FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

PHONE: 860-442-0553
www.waterfordct.org

AGENDA
BOARD OF SELECTMEN REGULAR MEETING
Tuesday, July 8, 2025
5:00 PM
Waterford Town Hall (Auditorium)

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. **Call to Order & Roll Call:**
2. **Pledge of Allegiance**
3. **Public Comment:**

4. **Board of Education:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Board of Education Director of Finance and Operations, Joseph Mancini, for surplus disposal of the following as they have outlived their usefulness:
   - (2) acoustic pianos
   - (1) electric piano (no longer working)
   - (15) desktop stands

5. **Library:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of the Library, Chris Johnson, for surplus disposal of a Panasonic KX-FL421 Fax Machine as this item has outlived its usefulness.

6. **Utility:** To consider and act on a request by the Utility Commission to re-designate existing appropriated funds from account # 20531-57816, Old Norwich Road Pump Station, into a new capital account in the amount of $125,000 for engineering services related to the capital requirements surrounding the potential renewal of the Waterford/New London Interlocal Water Agreement.

7. **Recreation & Parks:** To consider and act on the following request for a FY25 In-Series Transfer from the Director of Recreation and Parks, Ryan McNamara, in the amount of $4,500 to cover wage increases after approved budget.

8. **Planning & Zoning:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Building Official, Steve Cardelle, for surplus disposal of an L-Shaped Desk, as it is no longer needed and reassign to the Youth and Family Services Department.

9. **Youth & Family Services:** To consider and act on the following request for a FY25 In-Series Transfer from the Human Services Administrator, Dani Gorman, in the amount of $7,406 to cover increased costs for extended hours and services needed.

10. **Senior Services:** To consider and act on the following request for a FY25 In-Series Transfer from the Human Services Administrator, Dani Gorman, in the amount of $3,000 to cover contractual obligations between the GGA union and the Town.

11. **Senior Services:** To consider and act on the following request for a FY25 Out-of-Series Transfer from the Human Services Administrator, Dani Gorman, in the amount of $3,104 to cover increased hours for needed services and forward on to the Board of Finance if approved.

12. **Senior Services:** To consider and act on the following request for a FY25 In-Series Transfer from the Human Services Administrator, Dani Gorman, in the amount of $1,300 to cover additional staff and programming.

13. **Emergency Management:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Emergency Management, Steven Sinagra, for surplus disposal of the following as they have outlived their usefulness:
    - (2) Brother IntelliFax 2820

14. **Emergency Management:** To consider and act on the following request for a FY25 In-Series Transfer from the Director of Emergency Management, Steven Sinagra, in the amount of $2,000 to cover the increases by Frontier over the fiscal year.

15. **Emergency Management:** To consider and act on the following request for a FY25 In-Series Transfer from the Director of Emergency Management, Steven Sinagra, in the amount of $4,000 to cover higher than anticipated costs for the fiscal year.

16. **Fire Department:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Fire Services, Christopher Haley, for surplus disposal a –drawer filing cabinet, as it is no longer needed and reassign to the Police Department.

17. **Fire Department:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Fire Services, Christopher Haley, for surplus disposal of 62SCBA Bottles that have reached the end of their life. These items will be disposed of by MES Equipment.

18. **Fire Department:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Fire Services, Christopher Haley, for surplus disposal of 2 small tables as these item have outlived their usefulness.

19. **Fire Department:** To consider and act on the following request for a FY25 In-Series Transfer from the Director of Fire Services, Christopher Haley, in the amount of $6,000 to cover deficits in the fiscal year.

20. **Fire Department:** To consider and act on the following request for a FY25 Out-of-Series Transfer from Director of Fire Services, Christopher Haley, in the amount of $10,000 to cover apparatus repairs and forward on to the Board of Finance if approved.

21. **Fire Department:** To consider and act on the following request for a FY25 In-Series Transfer from the Director of Fire Services, Christopher Haley, in the amount of $22,900 to cover the increases of firefighter gear needed.

22. **Fire Department:** To consider and act on the following request for a FY25 In-Series Transfer from the Director of Fire Services, Christopher Haley, in the amount of $54,150 to cover the increases in overtime, hired 2 new firefighters, increases by Frontier and automotive repairs.

23. **Police Department:** To consider and act on the following request for a FY25 In-Series Transfer from the Chief of Police, Marc Balestracci, in the amount

of $5,000 to cover the payout due to employee retirement.

24. **Police Department and Public Works:** To consider and act upon a recommendation from the Purchasing Agent, Shea Davy, on behalf of the Police Department and Public Works, to reject the bid received from Pelletier Construction Management in the amount of $279,650.00 as it exceeds the budgeted amount.

25. **Public Works:** To consider and act on the following request for a FY25 In-Series Transfer from the Director of Public Works, Gary Schneider, in the amount of $2,112 to cover High Risk Tree Removal.

26. **Public Works:** To consider and act on the following request for a FY25 In-Series Transfer from the Director of Public Works, Gary Schneider, in the amount of $79,500 to cover overtime, consultants support for sidewalk grant submission, and vehicle repairs.

27. **Public Works:** To consider and act upon awarding the Treated Road Salt contract to Morton Salt, Inc., from the Director of Public Works, Gary Schneider, for $179,780.00 in accordance with CRCOG contract 777, with a contract term for July 1, 2025 until June 30, 2026. Funds available from line item #10130-55010 (Town Aid Road Improved).

28. **Retirement Commission:** To consider and act on the following request for a FY25 In-Series Transfer from the Director of Finance, Kim Allen, in the amount of $9,200 to cover the increased Retiree Health Benefits costs.

29. **Various:** To consider and act on the following request for a FY25 Out-of-Series Transfer from Director of Finance, Kim Allen, in the amount of $85,959 to cover ROV salary & FICA increases, additional costs to the annual budget due to the new GASB required standards after the original contract was signed, additional substitute coverage for unanticipated staff absences, and postage rate increases and forward on to the Board of Finance if approved.

30. **Various:** To consider and act on the following request for a FY25 Out-of-Series Transfer from Director of Finance, Kim Allen, in the amount of $175,454 to cover postage rate increases, employee payout, tire replacements, engineering services, electrical work, phone and copier overages and forward on to the Board of Finance if approved.

31. **Appointments & Resignations:**

31a. To consider and act on the appointment of Robert E. Kyne Jr. (R) to the Recreation & Parks Commission to fill the term of 9/1/22-8/31/28 as a Member.

31b. To consider and act on the re-appointment of David Lersch (R) to the Conservation Commission to fill the term of 6/1/25-5/31/30 as a Member.

31c. To consider and act on the re-appointment of J. Patrick Kelly (R) to the Waterford East Lyme Shellfish Commission (WELSCO) to fill the term of 6/1/25-5/31/29 as a Member.

32. **New Business:** NONE
33. **Old Business:** NONE

34. **Correspondence:**

34a. Quarterly ARPA Report

34b. FY25 Capital Quarterly Meetings 4th Quarter 6.30.2025

34c. Donations and Revenue Report

35. **Consent Agenda**

35a. Tax Refund

35b. Board of Selectmen Regular Meeting Minutes June 3, 2025

35c. Board of Selectmen Special Meeting Minutes June 24, 2025

36. **Adjournment:**

#4

FINANCE DEPARTMENT

Memo

To: The Board of Selectmen

From: Shea Davy

Date: June 18, 2025

Re: **Disposal of Surplus Assets**

Dear Mr. Brule:

In accordance with the town Property Ordinance, Chapter 2.112.020, it is requested that the Board of Selectman please consider an act to surplus, on Behalf of the Board of Education. As the list of equipment have outlived their usefulness to the Town. These items are not listed on the Town asset list and they will be properly disposed of and or sold in auction on Gov Deals. Please see the list attached:

- (2) acoustic pianos
- (1) electric piano (no longer working)
- (15) desktop stands

Thank you for your consideration

Shea Davy

Shea Davy
Purchasing Agent,
Town of Waterford

WATERFORD PUBLIC SCHOOLS

Mr. Joseph P. Mancini
Director of Finance

Mr. Thomas W. Giard III
Superintendent of Schools

To: Rob Brule – First Selectman

From: Joseph Mancini, Director of Finance and Operations

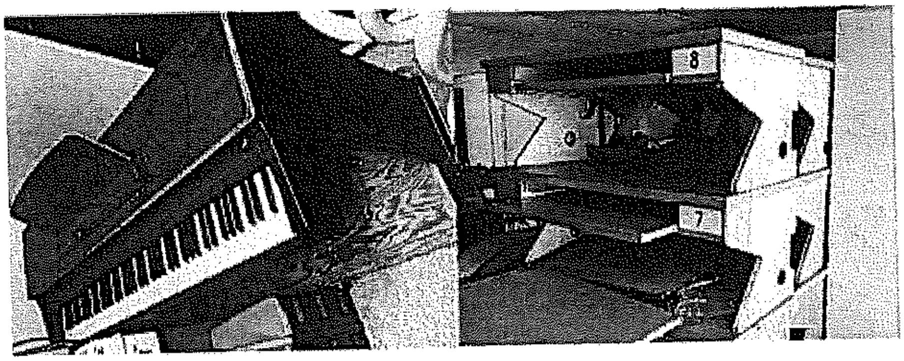
Date: June 18, 2025

Re: Surplus Request

Mr. First Selectman,

The Waterford Board of Education would like to surplus the following equipment
Two acoustic piano's, these are still functional, they are no longer in use.
One electric piano, no longer functional
Fifteen desktop stands which are now long used

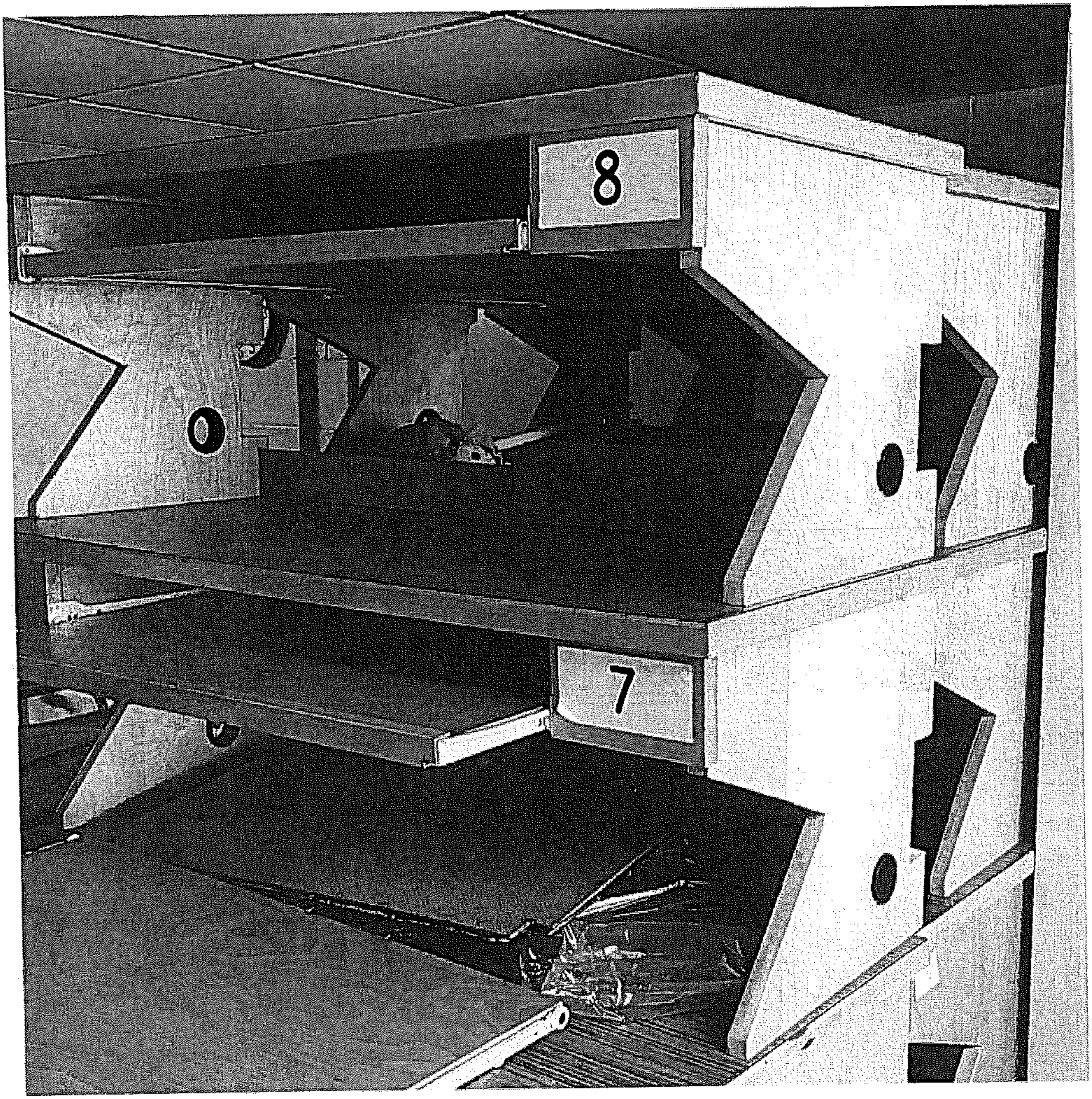
15 Rope Ferry Road • P.O. Box 284 • Waterford, CT 06385
Phone: 860-444-5849 • Fax: 860-444-5870 • www.waterfordschools.org



There will be no effort or need to replace these.

Thanks,

Joseph Mancini


8
7

#5

FINANCE DEPARTMENT

Memo

To: The Board of Selectmen

From: Shea Davy

Date: June 10, 2025

Re: **Disposal of Surplus Assets**

Dear Mr. Brule:

In accordance with the town Property Ordinance, Chapter 2.112.020, it is requested that the Board of Selectman please consider an act to surplus, on Behalf of the Waterford Public Library, a Panasonic KX-FL421 Fax Machine. This item has outlived their usefulness to the Library and services has been disconnected. This item will be auctioned and or disposed of properly.

Thank you for your consideration

Shea Davy

Shea Davy
Purchasing Agent,
Town of Waterford

WATERFORD
public library
Discovery begins here.

Memo

To: Robert Brule, First Selectman

From: Christine Johnson, Library Director

cc: Shea Davy

Re: **Surplus Request**

Date: **June 4, 2025**

On behalf of the library, I am requesting that our Panasonic KX-FL421 Fax Machine be approved for disposal and placed on the Town's surplus list.

As part of the Town's cancelation of unneeded fax lines, our phone service to 860-444-5898 has been terminated eliminating the need for this piece of equipment. Photos are provided below.

This item is only semi-functional and has no value for library or the Town of Waterford.

Respectfully,

Christine M. Johnson

#6

1000 HARTFORD TURNPIKE **WATERFORD, CT 06385**

July 2, 2025

Mr. Rob Brule, First Selectman
Town of Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385

Dear Mr. Brule,

The Utility Commission respectfully requests a re-designation of existing appropriated funds within L.I. # 20531-57816, Old Norwich Road Pump Station, into a new capital account in the amount of $125,000 for engineering services related to the capital requirements surrounding the potential renewal of the Waterford/New London Interlocal Water Agreement.

Additional ARPA funds have recently become available from the Old Norwich Road Pump Station Upgrade project which would enable the re-designation of already appropriated CNR funds for this project.

A formal task order from our on-call engineers is included with this request as an example of the scope and related costs required to perform the necessary due diligence required to fully evaluate Waterford's capital requirements for a long term safe and reliable supply of drinking water into the future. Additional tasks must be added to the included scope prior to finalizing the Request for Proposals to be competitively bid, therefore we anticipate the revised scope costs to be $125,000 for this project. We are requesting funds currently designated be appropriated now in order to solicit competitive bids for and consequently begin the engineering study by this fall.

Thank you.

Jill N. Stevens, Director
Utility Commission

Cc: Utility Commission
Kimberly Allen, Director of Finance

WRIGHT-PIERCE
Engineering a Better Environment

169 Main Street, 700 Plaza Middlesex
Middletown, CT 06457
860.343.8297 | wright-pierce.com

December 6, 2024

DRAFT

Jill Stevens, Director of Utilities
Waterford Utility Commission
1000 Hartford Road
Waterford, CT 06385

SUBJECT: Waterford Utility Commission (WUC) – Water Supply Study – Proposal for Engineering Services
WP #T17710

Dear Jim,

As requested, Wright-Pierce (WP) is pleased to submit our proposal to provide engineering services to evaluate alternate sources of water supply in advance of the expiration of Waterford's Interlocal Water Agreement with the City of New London in 2028.

Project Understanding

The Town of Waterford (the Town) and the City of New London (the City) have an Interlocal Agreement in which the City supplies water directly to customers in New London and the City operates and maintains all facilities, while the Town is responsible for any capital improvements in their system. The term of the Agreement was initially from July 1, 1988 to July 30, 2036, as stated in the Interlocal Agreement, but this term length was reduced by eight years and will now expire in June of 2028. In advance of this Agreement's expiration date, the WUC would like to evaluate other potential sources of supply for their residents.

Waterford is currently supplied with water from the City's Lake Konomoc Water Treatment Plant (WTP). The City directly bills customers in Waterford based on individual meter readings. There are 34 interconnections between the Town's distribution system and the City's. There is currently a plan to install 11 master meters on at least some of these interconnections. Prior to 2007, water was wheeled to Montville from New London through Waterford via the 24-inch interconnection on Lathrop Road. Since 2007, Montville has purchased all of their water wholesale from Groton Utilities using the Thames River Basin interconnection.

Lake Konomoc has a safe yield of 6.4 MGD while the City's WTP has a normal capacity of 9 MGD and a peak capacity of 12 MGD. Per the Connecticut Agencies Regulations §16-262m-8, "there shall be at least a 15% margin of safety maintained between the system's safe daily yield and anticipated average daily demand." The projected demand for City of New London customers is not known but with Waterford's projected increase in demand alone, Lake Konomoc WTP may not be able to provide the project average day demand of 6.11 MGD with a 15% margin of safety by 2030. WUC may be required to seek additional sources of supply to replace or supplement City's supply to meet its future water supply needs.

The Town's historical and projected water usage is summarized in the Table 1 below, as provided in the WSP.

Table 1 Town of Waterford Historical and Projected Water Usage Compared to Current Lake Konomoc WTP Demand

Time Period	Average Day Demand (ADD) in MGD	ADD with 15% Margin of Safety (MOS) in MGD	Maximum Month Average Daily Demand (MMD) in MGD	Maximum Daily Demand (MDD) in MGD
Waterford Historical Five-Year Average (2011 to 2015)	3.02	3.47	3.75	4.60
Waterford Projected 2030	3.32	3.82	4.15	5.05
Waterford Projected 2060	3.77	4.34	4.71	5.73
Lake Konomoc WTP Historical Five Year Average (2011 to 2015)	5.32	6.11	6.38	**7.95**

1. Data obtained from the September 2016 Town of Waterford Utility Commission Water Supply Plan.
2. Bolded values exceed Lake Konomoc's safe yield of 6.4 MGD.

WUC has previously evaluated at least two other potential groundwater sources including the Jordan/Nevins Brook Well and the Polly Brook Well. Initial testing at the Jordan/Nevins Brook production well determined a yield of 0.3 MGD which was considered too low for source development to meet Town's current and projected future water needs. As stated in the 2016 Water Supply Plan (WSP), this well would also require treatment for iron and manganese removal and would have potential impacts on streamflow and wetlands.

The Polly Brook well is in zoning district IP-3, the Aquifer Protection Industrial Park zone, which was established by the Waterford Utilities Commission (WUC) through the zoning board. The 2016 Water Supply Plan states that this well is not being considered for future use, but the reasoning is not given.

Therefore, WUC has requested that Wright-Pierce evaluate other potential long-term sources of supply, associated permitting and regulatory requirements, and infrastructure improvement needs and costs for Waterford residents. Based on our understanding of WUC's needs the following is our proposed scope of services.

Scope of Services

Based on our understanding of the project, we propose the following scope of services:

1. Conduct a project kick-off meeting with WUC staff.
2. Request pertinent project information from WUC and Veolia. The requested information includes:

a. The report titled *A Discussion on the Feasibility of Metering Between the Waterford Utility Commission and City of New London Public Water Systems* dated May 30, 2016, and referenced in the WSP.

b. Any available reports/data regarding the Jordan/Nevins Brook Well and the Polly Brook Well.

c. Historical water usage data (2016 through 2024) in Waterford.

d. Projected residential, commercial and industrial growth and estimated future water demand in Waterford.

e. Projected residential, commercial and industrial growth and estimated future water demand in New London.

f. A copy of New London's water supply plan.

3. Evaluate the feasibility of purchasing water wholesale from the City of New London with the Town of Waterford performing operations and maintenance. This task includes:

   a. Up to two (2) in-person meetings with the City of New London staff.

   b. Evaluate Waterford's long-term supply capacity needs from the City of New London.

   c. Evaluate availability of supply from New London, water quantity and permitting requirements.

   d. Review the City of New London's Water Supply Plan, historical water usage data (2016 through 2024), Capital Improvements Plan, and current and projected (if available) water rates.

   e. Evaluate City's projected capital costs, operations and maintenance costs and pro-rated cost per user in Waterford for a 25-year planning and operational period.

   f. Identify CT DPH requirements that WUC would need to meet to self-service their system.

4. Evaluate the feasibility of purchasing wholesale water from Groton Utilities via the Thames River Basin connection with Groton Utilities . This task includes:

   a. Up to two (2) in-person meetings with Groton Utilities (GU) staff.

   b. Evaluate availability of supply from GU, water quantity, quality and permitting requirements.

   c. Identify potential interconnection points and infrastructure needs.

   d. Request and review Groton's Water Supply Plan, Capital Improvements Plan, and reports related to the Thames River Basin project.

   e. Evaluate water system operations requirements (WUC performing operations and maintenance).

   f. Identify CT DPH requirements that WUC would need to meet to self-service their system.

   g. Evaluate capital costs and operations and maintenance costs for a 25-year planning and operational period.

h. Evaluate available funding options (low interest loans and grants).

5. Evaluate potential new groundwater sources to replace or augment the City's supply. Tasks include:
   a. Review the existing documents including any available reports regarding the Jordan/Nevins Brook Well and the Polly Brook Well, water distribution map, hydrogeologic data, reports, studies, and other pertinent project data.
   b. Complete a desktop hydrogeologic assessment to identify potentially favorable locations for a groundwater source which includes:
      i. Review previous studies and published geologic maps and reports regarding the wells and geology in the area.
      ii. Analyze and compile available GIS data including FEMA flood plains, contaminant threats, geologic data, hydrologic features, detailed soil maps, light detection and ranging (LiDAR) derived DEM data, and sensitive receptors such as wetlands and endangered species.
      iii. Conduct a state file review for any additional data for the assessment.
      iv. Review property plans and assessor's database to determine property ownership of potential favorable parcels.
      v. Review well inventory data for existing well construction, pump testing data, and drilling logs of wells in the study area.
      vi. Identify properties that have the potential for development of a new groundwater source with consideration of meeting regulatory setbacks, minimizing the potential for permitting limitations, distance to the existing system to minimize future infrastructure costs, and indication of favorable geologic conditions.
6. Provide a draft report for WUC's review and comment.
7. Meet with WUC staff to review the draft report and prepare a final report that addresses WUC comments.

Future Tasks

Following completion of the report, Wright-Pierce would proceed to develop a cost-benefit analysis and a rate study for any sources of supply that the Town of Waterford would like to pursue further. If an interconnection with Groton Utilities is pursued, we recommend developing a hydraulic model of the WUC's distribution system that is compatible with Groton Utilities' hydraulic model. The hydraulic model would be useful in evaluating various hydraulic scenarios for potential operating and hydraulic conditions. Engineering costs for future tasks are not included as part of this proposal letter.

Schedule

Wright-Pierce is available to begin work on this project in the beginning of 2025. We anticipate the work will take approximately six to eight months to complete.

Fee

For the Scope of Services described above we propose to undertake this work for a not-to-exceed fee of $97,715 based on our estimated effort in the attached fee table (**Attachment A**) and our current billing rates (**Attachment B**).

Please note that this signed letter proposal will constitute our contract and Notice to Proceed for the work under our current standard terms and conditions in our on-call agreement with the Town of Waterford dated May 10, 2023. Should our proposal be acceptable, we will send a Task Order for signature.

We appreciate the opportunity to be of continued service to the Waterford Utilities Commission. Let us know if you have any questions regarding our proposed scope of work.

Sincerely,
WRIGHT-PIERCE

Mariusz Jedrychowski, PE
Regional Group Leader II
mariusz.jedrychowski@wright-pierce.com

Seen and agreed to by:
Waterford Utilities Commission

By: ______________________

Name: ______________________

Title: ______________________

Date: ______________________

Waterford Utilities Commission
Water Supply Study
Project Budget

DRAFT

Tasks	Water Practice Leader @ RJW $241	Senior Project Manager @ MDJ $239	Project Engineer @ ED $151	Staff Engineer @ TH $116	Lead Hydrogeologist @ GJS $187	Hydrogeologist @ LNT $140	Hydrogeologist @ KMC $121	GIS Analyst @ CGH $127	Engineering Assistant @ KK $120	Total Hours	Loaded Labor	Expenses	SUBCONTRACTED SERVICES	TOTAL FEE
Phase 1: Study														
1. Conduct a project kick-off meeting with WUC staff.	0	4	4	4	0	0	0	0	0	12	2,028	50	0	$ 2,078
2. Collect and review documents from WUC and Veolia.	0	6	16	16	0	4	16	0	0	58	8,211	50	0	$ 8,261
3. Evaluate the feasibility of purchasing water wholesale from the City of New London.	1	16	20	48	0	0	0	0	0	85	12,679	220	0	$ 12,899
4. Evaluate the feasibility of purchasing water wholesale from Groton via the Thames River Basin connection.	1	16	40	40	0	0	0	0	4	101	15,252	220	0	$ 15,472
5. Data review and desktop hydrogeological analysis for potential sources of supply in Waterford.	0	0	2	4	40	30	34	0	0	110	16,569	50	0	$ 16,619
6. Provide draft report.	1	16	20	60	24	10	10	24	8	233	34,257	50	0	$ 34,307
7. Meet with WUC and prepare a final report based on comments received.	0	8	16	12	8	4	0	0	2	50	8,028	50	0	$ 8,078
Total Hours	3	66	178	184	72	48	60	24	14	649				
Total Direct Labor Cost	$ 723	$ 15,791	$ 26,932	$ 21,404	$ 13,472	$ 6,737	$ 7,247	$ 3,046	$ 1,674	$ 97,025	$ 97,025	$ 698	$ -	$ 97,715

Attachment B

Billing Rates as of April 2024

The following labor rates and non-labor costs are provided as requested. Billing rates are based on salary costs for Wright-Pierce within each classification, multiplied by our salary multipliers. Actual billing rates for the project are based on the actual rates for the individuals assigned. Allow for a standard 6% salary increase year-over-year for multi-year contracts.

Labor Billing Rates

Accounting/Billing Classification	Hourly Billing Rate Range
Principal/Engineering Manager	$250 to 380
Senior Project Manager	$190 to 290
Project Manager/Senior Project Engineer/Construction Manager	$190 to 260
Senior Project Engineer	$180 to 250
Project Engineer	$130 to 170
Engineer Intern/Intern Architect	$100 to 140
Architect/Structural/Mechanical/Instrumentation/Electrical Engineer	$150 to 310
Senior CAD Designer	$140 to 160
CAD Designer/Senior CAD Technician	$100 to 150
CAD Technician	$90 to 110
GIS Analyst	$100 to 170
Survey Crew (two people)	$260 to 300
Field Service Manager/Technician	$90 to 140
Hydrogeologist	$110 to 190
Resident Project Representative	$100 to 180 ($120 to 210 w/ expenses)
Office Administrator/Engineering Assistant	$90 to 140

Non-Labor Billing Rates

Description/Equipment	Job Cost Rate Per Unit
CADD Bond	$0.15/sq. ft.
Field Books	$20 each
iPad	$5/day
Meals and Tips	At Cost
Mileage	IRS Rate
Misc. Equip.* 1-3 items	$5/day
Misc. Equip.* 4-6 items	$10/day
Misc. Equip.* 7-10 items	$20/day
Misc. Fees	At Cost
Misc. Field Supplies	At Cost
Misc. Office Supplies	At Cost

Description/Equipment	Job Cost Rate Per Unit
Mylar	$1.00/sq. ft.
Photocopies	$0.10/copy
Postage	At Cost
Printing/Reproduction Cost	At Cost
Rental Vehicles	At Cost
Room	At Cost
Subcontracts	1.1 x Cost

* Miscellaneous equipment = paint gauge, measuring wheel, measuring tape, thermometer, manhole pick, laser measuring device, ice auger, flashlights, traffic cones, etc.

#7

TOWN OF WATERFORD
TRANSFER REQUEST FORM
In Series (Over $1000)

RECREATION & PARKS
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10137	51620	RECREATION PROGRAMS	$ 313,172	$ (4,446)	4,500		$ 54
2	10137	51220	CUSTODIAL	$ 19,960	$ 19,960		(4,500)	$ 15,460
								$ -
					TOTAL	4,500	(4,500)	

Explanation:

Wage increases after approved budget. Custodial funds available as this position was moved to a contract services.

Kim Allen
Department Head

6/24/2025
Date

Kim Allen
Director of Finance

6/24/2025
Date

First Selectman

Date

Commission/Board Approval

Date

revised 9/9/20

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10137 RECREATION AND PARKS							
51110 ADMINISTRATION							
10137 51110 ADMINISTRATION	189,263.00	-13,000.00	176,263.00	168,803.76	0.00	7,459.24	95.8%
51210 CLERICAL AND TECHNICAL							
10137 51210 CLERICAL AND TECHNICAL	90,881.00	0.00	90,881.00	89,421.16	0.00	1,459.84	98.4%
51220 CUSTODIAL							
10137 51220 CUSTODIAL	19,960.00	0.00	19,960.00	0.00	0.00	19,960.00	.0%
51610 PARKS MAINTENANCE							
10137 51610 PARKS MAINTENANCE	476,284.00	4,330.00	480,614.00	459,211.33	0.00	21,402.67	95.5%
51620 RECREATION PROGRAMS							
10137 51620 RECREATION PROGRAMS	313,172.00	0.00	313,172.00	317,618.43	0.00	-4,446.43	101.4%
51810 OVERTIME							
10137 51810 OVERTIME	33,700.00	0.00	33,700.00	28,574.00	0.00	5,126.00	84.8%
51910 FRINGE BENEFITS							
10137 51910 FRINGE BENEFITS	4,325.00	0.00	4,325.00	3,640.90	0.00	684.10	84.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51920 F.I.C.A.							
10137 51920 F.I.C.A.	86,260.00	0.00	86,260.00	77,813.03	0.00	8,446.97	90.2%
52010 ADVERTISING							
10137 52010 ADVERTISING	1,360.00	-600.00	760.00	352.24	0.00	407.76	46.3%
52020 POSTAGE							
10137 52020 POSTAGE	6,700.00	-300.00	6,400.00	5,370.93	0.00	1,029.07	83.9%
52040 SERVICE CONT AND REPAIRS							
10137 52040 SERVICE CONT. AND REPAIRS	2,976.00	4,200.00	7,176.00	4,942.24	0.00	2,233.76	68.9%
52050 DUES CONFER							
10137 52050 DUES,CONFERENCES & EDUCATION	3,030.00	-900.00	2,130.00	1,795.00	0.00	335.00	84.3%
52070 REIMBURSABLE EXPENSES							
10137 52070 REIMBURSABLE EXPENSES	650.00	0.00	650.00	0.00	0.00	650.00	.0%
52080 TELEPHONE							
10137 52080 TELEPHONE	2,740.00	-400.00	2,340.00	2,012.74	180.97	146.29	93.7%
52206 XFER TO COMMUNITY EVENTS FUND							
10137 52206 XFER TO COMMUNITY EVENTS FUND	4,750.00	0.00	4,750.00	4,750.00	0.00	0.00	100.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52380 PROGRAMS								
10137 52380	PROGRAMS	14,564.00	0.00	14,564.00	10,907.86	0.00	3,656.14	74.9%
52390 CO-SPONSORED PROGRAMS								
10137 52390	CO-SPONSORED PROGRAMS	41,549.00	0.00	41,549.00	35,882.00	0.00	5,667.00	86.4%
52420 MAINTENANCE OF PROPERTY								
10137 52420	MAINTENANCE OF PROPERTY	101,098.00	7,859.00	108,957.00	101,565.31	2,078.03	5,313.66	95.1%
53010 OFFICE SUPPLIES								
10137 53010	OFFICE SUPPLIES	1,363.00	0.00	1,363.00	1,349.52	0.00	13.48	99.0%
53020 OTHER SUPPLIES								
10137 53020	OTHER SUPPLIES	36,703.00	0.00	36,703.00	36,296.01	369.64	37.35	99.9%
53080 AUTOMOTIVE MAINTENANCE								
10137 53080	MAINTENANCE VEHICLES	24,500.00	3,000.00	27,500.00	24,485.42	0.00	3,014.58	89.0%
53090 FUELS AND LUBRICANTS								
10137 53090	FUELS AND LUBRICANTS	21,772.00	0.00	21,772.00	18,651.41	0.00	3,120.59	85.7%
54020 EQUIPMENT								
10137 54020	EQUIPMENT	7,480.00	141.00	7,621.00	7,558.55	0.00	62.45	99.2%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL RECREATION AND PARKS	1,485,080.00	4,330.00	1,489,410.00	1,401,001.84	2,628.64	85,779.52	94.2%
TOTAL GENERAL FUND	1,485,080.00	4,330.00	1,489,410.00	1,401,001.84	2,628.64	85,779.52	94.2%
TOTAL EXPENSES	1,485,080.00	4,330.00	1,489,410.00	1,401,001.84	2,628.64	85,779.52	
GRAND TOTAL	1,485,080.00	4,330.00	1,489,410.00	1,401,001.84	2,628.64	85,779.52	94.2%

** END OF REPORT - Generated by Kimberly Allen **

#8

FINANCE DEPARTMENT

Memo

To: The Board of Selectmen

From: Shea Davy

Date: June 2, 2025

Re: **Surplus Asset and Reassignment**

Dear Mr. Brule:

In accordance with the town Property Ordinance, Chapter 2.112.020, it is requested that the Board of Selectman please consider an act to surplus, on Behalf of Planning & Zoning Department, L-Shaped Desk, as this asset is no longer needed. This asset is not listed on the Town Asset list.

It is also requested that the Board of Selectman please consider this asset as an act of reassignment to the Youth and Family Services Department to be used for the Town of Waterford.

Thank you for your consideration

Shea Davy

Shea Davy
Purchasing Agent,
Town of Waterford

FIFTEEN ROPE FERRY ROAD

WATERFORD, CT 06385-2886

INTER-OFFICE CORRESPONDENCE

DATE: May 30, 2025

TO: Shea Davy, Purchasing Agent

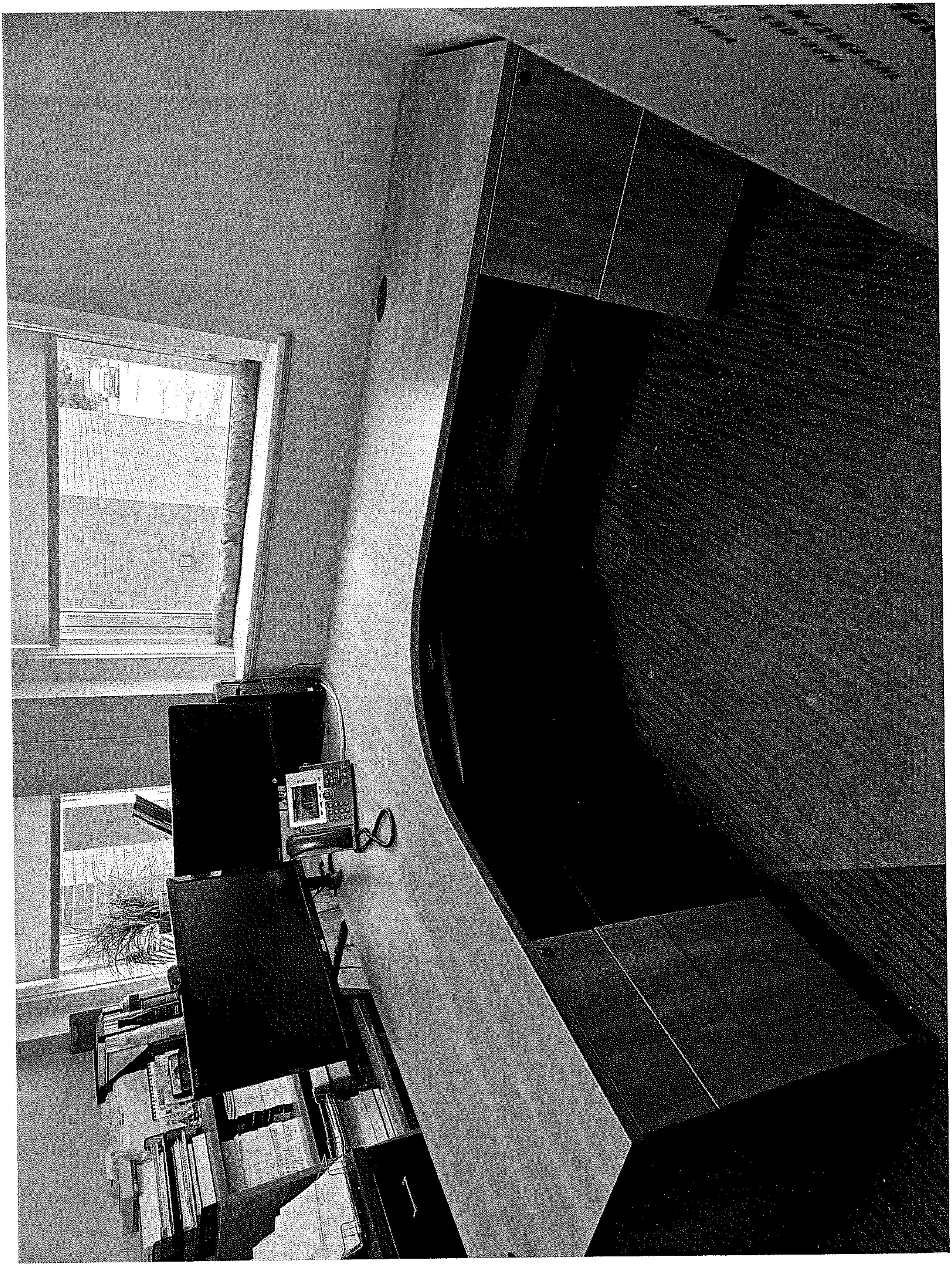
FROM: Steve Cardelle, Building Official

RE: Surplus and Reassignment of Desk

Please surplus the Building Official's desk and reassign it to the Youth and Family Services Department.

(See attached)


71" Hutch w/Doors
MADE IN CHINA



#9

TOWN OF WATERFORD
TRANSFER REQUEST FORM
In Series (Over $1000)

Youth & Family Services
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Budget Amount
1	10119	51110	ADMINISTRATION	$ 217,793	$ 6,196	7,406		13,602
2	10119	51210	CLERICAL	$ 46,716	$ 9,794		(6,917)	2,877
3	10119	51290	FICA	$ 20,235	$ 1,893		(489)	1,404
								0
					TOTAL	7,406	(7,406)	

Explanation:

We have had an exceptionally busy year with requests for help - in all age categories and family groups.
We have experienced unprecedented numbers of residents requesting help, services, and programs as documented in our data collection.
As research indicates, the nation is in the midst of a mental health crisis and Waterford's residents are not immune to the challenges and hardships faced throughout the country. We have had increassed hours of staff time and extended hours to meet needs.

Email
Department Head

6/12/2025
Date

Kim Allen
Director of Finance

6/12/2025
Date

First Selectman

Date

Commission/Board Approval

Date

revised 8/13/20

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10119 YOUTH SERVICE BUREAU							
51110 ADMINISTRATION							
10119 51110 ADMINISTRATION	217,793.00	-1,439.00	216,354.00	212,158.01	0.00	4,195.99	98.1%
51210 CLERICAL AND TECHNICAL							
10119 51210 CLERICAL AND TECHNICAL	46,716.00	-600.00	46,116.00	48,322.40	0.00	-2,206.40	104.8%
51810 OVERTIME							
10119 51810 OVERTIME	0.00	600.00	600.00	664.71	0.00	-64.71	110.8%
51920 F.I.C.A.							
10119 51920 F.I.C.A.	20,235.00	0.00	20,235.00	18,341.83	0.00	1,893.17	90.6%
52020 POSTAGE							
10119 52020 POSTAGE	200.00	0.00	200.00	93.04	0.00	106.96	46.5%
52030 PROFESSIONAL FEES							
10119 52030 PROFESSIONAL FEES	5,000.00	1,439.00	6,439.00	6,438.19	0.00	0.81	100.0%
52040 SERVICE CONT AND REPAIRS							
10119 52040 SERVICE CONT AND REPAIRS	1,060.00	0.00	1,060.00	962.84	77.23	19.93	98.1%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP		TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52050 DUES CONFER								
10119 52050	575.00	DUES, CONFERENCES & EDUCATION	0.00	575.00	574.25	0.00	0.75	99.9%
52080 TELEPHONE								
10119 52080	2,500.00	TELEPHONE	0.00	2,500.00	2,500.00	0.00	0.00	100.0%
52380 PROGRAMS								
10119 52380	500.00	PROGRAMS	0.00	500.00	405.06	0.00	94.94	81.0%
TOTAL YOUTH SERVICE BUREAU	294,579.00		0.00	294,579.00	290,460.33	77.23	4,041.44	98.6%
TOTAL GENERAL FUND	294,579.00		0.00	294,579.00	290,460.33	77.23	4,041.44	98.6%
TOTAL EXPENSES	294,579.00		0.00	294,579.00	290,460.33	77.23	4,041.44	
GRAND TOTAL	294,579.00		0.00	294,579.00	290,460.33	77.23	4,041.44	98.6%

** END OF REPORT - Generated by Kimberly Allen **

#10

TOWN OF WATERFORD
TRANSFER REQUEST FORM
Out of Series Transfer Request

10135
DEPARTMENT **10135**

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10135	51110	Administration	161,515.00	9,924.04	3,000		12,924
2	10135	53090	Fuels & Lubricants	10,388.00	2,299.03		(1,200)	1,099
3	10135	53080	Auto Maintenance	1,562.00	927.83		(927)	1
4	10135	54020	Fitness Equipment	1,292.00	727.73		(727)	1
5	10135	54050	Auto Equipment	1,312.00	291.40		(146)	145
					TOTAL	3,000	(3,000)	

Explanation

This is due to a contractual obligation between the GGA union and the Town.

email
Department Head

6/3/25
Date

Kim Allen
Director of Finance

6/4/25
Date

First Selectman

Date

Commission/Board Approval

Date

revised 9/9/20

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10135 SENIOR CITIZEN COMMISSION							
51110 ADMINISTRATION							
10135 51110 ADMINISTRATION	161,515.00	0.00	161,515.00	151,590.96	0.00	9,924.04	93.9%
51210 CLERICAL AND TECHNICAL							
10135 51210 CLERICAL AND TECHNICAL	216,499.00	-900.00	215,599.00	243,241.73	0.00	-27,642.73	112.8%
51635 SENIOR PROGRAM INSTRUCTORS							
10135 51635 SENIOR PROGRAM INSTRUCTORS	35,495.00	0.00	35,495.00	34,959.28	0.00	535.72	98.5%
51810 OVERTIME							
10135 51810 OVERTIME	983.00	900.00	1,883.00	2,080.29	0.00	-197.29	110.5%
51920 F.I.C.A.							
10135 51920 F.I.C.A.	31,709.00	0.00	31,709.00	32,669.31	0.00	-960.31	103.0%
52020 POSTAGE							
10135 52020 POSTAGE	1,000.00	0.00	1,000.00	306.01	0.00	693.99	30.6%
52030 PROFESSIONAL FEES							
10135 52030 PROFESSIONAL FEES	6,360.00	0.00	6,360.00	5,340.00	0.00	1,020.00	84.0%

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User: kallen
Program ID: glytdbud

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52039 ADA SERVICES							
10135 52039 ADA SERVICES	450.00	0.00	450.00	0.00	0.00	450.00	.0%
52040 SERVICE CONT AND REPAIRS							
10135 52040 SERVICE CONT. AND REPAIRS	2,236.00	900.00	3,136.00	3,669.01	538.15	-1,071.16	134.2%
52050 DUES CONFER							
10135 52050 DUES,CONFERENCES & EDUCAT	280.00	0.00	280.00	210.00	0.00	70.00	75.0%
52130 PHYSICAL EXAMINATIONS							
10135 52130 PHYSICAL EXAMINATIONS	1,188.00	-450.00	738.00	840.95	0.00	-102.95	113.9%
52380 PROGRAMS							
10135 52380 PROGRAMS	1,642.00	-450.00	1,192.00	1,128.80	0.00	63.20	94.7%
53010 OFFICE SUPPLIES							
10135 53010 OFFICE SUPPLIES	44.00	0.00	44.00	0.00	0.00	44.00	.0%
53020 OTHER SUPPLIES							
10135 53020 OTHER SUPPLIES	1,925.00	0.00	1,925.00	1,215.28	0.00	709.72	63.1%
53070 AUTO REPAIRS							
10135 53070 AUTO REPAIRS	1,562.00	0.00	1,562.00	1,175.80	0.00	386.20	75.3%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53080 AUTOMOTIVE MAINTENANCE							
10135 53080 AUTOMOTIVE MAINTENANCE	1,562.00	0.00	1,562.00	134.17	0.00	1,427.83	8.6%
53090 FUELS AND LUBRICANTS							
10135 53090 FUELS AND LUBRICANTS	10,388.00	0.00	10,388.00	8,088.97	0.00	2,299.03	77.9%
54020 EQUIPMENT							
10135 54020 FITNESS EQUIPMENT	1,292.00	0.00	1,292.00	0.00	0.00	1,292.00	.0%
54030 KITCHEN EQUIPMENT							
10135 54030 KITCHEN EQUIPMENT	3,806.00	0.00	3,806.00	1,766.31	0.00	2,039.69	46.4%
54050 AUTOMOTIVE EQUIPMENT							
10135 54050 AUTOMOTIVE EQUIPMENT	1,312.00	0.00	1,312.00	1,020.60	0.00	291.40	77.8%
TOTAL SENIOR CITIZEN COMMISSION	481,248.00	0.00	481,248.00	489,437.47	538.15	-8,727.62	101.8%
TOTAL GENERAL FUND	481,248.00	0.00	481,248.00	489,437.47	538.15	-8,727.62	101.8%
TOTAL EXPENSES	481,248.00	0.00	481,248.00	489,437.47	538.15	-8,727.62	
GRAND TOTAL	481,248.00	0.00	481,248.00	489,437.47	538.15	-8,727.62	101.8%

** END OF REPORT - Generated by Kimberly Allen **

#11

TOWN OF WATERFORD
TRANSFER REQUEST FORM
Out of Series Transfer Request

10135
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10135	51810	Overtime	983.00	(197.29)	500		303
2	10135	53080	Auto Maintenance	1,562.00	1,427.83		(500)	928
3	10135	51920	FICA	31,709.00	217.05	2,604		2,821
4	10135	54030	Kitchen Equipment	3,806.00	2,039.69		(2,040)	0
5	10135	54020	Fitness Equipment	1,292.00	1,292.00		(564)	728
								0
					TOTAL	3,104	(3,104)	

Explanation

The department has experienced unprecedented requests for service (at record levels which is reflected in our data collection). 1. Seniors are surrendering their licencses thus causing the ridership on our vans to climb - especially with providing transporation to medcial appointments precipitating the need for more driver hours. 2. An increase in Meals on Wheels participation for homebound seniors precipitating the need for more MOW drivers. 3. A dramatic increase in social services' cases, especially well-being checks. This has led to the need for staff to do home visits and assist seniors with enrolling in programs. 4. we have also experienced a sharp increase in seniors requesting resoucres to assist with tax relief and Veterans' programs.

Dani Gorman (email)
Department Head

5/30/2025
Date

Kim Allen
Director of Finance

6/3/25
Date

BOS Approved
First Selectman

Date

Commission/Board Approval

Date

revised 9/9/20

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10135 SENIOR CITIZEN COMMISSION							
51110 ADMINISTRATION							
10135 51110 ADMINISTRATION	161,515.00	0.00	161,515.00	148,513.65	0.00	13,001.35	92.0%
51210 CLERICAL AND TECHNICAL							
10135 51210 CLERICAL AND TECHNICAL	216,499.00	-900.00	215,599.00	237,285.83	0.00	-21,686.83	110.1%
51635 SENIOR PROGRAM INSTRUCTORS							
10135 51635 SENIOR PROGRAM INSTRUCTORS	35,495.00	0.00	35,495.00	34,162.15	0.00	1,332.85	96.2%
51810 OVERTIME							
10135 51810 OVERTIME	983.00	900.00	1,883.00	2,080.29	0.00	-197.29	110.5%
51920 F.I.C.A.							
10135 51920 F.I.C.A.	31,709.00	0.00	31,709.00	31,926.05	0.00	-217.05	100.7%
52020 POSTAGE							
10135 52020 POSTAGE	1,000.00	0.00	1,000.00	306.01	0.00	693.99	30.6%
52030 PROFESSIONAL FEES							
10135 52030 PROFESSIONAL FEES	6,360.00	0.00	6,360.00	5,340.00	0.00	1,020.00	84.0%

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User: kallen
Program ID: glytdbud

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52039 ADA SERVICES								
10135 52039	ADA SERVICES	450.00	0.00	450.00	0.00	0.00	450.00	.0%
52040 SERVICE CONT AND REPAIRS								
10135 52040	SERVICE CONT. AND REPAIRS	2,236.00	900.00	3,136.00	3,669.01	538.15	-1,071.16	134.2%
52050 DUES CONFER								
10135 52050	DUES,CONFERENCES & EDUCAT	280.00	0.00	280.00	210.00	0.00	70.00	75.0%
52130 PHYSICAL EXAMINATIONS								
10135 52130	PHYSICAL EXAMINATIONS	1,188.00	-450.00	738.00	840.95	0.00	-102.95	113.9%
52380 PROGRAMS								
10135 52380	PROGRAMS	1,642.00	-450.00	1,192.00	1,128.80	0.00	63.20	94.7%
53010 OFFICE SUPPLIES								
10135 53010	OFFICE SUPPLIES	44.00	0.00	44.00	0.00	0.00	44.00	.0%
53020 OTHER SUPPLIES								
10135 53020	OTHER SUPPLIES	1,925.00	0.00	1,925.00	1,215.28	0.00	709.72	63.1%
53070 AUTO REPAIRS								
10135 53070	AUTO REPAIRS	1,562.00	0.00	1,562.00	1,175.80	0.00	386.20	75.3%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53080 AUTOMOTIVE MAINTENANCE							
10135 53080 AUTOMOTIVE MAINTENANCE	1,562.00	0.00	1,562.00	134.17	0.00	1,427.83	8.6%
53090 FUELS AND LUBRICANTS							
10135 53090 FUELS AND LUBRICANTS	10,388.00	0.00	10,388.00	8,088.97	0.00	2,299.03	77.9%
54020 EQUIPMENT							
10135 54020 FITNESS EQUIPMENT	1,292.00	0.00	1,292.00	0.00	0.00	1,292.00	.0%
54030 KITCHEN EQUIPMENT							
10135 54030 KITCHEN EQUIPMENT	3,806.00	0.00	3,806.00	1,766.31	0.00	2,039.69	46.4%
54050 AUTOMOTIVE EQUIPMENT							
10135 54050 AUTOMOTIVE EQUIPMENT	1,312.00	0.00	1,312.00	1,020.60	0.00	291.40	77.8%
TOTAL SENIOR CITIZEN COMMISSION	481,248.00	0.00	481,248.00	478,863.87	538.15	1,845.98	99.6%
TOTAL GENERAL FUND	481,248.00	0.00	481,248.00	478,863.87	538.15	1,845.98	99.6%
TOTAL EXPENSES	481,248.00	0.00	481,248.00	478,863.87	538.15	1,845.98	
GRAND TOTAL	481,248.00	0.00	481,248.00	478,863.87	538.15	1,845.98	99.6%

** END OF REPORT - Generated by Kimberly Allen **

#12

TOWN OF WATERFORD
TRANSFER REQUEST FORM
In Series (Over $1000)

SENIOR SERVICES
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Budget Amount
1	10135	52040	Service Contracts	$ 2,236	$ (1,071)	1,300		$ 229
2	10135	52030	Professional Fees	$ 6,360	$ 1,020		(1,020)	$ -
3	10135	52020	Postage	$ 1,000	$ 748		(280)	$ 468
					TOTAL	1,300	(1,300)	

Explanation:

Additional funds needed to support additional staff and programming for FY 25

dg
Department Head

5/30/2025
Date

Kim Allen
Director of Finance

6/2/25
Date

First Selectman

Date

Commission/Board Approval

Date

revised 8/13/20

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10135 SENIOR CITIZEN COMMISSION							
51110 ADMINISTRATION							
10135 51110 ADMINISTRATION	161,515.00	0.00	161,515.00	148,513.65	0.00	13,001.35	92.0%
51210 CLERICAL AND TECHNICAL							
10135 51210 CLERICAL AND TECHNICAL	216,499.00	-900.00	215,599.00	237,285.83	0.00	-21,686.83	110.1%
51635 SENIOR PROGRAM INSTRUCTORS							
10135 51635 SENIOR PROGRAM INSTRUCTORS	35,495.00	0.00	35,495.00	34,162.15	0.00	1,332.85	96.2%
51810 OVERTIME							
10135 51810 OVERTIME	983.00	900.00	1,883.00	2,080.29	0.00	-197.29	110.5%
51920 F.I.C.A.							
10135 51920 F.I.C.A.	31,709.00	0.00	31,709.00	31,926.05	0.00	-217.05	100.7%
52020 POSTAGE							
10135 52020 POSTAGE	1,000.00	0.00	1,000.00	251.98	0.00	748.02	25.2%
52030 PROFESSIONAL FEES							
10135 52030 PROFESSIONAL FEES	6,360.00	0.00	6,360.00	5,340.00	0.00	1,020.00	84.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52039 ADA SERVICES								
10135 52039	ADA SERVICES	450.00	0.00	450.00	0.00	0.00	450.00	.0%
52040 SERVICE CONT AND REPAIRS								
10135 52040	SERVICE CONT. AND REPAIRS	2,236.00	900.00	3,136.00	3,669.01	538.15	-1,071.16	134.2%
52050 DUES CONFER								
10135 52050	DUES,CONFERENCES & EDUCAT	280.00	0.00	280.00	210.00	0.00	70.00	75.0%
52130 PHYSICAL EXAMINATIONS								
10135 52130	PHYSICAL EXAMINATIONS	1,188.00	-450.00	738.00	840.95	0.00	-102.95	113.9%
52380 PROGRAMS								
10135 52380	PROGRAMS	1,642.00	-450.00	1,192.00	1,128.80	0.00	63.20	94.7%
53010 OFFICE SUPPLIES								
10135 53010	OFFICE SUPPLIES	44.00	0.00	44.00	0.00	0.00	44.00	.0%
53020 OTHER SUPPLIES								
10135 53020	OTHER SUPPLIES	1,925.00	0.00	1,925.00	1,215.28	0.00	709.72	63.1%
53070 AUTO REPAIRS								
10135 53070	AUTO REPAIRS	1,562.00	0.00	1,562.00	1,175.80	0.00	386.20	75.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53080 AUTOMOTIVE MAINTENANCE							
10135 53080 AUTOMOTIVE MAINTENANCE	1,562.00	0.00	1,562.00	134.17	0.00	1,427.83	8.6%
53090 FUELS AND LUBRICANTS							
10135 53090 FUELS AND LUBRICANTS	10,388.00	0.00	10,388.00	8,088.97	0.00	2,299.03	77.9%
54020 EQUIPMENT							
10135 54020 FITNESS EQUIPMENT	1,292.00	0.00	1,292.00	0.00	0.00	1,292.00	.0%
54030 KITCHEN EQUIPMENT							
10135 54030 KITCHEN EQUIPMENT	3,806.00	0.00	3,806.00	1,766.31	0.00	2,039.69	46.4%
54050 AUTOMOTIVE EQUIPMENT							
10135 54050 AUTOMOTIVE EQUIPMENT	1,312.00	0.00	1,312.00	1,020.60	0.00	291.40	77.8%
TOTAL SENIOR CITIZEN COMMISSION	481,248.00	0.00	481,248.00	478,809.84	538.15	1,900.01	99.6%
TOTAL GENERAL FUND	481,248.00	0.00	481,248.00	478,809.84	538.15	1,900.01	99.6%
TOTAL EXPENSES	481,248.00	0.00	481,248.00	478,809.84	538.15	1,900.01	
GRAND TOTAL	481,248.00	0.00	481,248.00	478,809.84	538.15	1,900.01	99.6%

** END OF REPORT - Generated by Kimberly Allen **

#13

FINANCE DEPARTMENT

Memo

To: The Board of Selectmen

From: Shea Davy

Date: June 10, 2025

Re: **Disposal of Surplus Assets**

Dear Mr. Brule:

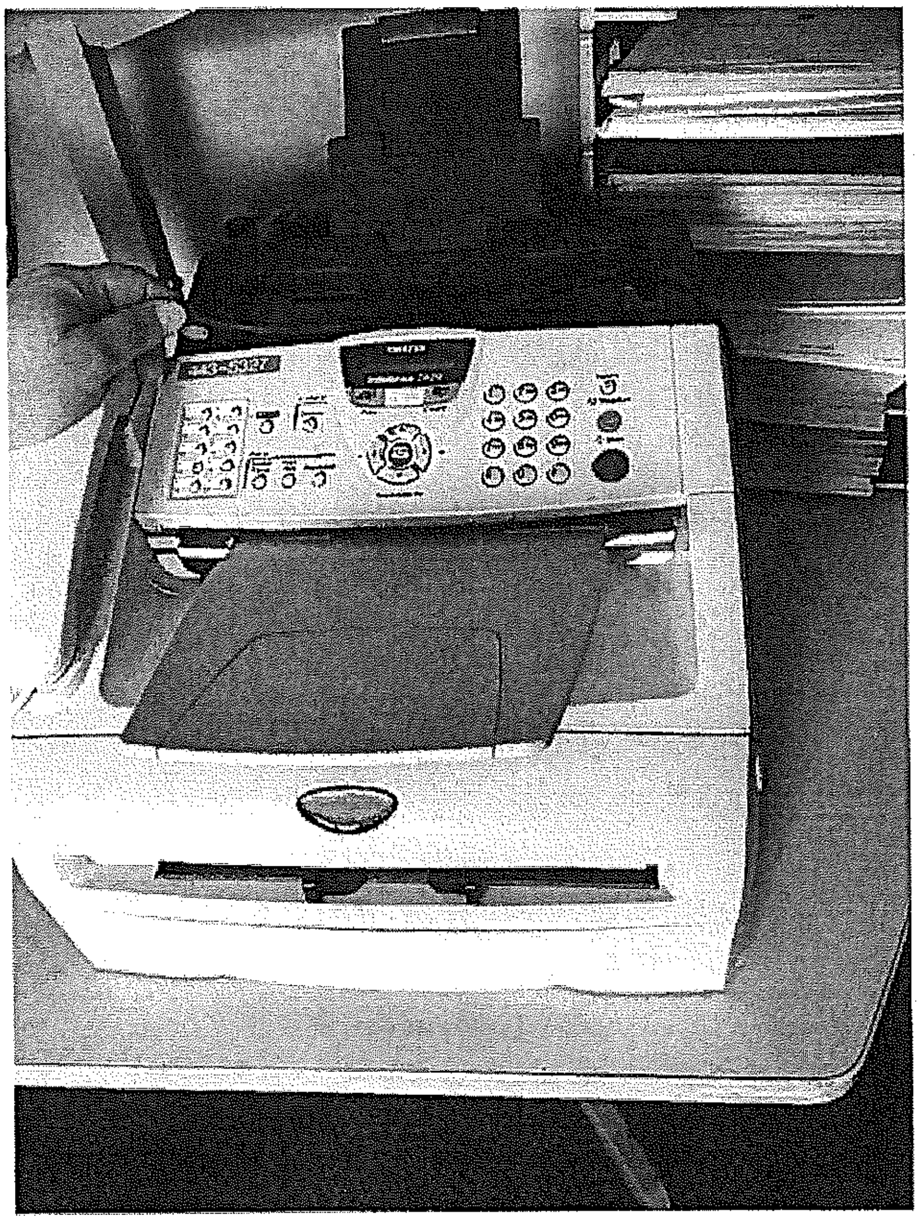
In accordance with the town Property Ordinance, Chapter 2.112.020, it is requested that the Board of Selectman please consider an act to surplus, on Behalf of the Purchasing Agent, for the following fax machines located at the Public Safety Complex that have outlived their usefulness and have been disconnected. These items will be auctioned and or disposed of properly.

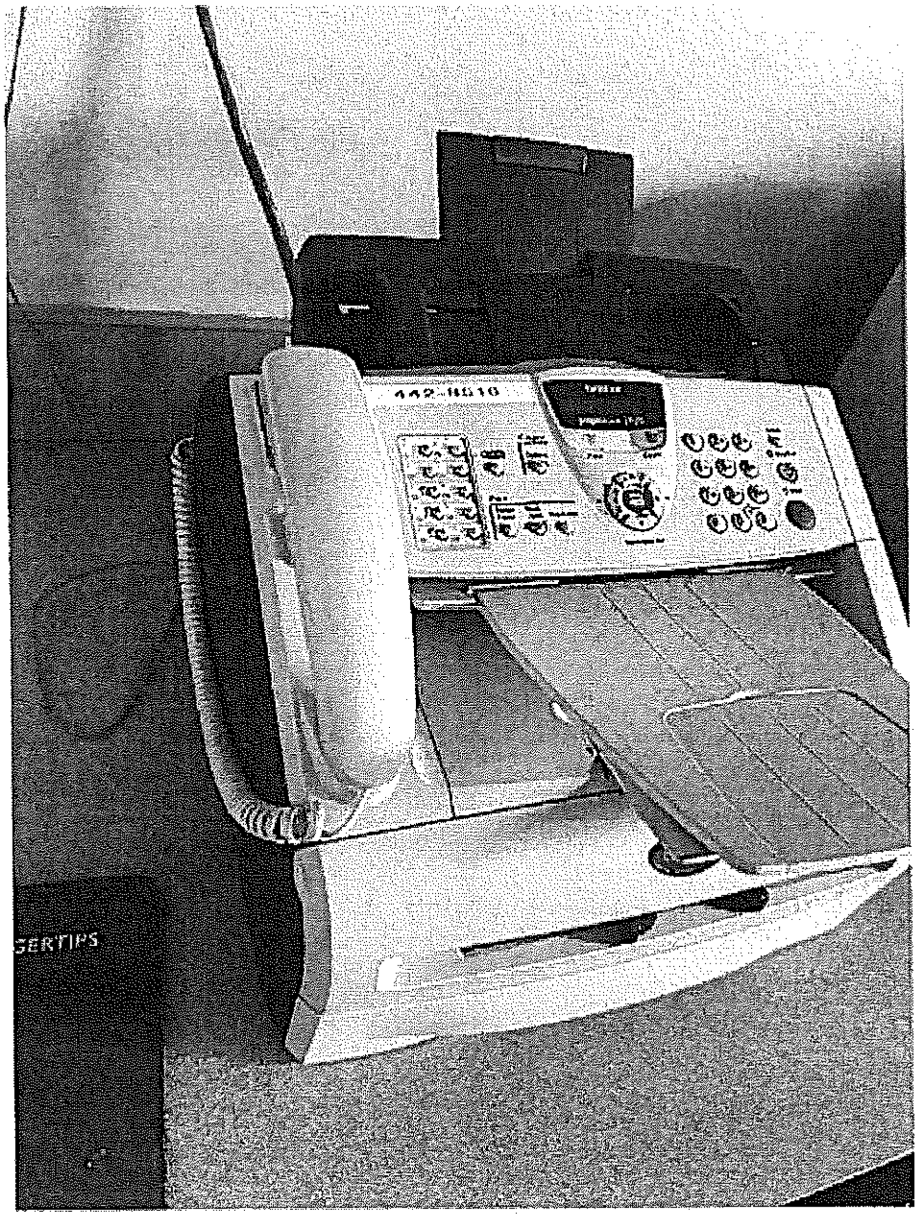
- (2) Brother IntelliFax 2820

Thank you for your consideration

Shea Davy

Shea Davy
Purchasing Agent,
Town of Waterford

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#14

TOWN OF WATERFORD
TRANSFER REQUEST FORM
In Series (Over $1000)

Emergency Management
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Budget Amount
1	10122	52050	Dues, Conferences & Education	$ 21,039	$ 18,585		$ (2,000)	$ 16,585
2	10122	52080	Telephone	$ 20,136	$ 505	$ 2,000		$ 2,505
								$ -
					TOTAL	$ 2,000	$ (2,000)	

Explanation:

Telephone is underfunded due to increases by Frontier over the fiscal year. This transfer will cover this account for the remainder of the fiscal year.

Steven Sinagra
Department Head

May 30, 2025
Date

Kim Allen
Director of Finance

5/30/25
Date

First Selectman

Date

Commission/Board Approval

Date

revised 8/13/20

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND								
10122 EMERGENCY MANAGEMENT								
51110 ADMINISTRATION								
10122 51110	ADMINISTRATION	94,689.00	0.00	94,689.00	85,255.65	0.00	9,433.35	90.0%
51210 CLERICAL AND TECHNICAL								
10122 51210	CLERICAL AND TECHNICAL	33,591.00	0.00	33,591.00	30,200.37	0.00	3,390.63	89.9%
51240 EDUCATIONAL INCENTIVE								
10122 51240	DISPATCH EDUCATION INCENTIVE	3,000.00	140.00	3,140.00	3,140.00	0.00	0.00	100.0%
51440 DISPATCH								
10122 51440	DISPATCH PERSONNEL	738,164.00	-105,140.00	633,024.00	544,314.56	0.00	88,709.44	86.0%
51810 OVERTIME								
10122 51810	DISPATCH OVERTIME	120,829.00	105,000.00	225,829.00	188,562.13	0.00	37,266.87	83.5%
51823 EMERGENCY PERSONNEL								
10122 51823	EMERGENCY PERSONNEL	1,800.00	0.00	1,800.00	0.00	0.00	1,800.00	.0%
51830 TRAINING & EDUCATION								
10122 51830	TRAINING & EDUCATION	24,000.00	0.00	24,000.00	4,246.57	0.00	19,753.43	17.7%

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User: kallen
Program ID: glytdbud

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP		TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51920 F.I.C.A.								
10122 51920	78,304.00	F.I.C.A.	0.00	78,304.00	62,499.03	0.00	15,804.97	79.8%
52010 ADVERTISING								
10122 52010	200.00	ADVERTISING	0.00	200.00	0.00	0.00	200.00	.0%
52020 POSTAGE								
10122 52020	500.00	POSTAGE	0.00	500.00	45.31	0.00	454.69	9.1%
52030 PROFESSIONAL FEES								
10122 52030	1,000.00	PROFESSIONAL FEES	400.00	1,400.00	1,150.00	0.00	250.00	82.1%
52040 SERVICE CONT AND REPAIRS								
10122 52040	43,480.00	SERVICE CONT. AND REPAIRS	0.00	43,480.00	26,456.92	5,127.88	11,895.20	72.6%
52050 DUES CONFER								
10122 52050	21,039.00	DUES, CONFERENCES & EDUCATION	-400.00	20,639.00	2,054.00	0.00	18,585.00	10.0%
52060 PRINTING								
10122 52060	200.00	PRINTING	0.00	200.00	13.60	0.00	186.40	6.8%
52080 TELEPHONE								
10122 52080	20,136.00	TELEPHONE	0.00	20,136.00	18,062.43	1,568.91	504.66	97.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52300 TRAINING & EDUCATION							
10122 52300 TRAINING,EDUCATION & EMERG	2,600.00	0.00	2,600.00	0.00	0.00	2,600.00	.0%
52370 CLOTHING OR UNIFORM ALLOW							
10122 52370 DISPATCH CLOTHING ALLOWANCE	4,000.00	0.00	4,000.00	400.00	0.00	3,600.00	10.0%
52415 GENERATOR MAINTENANCE							
10122 52415 GENERATOR MAINTENANCE	6,200.00	0.00	6,200.00	2,069.36	0.00	4,130.64	33.4%
53010 OFFICE SUPPLIES							
10122 53010 OFFICE SUPPLIES	250.00	0.00	250.00	157.24	0.00	92.76	62.9%
53020 OTHER SUPPLIES							
10122 53020 OTHER SUPPLIES	1,030.00	0.00	1,030.00	228.14	0.00	801.86	22.1%
53090 FUELS AND LUBRICANTS							
10122 53090 FUELS AND LUBRICANTS	750.00	0.00	750.00	108.36	0.00	641.64	14.4%
53120 SHELTER SUPPLIES							
10122 53120 SHELTER SUPPLIES	600.00	0.00	600.00	0.00	0.00	600.00	.0%
53130 RADIOLOGICAL SUPPLIES							
10122 53130 RADIOLOGICAL SUPPLIES	400.00	0.00	400.00	0.00	0.00	400.00	.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL EMERGENCY MANAGEMENT	1,196,762.00	0.00	1,196,762.00	968,963.67	6,696.79	221,101.54	81.5%
TOTAL GENERAL FUND	1,196,762.00	0.00	1,196,762.00	968,963.67	6,696.79	221,101.54	81.5%
TOTAL EXPENSES	1,196,762.00	0.00	1,196,762.00	968,963.67	6,696.79	221,101.54	
GRAND TOTAL	1,196,762.00	0.00	1,196,762.00	968,963.67	6,696.79	221,101.54	81.5%

** END OF REPORT - Generated by Kimberly Allen **

#15

TOWN OF WATERFORD
TRANSFER REQUEST FORM
In Series (Over $1000)

Emergency Management
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Budget Amount
1	10122	52050	Dues, Conferences & Education	$ 21,039	$ 18,300		$ (4,000)	$ 14,300
2	10122	52040	Service Contracts & Repairs	$ 43,480	$ 3,067	$ 3,000		$ 6,067
3	10122	52370	Dispatch Clothing Allowance	$ 4,000	$ 5	$ 1,000		$ 1,005
					TOTAL	$ 4,000	$ (4,000)	

Explanation:

Service contracts & repair and dispatch clothing allowance costs have been higher than anticipated for this fiscal year.

This transfer will cover these line items for the remainder of the fiscal year.

Steven Sinagra
Department Head

June 17, 2025
Date

Kim Allen
Director of Finance

6/20/2025
Date

First Selectman

Date

Commission/Board Approval

Date

revised 8/13/20

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND								
10122 EMERGENCY MANAGEMENT								
51110 ADMINISTRATION								
10122 51110	ADMINISTRATION	94,689.00	0.00	94,689.00	90,697.50	0.00	3,991.50	95.8%
51210 CLERICAL AND TECHNICAL								
10122 51210	CLERICAL AND TECHNICAL	33,591.00	0.00	33,591.00	32,113.53	0.00	1,477.47	95.6%
51240 EDUCATIONAL INCENTIVE								
10122 51240	DISPATCH EDUCATION INCENTIVE	3,000.00	140.00	3,140.00	3,140.00	0.00	0.00	100.0%
51440 DISPATCH								
10122 51440	DISPATCH PERSONNEL	738,164.00	-105,140.00	633,024.00	581,663.89	0.00	51,360.11	91.9%
51810 OVERTIME								
10122 51810	DISPATCH OVERTIME	120,829.00	105,000.00	225,829.00	198,360.79	0.00	27,468.21	87.8%
51823 EMERGENCY PERSONNEL								
10122 51823	EMERGENCY PERSONNEL	1,800.00	0.00	1,800.00	0.00	0.00	1,800.00	.0%
51830 TRAINING & EDUCATION								
10122 51830	TRAINING & EDUCATION	24,000.00	0.00	24,000.00	4,297.12	0.00	19,702.88	17.9%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51920 F.I.C.A.								
10122 51920	F.I.C.A.	78,304.00	0.00	78,304.00	66,441.65	0.00	11,862.35	84.9%
52010 ADVERTISING								
10122 52010	ADVERTISING	200.00	0.00	200.00	0.00	0.00	200.00	.0%
52020 POSTAGE								
10122 52020	POSTAGE	500.00	0.00	500.00	45.31	0.00	454.69	9.1%
52030 PROFESSIONAL FEES								
10122 52030	PROFESSIONAL FEES	1,000.00	400.00	1,400.00	1,150.00	0.00	250.00	82.1%
52040 SERVICE CONT AND REPAIRS								
10122 52040	SERVICE CONT. AND REPAIRS	43,480.00	0.00	43,480.00	27,614.93	12,798.12	3,066.95	92.9%
52050 DUES CONFER								
10122 52050	DUES,CONFERENCES & EDUCATION	21,039.00	-400.00	20,639.00	2,339.00	0.00	18,300.00	11.3%
52060 PRINTING								
10122 52060	PRINTING	200.00	0.00	200.00	13.60	0.00	186.40	6.8%
52080 TELEPHONE								
10122 52080	TELEPHONE	20,136.00	0.00	20,136.00	20,018.32	220.23	-102.55	100.5%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52300 TRAINING & EDUCATION								
10122 52300	TRAINING, EDUCATION & EMERG	2,600.00	0.00	2,600.00	0.00	0.00	2,600.00	.0%
52370 CLOTHING OR UNIFORM ALLOW								
10122 52370	DISPATCH CLOTHING ALLOWANCE	4,000.00	0.00	4,000.00	3,995.04	0.00	4.96	99.9%
52415 GENERATOR MAINTENANCE								
10122 52415	GENERATOR MAINTENANCE	6,200.00	0.00	6,200.00	2,069.36	0.00	4,130.64	33.4%
53010 OFFICE SUPPLIES								
10122 53010	OFFICE SUPPLIES	250.00	0.00	250.00	157.24	0.00	92.76	62.9%
53020 OTHER SUPPLIES								
10122 53020	OTHER SUPPLIES	1,030.00	0.00	1,030.00	228.14	0.00	801.86	22.1%
53090 FUELS AND LUBRICANTS								
10122 53090	FUELS AND LUBRICANTS	750.00	0.00	750.00	196.83	0.00	553.17	26.2%
53120 SHELTER SUPPLIES								
10122 53120	SHELTER SUPPLIES	600.00	0.00	600.00	0.00	0.00	600.00	.0%
53130 RADIOLOGICAL SUPPLIES								
10122 53130	RADIOLOGICAL SUPPLIES	400.00	0.00	400.00	0.00	0.00	400.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL EMERGENCY MANAGEMENT	1,196,762.00	0.00	1,196,762.00	1,034,542.25	13,018.35	149,201.40	87.5%
TOTAL GENERAL FUND	1,196,762.00	0.00	1,196,762.00	1,034,542.25	13,018.35	149,201.40	87.5%
TOTAL EXPENSES	1,196,762.00	0.00	1,196,762.00	1,034,542.25	13,018.35	149,201.40	
GRAND TOTAL	1,196,762.00	0.00	1,196,762.00	1,034,542.25	13,018.35	149,201.40	87.5%

** END OF REPORT - Generated by Kimberly Allen **

#16

FINANCE DEPARTMENT

Memo

To: The Board of Selectmen

From: Shea Davy

Date: June 18, 2025

Re: **Surplus Asset and Reassignment**

Dear Mr. Brule:

In accordance with the town Property Ordinance, Chapter 2.112.020, it is requested that the Board of Selectman please consider an act to surplus, on Behalf of the Fire Services Department, 4-drawer filing cabinet, as this asset is no longer needed. This asset is not listed for the Town.

It is also requested that the Board of Selectman please consider this asset as an act of reassignment to the Police Department to be used for the Town of Waterford.

Thank you for your consideration

Shea Davy

Shea Davy
Purchasing Agent,
Town of Waterford

FIRE SERVICES INTEROFFICE CORRESPONDENCE

DATE: June 17, 2025

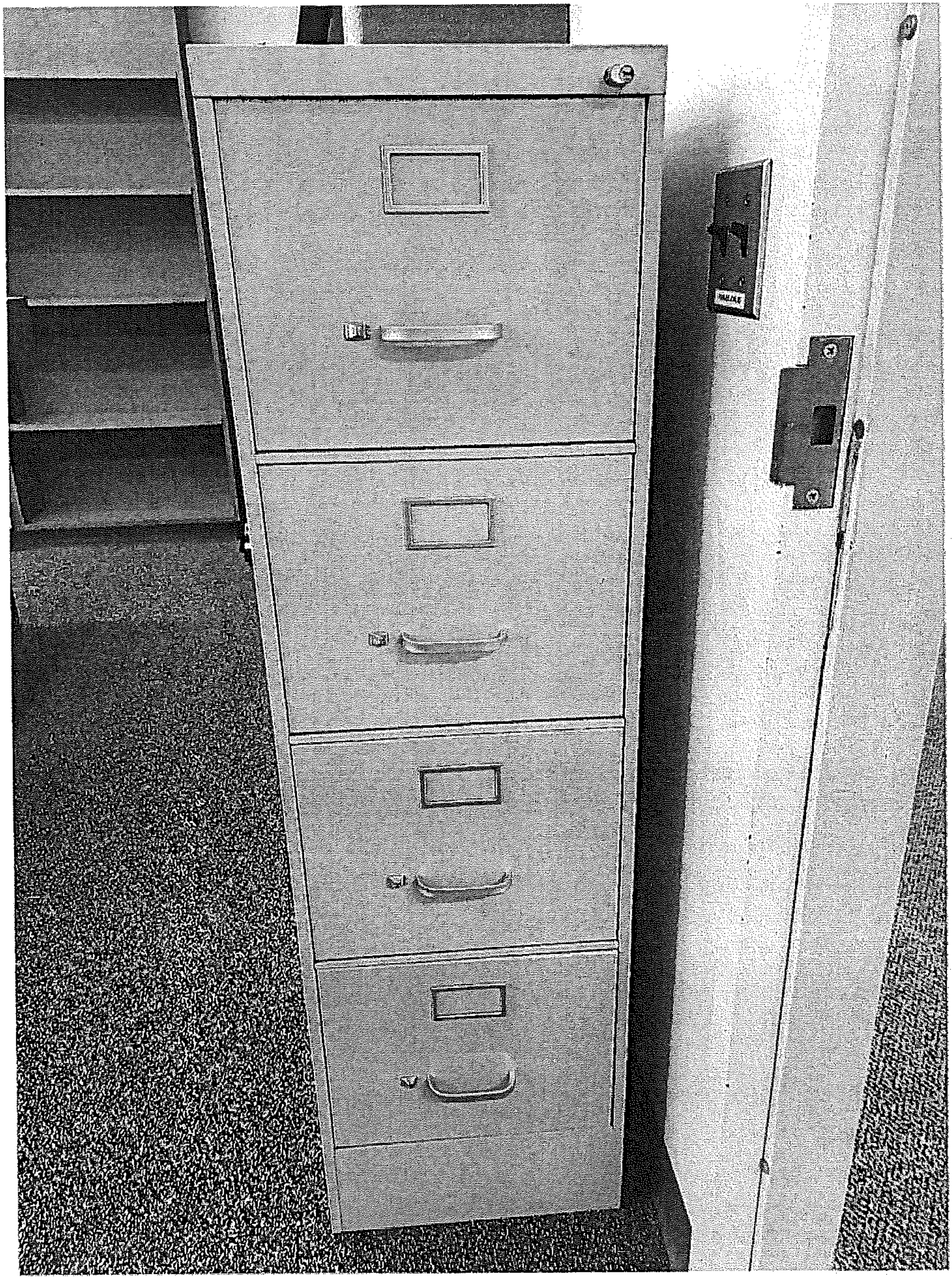
TO: Robert Brule, First Selectman

FROM: Christopher Haley, Director of Fire Services

RE: Filing Cabinet Reassignment

A 4-drawer filing cabinet, located in the Fire Services office, is being reassigned to the Police Department.

If you should have any further questions, please feel free to contact me.



#17

FINANCE DEPARTMENT

Memo

To: The Board of Selectmen

From: Shea Davy

Date: June 30, 2025

Re: **Disposal of Surplus Assets**

Dear Mr. Brule:

In accordance with the town Property Ordinance, Chapter 3.08.020, it is requested that the Board of Selectman please consider an act to surplus for disposal, on Behalf of the Fire Department. As there are 62 SCBA Bottles that have reached their end of life. These items will be disposed of by MES Equipment. Please see the list of Serial numbers attached in the back up documentation. These were not listed on the Town's asset listing.

Thank you for your consideration

Shea Davy

Shea Davy
Purchasing Agent,
Town of Waterford

ATTN: Shea Davy

From: Fire Services

RE: Condemned/End of Life Equipment Disposal

A total of 62 End-Of-Life Scott SCBA Cylinders are listed for disposal;

These cylinders have been rendered safe with the valve removed, and

MES Equipment agreed to waive all disposal fees as professional courtesy.

Serial Numbers Included for Reference:

320836	366274	373684
338945	366280	373688
338994	366282	374270
338996	366286	374310
348350	366292	374312
350312	366293	381515
351014	366307	381529
360862	366313	381644
365201	366366	381645
365241	366374	385871
365256	366381	385898
366231	366389	385910
366232	366394	385913
366248	366543	385917
366252	373601	387211
366254	373644	387217
366256	373659	387402
366259	373662	387409
366262	373663	457979
366263	373671	461579
366269	373674	

#18

FINANCE DEPARTMENT

Memo

To: The Board of Selectmen

From: Shea Davy

Date: June 18, 2025

Re: **Disposal of Surplus Assets**

Dear Mr. Brule:

In accordance with the town Property Ordinance, Chapter 2.112.020, it is requested that the Board of Selectman please consider an act to surplus, on Behalf of the Fire Services Department. As the listed items have outlived their usefulness to the department. These items are not listed on the Town asset list and they will be properly disposed of and or sold in auction on Gove Deals. Please see the list attached:

- (2) Small tables

Thank you for your consideration

Shea Davy

Shea Davy
Purchasing Agent,
Town of Waterford

FIRE SERVICES INTEROFFICE CORRESPONDENCE

DATE: June 20, 2025

TO: Robert Brule, First Selectman

FROM: Christopher Haley, Director of Fire Services

RE: Office Items Disposal

The Department of Fire Services is requesting permission to dispose of the following:

(2) Small tables

If you should have any questions, please feel free to contact me.

#19

TOWN OF WATERFORD
TRANSFER REQUEST FORM
In Series (Over $1000)

FIRE SERVICES 6/5/2025
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10123	52378	Building Maintenance	$ 84,000	$ 23,126	5,000		28,126
2	10123	52320	Hydrants	$ 579,000	$ 38,050		(5,000)	33,050
3								0
4	10123	52310	Examinations	$ 10,000	$ (2,404)	1,000		(1,404)
5	10123	52320	Hydrants	$ 579,000.00	$ 33,050.00		(1,000)	32,050
8								0
9								0
10								0
					TOTAL	6,000	(6,000)	

Explanation:

1-2 This line is being increased to assure there will be no deficit at the end of the year. Hydrants were budgeted for an increase which did not occur.

4-5 This line was affected by OSHA compliances. There is currently a line transfer in for approval for $2,500. Hydrants were budgeted for an increase which did not occur.

email
Department Head — **Date**

Kim Allen
Director of Finance — **Date** 6/9/25

First Selectman — **Date**

Commission/Board Approval — **Date**

revised 9/9/20

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND								
10123 FIRE SERVICES								
51110 ADMINISTRATION								
10123 51110	ADMINISTRATION	200,611.00	-15,514.00	185,097.00	145,785.67	0.00	39,311.33	78.8%
51120 INSPECTION								
10123 51120	INSPECTION	83,385.00	0.00	83,385.00	80,157.04	0.00	3,227.96	96.1%
51210 CLERICAL AND TECHNICAL								
10123 51210	CLERICAL AND TECHNICAL	167,150.00	0.00	167,150.00	157,746.87	0.00	9,403.13	94.4%
51240 EDUCATIONAL INCENTIVE								
10123 51240	EDUCATIONAL INCENTIVE	13,240.00	0.00	13,240.00	7,490.00	0.00	5,750.00	56.6%
51410 FIRE FIGHTING								
10123 51410	FIRE FIGHTING	1,287,338.00	118,738.00	1,406,076.00	1,241,156.71	0.00	164,919.29	88.3%
51411 INCENTIVE PROGRAM STIPENDS								
10123 51411	INCENTIVE PROGRAM STIPENDS	50,000.00	0.00	50,000.00	20,395.00	0.00	29,605.00	40.8%
51412 PART TIME FIREFIGHTING								
10123 51412	PART TIME FIREFIGHTING	175,000.00	-23,500.00	151,500.00	130,095.87	0.00	21,404.13	85.9%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51810 OVERTIME							
10123 51810 OVERTIME	8,000.00	55,000.00	63,000.00	72,311.97	0.00	-9,311.97	114.8%
51812 FIRE INSPECTORS' OVERTIME							
10123 51812 FIRE INSPECTORS' OVERTIME	5,000.00	0.00	5,000.00	4,031.24	0.00	968.76	80.6%
51820 REPLACEMENT OVERTIME							
10123 51820 REPLACEMENT OVERTIME	165,000.00	0.00	165,000.00	167,467.83	0.00	-2,467.83	101.5%
51830 TRAINING & EDUCATION							
10123 51830 TRAINING OVERTIME	10,000.00	3,500.00	13,500.00	15,015.51	0.00	-1,515.51	111.2%
51920 F.I.C.A.							
10123 51920 F.I.C.A.	165,601.00	0.00	165,601.00	146,438.55	0.00	19,162.45	88.4%
52010 ADVERTISING							
10123 52010 ADVERTISING	400.00	500.00	900.00	737.92	0.00	162.08	82.0%
52020 POSTAGE							
10123 52020 POSTAGE	250.00	0.00	250.00	84.41	0.00	165.59	33.8%
52030 PROFESSIONAL FEES							
10123 52030 PROFESSIONAL FEES	2,500.00	0.00	2,500.00	1,714.42	0.00	785.58	68.6%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52040 SERVICE CONT AND REPAIRS							
10123 52040 SERVICE CONT. AND REPAIRS	21,000.00	0.00	21,000.00	16,726.54	353.83	3,919.63	81.3%
52050 DUES CONFER							
10123 52050 DUES, CONFERENCES & EDUCAT	38,000.00	-4,598.00	33,402.00	21,944.01	1,210.00	10,247.99	69.3%
52060 PRINTING							
10123 52060 PRINTING	100.00	0.00	100.00	16.80	0.00	83.20	16.8%
52070 REIMBURSABLE EXPENSES							
10123 52070 REIMBURSABLE EXPENSES	1,000.00	0.00	1,000.00	245.70	0.00	754.30	24.6%
52080 TELEPHONE							
10123 52080 TELEPHONE	29,500.00	0.00	29,500.00	28,550.17	1,028.57	-78.74	100.3%
52290 PUBLIC SAFETY AWARENESS							
10123 52290 PUBLIC SAFETY AWARENESS	4,000.00	0.00	4,000.00	2,911.27	0.00	1,088.73	72.8%
52305 OSHA COMPLIANCE							
10123 52305 OSHA COMPLIANCE	1,800.00	0.00	1,800.00	1,450.00	0.00	350.00	80.6%
52310 EXAMINATIONS							
10123 52310 EXAMINATIONS	10,000.00	0.00	10,000.00	9,328.04	3,075.96	-2,404.00	124.0%

Town of Waterford, CT

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YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52320 RENTAL OF HYDRANTS							
10123 52320 RENTAL OF HYDRANTS	579,000.00	0.00	579,000.00	405,712.32	135,237.68	38,050.00	93.4%
52370 CLOTHING OR UNIFORM ALLOW							
10123 52370 CLOTHING OR UNIFORM ALLOW	23,000.00	0.00	23,000.00	19,291.44	3,411.12	297.44	98.7%
52371 FIRE POLICE							
10123 52371 FIRE POLICE	1,250.00	0.00	1,250.00	902.39	0.00	347.61	72.2%
52372 INSURANCE							
10123 52372 INSURANCE	142,000.00	5,535.00	147,535.00	147,534.94	0.00	0.06	100.0%
52373 LP GAS							
10123 52373 LP GAS	5,600.00	0.00	5,600.00	2,648.89	0.00	2,951.11	47.3%
52374 CABLE TELEVISION							
10123 52374 CABLE TELEVISION	7,500.00	2,122.00	9,622.00	7,848.67	895.57	877.76	90.9%
52375 GROUND LADDER TESTING							
10123 52375 GROUND LADDER TESTING	7,800.00	-2,922.00	4,878.00	4,877.87	0.00	0.13	100.0%
52376 HYDRAULIC TESTING							
10123 52376 HYDRAULIC TESTING	3,200.00	3,100.00	6,300.00	5,619.98	0.00	680.02	89.2%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52377 BREATHING APPARATUS TESTING							
10123 52377 BREATHING APPARATUS TESTING	9,800.00	0.00	9,800.00	8,206.83	0.00	1,593.17	83.7%
52378 BUILDING MAINTENANCE							
10123 52378 BUILDING MAINTENANCE	84,000.00	-10,488.00	73,512.00	47,496.46	2,890.00	23,125.54	68.5%
52379 HOSE TESTING AND REPAIRS							
10123 52379 HOSE TESTING AND REPAIRS	9,950.00	305.00	10,255.00	10,193.77	0.00	61.23	99.4%
52387 PUMP TESTING SERVICES							
10123 52387 PUMP TESTING SERVICES	4,500.00	0.00	4,500.00	1,200.00	0.00	3,300.00	26.7%
52392 GENERATOR MAINTENANCE & REPAIR							
10123 52392 GENERATOR MAINTENANCE & REPAIR	9,500.00	9,551.00	19,051.00	18,911.10	0.00	139.90	99.3%
53010 OFFICE SUPPLIES							
10123 53010 OFFICE SUPPLIES	1,000.00	-976.00	24.00	43.12	0.00	-19.12	179.7%
53020 OTHER SUPPLIES							
10123 53020 OTHER SUPPLIES	10,000.00	0.00	10,000.00	4,399.60	0.00	5,600.40	44.0%
53021 CONSUMABLE SUPPLIES							
10123 53021 CONSUMABLE SUPPLIES	4,500.00	-1,800.00	2,700.00	1,982.50	0.00	717.50	73.4%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53070 AUTO REPAIRS							
10123 53070 AUTO REPAIRS	110,000.00	8,369.00	118,369.00	113,796.34	4,562.22	10.44	100.0%
53080 AUTOMOTIVE MAINTENANCE							
10123 53080 AUTOMOTIVE MAINTENANCE	20,000.00	5,000.00	25,000.00	19,875.47	0.00	5,124.53	79.5%
53085 MARINE REPAIRS							
10123 53085 MARINE REPAIRS	5,000.00	-2,000.00	3,000.00	2,492.80	0.00	507.20	83.1%
53090 FUELS AND LUBRICANTS							
10123 53090 FUELS AND LUBRICANTS	42,000.00	0.00	42,000.00	33,609.47	0.00	8,390.53	80.0%
53100 TIRES							
10123 53100 TIRES	7,000.00	7,424.00	14,424.00	14,423.31	0.00	0.69	100.0%
53110 COMPUTER SUPPLIES							
10123 53110 COMPUTER SUPPLIES	1,000.00	0.00	1,000.00	236.96	0.00	763.04	23.7%
53111 FF PROTECTIVE CLOTHING							
10123 53111 FF PROTECTIVE CLOTHING	35,000.00	21,100.00	56,100.00	41,566.52	11,210.31	3,323.17	94.1%
53112 FIREFIGHTING SUPPLIES							
10123 53112 FIREFIGHTING SUPPLIES	9,500.00	0.00	9,500.00	3,560.02	0.00	5,939.98	37.5%

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YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53113 VOLUNTEER RESPONDER AWARDS							
10123 53113 VOLUNTEER RESPONDER AWARDS	5,000.00	0.00	5,000.00	1,199.50	0.00	3,800.50	24.0%
53114 MEDICAL SUPPLIES							
10123 53114 MEDICAL SUPPLIES	6,500.00	0.00	6,500.00	6,436.90	62.92	0.18	100.0%
53115 VOLUNTEER FIREFIGHTER SUPPLIES							
10123 53115 VOLUNTEER FIREFIGHTER SUPPLIES	3,000.00	0.00	3,000.00	188.78	0.00	2,811.22	6.3%
54060 OFFICE EQUIPMENT							
10123 54060 OFFICE EQUIPMENT	1,200.00	-30.00	1,170.00	0.00	0.00	1,170.00	.0%
54202 EQUIPMENT -FORE INVESTIGATIONS							
10123 54202 EQUIPMENT -FIRE INVESTIGATIONS	750.00	30.00	780.00	785.45	0.00	-5.45	100.7%
54218 FIREFIGHTER EQUIPMENT							
10123 54218 FIREFIGHTER EQUIPMENT	24,000.00	-18,722.00	5,278.00	2,041.84	3,208.67	27.49	99.5%
54220 RADIO/EMERGENCY LIGHTS							
10123 54220 RADIO/EMERGENCY LIGHTS	9,500.00	0.00	9,500.00	3,545.52	0.00	5,954.48	37.3%
54222 RESCUE TRUCK EQUIPMENT							
10123 54222 RESCUE TRUCK EQUIPMENT	5,500.00	-5,500.00	0.00	0.00	0.00	0.00	.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
54226 EQUIPMENT							
10123 54226 EQUIPMENT	6,000.00	-6,000.00	0.00	0.00	0.00	0.00	.0%
TOTAL FIRE SERVICES	3,632,425.00	148,224.00	3,780,649.00	3,202,430.30	167,146.85	411,071.85	89.1%
TOTAL GENERAL FUND	3,632,425.00	148,224.00	3,780,649.00	3,202,430.30	167,146.85	411,071.85	89.1%
TOTAL EXPENSES	3,632,425.00	148,224.00	3,780,649.00	3,202,430.30	167,146.85	411,071.85	
GRAND TOTAL	3,632,425.00	148,224.00	3,780,649.00	3,202,430.30	167,146.85	411,071.85	89.1%

** END OF REPORT - Generated by Kimberly Allen **

#20

TOWN OF WATERFORD
TRANSFER REQUEST FORM
Out of Series Transfer Request

FIRE SERVICES 6/6/25
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10123	53070	Apparatus Repair	110,000.00	10.44	10,000		10,010
2	10123	52320	Hydrants	579,000.00	38,050.00		(10,000)	28,050
					TOTAL	10,000	(10,000)	

Explanation

1-2 Apparatus repairs continue to compromise this line item. The hydrant budget was prepared with an increase in cost which did not happen this FY.

email
Department Head

Date

Kim Allen
Director of Finance

6/9/25
Date

First Selectman

Date

Commission/Board Approval

Date

revised 9/9/20

Town of Waterford, CT

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YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND								
10123 FIRE SERVICES								
51110 ADMINISTRATION								
10123 51110	ADMINISTRATION	200,611.00	-15,514.00	185,097.00	145,785.67	0.00	39,311.33	78.8%
51120 INSPECTION								
10123 51120	INSPECTION	83,385.00	0.00	83,385.00	80,157.04	0.00	3,227.96	96.1%
51210 CLERICAL AND TECHNICAL								
10123 51210	CLERICAL AND TECHNICAL	167,150.00	0.00	167,150.00	157,746.87	0.00	9,403.13	94.4%
51240 EDUCATIONAL INCENTIVE								
10123 51240	EDUCATIONAL INCENTIVE	13,240.00	0.00	13,240.00	7,490.00	0.00	5,750.00	56.6%
51410 FIRE FIGHTING								
10123 51410	FIRE FIGHTING	1,287,338.00	118,738.00	1,406,076.00	1,241,156.71	0.00	164,919.29	88.3%
51411 INCENTIVE PROGRAM STIPENDS								
10123 51411	INCENTIVE PROGRAM STIPENDS	50,000.00	0.00	50,000.00	20,395.00	0.00	29,605.00	40.8%
51412 PART TIME FIREFIGHTING								
10123 51412	PART TIME FIREFIGHTING	175,000.00	-23,500.00	151,500.00	130,095.87	0.00	21,404.13	85.9%

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User: kallen
Program ID: glytdbud

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51810 OVERTIME							
10123 51810 OVERTIME	8,000.00	55,000.00	63,000.00	72,311.97	0.00	-9,311.97	114.8%
51812 FIRE INSPECTORS' OVERTIME							
10123 51812 FIRE INSPECTORS' OVERTIME	5,000.00	0.00	5,000.00	4,031.24	0.00	968.76	80.6%
51820 REPLACEMENT OVERTIME							
10123 51820 REPLACEMENT OVERTIME	165,000.00	0.00	165,000.00	167,467.83	0.00	-2,467.83	101.5%
51830 TRAINING & EDUCATION							
10123 51830 TRAINING OVERTIME	10,000.00	3,500.00	13,500.00	15,015.51	0.00	-1,515.51	111.2%
51920 F.I.C.A.							
10123 51920 F.I.C.A.	165,601.00	0.00	165,601.00	146,438.55	0.00	19,162.45	88.4%
52010 ADVERTISING							
10123 52010 ADVERTISING	400.00	500.00	900.00	737.92	0.00	162.08	82.0%
52020 POSTAGE							
10123 52020 POSTAGE	250.00	0.00	250.00	84.41	0.00	165.59	33.8%
52030 PROFESSIONAL FEES							
10123 52030 PROFESSIONAL FEES	2,500.00	0.00	2,500.00	1,714.42	0.00	785.58	68.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52040 SERVICE CONT AND REPAIRS							
10123 52040 SERVICE CONT. AND REPAIRS	21,000.00	0.00	21,000.00	16,726.54	353.83	3,919.63	81.3%
52050 DUES CONFER							
10123 52050 DUES,CONFERENCES & EDUCAT	38,000.00	-4,598.00	33,402.00	21,944.01	1,210.00	10,247.99	69.3%
52060 PRINTING							
10123 52060 PRINTING	100.00	0.00	100.00	16.80	0.00	83.20	16.8%
52070 REIMBURSABLE EXPENSES							
10123 52070 REIMBURSABLE EXPENSES	1,000.00	0.00	1,000.00	245.70	0.00	754.30	24.6%
52080 TELEPHONE							
10123 52080 TELEPHONE	29,500.00	0.00	29,500.00	28,550.17	1,028.57	-78.74	100.3%
52290 PUBLIC SAFETY AWARENESS							
10123 52290 PUBLIC SAFETY AWARENESS	4,000.00	0.00	4,000.00	2,911.27	0.00	1,088.73	72.8%
52305 OSHA COMPLIANCE							
10123 52305 OSHA COMPLIANCE	1,800.00	0.00	1,800.00	1,450.00	0.00	350.00	80.6%
52310 EXAMINATIONS							
10123 52310 EXAMINATIONS	10,000.00	0.00	10,000.00	9,328.04	3,075.96	-2,404.00	124.0%

Town of Waterford, CT

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YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52320 RENTAL OF HYDRANTS							
10123 52320 RENTAL OF HYDRANTS	579,000.00	0.00	579,000.00	405,712.32	135,237.68	38,050.00	93.4%
52370 CLOTHING OR UNIFORM ALLOW							
10123 52370 CLOTHING OR UNIFORM ALLOW	23,000.00	0.00	23,000.00	19,291.44	3,411.12	297.44	98.7%
52371 FIRE POLICE							
10123 52371 FIRE POLICE	1,250.00	0.00	1,250.00	902.39	0.00	347.61	72.2%
52372 INSURANCE							
10123 52372 INSURANCE	142,000.00	5,535.00	147,535.00	147,534.94	0.00	0.06	100.0%
52373 LP GAS							
10123 52373 LP GAS	5,600.00	0.00	5,600.00	2,648.89	0.00	2,951.11	47.3%
52374 CABLE TELEVISION							
10123 52374 CABLE TELEVISION	7,500.00	2,122.00	9,622.00	7,848.67	895.57	877.76	90.9%
52375 GROUND LADDER TESTING							
10123 52375 GROUND LADDER TESTING	7,800.00	-2,922.00	4,878.00	4,877.87	0.00	0.13	100.0%
52376 HYDRAULIC TESTING							
10123 52376 HYDRAULIC TESTING	3,200.00	3,100.00	6,300.00	5,619.98	0.00	680.02	89.2%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Original Approp	Trans/Adjsmts	Revised Budget	YTD Expended	Encumbrances	Available Budget	% Used
52377 BREATHING APPARATUS TESTING							
10123 52377 BREATHING APPARATUS TESTING	9,800.00	0.00	9,800.00	8,206.83	0.00	1,593.17	83.7%
52378 BUILDING MAINTENANCE							
10123 52378 BUILDING MAINTENANCE	84,000.00	-10,488.00	73,512.00	47,496.46	2,890.00	23,125.54	68.5%
52379 HOSE TESTING AND REPAIRS							
10123 52379 HOSE TESTING AND REPAIRS	9,950.00	305.00	10,255.00	10,193.77	0.00	61.23	99.4%
52387 PUMP TESTING SERVICES							
10123 52387 PUMP TESTING SERVICES	4,500.00	0.00	4,500.00	1,200.00	0.00	3,300.00	26.7%
52392 GENERATOR MAINTENANCE & REPAIR							
10123 52392 GENERATOR MAINTENANCE & REPAIR	9,500.00	9,551.00	19,051.00	18,911.10	0.00	139.90	99.3%
53010 OFFICE SUPPLIES							
10123 53010 OFFICE SUPPLIES	1,000.00	-976.00	24.00	43.12	0.00	-19.12	179.7%
53020 OTHER SUPPLIES							
10123 53020 OTHER SUPPLIES	10,000.00	0.00	10,000.00	4,399.60	0.00	5,600.40	44.0%
53021 CONSUMABLE SUPPLIES							
10123 53021 CONSUMABLE SUPPLIES	4,500.00	-1,800.00	2,700.00	1,982.50	0.00	717.50	73.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53070 AUTO REPAIRS								
10123 53070	AUTO REPAIRS	110,000.00	8,369.00	118,369.00	113,796.34	4,562.22	10.44	100.0%
53080 AUTOMOTIVE MAINTENANCE								
10123 53080	AUTOMOTIVE MAINTENANCE	20,000.00	5,000.00	25,000.00	19,875.47	0.00	5,124.53	79.5%
53085 MARINE REPAIRS								
10123 53085	MARINE REPAIRS	5,000.00	-2,000.00	3,000.00	2,492.80	0.00	507.20	83.1%
53090 FUELS AND LUBRICANTS								
10123 53090	FUELS AND LUBRICANTS	42,000.00	0.00	42,000.00	33,609.47	0.00	8,390.53	80.0%
53100 TIRES								
10123 53100	TIRES	7,000.00	7,424.00	14,424.00	14,423.31	0.00	0.69	100.0%
53110 COMPUTER SUPPLIES								
10123 53110	COMPUTER SUPPLIES	1,000.00	0.00	1,000.00	236.96	0.00	763.04	23.7%
53111 FF PROTECTIVE CLOTHING								
10123 53111	FF PROTECTIVE CLOTHING	35,000.00	21,100.00	56,100.00	41,566.52	11,210.31	3,323.17	94.1%
53112 FIREFIGHTING SUPPLIES								
10123 53112	FIREFIGHTING SUPPLIES	9,500.00	0.00	9,500.00	3,560.02	0.00	5,939.98	37.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53113 VOLUNTEER RESPONDER AWARDS							
10123 53113 VOLUNTEER RESPONDER AWARDS	5,000.00	0.00	5,000.00	1,199.50	0.00	3,800.50	24.0%
53114 MEDICAL SUPPLIES							
10123 53114 MEDICAL SUPPLIES	6,500.00	0.00	6,500.00	6,436.90	62.92	0.18	100.0%
53115 VOLUNTEER FIREFIGHTER SUPPLIES							
10123 53115 VOLUNTEER FIREFIGHTER SUPPLIES	3,000.00	0.00	3,000.00	188.78	0.00	2,811.22	6.3%
54060 OFFICE EQUIPMENT							
10123 54060 OFFICE EQUIPMENT	1,200.00	-30.00	1,170.00	0.00	0.00	1,170.00	.0%
54202 EQUIPMENT -FORE INVESTIGATIONS							
10123 54202 EQUIPMENT -FIRE INVESTIGATIONS	750.00	30.00	780.00	785.45	0.00	-5.45	100.7%
54218 FIREFIGHTER EQUIPMENT							
10123 54218 FIREFIGHTER EQUIPMENT	24,000.00	-18,722.00	5,278.00	2,041.84	3,208.67	27.49	99.5%
54220 RADIO/EMERGENCY LIGHTS							
10123 54220 RADIO/EMERGENCY LIGHTS	9,500.00	0.00	9,500.00	3,545.52	0.00	5,954.48	37.3%
54222 RESCUE TRUCK EQUIPMENT							
10123 54222 RESCUE TRUCK EQUIPMENT	5,500.00	-5,500.00	0.00	0.00	0.00	0.00	.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
54226 EQUIPMENT							
10123 54226 EQUIPMENT	6,000.00	-6,000.00	0.00	0.00	0.00	0.00	.0%
TOTAL FIRE SERVICES	3,632,425.00	148,224.00	3,780,649.00	3,202,430.30	167,146.85	411,071.85	89.1%
TOTAL GENERAL FUND	3,632,425.00	148,224.00	3,780,649.00	3,202,430.30	167,146.85	411,071.85	89.1%
TOTAL EXPENSES	3,632,425.00	148,224.00	3,780,649.00	3,202,430.30	167,146.85	411,071.85	
GRAND TOTAL	3,632,425.00	148,224.00	3,780,649.00	3,202,430.30	167,146.85	411,071.85	89.1%

** END OF REPORT - Generated by Kimberly Allen **

#21

TOWN OF WATERFORD
TRANSFER REQUEST FORM

In Series (Over $1000)

FIRE SERVICES 6/10/25
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10123	51120	Inspection	$ 83,385	$ 1,353	1,200		2,553
2	10123	51240	Educational Incentive	$ 13,240	$ 5,750		(3,200)	2,550
3	10123	51412	Part Time Firefighting	$ 175,000	$ 18,655	2,000		20,655
4	10123	51820	Replacement Overtime	$ 165,000.00	$ (2,468.00)	17,000		14,532
5	10123	51110	Administration	$ 200,611.00	$ 39,311.00		(12,000)	27,311
6	10123	51410	Firefighting	$ 1,287,338.00	$ 164,919.00		(7,700)	157,219
7	10123	51830	Training Overtime	$ 10,000.00	$ (1,516.00)	2,700		1,184
8	10123	53111	FF Protective Clothing	$ 35,000.00	$ 3,323.00	2,000		5,323
9	10123	53090	Fuels & Lubricants	$ 42,000.00	$ 8,391.00		(2,000)	6,391
					TOTAL	22,900	(22,900)	

Explanation:

"On call" pay for 6 days not anticipated will create a deficit by FY end. No college courses were taken by the Union this FY.

