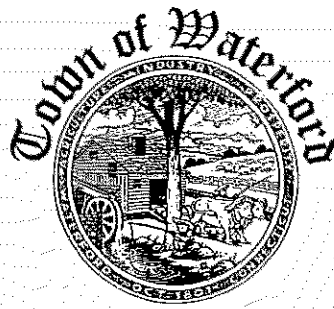




AGENDA
BOARD OF SELECTMEN REGULAR MEETING

Tuesday, June 3, 2025

5:00 PM

Waterford Town Hall (Appleby Room)

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

RECEIVED FOR RECORD
WATERFORD, CT
2025 MAY 30 PM 1:16
ATTN: [Signature]
TOWN CLERK

1. **Call to Order & Roll Call:**
2. **Pledge of Allegiance**
3. **Public Comment:**
4. **Youth Services:** To consider and act on a request for a FY25 transfer from the Human Services Administration, Dani Gorman, in the amount of \$5,000 (stipend from BOE), from line # 10119-48719 to line #10119-51110 (Administration) and forward on to the Board of Finance if approved.
5. **Youth Services:** To consider and act on a request for a FY25 transfer from the Human Services Administration, Dani Gorman, in the amount of \$14,103 Annual Grant from the Department of Children and Families in the amount of \$14,103, line # 10119-44480 and forward on to the Board of Finance if approved to the following lines:
 - \$12,000 to line #10119-51210 (Clerical)
 - \$2,000 to line #10119-51110 (Administration)
 - \$103 to line # 10119-51810 (Overtime)
6. **Fire Services:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Fire Services, Chris Haley, to award the bid to Courville's Garage, MES and Bulldog Fire Apparatus for Emergency Vehicle Maintenance & Repair Services with contracts dates from 7/1/2025 through 6/30/2028. Funds will be available from line #10123-53070, (Auto Repairs).

7. **Recreation & Parks:** To consider and act on the following request for a FY25 Out-of-Series Transfer from the Director of Recreation and Parks, Ryan McNamara, in the amount of \$13,000 to cover an increase for onboarding background checks, hearing tests, unexpected costs with Arnie Holmes Jr. Park and replacement engine for P54 and forward on to the Board of Finance if approved.
8. **Police Department:** To consider and act on the following request for a FY25 In-Series Transfer from the Chief of Police, Marc Balestracci, in the amount of \$7,000 to cover increased costs until June 30, 2025.
9. **Police Department:** To consider and act on the following request for a FY25 In-Series Transfer from the Chief of Police, Marc Balestracci, in the amount of \$9,000 to cover employee payout due to retirement and out-of-cycle pay increase for Chief of Police.
10. **Finance:** To consider and act on the following request for a FY25 Out-of-Series Transfer from the Director of Finance, Kim Allen, in the amount of \$2,000 to cover educational costs per union contract and office supplies and forward on to the Board of Finance if approved.
11. **Appointments & Resignations:**
 - 11a. To consider and act on the re-appointment of Doris Crum (D) to the Planning and Zoning Commission to fill the term of 7/1/25-6/30/28 as an Alternate.
12. **New Business:**
13. **Old Business:**
14. **Correspondence:**
 - 14a. Rate Bill and Tax Warrant for the 2024 Grand List – Alan Wilensky
15. **Consent Agenda**
 - 15a. Tax Refund
 - 15b. Board of Selectmen Regular Meeting Minutes May 20, 2025
 - 15c. Board of Selectmen Special Meeting Minutes May 27, 2025
16. **Adjournment:**

#4
#5

Waterford Youth & Family Services

To: Kimberly Allen, Director of Finance
From: Dani Gorman, Human Services Administrator
Cc: First Selectman Rob Brule
Re: Transfer of Funds to Youth and Family Services
Date: May 23, 2025

I respectfully request that you review and make a recommendation to the Board of Selectmen for consideration regarding the following items;

1. On behalf of the Waterford Youth Services Advisory Board, I respectfully request that the \$5,000 stipend provided to Youth and Family Services annually by the Board of Education be appropriated to the department to supplement the administrative line.
 - While the stipend is noted in the department's annual budget presentation as revenue on the 51000 series page, it is assigned to a line item (LI 10119-48719) within the general fund; not permitting us to expend it. Like in previous fiscal years, I respectfully request that the \$5,000 be provided to the department, as the Board of Education intended, to help us pay for the unprecedented demand for our services.
 - **On behalf of the Youth and Family Services Advisory Board, I ask that the \$5,000 be appropriated to Line Item 10119-51110.**

Once you have reviewed this request, I respectfully ask that you move this forward to the Board of Selectmen with your recommendation.

2. Similarly, we respectfully request that the grant provided to us by the Department of Children and Families (annually) in the amount of \$14,103 be appropriated to the department to offset the cost for salaries.
 - While the grant is noted on the revenue page of our budget presentation for Youth and Family Services, it is assigned to line item 10119-44480 within the general budget when the money is deposited electronically from the State of Connecticut in 4 quarterly payments; not permitting us to expend it.
 - The narrative of the grant defines how we will expend these funds within our department. The grant is also audited by the State of Connecticut and reviewed by the Town's auditors.
 - **We respectfully ask that the amounts be appropriated to the following lines as follows:**
 - **\$12,000 to 10119-51210 (Clerical)**
 - **\$2,000 to 10119-51110 (Administration)**
 - **\$103 to 10119-51810 (Overtime)**

Once you have reviewed this request, I respectfully ask that you move this forward to the Board of Selectmen with your recommendation.

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2025-13									
	ORIGINAL APPROP	TRANS/ADJUST	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED		
101 GENERAL FUND									
10110 YOUTH SERVICE BUREAU									
51110 ADMINISTRATION									
10119 51110	217,793.00	ADMINISTRATION -1,439.00	216,354.00	199,406.30	0.00	16,947.70	92.2%		
51210 CLERICAL AND TECHNICAL									
10119 51210	46,716.00	CLERICAL AND TECHNICAL -600.00	46,116.00	51,727.96	0.00	-5,611.96	112.2%		
51810 OVERTIME									
10119 51810	0.00	OVERTIME 600.00	600.00	664.71	0.00	-64.71	110.8%		
51920 F.I.C.A.									
10119 51920	20,235.00	F.I.C.A. 0.00	20,235.00	17,683.37	0.00	2,551.63	87.4%		
52020 POSTAGE									
10119 52020	200.00	POSTAGE 0.00	200.00	87.52	0.00	112.48	43.8%		
52030 PROFESSIONAL FEES									
10119 52030	5,000.00	PROFESSIONAL FEES 1,439.00	6,439.00	6,438.19	0.00	0.81	100.0%		
52040 SERVICE CONT AND REPAIRS									
10119 52040	1,060.00	SERVICE CONT AND REPAIRS 0.00	1,060.00	962.84	41.62	55.54	94.8%		

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2025.15

ORIGINAL APPROP	TRANS/ADJMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52050 DUES CONFER						
10119 52050	DUES, CONFERENCES & EDUCATION	575.00	574.25	0.00	0.75	99.9%
	0.00					
52080 TELEPHONE						
10119 52080	TELEPHONE	2,500.00	2,442.18	57.82	0.00	100.0%
	0.00					
52360 PROGRAMS						
10119 52360	PROGRAMS	500.00	326.06	0.00	173.94	65.2%
	0.00					
TOTAL YOUTH SERVICE BUREAU						
	0.00	294,579.00	280,313.38	99.44	14,166.16	95.2%
TOTAL GENERAL FUND						
	0.00	294,579.00	280,313.38	99.44	14,166.16	95.2%
TOTAL EXPENSES						
	0.00	294,579.00	280,313.38	99.44	14,166.16	
GRAND TOTAL						
	0.00	294,579.00	280,313.38	99.44	14,166.16	95.2%

** END OF REPORT - Generated by Kimberly Allen **

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2025 13						
ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND						
10119 YOUTH SERVICE BUREAU						
44480 SDE STATE GRANT						
10119 44480	SDE STATE GRANT	0.00	-14,103.00	0.00	103.00	100.7%
48719 YSB BOE CLERICAL STIPEND						
10119 48719	YSB BOE CLERICAL STIPEND	0.00	-5,000.00	0.00	0.00	100.0%
TOTAL YOUTH SERVICE BUREAU						
		0.00	-19,103.00	0.00	103.00	100.5%
TOTAL GENERAL FUND						
		0.00	-19,103.00	0.00	103.00	100.5%
TOTAL REVENUES						
		0.00	-19,103.00	0.00	103.00	
GRAND TOTAL						
		0.00	-19,103.00	0.00	103.00	100.5%

** END OF REPORT - Generated by Kimberly Allen **

#6

FINANCE DEPARTMENT

Memo

To: The Board of Selectmen
From: Shea Davy
Date: May 20, 2025
Re: **Award- RFP#24-022 Fire Apparatus/Emergency Vehicle
Maintenance & Repair Services**

Dear Mr. Brule:

Proposals for the above mentioned project were opened on April 10, 2025 by Linda Finnegan and I with the attached results.

After careful review of all proposals, it is determined that all three bidders are more than qualified to conduct the above contracted services.

I therefore respectfully seek the Board's approval to award the contract stating 7/1/2025 through 06/30/2028 for these services to Courville's Garage, MES and Bulldog Fire Apparatus.

Funds will be available in line # 10123-53070, Auto Repairs.



Shea Davy
Purchasing Agent,
Town of Waterford

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

INTER-OFFICE CORRESPONDENCE

DATE: May, 20, 2025
TO: Shea Davy, Purchasing
FROM: Christopher Haley, Fire Administrator
RE: Bid Award Recommendation #24-022

Fire Services recommends the approval/award of all three bidders on RFP #24-022 (Fire Apparatus/Emergency Vehicle Maintenance & Repair Service) of which are listed herein:

- 1) Courville's Garage
- 2) MES
- 3) Bulldog Fire Apparatus

Respectfully Submitted;
Christopher M. Haley
Director of Fire Services



Courville's Garage Inc.
232 Route 163 Po Box 262
Montville, CT 06353
860-848-1221

Courville's Garage, Inc. has been serving the trucking industry since 1966.

The shop is located at 232 Route 163, Montville, Ct. 06353

CT DMV General Repair License # U1954

Business Hours: Monday through Friday. We do offer 24/7 towing, recovery & road services.

Service Dept.: 7:30am-4:00pm

Parts Dept.: 7:30am-5:00pm

Overland Driveshaft Service: 7:30am-4:30pm

Office Dept: 7am-5pm

The business offers:

A full-service shop with factory trained technicians for a wide range of products.
Courville's Garage, Inc. is warranty certified for CAT and Cummins engines.

A fully stocked parts department.

Onsite driveshaft shop which offers custom built aluminum or steel driveshafts, resurfacing flywheels, ability to fabricate U-bolts, hydraulic pumps and hoses.

We offer 24- hour road and wrecker services.

Courville's Garage, Inc. has been providing federal and brake inspections, maintenance, repairs, generator, ariel and pump services for fire apparatus and emergency vehicles for 20+ years.

EVT Certified Technicians: 2

Timothy Brinner

Noah Lepage



Corporate Officers and their addresses:

Diana Jacaruso, Treasurer & Secretary

1171 Voluntown Rd. Suite B, Griswold, CT, 06351

Emile Lepage Jr, Vice President

226 Preston City Rd, Voluntown, CT, 06384

Terri Courville, President

50 Maple Ave.

Uncasville, CT 06382

Administrative Staff:

Diana Jacaruso, Owner, mail@courvillesgarage.com

Emile Lepage Jr., General Manager, emile@courvillesgarage.com

Terri Courville, Office Manager, terri@courvillesgarage.com

Brian Eckert, Accounts Receivable, office@courvillesgarage.com

Derek Fleming, Accounts Payable, office@courvillesgarage.com

Stacie Brown, Service Writer, service@courvillesgarage.com

William Craig, Parts Inventory, parts@courvillesgarage.com

Courville's Garage, Inc.



As of 3/18/2025 the following prices will be in effect specifically for the Town Of Waterford til
04/01/22028 per awarded contract:

Scheduled Shop Rate: \$176.00/hr
Non-Scheduled shop Rate: \$196.00/hr
...minimum charge 1.0 hour

Overland Driveshaft: \$176.00/hr
...minimum charge ½ hour

Road Calls: \$198.00/hr & \$2.75 per mile
...minimum charge 1.0 hr

After Hours Road Calls: \$218.00/hr & \$2.75 per mile
...minimum charge 2.0 hr

Wrecker Rates:* \$260.00/hr Towing
...minimum charge 1.0 hr
After Hours \$ 287.00
.....minimum charge 1.5 hr
... permit fee** \$185.00

Wrecker Rates apply to towing only. ** Note—units requiring the overweight/over length permit will be charged the permit fee. ** Tolls will be additional if apply *

SPECIALTIE RATES:

Pick up & Delivery of Unit for Repairs/Service \$ 75.00
Winching \$340.00/hr\$367.00/hr After Hours.. minimum charge 1.5 hr
Tractor Power \$180.00After Hours \$200.00 ..min.1.5hr
Inquire as to Recovery rates and specialties

Business Hours:

Service:	Monday - Friday	7:30 a.m. to 4:00 p.m.
Parts:	Monday - Friday	7:30 a.m. to 5:00 p.m.
Overland Driveshaft:	Monday - Friday	7:30 a.m. to 4:30 p.m.

