



**UPDATED MINUTES
BOARD OF SELECTMEN REGULAR MEETING**

Tuesday, July 8, 2025

5:00 PM

Waterford Town Hall (Auditorium)

RECEIVED FOR RECORD
WATERFORD, CT
2025 JUL 11 P 3:27
ATTEST: [Signature]
TOWN CLERK

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. Call to Order & Roll Call: 5:01 PM

In Attendance: First Selectman, Robert Brule; Selectman, Rich Muckle and Selectman, Greg Attanasio

Absent: N/A

2. Pledge of Allegiance

3. Public Comment: NONE

4. Board of Education: To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Board of Education Director of Finance and Operations, Joseph Mancini, for surplus disposal of the following as they have outlived their usefulness:

- (2) acoustic pianos
- (1) electric piano (no longer working)
- (15) desktop stands

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

5. Library: To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of the Library, Chris Johnson, for surplus disposal of a Panasonic KX-FL421 Fax Machine as this item has outlived its usefulness.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

6. Utility: To consider and act on a request by the Utility Commission to re-designate existing appropriated funds from account # 20531-57816, Old

Norwich Road Pump Station, into a new capital account in the amount of \$125,000 for engineering services related to the capital requirements surrounding the potential renewal of the Waterford/New London Interlocal Water Agreement.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

7. **Recreation & Parks:** To consider and act on the following request for a FY25 In-Series Transfer from the Director of Recreation and Parks, Ryan McNamara, in the amount of \$4,500 to cover wage increases after approved budget.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

8. **Planning & Zoning:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Building Official, Steve Cardelle, for surplus disposal of an L-Shaped Desk, as it is no longer needed and reassign to the Youth and Family Services Department.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

9. **Youth & Family Services:** To consider and act on the following request for a FY25 In-Series Transfer from the Human Services Administrator, Dani Gorman, in the amount of \$7,406 to cover increased costs for extended hours and services needed.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

10. **Senior Services:** To consider and act on the following request for a FY25 In-Series Transfer from the Human Services Administrator, Dani Gorman, in the amount of \$3,000 to cover contractual obligations between the GGA union and the Town.

MOTION by Muckle, seconded by Attanasio to amend and change from an "In-Series Transfer" to an "Out-of-Series Transfer and forward on to the Board of Finance if approved" to match the backup provided. VOTE 3-0

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

11. **Senior Services:** To consider and act on the following request for a FY25 Out-of-Series Transfer from the Human Services Administrator, Dani Gorman, in the amount of \$3,104 to cover increased hours for needed services and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

12. Senior Services: To consider and act on the following request for a FY25 In-Series Transfer from the Human Services Administrator, Dani Gorman, in the amount of \$1,300 to cover additional staff and programming.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

13. Appointments & Resignations:

13a. To consider and act on the appointment of Robert E. Kyne Jr. (R) to the Recreation & Parks Commission to fill the term of 9/1/22-8/31/28 as a Member.

MOTION by Muckle, seconded by Attanasio to move Appointments & Resignations to the 13th item of discussion. VOTE 3-0

MOTION by Muckle, seconded by Attanasio to amend and change "9/1/22-8/31/28" to "9/1/25-8/31/28" VOTE 3-0

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 2-1 PASSED

Voting For: Muckle, Brule

Voting Against: Attanasio

13b. To consider and act on the re-appointment of David Lersch (R) to the Conservation Commission to fill the term of 6/1/25-5/31/30 as a Member.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

13c. To consider and act on the re-appointment of J. Patrick Kelly (R) to the Waterford East Lyme Shellfish Commission (WELSCO) to fill the term of 6/1/25-5/31/29 as a Member.

MOTION by Muckle, seconded by Brule, VOTING IN FAVOR: 3-0 PASSED

14. Emergency Management: To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Emergency Management, Steven Sinagra, for surplus disposal of the following as they have outlived their usefulness:

- (2) Brother IntelliFax 2820

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

15. Emergency Management: To consider and act on the following request for a FY25 In-Series Transfer from the Director of Emergency Management, Steven Sinagra, in the amount of \$2,000 to cover the increases by Frontier over the fiscal year.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

16.Emergency Management: To consider and act on the following request for a FY25 In-Series Transfer from the Director of Emergency Management, Steven Sinagra, in the amount of \$4,000 to cover higher than anticipated costs for the fiscal year.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

17.Fire Department: To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Fire Services, Christopher Haley, for surplus disposal a –drawer filing cabinet, as it is no longer needed and reassign to the Police Department.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

18.Fire Department: To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Fire Services, Christopher Haley, for surplus disposal of 62SCBA Bottles that have reached the end of their life. These items will be disposed of by MES Equipment.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

19.Fire Department: To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Fire Services, Christopher Haley, for surplus disposal of 2 small tables as these item have outlived their usefulness.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

20.Fire Department: To consider and act on the following request for a FY25 In-Series Transfer from the Director of Fire Services, Christopher Haley, in the amount of \$6,000 to cover deficits in the fiscal year.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

21.Fire Department: To consider and act on the following request for a FY25 Out-of-Series Transfer from Director of Fire Services, Christopher Haley, in the amount of \$10,000 to cover apparatus repairs and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

22.Fire Department: To consider and act on the following request for a FY25 In-Series Transfer from the Director of Fire Services, Christopher Haley, in the amount of \$22,900 to cover the increases of firefighter gear needed.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

23.Fire Department: To consider and act on the following request for a FY25

In-Series Transfer from the Director of Fire Services, Christopher Haley, in the amount of \$54,150 to cover the increases in overtime, hired 2 new firefighters, increases by Frontier and automotive repairs.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

24. Police Department: To consider and act on the following request for a FY25 In-Series Transfer from the Chief of Police, Marc Balestracci, in the amount of \$5,000 to cover the payout due to employee retirement.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

25. Police Department and Public Works: To consider and act upon a recommendation from the Purchasing Agent, Shea Davy, on behalf of the Police Department and Public Works, to reject the bid received from Pelletier Construction Management in the amount of \$279,650.00 as it exceeds the budgeted amount.

MOTION by Attanasio, to combine several projects together that are already scheduled (roof, doors, windows), changing the scope of the projects and contracts.

NO Second, MOTION FAILED

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

26. Public Works: To consider and act on the following request for a FY25 In-Series Transfer from the Director of Public Works, Gary Schneider, in the amount of \$2,112 to cover High Risk Tree Removal.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

27. Public Works: To consider and act on the following request for a FY25 In-Series Transfer from the Director of Public Works, Gary Schneider, in the amount of \$79,500 to cover overtime, consultants support for sidewalk grant submission, and vehicle repairs.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

28. Public Works: To consider and act upon awarding the Treated Road Salt contract to Morton Salt, Inc., from the Director of Public Works, Gary Schneider, for \$179,780.00 in accordance with CRCOG contract 777, with a contract term for July 1, 2025 until June 30, 2026. Funds available from line item #10130-55010 (Town Aid Road Improved).

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

29. Retirement Commission: To consider and act on the following request for a FY25 In-Series Transfer from the Director of Finance, Kim Allen, in the amount of \$9,200 to cover the increased Retiree Health Benefits costs.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

30.Various: To consider and act on the following request for a FY25 Out-of-Series Transfer from Director of Finance, Kim Allen, in the amount of \$85,959 to cover ROV salary & FICA increases, additional costs to the annual budget due to the new GASB required standards after the original contract was signed, additional substitute coverage for unanticipated staff absences, and postage rate increases and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

31.Various: To consider and act on the following request for a FY25 Out-of-Series Transfer from Director of Finance, Kim Allen, in the amount of \$175,454 to cover postage rate increases, employee payout, tire replacements, engineering services, electrical work, phone and copier overages and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

32.New Business: NONE

33.Old Business: NONE

34.Correspondence:

34a. Quarterly ARPA Report

34b. FY25 Capital Quarterly Meetings 4th Quarter 6.30.2025

34c. Donations and Revenue Report

35.Consent Agenda

35a. Tax Refund

35b. Board of Selectmen Regular Meeting Minutes June 3, 2025

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

35c. Board of Selectmen Special Meeting Minutes June 24, 2025

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

36.Adjournment: 6:40 PM

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED