FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

Town of Waterford

PHONE: 860-442-0553
www.waterfordct.org

AGENDA
BOARD OF SELECTMEN REGULAR MEETING
Tuesday, August 5, 2025
5:00 PM
Waterford Town Hall (Appleby)

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. **Call to Order & Roll Call:**
2. **Pledge of Allegiance**
3. **Public Comment:**

4. **Board of Education:** To consider and act upon awarding the Chromebooks contract to Vivacity Tech PBC (Equalis Group Contract R10-1173F), from the Director of Finance and Operations, Joe Mancini, for $180,000. Funds available from line item #20560-57884 (Chromebook & iPad Equipment).

5. **Board of Education:** To consider and act on a request from Joe Mancini, Director of Finance and Operations, to award Great Neck Field Remediation project to Liberty Construction, in the amount of $300,850, pending funding per the RTM.

6. **Registrars of Voters:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Registrars of Voters, Bigi Ebbin and Patti Waters, for surplus disposal of the following items as they have outlived their usefulness:

   - (1) 30” deep x 60” wide x 29” high desk
   - (1) 31” deep x 56” wide x 29” high desk
   - (1) 30” deep x 60” wide x 29” high desk

7. **Recreation and Parks:** To consider and act on a request from the Director of Recreation and Parks, Ryan McNamara, in the amount of $25,000, for

installment and completion of a pavilion at the children's playground, to move from designated line #20537-57798 (Playground Equipment) to appropriated and forward on to the Board of Finance if approved.

8. **Emergency Management:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Steve Sinagra, Director of Emergency Management, for surplus disposal of (3) Waveworks steel 42"w x 64"h 5-drawer file cabinets, as these are no longer needed and requested to reassign to the Police Department to be used for the Town of Waterford.

9. **Emergency Management:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Steve Sinagra, Director of Emergency Management, for surplus disposal of the following items as they have outlived their usefulness:

    - Magic Chef Range/Oven – Model #38FN-2CX, Serial #27C832738070
    - Kenmore Refrigerator – Model #25373762300, Serial #BA32205044
    - Panasonic Genius Microwave Oven

10. **Fire Services:** To consider and act on the following request for a FY26 In-Series Transfer from the Director of Fire Services, Chris Haley, in the amount of $210,000 to keep all OT to the Overtime line.

11. **Various:** To consider and act on the following request for a FY25 In-Series Transfer from the Director of Finance, Kim Allen, in the amount of $52,720 for changes in salary, additional premiums, retirees reimbursements, and increased staff coverages.

12. **Various:** To consider and act on the following request for a FY25 Out-of-Series Transfer from the Director of Finance, Kim Allen, in the amount of $68,823 to cover additional supplies per state requirements, rise in utilities & fuel, salary changes, unexpected vehicle & equipment repairs and forward on to the Board of Finance if approved.

13. **Emergency Management:** State Radio Conversion Update

14. **Appointments & Resignations:**
    14a.

15. New Business:

16. Old Business: NONE

17. Correspondence:

17a.

18. Consent Agenda

18a. Tax Refund

18b. Board of Selectmen Regular Meeting Minutes July 22, 2025

19. Adjournment:

#4

FINANCE DEPARTMENT MEMO

July 16, 2025

Mr. Rob Brule
First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Re: Bid Waiver through Cooperative Purchasing- Waterford Board of Education Chromebooks

Dear Mr. Brule:

In keeping with Section 3.08.010 of the Purchasing Ordinance- Cooperative Purchasing, the Purchasing Department, on behalf the Waterford Board of Education, after due diligence and careful consideration, is respectfully seeking the Board's approval to Award the contract for the purchase of Chromebooks to Vivacity Tech PBC (Equalis Group Contract R10-1173F) in the total amount of $180,000.00.

Funds will be available from Line Item 20560-57884 Chromebook & iPad Equipment.

Sincerely,

Shea Davy

Shea Davy
Purchasing Agent,
Town of Waterford

WATERFORD PUBLIC SCHOOLS

Mr. Joseph P. Mancini
Director of Finance

Mr. Thomas W. Giard III
Superintendent of Schools

July 16, 2025

Mr. First Selectman,

The Waterford Board of Education would like to request a bid waiver for this years purchase of chromebooks

At the June 16th RTM meeting this project was approved by the RTM under project number 20560-57884. This bid waiver is for the purchase of 400 Chromebooks from a company called Vivacity. This bid waiver is being sought as we've solicited quotes and the lowest qualified respondent is part of the Equalis Cooperative Purchase.

The amount of the quote is $180,000 and is attached.

I will be in attendance for any questions that you may have.

Thanks,

Respectively,

Joseph Mancini
Director of Finance

CC: Board of Finance

15 Rope Ferry Road • P.O. Box 284 • Waterford, CT 06385
Phone: 860-444-5849 • Fax: 860-444-5870 • www.waterfordschools.org

Vivacity Tech PBC
641 Fairview Ave N, Suite #150 Saint Paul, MN, 55104
877-731-2069 | vivacitytech.com

Quote # QUO3008505

Expiration Date	Account #	Account Name
7/28/2025	73015	Waterford School District

Project Name	Prepared For	Sales Representative
(400) Acer 511 w/ 4yr EMP+ + VSuite	**Mark Geer** mgeer@waterfordschools.org	**Mark Baker** Territory Manager (612) 416-3099 mbaker@vivacitytech.com

Product	SKU	Quantity	Price	Total Price
VT-SP-PLACE-ITEM Acer Chromebook 511 C736-C09R - Intel N100/4GB/32GB - 11in/Non-Touch - New	NX.KD4AA.002	400	$302.00	$120,800.00
VT64NT - V Suite Package - 4 Years of Empower Plus (VT-4YR-EMPLUS-NT) - Dream Subscription (VT6DRM) - Student Repair Academy (VT6SRA)	VT64NT	400		
VT-4YR-EMPLUS-NT 4-Year Empower Plus Warranty (Non-Touch) Vivacity Tech EMPOWER+ Warranty: Includes choice of Vivacity case (excludes backpacks) and Blue Light Blocking Screen Protector installed by Vivacity Tech technicians Available for Education-Grade Chromebooks Covers both manufacturer's defects and accidental damage Priority repair for all covered devices No deductibles, claim limits, or shipping charges Battery and power adapter replaced up to 10% of the covered fleet Theft and loss reimbursements are available with valid police report Self-Maintainer option available By purchasing a Vivacity Branded Warranty, you agree to the terms and conditions of the warranty. Full T&C's are available on the Dream portal or upon request.	VT4YR-EMPLUS-NT	400	$100.00	$40,000.00

Vivacity Tech PBC
641 Fairview Ave N, Suite #150 Saint Paul, MN, 55104
877-731-2069 | vivacitytech.com

Quote # QUO3008505

Product	SKU	Quantity	Price	Total Price
VT6DRM Dream Subscription	VT6DRM	400	$0.00	$0.00
VT6SRA Student Repair Academy Subscription	VT6SRA	400	$0.00	$0.00
CROSSWDISEDUNEW Chrome OS Education License	CROSSWDISEDUNEW	400	$32.00	$12,800.00
VTPART-11BL-GS Vivacity Tech Blue Light Blocking Tempered Glass Screen Protector for 11.6" Clamshell	VTPART-11BL-GS	400	$0.00	$0.00
SVC-SPI Vivacity Tech Screen Protector Installation Service	SVC-SPI	400	$0.00	$0.00

Vivacity Tech PBC
641 Fairview Ave N, Suite #150 Saint Paul, MN, 55104
877-731-2069 | vivacitytech.com

Quote # QUO3008505

Product	SKU	Quantity	Price	Total Price
VT-EMPLUS-SHELL Empower Plus Warranty Shell Add-on Includes Rugged Hard Shell Case for Acer Chromebook 511 C736 / C736T	VT-EMPLUS-SHELL	400	$10.00	$4,000.00
SVC-CCA Vivacity Tech Chromebook/Case Assembly Service	SVC-CCA	400	$0.00	$0.00
SVC-WG Vivacity Tech White Glove Service - Enroll Device in Console - Update OS to current version (to the date the service is performed)	SVC-WG	400	$3.00	$1,200.00
SVC-VT-ATAG Vivacity Tech Asset Tagging Service - VT Provided	SVC-VT-ATAG	400	$3.00	$1,200.00
FEE-S&H Vivacity Tech Shipping & Handling	FEE-S&H	1	$0.00	$0.00

Contract

Equalis (R10-1173F)

Credit Card Payments are Subject to a 3% Convenience Fee

Vivacity Tech reserves the right to assign any order to our vendor Assignment of Funds programs. The programs are a beneficial way for Vivacity to accommodate to education or government end user orders. Please note that under these programs, the remittance address may change and additional paperwork may be required. Should this order be allocated to one of these programs, the Vivacity procurement team will follow-up further communication. We thank you in advance for your assistance in facilitating Vivacity's participation in these beneficial partnership programs. Pricing provided on Quotes expires on the expiration date stated on each Quote or while supplies last. If pricing is no longer accurate at the time of purchase your dedicated Account Manager will work with you to create an updated Quote.

*Assumes four annual payments on an FMV basis. Pricing is intended to be general.
Please connect with your sales rep for other leasing options or a specific quote.

Sub Total	**$180,000.00**
Tax	**$0.00**
Grand Total	**$180,000.00**
*Lease cost per year**	*$48,150.00*

Vivacity Tech PBC is the first and only Public Benefit Corporation to provide technology hardware to schools.
We're excited about this opportunity to work with you and your school district!

PARTICIPATING DEALER AGREEMENT

This Participating Dealer Agreement ("Agreement") is made and entered into as of the last date of signature below ("Effective Date") by and between Vivacity Tech PBC ("Reseller"), having its place of business at 505 W Minnehaha Ave W #100 St Paul MN 55103, and SYNNEX Corporation ("SYNNEX"), having its place of business at 44201 Nobel Drive, Fremont, California 94538.

BACKGROUND

This Agreement governs the appointment of Reseller as a nonexclusive authorized reseller of Products (as defined below) through the Equalis Group Contract – Contract No. EQ-013120-01 – Technology Software, Equipment, Services and Related Solutions ("Contract"). The General Terms and Conditions comprising the body of this Agreement set forth the general terms of such appointment.

AGREEMENT DOCUMENTS

The parties agree to be bound by this Agreement, which consists of this Signature Page, the General Terms and Conditions, and any Exhibits attached hereto (if any):

The duly authorized representatives of the parties have executed and delivered this Agreement as of the Effective Date.

SYNNEX Corporation	RESELLER
By: E-SIGNED by Daniel Brennan on 2020-08-27 15:30:11 GMT	By: E-SIGNED by Desiree Larson on 2020-08-27 15:24:20 GMT
Name: Daniel Brennan	Name: Desiree Larson
Title: Vice President & Senior Counsel	Title: Controller
Date: August 27, 2020	Date: August 27 2020

P.S.A.

GENERAL TERMS AND CONDITIONS

SECTION 1 DEFINITIONS.

1.1 "Confidential Information" shall mean the information of a party, which information is conspicuously marked with "Confidential," or "Proprietary" or other similar legend. If Confidential Information is orally disclosed it shall be identified as such at the time of disclosure and a brief written non-confidential description of the information and confirmation of the confidential nature of the information shall be sent to the recipient within thirty (30) days after the disclosure. Quantities, schedules, pricing, sales reports and inventory reports shall be considered Confidential Information hereunder whether disclosed orally or in writing, or whether or not marked "Confidential" or "Proprietary." Confidential Information does not include information that: (1) was in the possession of, or was known by, the receiving party prior to its receipt from the disclosing party, without an obligation to maintain its confidentiality; (2) is or becomes generally known to the public without violation of this Agreement; (3) is obtained by the receiving party from a third party, without an obligation to keep such information confidential; or (4) is independently developed by the receiving party without use of Confidential Information.

1.2 "Customer" means Endusers authorized to purchase through the Contract.

1.3 "Reseller" shall have the meaning set forth in the Signature Page.

1.4 "Contract Price List" is the negotiated contractual pricing for the Products.

1.5 "Products" means the products that are available to be sold through the Contract.

SECTION 2 APPOINTMENT AND LICENSE.

2.1 Appointment, License Grant and Sublicense. Subject to the terms and conditions of this Agreement and the qualification requirements delineated herein, SYNNEX hereby appoints Reseller, and Reseller hereby accepts the appointment, as a non-exclusive authorized Dealer of Products to Customers who can purchase through the Contract. SYNNEX grants to Reseller a nontransferable and nonexclusive license during the term of this Agreement to distribute the Products and any software (only as incorporated in the Products) to Customers.

2.2 Authority. Except as expressly set forth in this Agreement, Reseller will have no authority to bind SYNNEX or its suppliers to any contract, representation, understanding, act or deed concerning SYNNEX, its suppliers or any Products covered by this Agreement without SYNNEX's prior written consent. This Agreement will not be deemed to establish a joint venture or partnership. Reseller will make no warranties or representations, such as representations concerning prices, terms of delivery and payment, or conditions of sale, relating to the Products unless SYNNEX authorizes such warranties and representations in writing. The parties recognize and agree that the reseller relationship referenced herein does not establish privity of contract between Reseller and Customer. Reseller expressly understands that the scope of its representation is limited to the terms of this Agreement.

2.3 Sales to End Users Only. Unless otherwise authorized by SYNNEX in writing, Reseller shall only sell Products to Customers who do not intend to further remarket such Products.

2.4 Reserved Rights. This Agreement shall in no way limit SYNNEX's ability to sell, directly or indirectly, any Products to any Customers, and Reseller shall not be entitled to any commission or other compensation with respect to such sales. SYNNEX shall be entitled to appoint other reseller(s) for any Customers without notice or liability to Reseller.

2.5 Procurement of Products. Any Products sold to Customer by Reseller under the Contract must be procured through SYNNEX.

SECTION 3 RESELLER OBLIGATIONS.

3.1 Contract Pricing. Reseller shall comply with the approved product and pricing of the Contract. The Contract Pricing will be maintained for the term of this Agreement, including any extensions.

3.2 Warranty. Contract Pricing includes the standard warranty provided by the manufacturer. Additional extensions of the warranty beyond the standard warranty will be an additional cost to the Customer.

3.3 Ordering Instructions. Reseller agrees to send orders to SYNNEX through a SYNNEX approved method. Reseller is responsible for ensuring that only authorized employees place, change or delete orders and that the orders conform to all requirements of this Agreement.

3.4 Customer Purchase Order Forms. Reseller agrees to provide a copy of the Customer's purchase order when placing an order to SYNNEX through this Contract.

3.5 Audit. SYNNEX shall, at all reasonable times and for five (5) years after termination or expiration of this Agreement, have full access to Reseller's books, records, files and related correspondence relating to Reseller's performance under this Agreement.

3.6 Purchase Volume Reports. Reseller shall submit a point of sale report of sales through this Agreement on the provided template to Equalis@synnex.com no later than the fifth (5^{th}) day of the preceding month.

3.7 Contract Fee. Reseller is responsible for payment of the contract fee associated with this Agreement (the "Contract Fee"), the amount of which is based on the pricing charged to the Customer as delineated in the monthly point of sale report in Section 3.6. Unless otherwise instructed by SYNNEX, Reseller shall provide the Contract Fee to SYNNEX within 30 days following the end of the preceding month.

3.8 Reseller Services. Reseller must request a one-off approval from SYNNEX to include their services in a contract quote and/or order.

3.9 Contract Terms and Conditions. Reseller agrees to comply with the terms and conditions of the Contract.

SECTION 4 ORDERS, PAYMENT AND DELIVERY

4.1 Ordering Information. Reseller shall ensure that Customers are eligible to purchase through the Contract.

4.2 Order Acceptance. All orders shall be subject to SYNNEX's acceptance, and SYNNEX shall have no liability for any orders it rejects.

4.3 Shipment and Payment. The negotiated price includes delivery to the Customer, FOB Origin standard ground freight within the continental US only. Customers may be charged additional fees if shipment must be expedited, requires special handling or delivery and/or OCONUS delivery.

4.4 Timely Shipment. SYNNEX will use commercially reasonable efforts to meet the Customer's requested delivery date at the location specified by the Customer.

4.5 Timely Processing. Reseller will use its best commercial efforts to process orders and to provide customer service and support in a timely manner.

4.6 Payment. Reseller's standard credit terms will apply to all orders under this Agreement.

SECTION 5 ADDITIONAL DUTIES OF RESELLER

5.1 Best Efforts. Reseller shall use its best efforts to promote and sell the Products to Customers, all consistent with good business ethics and in a manner that will reflect favorably on SYNNEX.

5.2 Compliance. Reseller shall comply with all applicable federal, state and local laws, rules, regulations, ordinances and executive orders. If either party receives any notice or becomes aware of any violation of any applicable law, statute, rule, regulation or ordinance by the Products or the distribution thereof, such party shall promptly notify the other party of such notice or violation.

5.3 Conduct of Reseller. Reseller shall at all times refrain from engaging in any illegal, unfair, or deceptive trade practices or unethical business practices whatsoever. Reseller shall not make any false or misleading representations to Customers or other persons with regard to SYNNEX or the Products. Reseller shall not make any representations with respect to the specifications, features, or capabilities of Products which are not consistent with those described in the manufacturer's publicly-available Product documentation.

5.4 No Contract Modification. Reseller shall not alter, change, or modify in any way, any contract or order under any contract between SYNNEX and any Customer. Reseller will indemnify and hold SYNNEX harmless from any alteration, change, or modification to a contract between SYNNEX and any Customer caused by the actions of Reseller.

5.5 Failure to comply with any of the provisions of this section will result in immediate termination of Reseller.

SECTION 6 QUALIFICATIONS OF RESELLER

6.1 Good Standing. Reseller's business and credit accounts with SYNNEX must be current and in good standing. Reseller cannot have defaulted on any payments due to SYNNEX and must have a history of prompt and timely payments for all amounts due SYNNEX.

6.2 Reseller Financials. Reseller agrees to provide SYNNEX with updated credit information on request. Reseller understands and agrees that SYNNEX may order a credit report in connection with the Agreement.

SECTION 7 CONFIDENTIALITY.

7.1 Confidentiality Obligations. The receiving party shall protect the confidentiality and secrecy of the disclosing party's Confidential Information and shall prevent any improper disclosure or use thereof by its employees, agents, contractors or consultants, in the same manner and with the same degree of care (but in no event less than a reasonable degree of care) as it uses in protecting its own information of a confidential nature for a period of three (3) years from the date of such disclosure. Each party must inform its employees having access to the other's Confidential Information of restrictions required to comply with this **Section 7.1**. Each party agrees to provide notice to the other immediately after learning of or having reason to suspect a breach of any of the restrictions of this **Section 7.1**. Notwithstanding the foregoing, each party may disclose the other party's Confidential Information if and to the extent that such disclosure is required by applicable law, provided that the receiving party uses reasonable efforts to limit the disclosure and provides the disclosing party a reasonable opportunity to review the disclosure before it is made and to interpose its own objection to the disclosure.

Each party retains for itself all proprietary rights it possesses in and to all of its own Confidential Information. Accordingly, Confidential Information which the disclosing party may furnish to the receiving party shall be in the receiving party's possession pursuant only to a restrictive, nontransferable, nonexclusive license under which the receiving party may use such Confidential Information under the terms of this Agreement, solely for the purposes of satisfying its obligations hereunder. Each party understands that the party receiving Confidential Information may now or in the future be developing proprietary information internally, or receiving proprietary information from third parties in confidence that may be similar to disclosed Confidential Information. Nothing in this Agreement shall be construed as a representation or inference that the receiving party will not develop products, for itself or others, that compete with the products, processes, systems or methods contemplated by disclosed Confidential Information.

Each party acknowledges that any material violation of the rights and obligations provided in this **Section 7.1** may result in immediate and irreparable injury to the other party, and hereby agrees that the aggrieved party shall be entitled to immediate temporary, preliminary, and permanent injunctive relief against any such continued violations upon adequate proof, as required by applicable law. Notwithstanding **Section 13.6**, each party hereby submits itself to the personal jurisdiction of the courts of competent subject matter jurisdiction for purposes of entry of such injunctive relief.

SECTION 8 STAFFING.

8.1 Staffing. Each of the parties agrees not to solicit, hire or engage any employees of the other party that are directly involved in the activities of the other party in connection with this Agreement during the period such employees are employed by the other party and for a period of one hundred eighty (180) days after the date of such employee's termination of employment from the other party. Each party acknowledges that any material violation of the rights and obligations provided in this **Section 8.1** may result in immediate and irreparable injury to the other party, and hereby agrees that the aggrieved party shall be entitled to immediate temporary, preliminary, and permanent injunctive relief against any such continued violations upon adequate proof, as required by applicable law. Notwithstanding **Section 13.6**, each party hereby submits itself to the personal jurisdiction of the courts of competent subject matter jurisdiction for purposes of entry of such injunctive relief.

SECTION 9 LIMITATION OF LIABILITY.

9.1 EXCEPT FOR A BREACH OF **SECTION 7.1** OR **SECTION 8.1**, IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR ANY CONSEQUENTIAL, EXEMPLARY, PUNITIVE, INCIDENTAL, INDIRECT OR SPECIAL DAMAGES OR COSTS HOWSOEVER ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER OR NOT EITHER PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OR COSTS. IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY OR ANY THIRD PARTY FOR LOSS, DAMAGE, OR INJURY OF ANY KIND OR NATURE ARISING OUT OF OR IN CONNECTION WITH THESE TERMS AND CONDITIONS, OR ANY AGREEMENTS INTO WHICH THEY ARE INCORPORATED, OR ANY PERFORMANCE OR NONPERFORMANCE UNDER THESE TERMS AND CONDITIONS, IN EXCESS OF THE NET PURCHASE PRICE OF THE PRODUCTS OR SERVICES ACTUALLY DELIVERED TO AND PAID FOR HEREUNDER.

SECTION 10 INDEMNIFICATION

10.1 Reseller Indemnification. Reseller will indemnify, defend and hold harmless SYNNEX, its dealers, employees, successors, assigns, parent company and affiliated companies (each individually an "Indemnified Party" and collectively the "Indemnified Parties") from and against any and all claims, demands, causes of action, expenses (including reasonable attorneys' fees) and liabilities, arising out of Reseller's acts or omissions relating in any way to its activities in connection with this Agreement, or actual or alleged misrepresentation relating to any of the Indemnified Parties, the Products or this Agreement, regardless of the form of action. Reseller shall pay any damages and costs assessed against the Indemnified Parties in connection with such claim. Any Indemnified Party shall have the right, at its own expense, to participate and be represented in any such action, suit or proceeding by its own attorneys. Reseller shall not enter into any settlement that affects an Indemnified Party's rights or interests without such Indemnified Party's prior written approval.

10.2 SYNNEX Indemnification. SYNNEX will indemnify, defend and hold harmless Reseller from and against any and all claims, demands, causes of action, expenses (including reasonable attorneys' fees) and liabilities, arising out of SYNNEX's wrongful acts or omissions relating in any way to its activities in connection with this Agreement, or actual or alleged misrepresentation relating to the Products or this Agreement, regardless of the form of action. SYNNEX shall pay any damages and costs assessed against Reseller in connection with such claim. Reseller shall have the right, at its own expense, to participate and be represented in any such action, suit or proceeding by its own attorneys. SYNNEX shall not enter into any settlement that affects Reseller's rights or interests without Reseller's prior written approval.

SECTION 11 INTELLECTUAL PROPERTY

11.1 Nothing contained in this Agreement shall give Reseller any interest, license or right in any trademark, name, logo, or other trade designation of SYNNEX or any SYNNEX parent or affiliated company. Reseller agrees that it will not at any time during or after this Agreement assert or claim any interest in, or do anything that may adversely affect the validity or enforceability of, any trade name, trademark or logo belonging to or licensed to any SYNNEX parent or affiliated company or the rights therein.

SECTION 12 TERM AND TERMINATION.

12.1 Term. The initial term of this Agreement shall commence on the Effective Date of this Agreement and extend for one (1) year thereafter, with automatic one year renewals unless terminated according to one or more of the following provisions:

(A) At any time upon the mutual written agreement of both parties;

(B) By either party with or without cause upon thirty (30) days prior written notice of termination to the other party;

(C) By either party, following a material breach of this Agreement by the other party and the breaching party's failure to cure such breach within thirty (30) days of it receiving written notice of such breach;

(D) By SYNNEX, immediately upon written notice, in the event Reseller breaches **Section 5**; and

(E) By either party upon the other party seeking an order for relief under the bankruptcy laws of the United States or similar laws of any other jurisdiction, a composition with or assignment for the benefit of creditors, or dissolution or liquidation.

Notwithstanding the foregoing, SYNNEX may in its sole discretion, and without any further liability or obligation of any kind, revoke its appointment of Reseller by providing five (5) business days written notice.

12.2 Effect of Termination. The termination of this Agreement shall in no way affect the obligations of either party regarding orders accepted by SYNNEX prior to the effective date of such termination.

12.3 Return of Confidential Information. Upon termination of this Agreement by either party, each party shall return all originals and copies of Confidential Information or destroy the same with certification of such destruction, provided, however, that the Receiving Party may retain an archival copy of Confidential Information as required by record retention policies or law.

12.4 Survival. Provisions herein which by their nature extend beyond the termination or expiration of this Agreement will remain in effect until fulfilled.

SECTION 13 MISCELLANEOUS.

13.1 Entire Agreement and Modification. This Agreement shall constitute the entire agreement between the parties with respect to the transactions contemplated hereby and supersedes all prior agreements and understandings between the parties relating to such transactions. The Exhibits attached hereto are considered to be a part of this Agreement. No modification of this Agreement shall be binding, unless in writing and signed by an authorized representative of each party.

13.2 Assignment. This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and permitted assigns. Neither party hereto shall in any way sell, transfer, assign, or otherwise dispose of any of the rights, privileges, duties and obligations granted or imposed upon it under this Agreement; *provided, however*, SYNNEX shall have the right to assign its rights, duties and responsibilities under this Agreement to an affiliate of SYNNEX. An affiliate of SYNNEX means any corporation, partnership or other business entity which controls, is controlled by, or is under common control with SYNNEX.

13.3 Severability. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, except in those instances where removal or elimination of such invalid, illegal, or unenforceable provision or provisions would result in a failure of consideration under this Agreement, such invalidity, illegality or unenforceability shall be severed and shall not affect any other provision hereof. Furthermore, the severed provision shall be replaced by a provision which comes closest to such severed provision, or part thereof, in language and intent, without being invalid, illegal or unenforceable.

13.4 Force Majeure. Neither party shall be liable to the other for any delay in performance or failure to perform, in whole or in part, due to labor dispute, strike, war or act of war (whether an actual declaration is made or not), insurrection, riot, civil commotion, act of public enemy, accident, fire, flood, earthquake, or other act of God, act of any governmental authority, judicial action, computer virus or worm, or similar causes beyond the reasonable control of such party. If any event of force majeure occurs, the party affected by such event shall promptly notify the other party of such event and take all reasonable actions to avoid the effect of such event.

13.5 Independent Contractor. SYNNEX and Reseller are and shall be independent contractors to one another, and nothing herein shall be deemed to cause this Agreement to create an agency, partnership, or joint venture between the parties.

13.6 Disputes. Both parties agree to negotiate in good faith the settlement of any disputes that may arise under this Agreement. If necessary, such disputes shall be escalated to appropriate senior management of each party. In the event that such good faith settlements fail, excluding any and all disputes and controversies arising out of or in connection with **Sections 7.1** or **8.1**, any and all other disputes and controversies of every kind and nature between the parties arising out of or in connection with the existence, construction, validity, interpretation, or meaning, performance, non-performance, enforcement, operation, breach, continuance, or termination of this Agreement shall be submitted to binding arbitration, pursuant to the Rules of the American Arbitration Association, before a single arbitrator in Alameda County, California. In the event the parties cannot agree on the arbitrator, then an administrator of the American Arbitration Association shall select an appropriate arbitrator from among arbitrators of the American Arbitration Association with experience in commercial disputes related to technology products. In the event of any litigation arising out of this Agreement or its enforcement by either party, the prevailing party shall be entitled to recover as part of any judgment, reasonable attorneys' fees and court costs.

13.7 No Waiver. The failure of either party to require performance by the other party of any provision of this Agreement shall not affect the full right to require such performance at any later time, nor shall the waiver by a party of a breach of any provision of this Agreement be taken or held to be a waiver of the provision itself.

13.8 Jurisprudence. This Agreement shall be governed by and construed in accordance with the laws of California and the United Nations Convention on Contracts for the International Sale of Goods shall not apply.

13.9 Notice. All written notices required by this Agreement must be delivered in person or by means evidenced by a delivery receipt and will be effective upon receipt.

13.10 Exhibits. Each Exhibit attached hereto is incorporated herein by this reference. The parties may amend any Exhibit from time to time by entering into a separate written agreement, referencing such Exhibit and specifying the amendment thereto, signed by an authorized employee of each of the parties.

* * * * * * *

SYNNEX
GOVSolv

equalis GROUP

About Equalis Group

Equalis Group is an innovative cooperative purchasing organization that believes in the power of partnership. Their leadership team has decades of experience within the public and private procurement environments, with specific experience in cooperative purchasing, supply chain improvement, and relationships that extend throughout the procurement channel. The mission of Equalis Group is to continuously improve the measurable and meaningful impact of cooperative services for everyone throughout the supply chain.

Who Can Use Equalis?

Equalis Group membership is open to all public sector end-user entities, including:

- Local Governments
- K-12 Entities
- Higher Education Entities
- State Agencies

Private Sector companies and agencies who would benefit from cost-savings associated with leveraging the purchasing power of a national cooperative contract, are also eligible for membership.

Contract Name

SYNNEX Equalis Group Contract Number: EQ-013120-01 Technology Software, Equipment, Services and Related Solutions

Term

May 1, 2020 – May 1, 2023, plus 4 optional one-year renewals.

Awarded Manufacturers

The Equalis Group Contract covers all vendor product lines available at SYNNEX. SYNNEX and manufacturers' standard commercial certifications/authorizations are required for participation, in addition to any requirements specific to Public Sector or this contract.

Freight

All deliveries to Equalis Group members shall be freight prepaid, FOB Destination. For authorized Dealers, all standard commercial freight policies will apply. Possible assistance with freight will be determined on a case by case basis. Additional freight costs may apply for white glove, special and expedited delivery requirements, and can be charged under the contract upon agreement by the member agency.

Contract Pricing

SYNNEX Equalis Group EQ-013120-01 (Not-to-Exceed) Contract Pricing:

- **4% Discount from MSRP** applicable to all manufacturing lines, (unless noted in Exceptions below)
- **2% Discount from MSRP** for the following:

    - Chromebooks, HP Smartbuys, Lenovo TopSeller Products and all other promotionally priced products.
    - Manufacturers: APC, Asus, Cisco, Crucial, Google, Global Knowledge Training, Microsoft Software, NEC, Netmotion, Seagate, and F5
- **0% Discount for:**
    - Avaya Non-Discountable skus
- **Professional Services/Line Card:** Professional Services may be performed under the contract by SYNNEX Authorized Service Providers. Please reach out to: fieldservices@synnex.com with any questions. You can refer to the Services Line card here.
- **Dealer is free to offer additional discounts** from the established contract price.

Authorized Dealer Program

SYNNEX offers a Dealer Program that provides select reseller partners the ability to sell to Equalis Group members using this contract. The Dealer is authorized to invoice the Equalis Group member and accept payment on behalf of SYNNEX, subject to the following requirements:

- Dealer quote will include the Equalis Group contract price and your cost from SYNNEX.
- End-user pricing can NOT exceed the Equalis Contract Price but can be discounted by the Dealer.
- Dealer must identify all Equalis Group quotes and orders to SYNNEX. Quotes can be obtained at equalis@SYNNEX.com.
- Both the End-user and Dealer POs should reference the Equalis Group Contract number which is: (EQ-013120-01). Dealer is responsible for maintaining a copy of these POs for audit purposes for up to 3 years following the date of that sale.
- Reseller must have a current account in good standing at SYNNEX and signed Dealer Agreement. To participate, please send request to equalis@SYNNEX.com.
- SYNNEX and manufacturers' standard commercial certifications/authorizations are required for participation.

SYNNEX Contacts

Team Contact: equalis@SYNNEX.com

Equalis Contract Manager: Nick Coperine 914-618-1524 | nicholasco@synnex.com

Website: **https://www.synnexcorp.com/us/govsolv/equalisgroup/**

POS Reporting

Authorized Dealer must provide a Report of their sales under this contract to equalis@SYNNEX.com no later than the 5th day following the end of the preceding month using the template below. (SYNNEX is required to provide a monthly POS to Equalis by the 15th of the month.

SYNNEX **GOV**Solv.

equalis GROUP

<u>Contract Fees</u>

Authorized Dealer is responsible for the payment of the Contract Fee to SYNNEX, by the 15th day of the month.

Contract fee: 0.70% or 70 Bps for Commodity Products
1.5% or 150 Bps for Enterprise Products

The Contract Fee is calculated off the Dealer's combined monthly sales based on the total pricing charged to the Equalis Group contract members. Participating manufacturers are encouraged to provide special pricing that offsets this Contract Fee.

Payment should be sent to the following address:

SYNNEX Corporation
c/o Cory Fortune
39 Pelham Ridge Drive
Greenville, SC 29615

<u>Marketing</u>

There are no restrictions in the marketing of this contract directly to the cooperative membership. The Equalis Group Program Office can assist SYNNEX and our participating Dealers with their marketing efforts, training and attendance at industry events and SYNNEX GovSolv shows.

Equalis Group has provided a membership list to assist our dealer organization in the marketing of this contract. SYNNEX will send all Authorized Resellers the membership list on a monthly basis. Reach out to equalis@SYNNEX.com for contact information.

Equalis Group Contact below available to connect w/ end-user/agencies, qualify them & answer any questions.

Josh Fitzgerald
Tele: 972-703-9758
E-Mail: jfitzgerald@equalisgroup.org

#5

WATERFORD PUBLIC SCHOOLS

KNOWLEDGE EXCELLENCE RESPONSIBILITY INTEGRITY

Mr. Thomas W. Giard III
Superintendent of Schools

Mr. Craig C. Powers
Assistant Superintendent

MEMORANDUM

DATE: July 29, 2025

TO: **Rob Brule**

FROM: Joseph P. Mancini, Director of Finance and Operations

RE: Great Neck Field Award

Mr. First Selectman

I am writing to you at the behest of the Waterford Board of Education. This is the request to award the Great Neck Field Remediation project to Liberty Construction in the amount of $300,850 under account . The Waterford Board of Education has worked with Tom Irwin advisors throughout this process to identify the needs of the field remediation and evaluate the respondent bidders. This request aligns with their recommendations as well.

Attached to this memo is the recommendation from Tom Irwin Advisors and bid responses.

Thanks for your consideration,

Sincerely,
Joseph Mancini

Town of Waterford
Purchasing
Shea Davy, Purchasing Agent
15 Rope Ferry Rd, Waterford, CT 06385

EVALUATION TABULATION

IFB No. IFB# 24-033

Great Neck Elementary School Athletic Field/Play Area Reconstruction

RESPONSE DEADLINE: June 26, 2025 at 2:00 pm

Report Generated: Thursday, June 26, 2025

Revised Responses: July 21, 3:30PM

SELECTED VENDOR TOTALS

Vendor	Total	Bid evaluations and value engineering (costs savings 7/21/25)	
Nunes Connecticut, Inc.	$454,650.00	$369,095	
Turco Golf, Inc.,	$457,829.48	$457,829	
Liberty Landscapes, LLC	$522,322.00	$300,850	Plus disposal fees
Greenway Property Services Inc.	$586,000.00		
Suchocki and Son, Inc.	$598,888.39		

LIBERTY LANDSCAPES, LLC

ATHLETIC FIELD CONTRACTORS

TOWN OF WATERFORD
165 GREAT NECK ROAD
WATERFORD, CT 06385

JULY 21, 2025

ATTN: BILL MCMINN – PROJECT MANAGER
RE: GREAT NECK ELEMENTARY SCHOOL ATHLETIC FIELD/PLAY AREA RECONSTRUCTION

PROPOSAL

ATHLETIC FIELD/ PLAY AREA – 45,000 SF

1. **MOBILIZATION** — $5,000.00
2. **6' PRIVACY SCREEN FENCING (1YR)** — $9,170.00
3. **REMOVAL & DISPOSALS** — $29,900.00
   - STRIP OFF EXISTING VEGETATION – 2"
   - REMOVE EXISITNG ROOTZONE – 6"
     - PUSH TOWARDS DOG LEG
4. **LASER GRADE ESTABLISHED SUBGRADE** — $8,330.00
5. **FURNISH & INSTALL 2MM SAND LAYER** – 1" — $19,190.00
   - LASER GRADE SAND
6. **ROOTZONE BLEND** – 5" — $129,670.00
   - IMPORT & FURNISH TOPSOIL – 1.5"
   - LASER GRADE TOPSOIL
   - IMPORT & FURNISH C33 SAND – 3.5"
   - LASER GRADE SAND
   - REVERSE TILL IN 3 DIRECTIONS
   - LASER GRADE FINISHED GRADE
7. **IRRIGATION SYSTEM** — $62,000.00
8. **SET MANHOLE TO GRADE** — $3,500.00
   - PROTECTIVE RESILIENT PADDING
9. **FERTILITY AMENDMENTS** — $1,000.00
   - NUTRITINAL TESTING
10. **SEEDING PER SPECIFICATIONS** — $15,750.00
11. **MAINTENANCE PER SPECIFICATIONS** — $10,000.00

2.5% BOND

$300,850.00

NOTES:

- **ROCK REMOVAL** – IF, DURING THE PERFORMACE OF THE CONTRACT, ROCK REMOVAL IS REQUIRED, THE PRICE SHALL BE $500 PER CUBIC YARD FOR THE FIRST TEN YARDS. IF TEN CUBIC YARDS OF ROCK ARE EXCEEDED, THE PRICE SHALL BE $250 PER CUBIC YARD.
- **UNSUITABLE SOILS** – IF, DURING THE PERFORMACE OF THE CONTRACT, UNSUITABLE SOILS ARE ENCOUNTERED, THE PRICE SHALL BE $500 PER CUBIC YARD FOR THE FIRST TEN YARDS. IF TEN YARDS OF UNSUITABLE SOILS ARE EXCEEDED, THE PRICE SHALL BE $100 PER CUBIC YARD.
- **MATERIAL TESTING** – ALL MATERIAL TESTING COSTS WILL BE BY OTHERS

Joseph Mancini

From: Kevin Dufour <kevin@tomirwinadvisors.com>
Sent: Tuesday, July 29, 2025 11:33 AM
To: Joseph Mancini
Subject: suggestion of best value amongst great neck bidders.

Hi Joe:

We believe that Liberty Landscapes offers the best value for this project for the following reasons:

1) After value engineering, they were the lowest bidder.
2) They have extensive experience in athletic field construction in general.
3) They limit their business to athletic fields, so consequently, they do a great many every year.
4) Liberty has abundant experience with natural grass athletic fields.
5) They do their own irrigation work with a team that is highly experienced in athletic fields. No need to subcontract.
6) Liberty had the means and experience to create the blended rootzone without needing to use the parking lot area.
7) Liberty bid the project with seed as specified. The next lowest bidder bid sod.
8) Liberty is in close proximity to the worksite.

Price and specialized experience are the primary drivers of my suggestion that Liberty is the best value.

Cordially yours,

Kevin Dufour
Sustainability Advisor
Tom Irwin Advisors
Cell: 781-999-5464
Email: Kevin@tomirwinadvisors.com
Follow us at: www.tomirwinadvisors.co
LEED Accredited Professional
Green Globes Professional

#6

FINANCE DEPARTMENT

Memo

To: The Board of Selectmen

From: Shea Davy

Date: July 25, 2025

Re: **Disposal of Surplus Assets**

Dear Mr. Brule:

In accordance with the town Property Ordinance, Chapter 2.112.020, it is requested that the Board of Selectman please consider an act to surplus, on Behalf of the Registrar of Voters, three (3) office desks listed below. These items has outlived their usefulness to the department and are being replaced. These items will be disposed of via transfer station.

- (1) 30" deep x 60" wide x 29" high desk
- (1) 31" deep x 56" wide x 29" high desk
- (1) 30" deep x 60" wide x 29" high desk

Thank you for your consideration

Shea Davy

Shea Davy
Purchasing Agent,
Town of Waterford

Shea Davy

From: Bigi Ebbin
Sent: Thursday, July 17, 2025 3:49 PM
To: Shea Davy
Cc: Patti Waters
Subject: Surplus Desks - ROV Office

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Shea:

I attempted to send you photos of the (3) desks in our office that we would like to have removed (but I believe they were blocked by the firewall). In lieu of photos, the description of the desks are:

1) Currently used by Bigi Ebbin – 30' deep x 60" wide x 29" high
2) Currently used by Patti Waters – 31" deep x 56" wide x 29" high
3) Currently used by Deputies – 30" deep x 60" wide x 29" high

We are waiting for a scheduled date for our new desks to be assembled by Public Works. We would not want our current desks removed prior to the completion of the new ones.

Please let me know if you need more information from our office.

Thank you!

Bigi Ebbin
Registrar of Voters
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385
860-444-5836

Town of Waterford CONNECTICUT

#17

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

DATE: July 10, 2025

TO: Board of Selectman

FROM: Ryan McNamara, Director of Recreation and Parks

RE: Children's Playground Pavilion Funding Designate to Appropriate

I am writing to formally request that designated funds currently earmarked for Children's Playground Equipment (Line Item #20537 - 57798) in the amount of $25,000 be released from designated to appropriated to support installment and completion of a pavilion for Civic Triangle Children's Playground.

The following lines would be used to complete the project:

- #33723 – 55838 $40,000 (appropriated)
- #20537 – 57798 $25,000 (request to appropriate)
- #21237 - 57700 $31,380 (Gardiner Family donation)
- TOTAL funding: $96,380
  (quote established price of $96,380)
- This project is slated to begin and finish in the Fall of 2025 if approved. Please see specs of pavilion and quote attached.

Please let me know if additional documentation or formal action is required to process this request. Thank you for your attention to this important matter.

O'BRIEN & SONS
ELEMENTS FOR A GREAT OUTDOORS

Quotation

M.E. O'Brien & Sons, Inc. is an Affirmative Action/Equal Opportunity Employer AA/EOE
and Massachusetts SDO Certified WBE

Company Address
PO Box 718, Medway MA 02053-0718
TEL 508-359-4200 / FAX 508-533-6342
www.obrienandsons.com

Date 7/10/2025

Quotation Expires 8/9/2025

Salesperson Brian Iafolla
Admin Asst Karen Hanley
PB

Customer Name Ryan McNamara / Town of Waterford
Tel, Email rmcnamara@waterfordct.org

Version # 1

Job Name	Civic Triangle Park - Waterford, CT

Salesperson	Email	Pay Terms	Estimated Lead Time
Brian Iafolla	brian_iafolla@obrienandsons.com	Net 30	16 - 20+ Weeks

Quantity	Unit	Vendor, Model Number & Description	Unit Price	Taxable?	Amount
		Poligon			
1	ea	MAR-20X24MR: Poligon marquee style steel structure, 20' x 24' with multi-rib metal roof, 8' clearance. Anchor bolts included. Engineering package included.	$ 45,030.00		$ 45,030.00
1	lot	Freight	$ 6,000.00		$ 6,000.00
		Poligon Total	$ 51,030.00		
		Install Services			
1	lot	-Excavate 24' x 28' area -Dig footing holes, pour concrete footings -Erect structure -Supply and spread gravel base for concrete pad -Form and pour 24' x 28' concrete pad -General site cleanup *Quoted using non-prevailing wage rates			
1	lot	**Total Install Services**	$ 45,350.00		$ 45,350.00

Subtotal	$ 96,380.00
Tax Rate	
Sales Tax	$ -
TOTAL	$ 96,380.00

If you have any questions concerning this quotation, please contact your salesperson listed above.

3/19/2025

Please Read the Attached TERMS & CONDITIONS

O'BRIEN & SONS
ELEMENTS FOR A GREAT OUTDOORS

STANDARD TERMS & CONDITIONS

*** Due to ongoing steel and other material surcharges as well as increased demand, quotations are only valid for 30 days ***

• **LEAD TIMES:** Estimated lead times vary after receipt of order and architectural approval if required. Lead times may fluctuate due to the availability of raw materials at the time of order.

• The Purchaser is responsible for quantity, color, and product confirmation. Prices are based on quantities listed. Any change to quantities will impact prices quoted. Standard manufacturer's design, colors, specifications, and construction apply unless otherwise noted.

• Prices do **NOT** include shipping charges, sales tax, resilient surfacing, assembly or installation unless otherwise noted on quotation.

• Delivered prices do **NOT** include off-loading, lift-gate, inside delivery, reconsignment or detention fees. If requested, additional charges will be added. (Lift gate service is a truck that has a lift gate on the back to bring the skids to the ground. Once on the ground it is the receiver's responsibility to move it from there.)

• M.E. O'Brien & Sons is NOT responsible for **plan take-offs**. All quantities, square footages, thicknesses, etc. are the responsibility of the purchaser. Confirm and double check quantities quoted. It is the responsibility of the purchaser to approve/purchase items "per plan".

• Quote is based on information at time of bid/request. Any changes, updates, addenda, etc. may require quote to be revised.

• It is expected that Approved Submittals should be returned to our office within 60 days of issue to ensure that prices for these products can be held. Approved Submittals that exceed 60 days before being returned may incur price increases.

• **If installation is included**, M.E. O'Brien & Sons is **NOT** responsible for buried underground hazards including, but not limited to: ledge, unsuitable bearing soils, unmarked utilities, boulders, construction debris and any other conditions beyond our control. Additional costs will apply.

• When O'Brien & Sons is supplying materials only, retainage does not apply.

• Enrollment in a software program tracker (such as Mwrap, CCIP or LCP) is **NOT** included. If these are required, please advise the cost and the price will be added to the contract.

• Excludes any and all GC requirements not specifically spelled out in this quote.

• **Returns** require authorization and must be made within 30 calendar days of receipt of order. Customer is responsible for a re-stocking fee of 20-50% (varies by manufacturer), plus shipping charges (to and from) for all returned materials. Custom products or custom colored products are **NOT** returnable. Shade Systems and Ironsmith products are **NOT** returnable. Surfacing materials are **NOT** returnable.

• **Deliveries:** When delivered, inspect entire shipment carefully, make note on delivery receipt of ANY damage so a freight claim can be filed if damage is discovered after opening package(s).

Shades & Shelters
STANDARD TERMS & CONDITIONS

CEDAR FOREST

It is the responsibility of the client in possession of the quote to review the building code, snow load and wind speed with the town building inspector to confirm compliance with the reviewing jurisdiction and notify of us of any discrepancies prior to an order being placed and the stamped drawings and calculations being created.

All permits and/or fees are the sole responsibility of the Owner or General Contractor.

INCLUDES anchor bolts on all shade structures.

DOES NOT INCLUDE:

- Electrical cut-outs (if required, provide quantity, size and location).
- Staining of wood and tongue & groove, unless otherwise noted.
- Engineered drawings are not site specific. If site specific engineered drawings are required, a soil test will need to be provided by the customer prior to requesting engineered drawings.
- Engineered drawings are available in electronic format or hard copies.

NOTE: Custom products or custom colored products are **NOT** returnable.

LSI SKYWAYS

It is the responsibility of the client in possession of the quote to review the building code, snow load and wind speed with the town building inspector to confirm compliance with the reviewing jurisdiction and notify of us of any discrepancies prior to an order being placed and the stamped drawings and calculations being created.

All permits and/or fees are the sole responsibility of the Owner or General Contractor.

INCLUDES anchor bolts on all shade structures.

- Engineered drawings are not site specific. If site specific engineered drawings are required, a soil test will need to be provided by the customer prior to requesting engineered drawings.
- **Includes** Digital Drawings in electronic format only. **Does NOT Include** Digital Seals and Wet Seals. They are available at an additional cost.

NOTE:

- Fabric must be removed should winds be expected to exceed 90 mph.
- Custom products or custom colored products are **NOT** returnable.

POLIGON

It is the responsibility of the client in possession of the quote to review the building code, snow load and wind speed with the town building inspector to confirm compliance with the reviewing jurisdiction and notify of us of any discrepancies prior to an order being placed and the stamped drawings and calculations being created.

All permits and/or fees are the sole responsibility of the Owner or General Contractor.

INCLUDES anchor bolts on all shade structures (unless otherwise specified).

DOES NOT INCLUDE:
- Electrical cut-outs (if required, provide quantity, size and location).
- Staining of wood and tongue & groove, unless otherwise noted.
- E3 engineered drawings are not site specific. If site specific engineered drawings are required, a soil test will need to be provided by the customer prior to requesting E3 engineered drawings.
- Engineered drawings are required and are available in electronic format or hard copies.

NOTE:
- Fabric must be removed should winds be expected to exceed 90 mph.
- Custom products or custom colored products are **NOT** returnable.

SHADE SYSTEMS

It is the responsibility of the client in possession of the quote to review the building code, snow load and wind speed with the town building inspector to confirm compliance with the reviewing jurisdiction and notify of us of any discrepancies prior to an order being placed and the stamped drawings and calculations being created.

All permits and/or fees are the sole responsibility of the Owner or General Contractor.

DOES NOT INCLUDE:
- Anchoring hardware is **NOT** provided by Shade Systems.
- Engineered drawings are not site specific. If site specific engineered drawings are required, a soil test will need to be provided by the customer prior to requesting engineered drawings.
- Engineered drawings are available in electronic format or hard copies.

NOTE:
- Fabric must be removed should winds be expected to exceed 90 mph.
- Shade Systems products are **NOT** returnable.

O'BRIEN & SONS
ELEMENTS FOR A GREAT OUTDOORS

Purchase Contract

All Fields Must Be Completed to Place Order

Job Name: Civic Triangle Park - Waterford, CT

Quotation Date: 7/10/2025 **Version #** 1

Bill to:		Ship to:	
Company / Dept		Company / Dept	
Name		Name	
Address		Address	
City, State ZIP		City, State ZIP	
Phone		24-Hr Contact Name	
Email		24-Hr Contact Tel #	
PO#		24-Hr Contact Email	
Purchase Amount	$ 96,380.00	**Date Wanted**	
		Delivery Days/Hours	

Job Address ______________________

City, State ZIP ______________________

Is job tax exempt (Y/N)? ______________ Tax Exempt # ______________
(Tax exempt certificate required)

Customer Acceptance

The attached standard terms and conditions (the "Standard Terms and Conditions") form part of the Purchase Contract (the "Purchase Contract") between yourself (the "Customer"), and M.E. O'Brien & Sons, Inc. ("O'Brien & Sons"). The Customer's acceptance and understanding of these Standard Terms and Conditions and all other supporting documentation provided as part of this package is evidenced by signing of the Purchase Contract. **Order cannot be processed without a completed and signed copy of this Purchase Contract.**

______________________ ______________________
Signature (customer or authorized representative) **Date**

____
Print Name

THANK YOU FOR YOUR BUSINESS!

2016A

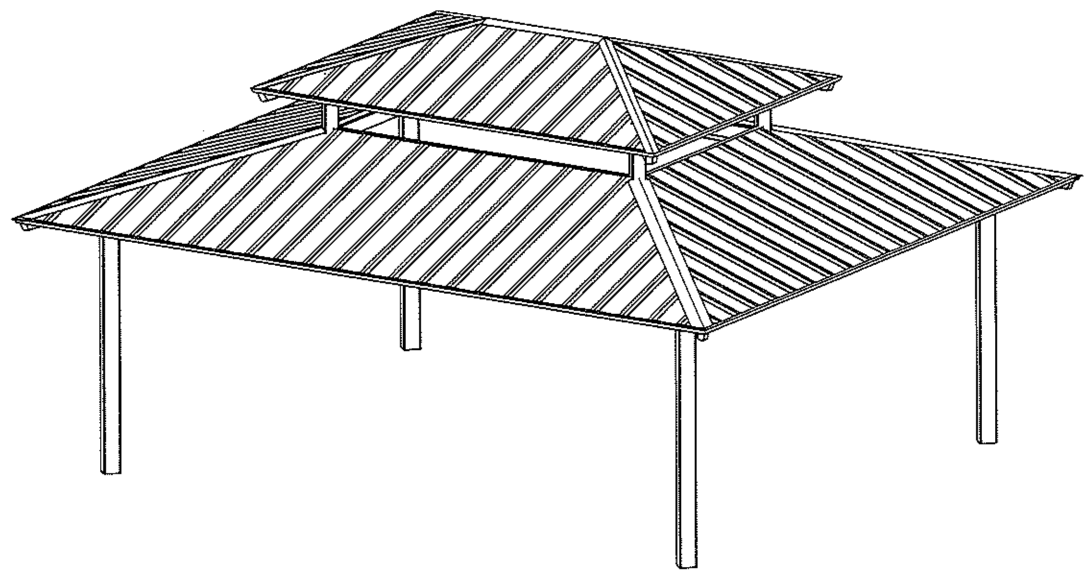
poligon®

PROJECT:

LOCATION:

BUILDING TYPE: MAR 20X24

ROOF TYPE: MULTI-RIB



DRAWING LIST:

SHEET NUMBER	DRAWING DESCRIPTION
CS	COVER SHEET
1	ARCHITECTURAL ELEVATIONS
2	STRUCTURAL FRAMING PLAN
3	COLUMN LAYOUT

FABRICATOR APPROVALS:
CITY OF PHOENIX, AZ APPROVED FABRICATOR #C08-2010
CITY OF LOS ANGELES, CA APPROVED FABRICATOR #1596
CITY OF RIVERSIDE, CA APPROVED FABRICATOR #SP06-0033
CITY OF HOUSTON, TX APPROVED FABRICATOR #470
CLARK COUNTY, NV APPROVED FABRICATOR #264
STATE OF UTAH APPROVED FABRICATOR 02008-14

CERTIFICATES:
MIAMI-DADE COUNTY CERTIFICATE OF COMPETENCY NO. 16-0813.16
PCI (POWDER COATING INSTITUTE) 4000 CERTIFIED

MATERIALS:

DESCRIPTION	ASTM DESIGNATION
TUBE STEEL	A500 (GRADE B)
SCHEDULE PIPE	A53 (GRADE B)
RMT PIPE	A519
LIGHT GAGE COLD FORMED	A1003 (GRADE 50)
STRUCTURAL STEEL PLATE	A36
ROOF PANELS (STEEL)	A653

GENERAL NOTES:
UNLESS NOTED OTHERWISE, THIS STRUCTURE WAS DESIGNED TO ONLY SUPPORT WHAT IS SHOWN ON THESE DRAWINGS, POLIGON MUST BE CONTACTED IF ANYTHING ELSE IS TO BE ATTACHED TO THIS STRUCTURE (WALLS, COLUMN WRAPS, RAILINGS, ETC.) SO THE DESIGN OF THIS STRUCTURE CAN BE REVIEWED AND POSSIBLY REVISED.

UNLESS NOTED OTHERWISE, THIS STRUCTURE WAS DESIGNED ASSUMING A 20' SEPARATION BETWEEN ANY ADJACENT STRUCTURE WITH AN EAVE HEIGHT EQUAL TO OR GREATER THAN THE EAVE HEIGHT OF THIS STRUCTURE. IF THAT SEPARATION DOES NOT EXIST, POLIGON MUST BE CONTACTED SO THE DESIGN OF THIS STRUCTURE CAN BE REVIEWED AND POSSIBLY REVISED.

STRUCTURAL STEEL SHALL BE DETAILED, FABRICATED, AND ERECTED IN ACCORDANCE WITH THE LATEST EDITION OF THE AMERICAN INSTITUTE OF STEEL CONSTRUCTION (AISC) SPECIFICATION MANUAL.

ALL WELDING IS PERFORMED BY AMERICAN WELDING SOCIETY CERTIFIED WELDERS AND CONFORMS TO THE LATEST EDITION OF AWS D1.1 OR D1.3 AS REQUIRED.

PARTS SHOWN MAY BE UPGRADED DUE TO STANDARDIZED FABRICATION. REFER TO THE SHIPPING BILL OF MATERIALS FOR POSSIBLE SUBSTITUTIONS.

FOR PROPER FIELD INSTALLATION OF THE BUILDING IT IS RECOMMENDED THAT THE PRIMARY FRAME INSTALLER AND THE ROOF INSTALLER HAVE A MINIMUM FIVE (5) YEARS DOCUMENTED EXPERIENCE INSTALLING THIS TYPE OF PRODUCT.

FOR PROPER FIELD INSTALLATION OF THE BUILDING IT IS RECOMMENDED THAT ELECTRIC WIRING, IF REQUIRED, BE RUN THROUGH THE STRUCTURAL MEMBERS BEFORE THE BUILDING IS ERECTED.

STOP!!
NOT FOR CONSTRUCTION

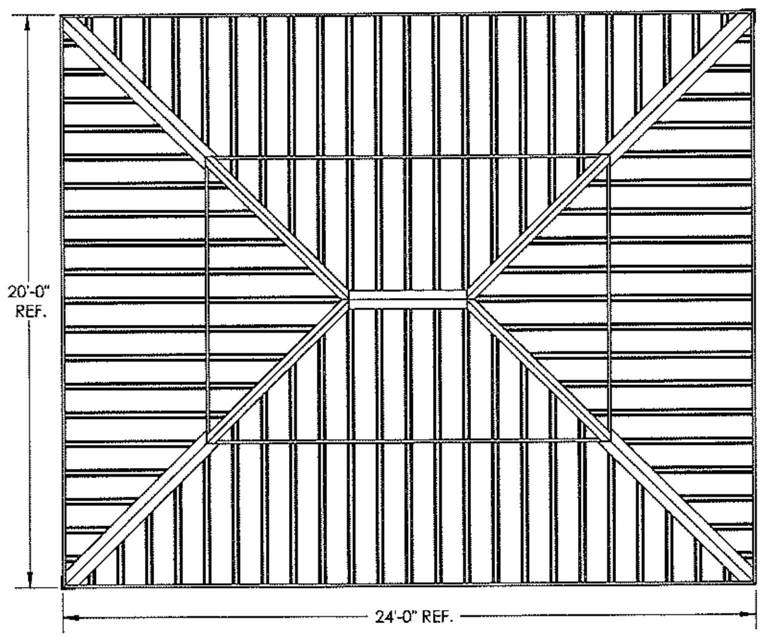
USE FOR PRELIMINARY PLANNING AND ESTIMATING ONLY

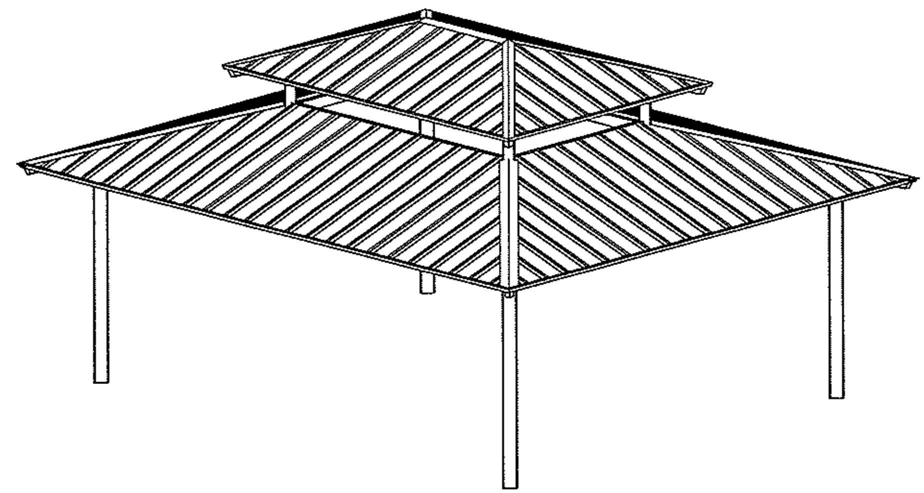
DRAWING: COVER SHEET	
SCALE: 1:42	REV LEVEL: A
poligon® (616)399-1963 www.poligon.com by PORTERCORP	SHEET CS

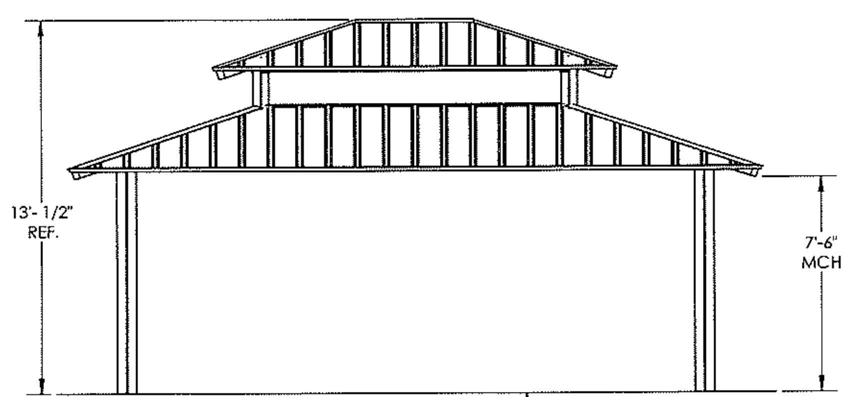
PORTERCORP 4240 N. 136th AVE HOLLAND, MI 49424

GENERAL ROOF NOTES:

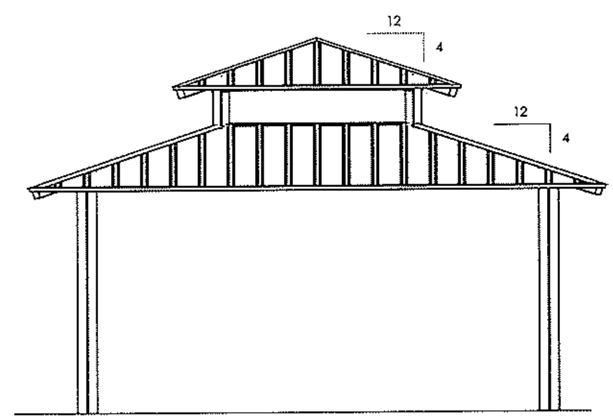
1. METAL ROOFING:
   - 24 GAUGE
   - GALVALUME COATED
   - KYNAR 500 PAINTED
2. TRIM COLOR MATCHES ROOF
3. SEE POLIGON.COM FOR COLOR OPTIONS







FINISH GRADE.
MOUNTING VARIES
BASED ON ENGINEERING
REQUIREMENTS.

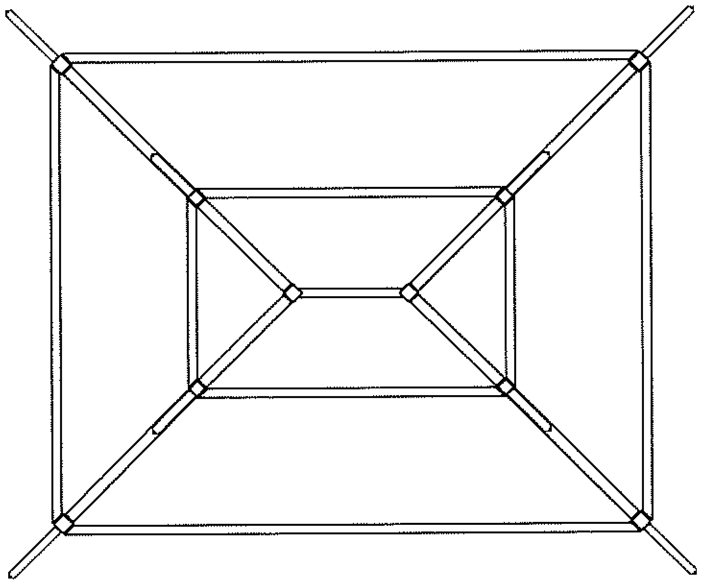


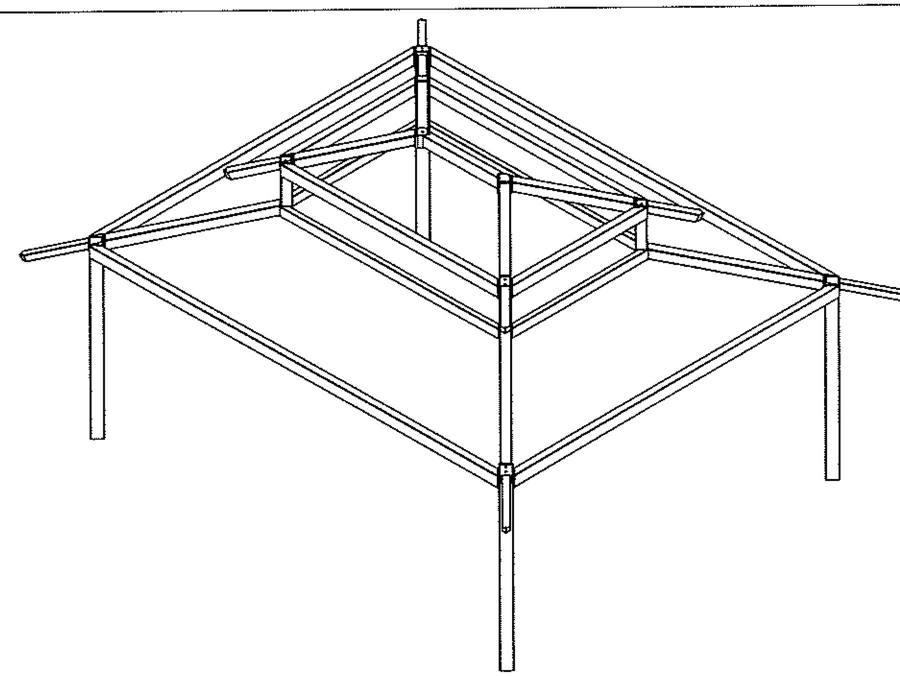
STOP!!
NOT FOR CONSTRUCTION

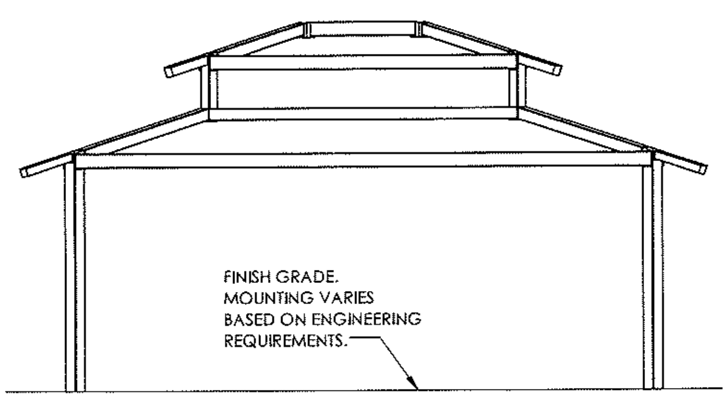
USE FOR PRELIMINARY PLANNING AND ESTIMATING ONLY

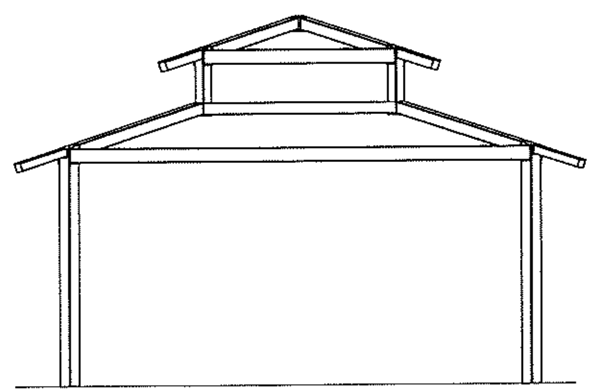
DRAWING: ARCHITECTURAL ELEVATIONS		
SCALE: 1:36	REV LEVEL: A	
poligon©	(616)399-1963 www.poligon.com by PORTERCORP	SHEET 1

PORTERCORP 4240 N. 136th AVE. HOLLAND, MI 49424









STOP!!
NOT FOR CONSTRUCTION

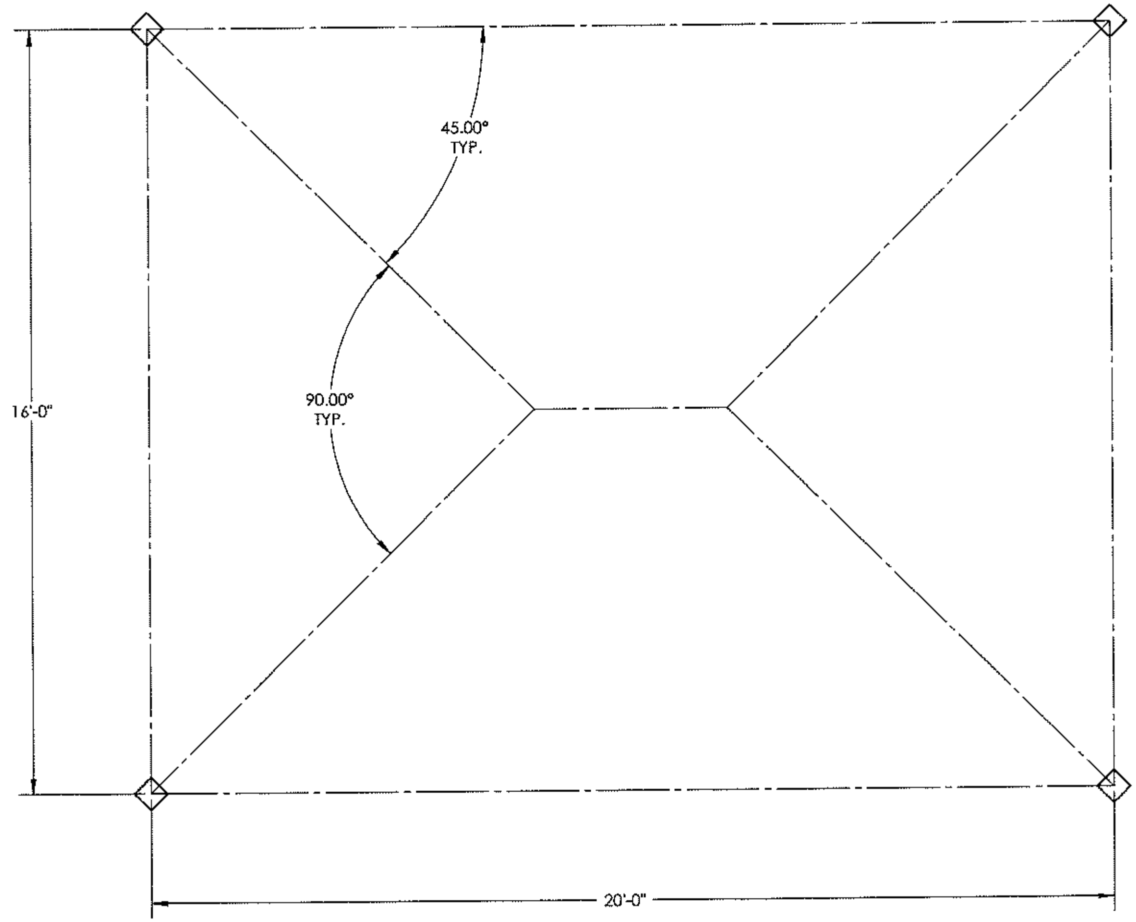
USE FOR PRELIMINARY PLANNING AND ESTIMATING ONLY

DRAWING: STRUCTURAL FRAMING PLAN		
SCALE: 1:36	REV LEVEL: A	
poligon©	(616)399-1963 www.poligon.com by PORTERCORP	SHEET 2

PORTERCORP 4240 N. 136th AVE HOLLAND, MI 49424

BASEPLATE NOTES:

1. POLIGON ENGINEERING WILL DETERMINE REQUIRED BASEPLATE DESIGN AFTER ENGINEERING PACKAGE IS ORDERED.
2. CUSTOMER MAY SUGGEST PREFERRED BASEPLATE DESIGN.

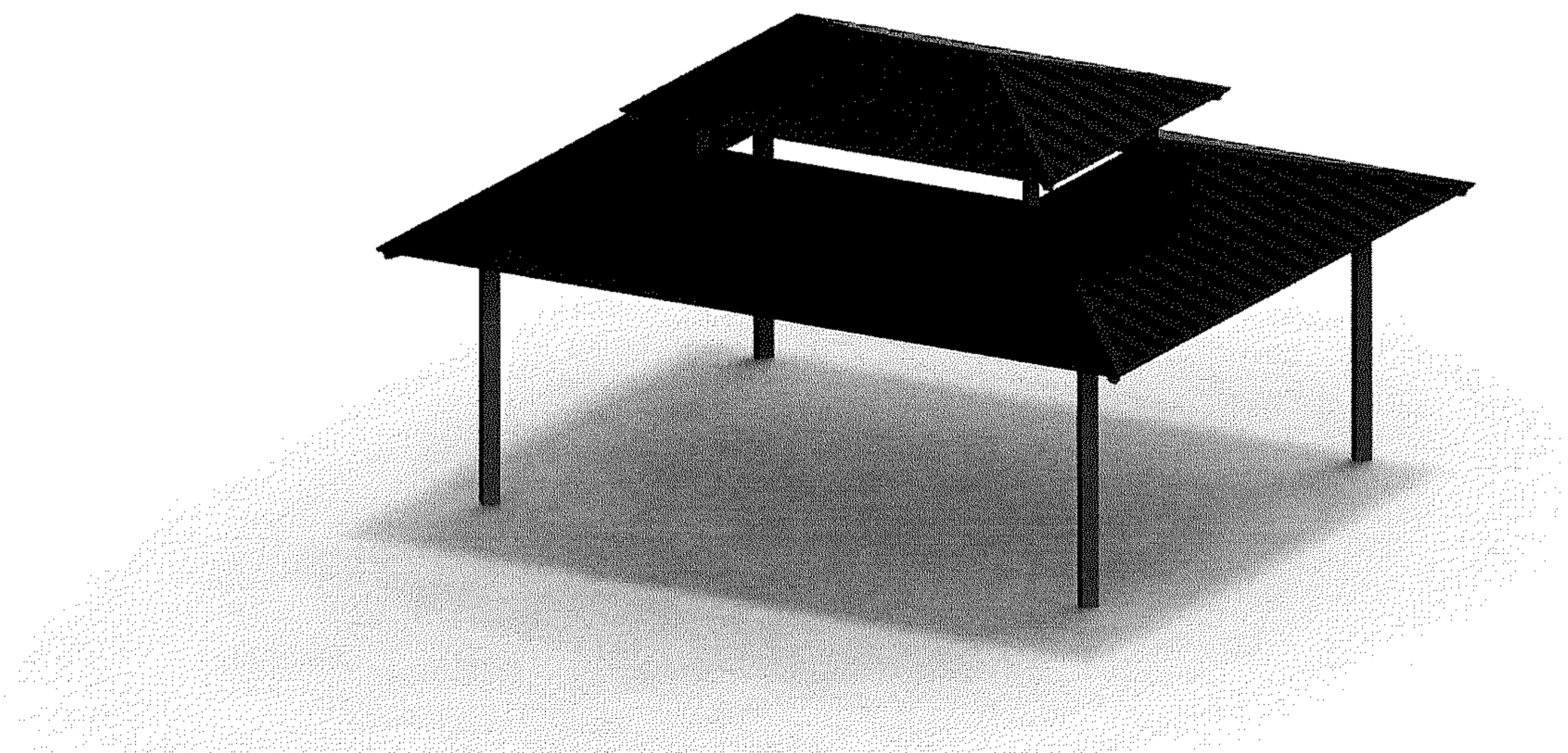


STOP!!
NOT FOR CONSTRUCTION

USE FOR PRELIMINARY PLANNING AND ESTIMATING ONLY

DRAWING: COLUMN LAYOUT		
SCALE: 1:30	REV LEVEL: A	
poligon	(616)399-1963 www.poligon.com by PORTERCORP	SHEET 3

poligon®



FRAME COLOR: SURREY BEIGE
ROOF COLOR: EVERGREEN
COLORS SHOWN ARE FOR REFERENCE ONLY.
CONTACT INFO@POLIGON.COM TO REQUEST ACTUAL COLOR SAMPLES.

MAR 20X24

#8

FINANCE DEPARTMENT

Memo

To: The Board of Selectmen

From: Shea Davy

Date: July 18, 2025

Re: **Surplus Asset and Reassignment**

Dear Mr. Brule:

In accordance with the town Property Ordinance, Chapter 2.112.020, it is requested that the Board of Selectman please consider an act to surplus, on Behalf of the Emergency Management Department, three (3) Waveworks steel 42"w x 64"h 5-drawer file cabinets, as these assets are no longer needed. This asset is not listed for the Town.

It is also requested that the Board of Selectman please consider these assets as an act of reassignment to the Police Department to be used for the Town of Waterford.

Thank you for your consideration

Shea Davy

Shea Davy
Purchasing Agent,
Town of Waterford

Waterford Office of Emergency Management

204 BOSTON POST ROAD • WATERFORD, CT • 06385 • (860) 442-9585 • FAX (860) 443-5327

Board of Selectmen
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

July 16, 2025

Dear Board of Selectmen,

It is hereby requested that the following items be disposed of as they are no longer serviceable due to age and condition. These items have recently been replaced with grant funding from the Nuclear Safety Emergency Fund.

1. Magic Chef Range/Oven – Model # 38FN–2CX, Serial # 27C832738070, Circa 2002
2. Kenmore Refrigerator, Model # 253.73762300, Serial # BA32205044, purchased in 2001 (does not work)
3. Panasonic Genius Microwave Oven purchased in 1985 (does not work)

Surplus three Waveworks steel 42"w x 64"h 5 drawer file cabinets to the Police Department. They are no longer needed in Emergency Management, and they can be used by the Police Department.

Sincerely,

Steven R. Sinagra

Steven Sinagra
Emergency Management Director

cc: Shea Davy, Purchasing Agent

#9

FINANCE DEPARTMENT

Memo

To: The Board of Selectmen

From: Shea Davy

Date: July 25, 2025

Re: **Disposal of Surplus Assets**

Dear Mr. Brule:

In accordance with the town Property Ordinance, Chapter 2.112.020, it is requested that the Board of Selectman please consider an act to surplus, on Behalf of the Emergency Management Department, three (3) appliances listed below. These items has outlived their usefulness to the department and have been replaced and are not on listed on the asset list. These items will be disposed of via transfer station.

- Magic Chef Range/Oven - Model # 38FN-2CX, Serial#27C832738070, Circa 2002
- Kenmore Refrigerator - Model#253.73762300, Serial#BA32205044
- Panasonic Genius Microwave Oven

Thank you for your consideration

Shea Davy

Shea Davy
Purchasing Agent,
Town of Waterford

Waterford Office of Emergency Management

204 BOSTON POST ROAD • WATERFORD, CT • 06385 • (860) 442-9585 • FAX (860) 443-5327

Board of Selectmen
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

July 16, 2025

Dear Board of Selectmen,

It is hereby requested that the following items be disposed of as they are no longer serviceable due to age and condition. These items have recently been replaced with grant funding from the Nuclear Safety Emergency Fund.

