

FINANCE DEPARTMENT

Memo

To: The Board of Selectmen
From: Rawle Dummett
CC: Kim Allen
Date: February 9, 2022
Re: Disposal and reassignment of assets

The Purchasing Agent, on behalf of the Police Department, seeks permission from the Board of Selectmen to dispose of and reassign the following assets, in accordance with chapter 3.08.020 of the Ordinance.

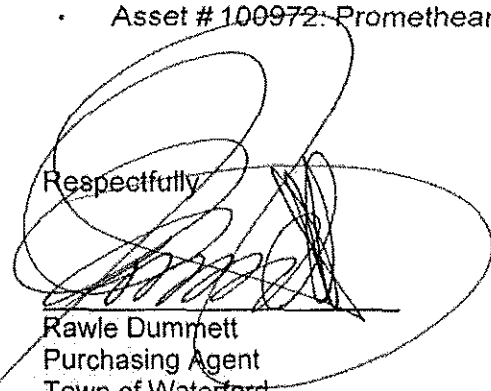
Assets to be reassigned to the Regional Dive Team:

- Asset # 101284: 2014 Cargo Carry-On Trailer for Regional Dive Team
- Asset # 101302: Fisher Underwater metal detector pulse 6X w/7 1/2" Coil
- Asset # 101363: JW Fisher Underwater metal detector

Assets to be disposed of:

- Asset # 005911: Smart Board SB680
- Asset # 005912: Smart Board SB680
- Asset # 100972: Promethean Board W/Projector

Respectfully,



Rawle Dummett
Purchasing Agent
Town of Waterford



**WATERFORD POLICE DEPARTMENT
41 AVERY LANE
WATERFORD, CT 06385-2819**



**Marc Balestracci
Interim Police Chief**

**(860) 442-9451 TEL
mbalestracci@waterfordct.org**

Rawle Dummett
Purchasing Department
Town of Waterford
15 Rope Ferry Rd
Waterford CT 06385

January 31, 2022

Rawle:

This letter is in regards to the Asset List that was sent to the Police Department to verify and track equipment owned by the Town of Waterford. While performing the audit, it was noted that we have a few items that are no longer in our possession that remain on the list.

First items are, a 2014 Cargo Carry-on Trailer and two underwater metal detectors. It has been determined that these items were purchased with a Port Coast Guard Grant and that grant was specifically written for a regional dive team and not for the Town of Waterford. Waterford is no longer a part of this dive team and the items remained with the Regional Dive Team and are housed at the Old Mystic Fire Department.

- Asset # 101284: 2014 Cargo Carry-On Trailer for Regional Dive Team
- Asset # 101302: Fisher Underwater metal detector pulse 6X w/7 1/2" Coil
- Asset # 101363: JW Fisher Underwater metal detector

Next, the following equipment was disposed of several years ago and the previous Chief advised that he followed the standard process to allow for their disposal:

- Asset #00591.1: Smart Board SB680
- Asset #00591.2: Smart Board SB680
- Asset #100972: Promethean Board W/Projector

I am requesting that these items be removed from the fixed asset list. If there is anything further that you need, please let me know and I will do my best to answer any questions that you may have.

I would like to take the opportunity to thank you for your assistance, and patience while we complete the audit to assure that all assets are accounted for accurately.

Respectfully,

Marc Balestracci
Interim Chief of Police

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

The Civic Triangle is the home to the majority of our general government municipal buildings (the Municipal Complex houses just the Public Works and Utilities Commission facilities). At this location, the Town Hall and YSB facilities' heating source has already been converted to natural gas from heating oil leaving the Police Station, Library and Public Safety buildings remaining on heating oil. The Municipal Complex and the Community Center also use natural gas as a heating source.

The underground storage tanks at all three of the facilities have or will in the near future exceed the 30 year life expectancy and must be removed per DEEP regulations.

- Police Station has a 2,500 gallon tank installed in December 1991, end of service life is December 2021 and a waste oil tank (550 gallon) with the same end of service. • Public Safety has a 6,000 gallon tank installed in April 1994, end of service life is April 2024.
- Library has a 21000 gallon tank installed in 1991.

To address the end of service of the underground tanks, there are three options all which require the removal of the underground tanks 1) remain on heating oil and replace the existing underground heating oil tanks with above ground heating oil tanks, 2) install natural gas, or 3) install Variable Refrigerant Volume (VRF) with an alternate heating source. VRF is not recommended due to its inability to overcome air distribution and air quality issues.

The Department recommends the use of natural gas where the service is available for the following reasons;

- Town had selected natural gas for the Town Hall (albeit just for backup heating), the Municipal Complex and the Community Center.
- No scheduling of fuel deliveries.
- No storage tanks to install, maintain and replace in the future
- Natural Gas produces less CO2 emissions than heating oil • Natural gas has higher efficiencies

With the assistance of the Planning Director, Eversource was contacted to determine if their gas service could be extended and if so, would there would be a connection charge.

Eversource has responded that the Police Station and the Public Safety buildings could be served by an agreement with the Town. The stipulation is that the Town commence service by the end of next year (December 2022) for the Police Station and December 2023 for the Public Safety Building. Eversource had worked hard to eliminate the connection charge, so there would be no cost to get gas right up to the buildings.

For the Police station, funding in the amount of \$250,000 was authorized to remove the waste oil and heating oil tanks and install a new above ground heating oil tank unless gas was available. Using natural gas, the scope would be to remove the two underground tanks and replace the

heating oil burner with a natural gas unit. An option which will be considered is replacing the boiler with a gas condensing unit resulting in increased efficiency (95%) and a new heating unit. A small above ground tank (500+1- gallon diesel) would be installed for the emergency generator.

For the Public Safety building, requested in the upcoming Department's FY23 Capital Budget is funding for the removal and replacement of the underground heating oil tank and install a new above ground heating oil tank unless gas was available. Using natural gas, the scope would be to remove the underground tank and replace the two small heating oil boilers with a natural gas units. A small 500 gallon diesel above ground tank would be installed to fuel the emergency generator.

Attached please find cost comparison of heating oil and natural gas for both site.

 2/11/22

Police Station Description	(Funding Approved \$250,000)		
	Heating Oil	Natural Gas Burner Repl	Natural Gas New Boilers
Design and Bidding Phase	\$ 11,000	\$ 19,000	\$ 19,000
Construction Admin	\$ 5,000	\$ 4,400	\$ 4,400
Subsurface Investigation	\$ 10,000	\$ 10,000	\$ 10,000
Tank Removal	\$ 65,000	\$ 65,000	\$ 65,000
Tank Replacement	\$ 150,000	\$ -	\$ -
SPCC Plan	\$ 3,000	\$ -	\$ -
Modification to Boiler	\$ -	\$ 20,000	\$ -
Install New Gas Boilers			\$ 130,000
Gas lateral from Main		\$ -	\$ -
Generator Tank		\$ 25,000	\$ 10,000
	\$ 244,000	\$ 143,400	\$ 238,400
Contingency	\$ 6,000	\$ 6,000	\$ 6,000
Grand Total	\$ 250,000	\$ 149,400	\$ 244,400

Notes

This estimates don't include any cost escalation due to market forces on materials or labor

This assumes that there is no costs to remediate the area around the removed tanks

Public Safety Description	(Funding requested in FY 23 Budget)	
	Heating Oil	Natural Gas
Design and Bidding Phase	\$ 11,000	\$ 19,000
Construction Admin	\$ 5,000	\$ 4,400
Subsurface Investigation	\$ 10,000	\$ 10,000
Tank Removal	\$ 65,000	\$ 65,000
Tank Replacement	\$ 150,000	\$ -
SPCC Plan	\$ 3,000	\$ -
Modification to Boiler	\$ -	\$ -
Install New Gas Boilers		\$ 85,000
Gas lateral from Main		\$ -
Generator Tank		\$ 25,000
	\$ 244,000	\$ 208,400
Contingency	\$ 6,000	\$ 6,000
Grand Total	\$ 250,000	\$ 214,400

Notes

This estimates don't include any cost escalation due to market forces on materials or labor

This assumes that there is no costs to remediate the area around the removed tank

Tariff & Meters:

Tariff:	☐ Rate 10-SE ☒ Rate 20-SE ☐ Rate 30-SE
Main Location:	☐ On Main ☒ Off Main
# Meters:	<u>1</u>
Dedicated Customer Phone Line	☒ Required ☐ Not Required

Customer: Town of Waterford Contact Email: firstsel@waterfordct.org

Service Location: 41 Avery Road Billing/Notice Address: 41 Avery Road
Waterford, CT 06385 Waterford, CT 06385

Contact Phone: (860) 444 - 5834 Property Owner: Town of Waterford

Term: 25 years after service starts Contribution Amount: \$ 0.00

Maximum Daily Demand: 150 CCF Nominal Supply Pressure: 2 PSI

Maximum Hourly Demand: 1,500 CFH Minimum Protection Pressure: .5 PSI

Portfolio Installation: ☒ YES ☐ NO

If this Agreement is part of a portfolio installation (by checking yes), then we intend to consolidate installing your service with new service to other customers in your vicinity as a single "portfolio view" per applicable regulations. As a result, our obligations under this Agreement are subject to, and conditioned on, a sufficient number of those other customers obtaining service from us to satisfy those regulations. **You should not purchase/install, or incur a non-cancellable obligation to purchase/install, gas-fired equipment or related work in anticipation of receiving service under this Agreement until we have assembled the required portfolio as demonstrated by our starting to install necessary piping, meters and other facilities (together, "Service Lines") on your property.** If we have not started that installation within 180 days after the effective date of this Agreement, then this Agreement will terminate and be null and void without any liability whatsoever.

The words **you** and **your** mean the person identified above as "**Customer**." The words **we**, **us** and **our** mean Yankee Gas Services Company (doing business as Eversource Energy) or the "**Company**."

You agree to purchase gas service from us subject to the terms of this general gas service agreement including the attached Terms of Service ("**Agreement**") and in accordance with the terms and conditions of the Tariff identified above and our Rules and Regulations ("**Rules**"), both as amended from time to time and incorporated into this Agreement by this reference. In the case of any conflict or inconsistency, the Tariff has priority, followed by the Rules, and then this Agreement. This Agreement, the Tariff, the Rules and our obligations are subject to our compliance with all of the terms, conditions and requirements imposed by the Connecticut Public Utilities Regulatory Authority ("**PURA**").

Your signature below confirms that you have read, understood and accepted this Agreement, including the accompanying Terms of Service, and that the information provided above is complete and accurate.

Customer

Yankee Gas Services Company d/b/a Eversource Energy

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Date: _____, 20____

Date: _____, 20____

If you have any questions or complaints concerning the terms of our service, you may write to us at Eversource Energy, 107 Selden Street, Berlin, CT 06037, Attention: Gas Sales & Marketing – NUS2 or call us at 1-800-989-0900. A current version of the Tariff and Rules can be located at <https://www.eversource.com/Content/ct-c/business/my-account/my-bill/gas-tariffs-rules>

1. The Service Lines installed by us are our property, and we will retain ownership of them even after service or this Agreement has ended. All pipe and equipment beyond our meter will be furnished, installed (including pressure testing and approval by local authorities), owned, repaired and maintained by you. We will leave our installation area level with its surroundings and clean from any debris we created. You are responsible for restoring the installation area. If we disturb your paved area or sidewalk, we will patch/repair only the affected area.

2. If a Contribution Amount is required (as indicated on the first page of this Agreement), then that payment is due and owing to us upon your execution of this Agreement, and this Agreement cannot become effective until you have fully paid the Contribution Amount.

3. In our cost estimating, we have used reasonable efforts to determine the conditions under which the Service Lines will be installed. However, you agree that, in the event certain circumstances happen or are encountered including, without limitation: (a) presence of ledge or rock requiring excavation; (b) presence of retaining walls or extensive landscaping; (c) a requirement for new or expanded access rights; (d) steel pipe installations; (e) location on a state highway; (f) requirement to cross a culvert, stream or other obstacle; (g) location on a newly paved or concrete road; (h) the requirement of frost excavation; (i) the requirement of environmental remediation or any other governmental requirement; (j) the presence of underground facilities of other utilities (including your own facilities that you have installed on your property like irrigation systems, interior piping, and electric systems); or (k) any other condition not included within the calculation of our project cost estimate and which results in additional costs to us, then we reserve the right to require that you pay an increase in the Contribution Amount or a first-time Contribution Amount (if we did not require a Contribution Amount upfront). You also will pay the costs of any construction delays attributable to you. You will pay those amounts within 30 days after receiving our invoice.

4. Before we install the Service Lines, you will locate and mark out all private underground facilities (including installations described in Section 3(j) above) located on your property. We will not be responsible for damage to any underground facility that have not been properly marked or that has resulted from your negligence.

5. You will provide us, in accordance with our specifications and at no cost to us, with (a) traffic barriers in all locations where the Service Lines are subject to vehicular traffic; and (b) all necessary property easements in accordance with our standard easement acquisition policy prior to the installation of the Service Lines. You also must properly mark the fuel line manifold with a metal tag or other permanent identification.

6. We are not liable for delays in installing, beginning or

maintaining service not within our reasonable control, such as weather, adverse field conditions, work stoppage, acts of God or other similar event or occurrence. You must take service under this Agreement within 60 days after the date we have installed the Service Lines. If you do not take service within that period, then we have the right to terminate this Agreement, and you will have to pay us for the costs we paid or incurred to have installed the Service Lines, plus the costs we will have to pay to carry and retire them, and all related costs.

7. This Agreement will remain in effect for the Term indicated on the first page of this Agreement, unless sooner terminated by us as allowed under the Tariff, the Rules, this Agreement and/or the law, and will automatically remain in effect thereafter unless so terminated. You acknowledge your service will remain under the Tariff rate indicated on the first page of this Agreement for 10 years after the start of gas service.

8. Gas service will be billed under the Tariff. All bills for any charges under the Tariff and this Agreement will be paid by you within 28 days of the invoice statement date (or 60 days for State or municipal service). Any bill not paid on time may result in the termination of your service per the Tariff and related statutes and regulations and will be subject to a late payment charge calculated in accordance with the Tariff and Rules. You will reimburse us for all costs of providing service to you and all sums expended in connection with any action or suit to remedy a default or collect payment, including reasonable attorney's fees and court costs.

9. TO THE EXTENT ALLOWED BY LAW, UNDER NO CIRCUMSTANCE WILL EITHER PARTY BE LIABLE TO THE OTHER FOR ANY INCIDENTAL, SPECIAL, PUNITIVE OR CONSEQUENTIAL DAMAGES, EVEN IF THE OTHER HAS BEEN ADVISED OF THE POSSIBILITY OF THOSE DAMAGES, IT BEING OUR INTENTION TO LIMIT OUR RESPECTIVE LIABILITY UNDER THIS AGREEMENT TO DIRECT DAMAGES ONLY. WE DISCLAIM ANY AND ALL EXPRESS OR IMPLIED CONDITIONS, REPRESENTATIONS, AND WARRANTIES RELATING TO GAS PRESSURE OR DELIVERY PRESSURE.

10. This Agreement, which will be governed by Connecticut law, is the entire agreement between you and us relating to gas service to the Service Location, and it can only be modified in writing signed by both you and us. Counterparts and electronic signatures will be deemed originals. No previous representations or promises made by us are binding unless they are part of this Agreement. The invalidity of one or more of the phrases, sentences or clauses contained in this Agreement will not affect the validity or enforceability of the remaining portions so long as the material purposes of this Agreement can be determined. You may not transfer this Agreement without our consent. This Agreement is binding on, and for the benefit of, successors and permitted assigns.

Tariff & Meters:

Tariff:	☐ Rate 10-SE ☒ Rate 20-SE ☐ Rate 30-SE
Main Location:	☐ On Main ☒ Off Main
# Meters:	1
Dedicated Customer Phone Line	☒ Required ☐ Not Required

Customer: Town of Waterford Contact Email: firstsel@waterfordct.org

Service Location: 49 Rope Ferry Road Billing/Notice Address: 49 Rope Ferry Road
Waterford, CT 06385 Waterford, CT 06385

Contact Phone: (860) 444 - 5834 Property Owner: Town of Waterford

Term: 25 years after service starts Contribution Amount: \$ 0.00

Maximum Daily Demand: 100 CCF Nominal Supply Pressure: 2 PSI

Maximum Hourly Demand: 969 CFH Minimum Protection Pressure: 5 PSI

Portfolio Installation: ☒ YES ☐ NO

If this Agreement is part of a portfolio installation (by checking yes), then we intend to consolidate installing your service with new service to other customers in your vicinity as a single "portfolio view" per applicable regulations. As a result, our obligations under this Agreement are subject to, and conditioned on, a sufficient number of those other customers obtaining service from us to satisfy those regulations. **You should not purchase/install, or incur a non-cancellable obligation to purchase/install, gas-fired equipment or related work in anticipation of receiving service under this Agreement until we have assembled the required portfolio as demonstrated by our starting to install necessary piping, meters and other facilities (together, "Service Lines") on your property.** If we have not started that installation within 180 days after the effective date of this Agreement, then this Agreement will terminate and be null and void without any liability whatsoever.

The words you and your mean the person identified above as "Customer." The words we, us and our mean Yankee Gas Services Company (doing business as Eversource Energy) or the "Company."

You agree to purchase gas service from us subject to the terms of this general gas service agreement including the attached Terms of Service ("Agreement") and in accordance with the terms and conditions of the Tariff identified above and our Rules and Regulations ("Rules"), both as amended from time to time and incorporated into this Agreement by this reference. In the case of any conflict or inconsistency, the Tariff has priority, followed by the Rules, and then this Agreement. This Agreement, the Tariff, the Rules and our obligations are subject to our compliance with all of the terms, conditions and requirements imposed by the Connecticut Public Utilities Regulatory Authority ("PURA").

Your signature below confirms that you have read, understood and accepted this Agreement, including the accompanying Terms of Service, and that the information provided above is complete and accurate.

Customer

Yankee Gas Services Company d/b/a Eversource Energy

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Date: _____, 20____

Date: _____, 20____

If you have any questions or complaints concerning the terms of our service, you may write to us at Eversource Energy, 107 Selden Street, Berlin, CT 06037, Attention: Gas Sales & Marketing – NUS2 or call us at 1-800-989-0900. A current version of the Tariff and Rules can be located at <https://www.eversource.com/Content/ct-c/business/my-account/my-bill/gas-tariffs-rules>

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2. If a Contribution Amount is required (as indicated on the first page of this Agreement), then that payment is due and owing to us upon your execution of this Agreement, and this Agreement cannot become effective until you have fully paid the Contribution Amount.

3. In our cost estimating, we have used reasonable efforts to determine the conditions under which the Service Lines will be installed. However, you agree that, in the event certain circumstances happen or are encountered including, without limitation: (a) presence of ledge or rock requiring excavation; (b) presence of retaining walls or extensive landscaping; (c) a requirement for new or expanded access rights; (d) steel pipe installations; (e) location on a state highway; (f) requirement to cross a culvert, stream or other obstacle; (g) location on a newly paved or concrete road; (h) the requirement of frost excavation; (i) the requirement of environmental remediation or any other governmental requirement; (j) the presence of underground facilities of other utilities (including your own facilities that you have installed on your property like irrigation systems, interior piping, and electric systems); or (k) any other condition not included within the calculation of our project cost estimate and which results in additional costs to us, then we reserve the right to require that you pay an increase in the Contribution Amount or a first-time Contribution Amount (if we did not require a Contribution Amount upfront). You also will pay the costs of any construction delays attributable to you. You will pay those amounts within 30 days after receiving our invoice.

4. Before we install the Service Lines, you will locate and mark out all private underground facilities (including installations described in Section 3(j) above) located on your property. We will not be responsible for damage to any underground facility that have not been properly marked or that has resulted from your negligence.

5. You will provide us, in accordance with our specifications and at no cost to us, with (a) traffic barriers in all locations where the Service Lines are subject to vehicular traffic; and (b) all necessary property easements in accordance with our standard easement acquisition policy prior to the installation of the Service Lines. You also must properly mark the fuel line manifold with a metal tag or other permanent identification.

6. We are not liable for delays in installing, beginning or

maintaining service not within our reasonable control, such as weather, adverse field conditions, work stoppage, acts of God or other similar event or occurrence. You must take service under this Agreement within 60 days after the date we have installed the Service Lines. If you do not take service within that period, then we have the right to terminate this Agreement, and you will have to pay us for the costs we paid or incurred to have installed the Service Lines, plus the costs we will have to pay to carry and retire them, and all related costs.

7. This Agreement will remain in effect for the Term indicated on the first page of this Agreement, unless sooner terminated by us as allowed under the Tariff, the Rules, this Agreement and/or the law, and will automatically remain in effect thereafter unless so terminated. You acknowledge your service will remain under the Tariff rate indicated on the first page of this Agreement for 10 years after the start of gasservice.

8. Gas service will be billed under the Tariff. All bills for any charges under the Tariff and this Agreement will be paid by you within 28 days of the invoice statement date (or 60 days for State or municipal service). Any bill not paid on time may result in the termination of your service per the Tariff and related statutes and regulations and will be subject to a late payment charge calculated in accordance with the Tariff and Rules. You will reimburse us for all costs of providing service to you and all sums expended in connection with any action or suit to remedy a default or collect payment, including reasonable attorney's fees and court costs.

9. TO THE EXTENT ALLOWED BY LAW, UNDER NO CIRCUMSTANCE WILL EITHER PARTY BE LIABLE TO THE OTHER FOR ANY INCIDENTAL, SPECIAL, PUNITIVE OR CONSEQUENTIAL DAMAGES, EVEN IF THE OTHER HAS BEEN ADVISED OF THE POSSIBILITY OF THOSE DAMAGES, IT BEING OUR INTENTION TO LIMIT OUR RESPECTIVE LIABILITY UNDER THIS AGREEMENT TO DIRECT DAMAGES ONLY. WE DISCLAIM ANY AND ALL EXPRESS OR IMPLIED CONDITIONS, REPRESENTATIONS, AND WARRANTIES RELATING TO GAS PRESSURE OR DELIVERY PRESSURE.

10. This Agreement, which will be governed by Connecticut law, is the entire agreement between you and us relating to gas service to the Service Location, and it can only be modified in writing signed by both you and us. Counterparts and electronic signatures will be deemed originals. No previous representations or promises made by us are binding unless they are part of this Agreement. The invalidity of one or more of the phrases, sentences or clauses contained in this Agreement will not affect the validity or enforceability of the remaining portions so long as the material purposes of this Agreement can be determined. You may not transfer this Agreement without our consent. This Agreement is binding on, and for the benefit of, successors and permitted assigns.

Tariff & Meters:

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Service Location: 41 Avery Road Billing/Notice Address: 41 Avery Road
Waterford, CT 06385 Waterford, CT 06385

Contact Phone: (860) 444 - 5834 Property Owner: Town of Waterford

Term: 25 years after service starts Contribution Amount: \$ 0.00

Maximum Daily Demand: 150 CCF Nominal Supply Pressure: 2 PSI

Maximum Hourly Demand: 1,500 CFH Minimum Protection Pressure: .5 PSI

Portfolio Installation: ☒ YES ☐ NO

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Yankee Gas Services Company d/b/a Eversource Energy

Signature:

Signature:

Print Name:

Print Name:

Date: , 20

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Finance Department

Memo

January 21, 2022

Re: – WVTMM-M Full Matrix Message Boards

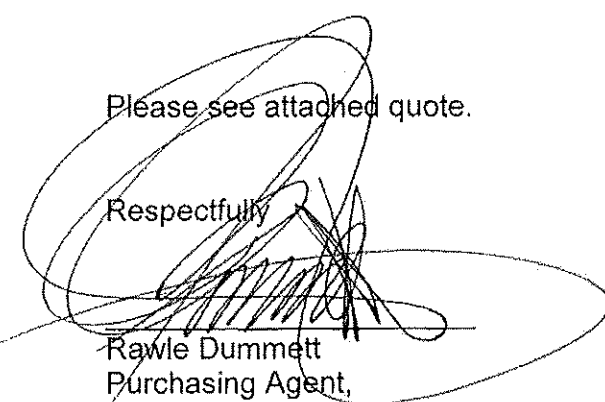
Mr. Brule:

The Purchasing Agent, on behalf of the Police Department, respectfully seeks a Bid Waiver for Two Message Boards to be provided by OnSite Services Inc. in accordance with The Purchasing Ordinance Section 3.08.050. OnSite is the regional representative for this item and is willing to hold the quoted price of \$14,000.00 each.

Funds will be available from Line Item 32922-55877.

Please see attached quote.

Respectfully



Rawle Dummett
Purchasing Agent,
Town of Waterford



Marc Balestracci
Interim Police Chief

WATERFORD POLICE DEPARTMENT
41 AVERY LANE
WATERFORD, CT 06385-2819



(860) 442-9451 TEL
mbalestracci@waterfordct.org

01/21/2022

First Selectman Brule -

I seek a bid waiver for the two "Traffic Message Boards" purchase as requested through the Town of Waterford Police Department's Capital Request for this fiscal year. This Capital request was proposed and approved through the Board of Selectmen, Board of Finance and the Representative Town Meeting. I have contacted the Purchasing Agent, Rawle Dummett, as well regarding this matter.

I request a bid waiver for OnSite Services, Inc. for this project for the following reasons;

- OnSite, Inc. is the regional representative for the requested message boards
- The product is a stand-alone asset, requiring no additional training, maintenance agreements or additional software.
- These message boards are a town asset, in which the ease of use will allow other departments to be able to utilize without specialized training or software.
- OnSite Inc. agreed to keep the price within the approved Capital Improvement Plan bid quote, even as prices have increased.

Thank you for your consideration in this matter, and as always, should you have any questions, please contact me.

Marc Balestracci
Interim Chief of Police
Waterford Police Department

OnSite Services, Inc.

23 Meadow Road
Clinton, CT 06413
(860) 669-3988
Fax (860) 664-9195

DATE: 11/01/2021 REV 11/09/2021

QUOTE TO:

ATTN: Estimating

FAX:

PROJ: Town of Waterford – Message Boards

<u>ITEM NO</u>	<u>DESCRIPTION</u>	<u>APPROX QUANTITY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>
WVTMM-M	Cabinet size 71" W X 48" H X 6" D - 3 lines x 8 characters as standard- but can have 4 lines of text Full matrix display • 10" default font, variable font sizes • 130-watt solar charging • Two 4D AGM sealed maintenance free batteries, 430 Ah total capacity • Telescoping tower with 360-degree rotation • Manual winch tower lift • Color LCD Touch-screen controller with continuous message preview • Orange powder-coat finish • 2" ball hitch • Removable draw bar • Price does not include modem • Price include shipping cost • Price good for 15 days	1	Ea	14,000.00
WSDT3-S	Compact Radar Speed Trailer (Speed Limit Sign 24" W x 30" H) Full matrix display • 26" LED characters • R2-1 Regulatory Speed Limit Sign with Changeable Speed Limit Numbers, standard size 24"w X 30" h • Approach-only K-band radar, FCC approved • One 65W Solar Panel • Two 6V batteries, 215 Ah total capacity • 15A Battery charger • Telescoping tower with 90-degree rotation • Locking control box • Orange powder-coat finish • 2" ball hitch • High Density Polyethylene Fenders • Price include shipping cost • Price good for 15 days • Add \$3,400.00 per ea for the traffic Data Classifier System.	1	Ea	9,650.00

PLEASE NOTE: ONSITE SERVICES, INC. IS CT DOT CERTIFIED AS A DBE & DED CERTIFIED AS A WBE.

OnSite Services, Inc. will provide a certificate of insurance meeting the requirements of the Connecticut Department of Transportation Standard Specifications at the date of this proposal. Any additional insurance coverage will be provided at an additional cost.

Kathleen Miller, Pres.

**TOWN OF WATERFORD
CAPITAL PROJECT REQUEST FORM**

DEPARTMENT/AGENCY <u>Waterford Police Department</u>	CONTACT PERSON <u>Brett Mahoney, Chief of Police</u>
PROJECT NAME <u>Traffic messageboards (2)</u>	DEPARTMENT PRIORITY <u>5</u>

1	DESCRIPTION AND JUSTIFICATION (describe the type, purpose & anticipated accomplishments of the project) Traffic messageboards are electronic signs that sit on the sides of the roadways in town that provide directions, information, or notices for a wide variety of issues. They have been utilized for speed enforcement, high school graduations, COVID notices, and numerous other reasons. As we do our best to keep out townspeople informed of any upcoming issues, or provide direction during times of crisis, these are items that can help us accomodate this mission.																																																																													
2	PROJECT STATUS IF IN PROGRESS 																																																																													
3	LIST OTHER PROJECTS WITHIN YOUR DEPARTMENT OR ANOTHER DEPARTMENT THAT WILL BE IMPACTED BY THIS REQUEST 																																																																													
4	DESCRIBE THE IMPACT ON DEPARTMENT OPERATING BUDGET (include cost estimate if applicable) 																																																																													
5	GRANT FUNDING/OTHER FUNDING, if applicable (detailed explanation of grant/other funding, including the amount, source of funding, status, town match, if any. Attach award letter if available) Our original messageboards were acquired through a mix of DOT grants and Town funds, the DOT grants are no longer available.																																																																													
6	ATTACH PLAN ESTIMATE, SERVICE AREA MAP AND/OR OTHER SUPPORTING DOCUMENTATION (if none, simply state that in the area below) 																																																																													
7	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="7" style="text-align: center;">COST/FUNDING SOURCE</th> </tr> <tr> <th style="width: 35%;">FUNDING SOURCE</th> <th style="width: 10%;">APPROVED FUNDING TO DATE</th> <th style="width: 10%;">FY2022</th> <th style="width: 10%;">FY2023</th> <th style="width: 10%;">FY2024</th> <th style="width: 10%;">FY2025</th> <th style="width: 10%;">FY2026</th> </tr> </thead> <tbody> <tr> <td>1 Current Year Capital</td> <td></td> <td style="text-align: center;">28,000</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>2 Utility Budget/Sewer Cap Maint Fund</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>3 Transfer to CNR</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>4 Short/Long-term Bonds</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>5 LoCIP (detail in section 5 above)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>6 CNR Undesignated Fund Balance</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>7 Federal/State Grants (detail in section 5)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>8 Other Funding (detail in section 5 above)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>TOTALS</td> <td style="text-align: center;">0</td> <td style="text-align: center;">28,000</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> </tr> </tbody> </table>	COST/FUNDING SOURCE							FUNDING SOURCE	APPROVED FUNDING TO DATE	FY2022	FY2023	FY2024	FY2025	FY2026	1 Current Year Capital		28,000					2 Utility Budget/Sewer Cap Maint Fund							3 Transfer to CNR							4 Short/Long-term Bonds							5 LoCIP (detail in section 5 above)							6 CNR Undesignated Fund Balance							7 Federal/State Grants (detail in section 5)							8 Other Funding (detail in section 5 above)							TOTALS	0	28,000	0	0	0	0
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Town of Waterford, CT
G/L ACCOUNT - MASTER INQUIRY

P 1
glactinq

Org code: 32922 FISCAL YEAR 2021-2022 POLICE
Object code: 55877 TRAFFIC MESSAGE BOARDS
Project code:

Type: E
Status: A
Budgetary: Y

Fund 300 CAPITAL IMPROVEMENTS FUND
FUNCTION 020 PUBLIC SAFETY
DEPARTMENT 29 POLICE DEPARTMENT
ACTIVITY 22 FISCAL YEAR 2021-2022
FUTURE 000 UNDEFINED
UNKNOWN
UNKNOWN

Full description: TRAFFIC MESSAGE BOARDS
Reference Acct:

Short desc: TRF MSG BD
Auto-encumber? (Y/N) N

----- CURRENT YEAR MONTHLY AMOUNTS -----				
PER	ACTUAL	ENCUMBRANCE	BUD TRANSFER	BUDGET
00	.00	.00	.00	.00
01	.00	.00	28,000.00	28,000.00
02	.00	.00	.00	.00
03	.00	.00	.00	.00
04	.00	.00	.00	.00
05	.00	.00	.00	.00
06	.00	.00	.00	.00
07	.00	.00	.00	.00
08	.00	.00	.00	.00
09	.00	.00	.00	.00
10	.00	.00	.00	.00
11	.00	.00	.00	.00
12	.00	.00	.00	.00
13	.00	.00	.00	.00
Tot:	.00	.00	28,000.00	28,000.00

----- CURRENT YEAR TOTAL AMOUNTS -----			
Actual (Memo)	.00	Original Budget	.00
Encumbrances	.00	Budget Tranfr In	.00
Requisitions	.00	Budget Tranfr Out	.00
Total	.00	Carry Fwd Budget	.00
Available Budget	28,000.00	Carry Fwd Bud Tfr	.00
Percent Used	.00	Revised Budget	.00
Inceptn to SOY	.00	Inceptn Orig Bud	.00
		Inceptn Revsd Bud	28,000.00
Encumb-Last Yr	.00	DEPARTMENT	.00
Actual-Last Yr	.00	COMMISSION	.00
Estim-Actual	28,000.00	BOS	.00
	.00	BOF	.00
		RTM	.00

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Town of Waterford, CT
G/L ACCOUNT - MASTER INQUIRY

P 2
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PER	ACTUAL	LAST YEAR MONTHLY AMOUNTS ENCUMBRANCE	BUDGET
00	.00	.00	.00
01	.00	.00	.00
02	.00	.00	.00
03	.00	.00	.00
04	.00	.00	.00
05	.00	.00	.00
06	.00	.00	.00
07	.00	.00	.00
08	.00	.00	.00
09	.00	.00	.00
10	.00	.00	.00
11	.00	.00	.00
12	.00	.00	.00
13	.00	.00	.00
Tot:	.00	.00	.00

----- PRIOR YEARS TOTAL AMOUNTS -----	
2021 Actual	.00
2021 Closed @ YE	.00
2021 Encumbrance	.00
2021 Memo Bal	.00
2020 Actual	.00
2019 Actual	.00
2018 Actual	.00
2017 Actual	.00
2016 Actual	.00
2015 Actual	.00
2014 Actual	.00
2013 Actual	.00
2012 Actual	.00
2021 Orig Budget	.00
2021 Bud Tfr In	.00
2021 Bud Tfr Out	.00
2021 C Fwd Budget	.00
2021 Revsd Budget	.00
2020 Orig Budget	.00
2020 Revsd Budget	.00
2019 Orig Budget	.00
2019 Revsd Budget	.00
2021	0.00
2020	0.00
2019	0.00

----- FUTURE YEAR AMOUNTS -----	
PER	2023 BUDGET
00	.00
01	.00
02	.00
03	.00
04	.00
05	.00
06	.00
07	.00
08	.00
09	.00
10	.00
11	.00
12	.00
13	.00
Tot:	.00
2023 DEPARTMENT	.00
2023 COMMISSION	.00
2023 BOS	.00
2023 BOF	.00
2023 RTM	.00
2023 Revised	.00
2024 Estimate	.00
2025 Estimate	.00
2026 Estimate	.00
2027 Estimate	.00
2023 Memo Bal	.00
2023 Encumbrance	.00
2023 Requisition	.00

----- ACCOUNT NOTES -----

** END OF REPORT - Generated by Marc Balestracci **

TOWN OF WATERFORD TRANSFER REQUEST FORM

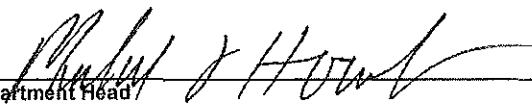
In Series (Over \$1000)

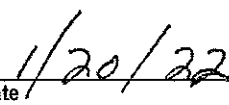
Fire Services
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10123	53111	FF Protective Clothing	\$ 78,750	\$ 58,651		(30,000.00)	\$ 28,651
2	10123	53070	Auto Repairs	\$ 90,000	\$ (6,684)	30,000.00		\$ 23,316
3								\$ -
4								\$ -
5								\$ -
8								\$ -
9								\$ -
10								\$ -
TOTAL						30,000.00	(30,000.00)	

Explanation:

1-2 This overage is due to contined need for repairs.


Department Head


Date

Director of Finance

Date

First Selectman

Date

Commission/Board Approval

Date

01/20/2022 14:48
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

1
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FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJSMTS

REVISED BUDGET

YTD EXPENDED

ENCUMBRANCES

AVAILABLE BUDGET

% USED

10123 FIRE SERVICES

10123 51110	ADMINISTRATION	0.00	222,985.00	106,917.10	0.00	116,067.90	47.9%
10123 51120	INSPECTION	0.00	78,566.00	79,208.35	0.00	-642.35	100.8%*
10123 51210	CLERICAL AND TECHNICAL	0.00	137,330.00	79,035.36	0.00	58,294.64	57.6%
10123 51240	EDUCATIONAL INCENTIVE	0.00	20,430.00	12,620.00	0.00	7,810.00	61.8%
10123 51410	FIRE FIGHTING	0.00	1,413,050.00	697,082.06	0.00	715,967.94	49.3%
10123 51411	INCENTIVE PROGRAM STIPENDS	0.00	25,000.00	4,475.00	0.00	20,525.00	17.9%
10123 51440	DISPATCH	0.00	0.00	0.00	0.00	0.00	.0%
10123 51450	EXTRA DUTY	0.00	0.00	0.00	0.00	0.00	.0%
10123 51451	EXTRA DUTY REGULAR WAGES	0.00	0.00	0.00	0.00	0.00	.0%
10123 51810	OVERTIME	0.00	0.00	0.00	0.00	0.00	.0%
10123 51830	TRAINING & EDUCATION	46,200.00	131,847.00	154,610.31	0.00	-22,763.31	117.3%*
10123 51920	F.I.C.A.	0.00	0.00	0.00	0.00	0.00	.0%
10123 52010	ADVERTISING	0.00	153,997.00	80,436.13	0.00	73,560.87	52.2%
10123 52020	POSTAGE	400.00	600.00	750.85	0.00	-150.85	125.1%*
10123 52030	PROFESSIONAL FEES	0.00	250.00	159.01	0.00	90.99	63.6%
10123 52040	SERVICE CONT. AND REPAIRS	-1,000.00	2,875.00	2,031.00	0.00	844.00	70.6%
10123 52050	DUES, CONFERENCES & EDUCAT	-3,760.00	9,770.00	6,702.89	1,098.95	1,968.16	79.9%
10123 52060	PRINTING	-7,000.00	38,000.00	11,014.95	8,470.00	18,515.05	51.3%
10123 52070	REIMBURSABLE EXPENSES	50.00	50.00	12.75	0.00	37.25	25.5%
10123 52080	TELEPHONE	-50.00	1,450.00	413.96	0.00	1,036.04	28.5%
		0.00	17,035.00	8,264.45	8,859.36	-88.81	100.5%*

01/20/2022 14:48
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Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

P
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FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJSMTS

REVISED BUDGET

YTD EXPENDED

ENCUMBRANCES

AVAILABLE BUDGET

% USED

10123 52090	HEATING FUEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10123 52100	ELECTRICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10123 52110	WATER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10123 52120	SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10123 52290	PUBLIC SAFETY AWARENESS	2,500.00	0.00	2,500.00	1,466.76	0.00	0.00	0.00	0.00	1,033.24	58.7%
10123 52310	EXAMINATIONS	8,000.00	0.00	8,000.00	5,342.42	0.00	0.00	0.00	0.00	1,500.00	81.3%
10123 52320	RENTAL OF HYDRANTS	457,200.00	0.00	457,200.00	225,403.08	0.00	0.00	0.00	0.00	6,393.00	98.6%
10123 52370	CLOTHING OR UNIFORM ALLOW	18,250.00	0.00	18,250.00	9,600.79	0.00	0.00	0.00	0.00	5,193.82	71.5%
10123 52371	FIRE POLICE	1,500.00	0.00	1,500.00	1,035.09	0.00	0.00	0.00	0.00	464.91	69.0%
10123 52372	INSURANCE	138,564.00	5,760.00	144,324.00	144,321.00	0.00	0.00	0.00	0.00	3.00	100.0%
10123 52373	LP GAS	3,500.00	0.00	3,500.00	1,094.70	0.00	0.00	0.00	0.00	2,405.30	31.3%
10123 52374	CABLE TELEVISION	7,500.00	0.00	7,500.00	5,310.90	0.00	0.00	0.00	0.00	-1,562.55	120.8%*
10123 52375	GROUND LADDER TESTING	5,825.00	0.00	7,225.00	7,177.00	0.00	0.00	0.00	0.00	48.00	99.3%
10123 52376	HYDRAULIC TESTING	2,500.00	5,000.00	7,500.00	4,811.61	0.00	0.00	0.00	0.00	779.32	89.6%
10123 52377	BREATHING APPARATUS TESTING	8,760.00	0.00	8,760.00	7,905.54	0.00	0.00	0.00	0.00	443.05	94.9%
10123 52378	BUILDING MAINTENANCE	85,000.00	-14,300.00	70,700.00	41,612.66	0.00	0.00	0.00	0.00	13,789.51	80.5%
10123 52379	HOSE TESTING AND REPAIRS	9,825.00	0.00	9,825.00	0.00	0.00	0.00	0.00	0.00	9,825.00	0.0%
10123 52387	PUMP TESTING SERVICES	4,000.00	0.00	4,000.00	1,200.00	0.00	0.00	0.00	0.00	2,800.00	30.0%
10123 52392	GENERATOR MAINTENANCE & REPAIR	4,225.00	15,000.00	19,225.00	7,446.50	0.00	0.00	0.00	0.00	630.15	96.7%
10123 52396	FF - PROTECTIVE CLOTHING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
10123 53010	OFFICE SUPPLIES	1,500.00	0.00	1,500.00	291.83	0.00	0.00	0.00	0.00	948.85	36.7%
10123 53020	OTHER SUPPLIES	18,000.00	-1,600.00	16,400.00	6,799.08	0.00	0.00	0.00	0.00	4,351.23	73.5%

01/20/2022 14:48
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Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

P 3
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJSTMS

REVISED BUDGET

YTD EXPENDED

ENCUMBRANCES

AVAILABLE BUDGET

% USED

10123 53021	7,500.00	CONSUMABLE SUPPLIES	7,000.00	3,273.02	294.19	3,432.79	51.0%
10123 53070	90,000.00	AUTO REPAIRS	90,000.00	76,036.62	20,674.70	-6,711.32	107.5%*
10123 53090	18,740.00	FUELS AND LUBRICANTS	18,740.00	12,575.65	255.83	5,908.52	68.5%
10123 53110	3,000.00	COMPUTER SUPPLIES	2,500.00	318.00	515.00	1,667.00	33.3%
10123 53111	78,750.00	FF PROTECTIVE CLOTHING	78,750.00	18,929.69	1,169.39	58,650.92	25.5%
10123 53112	10,000.00	FIREFIGHTING SUPPLIES	10,000.00	2,276.91	7,185.90	537.19	94.6%
10123 53113	5,000.00	VOLUNTEER RESPONDER AWARDS	5,000.00	316.00	0.00	4,684.00	6.3%
10123 53114	10,000.00	MEDICAL SUPPLIES	10,000.00	2,622.27	1,617.79	5,759.94	42.4%
10123 54060	3,000.00	OFFICE EQUIPMENT	2,900.00	340.30	200.00	2,359.70	18.6%
10123 54202	500.00	EQUIPMENT - FIRE INVESTIGATIONS	500.00	366.82	0.00	133.18	73.4%
10123 54207	0.00	SCEA REPLACEMENT BOTTLES	0.00	0.00	0.00	0.00	.0%
10123 54215	0.00	THERMAL CAMERAS -OSWEGATCHIE	0.00	0.00	0.00	0.00	.0%
10123 54216	0.00	MULTI-GAS METER	0.00	0.00	0.00	0.00	.0%
10123 54217	0.00	RESCUE SAWS	0.00	0.00	0.00	0.00	.0%
10123 54218	35,000.00	FIREFIGHTER EQUIPMENT	35,000.00	0.00	6,900.00	28,100.00	19.7%
10123 54219	0.00	EQUIPMENT STORAGE LOCKER	0.00	0.00	0.00	0.00	.0%
10123 54220	10,000.00	RADIO/EMERGENCY LIGHTS	10,000.00	7,084.03	442.67	2,473.30	75.3%
10123 54221	0.00	SERVICE TRUCK EQUIPMENT	0.00	0.00	0.00	0.00	.0%
10123 54222	7,500.00	RESCUE TRUCK EQUIPMENT	7,500.00	0.00	0.00	7,500.00	.0%
10123 54226	22,000.00	EQUIPMENT	2,000.00	0.00	0.00	2,000.00	.0%
10123 54241	0.00	TELEPHONE SYSTEM -GOSHEN FIRE	0.00	0.00	0.00	0.00	.0%
TOTAL FIRE SERVICES	3,326,034.00		3,321,034.00	1,838,692.44	325,727.99	1,156,613.57	65.2%



01/20/2022 14:48
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

P
glytdbud⁴

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL GENERAL FUND						
3,326,034.00	-5,000.00	3,321,034.00	1,838,692.44	325,727.99	1,156,613.57	65.2%
TOTAL EXPENSES	-5,000.00	3,321,034.00	1,838,692.44	325,727.99	1,156,613.57	
3,326,034.00						

01/20/2022 14:48
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

P 5
glytdbud

FOR 2022 13

ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
3,326,034.00	-5,000.00	3,321,034.00	1,838,692.44	325,727.99	1,156,613.57	65.2%

GRAND TOTAL

** END OF REPORT - Generated by Kimberly Allen **



Town of Waterford
Director of Fire Services

204 Boston Post Road
Waterford, CT 06385

February 10, 2022

First Selectman Rob Brule
15 Rope Ferry Road
Waterford, CT 06385

Re: Request for use of remaining CIP funds 32322-55847

On behalf of the Waterford Fire Services, I would like to request the use of remaining funds of \$12,851 from CIP 32322-55847 Cohanzie Roof Replacement. This project has been completed on PO# 220393 (see attached backup paid invoices). These funds would be directed into another building repair(s) project at Jordan Company 1 station. As this fire house is staffed 24/7, these repairs/upgrades are considered health and safety issues which need to be addressed ASAP (see attached backup documents/photos from inspections completed in May of 2016 and never addressed). There are multiple use of extension cords, unsafe outlets exposed to water, and no GFI protected outlets. In the men's room the lights in the shower stalls are non-functional. The exhaust fans in the men's room are non-functional as well which has led to the growth of mold. A walk-through with our Fire Inspector and a contractor was completed on 2/9/22. A list of safety issues was provided and is attached. A copy of quotes acquired to date for repairs are attached. This project is separate from the CIP for the Jordan electrical service upgrade from 200amp to 400amp currently out to bid.

Fire services will follow purchasing requirements as we proceed with repairs and working with vendors.

Respectfully,

A handwritten signature in black ink, appearing to read "Michael J. Howley".

Michael J. Howley
Director of Fire Services

cc: Kim Allen, Director of Finance
Rawie Dummett Purchasing

ORG	DESC	OBJECT	REVISED_BUD	MEMO_BAL	REMAIN_BUD
32322	COHANZIE FIRE ROOF REPLACEMENT	55847	105000	92148.99	12851.01



Purchase Order

Fiscal Year 2022

Page: 1 of: 1

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS	
Purchase Order #	220393

Terms and Conditions under which this order is issued can be found on the town's website at:
www.waterfordct.org

BILL TO

TOWN OF WATERFORD
ATTN: FIRE SERVICES
15 ROPE FERRY RD
WATERFORD, CT 06385

VENDOR

BAY RESTORATION, LLC
550 NEW HAVEN AVE
MILFORD, CT 06460

SHIP TO

TOWN OF WATERFORD
ATTN: FIRE SERVICES
204 BOSTON POST ROAD
WATERFORD, CT 06385

Vendor Phone Number		Requisition Number		Delivery Reference		
		220456				
Date Ordered	Vendor Number	Freight Method/Terms		Department/Location		
11/17/2021	2534			FIRE SERVICES		
Item #	Description/Part No		QTY	UOM	Unit Price	Extended Price
	Cohanzie FD Roof Replacement					
1	MODIFIED: Cohanzie Fire Department Roof Replacement		1.0	BLAN	\$92,148.99	\$92,148.99
***** GL SUMMARY *****						
32322 - 55847		\$92,148.99				

CHANGE ORDER

By:
Purchasing Agent

DEPARTMENT COPY

Total Ex Price	\$92,148.99
PO Total	\$92,148.99

CONTINUATION PAGE

Page 2 of 2

Payment Application containing Contractor's signature is attached.

PROJECT:

Cohanzie Roof replace 22-104
Roof replacement

APPLICATION #:
DATE OF APPLICATION:

1
12/17/2021
PERIOD THRU:
12/17/2021
PROJECT #:
880-440-0540

A	B	C	D		E	F	G	H	I
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
01	mobilation	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100%	\$0.00	
02	Insurance	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100%	\$0.00	
03	Shingle material	\$6,500.00	\$0.00	\$6,500.00	\$0.00	\$6,500.00	100%	\$0.00	
04	shingle install	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$12,000.00	100%	\$0.00	
05	Shingle demo	\$3,200.00	\$0.00	\$3,200.00	\$0.00	\$3,200.00	100%	\$0.00	
06	epdm Material	\$24,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$24,000.00	
07	Flat roof demo	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$6,000.00	
08	Flat roof install	\$16,100.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$16,100.00	
09	Dumpster	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$4,000.00	
10	decommission	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$3,500.00	
11	warranty	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$2,500.00	
APPROVED FOR PAYMENT									
PURCH. ORDER # 220393		FY 22							
VENDOR # 2534									
ACCT#		\$							
ACCT#	32322-55847	\$26,315.00							
ACCT#		\$							
ACCT#		\$							
ACCT#		\$							
ACCT#		\$83,800.00	\$0.00	\$27,700.00	\$0.00	\$27,700.00	83%	\$56,100.00	

PAYMENT APPLICATION

Page 1

TO: Town of Waterford 15 Rope Rd Waterford, CT 06385 Attn: Rawley, Dummett Bay Restoration LLC 215 Research Dr Milford, CT 06460	PROJECT NAME AND LOCATION: 15 Rope Rd Waterford, CT 06385	Contractor: Roof replace 22-104	APPLICATION # 1 PERIOD THRU: 12/17/2021 PROJECT #: 860-440-0540 DATE OF CONTRACT: 12/17/2021	Distribution to: ☐ OWNER ☐ ARCHITECT ☐ CONTRACTOR
--	---	---------------------------------	---	---

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
Continuation Page is attached.

1. CONTRACT AMOUNT	\$33,800.00
2. SUM OF ALL CHANGE ORDERS	\$0.00
3. CURRENT CONTRACT AMOUNT (Line 1 + 2)	\$33,800.00
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$27,700.00
5. RETAINAGE:	
a. 5.00% of Completed Work (Columns D + E on Continuation Page)	\$1,385.00
b. 0.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$1,385.00
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$26,315.00
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$0.00
8. PAYMENT DUE	\$26,315.00
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$57,485.00

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES	\$0.00	

PAYMENT APPLICATION

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

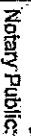
CONTRACTOR: Bay Restoration LLC

By:  Date: 12-17-21

State of: ME

County of: Waldo County

Subscribed and sworn to before me this 17th day of Dec 2021

Notary Public: 

My Commission Expires: 11-30-24



ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT:

By: _____ Date: _____

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

Page 2 of 2

Cohanizie Roof replace 22-104
Roof replacement

APPLICATION #:
DATE OF APPLICATION:

APPLICATION #:	2
OF APPLICATION:	01/11/2022
PERIOD THRU:	01/11/2022
PROJECT #s:	850-440-0540

Quantum Software Solutions, Inc. Document

PAYMENT APPLICATION

Page 1

TO:	Town Of Waterford 15 Rope Rd Waterford, CT 06385 Attn: Rawle Durnmet Bay Restoration LLC 215 Research Dr Milford, CT 06460	PROJECT NAME AND LOCATION:	Cohanizle Roof replace 22-104 Roof replacement 15 Rope Rd Waterford, CT 06385	ARCHITECT:	
FOR:		APPLICATION #	2	Distribution for	
		PERIOD THRU:	01/11/2022	OWNER	☐
		PROJECT #:	860-440-0540	ARCHITECT	☐
		DATE OF CONTRACT:	12/17/2021	CONTRACTOR	☐

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
Continuation Page is attached.

1. CONTRACT AMOUNT	\$83,800.00
2. SUM OF ALL CHANGE ORDERS	\$8,348.99
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$92,148.99
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$89,648.99
5. RETAINAGE:	
a. 0.00% of Completed Work (Columns D + E on Continuation Page)	\$0.00
b. 0.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$0.00
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$89,648.99
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$26,315.00
8. PAYMENT DUE	\$63,333.99
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$2,500.00

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Bay Restoration, LLC

By: Jessie Allen Date: 1-11-23

State of: CT

County: Worcester

Subscribed and sworn to before me this 11th day of Jan 2022

Notary Public: William J. Co

My Commission Expires: 11-31-25

ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT: _____

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT: _____ Date: _____

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

PAYMENT APPLICATION

CONTINUATION PAGE

Page 2 of 2.

Payment Application containing Contractor's signature is attached.

PROJECT: Cohantle Roof replace 22-104
Roof replacement

APPLICATION #: 3
DATE OF APPLICATION: 01/12/2022
PERIOD THRU: 01/12/2022
PROJECT #s: 860-440-0540

A	B	C	D		E		F	G	H	I
			COMPLETED WORK	AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD	STORED MATERIALS (NOT IN D OR E)				
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT					TOTAL COMPLETED AND STORED (D+E+F)	% COMP. (G/G)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
01	mobilation	\$3,500.00			\$0.00	\$0.00	\$3,500.00	100%	\$0.00	
02	Insurance	\$2,500.00			\$0.00	\$0.00	\$2,500.00	100%	\$0.00	
03	Shingle material	\$6,500.00			\$0.00	\$0.00	\$6,500.00	100%	\$0.00	
04	shingle install	\$12,000.00			\$0.00	\$0.00	\$12,000.00	100%	\$0.00	
05	Shingle demo	\$3,200.00			\$0.00	\$0.00	\$3,200.00	100%	\$0.00	
06	epdm Material	\$24,000.00			\$0.00	\$0.00	\$24,000.00	100%	\$0.00	
07	Flat roof demo	\$6,000.00			\$0.00	\$0.00	\$6,000.00	100%	\$0.00	
08	Flat roof install	\$16,100.00			\$0.00	\$0.00	\$16,100.00	100%	\$0.00	
09	Dumpster	\$4,000.00			\$0.00	\$0.00	\$4,000.00	100%	\$0.00	
10	PURCH ORDER # 220373	\$3,500.00			\$0.00	\$0.00	\$3,500.00	100%	\$0.00	
11	Vendor # 2534	\$2,500.00			\$0.00	\$0.00	\$2,500.00	100%	\$0.00	
12	Charge Order # 050	\$6,348.99			\$0.00	\$0.00	\$6,348.99	100%	\$0.00	
TOTALS		\$92,148.99			\$2,500.00	\$0.00	\$92,148.99	100%	\$0.00	

CONTINUATION PAGE

Quantum Software Solutions, Inc. Document

PAYMENT APPLICATION

Page 1

TO: Town Of Waterford 15 Rope Rd. Waterford Ct 06385 Attn: Raimé Durnmet Bay Restoration LLC 215 Research Dr Milford Ct 06460	PROJECT NAME AND LOCATION: Containize Roof replace 22-104 Roof replacement 15 Rope Rd Waterford Ct 06385	ARCHITECT: ARCHITECT:	APPLICATION # 3 PERIOD THRU: 01/12/2022 PROJECT #: 860-440-0540 DATE OF CONTRACT: 12/17/2021	Distribution to: ☐ OWNER ☐ ARCHITECT ☐ CONTRACTOR
--	--	---------------------------------	---	--

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
 Continuation Page is attached.

1. CONTRACT AMOUNT 2. SUM OF ALL CHANGE ORDERS 3. CURRENT CONTRACT AMOUNT (Line 1 + 2) 4. TOTAL COMPLETED AND STORED (Column G on Continuation Page) 5. RETAINAGE: a. 0.00% of Completed Work (Columns D + E on Continuation Page) b. 0.00% of Material Stored (Column F on Continuation Page) Total Retainage (Line 5a + 5b or Column F on Continuation Page)	\$83,800.00 \$8,348.99 \$92,148.99 \$92,148.99 \$0.00 \$0.00
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$0.00 \$92,148.99
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$89,648.99
8. PAYMENT DUE	\$2,500.00
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$0.00

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents; (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials, and other obligations under the Contract for Work previously paid for; and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Bay Restoration LLC

By: Jessie Allen Date: 1-12-22

State of: CT

Copy of: WMS 1040

Subscribed and sworn to before me this 12th day of Jan 2022

Notary Public: William Allen

My Commission Expires: 11-31-25

ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application; (2) such Work has been completed to the extent indicated in this Application; and the quality of workmanship and materials conforms with the Contract Documents; (3) this Application for Payment accurately states the amount of Work completed and payment due therefor; and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT: _____

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

By: _____ Date: _____

ARCHITECT: _____

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

Jordan Fire house electrical issues:

2/10/22

Command Center backroom: camera computer, outlet needed due to power strip used

Command Center: TV/ Radio base station outlet needed due to power strip used

Basement/ Boiler room: loose wires / exposed wires

Basement/ Boiler room: Junction box open with wires exposed

W11 bay: circuit panel next to sink

W16 Bay: Outlet needed for TV monitor, power strip used

W15 bay: outlet should be GFI

W15 bay tool room: Outlet with exposed wires

Upstairs Kitchen: outlets GFI

Upstairs conference room: outlet needed power strip used

Upstairs office: outlet cover

Upstairs laundry room: outlet cover

Upstairs bunkroom hallway: outlet cover

Upstairs bunkroom: vent cover

Upstairs bunkroom bathroom closet: reattached close outlet

Upstairs bunkroom bathroom: vent fans (3)

Upstairs bunkroom closets: lights not working

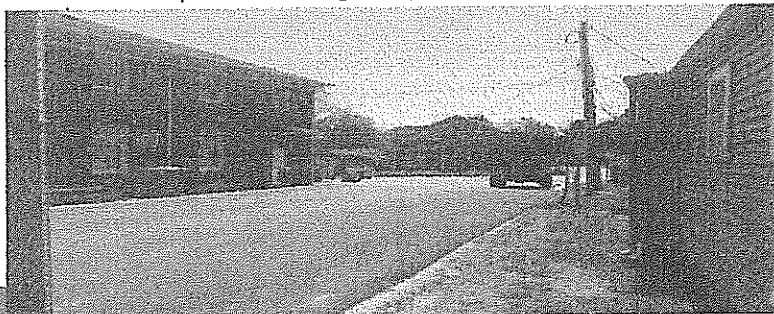


JORDAN FIRE STATION

Electrical Upgrade

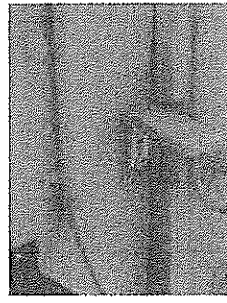
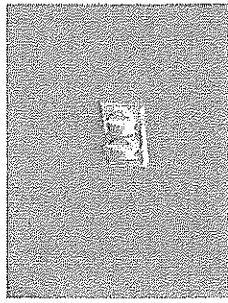
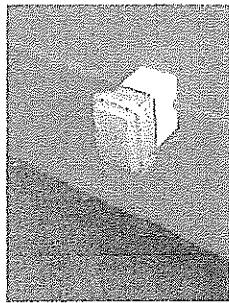
Upgrade – 400amp Single Phase Service

- › Existing power feed is undersized
- › Upgrade recommended by Bldg Official & Electrical contractors during site visits
- › Conduit from pole to building was placed during the parking lot

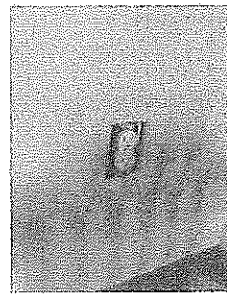
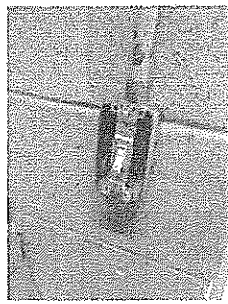
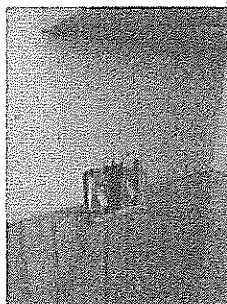


*This is out to bid 2/10/22
Service upgrade only*

Bay Area



Poor Conditions



Unknowns



Hazards

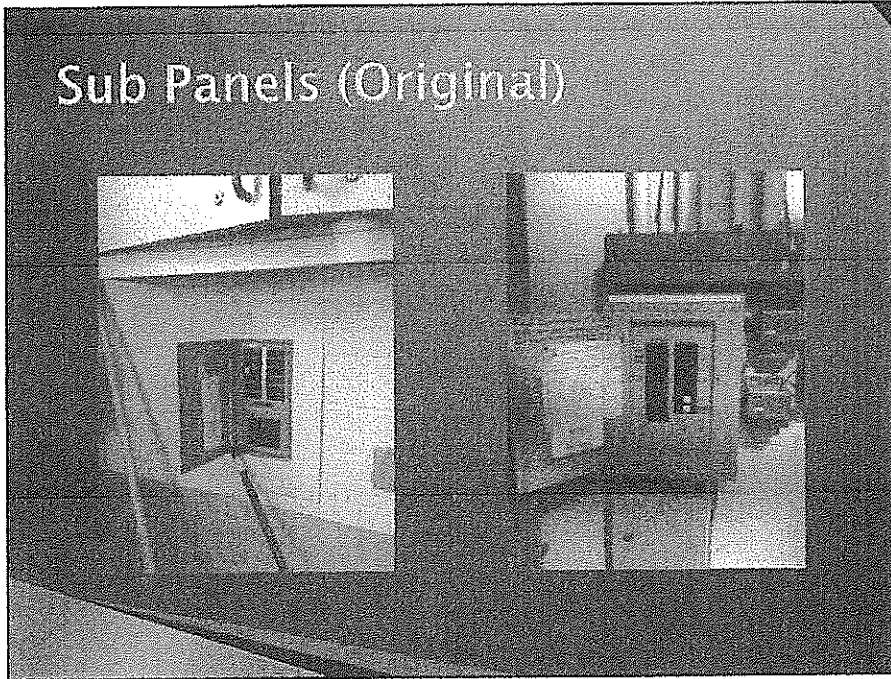
Open circuit



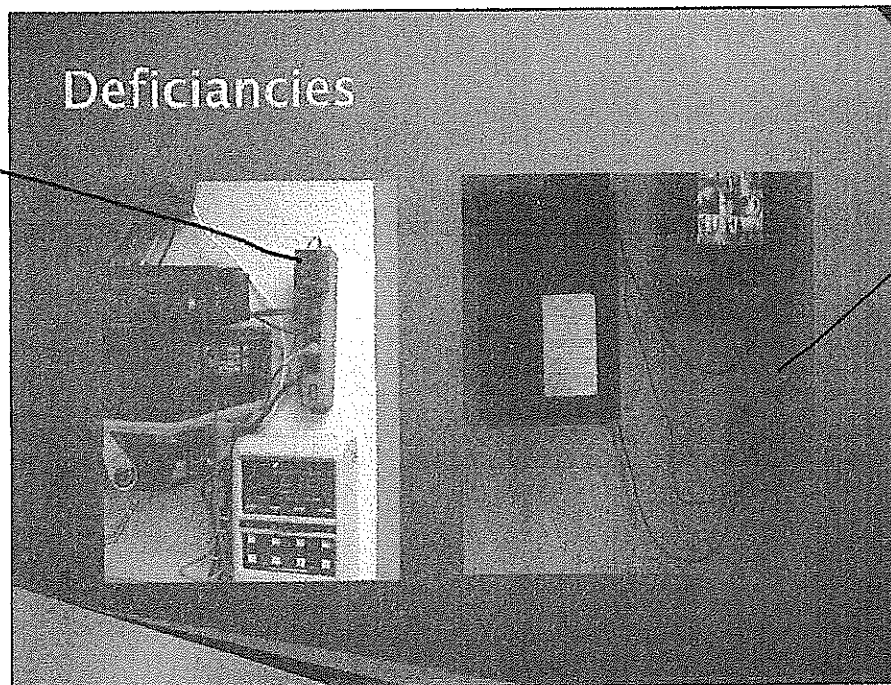
No GFI



Sub Panels (Original)



Deficiencies



cord
with
Plugs

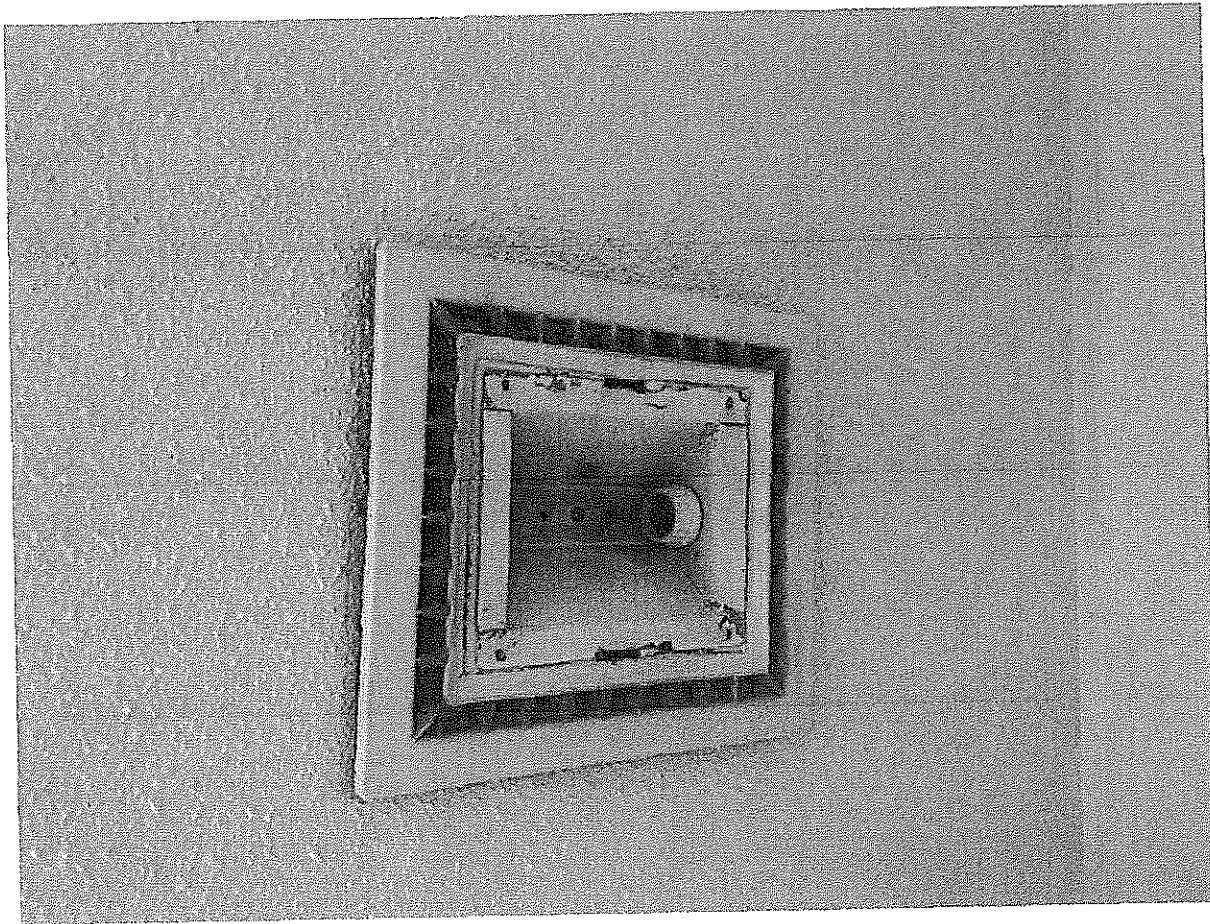
cord with
Plugs running
state Fiber
optics Equipment

Michael Howley

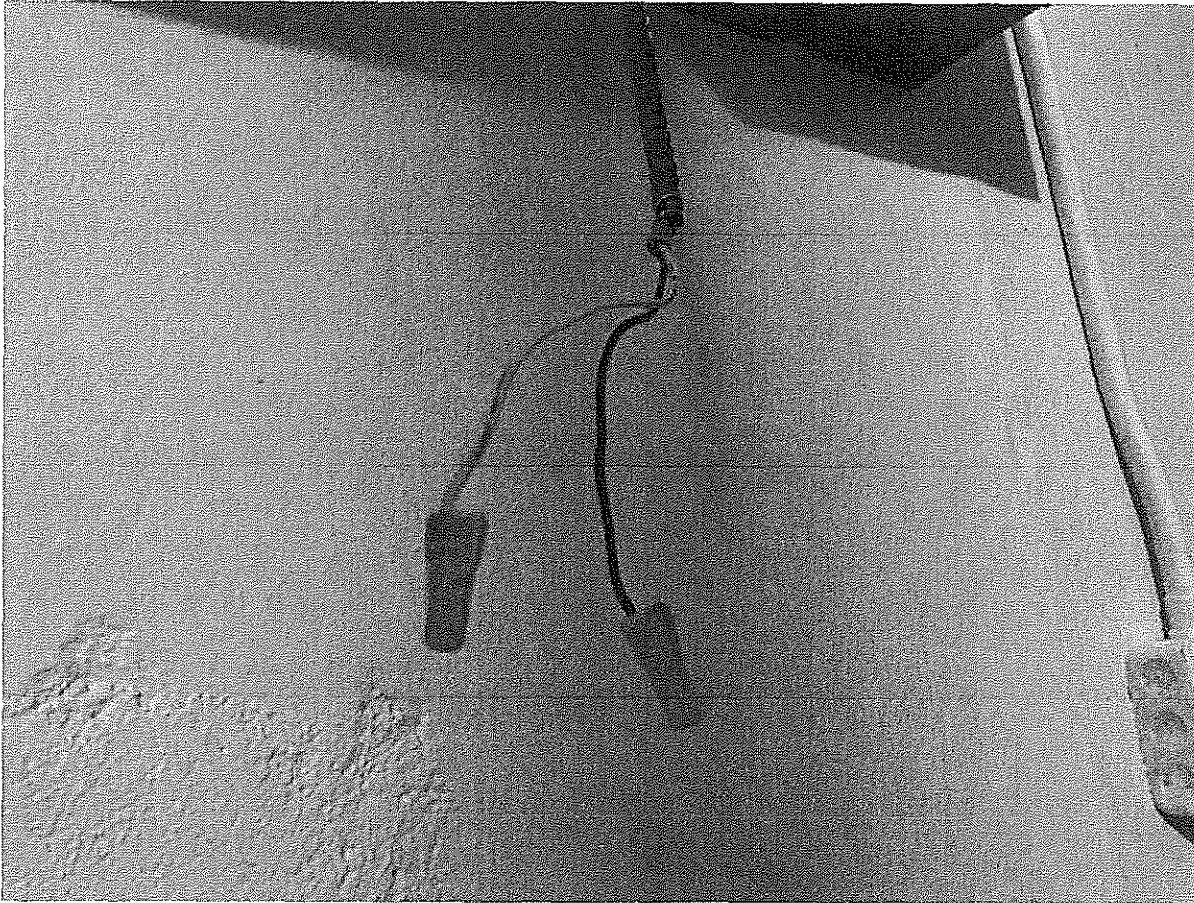
From: Michael Howley
Sent: Thursday, February 10, 2022 12:04 PM
To: Michael Howley
Subject: Electrical



*Men's Room Not working
Shower area Fan + light*

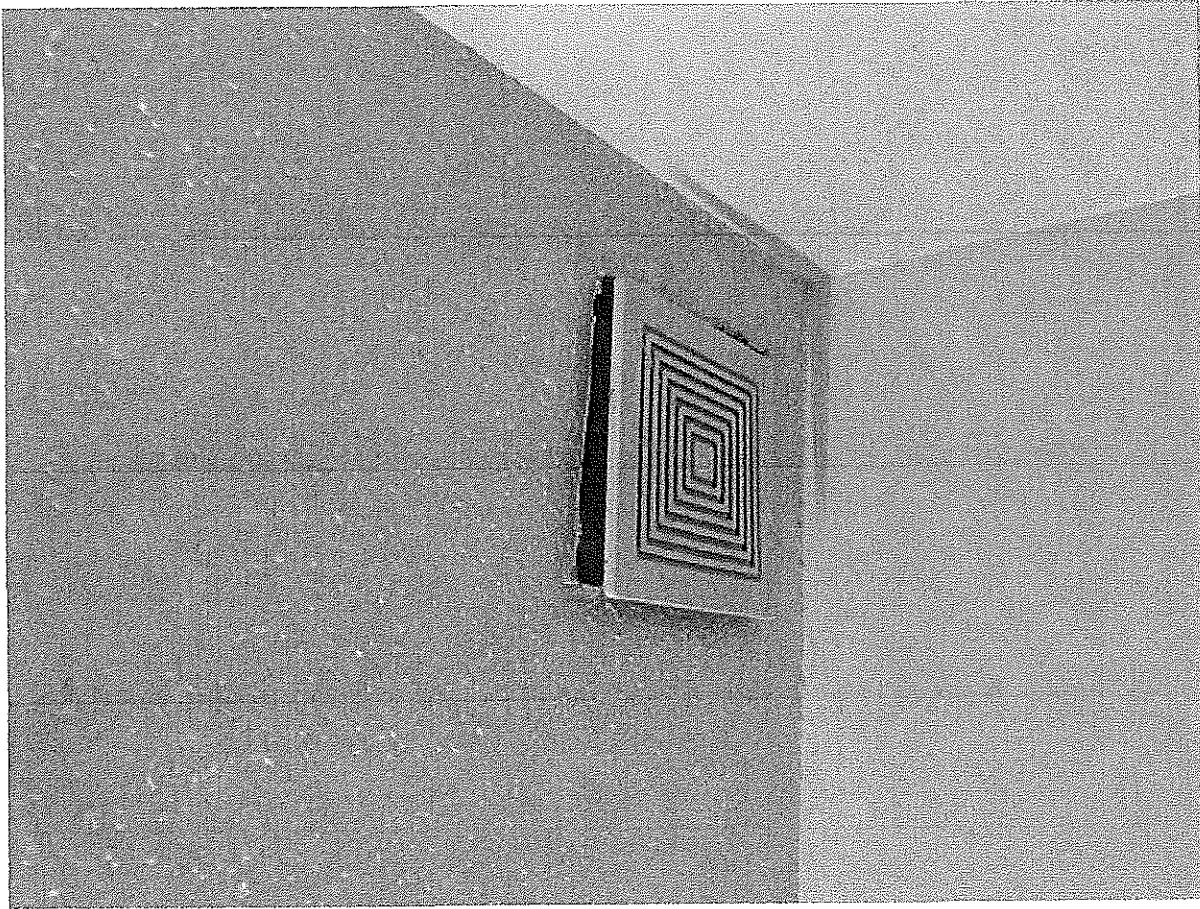


men's Room No light or fan
Shower area.



Sent from my iPhone

utility room open wires



Second Floor men/woman's Rest room

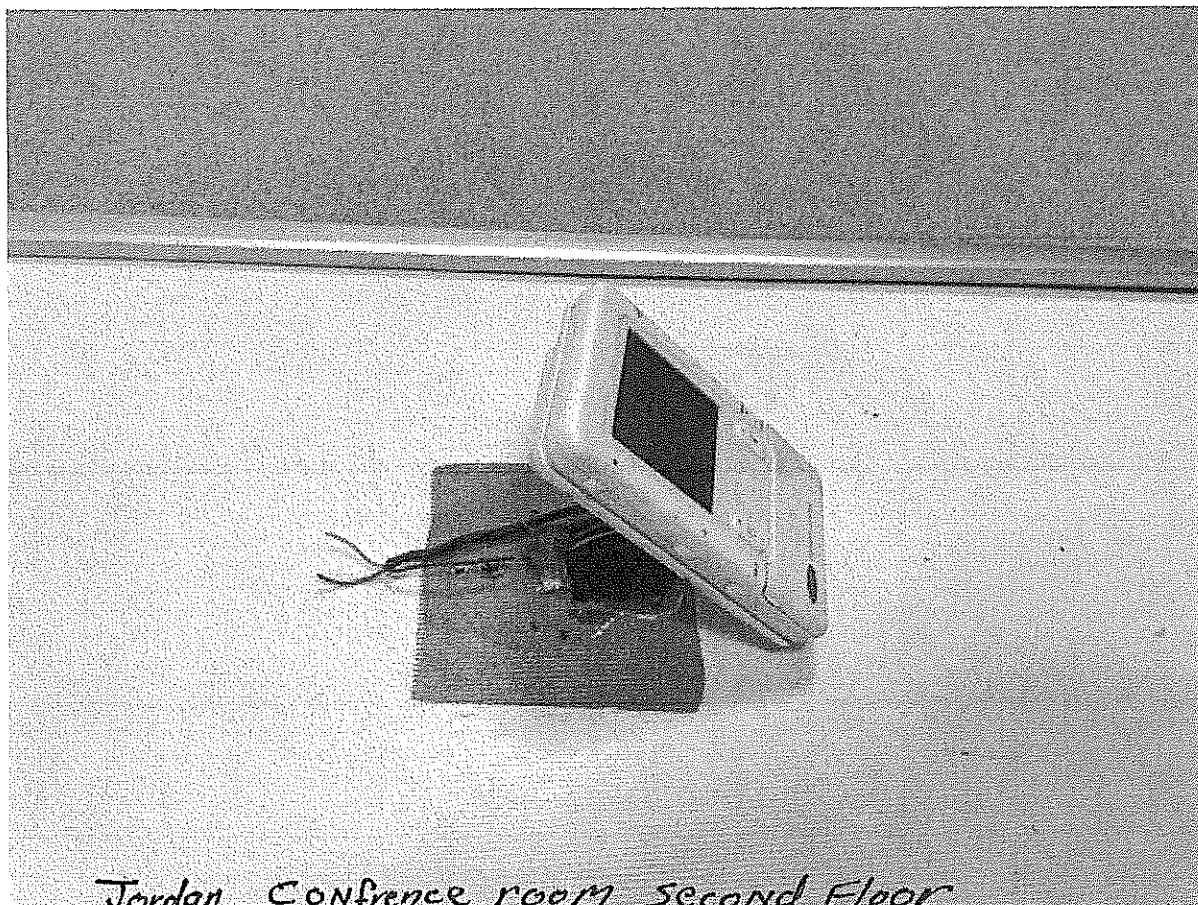


Bunk room / Lounge area open vent fan

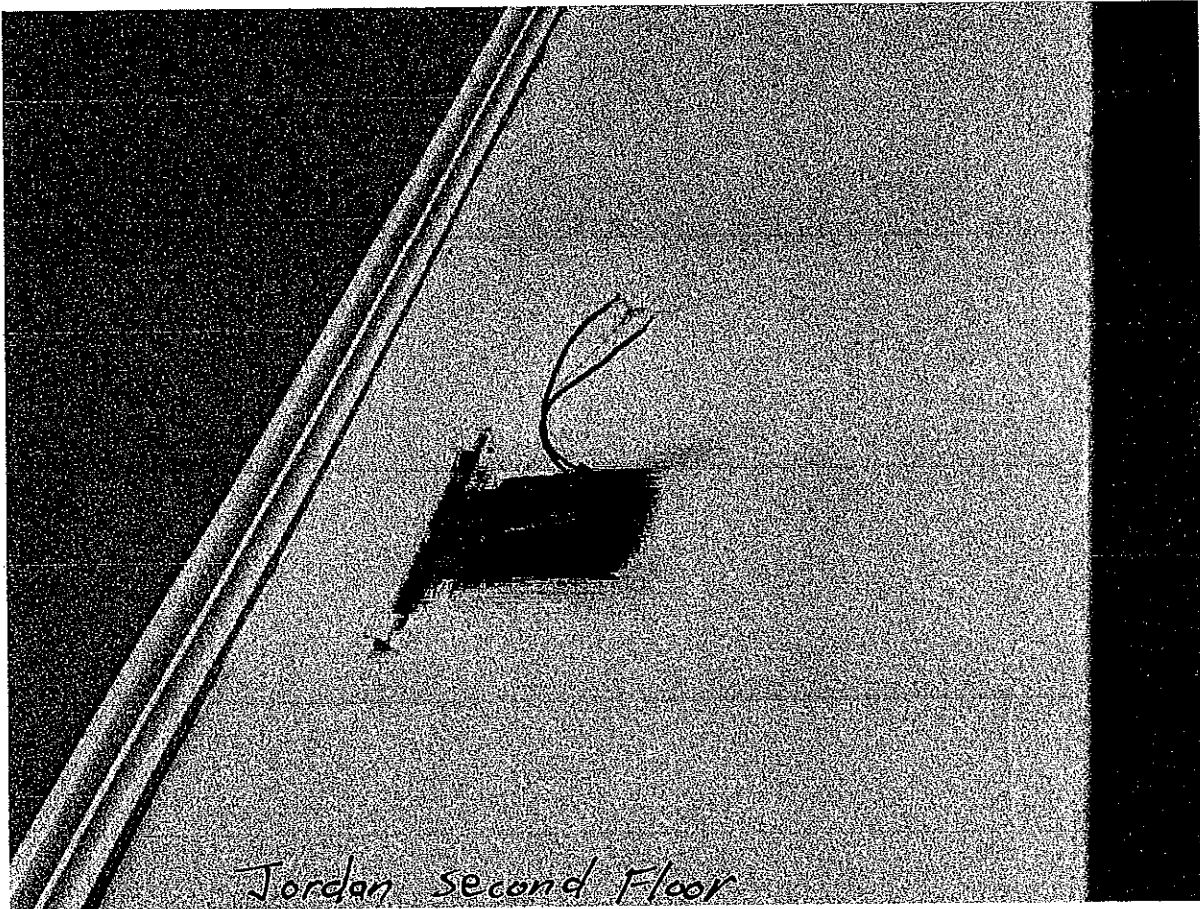
Michael Howley

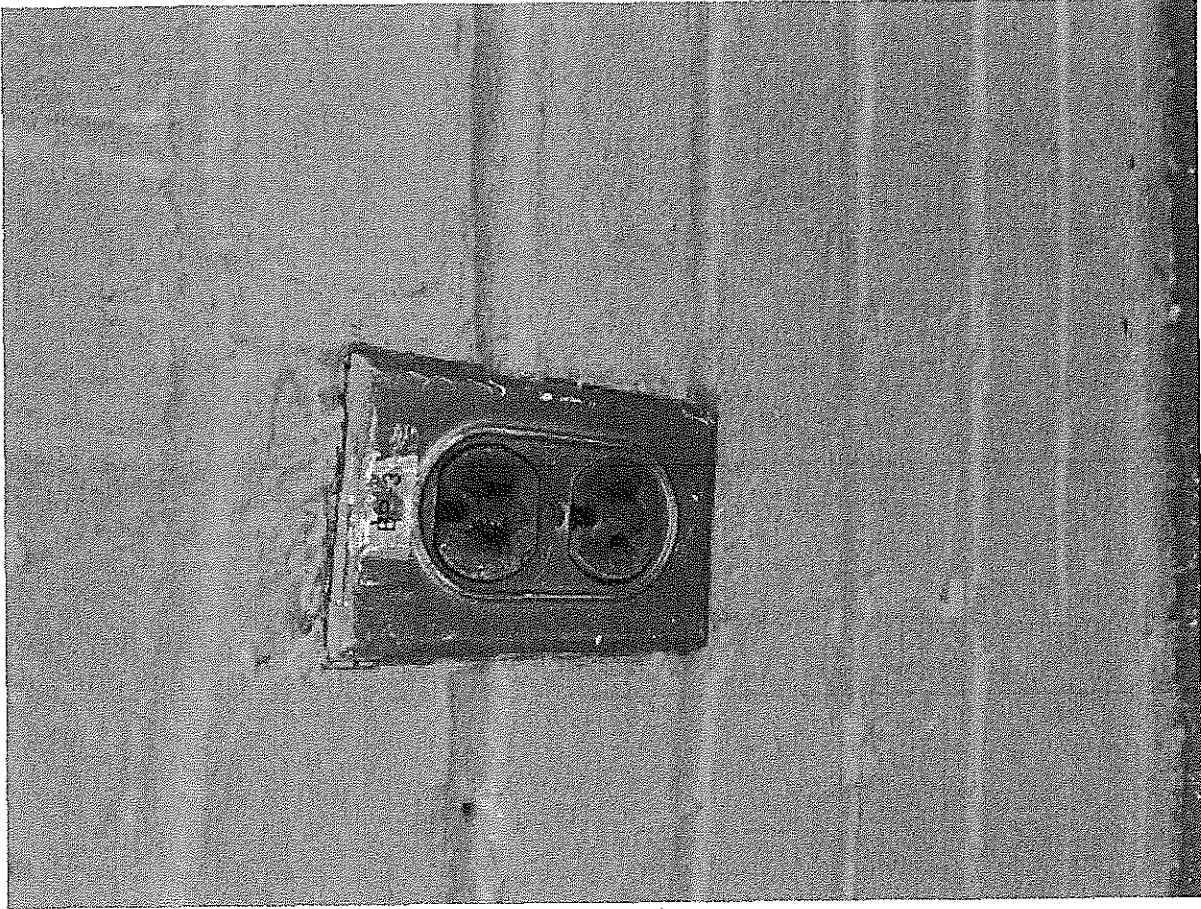
From: Michael Howley
Sent: Wednesday, February 9, 2022 2:26 PM
To: Michael Howley
Subject: Electrical





Jordan Conference room Second Floor

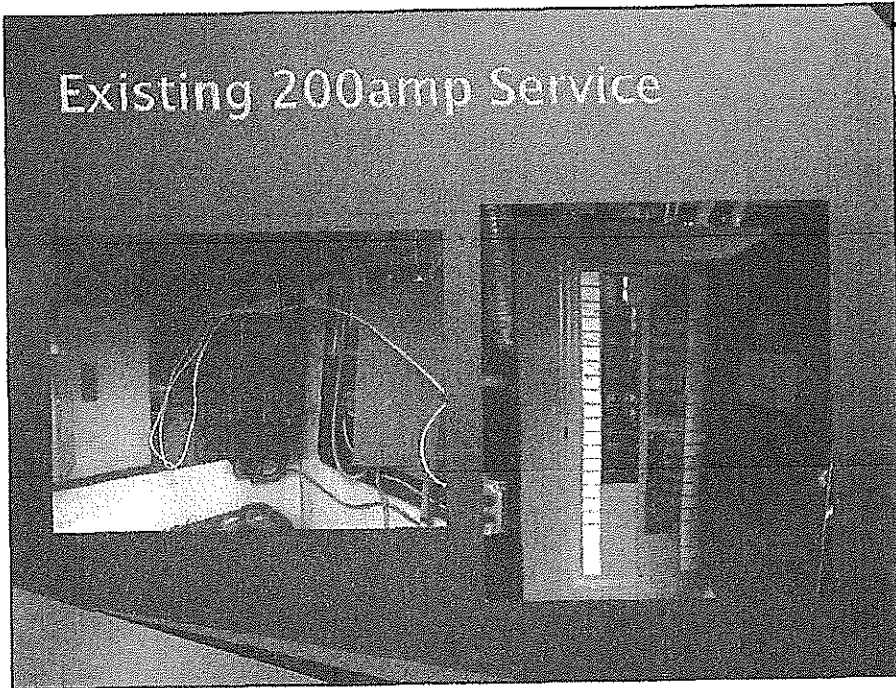




Sent from my iPhone

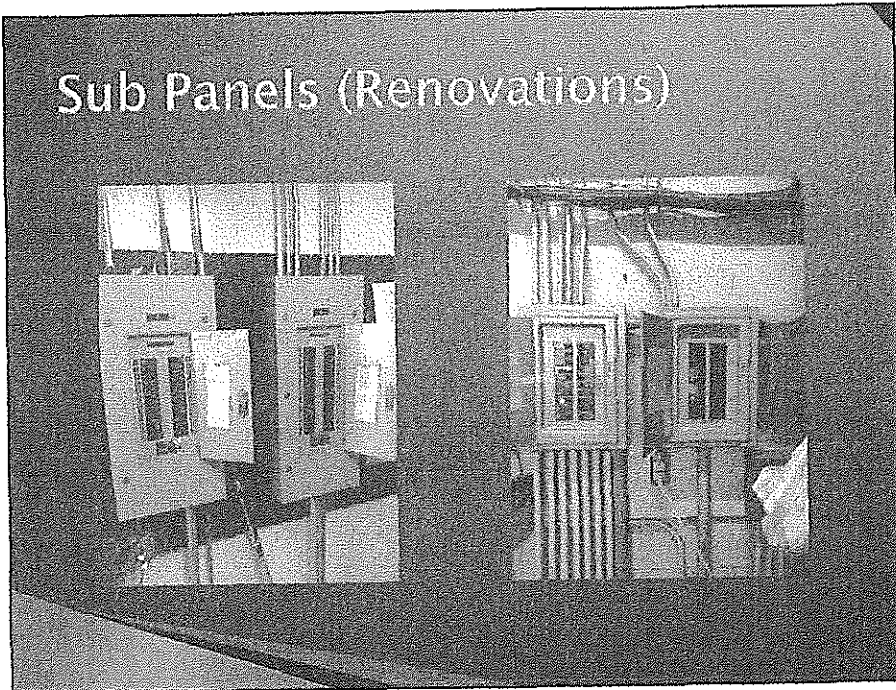
No outlet covers in apparatus Bay

Existing 200amp Service



Changing to
400 amp
out to bid
2/2022

Sub Panels (Renovations)



TOWN OF WATERFORD TRANSFER REQUEST FORM

In Series (Over \$1000)

INSURANCE
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10112	52200	WORKERS' COMP INSURANCE	\$ 734,664	52,305		(3,898)	48,407
2	10112	52252	LONG TERM DISABILITY	\$ 3,000	(1,436)	1,436		-
3	10112	52253	LIFE INSURANCE	\$ 21,000	(2,462)	2,462		-
4								-
5								-
6								-
7								-
8								-
					TOTAL	3,898	(3,898)	

Explanation:

Final renewal numbers were received after budget approved; therefore, savings in the workers' comp line will be used to offset increases (deficits) in the long term disability and life insurance lines.

Kim Allen
Department Head

1/28/2022
Date

Kim Allen
Director of Finance

1/28/2022
Date

First Selectman

Date

Commission/Board Approval

Date

01/28/2022 10:16
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

P
glytbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJSTMS

REVISED BUDGET

YTD EXPENDED

ENCUMBRANCES

AVAILABLE BUDGET

% USED

10112 INSURANCE

10112 52200	WORKER'S COMP. INS. PREM.					
734,664.00	LIABILITY/AUTO/PROPERTY	734,664.00	509,103.67	173,255.68	52,304.65	92.9%
10112 52201	77,273.00					
455,676.00	BUILDING AND CONTENTS INS	532,949.00	401,412.25	93,695.75	37,841.00	92.9%
10112 52210	0.00	0.00	0.00	0.00	0.00	.0%
10112 52220	VEHICLES INS. PREM.	0.00	0.00	0.00	0.00	.0%
10112 52230	GENERAL LIABILITY INS PRE	0.00	0.00	0.00	0.00	.0%
10112 52240	UNEMPLOYMENT COMPENSATION					
10,000.00	0.00	10,000.00	0.00	0.00	10,000.00	.0%
10112 52250	DEDUCTIBLE COVERAGE					
35,000.00	0.00	35,000.00	10,040.00	0.00	24,960.00	28.7%
10112 52251	HEALTHCARE					
3,458,563.00	0.00	3,458,563.00	280,075.67	0.00	3,178,487.33	8.1%
10112 52252	LONG TERM DISABILITY					
3,000.00	0.00	3,000.00	1,712.57	2,722.97	-1,435.54	147.9%*
10112 52253	LIFE INSURANCE					
21,000.00	0.00	21,000.00	11,759.40	11,703.00	-2,462.40	111.7%*

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

February 2, 2022

Board of Selectmen
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Re: FY22 Appropriation Request for the UPS Systems, Project 20547-57747

On behalf of the town's Information Technology Department, I am requesting an appropriation in the amount of \$10,915 from Capital and Non-recurring designated line 20547-57747 - Line Description (UPS System for Communication).

The funds will be used to replace 7 UPS devices 9 batteries across town departments. Current quotes for the projects are attached.

Regards,

Kimberly Allen

Kimberly Allen
Director of Finance

C: Jeff Robillard, IT Manager

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

February 3, 2022

Board of Selectmen
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Re: FY22 Appropriation Request for the Switches, Project 20547-57861

On behalf of the town's Information Technology Department, I am requesting an appropriation in the amount of \$20,242 from Capital and Non-recurring designated line 20547-57861- Line Description (Switches).

The funds will be used to replace 4 switches and related software across town departments. Current quotes for the projects are attached.

Regards,

Kimberly Allen

Kimberly Allen
Director of Finance

C: Jeff Robillard, IT Manager

Cindy Dupointe

From: geneva renegar <genevarenegar@gmail.com>
Sent: Thursday, January 20, 2022 9:39 PM
To: First Selectman
Subject: Resigning from the Flood and Erosion Control Board

Categories: First Selectman

CAUTION: This email originated from outside of the organization.

Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Hello,

Due to conflicts in my schedule I must resign from the Flood and Erosion Control Board effective immediately. I has been an honor and privilege to serve these past several years.

Sincerely,

Geneva Renegar

P.S. I am still continuing on the Conservation Commission!

Cindy Dupointe

From: Audrey Ulmer <audreyulmer@sbcglobal.net>
Sent: Wednesday, January 26, 2022 10:18 AM
To: Cindy Dupointe
Subject: Reappointment

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Sorry to bother you so much this week Thomas Francolino's appointment is due to expire soon and he has requested reappointment. Would you please add this to your agenda? Thank you Audrey

Sent from my iPhone

Cindy Dupointe

From: Raymond Drennen <drennrj@gmail.com>
Sent: Thursday, January 27, 2022 2:45 PM
To: Cindy Dupointe
Subject: Re: Waterford Shellfish Commission

CAUTION: This email originated from outside of the organization.

Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Cindy,
I will continue to serve on the shellfish commission.
Ray

On Thu, Jan 27, 2022 at 11:17 AM Cindy Dupointe <cdupointe@waterfordct.org> wrote:

Hi Raymond,

I hope all is well! I am reaching out on behalf of the Waterford Board of Selectmen to see if you are interested in continuing to serve on the Waterford Shellfish Commission?

Cindy Dupointe, LMSW

Executive Assistant to the First Selectman

Waterford Town Hall

15 Rope Ferry Road

Waterford, CT 06385

cdupointe@waterfordct.org

Phone: 860-444-5834

Fax: 860-444-0273



Town of Waterford
CONNECTICUT

**MINUTES
BOARD OF SELECTMEN**

**Regular Meeting
JANUARY 18, 2022
5:00 P.M.**

Waterford Town Hall (APPLEBY ROOM)

(Procedural Action: Check register to be signed by Board of Selectmen in accordance with CGS 7-83)

RECEIVED FOR RECORD
JAN 19 2022
PM 2:15

Members Present: First Selectman Robert Brule, Selectwoman Jody Nazarchyk, Selectwoman Elizabeth Sabilia, Board of Finance Chair Glenn Patterson, RTM Moderator Paul Goldstein

1. **Call to Order & Roll Call-** First Selectman Brule called the meeting to order at 5:00pm
2. **Pledge of Allegiance**
3. **Public Comment: None**

4. Disposition of Town Property (Ordinance, Chapter 2.112.020):

4a. Disposition of Emergency Management Outdated Communication

Devices: To consider an act on a recommendation from Rawle Dummett, Purchasing Agent, on behalf of the Information Technology Committee, for disposal of the below outdated devices.

- (10) HP Desktops
- (4) HP Printers
- (1) Dell Tape Backup
- (1) HP Tape Backup
- (10) Various Monitors

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

5. Human Resources: To consider and act on the following request for an Out of Series Transfer from the Director of Human Resources, Christine Walters in the amount of 67,546.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

****Amendment to line#**6. Information Technology Committee:** To consider and act on the following request for an appropriation from the Director of Finance, Kim Allen in the amount of \$5,380 from Capital and Non-recurring designated line 20547-57846 Fiber Upgrade.

7. Public Works: To consider and act on the following request for an In Series Transfer from the Director of Public Works, Gary Schneider, in the amount of \$52,000.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

8. Fire Services: To consider and act on the following request for an Appropriation request from Director of Fire Services, Michael Howley for Fire Services building line 20523-57836 carpet replacement, be moved from Designated to appropriated in the amount of \$30,000.

Request from the Director OF Fire Services, Michael Howley to table agenda item #8, due to concerns of additional expenditures that may arise. Further evaluation of asbestos removal and real cost analysis has begun.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

9. Fire Services: To consider and act on the proposal from the Director of Fire Services, Michael Howley for mutual aid between the Town of Waterford and the Commander, US Sub Base Navy Regional Mid-Atlantic, for firefighting assistance, and to authorize the First Selectman to execute said agreement upon final review of the Town Attorney.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

10. Emergency Management: To consider and act on the proposal from the Emergency Management Director, Steve Sinagra for the FFY21 Homeland Security Grant Program, Region 4 Memorandum of Agreement, and to authorize the First Selectman to execute said Memorandum upon final review of the Town Attorney.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

11. Appointments and Resignations:

11a. Discussion of Board and Commission Openings

12. Correspondence:

12a. Waterford Public Schools upcoming budget meetings memo

12b. American Rescue Funds Quarterly Report-To be added to next BOS agenda

13. Old Business

14. New Business:

14a. Food Drive February 12, 2022

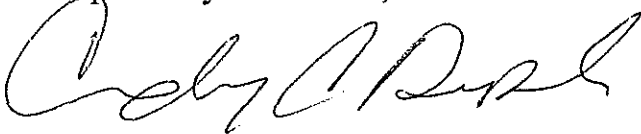
15. Consent Agenda

15a. Tax refund-\$16,143.23-APPROVED

15b. Minutes January 4, 2022-APPROVED

16. Adjournment- was made by Ms. Nazarchyk and seconded by Sabilia to adjourn at 5:49pm. VOTING IN FAVOR; unanimous, **VOTE:3-0**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Cindy Dupointe', written in a cursive style.

Cindy Dupointe
Recording Secretary

MINUTES
BOARD OF SELECTMEN
Special Meeting (Budget Meeting to Follow)
February 02, 2022
4:45 P.M.
Waterford Town Hall (APPLEBY ROOM)

RECEIVED FOR RECORD
WATERFORD, CT
2022 FEB -8 PM 2:34

Members Present: First Selectman Robert Brule, Selectwoman Jody Nazarchyk,
Selectwoman Elizabeth Sabilia

(Procedural Action: Check register to be signed by Board of Selectmen in accordance with CGS 7-83)

1. **Call to Order & Roll Call-** First Selectman Brule called the meeting to order at 5:00pm
2. **Pledge of Allegiance**
3. **Public Comment:**

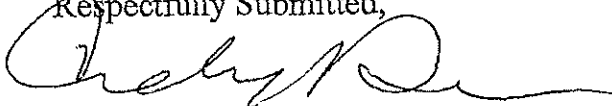
4. Appointments and Resignations:

4a. To consider and act on the recommendation from the Waterford Democratic Town Committee Chair, Cathy Bernard to appoint David Peabody to the Board of Assessment Appeals to fill vacancy until 11/07/2023.

MOTION by Nazarchyk, and seconded by Sabilia, **VOTING IN FAVOR:**
unanimous **VOTE:3-0**

5. Adjournment- was made by Ms. Nazarchyk and seconded by Sabilia to adjourn at 4:54pm. **VOTING IN FAVOR;** unanimous, **VOTE:3-0**

Respectfully Submitted,



Cindy Dupointe
Recording Secretary

**THE BOARD OF SELECTMEN REGULAR BUDGET MEETING
AGENDA**

Wednesday, February 02, 2022

5:00pm

Waterford Town Hall

Members Present: First Selectman Robert Brule and Selectwoman Elizabeth Sabilia, Selectwoman Jody Nazarchyk, Board of Finance Chair Glenn Patterson, and RTM Moderator Paul Goldstein

PROCEDURE: The Board of Selectmen will hear budget requests in accordance with the below agenda for the Budget meeting, which begins at 5:00pm:

The Board of Selectmen to consider and act on the following budgets and at the appropriate time forward to the Board of Finance for its' consideration of and action on the FY 22/23 Budgets by each line item:

- A. Call to Order-** First Selectman Brule called the meeting to order at 5:00pm.
- B. Pledge of Allegiance**
- C. Public Comment-** Helen Kwasniewski, Waterford Resident
- D. Consider and act on the following budget requests:**

1. Social Service Grants

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Social Service Grant 52xxx series budget request for FY22/23 in the amount of \$68,894. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Social Service Grant 58xxx series budget request for FY22/23 in the amount of \$19,300. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Social Service Grant total budget request for FY22/23 in the amount of \$88,194. VOTING IN FAVOR: unanimous **VOTE:3-0**

RECEIVED FOR RECORD
FEBRUARY 02, 2022
2:08 PM

2. Public Health/Nursing-VNA

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Public Health/Nursing total budget request for FY22/23 in the amount of \$26,000. VOTING IN FAVOR: unanimous **VOTE:3-0**

3. Conservation of Health-Ledge Light

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Conservation of Health-Ledge Lights total budget request for FY22/23 in the amount of \$148,126. VOTING IN FAVOR: unanimous **VOTE:3-0**

4. Registrar of Voters

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Register of Voters 51xxx series budget request for FY22/23 in the amount of \$64,394. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Register of Voters 52xxx series budget request for FY22/23 in the amount of \$5,656 . VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Register of Voters 53xxx series budget request for FY22/23 in the amount of \$8,153. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Register of Voters 54xxx series budget request for FY22/23 in the amount of \$1. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Register of Voters total budget request for FY22/23 in the amount of \$78,204. VOTING IN FAVOR: unanimous **VOTE:3-0**

5. Senior Services

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Senior Services Commission 51xxx series budget request for FY22/23 in the amount of \$438,670. VOTING IN FAVOR: unanimous
VOTE:3-0

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Senior Services Commission 52xxx series budget request for FY22/23 in the amount of \$41,186. VOTING IN FAVOR: unanimous
VOTE:3-0

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Senior Services Commission 53xxx series budget request for FY22/23 in the amount of \$13,620. VOTING IN FAVOR: unanimous
VOTE:3-0

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Senior Services Commission 54xxx series budget request for FY22/23 in the amount of \$1,017. VOTING IN FAVOR: unanimous
VOTE:3-0

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Senior Services Commission total budget request for FY22/23 in the amount of \$494,493. VOTING IN FAVOR: unanimous **VOTE:3-0**

6. Emergency Management

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Emergency Management 51xxx series budget request for FY22/23 in the amount of \$959,830. VOTING IN FAVOR: unanimous
VOTE:3-0

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Emergency Management 52xxx series budget request for FY22/23 in the amount of \$105,346. VOTING IN FAVOR: unanimous
VOTE:3-0

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Emergency Management 53xxx series budget request for

FY22/23 in the amount of \$3,310. VOTING IN FAVOR: unanimous
VOTE:3-0

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Emergency Management 54xxx series budget request for FY22/23 in the amount of \$0. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Emergency Management total budget request for FY22/23 in the amount of \$1,068,486. VOTING IN FAVOR: unanimous **VOTE:3-0**

7. Police

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Police Commission 51xxx Series budget request for FY22/23 in the amount of \$5,950,414. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Police Commission 52xxx Series budget request for FY22/23 in the amount of \$261,765. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Police Commission 53xxx Series budget request for FY22/23 in the amount of \$271,785. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Police Commission 54xxx Series budget request for FY22/23 in the amount of \$4,250. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Police Commission total budget request for FY22/23 in the amount of \$6,488,214. VOTING IN FAVOR: unanimous **VOTE:3-0**

8. Library

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Waterford Public Library 51xxx series budget request for FY22/23 in the amount of \$946,985. VOTING IN FAVOR: unanimous
VOTE:3-0

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Waterford Public Library 52xxx series budget request for

FY22/23 in the amount of \$1,015. VOTING IN FAVOR: unanimous
VOTE:3-0

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Waterford Public Library 53xxx series budget request for FY22/23 in the amount of \$7,475. VOTING IN FAVOR: unanimous
VOTE:3-0

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Waterford Public Library 54xxx series budget request for FY22/23 in the amount of \$44,000. VOTING IN FAVOR: unanimous
VOTE:3-0

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Waterford Public Library total budget request for FY22/23 in the amount of \$999,475. VOTING IN FAVOR: unanimous **VOTE:3-0**

9. Youth & Family Services

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Youth & Family Services 51xxx series budget request for FY22/23 in the amount of \$242,150. VOTING IN FAVOR: unanimous
VOTE:3-0

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Youth & Family Services 52xxx series budget request for FY22/23 in the amount of \$30,010. VOTING IN FAVOR: unanimous
VOTE:3-0

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Youth & Family Services total budget request for FY22/23 in the amount of \$272,160. VOTING IN FAVOR: unanimous **VOTE:3-0**

10. Town Clerk

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Town Clerk 51xxx series budget request for FY22/23 in the amount of \$243,989. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Town Clerk 52xxx series budget request for FY22/23 in the amount of \$28,900. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Town Clerk 53xxx series budget request for FY22/23 in the amount of \$2,850. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Town Clerk 54xxx series budget request for FY22/23 in the amount of \$0. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Town Clerk total budget request for FY22/23 in the amount of \$275,739. VOTING IN FAVOR: unanimous **VOTE:3-0**

11. RTM

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Representative Town Meeting 51xxx series budget request for FY22/23 in the amount of \$1. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Representative Town Meeting 52xxx series budget request for FY22/23 in the amount of \$18,902. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Representative Town Meeting total budget request for FY22/23 in the amount of \$18,903. VOTING IN FAVOR: unanimous **VOTE:3-0**

12. Information Technology

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Information Technology 51xxx series budget request for FY22/23 in the amount of \$267,928. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Information Technology 52xxx series budget request for FY22/23 in the amount of \$791,004. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Information Technology 53xxx series budget request for FY22/23 in the amount of \$0. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Information Technology 54xxx series budget request for FY22/23 in the amount of \$101,459. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Information Technology total budget request for FY22/23 in the amount of \$1,160,391. VOTING IN FAVOR: unanimous **VOTE:3-0**

13. Board of Finance

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Board of Finance 51xxx series budget request for FY22/23 in the amount of \$2528. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Board of Finance 52xxx series budget request for FY22/23 in the amount of \$64,100. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Board of Finance 53xxx series budget request for FY22/23 in the amount of \$45. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Board of Finance total budget request for FY22/23 in the amount of \$66,673. VOTING IN FAVOR: unanimous **VOTE:3-0**

14. Contingency

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Contingency budget request for FY22/23 in the amount of \$265,000. VOTING IN FAVOR: unanimous **VOTE:3-0**

- E. **Correspondence**-Helen Kwasniewski provided public comment in written document

F. **Adjournment**- was made by Ms. Nazarchyk and seconded by Sabilia to adjourn at 7:15pm. VOTING IN FAVOR; unanimous, **VOTE:3-0**

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Cindy Dupointe".

Cindy Dupointe
Recording Secretary

2022 BOARD OF SELECTMAN BUDGET MEETING

February 2, 2002

Being a resident of Quaker Hill all my life as well as family ties of approximately 231 years to Quaker Hill these are my concerns and/or issues. Let the Budget Season begin!

Salaries: Salaries are extremely high as well out of proportion which in due time is going to bankrupt the town. *due to salaries + union.*

Due to re-positioning personnel to "newly created" job/task/position which we never had. My concerns are: 1. what going to happen when they leave or retire, 2. is this going to set the pay scale for these position which is extremely high for what they do.

S. Utilities As a senior citizen concerns: Taxes are high for us, we have to make the choice of 1. Paying rent/mortgage, 2. Paying for medication(s), 3. Paying for food, 4. Paying for heat. I propose that ALL taxes for senior citizens should be frozen for our lifetime period. Frozen means that taxes don't go up, like other town(s) in Connecticut.

Quaker Hill: Quaker Hill IS part of the Town of Waterford. It has an awful lot of history that I don't anybody really knows about. The Quaker Hill resident needs ASAP a "Kiosk" so that we know what is happening at the elite side of town. I propose that 2 "traffic counter" be place in Quaker Hill 1. On Bloomingdale Road near the Quaker Hill School, 2. On Old Norwich Road near the Quaker Hill Green. Whoever has the highest "traffic count" that is where the "Kiosk" be period. Also public works can and should be able to assist with this install to save the town money.

It is now the time to consolidate some departments as well as re-organize some departments. We do not need heavy personnel load in some departments.

Department Heads/Directors should NOT be in the union like in the private sector. The union is going to bankrupt the town along with the high salaries.

Since taxpayers of the town pay their salaries ALL town workers should live in the town. In essence they work for us and we should be able "fire" where we the taxpayers see fit.

BULLYING: In the last few years there has been too many town resident who are bully, especially senior citizens. This has fallen on DEAF EARS

by department heads/directors period. I propose that ALL department heads/directors have "ANNUAL" meeting along with a sign in sheet with all of their people about BULLYING, which should be "ZERO TOLERANCE" or you will be "fire on the spot" period.

We have to get out of this mode that Waterford is rich and they can pay. News flash Waterford is NOT rich. We do not have Millstone and the Crystal Mall footed the bill.

Please do not vote unanimously. Please do not be afraid to send back department budget.

The goal is for a ZERO INCREASE!

Senior Service: I have been going to the Senior Service which is about 10 plus years, as well as volunteer in the kitchen. We lost approximately 30 seniors (that I am aware of) and not new senior to replace them. We have the same old programs and events. If you look at past newsletter call The Loop you will know what I am talk about, NOTHING CHANGE. Why do we need 4 personnel in this office?

Transportation/Van Service: Alpha, Victoria Gardens, Twin Haven to mention a few as well as new ones being built or in the process of being built. We as taxpayers are picking up this tab which I am offended. For example: Alpha received a tax abatement for 5 years with the option for 2 more 5 years would equal to 15 years, hmm which is own by the Greek Church (I have not seen a poor church), I am offended. Second example Victoria Gardens is own by a similar place in Bristol, Connecticut. These facilities should have their own van with drivers. They collect good money from the residents. Victoria Gardens do not care about their resident.

This is a line item (transportation) that is budgeted for and yet the people/resident are ask for donations, *hmm*.

The café is not serving lunch but yet a new café manage was hired, *hmm*.

I believe that this department should be look where we can cut personnel to save the taxpayers. Senior Services budget is too high as well as salaries.

Police Department Budget

Animal Control Officer: Concern is this person salary, is New London and East Lyme also paying the ACO \$50,000 which equals to \$150,000 (50,000x3) WOW. Not bad for ACO who retire from this position than 2 years after retirement came back to same position is it at the same pay scale. Why isn't the ACO on 24/7?

Coolers: the water that the resident use isn't good enough, hmm.

GUNS: One of my major concerns. I have heard shots all hours of the day and night as well as early morning. There was a time that I heard "pop pop pop" while I was in my driveway. I said "Hay" his reply was "sorry". Note his was in the woods somewhere behind my house I did not/could not see him.

The residents that are listed with the department, ALL should be revoked, especially in today's world. Houses are to close, close to church, close to school.

Calls: Not all calls are answered, shame. According to a former State Trooper all calls should be answered.

Gym Equipment: Why are taxpayers footing this line item? These officers get pay good money. As far as I see it, it is NOT WORKING.

Hypertension: This came about in the 70's by Andrew Henderson and taxpayers are paying for this. Who do I talk to about paying for my hypertension that is cause by high taxes?

Speeding: Another one of my major concerns. Drivers (school bus drivers, DPW drivers, etc.) do not follow the posted speed limit period. Yesterday on February 1, 2022 about 9:30am I looked both ways 2-3 times getting ready to exit my driveway, not a soul around, I was on the town road and then out of nowhere was this idiot tailgating me until we got to Quaker Lane which he took to beat me. About 2 seconds later I seen him while I was at the stop sign at Old Norwich and Old Colchester Roads. This kind of thing goes on daily.

I thought we only have one speedway, which is the Waterford Speed Bowl. Maybe we can do what Foster, Rhode Island Police do, put a dumming car.

There is a big boulder that was moved about 4 feet approximately 35-38 years ago by a speeder.

Some has to be done sooner than later.

Youth and Family:

Oh my gosh! Where do I begin with this department!!

During the recent "blizzard" on January 29, 2022 I contacted someone about "any youths who help senior citizens with snow removal". Several hours later I got a wonderful call and was given her cell phone and she stated to call her if I need anything.

I call her Monday January 31, 2022 and ask her if my option is still open to me. This wonderful person told me that she will send the "Calvary" to me.

Senior Service Department take note!

Youth and Family do more for seniors than the Senior Services period.

Kudos to Dani and her crew!

RTM

When the moderator/chairperson announces that there is openings on "Committees" these are my concerns: people that sign-up for these "Committees" should be checked out to see if they are qualified.

I know of someone that is on the "Building Committee" and the "Fire Review Committee" just to mention a few which I believe it not qualified.

For example remodel home with no permit (where required) and burned illegal several time.

Board of Finance

As a taxpayer the Board of Finance can and should be able to show the residents how much of our tax money goes to each department like it is done in Florida. No excuses unless it is a secret.

For example if one resident pays \$5,000 and another resident pays \$9,000 show where and how much of their paid taxes goes to each department.

Taxpayers has the right to know where and how there hard earn money is being spent.

In conclusion:

Bottom line is that these 3 Boards are representing ALL taxpayers.

I for one don't want to make a millionaire out of town employees on my DIME period.

John Kwasniak

MINUTES
THE BOARD OF SELECTMEN REGULAR BUDGET MEETING

Thursday, February 03, 2022

5:00pm

Waterford Town Hall

Members Present: First Selectman Robert Brule and Selectwoman Elizabeth Sabilia, Selectwoman Jody Nazarchyk

PROCEDURE: The Board of Selectmen will hear budget requests in accordance with the below agenda for the Budget meeting, which begins at 5:00pm:

The Board of Selectmen to consider and act on the following budgets and at the appropriate time forward to the Board of Finance for its' consideration of and action on the FY 22/23 Budgets:

- A. Call to Order-** First Selectman Brule called the meeting to order at 5:00pm.
- B. Pledge of Allegiance**
- C. Public Comment-**None
- D. Consider and act on the following budget requests:**

1. Human Resources

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Human Resources 51xxx series budget request for FY22/23 in the amount of \$167,972. **VOTING IN FAVOR: unanimous VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Human Resources 52xxx series budget request for FY22/23 in the amount of \$90,854. **VOTING IN FAVOR: unanimous VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Human Resources 53xxx series budget request for FY22/23 in the amount of \$1,030. **VOTING IN FAVOR: unanimous VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Human Resources total budget request for FY22/23 in the amount of \$259,856. **VOTING IN FAVOR: unanimous VOTE:3-0**

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2. Ethics Commission

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Ethics Commission 51xxx series budget request for FY22/23 in the amount of \$650. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Ethics Commission 52xxx series budget request for FY22/23 in the amount of \$150. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Ethics Commission 53xxx series budget request for FY22/23 in the amount of \$50. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Ethics Commission total budget request for FY22/23 in the amount of \$850. VOTING IN FAVOR: unanimous **VOTE:3-0**

3. Tax Collector

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Tax Collector 51xxx series budget request for FY22/23 in the amount of \$179,890. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Tax Collector 52xxx series budget request for FY22/23 in the amount of \$29,969. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Tax Collector 53xxx series budget request for FY22/23 in the amount of \$280. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Tax Collector 54xxx series budget request for FY22/23 in the amount of \$0. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Tax Collector total budget request for FY22/23 in the amount of \$210,139. VOTING IN FAVOR: unanimous **VOTE:3-0**

4. Assessor

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Assessor 51xxx series budget request for FY22/23 in the amount of \$249,230. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Assessor 52xxx series budget request for FY22/23 in the amount of \$9,464. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Assessor 53xxx series budget request for FY22/23 in the amount of \$650. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Assessor total budget request for FY22/23 in the amount of \$259,344. VOTING IN FAVOR: unanimous **VOTE:3-0**

5. Board of Assessment Appeals

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Board of Assessment Appeals 51xxx series budget request for FY22/23 in the amount of \$3,894. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Board of Assessment Appeals 52xxx series budget request for FY22/23 in the amount of \$1,000. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Board of Assessment Appeals total budget request for FY22/23 in the amount of \$4,894. VOTING IN FAVOR: unanimous **VOTE:3-0**

6. Conservation Commission

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Conservation Commission 51xxx series budget request for FY22/23 in the amount of \$17,750. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Conservation Commission 52xxx series budget request for FY22/23 in the amount of \$500. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Conservation Commission total budget request for FY22/23 in the amount of \$18,250. VOTING IN FAVOR: unanimous **VOTE:3-0**

7. Planning & Zoning

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Planning & Zoning 51xxx series budget request for FY22/23 in the amount of \$596,112. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Planning & Zoning 52xxx series budget request for FY22/23 in the amount of \$45,212. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Planning & Zoning 53xxx series budget request for FY22/23 in the amount of \$3,560. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Planning & Zoning 54xxx series budget request for FY22/23 in the amount of \$1,440. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Planning & Zoning total budget request for FY22/23 in the amount of \$646,324. VOTING IN FAVOR: unanimous **VOTE:3-0**

8. ZBA

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Zoning Board of Appeals 51xxx series budget request for FY22/23 in the amount of \$4,260. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Zoning Board of Appeals 52xxx series budget request for FY22/23 in the amount of \$50. VOTING IN FAVOR: unanimous

VOTE:3-0

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Zoning Board of Appeals total budget request for FY22/23 in the amount of \$4,310. VOTING IN FAVOR: unanimous **VOTE:3-0**

9. Flood & Erosion

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Flood & Erosion 51xxx series budget request for FY22/23 in the amount of \$818. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Flood & Erosion 52xxx series budget request for FY22/23 in the amount of \$1,295. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Flood & Erosion 53xxx series budget request for FY22/23 in the amount of \$25. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Flood & Erosion total budget request for FY22/23 in the amount of \$2,138. VOTING IN FAVOR: unanimous **VOTE:3-0**

10. Economic Development

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Economic Development 52xxx series budget request for FY22/23 in the amount of \$27,471. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Economic Development 53xxx series budget request for FY22/23 in the amount of \$0. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Economic Development total budget request for FY22/23 in the amount of \$27,471. VOTING IN FAVOR: unanimous **VOTE:3-0**

11. Board of Selectmen

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Board of Selectmen 51xxx series budget request for FY22/23 in the amount of \$201,395. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Board of Selectmen 52xxx series budget request for FY22/23 in the amount of \$5,060. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Board of Selectmen 53xxx series budget request for FY22/23 in the amount of \$1,150. VOTING IN FAVOR: unanimous **VOTE:3-0**

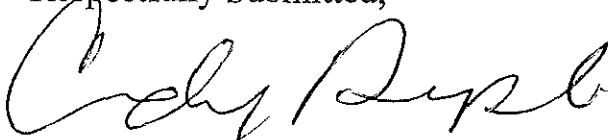
MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Board of Selectmen 54xxx series budget request for FY22/23 in the amount of \$0. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Board of Selectmen total budget request for FY22/23 in the amount of \$207,605. VOTING IN FAVOR: unanimous **VOTE:3-0**

E. Correspondence

F. **Recess-** was made by Ms. Nazarchyk and seconded by Sabilia to adjourn at 6:24pm. VOTING IN FAVOR; unanimous, **VOTE:3-0**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Cindy Dupointe', written in a cursive style.

Cindy Dupointe
Recording Secretary