24 HOUR EMERGENCY WRECKER AND ROAD SERVICE
(860)848-1221



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/18/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Byrnes Agency, Inc. - Norwich 6 Consumers Avenue Norwich CT 06360-7521	CONTACT NAME: Greg Kosma	FAX (A/C. No): (860) 859-5075	
	PHONE (A/C. No, Ext): (860) 886-5498	E-MAIL ADDRESS: gkosma@byrnesagency.com	
INSURED Courville's Garage, Inc. 232 Route 163 Montville CT 063539702 (860) 848-1221	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Memic Indemnity		21415
	INSURER B: Employers Mutual Casualty Comp		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES

SK

CERTIFICATE NUMBER: Cert ID 30480 (10)

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:	Y		6D19014	04/01/2024	04/01/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY	Y		6E19014	04/01/2024	04/01/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000	Y		6J19014	04/01/2024	04/01/2025	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	3102810741	07/01/2024	07/01/2025	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Property - Commercial			6A19014	04/01/2024	04/01/2025	\$ \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Town of Waterford and their employees and agents are included as additional insureds on a primary and non-contributory basis pursuant to the attached endorsements CG7578/CA7450. 30 day notice of cancellation applies, 10 days for nonpayment of premium.

CERTIFICATE HOLDER

CANCELLATION

Town of Waterford 15 Rope Ferry Road Waterford CT 06385	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---

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POQUONNOCK BRIDGE FIRE DISTRICT

373 LONG HILL ROAD GROTON, CT 06340
PHONE: (860) 446-5997 FAX: (860) 445-2554

Office of the Fire Chief -- Jeffrey M. Rheume

March 18, 2025

I am pleased to provide this letter of recommendation for Courville's Garage. Over my last year and a half as Fire Chief and for many years prior to that, our organization has relied on their exceptional service, and they have consistently met our expectations, especially under the direction of their shop manager, Emile LePage.

Emile and his team consistently provide outstanding customer service. Their willingness to communicate clearly and effectively makes the repair process seamless, stress-free and reduces apparatus down time. Emile ensures that all concerns are addressed promptly, keeping us informed every step of the way. His level of professionalism and dedication benefit our department greatly.

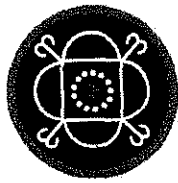
What sets Courville's apart is their responsiveness, particularly when it comes to emergency vehicle repairs. As you are aware, when fire apparatus breaks down, time is of the essence, and Courville's understands the critical nature of these situations. Their team responds quickly, often prioritizing repairs to get our emergency vehicles back in service as soon as possible. Their expertise and efficiency have been invaluable to our operations, ensuring that we can continue serving our community without unnecessary and costly delays.

I recommend Courville's Garage to anyone in need of reliable, high-quality service. As an added benefit, they are a locally owned business and are close to home. They have a history committed to excellence, strong communication, and quick response times that makes them an outstanding choice for any maintenance and repair needs you may have.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeffrey M. Rheume".

Jeffrey M. Rheume
Chief of Department
Poquonnock Bridge Fire Department



Mohegan
Tribe
MUNDU WIGO

March 17, 2025

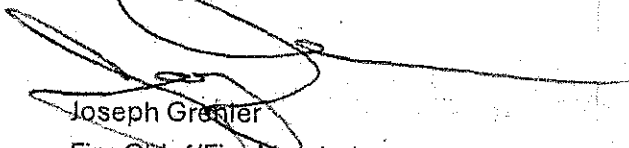
To Whom It May Concern,

The Mohegan Tribal Fire Department has been doing business with Courville's Garage, located at 232 CT-163 in Montville, Connecticut for all of our Emergency Response Fleet needs for over 25 years.

This is a local business, and they are professional and reasonable in regards to the cost and workmanship of the maintenance of our vehicles. Our repairs are completed within a reasonable timeframe.

I highly recommend Courville's Garage for any vehicle servicing needs.

Sincerely,



Joseph Grenier

Fire Chief/Fire Marshal

Mohegan Tribal Fire Department

THE MOHEGAN TRIBE



13 Crow Hill Road • Uncasville, CT 06382 • Telephone (860) 862-6100



Stonington Borough Fire Dept.

100 Main Street

Stonington, CT, 06378

To whom it may concern,

Emile LePage, first with Bulldog Fire Apparatus and now with Courville's Garage has been maintaining all Fire Apparatus for the Stonington Borough Fire Dept. for approximately 10 years now.

In that time Emile has always responded at a moment's notice, daytime, evenings or weekends to any and all apparatus emergencies that may arise.

With many options available the Stonington Borough Fire Dept. continues to entrust Emile with the responsibility of maintaining all our fire apparatus, because of his professionalism, courtesy, knowledge of all things fire truck related and quick response to any issue big or small.

I would highly recommend Emile to any Fire Dept. looking to upgrade there fleet maintenance program with such a highly dedicated professional.

Regards, Jeff

Jeffrey Hoadley
Fire Chief/Fire Marshal
Stonington Borough Fire Dept.

MORTLAKE

FIRE COMPANY

P.O. Box 301
Brooklyn, CT 06234-0301
(860)774-2032

This letter is to recommend the services of Courville Garage. We have been having our apparatus serviced there for many years and have been completely satisfied with the quality of their services and timely manner. We will continue to work with them and make this recommendation with no reservations.

Mark Spellmon
Mortlake Fire Company



MES SERVICE COMPANY, LLC

12 Turnberry Lane, 2nd Floor
Sandy Hook, CT 06482

Company Overview:

In October of 2000 Municipal Emergency Services, Inc. was formed under the laws Nevada. MES, Inc. quickly grew through expansion and acquisitions into one of the largest emergency services equipment sales and service providers in the nation.

In September of 2024 Municipal Emergency Services, Inc. reorganized into MES Service Company, LLC. Please note that operations did not change during this restructuring.

MES Service Company, LLC Currently employs over 744 employees nationwide, with offices and warehouse strategically located throughout the continental United States. MES Service Company also has over 177 mobile technicians available to respond to customers stations to perform necessary repairs and service.

MES Service Company, LLC sales reps and service technicians are available 24/7 via cell phone and email to assist in any projects our customers may be involved with.

The current managing partners for MES Service Company, LLC are

Marvin Riley
John Walker
Peter Calamari
Eric Crawford

Certificate of Insurance, References and EVT's will be listed on a separate form.

Any questions please do not hesitate to reach out,

Pat Boccio
Contracts Administrator
pboccio@mesfire.com



(860) 442-0678

Quote

Quote # QT1916336
Date 03/18/2025
Expires 04/02/2025
Sales Rep Apparatus, Connecticut
PO # RFP-24-022
Shipping Method MES Delivery
Customer Waterford, Town of (CT)
Customer # C253440

Bill To

Waterford, Town of (CT)
 15 Rope Ferry Road
 Waterford CT 06385
 United States

Ship To

Waterford, Town of (CT)
 15 Rope Ferry Road
 Waterford CT 06385
 United States

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
Apparatus Chassis Service			Apparatus Chassis Service	1	\$530.00	\$530.00
Apparatus DOT Inspection			Apparatus DOT Inspection	1	\$165.00	\$165.00
Apparatus Pump Service			Apparatus Pump Service	1	\$325.00	\$325.00
Apparatus Pump Test			Apparatus Pump Test	1	\$300.00	\$300.00
Apparatus CAFS Service			Apparatus CAFS Service	1	\$180.00	\$180.00
Apparatus Generator Service			Apparatus Generator Service	1	\$180.00	\$180.00
Apparatus Aerial Service under 75			Apparatus Aerial Service under 75 feet	1	\$1,650.00	\$1,650.00
Apparatus Aerial Service under 75			Apparatus Aerial Service under 75 feet	1	\$1,785.00	\$1,785.00
Apparatus 2-Axle Brake Inspection			Apparatus 2-Axle Wheels Off Brake Inspection	1	\$800.00	\$800.00
Apparatus 3-Axle Brake Inspection			Apparatus 3-Axle Wheels Off Brake Inspection	1	\$1,250.00	\$1,250.00
Apparatus Service Labor			Apparatus Service Labor - Hourly Regular labor rate year 1	1	\$145.00	\$145.00
Apparatus Service Labor			Apparatus Service Labor - Hourly Regular labor rate year 2	1	\$155.00	\$155.00
Apparatus Service Labor			Apparatus Service Labor - Hourly Regular labor rate year 3	1	\$165.00	\$165.00
Apparatus Service Labor			Apparatus Service Labor - Hourly Emergency Labor rate month 1-month 12	1	\$175.00	\$175.00
Apparatus Service Labor			Apparatus Service Labor - Hourly Emergency Labor rate month 13-24	1	\$197.00	\$197.00
Apparatus Service Labor			Apparatus Service Labor - Hourly Emergency Labor rate month 25-36	1	\$212.00	\$212.00
Apparatus Service Labor			Apparatus Service Labor - Hourly Ambulance inspection without brake inspection	1	\$250.00	\$250.00
Apparatus Service Labor			Apparatus Service Labor - Hourly Ambulance inspection with brake inspection	1	\$500.00	\$500.00



QT1916336



(860) 442-0678

Quote #
Date

Quote
QT1916336
03/18/2025

Subtotal	\$8,964.00
Shipping Cost	\$0.00
Tax Total	\$0.00
Total	\$8,964.00

This Quotation is subject to any applicable sales tax and shipping and handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1916336

EVT Certification Information

Technician 1-Carl Miles

EVT Certification

- -Maintenance, inspection and testing of fire apparatus
- -Fire pumps and accessories
- -Fire apparatus electrical systems
- -Aerial fire apparatus
- -Allison automatic transmissions
- -Foam systems
- -Hydraulic Systems
- -Maintenance, inspection and testing of ambulances
- -Design and performance standards of ambulances
- -Ambulance cab, Chassis and powertrain

Technician 2- Tom Swaney

EVT Certification

- -Design and performance standards of fire apparatus
- -Fire pumps and accessories
- -Aerial fire apparatus
- -Allison automatic transmissions

Technician 3-Jason Tagg

EVT Certification

- -Maintenance, inspection and testing of fire apparatus
- -Design and performance standards of fire apparatus
- -Fire pumps and accessories
- -Fire apparatus electrical systems
- -Aerial Fire apparatus
- -Allison automatic transmissions

OFFICE STAFF

Joe Burke-Service writer apparatus

Steve Super-Manager of service

Thomas Swaney-Shop Foreman

Wanda Perkins-Accounts receivable

Phillip Trenton-Service operations leader

References

Mystic, CT Fire Chief Chris Clarkin-860-333-4623

Putnam, CT Fire Chief Robert Cambell-860-933-9016

Old Mystic, CT Assistant Chief Richards-860-449-3363



**Bid Proposal #RFP# 24-022 Title:
FIRE APPARATUS/EMERGENCY VEHICLE
MAINTENANCE & REPAIR SERVICES**

Jeffrey R. Mazza – President



1. SCOPE OF WORK

1.1. Introduction

Bulldog Fire Apparatus Inc. 86 Stockhouse Road Bozrah, CT. 06334, It is the intent of this proposal to provide fire apparatus and emergency vehicle repairs and maintenance services for the Town of Waterford Fire Department.

1.2. Contract Period and Pricing

Bulldog agrees with the contract period for this proposal, and will be three (3) years, if mutually agreed upon by the Town and Bulldog. Bulldog agrees to Waterford contract may be extended for two one (1) year renewals. If a contract extension is awarded beyond three (3) years, Bulldog will negotiate the increased costs with the town.

1.3. General: Bulldog will provide the following below:

- Provide a complete service, which includes changing fluids, filters, chassis lubrication, pump transfer case, and aerial hydraulics, complete safety inspection and reporting.
- Bulldog provides a fully stocked road service truck to work on Waterford Fire Department apparatus and welcome the availability to perform any work in one of the fire stations and or in our heated facility operated by the successful bidder.
- Bulldog's Bozrah location has and will provide overnight secured storage.
- Bulldog offer's chauffeur service for picking up fire apparatus from each station, drive the apparatus to the location where repairs and or maintenance will be performed and delivering the apparatus back to the station of origin.
- Any Bulldog employee providing this service possess a valid Operator's License required State of CT Department of Motor Vehicles (DMV) with such endorsements as required by CT General Statutes and or DMV Regulations.
- Bulldog will take the responsibility to appropriately dispose of any and all fluids that may be changed during maintenance.
- Bulldog is a full-service facility registered with CT DMV General Repair License (License # to be supplied with Bid).
- Certificate of Insurance see attached.
- Bulldog's Connecticut repair facility is located within 20 miles from the Town of Waterford.
- Bulldog provides 24-hour road and emergency services.
- Bulldog technicians are certified "Emergency Vehicle Technicians", see attached.
- Bulldog technicians are trained for Code of Federal Regulations 396.25



1.4. Specifications

Bulldog Fire Apparatus will provide the following services.

- • Conduct annual CT DMV DOT apparatus inspections in accordance with CT General Statutes, "An Act Concerning Municipal Fire Apparatus Safety & Testing." and provide a list and cite items covered in the DOT inspection.
- • Annual chassis service; will cite items covered in for chassis service.
- • Conduct annual Pump Testing in accordance with NFPA 1911; attached is a copy of the testing form provided. Form meets NFPA standards.
- Conduct general maintenance and repairs on: all fire apparatus makes & models, fire pumps and related systems and components
 - o hydraulic systems and related components
 - o aerial devices and related systems and components
 - o electrical systems, HVAC systems, chassis and related systems and components
 - o electrical systems and related components on fire apparatus
 - o emergency warning light and siren systems on fire apparatus
- • Bulldog can coordinate with warranty or third-party service providers. Bulldog is KME, Ferrara, Spartan, Fouts, Braun, Osage, Demers and Crestline certified.
- • Bulldog can provide OEM computerized engine diagnostic; for Cummins. Bulldog is a Cummins certified service center. Cummins specific software capabilities.
- • Bulldog has on-site ability and capacity to lift and service tri-axle vehicles up to 108,000 lbs.
- • Bulldog tech's conduct road testing of apparatus pre and post repairs
- • Bulldog has full mechanical, fabrication, and paint and body work capabilities.
- • Bulldog will work in cooperation and collaboration with mechanics assigned to the Town of Waterford Public Works Department as an/or if needed.



DEPARTMENT APPARATUS

The following apparatus is currently in-service within the Town of Waterford Fire Department.

Company 1	
Engine W-11	2014 Emergency-One 1,500gpm Pumper
Ladder W-15	2016 Pierce 100' Aerial Ladder/Quint 2000gpm
Utility W-16	2018 Ford F350 Utility
Company 2	
Engine W- 21	2006 Ferrara Igniter Custom 1,500gpm Pumper
Brush W-23	2006 Ford F550 Brush Truck
Engine W-25	2016 Spartan Gladiator Tele Squirt 1,500gpm Pumper
Utility W-26	2006 Ford F350 Pick-up Truck
Company 3	
Engine W-31	2014 KME Custom 1,500gpm Pumper
Engine W-32	1998 Spartan 1,500gpm Pumper
Utility W-34	2012 Ford F450 Utility
Utility W-36	2007 Ford F350 Pick-up Truck
Company 4	
Engine W-41	2018 Spartan Metrostar 1,500gpm Pumper
Engine W-42	2007 Seagrave 1,500gpm Pumper
Brush W-43	2006 Ford F550 Brush Truck
Utility W-46	2020 Ford F350 Utility
Company 5	
Engine W-51	2016 Emergency-One 1,500gpm Pumper
Brush W-53	2009 Ford F550 Super Duty
Ladder W-55	2004 Sutphen 75' Tower Ladder/Aerial
Utility W-56	2011 Ford F350 Utility Truck
Rescue W-57	2010 Ferrara Igniter Custom Rescue Truck



Administrative Data

Bulldog Fire Apparatus, Inc. of Woodville, Massachusetts maintains state of the art facilities in Woodville, MA, Upton, MA, Westport, MA, Bozrah, CT, Albany NY, Nesquehoning, PA, and Prairieville, LA. All Bulldog's locations are devoted entirely to the sales, construction, service and repair of fire & emergency apparatus.

Our Bozrah, CT location is 18 miles from Waterford, CT. Bulldog currently has four (4) mobile service vehicles operating out of this location. Each Bulldog facility stocks a wealth of OEM parts to keep your apparatus running smoothly.

The Woodville, MA facility, which was opened in the spring of 2005, represents our commitment to the fire service. The facility includes the most modern and up to date Metal Fabricating, Hydraulics, Certified Welding and Automotive Painting equipment that can be found in the New England Region. A 55 foot down-draft temperature-controlled paint booth was designed for the very high standards set by the fire service and complies with all Federal Commonwealth of Massachusetts standards. Woodville's service center has 11 heavy truck bays available and has a pump test pit on site, available year round.

Fire apparatus have been constructed, sold, and serviced at the Woodville location for over 83 years. Our staff are involved exclusively in the manufacture, repair and reconstruction of fire apparatus and fire related automotive equipment. Bulldog Fire Apparatus is also a member of Fire Apparatus Manufacturer's Association (FAMA).

Our Bozrah, CT facility is located at 86 Stockhouse Road in Bozrah, CT. This location has been open since 2016 and operates out of a 10,000 square foot facility with an experienced sales and service staff. All work is performed by EVT certified and factory-trained technicians and we service all emergency vehicles, regardless of purchase location. Our service facility is open from 7:00 am to 3:30 pm EST, Monday through Friday. Our office staff is on-site from 7:00 am to 3:30 pm.

Bulldog Repair Technicians receive EVT and factory training. We are a certified Cummins engine warranty center. Our staff includes full-time EVT certified technicians and certified welders in Multi-Position both Aluminum, Stainless and Steel. We have over 20 trained technicians with EVT certifications on staff throughout our 6 locations. The list of major repairs, refurbishment, cab replacement, brush breaker construction projects includes an impressive cross section of cities and towns both large and small throughout the New England States and beyond.

Bulldog Fire Apparatus is the dealer for KME, Ferrara, Fouts Bros, and Ward Fire Apparatus in New England, New York, Pennsylvania, and Louisiana. We offer new apparatus, OEM parts, warranty repairs, and service the above lines and all other brands of fire and emergency apparatus.



Staff

Bulldog Fire Apparatus is an S-Corporation.

Our top officers are as follows:

Jeffrey Mazza, President: 17 Winter Street, Woodville, MA 01784

Marc Mazza, Secretary: 17 Winter Street, Woodville, MA 01784

Ric Reaman, CFO: One Industrial Complex, Nesquehoning, PA 18240

Administrative and office staff that support the Bozrah location:

Colin Laffey – Service - claffey@bulldogfa.com

Alexis Laffey – Administrative – alaffey@bulldogfa.com

Thomas Michael – Service – tmichael@bulldogfa.com

Christine Mathews – Administrative – cmathews@bulldogfa.com

Alissa Maleski – Administrative – amaleski@bulldogfa.com

Keith Morin – Parts Manager – kmorin@bulldogfa.com



REFERENCES

Edgartown Fire Department

68 Peases Point Way Edgartown, MA 02539

Chief Alex Schaeffer: 508-627-5167

aschaeffer@edgartown-ma.us

Quincy Fire Department

40 Quincy Avenue, Quincy, MA 02169

Kevin Mellor: 617-799-8808

kmellor@quincyma.gov

Concord Fire Department

209 Walden St, Concord, MA 01742

Brett Mills: 508-208-8626

bmills@concordma.gov

Tisbury Fire Department

215 Spring Street, PO Box 1239, Vineyard Haven, MA 02568

Chief Patrick Rolston: 508-696-4246

prolston@tisburyma.gov



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/20/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Graham Company, a Marsh & McLennan Agency, LLC company 30 S 15th Street, 20th Floor Philadelphia PA 19102	CONTACT NAME: Joe Dunleavy PHONE (A/C, No, Ext): +1 (215) 701 5297 FAX (A/C, No): E-MAIL ADDRESS: mmaeastgrahamdunleavyunit@marshmma.com
INSURED Bulldog Fire Apparatus, Inc. 17 Winter Street Hopkinton, MA 01748	INSURER(S) AFFORDING COVERAGE INSURER A: Hartford Fire Insurance Company 19682 INSURER B: Hartford Casualty Insurance Company 29424 INSURER C: Twin City Fire Insurance Company 29459 INSURER D: Trumbull Insurance Company - Hartford 27120 INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER: 553708177

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☒ LOC OTHER: \$10M CAP	Y		39 UUN SV7516	1/17/2025	1/17/2026	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
B	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY	Y		39 UEN QO8543	1/17/2025	1/17/2026	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTIONS			39 HHJ OL1968	2/20/2025	1/17/2026	EACH OCCURRENCE \$4,000,000 AGGREGATE \$4,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	39 WE SV681X	1/17/2025	1/17/2026	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
A D	Property Auto (AOS)			39 UUN SV7516 39 UEN QO8543	1/17/2025 1/17/2025	1/17/2026 1/17/2026	Blanket BPP Symbol 7 - Limit: \$30,645,000 \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Town of Waterford, its employees and agents are additional insureds on the above General Liability and Auto Liability Policies and coverage shall apply on a Primary and Non-Contributory basis if required by written contract.

CERTIFICATE HOLDER

CANCELLATION

Town of Waterford
15 Rope Ferry Road
Waterford CT 06385-2886

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Client#: 1831200

BULLDFIR2

ACORDTM

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/20/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER USI Insurance Solutions, LLC 711 E. Main Street Suite 201 Chicopee, MA 01020-3600		CONTACT NAME: PHONE (A/C, No, Ext): 855 874-0123 FAX (A/C, No): E-MAIL ADDRESS: futurecompcertrequest@usi.com	
INSURED Bulldog Fire Apparatus, Inc PO Box 58 Woodville, MA 01784		INSURER(S) AFFORDING COVERAGE INSURER A : Automotive Industries Compensation Corp NAIC # NONE INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COM/OP AGG \$ \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	AICC20002025 3A State is MA	01/01/2025	01/01/2026	PER STATUTE ☒ OTHER ☐ E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

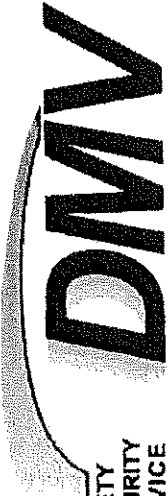
CANCELLATION

Town of Waterford 15 Rope Ferry Road Waterford, CT 06385-2886	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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SAFETY
SECURITY
SERVICE



STATE OF CONNECTICUT
Department of Motor Vehicles
60 State Street, Wethersfield, CT 06109

License Number

N2698

Effective: June 1, 2023
Expiration: May 31, 2025

BULLDOG FIRE APPARATUS INC

86 STOCKHOUSE RD
BOZRAH, CT 06334-1120

New Dealer

Authorized Makes

DEMERS

NON TRANSFERABLE. If business is sold, transferred, or discontinued, return this
license and current number plates to Department of Motor Vehicles.

Emergency Vehicle Technician

Certification Commission, Inc.

Jarod Underberg

is certified in the areas listed below:

Expires:

10/14/2028

10/14/2028

Maintenance, Inspection, & Testing of Fire Apparatus

Fire Pumps and Accessories

A handwritten signature in black ink, appearing to read "Kevin Roberts".

Kevin Roberts, President

Emergency Vehicle Technician

Certification Commission, Inc.



James Frink

is certified in the areas listed below:

Fire Pumps and Accessories

Aerial Fire Apparatus

Expires:

01/13/2028

06/14/2029

Kevin Roberts, President

Emergency Vehicle Technician

Certification Commission, Inc.



Benjamin Alegria

is certified in the areas listed below:

Maintenance, Inspection, & Testing of Fire Apparatus

Design & Performance Standards of Fire Apparatus

Fire Pumps and Accessories

Fire Apparatus Electrical Systems

Foam Systems

Expires:

06/05/2026

06/05/2026

10/15/2026

03/02/2028

03/22/2029

Kevin Roberts, President

Emergency Vehicle Technician

Certification Commission, Inc.



Jacob Reidel

is certified in the areas listed below:

Maintenance, Inspection, & Testing of Fire Apparatus

Fire Pumps and Accessories

Fire Apparatus Electrical Systems

Expires:

02/28/2024

10/06/2028

10/06/2028

Kevin Roberts, President



Emergency Vehicle Technician

Verification Commission, Inc.



Bret Avila

is certified in the areas listed below:

Expires:

Maintenance, Inspection, & Testing of Fire Apparatus

06/14/2029

Design & Performance Standards of Fire Apparatus

03/03/2027

Aerial Fire Apparatus

06/14/2029


Kevin Roberts, President



Hale Products, Inc.

Certificate of Completion

This is to certify that

Colin Laffey

Has successfully completed a 24-hour course
in Hale Branded Pump and Foam Maintenance
and Repair

Granted: September 19, 2019

Allen Hammill, Manager of Product Training



ANNUAL FIRE PUMP SERVICE TEST DATA

Bulldog Fire Apparatus

860-204-8332

Department Name _____ Date _____
 Unit #/GSO _____ Make _____ Model Year _____
 Pump Make _____ Model _____ Serial Number _____
 Rated Capacities 1500 at 150 PSI (100%)
 1050 at 200 PSI (70%)
 750 at 250 PSI (50%)
 Test Location Bozrah CT Temperature _____ Elevation 410 Ft.
 Suction Lift 3' Suction Hose (1) 6"x20'

Vacuum Test

Time to Draft _____ Pass/Fail _____ Total Drop _____ in/Hg

100% Capacity Test (20 Minutes)

Hose Layout (2) 2.5" x 50' Tip Size 2.5"

Time	RPM	GPM	Pitot PSI	Pump PSI (Adj)
		1533	68	150
		1533	68	150
		1533	68	150
		1533	68	150
		1533	68	150

Pass/Fail _____

5 Minute Overload Test

Hose Layout (2) 2.5" x 50' Tip Size 2.5"

Time	RPM	GPM	Pitot PSI	Pump PSI (Adj)
		1533	68	165
		1533	68	165

Pass/Fail _____

70% Capacity Test (10 Minutes)

Hose Layout (2) 2.5" x 50' Tip Size 2"

Time	RPM	GPM	Pitot PSI	Pump PSI (Adj)
		1063	80	200
		1063	80	200
		1063	80	200

Pass/Fail _____

50% Capacity Test (10 Minutes)

Hose Layout (2) 2.5" x 50' Tip Size 1 3/4"

Time	RPM	GPM	Pitot PSI	Pump PSI (Adj)
		750	68	250
		750	68	250
		750	68	250

Pass/Fail _____

Test Performed By _____



Hourly Rates: \$165.00 per hour - Minimum billing rate is 1 hour
\$225.00 per hour – After normal business hours
\$90.00 per hour – Travel time for all services, repairs on services, regular service calls, and CDL driver pickups and deliveries

Preventive Maintenance Services

Medium Duty Chassis Service –

Hourly Rate of \$165.00 per hour, plus Fluid & Filters

- Change motor oil up to 22 quarts and filters
- Change fuel filters
- Inspect charging system

Heavy Duty Chassis Service - \$1138.50 (Pumper), plus Fluid & Filters

\$1303.50 (Aerial), plus Fluid & Filters

- Change motor oil
- Change fuel filters
- Change coolant filters
- Inspect charging system
- Chassis inspection

Pump Service - \$475.00, plus Fluid

- Change gear oil
- Adjust pump packing
- Adjust valves
- Pressurize & Vacuum test system for leaks

Pump Testing at Bulldog Facility – \$550.00

Mobile Pump Testing At Your Department –

\$550.00 per truck, plus \$90.00 per hour for travel to and from the department. Minimum Number (3) three apparatus.

Aerial Service - \$2475.00 Plus Fluid & Filters

- Change hydraulic filters
- Clean & Lubricate aerial slide pads (does not include power wash)
- Adjust cables, Grease all bearings.
- Inspect for function, fly, safety zones, lights rung covers, sheaves, etc.

Third Party Aerial Testing - \$1095.00 – at Bulldog Facility

- Third Party Aerial Testing at your department is available.

Aerial Steam Cleaning - \$2310.00

- Steam cleaning of aerial
- Re-grease moving parts after cleaning

Prices are subject to change and specialized vehicles may not meet these terms 2025

BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we

Bulldog Fire Apparatus, Inc.
17 Winter Street Woodville, MA 01784

as Principal, hereinafter called the Principal, and the

Platte River Insurance Company
PO Box 5900 Madison, WI 53705

a corporation duly organized under the laws of the State of NE ,
and authorized to transact business in the State of CT , as Surety,
hereinafter called the Surety, are held and firmly bound unto
Town of Waterford

15 Rope Ferry Road Waterford, CT 06385

as Obligee, hereinafter called the Obligee, in the sum of Five Percent of the total amount of the bid
Dollars (5%),

for the payment of which sum well and truly to be made, the said Principal and the said
Surety, bind themselves, their heirs, executors, administrators, successors and assigns,
jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for

RFP #24-022, Fire Apparatus/Emergency Vehicle Maintenance & Repair Services

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the
Principal shall enter into a Contract with the Obligee in accordance with the terms of
such bid, and give such bond or bonds as may be specified in the bidding or Contract
Documents with good and sufficient surety acceptable to the Obligee, then this
obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 10th day of April , 2025

Principal: Bulldog Fire Apparatus, Inc.

By: _____

Witness

Surety: Platte River Insurance Company

By: Kevin P. Adams
Kevin P. Adams Attorney-in-Fact

Bridget A. Magee
Bridget A. Magee Witness



PLATTE RIVER INSURANCE COMPANY POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, That the PLATTE RIVER INSURANCE COMPANY, a corporation of the State of Nebraska, having its principal offices in the City of Middleton, Wisconsin, does make, constitute and appoint

----- KEVIN P. ADAMS; LINDA DOZIER; MARTIN J PURCELL; MICHAEL J. MITCHELL; COLIN M. MONTGOMERY -----

its true and lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf, as surety, and as its act and deed, any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of

----- ALL WRITTEN INSTRUMENTS IN AN AMOUNT NOT TO EXCEED: \$20,000,000.00 -----

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of PLATTE RIVER INSURANCE COMPANY at a meeting duly called and held on the 8th day of January, 2002.

"RESOLVED, that the President, Executive Vice President, Vice President, Secretary or Treasurer, acting individually or otherwise, be and they hereby are granted the power and authorization to appoint by a Power of Attorney for the purposes only of executing and attesting bonds and undertakings, and other writings obligatory in the nature thereof, one or more resident vice-presidents, assistant secretaries and attorney(s)-in-fact, each appointee to have the powers and duties usual to such offices to the business of this company; the signature of such officers and seal of the Company may be affixed to any such power of attorney or to any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Company, and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking or other writing obligatory in the nature thereof to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any of said officers, at any time."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner - Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

IN WITNESS WHEREOF, the PLATTE RIVER INSURANCE COMPANY has caused these presents to be signed by its officer undersigned and its corporate seal to be hereto affixed duly attested, this 1st day of January, 2020.

Attest:

Ryan J. Byrnes
Ryan J. Byrnes
Senior Vice President,
Chief Financial Officer and Treasurer

Suzanne M. Broadbent
Suzanne M. Broadbent
Assistant Secretary

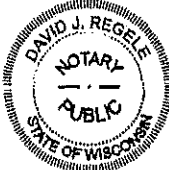


PLATTE RIVER INSURANCE COMPANY

John L. Sennott, Jr.
John L. Sennott, Jr.
Chief Executive Officer and President

STATE OF WISCONSIN } S.S.:
COUNTY OF DANE

On the 1st day of January, 2020 before me personally came John L. Sennott, Jr., to me known, who being by me duly sworn, did depose and say: that he resides in the County of Hartford, State of Connecticut; that he is Chief Executive Officer and President of PLATTE RIVER INSURANCE COMPANY, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation and that he signed his name thereto by like order.



David J. Regele
David J. Regele
Notary Public, Dane Co., WI
My Commission Is Permanent

STATE OF WISCONSIN } S.S.:
COUNTY OF DANE

I, the undersigned, duly elected to the office stated below, now the incumbent in PLATTE RIVER INSURANCE COMPANY, a Nebraska Corporation, authorized to make this certificate, DO HEREBY CERTIFY that the foregoing attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at the City of Middleton, State of Wisconsin this 10th day of April, 2020



Andrew B. Diaz-Matos
Andrew B. Diaz-Matos
Senior Vice President, General Counsel and Secretary

THIS DOCUMENT HAS BEEN GENERATED FOR A SPECIFIC BOND. IF YOU HAVE ANY QUESTIONS CONCERNING THE AUTHENTICITY OF THIS DOCUMENT CALL 800-475-4450.

PR-ePOA-M (Rev. 01-2020)

PLATTE RIVER INSURANCE COMPANY
BALANCE SHEET
December 31, 2023

Admitted Assets

Cash and Invested assets:	
Bonds	\$ 5,500,791
Cash, cash equivalents and short-term investments	141,172,316
Total cash and invested assets	<u>146,673,107</u>
Investment income due and accrued	53,643
Uncollected premiums and agents' balances in course of collection	1,360,978
Deferred premiums, agents' balances and installments booked but deferred and not yet due	2,636,720
Amounts recoverable from reinsurers	591,954
Current federal and foreign income tax recoverable and interest thereon	178,240
Net deferred tax asset	1,663,190
Receivables from parent, subsidiaries and affiliates	13,701,009
Other admitted assets	2,915
Total admitted assets	<u>\$ 166,861,756</u>

Liabilities and Surplus as Regards Policyholders

Liabilities:	
Losses	\$ 46,421,772
Reinsurance payable on paid losses and loss adjustment expenses	10,112,689
Loss adjustment expenses	8,244,138
Commissions payable, contingent commissions and other similar charges	1,159,451
Other expenses (excluding taxes, licenses and fees)	45,622
Taxes, licenses and fees (excluding federal and foreign income taxes)	86,613
Unearned premiums	17,484,456
Advance premium	39,112
Ceded reinsurance premiums payable (net of ceding commissions)	1,212,262
Amounts withheld or retained by company for account of others	29,471,361
Provision for reinsurance	22,000
Other liabilities	16,521
Total liabilities	<u>114,315,997</u>
Surplus as regards policyholders:	
Common capital stock	4,800,000
Gross paid in and contributed surplus	30,739,907
Unassigned funds (surplus)	17,005,852
Surplus as regards policyholders	<u>52,545,759</u>
Total liabilities and capital and surplus	<u>\$ 166,861,756</u>

I, Adam L. Sills, CEO and President of Platte River Insurance Company do hereby certify that to the best of my knowledge and belief, the foregoing is a full and true statutory Statement of Admitted Assets and Liabilities, Capital and Surplus of the Operation at December 31, 2023, prepared in conformity with the accounting practices prescribed by the Insurance Department of the State of Nebraska. IN WITNESS WHEREOF, I have set my hand and affixed the seal of the Corporation at Middleton, Wisconsin.

Adam L. Sills

Adam L. Sills
CEO & President





Town of Waterford

REQUEST FOR PROPOSAL

RFP# 24-022

FIRE APPARATUS/EMERGENCY VEHICLE MAINTENANCE & REPAIR SERVICES

RELEASE DATE: March 13, 2025

RESPONSE DEADLINE: April 10, 2025, 2:00 pm

Please refer to the project timeline in this document for all important deadlines.

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7. THE CANDIDATE
8. ASSIGNMENT AND AWARD OF CONTRACT
9. FEDERAL, STATE AND LOCAL LAWS
10. RIGHT TO ACCEPT / REJECT
11. INSURANCE REQUIREMENTS
12. VENDOR QUESTIONNAIRE

1. SCOPE OF WORK

1.1. Introduction

It is the intent of these specifications to obtain a qualified vendor that is able to provide fire apparatus and emergency vehicle repairs and maintenance services for the Town of Waterford Fire Department. The Town intends to award a bid to the most responsive and responsible bidder that can deliver services as described herein and that meets the demand of our fleet and these specifications. Additionally, the Town hereby approves the use of this bid document by other fire departments in Connecticut.

1.2. Contract Period and Pricing

The contract period for this bid shall be three (3) years, if mutually agreed upon by the Town and bidders, the contract may be extended for two one (1) year renewals. If a contract extension is awarded beyond three (3) years, increased costs shall be negotiated with the town.

1.3. General

- The successful bidders will be able to provide a complete service, which includes changing of fluids, filters, chassis lubrication, complete inspection and reporting.
- Work on Town of Waterford Fire Department apparatus may be performed in one of the fire stations and or in a heated facility operated by the successful bidders.
- Overnight secured storage shall be mandatory (NO EXCEPTION).
- The successful bidders shall be capable of picking up fire apparatus from each station, drive the apparatus to the location where repairs and or maintenance will be performed and delivering the apparatus back to the station of origin.
- Any representative from the successful bidders that is assigned to pick up and deliver a Town of Waterford Fire Department apparatus shall possess a valid Operator's License required State of CT Department of Motor Vehicles (DMV) with such endorsements as required by CT General Statutes and or DMV Regulations.
- Regarding fluids, it is the responsibility of the successful bidders to appropriately dispose of any and all fluids that may be changed during maintenance.
- The successful bidders shall maintain a full-service facility with a CT DMV General Repair License (License # to be supplied with Bid).
- Certificate of Insurance shall be provided and compliant with Town minimums.
- The repair facility shall be located within 20 miles from the Town of Waterford.

- The successful bidders shall provide 24-hour emergency service.
- All technicians shall be certified as "Emergency Vehicle Technicians", proof is required.
- Apparatus inspectors shall meet the Code of Federal Regulations 396.25

1.4. Specifications

The Town of Waterford Fire Department requires the successful bidders to provide the following services.

- Conduct annual CT DMV DOT apparatus inspections in accordance with CT General Statutes, "An Act Concerning Municipal Fire Apparatus Safety & Testing." A list must cite items covered in the DOT inspection.
- Annual chassis service; a list shall cite items covered in this service.
- Conduct annual Pump Testing in accordance with NFPA 1911; a copy of the testing form shall be provided with the bid package. Form shall meet NFPA and ISO standards.
- Conduct general maintenance and repairs on:
 - fire apparatus, fire pumps and related systems and components
 - hydraulic systems and related components
 - aerial devices and related systems and components
 - electrical systems, HVAC systems, chassis and related systems and components
 - electrical systems and related components on fire apparatus
 - emergency warning light and siren systems on fire apparatus
- Coordinate with warranty or third-party service providers
- Provide OEM computerized engine diagnostic; the provider shall supply specific software capabilities.
- Must have the on-site ability and capacity to lift and service tri-axle vehicles up to 108,000 lbs.
- Conduct road testing of apparatus pre and post repairs
- All tools and equipment necessary to perform specific work shall be supplied by the successful bidders

- The successful bidders shall work in cooperation and collaboration with mechanics assigned to the Town of Waterford Public Works Department If needed.

DEPARTMENT APPARATUS

The following apparatus is currently in-service within the Town of Waterford Fire Department.

Company 1

Engine W-11 2014 Emergency-One 1,500gpm Pumper

Ladder W-15 2016 Pierce 100' Aerial Ladder/Quint 2000gpm

Utility W-16 2018 Ford F350 Utility

Company 2

Engine W- 21 2006 Ferrara Igniter Custom 1,500gpm Pumper

Brush W-23 2006 Ford F550 Brush Truck

Engine W-25 2016 Spartan Gladiator Tele Squirt 1,500gpm Pumper

Utility W-26 2006 Ford F350 Pick-up Truck

Company 3

Engine W-31 2014 KME Custom 1,500gpm Pumper

Engine W-32 1998 Spartan 1,500gpm Pumper

Utility W-34 2012 Ford F450 Utility

Utility W-36 2007 Ford F350 Pick-up Truck

Company 4

Engine W-41 2018 Spartan Metrostar 1,500gpm Pumper

Engine W-42 2007 Seagrave 1,500gpm Pumper

Brush W-43 2006 Ford F550 Brush Truck

Utility W-46 2020 Ford F350 Utility

Company 5

Engine W-51 2016 Emergency-One 1,500gpm Pumper

Brush W-53 2009 Ford F550 Super Duty

Ladder W-55 2004 Sutphen 75' Tower Ladder/Aerial

Utility W-56 2011 Ford F350 Utility Truck

Request For Proposal #RFP# 24-022

Title: FIRE APPARATUS/EMERGENCY VEHICLE MAINTENANCE & REPAIR SERVICES

Rescue W-57 2010 Ferrara Igniter Custom Rescue Truck

2. FORMAT OF PROPOSAL

All responses to this RFP must conform to these instructions:

2.1. Delivery of Responses

- A. Responses may be received up to but not later than Thursday, April 10, 2025 at 2:00 pm via the Town's e-Procurement Portal located at <https://procurement.opengov.com/portal/waterfordct>. The Town's e-Procurement Portal Clock is the official clock for the determination of all deadline dates and times. Without exception, responses will not be accepted after the submission deadline regardless of any technical difficulties such as poor internet connections. The Town of Waterford strongly recommends completing your response well ahead of the deadline.

2.2. Information to be Included

Information should be complete and concise; your submittal should describe:

- A description of their business including but not limited to location, number of years in the business of providing fire apparatus and emergency vehicle maintenance and repairs.
- Kind of company, i.e., corporation, partnership or sole proprietor. If corporation, please list the names and addresses of the three (3) top corporate officers.
- List number of certified EVT's employed by the company
- List of office and administrative staff that support the business
- List of normal business hours
- Provide a minimum of three (3) references (fire departments) with whom your company has completed similar type work within the last two (2) years
- Provide a Certificate of Insurance with a minimum of \$2,000,000 coverage

All submittals should be uploaded to VENDOR QUESTIONNAIRE under "Candidate's Proposal".

2.3. Fee Proposal

Submit and upload your fee proposal/fee schedule using the online upload under VENDOR QUESTIONNAIRE under "Candidate's Proposal".

Each bidder shall include in their submission the following:

- Regular hourly rate for all repairs and maintenance
- Emergency hourly labor rate, after hours and holidays

- Any other fees the successful bidder may charge shall be detailed

2.4. Exemptions

The Town of Waterford is exempt from paying excise, transportation and sales taxes imposed by the Federal Government and/or the State. Such taxes must not be included in prices. No exemption certificates are required and none will be issued.

2.5. Bonds

When applicable, each bid must be accompanied by a bid bond payable to the Town for five percent (5%) of the total amount of the bid. The bid bond of the successful bidder will be retained until the payment bond and performance bond have been executed and approved, after which it will be returned. A certified check may be used in lieu of a bid bond. The Town of Waterford will not be liable for the accrual of any interest on any certified check submitted.

When applicable, 100% Performance and Payment bonds are required of the successful bidder. This bond shall cover all aspects of the specification and shall be delivered to the Purchasing Agent prior to the issuance of a purchase order. This submission must be received within five days of contract award. Bonds must meet the following requirements: Corporation - must be signed by an official of the corporation above their official title and the corporate seal must be affixed over the signature; Firm or Partnership - must be signed by all the partners and indicate they are "doing business as"; Individual - must be signed by the owner and indicated as "Owner". The surety company executing the bond or countersigning must be licensed in Connecticut and an official of the surety company must sign the bond with the corporate seal affixed over their signature. Signatures of two witnesses for both the principal and the surety must appear on the bond. Power of attorney for the official signing the bond for the surety company must be submitted with the bond. The Performance and Payment Bonds will be returned upon completion and acceptance of the job.

2.6. Prevailing Wage Rates

IF APPLICABLE the Bidder, when applicable, agrees to pay its labor force Prevailing Wage Rates and to comply with all Laws, Regulations and Ordinances regarding these wage rates and the recording of them set forth by the Connecticut Department of Labor. See Schedule in bid packet.

3. QUESTIONS CONCERNING THIS RFP

Questions concerning this Request for Proposal must be submitted through the Town's e-Procurement Portal located at <https://procurement.opengov.com/portal/waterfordct>. Please note the deadline for submitting inquiries. All answers to inquiries will be posted on the City e-Procurement Portal. Bidders may also click "Follow" on this bid to receive an email notification when answers are posted. It is the responsibility of the bidder to check the website for answers to inquiries.

Questions must be received no later than Thursday, April 3, 2025 at 3:30 pm. Responses/further information will be published in the form of an addendum and posted to the Town of Waterford's e-Procurement Portal located at: <https://procurement.opengov.com/portal/waterfordct> no later than Friday, April 4, 2025 at 3:30 pm. Failure to comply with these conditions will result in the Candidate waiving the right to dispute the bid specifications and conditions.

4. SPECIAL TERMS AND CONDITIONS

General Conditions

RFP General Conditions are included and made a part of this RFQ.

Changes and Interpretations

It is the sole responsibility of each firm to notify the Buyer utilizing the question / answer during the pre-proposal conference and/or site visit and request modification or clarification of any ambiguity, conflict, discrepancy, omission or other error discovered in this competitive solicitation. Requests for clarification, modification, interpretation, or changes must be received prior to the Question and Answer (Q & A) Deadline. Requests received after this date may not be addressed.

Changes and Alterations

Consultant may change or withdraw a Proposal at any time prior to Proposal submission deadline; however, no oral modifications will be allowed. Modifications shall not be allowed following the Proposal deadline.

Proposer's Costs

The Town shall not be liable for any costs incurred by proposers in responding to this RFQ.

Pricing/Delivery

All pricing should be identified within the contractor's bid. Failure to identify pricing and provide costs as requested in this RFP may deem your proposal non-responsive.

Contractor must quote a firm, fixed price for all services stated in the RFP. All costs including travel shall be included in your proposal. The Town shall not accept any additional costs including any travel associated with coming to the Town of Waterford.

Prices proposed shall be valid for at least Ninety (90) days from time of RFP opening unless otherwise extended and agreed upon by the Town and proposer.

Invoices/Payment

The Town will accept invoices when work has been completed. Each invoice shall fully detail the related costs and shall specify the status of the particular task or project as of the date of the invoice. Payment will be made

within thirty (30) days after receipt of an invoice acceptable to the Town. If at any time during the contract, the Town shall not approve or accept the Contractor's work product, and agreement cannot be reached between the Town and the Contractor to resolve the problem to the Town's satisfaction, the Town shall negotiate with the Contractor on a payment for the work completed and usable to the Town.

Mistakes

The consultant shall examine this RFP carefully. The submission of a Proposal shall be prima facie evidence that the consultant has full knowledge of the scope, nature, and quality of the work to be performed; the detailed requirements of the specifications; and the conditions under which the work is to be performed. Ignorance of the requirements will not relieve the consultant from liability and obligations under the Contract.

Acceptance of Proposals / Minor Irregularities

The Town reserves the right to accept or reject any or all proposals, part of proposals, and to waive minor irregularities or variances to specifications contained in proposals, which do not make the proposal conditional in nature and minor irregularities in the solicitation process. A minor irregularity shall be a variation from the solicitation that does not affect the price of the contract or does not give a respondent an advantage or benefit not enjoyed by other respondents, does not adversely affect the interests of other firms or, does not affect the fundamental fairness of the solicitation process. The Town also reserves the right to reissue a Proposal

The Town reserves the right to disqualify Consultant during any phase of the competitive solicitation process and terminate for cause any resulting contract upon evidence of collusion with intent to defraud or other illegal practices on the part of the Consultant.

5. ACCEPTANCE PERIOD

In submitting the proposal, the Candidate agrees that the proposal will remain valid for a period of ninety (90) days after the closing date for submission, and may be extended beyond that time by mutual agreement. Prices quoted must be firm, for acceptance by the Town of Waterford for a period of ninety (90) days.

6. ADDENDA TO THE RFP

In the event it becomes necessary to revise any part of this RFP, addenda will be provided to all prospective firms who have received the RFP documents.

Candidates are required to register for an account via the Town e-Procurement Portal hosted by OpenGov. Once the bidder has completed registration, they will receive addenda notifications to their email by clicking "Follow" on this project. Ultimately, it is the sole responsibility of each bidder to periodically check the site for any addenda at <https://procurement.opengov.com/portal/waterfordct>.

7. THE CANDIDATE

The Candidate shall be thoroughly familiar with the requirements of all specifications and the actual physical conditions of the various actual and proposed project sites. The submission of a proposal shall be construed as evidence that the Candidate has examined the actual job conditions, requirements, and specifications. Any claim for labor, equipment or materials required or difficulties encountered that could have been foreseen will not be recognized.

8. ASSIGNMENT AND AWARD OF CONTRACT

The Town reserves the right to award a contract to multiple vendor's whom will best serve the interest of the Town. The Town reserves the right, based upon its deliberations and in its opinion, to accept or reject any or all proposals. The Town also reserves the right to waive minor irregularities or variations of the submittal requirements and RFP process. Lead Time will also be taken into consideration for award.

Lead times will also be considered as a criterion for bid award.

No contract may be assigned or transferred without the consent of the Purchasing Authority.

8. ASSIGNMENT AND AWARD OF CONTRACT

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Lead times will also be considered as a criterion for bid award.

No contract may be assigned or transferred without the consent of the Purchasing Authority.

9. FEDERAL, STATE AND LOCAL LAWS

All applicable Federal, State, and local laws, and rules and regulations of all authorities having jurisdiction over the locality of the project shall apply to the contract and are deemed to be included herein.

10. RIGHT TO ACCEPT / REJECT

AFTER REVIEW OF ALL FACTORS, TERMS AND CONDITIONS, INCLUDING PRICE, THE PURCHASING AUTHORITY OF THE TOWN OF WATERFORD RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS, OR ANY PART THEREOF, OR WAIVE DEFECTS IN SAME, OR ACCEPT ANY PROPOSAL DEEMED TO BE IN THE BEST INTEREST OF THE TOWN OF WATERFORD.

11. INSURANCE REQUIREMENTS

Within five days of contract award, the awarded vendor shall provide a Certificate of Insurance in accordance with the following requirements:

Contractor/Vendor will agree to maintain in force at all times during which work/services are to be performed, the following minimum limits of insurance coverage. Coverage will include the bidder and all of its agents, employees and sub-contractors and other providers of services and shall name the Town of Waterford, its employees and agents as an Additional Insured on a primary and non-contributory basis to the bidder's Commercial General Liability and Automobile Liability policies. The insurance company(ies) must be licensed with the State of Connecticut and have a Financial Strength Rating of "A-" or higher and a Financial Size Rating of VIII or higher from A.M. Best Company.

		(Minimum Limits)
General Liability*	Each Occurrence	\$1,000,000
	General Aggregate	\$2,000,000
	Products/Completed Operations Aggregate	\$2,000,000
Auto Liability*	Combined Single Limit	
	Each Accident	\$1,000,000
Umbrella*	Each Occurrence	\$1,000,000
(Excess Liability)	Aggregate	\$1,000,000
Professional Errors and Omissions Liability		\$1,000,000 minimum
Workers' Compensation &	Work Comp	Statutory Limits
Employers' Liability	EL Each Accident	\$1,000,000
	EL Disease Each Employee	\$1,000,000
	EL Disease Policy Limit	\$1,000,000

The Town of Waterford must be named as "Additional Insured" on these policies. A Certificate of Insurance documenting the coverage listed above must be presented to The Town of Waterford prior to the commencing of any work/service. The Contractor/Vendor also agrees to provide replacement and/or renewal certificates at least 30 days prior to the expiration of each policy. If any policy is written on a "Claims Made" basis, the policy must be continually renewed for a minimum of two (2) years following the completion date of the work/service. If the claims-made policy is replaced and/or the retroactive date is changed, then the

Request For Proposal #RFP# 24-022

Title: FIRE APPARATUS/EMERGENCY VEHICLE MAINTENANCE & REPAIR SERVICES

expiring policy must be endorsed to extend the reporting period for claims for two (2) years from the completion date.

12. VENDOR QUESTIONNAIRE

1. NON-CONFLICT AFFIDAVIT OF RESPONDENTS*

Please download the below documents, complete, and upload.

- [NON-CONFLICT AFFIDAVIT Wate...](#)

*Response required

2. NON-COLLUSION BID STATEMENT*

By clicking confirm, the undersigned Candidate, having fully informed itself regarding the accuracy of the statements herein, certifies that:

(1) The Proposal has been arrived at by the bidder independently and has been submitted without collusion with, and without any agreement, understanding, or planned common course of action with, any other vendor or bidder of materials, supplies, equipment, or services described in the RFP, designed to limit independent bidding or completion, and

(2) The contents of the Proposal have not been communicated by the bidder or its employees or agents to any person not any employee or agent of the bidder or its surety on any bonds furnished with the Proposal and will not be communicated to any such person prior to the official opening of the Proposal.

The undersigned bidder further certifies that this statement is executed for the purposes of inducing the Town of Waterford to consider the Proposal and make an award in accordance therewith.

☒ Please confirm

*Response required

3. AFFIRMATIVE ACTION STATEMENT*

Please download the below documents, complete, and upload.

- [AFFIRMATIVE ACTION STATEMEN...](#)

*Response required

4. CANDIDATE'S PROPOSAL*

Upload Candidate's Proposal

*Response required

Out of Series Transfer Request

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10137	51110	Administrative	189,263.00	39,916.42		(13,000)	26,916.42
2	10137	52040	Service Contracts and Repairs	5,176.00	344.06	2,000		2,344
4	10137	52420	Maintenance of Property	100,957.00	(3.27)	8,000		7,997
6	10137	53080	Maintenance of Vehicles	24,500.00	14.58	3,000		3,015
TOTAL						13,000	(13,000)	

Additional funds needed for Maintenance of Vehicles 10137-53080 to finish our season - deficit due to a replacement engine for P54.

Date _____

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2025 13									
	ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED		
101 GENERAL FUND									
10137 RECREATION AND PARKS									
5110 ADMINISTRATION									
10137 51110	189,263.00	ADMINISTRATION 0.00	189,263.00	152,347.58	0.00	36,915.42	80.5%		
5120 CLERICAL AND TECHNICAL									
10137 51210	90,881.00	CLERICAL AND TECHNICAL 0.00	90,881.00	82,486.28	0.00	8,394.72	90.8%		
5120 CUSTODIAL									
10137 51220	19,960.00	CUSTODIAL 0.00	19,960.00	0.00	0.00	19,960.00	.0%		
5160 PARKS MAINTENANCE									
10137 51610	476,284.00	PARKS MAINTENANCE 4,330.00	480,614.00	424,302.81	0.00	56,311.19	88.3%		
51620 RECREATION PROGRAMS									
10137 51620	313,172.00	RECREATION PROGRAMS 0.00	313,172.00	310,153.19	0.00	3,018.81	99.0%		
51810 OVERTIME									
10137 51810	33,700.00	OVERTIME 0.00	33,700.00	23,363.23	0.00	10,336.77	69.3%		
51910 FRINGE BENEFITS									
10137 51910	4,325.00	FRINGE BENEFITS 0.00	4,325.00	3,240.90	0.00	1,084.10	74.9%		

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2025 11									
ORIGINAL APPROP		TRANS/ADJUSTS		REVISED BUDGET		YTD EXPENDED		ENCUMBRANCES AVAILABLE BUDGET % USED	
51920 F.I.C.A.									
10137 51920	86,260.00	F.I.C.A.	0.00	86,260.00	72,675.47	0.00	13,584.53	84.3%	
52010 ADVERTISING									
10137 52010	1,360.00	ADVERTISING	-600.00	760.00	352.24	0.00	407.76	46.3%	
52020 POSTAGE									
10137 52020	6,700.00	POSTAGE	-300.00	6,400.00	5,232.64	0.00	1,167.36	81.8%	
52040 SERVICE CONT AND REPAIRS									
10137 52040	2,976.00	SERVICE CONT. AND REPAIRS	2,200.00	5,176.00	4,785.52	46.42	344.06	93.4%	
52050 DUES CONFER									
10137 52050	3,030.00	DUES, CONFERENCES & EDUCATION	-900.00	2,130.00	1,795.00	0.00	335.00	84.3%	
52070 REIMBURSABLE EXPENSES									
10137 52070	650.00	REIMBURSABLE EXPENSES	0.00	650.00	0.00	0.00	650.00	.0%	
52080 TELEPHONE									
10137 52080	2,740.00	TELEPHONE	-400.00	2,340.00	1,831.77	65.31	442.92	81.1%	
52206 XFER TO COMMUNITY EVENTS FUND									
10137 52206	4,750.00	XFER TO COMMUNITY EVENTS FUND	0.00	4,750.00	4,750.00	0.00	0.00	100.0%	

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52380 PROGRAMS						
10137 52380	PROGRAMS	0.00	14,564.00	9,521.59	412.00	4,630.41 68.2%
52390 CO-SPONSORED PROGRAMS						
10137 52390	CO-SPONSORED PROGRAMS	0.00	41,549.00	35,882.00	0.00	5,667.00 86.4%
52420 MAINTENANCE OF PROPERTY						
10137 52420	MAINTENANCE OF PROPERTY	-141.00	100,957.00	100,465.13	495.14	-3.27 100.0%
53010 OFFICE SUPPLIES						
10137 53010	OFFICE SUPPLIES	0.00	1,363.00	1,349.52	0.00	13.48 99.0%
53020 OTHER SUPPLIES						
10137 53020	OTHER SUPPLIES	0.00	36,703.00	35,625.78	677.90	399.32 98.9%
53080 AUTOMOTIVE MAINTENANCE						
10137 53080	MAINTENANCE VEHICLES	0.00	24,500.00	24,485.42	0.00	14.58 99.9%
53090 FUELS AND LUBRICANTS						
10137 53090	FUELS AND LUBRICANTS	0.00	21,772.00	16,632.40	0.00	5,139.60 76.4%
54020 EQUIPMENT						
10137 54020	EQUIPMENT	141.00	7,621.00	7,558.55	0.00	62.45 99.2%

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2025 13						
ORIGINAL APPROP	TRANS/ADJ'S	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL RECREATION AND PARKS 1,485,080.00	4,330.00	1,489,410.00	1,318,837.02	1,006.77	168,576.21	88.6%
TOTAL GENERAL FUND 1,485,080.00	4,330.00	1,489,410.00	1,318,837.02	1,006.77	168,576.21	88.7%
TOTAL EXPENSES 1,485,080.00	4,330.00	1,489,410.00	1,318,837.02	1,006.77	168,576.21	
GRAND TOTAL 1,485,080.00	4,330.00	1,489,410.00	1,318,837.02	1,006.77	168,576.21	88.7%

** END OF REPORT - Generated by Kimberly Allen **

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TOWN OF WATERFORD TRANSFER REQUEST FORM

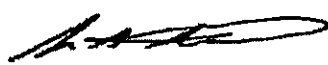
In Series (Over \$1000)

Police Department
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10129	51430	Detective	\$528,321	\$66,156	\$7,000		\$73,156
2	10129	51820	Replacement OT	\$377,924	\$140,424		\$7,000	\$133,424

Total \$7,000 \$7,000

Transfer from Replacement OT to Detective to cover employee increased costs till June 30, 2025.


Department Head

Date 5/23/2025


Director of Finance

Date 5/28/25

First Selectman

Date

Commission/Board Approval

Date

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2025-13

	ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10129 POLICE DEPARTMENT							
51110 ADMINISTRATION							
10129 51110	530,425.00	ADMINISTRATION 0.00	530,425.00	470,618.52	0.00	59,806.48	88.7%
51210 CLERICAL AND TECHNICAL							
10129 51210	279,275.00	CLERICAL AND TECHNICAL 0.00	279,275.00	244,582.16	0.00	34,692.84	87.6%
51220 CUSTODIAL							
10129 51220	52,179.00	CUSTODIAL 0.00	52,179.00	45,728.37	0.00	6,450.63	87.6%
51420 PATROL							
10129 51420	3,873,698.00	PATROL -172,243.00	3,701,455.00	3,192,049.83	0.00	509,405.17	86.2%
51421 MARINE PATROL							
10129 51421	26,477.00	MARINE PATROL 0.00	26,477.00	14,673.41	0.00	11,803.59	55.4%
51430 DETECTIVE							
10129 51430	528,321.00	DETECTIVE 0.00	528,321.00	471,619.61	0.00	56,701.39	89.3%
51435 COMMUNITY SERVICE OFFICER							
10129 51435	116,846.00	COMMUNITY SERVICE OFFICER 10,000.00	126,846.00	116,702.00	0.00	10,144.00	92.0%

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51450 EXTRA DUTY							
10129 51450	0.00	EXTRA DUTY	0.00	-12.00	0.00	12.00	100.0%
51810 OVERTIME							
10129 51810	150,075.00	OVERTIME	0.00	137,396.96	0.00	12,678.04	91.6%
51820 REPLACEMENT OVERTIME							
10129 51820	377,924.00	REPLACEMENT OVERTIME 220,000.00	597,924.00	460,520.86	0.00	137,403.14	77.0%
51830 TRAINING & EDUCATION							
10129 51830	116,221.00	TRAINING & EDUCATION 5,000.00	121,221.00	108,346.28	0.00	12,874.72	89.4%
51910 FRINGE BENEFITS							
10129 51910	0.00	FRINGE BENEFITS	0.00	-279.08	0.00	279.08	100.0%
51920 F.I.C.A.							
10129 51920	468,902.00	F.I.C.A.	468,902.00	389,631.42	0.00	79,270.58	83.1%
52010 ADVERTISING							
10129 52010	300.00	ADVERTISING	300.00	0.00	0.00	300.00	.0%
52020 POSTAGE							
10129 52020	1,500.00	POSTAGE	1,500.00	808.73	0.00	691.27	53.9%

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52050 PROFESSIONAL FEES							
10129 52030	17,871.00	PROFESSIONAL FEES 0.00	17,871.00	10,851.79	0.00	7,019.21	60.7%
52040 SERVICE CONT AND REPAIRS							
10129 52040	24,551.00	SERVICE CONT. AND REPAIRS 7,500.00	32,051.00	29,641.73	235.49	2,173.78	93.2%
52050 DUES CONFER							
10129 52050	3,020.00	DUES, CONFERENCES & EDUCATION 0.00	3,020.00	1,909.00	0.00	1,111.00	63.2%
52060 PRINTING							
10129 52060	800.00	PRINTING 0.00	800.00	647.25	0.00	152.75	80.9%
52080 TELEPHONE							
10129 52080	32,552.00	TELEPHONE 8,000.00	40,552.00	35,297.07	4,241.85	1,013.08	97.5%
52300 TRAINING & EDUCATION							
10129 52300	85,500.00	TRAINING, EDUCATION & EMER -15,500.00	70,000.00	54,733.49	0.00	15,266.51	78.2%
52305 OSHA COMPLIANCE							
10129 52305	3,500.00	OSHA COMPLIANCE 0.00	3,500.00	3,391.66	0.00	108.34	96.9%
52330 CLOTHING OR UNIFORM ALLOW							
10129 52370	90,345.00	CLOTHING OR UNIFORM ALLOW 0.00	90,345.00	88,808.92	0.00	1,536.08	98.3%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2025-13									
	ORIGINAL APPROP	TRANS/ADDS/DTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED		
52520 CRIMINAL JUSTICE PLANNER									
10129 52520	17,212.00	CRIMINAL JUSTICE PLANNER 0.00	17,212.00	17,045.22	0.00	166.78	99.0%		
53010 OFFICE SUPPLIES									
10129 53010	1,000.00	OFFICE SUPPLIES 0.00	1,000.00	579.55	0.00	420.45	58.0%		
53020 OTHER SUPPLIES									
10129 53020	7,000.00	OTHER SUPPLIES 0.00	7,000.00	6,097.99	0.00	902.01	87.1%		
53070 AUTO REPAIRS									
10129 53070	18,000.00	AUTO REPAIRS 4,000.00	22,000.00	19,630.32	0.00	2,369.68	89.2%		
53080 AUTOMOTIVE MAINTENANCE									
10129 53080	18,000.00	AUTOMOTIVE MAINTENANCE 0.00	18,000.00	15,406.87	0.00	2,593.13	85.6%		
53090 FUELS AND LUBRICANTS									
10129 53090	108,603.00	FUELS AND LUBRICANTS -2,500.00	106,103.00	96,742.30	0.00	9,360.70	91.2%		
53100 TIRES									
10129 53100	13,912.00	TIRES -2,500.00	11,412.00	8,105.75	3,306.25	0.00	100.0%		
53180 POLICE SUPPLIES									
10129 53180	44,135.00	POLICE EQUIP. & SUPP. 2,500.00	46,635.00	48,264.05	6,949.50	-8,578.55	118.4%		

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2025-13

ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53211 SELECTIVE ENFORCEMENT						
10129 53210	SELECTIVE ENFORCEMENT -1,500.00	0.00	0.00	0.00	0.00	.0%
53220 MARINE PATROL						
10129 53220	MARINE PATROL 0.00	6,000.00	2,613.35	0.00	3,386.65	43.6%
53260 DOG WARDEN SUPPLIES						
10129 53260	DOG WARDEN SUPPLIES 0.00	100,000.00	100,000.00	0.00	0.00	100.0%
TOTAL POLICE DEPARTMENT						
7,115,644.00	62,757.00	7,178,401.00	6,192,153.38	14,733.09	971,514.53	86.5%
TOTAL GENERAL FUND						
7,115,644.00	62,757.00	7,178,401.00	6,192,153.38	14,733.09	971,514.53	86.5%
TOTAL EXPENSES						
7,115,644.00	62,757.00	7,178,401.00	6,192,153.38	14,733.09	971,514.53	86.5%
GRAND TOTAL						
7,115,644.00	62,757.00	7,178,401.00	6,192,153.38	14,733.09	971,514.53	86.5%

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TOWN OF WATERFORD TRANSFER REQUEST FORM

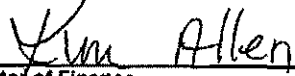
In Series (Over \$1000)

Police Department
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10129	51110	Administrative	\$530,425	\$69,589	\$9,000		\$78,589
2	10129	51820	Replacement OT	\$377,924	\$149,424		\$9,000	\$140,424
Total						\$9,000.00	\$9,000.00	

Transfer from Replacement OT to Administration to cover employee payout due to retirement and out-of-cycle pay increase for Chief of Police.



Department Head


Director of Finance

5/23/2025

Date
5/28/25

Date

First Selectman

Commission/Board Approval

Date

Date

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2025 13							
ORIGINAL APPROP		TRANS/ADJ/SALES	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10129 POLICE DEPARTMENT							
5110 ADMINISTRATION							
10129 51110	ADMINISTRATION	0.00	530,425.00	470,618.52	0.00	59,806.48	88.7%
5120 CLERICAL AND TECHNICAL							
10129 51210	CLERICAL AND TECHNICAL	0.00	279,275.00	244,582.16	0.00	34,692.84	87.6%
51220 CUSTODIAL							
10129 51220	CUSTODIAL	0.00	52,179.00	45,728.37	0.00	6,450.63	87.6%
51420 PATROL							
10129 51420	PATROL	-172,243.00	3,701,455.00	3,192,049.83	0.00	509,405.17	86.2%
51421 MARINE PATROL							
10129 51421	MARINE PATROL	0.00	26,477.00	14,673.41	0.00	11,803.59	55.4%
51430 DETECTIVE							
10129 51430	DETECTIVE	0.00	528,321.00	471,619.61	0.00	56,701.39	89.3%
51435 COMMUNITY SERVICE OFFICER							
10129 51435	COMMUNITY SERVICE OFFICER	10,000.00	126,846.00	116,702.00	0.00	10,144.00	92.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2025 13

ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51450 EXTRA DUTY						
10129 51450	EXTRA DUTY 0.00	0.00	-12.00	0.00	12.00	100.0%
51810 OVERTIME						
10129 51810	OVERTIME 150,075.00	150,075.00	137,396.96	0.00	12,678.04	91.6%
51820 REPLACEMENT OVERTIME						
10129 51820	REPLACEMENT OVERTIME 220,000.00	597,924.00	460,520.86	0.00	137,403.14	77.0%
51830 TRAINING & EDUCATION						
10129 51830	TRAINING & EDUCATION 116,221.00	121,221.00	108,346.28	0.00	12,874.72	89.4%
51910 FRINGE BENEFITS						
10129 51910	FRINGE BENEFITS 0.00	0.00	-279.08	0.00	279.08	100.0%
51920 F.I.C.A.						
10129 51920	F.I.C.A. 468,902.00	468,902.00	389,631.42	0.00	79,270.58	83.1%
52010 ADVERTISING						
10129 52010	ADVERTISING 300.00	300.00	0.00	0.00	300.00	.0%
52020 POSTAGE						
10129 52020	POSTAGE 1,500.00	1,500.00	808.73	0.00	691.27	53.9%

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2025-13

	ORIGINAL APPROP	TRANS/ADJSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52000 PROFESSIONAL FEES							
10129 52030	PROFESSIONAL FEES	0.00	17,871.00	10,851.79	0.00	7,019.21	60.7%
52040 SERVICE CONT. AND REPAIRS							
10129 52040	SERVICE CONT. AND REPAIRS	7,500.00	32,051.00	29,641.73	235.49	2,173.78	93.2%
52050 DUES, CONFER							
10129 52050	DUES, CONFERENCES & EDUCATION	0.00	3,020.00	1,909.00	0.00	1,111.00	63.2%
52060 PRINTING							
10129 52060	PRINTING	0.00	800.00	647.25	0.00	152.75	80.9%
52080 TELEPHONE							
10129 52080	TELEPHONE	8,000.00	40,552.00	35,297.07	4,241.85	1,013.08	97.5%
52300 TRAINING & EDUCATION							
10129 52300	TRAINING, EDUCATION & EMER	-15,500.00	70,000.00	54,733.49	0.00	15,266.51	78.2%
52305 OSHA COMPLIANCE							
10129 52305	OSHA COMPLIANCE	0.00	3,500.00	3,391.66	0.00	108.34	96.9%
52370 CLOTHING OR UNIFORM ALLOW							
10129 52370	CLOTHING OR UNIFORM ALLOW	0.00	90,345.00	88,808.92	0.00	1,536.08	98.3%

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2025-13

	ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52520 CRIMINAL JUSTICE PLANNER							
10129 52520	17,212.00	CRIMINAL JUSTICE PLANNER 0.00	17,212.00	17,045.22	0.00	166.78	99.0%
53010 OFFICE SUPPLIES							
10129 53010	1,000.00	OFFICE SUPPLIES 0.00	1,000.00	579.55	0.00	420.45	58.0%
53020 OTHER SUPPLIES							
10129 53020	7,000.00	OTHER SUPPLIES 0.00	7,000.00	6,097.99	0.00	902.01	87.1%
53070 AUTO REPAIRS							
10129 53070	18,000.00	AUTO REPAIRS 4,000.00	22,000.00	19,630.32	0.00	2,369.68	89.2%
53080 AUTOMOTIVE MAINTENANCE							
10129 53080	18,000.00	AUTOMOTIVE MAINTENANCE 0.00	18,000.00	15,406.87	0.00	2,593.13	85.6%
53090 FUELS AND LUBRICANTS							
10129 53090	108,603.00	FUELS AND LUBRICANTS -2,500.00	106,103.00	96,742.30	0.00	9,360.70	91.2%
53100 TIRES							
10129 53100	13,912.00	TIRES -2,500.00	11,412.00	8,105.75	3,306.25	0.00	100.0%
53180 POLICE SUPPLIES							
10129 53180	44,135.00	POLICE EQUIP. & SUPP. 2,500.00	46,635.00	48,264.05	6,949.50	-8,578.55	118.4%

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	FEES/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53210 SELECTIVE ENFORCEMENT							
10129 53210	1,500.00	SELECTIVE ENFORCEMENT -1,500.00	0.00	0.00	0.00	0.00	.0%
53220 MARINE PATROL							
10129 53220	6,000.00	MARINE PATROL 0.00	6,000.00	2,613.35	0.00	3,386.65	43.6%
53260 DOG WARDEN SUPPLIES							
10129 53260	100,000.00	DOG WARDEN SUPPLIES 0.00	100,000.00	100,000.00	0.00	0.00	100.0%
TOTAL POLICE DEPARTMENT							
	7,115,644.00	62,757.00	7,178,401.00	6,192,153.35	14,733.09	971,514.53	86.5%
TOTAL GENERAL FUND							
	7,115,644.00	62,757.00	7,178,401.00	6,192,153.35	14,733.09	971,514.53	86.5%
TOTAL EXPENSES							
	7,115,644.00	62,757.00	7,178,401.00	6,192,153.35	14,733.09	971,514.53	
GRAND TOTAL							
	7,115,644.00	62,757.00	7,178,401.00	6,192,153.35	14,733.09	971,514.53	86.5%

** END OF REPORT - Generated by Kimberly Allen **

Out of Series Transfer Request

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10107	52050	DUES, CONFERENCES & EDUC	5,897.00	1,025.00	500		1,525
2	10107	53010	OFFICE SUPPLIES	25,000.00	(998.00)	1,500		502
3	10107	52040	SERVICE CONTRACTS	35,036.00	3,343.67		(2,000)	1,344
					TOTAL	2,000	(2,000)	

1 - additional funds needed to cover educational costs per union contract

2 - the cost of office supplies have increased over the cost of the year, causing a deficit

3 - funds are available because changes were made to the town-wide printer contract

S/28/2025
Date

5/25/2025
Date

Date _____

Date

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10107 FINANCE							
51010 ELECTED OFFICIALS							
10107 51010	29,987.00	ELECTED OFFICIALS 0.00	29,987.00	27,487.57	0.00	2,499.43	91.7%
51110 ADMINISTRATION							
10107 51110	379,292.00	ADMINISTRATION 0.00	379,292.00	333,111.76	0.00	46,180.24	87.8%
51210 CLERICAL AND TECHNICAL							
10107 51210	153,942.00	CLERICAL AND TECHNICAL 0.00	153,942.00	138,469.98	0.00	15,472.02	89.9%
51810 OVERTIME							
10107 51810	2,650.00	OVERTIME 0.00	2,650.00	71.62	0.00	2,578.38	2.7%
51910 FRINGE BENEFITS							
10107 51910	2,565.00	FRINGE BENEFITS 0.00	2,565.00	0.00	0.00	2,565.00	.0%
51920 F.I.C.A.							
10107 51920	43,485.00	F.I.C.A. 0.00	43,485.00	35,067.26	0.00	8,417.74	80.6%
52010 ADVERTISING							
10107 52010	200.00	ADVERTISING 0.00	200.00	0.00	0.00	200.00	.0%

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52020 POSTAGE						
10107 52020	POSTAGE	0.00	4,080.00	0.00	489.20	88.0%
52030 PROFESSIONAL FEES						
10107 52030	PROFESSIONAL FEES	8,000.00	63,400.00	10,534.63	0.00	100.0%
52040 SERVICE CONT. AND REPAIRS						
10107 52040	SERVICE CONT. AND REPAIRS	-5,000.00	35,036.00	4,205.58	3,343.67	90.5%
52050 DUES/CONF						
10107 52050	DUES, CONFERENCES & EDUCATION	-7,800.00	5,897.00	0.00	1,025.01	82.6%
52070 REIMBURSABLE EXPENSES						
10107 52070	REIMBURSABLE EXPENSES	0.00	100.00	0.00	15.31	84.7%
52080 TELEPHONE						
10107 52080	TELEPHONE	4,800.00	22,222.00	4,012.26	121.63	99.5%
53010 OFFICE SUPPLIES						
10107 53010	OFFICE SUPPLIES	0.00	25,000.00	77.35	-997.54	104.0%
TOTAL FINANCE						
		0.00	767,856.00	18,829.82	81,010.09	69.3%

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2025 13					
ORIGINAL APPROP	TRANS/ADJSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
TOTAL GENERAL FUND	0.00	767,856.00	667,116.09	18,829.82	\$1,910.09
767,856.00					89.3%
TOTAL EXPENSES	0.00	767,856.00	667,116.09	18,829.82	\$1,910.09
767,856.00					
GRAND TOTAL	0.00	767,856.00	667,116.09	18,829.82	\$1,910.09
767,856.00					89.3%

** END OF REPORT - Generated by Kimberly Allen **

#11a

Shannon Withey

From: Robert Brule
Sent: Wednesday, May 28, 2025 12:28 PM
To: 'Doris C.'; Jonathan Mullen
Cc: Shannon Withey
Subject: RE: P&Z Alternate

Sounds good Doris! I have copied Shannon on this email to add to BOS agenda in June. Thank you for your service.

My regards,

Rob Brule
First Selectman
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385
rbrule@waterfordct.org
Phone: 860-444-5834



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From: Doris C. <dorisacrum@gmail.com>
Sent: Wednesday, May 28, 2025 11:32 AM
To: Robert Brule <rbrule@waterfordct.org>; Jonathan Mullen <jmullen@waterfordct.org>
Subject: P&Z Alternate

CAUTION: This email originated from outside of the organization.

Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Good morning,

My term as Planning and Zoning Alternate will be coming to an end on June 30th. I am requesting a new term as an alternate. If there's anything else I need to do on my end, please let me know.

Kind regards,
Doris Crum

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

#14a

To: Board of Selectmen

From: Alan Wilensky, CCMC

Date: June 17, 2025

Subject: Rate Bill and Tax Warrant for the 2024 Grand List

I have attached a Rate Bill and Tax Warrant for the 2024 Grand List. Connecticut General Statute 12-130 directs the Selectmen to sign the Rate Bill. I would then ask that you deliver the document to a Justice of the Peace or Judge of the Superior Court so that the Tax Warrant may be signed. The entire document should then be returned to me in the tax office in order to commence collection of the taxes.

Please contact me if you have any questions or require additional information.

Thank you.


Alan Wilensky, CCMC
Waterford Tax Collector

Attachment

RATE BILL

Sec. 12-130

May 29, 2025

At a meeting of the Board of Finance of the Town of Waterford legally warned and held on May 28, 2025, it was voted to lay a tax of 23.36 mills on the dollar on the grand list of October 1, 2024.

The annexed Rate Bill is made in accordance with such vote. In accordance with Connecticut General Statutes Sections 12-142, 12-144, and 12-144a, the R.T.M. voted on May 14, 2025, that said tax shall be due and payable as follows: Real Estate over \$100.00 in two equal installments due July 1, 2025, and January 1, 2026; Personal Property, Motor Vehicle and remaining Real Estate due July 1, 2025; and Supplemental Motor Vehicle due July 1, 2025 and January 1, 2026.

Selectmen

TAX WARRANT

Sec. 12-130 and 12-132

To Alan Wilensky, Collector of Taxes of the Town of Waterford, in the county of New London, Connecticut, Greeting:

By Authority of the State of Connecticut, you are hereby commanded forthwith to collect of each person named in the annexed list his proportion of the same, as therein stated, being a tax laid by the Board of Finance of the Town of Waterford on the 28th day of May, A.D. 2025. And you are to pay the amount of said tax, less abatements, and less taxes the lien for which has been continued by certificate to the Treasurer of said Town of Waterford on or before the 10th day of each month, A.D. 2025-2026. And if any person fails to pay his proportion of said tax, upon demand, you are to levy upon his goods and chattels, and dispose of the same as the law directs; and after satisfying said tax and the lawful charges, return the surplus, if any, to him; and if such goods and chattels do not come to your knowledge, you are to levy upon his real estate, and sell enough thereof to pay his tax and the costs of levy, and give to the purchaser a deed thereof; or you are to garnish the wages due such person from any employer, in the same manner as if judgement therefor had been entered, in accordance with section 52-361.

Dated at Waterford, Connecticut, this ____ day of _____, A.D. 2025.

Judge of the Superior Court/Justice of the Peace

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

MINUTES
BOARD OF SELECTMEN REGULAR MEETING
Tuesday, May 20, 2025
5:00 PM
Waterford Town Hall (Appleby Room)

ATTEST:

2025 MAY 23 P 3:54

RECEIVED FOR RECORD
WATERFORD, CT

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. **Call to Order & Roll Call: 5:01 PM**
In Attendance: First Selectman, Robert Brule; Selectman, Rich Muckle and Selectman, Greg Attanasio
Absent: N/A
2. **Pledge of Allegiance**
3. **Public Comment:**
 - Thecla Abbiati – Memorial bench requested in honor of George & Linda Abbiati. Email attached under correspondence.
 - Wayne Gilpin – Oswegatchie Fire Department in support of #15 on this agenda as presented. Handout attached under correspondence.
 - Sue Driscoll - #15 revise language of resolution to reflect Town instead of Oswegatchie. #19 Retirement questions regarding deficit.
 - Mary Childs – RTM Member #15 concerns. Email attached under correspondence.
 - Narciss Greene – RTM Member #15 concerns.
4. **Board of Education:** To consider and act on a request for a FY25 additional appropriation from the Board of Education Director of Finance and Operations, Joseph Mancini, in the amount of \$243,335, for LED, new transformers, new VFDs across the district, to account #20560-57883 (Energy Efficiency) and forward on to the Board of Finance if approved.
MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

5. **Board of Education:** To consider and act on a request for a FY25 additional appropriation from the Board of Education Director of Finance and Operations, Joseph Mancini, in the amount of \$197,000, for ACER Chromebooks and iPads, to account #20560-57884 (Chromebooks & iPad Equipment) and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

6. **Tax Collector:** To consider and act on the following request for a FY25 Out-of-Series Transfer from the Tax Collector, Alan Wilensky, in the amount of \$30 to cover an increase in postage rate increased and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

7. **Assessor:** To consider and act on the following request for a FY25 Out-of-Series Transfer from the Assessor, Paige Walton, in the amount of \$261 to cover an increase in copier contract overage charges and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

8. **Library:** To consider and act on the following request for a FY25 In-Series Transfer from the Director of the Library, Christine Johnson, in the amount of \$2,251 to cover unbudgeted sick leave.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

9. **Utility:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Jill Stevens, Director of Utilities, to award the bid to B&W Paving & Landscaping LLC, for the Replacement of Existing Plastic Water Services with New Copper Water Services – Old Norwich Road, with funds available in Line # 20531-57881 (Plastic Water Service Line Replacement).

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

10. **Planning:** To consider and act on a request for a FY25 appropriation from the Director of Planning, Jonathan Mullen, in the amount of \$25,000, from designated line #20511-57767 (Nevins Cottage Structural Repairs) and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

11. **Public Works:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Public Works, Gary Schneider, to award the bid to Action Air Systems, LLC, in the amount of \$44,890 for

HVAC Maintenance. Funds will be available from line #10111-52040, (Service Contracts and Repairs).

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 12. Public Works:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Public Works, Gary Schneider, to award the bid to Casella Waste Systems, in the amount of \$400,000 for Oversized Bulky Waste Disposal. Funds will be available from line #10130-52470, (Solid Waste).

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 13. Public Works:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Public Works, Gary Schneider, to award the bid to DW Transport & Leasing/Connecticut Scrap LLC, to remove metals for 71% of published price but not less than \$150 per gross tons. Funds will be deposited to line # 10130-44204 (scrap metal revenue).

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 14. Fire Services:** To consider and act on the following request for a FY25 Out-of-Series Transfer from the Interim Director of Fire Services, Michael Howley, in the amount of \$12,617 to cover an increase in apparatus repairs and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 15. Fire Services:** To consider and amend the following:

RESOLVED, that the Board of Selectmen recommends that the Town of Waterford (the "Town") appropriate \$12,000,000 for the construction of a new Town Fire Station as described in the plans prepared by the Oswegatchie Fire Department, as described in the plans prepared by the Oswegatchie Fire Station Building Committee (the "Project"). The appropriation may be expended for design, construction, renovation and installation costs, engineering and professional fees, fixtures, furnishings, materials, equipment, purchase costs, legal fees, financing costs, interest expense on temporary borrowings, and other costs related to the Project. The appropriation shall include any federal, state or other grants-in-aid received for the Project. The Oswegatchie Fire Station Building Committee for the Project is authorized to determine the scope and particulars of the Project. The Oswegatchie Fire Station Building Committee may reduce or modify the scope of the Project and the entire appropriation may be expended on the Project as so reduced or modified.

MOTION by Muckle, seconded by Attanasio to table, VOTING IN FAVOR: 3-0 PASSED

16. Police: To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Chief of Police, Marc Balestracci, for surplus disposal of the following:

- asset #101587 CAR 3 2018- Ford-PIU-VIN # 1FMK8AR7JGA84866
- asset #101022 CAR 34 2011- Ford-Taurus-VIN # 1FAHP2HW1BG145602

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

17. Finance: To consider and act on the following request for a FY25 In-Series Transfer from the Director of Finance, Kim Allen, in the amount of \$8,000 to cover ADP processing fee increases after the budget was passed.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

18. Insurance: To consider and act on the following request for a FY25 In-Series Transfer from the Director of Finance, Kim Allen, in the amount of \$21,500 to cover past employee unemployment and long term disability coverage.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

19. Retirement: To consider and act on the following request for a FY25 In-Series Transfer from the Director of Finance, Kim Allen, in the amount of \$566,879 to cover an additional payment into the OPEB Trust Fund approved by the BOF.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

20. Appointments & Resignations:

20a. To consider and act on the re-appointment of Marcia Benvenuti (D) to the Waterford East Lyme Shellfish Commission (WELSCO) to fill the term of 6/1/25-5/31/29 as a member.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

20b. To consider and act on the appointment of Timothy Burrows (R) to the Recreation and Parks Commission to fill the vacant spot and term of 9/1/23-8/31/26 as a member.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

20c. To appoint Chris Haley as the Director of Fire Services pursuant to Charter section 5.20.1, and Town Ordinance 2.36.030 (A).

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

21. New Business:

22. Old Business:

23. Correspondence:

- 23a. Thecla Abbiati – Email Memorial Bench
- 23b. Wayne Gilpin – Handout regarding Oswegatchie Fire Station
- 23c. Mary Childs – Email regarding Town Fire Station
- 23d. Ted Olynciw – Email regarding Oswegatchie Fire House

24. Consent Agenda

24a. Tax Refund

24b. Board of Selectmen Regular Meeting Minutes May 6, 2025

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

25. Adjournment: 6:12 PM

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

#156

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

**MINUTES
BOARD OF SELECTMEN SPECIAL MEETING**

**Tuesday, May 27, 2025
5:00 PM**

Waterford Town Hall – Appleby Room

RECEIVED FOR RECORD
WATERFORD, CT
2025 MAY 29 10 2:40
ATTEN: [Signature]
TOWN CLERK

1. **Call to Order & Roll Call: 5:01 PM**
In Attendance: First Selectman, Robert Brule; Selectman, Rich Muckle and
Selectman, Greg Attanasio
Absent: N/A
2. **Pledge of Allegiance:**
3. **Fire Services:** To consider and act on a resolution recommending an appropriation and bond authorization of \$12,000,000 for the construction of a new Town of Waterford Oswegatchie Fire Station:

RESOLVED, that the Board of Selectmen recommends that the Town of Waterford (the "Town") appropriate \$12,000,000 for the demolition of the existing building and the construction of a new Town of Waterford Oswegatchie Fire Station as described in the plans prepared by Silver Petrucelli & Associates, for the Oswegatchie Fire Station Building Committee (the "Project"). The appropriation may be expended for design, demolition, construction, renovation and installation costs, engineering and professional fees, fixtures, furnishings, materials, equipment, purchase costs, legal fees, financing costs, interest expense on temporary borrowings, and other costs related to the Project. The appropriation shall include any federal, state or other grants-in-aid received for the Project. The Oswegatchie Fire Station Building Committee is authorized to determine the scope and particulars of the Project. The Oswegatchie Fire Station Building Committee may reduce or modify the scope of the Project within this appropriation and the entire appropriation may be expended on the Project as so reduced or modified.

FURTHER RESOLVED, that the Board of Selectmen recommends that the

Town finance the appropriation by issuing the Town's bonds, notes, temporary notes or other obligations in an amount not to exceed \$12,000,000 or so much thereof as may be necessary after deducting grants to be received for the Project.

FURTHER RESOLVED, that the Board of Selectmen hereby refers the Project to the Town of Waterford Board of Finance for its recommendation.

MOTION by Muckle, seconded by Brule to table, VOTING IN FAVOR: 3-0
PASSED

4. Adjournment: 5:42 PM