1. Magic Chef Range/Oven – Model # 38FN-2CX, Serial # 27C832738070, Circa 2002
2. Kenmore Refrigerator, Model # 253.73762300, Serial # BA32205044, purchased in 2001 (does not work)
3. Panasonic Genius Microwave Oven purchased in 1985 (does not work)

Surplus three Waveworks steel 42"w x 64"h 5 drawer file cabinets to the Police Department. They are no longer needed in Emergency Management, and they can be used by the Police Department.

Sincerely,

Steven R. Sinagra

Steven Sinagra
Emergency Management Director

cc: Shea Davy, Purchasing Agent

#10

TOWN OF WATERFORD
TRANSFER REQUEST FORM
In Series (Over $1000)

FIRE SERVICES 7/11/25
DEPARTMENT

FY2026

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10123	51810	Overtime	$ 123,129	$ 111,422	210,000		321,422
2	10123	51820	Replacement OT	$ 200,000	$ 200,000		(200,000)	0
3	10123	51830	Training & Education OT	$ 10,000	$ 10,000		(10,000)	0
								0
					TOTAL	210,000	(210,000)	

Explanation:

1-3 All OT will be charged directly to 51810. 51820 and 51830 will no longer be in use.

Email
Department Head

7/11/2025
Date

Kim Allen
Director of Finance

7/21/2025
Date

First Selectman

Date

Commission/Board Approval

Date

revised 9/9/20

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10123 FIRE SERVICES							
51110 ADMINISTRATION							
10123 51110 ADMINISTRATION	226,823.00	0.00	226,823.00	7,080.07	0.00	219,742.93	3.1%
51120 INSPECTION							
10123 51120 INSPECTION	87,983.00	0.00	87,983.00	3,131.84	0.00	84,851.16	3.6%
51210 CLERICAL AND TECHNICAL							
10123 51210 CLERICAL AND TECHNICAL	171,720.00	0.00	171,720.00	5,976.49	0.00	165,743.51	3.5%
51240 EDUCATIONAL INCENTIVE							
10123 51240 EDUCATIONAL INCENTIVE	11,880.00	0.00	11,880.00	1,240.00	0.00	10,640.00	10.4%
51410 FIRE FIGHTING							
10123 51410 FIRE FIGHTING	1,436,511.00	0.00	1,436,511.00	48,719.29	0.00	1,387,791.71	3.4%
51411 INCENTIVE PROGRAM STIPENDS							
10123 51411 INCENTIVE PROGRAM STIPENDS	40,000.00	0.00	40,000.00	0.00	0.00	40,000.00	.0%
51412 PART TIME FIREFIGHTING							
10123 51412 PART TIME FIREFIGHTING	136,129.00	0.00	136,129.00	4,448.96	0.00	131,680.04	3.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

	ORIGINAL APPROP		TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51810 OVERTIME								
10123 51810	123,129.00	OVERTIME	0.00	123,129.00	12,178.27	0.00	110,950.73	9.9%
51812 FIRE INSPECTORS' OVERTIME								
10123 51812	6,000.00	FIRE INSPECTORS' OVERTIME	0.00	6,000.00	0.00	0.00	6,000.00	.0%
51820 REPLACEMENT OVERTIME								
10123 51820	200,000.00	REPLACEMENT OVERTIME	0.00	200,000.00	0.00	0.00	200,000.00	.0%
51830 TRAINING & EDUCATION								
10123 51830	10,000.00	TRAINING OVERTIME	0.00	10,000.00	0.00	0.00	10,000.00	.0%
51920 F.I.C.A.								
10123 51920	187,058.00	F.I.C.A.	0.00	187,058.00	6,038.33	0.00	181,019.67	3.2%
52010 ADVERTISING								
10123 52010	400.00	ADVERTISING	0.00	400.00	0.00	0.00	400.00	.0%
52020 POSTAGE								
10123 52020	250.00	POSTAGE	0.00	250.00	0.00	0.00	250.00	.0%
52030 PROFESSIONAL FEES								
10123 52030	2,500.00	PROFESSIONAL FEES	0.00	2,500.00	0.00	0.00	2,500.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52040 SERVICE CONT AND REPAIRS							
10123 52040 SERVICE CONT. AND REPAIRS	23,437.00	0.00	23,437.00	3,935.00	8,803.77	10,698.23	54.4%
52050 DUES CONFER							
10123 52050 DUES,CONFERENCES & EDUCAT	38,418.00	0.00	38,418.00	7,280.00	8,000.00	23,138.00	39.8%
52060 PRINTING							
10123 52060 PRINTING	100.00	0.00	100.00	0.00	0.00	100.00	.0%
52070 REIMBURSABLE EXPENSES							
10123 52070 REIMBURSABLE EXPENSES	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	.0%
52080 TELEPHONE							
10123 52080 TELEPHONE	29,500.00	0.00	29,500.00	0.00	7,500.00	22,000.00	25.4%
52290 PUBLIC SAFETY AWARENESS							
10123 52290 PUBLIC SAFETY AWARENESS	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00	.0%
52305 OSHA COMPLIANCE							
10123 52305 OSHA COMPLIANCE	1,800.00	0.00	1,800.00	0.00	0.00	1,800.00	.0%
52310 EXAMINATIONS							
10123 52310 EXAMINATIONS	12,254.00	0.00	12,254.00	0.00	7,500.00	4,754.00	61.2%

Report generated: 07/21/2025 13:28
User: kallen
Program ID: glytdbud

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52320 RENTAL OF HYDRANTS							
10123 52320 RENTAL OF HYDRANTS	579,000.00	0.00	579,000.00	0.00	0.00	579,000.00	.0%
52370 CLOTHING OR UNIFORM ALLOW							
10123 52370 CLOTHING OR UNIFORM ALLOW	21,525.00	0.00	21,525.00	0.00	3,000.00	18,525.00	13.9%
52371 FIRE POLICE							
10123 52371 FIRE POLICE	750.00	0.00	750.00	0.00	0.00	750.00	.0%
52372 INSURANCE							
10123 52372 INSURANCE	160,750.00	0.00	160,750.00	0.00	0.00	160,750.00	.0%
52373 LP GAS							
10123 52373 LP GAS	4,600.00	0.00	4,600.00	0.00	0.00	4,600.00	.0%
52374 CABLE TELEVISION							
10123 52374 CABLE TELEVISION	10,800.00	0.00	10,800.00	0.00	4,800.00	6,000.00	44.4%
52375 GROUND LADDER TESTING							
10123 52375 GROUND LADDER TESTING	6,190.00	0.00	6,190.00	0.00	0.00	6,190.00	.0%
52376 HYDRAULIC TESTING							
10123 52376 HYDRAULIC TESTING	6,492.00	0.00	6,492.00	0.00	0.00	6,492.00	.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52377 BREATHING APPARATUS TESTING								
10123 52377	BREATHING APPARATUS TESTING	9,800.00	0.00	9,800.00	0.00	5,000.00	4,800.00	51.0%
52378 BUILDING MAINTENANCE								
10123 52378	BUILDING MAINTENANCE	81,500.00	0.00	81,500.00	0.00	18,315.00	63,185.00	22.5%
52379 HOSE TESTING AND REPAIRS								
10123 52379	HOSE TESTING AND REPAIRS	10,108.00	0.00	10,108.00	0.00	0.00	10,108.00	.0%
52387 PUMP TESTING SERVICES								
10123 52387	PUMP TESTING SERVICES	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00	.0%
52392 GENERATOR MAINTENANCE & REPAIR								
10123 52392	GENERATOR MAINTENANCE & REPAIR	9,500.00	0.00	9,500.00	0.00	0.00	9,500.00	.0%
53010 OFFICE SUPPLIES								
10123 53010	OFFICE SUPPLIES	1,000.00	0.00	1,000.00	22.51	0.00	977.49	2.3%
53020 OTHER SUPPLIES								
10123 53020	OTHER SUPPLIES	10,000.00	0.00	10,000.00	587.40	0.00	9,412.60	5.9%
53021 CONSUMABLE SUPPLIES								
10123 53021	CONSUMABLE SUPPLIES	4,500.00	0.00	4,500.00	0.00	0.00	4,500.00	.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

	ORIGINAL APPROP		TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53070 AUTO REPAIRS								
10123 53070	110,000.00	AUTO REPAIRS	0.00	110,000.00	1,053.52	7,500.00	101,446.48	7.8%
53080 AUTOMOTIVE MAINTENANCE								
10123 53080	20,000.00	AUTOMOTIVE MAINTENANCE	0.00	20,000.00	2,161.28	9,547.32	8,291.40	58.5%
53085 MARINE REPAIRS								
10123 53085	5,000.00	MARINE REPAIRS	0.00	5,000.00	0.00	0.00	5,000.00	.0%
53090 FUELS AND LUBRICANTS								
10123 53090	40,815.00	FUELS AND LUBRICANTS	0.00	40,815.00	0.00	0.00	40,815.00	.0%
53100 TIRES								
10123 53100	8,000.00	TIRES	0.00	8,000.00	0.00	6,000.00	2,000.00	75.0%
53110 COMPUTER SUPPLIES								
10123 53110	1,000.00	COMPUTER SUPPLIES	0.00	1,000.00	0.00	0.00	1,000.00	.0%
53111 FF PROTECTIVE CLOTHING								
10123 53111	35,000.00	FF PROTECTIVE CLOTHING	0.00	35,000.00	2,964.65	5,719.45	26,315.90	24.8%
53112 FIREFIGHTING SUPPLIES								
10123 53112	9,500.00	FIREFIGHTING SUPPLIES	0.00	9,500.00	760.00	6,936.18	1,803.82	81.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

	ORIGINAL APPROP		TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53113 VOLUNTEER RESPONDER AWARDS								
10123 53113	3,500.00	VOLUNTEER RESPONDER AWARDS	0.00	3,500.00	0.00	0.00	3,500.00	.0%
53114 MEDICAL SUPPLIES								
10123 53114	6,500.00	MEDICAL SUPPLIES	0.00	6,500.00	1,045.26	2,954.74	2,500.00	61.5%
53115 VOLUNTEER FIREFIGHTER SUPPLIES								
10123 53115	3,000.00	VOLUNTEER FIREFIGHTER SUPPLIES	0.00	3,000.00	0.00	0.00	3,000.00	.0%
54060 OFFICE EQUIPMENT								
10123 54060	1,200.00	OFFICE EQUIPMENT	0.00	1,200.00	0.00	0.00	1,200.00	.0%
54202 EQUIPMENT -FORE INVESTIGATIONS								
10123 54202	750.00	EQUIPMENT -FIRE INVESTIGATIONS	0.00	750.00	0.00	0.00	750.00	.0%
54218 FIREFIGHTER EQUIPMENT								
10123 54218	22,758.00	FIREFIGHTER EQUIPMENT	0.00	22,758.00	0.00	0.00	22,758.00	.0%
54220 RADIO/EMERGENCY LIGHTS								
10123 54220	9,500.00	RADIO/EMERGENCY LIGHTS	0.00	9,500.00	0.00	0.00	9,500.00	.0%
54222 RESCUE TRUCK EQUIPMENT								
10123 54222	5,500.00	RESCUE TRUCK EQUIPMENT	0.00	5,500.00	0.00	0.00	5,500.00	.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
54226 EQUIPMENT							
10123 54226 EQUIPMENT	5,700.00	0.00	5,700.00	0.00	0.00	5,700.00	.0%
TOTAL FIRE SERVICES	3,958,130.00	0.00	3,958,130.00	108,622.87	101,576.46	3,747,930.67	5.3%
TOTAL GENERAL FUND	3,958,130.00	0.00	3,958,130.00	108,622.87	101,576.46	3,747,930.67	5.3%
TOTAL EXPENSES	3,958,130.00	0.00	3,958,130.00	108,622.87	101,576.46	3,747,930.67	
GRAND TOTAL	3,958,130.00	0.00	3,958,130.00	108,622.87	101,576.46	3,747,930.67	5.3%

** END OF REPORT - Generated by Kimberly Allen **

#11

TOWN OF WATERFORD
TRANSFER REQUEST FORM

In Series (Over $1000)

VARIOUS
DEPARTMENT

FY2025

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10107	51110	ADMINISTRATION	$ 379,292	$ (884)	885		1
2	10107	51210	CLERICAL	$ 153,942	$ (3,432)	3,433		1
3	10107	51810	OVERTIME	$ 2,650	$ 2,569		(2,569)	0
4	10107	51920	FICA	$ 43,485	$ 3,515		(1,749)	1,766
5	10112	52251	HEALTHCARE	$ 3,544,058.00	$ (6,655.49)	6,700		45
6	10112	52253	LIFE INSURANCE	$ 20,947.00	$ (520.40)	521		1
7	10112	52201	LIABILITY INSURANCE	$ 742,418.00	$ 64,751.01		(7,221)	57,530
8	10116	51945	RETIREE HEALTH BENEFITS	$ 438,340.00	$ (22,649.13)	22,700		51
9	10116	51930	HEART & HYPERTENSION	$ 234,084.00	$ 21,362.10		(21,300)	62
10	10116	51940	PENSION CONTRIBUTIONS	$ 5,086,473.00	$ 50,942.47		(1,400)	49,542
11	10123	51830	TRAINING OVERTIME	$ 16,900.00	$ (1,117.06)	1,118		1
12	10123	51920	FICA	$ 165,601.00	$ 5,482.99		(1,118)	4,365
13	10123	52370	CLOTHING ALLOWANCE	$ 23,000.00	$ (783.27)	784		1
14	10123	52320	RENTAL OF HYDRANTS	$ 566,350.00	$ 17,400.00		(784)	16,616
15	10123	53080	AUTOMOTIVE MAINT	$ 20,672.00	$ (2,458.84)	2,460		1
16	10123	53111	FF PROTECTIVE CLOTHING	$ 56,100.00	$ (1,908.83)	1,910		1
17	10123	53090	FUELS & LUBRICANTS	$ 42,000.00	$ 4,570.71		(4,370)	201
18	10130	51810	OVERTIME	$ 75,000.00	$ (1,420.08)	1,421		1
19	10130	51910	FRINGE BENEFITS	$ 16,225.00	$ 2,983.30		(1,421)	1,562
20	10130	52040	SERVICE CONTRACTS	$ 87,000.00	$ (4,124.28)	1,640		(2,484)
21	10130	52460	STREET LIGHTING	$ 87,000.00	$ (5,303.49)	5,305	0	2
22	10130	52470	SOLID WASTE DISPOSAL	$ 999,204.00	$ 69,636.04		(6,945)	62,691
23	10137	51110	ADMINISTRATION	$ 176,263.00	$ (365.07)	365		0
24	10137	51210	CLERICAL	$ 90,881.00	$ (2,476.44)	2,476		0
25	10137	51220	CUSTODIAL	$ 15,460.00	$ 15,460.00		(2,842)	12,618
26	10147 (IT)	51110	ADMINISTRATION	$ 119,460.00	$ (1,000.76)	1,001		0
27	10147 (IT)	51810	OVERTIME	$ 2,500.00	$ 2,446.54		(1,001)	1,445
					TOTAL	52,720	(52,720)	

Explanation:

Please see the attached memo for further detail.

Department Head _______________ Date _______________

Kim Allen
Director of Finance _______________ Date 7/25/25

First Selectman _______________ Date _______________

Commission/Board Approval _______________ Date _______________

revised 9/1

10107 - FINANCE	Changes in salary after budget approved caused deficits
	Funds available because overtime not need throughout year
10112 - INSURANCE	Additional premiums need for changes in coverage elections
	Fuds available because less employees took advantage of benefit
10116 - RETIREMENT	Retirees submitted higher than average reimbursements
	Funds available because of changes in staff pension contributions
10123 - FIRE	Increased coverage needed for staff training days
	Additional gear needed for new hires (uniforms & gear)
	Unforeseen apparatus maintenance required
	Funds available from lower than expected costs
10130 - PUBLIC WORKS	Additional time needed throughout year to complete work
	Solid Waste costs lower than expected
10147 - IT	Changes in salary after budget approved
	Reduced OT hours required throughout the year

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND								
10107 FINANCE								
51010 ELECTED OFFICIALS								
10107 51010	ELECTED OFFICIALS	29,987.00	0.00	29,987.00	29,986.44	0.00	0.56	100.0%
51110 ADMINISTRATION								
10107 51110	ADMINISTRATION	379,292.00	0.00	379,292.00	380,176.18	0.00	-884.18	100.2%
51210 CLERICAL AND TECHNICAL								
10107 51210	CLERICAL AND TECHNICAL	153,942.00	0.00	153,942.00	157,373.62	0.00	-3,431.62	102.2%
51810 OVERTIME								
10107 51810	OVERTIME	2,650.00	0.00	2,650.00	80.54	0.00	2,569.46	3.0%
51910 FRINGE BENEFITS								
10107 51910	FRINGE BENEFITS	2,565.00	0.00	2,565.00	2,375.37	0.00	189.63	92.6%
51920 F.I.C.A.								
10107 51920	F.I.C.A.	43,485.00	0.00	43,485.00	39,969.79	0.00	3,515.21	91.9%
52010 ADVERTISING								
10107 52010	ADVERTISING	200.00	0.00	200.00	0.00	0.00	200.00	.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Original Approp	Trans/Adjsmts	Revised Budget	YTD Expended	Encumbrances	Available Budget	% Used
52020 POSTAGE							
10107 52020 POSTAGE	4,080.00	0.00	4,080.00	4,130.55	0.00	-50.55	101.2%
52030 PROFESSIONAL FEES							
10107 52030 PROFESSIONAL FEES	55,400.00	8,000.00	63,400.00	61,631.34	0.00	1,768.66	97.2%
52040 SERVICE CONT AND REPAIRS							
10107 52040 SERVICE CONT. AND REPAIRS	40,036.00	-7,000.00	33,036.00	32,271.77	0.00	764.23	97.7%
52050 DUES CONFER							
10107 52050 DUES,CONFERENCES & EDUCATION	13,697.00	-7,300.00	6,397.00	5,123.99	0.00	1,273.01	80.1%
52070 REIMBURSABLE EXPENSES							
10107 52070 REIMBURSABLE EXPENSES	100.00	0.00	100.00	84.69	0.00	15.31	84.7%
52080 TELEPHONE							
10107 52080 TELEPHONE	17,422.00	4,800.00	22,222.00	21,951.70	0.00	270.30	98.8%
53010 OFFICE SUPPLIES							
10107 53010 OFFICE SUPPLIES	25,000.00	1,500.00	26,500.00	25,991.16	0.00	508.84	98.1%
TOTAL FINANCE	767,856.00	0.00	767,856.00	761,147.14	0.00	6,708.86	99.1%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL GENERAL FUND	767,856.00	0.00	767,856.00	761,147.14	0.00	6,708.86	99.1%
TOTAL EXPENSES	767,856.00	0.00	767,856.00	761,147.14	0.00	6,708.86	
GRAND TOTAL	767,856.00	0.00	767,856.00	761,147.14	0.00	6,708.86	99.1%

** END OF REPORT - Generated by Kimberly Allen **

Report generated: 07/25/2025 08:54
User: kallen
Program ID: glytdbud

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10112 INSURANCE							
52200 WORKER'S COMP. INS. PREM.							
10112 52200 WORKER'S COMP. INS. PREM.	607,941.00	0.00	607,941.00	577,831.49	0.00	30,109.51	95.0%
52201 LIABILITY/AUTO/PROPERTY							
10112 52201 LIABILITY/AUTO/PROPERTY	763,918.00	-21,500.00	742,418.00	677,666.99	0.00	64,751.01	91.3%
52240 UNEMPLOYMENT COMPENSATION							
10112 52240 UNEMPLOYMENT COMPENSATION	10,000.00	20,000.00	30,000.00	17,139.00	0.00	12,861.00	57.1%
52250 DEDUCTIBLE COVERAGE							
10112 52250 DEDUCTIBLE COVERAGE	10,000.00	0.00	10,000.00	2,586.00	0.00	7,414.00	25.9%
52251 HEALTHCARE							
10112 52251 HEALTHCARE	3,544,058.00	0.00	3,544,058.00	3,550,713.49	0.00	-6,655.49	100.2%
52252 LONG TERM DISABILITY							
10112 52252 LONG TERM DISABILITY	5,318.00	1,500.00	6,818.00	3,121.09	0.00	3,696.91	45.8%
52253 LIFE INSURANCE							
10112 52253 LIFE INSURANCE	20,947.00	0.00	20,947.00	21,467.40	0.00	-520.40	102.5%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL INSURANCE	4,962,182.00	0.00	4,962,182.00	4,850,525.46	0.00	111,656.54	97.7%
TOTAL GENERAL FUND	4,962,182.00	0.00	4,962,182.00	4,850,525.46	0.00	111,656.54	97.7%
TOTAL EXPENSES	4,962,182.00	0.00	4,962,182.00	4,850,525.46	0.00	111,656.54	
GRAND TOTAL	4,962,182.00	0.00	4,962,182.00	4,850,525.46	0.00	111,656.54	97.7%

** END OF REPORT - Generated by Kimberly Allen **

Report generated: 07/25/2025 08:54
User: kallen
Program ID: glytdbud

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10116 RETIREMENT COMMISSION							
51930 HEART AND HYPERTENSION							
10116 51930 HEART AND HYPERTENSION	234,084.00	0.00	234,084.00	212,721.90	0.00	21,362.10	90.9%
51940 PENSION CONTRIBUTIONS							
10116 51940 PENSION CONTRIBUTIONS	5,662,552.00	-837,492.00	4,825,060.00	4,774,117.53	0.00	50,942.47	98.9%
51945 RETIREE HEALTH BENEFITS							
10116 51945 RETIREE HEALTH BENEFITS	429,140.00	9,200.00	438,340.00	360,979.87	0.00	77,360.13	82.4%
51949 OPEB TRUST FUND CONTRIBUTION							
10116 51949 OPEB TRUST FUND CONTRIBUTION	1,434,481.00	566,879.00	2,001,360.00	2,001,360.00	0.00	0.00	100.0%
TOTAL RETIREMENT COMMISSION	7,760,257.00	-261,413.00	7,498,844.00	7,349,179.30	0.00	149,664.70	98.0%
TOTAL GENERAL FUND	7,760,257.00	-261,413.00	7,498,844.00	7,349,179.30	0.00	149,664.70	98.0%
TOTAL EXPENSES	7,760,257.00	-261,413.00	7,498,844.00	7,349,179.30	0.00	149,664.70	
GRAND TOTAL	7,760,257.00	-261,413.00	7,498,844.00	7,349,179.30	0.00	149,664.70	98.0%

** END OF REPORT - Generated by Kimberly Allen **

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10123 FIRE SERVICES							
51110 ADMINISTRATION							
10123 51110 ADMINISTRATION	200,611.00	-35,664.00	164,947.00	162,128.46	0.00	2,818.54	98.3%
51120 INSPECTION							
10123 51120 INSPECTION	83,385.00	4,750.00	88,135.00	87,257.93	0.00	877.07	99.0%
51210 CLERICAL AND TECHNICAL							
10123 51210 CLERICAL AND TECHNICAL	167,150.00	4,600.00	171,750.00	171,284.93	0.00	465.07	99.7%
51240 EDUCATIONAL INCENTIVE							
10123 51240 EDUCATIONAL INCENTIVE	13,240.00	-3,200.00	10,040.00	7,490.00	0.00	2,550.00	74.6%
51410 FIRE FIGHTING							
10123 51410 FIRE FIGHTING	1,287,338.00	82,316.00	1,369,654.00	1,359,664.48	0.00	9,989.52	99.3%
51411 INCENTIVE PROGRAM STIPENDS							
10123 51411 INCENTIVE PROGRAM STIPENDS	50,000.00	0.00	50,000.00	26,961.50	0.00	23,038.50	53.9%
51412 PART TIME FIREFIGHTING							
10123 51412 PART TIME FIREFIGHTING	175,000.00	-30,500.00	144,500.00	142,268.68	0.00	2,231.32	98.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP		TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51810 OVERTIME								
10123 51810	8,000.00	OVERTIME	92,022.00	100,022.00	80,826.83	0.00	19,195.17	80.8%
51812 FIRE INSPECTORS' OVERTIME								
10123 51812	5,000.00	FIRE INSPECTORS' OVERTIME	0.00	5,000.00	4,031.24	0.00	968.76	80.6%
51820 REPLACEMENT OVERTIME								
10123 51820	165,000.00	REPLACEMENT OVERTIME	17,000.00	182,000.00	176,942.27	0.00	5,057.73	97.2%
51830 TRAINING & EDUCATION								
10123 51830	10,000.00	TRAINING OVERTIME	6,900.00	16,900.00	18,017.06	0.00	-1,117.06	106.6%
51920 F.I.C.A.								
10123 51920	165,601.00	F.I.C.A.	0.00	165,601.00	160,293.92	0.00	5,307.08	96.8%
52010 ADVERTISING								
10123 52010	400.00	ADVERTISING	500.00	900.00	737.92	0.00	162.08	82.0%
52020 POSTAGE								
10123 52020	250.00	POSTAGE	0.00	250.00	85.10	0.00	164.90	34.0%
52030 PROFESSIONAL FEES								
10123 52030	2,500.00	PROFESSIONAL FEES	0.00	2,500.00	1,714.42	0.00	785.58	68.6%

Report generated: 07/25/2025 08:55
User: kallen
Program ID: glytdbud

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP		TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52040 SERVICE CONT AND REPAIRS								
10123 52040	21,000.00	SERVICE CONT. AND REPAIRS	0.00	21,000.00	17,040.02	0.00	3,959.98	81.1%
52050 DUES CONFER								
10123 52050	38,000.00	DUES,CONFERENCES & EDUCAT	-4,598.00	33,402.00	22,719.01	435.00	10,247.99	69.3%
52060 PRINTING								
10123 52060	100.00	PRINTING	0.00	100.00	16.80	0.00	83.20	16.8%
52070 REIMBURSABLE EXPENSES								
10123 52070	1,000.00	REIMBURSABLE EXPENSES	0.00	1,000.00	245.70	0.00	754.30	24.6%
52080 TELEPHONE								
10123 52080	29,500.00	TELEPHONE	2,150.00	31,650.00	31,121.10	0.00	528.90	98.3%
52290 PUBLIC SAFETY AWARENESS								
10123 52290	4,000.00	PUBLIC SAFETY AWARENESS	0.00	4,000.00	2,911.27	0.00	1,088.73	72.8%
52305 OSHA COMPLIANCE								
10123 52305	1,800.00	OSHA COMPLIANCE	0.00	1,800.00	1,450.00	0.00	350.00	80.6%
52310 EXAMINATIONS								
10123 52310	10,000.00	EXAMINATIONS	3,500.00	13,500.00	11,300.04	1,103.96	1,096.00	91.9%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52320 RENTAL OF HYDRANTS							
10123 52320 RENTAL OF HYDRANTS	579,000.00	-20,650.00	558,350.00	540,949.76	0.00	17,400.24	96.9%
52370 CLOTHING OR UNIFORM ALLOW							
10123 52370 CLOTHING OR UNIFORM ALLOW	23,000.00	0.00	23,000.00	23,137.80	645.47	-783.27	103.4%
52371 FIRE POLICE							
10123 52371 FIRE POLICE	1,250.00	0.00	1,250.00	902.39	0.00	347.61	72.2%
52372 INSURANCE							
10123 52372 INSURANCE	142,000.00	5,535.00	147,535.00	147,534.94	0.00	0.06	100.0%
52373 LP GAS							
10123 52373 LP GAS	5,600.00	0.00	5,600.00	2,884.18	0.00	2,715.82	51.5%
52374 CABLE TELEVISION							
10123 52374 CABLE TELEVISION	7,500.00	2,122.00	9,622.00	9,589.03	0.00	32.97	99.7%
52375 GROUND LADDER TESTING							
10123 52375 GROUND LADDER TESTING	7,800.00	-2,922.00	4,878.00	4,877.87	0.00	0.13	100.0%
52376 HYDRAULIC TESTING							
10123 52376 HYDRAULIC TESTING	3,200.00	3,100.00	6,300.00	5,619.98	0.00	680.02	89.2%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52377 BREATHING APPARATUS TESTING							
10123 52377 BREATHING APPARATUS TESTING	9,800.00	0.00	9,800.00	8,575.28	0.00	1,224.72	87.5%
52378 BUILDING MAINTENANCE							
10123 52378 BUILDING MAINTENANCE	84,000.00	-5,488.00	78,512.00	56,006.32	19,359.48	3,146.20	96.0%
52379 HOSE TESTING AND REPAIRS							
10123 52379 HOSE TESTING AND REPAIRS	9,950.00	305.00	10,255.00	10,193.77	0.00	61.23	99.4%
52387 PUMP TESTING SERVICES							
10123 52387 PUMP TESTING SERVICES	4,500.00	0.00	4,500.00	3,250.10	0.00	1,249.90	72.2%
52392 GENERATOR MAINTENANCE & REPAIR							
10123 52392 GENERATOR MAINTENANCE & REPAIR	9,500.00	9,551.00	19,051.00	18,911.10	0.00	139.90	99.3%
53010 OFFICE SUPPLIES							
10123 53010 OFFICE SUPPLIES	1,000.00	-976.00	24.00	43.12	0.00	-19.12	179.7%
53020 OTHER SUPPLIES							
10123 53020 OTHER SUPPLIES	10,000.00	0.00	10,000.00	8,727.72	0.00	1,272.28	87.3%
53021 CONSUMABLE SUPPLIES							
10123 53021 CONSUMABLE SUPPLIES	4,500.00	-1,800.00	2,700.00	2,198.47	0.00	501.53	81.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53070 AUTO REPAIRS							
10123 53070 AUTO REPAIRS	110,000.00	22,697.00	132,697.00	131,017.43	0.00	1,679.57	98.7%
53080 AUTOMOTIVE MAINTENANCE							
10123 53080 AUTOMOTIVE MAINTENANCE	20,000.00	672.00	20,672.00	23,130.84	0.00	-2,458.84	111.9%
53085 MARINE REPAIRS							
10123 53085 MARINE REPAIRS	5,000.00	-2,000.00	3,000.00	2,873.92	0.00	126.08	95.8%
53090 FUELS AND LUBRICANTS							
10123 53090 FUELS AND LUBRICANTS	42,000.00	0.00	42,000.00	37,429.29	0.00	4,570.71	89.1%
53100 TIRES							
10123 53100 TIRES	7,000.00	7,424.00	14,424.00	14,423.31	0.00	0.69	100.0%
53110 COMPUTER SUPPLIES							
10123 53110 COMPUTER SUPPLIES	1,000.00	0.00	1,000.00	236.96	0.00	763.04	23.7%
53111 FF PROTECTIVE CLOTHING							
10123 53111 FF PROTECTIVE CLOTHING	35,000.00	21,100.00	56,100.00	47,818.09	10,190.74	-1,908.83	103.4%
53112 FIREFIGHTING SUPPLIES							
10123 53112 FIREFIGHTING SUPPLIES	9,500.00	0.00	9,500.00	9,090.02	0.00	409.98	95.7%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53113 VOLUNTEER RESPONDER AWARDS								
10123 53113	VOLUNTEER RESPONDER AWARDS	5,000.00	-1,000.00	4,000.00	1,199.50	0.00	2,800.50	30.0%
53114 MEDICAL SUPPLIES								
10123 53114	MEDICAL SUPPLIES	6,500.00	1,000.00	7,500.00	6,883.62	117.52	498.86	93.3%
53115 VOLUNTEER FIREFIGHTER SUPPLIES								
10123 53115	VOLUNTEER FIREFIGHTER SUPPLIES	3,000.00	0.00	3,000.00	188.78	0.00	2,811.22	6.3%
54060 OFFICE EQUIPMENT								
10123 54060	OFFICE EQUIPMENT	1,200.00	-30.00	1,170.00	420.06	0.00	749.94	35.9%
54202 EQUIPMENT -FIRE INVESTIGATIONS								
10123 54202	EQUIPMENT -FIRE INVESTIGATIONS	750.00	30.00	780.00	785.45	0.00	-5.45	100.7%
54218 FIREFIGHTER EQUIPMENT								
10123 54218	FIREFIGHTER EQUIPMENT	24,000.00	-18,722.00	5,278.00	2,041.84	3,208.67	27.49	99.5%
54220 RADIO/EMERGENCY LIGHTS								
10123 54220	RADIO/EMERGENCY LIGHTS	9,500.00	0.00	9,500.00	6,826.43	0.00	2,673.57	71.9%
54222 RESCUE TRUCK EQUIPMENT								
10123 54222	RESCUE TRUCK EQUIPMENT	5,500.00	-5,500.00	0.00	0.00	0.00	0.00	.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
54226 EQUIPMENT							
10123 54226 EQUIPMENT	6,000.00	-6,000.00	0.00	0.00	0.00	0.00	.0%
TOTAL FIRE SERVICES	3,632,425.00	148,224.00	3,780,649.00	3,614,276.05	35,060.84	131,312.11	96.5%
TOTAL GENERAL FUND	3,632,425.00	148,224.00	3,780,649.00	3,614,276.05	35,060.84	131,312.11	96.5%
TOTAL EXPENSES	3,632,425.00	148,224.00	3,780,649.00	3,614,276.05	35,060.84	131,312.11	
GRAND TOTAL	3,632,425.00	148,224.00	3,780,649.00	3,614,276.05	35,060.84	131,312.11	96.5%

** END OF REPORT - Generated by Kimberly Allen **

Report generated: 07/25/2025 08:55
User: kallen
Program ID: glytdbud

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND								
10130 PUBLIC WORKS								
51110 ADMINISTRATION								
10130 51110	ADMINISTRATION	360,257.00	0.00	360,257.00	359,910.25	0.00	346.75	99.9%
51130 ENGINEERING								
10130 51130	ENGINEERING	5,558.00	-5,558.00	0.00	0.00	0.00	0.00	.0%
51210 CLERICAL AND TECHNICAL								
10130 51210	CLERICAL AND TECHNICAL	143,429.00	21,500.00	164,929.00	165,494.37	0.00	-565.37	100.3%
51510 EQUIPMENT MAINTENANCE								
10130 51510	EQUIPMENT MAINTENANCE	390,229.00	-50,000.00	340,229.00	335,825.51	0.00	4,403.49	98.7%
51520 HIGHWAY MAINTENANCE								
10130 51520	HIGHWAY MAINTENANCE	920,994.00	-41,500.00	879,494.00	855,698.52	0.00	23,795.48	97.3%
51530 REFUSE COLL.& DISPOSAL								
10130 51530	REFUSE COLL.& DISPOSAL	475,665.00	-27,772.00	447,893.00	423,770.03	0.00	24,122.97	94.6%
51540 SNOW REMOVAL								
10130 51540	SNOW REMOVAL	56,000.00	27,772.00	83,772.00	83,771.86	0.00	0.14	100.0%

Report generated: 07/25/2025 08:55
User: kallen
Program ID: glytdbud

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51810 OVERTIME							
10130 51810 OVERTIME	55,000.00	20,000.00	75,000.00	76,420.08	0.00	-1,420.08	101.9%
51910 FRINGE BENEFITS							
10130 51910 FRINGE BENEFITS	16,225.00	0.00	16,225.00	13,241.70	0.00	2,983.30	81.6%
51920 F.I.C.A.							
10130 51920 F.I.C.A.	186,271.00	0.00	186,271.00	164,762.78	0.00	21,508.22	88.5%
52020 POSTAGE							
10130 52020 POSTAGE	800.00	0.00	800.00	590.67	0.00	209.33	73.8%
52030 PROFESSIONAL FEES							
10130 52030 PROFESSIONAL FEES	120,000.00	39,209.00	159,209.00	143,336.09	13,000.00	2,872.91	98.2%
52040 SERVICE CONT AND REPAIRS							
10130 52040 SERVICE CONT. AND REPAIRS	62,000.00	25,413.00	87,413.00	89,052.51	0.00	-1,639.51	101.9%
52050 DUES CONFER							
10130 52050 DUES,CONFERENCES & EDUCATION	4,000.00	400.00	4,400.00	4,395.01	0.00	4.99	99.9%
52060 PRINTING							
10130 52060 PRINTING	50.00	0.00	50.00	20.45	0.00	29.55	40.9%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52070 REIMBURSABLE EXPENSES								
10130 52070	REIMBURSABLE EXPENSES	50.00	0.00	50.00	50.00	0.00	0.00	100.0%
52400 MEAL ALLOWANCE								
10130 52400	MEAL ALLOWANCE	2,000.00	-100.00	1,900.00	1,736.16	0.00	163.84	91.4%
52410 STREET TREE MAINTENANCE								
10130 52410	STREET TREE MAINTENANCE	5,000.00	2,112.00	7,112.00	3,431.92	0.00	3,680.08	48.3%
52450 SITE WORK								
10130 52450	SITE WORK	1,000.00	0.00	1,000.00	600.00	0.00	400.00	60.0%
52460 STREET LIGHTING								
10130 52460	STREET LIGHTING	85,000.00	2,000.00	87,000.00	92,303.49	0.00	-5,303.49	106.1%
52470 SOLID WASTE DISPOSAL								
10130 52470	SOLID WASTE DISPOSAL	1,019,932.00	-20,728.00	999,204.00	887,749.32	21,029.50	90,425.18	91.0%
52475 RECYCLING PROGRAM								
10130 52475	RECYCLING PROGRAM	500.00	0.00	500.00	62.64	0.00	437.36	12.5%
52510 RENTAL OF EQUIPMENT								
10130 52510	RENTAL OF EQUIPMENT	20,000.00	6,198.00	26,198.00	23,598.32	2,599.56	0.12	100.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52531 LANDFILL CAP MAINTENANCE							
10130 52531 LANDFILL CAP MAINTENANCE	25,000.00	2,852.00	27,852.00	27,851.31	0.00	0.69	100.0%
53010 OFFICE SUPPLIES							
10130 53010 OFFICE SUPPLIES	350.00	0.00	350.00	348.44	0.00	1.56	99.6%
53030 OPERATIONAL SUPPLIES							
10130 53030 OPERATIONAL SUPPLIES	18,000.00	5,000.00	23,000.00	18,596.23	0.00	4,403.77	80.9%
53050 ENGINEERING SUPPLIES							
10130 53050 ENGINEERING EQUIP.&SUPPLIES	300.00	0.00	300.00	0.00	0.00	300.00	.0%
53070 AUTO REPAIRS							
10130 53070 AUTO REPAIRS	230,000.00	40,000.00	270,000.00	241,401.72	0.00	28,598.28	89.4%
53090 FUELS AND LUBRICANTS							
10130 53090 FUELS AND LUBRICANTS	324,713.00	-20,000.00	304,713.00	212,269.95	0.00	92,443.05	69.7%
53100 TIRES							
10130 53100 TIRES	40,000.00	0.00	40,000.00	36,116.04	0.00	3,883.96	90.3%
53250 TRAFFIC CONTROL MATERIALS							
10130 53250 TRAFFIC CONTROL MATERIALS	25,000.00	0.00	25,000.00	24,789.64	0.00	210.36	99.2%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53300 HIGHWAY MATERIALS							
10130 53300 HIGHWAY MATERIALS	160,000.00	-25,734.00	134,266.00	111,276.60	0.00	22,989.40	82.9%
54050 AUTOMOTIVE EQUIPMENT							
10130 54050 AUTOMOTIVE EQUIPMENT	11,795.00	0.00	11,795.00	10,587.45	0.00	1,207.55	89.8%
55010 TOWN AID ROADS IMPROVED							
10130 55010 TOWN AID ROADS IMPROVED	321,120.00	0.00	321,120.00	292,978.89	10,200.00	17,941.11	94.4%
TOTAL PUBLIC WORKS	5,086,238.00	1,064.00	5,087,302.00	4,702,037.95	46,829.06	338,434.99	93.3%
TOTAL GENERAL FUND	5,086,238.00	1,064.00	5,087,302.00	4,702,037.95	46,829.06	338,434.99	93.3%
TOTAL EXPENSES	5,086,238.00	1,064.00	5,087,302.00	4,702,037.95	46,829.06	338,434.99	93.3%
GRAND TOTAL	5,086,238.00	1,064.00	5,087,302.00	4,702,037.95	46,829.06	338,434.99	93.3%

** END OF REPORT - Generated by Kimberly Allen **

Report generated: 07/25/2025 08:55
User: kallen
Program ID: glytdbud

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND								
10137 RECREATION AND PARKS								
51110 ADMINISTRATION								
10137 51110	ADMINISTRATION	189,263.00	-13,000.00	176,263.00	176,628.07	0.00	-365.07	100.2%
51210 CLERICAL AND TECHNICAL								
10137 51210	CLERICAL AND TECHNICAL	90,881.00	0.00	90,881.00	93,357.44	0.00	-2,476.44	102.7%
51220 CUSTODIAL								
10137 51220	CUSTODIAL	19,960.00	-4,500.00	15,460.00	0.00	0.00	15,460.00	.0%
51610 PARKS MAINTENANCE								
10137 51610	PARKS MAINTENANCE	476,284.00	4,330.00	480,614.00	478,488.73	0.00	2,125.27	99.6%
51620 RECREATION PROGRAMS								
10137 51620	RECREATION PROGRAMS	313,172.00	4,500.00	317,672.00	341,081.50	0.00	-23,409.50	107.4%
51810 OVERTIME								
10137 51810	OVERTIME	33,700.00	0.00	33,700.00	31,661.05	0.00	2,038.95	93.9%
51910 FRINGE BENEFITS								
10137 51910	FRINGE BENEFITS	4,325.00	0.00	4,325.00	3,640.90	0.00	684.10	84.2%

Report generated: 07/25/2025 08:55
User: kallen
Program ID: glytdbud

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51920 F.I.C.A.							
10137 51920 F.I.C.A.	86,260.00	0.00	86,260.00	82,058.22	0.00	4,201.78	95.1%
52010 ADVERTISING							
10137 52010 ADVERTISING	1,360.00	-600.00	760.00	352.24	0.00	407.76	46.3%
52020 POSTAGE							
10137 52020 POSTAGE	6,700.00	-300.00	6,400.00	5,550.78	0.00	849.22	86.7%
52040 SERVICE CONT AND REPAIRS							
10137 52040 SERVICE CONT. AND REPAIRS	2,976.00	4,200.00	7,176.00	5,798.48	0.00	1,377.52	80.8%
52050 DUES CONFER							
10137 52050 DUES,CONFERENCES & EDUCATION	3,030.00	-900.00	2,130.00	1,795.00	0.00	335.00	84.3%
52070 REIMBURSABLE EXPENSES							
10137 52070 REIMBURSABLE EXPENSES	650.00	0.00	650.00	0.00	0.00	650.00	.0%
52080 TELEPHONE							
10137 52080 TELEPHONE	2,740.00	-400.00	2,340.00	2,203.59	0.00	136.41	94.2%
52206 XFER TO COMMUNITY EVENTS FUND							
10137 52206 XFER TO COMMUNITY EVENTS FUND	4,750.00	0.00	4,750.00	4,750.00	0.00	0.00	100.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52380 PROGRAMS							
10137 52380 PROGRAMS	14,564.00	0.00	14,564.00	12,885.53	0.00	1,678.47	88.5%
52390 CO-SPONSORED PROGRAMS							
10137 52390 CO-SPONSORED PROGRAMS	41,549.00	0.00	41,549.00	39,943.00	0.00	1,606.00	96.1%
52420 MAINTENANCE OF PROPERTY							
10137 52420 MAINTENANCE OF PROPERTY	101,098.00	7,859.00	108,957.00	109,728.22	219.53	-990.75	100.9%
53010 OFFICE SUPPLIES							
10137 53010 OFFICE SUPPLIES	1,363.00	0.00	1,363.00	1,363.00	0.00	0.00	100.0%
53020 OTHER SUPPLIES							
10137 53020 OTHER SUPPLIES	36,703.00	0.00	36,703.00	38,130.39	178.63	-1,606.02	104.4%
53080 AUTOMOTIVE MAINTENANCE							
10137 53080 MAINTENANCE VEHICLES	24,500.00	3,000.00	27,500.00	28,913.77	0.00	-1,413.77	105.1%
53090 FUELS AND LUBRICANTS							
10137 53090 FUELS AND LUBRICANTS	21,772.00	0.00	21,772.00	20,947.62	0.00	824.38	96.2%
54020 EQUIPMENT							
10137 54020 EQUIPMENT	7,480.00	141.00	7,621.00	7,558.55	0.00	62.45	99.2%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL RECREATION AND PARKS	1,485,080.00	4,330.00	1,489,410.00	1,486,836.08	398.16	2,175.76	99.9%
TOTAL GENERAL FUND	1,485,080.00	4,330.00	1,489,410.00	1,486,836.08	398.16	2,175.76	99.9%
TOTAL EXPENSES	1,485,080.00	4,330.00	1,489,410.00	1,486,836.08	398.16	2,175.76	
GRAND TOTAL	1,485,080.00	4,330.00	1,489,410.00	1,486,836.08	398.16	2,175.76	99.9%

** END OF REPORT - Generated by Kimberly Allen **

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND								
10147 INFORMATION TECHNOLOGY EXPENDI								
51110 ADMINISTRATION								
10147 51110	ADMINISTRATION	119,460.00	0.00	119,460.00	120,460.76	0.00	-1,000.76	100.8%
51210 CLERICAL AND TECHNICAL								
10147 51210	CLERICAL AND TECHNICAL	125,634.00	0.00	125,634.00	125,595.93	0.00	38.07	100.0%
51810 OVERTIME								
10147 51810	OVERTIME	2,500.00	0.00	2,500.00	54.46	0.00	2,445.54	2.2%
51920 F.I.C.A.								
10147 51920	F.I.C.A.	18,941.00	0.00	18,941.00	17,622.51	0.00	1,318.49	93.0%
52043 SERVICE CONTRACTS INFORMATION								
10147 52043	SERVICE CONTRACTS INFORMATION	922,905.00	0.00	922,905.00	900,413.95	6,900.00	15,591.05	98.3%
52050 DUES CONFER								
10147 52050	DUES CONFER	195.00	0.00	195.00	0.00	0.00	195.00	.0%
52070 REIMBURSABLE EXPENSES								
10147 52070	REIMBURSABLE EXPENSES	500.00	0.00	500.00	0.00	0.00	500.00	.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52080 TELEPHONE							
10147 52080 TELEPHONE	1,815.00	0.00	1,815.00	1,526.22	0.00	288.78	84.1%
54130 COMPUTER EQUIPMENT							
10147 54130 COMPUTER EQUIPMENT	39,473.00	0.00	39,473.00	38,226.76	0.00	1,246.24	96.8%
TOTAL INFORMATION TECHNOLOGY EXPENDI	1,231,423.00	0.00	1,231,423.00	1,203,900.59	6,900.00	20,622.41	98.3%
TOTAL GENERAL FUND	1,231,423.00	0.00	1,231,423.00	1,203,900.59	6,900.00	20,622.41	98.3%
TOTAL EXPENSES	1,231,423.00	0.00	1,231,423.00	1,203,900.59	6,900.00	20,622.41	
GRAND TOTAL	1,231,423.00	0.00	1,231,423.00	1,203,900.59	6,900.00	20,622.41	98.3%

** END OF REPORT - Generated by Kimberly Allen **

#12

TOWN OF WATERFORD
TRANSFER REQUEST FORM

Inter-Department Transfer
Out of Series Transfer Request

VARIOUS
DEPARTMENT

FY2025

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10102 (ROV)	53020	OTHER SUPPLIES	11,913.00	(1,542.96)	1,543		0
4	10111 (BLDG MAINT)	52100	ELECTRICITY	375,000.00	(24,268.67)	24,300		31
5	10111 (BLDG MAINT)	52110	WATER	20,450.00	(2,901.69)	2,902		0
6	10111 (BLDG MAINT)	52120	SEWER	27,527.00	(3,564.05)	3,565		1
7	10135 (SENIORS)	51210	CLERICAL	215,599.00	(4,230.69)	4,235		4
8	10135 (SENIORS)	53080	AUTOMOTIVE MAINT	1,062.00	(500.00)	500		0
9	10135 (SENIORS)	53090	FUELS & LUBRICANTS	10,388.00	(1,200.00)	941		(259)
10	10135 (SENIORS)	54020	FITNESS EQUIPMENT	728.00	(564.00)	564		0
11	10135 (SENIORS)	54030	KITCHEN EQUIPMENT	1,766.00	(2,041.00)	2,041		0
12	10135 (SENIORS)	54050	AUTOMOTIVE EQUIPMENT	1,312.00	(300.00)	300		0
13	10137 (R&P)	51620	RECREATION PROGRAMS	317,672.00	(23,409.50)	23,410		1
14	10137 (R&P)	53020	OTHER SUPPLIES	36,703.00	(1,606.02)	1,607		1
15	10137 (R&P)	53080	MAINTENANCE OF VEHICLES	27,500.00	(1,413.77)	1,415		1
16	10145 (HR)	51110	ADMINISTARATION	96,819.00	(1,499.99)	1,500		0
17	10130 (DPW)	53090	FUELS & LUBRICANTS	304,713.00	92,443.05		(68,823)	23,620
					TOTAL	68,823	(68,823)	

Explanation

Department Head ____________ **Date** ____________

KIM ALLEN
Director of Finance **Date** 7/9/2024

First Selectman ____________ **Date** ____________

Commission/Board Approval ____________ **Date** ____________

Revised 9/9/20

10102 - ROV	Additional supplies needed per state requirements
10111 - BLDG MAINT	Utilities costs rose after budget approved
10135 - SENIORS	Salary changes after budget approved
	Unexpected van repair not budgeted
	Additional routes added to increase fuel need
	Unexpected repair of fitness & kitchen equipment
10137 - REC & PARKS	Increase in lifeguard wages after budget approved
	Additional supplies needed for new properties
	Unforeseen auto repairs not budgeted
10145 - HUMAN RES	Changes in salary after budget approved
10130 - DPW	Fuel costs locked in after budget approved

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10102 REGISTRAR OF VOTERS							
51010 ELECTED OFFICIALS							
10102 51010 ELECTED OFFICIALS	54,497.00	13,973.00	68,470.00	68,469.60	0.00	0.40	100.0%
51310 VOTER REGISTRATION							
10102 51310 VOTER REGISTRATION	4,000.00	800.00	4,800.00	4,797.89	0.00	2.11	100.0%
51320 ELECTION ACTIVITIES							
10102 51320 ELECTION ACTIVITIES	14,870.00	8,924.00	23,794.00	23,793.22	0.00	0.78	100.0%
51920 F.I.C.A.							
10102 51920 F.I.C.A.	5,613.00	2,407.00	8,020.00	8,046.43	0.00	-26.43	100.3%
52010 ADVERTISING							
10102 52010 ADVERTISING	100.00	0.00	100.00	0.00	0.00	100.00	.0%
52020 POSTAGE							
10102 52020 POSTAGE	2,050.00	500.00	2,550.00	2,389.74	0.00	160.26	93.7%
52040 SERVICE CONT AND REPAIRS							
10102 52040 SERVICE CONT. AND REPAIRS	2,250.00	-1,000.00	1,250.00	1,250.00	0.00	0.00	100.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52050 DUES CONFER							
10102 52050 DUES,CONFERENCES & EDUCAT	1,710.00	640.00	2,350.00	2,350.00	0.00	0.00	100.0%
52070 REIMBURSABLE EXPENSES							
10102 52070 REIMBURSABLE EXPENSES	1,142.00	-140.00	1,002.00	763.31	0.00	238.69	76.2%
53020 OTHER SUPPLIES							
10102 53020 OTHER SUPPLIES	10,293.00	900.00	11,193.00	12,735.96	0.00	-1,542.96	113.8%
TOTAL REGISTRAR OF VOTERS	96,525.00	27,001.00	123,529.00	124,596.15	0.00	-1,067.15	100.9%
TOTAL GENERAL FUND	96,525.00	27,001.00	123,529.00	124,596.15	0.00	-1,067.15	100.9%
TOTAL EXPENSES	96,525.00	27,004.00	123,529.00	124,596.15	0.00	-1,067.15	
GRAND TOTAL	96,525.00	27,004.00	123,529.00	124,596.15	0.00	-1,067.15	100.9%

** END OF REPORT - Generated by Kimberly Allen **

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP		TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND								
10111 BUILDING MAINTENANCE								
52040 SERVICE CONT AND REPAIRS								
10111 52040	317,959.00	SERVICE CONT. AND REPAIRS	120,254.00	438,213.00	427,576.24	0.00	10,636.76	97.6%
52090 HEATING FUEL								
10111 52090	30,000.00	FUEL OIL	38,000.00	68,000.00	67,458.81	0.00	541.19	99.2%
52091 NATURAL GAS								
10111 52091	95,000.00	NATURAL GAS	0.00	95,000.00	81,111.83	0.00	13,888.17	85.4%
52100 ELECTRICITY								
10111 52100	375,000.00	ELECTRICITY	67,500.00	442,500.00	466,768.67	0.00	-24,268.67	105.5%
52110 WATER								
10111 52110	20,450.00	WATER	10,800.00	31,250.00	34,151.69	0.00	-2,901.69	109.3%
52120 SEWER								
10111 52120	24,415.00	SEWER	16,212.00	40,627.00	44,191.05	0.00	-3,564.05	108.8%
53020 OTHER SUPPLIES								
10111 53020	8,000.00	OTHER SUPPLIES	1,000.00	9,000.00	8,811.62	0.00	188.38	97.9%

Report generated: 07/25/2025 09:07
User: kallen
Program ID: glytdbud

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
55030 BUILDING IMPROVEMENTS							
10111 55030 PUBLIC IMPROVEMENTS	25,000.00	0.00	25,000.00	22,320.68	0.00	2,679.32	89.3%
TOTAL BUILDING MAINTENANCE	895,824.00	253,766.00	1,149,590.00	1,152,390.59	0.00	-2,800.59	100.2%
TOTAL GENERAL FUND	895,824.00	253,766.00	1,149,590.00	1,152,390.59	0.00	-2,800.59	100.2%
TOTAL EXPENSES	895,824.00	253,766.00	1,149,590.00	1,152,390.59	0.00	-2,800.59	
GRAND TOTAL	895,824.00	253,766.00	1,149,590.00	1,152,390.59	0.00	-2,800.59	100.2%

** END OF REPORT - Generated by Kimberly Allen **

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10135 SENIOR CITIZEN COMMISSION							
51110 ADMINISTRATION							
10135 51110 ADMINISTRATION	161,515.00	3,000.00	164,515.00	164,531.05	0.00	-16.05	100.0%
51210 CLERICAL AND TECHNICAL							
10135 51210 CLERICAL AND TECHNICAL	216,499.00	44,570.00	261,069.00	265,299.69	0.00	-4,230.69	101.6%
51635 SENIOR PROGRAM INSTRUCTORS							
10135 51635 SENIOR PROGRAM INSTRUCTORS	35,495.00	0.00	35,495.00	33,663.03	0.00	1,831.97	94.8%
51810 OVERTIME							
10135 51810 OVERTIME	983.00	1,900.00	2,883.00	2,159.25	0.00	723.75	74.9%
51920 F.I.C.A.							
10135 51920 F.I.C.A.	31,709.00	8,708.00	40,417.00	35,217.11	0.00	5,199.89	87.1%
52020 POSTAGE							
10135 52020 POSTAGE	1,000.00	-280.00	720.00	351.98	0.00	368.02	48.9%
52030 PROFESSIONAL FEES							
10135 52030 PROFESSIONAL FEES	6,360.00	-1,020.00	5,340.00	0.00	0.00	5,340.00	.0%

Report generated: 07/25/2025 09:08
User: kallen
Program ID: glytdbud

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52039 ADA SERVICES								
10135 52039	ADA SERVICES	450.00	-300.00	150.00	0.00	0.00	150.00	.0%
52040 SERVICE CONT AND REPAIRS								
10135 52040	SERVICE CONT. AND REPAIRS	2,236.00	3,036.00	5,272.00	4,240.82	0.00	1,031.18	80.4%
52050 DUES CONFER								
10135 52050	DUES,CONFERENCES & EDUCAT	280.00	0.00	280.00	210.00	0.00	70.00	75.0%
52130 PHYSICAL EXAMINATIONS								
10135 52130	PHYSICAL EXAMINATIONS	1,188.00	-150.00	1,038.00	971.91	0.00	66.09	93.6%
52380 PROGRAMS								
10135 52380	PROGRAMS	1,642.00	-450.00	1,192.00	1,128.80	0.00	63.20	94.7%
53010 OFFICE SUPPLIES								
10135 53010	OFFICE SUPPLIES	44.00	0.00	44.00	0.00	0.00	44.00	.0%
53020 OTHER SUPPLIES								
10135 53020	OTHER SUPPLIES	1,925.00	0.00	1,925.00	1,790.62	0.00	134.38	93.0%
53070 AUTO REPAIRS								
10135 53070	AUTO REPAIRS	1,562.00	0.00	1,562.00	1,277.72	0.00	284.28	81.8%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53080 AUTOMOTIVE MAINTENANCE							
10135 53080 AUTOMOTIVE MAINTENANCE	1,562.00	-1,927.00	-365.00	134.17	0.00	-499.17	-36.8%
53090 FUELS AND LUBRICANTS							
10135 53090 FUELS AND LUBRICANTS	10,388.00	-1,200.00	9,188.00	10,128.23	0.00	-940.23	110.2%
54020 EQUIPMENT							
10135 54020 FITNESS EQUIPMENT	1,292.00	-1,855.00	-563.00	0.00	0.00	-563.00	.0%
54030 KITCHEN EQUIPMENT							
10135 54030 KITCHEN EQUIPMENT	3,806.00	-4,080.00	-274.00	1,766.31	0.00	-2,040.31	-644.6%
54050 AUTOMOTIVE EQUIPMENT							
10135 54050 AUTOMOTIVE EQUIPMENT	1,312.00	-146.00	1,166.00	1,462.16	0.00	-296.16	125.4%
TOTAL SENIOR CITIZEN COMMISSION	481,248.00	49,806.00	531,054.00	524,332.85	0.00	6,721.15	98.7%
TOTAL GENERAL FUND	481,248.00	49,806.00	531,054.00	524,332.85	0.00	6,721.15	98.7%
TOTAL EXPENSES	481,248.00	49,806.00	531,054.00	524,332.85	0.00	6,721.15	
GRAND TOTAL	481,248.00	49,806.00	531,054.00	524,332.85	0.00	6,721.15	98.7%

** END OF REPORT - Generated by Kimberly Allen **

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10137 RECREATION AND PARKS							
51110 ADMINISTRATION							
10137 51110 ADMINISTRATION	189,263.00	-13,000.00	176,263.00	176,628.07	0.00	-365.07	100.2%
51210 CLERICAL AND TECHNICAL							
10137 51210 CLERICAL AND TECHNICAL	90,881.00	0.00	90,881.00	93,357.44	0.00	-2,476.44	102.7%
51220 CUSTODIAL							
10137 51220 CUSTODIAL	19,960.00	-4,500.00	15,460.00	0.00	0.00	15,460.00	.0%
51610 PARKS MAINTENANCE							
10137 51610 PARKS MAINTENANCE	476,284.00	4,330.00	480,614.00	478,488.73	0.00	2,125.27	99.6%
51620 RECREATION PROGRAMS							
10137 51620 RECREATION PROGRAMS	313,172.00	4,500.00	317,672.00	341,081.50	0.00	-23,409.50	107.4%
51810 OVERTIME							
10137 51810 OVERTIME	33,700.00	0.00	33,700.00	31,661.05	0.00	2,038.95	93.9%
51910 FRINGE BENEFITS							
10137 51910 FRINGE BENEFITS	4,325.00	0.00	4,325.00	3,640.90	0.00	684.10	84.2%

Report generated: 07/25/2025 09:08
User: kallen
Program ID: glytdbud

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51920 F.I.C.A.							
10137 51920 F.I.C.A.	86,260.00	0.00	86,260.00	82,058.22	0.00	4,201.78	95.1%
52010 ADVERTISING							
10137 52010 ADVERTISING	1,360.00	-600.00	760.00	352.24	0.00	407.76	46.3%
52020 POSTAGE							
10137 52020 POSTAGE	6,700.00	-300.00	6,400.00	5,550.78	0.00	849.22	86.7%
52040 SERVICE CONT AND REPAIRS							
10137 52040 SERVICE CONT. AND REPAIRS	2,976.00	4,200.00	7,176.00	5,798.48	0.00	1,377.52	80.8%
52050 DUES CONFER							
10137 52050 DUES,CONFERENCES & EDUCATION	3,030.00	-900.00	2,130.00	1,795.00	0.00	335.00	84.3%
52070 REIMBURSABLE EXPENSES							
10137 52070 REIMBURSABLE EXPENSES	650.00	0.00	650.00	0.00	0.00	650.00	.0%
52080 TELEPHONE							
10137 52080 TELEPHONE	2,740.00	-400.00	2,340.00	2,203.59	0.00	136.41	94.2%
52206 XFER TO COMMUNITY EVENTS FUND							
10137 52206 XFER TO COMMUNITY EVENTS FUND	4,750.00	0.00	4,750.00	4,750.00	0.00	0.00	100.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52380 PROGRAMS							
10137 52380 PROGRAMS	14,564.00	0.00	14,564.00	12,885.53	0.00	1,678.47	88.5%
52390 CO-SPONSORED PROGRAMS							
10137 52390 CO-SPONSORED PROGRAMS	41,549.00	0.00	41,549.00	39,943.00	0.00	1,606.00	96.1%
52420 MAINTENANCE OF PROPERTY							
10137 52420 MAINTENANCE OF PROPERTY	101,098.00	7,859.00	108,957.00	109,728.22	219.53	-990.75	100.9%
53010 OFFICE SUPPLIES							
10137 53010 OFFICE SUPPLIES	1,363.00	0.00	1,363.00	1,363.00	0.00	0.00	100.0%
53020 OTHER SUPPLIES							
10137 53020 OTHER SUPPLIES	36,703.00	0.00	36,703.00	38,130.39	178.63	-1,606.02	104.4%
53080 AUTOMOTIVE MAINTENANCE							
10137 53080 MAINTENANCE VEHICLES	24,500.00	3,000.00	27,500.00	28,913.77	0.00	-1,413.77	105.1%
53090 FUELS AND LUBRICANTS							
10137 53090 FUELS AND LUBRICANTS	21,772.00	0.00	21,772.00	20,947.62	0.00	824.38	96.2%
54020 EQUIPMENT							
10137 54020 EQUIPMENT	7,480.00	141.00	7,621.00	7,558.55	0.00	62.45	99.2%

Town of Waterford, CT

munis
a tyler erp solution

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL RECREATION AND PARKS	1,485,080.00	4,330.00	1,489,410.00	1,486,836.08	398.16	2,175.76	99.9%
TOTAL GENERAL FUND	1,485,080.00	4,330.00	1,489,410.00	1,486,836.08	398.16	2,175.76	99.9%
TOTAL EXPENSES	1,485,080.00	4,330.00	1,489,410.00	1,486,836.08	398.16	2,175.76	
GRAND TOTAL	1,485,080.00	4,330.00	1,489,410.00	1,486,836.08	398.16	2,175.76	99.9%

** END OF REPORT - Generated by Kimberly Allen **

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP		TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND								
10145 HUMAN RESOURCES								
51110 ADMINISTRATION								
10145 51110	96,819.00	ADMINISTRATION	0.00	96,819.00	98,318.99	0.00	-1,499.99	101.5%
51210 CLERICAL AND TECHNICAL								
10145 51210	59,969.00	CLERICAL AND TECHNICAL	0.00	59,969.00	59,974.67	0.00	-5.67	100.0%
51920 F.I.C.A.								
10145 51920	11,995.00	F.I.C.A.	0.00	11,995.00	11,799.17	0.00	195.83	98.4%
52010 ADVERTISING								
10145 52010	4,400.00	ADVERTISING	0.00	4,400.00	1,456.40	0.00	2,943.60	33.1%
52020 POSTAGE								
10145 52020	904.00	POSTAGE	0.00	904.00	358.99	0.00	545.01	39.7%
52030 PROFESSIONAL FEES								
10145 52030	75,000.00	PROFESSIONAL FEES	0.00	75,000.00	38,601.58	36,398.42	0.00	100.0%
52040 SERVICE CONT AND REPAIRS								
10145 52040	1,467.00	SERVICE CONT AND REPAIRS	0.00	1,467.00	1,111.80	0.00	355.20	75.8%

Report generated: 07/25/2025 09:08
User: kallen
Program ID: glytdbud

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52050 DUES CONFER							
10145 52050 DUES,CONFERENCES & EDUCATION	885.00	0.00	885.00	199.00	0.00	686.00	22.5%
52070 REIMBURSABLE EXPENSES							
10145 52070 REIMBURSABLE EXPENSES	250.00	0.00	250.00	56.05	0.00	193.95	22.4%
52080 TELEPHONE							
10145 52080 TELEPHONE	495.00	0.00	495.00	511.78	0.00	-16.78	103.4%
52300 TRAINING & EDUCATION							
10145 52300 TRAINING	6,470.00	0.00	6,470.00	5,832.50	0.00	637.50	90.1%
52570 EMPLOYEE ASSISTANCE PROG.							
10145 52570 EMPLOYEE ASSISTANCE PROGRAM	4,500.00	0.00	4,500.00	4,500.00	0.00	0.00	100.0%
53020 OTHER SUPPLIES							
10145 53020 OTHER SUPPLIES	1,050.00	0.00	1,050.00	422.52	0.00	627.48	40.2%
TOTAL HUMAN RESOURCES	264,204.00	0.00	264,204.00	223,143.45	36,398.42	4,662.13	98.2%
TOTAL GENERAL FUND	264,204.00	0.00	264,204.00	223,143.45	36,398.42	4,662.13	98.2%
TOTAL EXPENSES	264,204.00	0.00	264,204.00	223,143.45	36,398.42	4,662.13	
GRAND TOTAL	264,204.00	0.00	264,204.00	223,143.45	36,398.42	4,662.13	98.2%

Report generated: 07/25/2025 09:08
User: kallen
Program ID: glytdbud

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED

** END OF REPORT - Generated by Kimberly Allen **

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10130 PUBLIC WORKS							
51110 ADMINISTRATION							
10130 51110 ADMINISTRATION	360,257.00	0.00	360,257.00	359,910.25	0.00	346.75	99.9%
51130 ENGINEERING							
10130 51130 ENGINEERING	5,558.00	-5,558.00	0.00	0.00	0.00	0.00	.0%
51210 CLERICAL AND TECHNICAL							
10130 51210 CLERICAL AND TECHNICAL	143,429.00	21,500.00	164,929.00	165,494.37	0.00	-565.37	100.3%
51510 EQUIPMENT MAINTENANCE							
10130 51510 EQUIPMENT MAINTENANCE	390,229.00	-50,000.00	340,229.00	335,825.51	0.00	4,403.49	98.7%
51520 HIGHWAY MAINTENANCE							
10130 51520 HIGHWAY MAINTENANCE	920,994.00	-41,500.00	879,494.00	855,698.52	0.00	23,795.48	97.3%
51530 REFUSE COLL.& DISPOSAL							
10130 51530 REFUSE COLL.& DISPOSAL	475,665.00	-27,772.00	447,893.00	423,770.03	0.00	24,122.97	94.6%
51540 SNOW REMOVAL							
10130 51540 SNOW REMOVAL	56,000.00	27,772.00	83,772.00	83,771.86	0.00	0.14	100.0%

Report generated: 07/25/2025 09:09
User: kallen
Program ID: glytdbud

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51810 OVERTIME								
10130 51810	OVERTIME	55,000.00	20,000.00	75,000.00	76,420.08	0.00	-1,420.08	101.9%
51910 FRINGE BENEFITS								
10130 51910	FRINGE BENEFITS	16,225.00	0.00	16,225.00	13,241.70	0.00	2,983.30	81.6%
51920 F.I.C.A.								
10130 51920	F.I.C.A.	186,271.00	0.00	186,271.00	164,762.78	0.00	21,508.22	88.5%
52020 POSTAGE								
10130 52020	POSTAGE	800.00	0.00	800.00	590.67	0.00	209.33	73.8%
52030 PROFESSIONAL FEES								
10130 52030	PROFESSIONAL FEES	120,000.00	39,209.00	159,209.00	143,336.09	13,000.00	2,872.91	98.2%
52040 SERVICE CONT AND REPAIRS								
10130 52040	SERVICE CONT. AND REPAIRS	62,000.00	25,413.00	87,413.00	89,052.51	0.00	-1,639.51	101.9%
52050 DUES CONFER								
10130 52050	DUES,CONFERENCES & EDUCATION	4,000.00	400.00	4,400.00	4,395.01	0.00	4.99	99.9%
52060 PRINTING								
10130 52060	PRINTING	50.00	0.00	50.00	20.45	0.00	29.55	40.9%

Report generated: 07/25/2025 09:09
User: kallen
Program ID: glytdbud

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52070 REIMBURSABLE EXPENSES							
10130 52070 REIMBURSABLE EXPENSES	50.00	0.00	50.00	50.00	0.00	0.00	100.0%
52400 MEAL ALLOWANCE							
10130 52400 MEAL ALLOWANCE	2,000.00	-100.00	1,900.00	1,736.16	0.00	163.84	91.4%
52410 STREET TREE MAINTENANCE							
10130 52410 STREET TREE MAINTENANCE	5,000.00	2,112.00	7,112.00	3,431.92	0.00	3,680.08	48.3%
52450 SITE WORK							
10130 52450 SITE WORK	1,000.00	0.00	1,000.00	600.00	0.00	400.00	60.0%
52460 STREET LIGHTING							
10130 52460 STREET LIGHTING	85,000.00	2,000.00	87,000.00	92,303.49	0.00	-5,303.49	106.1%
52470 SOLID WASTE DISPOSAL							
10130 52470 SOLID WASTE DISPOSAL	1,019,932.00	-20,728.00	999,204.00	887,749.32	21,029.50	90,425.18	91.0%
52475 RECYCLING PROGRAM							
10130 52475 RECYCLING PROGRAM	500.00	0.00	500.00	62.64	0.00	437.36	12.5%
52510 RENTAL OF EQUIPMENT							
10130 52510 RENTAL OF EQUIPMENT	20,000.00	6,198.00	26,198.00	23,598.32	2,599.56	0.12	100.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52531 LANDFILL CAP MAINTENANCE							
10130 52531 LANDFILL CAP MAINTENANCE	25,000.00	2,852.00	27,852.00	27,851.31	0.00	0.69	100.0%
53010 OFFICE SUPPLIES							
10130 53010 OFFICE SUPPLIES	350.00	0.00	350.00	348.44	0.00	1.56	99.6%
53030 OPERATIONAL SUPPLIES							
10130 53030 OPERATIONAL SUPPLIES	18,000.00	5,000.00	23,000.00	18,596.23	0.00	4,403.77	80.9%
53050 ENGINEERING SUPPLIES							
10130 53050 ENGINEERING EQUIP.&SUPPLIES	300.00	0.00	300.00	0.00	0.00	300.00	.0%
53070 AUTO REPAIRS							
10130 53070 AUTO REPAIRS	230,000.00	40,000.00	270,000.00	241,401.72	0.00	28,598.28	89.4%
53090 FUELS AND LUBRICANTS							
10130 53090 FUELS AND LUBRICANTS	324,713.00	-20,000.00	304,713.00	212,269.95	0.00	92,443.05	69.7%
53100 TIRES							
10130 53100 TIRES	40,000.00	0.00	40,000.00	36,116.04	0.00	3,883.96	90.3%
53250 TRAFFIC CONTROL MATERIALS							
10130 53250 TRAFFIC CONTROL MATERIALS	25,000.00	0.00	25,000.00	24,789.64	0.00	210.36	99.2%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53300 HIGHWAY MATERIALS							
10130 53300 HIGHWAY MATERIALS	160,000.00	-25,734.00	134,266.00	111,276.60	0.00	22,989.40	82.9%
54050 AUTOMOTIVE EQUIPMENT							
10130 54050 AUTOMOTIVE EQUIPMENT	11,795.00	0.00	11,795.00	10,587.45	0.00	1,207.55	89.8%
55010 TOWN AID ROADS IMPROVED							
10130 55010 TOWN AID ROADS IMPROVED	321,120.00	0.00	321,120.00	292,978.89	10,200.00	17,941.11	94.4%
TOTAL PUBLIC WORKS	5,086,238.00	1,064.00	5,087,302.00	4,702,037.95	46,829.06	338,434.99	93.3%
TOTAL GENERAL FUND	5,086,238.00	1,064.00	5,087,302.00	4,702,037.95	46,829.06	338,434.99	93.3%
TOTAL EXPENSES	5,086,238.00	1,064.00	5,087,302.00	4,702,037.95	46,829.06	338,434.99	
GRAND TOTAL	5,086,238.00	1,064.00	5,087,302.00	4,702,037.95	46,829.06	338,434.99	93.3%

** END OF REPORT - Generated by Kimberly Allen **

Report generated: 07/25/2025 09:09
User: kallen
Program ID: glytdbud

CONVERSION TO THE STATE RADIO SYSTEM PROJECT

WHAT:

Replace the Town of Waterford's end-of-life public safety radio system. Purchase and installation of fixed network equipment for the public safety answering point (PSAP)/dispatch center and four tower sites. This equipment will allow the Town of Waterford to operate on the State of Connecticut Land Mobile Radio Network (CLMRN) and will enhance the system for several federal, state and local agencies operating on the CLMRN in the region.

WHY:

This system will provide much needed interoperability to public safety communications in southeastern Connecticut. Interoperable communication for all agencies is critical for our region and more specifically, for the City of New London and Town of Waterford. We are mutual aid partners with miles of coastline and rivers, Millstone Nuclear Power Station, the U.S. Coast Guard Academy, Lawrence & Memorial Hospital, Amtrak, Groton-New London Airport and ferries. We must be able to communicate with one another during natural disasters, large and small scale incidents and routine mutual aid calls.

The City of New London has purchased equipment through various funding sources to connect to the State of Connecticut Land Mobile Radio Network and is currently prepared to do so. They are delayed as they rely on Waterford's radio antenna towers and infrastructure for radio communication, and cannot connect to the CLMRN until Waterford is connected to the system.

COST:

Equipment & Freight	$3,691,959
Implementation Services	$2,245,581
Subtotal	$5,937,540
Project Incentive	$ 831,000
Subtotal	$5,106,540
Discounted Maintenance Services	$1,036,374
Total Investment	$6,142,914

FUNDING:

Project	$6,142,914
Less State Approved Bonding	$1,500,000
	$4,642,914

ADDITIONAL INFORMATION:

1. The town is also requesting an additional $1,000,000 through the State's Nuclear Power Safety Grant to reduce the total investment of the town to $3,642,914. However, the grant is not awarded until late Spring 2026. If received, any approved funding request would be reduced by the amount awarded through the grant.

2. New London will continue to be invoiced for their usage of Waterford's infrastructure which would provide additional revenue to the town. Current estimate is $100,000 annually.

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

Town of Waterford

PHONE: 860-442-0553
www.waterfordct.org

MINUTES
BOARD OF SELECTMEN REGULAR MEETING
Tuesday, July 22, 2025
5:00 PM
Waterford Town Hall (Appleby)

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. **Call to Order & Roll Call:** 5:00 PM
   In Attendance: First Selectman, Robert Brule; Selectman, Rich Muckle and Selectman, Greg Attanasio
   Absent: N/A

2. **Pledge of Allegiance**
3. **Public Comment:**
   - Sue Driscoll – July 22 Motion Item 16a – handout given at meeting
   - Ursula Moreshead – Oswegatchie Fire Station
   - Ted Olynciw – Oswegatchie Fire Station – handout given at meeting

4. **Board of Education:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Joe Mancini, Director of Finance and Operations, to award Prime Electric, in the amount of $194,716. Funds will be available from line #20560-57842 (School Security).

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

5. **Board of Education:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Joe Mancini, Director of Finance and Operations, to award MRF Fence LLC, in the amount of $42,200. Funds will be available from line #20560-57842, (School Security).

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

6. **Board of Education:** To consider and act on a request for an appropriation, from designated line #20560-57893 (Great Neck Field Improvement), from the

Director of Finance and Operations, Joe Mancini, in the amount of $278,500 and forward on to the Board of Finance if approved.
MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

7. **Board of Education:** To consider and act on a request for an additional appropriation from the Director of Finance and Operations, Joe Mancini, in the amount of $71,500, to account #25060-57893 (Great Neck Field Improvement) and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

8. **Police Department:** To consider and act on a request for a FY25 additional appropriation from the Chief of Police, Marc Balestracci, in the amount of $7,113, for an employee payout, to line #10129-51420 (Patrol) and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio to amend and change "FY25" to "FY26" VOTE 3-0

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

9. **Police Department:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Chief of Police, Marc Balestracci, for surplus disposal of the following items as they have outlived their usefulness:

   - (4) singlewide four-drawer file cabinets
   - (3) Brother typewriters

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

10. **Fire Department:** To consider and act on the following request for a FY25 In-Series Transfer from the Director of Fire Services, Christopher Haley, in the amount of $2,000 to cover new turnout gear for 2 new hires.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

11. **Southwest School:** To consider and act on ratifying a previous action by the First Selectman to extend the closing date in an earlier approved Purchase and Sale Agreement for the transfer of approximately 15 acres of the Southwest School property from the Town of Waterford to LEARN, a nonprofit regional education center, from August 1, 2024 to August 1, 2025.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

12. **Southwest School:** To consider and act on authorizing the First Selectman to further extend the closing date on the Southwest School property transfer referenced in item 11 above from August 1, 2025 to December 31, 2025.
MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

13. **Southwest School:** To consider and act on a request by LEARN, through its attorneys, to amend the Purchase and Sale Agreement referenced in items 11 and 12 above to modify the purchase price from $1.00 to $770,000 to enable LEARN to utilize its state funding to cover the approximate cost of the Town's building permit fees associated with the project, and to forward said proposed amendment to the Representative Town Meeting.
MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

14. **Recreation & Parks:** To consider and act on a request by the Director of Recreation & Parks, Ryan McNamara, to appropriate funds from account # 20537-57735, Leary Park Road/Parking Lot, in the amount of $20,000 to support plan development for drainage assessments and accessibility improvements to the lower portions of Leary Park.
MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

15. **Recreation & Parks:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Recreation & Parks, Ryan McNamara, for surplus disposal of a Canon Copier Asset #100118, as it is no longer needed. Also requested to reassign a Ricoh Copier, ID #5290846, to Recreation & Parks from Youth and Family Services Department.
MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

16. **Appointments & Resignations:**
    16a. To consider and act on the appointment of Robert E. Kyne Jr. (R) to the Recreation & Parks Commission to fill the term of 9/1/22-8/31/25 as a Member.

MOTION by Muckle, seconded by Attanasio to amend and update verbiage to show whom Robert is taking over for effective immediately "appoint Robert E. Kyne Jr to serve on the Recreation & Parks Commission for the remainder of the 9/1/22-8/31/25 term following the resignation of James Gregg." VOTE 3-0

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

17. **New Business: NONE**
18. **Old Business: NONE**

19. **Correspondence:**
    19a. Letter from Ted Olynciw regarding Oswegatchie Fire House

20. **Consent Agenda**
    20a. Tax Refund: To approve and act on repayment of tax refund in the amount of $4,004.87

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

20b. Board of Selectmen Regular Meeting Minutes July 8, 2025

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

21. **Adjournment:** 6:13 PM

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED