerts	$537	$545	1500
	SUB TOTAL	**$11,163**	**$11,840**

Heat			
Pricing: $2.47	FY'20	FY'22	FY'23
Jordan Park House - $1.67 x 550 gallons	$1,315 ($2.39)	919 ($1.67)	$1,359
Annual Furnace Cleaning Parts(BOE performs service)	$50	$50	$50
Propane: price fluctuation (pricing $2.69 - $2.99: $2.83 used)			
Veteran's Maintenance Garage/Public restroom			
average 1050 gal/yr	$2,972	$2,972	$2,935
Waterford Beach Park			
average 975 gallons	$2,750	$2,750	$2,711
	SUB TOTAL		**$7,055**

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2023 BUDGET

Board of Education

	Pricing		
Bark Mulch - Dark Cedar	$29/yard		$5,162
Waterford High School	avg. 178 yards/annually		
Clark Lane			
Great Neck			
Oswegatchie			
Quaker Hill			
		SUB TOTAL	**$5,162**

Sod (Field Repair for infield)	$0.30/sf		
Waterford High School Baseball	1200 sf	**SUB TOTAL**	**$360**

Soil Tests ***Tom Irwin***	$45/Test		
Waterford High School	2 tests		$90
Clark Lane Middle School	1 tests		$45
Great Neck	1 tests		$45
Oswegatchie	1 tests		$45
Quaker Hill	1 tests		$45
		SUB TOTAL	**$270**

Field Plates, Bases, Safety Hardware (Pioneer Quote - State Contract)			
Ballfield bases			$175
		SUB TOTAL	**$175**

Fertilization avg. $10k-$14k annually			
Waterford High School	Various		$3,500
Clark Lane Middle School	Organic		$1,800
Great Neck	Organic		$1,600
Oswegatchie	Organic		$1,600
Quaker Hill	Organic		$1,500
		SUB TOTAL	**$10,000**

Marking Paint: Avg. $4,450/year		
Fall: 28 pails x $64.35/pail		$1,802.00
Spring: 34 pails @ $64.35/pail		$2,188.00
Clark Lane - Soccer - Lacrosse - Softball - Lap Lines		
Elementary School fields (flag football, track lines, etc.)		
WHS - Field Hockey - Lacrosse - Football - Soccer - T&F		
	SUB TOTAL	**$3,990**

Lime for Top Dressing	$5/Bag		
Waterford High School	90 bags		$450
Clark Lane	55 bags		$275
Great Neck	40 bags		$200
Oswegatchie	40 bags		$200
Quaker Hill	30 bags		$150
		SUB TOTAL	**$1,275**

Board of Education			
Grass Seed:	$2.45/Pound		
Waterford High School	500 lbs		$1,225
Clark Lane Middle School	200 lbs		$490
Great Neck - additional needed for sustaining growth	200 lbs		$490
Oswegatchie	100 lbs		$245
Quaker Hill	100 lbs		$245
		SUB TOTAL	**$2,695**

Marking Lime:	$6/Bag		
Waterford High School Baseball Field	15 bags		$90
Clark Lane Softball	6 bags		$36
		SUB TOTAL	**$126**

Clay:	$69/ton		
Waterford High School Baseball Field	15 ton		$1,035
		SUB TOTAL	**$1,035**

Loam	$25/ton		
Waterford High School	25 tons		$625
Clark Lane Middle School	15 tons		$375
Great Neck	15 tons		$375
Oswegatchie	12 tons		$300
Quaker Hill	10 tons		$250
		SUB TOTAL	**$1,925**

10137 - 52420 Total **$98,776**

10137 - 53010 Office Supplies

Beach Stickers	2,500 x $0.371	$927
Wrist Bands (still in stock)		$0
Misc: Calendars, Signage,Time Cards, Newspaper, etc.		$436
	10137-53010 Office Supplies Total:	**$1,363**

10137 - 53020 Other Supplies

Paint and Paint Supplies for Indoor/Outdoor use		$2,000
Replacement Trash Barrels		$500
Replacement & Repair of Locks and Keys		$600
Gas Can Replacements: OSHA, 2 x $90		$180
Light Bulbs & Flouresents: Shops(2),Restrooms, JPH, Parks		$400
Safety Gear Replacement (ANSI)-Hearing/Eye/Etc.		$800
Carpenter Supplies/Lumber		$2,500
Designate Swimming Areas (Buoys, Lines, Etc.)-DEP		$353
Work Gloves		$400
Dog Park bags: Bow Wow Waste:	27 cases at @ $27.99/ea	$756
First Aid Supplies		$500
Replacement Hand Tools		$1,500
Replacement Power Tools		$2,200
Plumbing Supplies		$2,000
Flag Replacements		$600
Supplies (Hardware, Cement, Roofing, etc.)		$6,500
Paint Liner Machine Repair Parts		$450
Electrical Supplies/Repairs		$1,500
	SUB TOTAL	**$23,739**

	Per Case/ Unit	*Quantity*	*Total*
Custodial			
Toilet Tissue	$50	16	$800
40 oz Deoderant Cakes	$20	2	$40
Urinal Screen Blocks	$8	2	$16
Go-Jo Hand Cleaner	$53	5	$265
Steel Saks, Trash Can Liners (Large)	$41	40	$1,640
Trash Can Liners (Small)	$27	12	$324
Brown Roll Paper Towels	$21	10	$210
Citro Blast Hand Soap for garages	$95	2	$190
M Fold Towels	$22	4	$88
Disinfectant Spray	$44	1	$44
Maxima Cleaner	$175	2	$350
Paper Towels	$21	5	$105
Water Cooler			$110
		SUB TOTAL	**$4,182**

	Per Case/ Unit	*Quantity*	*Total Cost*	*Rec & Park Share*
Commercial Dishwasher Detergent	$ 42.00	1	$ 42.00	$21
Rinse All	$ 42.00	1	$ 42.00	$21
Sanitizing Solution for Warewashing	$ 22.00	3	$ 66.00	$33
Warewashing Detergent	$ 32.00	1	$ 32.00	$16
Brooms/Dust Pans/Vacuum Heads	$ 50.00	1	$ 50.00	$25
Microfiber Mop Heads (2pk)	$8.00	5	$ 40.00	$20
Disposable Gloves	$43.00	4	$ 172.00	$86
Facial Tissues	$26.00	2	$ 52.00	$26
M Fold Towels	$22.00	33	$ 726.00	$363
GoJo Hand Cleaner	$53.00	7	$ 371.00	$186
Toilet Tissue	$50.00	10	$ 500.00	$250
Winterclean #117	$218.00	1	$ 218.00	$109
Window Cleaner #101	$164.00	1	$ 164.00	$82
Prozyme #121	$114.00	2	$ 228.00	$114
Peroxide Multi-Cleaner #120	$164.00	2	$ 328.00	$164
Multipurpose #107	$164.00	1	$ 164.00	$82
Waste Paper Basket Liners	$27.00	4	$ 108.00	$54
High Density Can Liners	$41.00	6	$ 246.00	$123
Paper Towel Rolls	$21.00	3	$ 63.00	$32
Wipe-All 60 Wipes	$28.00	4	$ 112.00	$56
Hand Sanitizer Case of 4oz bags	$77.00	1	$ 77.00	$39
Fitness Equipment Wipes	$140.00	8	$ 1,120.00	$560
Battery packs for lavatory fixtures	$198.00	2	$ 396.00	$198
Light bulbs and Ballasts	$110.00	1	$ 110.00	$55
			SUB TOTAL	**$2,715**

10137-53020 Other Supplies Total:

WATERFORD RECREATION AND PARKS COMMISSION FISCAL YEAR 2023 BUDGET

10137-53080 Maintenance Of Vehicles

<u>Maintenance Vehicles</u>		
R2- 2009 Ford Escape	64,784 miles	
R6- 1999 Dodge Van	82,090 miles	
R-8 2016 Chevrolet Silverado Pick Up	32,221 miles	
R-9 2020 GMC Sierra Dump Truck	13,122 miles	
R-10 2014 Chevrolet 2500 Pick Up	64,992 miles	
R-11 2015 Chevy Silverado 3500 Dump	33,273 miles	
R-14 2009 Ford F-450 Dump Truck	88,821 miles	Being replaced
R 15 2020 Ford F-250 Pick Up	9,970 miles	
R-16 2020 Ford F-250 Pick Up	11,180 miles	
	SUB TOTAL	**$7,000**
<u>Tractors/Mowers</u>		
P51- 2003 John deere 4710 Tractor /Loader	407 hours	
P53-2016 Toro Groundmaster 4100	1,197 hours	
P54- 2017 Ferris IS 5000 Mower	810 hours	
P55- 2016 Toro Groundmaster 4100	881 hours	
P59- 2019 Kubota L6060 Tractor w/Loader	1,138 hours	
P60- 2015 Toro Groundmaster	1,864 hours	
P61- 2014 Kabota L4760 GST Tractor w/Loader	2,467 hours	
P62- 2013 Toro Groundmaster 4000D 10' Mower	636 hours	
P63- 2016 Toro Groundmaster 7200 6' Mower	1,233 hours	
P65- 2013 Toro Groundmaster 360	1,808 hours	Being replaced
P74- 2016 Toro Sand Pro 3040	747 hours	
	SUB TOTAL	**$7,000**

<u>Other</u>

Trailers(6), Snow Blower(2), Sod Cutter, Top Dresser,
Infield Machine, Leaf Vacs(2) Push Mowers, Grass Trimmers,
Back-Pack Blowers, Chain Saws, Snow Plows(4), Salt Spreader

SUB TOTAL **$6,750**

10137-53080 Maintenance of Vehicles Total:	**$20,750**

10137-53090 Fuels and Lubricants

Pricing: $2.38	FY'21	FY'22	FY'23
Unleaded: 5,000 gallons @ $2.38	7200 ($2.25)	5,265 ($1.35)	$11,900
Diesel: 2800 gallons @ **$2.47**	2,495 ($2.45)	2,824 ($1.63)	$6,916
Hydraulic Brake, Transmission, Oil, etc.			$500
10137-53090 Fuels and Lubricants Total:			**$19,316**

10137-54020 Equipment

Trailer Replacement * Requesting future trailers be included into the Fleet Management Plan

10137-54020 Equipment Total: **$0**

1000 Series	**$1,142,115**
2000 Series	**$238,251**
3000 Series	**$72,065**
4000 Series	**$0**
Recreation and Parks FY 2016 Budget Total:	**$1,452,431**

TOWN OF WATERFORD
PERSONNEL WORKSHEET - DEPARTMENT NAME
2022/2023 FISCAL YEAR

LINE 51920

DATE OF HIRE	POSITION	HOURS WORKED/ WEEK	WEEKLY /HOURLY RATE	SALARY '21/'22	SALARY '22/'23	LONGEVITY	TOTAL EMPLOYEE SALARY	PAYROLL TAXES (F.IC.A)
51110 - ADMINISTRATION								
6/1/1999	Director	**35**	$54.88	$111,583	$114,588	$2,292	$116,880	8,941
6/24/2004	Assistant Director	35	$40.40	$78,605	$84,354	$1,265	$85,619	6,550
10537-51210 CLERICAL/TECHNICAL								
3/4/1974	Office Coordinator	35	$32.59	$59,521	$59,549	$600	$60,149	4,601
4/10/2000	Clerk Typist II	19	$25.66	$24,246	$25,450		$25,450	1,947
	Part-Time Clerical		$13.00	$4,550	$2,800		$2,800	214
10537-51220 CUSTODIAL								0
8/8/2016	Custodian I	19	$21.55	$19,762	$21,232		$21,232	1,624
10537-51610 PARKS MAINTENANCE 1303 Union								
	Park Foreman						$3,287	3,287
11/13/2006	Maintainer IV	37.5	$34.25	$71,479	$71,514	$250	$71,764	5,490
12/3/2012	Maintainer III	37.5	$31.07	$63,131	$64,865		$64,865	4,962
1/30/2015	Maintainer II	37.5	$26.84	$48,666	$55,726		**$55,726**	4,263
5/26/2017	Maintainer III	37.5	$24.34	$53,339	$50,823		$50,823	3,888
8/5/2019	Maintainer II	37.5	$24.34	$44,884	$48,682		$48,682	3,724
9/14/2020	Maintainer II	37.5	$23.18	$43,882	$48,403		$43,882	3,357
6/14/2021	Maintainer I	37.5	$19.07	$37,534	$38,397		$38,397	2,937
	Seasonal Maintainers	75 (2)	$14.00	$20,160	$11,200		$11,200	857
10537-51620 RECREATION PROGRAM PERSONNEL								0
	Program Coordinator	35	$25.84	$60,305	$53,956	$0	$53,956	4,128
	Aquatics Director	19	$16.88	$16,036	$16,036		$16,036	1,227
	Playground Directors		$16.88	$6,077	$6,077		$6,077	465
	Playground Assistants		$14.00	$15,210	$16,380		$16,380	1,253
	Gatehouse Attendants		$14.00	$12,428	$10,808		$10,808	827
	Waterfront Supervisor		$16.88	$9,934	$9,934		$9,934	760
	Captain of Lifeguards		$14.56	$8,714	$8,714		$8,714	667
	Beach Lifeguards		$15.19	$47,678	$50,400		$50,400	3,856
	WHS Pool Lifeguards		$15.19	$34,644	$38,490		$38,490	2,944
	Pool Supervisors		$14.00	$26,270	$26,270		$26,270	2,010
	Pool Attendant		$14.00	$11,109	$11,963		$11,963	915
	Aqua Instructor	Contractual	$40.00	$3,000	$3,000		$3,000	230
	Asst. Swim Instructors		$14.00	$29,700	$32,396		$32,396	2,478
	Water Safety Instructor		$15.75	$10,103	$10,816		$10,816	827
	CC Building Monitor	25	$17.74	$22,938	$22,938		$22,938	1,755
	Program Personnel		Varies	$42,335	$42,335		$42,335	3,239
10537 - 51630 SUMMER JOBS FOR MINORS								
51810 - OVERTIME								
	Overtime Hours		$38.61	$20,376	$25,381		$27,264	2,086
51910 - FRINGE BENEFITS								
	Department						$7,073	541
TOTALS - DEPARTMENT								
				$1,058,199	$1,083,477	$4,407	$1,095,606	**$83,814**

FRINGE BENEFIT WORKSHEET
2022-2023 FISCAL YEAR

POSITION	CLOTHING ALLOWANCE	MEALS	HRA FUNDING	LINE 51910 TOTAL FRINGE BENEFITS	LINE 51920 PAYROLL TAXES (F.IC.A)
Director of Recreation and Parks			3,371.00	3,371.00	257.88
Asst. Director of Recreation and Parks				0.00	0.00
Program Coordinator			0.00	0.00	0.00
Office Coordinator				0.00	0.00
Maintainer IV	400.00	86.00		486.00	37.18
Maintainer III	400.00	86.00		486.00	37.18
Maintainer III	400.00	86.00		486.00	37.18
Maintainer II	400.00	86.00		486.00	37.18
Maintainer II	400.00	86.00		486.00	37.18
Maintainer II	400.00	86.00		486.00	37.18
Maintainer I	400.00	86.00		486.00	37.18
Seasonal Maintainers	300.00			300.00	22.95
TOTAL - FRINGE BENEFITS	3,100.00	602.00	3,371.00	7,073.00	541.08

PROPOSED REVENUE BY DEPARTMENT
2022-2023 FISCAL YEAR

All revenues from each department must be listed in the following categories. If you find that this list is inadequate, please identify your specific type of revenue and list in the space below.

DEPARTMENT: Recreation and Parks Commission

LINE ITEM	2020-2021 BUDGET	2020-2021 ACTUAL	2021-2022 BUDGET	2022-2023 PROPOSED	VARIANCE
Beach Admission Fees	100,000	80,635	130,000	**115,000**	**(15,000)**
Benefit Assessments					**0**
Bulky Waste Fees					**0**
Conveyance Tax					**0**
Copy Fees					**0**
Fines/Penalties					**0**
Hazardous Household Waste					**0**
Inspection Fees					**0**
Interest/Lien Fees					**0**
Inter-Municipal Revenues					**0**
Investment Interest					**0**
Permitting/Licensing Fees					**0**
Program/Registration Fees	45,000	6,090	80,000	**45,000**	**(35,000)**
Recording Fees					**0**
Rentals	5,000	2,380	10,000	**15,000**	**5,000**
Sale of Equipment/Vehicles					**0**
Sale of Recyclables					**0**
State Operational Grants					**0**
Tax Collections					**0**
Tipping Fees					**0**
Versa Kart/Blue Box Purchases					**0**
Ledge Light Expense Offset					**0**
Miscellaneous					**0**
East Lyme Animal Control Fee					**0**
Eugene O'Neill Gate Receipts					**0**
Alarm Monitoring					**0**
Alarm Penalties					**0**
Enhanced E 9-1-1					**0**
Regional Communications Fees					**0**
					0
					0
					0
					0
TOTALS	**150,000**	**89,105**	**220,000**	**175,000**	**(45,000)**

TOWN OF WATERFORD, CONNECTIC
STATEMENT OF REVENUES AND OTHER FINANC
ORIGINAL BUDGET AND ACTUAL-GENER/
FOR THE FIVE YEARS ENDED JUNE 30,

	FY2021 ORIGINAL BUDGET	FY2021 ACTUAL	FY2020 ORIGINAL BUDGET	FY2020 ACTUAL	FY2019 ORIGINAL BUDGET
RECREATION & PARKS	$ 150,000	$ 89,105	$ 203,000	$ 165,818	$ 203,000

:UT
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2020

FY2019 ACTUAL	FY2018 ORIGINAL BUDGET	FY2018 ACTUAL	FY2017 ORIGINAL BUDGET	FY2017 ACTUAL
$ 211,868	$ 192,000	$ 203,612	$ 30,674	$ 201,084

	ATTENDANCE	COST	REVENUE	LOSS
SUMMER 2018				
Baby and I	15	$358.00	$555.00	$197.00
Art Camp	12	$375.00	$619.00	$244.00
Baby Butterflies	6	$240.00	$240.00	$0.00
Beach Boot Camp	12	$448.00	$565.00	$117.00
Butterfly Ballerinas	7	$240.00	$300.00	$60.00
Cardio Sculpt	18	$241.00	$800.00	$559.00
Dog Obedience	11	$300.00	$484.00	$184.00
Early AM Hour of Power	16	$420.00	$675.00	$255.00
Fluttering Ballerinas	9	$240.00	$360.00	$120.00
Nature Play	10	$200.00	$180.00	-$20.00
Pilates	13	$241.00	$525.00	$284.00
Pre-Engineering - Play Well Tech	14	Paid	Direct	$0.00
Robo WeDo	17	Paid	Direct	$0.00
Action Movie Flix	7	Paid	Direct	$0.00
Senior Swim	22	$1,521.00	$562.00	-$959.00
Tai Chi	10	Volunteers	$210.00	$210.00
Yoga - Active Fitness	23	$273.00	$1,050.00	$777.00
Yoga - Beach	23	$186.00	$1,025.00	$839.00
Yoga - Daytime	16	$495.00	$625.00	$130.00
Yoga - Evening	33	$371.00	$1,440.00	$1,069.00
Youth Swim Lessons (34):	249	$20,588.00	$9,330.00	-$11,258.00
Zumba	14	$550.00	$615.00	$65.00
		$27,287.00	$20,160.00	-$7,127.00

FALL 2018	ATTENDANCE	COST	REVENUE	LOSS
ARC Lifeguarding Course	7	$1,011.00	$759.00	-$252.00
Adult Conditioning	12	$900.00	$350.00	-$550.00
Aqua Fitness	37	$672.00	$1,685.00	$1,013.00
Barre Fitness	10	$672.00	$712.00	$40.00
Boot Camp	10	$332.90	$688.00	$355.10
Cactus Jack Basketball	55	$805.00	$2,165.00	$1,360.00
Cardio Sculpt	28	$332.00	$1,175.00	$843.00
Dog Obedience	8	$300.00	$460.00	$160.00
MOVE	10	$309.00	$575.00	$266.00
Nature Play 3-5yr olds	9	$200.00	$410.00	$210.00
Pilates	27	$362.00	$1,330.00	$968.00
Senior Swim	23	$1,461.00	$595.00	-$866.00
Swimnastics	32	$1,150.00	$2,065.00	$915.00
Tai Chi	10	Volunteers	$200.00	$275.00
Volleyball	17	$1,412.00	$505.00	-$907.00
Yoga-Beginner	30	$741.84	$2,700.00	$1,958.16
Yoga- Active Fitness	26	$410.00	$2,035.00	$1,625.00
Yoga - Hatha	27	$402.00	$1,680.00	$1,278.00
Yoga Play 3-5yr olds	13	$534.00	$520.00	-$14.00
Zumba	22	$660.00	$1,308.00	$648.00
	B5	$12,666.74	$21,917.00	$9,577.26

PROGRAM	ATTENDANC	COST	REVENUE	LOSS
WINTER 2018/SPRING 2019				
Adult Conditioning	16	$1,353.00	$328.00	-$1,025.00
Adult Swim Lessons	2	$45.00	$80.00	$35.00
Aqua Fitness	28	$1,092.00	$2,100.00	$1,008.00
ARC Lifesaving Course	9	$675.00	$915.00	$240.00
Art Camp 2 day Mini	6	$119.00	$290.00	$171.00
Barre Fitness	10	$840.00	$674.00	-$166.00
Cardio Sculpt	50	$543.00	$2,050.00	$1,507.00
Cardio Interval Training		$241.00	$1,263.00	$1,022.00
Creative Arts 3-5yr old	7	$266.00	$280.00	$14.00
Dog Obedience	8	$241.00	$296.00	$55.00
East Coast Swing Dance	31	$546.00	$1,655.00	$1,109.00
Experiment w/Painting	5	$175.00	$160.00	-$15.00
Hoop Basics	23	$1,475.00	$825.00	-$650.00
Intro to Karate	10	$163.00	$250.00	$87.00
Mens Softball	11	$4,900.00	$5,100.00	$200.00
Nature Play 3-5 yrs	6	$200.00	$195.00	-$5.00
Parent-Tot Swim: 6 -18 months	25	$960.00	$905.00	-$55.00
Pilates	43	$543.00	$1,738.00	$1,195.00
Senior Swim	23	$1,461.00	$721.00	-$740.00
Swimnastics	27	$770.00	$588.00	-$182.00
Tai Chi	11	volunteers	$257.00	$257.00
Tai Chi - Chi Kung	10	$344.00	$257.00	$282.00
Tot Gym	8	$266.00	$330.00	$64.00
Total Body Conditioning	9	$280.00	$451.00	$171.00
Yoga-Beginner	30	$680.00	$2,650.00	$1,970.00
Yoga- Active Fitness	26	$648.00	$1,741.00	$1,093.00
Yoga-EVERY BODY Yoga	39	$649.00	$2,051.00	$1,402.00
Yoga-Restorative	13	$340.00	$728.00	$388.00
Yoga-Youth	8	$266.00	$320.00	$54.00
Youth Swim Lessons (16):	110	$10,387.00	$4,000.00	-$6,387.00
Zumba - Beginners	27	$2,090.00	$2,162.00	$72.00
		$32,558.00	$35,360.00	$3,171.00
		$72,512.00	$77,437.00	$4,925.00

Fee-Based Program Cost-Recovery

Cost: $72,512.00
Revenue: $77,437.00
Recovery: **107%**

PROGRAM	PARTICIPANTS	COST	REVENUE	LOSS
SUMMER 2019				
Art Drawing Camp	9	$375.25	$600.00	$224.75
Baby Butterflies	5	$240.00	$210.00	-$30.00
Butterfly Ballerinas	8	$240.00	$320.00	$80.00
Boot Camp	10	$448.00	$490.00	$42.00
Cardio Sculpt	17	$241.20	$650.00	$408.80
Fluttering Ballerinas	7	$240.00	$290.00	$50.00
Hoop Basics	12	$700.00	$575.00	-$125.00
Parent-Tot Swim: 6 -18 months	25	$960.00	$905.00	-$55.00
Pilates	21	$241.20	$850.00	$608.80
S.T.E.A.M. Works	11	Pay Direct		
Tennis	5	$270.00	$150.00	-$120.00
Tai Chi - Chi Kung	9	$172.20	$232.00	$59.80
Yoga-Beach	25	$185.46	$1,150.00	$964.54
Yoga- Active Fitness	17	$272.96	$775.00	$502.04
Yoga-Day Time Yoga	16	$494.56	$600.00	$105.44
Yoga-Evening Yoga	24	$370.92	$1,100.00	$729.08
Yoga-Youth	8	$266.00	$320.00	$54.00
Youth Swim Lessons (16):	257	$20,945.77	$9,935.00	-$11,010.77
Zumba - Beginners	8	$550.00	$350.00	-$200.00
		$27,213.52	$19,502.00	**-$7,711.52**

PROGRAM	ATTENDANCE	COST	REVENUE	LOSS
FALL 2019				
Adult Conditioning	17	$900.00	$470.00	-$430.00
Aqua Fitness	29	$672.00	$1,210.00	$538.00
Barre Fitness	14	$672.00	$923.00	$251.00
Body Shred - Fitness	19	$168.00	$875.00	$707.00
Cactus Jack Basketball	63	$1,200.00	$2,100.00	$900.00
Cardio Sculpt	24	$331.65	$1,000.00	$668.35
Creative Kids	9	$199.74	$360.00	$160.26
Dog Obedience	5	$300.00	$150.00	-$150.00
Interval Training	20	$540.00	$875.00	$335.00
Junior Chef Cooking	10	$800.00	$450.00	-$350.00
Kids Holiday Baking	10	$125.00	$250.00	$125.00
Lifeguard Training	3	$1,011.00	$429.00	-$582.00
MOVE Fitness	12	$310.00	$601.00	$291.00
Nature Play 3-5yr olds	7	$200.00	$280.00	$80.00
Pilates	28	$362.00	$1,100.00	$738.00
Senior Swim	24	$1,461.00	$670.00	-$791.00
Swimnastics	29	$1,150.00	$1,135.00	-$15.00
Tai Chi	10	Volunteers	$350.00	$350.00
Total Body Conditioning	12	$199.74	$563.00	$363.26
Volleyball	23	$1,147.00	$635.00	-$512.00
Yoga-Beginner	30	$741.84	$2,750.00	$2,008.16
Yoga- Active Fitness	26	$410.00	$1,722.00	$1,312.00
Yoga - EVERY Body	30	$401.83	$1,551.00	$1,149.17
Yoga Play 3-5yr olds	10	$199.74	$360.00	$160.26
Youth Cookie Swap	6	$125.00	$150.00	$25.00
Zumba	21	$660.00	$1,397.00	$737.00
		$14,287.54	$22,356.00	$8,068.46

*Due to COVID-19 There were no Winter or Spring programs: All cancelled or refunded.

Summer	$27,213.52	$19,502.00	-$7,711.52
Fall	$14,287.54	$22,356.00	$8,068.46
Total	$41,501.06	$41,858.00	$356.94

Cost Recovery Rate: **101%**

A snapshot of "typical" program operations for future comparisons:

Programs Offered:	**100**
Enrollments:	**768**
Male	**261 (34%)**
Female	**507 (66%)**
Average Age	**29**
Resident Participants	**691 (90%)**
Non-Resident Participants	**76 (10%)**
Community Center Drop-In:	**approx. 26,000**
Fitness Room Participants:	**2164**
Program Efficiency	**100 Offered** **91 Administered** **91% Success Rate** **90-95% Fee Based Recovery**

	2020	2021
Athletic field permits issued	1,026	494
Number of program registrations	3,229	27
Community Center Admissions	19524	493
Program Fees	815	63933
Wood Orders (deliveries/residences)	30/16	87/66
Concerts (#of concerts held)	9,043 (7)	0
Beach Attendance	27685	25,436
Resident	21594	17021
Non-Resident	6091	8,415

*Waterford High School was not using Veterans Field during this time for softball practices as they had their own field. Youth Football was not using the field during this time period as they were only allowed skill training during the season. Lacrosse was restricted and not able to use the fields.

**Programs started up in June 2021 so this number until June 30,2021 there were two classes. Many of the summer classes started after July 1, 2021. There were no classes from July 2020 to June 2021.

*** The Community Center did not open to the public until May 2021.
Visitors were allowed restricted access to the departments housed within the Community Center, however, all other rooms and equipment were unavailable until May 2021.

**** The Alternative Heating Wood Program was opened up to all residents in need during the pandemic

RENTAL FEES FOR FACILITIES:

All fees for out of town groups are doubled

Waterford High School Pool:

Regular Hours:	$50.00 per first hour	Pool Parties: Saturday: $100
	$100.00 for two hours use	Sunday: $125
	$120.00 for three hours use	These fees include 2 lifeguards

Overtime Hours: $90.00 per first hour
$140.00 per two hours

Lifeguard Fees: $10.00 per hour. Quota of guards will be determined by Recreation and Parks

Any additional custodians required will increase each fee by $45.00 for three-hour call out

Waterford High School Auditorium:

$225.00 per hour for use of the facility

Additional fee for Auditorium Supervisor of $40.00 per hour

Additional lighting, sound help, etc. $15.00 per hour per helper

All gymnasiums:

$50 per hour

Saturday's time and half, Sunday's double time

Classrooms (all schools):

$31.00 for first hour

$19.00 for each additional hour

Overtime: $60.00 first hour

$20.00 for each additional hour

Band Room, Waterford High School

Same as classroom

Cafeterias (all schools)

Regular: $31.00 first hour
$19.00 each additional hour

Overtime: $65.00 first hour
$25.00 each additional

Kitchen use($110.00 first hour
$25.00 for next two hours of use
$55.00 per hour, beyond three hours
Plus fee for kitchen worker

Specialty Rooms:

Regular $31.00 first hour
$19.00 each additional

Overtime: $65.00 first hour
$15.00 each additional

COMMUNITY CENTER:

$100.00 Large Room (could be 2 hours or 12 hours)

$31.00 Arts/ Crafts Room/Conference Room/Dance Room for first hour, per day

$19.00 Arts/Crafts Room/Conference Room/Dance Room for each additional hour per day

$50.00 per hour for use of Gym

Monitor for Community Center Fee:

Straight Time:	$15.00 per hour	
Holidays:	$ 30.00 per hour	
Major Holidays:	$45.00 per hour	(Easter, Thanksgiving, Christmas, New Years Eve, New Years Day)

The Monitor fee is used when a monitor has to be called in and open the building. The monitor must stay at the building the entire time the group is there. That means from set up (decorating) and closing (including cleaning). Each group is responsible for their own set-up and breakdown. The monitor will help in the process of cleaning up, but the group does not walk away leaving the facility in disarray.

Lifeguard Fee: $15.00 per hour, minimum of two lifeguards

If equipment is damaged and does not meet the minimum amount on a claim the individuals are responsible for replacing and/or fixing such equipment. Any out of town organization or individual wishing to rent a town facility is required to present an insurance policy naming the Town of Waterford and/or Board of Education as the secondary holder and the amount is $1,000,000.00. However, if the group wishes to use the High School Auditorium the insurance policy must be for $5,000,000.00.

<u>Waterford High School Artificial Field:</u>

WTFD Resident and Non- Profit Group

$100.00 per hour for field $50 per hour for lights and $50 for 2 hours for stadium supervisor

Out of Town and Profit Group:

Fee is $200 per hour for out of town nonprofit ---- $250 for out of town and/or profit group, $50 for lights, $50 for use of score board and $50 for 2 hours for Stadium Supervisor.

Waterford Recreation and Parks or Waterford Co-sponsored group

No fee for field, no fee for lights, must pay the $50 for 2 hours for stadium supervisor. .

Recreation and Parks that fee comes out of Community Use. Co-sponsored must pay

Each group using the facility MUST supply a certificate of insurance naming the town of Waterford/Board of Education as the secondary holder and additionally insured.

<u>Grass Ballfields:</u>

Baseball Fields/ Softball Fields, Soccer Fields that are not artificial turf:

Fee is $20 for 2 hours for residents

Out of Town fee is $40 for 2 hours (insurance certificate needed)

Lining of fields cost is $95.00