

FINANCE DEPARTMENT

Memo

March 28, 2022

Mr. Rob Brule
First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Re: Bid Award – BID#22-115 CCTV Upgrades

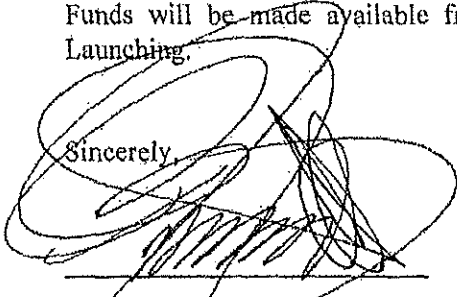
Dear Mr. Brule,

On February 17th 2022, bids were opened for the above mentioned project by Jim Bartelli and I with the attached results.

The Purchasing Agent on behalf of the Utility Commission, recommends the contract for this project be awarded to the sole respondent Bhar Sales Inc. in the amount of \$119,370.00.

Funds will be made available from Line Item 33122-55870 CCTV Camera and Lateral Launching.

Sincerely,



Rawle Dummett
Purchasing Agent,
Town of Waterford

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385

March 10, 2022

Board of Selectmen
Town of Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385

RE: Recommendation to award the provision of equipment associated with the upgrade of the Town of Waterford [Wastewater] Closed Circuit TV (CCTV) system.

Honorable Board of Selectmen,

In coordination with the Purchasing Agent, the Utility Commission solicited prices for the upgrade of our Closed Circuit TV (CCTV) equipment. This upgrade includes equipment that will also give us the capability to inspect sewer lateral services for I/I, obstructions, and other conditions. Funding [\$120,000] has been appropriated under [Capital Improvement Fund] LI 33 122-55870.

Bahr Sales, Inc. out of Wallingford, CT submitted the single bid that was received and opened on Feb. 17, 2022. The bid meets the requirements of [Town of Waterford] Bid #22-115. The lump sum price submitted is \$119,370. During their 3/8/2022 meeting, the Utility Commission accepted the bid submitted and recommended for the Board of Selectmen to award the bid to Bahr Sales, Inc.

It is hereby respectfully requested from the Board of Selectmen, to award Bahr Sales, Inc. the upgrade of the CCTV system for the bid amount of \$119,370.

Respectfully submitted for your consideration,

Neftali Soto, P.E., Chief Engineer
Utility Commission

Cc: Rawle Dummett – Purchasing Agent
Utility Commission

Bid Opening 02/17/2022 2:00p.m

[illegible]

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

BID FORM

Closed Circuit Television Equipment - Lateral Upgrade to Existing CCTV Inspection System

BID # 22-115

Bahr Sales, Inc 1185 S. Broad St. Wallingford CT 06492
VENDOR NAME AND ADDRESS

William T. Bahr President

PRINTED NAME AND TITLE OF VENDOR'S AGENT

203-265-6711 ph 203-269-5323 fx bahrsales@aol.com

PHONE AND FACSIMILE NUMBERS, E-MAIL ADDRESS

William T Bahr President

Name

Position

of the

above named firm hereby submit the following bid in accordance with Town of Waterford specifications.

[Signature]

SIGNATURE

2/10/22

DATE

PROJECT IDENTIFICATION:	Lateral Upgrade to Existing CCTV Inspection System
THIS BID IS SUBMITTED TO:	Town of Waterford Connecticut
	15 Rope Ferry Road
	Waterford, Connecticut 06385

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into a purchase order agreement with the Town of Waterford at the stipulated price indicated in this bid.
2. Bidder accepts all of the terms and conditions of the Advertisement or Invitation to Bid. This Bid will remain subject to acceptance for 60 days after the day of Bid opening.

3. BIDDER has familiarized itself with the nature and extent of the Bid Documents including any Addenda (acknowledge receipt of any and all Addenda by listing the date and Addenda Number where indicated below), Work, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance or furnishing of the Work.

Addenda
Date

Addenda
Number

4. BIDDER has given ENGINEER written notice of all conflicts, errors or discrepancies that it has discovered in the Bid Documents and the written resolution thereof by ENGINEER is acceptable to BIDDER.
5. BIDDER certifies that the Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; BIDDER has not solicited or induced any person, firm or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself any advantage over any other Bidder or over OWNER.
6. BIDDER understands that the OWNER reserves the right to reject any or all bids.
7. Bidder will complete the Work described in the Contract Documents for the following price(s):

BID SCHEDULE BASE BID

Item No.	Quantity	Brief Description of Item with Unit Bid Price in Words	Unit Bid In Figures	Amount In Figures
1	LS	Furnish and Retrofit CCTV Equipment on Existing System as specified- Lateral Upgrade to Existing CCTV Inspection System		
		The Sum of \$ <u>119,370.00</u>		
		Lump Sum	\$ <u>119,370.00</u>	\$ <u>119,370.00</u>

TOTAL BASE BID SUM: Total of Item 1 above.

One hundred Nineteen thousand Three hundred seventy and 00/100 dollars
(Use words)

(\$ 119,370.00) in figures

CONTRACTOR INFORMATION SHEETS
(These sheets must be completed and included with Bid)

COMPANY NAME: Bahr Sales, Inc.
ADDRESS: 1185 S. Broad St Wallingford CT 06492
ESTABLISHED: 11/1993
(Month) (Year)

TYPE OF ORGANIZATION: (Circle One)

- A) Individual
B) Partnership
☒ C) Corporation
D) Joint Venture
E) Other _____
(Specify)
(If Applicable)

FORMER FIRM NAME(S) YEARS IN BUSINESS

YEARS OF WORK IN A RELATED FIELD: _____
(Describe Any Related Work)

EQUIPMENT AND EMPLOYEES:

Provide a list (attached to this sheet) of equipment and employees anticipated to be utilized for this work.

USE OF SUBCONTRACTORS:

To provide all the services listed in the specifications, would any services be handled by subcontractors? _____ Yes/No If "Yes", please explain:

Subcontractor Name(s): _____

PROJECT MANAGER: _____

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Town of Waterford - Utility Commission

Equipment to be supplied by Vendor:

Lateral Upgrade to Existing CCTV Inspection System

General Provisions: Vendor: Please check Yes or No for the following requirements

1. Lateral Launcher will be driven by wheels: Comply: Yes, ☒ No ☐
2. Lateral Launcher wheels will be installed or removed via single point removal:
Comply: Yes, ☒ No ☐
3. Lateral Launcher with all cameras installed shall not exceed 33" length from the front of the pan and tilt zoom camera to the end of the rear connector: Comply: Yes, ☒ No ☐
4. The Lateral Launcher shall have ample clearance to inspect 6" mainline pipe and launch the lateral camera into lateral services entering the 6" pipe: Comply: Yes, ☒ No ☐
5. The Lateral Launcher shall be able to be retrieved in either freewheel reverse or powered reverse:
Comply: Yes, ☒ No ☐
6. The front camera for the Lateral Launcher shall be a pan and tilt camera with a 40:1 optical/digital zoom to accomplish mainline inspection and to monitor the lateral camera: Comply: Yes, ☒ No ☐
7. The front pan and tilt zoom camera for the lateral launcher will have built in self-diagnostics to be displayed on screen by demand to include humidity, temperature, camera and light voltage, serial number, and hour meter: Comply: Yes, ☒ No ☐
8. The front pan and tilt zoom camera shall have auto iris, auto focus, iris override, and focus override:
Comply: Yes, ☒ No ☐
9. The front pan and tilt zoom camera shall have an automatic centering feature to be activated upon demand on the controller by the operator: Comply: Yes, ☒ No ☐
10. The front pan and tilt zoom camera shall have built in directional white LED lighting to illuminate a 6"-36" line. Comply: Yes, ☒ No ☐
11. The front pan and tilt zoom camera shall have field replaceable lighting: Comply: Yes, ☒ No ☐
12. The lateral camera and push cable must be able to be quickly removed to convert the unit into a pan & tilt mainline inspection transporter/camera system only with a length that does not exceed 33".
Comply: Yes, ☒ No ☐
13. Must be able to re-use our existing wheels and self-leveling camera with built-in sonde in the new Lateral Launcher. Comply: Yes, ☒ No ☐

14. The system shall be entirely designed and manufactured in the United States of America, by an American owned company, with a repair facility located within sixty (60) miles of Waterford, CT.

Comply: Yes, ☒ No ☐

15. Supplier must have a dealership located in the state of Connecticut that stocks parts, employs certified repair technicians, and stocks loaner equipment for the past five years. This facility will be audited before bid award: Comply: Yes ☒ No ☐

16. The CCTV systems, components, sub-assemblies, and data acquisition software shall be engineered, designed, and manufactured in the USA. Comply: Yes, ☒ No ☐

17. Failure to state exceptions on any requirements will result in potential disqualification.

Comply: Yes, ☒ No ☐

Exceptions (Please detail)

Page 11, delivery will be 90-120 days

Specifications for: Waterford, CT

1 CABLE ASSY, LAT, RED, 4CND, 1000', LMPH

Comply: Yes, ☒ No ☐

1 SELF PROPELLED LATERAL INSPECTION / EVALUATION SYSTEM, WHEELED, FOR 6" - 30" MAINLINE AND 3" - 8" LATERAL INSPECTION, TO INCLUDE:

- 1 Solid State Color Sewer TV Camera with:
 - 1 Pan & Rotate Camera Head, 40:1 Zoom Ratio, 10x Optical Zoom, 4x Digital Zoom
 - 1 NTSC Color Standard, 236-degree tilt/rotation, 285-degree optical pan
 - 1 Auto-centering feature, Automatic Focus, Automatic Iris
 - 1 Remote focus and Iris Override
 - 1 4x Light Enhancement Feature
 - 1 Push Cable Drive Assembly - Two-Speed Extend / Retract Camera Positioning
 - 1 Self Propelled Launcher Robot with Freewheel, Forward, and Power Reverse
 - 1 Wheeled Transporter Not to Exceed 32.2" Length from Front of the Pan, Tilt, Zoom Camera to the Rear of the Launcher Robot
 - 1 Electric Reel with Slip ring and Clutch for Powered Retrieve of Push Cable
 - 1 Control System to Include Launcher / Self Propelled Robot Control with: 1 Extend / Retract, Left / Right Rotation, Cable Drive Speed
 - 1 Rear tip-up connector
 - 1 Interconnect Cable for Launcher to Push Cable
 - 1 Interconnect Cable for Control System to Power Control Unit
 - 1 Single-point quick wheel removal system
 - 1 6 each 3.5" diameter tires for 6" pipe ONLY
 - 1 5" Monitor
 - 1 Rear-View Camera
 - 1 Color NTSC Camera
 - 1 Lightring with (12) Solid State White LEDs

Comply: Yes, ☒ No ☐

1 QUICK CABLE LOCK PIGTAIL COUPLER KIT

Comply: Yes, ☒ No ☐

1 120' PUSH CABLE FOR LATERAL INSPECTION SYSTEM

Comply: Yes, ☒ No ☐

1 SPARE 120' PUSH CABLE FOR LATERAL INSPECTION SYSTEM

Comply: Yes, ☒ No ☐

- 1 PNEUMATIC WHEELS AND ANGLED CHUTE KIT FOR 24"-36" PIPE
Comply: Yes, ☒ No ☐
- 1 STRAIGHT CHUTE KIT FOR 24"-36" PIPE
Comply: Yes, ☒ No ☐
- 1 14" PNEUMATIC WHEEL KIT
Comply: Yes, ☒ No ☐
- 1 LATERAL INSPECTION MODULE GXP SOFTWARE
Comply: Yes, ☒ No ☐
- 1 DEDUCT SELF-LEVELING COLOR CAMERA WITH BUILT-IN SONDE (CUSTOMER TO RE-USE EXISTING)
Comply: Yes, ☒ No ☐
- 1 RETRO HARDWARE KIT FOR SUMMIT
Comply: Yes, ☒ No ☐
- 1 ON-SITE TRAINING - 2 DAYS
Comply: Yes, ☒ No ☐
- 1 COMPONENT DELIVERY
Comply: Yes, ☒ No ☐
- 1 SELF PROPELLED LATERAL INSPECTION / EVALUATION SYSTEM, WHEELED, FOR 6" - 30" MAINLINE AND 3" - 8" LATERAL INSPECTION, WITH LATERAL PAN & TILT CAMERA AND PAN AND TILT / ZOOM MAINLINE CAMERA, AND WIRELESS CONTROL TO INCLUDE:
- 1 Mainline Pan, Tilt, and Zoom Camera to Include:
 - 1 Mainline Solid State Color Sewer TV Camera with:
 - 1 Pan, Tilt & Rotate Camera Head
 - 1 40:1 Zoom Ratio, 10x Optical Zoom, 4x Digital Zoom, NTSC Color Standard
 - 1 360 Degree Range of Rotation, 270 Pan Viewing Angle, Panning 360 Degrees
 - 1 Auto Iris, Auto Focus, Manual Override of Focus and Iris
 - 1 Camera will also be used for:
 - 1 Monitoring Lateral Pan & Tilt Camera During Extend / Retract Operation
 - 1 Light Assembly, Pan & Tilt Zoom Camera, 6" - 72" lines
 - 1 White LED Field Replaceable Lamps
 - 1 Automatic Centering

- 1 Lateral Launcher, for (Fixed View and Lateral Pan and Tilt Camera) to include:
 - 1 Self Propelled Launcher Robot with Freewheel, Forward, and Power Reverse
 - 1 Camera Head Mounting Assembly with Rotation Positioning, Articulating Hinge
 - 1 Push Cable Drive Assembly - Two-Speed Extend / Retract Camera Positioning
 - 1 120' Fiberglass Push Cable Assembly
 - 1 Rear tip-up connector
 - 1 Interconnect Cable for Launcher to Push Cable
 - 1 Interconnect Cable for Control System to Power Control Unit
 - 1 Single-point quick wheel removal system
 - 1 6 each 3.5" diameter tires for 6" pipe ONLY
 - 1 Rear Housing Assembly to Add Rear View Color Camera
 - 1 Lateral Reel / Control Assembly / Wireless Controller
 - 1 Electric Reel with Slipring and Clutch for:
 - 1 Powered Retrieve of Push Cable
 - 1 Control System to Include Launcher / Self Propelled Robot Control with:
 - 1 Extend / Retract, Left / Right Rotation, Camera Selection
 - 1 Picture in Picture Selection / Cable Drive Speed
 - 1 1000 ft. Video Cable, 8 Conductor with Cable End Termination
 - 1 Controller with Forward, Freewheel, and Power Reverse / Variable Speed
- Control:
 - 1 Self-Propelled Launcher Robot
 - 1 All Launcher, Camera, and Reel Functions Shall be Controlled by the Wireless Hand Held Summit System Controller
 - 1 Rear- View Camera
 - 1 Color NTSC Camera
 - 1 Light-ring with (12) Solid State White LEDs
 - 1 Quick Cable Lock Pigtail Coupler Kit

Comply: Yes, ☒ No ☐

1 MINI PAN & TILT CAMERA, LATERAL

- 1 Solid State Color Sewer TV Camera with:
 - 1 Continuous 360 Degrees Rotation
 - 1 360 Degrees Pan
 - 1 270 Degrees Tilt
- 1 Sonde, built-in for Locating Purposes with:
 - 1 Switchable Frequencies, choice of 8 kHz and 512 Hz
- 1 Purge and Pressurization Valve, for Lateral Pan & Tilt Camera
- 1 Dual Wiper System Built Into Lateral Pan & Tilt Camera
- 1 Built in Directional White LED Lighting for Lateral Pan Tilt Camera for: 13" - 15" Line Illumination
- 1 Powered Built in Self Levelling Feature, Manual Focus, and Auto Exposure
- 3 Guide Probes of varying Lengths for Lateral Pan & Tilt Camera

Comply: Yes, ☒ No ☐

Specifications for Town of Waterford

Utility Commission, Waterford, CT

- 1 SPARE 120' PUSH CABLE FOR LATERAL INSPECTION SYSTEM

Comply: Yes, ☒ No ☐

- 1 PNEUMATIC WHEELS AND ANGLED CHUTE KIT FOR 24"-36" PIPE

Comply: Yes, ☒ No ☐

- 1 STRAIGHT CHUTE KIT FOR 24"-36" PIPE

Comply: Yes, ☒ No ☐

- 1 14" PNEUMATIC WHEEL KIT

Comply: Yes, ☒ No ☐

- 1 LATERAL INSPECTION MODULE GraniteNet SOFTWARE

Comply: Yes, ☒ No ☐

- 1 RETRO HARDWARE KIT FOR SUMMIT

Comply: Yes, ☒ No ☐

Detailed Specifications for Waterford, CT

- 1 CABLE ASSY, LAT, RED, 4CND, 1000', LMPII

Comply: Yes, ☒ No ☐

- 1 SELF PROPELLED LATERAL INSPECTION / ZOOM / PAN AND TILT MAINLINE INSPECTION SYSTEM II, WHEELED, FOR 6" - 15" MAINLINE AND 3" - 8" LATERAL INSPECTION, TO INCLUDE:

The self-propelled lateral inspection / pan and tilt mainline inspection system II shall be designed to operate in 6" - 15" mainline sewer pipes and lateral pipes 3" and larger in diameter. The system shall be able to accomplish pan and tilt inspection of the mainline and view the lateral services, and a second camera will be supplied to enter the lateral service from the mainline to inspect up a maximum of 120 feet (dependent on push cable length selection) into the lateral. The multi-conductor system shall operate on up to 1000' (304.8m) cable utilizing dual cable reels only and shall have the ability to simultaneously display both mainline and lateral footage. The self-propelled lateral inspection / pan and tilt mainline inspection system shall be compatible with additional mainline television inspection equipment.

The self-propelled lateral / pan and tilt mainline inspection system shall consist of the following:

Self-propelled lateral launcher, wheeled

One color mini camera for lateral launching

Lateral Camera lighting system - (1) Integral light ring.

Mainline pan and tilt zoom camera built into the LAMP II, with built in white LED directional lighting for 6"-30" lines

Camera centering ball

Controller for cameras and self-propelled lateral launcher

Reel with electric retrieve, a variable speed control, and clutch for lateral push cable / camera

All necessary interconnect cables

The self-propelled launcher carrier shall be a variable weight design and shall consist of the following (minimum):

Four rubber wheel sets shall be supplied to inspect 6"-15" mainline pipe.

High traction wheel sets shall be available to inspect 6"-15" pipe with appreciable amounts of grease.

SELF-PROPELLED LATERAL INSPECTION SYSTEM LAUNCHER

A self-propelled launching robot shall be furnished to propel the small diameter pipe push camera from inside the mainline pipe a maximum of 120 lineal feet (dependant on push cable length selection) up to the lateral. The Launcher shall consist of the following (minimum): The launcher shall fit the shape of the pipe and perform the rotation, extend and retract camera-positioning functions. The launcher will be provided with a combination push cable/TV cable with powered retrieve electric reel and the necessary connecting cables.

The launcher shall be able to fully function within a 6" diameter mainline sanitary sewer or it will be deemed unacceptable. The self-propelled transportation platform for the launcher shall have forward, reverse and free wheel functions with a maximum speed of 60 feet per minute (relative to tire size). The Lateral & Mainline Probe, measured from the front of the pan and tilt / zoom camera to the rear of the lateral launcher shall not exceed 32.2" length or the unit will be deemed not acceptable. The Lateral launcher will have a built in rear tip up connector to minimize all stress on the video cable connections during insertion and retrieval. Launchers with stationary rear connectors which do not provide this additional strain relief will be deemed unacceptable.

Tires

The lateral launcher shall include (6) wheels, available in various sizes, designed to maximize traction in each pipe size.

6 each 3.5" diameter tires for 6" pipe.

6 each 4.375" diameter tires for 8" pipe

6 each 5" diameter tires for 10"-15" pipe

LAUNCHERS driven by belts will not be acceptable. Launchers with external drive train components will be deemed unacceptable.

MAINLINE PAN & TILT AND LATERAL AND MAINLINE INSPECTION COLOR CAMERAS

The Self-Propelled Lateral Inspection System shall include two cameras. One pan and tilt zoom camera with a 40:1 optical / digital zoom ratio shall be provided to provide pan and tilt / zoom viewing of the mainline pipe and monitor push camera operation, and one mini camera with auto upright imaging and a built in sonde for camera locating to inspect the lateral service.

The pan & tilt camera shall be mounted on the front of the Self Propelled Lateral Launcher, and the other camera shall attach to the push cable designed to operate in 3" and greater house lateral pipes. Self-Propelled Lateral Inspection Systems without pan and tilt / zoom mainline inspection capabilities shall be deemed unacceptable.

Color Mini Camera (Lateral)

Shall be designed to operate through a maximum of 120 feet of combination push cable and TV cable (dependent on push cable length selection). Shall be fixed to the insertion cable.

Shall include a set of extensions for use in larger pipe. Shall include built in Sonde for locating

Shall include self-leveling / auto upright imaging

Color Compact Pan & Tilt / Zoom Camera (for mainline and monitoring lateral camera)

Shall have an optical visual range of 236 degrees tilt/rotate and 285 degrees pan.

Shall be fully capable of mainline inspection and viewing of lateral services accomplished by a one-pass inspection with or against the flow. Shall have the ability to monitor the insertion of the lateral inspection camera into the lateral service. Shall have a 40:1 total effective zoom ratio

Shall have 10:1 optical zoom ratio

Shall have a 4:1 digital zoom ratio

Shall have automatic centering feature for camera position and orientation. Shall include built in camera diagnostics to display the following readings on screen upon demand of the operator: serial number, hour meter, humidity inside the camera, camera temperature, camera voltage, and light voltage. Cameras without the aforementioned built in camera diagnostics will be deemed unacceptable.

Camera to have automatic focus, automatic iris, with remote focus and iris override

Both Cameras

Shall utilize white LED lighting

Shall be manufactured with solid-state circuitry to withstand shocks and vibrations.

Shall be capable of providing greater than 520 lines of resolution.

Light Ring, Lateral Camera

A built in light ring containing (12) each solid state light emitting diodes shall be provided for the lateral camera. The light intensity of the large pipe light source shall be variable and controlled by the operator. A unique over-voltage protection circuit shall be installed to prevent burnout of LED's.

REAR-VIEW CAMERA

The rear-view camera shall be designed to facilitate the internal inspection of pipelines to provide cable management and avoid obstacles / potential tip-overs by providing visibility when retrieving the lateral and mainline inspection system or driving in reverse. The camera shall be designed to operate in conjunction with the customer's new or existing lateral and mainline II inspection system and shall consist of the following (minimum):

Camera Assembly

The camera field of view shall be a minimum of 53 degrees vertical, 67 degrees horizontal, and 79 degrees diagonal. Operating temperature ranges of the camera shall be -10 degrees C to +40 degrees C. Cameras incorporating built in lighting systems that generate heat exceeding the operating parameters listed by the base stock camera manufacturer will be unacceptable. Depending on the specific wheel configuration(s), shall operate in 6" diameter pipe up to 48". Chassis construction shall include 100% solid state circuitry designed to withstand shocks and vibration normally sustained during an inspection. Shall be available in NTSC and PAL formats.

- Shall work in conjunction with new or used lateral and mainline II inspection systems. A retrofit kit shall be available.
- Shall work with both lateral and mainline II fiberglass and stainless steel push systems.
- Shall be able to toggle between the front, rear, and lateral camera imagery by using the switch that is installed on the truck panel or PCU.

Camera Housing

The camera mechanics and electronics shall be housed in a high strength, watertight, damage resistant, aluminum housing.

Lighting Assembly

Shall include a 12 LED self-contained infrared lighting designed to allow for a clear picture in the pipeline. Camera shall be able to automatically detect low-light conditions and switch from a color image to an infrared-illuminated monochrome image to provide the maximum amount of illumination required for the inspection.

Electrical Specifications & Camera Requirements

Format - NTSC / PAL

CCD type - Color / IR Mode (black and white)

CCD Pixels - 597(H) x 505(V) NTSC/ 597(H) x 597(V) PAL

Image Sensor - 1/3 Inch CCD color

Lux Rating - 3.0 color mode, 0 in IR (black and white) mode

Resolution - 380 TV Lines

Power Requirements - 19-50 VDC

Power Consumption - 250mA

Dimensions - 6.00" L x 2.50" W x 4.40" H

Lens Focal Length - 3.6mm F2.0

Signal to Noise Ratio - greater than 45db (AGC off)

Output Type Video Level - 1Vpp Composite @ 75 OHM

Electronic Shutter

Comply: Yes ☒ No ☐

1 QUICK CABLE LOCK PIGTAIL COUPLER KIT

Comply: Yes ☒ No ☐

1 PNEUMATIC WHEELS AND ANGLED CHUTE KIT FOR 24"-36" PIPE

Comply: Yes ☒ No ☐

1 STRAIGHT CHUTE KIT FOR 24"-36" PIPE

Comply: Yes ☒ No ☐

1 14" PNEUMATIC WHEEL KIT

Comply: Yes ☒ No ☐**1 LATERAL INSPECTION GXP SOFTWARE**Comply: Yes ☒ No ☐**1 CAMERA ASSY, SELF UP, NTSC, SND, 60" HI**

The small diameter pipe color television camera shall be specifically designed to operate in 2" to 12" pipe and negotiate multiple bends while maintaining an upright camera position. CAMERAS THAT ARE UNABLE TO PASS THROUGH A SHORT 90-DEGREE TURN OR A SINGLE TEE CONNECTION IN 4" PIPE WITH THE END CONNECTOR AND CABLE IN PLACE WILL BE DEEMED UNACCEPTABLE.

Camera

Shall be manufactured with solid state circuitry to withstand shocks and vibrations.

Shall include fixed focus, fixed iris, and auto speed shutter.

Shall include a lighthouse containing a minimum of 12 light emitting diodes equaling 78-foot candela.

Shall not exceed 1.5" in diameter and 2.75" in length without the connector assembly.

Shall have the ability to maintain an upright camera position.

Built-in Sonde

Shall be designed to emit continuous magnetic pulses/signals with a working distance of 19' (minimum) air.

Shall operate with any constant tone, 512 Hz receiver.

Internal antenna and driver

ELECTRICAL SPECIFICATIONS & CAMERA REQUIREMENTS:

Image Sensor - CCD, solid state $\frac{3}{4}$ " diagonal with DSP

Minimum Illumination - 2 lux

Resolution: 380 TV lines horizontal

System Standard - NTSC, Color

Video Output - 1 V, S/N 46dB or greater

Lens - 2.8mm, F/2.2

Field of View - 98° diagonal, 79° (H) wide, 59° (V) high

Electronic Shutter - 1/60 s to 1/96,000 s

White Balance - Auto track

Integrated Lights: 12 White LEDs - Intensity @ 12" 78 foot-candles 480 candela or 40 lumens

Light Power - 12VDC to 25VDC, 80mA, 1.92W

Input Camera Voltage - 14VDC to 21VDC, 80mA.

Working Pressure - 50 PSI (minimum)

Operating Temperature - 0° to 45°C

Storage Temperature (Non-Operating) - -20° to 65°C

Self-Upright Method: Ball bearing and weighted

Connector: Cues CX1 Connector

Dimensions: Body Tube Diameter: 1.5" / Overall Length, 3.0" (2.75" without CX1 Connection)

Camera Housing: Made from Stainless Steel

CAMERA LIGHTRING: The camera shall include a built-in light ring containing 12 solid state light

emitting diodes (LED's).

Lighting

Shall be sealed to prevent water entry.

Shall include variable light intensity to provide adequate lighting in 2 inch to 10-inch pipe sizes. The LED's shall be recessed and O-ring sealed within the lighting to prevent damage from obstacles in the pipe. SYSTEMS WITH EXPOSED BULBS SUBJECT TO BREAKAGE WILL NOT BE ACCEPTABLE. The total light output of the 12 LED's shall equal 78 foot candella.

Shall include a unique over-voltage protection circuit to prevent burnout of the LED's. LED's shall be individually serviceable and replaceable at the service facility. LED'S THAT CANNOT BE REPLACED INDIVIDUALLY AND/OR LIGHTEHEADS THAT HAVE TO BE COMPLETELY REPLACED FOR SERVICING SHALL BE DEEMED UNACCEPTABLE.

CAMERA PROTECTIVE HOUSING: The camera electronics shall be housed in a damage resistant, rugged enclosure.

Camera Housing

Shall be designed to allow the camera to negotiate multiple tight 90-degree bends or a single tee connection in a 4 inch pipe.

Shall be manufactured from stainless steel.

Shall be no greater than 1.5" in diameter and 2.75" long without the connector assembly. The front of the housing shall have a viewport of impact resistant, distortion free optical Sapphire.

The front of the housing will include the lighting with 12 machined and polished openings where the LED's are mounted.

The rear of the housing shall be equipped with a sealed connector.

Shall be fully sealed at the factory to prevent damage or leakage.

Comply: Yes ☒ No ☐

1 ON-SITE TRAINING - 2 DAYS

Comply: Yes ☒ No ☐

1 COMPONENT DELIVERY

Comply: Yes ☐ No ☒

Comply: Yes ☒ No ☐

1 SELF PROPELLED LATERAL INSPECTION / ZOOM / PAN AND TILT MAINLINE AND LATERAL INSPECTION SYSTEM II, WHEELED, FOR 6" - 30" MAINLINE AND 3" - 8" LATERAL INSPECTION

Comply: Yes ☒ No ☐

1 MINI PAN & TILT CAMERA, LATERAL

The Pan & Rotate Camera shall be specifically designed to operate in 4" to 12" pipe.
 Shall be manufactured with solid state circuitry to withstand shocks and vibrations.
 Shall include variable focus, fixed iris, and auto speed shutter.
 Shall include continuous pan & rotate.
 Shall include automatic self-leveling operation for upright camera picture.
 Shall include lens wiper for cleaning during operation.
 Camera sensor shall feature a 1/3" Interline Transfer CCD with a pixel resolution of 768(H) x 494(V)
 Camera head shall feature the NTSC color standard with 420 lines and 60 fields/second
 Shall include a light head containing a minimum of 6 spot and 6 flood light emitting diodes for optimum illumination.
 Lighthouse shall include variable light intensity to provide adequate lighting in 4 inch to 12-inch pipe sizes.
 The LED's shall be recessed and enclosed within the camera head to prevent damage from obstacles in the pipe. Systems with exposed bulbs subject to breakage will not be acceptable.
 Shall be manufactured with a high strength, hard, anodized aluminum alloy and stainless steel.
 Shall include a dual 512 Hz and 8kHz sonde internal to the camera head for accurate camera location in both metallic and non-metallic pipes.
 Sonde frequency shall be menu selectable via the quick access button on the keyboard.
 Sonde transmitters not integral to the camera head will be deemed unacceptable.
 Shall include a built-in lens wiper to keep the camera lens clean and free of debris.

Comply: Yes ☒ No ☐**1 PNEUMATIC WHEELS AND ANGLED CHUTE KIT FOR 24"-36" PIPE**Comply: Yes ☒ No ☐**1 STRAIGHT CHUTE KIT FOR 24"-36" PIPE**Comply: Yes ☒ No ☐**1 14" PNEUMATIC WHEEL KIT**Comply: Yes ☒ No ☐**1 LATERAL INSPECTION GXP SOFTWARE**Comply: Yes ☒ No ☐**1 ON-SITE TRAINING 2 DAYS**Comply: Yes ☒ No ☐**1 COMPONENT DELIVERY**Comply: Yes ☐ No ☐

BAHR SALES, INC.

Specifications For: Waterford, CT

- 1 CABLE ASSY,LAT,RED,4CND,1000',LMPII
- 1 SELF PROPELLED LATERAL INSPECTION / EVALUATION SYSTEM, WHEELED, FOR 6" - 30" MAINLINE AND 3" - 8" LATERAL INSPECTION, TO INCLUDE:
 - 1 Solid State Color Sewer TV Camera with:
 - 1 Pan & Rotate Camera Head, 40:1 Zoom Ratio, 10x Optical Zoom, 4x Digital Zoom
 - 1 NTSC Color Standard, 238 degree tilt/rotation, 285 degree optical pan
 - 1 Auto-centering feature, Automatic Focus, Automatic Iris
 - 1 Remote focus and Iris Override
 - 1 4x Light Enhancement Feature
 - 1 Push Cable Drive Assembly - Two-Speed Extend / Retract Camera Positioning
 - 1 Self Propelled Launcher Robot with Freewheel, Forward, and Power Reverse
 - 1 Wheeled Transporter Not to Exceed 32.2" Length from Front of the Pan, Tilt, Zoom Camera to the Rear of the Launcher Robot
 - 1 Electric Reel with Slipping and Clutch for Powered Retrieve of Push Cable
 - 1 Control System to Include Launcher / Self Propelled Robot Control with:
 - 1 Extend / Retract, Left / Right Rotation, Cable Drive Speed
 - 1 Rear tip-up connector
 - 1 Interconnect Cable for Launcher to Push Cable
 - 1 Interconnect Cable for Control System to Power Control Unit
 - 1 Single-point quick wheel removal system
 - 1 8 each 3.5" diameter tires for 6" pipe ONLY
 - 1 5" Monitor
 - 1 Rear- View Camera
 - 1 Color NTSC Camera
 - 1 Lightring with (12) Solid State White LEDs
- 1 QUICK CABLE LOCK PIGTAIL COUPLER KIT
- 1 120' PUSH CABLE FOR LATERAL INSPECTION SYSTEM
- 1 SPARE 120' PUSH CABLE FOR LATERAL INSPECTION SYSTEM
- 1 PNEUMATIC WHEELS AND ANGLED CHUTE KIT FOR 24"-36" PIPE
- 1 STRAIGHT CHUTE KIT FOR 24"-36" PIPE
- 1 14" PNEUMATIC WHEEL KIT
- 1 LATERAL MODULE, Granite XP SOFTWARE - INSTALL ON WS#501619

- 1 KIT, INVERT ROLLER, PLATE, F/LAT. CABLE
- 1 LAMP RETRO HARDWARE KIT
- 1 RETRO HARDWARE KIT FOR SUMMIT
- 1 INSTALLATION PROVIDED BY BAHR SALES
- 1 TRAINING, ON-SITE (TWO DAYS)
- 1 COMPONENT DELIVERY
- 1 SELF PROPELLED LATERAL INSPECTION / EVALUATION SYSTEM, WHEELED, FOR 6" - 30" MAINLINE AND 3" - 8" LATERAL INSPECTION, WITH LATERAL PAN & TILT CAMERA AND PAN AND TILT / ZOOM MAINLINE CAMERA, AND WIRELESS CONTROL TO INCLUDE:
 - 1 Mainline Pan, Tilt, and Zoom Camera to Include:
 - 1 Mainline Solid State Color Sewer TV Camera with:
 - 1 Pan, Tilt & Rotate Camera Head
 - 1 40:1 Zoom Ratio, 10x Optical Zoom, 4x Digital Zoom, NTSC Color Standard
 - 1 360 Degree Range of Rotation, 270 Pan Viewing Angle, Panning 360 Degrees
 - 1 Auto Iris, Auto Focus, Manual Override of Focus and Iris
 - 1 Camera will also be Used for:
 - 1 Monitoring Lateral Pan & Tilt Camera During Extend / Retract Operation
 - 1 Light Assembly, Pan & Tilt Zoom Camera, 6" - 72" lines
 - 1 White LED Field Replaceable Lamps
 - 1 Automatic Centering
 - 1 Lateral Launcher, for (Fixed View and Lateral Pan and Tilt Camera) to Include:
 - 1 Self Propelled Launcher Robot with Freewheel, Forward, and Power Reverse
 - 1 Camera Head Mounting Assembly with Rotation Positioning, Articulating Hinge
 - 1 Push Cable Drive Assembly - Two-Speed Extend / Retract Camera Positioning
 - 1 120' Fiberglass Push Cable Assembly
 - 1 Rear tip-up connector
 - 1 Interconnect Cable for Launcher to Push Cable
 - 1 Interconnect Cable for Control System to Power Control Unit
 - 1 Single-point quick wheel removal system
 - 1 6 each 3.5" diameter tires for 6" pipe ONLY
 - 1 Rear Housing Assembly to Add Optional Rear View Color Camera
 - 1 Lateral Reel / Control Assembly / Wireless Controller
 - 1 Electric Reel with Slipping and Clutch for:
 - 1 Powered Retrieve of Push Cable
 - 1 Control System to Include Launcher / Self Propelled Robot Control with:
 - 1 Extend / Retract, Left / Right Rotation, Camera Selection
 - 1 Picture in Picture Selection / Cable Drive Speed
 - 1 1000 ft. Video Cable, 8 Conductor with Cable End Termination
 - 1 Controller with Forward, Freewheel, and Power Reverse / Variable Speed

Control:

- 1 Self-Propelled Launcher Robot
- 1 All Launcher, Camera, and Reel Functions Shall be Controlled by the Wireless Hand Held Summit System Controller
- 1 Rear- View Camera
 - 1 Color NTSC Camera
 - 1 Lighting with (12) Solid State White LEDs
 - 1 Quick Cable Lock Pigtail Coupler Kit
- 1 **MINI PAN & TILT CAMERA, LATERAL**
 - 1 Solid State Color Sewer TV Camera with:
 - 1 Continuous 360 Degrees Rotation
 - 1 360 Degrees Pan
 - 1 270 Degrees Tilt
 - 1 Sonde, built-in for Locating Purposes with:
 - 1 Switchable Frequencies, choice of 8 kHz and 512 Hz
 - 1 Purge and Pressurization Valve, for Lateral Pan & Tilt Camera
 - 1 Dual Wiper System Built Into Lateral Pan & Tilt Camera
 - 1 Built In Directional White LED Lighting for Lateral Pan Tilt Camera for:
 - 1 3" - 15" Line Illumination
 - 1 Powered Built In Self Leveling Feature, Manual Focus, and Auto Exposure
 - 3 Guide Probes of varying Lengths for Lateral Pan & Tilt Camera
- 1 **SPARE 120' PUSH CABLE FOR LATERAL INSPECTION SYSTEM**
- 1 **PNEUMATIC WHEELS AND ANGLED CHUTE KIT FOR 24"-36" PIPE**
- 1 **STRAIGHT CHUTE KIT FOR 24"-36" PIPE**
- 1 **14" PNEUMATIC WHEEL KIT**
- 1 **LATERAL MODULE, Granite XP SOFTWARE WS#501619**
- 1 **KIT, INVERT ROLLER, PLATE, F/LAT. CABLE**
- 1 **LAMP RETRO HARDWARE KIT**
- 1 **RETRO HARDWARE KIT FOR SUMMIT**
- 1 **TRAINING, ON-SITE (TWO DAYS)**
- 1 **COMPONENT DELIVERY 90-120 DAYS**



CUES STANDARD WARRANTY

CUES ("CUES") warrants that all parts, components, and equipment manufactured by CUES shall be free from defects in material and workmanship under normal use and service for which it was intended for a period of twelve (12) months from the date of shipment of materials by CUES to the purchaser. CUES' obligation under this warranty is limited, at CUES' option, to replacing or repairing, free of charge, any defective materials returned, freight prepaid, to the CUES designated service facility. For all warranty claims, the materials must be returned in accordance with CUES Material Return Policy.

Major items of equipment, such as vehicles, generators, etc., furnished, but not manufactured by CUES, will be covered only under the warranty of the third party manufacturer of such equipment. Expendable parts, such as light bulbs, fuses, connectors, etc., are excluded from this warranty.

Purchaser must notify CUES of a breach of warranty not later than the last day of the warranty period; otherwise, such claims shall be deemed waived.

CUES does not warrant the materials to meet the requirements of the safety codes of any federal, state, municipal or other governmental or administrative jurisdiction. Purchaser assumes all risk and liability whatsoever resulting from the use of its products, whether used singly or in combination with other products, machines or equipment.

This Warranty shall not apply to any materials, or parts thereof, which have; (a) been repaired or altered by anyone other than CUES without CUES' written consent; (b) been subject to misuse, abuse, negligence, accident, or damage; (c) not been installed or operated in accordance with CUES' printed instructions, or; (d) been operated under conditions exceeding or more severe than those set forth in the specifications of design tolerance of the equipment.

THIS WARRANTY AND THE OBLIGATION AND LIABILITIES OF CUES HEREUNDER ARE EXCLUSIVE AND IN LIEU OF (AND PURCHASER HEREBY WAIVES) ALL OTHER WARRANTIES, GUARANTEES, REPRESENTATIONS, OBLIGATIONS, OR LIABILITIES, EXPRESSED OR IMPLIED, ARISING BY LAW, OR OTHERWISE, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, REGARDLESS WHETHER OR NOT OCCASIONED BY CUES' NEGLIGENCE.

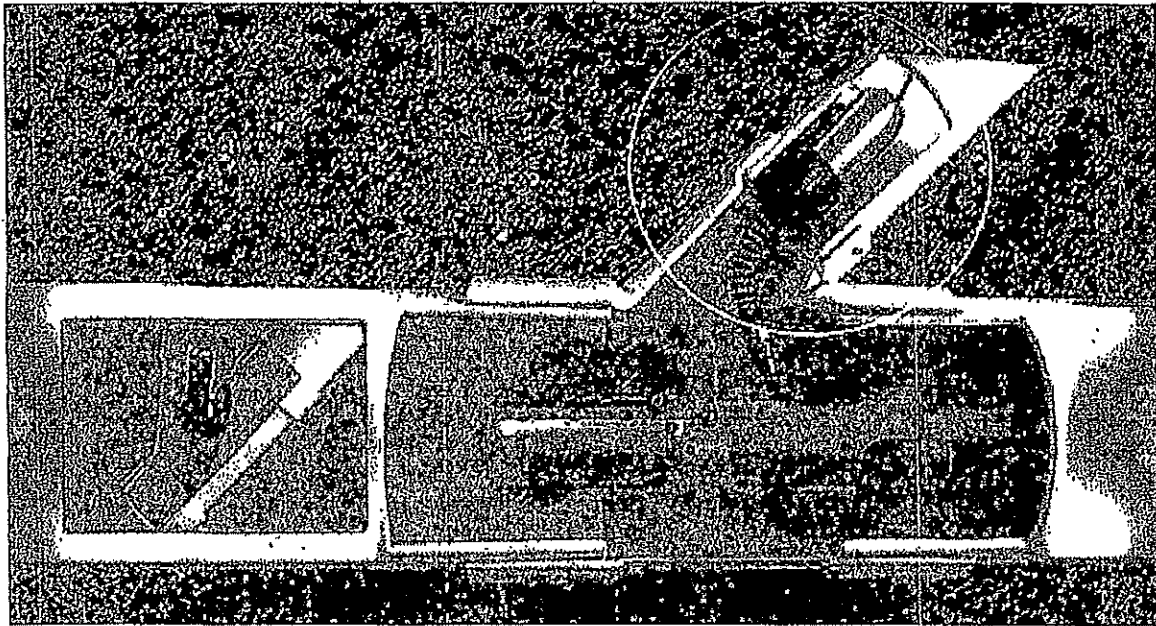
CUES SHALL NOT BE LIABLE FOR ANY LOSS OR DAMAGE RESULTING, DIRECTLY OR INDIRECTLY, FROM THE USE OR LOSS OF USE OF THE MATERIALS, OR FOR SPECIAL, INDIRECT, OR CONSEQUENTIAL DAMAGES, ECONOMIC LOSSES, LOSS OF PROFITS, LOSS OF BUSINESS, OR LOSS OF BUSINESS OPPORTUNITY. Without limiting the generality of the foregoing, this exclusion from liability embraces Purchaser's expenses for downtime or for making up downtime, damages to property, and injury to or death of any persons.

CUES neither assumes nor authorizes any person (including employees, agents, or representatives of CUES) to assume for it any other liability, guarantee, or warranty in connection with the sale or use of the materials, and no oral agreements, warranties, or understandings exist collateral to or affecting this warranty.

This warranty shall not be extended, altered, modified, or waived except by a written instrument signed by CUES.

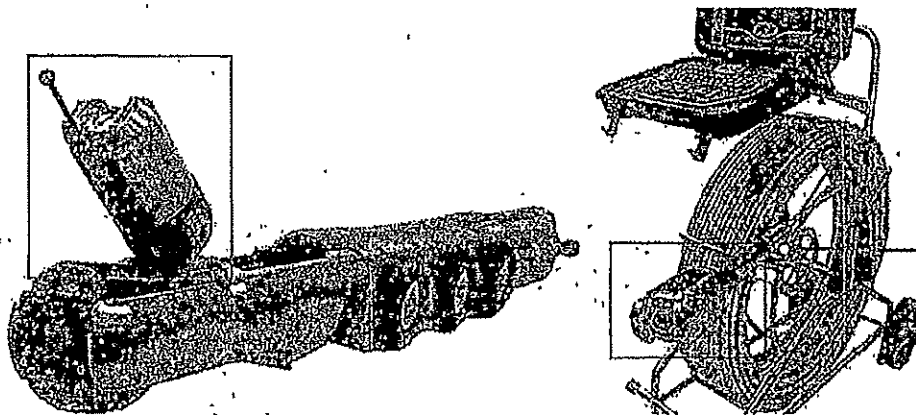
MINI

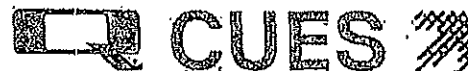
Pan & Tilt Camera



THE CUES MINI PAN & TILT CAMERA IS DESIGNED TO WORK WITH THE LAMP II LATERAL LAUNCHER OR WITH THE MPLUS XL SYSTEM FOR MAINLINE PIPE INSPECTIONS.

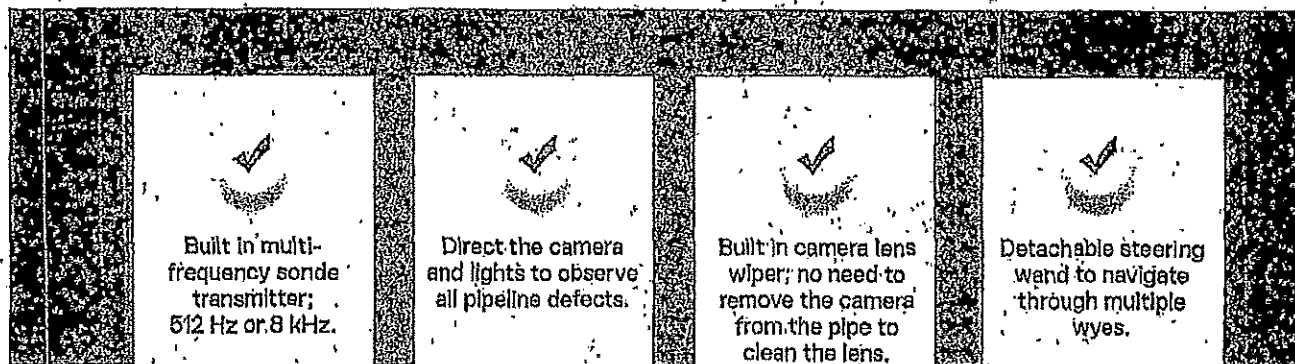
The Mini Pan & Tilt Camera is designed to navigate through multiple wyes and 45 and 90 degree bends / sweeps with the integrated directional rods. All pan and tilt functionality is integrated into the systems controller.





MINI PAN & TILT CAMERA Features & Benefits

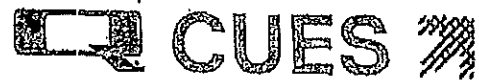
- Rotation: Continuous 360 degree rotation;
Pan: Continuous 360 degree rotation.
- Illumination: White LED Lighting.
- Scratch-resistant sapphire window.
- Ability to direct the camera and lights to observe all defects, including joint separations, cracks, offsets, spotting, and roots.
- Built-in multi-frequency sonde transmitter; 512 Hz or 8 kHz.
- Detachable steering wand provides the ability to navigate through multiple wyes.
- Built-in lens-wiper.
- Self-leveling camera head.
- LED lighting with variable intensity.
- Rugged carrying case.
- Optional skid packages available for mainline use.



Use the optional CUES Mini Pan & Tilt Camera with the CUES LAMP II or MPlus+ XL system for mainline pipe inspections. The Mini Pan & Tilt Camera includes a detachable steering wand, self-leveling camera head, built in lens wiper, 360 degrees pan and tilt, (4) banks of LED's with variable light intensity, and a built in sonde with switchable frequencies.

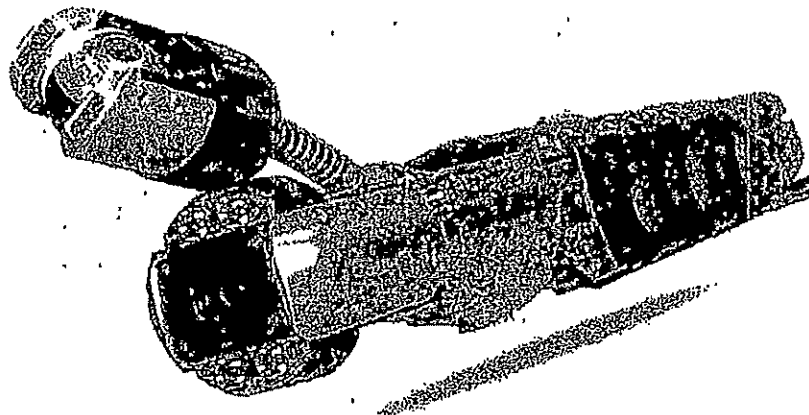
LAMP II

Lateral & Mainline Probe



THE SELF-PROPELLED, ROBUST LAMP II IS A CCTV PIPELINE INSPECTION TOOL FOR IDENTIFYING INFILTRATION AND INFLOW, POTENTIAL CROSSBORES, PIPE DEFECTS, AND STRUCTURAL CONDITIONS IN LATERAL SERVICES AND MAINLINES.

The LAMP II is able to accomplish this by utilizing a self-propelled lateral launcher, transportation platform, and two cameras: one for pan/tilt/optical zoom operations (mainline) and one for lateral launching. The LAMP II with the optional Mini Pan & Tilt Camera will inspect lateral services and traverse multiple bends and wyes when deployed with or against the flow.





LAMP II Features & Benefits

- Easily launches with or against the flow.
- Inspect mainlines and laterals with one inspection run.
- Front-mounted pan and tilt / zoom camera (40:1 optical/digital zoom); Completes mainline inspection and monitors lateral camera;
- Articulates to facilitate invert entry; Automatic centering.
- Traverse up to 1000' (305 m) of mainline pipe while still being able to launch into laterals.
- Self-leveling lateral camera with built in sonde.
- Supplied with 4 sets of wheels for 6", 30" (152 mm - 762 mm) lines.
- Traverses 45 and 90 degree bends in lateral services.
- Fiberglass push cable: up to 150' (46 m) push cable.
- Rear tip-up connector.
- Optional Equipment: mini pan & tilt lateral camera with directional rod for steering; rear-view camera; high traction steel wheel sets; big pipe package available to increase pipe size range to 36" (914 mm).
- Robust 6 wheel drive with single point wheel removal.
- Can be added onto existing CUES units.



True one-pass mainline and lateral inspection; Inspect more in less time.



Self-leveling lateral camera with built in sonde.



Traverse multiple bends and wyes with or against the flow.



Can be added onto existing CUES units.



PAN & TILT INSPECTION OF ALL LATERAL CONNECTIONS, WITH OR AGAINST THE FLOW! SIMULTANEOUS PAN, TILT & ZOOM INSPECTION OF MAINLINES!

WATERFORD UTILITY COMMISSION

REGULAR MEETING MINUTES

DATE: March 8, 2022

PLACE: 1000 Hartford Turnpike

PRESIDING: Chairman Ken Kirkman

MEMBERS PRESENT: Rodney Pinkham, Steve Negri, Ray Valentini and Thomas Dembek

ALSO PRESENT: J. Robert Tuneski, Liaison for Board of Finance and Attorney Nicholas Kepple,
Town Legal Counsel
Staff: Neftali Soto-Chief Engineer and Jim Bartelli, Assistant Director

Chairman Kirkman called the meeting to order at 6:00 PM

Chairman Kirkman greeted and welcomed commission new member, Thomas Dembek.

CITIZEN SESSION

None

SECRETARY'S REPORT

MOTION Made by Mr. Negri to approve the Minutes of the Feb 15, 2022 meeting, Mr. Pinkham seconded.

VOTE The motion passed. 3-Yes 1-Abstained (Mr. Dembek)

BILLING ADJUSTMENTS

The Commission reviewed the February adjustments. The adjustment report will be kept in the office for review.

EXPENDITURES

MOTION made by Mr. Pinkham to approve March 2022 bill list, Mr. Negri seconded.

VOTE The motion passed unanimously.

OLD BUSINESS – REPORTS & UPDATES

- FINANCIALS – WW FUND REVENUES/EXPENDITURES REPORT
The financials were reviewed.

Waterford Utility Commission
March 8, 2022

- **COLLECTIONS-UPDATE**

Report was provided by Attorney Kepple and reviewed. Office Coordinator reported that out of the 609 intent to lien warnings that were sent out, only 351 liens were filed with the Town Clerk's Office. *The response was good this year.*

- **TWO TOWN AGREEMENT**

Mr. Soto and Mr. Bartelli had a Zoom meeting with Joe Bragaw from East Lyme this past Monday. It was productive, no major issues and just need to clean up some language.

- **American Rescue Plan**

Mr. Soto gave an update on where the department was in the different projects using the American Rescue Funds.

Fargo Water Tank-Mr. Soto reported that there is a meeting on March 22nd for the stake holders.

Old Norwich Pump Station and Cross Road-Wright Pierce are expecting to have 90% of the designs done by the end of March.

Upgrade Control Panels-U.S. Automation are continuing to work on the upgrades.

UNFINISHED BUSINESS-

Municipal Complex- At the last meeting, the sign was picked out for the roadside and some others signs for directional purpose. Also, some bills were approved for payment.

NEW BUSINESS

Revised WUC Meetings

MOTION made by Mr. Negri to accept the new schedule to change the meetings to every 2nd Tuesday of the month, Mr. Valentini seconded.

VOTE Passed

CCTV Equipment Upgrades bid- There was only one bid that was submitted which was Bahr Sales, Inc. Mr. Soto reviewed the details with the Commission.

MOTION made by Mr. Negri to accept bid and recommend to the Board of Selectman to award to Bahr Sales in the amount of \$119,370.00, Mr. Valentini seconded.

VOTE Passed

Waterford Utility Commission
March 8, 2022

Channel Grinders bid: There was only one bid that was submitted which was JWC Environmental Inc. Mr. Soto reviewed the details with the Commission.

MOTION made by Mr. Pinkham to accept bid and recommend to the Board of Selectman to award to JWC Environmental Inc in the amount of 121,487.00, Mr. Valentini seconded.

VOTE Passed

Vauxhall St. Water Tank-T-Mobile made a request to install a 4' X 10' cement pad to put an emergency generator on for their cellular equipment. They have offered \$200 a month for the use of the land. The Commission asked to get more information from T-Mobile on how they come up with the monetary amount for the lease.

WATER-VEOLIA REPORT

Report was provided and reviewed.

Mr. Soto reported that there is going to be a meeting with Dept. of Health and New London to discuss an annual report of Unaccounted Water. New London historically prepared this report but is not under obligation to continue although we have no access to the data needed.

PLANS REVIEW

No plans to review

PERSONNEL

Mr. Soto announced that Diane Driscoll was promoted to the Office Coordinator position at the Police Department. Mr. Soto has already let Human Resources know that we will need to fill the Accounts Receivable position.

OTHER

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 7:10 p.m.

MOTION made by Mr. Dembek to adjourn. Mr. Negri seconded.

VOTE The motion passed unanimously.

Respectfully submitted,
Amy L. Windle
Recording Secretary

FINANCE DEPARTMENT

Memo

March 28, 2022

Mr. Rob Brule
First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Re: Bid Award – BID#22-119 Supply of Channel Grinders

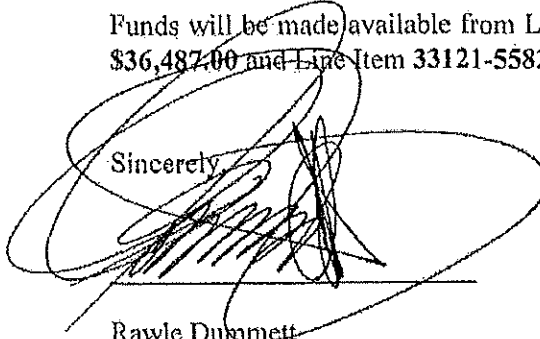
Dear Mr. Brule,

On February 22nd 2022, bids were opened for the above mentioned project by Jim Bartelli and I with the attached results.

The Purchasing Agent on behalf of the Utility Commission, recommends the contract for this project be awarded to the lowest responsible bidder JWC Environmental Inc. in the amount of **\$121,487.00**

Funds will be made available from Line Item 33120-55821 In-line Wastewater Solid Grinder ~~\$36,487.00~~ and Line Item 33121-55821 In-line Wastewater Solid Grinder **\$85,000.00**.

Sincerely,



Rawle Dummett

Purchasing Agent,
Town of Waterford

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385

March 23, 2022

Board of Selectmen,
Town of Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385

RE: Award Recommendation - Muffin Monsters grinders for various pumping stations

Honorable Board of Selectmen,

In coordination with the Purchasing Agent, the Utility Commission (UC) solicited prices for the acquisition of Wiper Ready® grinders to be installed at the Evergreen PS, the Harvey Ave. PS, and the Bolles Ct. PS. This equipment is necessary for the protection of pumps at our stations and to, potentially, prevent sewage backups. Funding [\$129,923] has been appropriated under Capital Improvement Fund line items #33120-55821 and #33121-55821 (In-line Wastewater Solid Grinders).

Two bids were received and opened on Feb. 22, 2022. The bids meet the requirements of [Town of Waterford] Bid #22-119. A tabulation of the bids is attached. During their March 8, 2022 meeting, the Utility Commission accepted the bids submitted and recommended for the Board of Selectmen to award the bid to [low bidder] JWC Environmental Inc., Santa Ana, CA 92705 for the total of \$121,487. Note: UC minutes to be corrected to reflect that two bids were received.

It is hereby respectfully requested from the Board of Selectmen, to award a purchase order to JWC Environmental Inc. for solids grinder as per bid #22-119 specifications.

Respectfully submitted for your consideration,

A handwritten signature in dark ink, appearing to read "Nestali Soto", with a stylized flourish at the end.

Nestali Soto, P.E., Chief Engineer
Utility Commission

Cc: Rawle Dummett - Purchasing Agent
Utility Commission

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2586

BID FORM

**The Supply of Channel Grinders
BID # 22-119**

JWC Environmental Inc. 2860 Red Hill Ave., Ste. 125 Santa Ana, CA 92705

VENDOR NAME AND ADDRESS

Chris Burt Director of Aftermarket Sales

PRINTED NAME AND TITLE OF VENDOR'S AGENT

800-331-2277 (p) 714-242-0240 (f) chrisb@jwc.com or jwc@jwc.com

PHONE AND FACSIMILE NUMBERS, E-MAIL ADDRESS

Chris Burt

Director of Aftermarket Sales

of the

Name

Position

above named firm hereby submit the following bid in accordance with Town of Waterford specifications.

Chris Burt

SIGNATURE

2/18/22

DATE

PROJECT IDENTIFICATION:	The Supply of Channel Grinders
THIS BID IS SUBMITTED TO:	Town of Waterford, Connecticut
	15 Rope Ferry Road
	Waterford, Connecticut 06385

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into a purchase order agreement with the Town of Waterford at the stipulated price indicated in this bid.
2. Bidder accepts all of the terms and conditions of the Advertisement or Invitation to Bid. This Bid will remain subject to acceptance for 60 days after the day of Bid opening.

3. BIDDER has familiarized itself with the nature and extent of the Bid Documents including any Addenda (acknowledge receipt of any and all Addenda by listing the date and Addenda Number where indicated below), Work, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance or furnishing of the Work.

Addenda
Date

Addenda
Number

4. BIDDER has given ENGINEER written notice of all conflicts, errors or discrepancies that it has discovered in the Bid Documents and the written resolution thereof by ENGINEER is acceptable to BIDDER.
5. BIDDER certifies that the Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; BIDDER has not solicited or induced any person, firm or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself any advantage over any other Bidder or over OWNER.
6. BIDDER understands that the OWNER reserves the right to reject any or all bids.
7. Bidder will complete the Work described in the Contract Documents for the following price(s):

BID SCHEDULE BASE BID

1. Evergreen Pump Station:

- a. No. Units: 1
- b. Style: Double Drum Channel Grinder
- c. Min. Unit Capacity: 9.0 MGD
- d. Headloss: 9-inches
- e. Unit Dimensions: 42-inches wide x 44-inches high
- f. Options: Provide side rails and 3-foot motor extension
- g. Equal to existing JWC Model CDD3216-XDS2.0.

The Sum of \$ 43,705.00

TOTAL of Item 1 above.

Forty three thousand seven hundred five dollars and no cents

(use words)

BID SCHEDULE BASE BID

2. Harvey Avenue Pump Station:

- a. No. Units: 2
- b. Style: Channel Grinder
- c. Unit Capacity: 2.0 MGD
- d. Headloss: 16-Inches
- e. Min. Unit Dimensions: 11.75-Inches wide x 35.25-Inches high
- f. Options: Provide side rails and 3-foot motor extension
- g. Equal to existing JWC Model 30005-0024.

The Sum of \$ 40,527.00

TOTAL of Item 2 above.

Forty thousand five hundred twenty seven dollars and no cents
(use words)

BID SCHEDULE BASE BID

3. Bolles Court Pump Station:-

- a. No. Units: 2
- b. Style: Channel Grinder
- c. Unit Capacity: 1.4 MGD
- d. Headloss: 16-Inches
- e. Min. Unit Dimensions: 11.75-Inches wide x 29.5-Inches high
- f. Options: Provide side rails and 3-foot motor extension
- g. Equal to existing JWC Model 30005-0018.

The Sum of \$ 37,265.00

TOTAL of Item 3 above.

Thirty seven thousand two hundred fifty five dollars and no cents
(use words)

TOTAL ITEMS 1 - 3 ABOVE

The Sum \$ 121,487.00

One hundred twenty one thousand four hundred eighty seven dollars and no cents
(use words)

Tabulation Sheet Sheet

Bid# 22-119 Supply of Channel Grinders.

Bid Opening: February 22, 2022 @ 10:00 am

Vendor	Item	Bid
F.R. Mahony & Assoc.	1	\$78,385.00
	2	\$53,865.00
	3	\$57,005.00
	Total	
		\$189,255.00
JWC Environmental Inc.	1	\$43,705.00
	2	\$40,527.00
	3	\$37,255.00
	Total	
		\$121,487.00

Supply of Channel Grinders - Bid # 22-119

Feb. 22, 2022

STATION	JWC Environmental, Inc.		Franklin Miller, Inc.	
	UNITS	TOTAL	UNITS	TOTAL
Evergreen PS	1	\$43,705	1	\$78,385
Harvey Ave. PS	2	\$40,527	2	\$53,865
Bolles Ct. PS	2	\$37,255	2	\$57,005
	TOTAL	\$121,487	TOTAL	\$189,255

Neftali Soto

From: Neftali Soto
Sent: Monday, February 28, 2022 3:18 PM
To: 'Burt, Chris'
Cc: Jim Bartelli; Rawle Dummett
Subject: RE: Your Bid 22-119 Waterford-Connecticut

Follow Up Flag: Follow up
Flag Status: Flagged

Tracking:	Recipient	Delivery	Read
	'Burt, Chris'		
	Jim Bartelli	Delivered: 2/28/2022 3:18 PM	Read: 3/8/2022 9:36 AM
	Rawle Dummett	Delivered: 2/28/2022 3:18 PM	

Thank you.

From: Burt, Chris <chrisb@jwce.com>
Sent: Monday, February 28, 2022 2:53 PM
To: Neftali Soto <nsoto@waterfordct.org>
Cc: Rawle Dummett <rdummett@waterfordct.org>
Subject: RE: Your Bid 22-119 Waterford-Connecticut

**CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the
content is safe.**

Hi Neftali,

Great talking to you today!

Per our conversation, the JWC bid does meet the specs in Addenda #3.

Let me know if you need anything further.

Thanks,
Chris Burt
Director of Aftermarket Sales
M: 281-299-9599

SULZER CONFIDENTIAL

From: Neftali Soto <nsoto@waterfordct.org>
Sent: Wednesday, February 23, 2022 9:03 AM
To: Burt, Chris <chrisb@jwce.com>
Cc: Rawle Dummett <rdummett@waterfordct.org>
Subject: Your Bid 22-119 Waterford-Connecticut

[EXTERNAL EMAIL]

Hello, Mr. Burt.

Can you please give me a quick call at 1-860-444-5886? I have a question regarding your submittal.

Thank you.

Neftali

Neftali Soto, PE
Chief Engineer/Director - Utility Commission
Town of Waterford
Mail - 15 Rope Ferry Road
Waterford, CT 06385
Address - 1000 Hartford Tpke.
Waterford, CT 06385
nsoto@waterfordct.org
860-444-5886
Fax- 860-442-9037
Cel. 860-460-0765

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WATERFORD UTILITY COMMISSION

REGULAR MEETING MINUTES

DATE: March 8, 2022

PLACE: 1000 Hartford Turnpike

PRESIDING: Chairman Ken Kirkman

MEMBERS PRESENT: Rodney Pinkham, Steve Negri, Ray Valentini and Thomas Dembek

ALSO PRESENT: J. Robert Tuneski, Liaison for Board of Finance and Attorney Nicholas Kepple,
Town Legal Counsel
Staff: Neftali Soto-Chief Engineer and Jim Bartelli, Assistant Director

Chairman Kirkman called the meeting to order at 6:00 PM

Chairman Kirkman greeted and welcomed commission new member, Thomas Dembek.

CITIZEN SESSION

None

SECRETARY'S REPORT

MOTION Made by Mr. Negri to approve the Minutes of the Feb 15, 2022 meeting, Mr. Pinkham seconded.

VOTE The motion passed. 3-Yes 1-Abstained (Mr. Dembek)

BILLING ADJUSTMENTS

The Commission reviewed the February adjustments. The adjustment report will be kept in the office for review.

EXPENDITURES

MOTION made by Mr. Pinkham to approve March 2022 bill list, Mr. Negri seconded.

VOTE The motion passed unanimously.

OLD BUSINESS – REPORTS & UPDATES

- **FINANCIALS – WW FUND REVENUES/EXPENDITURES REPORT**
The financials were reviewed.

Waterford Utility Commission
March 8, 2022

- **COLLECTIONS-UPDATE**

Report was provided by Attorney Kepple and reviewed. Office Coordinator reported that out of the 609 intent to lien warnings that were sent out, only 351 liens were filed with the Town Clerk's Office. The response was good this year.

- **TWO TOWN AGREEMENT**

Mr. Soto and Mr. Bartelli had a Zoom meeting with Joe Bragaw from East Lyme this past Monday. It was productive, no major issues and just need to clean up some language.

- **American Rescue Plan**

Mr. Soto gave an update on where the department was in the different projects using the American Rescue Funds.

Fargo Water Tank-Mr. Soto reported that there is a meeting on March 22nd for the stake holders.

Old Norwich Pump Station and Cross Road-Wright Pierce are expecting to have 90% of the designs done by the end of March.

Upgrade Control Panels-U.S. Automation are continuing to work on the upgrades.

UNFINISHED BUSINESS –

Municipal Complex- At the last meeting, the sign was picked out for the roadside and some others signs for directional purpose. Also, some bills were approved for payment.

NEW BUSINESS

Revised WUC Meetings

MOTION made by Mr. Negri to accept the new schedule to change the meetings to every 2nd Tuesday of the month, Mr. Valentini seconded.

VOTE Passed

CCTV Equipment Upgrades bid- There was only one bid that was submitted which was Bahr Sales, Inc. Mr. Soto reviewed the details with the Commission.

MOTION made by Mr. Negri to accept bid and recommend to the Board of Selectman to award to Bahr Sales in the amount of \$119,370.00, Mr. Valentini seconded.

VOTE Passed

Waterford Utility Commission
March 8, 2022

Channel Grinders bid- There was only one bid that was submitted which was JWC Environmental Inc.
Mr. Soto reviewed the details with the Commission.

MOTION: made by Mr. Pinkham to accept bid and recommend to the Board of Selectman to
award to JWC Environmental Inc. in the amount of 121,487.00, Mr. Valentini
seconded.)

VOTE: Passed)

Vauxhall St. Water Tank-T-Mobile made a request to install a 4' X 10' cement pad to put an emergency generator on for their cellular equipment. They have offered \$200 a month for the use of the land. The Commission asked to get more information from T-Mobile on how they come up with the monetary amount for the lease.

WATER-VEOLIA REPORT

Report was provided and reviewed.

Mr. Soto reported that there is going to be a meeting with Dept. of Health and New London to discuss an annual report of Unaccounted Water. New London historically prepared this report but is not under obligation to continue although we have no access to the data needed.

PLANS REVIEW

No plans to review

PERSONNEL

Mr. Soto announced that Diane Driscoll was promoted to the Office Coordinator position at the Police Department. Mr. Soto has already let Human Resources know that we will need to fill the Accounts Receivable position.

OTHER

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 7:10 p.m.

MOTION made by Mr. Dembek to adjourn. Mr. Negri seconded.

VOTE The motion passed unanimously.

Respectfully submitted,
Amy L. Windle
Recording Secretary

TOWN OF WATERFORD TRANSFER REQUEST FORM

Out of Series Transfer Request

10119 (YOUTH & FAMILY)
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10121	59010	CONTINGENCY	265,000.00	86,313.00		(5,000)	81,313
2	10119	52030	PROFESSIONAL FEES	22,000.00	0.00	5,000		5,000
3								0
4								0
5								0
6								0
7								0
8								0
9								0
10								0
								0
								0
					TOTAL	5,000	(5,000)	0

Explanation

Please see attached memo.

Dani Gorman
Department Head

3/23/2022
Date

Kim Allen
Director of Finance

3/29/2022
Date

First Selectman

Date

Commission/Board Approval

Date

Waterford Youth & Family Services

To: Board of Selectmen
From: Dani Gorman, Director of Youth & Family Services
Cc: Kimberly Allen, Director of Finance
Mike Buscetto III, Chairman
Re: Additional Appropriation
Date: March 23, 2022

I respectfully request to be placed on the agenda of an upcoming Board of Selectmen meeting for review and consideration of the following item;

On behalf of the Waterford Youth & Family Services Advisory Board, I respectfully request that the \$5,000 stipend that is provided to Youth and Family Services annually by the Board of Education be appropriated to the department to offset the professional fees.

Background: While the stipend in the amount of \$5,000 is noted in the FY22 budget presentation as a revenue on the 51000 series page, it is deposited into the general fund (LI 10119-48719). The professional fees line (LI 10119-52030) is rapidly being depleted by the high demand for mental health services and in need of the stipend to offset costs.

Once reviewed and if passed – please move this item forward to the Board of Finance for further consideration.



FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP TRANS/ADJUSTS REVISED BUDGET YTD EXPENDED ENCUMBRANCES AVAILABLE BUDGET % USED

10119 YOUTH SERVICE BUREAU

10119 51110	ADMINISTRATION	0.00	141,683.00	109,815.73	0.00	31,867.27	77.5%
10119 51210	CLERICAL AND TECHNICAL	0.00	109,034.00	75,622.84	0.00	33,411.16	69.4%
10119 51810	OVERTIME	700.00	700.00	460.63	0.00	239.37	65.8%
10119 51910	FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	.0%
10119 51920	F.I.C.A.	3,733.00	18,132.00	13,064.60	0.00	5,067.40	72.1%
10119 52020	POSTAGE	0.00	200.00	170.35	0.00	29.65	85.2%
10119 52030	PROFESSIONAL FEES	0.00	22,000.00	21,187.50	812.50	0.00	100.0%
10119 52040	SERVICE CONT AND REPAIRS	0.00	1,060.00	1,034.70	25.30	0.00	100.0%
10119 52050	DUES, CONFERENCES & EDUCATION	0.00	550.00	550.00	0.00	0.00	100.0%
10119 52080	TELEPHONE	0.00	2,200.00	1,763.02	553.74	-116.76	105.3%*
10119 52100	ELECTRICITY	0.00	0.00	0.00	0.00	0.00	.0%
10119 52110	WATER	0.00	0.00	0.00	0.00	0.00	.0%
10119 52120	SEWER	0.00	0.00	0.00	0.00	0.00	.0%
10119 52380	PROGRAMS	-200.00	3,800.00	1,943.24	1,728.00	128.76	96.6%
10119 54060	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	.0%
TOTAL YOUTH SERVICE BUREAU		66,725.00	299,359.00	225,612.61	3,119.54	70,626.85	76.4%
TOTAL GENERAL FUND		232,634.00	299,359.00	225,612.61	3,119.54	70,626.85	76.4%
TOTAL EXPENSES		66,725.00	299,359.00	225,612.61	3,119.54	70,626.85	



FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

	TRANS/ADJSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10121 CONTINGENCY						
10121 59010	CONTINGENCY	86,313.00	0.00	0.00	86,313.00	.0%
	265,000.00	-178,687.00				
TOTAL CONTINGENCY		86,313.00	0.00	0.00	86,313.00	.0%
	265,000.00					
TOTAL GENERAL FUND		86,313.00	0.00	0.00	86,313.00	.0%
	265,000.00					
TOTAL EXPENSES		86,313.00	0.00	0.00	86,313.00	
	265,000.00	-178,687.00				

TOWN OF WATERFORD

TRANSFER REQUEST FORM

Out of Series Transfer Request

10119
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10119	51210	Clerical and Technical	109,034.00	35,532.78		1,728.00	93,804.78
2	10119	52020	Postage	200.00	29.65	100.00		129.65
3	10119	52040	Service Contracts	1,060.00	0.00	550.00		550.00
4	10119	52080	Telephone	2,200.00	(116.76)	1,000.00		883.24
5	10119	52380	Programs	3,800.00	128.76	78.00		206.76
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
								0.00
								0.00
				TOTAL		1,728.00	1,728.00	

Explanation

To cover high demands

Dani Gorman

Department Head

Kim Allen

Director of Finance

First Selectman

Commission/Board Approval

3/29/22

Date

3/30/22

Date

Date

Date



FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP TRANS/ADJUSMS REVISED BUDGET YTD EXPENDED ENCUMBRANCES AVAILABLE BUDGET % USED

10119 YOUTH SERVICE BUREAU						
10119 51110	ADMINISTRATION	0.00	141,683.00	109,815.73	0.00	31,867.27
10119 51210	CLERICAL AND TECHNICAL					
10119 51810	OVERTIME	62,492.00	109,034.00	75,622.84	0.00	33,411.16
10119 51910	FRINGE BENEFITS	700.00	700.00	460.63	0.00	239.37
10119 51920	F. I. C. A.	0.00	0.00	0.00	0.00	0.00
10119 52020	POSTAGE	3,733.00	18,132.00	13,064.60	0.00	5,067.40
10119 52030	PROFESSIONAL FEES	0.00	200.00	170.35	0.00	29.65
10119 52040	SERVICE CONT AND REPAIRS	0.00	22,000.00	21,187.50	812.50	0.00
10119 52050	DUES, CONFERENCES & EDUCATION	0.00	1,060.00	1,034.70	25.30	0.00
10119 52080	TELEPHONE	0.00	550.00	550.00	0.00	0.00
10119 52100	ELECTRICITY	0.00	2,200.00	1,763.02	553.74	-116.76
10119 52110	WATER	0.00	0.00	0.00	0.00	0.00
10119 52120	SEWER	0.00	0.00	0.00	0.00	0.00
10119 52380	PROGRAMS	0.00	0.00	0.00	0.00	0.00
10119 54060	OFFICE EQUIPMENT	-200.00	3,800.00	1,943.24	1,728.00	96.6%
		0.00	0.00	0.00	0.00	0.00
TOTAL YOUTH SERVICE BUREAU						
232,634.00	66,725.00	299,359.00	225,612.61	3,119.54	70,626.85	76.4%
TOTAL GENERAL FUND						
232,634.00	66,725.00	299,359.00	225,612.61	3,119.54	70,626.85	76.4%
TOTAL EXPENSES						
232,634.00	66,725.00	299,359.00	225,612.61	3,119.54	70,626.85	

TOWN OF WATERFORD

TRANSFER REQUEST FORM

In Series (Over \$1000)

Building
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10118	52050	Dues, Conferences & Education	\$ 5,480	\$ 3,579		(1,200.00)	\$ 2,379
2	10118	52020	Postage	\$ 900	\$ 200	400.00		\$ 600
3	10118	52010	Advertising	\$ 1,050	\$ 200	800.00		\$ 1,000
4								\$ -
5								\$ -
6								\$ -
7								\$ -
8								\$ -
				TOTAL		1,200.00	(1,200.00)	

Explanation:

The increase in postage is due to the increased number of building permits that need to be mailed to contractors and/or property owners.

The increase in advertising is due to an increase in the number of demolition applications received which require the Town to place a legal ad in The Day newspaper.

Department Head

Kim Allen

Director of Finance

3/28/22
Date

3/28/22
Date

First Selectman

Date

Commission/Board Approval

Date



FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJUSTS REVISED BUDGET YTD EXPENDED ENCUMBRANCES AVAILABLE BUDGET % USED

10118 BUILDING DEPARTMENT

10118 51110	95,976.00	ADMINISTRATION	0.00	95,976.00	150,607.87	0.00	-54,631.87	156.9%*
10118 51120	159,207.00	INSPECTION	0.00	159,207.00	88,830.37	0.00	70,376.63	55.8%
10118 51810	1,243.00	OVERTIME	0.00	1,243.00	0.00	0.00	1,243.00	0%
10118 51910	3,925.00	FRINGE BENEFITS	0.00	3,925.00	2,328.97	0.00	1,596.03	59.3%
10118 51920	20,029.00	F.I.C.A.	0.00	20,029.00	17,496.52	0.00	2,532.48	87.4%
10118 52010	1,050.00	ADVERTISING	0.00	1,050.00	272.10	577.90	200.00	81.0%
10118 52020	900.00	POSTAGE	0.00	900.00	780.88	0.00	-19.12	86.8%
10118 52030	750.00	PROFESSIONAL FEES	0.00	750.00	171.00	0.00	579.00	22.8%
10118 52040	2,658.00	SERVICE CONT. AND REPAIRS	0.00	2,658.00	1,090.53	1,382.82	-84.65	93.1%
10118 52050	5,480.00	DUES, CONFERENCES & EDUCAT	0.00	5,480.00	1,971.09	0.00	3,508.91	36.0%
10118 53010	850.00	OFFICE SUPPLIES	0.00	850.00	0.00	0.00	850.00	0%
10118 53090	540.00	FUELS AND LUBRICANTS	0.00	540.00	284.18	0.00	255.82	52.5%
10118 54060	400.00	OFFICE EQUIPMENT	0.00	400.00	115.31	0.00	284.69	28.8%

TOTAL BUILDING DEPARTMENT
293,008.00

1,960.72

263,948.82

293,008.00

0.00

27,098.46

90.8%

TOTAL GENERAL FUND
293,008.00

1,960.72

263,948.82

293,008.00

0.00

27,098.46

90.8%

TOTAL EXPENSES
293,008.00

1,960.72

263,948.82

293,008.00

0.00

27,098.46

90.8%

TOWN OF WATERFORD TRANSFER REQUEST FORM

In Series (Over \$1000)

Police Department
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10129	51830	Training	\$ 137,702	\$ 114,461		24,000.00	\$ 138,461
2	10129	51110	Administrative	\$ 496,902	\$ 88,749	24,000.00		\$ 112,749
3	10129	51830	Training	\$ 137,702	\$ 114,461		26,000.00	\$ 140,461
4	10129	51820	Replacement Overtime	\$ 360,508	\$ 98,394	26,000.00		\$ 124,394
5	10129	51435	CSOs - Matrons	\$ 136,857.00	\$ 50,624.00		15,000.00	\$ 65,624
8	10129	51810	Overtime	\$ 145,838.00	\$ 36,667.00	15,000.00		\$ 51,667
9	10129	51220	Custodian	\$ 46,098.00	\$ 20,866.20		9,000.00	\$ 29,866
10	10129	51810	Overtime	\$ 145,838.00	\$ 36,667.00	9,000.00		\$ 45,667
				TOTAL		74,000.00	74,000.00	

Explanation:

Due to vacancies within the department during the fiscal year, retirement payouts for two employees and the traffic enforcement efforts requested by the First Selectman, transfers are being requested to fund the Administrative and Overtime line items. The Board of Education stipend for School Resource Officers is transferred into the Training line item each year and then moved to cover Replacement Overtime and payouts as needed.

Department Head

Kim Allen
Director of Finance

Date

3/30/22

Date

3/30/22

First Selectman

Date

Commission/Board Approval

Date



FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJUSTS REVISED BUDGET YTD EXPENDED ENCUMBRANCES AVAILABLE BUDGET % USED

10129 POLICE DEPARTMENT

10129 51110	ADMINISTRATION	0.00	496,902.00	408,152.95	0.00	88,749.05	82.1%
10129 51210	CLERICAL AND TECHNICAL	-58,254.00	242,668.00	173,621.61	0.00	69,046.39	71.5%
10129 51220	CUSTODIAL	0.00	46,098.00	25,231.80	0.00	20,866.20	54.7%
10129 51420	PATROL	0.00	3,353,956.00	2,412,047.33	0.00	941,908.67	71.9%
10129 51421	MARINE PATROL	0.00	23,350.00	11,089.68	0.00	12,260.32	47.5%
10129 51430	DETECTIVE	0.00	494,794.00	332,381.50	0.00	162,412.50	67.2%
10129 51435	COMMUNITY SERVICE OFFICER	0.00	136,857.00	86,232.49	0.00	50,624.51	63.0%
10129 51450	EXTRA DUTY	0.00	0.00	1,592.22	0.00	-1,592.22	100.0%*
10129 51810	OVERTIME	0.00	145,838.00	109,170.91	0.00	36,667.09	74.9%
10129 51820	REPLACEMENT OVERTIME	0.00	360,508.00	262,113.79	0.00	98,394.21	72.7%
10129 51830	TRAINING & EDUCATION	0.00	137,702.00	23,241.41	0.00	114,460.59	16.9%
10129 51910	FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	.0%
10129 51920	F.I.C.A.	0.00	426,138.00	283,093.16	0.00	143,044.84	66.4%
10129 52010	ADVERTISING	0.00	500.00	0.00	0.00	500.00	.0%
10129 52020	POSTAGE	0.00	2,000.00	532.25	0.00	1,467.75	26.6%
10129 52030	PROFESSIONAL FEES	0.00	11,000.00	9,094.13	675.00	1,230.87	88.8%
10129 52040	SERVICE CONT. AND REPAIRS	0.00	29,990.00	25,198.49	1,154.16	3,637.35	87.9%
10129 52050	DUES, CONFERENCES & EDUCATION	0.00	1,735.00	1,460.00	0.00	275.00	84.1%
10129 52060	PRINTING	0.00	1,200.00	114.06	0.00	1,085.94	9.5%
10129 52080	TELEPHONE	0.00	31,798.00	20,675.51	10,173.47	949.02	97.0%



FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND		TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
10129 52090	HEATING FUEL	0.00	0.00	0.00	0.00	0.00	0.0%
10129 52100	ELECTRICITY	0.00	0.00	0.00	0.00	0.00	0.0%
10129 52115	WATER & SEWER CHARGES	0.00	0.00	0.00	0.00	0.00	0.0%
10129 52300	TRAINING, EDUCATION & EMER	85,500.00	85,500.00	52,519.91	2,996.00	29,984.09	64.9%
10129 52305	OSHA COMPLIANCE	8,700.00	8,700.00	1,561.96	0.00	7,138.04	18.0%
10129 52370	CLOTHING OR UNIFORM ALLOW	80,665.00	80,665.00	74,835.11	1,676.00	4,153.89	94.9%
10129 52440	DATA PROCESSING SERVICES	0.00	0.00	0.00	0.00	0.00	0.0%
10129 52520	CRIMINAL JUSTICE PLANNER	13,520.00	13,520.00	13,520.00	0.00	0.00	100.0%
10129 53010	OFFICE SUPPLIES	1,000.00	1,000.00	440.15	0.00	559.85	44.0%
10129 53020	OTHER SUPPLIES	7,000.00	7,000.00	6,437.55	0.00	562.45	92.0%
10129 53070	AUTO REPAIRS	32,000.00	32,000.00	22,290.23	0.00	9,709.77	69.7%
10129 53090	FUELS AND LUBRICANTS	65,572.00	65,572.00	43,855.59	0.00	21,716.41	66.9%
10129 53100	TIRES	10,325.00	10,325.00	6,963.15	3,361.85	0.00	100.0%
10129 53150	BUILDING MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.0%
10129 53180	POLICE EQUIP. & SUPP.	39,908.00	39,908.00	29,519.45	0.00	10,388.55	74.0%
10129 53210	SELECTIVE ENFORCEMENT	2,500.00	2,500.00	1,000.00	0.00	1,500.00	40.0%
10129 53220	MARINE PATROL	4,000.00	4,000.00	1,759.47	0.00	2,240.53	44.0%
10129 53260	DOG WARDEN SUPPLIES	60,000.00	60,000.00	60,000.00	0.00	0.00	100.0%
10129 53320	CHALLENGE	0.00	0.00	0.00	0.00	0.00	0.0%
10129 54020	EQUIPMENT	9,710.00	9,710.00	8,729.99	0.00	980.01	89.9%
10129 54040	VEHICLES EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL POLICE DEPARTMENT		-58,254.00	6,363,434.00	4,508,475.85	20,036.48	1,834,921.67	71.2%
6,421,688.00							

TOWN OF WATERFORD TRANSFER REQUEST FORM

In Series (Over \$1000)

Police Department
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10129	52030	Professional Fees	\$ 11,000	\$ 780	2,500.00		\$ 3,280
2	10129	52305	OSHA Compliance	\$ 8,700	\$ 7,057		2,500.00	\$ 9,557
3								\$ -
4								\$ -
5								\$ -
8								\$ -
9								\$ -
10								\$ -
TOTAL						2,500.00	2,500.00	

Explanation:

Request is to cover costs associated with testing required under the Police Accountability Bill for police officer recertification.

Department Head

Kim Allen

Director of Finance

Date

3/30/22

Date

First Selectman

Date

Commission/Board Approval

Date



FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP TRANS/ADJSMTS

			REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10129 POLICE DEPARTMENT							
10129 51110	ADMINISTRATION	0.00	496,902.00	408,152.95	0.00	88,749.05	82.1%
10129 51210	CLERICAL AND TECHNICAL						
	300,922.00	-58,254.00	242,668.00	173,621.61	0.00	69,046.39	71.5%
10129 51220	CUSTODIAL	0.00	46,098.00	25,221.80	0.00	20,866.20	54.7%
10129 51420	PATROL	0.00	3,353,956.00	2,412,047.33	0.00	941,908.67	71.9%
10129 51421	MARINE PATROL	0.00	23,350.00	11,089.68	0.00	12,260.32	47.5%
10129 51430	DETECTIVE	0.00	494,794.00	332,381.50	0.00	162,412.50	67.2%
10129 51435	COMMUNITY SERVICE OFFICER	0.00	136,857.00	86,232.49	0.00	50,624.51	63.0%
10129 51450	EXTRA DUTY	0.00	0.00	1,592.22	0.00	-1,592.22	100.0%*
10129 51810	OVERTIME	0.00	145,838.00	109,170.91	0.00	36,667.09	74.9%
10129 51820	REPLACEMENT OVERTIME	0.00	360,508.00	262,113.79	0.00	98,394.21	72.7%
10129 51830	TRAINING & EDUCATION	0.00	137,702.00	23,241.41	0.00	114,460.59	16.9%
10129 51910	FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	.0%
10129 51920	F.I.C.A.	0.00	426,138.00	283,093.16	0.00	143,044.84	66.4%
10129 52010	ADVERTISING	0.00	500.00	0.00	0.00	500.00	.0%
10129 52020	POSTAGE	0.00	2,000.00	532.25	0.00	1,467.75	26.6%
10129 52030	PROFESSIONAL FEES	0.00	11,000.00	9,094.13	675.00	1,230.87	88.8%
10129 52040	SERVICE CONT. AND REPAIRS	0.00	29,990.00	25,198.49	1,154.16	3,637.35	87.9%
10129 52050	DUES, CONFERENCES & EDUCATION	0.00	1,735.00	1,460.00	0.00	275.00	84.1%
10129 52060	PRINTING	0.00	1,200.00	114.06	0.00	1,085.94	9.5%
10129 52080	TELEPHONE	0.00	31,798.00	20,675.51	10,173.47	949.02	97.0%



FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND		TRANS/ADJMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
10129 52020	HEATING FUEL	0.00	0.00	0.00	0.00	0.00	.0%
10129 52100	ELECTRICITY	0.00	0.00	0.00	0.00	0.00	.0%
10129 52115	WATER & SEWER CHARGES	0.00	0.00	0.00	0.00	0.00	.0%
10129 52300	TRAINING, EDUCATION & EMER	85,500.00	85,500.00	52,519.91	2,996.00	29,984.09	64.9%
10129 52305	OSHA COMPLIANCE	8,700.00	8,700.00	1,561.96	0.00	7,138.04	18.0%
10129 52370	CLOTHING OR UNIFORM ALLOW	80,665.00	80,665.00	74,835.11	1,676.00	4,153.89	94.9%
10129 52440	DATA PROCESSING SERVICES	0.00	0.00	0.00	0.00	0.00	.0%
10129 52520	CRIMINAL JUSTICE PLANNER	13,520.00	13,520.00	13,520.00	0.00	0.00	100.0%
10129 53010	OFFICE SUPPLIES	1,000.00	1,000.00	440.15	0.00	559.85	44.0%
10129 53020	OTHER SUPPLIES	7,000.00	7,000.00	6,437.55	0.00	562.45	92.0%
10129 53070	AUTO REPAIRS	32,000.00	32,000.00	22,290.23	0.00	9,709.77	69.7%
10129 53090	FUELS AND LUBRICANTS	65,572.00	65,572.00	43,855.59	0.00	21,716.41	66.9%
10129 53100	TIRES	10,325.00	10,325.00	6,963.15	3,361.85	0.00	100.0%
10129 53150	BUILDING MAINTENANCE	0.00	0.00	0.00	0.00	0.00	.0%
10129 53180	POLICE EQUIP. & SUPP.	39,908.00	39,908.00	29,519.45	0.00	10,388.55	74.0%
10129 53210	SELECTIVE ENFORCEMENT	2,500.00	2,500.00	1,000.00	0.00	1,500.00	40.0%
10129 53220	MARINE PATROL	4,000.00	4,000.00	1,759.47	0.00	2,240.53	44.0%
10129 53260	DOG WARDEN SUPPLIES	60,000.00	60,000.00	60,000.00	0.00	0.00	100.0%
10129 53320	CHALLENGE	0.00	0.00	0.00	0.00	0.00	.0%
10129 54020	EQUIPMENT	9,710.00	9,710.00	8,729.99	0.00	980.01	89.9%
10129 54040	VEHICLES EQUIPMENT	0.00	0.00	0.00	0.00	0.00	.0%
TOTAL POLICE DEPARTMENT		-58,254.00	6,363,434.00	4,508,475.85	20,036.48	1,834,921.67	71.2%
5,421,688.00							

CAPTAIN JOHN A. JAMROGA

CONTACT

EMAIL: jamroga@aol.com
PHONE: 860-794-3215
ADDRESS: 167 Niantic
River Road, Waterford, CT

OBJECTIVE

To be appointed by the Board of
Selectman to serve the Town of
Waterford as a member of the
Harbor Management Commission

SKILLS

- ◊ 30 years of maritime knowledge at every level ranging from a marina yard worker to piloting some of the largest vessels in the world on the Chesapeake Bay
- ◊ Leadership experience gained from a career working in the Merchant Marine from the rank of cadet to Master
- ◊ Management expertise acquired from running complex operations under hazardous conditions

LICENSES/CERTIFICATIONS

- ◊ U.S. Coast Guard MASTER, Steam or Motor Vessels of Unlimited Tonnage Upon Oceans
- ◊ First Class Pilot for Vessels of Unlimited Tonnage in New London, New Haven, Eastern Long Island Sound, Block Island Sound, Chesapeake Bay, Potomac River, and the C&D Canal
- ◊ State of MD Unlimited Draft Pilot
- ◊ Unlimited Radar Observer

PROFESSIONAL EXPERIENCE

SENIOR PILOT – OWNER/PARTNER

Association of Maryland Pilots (September 2010 to Present)

- ◊ Responsible for the maneuvering and safe transit of vessels on all waterways of the State of Maryland.
- ◊ Operate the association in cooperation with the other owner/partners. Manage the finances and employees, as well as overseeing maintaining the facilities and boats.
- ◊ Collaborate with the authorities within the port of Baltimore to ensure mutual success.

MASTER

U.S. Shipping Partners L.P. (July 2008 to September 2010)

- ◊ In command of vessel – Responsible for all operations and overall performance.
- ◊ Company representative aboard vessel – Act as a liaison between the ship owner and various customers, agencies, authorities, and vessels employees.
- ◊ Operate a 600 foot tanker in the U.S. East Coast / U.S. Gulf Coast chemical trade.

CHIEF MATE

U.S. Shipping Partners L.P. (November 2005 to July 2008)

Atlantic Tankships Inc. / Marine Transport Corp. (December 2003 to November 2005)

Stolt-Nielsen Transportation Group (July 2001 to December 2003)

- ◊ Cargo Officer – Stowed all cargo. Organized and directed loading, discharging, and tank cleaning operations.
- ◊ Senior Deck Officer (Assisting Master) – Maintained exterior structure of vessel. Requisitioned, budgeted for, and supervised the maintenance of deck equipment. Managed personnel and performed administrative duties vital for vessel operations.
- ◊ Safety Officer – Supervised crew safety training and maintenance of safety equipment.
- ◊ Traded various chemical and petroleum products aboard foreign and U.S.-flagged chemical parcel carriers both internationally and domestically.

SECOND MATE

U.S. Shipping Partners L.P. (July 2004 to September 2004)

Stolt-Nielsen Transportation Group (September 1998 to July 2001)

- ◊ Navigation Officer – Prepared and monitored worldwide passage plans. Maintained wheelhouse equipment and electronics. Managed cargo and navigation watches

THIRD MATE

Stolt-Nielsen Transportation Group (April 1997 to September 1998)

- ◊ Assistant Safety Officer – Maintained and inspected all firefighting, lifesaving, and safety equipment. Streamlined neglected safety maintenance systems. Managed cargo and navigation watches.
- ◊ Served as Junior Third Officer from September 1996 to April 1997

OTHER EXPERIENCE

- ◊ Commander – United States Navy Reserve 1996-2011 (Honorable Discharge)
- ◊ Sea Tow Central Connecticut (Old Saybrook, CT) – Summer 2001
- ◊ Seaboard Marina (South Glastonbury, CT) – Summers 1991-1996

EDUCATION

- ◊ State University of New York Maritime College (May 1996) – Bachelor of Science in Business Administration / Marine Transportation (with distinction) Minor: Marine Ops
- ◊ Professional maritime training received from the Maritime Institute of Technology & Graduate Studies, Warsash Maritime Centre (Southampton, UK), American Maritime Officers STAR Center, and various national maritime academies.

Cindy Dupointe

From: Mary Childs <childsmm@yahoo.com>
Sent: Saturday, March 26, 2022 8:10 AM
To: Robert Brule; Selectperson Jody Nazarchyk; Elizabeth Sabilia; Cindy Dupointe
Cc: Mary Childs
Subject: Fw: request to Dominion?

**CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.**

Good morning Selectman Brule and Selectwomen Nazarchyk and Sabilia, I am following up on my letter dated February 21, 2022.

Mr. Brule, I am disappointed that there has been no response to my letter by you or your office. Tree removal is a Town concern and it is often left to after the storm responses instead of preparation for storm actions. I have looked through the posted minutes and agendas for your Board of Selectmen and do not see where this item was discussed or moved to Public Works. The statement on Selectwoman Sabilia's list is present on 2/15/22 items, however no mention of public comment or correspondence.

I look forward to a response from you regarding next steps to remove trees that are the Town's responsibility and will ultimately down powerlines.

Thank you, Mary Childs

----- Forwarded Message -----

From: Mary Childs <childsmm@yahoo.com>
To: Robert Brule <rbrule@waterfordct.org>; Jnazarchyk@waterfordct.org <jnazarchyk@waterfordct.org>; Elizabeth Sabilia <beth@sabillialaw.com>; Cindy Dupointe <cdupointe@waterfordct.org>
Cc: Mary Childs <childsmm@yahoo.com>
Sent: Monday, February 21, 2022, 01:55:42 PM EST
Subject: request to Dominion?

Hello First Selectman Brule, Selectwoman Nazarchyk and Selectwoman Sabilia, I hope you are well! I attended the Millstone/Dominion conversation via the Waterford Public Library on Wednesday evening and it was a great conversation with some vital information shared.

In hearing that Dominion is such a great neighbor for Waterford and that they are generous to our town I wondered about the following connection. Dominion has a guaranteed contract where Eversource is required to purchase electricity from Dominion. In light of the increased intensity of storms and the fact that Eversource has cleared many many trees that impact Waterford electricity lines we are in a better place currently.

Would it be possible for Dominion to further this effort and help Waterford clear trees that are not the responsibility of Eversource, but which will definitely impact our power grid if they fall? Considering that Dominion is viable until 2029 currently and aims to apply to renew this contract, is it possible for our town to ask that they help clear trees that would negatively impact our town's power grid?

Please let me know if you are able to discuss or if I should make this proposal to other departments in town.

**MINUTES
BOARD OF SELECTMEN SPECIAL MEETING**

March 28, 2022

5:00 P.M.

Waterford Town Hall (Auditorium)

Members Present: First Selectman Robert Brule and Selectwoman Elizabeth Sabilia (5:28pm), Selectwoman Jody Nazarchyk

(Procedural Action: Check register to be signed by Board of Selectmen in accordance with CGS 7-83)

- 1. Call to Order & Roll Call** First Selectman Brule called the meeting to order at 5:00pm.
- 2. Pledge of Allegiance**
- 3. Disposition of Town Property** (Ordinance, Chapter 2.112.020):

3a. Disposition of the Police Department Equipment: To consider an act on a recommendation from Rawle Dummett, Purchasing Agent, on behalf of the Police Department for disposal of the below inoperable equipment.

Assets to be disposed of:

- Asset# 100970: Precor Treadmill Model number 9541, Serial number ADEYG31090013.

MOTION by Nazarchyk, and seconded by Brule, **VOTING IN FAVOR:** unanimous
VOTE:2-0

- 4. Tax Collector:** To consider and act on the following request for an Out of Series Transfer from the Tax Collector, Alan Wilensky, in the amount of \$900.

MOTION by Nazarchyk, and seconded by Brule, **VOTING IN FAVOR:** unanimous
VOTE:2-0

- 5. First Selectman's Office:** To consider and act on a recommendation from the First Selectman, Rob Brule, to establish a Civic Triangle Ad-Hoc Improvement Committee, and to appoint members to said committee and establish member terms.

After Recognition, MOTION by Nazarchyk to table agenda item #5 until April 5, 2022 Meeting to appoint members at that time for a 2-year term, and seconded by Brule, VOTING IN FAVOR: unanimous **VOTE:2-0**

6. **Public Works:** To consider and act on a recommendation to the Representative Town Meeting to approve a revised Eversource General Gas Service Agreement for the Public Safety and Police Station buildings and authorize the First Selectman to sign on behalf of the Town of Waterford.

Discussion ensued

MOTION by Nazarchyk, and seconded by Brule, VOTING IN FAVOR: unanimous **VOTE: 2-1** (Sabilia)

7. **Appointments and Resignations:**

7a. To consider and act on the appointment of George "Bud" Bray III as an alternate to the Conservation Commission to fill the term of 6/01/21 to 5/31/26

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR: unanimous **VOTE:3-0**

7b. To consider and act on the appointment of Nicole Giantsanti to the Planning & Zoning Commission to fill the term of 11/15/21 to 11/14/26

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR: unanimous **VOTE:3-0**

7c. To consider and act on the re-appointment of Robert Dutton to the Harbor Management Commission to fill the term of 2/17/22 to 2/16/25

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR: unanimous **VOTE:3-0**

7e. To consider and act on the re-appointment of Alexander Kuvalanka to the Flood & Erosion Control Board to fill the term of 3/1/21 to 2/28/26

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR: unanimous **VOTE:3-0**

7f. To consider and act on the appointment of Bert Chenard as an alternate to the Planning & Zoning Commission to fill the term of 07/01/21 to 06/30/24

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR: unanimous **VOTE:3-0**

8. Consent Agenda

8a. Tax refun-NA

8b. Amended Minutes February 2, 2022 Budget Minutes-Approved

8c. Amended Minutes February 3, 2022 Budget Minutes-Approved

8d. Amended Minutes February 8, 2022 Budget Minutes-Approved

8e. Amended Minutes February 9, 2022 Budget Minutes-Approved

8f. Minutes March 1, 2022-Approved

9. Adjournment- was made by Ms. Nazarchyk and seconded by Ms. Sanilia to adjourn at 6:17pm. VOTING IN FAVOR; unanimous, **VOTE:3-0**

Respectfully Submitted,

Cindy Dupointe
Recording Secretary