This line is calculated to be slightly over by budget by FY end. No college courses were taken by the Union this FY.

This line is short due to firefighter's PTO. Director position remained unfilled creating a surplus. Firefighting line has a surplus of funds due to an unfilled vacancy for 6 mos. and a funded firefighter position unfilled for 9 mos.

This line is in deficit due to a full time firefighter taking an Inspector class. Director position remained unfilled creating a surplus. Firefighting has a surplus of funds due to an unfilled vacancy for 6 mos. and a funded firefighter position unfilled for 3 mos.

Turnout gear for 2 new full time firefighters. Price of diesel decreased.

email
Department Head

6/10/2025
Date

Kim Allen
Director of Finance

6/11/2025
Date

First Selectman

Date

Commission/Board Approval

Date

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10123 FIRE SERVICES							
51110 ADMINISTRATION							
10123 51110 ADMINISTRATION	200,611.00	-15,514.00	185,097.00	149,674.70	0.00	35,422.30	80.9%
51120 INSPECTION							
10123 51120 INSPECTION	83,385.00	0.00	83,385.00	82,032.46	0.00	1,352.54	98.4%
51210 CLERICAL AND TECHNICAL							
10123 51210 CLERICAL AND TECHNICAL	167,150.00	0.00	167,150.00	160,950.53	0.00	6,199.47	96.3%
51240 EDUCATIONAL INCENTIVE							
10123 51240 EDUCATIONAL INCENTIVE	13,240.00	0.00	13,240.00	7,490.00	0.00	5,750.00	56.6%
51410 FIRE FIGHTING							
10123 51410 FIRE FIGHTING	1,287,338.00	118,738.00	1,406,076.00	1,261,435.01	0.00	144,640.99	89.7%
51411 INCENTIVE PROGRAM STIPENDS							
10123 51411 INCENTIVE PROGRAM STIPENDS	50,000.00	0.00	50,000.00	20,395.00	0.00	29,605.00	40.8%
51412 PART TIME FIREFIGHTING							
10123 51412 PART TIME FIREFIGHTING	175,000.00	-23,500.00	151,500.00	132,845.07	0.00	18,654.93	87.7%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51810 OVERTIME							
10123 51810 OVERTIME	8,000.00	55,000.00	63,000.00	89,433.79	0.00	-26,433.79	142.0%
51812 FIRE INSPECTORS' OVERTIME							
10123 51812 FIRE INSPECTORS' OVERTIME	5,000.00	0.00	5,000.00	4,031.24	0.00	968.76	80.6%
51820 REPLACEMENT OVERTIME							
10123 51820 REPLACEMENT OVERTIME	165,000.00	0.00	165,000.00	167,467.83	0.00	-2,467.83	101.5%
51830 TRAINING & EDUCATION							
10123 51830 TRAINING OVERTIME	10,000.00	3,500.00	13,500.00	15,015.51	0.00	-1,515.51	111.2%
51920 F.I.C.A.							
10123 51920 F.I.C.A.	165,601.00	0.00	165,601.00	150,010.52	0.00	15,590.48	90.6%
52010 ADVERTISING							
10123 52010 ADVERTISING	400.00	500.00	900.00	737.92	0.00	162.08	82.0%
52020 POSTAGE							
10123 52020 POSTAGE	250.00	0.00	250.00	84.41	0.00	165.59	33.8%
52030 PROFESSIONAL FEES							
10123 52030 PROFESSIONAL FEES	2,500.00	0.00	2,500.00	1,714.42	0.00	785.58	68.6%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP		TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52040 SERVICE CONT AND REPAIRS								
10123 52040	21,000.00	SERVICE CONT. AND REPAIRS	0.00	21,000.00	16,726.54	353.83	3,919.63	81.3%
52050 DUES CONFER								
10123 52050	38,000.00	DUES,CONFERENCES & EDUCAT	-4,598.00	33,402.00	21,944.01	1,210.00	10,247.99	69.3%
52060 PRINTING								
10123 52060	100.00	PRINTING	0.00	100.00	16.80	0.00	83.20	16.8%
52070 REIMBURSABLE EXPENSES								
10123 52070	1,000.00	REIMBURSABLE EXPENSES	0.00	1,000.00	245.70	0.00	754.30	24.6%
52080 TELEPHONE								
10123 52080	29,500.00	TELEPHONE	0.00	29,500.00	28,550.17	1,028.57	-78.74	100.3%
52290 PUBLIC SAFETY AWARENESS								
10123 52290	4,000.00	PUBLIC SAFETY AWARENESS	0.00	4,000.00	2,911.27	0.00	1,088.73	72.8%
52305 OSHA COMPLIANCE								
10123 52305	1,800.00	OSHA COMPLIANCE	0.00	1,800.00	1,450.00	0.00	350.00	80.6%
52310 EXAMINATIONS								
10123 52310	10,000.00	EXAMINATIONS	0.00	10,000.00	9,328.04	3,075.96	-2,404.00	124.0%

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Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP		TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52320 RENTAL OF HYDRANTS								
10123 52320	579,000.00	RENTAL OF HYDRANTS	0.00	579,000.00	405,712.32	135,237.68	38,050.00	93.4%
52370 CLOTHING OR UNIFORM ALLOW								
10123 52370	23,000.00	CLOTHING OR UNIFORM ALLOW	0.00	23,000.00	19,221.83	3,411.12	367.05	98.4%
52371 FIRE POLICE								
10123 52371	1,250.00	FIRE POLICE	0.00	1,250.00	902.39	0.00	347.61	72.2%
52372 INSURANCE								
10123 52372	142,000.00	INSURANCE	5,535.00	147,535.00	147,534.94	0.00	0.06	100.0%
52373 LP GAS								
10123 52373	5,600.00	LP GAS	0.00	5,600.00	2,648.89	0.00	2,951.11	47.3%
52374 CABLE TELEVISION								
10123 52374	7,500.00	CABLE TELEVISION	2,122.00	9,622.00	8,328.07	895.57	398.36	95.9%
52375 GROUND LADDER TESTING								
10123 52375	7,800.00	GROUND LADDER TESTING	-2,922.00	4,878.00	4,877.87	0.00	0.13	100.0%
52376 HYDRAULIC TESTING								
10123 52376	3,200.00	HYDRAULIC TESTING	3,100.00	6,300.00	5,619.98	0.00	680.02	89.2%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52377 BREATHING APPARATUS TESTING								
10123 52377	BREATHING APPARATUS TESTING	9,800.00	0.00	9,800.00	8,206.83	0.00	1,593.17	83.7%
52378 BUILDING MAINTENANCE								
10123 52378	BUILDING MAINTENANCE	84,000.00	-10,488.00	73,512.00	47,496.46	2,890.00	23,125.54	68.5%
52379 HOSE TESTING AND REPAIRS								
10123 52379	HOSE TESTING AND REPAIRS	9,950.00	305.00	10,255.00	10,193.77	0.00	61.23	99.4%
52387 PUMP TESTING SERVICES								
10123 52387	PUMP TESTING SERVICES	4,500.00	0.00	4,500.00	1,200.00	0.00	3,300.00	26.7%
52392 GENERATOR MAINTENANCE & REPAIR								
10123 52392	GENERATOR MAINTENANCE & REPAIR	9,500.00	9,551.00	19,051.00	18,911.10	0.00	139.90	99.3%
53010 OFFICE SUPPLIES								
10123 53010	OFFICE SUPPLIES	1,000.00	-976.00	24.00	43.12	0.00	-19.12	179.7%
53020 OTHER SUPPLIES								
10123 53020	OTHER SUPPLIES	10,000.00	0.00	10,000.00	4,399.60	0.00	5,600.40	44.0%
53021 CONSUMABLE SUPPLIES								
10123 53021	CONSUMABLE SUPPLIES	4,500.00	-1,800.00	2,700.00	1,982.50	0.00	717.50	73.4%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53070 AUTO REPAIRS							
10123 53070 AUTO REPAIRS	110,000.00	8,369.00	118,369.00	113,796.34	4,562.22	10.44	100.0%
53080 AUTOMOTIVE MAINTENANCE							
10123 53080 AUTOMOTIVE MAINTENANCE	20,000.00	5,000.00	25,000.00	19,875.47	0.00	5,124.53	79.5%
53085 MARINE REPAIRS							
10123 53085 MARINE REPAIRS	5,000.00	-2,000.00	3,000.00	2,492.80	0.00	507.20	83.1%
53090 FUELS AND LUBRICANTS							
10123 53090 FUELS AND LUBRICANTS	42,000.00	0.00	42,000.00	33,609.47	0.00	8,390.53	80.0%
53100 TIRES							
10123 53100 TIRES	7,000.00	7,424.00	14,424.00	14,423.31	0.00	0.69	100.0%
53110 COMPUTER SUPPLIES							
10123 53110 COMPUTER SUPPLIES	1,000.00	0.00	1,000.00	236.96	0.00	763.04	23.7%
53111 FF PROTECTIVE CLOTHING							
10123 53111 FF PROTECTIVE CLOTHING	35,000.00	21,100.00	56,100.00	41,566.52	11,210.31	3,323.17	94.1%
53112 FIREFIGHTING SUPPLIES							
10123 53112 FIREFIGHTING SUPPLIES	9,500.00	0.00	9,500.00	3,560.02	0.00	5,939.98	37.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53113 VOLUNTEER RESPONDER AWARDS							
10123 53113 VOLUNTEER RESPONDER AWARDS	5,000.00	0.00	5,000.00	1,199.50	0.00	3,800.50	24.0%
53114 MEDICAL SUPPLIES							
10123 53114 MEDICAL SUPPLIES	6,500.00	0.00	6,500.00	6,436.90	462.92	-399.82	106.2%
53115 VOLUNTEER FIREFIGHTER SUPPLIES							
10123 53115 VOLUNTEER FIREFIGHTER SUPPLIES	3,000.00	0.00	3,000.00	188.78	0.00	2,811.22	6.3%
54060 OFFICE EQUIPMENT							
10123 54060 OFFICE EQUIPMENT	1,200.00	-30.00	1,170.00	0.00	0.00	1,170.00	.0%
54202 EQUIPMENT -FORE INVESTIGATIONS							
10123 54202 EQUIPMENT -FIRE INVESTIGATIONS	750.00	30.00	780.00	785.45	0.00	-5.45	100.7%
54218 FIREFIGHTER EQUIPMENT							
10123 54218 FIREFIGHTER EQUIPMENT	24,000.00	-18,722.00	5,278.00	2,041.84	3,208.67	27.49	99.5%
54220 RADIO/EMERGENCY LIGHTS							
10123 54220 RADIO/EMERGENCY LIGHTS	9,500.00	0.00	9,500.00	3,545.52	2,846.00	3,108.48	67.3%
54222 RESCUE TRUCK EQUIPMENT							
10123 54222 RESCUE TRUCK EQUIPMENT	5,500.00	-5,500.00	0.00	0.00	0.00	0.00	.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
54226 EQUIPMENT							
10123 54226 EQUIPMENT	6,000.00	-6,000.00	0.00	0.00	0.00	0.00	.0%
TOTAL FIRE SERVICES	3,632,425.00	148,224.00	3,780,649.00	3,255,529.49	170,392.85	354,726.66	90.6%
TOTAL GENERAL FUND	3,632,425.00	148,224.00	3,780,649.00	3,255,529.49	170,392.85	354,726.66	90.6%
TOTAL EXPENSES	3,632,425.00	148,224.00	3,780,649.00	3,255,529.49	170,392.85	354,726.66	
GRAND TOTAL	3,632,425.00	148,224.00	3,780,649.00	3,255,529.49	170,392.85	354,726.66	90.6%

** END OF REPORT - Generated by Kimberly Allen **

#22

TOWN OF WATERFORD
TRANSFER REQUEST FORM
In Series (Over $1000)

FIRE SERVICES 5/28/25
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10123	51810	Overtime	$ 8,000	$ (22,504)	37,022.00		$ 14,518
2	10123	51412	Part time firefighting	$ 175,000	$ 36,513		(8,300.00)	$ 28,213
3	10123	51410	Firefighting	$ 1,287,338	$ 225,183		(28,722.00)	$ 196,461
								$ -
4	10123	51120	Inspection	$ 83,385.00	$ 6,571.00	3,550.00		$ 10,121
5	10123	51110	Administration	$ 200,611.00	$ 48,928.00		(3,550.00)	$ 45,378
								$ -
6	10123	51210	Clerical & Technical	$ 167,150.00	$ 15,928.65	4,600.00		$ 20,529
7	10123	51110	Administration	$ 200,611.00	$ 45,378.00		(4,600.00)	$ 40,778
								$ -
8	10123	52310	Examinations	$ 10,000.00	$ (104.00)	2,500.00		$ 2,396
9	10123	52320	Hydrants	$ 579,000.00	$ 28,050.00		(2,500.00)	$ 25,550
10	10123	52080	Frontier	$ 29,500.00	$ 1,451.00	2,150.00		$ 3,601
11	10123	52320	Hydrants	$ 579,000.00	$ 25,550.00		(2,150.00)	$ 23,400
								$ -
12	10123	53070	Auto Repairs	$ 110,000.00	$ (12,381.00)	4,328.00		$ (8,053)
13	10123	53080	Automotive Maintentnace	$ 20,000.00	$ 5,124.00		(4,328.00)	$ 796
					TOTAL	54,150.00	(54,150.00)	

Explanation:

1-3 The 51810 Overtime budget was under-budgeted. Part time firefighting line has a surplus of funds due to shifts not being filled during the FY. Firefighting line has a surplus of funds due to an unfilled vacancy for 6 mos. and a funded firefighter position unfilled for 9 mos.

4-5 Inspection went over budget due to call backs and filling in for a firefighter position. Administration has a surplus of funds due to the Director position remaining unfilled for close to a year.

6-7 Clerical & Technical went over budget due to the workload requiring approved extra hours (not overtime). Administration has a surplus of funds due to the Director position remaining unfilled for close to a year.

8-9 52310 is in deficit due to the hiring of 2 new firefighters this FY. Hydrants were budgeted to include a cost increase which did not occur this FY

10-11 Frontier increased their charges resulting in significant increases. Hydrants were budgeted to include a cost increase which did not occur this FY

12-13 Automotive Repairs continue to be an issue. Automotive Maintenance is complete for the year.

email
Department Head — Date 5/28/25

Kim Allen
Director of Finance — Date 5/29/25

First Selectman — Date

Commission/Board Approval — Date

revised 9/9/20

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10123 FIRE SERVICES							
51110 ADMINISTRATION							
10123 51110 ADMINISTRATION	200,611.00	-15,514.00	185,097.00	140,513.19	0.00	44,583.81	75.9%
51120 INSPECTION							
10123 51120 INSPECTION	83,385.00	0.00	83,385.00	78,444.70	0.00	4,940.30	94.1%
51210 CLERICAL AND TECHNICAL							
10123 51210 CLERICAL AND TECHNICAL	167,150.00	0.00	167,150.00	154,544.78	0.00	12,605.22	92.5%
51240 EDUCATIONAL INCENTIVE							
10123 51240 EDUCATIONAL INCENTIVE	13,240.00	0.00	13,240.00	7,490.00	0.00	5,750.00	56.6%
51410 FIRE FIGHTING							
10123 51410 FIRE FIGHTING	1,287,338.00	118,738.00	1,406,076.00	1,208,885.36	0.00	197,190.64	86.0%
51411 INCENTIVE PROGRAM STIPENDS							
10123 51411 INCENTIVE PROGRAM STIPENDS	50,000.00	0.00	50,000.00	20,395.00	0.00	29,605.00	40.8%
51412 PART TIME FIREFIGHTING							
10123 51412 PART TIME FIREFIGHTING	175,000.00	-13,500.00	161,500.00	127,431.47	0.00	34,068.53	78.9%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51810 OVERTIME							
10123 51810 OVERTIME	8,000.00	55,000.00	63,000.00	85,974.80	0.00	-22,974.80	136.5%
51812 FIRE INSPECTORS' OVERTIME							
10123 51812 FIRE INSPECTORS' OVERTIME	5,000.00	0.00	5,000.00	4,031.24	0.00	968.76	80.6%
51820 REPLACEMENT OVERTIME							
10123 51820 REPLACEMENT OVERTIME	165,000.00	0.00	165,000.00	154,615.21	0.00	10,384.79	93.7%
51830 TRAINING & EDUCATION							
10123 51830 TRAINING OVERTIME	10,000.00	3,500.00	13,500.00	13,863.93	0.00	-363.93	102.7%
51920 F.I.C.A.							
10123 51920 F.I.C.A.	165,601.00	0.00	165,601.00	143,141.59	0.00	22,459.41	86.4%
52010 ADVERTISING							
10123 52010 ADVERTISING	400.00	500.00	900.00	737.92	0.00	162.08	82.0%
52020 POSTAGE							
10123 52020 POSTAGE	250.00	0.00	250.00	50.92	0.00	199.08	20.4%
52030 PROFESSIONAL FEES							
10123 52030 PROFESSIONAL FEES	2,500.00	0.00	2,500.00	1,393.02	0.00	1,106.98	55.7%

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Program ID: glytdbud

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52040 SERVICE CONT AND REPAIRS								
10123 52040	SERVICE CONT. AND REPAIRS	21,000.00	0.00	21,000.00	16,726.54	353.83	3,919.63	81.3%
52050 DUES CONFER								
10123 52050	DUES,CONFERENCES & EDUCAT	38,000.00	-4,598.00	33,402.00	21,819.01	1,210.00	10,372.99	68.9%
52060 PRINTING								
10123 52060	PRINTING	100.00	0.00	100.00	6.05	0.00	93.95	6.1%
52070 REIMBURSABLE EXPENSES								
10123 52070	REIMBURSABLE EXPENSES	1,000.00	0.00	1,000.00	245.70	0.00	754.30	24.6%
52080 TELEPHONE								
10123 52080	TELEPHONE	29,500.00	0.00	29,500.00	27,625.95	1,872.77	1.28	100.0%
52290 PUBLIC SAFETY AWARENESS								
10123 52290	PUBLIC SAFETY AWARENESS	4,000.00	0.00	4,000.00	2,911.27	0.00	1,088.73	72.8%
52305 OSHA COMPLIANCE								
10123 52305	OSHA COMPLIANCE	1,800.00	0.00	1,800.00	1,450.00	0.00	350.00	80.6%
52310 EXAMINATIONS								
10123 52310	EXAMINATIONS	10,000.00	0.00	10,000.00	8,181.60	1,775.40	43.00	99.6%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52320 RENTAL OF HYDRANTS							
10123 52320 RENTAL OF HYDRANTS	579,000.00	0.00	579,000.00	405,712.32	135,237.68	38,050.00	93.4%
52370 CLOTHING OR UNIFORM ALLOW							
10123 52370 CLOTHING OR UNIFORM ALLOW	23,000.00	0.00	23,000.00	18,727.51	809.05	3,463.44	84.9%
52371 FIRE POLICE							
10123 52371 FIRE POLICE	1,250.00	0.00	1,250.00	825.04	0.00	424.96	66.0%
52372 INSURANCE							
10123 52372 INSURANCE	142,000.00	5,535.00	147,535.00	147,534.94	0.00	0.06	100.0%
52373 LP GAS							
10123 52373 LP GAS	5,600.00	0.00	5,600.00	2,561.95	0.00	3,038.05	45.7%
52374 CABLE TELEVISION							
10123 52374 CABLE TELEVISION	7,500.00	2,122.00	9,622.00	8,671.39	895.57	55.04	99.4%
52375 GROUND LADDER TESTING							
10123 52375 GROUND LADDER TESTING	7,800.00	-305.00	7,495.00	4,877.87	0.00	2,617.13	65.1%
52376 HYDRAULIC TESTING							
10123 52376 HYDRAULIC TESTING	3,200.00	3,100.00	6,300.00	5,619.98	0.00	680.02	89.2%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52377 BREATHING APPARATUS TESTING								
10123 52377	BREATHING APPARATUS TESTING	9,800.00	0.00	9,800.00	8,206.83	0.00	1,593.17	83.7%
52378 BUILDING MAINTENANCE								
10123 52378	BUILDING MAINTENANCE	84,000.00	-10,488.00	73,512.00	47,496.46	2,890.00	23,125.54	68.5%
52379 HOSE TESTING AND REPAIRS								
10123 52379	HOSE TESTING AND REPAIRS	9,950.00	305.00	10,255.00	10,193.77	0.00	61.23	99.4%
52387 PUMP TESTING SERVICES								
10123 52387	PUMP TESTING SERVICES	4,500.00	0.00	4,500.00	1,200.00	0.00	3,300.00	26.7%
52392 GENERATOR MAINTENANCE & REPAIR								
10123 52392	GENERATOR MAINTENANCE & REPAIR	9,500.00	9,551.00	19,051.00	18,911.10	0.00	139.90	99.3%
53010 OFFICE SUPPLIES								
10123 53010	OFFICE SUPPLIES	1,000.00	-976.00	24.00	43.12	0.00	-19.12	179.7%
53020 OTHER SUPPLIES								
10123 53020	OTHER SUPPLIES	10,000.00	0.00	10,000.00	4,290.27	0.00	5,709.73	42.9%
53021 CONSUMABLE SUPPLIES								
10123 53021	CONSUMABLE SUPPLIES	4,500.00	-1,800.00	2,700.00	1,808.11	0.00	891.89	67.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53070 AUTO REPAIRS								
10123 53070	AUTO REPAIRS	110,000.00	-4,248.00	105,752.00	105,085.22	13,047.38	-12,380.60	111.7%
53080 AUTOMOTIVE MAINTENANCE								
10123 53080	AUTOMOTIVE MAINTENANCE	20,000.00	5,000.00	25,000.00	19,875.47	0.00	5,124.53	79.5%
53085 MARINE REPAIRS								
10123 53085	MARINE REPAIRS	5,000.00	-2,000.00	3,000.00	2,492.80	0.00	507.20	83.1%
53090 FUELS AND LUBRICANTS								
10123 53090	FUELS AND LUBRICANTS	42,000.00	0.00	42,000.00	31,154.14	0.00	10,845.86	74.2%
53100 TIRES								
10123 53100	TIRES	7,000.00	7,424.00	14,424.00	14,423.31	0.00	0.69	100.0%
53110 COMPUTER SUPPLIES								
10123 53110	COMPUTER SUPPLIES	1,000.00	0.00	1,000.00	236.96	0.00	763.04	23.7%
53111 FF PROTECTIVE CLOTHING								
10123 53111	FF PROTECTIVE CLOTHING	35,000.00	21,100.00	56,100.00	41,566.52	11,210.31	3,323.17	94.1%
53112 FIREFIGHTING SUPPLIES								
10123 53112	FIREFIGHTING SUPPLIES	9,500.00	0.00	9,500.00	3,560.02	0.00	5,939.98	37.5%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53113 VOLUNTEER RESPONDER AWARDS							
10123 53113 VOLUNTEER RESPONDER AWARDS	5,000.00	0.00	5,000.00	1,199.50	0.00	3,800.50	24.0%
53114 MEDICAL SUPPLIES							
10123 53114 MEDICAL SUPPLIES	6,500.00	0.00	6,500.00	6,259.31	240.51	0.18	100.0%
53115 VOLUNTEER FIREFIGHTER SUPPLIES							
10123 53115 VOLUNTEER FIREFIGHTER SUPPLIES	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00	.0%
54060 OFFICE EQUIPMENT							
10123 54060 OFFICE EQUIPMENT	1,200.00	-30.00	1,170.00	0.00	0.00	1,170.00	.0%
54202 EQUIPMENT -FORE INVESTIGATIONS							
10123 54202 EQUIPMENT -FIRE INVESTIGATIONS	750.00	30.00	780.00	785.45	0.00	-5.45	100.7%
54218 FIREFIGHTER EQUIPMENT							
10123 54218 FIREFIGHTER EQUIPMENT	24,000.00	-18,722.00	5,278.00	2,041.84	3,208.67	27.49	99.5%
54220 RADIO/EMERGENCY LIGHTS							
10123 54220 RADIO/EMERGENCY LIGHTS	9,500.00	0.00	9,500.00	3,545.52	0.00	5,954.48	37.3%
54222 RESCUE TRUCK EQUIPMENT							
10123 54222 RESCUE TRUCK EQUIPMENT	5,500.00	-5,500.00	0.00	0.00	0.00	0.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
54226 EQUIPMENT							
10123 54226 EQUIPMENT	6,000.00	-6,000.00	0.00	0.00	0.00	0.00	.0%
TOTAL FIRE SERVICES	3,632,425.00	148,224.00	3,780,649.00	3,139,385.97	172,751.17	468,511.86	87.6%
TOTAL GENERAL FUND	3,632,425.00	148,224.00	3,780,649.00	3,139,385.97	172,751.17	468,511.86	87.6%
TOTAL EXPENSES	3,632,425.00	148,224.00	3,780,649.00	3,139,385.97	172,751.17	468,511.86	
GRAND TOTAL	3,632,425.00	148,224.00	3,780,649.00	3,139,385.97	172,751.17	468,511.86	87.6%

** END OF REPORT - Generated by Kimberly Allen **

#23

TOWN OF WATERFORD
TRANSFER REQUEST FORM
In Series (Over $1000)

Police Department
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10129	51210	Clerical & Tech	$279,275	$1,332	$5,000		$6,332
2	10129	51110	Admin	$530,425	$18,807		$5,000	$13,807
					Total	**$5,000.00**	**$5,000.00**	

Transfer to cover payout due to employee retirement, originally transferred to Admin rather than Clerical.

[signature]
Department Head — 6/24/2025 **Date**

Kim Allen
Director of Finance — 6/24/2025 **Date**

First Selectman — **Date**

Commission/Board Approval — **Date**

revised 9/9/20

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10129 POLICE DEPARTMENT							
51110 ADMINISTRATION							
10129 51110 ADMINISTRATION	530,425.00	9,000.00	539,425.00	520,617.17	0.00	18,807.83	96.5%
51210 CLERICAL AND TECHNICAL							
10129 51210 CLERICAL AND TECHNICAL	279,275.00	0.00	279,275.00	277,942.79	0.00	1,332.21	99.5%
51220 CUSTODIAL							
10129 51220 CUSTODIAL	52,179.00	0.00	52,179.00	50,745.60	0.00	1,433.40	97.3%
51420 PATROL							
10129 51420 PATROL	3,873,698.00	-192,243.00	3,681,455.00	3,588,550.02	0.00	92,904.98	97.5%
51421 MARINE PATROL							
10129 51421 MARINE PATROL	26,477.00	0.00	26,477.00	20,301.18	0.00	6,175.82	76.7%
51430 DETECTIVE							
10129 51430 DETECTIVE	528,321.00	7,000.00	535,321.00	520,330.79	0.00	14,990.21	97.2%
51435 COMMUNITY SERVICE OFFICER							
10129 51435 COMMUNITY SERVICE OFFICER	116,846.00	10,000.00	126,846.00	125,005.00	0.00	1,841.00	98.5%

Report generated: 06/24/2025 12:52
User: kallen
Program ID: glytdbud

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YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51450 EXTRA DUTY							
10129 51450 EXTRA DUTY	0.00	0.00	0.00	4,846.44	0.00	-4,846.44	100.0%
51810 OVERTIME							
10129 51810 OVERTIME	150,075.00	0.00	150,075.00	147,468.80	0.00	2,606.20	98.3%
51820 REPLACEMENT OVERTIME							
10129 51820 REPLACEMENT OVERTIME	377,924.00	204,000.00	581,924.00	516,917.68	0.00	65,006.32	88.8%
51830 TRAINING & EDUCATION							
10129 51830 TRAINING & EDUCATION	116,221.00	5,000.00	121,221.00	120,937.90	0.00	283.10	99.8%
51910 FRINGE BENEFITS							
10129 51910 FRINGE BENEFITS	0.00	0.00	0.00	-279.08	0.00	279.08	100.0%
51920 F.I.C.A.							
10129 51920 F.I.C.A.	468,902.00	0.00	468,902.00	435,934.31	0.00	32,967.69	93.0%
52010 ADVERTISING							
10129 52010 ADVERTISING	300.00	0.00	300.00	0.00	0.00	300.00	.0%
52020 POSTAGE							
10129 52020 POSTAGE	1,500.00	0.00	1,500.00	895.80	0.00	604.20	59.7%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52030 PROFESSIONAL FEES							
10129 52030 PROFESSIONAL FEES	17,871.00	0.00	17,871.00	15,326.22	0.00	2,544.78	85.8%
52040 SERVICE CONT AND REPAIRS							
10129 52040 SERVICE CONT. AND REPAIRS	24,551.00	7,500.00	32,051.00	30,254.32	0.00	1,796.68	94.4%
52050 DUES CONFER							
10129 52050 DUES,CONFERENCES & EDUCATION	3,020.00	-900.00	2,120.00	1,918.00	0.00	202.00	90.5%
52060 PRINTING							
10129 52060 PRINTING	800.00	0.00	800.00	653.75	0.00	146.25	81.7%
52080 TELEPHONE							
10129 52080 TELEPHONE	32,552.00	8,900.00	41,452.00	38,396.96	2,141.96	913.08	97.8%
52300 TRAINING & EDUCATION							
10129 52300 TRAINING,EDUCATION & EMER	85,500.00	-15,500.00	70,000.00	57,986.24	0.00	12,013.76	82.8%
52305 OSHA COMPLIANCE							
10129 52305 OSHA COMPLIANCE	3,500.00	0.00	3,500.00	3,498.18	0.00	1.82	99.9%
52370 CLOTHING OR UNIFORM ALLOW							
10129 52370 CLOTHING OR UNIFORM ALLOW	90,345.00	0.00	90,345.00	90,189.16	0.00	155.84	99.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52520 CRIMINAL JUSTICE PLANNER								
10129 52520	CRIMINAL JUSTICE PLANNER	17,212.00	0.00	17,212.00	17,045.22	0.00	166.78	99.0%
53010 OFFICE SUPPLIES								
10129 53010	OFFICE SUPPLIES	1,000.00	0.00	1,000.00	695.14	0.00	304.86	69.5%
53020 OTHER SUPPLIES								
10129 53020	OTHER SUPPLIES	7,000.00	0.00	7,000.00	6,664.45	0.00	335.55	95.2%
53070 AUTO REPAIRS								
10129 53070	AUTO REPAIRS	18,000.00	4,000.00	22,000.00	21,823.09	0.00	176.91	99.2%
53080 AUTOMOTIVE MAINTENANCE								
10129 53080	AUTOMOTIVE MAINTENANCE	18,000.00	0.00	18,000.00	16,184.76	0.00	1,815.24	89.9%
53090 FUELS AND LUBRICANTS								
10129 53090	FUELS AND LUBRICANTS	108,603.00	8,350.00	116,953.00	106,249.88	0.00	10,703.12	90.8%
53100 TIRES								
10129 53100	TIRES	13,912.00	-3,350.00	10,562.00	8,263.07	3,148.93	-850.00	108.0%
53180 POLICE SUPPLIES								
10129 53180	POLICE EQUIP. & SUPP.	44,135.00	12,500.00	56,635.00	54,716.32	948.00	970.68	98.3%

Town of Waterford, CT

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YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP		TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53210 SELECTIVE ENFORCEMENT								
10129 53210	1,500.00	SELECTIVE ENFORCEMENT	-1,500.00	0.00	0.00	0.00	0.00	.0%
53220 MARINE PATROL								
10129 53220	6,000.00	MARINE PATROL	0.00	6,000.00	4,912.68	0.00	1,087.32	81.9%
53260 DOG WARDEN SUPPLIES								
10129 53260	100,000.00	DOG WARDEN SUPPLIES	0.00	100,000.00	100,000.00	0.00	0.00	100.0%
TOTAL POLICE DEPARTMENT	7,115,644.00		62,757.00	7,178,401.00	6,904,991.84	6,238.89	267,170.27	96.3%
TOTAL GENERAL FUND	7,115,644.00		62,757.00	7,178,401.00	6,904,991.84	6,238.89	267,170.27	96.3%
TOTAL EXPENSES	7,115,644.00		62,757.00	7,178,401.00	6,904,991.84	6,238.89	267,170.27	
GRAND TOTAL	7,115,644.00		62,757.00	7,178,401.00	6,904,991.84	6,238.89	267,170.27	96.3%

** END OF REPORT - Generated by Kimberly Allen **

#24

FINANCE DEPARTMENT

Memo

April 30, 2024

Mr. Rob Brule
First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Re: Bid Reject – IFB#24-021 Waterford Police Department-Main Entrance Improvements

Dear Mr. Brule:

Submissions for the above-mentioned bid were opened on March 11, 2025 by Sandy Kenniston and I with the attached results for the Waterford Police Main Entrance Improvements project. However, it has been determined that the sole bid received did not fall within the project budget. An attempt was made to reduce the bid using valued engineering options, however, it has been determined that we will need to have a further conversation regarding a path moving forward to complete this project. As a result, I respectfully seek the Board's approval to reject the bid received by Pelletier Construction Management in the amount of $279,650.00.

Sincerely

Shea Davy

Shea Davy
Purchasing Agent,
Town of Waterford

INTER-OFFICE MEMORANDUM TOWN OF WATERFORD

To: Shea Davy, Purchasing Agent

Cc: Kimberly Allen, Finance Director
Marc Balestracci, Chief of Police

From: Gary J. Schneider, Director of Public Works

Date: April 30, 2025

Re: Police Front Entrance Project

There were several goals to this project. One was to provide ADA access to the building, second was to provide a means of locking the main doors and third to replace the glazing on the clerestory that was leaking and causing damage to the interior and exterior sheetrock surfaces.

The project bids were opened on March 11, 2025 with only one contractor responding. The bid was $279,650 far greater that the $114,000 available.

A meeting was held with the bidder, the architect, purchasing agent and myself to discuss what could be eliminated allowing us to just address the main door. Removed were any repairs to the clerestory (repairs to the window glazing) and damaged sheetrock.

The bidder responded with a cost of $207,925.

It is my recommendation that the bid be rejected.

It is also my recommendation that the Police Chief, Finance Director and I meet to discuss the path moving forward for this project. We had already removed any exterior ADA improvements to the handicapped parking spaces and front walk from project in an attempt to be within the existing funding.

Town of Waterford
Purchasing
Shea Davy, Purchasing Agent
15 Rope Ferry Rd, Waterford, CT 06385

EVALUATION TABULATION

IFB No. IFB# 24-021

WATERFORD POLICE DEPARTMENT - MAIN ENTRANCE IMPROVEMENTS

RESPONSE DEADLINE: March 11, 2025 at 2:00 pm

Report Generated: Wednesday, April 30, 2025

SELECTED VENDOR TOTALS

Vendor	Total
Pelletier Construction Management	$279,650.00

LUMP SUM BID PROPOSAL

Lump Sum Bid Proposal					Pelletier Construction Management	
Selected	Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
X	1	Labor	1	Whole Project	$118,000.00	$118,000.00
X	2	Materials, and Services necessary for completion of the Work shown on the Drawings and in the Specifications.	1	Whole Project	$161,650.00	$161,650.00
Total						$279,650.00

"We're Just Getting Warmed-Up"

PELLETIER CONSTRUCTION MANAGEMENT
67 West Main Street, Suite 411
Clinton, CT 06413
860.430.5513
pcm-ct.com

Waterford PD Entrance Reno

Town of Waterford
Attn: Shea Davy
15 Rope Ferry Road
Waterford, CT 06385

Date: 4/25/25

Subject: Waterford PD Entrance Reno – Value Engineering Options

Team,
Below is pricing on value engineering options, as requested, for Waterford PD Entrance Reno project.

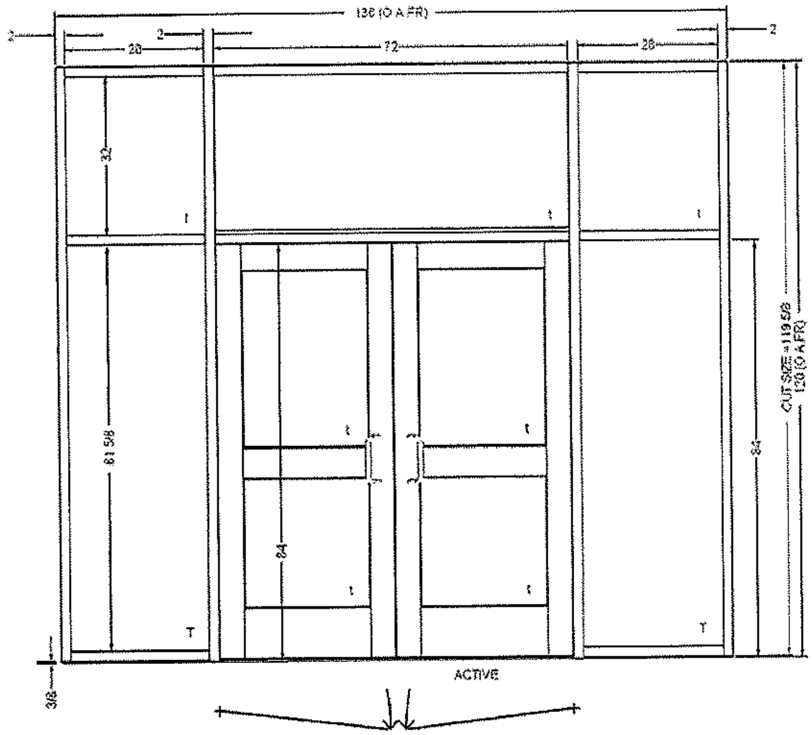
- **Original Proposed Amount $279,650.00**
- **VE Savings**
  - Remove skylight repairs & envelope repairs .... (-) $7,650.00
  - Remove drywall patching & painting of ceiling/soffit.......... (-) $2,100.00
  - #1: Reduce storefront framing thickness (standard frame) w/o clerestory* .... (-)$57,430.00
  - #2: Reduce storefront framing thickness (standard frame) w/o clerestory & transom* .... (-)$61,975.00

*if clerestory (and transom) are deleted, gypsum wall board assembly will be installed in its place.

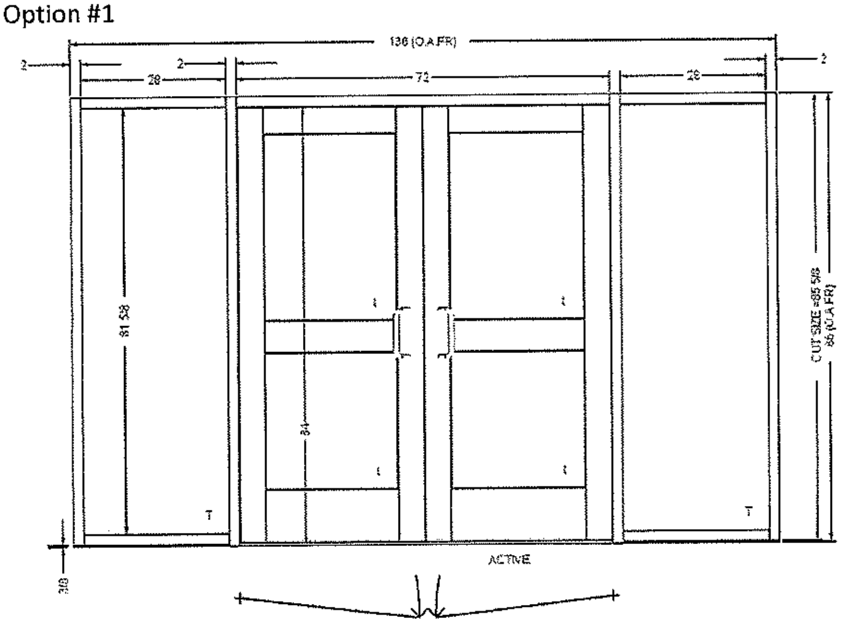
Noah Brenckle
Estimator / Project Manager
67 West Main Street, Suite 411, Clinton CT 06413
860-430-5513
Construction Managers*Commercial/Industrial General Contractors

PELLETIER CONSTRUCTION MANAGEMENT
"We're Just Getting Warmed-Up"

PELLETIER CONSTRUCTION MANAGEMENT
67 West Main Street, Suite 411
Clinton, CT 06413
860.430.5513
pcm-ct.com



Option #1



Option #2

From: Noah Brenckle
To: Shea Davy
Subject: Re: Waterford PD Entrance Reno - Addendum?
Date: Friday, April 25, 2025 8:15:41 AM
Attachments: image001.png
image002.png
Outlook-xdgimgpn.png
Waterford PD Entrance Reno - Value Engineering Proposal (4.25.25).pdf

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Shea,

Got in early this morning to knock this out for you, please see attached *Waterford PD Entrance Reno - Value Engineering Proposal (4.25.25)*. I wasn't able to meet the ~$100-115k budget that they were looking for. If we removed skylight repairs, drywall repairs & painting, reduced the thickness of the aluminum framing, and removed the clerestory & transom, we could get the project down around $208k.

Not sure how you want to proceed, but I am here to support however you would like. Construction costs are just too expensive anymore, eh? We try to control costs where we can, but the costs just keep adding up.

Talk soon,

Noah Brenckle
Lead Estimator / Project Manager

PELLETIER CONSTRUCTION MANAGEMENT

An Affirmative Action/Equal Opportunity Employer
67 West Main Street, Suite 411, Clinton CT 06413
860-430-5513
Construction Managers*Commercial/Industrial General Contractors

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From: Shea Davy <bdavy@waterfordct.org>
Sent: Wednesday, April 23, 2025 10:28 AM
To: Noah Brenckle <noah@pcm-ct.com>
Subject: RE: Waterford PD Entrance Reno - Addendum?

No worries, I was just following up as I was on vacation last week. Thank you for your fast reply.

Shea Davy
Purchasing Agent
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385
bdavy@waterfordct.org
860.444.5842 Direct
860.449-4194 Cell
860.440.0579 (fax)

Town of Waterford CONNECTICUT

From: Noah Brenckle [mailto:noah@pcm-ct.com]
Sent: Wednesday, April 23, 2025 10:25 AM
To: Shea Davy <bdavy@waterfordct.org>
Subject: Re: Waterford PD Entrance Reno - Addendum?

Shea,
I do have the numbers from my glass company, received on Monday. I have to put it together, but I have been slammed with 3 bids going in this week. Bear with me, my goal is to get it to you by end of week (or weekend at the latest).

Thanks for the patience.
Noah Brenckle
Lead Estimator / Project Manager

PELLETIER
CONSTRUCTION
MANAGEMENT

An Affirmative Action/Equal Opportunity Employer
67 West Main Street, Suite 411, Clinton CT 06413
860-430-5513
Construction Managers*Commercial/Industrial General Contractors

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From: Shea Davy <bdavy@waterfordct.org>
Sent: Wednesday, April 23, 2025 10:01 AM
To: Noah Brenckle <noah@pcm-ct.com>
Subject: RE: Waterford PD Entrance Reno - Addendum?

Good morning Noah,

I am reaching out to see how it is going with the different engineering options?

Thank you.

Shea Davy
Purchasing Agent
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385
bdavy@waterfordct.org
860.444.5842 Direct
860.449-4194 Cell
860.440.0579 (fax)

Town of Waterford CONNECTICUT

#25

TOWN OF WATERFORD
TRANSFER REQUEST FORM
In Series (Over $1000)

Public Works
DEPARTMENT

June 'FY25

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Budget Amount
1	10130	52410	Street Tree Maintenance	$ 5,000	$ 780	2,112		2,892
2	10130	52470	Solid Waste	$ 1,019,316	$ 116,299		(2,112)	118,411
8								0
					TOTAL	2,112	(2,112)	

Explanation:

See attached memo

Email
Department Head

6/18/25
Date

Kim Allen
Director of Finance

6/20/25
Date

First Selectman

Date

Commission/Board Approval

Date

revised 8/13/20

In series transfer backup June – FY25

Item 1 10130-52410 Increase $2,000

Our aerial lift truck (Tree Truck) has suffered a failure of the hybrid battery storage system. The aerial truck is a 2009 International Truck chassis with a 65 foot boom single person bucket. It is a hybrid unit where the hydraulics for the boom is powered by the battery. The battery unit is no longer manufactured. The Fleet Ad Hoc Committee has approved the purchase of a new chassis and hydraulics. The current aerial lift will be removed and mounted on the new frame. The current schedule has the truck back in service at the end of September.

Until the Tree Truck is back in service, we will need to contract out the removal of "High-Risk" trees. A high-risk tree is one that can cause severe damage to private property or pose a severe risk to a person. The Department will be seeking proposals from a list of tree removal firms for each location.

Sufficient funds were not programed in this line item to conduct numerous removals.

Item 2 10130-52470 Decrease $2,000

Solid waste generation continues to be under our projection of 11,773 tons

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND								
10130 PUBLIC WORKS								
51110 ADMINISTRATION								
10130 51110	ADMINISTRATION	360,257.00	0.00	360,257.00	338,030.31	0.00	22,226.69	93.8%
51130 ENGINEERING								
10130 51130	ENGINEERING	5,558.00	-5,558.00	0.00	0.00	0.00	0.00	.0%
51210 CLERICAL AND TECHNICAL								
10130 51210	CLERICAL AND TECHNICAL	143,429.00	0.00	143,429.00	155,144.03	0.00	-11,715.03	108.2%
51510 EQUIPMENT MAINTENANCE								
10130 51510	EQUIPMENT MAINTENANCE	390,229.00	-50,000.00	340,229.00	316,867.76	0.00	23,361.24	93.1%
51520 HIGHWAY MAINTENANCE								
10130 51520	HIGHWAY MAINTENANCE	920,994.00	0.00	920,994.00	805,643.83	0.00	115,350.17	87.5%
51530 REFUSE COLL & DISPOSAL								
10130 51530	REFUSE COLL.& DISPOSAL	475,665.00	-27,772.00	447,893.00	398,796.73	0.00	49,096.27	89.0%
51540 SNOW REMOVAL								
10130 51540	SNOW REMOVAL	56,000.00	27,772.00	83,772.00	83,771.86	0.00	0.14	100.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Original Approp	Description	Trans/Adjsmts	Revised Budget	YTD Expended	Encumbrances	Available Budget	% Used
51810 OVERTIME								
10130 51810	55,000.00	OVERTIME	0.00	55,000.00	72,276.57	0.00	-17,276.57	131.4%
51910 FRINGE BENEFITS								
10130 51910	16,225.00	FRINGE BENEFITS	0.00	16,225.00	10,297.52	1,105.79	4,821.69	70.3%
51920 F.I.C.A.								
10130 51920	186,271.00	F.I.C.A.	0.00	186,271.00	155,398.87	0.00	30,872.13	83.4%
52020 POSTAGE								
10130 52020	800.00	POSTAGE	0.00	800.00	545.00	0.00	255.00	68.1%
52030 PROFESSIONAL FEES								
10130 52030	120,000.00	PROFESSIONAL FEES	22,558.00	142,558.00	105,791.67	53,416.76	-16,650.43	111.7%
52040 SERVICE CONT AND REPAIRS								
10130 52040	62,000.00	SERVICE CONT. AND REPAIRS	25,000.00	87,000.00	68,197.45	18,648.14	154.41	99.8%
52050 DUES CONFER								
10130 52050	4,000.00	DUES,CONFERENCES & EDUCATION	400.00	4,400.00	4,195.01	200.00	4.99	99.9%
52060 PRINTING								
10130 52060	50.00	PRINTING	0.00	50.00	20.45	0.00	29.55	40.9%

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Program ID: glytdbud

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52070 REIMBURSABLE EXPENSES								
10130 52070	REIMBURSABLE EXPENSES	50.00	0.00	50.00	50.00	0.00	0.00	100.0%
52400 MEAL ALLOWANCE								
10130 52400	MEAL ALLOWANCE	2,000.00	-100.00	1,900.00	1,716.16	0.00	183.84	90.3%
52410 STREET TREE MAINTENANCE								
10130 52410	STREET TREE MAINTENANCE	5,000.00	0.00	5,000.00	3,131.92	3,980.00	-2,111.92	142.2%
52450 SITE WORK								
10130 52450	SITE WORK	1,000.00	0.00	1,000.00	600.00	0.00	400.00	60.0%
52460 STREET LIGHTING								
10130 52460	STREET LIGHTING	85,000.00	0.00	85,000.00	79,268.62	0.00	5,731.38	93.3%
52470 SOLID WASTE DISPOSAL								
10130 52470	SOLID WASTE DISPOSAL	1,019,932.00	-616.00	1,019,316.00	738,355.24	190,942.42	90,018.34	91.2%
52475 RECYCLING PROGRAM								
10130 52475	RECYCLING PROGRAM	500.00	0.00	500.00	62.64	0.00	437.36	12.5%
52510 RENTAL OF EQUIPMENT								
10130 52510	RENTAL OF EQUIPMENT	20,000.00	6,198.00	26,198.00	23,598.32	2,599.56	0.12	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Original Approp	Trans/Adjsmts	Revised Budget	YTD Expended	Encumbrances	Available Budget	% Used
52531 LANDFILL CAP MAINTENANCE							
10130 52531 LANDFILL CAP MAINTENANCE	25,000.00	2,852.00	27,852.00	22,400.81	5,450.50	0.69	100.0%
53010 OFFICE SUPPLIES							
10130 53010 OFFICE SUPPLIES	350.00	0.00	350.00	348.44	0.00	1.56	99.6%
53030 OPERATIONAL SUPPLIES							
10130 53030 OPERATIONAL SUPPLIES	18,000.00	5,000.00	23,000.00	17,701.02	2,710.81	2,588.17	88.7%
53050 ENGINEERING SUPPLIES							
10130 53050 ENGINEERING EQUIP.&SUPPLIES	300.00	0.00	300.00	0.00	0.00	300.00	.0%
53070 AUTO REPAIRS							
10130 53070 AUTO REPAIRS	230,000.00	20,000.00	250,000.00	231,334.38	32,412.39	-13,746.77	105.5%
53090 FUELS AND LUBRICANTS							
10130 53090 FUELS AND LUBRICANTS	324,713.00	0.00	324,713.00	157,494.04	0.00	167,218.96	48.5%
53100 TIRES							
10130 53100 TIRES	40,000.00	0.00	40,000.00	31,843.34	4,846.97	3,309.69	91.7%
53250 TRAFFIC CONTROL MATERIALS							
10130 53250 TRAFFIC CONTROL MATERIALS	25,000.00	0.00	25,000.00	24,746.98	15.00	238.02	99.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53300 HIGHWAY MATERIALS							
10130 53300 HIGHWAY MATERIALS	160,000.00	-25,734.00	134,266.00	100,057.91	31,321.73	2,886.36	97.9%
54050 AUTOMOTIVE EQUIPMENT							
10130 54050 AUTOMOTIVE EQUIPMENT	11,795.00	0.00	11,795.00	9,587.45	0.00	2,207.55	81.3%
55010 TOWN AID ROADS IMPROVED							
10130 55010 TOWN AID ROADS IMPROVED	321,120.00	0.00	321,120.00	238,933.94	64,244.95	17,941.11	94.4%
TOTAL PUBLIC WORKS	5,086,238.00	0.00	5,086,238.00	4,196,208.27	411,895.02	478,134.71	90.6%
TOTAL GENERAL FUND	5,086,238.00	0.00	5,086,238.00	4,196,208.27	411,895.02	478,134.71	90.6%
TOTAL EXPENSES	5,086,238.00	0.00	5,086,238.00	4,196,208.27	411,895.02	478,134.71	
GRAND TOTAL	5,086,238.00	0.00	5,086,238.00	4,196,208.27	411,895.02	478,134.71	90.6%

** END OF REPORT - Generated by Kimberly Allen **

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#26

TOWN OF WATERFORD
TRANSFER REQUEST FORM

In Series (Over $1000)

FY25

Public Works
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Budget Amount
1	10130	51210	Clerical	$ 143,429	$ (5,299)	21,500		16,201
2	10130	51520	Highway Maintenance	$ 920,994	$ 144,862		21,500	123,362
3	10130	51810	Overtime	$ 55,000	$ (14,275)	20,000		5,725
4	10130	51520	Highway Maintenance	$ 920,994	$ 123,362		20,000	103,362
5	10130	52460	Stretlights	$ 85,000.00	$ 5,760.00	2,000		7,760
6	10130	52470	Solid Waste	$1,016,316.00	$ 116,381.00		2,000	114,381
7	10130	52030	Professional Fees	$ 142,558.00	$ (15,985.00)	16,000		15
8	10130	52470	Solid Waste	$1,016,316.00	$ 114,381.00		16,000	98,381
9	10130	53070	Auto Repairs	$ 250,000.00	$ (10,358.00)	20,000		9,642
10	10130	53090	Fuels & Lubricants	$ 324,713.00	$ 145,598.00		20,000	125,598
					TOTAL	79,500	79,500	

Explanation:

See attached explanation sheet

Gary J. Schneider
Department Head

5/30/2025
Date

Kim Allen
Director of Finance

5/30/25
Date

First Selectman

Date

Commission/Board Approval

Date

revised 8/13/20

In Series Transfer Backup Explanation **May FY25**

Item 1 10130-51210 Increase $21,500

- The budget preparation uses two spreadsheets for personnel costs. The budget spreadsheet used for the approved budget had an incorrect number in the total, resulting in a number that was lower than required.

Item 2 10130-51520 Decrease $21,500

- Three positions remain open in the Department, two in Highway and one in Vehicle Maintenance. Active recruiting is still on going.

Item 3 10130-51810 Increase $20,000

- This is the line item for general overtime. With our rain last fall, the crews were responding to trees down and minor flooding incidents.

Item 4 10130-51520 Decrease $20,000

- Same as item 2.

Item 5 10130-52460 Increase $2,000

- Eversource bills the Town to reconnect streetlights on poles that are replaced due to take down and scheduled replacements.

Item 6 10130-52470 Decrease $2,000

- Solid waste generation continues to be under our projection of 11,773 tons.

Item 7 10130-52030 Increase $16,000

- The Town was selected by the regional Council of Governments (SECOG) to advance its application for grant funding the replacement of sidewalks on Niantic River Road. The Town in seeking a $1.7 million construction grant to replace the existing asphalt sidewalks with an ADA concrete walk with proper ramps at all intersections. In order to complete this application, more additional items had to be presented in the package to include traffic and accident volumes, Bikeway analysis and results of the Public Information meeting (Held on May 15). The Town will hear after September 17th the results of the submission. In order to prepare this application, consultant support was required.

Item 8 10130-52470 Decrease $16,000

- Solid waste generation continues to be under our projection of 11,773 tons.

Item 9 10130-53070 Increase $20,000

- Our waste collection fleet continues to experience the need for repairs to keep vehicles in service while waiting for the replacement. One of the collection vehicles is still in Canada waiting for the body to be installed. This unit was purchased in July 2024 and we don't have a delivery date.

Item 10 10130-53090 Decrease $20,000

- With this winter being on the light side, diesel fuel consumption for Public Works remained under the budgeted 5 year average.

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10130 PUBLIC WORKS							
51110 ADMINISTRATION							
10130 51110 ADMINISTRATION	360,257.00	0.00	360,257.00	324,369.15	0.00	35,887.85	90.0%
51130 ENGINEERING							
10130 51130 ENGINEERING	5,558.00	-5,558.00	0.00	0.00	0.00	0.00	.0%
51210 CLERICAL AND TECHNICAL							
10130 51210 CLERICAL AND TECHNICAL	143,429.00	0.00	143,429.00	148,728.29	0.00	-5,299.29	103.7%
51510 EQUIPMENT MAINTENANCE							
10130 51510 EQUIPMENT MAINTENANCE	390,229.00	-50,000.00	340,229.00	304,563.70	0.00	35,665.30	89.5%
51520 HIGHWAY MAINTENANCE							
10130 51520 HIGHWAY MAINTENANCE	920,994.00	0.00	920,994.00	776,131.76	0.00	144,862.24	84.3%
51530 REFUSE COLL.& DISPOSAL							
10130 51530 REFUSE COLL.& DISPOSAL	475,665.00	-27,772.00	447,893.00	382,136.22	0.00	65,756.78	85.3%
51540 SNOW REMOVAL							
10130 51540 SNOW REMOVAL	56,000.00	27,772.00	83,772.00	83,771.86	0.00	0.14	100.0%

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Program ID: glytdbud

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51810 OVERTIME							
10130 51810 OVERTIME	55,000.00	0.00	55,000.00	69,274.68	0.00	-14,274.68	126.0%
51910 FRINGE BENEFITS							
10130 51910 FRINGE BENEFITS	16,225.00	0.00	16,225.00	10,097.52	1,105.79	5,021.69	69.0%
51920 F.I.C.A.							
10130 51920 F.I.C.A.	186,271.00	0.00	186,271.00	149,563.04	0.00	36,707.96	80.3%
52020 POSTAGE							
10130 52020 POSTAGE	800.00	0.00	800.00	461.79	0.00	338.21	57.7%
52030 PROFESSIONAL FEES							
10130 52030 PROFESSIONAL FEES	120,000.00	22,558.00	142,558.00	97,626.19	60,916.76	-15,984.95	111.2%
52040 SERVICE CONT AND REPAIRS							
10130 52040 SERVICE CONT. AND REPAIRS	62,000.00	25,000.00	87,000.00	65,796.96	20,964.50	238.54	99.7%
52050 DUES CONFER							
10130 52050 DUES,CONFERENCES & EDUCATION	4,000.00	300.00	4,300.00	4,195.01	100.00	4.99	99.9%
52060 PRINTING							
10130 52060 PRINTING	50.00	0.00	50.00	20.45	0.00	29.55	40.9%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52070 REIMBURSABLE EXPENSES							
10130 52070 REIMBURSABLE EXPENSES	50.00	0.00	50.00	50.00	0.00	0.00	100.0%
52400 MEAL ALLOWANCE							
10130 52400 MEAL ALLOWANCE	2,000.00	0.00	2,000.00	1,716.16	0.00	283.84	85.8%
52410 STREET TREE MAINTENANCE							
10130 52410 STREET TREE MAINTENANCE	5,000.00	0.00	5,000.00	239.99	1,200.00	3,560.01	28.8%
52450 SITE WORK							
10130 52450 SITE WORK	1,000.00	0.00	1,000.00	600.00	0.00	400.00	60.0%
52460 STREET LIGHTING							
10130 52460 STREET LIGHTING	85,000.00	0.00	85,000.00	79,240.13	0.00	5,759.87	93.2%
52470 SOLID WASTE DISPOSAL							
10130 52470 SOLID WASTE DISPOSAL	1,019,932.00	-616.00	1,019,316.00	738,123.08	164,812.14	116,380.78	88.6%
52475 RECYCLING PROGRAM							
10130 52475 RECYCLING PROGRAM	500.00	0.00	500.00	62.64	0.00	437.36	12.5%
52510 RENTAL OF EQUIPMENT							
10130 52510 RENTAL OF EQUIPMENT	20,000.00	6,198.00	26,198.00	23,598.32	2,599.56	0.12	100.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52531 LANDFILL CAP MAINTENANCE							
10130 52531 LANDFILL CAP MAINTENANCE	25,000.00	2,852.00	27,852.00	22,400.81	5,450.50	0.69	100.0%
53010 OFFICE SUPPLIES							
10130 53010 OFFICE SUPPLIES	350.00	0.00	350.00	348.44	0.00	1.56	99.6%
53030 OPERATIONAL SUPPLIES							
10130 53030 OPERATIONAL SUPPLIES	18,000.00	5,000.00	23,000.00	15,311.16	5,027.36	2,661.48	88.4%
53050 ENGINEERING SUPPLIES							
10130 53050 ENGINEERING EQUIP.&SUPPLIES	300.00	0.00	300.00	0.00	0.00	300.00	.0%
53070 AUTO REPAIRS							
10130 53070 AUTO REPAIRS	230,000.00	20,000.00	250,000.00	227,959.75	32,398.58	-10,358.33	104.1%
53090 FUELS AND LUBRICANTS							
10130 53090 FUELS AND LUBRICANTS	324,713.00	0.00	324,713.00	179,114.89	0.00	145,598.11	55.2%
53100 TIRES							
10130 53100 TIRES	40,000.00	0.00	40,000.00	31,843.34	4,846.97	3,309.69	91.7%
53250 TRAFFIC CONTROL MATERIALS							
10130 53250 TRAFFIC CONTROL MATERIALS	25,000.00	0.00	25,000.00	24,746.98	15.00	238.02	99.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

ACCOUNT	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
55300 HIGHWAY MATERIALS							
10130 53300 HIGHWAY MATERIALS	160,000.00	-25,734.00	134,266.00	98,245.71	23,259.10	12,761.19	90.5%
54050 AUTOMOTIVE EQUIPMENT							
10130 54050 AUTOMOTIVE EQUIPMENT	11,795.00	0.00	11,795.00	9,327.46	0.00	2,467.54	79.1%
55010 TOWN AID ROADS IMPROVED							
10130 55010 TOWN AID ROADS IMPROVED	321,120.00	0.00	321,120.00	235,958.94	52,476.00	32,685.06	89.8%
TOTAL PUBLIC WORKS	5,086,238.00	0.00	5,086,238.00	4,105,624.42	375,172.26	605,441.32	88.1%
TOTAL GENERAL FUND	5,086,238.00	0.00	5,086,238.00	4,105,624.42	375,172.26	605,441.32	88.1%
TOTAL EXPENSES	5,086,238.00	0.00	5,086,238.00	4,105,624.42	375,172.26	605,441.32	
GRAND TOTAL	5,086,238.00	0.00	5,086,238.00	4,105,624.42	375,172.26	605,441.32	88.1%

** END OF REPORT - Generated by Kimberly Allen **

#27

FINANCE DEPARTMENT

Memo

July 2, 2025

Mr. Rob Brule
First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Re: Cooperative Purchasing-Treated Road Salt

Dear Mr. Brule:

In keeping with Section 3.08.010 of the Purchasing Ordinance- Cooperative Purchasing, the Purchasing Department, on behalf the Public Works Department, after due diligence and careful consideration, is respectfully seeking the Board's approval to Award the contract for the supply of Treated Road Salt to Morton Salt, Inc. for $179,780.00 in accordance with CRCOG contract 777. This contract term is for July, 1, 2025 until June 30, 2026.

Funds will be available from Line Item 10130-55010 Town Aid Roads Improved.

Sincerely,

Shea Davy

Shea Davy
Purchasing Agent,
Town of Waterford

Public Works
Department

Memo

To: Shea Davy, Purchasing Agent

From: Gary J Schneider, Director of Public Works

Date: July 2, 2025

Re: FY26 Salt

I concurred with your thoughts of going with the second lowest bidder for road salt for the upcoming winter season. We have had a real good experience with Morton Salt. They kept us informed on when the salt deliveries were going to happen, not just the day, but when the truck was dispatched from New Haven. That would let us plan our day, not keeping a loader and operator at the salt shed guessing when the truck was going to arrive. That made us more productive.

LEED is an unknown vendor. We are estimating the purchase of 2,000 tons. The difference in the bid price per ton from the lowest bidder (LEED $89.07) and the second lowest (Morton $89.89) is $1,640. Therefore, I am requesting the bid be awarded to Morton Salt.

#	Locked	Items	Selected	Lowest		:mical Equipment Labs of DE,	Eastern Salt Company Inc.	LEED SALT	Mid-American Salt	Morton Salt, Inc.
					Total Cost	$ 2,294.6	$ 3,072.0	$ 737.1199999999999	$ 378.9	$ 2,111.2000000000003
					Selected #	0	0	0	0	0
					Selected ($)	$ 0	$ 0	$ 0	$ 0	$ 0
					QuantityRec	UnitPrice	UnitPrice	UnitPrice	UnitPrice	UnitPrice
1	Region 1 (4)									
#1-1	FALSE	Region 1 Tı	$ 0	$ 89.22	11800	$ 98.73	$ 128	No Bid	No Bid	$ 89.22
#1-2	FALSE	Region 1 Tı	$ 0	$ 89.22	11800	$ 98.73	$ 128	No Bid	No Bid	$ 89.22
#1-3	FALSE	Region 1 Pi	$ 0	$ 87	11800	$ 98.73	$ 128	No Bid	No Bid	$ 87
#1-4	FALSE	Region 1 P	$ 0	$ 87	11800	$ 98.73	$ 128	No Bid	No Bid	$ 87
2	Region 2 (4)									
#2-1	FALSE	Region 2 Tı	$ 0	$ 89.6	35325	$ 98.83	$ 128	$ 95.21	No Bid	$ 89.6
#2-2	FALSE	Region 2 Tı	$ 0	$ 89.6	35325	$ 98.83	$ 128	$ 95.21	No Bid	$ 89.6
#2-3	FALSE	Region 2 Pi	$ 0	$ 87	35325	$ 98.83	$ 128	$ 95.21	No Bid	$ 87
#2-4	FALSE	Region 2 P	$ 0	$ 87	35325	$ 98.83	$ 128	$ 95.21	No Bid	$ 87
3	Region 3 (4)									
#3-1	FALSE	Region 3 Tı	$ 0	$ 89.07	18600	$ 94.68	$ 128	$ 89.07	$ 92.45	$ 89.89
#3-2	FALSE	Region 3 Tı	$ 0	$ 89.07	18600	$ 94.68	$ 128	$ 89.07	$ 97.45	$ 89.89
#3-3	FALSE	Region 3 Pi	$ 0	$ 87	18600	$ 94.68	$ 128	$ 89.07	$ 92	$ 87
#3-4	FALSE	Region 3 P	$ 0	$ 87	18600	$ 94.68	$ 128	$ 89.07	$ 97	$ 87
4	Region 4 (4)									
#4-1	FALSE	Region 4 Tı	$ 0	$ 89.66	26750	$ 97.03	$ 128	No Bid	No Bid	$ 89.66
#4-2	FALSE	Region 4 Tı	$ 0	$ 89.66	26750	$ 97.03	$ 128	No Bid	No Bid	$ 89.66
#4-3	FALSE	Region 4 Pi	$ 0	$ 87	26750	$ 97.03	$ 128	No Bid	No Bid	$ 87
#4-4	FALSE	Region 4 P	$ 0	$ 87	26750	$ 97.03	$ 128	No Bid	No Bid	$ 87
5	Region 5 (4)									
#5-1	FALSE	Region 5 Tı	$ 0	$ 87.1	22500	$ 92.68	$ 128	No Bid	No Bid	$ 87.1
#5-2	FALSE	Region 5 Tı	$ 0	$ 87.1	25000	$ 92.68	$ 128	No Bid	No Bid	$ 87.1
#5-3	FALSE	Region 5 Pi	$ 0	$ 87	22500	$ 92.68	$ 128	No Bid	No Bid	$ 87
#5-4	FALSE	Region 5 P	$ 0	$ 87	22500	$ 92.68	$ 128	No Bid	No Bid	$ 87
6	Region 6 (4)									
#6-1	FALSE	Region 6 Tı	$ 0	$ 88.13	20000	$ 91.7	$ 128	No Bid	No Bid	$ 88.13
#6-2	FALSE	Region 6 Tı	$ 0	$ 88.13	20000	$ 91.7	$ 128	No Bid	No Bid	$ 88.13
#6-3	FALSE	Region 6 Pi	$ 0	$ 87	20000	$ 91.7	$ 128	No Bid	No Bid	$ 87
#6-4	FALSE	Region 6 P	$ 0	$ 87	20000	$ 91.7	$ 128	No Bid	No Bid	$ 87

CRCOG CAPITOL REGION COUNCIL OF GOVERNMENTS
Working together for a better region.

CAPITOL REGION PURCHASING COUNCIL

INVITATION FOR BID #777

ROAD SALT (Treated and Untreated) FOR WINTER ROAD MAINTENANCE

Issue Date:	As listed on crcog.bonfirehub.com
Deadline for Questions:	As listed on crcog.bonfirehub.com
Response Deadline:	As listed on crcog.bonfirehub.com
Response Location:	crcog.bonfirehub.com

SPECIFICATIONS (Treated Road Salt):

Salt: Road salt shall conform to the "Specification for Road Salt- Sodium Chloride, REFERENCE FILE NO. 139R, Issued July 7, 1955, Revised June 1, 1998" by the Connecticut Department of Transportation, Bureau of Engineering and Highway Operations.

Bidder shall state what anti-caking agent or agents are used in the road salt on the Bid Information Sheet provided.

Liquid Magnesium Chloride/Liquid Calcium Chloride/Organic Based Performance Enhancer (LMC/OBPE):
Material used for this component of the finished product shall be a blend of liquid magnesium chloride or liquid calcium chloride and OBPE sufficient to allow the material to meet the specification requirements and performance criterion listed below.

Bids may not be accepted on any product that contains constituents in excess of the following established total concentration limits as tested in accordance with generally accepted industry standard analytic procedures. Results are stated as Parts Per Million (ppm). If the product exceeds any of the following concentrations then the bidder shall identify the exception(s) and explain any mitigating circumstances. CRPC members reserve the right to evaluate these exceptions and make a determination of product eligibility based on their best interests.

Phosphorus	250.00 ppm	Chromium	0.50 ppm
Cyanide	0.20 ppm	Cadmium	0.20 ppm
Arsenic	5.00 ppm	Barium	10.00 ppm
Copper	4.00 ppm	Selenium	5.00 ppm
Lead	1.00 ppm	Zinc	10.00 ppm
Mercury	0.05 ppm		

The pH of the submitted liquid chemical products shall be 3.2 – 9.0. The pH limit of the liquid chemical products may be waived by CRPC members. CRPC members' decisions to waive the pH requirement shall be in their best interests and shall be final.

The material shall contain a minimum of 13.0% $MgCl_2$ by weight.

The material shall contain sufficient OBPE to produce a final material having a eutectic (freezing) point of -20ºF or lower.

Bidder shall provide a table showing the Freezing Point vs. Specific Gravity for varying dilutions of product in water, starting at 5% and continuing up to and including the percentage needed to reach the eutectic (freezing) point.

A 3% solution of the product shall have a corrosion value of at least 70% less than that of a 3% solution of sodium chloride (determined by NACE (National Association of Corrosion Engineers) Standard TM-01-69 as modified by PNS (Pacific Northwest Snowfighters).

This chemical product shall not contain greater than 4.0% (V/V) Total Settleable Solids after being stored at 0 degrees F for 168 hours. If any solids are observed, 99% of those solids must mass through a #10 sieve.

An independent certified analysis conducted within the last three years, showing compliance with all of the above requirements, must be submitted <u>with the bid</u> along with an intended use statement for the product. Exceptions to these requirements must be stated and CRPC members reserve the right to reject the product.

Reduced price per ton = delivered contract price/ton X (1.106 – 2x)

where: x = moisture content of sample (expressed as the decimal equivalent of the percentage of the original sample weight to the nearest 1%)

A non-complying product price deduction will not be assessed unless the proper analysis and test procedures are followed. If the contractor consistently delivers salt found to be above 2% moisture content, the contract shall be subject to cancellation either in whole or in part.

Calculations performed relative to this specification shall be made using the rounding off method of "ASTM Recommended Practice E-29 for Designating Significant Places in Specified Limiting Values".

SPECIFICATIONS (UNTREATED ROAD SALT)

Salt Acceptance: The salt requirements for salt acceptance will be as stated in AASHTO M-143 (ASTM D-632) Type 1. The contractor shall provide salt with a sodium chloride content of 95.0 percent or greater. Members, at their discretion, may reject or accept salt having a purity of less than 95.0 percent sodium chloride content.

TABLE 1: Adjustment in Payment for Purity of Sodium Chloride

Percent of Sodium Chloride	Percent Payment of Unit Bid Price
95.0% to 100%	100
93.0% to 94.9%	95
91.0% to 92.9%	90

Sodium Chloride under 91% will not be accepted.

__Grading__: The salt shall meet the gradation requirements set forth in Table 2.

Sieve Size	Percent Passing through Sieve by Weight
½" (12.5 mm)	100
3/8" (9.5 mm)	95 to 100
No.4 (4.75 mm)	20 to 95

MATERIAL SAFETY DATA SHEETS:
Awarded vendors will be required to provide CPRC staff and participating members appropriate Material Safety Data Sheets within 20 days after award or upon first delivery, whichever occurs first.

PRODUCT EFFICACY:
Respondents are asked to supply literature and any available test results with their bid to demonstrate the offered product's ability to reduce corrosiveness, improve low temperature performance, reduce bounce and scatter, prevent clumping and enhance flowability when mixed with road salt. In addition, if the product bid is a new formulation for this year, respondents are asked to: note this fact as part of their response, highlight the changes made to the new version, and identify how the new product compares to the previous version.

ROAD SALT SUPPLY GUARANTEE:
Bidders must provide written certification from their road salt producer/supplier guaranteeing that the bidder has access to a sufficient amount of road salt product to supply the needs of the participants for the entire term of the contract. Bidders are expected to provide up to 150% of a Council member's initial estimated annual quantity. This information must be provided as part of the bid submission.

NON-STAINING GUARANTEE:
Bidders must provide documentation as part of their bid response demonstrating that their product will not stain local property if it contains a dye.

ENVIRONMENTAL CONSIDERATIONS AND ANTI-FRACKING MATERIAL ORDINANCES:
Bidder must provide documentation as part of their bid response demonstrating that their product is ecologically safe and is in compliance with applicable CT Department of Environmental Protection and US Environmental Protection Agency regulations.

A number of Council members have anti-fracking material ordinances and will require vendors to submit a letter certifying that the product does not contain any materials obtained through fracking.

DELIVERY:
Scheduling of deliveries is of the utmost importance. The vendor must strictly adhere to delivery schedules set between it and CRPC members.

Trucks delivering the product shall have the entire cargo area completely covered by a waterproof tarpaulin or similar sheeting material to protect the material, prevent spillage and meet all environmental regulations. Torn or ripped covers may be a cause for rejection of the shipment.

Delivery will commence within 48 hours after confirmation of order by an authorized CPRC member representative, Monday through Friday between the hours of 7:30 a.m. and 3:30 p.m. **An order that is not completed within 5 days after commencement of delivery, or completed within the schedule set between an authorized CPRC member representative and the vendor, shall be deemed incomplete and may begin accruing penalties described below.**

During periods of repeated storm activity, or when the supply is considered critical by the participating entity, deliveries occurring outside of the normal business hours may be required.

II. STANDARD BID AND RFP TERMS AND CONDITIONS

PURCHASING COUNCIL PURPOSE

The Capitol Region Purchasing Council ("CRPC") is a purchasing cooperative, acting under the auspices of the Capitol Region Council of Governments ("CRCOG"), which attempts to provide volume-based discounts to its Member Agency base through various cooperative procurement initiatives. To date, some 150 towns, boards of education and agencies across the State (38 of which are located in the Greater Hartford area) are eligible to take advantage of the Council's services.

BID FORMS/SUBMISSION OF BIDS

The CRPC uses Bonfire for the notification and dissemination of all solicitations. The receipt of solicitations through any other company may result in your receipt of incomplete specifications and/or addenda which could ultimately render your bid non-compliant. The CRPC accepts no responsibility for the receipt and/or notification of solicitations through any other company.

No oral, telegraphic or telephonic submittal will be accepted. IFB's, RFP's, RFQ's and RFI's shall be submitted in electronic format via **Bonfire.** All Invitations For Bid (IFB), Requests For Proposals (RFP), Requests For Quotes (RFQ), Requests For Information (RFI) submitted electronically via **Bonfire** shall remain locked until official date and time of opening as stated in the Special Terms and Conditions of the IFB, RFP, RFQ and/or RFI. A formal, in-person bid opening will not be held.

QUESTIONS

Inquiries should be directed through the Bonfire messaging application.

No oral interpretations shall be made to any respondent as to the meaning of any of the bid documents. **Every request for an interpretation shall be made in writing and posted to the Bonfire online system.** To receive consideration, such questions must be received according to the date posted on the Bonfire online system.

The CRPC staff will arrange as addenda, which shall be made a part of this Invitation for Bid and any resulting contracts, all questions received as above provided and the decisions regarding each. At least three (3) days prior to the receipt of bid proposals, the CRPC staff will **post a copy of any addenda in Bonfire**. In special cases, the CRPC staff reserves the right to post clarifying information in the form of an addendum outside of the aforementioned timeline. It shall be the responsibility of each respondent to determine whether any addenda have been issued and if so, to download copies directly from the **Bonfire** website.

EXCEPTIONS TO SPECIFICATIONS

Vendors are directed to make sure that they understand the terms and conditions as specified in this Invitation for Bid. Unless exceptions to any of the terms and conditions, including pricing, are specified as part of the bid response, it will be expected that all terms and conditions expressed herein are acceptable and shall govern resulting contracts. **Any variance from**

REJECTION AND/OR CANCELLATION OF BIDS

The CRPC reserves the right to reject or cancel any and all bids, or any part of any or all bids, if such action is deemed to be in its best interest to do so.

RIGHT TO WAIVE ANY INFORMALITY

The cooperating Member Agencies reserve the right to waive any informality in a bid when such a waiver is in their best interest.

BID PRICES

All prices bid must be on the basis of F.O.B. delivery point, unloaded inside, unless otherwise indicated in the proposal. A bid on any other basis than that indicated in the proposal may be considered informal. **Note: CRPC strictly prohibits the unilateral imposition of additional surcharges (fuel, delivery, etc.) on the participating communities at any point during the contract period. Prices bid shall apply throughout the term of the contract and will be construed as all-inclusive.**

TARIFF PRICING INCREASES

Should the Seller seek an adjustment due to a material tariff change, the Seller must notify the Capitol Region Purchasing Council Member (Buyer) in writing within ten (10) business days of the change, providing detailed documentation of the impact on costs. The Buyer reserves the right to reject any proposed price adjustment or to seek alternative suppliers if an acceptable resolution is not reached.

TAXES

Member Agencies are exempt from the payment of any sales, excise or federal transportation taxes. The prices bid, whether a net unit price or a trade discount from catalog list prices, must be exclusive of taxes and will be so construed.

BILLING

Billing shall be made to each bid participant according to the terms set forth on each purchase order.

1% ADMINISTRATIVE FEE

The Capitol Region Council of Governments uses Bonfire to distribute and receive bids and proposals. **Responding vendors agree to pay to the CRCOG an administrative fee of one percent (1%) of the total ordered amount of all contracts for goods and/or services awarded to the vendor.** This fee shall be submitted by the vendor to CRCOG on a quarterly basis along with a report on awards made by Member Agencies and purchase orders issued by CRPC members to vendors. The fee shall be payable for all CRPC bids unless specifically exempted by the CRPC.

INSURANCE REQUIRED OF SUCCESSFUL BIDDERS

The Successful bidder shall furnish a certificate of insurance which includes the coverages and limits set forth below; identifies the Member Agency as an additional insured; and provides for at least ten (10) days prior notice to the Member Agency of cancellation or non-renewal. Coverage is to be provided on a primary, non-contributory basis:

a. General Liability Insurance, including Contractual Liability Insurance and Products/Completed Operations Insurance issued by an insurance company licensed to conduct business in the State of Connecticut with: limits not less than $1,000,000 for all damages because of bodily injury sustained by each person as the result of any occurrence and $1,000,000 bodily injury aggregate per policy year; and limits of $500,000 for all property damage aggregate per policy year or a limit of $1,000,000 Combined Single Limit (CSL). A Waiver of Subrogation shall be provided. All, if any, deductibles are the sole responsibility of the contractor to pay and/or indemnify.

b. Automobile Liability Insurance issued by an insurance company licensed to conduct business in the State of Connecticut with: limits not less than $1,000,000 for all damages because of bodily injury sustained by each person as a result of any occurrence and $1,000,000 aggregate per policy year; and limits of $500,000 for all damages because of property damage sustained as the result of any one occurrence or $1,000,000 Combined Single Limit (CSL). All, if any, deductibles are the sole responsibility of the contractor to pay and/or indemnify.

c. Worker's Compensation Insurance in accordance with Connecticut State Statutes.

The insurance requirements listed above are minimum requirements for successful bidders. Awarding agencies may require higher insurance limits.

FOR THE TOWN OF WEST HARTFORD ONLY

Please see the Attachment concerning the town's insurance requirements.

FUTURE BID INVITATIONS

Future bid invitations may not be sent to vendors who do not bid on this invitation, unless they specifically request that their names be continued on the invitation list.

EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION

The CRPC, an affiliate of the CRCOG, subscribes to the CRCOG's policy of Equal Employment Opportunity and Affirmative Action, and pledges to lend its support and cooperation to private and public agencies who are promoting public policy in this vital area of human relations. Vendors will be required to sign the certificate incorporated in the bid document relative to Equal Employment Opportunity and Minority/Female Business Enterprise (if applicable).

MORTON SALT

June 24, 2025

Environmental Considerations & Anti-Fracking Material Ordinances

I, Anthony T. Patton, the Director Bulk Deicing US Government Sales of Morton Salt, Inc., duly swears that Morton Salt's Blizzard Wizard product is ecologically safe and is in compliance with applicable CT Department of Environmental Protection & US Environmental Protection Agency regulations. Morton Salt does not sell or manufacture any material obtained through fracking.

Anthony Patton
Anthony Patton (Jun 24, 2025 10:58 CDT)

Anthony T. Patton
Director, Bulk Deicing US Government Sales

444 West Lake Street, Suite 2900
Chicago, IL 60606

TEL 312.807.2000
WEB mortonsalt.com

MORTON SALT, INC.

June 24, 2025

Non-Staining Guarantee

Morton Salt's product, Blizzard Wizard, does not contain any dye that will stain any customer equipment or other local property.

Anthony Patton

Anthony Patton (Jun 24, 2025 10:59 CDT)

Anthony T. Patton
Director, Bulk Deicing US Government Sales

444 West Lake Street, Suite 2900
Chicago, IL 60606

TEL 312.807.2000
WEB mortonsalt.com

MORTON SALT, INC.

MORTON SALT PRODUCT DATA SHEET

Morton® Blizzard Wizard®

Enhanced Deicing Salt

Description

- This salt is a mixture of rock salt and a proprietary treatment containing a magnesium chloride solution and organic components.
- This salt is treated with a mixture of yellow Prussiate of soda (YPS, sodium ferrocyanide) to impart immediate protection against caking and freezing.
- This salt is treated with a deicing liquid, manufactured from molasses, high fructose corn syrup or other carbohydrate base. This serves to further lower the freezing point of water and keep the product free-flowing in cold temperatures.
- This salt is a free flowing product that is amber in color with some dark brown particles.

Use

- The salt may be applied at reduced application rates compared with standard highway deicing salt depending on the weather conditions and the assessment of the operators that are applying the product.

Chemical Properties

Analyte	u/m	Range	Note
Sodium Chloride	%	>=97.0	1
Water Insolubles	%	<=3.0	
Anticaking (as YPS)	PPM	<=200	
Deicing Liquid ($MgCl_2$ & Molasses)	%	2.0 - 3.5	

- Note 1. ASTM method, moisture-free basis.

Physical Properties

- The actual particle size may vary from Type 1 Grade 1 specifications with handling of bulk salt shipped through distribution centers and stockpiles.

Particle Size

Screen	u/m	Range	Retained/Passing
U.S.S. 1/2-in (12.5 mm opening)	%	<=0	Retained
U.S.S. 3/8-in (9.5 mm opening)	%	<=5	Retained
U.S.S. 30 Mesh (600µm opening)	%	<=15	Passing

Codes

Pack	Material Code	UPC
1000-lb Totes	F150110000G	N/A
Bulk	F140110000Z	N/A

Storage/Coding

- The salt should be stored indoors or under a tarp.

The data provided herein is based on information we believe to be reliable. It is offered in good faith, but without guarantee, as conditions and methods of use of our products are beyond our control. We recommend that the prospective user determines the suitability of our material and suggestions before adopting them on a commercial scale.

444 West Lake Street
Suite 2900
Chicago, IL 60606

TEL 312.807.2000

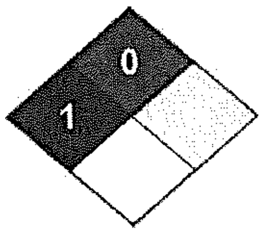
WEB mortonsalt.com

MORTON SALT, INC.

Safety Data Sheet

Version: 5.0
Preparation Date: December, 2015
Supersedes All Previous Versions

SECTION 1: PRODUCT AND COMPANY IDENTIFICATION



Product Name:	PROMELT MAGIC MINUS ZERO	
Product Use:	De-icing, Anti-icing	
Manufacturer/Distributor:	Innovative Surface Solutions	
	78 Orchard Road Ajax, Ontario L1S 6L1	454 River Road Glenmont, NY 12077
Telephone:	1-800-387-5777	1-800-257-5808
24-Hour Emergency Telephone:	613-996-6666	1-800-424-9300
WHMIS Classification:	Not controlled	
Chemical Family:	Inorganic salt solution	

SECTION 2: HAZARD(S) IDENTIFICATION

GHS Classification		
Physical	**Health**	**Environment**
Not Hazardous	Not Hazardous	Not Hazardous

GHS Label Element — Not Hazardous

SECTION 3: COMPOSITION / INFORMATION ON INGREDIENTS

Components	CAS #	% by Weight
Magnesium Chloride	7786-30-3	22.4%
Molasses	68476-78-8	20.0%

SECTION 4: FIRST-AID MEASURES

Eye	May cause slight eye irritation, immediately wash with water for 15 minutes. Get medical attention if irritation persists.
Skin	May cause skin irritation, wash skin thoroughly with soap and water. Get medical attention if irritation develops or persists.
Ingestion	Low in toxicity. May cause diarrhea and vomiting when large quantities are ingested.
Inhalation	Not applicable.

SECTION 5: FIRE FIGHTING MEASURES

Suitable Extinguishing Media	Appropriate extinguishing media. This product is not combustible. Choose media depending on surrounding fire. All extinguishing medias are allowed.
Specific Hazards Arising from the Chemical	Expose to temperature above 160 C gives formation of toxic chloride gases
Protective Equipment and Precaution	Protective actions and / or special protective equipment depending on surrounding fire. Aqueous solutions may cause surfaces to be extremely slippery and cause a slip hazard.

SECTION 6: ACCIDENTAL RELEASE MEASURES

Risks and Spills	Small spills can be washed away with water. For large spills cordon off the spill area, collect and or absorb liquid with an inter absorbent and place in appropriate container for disposal. Flush spill area with water Report releases as per local, state and federal authorities
Protective Equipment and Exposure Control	See Section 9 for details

SECTION 7: HANDLING & STORAGE

Precaution for Safe Handling	Wear protective equipment and equipment. Avoid contact with eyes. skin and clothing. Avoid breathing mist or aerosols Wash your skin thoroughly with soap and water after handling, if product comes in contact.
Safe Storage / Incompatibilities	Store in cool, dry, well-ventilated area away from incompatible material. Carbon Steel, polyester, polyethylene and polypropylene are suitable material for construction.

SECTION 8: EXPOSURE CONTROL / PERSONAL PROTECTION

Exposure Control	Not established, no special precaution required.
Respiratory Protection	For dusty or misty conditions, wear NIOSH approved dust or mist respirator.
Skin Protection	Wear rubber gloves, boots and long sleeve shirts.
Eye Protection	Wear safety goggles.

SECTION 9: PHYSICAL & CHEMICAL PROPERTIES

Physical State:	Liquid
Appearance | Odor:	Brown liquid | Pleasant odor
Odor Threshold:	Not established
Specific Gravity:	1.302g/mL
pH:	3.0 to 5.0
Vapor Pressure:	Not determined
Solubility in Water:	Completely
% Volatile:	Not determined
Vapor Density:	Not determined

SECTION 10: STABILITY & REACTIVITY

Reactivity / Chemical Stability	Not reactive. Stable under normal storage and handling conditions.
Conditions to Avoid	Temperature below or close to product freezing point can give formation of crystals during storage.
Incompatible Material	Strong oxidizing agents, concentrated acids and some metals.
Hazardous Decomposition Products	Above 160 C product decomposes and emits hydrogen chloride, halogenated compounds and chloride gas.

SECTION 11: TOXICOLOGICAL INFORMATION

Ingestion	Ingestion may cause slight irritation with nausea, vomiting and diarrhea.
Inhalation	Inhalation of mist may cause slight irritation of nose, throat and upper respiratory tract.
Eye	May cause minor irritation with pain and tearing.
Skin	May cause slight irritation on prolonged or repeated contact.
Carcinogenicity	None of the component in the product is listed as carcinogen or suspected carcinogen by IARC, NTP or OSHA.
Reproductive Toxicity	None.
Oral (rate) LD 50	8100 mg / Kg

Appraisal	The material is classified as not toxic.

SECTION 12: ECOLOGICAL INFORMATION

Eco toxicity	Fathead minnow NOEC: 1.0 g / L Ceriodaphnia dubia NOEC: 1.00 g / L Selenastrum growth NOEC: 2.0 g / L
Persistence and Degradability	Not applicable.
Bio accumulative Potential	No data available.
Mobility in Soil	No data available.
Other Adverse Effects	None known.

SECTION 13: DISPOSAL CONSIDERATIONS

Dispose in accordance with local, state and federal environmental regulations.

SECTION 14: TRANSPORT INFORMATION

Proper Shipping Name	Not regulated
UN Number	None
Hazard Class / packing Group	None
Label Required	None

SECTION 15: REGULATORY INFORMATION

CERCLA	This product is not subjected to CERCLA release reporting. Many States have more stringent release reporting requirements. Report spills required under federal, state and local regulations.
SARA Hazard Category (311 / 312)	Not Hazardous
SARA 313	None
EPA TSCA Inventory	All of the ingredients in this product are listed on the EPA TSCA Inventory.
CEPA	All the components of this product are listed on the Canadian DSL.
WHMIS Classification	Not classified as dangerous.

SECTION 16: PREPARATION INFORMATION

Prepared By:	Innovative Surface Solutions
Telephone:	905-427-0318
Preparation Date:	December, 2015
Superseded Date:	ALL PREVIOUS VERSIONS

innovative SURFACE SOLUTIONS

Product Technical Specification Sheet

Product Name: Magic Minus Zero

Physical Characteristics:

No.	Properties	Test Method	Typical Values	Specification min	Specification max
1	Appearance	-	Brown	-	-
2	pH, deicer 1+4	ASTM D-1293	4.0	3.0	6.0
3	Specific Gravity (15°C | 60°F)	ASTM D-1429	1.300	1.290	1.310
4	Weight (lbs/gal)	ASTM D-1429	10.85	10.76	10.93
5	Freeze Point Temperature	PNS	-45°C | -49°F	-	-
6	% Freezer Settable Solids	PNS	<1.0	0.0	1.0
7	% Solids Passing #10 Sieve	PNS	>99.0	99.0	100.0
8	Total Dissolved Solids	-	38.4	37.4	45.4
9	Corrosion % effectiveness	NACE PNS	9.8	-	<30.0

Chemical Characteristics:

No.	Properties	Test Method	Typical Values	Specification min	Specification Max
10	% Magnesium Chloride	PNS	22.4	21.0	24.0
11	% Sodium Chloride	PNS	-	0.0	1.0
12	% Calcium Chloride	PNS	-	0.0	1.0
13	% Potassium Chloride	PNS	-	0.0	1.0
14	Arsenic (ppm)	EPA 200.7	<1.0	0.0	5.0
15	Barium (ppm)	EPA 200.7	<0.5	0.0	100.0
16	Cadmium (ppm)	EPA 200.7	<0.05	0.0	0.2
17	Chromium (ppm)	EPA 200.7	<0.5	0.0	1.0
18	Copper (ppm)	EPA 200.7	1.3	0.0	4.0
19	Cyanide (ppm)	EPA 335.4	<0.05	0.0	0.2
20	Lead (ppm)	EPA 200.7	<0.5	0.0	1.0
21	Mercury (ppm)	EPA 245.1	<0.02	0.0	0.05
22	Selenium (ppm)	EPA 200.7	<1.0	0.0	5.0
23	Zinc (ppm)	EPA 200.7	<0.1	0.0	10.0
24	Phosphorus (ppm)	EPA 365.4	15.9	0.0	2500.0

78 Orchard Road
Ajax, Ontario L1S 6L1
1-800-387-5777

454 River Road
Glenmont, NY 12077
1-800-257-5808

#28

TOWN OF WATERFORD
TRANSFER REQUEST FORM
In Series (Over $1000)

RETIREMENT COMMISSION
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10116	51945	RETIREE HEALTH BENEFITS	$ 429,140	$ (9,164)	9,200		$ 36
2	10116	51940	PENSION CONTRIBUTIONS	$ 5,095,673	$ 562,404		(9,200)	$ 553,204
								$ -
					TOTAL	9,200	(9,200)	

Explanation:

Retiree health benefits are budgeted based on previous year actuals. FY25 reimbursement submissions increased to cause a deficit.

Kim Allen
Department Head

6/24/2025
Date

Kim Allen
Director of Finance

6/24/2025
Date

First Selectman

Date

Commission/Board Approval

Date

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND								
10116 RETIREMENT COMMISSION								
51930 HEART AND HYPERTENSION								
10116 51930	HEART AND HYPERTENSION	234,084.00	0.00	234,084.00	209,322.41	0.00	24,761.59	89.4%
51940 PENSION CONTRIBUTIONS								
10116 51940	PENSION CONTRIBUTIONS	5,662,552.00	-566,879.00	5,095,673.00	4,533,269.36	0.00	562,403.64	89.0%
51945 RETIREE HEALTH BENEFITS								
10116 51945	RETIREE HEALTH BENEFITS	429,140.00	0.00	429,140.00	338,294.66	100,009.56	-9,164.22	102.1%
51949 OPEB TRUST FUND CONTRIBUTION								
10116 51949	OPEB TRUST FUND CONTRIBUTION	1,434,481.00	566,879.00	2,001,360.00	2,001,360.00	0.00	0.00	100.0%
TOTAL RETIREMENT COMMISSION		7,760,257.00	0.00	7,760,257.00	7,082,246.43	100,009.56	578,001.01	92.6%
TOTAL GENERAL FUND		7,760,257.00	0.00	7,760,257.00	7,082,246.43	100,009.56	578,001.01	92.6%
TOTAL EXPENSES		7,760,257.00	0.00	7,760,257.00	7,082,246.43	100,009.56	578,001.01	
GRAND TOTAL		7,760,257.00	0.00	7,760,257.00	7,082,246.43	100,009.56	578,001.01	92.6%

** END OF REPORT - Generated by Kimberly Allen **

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Program ID: glytdbud

#29

TOWN OF WATERFORD
TRANSFER REQUEST FORM

Inter-Department Transfer
Out of Series Transfer Request (Year-End)

REVISED 6/24/25

VARIOUS
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
								0.00
1	10102	51010	ELECTED OFFICIALS	54,497.00	(8,266.80)	13,973.00		5,706.20
2	10102	51920	FICA	1,348.00	(623.77)	1,059.00		435.23
3	10103	52030	PROFESSIONAL FEES	76,960.00	(5,360.76)	5,400.00		39.24
4	10136	51210	CLERICAL & TECHNICAL	728,795.00	46,283.82	14,185.00		60,468.82
5	10135	51210	CLERICAL & TECHNICAL	215,599.00	(27,642.73)	45,470.00		17,827.27
6	10135	51920	FICA	31,709.00	(960.31)	3,500.00		2,539.69
7	10104	52020	POSTAGE	2,300.00	(261.48)	262.00		0.52
8	10104	52040	SERVICE CONTRACTS	6,911.00	263.42	730.00		993.42
9	10104	52050	DUES, CONFERENCES	2,557.00	102.00	1,180.00		1,282.00
10	10106	52020	POSTAGE	8,495.00	(193.40)	200.00		6.60
11	10116	51940	PENSION CONTRIBUTIONS	5,095,673.00	690,472.01		(85,959.00)	604,513.01
					TOTAL	85,959.00	(85,959.00)	

Explanation

1-2 - ROV salaries increased by RTM after budget approved and FICA increases with salary increase

3 - Additional costs to annual budget due to new GASB standards required after original quote/contract was signed

4 - Additional substitute coverage for unanticipated staff absences

5-6 - Position transferred into department after budget approved and FICA increases with the increased salary

7-9 - Postage rate increased after budget approved; QDS increases mailing services after budget approved and additional courses offered when not anticipated but staff need courses to obtain their certification

11 - Postage rates increased after annual budget approved

120- MERS budgeted for current staffing but some turnover and vacancies have allowed for a surplus in this budget line

Department Head ______________________ **Date** ______________________

KIM ALLEN
Director of Finance ______________________ **Date** ~~6/12/2025~~ 6/24/25

First Selectman ______________________ **Date** ______________________

Commission/Board Approval ______________________ **Date** ______________________

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10102 REGISTRAR OF VOTERS							
51010 ELECTED OFFICIALS							
10102 51010 ELECTED OFFICIALS	54,497.00	0.00	54,497.00	62,763.80	0.00	-8,266.80	115.2%
51310 VOTER REGISTRATION							
10102 51310 VOTER REGISTRATION	4,000.00	800.00	4,800.00	4,468.89	0.00	331.11	93.1%
51320 ELECTION ACTIVITIES							
10102 51320 ELECTION ACTIVITIES	14,870.00	8,924.00	23,794.00	23,793.22	0.00	0.78	100.0%
51920 F.I.C.A.							
10102 51920 F.I.C.A.	5,613.00	1,348.00	6,961.00	7,584.77	0.00	-623.77	109.0%
52010 ADVERTISING							
10102 52010 ADVERTISING	100.00	0.00	100.00	0.00	0.00	100.00	.0%
52020 POSTAGE							
10102 52020 POSTAGE	2,050.00	500.00	2,550.00	2,303.28	0.00	246.72	90.3%
52040 SERVICE CONT AND REPAIRS							
10102 52040 SERVICE CONT. AND REPAIRS	2,250.00	-1,000.00	1,250.00	1,250.00	0.00	0.00	100.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52050 DUES CONFER							
10102 52050 DUES, CONFERENCES & EDUCAT	1,710.00	640.00	2,350.00	2,350.00	0.00	0.00	100.0%
52070 REIMBURSABLE EXPENSES							
10102 52070 REIMBURSABLE EXPENSES	1,142.00	-140.00	1,002.00	710.11	0.00	291.89	70.9%
53020 OTHER SUPPLIES							
10102 53020 OTHER SUPPLIES	10,293.00	900.00	11,193.00	10,012.86	0.00	1,180.14	89.5%
TOTAL REGISTRAR OF VOTERS	96,525.00	11,972.00	108,497.00	115,236.93	0.00	-6,739.93	106.2%
TOTAL GENERAL FUND	96,525.00	11,972.00	108,497.00	115,236.93	0.00	-6,739.93	106.2%
TOTAL EXPENSES	96,525.00	11,972.00	108,497.00	115,236.93	0.00	-6,739.93	
GRAND TOTAL	96,525.00	11,972.00	108,497.00	115,236.93	0.00	-6,739.93	106.2%

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Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10103 BD OF FINANCE							
51210 CLERICAL AND TECHNICAL							
10103 51210 CLERICAL AND TECHNICAL	1,587.00	0.00	1,587.00	1,435.52	0.00	151.48	90.5%
51920 F.I.C.A.							
10103 51920 F.I.C.A.	121.00	0.00	121.00	109.81	0.00	11.19	90.8%
52010 ADVERTISING							
10103 52010 ADVERTISING	2,000.00	0.00	2,000.00	1,395.25	0.00	604.75	69.8%
52030 PROFESSIONAL FEES							
10103 52030 PROFESSIONAL FEES	76,960.00	0.00	76,960.00	82,320.76	0.00	-5,360.76	107.0%
53010 OFFICE SUPPLIES							
10103 53010 OFFICE SUPPLIES	45.00	0.00	45.00	0.00	0.00	45.00	.0%
TOTAL BD OF FINANCE	80,713.00	0.00	80,713.00	85,261.34	0.00	-4,548.34	105.6%
TOTAL GENERAL FUND	80,713.00	0.00	80,713.00	85,261.34	0.00	-4,548.34	105.6%
TOTAL EXPENSES	80,713.00	0.00	80,713.00	85,261.34	0.00	-4,548.34	
GRAND TOTAL	80,713.00	0.00	80,713.00	85,261.34	0.00	-4,548.34	105.6%

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YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED

** END OF REPORT - Generated by Kimberly Allen **

Town of Waterford, CT

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YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND								
10136 WATERFORD PUBLIC LIBRARY								
51110 ADMINISTRATION								
10136 51110	ADMINISTRATION	100,837.00	388.00	101,225.00	95,019.33	0.00	6,205.67	93.9%
51210 CLERICAL AND TECHNICAL								
10136 51210	CLERICAL AND TECHNICAL	728,795.00	0.00	728,795.00	696,409.49	0.00	32,385.51	95.6%
51220 CUSTODIAL								
10136 51220	CUSTODIAL	93,336.00	-1,388.00	91,948.00	85,799.58	0.00	6,148.42	93.3%
51810 OVERTIME								
10136 51810	OVERTIME	150.00	0.00	150.00	12.57	0.00	137.43	8.4%
51910 FRINGE BENEFITS								
10136 51910	FRINGE BENEFITS	0.00	2,251.00	2,251.00	0.00	0.00	2,251.00	.0%
51920 F.I.C.A.								
10136 51920	F.I.C.A.	70,619.00	-1,251.00	69,368.00	63,846.11	0.00	5,521.89	92.0%
52020 POSTAGE								
10136 52020	POSTAGE	264.00	156.00	420.00	345.48	0.00	74.52	82.3%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52070 REIMBURSABLE EXPENSES							
10136 52070 REIMBURSABLE EXPENSES	720.00	0.00	720.00	717.19	0.00	2.81	99.6%
53010 OFFICE SUPPLIES							
10136 53010 OFFICE SUPPLIES	450.00	-156.00	294.00	171.70	0.00	122.30	58.4%
53020 OTHER SUPPLIES							
10136 53020 OTHER SUPPLIES	5.00	0.00	5.00	0.00	0.00	5.00	.0%
54160 BOOKS AND RELATED MATERIA							
10136 54160 BOOKS AND RELATED MATERIAL	11,661.00	0.00	11,661.00	11,660.86	0.00	0.14	100.0%
TOTAL WATERFORD PUBLIC LIBRARY	1,006,837.00	0.00	1,006,837.00	953,982.31	0.00	52,854.69	94.8%
TOTAL GENERAL FUND	1,006,837.00	0.00	1,006,837.00	953,982.31	0.00	52,854.69	94.8%
TOTAL EXPENSES	1,006,837.00	0.00	1,006,837.00	953,982.31	0.00	52,854.69	
GRAND TOTAL	1,006,837.00	0.00	1,006,837.00	953,982.31	0.00	52,854.69	94.8%

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Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account		ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND								
10135 SENIOR CITIZEN COMMISSION								
51110 ADMINISTRATION								
10135 51110	ADMINISTRATION	161,515.00	0.00	161,515.00	154,668.27	0.00	6,846.73	95.8%
51210 CLERICAL AND TECHNICAL								
10135 51210	CLERICAL AND TECHNICAL	216,499.00	-900.00	215,599.00	248,742.75	0.00	-33,143.75	115.4%
51635 SENIOR PROGRAM INSTRUCTORS								
10135 51635	SENIOR PROGRAM INSTRUCTORS	35,495.00	0.00	35,495.00	35,787.19	0.00	-292.19	100.8%
51810 OVERTIME								
10135 51810	OVERTIME	983.00	900.00	1,883.00	2,080.29	0.00	-197.29	110.5%
51920 F.I.C.A.								
10135 51920	F.I.C.A.	31,709.00	0.00	31,709.00	33,380.12	0.00	-1,671.12	105.3%
52020 POSTAGE								
10135 52020	POSTAGE	1,000.00	0.00	1,000.00	306.01	0.00	693.99	30.6%
52030 PROFESSIONAL FEES								
10135 52030	PROFESSIONAL FEES	6,360.00	0.00	6,360.00	0.00	0.00	6,360.00	.0%

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Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52039 ADA SERVICES							
10135 52039 ADA SERVICES	450.00	0.00	450.00	0.00	0.00	450.00	.0%
52040 SERVICE CONT AND REPAIRS							
10135 52040 SERVICE CONT. AND REPAIRS	2,236.00	900.00	3,136.00	3,851.05	498.36	-1,213.41	138.7%
52050 DUES CONFER							
10135 52050 DUES,CONFERENCES & EDUCAT	280.00	0.00	280.00	210.00	0.00	70.00	75.0%
52130 PHYSICAL EXAMINATIONS							
10135 52130 PHYSICAL EXAMINATIONS	1,188.00	-450.00	738.00	971.91	0.00	-233.91	131.7%
52380 PROGRAMS							
10135 52380 PROGRAMS	1,642.00	-450.00	1,192.00	1,128.80	0.00	63.20	94.7%
53010 OFFICE SUPPLIES							
10135 53010 OFFICE SUPPLIES	44.00	0.00	44.00	0.00	0.00	44.00	.0%
53020 OTHER SUPPLIES							
10135 53020 OTHER SUPPLIES	1,925.00	0.00	1,925.00	1,215.28	0.00	709.72	63.1%
53070 AUTO REPAIRS							
10135 53070 AUTO REPAIRS	1,562.00	0.00	1,562.00	1,277.72	0.00	284.28	81.8%

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YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53080 AUTOMOTIVE MAINTENANCE							
10135 53080 AUTOMOTIVE MAINTENANCE	1,562.00	0.00	1,562.00	134.17	0.00	1,427.83	8.6%
53090 FUELS AND LUBRICANTS							
10135 53090 FUELS AND LUBRICANTS	10,388.00	0.00	10,388.00	9,159.50	0.00	1,228.50	88.2%
54020 EQUIPMENT							
10135 54020 FITNESS EQUIPMENT	1,292.00	0.00	1,292.00	0.00	0.00	1,292.00	.0%
54030 KITCHEN EQUIPMENT							
10135 54030 KITCHEN EQUIPMENT	3,806.00	0.00	3,806.00	1,766.31	0.00	2,039.69	46.4%
54050 AUTOMOTIVE EQUIPMENT							
10135 54050 AUTOMOTIVE EQUIPMENT	1,312.00	0.00	1,312.00	1,201.58	0.00	110.42	91.6%
TOTAL SENIOR CITIZEN COMMISSION	481,248.00	0.00	481,248.00	495,880.95	498.36	-15,131.31	103.1%
TOTAL GENERAL FUND	481,248.00	0.00	481,248.00	495,880.95	498.36	-15,131.31	103.1%
TOTAL EXPENSES	481,248.00	0.00	481,248.00	495,880.95	498.36	-15,131.31	
GRAND TOTAL	481,248.00	0.00	481,248.00	495,880.95	498.36	-15,131.31	103.1%

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Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND								
10104 ASSESSOR								
51110 ADMINISTRATION								
10104 51110	ADMINISTRATION	206,793.00	0.00	206,793.00	194,115.95	0.00	12,677.05	93.9%
51210 CLERICAL AND TECHNICAL								
10104 51210	CLERICAL AND TECHNICAL	45,797.00	0.00	45,797.00	41,565.97	0.00	4,231.03	90.8%
51910 FRINGE BENEFITS								
10104 51910	FRINGE BENEFITS	250.00	25.00	275.00	275.00	0.00	0.00	100.0%
51920 F.I.C.A.								
10104 51920	F.I.C.A.	19,343.00	0.00	19,343.00	17,673.15	0.00	1,669.85	91.4%
52010 ADVERTISING								
10104 52010	ADVERTISING	300.00	-102.00	198.00	197.50	0.00	0.50	99.7%
52020 POSTAGE								
10104 52020	POSTAGE	1,720.00	600.00	2,320.00	2,581.48	0.00	-261.48	111.3%
52030 PROFESSIONAL FEES								
10104 52030	PROFESSIONAL FEES	250.00	25,000.00	25,250.00	25,250.00	0.00	0.00	100.0%

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YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

		ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52040 SERVICE CONT AND REPAIRS								
10104 52040	SERVICE CONT. AND REPAIRS	6,350.00	561.00	6,911.00	6,483.51	164.07	263.42	96.2%
52050 DUES CONFER								
10104 52050	DUES,CONFERENCES & EDUCAT	3,290.00	-733.00	2,557.00	2,455.00	0.00	102.00	96.0%
53020 OTHER SUPPLIES								
10104 53020	OTHER SUPPLIES	750.00	-425.00	325.00	310.04	0.00	14.96	95.4%
53200 PRICING BOOKS								
10104 53200	PRICING BOOKS	2,370.00	-426.00	1,944.00	1,890.00	0.00	54.00	97.2%
TOTAL ASSESSOR		287,213.00	24,500.00	311,713.00	292,797.60	164.07	18,751.33	94.0%
TOTAL GENERAL FUND		287,213.00	24,500.00	311,713.00	292,797.60	164.07	18,751.33	94.0%
TOTAL EXPENSES		287,213.00	24,500.00	311,713.00	292,797.60	164.07	18,751.33	
GRAND TOTAL		287,213.00	24,500.00	311,713.00	292,797.60	164.07	18,751.33	94.0%

** END OF REPORT - Generated by Kimberly Allen **

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP		TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND								
10106 TAX COLLECTOR								
51010 ELECTED OFFICIALS								
10106 51010	89,684.00	ELECTED OFFICIALS	0.00	89,684.00	84,185.43	0.00	5,498.57	93.9%
51210 CLERICAL AND TECHNICAL								
10106 51210	88,733.00	CLERICAL AND TECHNICAL	-600.00	88,133.00	70,208.86	0.00	17,924.14	79.7%
51920 F.I.C.A.								
10106 51920	13,649.00	F.I.C.A.	0.00	13,649.00	11,369.02	0.00	2,279.98	83.3%
52010 ADVERTISING								
10106 52010	655.00	ADVERTISING	0.00	655.00	544.95	0.00	110.05	83.2%
52020 POSTAGE								
10106 52020	8,300.00	POSTAGE	195.00	8,495.00	8,688.40	0.00	-193.40	102.3%
52030 PROFESSIONAL FEES								
10106 52030	27,919.00	PROFESSIONAL FEES	0.00	27,919.00	27,147.79	0.00	771.21	97.2%
52040 SERVICE CONT AND REPAIRS								
10106 52040	1,156.00	SERVICE CONT. AND REPAIRS	-100.00	1,056.00	970.94	130.17	-45.11	104.3%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52050 DUES CONFER							
10106 52050 DUES, CONFERENCES & EDUCATION	1,875.00	-65.00	1,810.00	1,810.00	0.00	0.00	100.0%
53010 OFFICE SUPPLIES							
10106 53010 OFFICE SUPPLIES	360.00	570.00	930.00	928.30	0.00	1.70	99.8%
TOTAL TAX COLLECTOR	232,331.00	0.00	232,331.00	205,853.69	130.17	26,347.14	88.7%
TOTAL GENERAL FUND	232,331.00	0.00	232,331.00	205,853.69	130.17	26,347.14	88.7%
TOTAL EXPENSES	232,331.00	0.00	232,331.00	205,853.69	130.17	26,347.14	
GRAND TOTAL	232,331.00	0.00	232,331.00	205,853.69	130.17	26,347.14	88.7%

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#30

TOWN OF WATERFORD
TRANSFER REQUEST FORM

Inter-Department Transfer
Out of Series Transfer Request

VARIOUS
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
								0.00
1	10109	52020	POSTAGE	2,700.00	(373.29)	374.00		0.71
2	10110	51110	ADMINISTRATION	110,470.00	(8,562.81)	19,930.00		11,367.19
3	10111	52040	SERVICE CONTRACTS	416,213.00	(21,080.43)	22,000.00		919.57
4	10111	52090	FUEL OIL	30,000.00	(37,458.81)	38,000.00		541.19
5	10111	52100	ELECTRICITY	375,000.00	(67,479.29)	67,500.00		20.71
6	10111	52310	WATER	20,450.00	(10,732.13)	10,800.00		67.87
7	10111	52120	SEWER	3,112.00	(13,028.87)	13,100.00		71.13
8	10111	53020	OTHER SUPPLIES	8,000.00	(1,000.00)	1,000.00		0.00
9	10129	53100	TIRES	10,562.00	(850.00)	850.00		0.00
10	10130	52030	PROFESSIONAL FEES	142,558.00	(650.43)	651.00		0.57
11	10130	52040	SERVICE CONTRACTS	87,000.00	(412.77)	413.00		0.23
12	10135	52040	SERVICE CONTRACTS	3,136.00	(835.36)	836.00		0.64
13	10116	51940	PENSION CONTRIBUTIONS	5,095,673.00	476,444.64		(175,454.00)	300,990.64
					TOTAL	175,454.00	(175,454.00)	

Explanation

1 - Town Clerk (postage rates increased after budget approved)

2 - Planning (employee payout)

3-8 - Building Maintenance (see attached)

9 - Police (additional wear on tires that caused the need for replacement)

10 - DPW (additional engineering services needed than originally projected)

11- DPW (additional electrical work needed around town - over what was expected)

12 - Seniors (telephone and copier overages)

13 - Retirement (contributions budgeted on actuals at time of budget and staff changes/turnover affect ending balance)

Department Head **Date**

KIM ALLEN
Director of Finance

7/9/2024
Date

First Selectman **Date**

Commission/Board Approval **Date**

Revised 9/9/20

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10109 TOWN CLERK							
51010 ELECTED OFFICIALS							
10109 51010 ELECTED OFFICIALS	95,622.00	0.00	95,622.00	93,423.84	0.00	2,198.16	97.7%
51110 ADMINISTRATION							
10109 51110 ADMINISTRATION	73,477.00	0.00	73,477.00	71,838.02	0.00	1,638.98	97.8%
51210 CLERICAL AND TECHNICAL							
10109 51210 CLERICAL AND TECHNICAL	45,797.00	0.00	45,797.00	44,687.46	0.00	1,109.54	97.6%
51810 OVERTIME							
10109 51810 OVERTIME	100.00	0.00	100.00	0.00	0.00	100.00	.0%
51920 F.I.C.A.							
10109 51920 F.I.C.A.	16,448.00	0.00	16,448.00	14,731.84	0.00	1,716.16	89.6%
52010 ADVERTISING							
10109 52010 ADVERTISING	1,400.00	0.00	1,400.00	783.12	0.00	616.88	55.9%
52020 POSTAGE							
10109 52020 POSTAGE	2,700.00	0.00	2,700.00	3,073.29	0.00	-373.29	113.8%

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Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52030 PROFESSIONAL FEES							
10109 52030 PROFESSIONAL FEES	180.00	0.00	180.00	57.94	0.00	122.06	32.2%
52050 DUES CONFER							
10109 52050 DUES,CONFERENCES & EDUCAT	925.00	0.00	925.00	925.00	0.00	0.00	100.0%
52180 VITAL STATISTICS							
10109 52180 VITAL STATISTICS	50.00	0.00	50.00	32.00	0.00	18.00	64.0%
52510 RENTAL OF EQUIPMENT							
10109 52510 RENTAL OF EQUIPMENT	26,000.00	0.00	26,000.00	21,986.99	4,013.01	0.00	100.0%
53270 ORDINANCES							
10109 53270 ORDINANCES	750.00	0.00	750.00	749.75	0.00	0.25	100.0%
53280 ELECTION MATERIALS							
10109 53280 ELECTION MATERIALS	1,400.00	0.00	1,400.00	1,020.27	0.00	379.73	72.9%
TOTAL TOWN CLERK	264,849.00	0.00	264,849.00	253,309.52	4,013.01	7,526.47	97.2%
TOTAL GENERAL FUND	264,849.00	0.00	264,849.00	253,309.52	4,013.01	7,526.47	97.2%
TOTAL EXPENSES	264,849.00	0.00	264,849.00	253,309.52	4,013.01	7,526.47	
GRAND TOTAL	264,849.00	0.00	264,849.00	253,309.52	4,013.01	7,526.47	97.2%

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FOR 2025 13

ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED

** END OF REPORT - Generated by Kimberly Allen **

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10110 PLANNING & ZONING COMM							
51110 ADMINISTRATION							
10110 51110 ADMINISTRATION	110,470.00	0.00	110,470.00	119,432.81	0.00	-8,962.81	108.1%
51120 INSPECTION							
10110 51120 INSPECTION	302,919.00	0.00	302,919.00	292,638.96	0.00	10,280.04	96.6%
51210 CLERICAL AND TECHNICAL							
10110 51210 CLERICAL AND TECHNICAL	166,362.00	-10,000.00	156,362.00	149,316.19	0.00	7,045.81	95.5%
51810 OVERTIME							
10110 51810 OVERTIME	6,164.00	0.00	6,164.00	1,868.21	0.00	4,295.79	30.3%
51910 FRINGE BENEFITS							
10110 51910 FRINGE BENEFITS	4,594.00	0.00	4,594.00	2,431.00	0.00	2,163.00	52.9%
51920 F.I.C.A.							
10110 51920 F.I.C.A.	44,822.00	0.00	44,822.00	40,019.08	0.00	4,802.92	89.3%
52010 ADVERTISING							
10110 52010 ADVERTISING	4,000.00	0.00	4,000.00	1,481.20	9.44	2,509.36	37.3%

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YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP		TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52020 POSTAGE								
10110 52020	450.00	POSTAGE	0.00	450.00	337.91	0.00	112.09	75.1%
52030 PROFESSIONAL FEES								
10110 52030	20,000.00	PROFESSIONAL FEES	10,000.00	30,000.00	17,953.75	9,995.50	2,050.75	93.2%
52040 SERVICE CONT AND REPAIRS								
10110 52040	16,172.00	SERVICE CONT. AND REPAIRS	0.00	16,172.00	10,517.53	5,013.64	640.83	96.0%
52050 DUES CONFER								
10110 52050	6,380.00	DUES,CONFERENCES & EDUCAT	0.00	6,380.00	4,891.52	0.00	1,488.48	76.7%
52060 PRINTING								
10110 52060	450.00	PRINTING	0.00	450.00	370.70	0.00	79.30	82.4%
52070 REIMBURSABLE EXPENSES								
10110 52070	200.00	REIMBURSABLE EXPENSES	0.00	200.00	0.00	0.00	200.00	.0%
53010 OFFICE SUPPLIES								
10110 53010	2,750.00	OFFICE SUPPLIES	0.00	2,750.00	598.32	0.00	2,151.68	21.8%
53090 FUELS AND LUBRICANTS								
10110 53090	810.00	FUELS AND LUBRICANTS	0.00	810.00	585.00	0.00	225.00	72.2%

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Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL PLANNING & ZONING COMM	686,543.00	0.00	686,543.00	642,442.18	15,018.58	29,082.24	95.8%
TOTAL GENERAL FUND	686,543.00	0.00	686,543.00	642,442.18	15,018.58	29,082.24	95.8%
TOTAL EXPENSES	686,543.00	0.00	686,543.00	642,442.18	15,018.58	29,082.24	
GRAND TOTAL	686,543.00	0.00	686,543.00	642,442.18	15,018.58	29,082.24	95.8%

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Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND								
10111 BUILDING MAINTENANCE								
48060 BOE SUBSIDY								
10111 48060	BOE SUBSIDY	-75,927.00	0.00	-75,927.00	-75,927.00	0.00	0.00	100.0%
52040 SERVICE CONT AND REPAIRS								
10111 52040	SERVICE CONT. AND REPAIRS	317,959.00	98,254.00	416,213.00	419,996.18	17,347.25	-21,130.43	105.1%
52090 HEATING FUEL								
10111 52090	FUEL OIL	30,000.00	0.00	30,000.00	67,458.81	0.00	-37,458.81	224.9%
52091 NATURAL GAS								
10111 52091	NATURAL GAS	95,000.00	0.00	95,000.00	80,108.10	0.00	14,891.90	84.3%
52100 ELECTRICITY								
10111 52100	ELECTRICITY	375,000.00	0.00	375,000.00	442,479.29	0.00	-67,479.29	118.0%
52110 WATER								
10111 52110	WATER	20,450.00	0.00	20,450.00	31,182.13	0.00	-10,732.13	152.5%
52120 SEWER								
10111 52120	SEWER	24,415.00	3,112.00	27,527.00	40,555.87	0.00	-13,028.87	147.3%

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Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53020 OTHER SUPPLIES							
10111 53020 OTHER SUPPLIES	8,000.00	0.00	8,000.00	8,811.62	188.38	-1,000.00	112.5%
55030 BUILDING IMPROVEMENTS							
10111 55030 PUBLIC IMPROVEMENTS	25,000.00	0.00	25,000.00	21,895.68	2,655.00	449.32	98.2%
TOTAL BUILDING MAINTENANCE	819,897.00	101,366.00	921,263.00	1,036,560.68	20,190.63	-135,488.31	114.7%
TOTAL GENERAL FUND	819,897.00	101,366.00	921,263.00	1,036,560.68	20,190.63	-135,488.31	114.7%
TOTAL REVENUES	-75,927.00	0.00	-75,927.00	-75,927.00	0.00	0.00	
TOTAL EXPENSES	895,824.00	101,366.00	997,190.00	1,112,487.68	20,190.63	-135,488.31	
GRAND TOTAL	819,897.00	101,366.00	921,263.00	1,036,560.68	20,190.63	-135,488.31	114.7%

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Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10129 POLICE DEPARTMENT							
51110 ADMINISTRATION							
10129 51110 ADMINISTRATION	530,425.00	9,000.00	539,425.00	520,617.17	0.00	18,807.83	96.5%
51210 CLERICAL AND TECHNICAL							
10129 51210 CLERICAL AND TECHNICAL	279,275.00	0.00	279,275.00	277,942.79	0.00	1,332.21	99.5%
51220 CUSTODIAL							
10129 51220 CUSTODIAL	52,179.00	0.00	52,179.00	50,745.60	0.00	1,433.40	97.3%
51420 PATROL							
10129 51420 PATROL	3,873,698.00	-192,243.00	3,681,455.00	3,588,550.02	0.00	92,904.98	97.5%
51421 MARINE PATROL							
10129 51421 MARINE PATROL	26,477.00	0.00	26,477.00	20,301.18	0.00	6,175.82	76.7%
51430 DETECTIVE							
10129 51430 DETECTIVE	528,321.00	7,000.00	535,321.00	520,330.79	0.00	14,990.21	97.2%
51435 COMMUNITY SERVICE OFFICER							
10129 51435 COMMUNITY SERVICE OFFICER	116,846.00	10,000.00	126,846.00	125,005.00	0.00	1,841.00	98.5%

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Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51450 EXTRA DUTY							
10129 51450 EXTRA DUTY	0.00	0.00	0.00	4,846.44	0.00	-4,846.44	100.0%
51810 OVERTIME							
10129 51810 OVERTIME	150,075.00	0.00	150,075.00	147,747.88	0.00	2,327.12	98.4%
51820 REPLACEMENT OVERTIME							
10129 51820 REPLACEMENT OVERTIME	377,924.00	204,000.00	581,924.00	516,917.68	0.00	65,006.32	88.8%
51830 TRAINING & EDUCATION							
10129 51830 TRAINING & EDUCATION	116,221.00	5,000.00	121,221.00	120,937.90	0.00	283.10	99.8%
51910 FRINGE BENEFITS							
10129 51910 FRINGE BENEFITS	0.00	0.00	0.00	-279.08	0.00	279.08	100.0%
51920 F.I.C.A.							
10129 51920 F.I.C.A.	468,902.00	0.00	468,902.00	435,955.66	0.00	32,946.34	93.0%
52010 ADVERTISING							
10129 52010 ADVERTISING	300.00	0.00	300.00	0.00	0.00	300.00	.0%
52020 POSTAGE							
10129 52020 POSTAGE	1,500.00	0.00	1,500.00	895.80	0.00	604.20	59.7%

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Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52030 PROFESSIONAL FEES								
10129 52030	PROFESSIONAL FEES	17,871.00	0.00	17,871.00	15,326.22	0.00	2,544.78	85.8%
52040 SERVICE CONT AND REPAIRS								
10129 52040	SERVICE CONT. AND REPAIRS	24,551.00	7,500.00	32,051.00	30,254.32	0.00	1,796.68	94.4%
52050 DUES CONFER								
10129 52050	DUES,CONFERENCES & EDUCATION	3,020.00	-900.00	2,120.00	1,918.00	0.00	202.00	90.5%
52060 PRINTING								
10129 52060	PRINTING	800.00	0.00	800.00	653.75	0.00	146.25	81.7%
52080 TELEPHONE								
10129 52080	TELEPHONE	32,552.00	8,900.00	41,452.00	38,396.96	2,141.96	913.08	97.8%
52300 TRAINING & EDUCATION								
10129 52300	TRAINING,EDUCATION & EMER	85,500.00	-15,500.00	70,000.00	57,990.09	0.00	12,009.91	82.8%
52305 OSHA COMPLIANCE								
10129 52305	OSHA COMPLIANCE	3,500.00	0.00	3,500.00	3,498.18	0.00	1.82	99.9%
52370 CLOTHING OR UNIFORM ALLOW								
10129 52370	CLOTHING OR UNIFORM ALLOW	90,345.00	0.00	90,345.00	90,193.99	0.00	151.01	99.8%

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YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52520 CRIMINAL JUSTICE PLANNER							
10129 52520 CRIMINAL JUSTICE PLANNER	17,212.00	0.00	17,212.00	17,045.22	0.00	166.78	99.0%
53010 OFFICE SUPPLIES							
10129 53010 OFFICE SUPPLIES	1,000.00	0.00	1,000.00	695.14	0.00	304.86	69.5%
53020 OTHER SUPPLIES							
10129 53020 OTHER SUPPLIES	7,000.00	0.00	7,000.00	6,664.45	0.00	335.55	95.2%
53070 AUTO REPAIRS							
10129 53070 AUTO REPAIRS	18,000.00	4,000.00	22,000.00	21,823.09	0.00	176.91	99.2%
53080 AUTOMOTIVE MAINTENANCE							
10129 53080 AUTOMOTIVE MAINTENANCE	18,000.00	0.00	18,000.00	16,184.76	0.00	1,815.24	89.9%
53090 FUELS AND LUBRICANTS							
10129 53090 FUELS AND LUBRICANTS	108,603.00	8,350.00	116,953.00	106,249.88	0.00	10,703.12	90.8%
53100 TIRES							
10129 53100 TIRES	13,912.00	-3,350.00	10,562.00	8,263.07	3,148.93	-850.00	108.0%
53180 POLICE SUPPLIES							
10129 53180 POLICE EQUIP. & SUPP.	44,135.00	12,500.00	56,635.00	54,716.32	948.00	970.68	98.3%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53210 SELECTIVE ENFORCEMENT							
10129 53210 SELECTIVE ENFORCEMENT	1,500.00	-1,500.00	0.00	0.00	0.00	0.00	.0%
53220 MARINE PATROL							
10129 53220 MARINE PATROL	6,000.00	0.00	6,000.00	4,912.68	0.00	1,087.32	81.9%
53260 DOG WARDEN SUPPLIES							
10129 53260 DOG WARDEN SUPPLIES	100,000.00	0.00	100,000.00	100,000.00	0.00	0.00	100.0%
TOTAL POLICE DEPARTMENT	7,115,644.00	62,757.00	7,178,401.00	6,905,300.95	6,238.89	266,861.16	96.3%
TOTAL GENERAL FUND	7,115,644.00	62,757.00	7,178,401.00	6,905,300.95	6,238.89	266,861.16	96.3%
TOTAL EXPENSES	7,115,644.00	62,757.00	7,178,401.00	6,905,300.95	6,238.89	266,861.16	
GRAND TOTAL	7,115,644.00	62,757.00	7,178,401.00	6,905,300.95	6,238.89	266,861.16	96.3%

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Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10130 PUBLIC WORKS							
51110 ADMINISTRATION							
10130 51110 ADMINISTRATION	360,257.00	0.00	360,257.00	351,691.47	0.00	8,565.53	97.6%
51130 ENGINEERING							
10130 51130 ENGINEERING	5,558.00	-5,558.00	0.00	0.00	0.00	0.00	.0%
51210 CLERICAL AND TECHNICAL							
10130 51210 CLERICAL AND TECHNICAL	143,429.00	0.00	143,429.00	161,565.83	0.00	-18,136.83	112.6%
51510 EQUIPMENT MAINTENANCE							
10130 51510 EQUIPMENT MAINTENANCE	390,229.00	-50,000.00	340,229.00	329,960.39	0.00	10,268.61	97.0%
51520 HIGHWAY MAINTENANCE							
10130 51520 HIGHWAY MAINTENANCE	920,994.00	0.00	920,994.00	836,994.58	0.00	83,999.42	90.9%
51530 REFUSE COLL.& DISPOSAL							
10130 51530 REFUSE COLL.& DISPOSAL	475,665.00	-27,772.00	447,893.00	414,632.41	0.00	33,260.59	92.6%
51540 SNOW REMOVAL							
10130 51540 SNOW REMOVAL	56,000.00	27,772.00	83,772.00	83,771.86	0.00	0.14	100.0%

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YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

		ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51810 OVERTIME								
10130 51810	OVERTIME	55,000.00	0.00	55,000.00	74,570.09	0.00	-19,570.09	135.6%
51910 FRINGE BENEFITS								
10130 51910	FRINGE BENEFITS	16,225.00	0.00	16,225.00	11,720.63	909.75	3,594.62	77.8%
51920 F.I.C.A.								
10130 51920	F.I.C.A.	186,271.00	0.00	186,271.00	161,329.94	0.00	24,941.06	86.6%
52020 POSTAGE								
10130 52020	POSTAGE	800.00	0.00	800.00	545.00	0.00	255.00	68.1%
52030 PROFESSIONAL FEES								
10130 52030	PROFESSIONAL FEES	120,000.00	22,558.00	142,558.00	123,177.46	36,030.97	-16,650.43	111.7%
52040 SERVICE CONT AND REPAIRS								
10130 52040	SERVICE CONT. AND REPAIRS	62,000.00	25,000.00	87,000.00	69,094.52	22,388.15	-4,482.67	105.2%
52050 DUES CONFER								
10130 52050	DUES,CONFERENCES & EDUCATION	4,000.00	400.00	4,400.00	4,395.01	0.00	4.99	99.9%
52060 PRINTING								
10130 52060	PRINTING	50.00	0.00	50.00	20.45	0.00	29.55	40.9%

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FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52070 REIMBURSABLE EXPENSES							
10130 52070 REIMBURSABLE EXPENSES	50.00	0.00	50.00	50.00	0.00	0.00	100.0%
52400 MEAL ALLOWANCE							
10130 52400 MEAL ALLOWANCE	2,000.00	-100.00	1,900.00	1,736.16	0.00	163.84	91.4%
52410 STREET TREE MAINTENANCE							
10130 52410 STREET TREE MAINTENANCE	5,000.00	0.00	5,000.00	3,131.92	3,980.00	-2,111.92	142.2%
52450 SITE WORK							
10130 52450 SITE WORK	1,000.00	0.00	1,000.00	600.00	0.00	400.00	60.0%
52460 STREET LIGHTING							
10130 52460 STREET LIGHTING	85,000.00	0.00	85,000.00	85,716.53	0.00	-716.53	100.8%
52470 SOLID WASTE DISPOSAL							
10130 52470 SOLID WASTE DISPOSAL	1,019,932.00	-616.00	1,019,316.00	754,186.94	175,110.72	90,018.34	91.2%
52475 RECYCLING PROGRAM							
10130 52475 RECYCLING PROGRAM	500.00	0.00	500.00	62.64	0.00	437.36	12.5%
52510 RENTAL OF EQUIPMENT							
10130 52510 RENTAL OF EQUIPMENT	20,000.00	6,198.00	26,198.00	23,598.32	2,599.56	0.12	100.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52531 LANDFILL CAP MAINTENANCE							
10130 52531 LANDFILL CAP MAINTENANCE	25,000.00	2,852.00	27,852.00	22,583.31	5,268.00	0.69	100.0%
53010 OFFICE SUPPLIES							
10130 53010 OFFICE SUPPLIES	350.00	0.00	350.00	348.44	0.00	1.56	99.6%
53030 OPERATIONAL SUPPLIES							
10130 53030 OPERATIONAL SUPPLIES	18,000.00	5,000.00	23,000.00	18,535.41	2,279.29	2,185.30	90.5%
53050 ENGINEERING SUPPLIES							
10130 53050 ENGINEERING EQUIP.&SUPPLIES	300.00	0.00	300.00	0.00	0.00	300.00	.0%
53070 AUTO REPAIRS							
10130 53070 AUTO REPAIRS	230,000.00	20,000.00	250,000.00	239,415.64	25,995.17	-15,410.81	106.2%
53090 FUELS AND LUBRICANTS							
10130 53090 FUELS AND LUBRICANTS	324,713.00	0.00	324,713.00	197,399.16	0.00	127,313.84	60.8%
53100 TIRES							
10130 53100 TIRES	40,000.00	0.00	40,000.00	31,843.34	4,846.97	3,309.69	91.7%
53250 TRAFFIC CONTROL MATERIALS							
10130 53250 TRAFFIC CONTROL MATERIALS	25,000.00	0.00	25,000.00	24,746.98	15.00	238.02	99.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53300 HIGHWAY MATERIALS							
10130 53300 HIGHWAY MATERIALS	160,000.00	-25,734.00	134,266.00	105,917.91	25,461.73	2,886.36	97.9%
54050 AUTOMOTIVE EQUIPMENT							
10130 54050 AUTOMOTIVE EQUIPMENT	11,795.00	0.00	11,795.00	10,087.45	0.00	1,707.55	85.5%
55010 TOWN AID ROADS IMPROVED							
10130 55010 TOWN AID ROADS IMPROVED	321,120.00	0.00	321,120.00	244,048.94	59,129.95	17,941.11	94.4%
TOTAL PUBLIC WORKS	5,086,238.00	0.00	5,086,238.00	4,387,478.73	364,015.26	334,744.01	93.4%
TOTAL GENERAL FUND	5,086,238.00	0.00	5,086,238.00	4,387,478.73	364,015.26	334,744.01	93.4%
TOTAL EXPENSES	5,086,238.00	0.00	5,086,238.00	4,387,478.73	364,015.26	334,744.01	
GRAND TOTAL	5,086,238.00	0.00	5,086,238.00	4,387,478.73	364,015.26	334,744.01	93.4%

** END OF REPORT - Generated by Kimberly Allen **

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10135 SENIOR CITIZEN COMMISSION							
51110 ADMINISTRATION							
10135 51110 ADMINISTRATION	161,515.00	0.00	161,515.00	160,822.89	0.00	692.11	99.6%
51210 CLERICAL AND TECHNICAL							
10135 51210 CLERICAL AND TECHNICAL	216,499.00	-900.00	215,599.00	259,002.75	0.00	-43,403.75	120.1%
51635 SENIOR PROGRAM INSTRUCTORS							
10135 51635 SENIOR PROGRAM INSTRUCTORS	35,495.00	0.00	35,495.00	33,030.15	0.00	2,464.85	93.1%
51810 OVERTIME							
10135 51810 OVERTIME	983.00	1,400.00	2,383.00	2,080.29	0.00	302.71	87.3%
51920 F.I.C.A.							
10135 51920 F.I.C.A.	31,709.00	2,604.00	34,313.00	34,407.45	0.00	-94.45	100.3%
52020 POSTAGE							
10135 52020 POSTAGE	1,000.00	0.00	1,000.00	306.01	0.00	693.99	30.6%
52030 PROFESSIONAL FEES							
10135 52030 PROFESSIONAL FEES	6,360.00	0.00	6,360.00	0.00	0.00	6,360.00	.0%

Report generated: 06/24/2025 10:35
User: kallen
Program ID: glytdbud

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52039 ADA SERVICES								
10135 52039	ADA SERVICES	450.00	-300.00	150.00	0.00	0.00	150.00	.0%
52040 SERVICE CONT AND REPAIRS								
10135 52040	SERVICE CONT. AND REPAIRS	2,236.00	900.00	3,136.00	3,925.13	46.23	-835.36	126.6%
52050 DUES CONFER								
10135 52050	DUES,CONFERENCES & EDUCAT	280.00	0.00	280.00	210.00	0.00	70.00	75.0%
52130 PHYSICAL EXAMINATIONS								
10135 52130	PHYSICAL EXAMINATIONS	1,188.00	-150.00	1,038.00	971.91	0.00	66.09	93.6%
52380 PROGRAMS								
10135 52380	PROGRAMS	1,642.00	-450.00	1,192.00	1,128.80	0.00	63.20	94.7%
53010 OFFICE SUPPLIES								
10135 53010	OFFICE SUPPLIES	44.00	0.00	44.00	0.00	0.00	44.00	.0%
53020 OTHER SUPPLIES								
10135 53020	OTHER SUPPLIES	1,925.00	0.00	1,925.00	1,215.28	0.00	709.72	63.1%
53070 AUTO REPAIRS								
10135 53070	AUTO REPAIRS	1,562.00	0.00	1,562.00	1,277.72	0.00	284.28	81.8%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53080 AUTOMOTIVE MAINTENANCE							
10135 53080 AUTOMOTIVE MAINTENANCE	1,562.00	-500.00	1,062.00	134.17	0.00	927.83	12.6%
53090 FUELS AND LUBRICANTS							
10135 53090 FUELS AND LUBRICANTS	10,388.00	0.00	10,388.00	9,159.50	0.00	1,228.50	88.2%
54020 EQUIPMENT							
10135 54020 FITNESS EQUIPMENT	1,292.00	-564.00	728.00	0.00	0.00	728.00	.0%
54030 KITCHEN EQUIPMENT							
10135 54030 KITCHEN EQUIPMENT	3,806.00	-2,040.00	1,766.00	1,766.31	0.00	-0.31	100.0%
54050 AUTOMOTIVE EQUIPMENT							
10135 54050 AUTOMOTIVE EQUIPMENT	1,312.00	0.00	1,312.00	1,201.58	0.00	110.42	91.6%
TOTAL SENIOR CITIZEN COMMISSION	481,248.00	0.00	481,248.00	510,639.94	46.23	-29,438.17	106.1%
TOTAL GENERAL FUND	481,248.00	0.00	481,248.00	510,639.94	46.23	-29,438.17	106.1%
TOTAL EXPENSES	481,248.00	0.00	481,248.00	510,639.94	46.23	-29,438.17	
GRAND TOTAL	481,248.00	0.00	481,248.00	510,639.94	46.23	-29,438.17	106.1%

** END OF REPORT - Generated by Kimberly Allen **

Town of Waterford, CT

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YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10116 RETIREMENT COMMISSION							
51930 HEART AND HYPERTENSION							
10116 51930 HEART AND HYPERTENSION	234,084.00	0.00	234,084.00	212,535.87	0.00	21,548.13	90.8%
51940 PENSION CONTRIBUTIONS							
10116 51940 PENSION CONTRIBUTIONS	5,662,552.00	-566,879.00	5,095,673.00	4,597,388.92	0.00	498,284.08	90.2%
51945 RETIREE HEALTH BENEFITS							
10116 51945 RETIREE HEALTH BENEFITS	429,140.00	0.00	429,140.00	338,294.66	100,009.56	-9,164.22	102.1%
51949 OPEB TRUST FUND CONTRIBUTION							
10116 51949 OPEB TRUST FUND CONTRIBUTION	1,434,481.00	566,879.00	2,001,360.00	2,001,360.00	0.00	0.00	100.0%
TOTAL RETIREMENT COMMISSION	7,760,257.00	0.00	7,760,257.00	7,149,579.45	100,009.56	510,667.99	93.4%
TOTAL GENERAL FUND	7,760,257.00	0.00	7,760,257.00	7,149,579.45	100,009.56	510,667.99	93.4%
TOTAL EXPENSES	7,760,257.00	0.00	7,760,257.00	7,149,579.45	100,009.56	510,667.99	
GRAND TOTAL	7,760,257.00	0.00	7,760,257.00	7,149,579.45	100,009.56	510,667.99	93.4%

** END OF REPORT - Generated by Kimberly Allen **

Report generated: 06/24/2025 10:35
User: kallen
Program ID: glytdbud

52040 – Service Contracts & repairs – over- $21,124.43

- Added phone lines to elevators to meet code
- Substantial work on lighting in police department back parking lot
- Issues with HVAC at Police, Community Center (chiller) & Town Hall (auditorium)
- Work done at Community Center to change a room (original was a toilet room changed to storage) to an office
- Fire Alarm company service calls for failure to communicate multiple times. Frontier Lines
- Outside plumber called to clear main sewer lateral at Town Hall (not construction related)
- RTU repaired two units at the Complex
- Leaks in roofs at Police, Library, Town Hall and O'Neill

52090 – Heating Oil – Over $37,458.81

The transition from oil to gas was an unknown when the budget was prepared; the only change this year was the fire departments were placed on automatic refill; Feb was very cold this year.

This fiscal year was the first that all the utility accounts were completely under our control and the budget starting number did not reflect the addition given to us from Recreation & Park's budget the previous year.

52100 – Electricity – over $54,949.51

Electric rates continue to increase in CT

52110 – Water – over $10,732.13

Water leak around duck pond

52120 – Sewer – over $13,028.87

Water leak at duck pond, causes the sewer charge to be way over because there is not a secondary meter installed

53020 – Other Supplies – over $1,000.00

Town Hall was going to run out of toilet paper and paper supplies if I didn't order

#31a

Shannon Withey

From: Robert E. Kyne, Jr. <rekyne@gmail.com>
Sent: Thursday, June 5, 2025 7:21 PM
To: Robert Brule
Cc: Shannon Withey
Subject: Re: Rec & Park Commission Opening

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Good evening, Mr. Brule—

I understand that another opening may be coming up on the Recreation & Parks Commission. If so, I would like to express my interest in this opportunity once again for the reasons discussed back in April. I was able to sneak over to Waterford Beach for a walk at lunch today, it was packed—Rec & Parks excellent work on full display!

Please let me know if my recent cover letter and CV are sufficient, or if there's something else I can provide for your and the Commission's consideration..

Best regards,

-Bob Kyne

18 Dimmock Road
(860) 460-0513

> On Apr 27, 2025, at 10:01 AM, Robert Brule <rbrule@waterfordct.org> wrote:
>
> Hello Bob,
>
> I have received your email and your interest in Recreation & Parks Commission. I will circle back with you. Enjoy this amazing Sunday! :)
>
> My regards,
>
> Rob Brule
> First Selectman
> Waterford Town Hall
> 15 Rope Ferry Road
> Waterford, CT 06385
> rbrule@waterfordct.org
> Phone: 860-444-5834
>
>
>
> PRIVILEGED AND CONFIDENTIAL: This communication, including attachments, is for the exclusive use of addressee and may contain proprietary, confidential or privileged information. If you are not the intended recipient, any use, copying,

disclosure, dissemination or distribution is strictly prohibited. If you're not the intended recipient, please notify the sender immediately by return email and delete this communication and destroy all copies.

>

> -----Original Message-----
> From: Robert E. Kyne, Jr. <rekyne@gmail.com>
> Sent: Sunday, April 27, 2025 12:49 PM
> To: Robert Brule <rbrule@waterfordct.org>
> Subject: Rec & Park Commission Opening

>

> CAUTION: This email originated from outside of the organization.
> Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

>

> Good afternoon, Mr. Brule—

>

> I have learned of a recent opening on the Town's Recreation & Park Commission and wish to submit my name for consideration to fill this seat. Attached, please find a cover letter and updated CV which reflect my intent and qualifications for the role. Please reach out if you have any questions or concerns.

>

> Many thanks for your consideration.

>

> Best regards,

>

> -Bob Kyne

>

> 18 Dimmock Road
> (860) 460-0513

31 b

Shannon Withey

From: Dave Lersch <grnwing@hotmail.com>
Sent: Monday, June 30, 2025 10:15 AM
To: Shannon Withey
Cc: Maureen Fitzgerald; Richard Muckle
Subject: Conservation Commission Reappointment

Good Morning!

Thank you for the kind invitation to request consideration for reappointment to the Waterford Conservation and Wetlands Commission.

By this e-mail, I most graciously accept and request to be appointed to a successive term as a Commissioner.

Please feel free to contact me if you have any questions.

Sincerely,

David L. Lersch
131 Oswegatchie Road
Waterford, CT 06385
(860)442-5936 home
(904)254-2647 Cell

#31C

Shannon Withey

From: Ada Filippetti
Sent: Monday, June 9, 2025 9:18 AM
To: Shannon Withey
Cc: First Selectman
Subject: Reappointment to Welsco

Good Morning Shannon,
On Friday, June 6, I received a call from Mr. Patrick Kelly. He saw the First Selectman at the Earth Fest and spoke with him concerning his reappointment to Welsco. I first referred to the City Clerk's office. If I understood their explanation correctly, the matter needs to be addressed at the BOS meeting coming up. Could you please look into this? It seemed very important to Mr. Kelly during our conversation. He let me know he would be away for an undetermined time.
Ada

Yes reappoint

#349

TOWN OF WATERFORD
AMERICAN RESCUE FUNDS QUARTERLY REPORT
THRU 6/30/2025

		BUDGET	EXPENDED	ENCUMBERED	BALANCE
1: PUBLIC HEALTH					
1.2 COVID-19 Testing					
Wfd-1.2-01	COVID Test Kits **PROJECT COMPLETE**	$ 3,499.84	$ 3,499.84	$ -	$ -
1.5 Personal Protective Equipment					
Wfd-1.5-01	PPE Supplies **PROJECT CANCELLED**	$ -			
1.7 Other COVID-19 Public Health Expenses					
Wfd-1.7-01	First Responder CADlink Equip/ Software **PROJECT COMPLETE**	$ 74,666.69	$ 74,666.69	$ -	$ -
Wfd-1.7-02	ESO Fire RMS Software **PROJECT COMPLETE**	$ 10,923.95	$ 10,923.95	$ -	$ -
Wfd-1.7-03	Dispatch Upgrades **PROJECT COMPLETE**	$ 26,662.50	$ 26,662.50	$ -	$ -
Wfd-1.7-04	Emergency Services Pagers & Mobile Radios **PROJECT COMPLETE**	$ 13,671.00	$ 13,671.00	$ -	$ -
1.12 Mental Health Services					
Wfd-1.12-01	Human Services Coordinator **PROJECT COMPLETE**	$ 123,470.64	$ 123,470.64	$ -	$ -
Wfd-1.12.02	Safe Futures **PROJECT COMPLETE**	$ 50,000.00	$ 50,000.00	$ -	$ -
1.14 Other COVID-19 Public Health Services					
Wfd-1.14-01	Ledgelight Health District **PROJECT COMPLETE**	$ 55,478.90	$ 55,478.90	$ -	$ -
	PUBLIC HEALTH SUBTOTAL	**$ 358,373.52**	**$ 358,373.52**	**$ -**	**$ -**
2: NEGATIVE ECONOMIC IMPACTS					
2.32 Small Business Economic Assistance (General)					
Wfd-2.32-01	Waterford Small Business Grants **PROJECT COMPLETE**	$ 236,311.21	$ 236,311.21	$ -	$ -
2.35 Aid to Tourism, Travel or Hospitality					
Wfd-2.35-01	Eugene O'Neill Theater **PROJECT COMPLETE**	$ 344,937.84	$ 344,937.84	$ -	$ -
	NEGATIVE ECONOMIC IMPACTS SUBTOTAL	**$ 581,249.05**	**$ 581,249.05**	**$ -**	**$ -**

TOWN OF WATERFORD
AMERICAN RESCUE FUNDS QUARTERLY REPORT
THRU 6/30/2025

		BUDGET	EXPENDED	ENCUMBERED	BALANCE
1: PUBLIC HEALTH					
5: INFRASTRUCTURE					
5.5 Clean Water: Other Sewer Infrastructure					
Wfd-5.5-01	Cross Road Pump Station Upgrade **PROJECT CANCELLED**	$ 54,361.28	$ 54,361.28	$ -	$ -
Wfd-5.5-02	Old Norwich Road Pump Station Upgrade	$ 1,341,316.65	$ 634,337.67	$ 706,978.98	$ -
Wfd-5.5-03	Gorman Pump Station Control Panels Upgrade **PROJECT COMPLETE**	$ 141,792.18	$ 141,792.18	$ -	$ -
Wfd-5.04	Save the River-Save the Hills **PROJECT COMPLETE**	$ 2,500.00	$ 2,500.00	$ -	$ -
5.14 Drinking Water: Storage					
Wfd-5.14-01	Fargo Lane Water Tower Rehab **PROJECT COMPLETE**	$ 1,210,500.00	$ 1,210,500.00	$ -	$ -
5.21 Broadband: Other Projects					
Wfd-5.21-01	Broadband/Security Upgrades at Stations **PROJECT COMPLETE**	$ 29,574.00	$ 29,574.00	$ -	$ -
	INFRASTRUCTURE SUBTOTAL	**$ 2,780,044.11**	**$ 2,073,065.13**	**$ 706,978.98**	**$ -**
6: REVENUE REPLACEMENT					
6.1 Wfd-6.1-01	Civic Triangle Park ADA Revitalization **PROJECT COMPLETE**	$ 1,710,854.93	$ 1,710,854.93	$ -	$ -
Wfd-6.1-02	Town GIS Updates **PROJECT COMPLETE**	$ 27,655.32	$ 27,655.32	$ -	$ -
Wfd-5.21-02	Cyber Security **PROJECT COMPLETE**	$ 25,168.00	$ 25,168.00	$ -	$ -
Wfd-5.21-03	Baseball Field Renovation **NEW PROJECT**	$ 22,000.00	$ 22,000.00	$ -	$ -
Wfd-5.21-04	8 Goshen Road **PROJECT COMPLETE**	$ 42,544.71	$ 42,544.71	$ -	$ -
	REVENUE REPLACEMENT SUBTOTAL	**$ 1,828,222.96**	**$ 1,828,222.96**	**$ -**	**$ -**
	TOTAL	**$ 5,547,889.64**	**$ 4,840,910.66**	**$ 706,978.98**	**$ -**

TOWN OF WATERFORD
GENERAL FUND
CAPITAL PROJECT STATUS REPORT (CIP, CNR & ARPA)
FY2025 FOURTH QUARTER REPORT (March 31, 2025 thru June 30, 2025)

COLOR CODING

- Project is closed/completed and will be removed from next report.
- New Project added - approved since last report or out of regular budget cycle
- Project complete but being kept open for retainage (per contract) or final state review and closure

DATE APPROVED	DEPARTMENT	SOURCE	LINE ITEM	DESCRIPTION	APPROVED BUDGET	AMOUNT APPROPRIATED/ AVAILABLE	AMOUNT DESIGNATED	AMOUNT ENCUMBERED	AMOUNT EXPENDED	COMMENTS	DATE UPDATED
2/6/2023	BOE	CIP	20560-55020	CLARK LANE MIDDLE SCHOOL CHILLER REPLACMENT	951,340	70,229	-	859,545	21,566	Meeting scheduled for this week. Chillers should be received in August, with installation either being in August or the first week in October.	6/17/2025
7/1/2019	BOE	CNR	20560-57828	QH 1-YEAR RETRO COMMISSIONING	30,000	-	30,000	-	-	Initial estimate was considerably higher, this will end up being part of a larger project, probably 2027 Legislation gave a slight reprieve for the inspections, Quaker hill is the oldest elementary and will be the first one evaluated. I expect this project to go ahead in the winter/spring of 2025	6/17/2025
7/1/2019	BOE	CNR	20560-57833	TENNIS COURTS	1,148,100	-	-	1,148,100	-	Construction began 6/13/2025, should be complete by 7/20/2025	6/17/2025
7/1/2020	BOE	CNR	20560-57842	SCHOOL SECURITY	2,082,900	276,871	-	403,048	1,402,982	Project is moving along. Camera's installed at all schools - still need network and wiring to complete; Town Hall cameras installed, Community Center awaiting some additional wiring; library installation ongoing. BOE working on fencing and ballard installation.	6/13/2025
10/7/2024	BOE	CNR	20560-57820	WHS TURF FIELD REPLACEMENT	1,147,000			1,147,000	-	Construction to begin 6/17/2025, expected 45 days for project completion	6/17/2025
10/7/2024	BOE	CNR	20560-57893	GREAT NECK FIELD REMEDIATION	278,750	278,750				Bid distributed.	6/17/2025
7/1/2023	EMERGENCY MGMT	CIP	32224-55908	APCO INTELLICOM GUIDECARD SYSTEM	40,000	-		20,000	20,000	The APCO Initellicom Guide Card System is actively being built. The APCO Intellicom project is currently being worked on by NEXGEN and APCO. They are building the software to bridge the two products. State who use APCO Emergency Medical Dispatch. Expected completion date-Fall 2025.	6/17/2025
7/1/2023	EMERGENCY MGMT	CIP	32224-55909	EVENTIDE NEXLOGDX RECORDER	88,701	88,701				The EVENTIDE NEXLOGDX RECORDER will be completed with the installation of the new radio system.	6/17/2025
7/1/2016	EMERGENCY MGMT	CNR	20522-57794	MOBILE & PORTABLE RADIO REPLACEMENT PROGRAM	1,257,577	331	0	21,180	1,236,067	The remaining funds in the MOBILE & PORTABLE RADIO REPLACEMENT PROGRAM will be used to reprogram our old portables to work on the new system. These funds will cover the reprogramming of approximately 40 radios.	6/17/2025

#34b

TOWN OF WATERFORD
GENERAL FUND
CAPITAL PROJECT STATUS REPORT (CIP, CNR & ARPA)
FY2025 FOURTH QUARTER REPORT (March 31, 2025 thru June 30, 2025)

COLOR CODING

- Project is closed/completed and will be removed from next report.
- New Project added - approved since last report or out of regular budget cycle
- Project complete but being kept open for retainage (per contract) or final state review and closure

DATE APPROVED	DEPARTMENT	SOURCE	LINE ITEM	DESCRIPTION	APPROVED BUDGET	AMOUNT APPROPRIATED/ AVAILABLE	AMOUNT DESIGNATED	AMOUNT ENCUMBERED	AMOUNT EXPENDED	COMMENTS	DATE UPDATED
7/1/2019	FACILITIES	CIP	31120-55851	ADA IMPROVEMENTS PD/YSB	87,000	48,636	0	12,600	25,764	Only one bid received. Will rebid project during summer 2025.	6/20/2025
7/1/2020	FACILITIES	CIP	31121-55851	ADA IMPROVEMENTS PD/YSB	80,700	76,061	0	0	4,639	Only one bid received. Will rebid project during summer 2025.	6/20/2025
7/1/2022	FACILITIES	CIP	31123-55905	UST REPLACEMENT (LIBRARY & PUBLIC SAFETY)	420,000	871	0	8,310	410,819	Project complete and remains open for retainage. Expected to release funds in early summer 2025.	6/20/2025
7/1/2022	FACILITIES	CIP	31123-55904	UST REPLACEMENT (EUGENE O'NEILL, 2 tanks)	260,000	109,647	0	43,252	107,101	Project complete and remains open for retainage. Expected to release funds in early summer 2025.	6/20/2025
7/1/2021	FACILITIES	CIP	31122-55819	UNDERGROUND TANK REPLACMENT (POLICE DEPT)	250,000	0	0	7,289	242,721	Project complete and remains open for retainage. Expected to release funds in early summer 2025.	6/20/2025
7/1/2019	FACILITIES	CIP	31120-55852	TOWN HALL BATHROOMS	87,500	0	0	0	87,500	Modification for panels received from the State Building Official. Expected completion is late Summer 2025.	6/20/2025
7/1/2016	FACILITIES	CIP	31117-55803	PARKING LOT - YSB & POLICE	300,000	227,000	0	21,300	51,700	Plans being reviewed by town planning department. Once approved, the design moved to Planning & Zoning for site approval. Expect to bid project in late Fall 2025.	6/20/2025
7/1/2017	FACILITIES	CIP	31118-55803	PARKING LOT - YSB & POLICE	195,320	138,320	0	0	57,000	Plans being reviewed by town planning department. Once approved, the design moved to Planning & Zoning for site approval. Expect to bid project in late Fall 2025.	6/20/2025
7/1/2024	FACILITIES	CNR	20501-57740	COHANZIE REMEDIATION/DEMOLITION	40,000		40,000			New FY25 project. Will be a multi-year funding request before project can be bid and scheduled.	6/20/2025
7/1/2024	FACILITIES	CNR	20501-57889	PUBLIC SAFETY COMPLEX HVAC	100,000		100,000			New FY25 project. Will be a multi-year funding request before project can be bid and scheduled.	6/20/2025
7/1/2023	FACILITIES	CIP	31124-55912	TOWN DOCK REPLACEMENT	40,000	40,000	-	-	-	Will apply for a port authority grant for project. Grant is expected to open in August 2025.	6/20/2025
7/1/2023	FACILITIES	CIP	31123-55904	SEPTIC REPLACEMENT (EUGENE O'NEILL)	260,000	109,647	-	46,947	103,406	Project complete and paths restored. Have a final punch list to complete before closing project.	6/20/2025
7/1/2023	FACILITIES	CIP	31124-55913	JORDAN PARK HOUSE REPAIRS	31,583	18,481	-	3,000	10,102	Contract awarded. Awaiting schedule from contractor for project completion.	6/20/2025
7/1/2024	FACILITIES	CIP	31125-55904	EUGENE O'NEILL UST REPLACEMENT	260,000	109,647		43,252	107,101	Project ongoing. PO issued for tank and piping installation. Nearing completion.	6/20/2025
2/7/2021	FACILITIES	CNR	20511-57872	ROOF & HVAC REPLACMENT OF PUBLIC SAFETY BULDING	409,400	4,769	0	0	356,631	Project completed. Will be removed from next report and funds returned to CNR undesignated balance.	6/20/2025

TOWN OF WATERFORD
GENERAL FUND
CAPITAL PROJECT STATUS REPORT (CIP, CNR & ARPA)
FY2025 FOURTH QUARTER REPORT (March 31, 2025 thru June 30, 2025)

COLOR CODING

Project is closed/completed and will be removed from next report.

New Project added - approved since last report or out of regular budget cycle

Project complete but being kept open for retainage (per contract) or final state review and closure

DATE APPROVED	DEPARTMENT	SOURCE	LINE ITEM	DESCRIPTION	APPROVED BUDGET	AMOUNT APPROPRIATED/ AVAILABLE	AMOUNT DESIGNATED	AMOUNT ENCUMBERED	AMOUNT EXPENDED	COMMENTS	DATE UPDATED
11/9/2022	FACILITIES	CNR	20511-57879	TOWN HALL BATHROOMS	474,090	(96)	0	8,123	466,063	Modification for panels received from the State Building Official. Expected completion is late Summer 2025.	6/20/2025
7/1/2016	FIRE	CNR	20523-57792	OSWEGATCHIE FIRE BUILDING IMPROVEMENTS	979,471	307,354	-	167,670	504,447	Work ongoing through RTM building committee. Bonding resolution expected to be brought before RTM a second time in October 2025.	6/30/2025
7/1/2024	FIRE	CNR	20523-57888	GOSHEN ROOF REPLACEMENT	60,000		60,000			Bids came in over budget. Leaks have been repaired. Project being reviewed on how to move forward to replace entire roof.	6/30/2025
12/2/2024	FIRE	CNR	20523-57838	PRE EMPTION LIGHTS	27,000	-		3,500	23,500	Study received. Will request a new capital project in FY2027.	6/30/2025
7/1/2024	FIRE	CIP	32325-55916	COHANZIE SKYLIGHT REPLACEMENT	30,000	6,500		23,500	-	Work is scheduled to begin first week of July 2025.	6/30/2025
7/1/2023	FIRE	CNR	20523-57777	SCBA UPGRADES	414,000	4,169	-	-	409,831	FY25 items received. Year 3 funding requested in FY26 budget.	6/30/2025
7/1/2019	FIRE	CNR	20523-57791	JORDAN TRAFFIC LIGHT UPGRADE	35,460	-	-	35,460	-	Quote received. State now reviewing project and awaiting their approval to move forward with project.	6/30/2025
2/6/2023	IT	CIP	34723-55021	AUDITORIUM MEETING ROOM	272,000	65,908	-	-	206,092	Project to be completed in 3 phases (floor, furniture and technology). Flooring complete. Furniture installed. Audio completed. Live Streaming has completed being tested and is ready to move forward.	6/13/2025
7/1/2023	IT	CNR	20547-57882	COMPUTER REPLACEMENTS	42,250	-	-	-	42,250	FY25 Schedule - replace all computers currently on Windows 10 (public works, tax assessor, utility). Ongoing.	6/13/2025
7/1/2019	PLANNING	CNR	20511-57840	POCD	100,000	10,915	0	0	89,085	Complete draft is with the chairman. Schedule has the full commission reviewing in June 2025. Commission will need to request a waiver because completion and submission will be past the due date.	6/30/2025
7/1/22019	PLANNING	CNR	20511-57767	NEVINS COTTAGE	152,000	50,662	0	5,374	95,964	Work continues with an expected completion date of July 2025.	6/30/2025
7/1/2022	PLANNING	CNR	20511-57870	MAGO POINT IMPROVEMENTS	400,000	38,693	0	79,829	281,478	Contract signed with the State of CT. Contract awarded and work begun. Expected completion date of project is summer 2025.	6/30/2025

TOWN OF WATERFORD
GENERAL FUND
CAPITAL PROJECT STATUS REPORT (CIP, CNR & ARPA)
FY2025 FOURTH QUARTER REPORT (March 31, 2025 thru June 30, 2025)

COLOR CODING

Project is closed/completed and will be removed from next report.
New Project added - approved since last report or out of regular budget cycle
Project complete but being kept open for retainage (per contract) or final state review and closure

DATE APPROVED	DEPARTMENT	SOURCE	LINE ITEM	DESCRIPTION	APPROVED BUDGET	AMOUNT APPROPRIATED/ AVAILABLE	AMOUNT DESIGNATED	AMOUNT ENCUMBERED	AMOUNT EXPENDED	COMMENTS	DATE UPDATED
7/1/2024	PUBLIC WORKS	CIP	33025-55920	NIANTIC RIVER ROAD SIDEWALK REPLACEMENT PLAN	25,000	10,000		0	15,000	Grant is in review. Awaiting to see if project is awarded grant.	6/20/2025
8/7/2023	PUBLIC WORKS	CNR	20530-57886	PAVING (OLD NORWICH ROAD)	1,053,000	1,053,000	0	0	0	Awaiting WUC to complete the plastic replacements before paving can begin.	6/20/2025
11/9/2022	PUBLIC WORKS	CNR	20530-57880	MAJOR/MINOR PAAVING PROJECTS	1,762,736	98,793	0	124,600	1,539,344	Albacore and Marlin expected to be completed in July 2025.	6/20/2025
7/1/2021	PUBLIC WORKS / LIBRARY	CNR	20536-57848	LIBRARY HVAC UPGRADE	1,596,278	(157,579)	0	1,604,341	149,516	Contract awarded and contractor preparing work schedule to begin project.	6/20/2025
7/1/2022	REC&PARK	CIP	33723-55838	CHILDREN'S PLAYGROUND EQUIPMENT	40,000	40,000	0	0	0	Site/Design plans being created and will then move to Planning for review. Expected to complete project by October 2025.	6/25/2025
7/1/2024	REC&PARK	CIP	33725-55921	STENGER PARK BATHROOM & WALKWAY	10,500	3,300		0	7,200	Plan being reviewed by planning before moving onto the Planning & Zoning Commission for approval.	6/25/2025
7/1/2024	REC&PARK	CNR	20537-57878	PLEASURE BEACH ACCESS WALK REPAIRS	145,000		145,000		6,000	Project to be rebid as original bids were well above approved budget.	6/25/2025
7/1/2021	REC&PARK	CIP	33722-55896	EQUIPMENT STORAGE PLAN	21,000	4,250	0	8,805	7,945	Revised plan received and being reviewed by Planning Department. After plan/site approval by Planning & Zoning, new capital project will be submitted for project.	6/25/2025
7/1/2019	REC&PARK	CIP	33720-55855	TOWN-WIDE COURT REPAIRS (TOWN-HALL & LEARY)	1,447,058	808	0	890,050	556,200	Town Hall courts completed. Leary courts completed and awaiting walkways to be completed.	6/25/2025
	REC&PARK	CNR	20537-57735	LEARY PARK ROAD/PARKING LOT/DRAINAGE	20,000	0	20,000	0	0	Funding is to obtain plain. Once plan/design is received, director will determine best path forward for this new project.	6/25/2025
8/3/2022	WUC	ARPA	23507-55012	OLD NORWICH PS UPGRADE	1,341,317	-	0	706,979	634,338	Ongoing. Roof Complete. New Door Installed. Gas Line Installed. Materials moved from warehouse to site. Supply chain issues have pushed out project completion to late November 2026	6/27/2025
7/1/2020	WUC	CNR	20531-57816	OLD NORWICH PUMP STATION REHABS	160,596	160,596	0	1,099,928	544,845	Ongoing. Roof Complete. New Door Installed. Gas Line Installed. Materials moved from warehouse to site. Supply chain issues have pushed out project completion to late November 2026	6/27/2025

TOWN OF WATERFORD
GENERAL FUND
CAPITAL PROJECT STATUS REPORT (CIP, CNR & ARPA)
FY2025 FOURTH QUARTER REPORT (March 31, 2025 thru June 30, 2025)

COLOR CODING

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DATE APPROVED	DEPARTMENT	SOURCE	LINE ITEM	DESCRIPTION	APPROVED BUDGET	AMOUNT APPROPRIATED/ AVAILABLE	AMOUNT DESIGNATED	AMOUNT ENCUMBERED	AMOUNT EXPENDED	COMMENTS	DATE UPDATED
2/6/2023	WUC	CIP	33123-55019	CONTRACT #1 SEWER INTERCEPTOR EASEMENT ACCESS	250,000	147,200	0	0	102,800	Survey completed. Working on obtaining the necessary easements before work can begin in 2 phases (#1 - Rope Ferry to Evergreen and #2 - North of Rope Ferry to Boston Post Road). Bid documents being reviewed for distribution.	6/27/2025
7/1/2022	WUC	CIP	33123-55895	ROOF & SIDING REPLACEMENT	50,000	15,413	0	0	34,587	Moving onto Seaside. Once completed, project will be closed.	6/27/2025
7/1/2018	WUC	CNR	20531-57685	MITIGATION & CONTROL	388,303	232,646	-	3,220	152,437	Continuous I/I mitigation program. Review of Richards Grove Basin in completed. Moving onto next inspections. Work is continuous. Repairs generally completed in spring.	6/27/2025
7/1/2024	WUC	CNR	20531-57890	WEIMES & MARILYN EJECTOR REPLACEMENT	19,800	-	-	15,438	4,362	Engineering study completed and final report being reviewed by department for plan to move forward.	6/27/2025
4/3/2023	WUC	CNR	20531-57881	WATER PLASTICS SERVICES REPLACEMENT	731,300	404,348	100,000	12,331	314,621	Bid awarded. Continuing to work in conjunction with DPW paving schedule. Moving onto Soljer, Ann and Roseleah than Eversource Roads in District 2 and then town roads in District 2.	6/27/2025

#34C

OPIOID SETTLEMENT

Fund	**General**
Account #	**101-21011**
Description	**OPIOID SETTLEMENT FUNDS**
As of	**April 30, 2025**

	BALANCE PER TRIAL BALANCE	BALANCE PER DETAIL	VARIANCE
4/30/2025	($134,864.67)	($134,864.67)	$0.00

DEPOSIT DATE	DEPOSIT AMOUNT	AMOUNT EXPENDED	BALANCE
BEGINNING BALANCE			$132,628.44
JULY	$0.00	($3,843.51)	$128,784.93
AUGUST	$28,432.17	($11,449.15)	$145,767.95
SEPTEMBER	$18,538.04	($3,577.43)	$160,728.56
OCTOBER	$0.00	($3,989.10)	$156,739.46
NOVEMBER	$0.00	($2,922.45)	$153,817.01
DECEMBER	$0.00	($6,170.72)	$147,646.29
JANUARY	$0.00	($2,878.39)	$144,767.90
FEBRUARY	$0.00	($3,834.45)	$140,933.45
MARCH	$0.00	($5,925.71)	$135,007.74
APRIL	$3,873.07	($4,016.14)	$134,864.67
MAY			$134,864.67
JUNE			$134,864.67
	$50,843.28	**($48,607.05)**	**$134,864.67**

NIPS FUNDS

Fund	General
Account #	101-21010
Description	REVENUE FROM SALE OF NIPS
As of	April 30, 2025

	BALANCE PER TRIAL BALANCE	BALANCE PER DETAIL	VARIANCE
4/30/2025	($60,549.32)	($60,549.32)	$0.00

DEPOSIT DATE	DEPOSIT AMOUNT	AMOUNT EXPENDED	BALANCE
BEGINNING BALANCE			$81,922.16
JULY	$0.00	$0.00	$81,922.16
AUGUST	$0.00	$0.00	$81,922.16
SEPTEMBER	$0.00	($27,380.00)	$54,542.16
OCTOBER	$18,192.40	$0.00	$72,734.56
NOVEMBER	$6.00	$0.00	$72,740.56
DECEMBER	$0.00	($12,191.24)	$60,549.32
JANUARY	$0.00	$0.00	$60,549.32
FEBRUARY	$0.00	$0.00	$60,549.32
MARCH	$0.00	$0.00	$60,549.32
APRIL	$0.00	$0.00	$60,549.32
MAY			$60,549.32
JUNE			$60,549.32
	$18,198.40	**($39,571.24)**	**$60,549.32**

DONATIONS (WATERFORD CARES/COMMUNITY EVENTS)
FIRST SELECTMAN

REVENUE	20600-48007	As of:	4/30/2025
EXPENDITURE	20601-53326		
TOTAL BALANCE	7,831.23		

FY2025

COMMUNITY EVENTS DONATIONS

DONOR	REVENUE	VENDOR	EVENT	EXPENDITURE	BALANCE
FY24 Balance Forwarded	*5,999.95*	Spirit of 76	Fife & Drum Band (Parade)	(1,000.00)	
		Westbrook Drum Corps	Band (Parade)	(750.00)	
Waterford Central LLC	500.00	Fusion/Anthony Walstra	Band (Parade)	(1,550.00)	
Mohegan Sun	5,000.00	Sunshine Investment	Band (Parade)	(1,000.00)	
Great Neck Country Club	5,000.00	Amazon (flags)	General	(82.80)	
Massad Assoc	1,000.00	Amazon (flag toppers)	General	(92.49)	
Bob Tuneski	125.00	Amazon (poles)	General	(93.06)	
		Amazon (plaques)	General	(202.92)	
		Amazon (flags)	General	(54.80)	
		Amazon (coin cases)	General	(21.74)	
		Amazon (flags/holders)	General	(245.60)	
		Hoelcks Florist	Wreath for Veterans Ceremony	(175.00)	
		Target	Trunk or Treat Prizes	(106.36)	
		BJ's	Career Fair Candy	(300.45)	
		Amazon	Career Fair Candy Wrappers	(186.55)	
		Print Shop	Color Copies	(4.00)	
		Amazon	Award Plaques	(162.14)	
		Ukleja's	Town Fence Garland	(2,640.00)	
		Amazon	Candy Canes	(164.89)	
		Waffle Wagon	Tree Lighting	(200.00)	
		Amazon	Flag Poles	(468.37)	
		Halo	Waterford Pens	(292.55)	
	17,624.95			(9,793.72)	7,831.23

WATERFORD PARADE DONATIONS
FIRST SELECTMAN

REVENUE	20600-48005	As of:	4/30/2025
EXPENDITURE	20601-53327		
TOTAL BALANCE	565.00		

FY2024

WATERFORD PARADE DONATIONS					
DONOR	**REVENUE**	**VENDOR**	**EVENT**	**EXPENDITURE**	**BALANCE**
FY24 Balance Forwarded	***2,000.00***				
Waterford Woods LLC	500.00	Matica Arts	Juggler	(400.00)	
Chelsea Groton Bank	250.00	April's Balloons	Balloon Artist & Face Painter	(400.00)	
		Mystic Highland Pipe Band	Bagpipe Band	(850.00)	
		Casey Carle	Bubble Mania	(350.00)	
		William Stewart	Bagpipes	(185.00)	
	2,750.00			(2,185.00)	565.00

SENIORS SPECIAL REVENUE
Special Revenue Account
April 30, 2025

BEGINNING BALANCE 7/1/2024	**$**	**16,808.85**
REVENUE		
General Donations	$	10,864.00
Program Fees	$	23,270.68
Activities (Trips)	$	30,332.10
Lunch/Dinner Programs	$	8,331.16
Bernstein Trust	$	6,200.00
Total Revenue	$	78,997.94
EXPENDITURES		
General Donations	$	17,309.68
Program Fees	$	13,015.83
Activities (Trips)	$	15,611.64
Lunch/Dinner Programs	$	9,704.31
Bernstein Trust	$	4,150.00
Total Expenditures	$	59,791.46
April 30, 2025 BALANCE	$	19,206.48
ACCUMULATIVE BALANCE	**$**	**36,015.33**

YOUTH & FAMILY SERVICES
Special Revenue Account
April 30, 2025

BEGINNING BALANCE 7/1/2024		**$ 106,423.86**
REVENUE		
	Donations	$41,058.75
	Camp Dash	$229,806.31
	Program Fees	$20,788.00
	Total Revenue	$291,653.06
EXPENDITURES		
	General	$21,989.99
	Camp Dash	$198,588.38
	Programs	$33,689.54
	Total Expenditures	$254,267.91
April 30, 2025 BALANCE		$37,385.15
ACCUMULATIVE BALANCE		**$ 143,809.01**

RECREATION & PARKS
Special Revenue Account
April 30, 2025

BEGINNING BALANCE 7/1/2024	**$**	**67,419.69**
REVENUE		
Donations		
Program Fees	$	1,462.00
Summer Music		
Advertising	$	1,650.00
Special Events	$	1,000.00
DOT BIKE Grant		
Total Revenue	$	4,112.00
EXPENDITURES		
General		
Programs	$	4,189.20
Summer Music		
Special Events	$	109.58
DOT BIKE Grant		
Total Expenditures	$	4,298.78
April 30, 2025 BALANCE	$	(186.78)
ACCUMULATIVE BALANCE	**$**	**67,232.91**

#356

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

Town of Waterford

PHONE: 860-442-0553
www.waterfordct.org

MINUTES
BOARD OF SELECTMEN REGULAR MEETING
Tuesday, June 3, 2025
5:00 PM
Waterford Town Hall (Appleby Room)

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. **Call to Order & Roll Call:** 5:00 PM
   In Attendance: First Selectman, Robert Brule; Selectman, Rich Muckle and Selectman, Greg Attanasio
   Absent: N/A

2. **Pledge of Allegiance**
3. **Public Comment:**

4. **Youth Services:** To consider and act on a request for a FY25 transfer from the Human Services Administration, Dani Gorman, in the amount of $5,000 (stipend from BOE), from line # 10119-48719 to line #10119-51110 (Administration) and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

5. **Youth Services:** To consider and act on a request for a FY25 transfer from the Human Services Administration, Dani Gorman, in the amount of $14,103 Annual Grant from the Department of Children and Families in the amount of $14,103, line # 10119-44480 and forward on to the Board of Finance if approved to the following lines:

   - $12,000 to line #10119-51210 (Clerical)
   - $2,000 to line #10119-51110 (Administration)
   - $103 to line # 10119-51810 (Overtime)

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

6. **Fire Services:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Fire Services, Chris Haley, to award the bid to Courville's Garage, MES and Bulldog Fire Apparatus for Emergency Vehicle Maintenance & Repair Services with contracts dates from 7/1/2025 through 6/30/2028. Funds will be available from line #10123-53070, (Auto Repairs).

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

7. **Recreation & Parks:** To consider and act on the following request for a FY25 Out-of-Series Transfer from the Director of Recreation and Parks, Ryan McNamara, in the amount of $13,000 to cover an increase for onboarding background checks, hearing tests, unexpected costs with Arnie Holmes Jr. Park and replacement engine for P54 and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

8. **Police Department:** To consider and act on the following request for a FY25 In-Series Transfer from the Chief of Police, Marc Balestracci, in the amount of $7,000 to cover increased costs until June 30, 2025.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

9. **Police Department:** To consider and act on the following request for a FY25 In-Series Transfer from the Chief of Police, Marc Balestracci, in the amount of $9,000 to cover employee payout due to retirement and out-of-cycle pay increase for Chief of Police.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

10. **Finance:** To consider and act on the following request for a FY25 Out-of-Series Transfer from the Director of Finance, Kim Allen, in the amount of $2,000 to cover educational costs per union contract and office supplies and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

11. **Appointments & Resignations:**

11a. To consider and act on the re-appointment of Doris Crum (D) to the Planning and Zoning Commission to fill the term of 7/1/25-6/30/28 as an Alternate.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

12. **New Business:** NONE

13. Old Business: NONE

14. Correspondence:

14a. Rate Bill and Tax Warrant for the 2024 Grand List – Alan Wilensky

14b. Town of Waterford Energy Project

15. Consent Agenda

15a. Tax Refund

15b. Board of Selectmen Regular Meeting Minutes May 20, 2025

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

15c. Board of Selectmen Special Meeting Minutes May 27, 2025

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

16. Adjournment: 5:33 PM

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

#35C

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

Town of Waterford

PHONE: 860-442-0553
www.waterfordct.org

MINUTES
BOARD OF SELECTMEN SPECIAL MEETING
Tuesday, June 24, 2025
4:30 PM
Waterford Town Hall – Appleby Room

1. **Call to Order & Roll Call:** 4:30 PM
   In Attendance: First Selectman, Robert Brule; Selectman, Rich Muckle and Selectman, Greg Attanasio
   Absent: N/A

2. **Pledge of Allegiance**

3. **Public Works:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Public Works, Gary Schneider, to award the bid to Building One Facility Services, LLC for Custodial Services for General Government Buildings with contract date from 7/1/2025 through 6/30/2028 with an annual cost of $167,700.00. Funds will be available from line #10111-52040, (Service Contracts and Repairs).

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 2-1 PASSED
Voting For: Brule, Muckle
Voting Against: Attanasio

4. **Correspondence**
   4a. First Selectman, handout at meeting

5. **Adjournment:** 4:53 PM

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED