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MINUTES
BOARD OF SELECTMEN REGULAR MEETING
Tuesday, September 9, 2025
5:00 PM
Waterford Town Hall (Auditorium)

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. Call to Order & Roll Call: 5:00 PM

In Attendance: First Selectman, Robert Brule; Selectman, Rich Muckle
Late: Selectman, Greg Attanasio, 5:01 PM

2. Pledge of Allegiance

3. Public Comment:

- Chief of Police, Marc Balestracci – support of Oswegatchie Town of Waterford Fire Station
- Glenn Patterson – group demonstration concern

- 4. Assessor:** To consider and act on a request by Paige Walton, Assessor, for an appropriation of \$378.52 from line # 20501-57639 (Transfers to CAP & NRE Funds), and forward to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 5. Information Technology:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Jeffrey Robillard, Information Technology Manager, for surplus disposal of 97 items including servers, cameras and audio equipment, (list of items shown in backup) as they have outlived their usefulness.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 6. Information Technology:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Jeffrey Robillard, the Information Technology Manager, for surplus disposal of (2) NEC LCD TVs Model #

E654, (Serial # 47003050NA & Serial # 48003854NA) as these are no longer needed and requested to reassign to the Police Department to be used for the Town of Waterford.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

7. **Utility Department:** To consider and act on a request by Jill Stevens, Director of Utility Commission, for an additional appropriation of \$500,000 for the line # 20531-57881 (Plastic Water Service Line Replacement), and forward to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

8. **Utility Department:** To consider and act on a request by Jill Stevens, Director of Utility Commission, to appropriate \$200,000 from designated line # 20531-57881 (Plastic Water Service Line Replacement), and forward to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

9. **Utility Department:** To consider and act on a request by Jill Stevens, Director of Utility Commission, for an appropriation of \$200,000 for the line # 20531-57895 (Cross Country Sewer Main Access), and forward to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

10. **Utility Department:** To consider and act on a request by Jill Stevens, Director of Utility Commission, for an appropriation of \$46,222 for the line # 20531-57896 (Water Tank Management), and forward to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

11. **Utility Department:** To consider and act on a request by Jill Stevens, Director of Utility Commission, for an appropriation of \$166,950 for the line # 20531-57898 (Bartlett Corners Water Booster), and forward to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

12. **Utility Department:** To consider and act upon awarding the On-Call Engineering Services Contract to the below listed vendors from Jill Stevens, the Director of Utilities, for three (3) years, September 1, 2025 through August 31, 2028.

- Wright-Pierce, Middletown, CT

- Arcadis, Middletown, CT
- SLR International Corporation, Cheshire, CT
- Haley Ward, Inc., Glastonbury, CT

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 13. Public Works:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Gary Schneider, Director of Public Works, for surplus disposal of 2010 International Dump Truck, VIN #1HTMMAAL8AH188776, Asset ID: 100523 Tag: H18, as this vehicle has been replaced according to the Fleet Management Plan.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 14. Public Works:** To consider and act upon awarding the on-call Mechanical, Electrical, Plumbing and Engineering Services contract to GM2 Associates, Inc., from Gary Schneider, the Director of Public Works, for three (3) years, August 1, 2025 through July 31, 2028.

MOTION by Attanasio, to amend, "not to exceed \$24,999". No second, Motion Failed.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 15. Public Works:** To consider and act upon awarding the Gutter Cleaning Services contract to Capital Home Improvement, from Gary Schneider, the Director of Public Works, for \$2,684. Funds available from line item #10111-52040 (Service Contracts and Repairs).

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 16. Public Works:** To consider and act on a request for a FY26 transfer from Gary Schneider, the Director of Public Works, in the amount of \$1,533,283 from the General Fund Balance to a project line to be created within the Capital Improvements Project Fund to complete the resurfacing of roads in the three year plan, beginning with Quaker Hill, to be used with \$539,485, line # 33023-55890 and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 17. Public Works:** To consider and act on a request by Gary Schneider, Director of Public Works, for an additional appropriation in the amount of \$25,000 for a new project (Library Electrical Project) and forward on to the Board of Finance for approval.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

18. Fire Department: Resolution recommending an appropriation and bond authorization of up to \$12,600,000 for the construction of a new Town of Waterford Oswegatchie Fire Station.

MOTION by Attanasio, seconded by Muckle, for discussion only, to amend and reduce the amount to \$9,600,000 for the construction of a new Town of Waterford Oswegatchie Fire Station. VOTING IN FAVOR: 1-2 FAILED

Voting For: Attanasio

Voting Against: Brule, Muckle

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

19. Emergency Management: Resolution recommending an appropriation and bond authorization of up to \$4,600,000 for upgrades to the Town's communication system.

MOTION by Muckle, seconded by Attanasio to amend and remove "bond" and replace with "funding". VOTE 3-0

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

20. Various: To consider and act on the following request for a FY25 In-Series Transfer from Kim Allen, the Director of Finance, in the amount of \$64,800 for additional employee payouts not budgeted for and an unexpectedly higher than anticipated year-end invoice for apparatus.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

21. Appointments & Resignations:

21a. To consider and act on the re-appointment of Michael Buscetto III (U) to the Youth and Family Services Bureau Board to fill the term of 6/1/25-5/31/28 as a member.

MOTION by Attanasio, seconded by Muckle, VOTING IN FAVOR: 2-1 PASSED

Voting For: Brule, Muckle

Voting Against: Attanasio

21b. To consider and act on the re-appointment of Erin McNamara (U) to the Youth and Family Services Bureau Board to fill the term of 6/1/25-5/31/28 as a member.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

22. New Business: Application for Mass Gathering Event Permit - needs Board of Selectmen Approval

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

23. Old Business: NONE

24. Correspondence:

24a. Contract Listing Town of Waterford

25. Consent Agenda

25a. Tax Refund: To approve and act on repayment of tax refund in the amount of \$39,433.64.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

25b. Board of Selectmen Regular Meeting Minutes August 5, 2025

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

26. Adjournment: 6:40 PM

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED