

MINUTES
THE BOARD OF SELECTMEN REGULAR BUDGET MEETING
Wednesday, February 09, 2022
5:00pm
Waterford Town Hall

Members Present: First Selectman Robert Brule and Selectwoman Elizabeth Sabilia, Selectwoman Jody Nazarchyk

PROCEDURE: The Board of Selectmen will hear budget requests in accordance with the below agenda for the Budget meeting, which begins at 5:00pm:

The Board of Selectmen to consider and act on the following budgets and at the appropriate time forward to the Board of Finance for its' consideration of and action on the FY 22/23 Budgets:

A. Call to Order First Selectman Brule called the meeting to order at 5:05pm.

B. Pledge of Allegiance

C. Public Comment: No Public Comment

D. Consider and act on the following budget requests:

1. Insurance

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Insurance 52xxx series budget request for FY22/23 in the amount of \$4,728,672. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Insurance total budget request for FY22/23 in the amount of \$4,728,672. VOTING IN FAVOR: unanimous **VOTE:3-0**

2. Retirement

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Retirement 51xxx series request for FY22/23 in the amount of \$6,333,067. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Retirement total budget request for FY22/23 in the amount of \$6,333,067. VOTING IN FAVOR: unanimous **VOTE:3-0**

3. Debt Service

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Debt Services request for FY22/23 in the amount of \$7,197,640. VOTING IN FAVOR: unanimous **VOTE:3-0**

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Debt Services total budget request for FY22/23 in the amount of \$7,197,640. VOTING IN FAVOR: unanimous **VOTE:3-0**

4. Capital Improvements

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Capital Improvement total budget request for FY22/23 in the amount of \$2,714,792. VOTING IN FAVOR: unanimous **VOTE:3-0**

5. Transfer to Capital Non-Recurring

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Transfer to Capital Non Recurring total budget request for FY22/23 in the amount of \$1,338,824 VOTING IN FAVOR: unanimous **VOTE:3-0**

6. FINAL ACTION on FY 22/23 Town Operating Proposed Budget

FINAL ACTION PROCEDURE:

PROCEDURE MOTION made by Nazarchyk, The Board of Selectmen to finalize FY 22/23 Budgets listed on the attached schedule entitled "Board of Selectmen, FY 22/23 Budgets –Finalized on 2/09/2022 and forwarded to the Board of Finance for their consideration of and action of the FY 22/23 Budgets

MOTION was made by Brule and seconded by Sabilia **VOTE 3-0**

10101 – Selectmen

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Selectmen's budget request for FY22/23 in the total amount of \$ 207,605. **VOTE: 3-0**

10102 – Registrars of Voters

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Registrar of Voters budget request for FY22/23 in the total amount of \$78,204. **VOTE: 3-0**

10103 – Board of Finance

MOTION was made by Ms. Sabilia and seconded by Ms. Nazarchyk to amend the Board of Finance budget request for FY22/23 in the total amount \$66,673 **VOTE 3-0**

10104 – Assessor

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Assessor's budget request for FY22/23 in the total amount of \$259,344. **VOTE: 3-0**

10105- Board of Assessment Appeals

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Board of Assessment Appeals budget request for FY22/23 in the total amount of \$1,620. **VOTE: 3-0**

10106- Tax Collector

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Tax Collector budget request for FY22/23 in the new total amount of \$210,139. **VOTE: 3-0**

10107- Finance Department

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Finance Department budget request for FY22/23 in the total amount of \$ 703,708. **VOTE: 3-0**

10108 – Legal Budget

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Legal Budget request for FY22/23 in the total amount of \$295,000. **VOTE: 3-0**

10109 – Town Clerk

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Town Clerk budget request for FY22/23 in the total amount of \$275,739. **VOTE: 3-0**

10110 – Planning & Zoning

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Planning and Zoning budget request for FY22/23 in the total amount of \$657,972. **VOTE: 3-0**

10111 – Building Maintenance

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Building Maintenance budget request for FY22/23 in the total amount of \$842,389. **VOTE: 3-0**

10112 – Insurance

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Insurance budget request for FY22/23 in the total amount of \$ 4,728,672. **VOTE: 3-0**

10113 – Economic Development

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Economic Development budget request for FY22/23 in the total amount of \$27,471. **VOTE: 3-0**

10114 – Conservation Commission

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Conservation Commission budget request for FY22/23 in the total amount of \$18,250. **VOTE: 3-0**

10115 – Zoning Board of Appeals

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the ZBA budget request for FY22/23 in the total amount of \$4,310. **VOTE: 3-0**

10116 – Retirement Commission

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Retirement Commission budget request for FY22/23 in the total amount of \$ 6,333,067. **VOTE: 3-0**

10117 – Representative Town Meeting

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the RTM budget request for FY22/23 in the total amount of \$18,903. **VOTE: 3-0**

10118 – Building Department

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Building Department budget request for FY22/23 in the total amount of \$316,641. **VOTE: 3-0**

10119 – Youth Services

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Youth Services budget request for FY22/23 in the total amount of \$272,160. **VOTE: 3-0**

10120 – Social Service Grants

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia approve the Social Service Grants budget request for FY22/23 in the total amount of \$88,194. **VOTE: 3-0**

10121 – Contingency

MOTION was made by Ms. Sabilia and seconded by Ms. Nazarchyk to amend the Contingency budget request for FY22/23 in the total amount of \$265,000. **VOTE: 3-0**

10122 – Emergency Management

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Emergency Management budget request for FY22/23 in the total amount of \$1,068,486. **VOTE: 3-0**

10123 – Fire Services

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Fire Services budget request for FY22/23 in the total amount of \$3,408,420. **VOTE: 3-0**

10129 – Police Department

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Police budget request for FY22/23 in the total amount of \$6,488,241. **VOTE: 3-0**

10130 – Public Works Department

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Public Works Department budget request for FY22/23 in the total amount of \$ 4,709,563. **VOTE: 3-0**

10132- Conservation of Health

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Conservation of Health budget request for FY22/23 in the total amount of \$148,126. **VOTE: 3-0**

10133 – Public Health Nursing

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Public Health Nursing budget request for FY22/23 in the total amount of \$26,000. **VOTE: 3-0**

10135 – Senior Citizens Commission

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Senior Citizens budget request for FY22/23 in the total amount of \$494,493. **VOTE: 3-0**

10136 – Library

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Library budget request for FY22/23 in the total amount of \$999,475. **VOTE: 3-0**

10137 – Recreation & Parks

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Recreation and Parks budget request for FY22/23 in the total amount of \$1,452,431. **VOTE: 3-0**

10141 – Flood & Erosion Control Board

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Flood and Erosion Control Board budget request for FY22/23 in the total amount of \$2,138. **VOTE: 3-0**

10143 – Ethics Commission

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Ethics Commission budget request for FY22/23 in the total amount of \$850. **VOTE: 3-0**

10145 – Human Resources

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Human Resources budget request for FY22/23 in the total amount of \$259,856. **VOTE: 3-0**

10147– Information Technology

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the IT budget request for FY22/23 in the total amount of \$1,160,391. **VOTE: 3-0**

10138 – Current Year Capital Improvements

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Current Year Capital Improvements budget request for FY22/23 in the total amount of \$2,714,792. **VOTE: 3-0**

10139 – Debt Service

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Debt Service budget request for FY22/23 in the total amount of \$7,197,640. **VOTE: 3-0**

10140 – Capital and Non-Recurring

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the Transfers to Capital and Non-Recurring budget request for FY22/23 in the total amount of \$1,338,824. **VOTE: 3-0**

MOTION was made by Brule and seconded by Nazarchyk to approve and forward to the Board of Finance the FY22/23 budget as: General Government Operations, Capital and Debt Services in the amount of **\$ 47,140,761** for a total General Government, excluding Board of Education. **VOTE 2-1 (Sabilia)**

**7. FINAL ACTION on Capital Improvement Plan & Debt Services
(Including the 5 year CIP)**

Capital Improvement Plan FY 2023-2027

- a. **MOTION made by Nazarchyk;** To approve that The Board of Selectmen shall be the requesting agency through which projects submitted under Transfers to Capital Nonrecurring Expenditure Fund, in order begin the appropriations process. The Board of Selectmen hereby authorizes the First Selectman to act on their behalf by forwarding his recommendations to the Board of Finance and RTM.

MOTION was made by Brule and seconded by Sabilia **VOTE 3-0**

- b. **MOTION made by Nazarchyk;** To approve that The First Selectmen, on behalf of the Board of Selectmen, shall request the Board of Finance and RTM not to act on any appropriations from any funds designated in the Transfers to Capital Nonrecurring Expenditure Fund (CNR) unless it has been reviewed by the First Selectman for consistency with the Capital Improvement Program as ratified.

MOTION was made by Brule and seconded by Sabilia **VOTE 3-0**

c. Ratification of Capital Improvement Plan

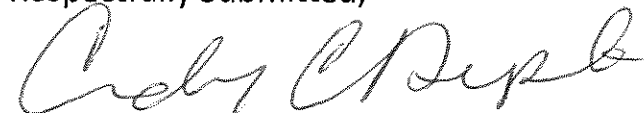
MOTION made by Nazarchyk: To consider and act on the Capital Improvement Plan of the Board of Selectmen for fiscal year 2023-2027

MOTION was made by Brule and seconded by Sabilia **VOTE 3-0**

E. Correspondence: None

- F. **Adjournment-** was made by Ms. Nazarchyk and seconded by Sabilia to adjourn at 6:37pm. VOTING IN FAVOR; unanimous, **VOTE:3-0**

Respectfully Submitted,



Cindy Dupointe

Recording Secretary