



**MINUTES
BOARD OF SELECTMEN REGULAR MEETING**

Tuesday, May 6, 2025

5:00 PM

Waterford Town Hall (Appleby Room)

RECEIVED FOR RECORD
WATERFORD, CT
2025 MAY - 9 P 12:30
ATTEST
TOWN CLERK

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. Call to Order & Roll Call: 5:00 PM

In Attendance: First Selectman, Robert Brule; Selectman, Rich Muckle and Selectman, Greg Attanasio

Absent: N/A

2. Pledge of Allegiance

3. Public Comment: NONE

4. Youth Services: To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Human Services Administrator, Dani Gorman, for surplus disposal of the following items as they've outlived their usefulness:

- Chess Table
- 6 Desk Chairs on wheels
- 5 Office Chairs
- 2 Round Tables
- 1 White Computer Desk
- 1 Glass L Shaped Desk
- 2 File Cabinets
- Pool Table with Sticks

MOTION by Muckle, seconded by Attanasio, **VOTING IN FAVOR: 3-0 PASSED**

5. Board of Education: To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Board of Education Finance

Director, Joseph Mancini, for surplus disposal of the following items as they've been replaced according to the Fleet Management Plan:

- Asset #008923 BOE 4, 2012 Ford F350 Pickup VIN #1FTRF3B66CEB84702
- Asset #008922 BOE 8, 2012 Ford F350 Pickup VIN #1FDRF3H61CEB25642

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

6. **Fire Services:** To consider and act on the following request for a FY25 In-Series Transfer from the Interim Director of Fire Services, Michael Howley, in the amount of \$58,500 to cover the cost of a firefighter transitioning to full-time.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

7. **Fire Services:** To consider and act on the following request for a FY25 Out-of-Series Transfer from the Interim Director of Fire Services, Michael Howley, in the amount of \$12,617 to cover an increase in apparatus repairs and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

8. **Assessor:** To consider and act on the following request for a FY25 Out-of-Series Transfer from the Assessor, Paige Walton, in the amount of \$100 to cover an increase in course costs for UCONN Assessor's School and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

9. **Assessor:** To consider and act on the following request for a FY25 Out-of-Series Transfer from the Assessor, Paige Walton, in the amount of \$165 to cover an increase in course costs for UCONN Assessor's School and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

10. **Public Works:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, to award a Bid Waiver through Cooperative Purchasing for FY 25/26 regarding Milling, Paving, Guardrails, Line Striping and Catch Basin Cleaning, with funds available in Line # 20530-57880 (Major/Minor Road Paving), provided by several vendors in accordance with Sections 3.08.050 & 3.08.010 of the Purchasing Ordinance-Cooperative Purchasing with the following breakdown:

- Rafferty – Milling – DAS Bid # 22PSX0197
 - i. Expires April 10, 2026
- American Industries – Paving – DAS Bid #24PSX0207
 - i. Expires April 4, 2026
- Atlas Fence – Guardrail – DAS Bid #18PSX0147
 - i. Expires October 24, 2025
- Safety Markings – Line Striping – DAS Bid #23PSX0032
 - i. Expires December 31, 2025
- American Pipe & CB Cleaning – Catch Basin Cleaning – CROCG Bid# 757
 - i. Expires December 31, 2025

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 2-1 PASSED

Voting For: Brule, Muckle

Voting Against: Attanasio

- 11. Planning & Development:** To consider and act on the following request for a FY25 Out-of-Series Transfer from the Director of Planning, Jon Mullen, in the amount of \$10,000 to cover consultant services performed and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 12. Emergency Management:** To consider and act on the following request for a FY25 In-Series Transfer from the Director of Emergency Management, Steven Sinagra, in the amount of \$30,000 to cover the cost of excess overtime costs.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 13. Police:** To consider and act on the following request for a FY25 Out-of-Series Transfer from the Chief of Police, Marc Balestracci, in the amount of \$10,000 to cover fuel costs through the end of the fiscal year and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 14. Police:** To consider and act on the following request for a FY25 Out-of-Series Transfer from the Chief of Police, Marc Balestracci, in the amount of \$10,000 to cover items needed that have reached end of life as well as needed training aids for police academy recruits and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 15. Finance:** To consider and act on the following request for a FY25 In-Series Transfer from the Director of Finance, Kim Allen, in the amount of \$4,800 to

cover monthly telephone charges that increased after the budget was passed.
MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

16. Appointments & Resignations:

16a. Resignation by Lucas Beaney, Member, from the Recreation and Parks Commission.

17. New Business: Discussion regarding New Director of Fire Services

18. Old Business:

19. Correspondence:

19a. Contracts List

19b. ARPA Quarterly Report through 3.31.25

19c. FY25 Third Quarter Report for Capital Projects

19d. Donations

19e. Email from Theodore Johns regarding Organic Landcare

19f. Email from Jason Kohl – LGBTQIA+ Day of Visibility

20. Consent Agenda

20a. Tax Refund: To approve and act on repayment of tax refund in the amount of \$33,872.55

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

20b. Board of Selectmen Regular Meeting Minutes April 1, 2025

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

20c. Board of Selectmen Special Meeting Minutes April 16, 2025

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

21. Adjournment: 5:43 PM

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED