

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

**UPDATED AGENDA
BOARD OF SELECTMEN REGULAR MEETING**

Tuesday, September 23, 2025

5:00 PM

Waterford Town Hall (Auditorium)

RECEIVED FOR RECORD
WATERFORD, CT
2025 SEP 19 A 9:53

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

- 1. Call to Order & Roll Call:**
- 2. Pledge of Allegiance**
- 3. Public Comment:**

- 4. Recreation and Parks:** To consider and act upon awarding the Children's Playground Pavilion contract to M.E. O'Brien & Sons, Inc., from, Ryan McNamara, Director of Recreation and Parks for \$96,380.00 pending RTM approval of the appropriation of funds. If approved, funds will be available from the following lines:

- 33723-55838 - \$40,000 (Children's Playground)
- 20537-57798 - \$25,000 (Children's Playground-Civic Triangle)
- 21237-57700 - \$31,380 (Rec & Parks Playground Expenditures)

5. Appointments & Resignations:

5a. To consider and act on the re-appointment of Jeffrey Robillard to the Cable TV Advisory Council of Southeastern Connecticut, Waterford Delegate, to fill the term of 7/1/25-6/30/27 as a member.

5b. To consider and act on the appointment of Larry Tytla to the Waterford East Lyme Shellfish Commission on the Niantic River Watershed Committee Board of Directors to fill the term of 9/22/25-9/21/29 as an alternate member.

5c. To consider and act on the re-appoint of Chris Tomichek to the Niantic River Watershed Committee Board of Directors to fill the term of 1/1/25-12/31/28 as a member.

6. **New Business:**
7. **Old Business:** NONE
8. **Correspondence:**
 - 8a. Thank you from the Sexual Assault Crisis Center of Eastern, CT
9. **Consent Agenda**
 - 9a. Tax Refund
 - 9b. Board of Selectmen Regular Meeting Minutes September 9, 2025
 - 9c. Board of Selectmen Special Meeting Minutes September 15, 2025
10. **Adjournment:**

FINANCE DEPARTMENT MEMO

August 15, 2025

Mr. Rob Brule
First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Re: Contract Award through Cooperative Purchasing- Children's Playground Pavilion

Dear Mr. Brule:

In keeping with Section 3.08.010 of the Purchasing Ordinance- Cooperative Purchasing, the Purchasing Department, on behalf the Recreation and Parks department after due diligence and careful consideration, is respectfully seeking the Board's approval to Award the contract for the Children's Playground Pavilion to M.E. O'Brien & Sons, Inc. (MHEC-Cooperative) in the total amount of \$96,380.00 , pending RTM approval of the appropriation of funds.

If approved, funds will be available from the following lines:

- 33723-55838 - \$40,000 (Children's Playground)
- 20537-57798 - \$25,000 (Children's Playground-Civic Triangle)
- 21237-57700 - \$31,380 (Rec & Parks Playground Expenditures)

Sincerely,

A handwritten signature in blue ink, reading "Shea Davy", is written over a horizontal line.

Shea Davy
Purchasing Agent,
Town of Waterford



TO: Town of Waterford Board of Selectman

FROM: Ryan McNamara, Director of Recreation and Parks

DATE: August 18, 2025

RE: Request for Bid Waiver – Playground Installation Project

I am writing to formally request a waiver of the standard bidding process for the upcoming playground installation project at Children's Playground located in the Civic Triangle. This request is made in accordance with our procurement policies and is based on the following considerations:

1. **Donor Preference:** A partial donor contribution has been pledged toward this project, with a preference for a specific vendor to ensure continuity and quality of work. Granting this waiver will honor the donor's intent while maintaining fiscal responsibility.
2. **Vendor Qualifications:** The recommended vendor, **M.E. O'Brien & Sons**, is a vetted supplier under the **Massachusetts Higher Education Consortium (MHEC)** New England contract. This cooperative purchasing agreement is designed to help municipalities reduce costs and streamline procurement through pre-approved vendors.
3. **Continuity of Service:** M.E. O'Brien & Sons performed the original installation of the playground. Their familiarity with the site and equipment ensures consistency in design, safety standards, and long-term maintenance compatibility.
4. **Industry Recommendation:** Multiple installers and playground vendors contacted for this project have independently referred us to M.E. O'Brien & Sons, citing their expertise and reliability in similar municipal projects.

Given these factors, we believe that waiving the formal bid process in favor of contracting directly with M.E. O'Brien & Sons is in the best interest of the town. This approach will expedite the project timeline, reduce administrative overhead, and ensure high-quality results aligned with community expectations.

We respectfully request your approval of this bid waiver. Please let us know if additional documentation or information required to proceed.

Thank you for your consideration.



**Waterford Recreation and Parks Commission
July 22, 2025 @ 4:30 pm
Waterford Community Center**

The Recreation and Parks Commission held a regular scheduled meeting on July 22, 2025 at the Waterford Community Center. Meeting was called to order at 4:30 p.m. by Commission Member, T. Santos and a quorum was established.

Members in attendance: N. Scheiber, T. Santos, T. Burrows, R. Erricson, B. Kyne

Members Absent: E. Murphy, M. Sheehan, T. Stino, M. Chiappone

Staff: R. McNamara (Director), T. Cieplik (Program Coordinator)

Approval of Meeting Minutes:

Motion by R. Erricson and seconded by N. Scheiber to approve the June 24, 2025 meeting minutes with the addition of M. Chiappone being added to the members absent. Vote: 5-0-0 Motion: Approved

Public Comment: None

Correspondence:

The Commission noted that they had received three letters in regards to our staff providing safety, helping in events and keeping the grounds around the town looking great from T. Mangialico, T. Wheeler, and S. Kenniston.

Staff Reports:

R. McNamara - The office is still busy with beach sticker sales. Civic triangle discussion with the First Selectman & Environmental Planner to get two new bench pads on the library side of the walk. The certificate of completion has been received for Leary Park and Park and Rec Director will walk with the Risk Manager. Looking to open the weekend of 7/26/2025. The final quote has come in for the pavilion at the Children's Playground in the Civil Triangle.

Motion by N. Scheiber and seconded T. Burrows to do a bid waiver that will allow the Gardner Family foundation to select M. E. O'Brien as the vendor for the pavilion. Vote: 5-0-0 Motion: Approved

Board of Selectman meeting is 7/22 for the money to be released for the Leary park phase II from appropriated to designated and surplus of an old copier.

Assistant Director:

T. Cieplik - We are in our busiest time of the year with Playground and Summer Concerts. Big thank you out to Dominion and as our top sponsor for the summer concerts and all sponsors. We have been able to have 70% of our expenses covered. Nature Education programs will take place this fall and we are hoping to grow more outdoor programs. Co-sponsor programs numbers were low and working with Camp Dash to get the word out with flyers.

Committee Reports:

Personnel - Program Coordinator position is out to the public and will close on August 4th.

Youth Sports Council - no update

Long Range Planning - Director R. McNamara will reach out to T. Burrows and forward

Policies and Procedures - Director R. McNamara, T. Santos and E. Murphy have been meeting monthly

Representative Reports:

Board of Education - No update

Board of Finance - No update

Historical Society - McDowell Piano event at the Community Center on 7/31/2025.

O'Neill Theater - Commission would like to meet in October at the O'Neill Theater

Senior Services - No update

New Business:

- A discussion took place in regards to using Stenger Farm as a Little League complex with walking paths.
- Consideration of bench donations for the walkway in front of the Community Center

Adjournment:

Motion by R. Erricson and seconded by T. Burrows to adjourn the meeting at 5:30 pm.

Vote: 5-0-0

Motion: Approved

Respectfully submitted,

Eileen Sullivan

Recreation and Parks Commission



Quotation

M.E. O'Brien & Sons, Inc. is an Affirmative Action/Equal Opportunity Employer AA/EOE
and Massachusetts SDO Certified WBE

Company Address

PO Box 718, Medway MA 02053-0718
TEL 508-359-4200 / FAX 508-533-6342
www.obrienandsons.com

Date 7/10/2025

Quotation Expires 8/9/2025

Customer Name Ryan McNamara / Town of Waterford
Tel, Email rmcnamara@waterfordct.org

Salesperson Brian Iafolla
Admin Asst Karen Hanley

PB

Version # 1

Job Name	Civic Triangle Park - Waterford, CT
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Salesperson	Email	Pay Terms	Estimated Lead Time
Brian Iafolla	brian_iafolla@obrienandsons.com	Net 30	16 - 20+ Weeks

Quantity	Unit	Vendor, Model Number & Description	Unit Price	Taxable?	Amount
		Pollgon			
1	ea	MAR-20X24MR: Poligon marquee style steel structure, 20' x 24' with multi-rib metal roof, 8' clearance. Anchor bolts included. Engineering package included.	\$ 45,030.00		\$ 45,030.00
1	lot	Freight	\$ 6,000.00		\$ 6,000.00
		Pollgon Total	\$ 51,030.00		
		Install Services			
1	lot	-Excavate 24' x 28' area -Dig footing holes, pour concrete footings -Erect structure -Supply and spread gravel base for concrete pad -Form and pour 24' x 28' concrete pad -General site cleanup *Quoted using non-prevailing wage rates			
1	lot	Total Install Services	\$ 45,350.00		\$ 45,350.00

Subtotal \$ 96,380.00

Tax Rate

Sales Tax \$

TOTAL \$ 96,380.00

If you have any questions concerning this quotation, please contact your salesperson listed above.

3/19/2025

Please Read the Attached TERMS & CONDITIONS

STANDARD TERMS & CONDITIONS

*** Due to ongoing steel and other material surcharges as well as increased demand, quotations are only valid for 30 days ***

- **LEAD TIMES:** Estimated lead times vary after receipt of order and architectural approval if required. Lead times may fluctuate due to the availability of raw materials at the time of order.
- The Purchaser is responsible for quantity, color, and product confirmation. Prices are based on quantities listed. Any change to quantities will impact prices quoted. Standard manufacturer's design, colors, specifications, and construction apply unless otherwise noted.
- Prices do **NOT** include shipping charges, sales tax, resilient surfacing, assembly or installation unless otherwise noted on quotation.
- Delivered prices do **NOT** include off-loading, lift-gate, inside delivery, reconsignment or detention fees. If requested, additional charges will be added. (Lift gate service is a truck that has a lift gate on the back to bring the skids to the ground. Once on the ground it is the receiver's responsibility to move it from there.)
- M.E. O'Brien & Sons is **NOT** responsible for **plan take-offs**. All quantities, square footages, thicknesses, etc. are the responsibility of the purchaser. Confirm and double check quantities quoted. It is the responsibility of the purchaser to approve/purchase items "per plan".
- Quote is based on information at time of bid/request. Any changes, updates, addenda, etc. may require quote to be revised.
- It is expected that Approved Submittals should be returned to our office within 60 days of issue to ensure that prices for these products can be held. Approved Submittals that exceed 60 days before being returned may incur price increases.
- **If installation is included**, M.E. O'Brien & Sons is **NOT** responsible for buried underground hazards including, but not limited to: ledge, unsuitable bearing soils, unmarked utilities, boulders, construction debris and any other conditions beyond our control. Additional costs will apply.
- When O'Brien & Sons is supplying materials only, retainage does not apply.
- Enrollment in a software program tracker (such as Mwrap, CCIP or LCP) is **NOT** included. If these are required, please advise the cost and the price will be added to the contract.
- Excludes any and all GC requirements not specifically spelled out in this quote.
- **Returns** require authorization and must be made within 30 calendar days of receipt of order. Customer is responsible for a re-stocking fee of 20-50% (varies by manufacturer), plus shipping charges (to and from) for all returned materials. Custom products or custom colored products are **NOT** returnable. Shade Systems and Ironsmith products are **NOT** returnable. Surfacing materials are **NOT** returnable.
- **Deliveries:** When delivered, inspect entire shipment carefully, make note on delivery receipt of ANY damage so a freight claim can be filed if damage is discovered after opening package(s).

CEDAR FOREST

It is the responsibility of the client in possession of the quote to review the building code, snow load and wind speed with the town building inspector to confirm compliance with the reviewing jurisdiction and notify of us of any discrepancies prior to an order being placed and the stamped drawings and calculations being created.

All permits and/or fees are the sole responsibility of the Owner or General Contractor.

INCLUDES anchor bolts on all shade structures.

DOES NOT INCLUDE:

- Electrical cut-outs (if required, provide quantity, size and location).
- Staining of wood and tongue & groove, unless otherwise noted.
- Engineered drawings are not site specific. If site specific engineered drawings are required, a soil test will need to be provided by the customer prior to requesting engineered drawings.
- Engineered drawings are available in electronic format or hard copies.

NOTE: Custom products or custom colored products are **NOT** returnable.

LSI SKYWAYS

It is the responsibility of the client in possession of the quote to review the building code, snow load and wind speed with the town building inspector to confirm compliance with the reviewing jurisdiction and notify of us of any discrepancies prior to an order being placed and the stamped drawings and calculations being created.

All permits and/or fees are the sole responsibility of the Owner or General Contractor.

INCLUDES anchor bolts on all shade structures.

- Engineered drawings are not site specific. If site specific engineered drawings are required, a soil test will need to be provided by the customer prior to requesting engineered drawings.
- **Includes** Digital Drawings in electronic format only. **Does NOT Include** Digital Seals and Wet Seals. They are available at an additional cost.

NOTE:

- Fabric must be removed should winds be expected to exceed 90 mph.
- Custom products or custom colored products are **NOT** returnable.

POLIGON

It is the responsibility of the client in possession of the quote to review the building code, snow load and wind speed with the town building inspector to confirm compliance with the reviewing jurisdiction and notify of us of any discrepancies prior to an order being placed and the stamped drawings and calculations being created.

All permits and/or fees are the sole responsibility of the Owner or General Contractor.

INCLUDES anchor bolts on all shade structures (unless otherwise specified).

DOES NOT INCLUDE:

- Electrical cut-outs (if required, provide quantity, size and location).
- Staining of wood and tongue & groove, unless otherwise noted.
- E3 engineered drawings are not site specific. If site specific engineered drawings are required, a soil test will need to be provided by the customer prior to requesting E3 engineered drawings.
- Engineered drawings are required and are available in electronic format or hard copies.

NOTE:

- Fabric must be removed should winds be expected to exceed 90 mph.
- Custom products or custom colored products are **NOT** returnable.

SHADE SYSTEMS

It is the responsibility of the client in possession of the quote to review the building code, snow load and wind speed with the town building inspector to confirm compliance with the reviewing jurisdiction and notify of us of any discrepancies prior to an order being placed and the stamped drawings and calculations being created.

All permits and/or fees are the sole responsibility of the Owner or General Contractor.

DOES NOT INCLUDE:

- Anchoring hardware is **NOT** provided by Shade Systems.
- Engineered drawings are not site specific. If site specific engineered drawings are required, a soil test will need to be provided by the customer prior to requesting engineered drawings.
- Engineered drawings are available in electronic format or hard copies.

NOTE:

- Fabric must be removed should winds be expected to exceed 90 mph.
- Shade Systems products are **NOT** returnable.



Purchase Contract

All Fields Must Be Completed to Place Order

Job Name: Civic Triangle Park - Waterford, CT

Quotation Date: 7/10/2025

Version # 1

Bill to:

Company / Dept

Name

Address

City, State ZIP

Phone

Email

PO#

Purchase Amount

\$ 96,380.00

Ship to:

Company / Dept

Name

Address

City, State ZIP

24-Hr Contact Name

24-Hr Contact Tel #

24-Hr Contact Email

Date Wanted

Delivery Days/Hours

Job Address

City, State ZIP

Is job tax exempt (Y/N)?

Tax Exempt #

(Tax exempt certificate required)

Customer Acceptance

The attached standard terms and conditions (the "Standard Terms and Conditions") form part of the Purchase Contract (the "Purchase Contract") between yourself (the "Customer"), and M.E. O'Brien & Sons, Inc. ("O'Brien & Sons"). The Customer's acceptance and understanding of these Standard Terms and Conditions and all other supporting documentation provided as part of this package is evidenced by signing of the Purchase Contract. **Order cannot be processed without a completed and signed copy of this Purchase Contract.**

Signature (customer or authorized representative)

Date

Print Name

THANK YOU FOR YOUR BUSINESS!

6/27/2024



Jannelvy Martinez
City of Lawrence



Personalized Procurement

More Than Just Savings

MHEC is a group purchasing cooperative that supports New England municipalities, educational institutions, libraries, government, and nonprofit organizations.

We are more than just procurement – we deliver personalized service, trust, responsiveness and results.

COMPLIANCE CONFIDENCE

MHEC was established in 1977 as a cooperative under MA Law to provide efficiencies and cost savings to its members. Its charter has since been expanded to include all New England states (CT, MA, ME, NH, RI, VT), as well as municipalities, libraries, and other educational nonprofit organizations.

Cooperative contracts like those provided through MHEC are an approved option for public procurement. All MHEC contracts are developed in a fair, open, and competitive manner. For our MA members, that means they are consistent with 30b. MHEC contracts have been independently audited and are compliant with all federal uniform guidelines (EDGAR) regulations.

1-413-GET-MHEC QuoteDesk@MHEC.net

We're always accessible and here to help!

MHEC checks all the boxes!

- ✓ Provides significant savings
- ✓ Compliant contracts publicly bid in a fair, open, and competitive manner, eliminating the need to bid
- ✓ MHEC can act as an extension of your procurement department
- ✓ We develop all of our contracts in New England specifically for New England organizations
- ✓ Select from suppliers who range from local to global
- ✓ Easily find small, diverse, and sustainable suppliers
- ✓ We are accessible and always willing to help!

Open to see our full contract portfolio!



Lindsay Dutcher
Member Services Manager
ldutcher@mhec.net
413-992-2510

*Municipalities,
K-12 schools, Libraries*



Reilly Kleeberg
Member Services Specialist
rkleeberg@mhec.net
413-992-2509

Higher Education

- A01 Appliances, Food, Laundry: Equipment and Services**
Commercial, dormitory, and residential appliances for food services equipment (refrigerators, stoves, microwaves, etc.) air purifiers, dish washers, laundry equipment
- B01 Graduation Regalia and Judicial Robes**
Caps, gowns, diplomas, rings, jewelry, official patches and seals, graduation printing, electronic credentials and diplomas
- B11 Multi-Media: Equipment and Services**
Audio and visual equipment, installations, lighting, photography, videographers, drones, presentation equipment, software, technical support, 3D printers, staging equipment
- B14 Playgrounds, Parks, and Recreation**
Inclusive play and park equipment, installation services, custom shelters, and various supplies for accessible and fun areas
- B15 Event Equipment: Rentals and Services**
Tents, canopies, chairs, tables, bleachers, stages, audio-visual rentals and technicians, lighting, flooring, food service equipment, heating and cooling, portable toilets, and restroom trailer trucks
- B16 Athletics: PE, Sports, Weight, and Gym**
Athletics fitness equipment. Strength and weights. Pool fixtures and supplies. Flooring and turf. Sporting goods and gear, including footwear and apparel. Protective and safety equipment. Athletic technology and software. Stadium and arena. Climbing walls, holds and supplies. Accessible and inclusive gym
- C04 Window Treatments and Specialized Curtains: Supplies and Services**
Window screens, window film – installation, removal, acoustic paneling, blinds, drapery. Stage curtain inspection, installation, removal. Shades, shutters and wall coverings
- C05 Mattresses and Hospitality: Products and Services**
Mattresses, mattress removal, bed linens, towels, shower curtains, dorm room kits, bed bug products
- C07 Furniture and Accessories**
Indoor and outdoor furniture, chairs, stools, benches, tables, desks, lecterns, lockers, lactation pods, privacy pods, white boards, etc. Design and refinishing services. Classroom, library, police and fire station
- D04 Compressed Gases: Services and Supplies**
Dry ice, gases, HAZMAT, industrial, liquid, medical, refrigerants, safety products, and software. Cylinder lease, purchase, and rental
- D05 Life Science Research: Equipment, Chemicals, Supplies and Services**
Animal research, chemicals, dissection tools, study kits, fish, lab equipment, models, sanitation, skeletons, specimens (living and preserved), sterilization, training, tech support
- D25 Lab and Science: Equipment, Chemicals, Supplies and Services**
Lab furniture, centrifuges, chromatography, fluid and liquid handling, forensic kits, microscopes, mixing equipment, molecular biology, specimen collection, labware, test and measurement equipment and more
- D26 Biological Safety Cabinets: Maintenance and Services**
Biological safety cabinets – installation, maintenance, and repair. Animal bedding, isolator, and transfer station. Chemical fume hood – calibration, certification, maintenance, and repair. Emergency shower and eyewash inspection stations
- D32 Medical and Dental: Equipment, Supplies and Services**
Footwear, eyewear, masks, safety and medical equipment, education and training. PPE and janitorial supplies
- E05 Fire, Security, and Emergency Communication**
Access control systems; clock and detection systems, emergency communication, fire alarm, fire detection, extinguisher, and suppression systems. Sprinklers, keys and radios, security doors, window films, locks, and surveillance equipment. Firearm/ammo storage
- F04 Technology: Software**
Adobe, Microsoft, and other leading brands. Database management systems, cloud, and network management. Anti-virus, disaster recovery, cyber security, identity theft, backup, CAD, courts and justice, education, graphic design, multi-media, presentations. Professional services and project management
- F05 Technology: Hardware**
Computers (Windows and MAC), monitors, peripherals, networking, printers, scanners. Installation, integration, maintenance, storage, servers. Training, smartphones, tablets, and telecommunications
- F07 Copiers and Record Management**
Copiers: hardware, maintenance, supplies, leases. Capture software and digital duplicators. Document management and managed print services. Scanners and shredders
- F11 Print and Promotional Products**
Artwork, embroidery and screen-printing. Printing: assembly, binding, marketing, copying, design, finishing, mail services, outdoor signage, storage. Promotional: apparel (non-uniform), automotive, recognition, badges and lanyards, bags, banners, buttons, calendars, flags, pens, stress balls, and more

- F12 Mobile Services and Devices**
Cellular phone fleet services, devices, hardware, and installation
- F14 Network Infrastructure and Management**
Conferencing, cloud, data backup, managed services, data center services, fiber, firewall, hosting services, network security, VPN, web and video conferencing
- F15 Office and School Supplies**
Paper, pens, pencils, paperclips, and staples. Breakroom supplies, coffee, soda, and bottled water. Copier supplies, toner, remanufactured toner. Learning aids, lamination, school, classroom, art room, tech supplies
- F19 Financing and Leasing**
Multiple financial organizations offering members competitive leasing and financing solutions to make large purchases and capital investments possible
- F20 Records: Scanning, Storage, Archiving, and Destruction**
Document: Archiving, delivery, management, pickup, offsite preparation, and scanners. Document storage: Paper, records, microfilm, migration, digital, cloud, open shelf. Scanning and shredding services
- F22 Technology: Value-Added Reseller**
Our IT VAR contract is the result of a collaborative effort between MHEC and the University of Massachusetts and offers three full-service strategic partners: CDW-G, Connection, and WEI. This contract provides buying power and a greater user experience. Call MHEC for pricing and specifics
- G02 Exterior Maintenance: Equipment, Repair, Supplies and Services**
Construction services, buildings and roads. Heavy construction equipment, new, used, refurbished, rental, lease, service, maintenance. Forklifts, golfcarts, wheel loaders, backhoes, excavators, and lawn mowers. Ice melt, landscaping supplies, painting
- G03 Motors, Pumps, Compressors, Controls, HVAC and Services**
Air compressors and air conditioners (HVAC). Motors, pumps, and valves. Condensate equipment, controls, and controllers. Design, build, parts, service, and repair. Lubrication. Pipes, drives, belts, and pulleys
- G10 Mail and Parcel Delivery**
Discounted rates for domestic and international letters and packages
- G11 Flooring and Surfacing**
Hardwood, carpet, carpet tile, ceramic/porcelain tile, linoleum, mats, runners, vinyl. Office, classroom, dorm, gym. Moisture mitigation systems and turf. Design and project management
- G12 Apparel: Occupational, Uniforms, and Body Armor**
Apparel: Corporate, healthcare, food service, face covering. Uniforms: Healthcare, safety, food service, footwear, hats, helmets, flame retardant, painter. Body armor
- G13 Moving and Storage**
Household and office moving – interstate, intrastate, international. Library and laboratory – interstate, intrastate and project management. Tradeshows, vehicles, computer and electronics. Rigging services and modular furniture installation. Storage services and trailers
- G17 Custodial Cleaning: Equipment, Supplies and Services**
Some custodial services. Products: Air blowers, air purifiers, buffers, burnishers, carpet cleaning, cleaners, chemicals, deodorizers, dispensers, fans, floor mats, food service disposables, hand care products, laundry, ice melt, snow removal, squeegees, sweepers, trash bags, vacuums, window washing equip. Green products and services
- G19 Facilities: Maintenance, Repair, and Operations**
Plumbing, heating, and electricity supplies and services. Shop equipment, tools (powered and handheld), tool cabinets, work benches, lighting, lockers, fans, filters, construction materials, paint, pallets, conveyors, doors, and windows. Vending machine programs
- G24 Signage and Related Services**
Services include: design, build, installation, digital and fabric printing, digital cutting, removal, rentals, repair, and storage. Types of signage includes wayfinding, directional, architectural, and digital
- G28 Elevators: Equipment and Services**
Purchase, replacement, preventative maintenance, full maintenance services, annual state safety testing. Wheelchair lifts: purchase, replacement, extended warranties, preventative maintenance, parts, emergency service
- G29 Facility Maintenance and Energy: Assessment and Software**
Facilities engineering and management; energy system engineering; civil engineering; construction engineering and management; mechanical engineering; architectural services; roofing inspection and maintenance
- G31 Water: Filtration, Treatment, Chemicals and Services**
Cleaning, disinfecting, hygiene, management, chemical products and services
- G32 Emergency Response and Disaster Restoration Services**
Asbestos, biohazard, carpet cleaning, doc restoration, emergency response, environmental response, fire damage, infectious disease suppression services, mold, odor, smoke/spot damage, soil/site remediation, storm/water damage

G33 Energy Consulting Services

Strategic Energy Procurement, Utility Budgeting, Usage tracking, Quality Assurance, Energy Project Consulting, Net Energy Generation Credits, Renewable Energy Credits, and Greenhouse Gas Data Management

I02 Insurance: Cyber, Independent Risk Management Consulting

Commercial: auto, general liability, package, property. Cyber consulting, dorm contents coverage, educators legal liability, employee benefits, fidelity and crime coverage, foreign travel, law enforcement professional liability, workers compensation and employee liability

K02 Interpretation and Translation: Equipment, Supplies and Services

Assisted listening devices, document translation, interpreter services – educational, community, conference, deaf/blind, escort, media, medical, phone, video remote. Linguistic services

L02 Vehicle Rental and Sharing

Car, van, and truck rentals, all sizes. Individual or fleet vehicles. Insurance can be included

L50 Library: Supplies and Archival Products

Display products, furniture, learning materials, book and periodical care and protection, media supplies, arts and crafts, operations and circulation supplies

L51 Library: Books and Media

Book jackets, board books, e-books, graphic novels, juvenile, laboratory manuals, large print, paperbacks, medical, reprints, textbooks, out-of-print search and more. English and foreign language. Audio CDs, audiobooks, MP3s, music, downloadable, digital library, spoken word, DVDs, processing costs, video games

L53 Library: Equipment and Software

Automated material handling, book and media lockers and vending, electronic workstations, hold systems, handheld inventory, payment systems, RFID antenna readers, gates, tags, security/detection systems, self-service stations, self-checkout

L54 Library: Digital Technologies

Digital literacy, interactive online course platforms, virtual reality, self-service solutions, specialized library databases, streaming. Makerspace: tech, programs, and applications

S01 Human Resource Services

Compliance, contract tracing, COVID-19 trackers, criminal record search (CORI), degree verification, drug screening, exclusions database check, finger printing, I-9 employment, credit reports, military service verification, motor vehicle reports, training

S03 Technology: Project Services

Business continuity planning, process management, cloud systems integration, digital accessibility consulting, disaster recover services, geographic information systems (GIS), mobile applications, remote database, administration services, software development, systems integration and planning, technology courseware development, telecommunication services

S04 Staffing and Executive Search Services

Staffing search services for higher education, academia, executive, high-tech, IT, biosciences, research, and construction industries. Staffing options for short and long-term, individuals and teams. Systems for managing a non-permanent labor force and assessment of current staff

S05 Managed Solutions: Student and Staff Mental Health

Managed care solutions, including mental health support services

Meet the people who have created, developed, bid, and continue to manage our contracts.



Rika Monzillo, MCPPO
Director of Supplier Services
413-992-2506 rmonzillo@mhec.net



Andrew Ryan, MCPPO
Strategic Sourcing Leader
413-992-2514 aryan@mhec.net



Luke Hoefler, MCPPO
Strategic Sourcing Manager
413-992-2575 lhoefler@mhec.net



Scott Loomis, MCPPO
Strategic Sourcing Manager
413-992-2511 sloomis@mhec.net



Gabriella Delmonte, MCPPO
Supplier Services Specialist
413-992-2521 gdelmonte@mhec.net



Marc Tancredi, MCPPO (in process)
Strategic Sourcing Manager
413-992-2501 mtancredi@mhec.net



Peter James, MCPPO (in process)
Strategic Sourcing Manager
413-992-2513 pjames@mhec.net



Dillon Bazegian
Contract Services Administrator
413-992-2503 dbazegian@mhec.net



17 Trotter Drive, Medway MA 02053
PHONE 508-359-4200 / FAX (508) 533-6342
SDO CERTIFIED WBE (MA ONLY)



MHEC PURCHASING CONSORTIUM

CONTRACT MC16-B14 PLAYGROUNDS, SHELTERS, PARKS AND RECREATION

CONTRACT MC17-B16 ATHLETICS: PE, SPORTS, WEIGHT AND GYM

MHEC Members include all New England municipalities including public elementary and secondary schools and non-profit technical, vocational and charter schools. It also includes public Colleges and Universities.

This letter is to advise you that O'Brien & Sons holds two contracts with MHEC :

CONTRACT MC16-B14 PLAYGROUNDS, SHELTERS, PARKS AND RECREATION

CONTRACT MC17-B16 ATHLETICS: PE, SPORTS, WEIGHT AND GYM

Under contract **MC16-B-14**, we carry the following lines:

- APS GaGa Ball Pits and Playground Edging
- Cedar Forest Products Wood Shade Structures and Pavilions
- CycleSafe Bike Racks and Bike Storage
- DuMor Site Furnishings
- Dunning Playground Surfacing
- EDS Concrete Site Furnishings
- Flexground Poured in Place Surfacing
- Freenotes Outdoor Musical Instruments
- Landscape Structures Playground Equipment, Site Furnishings and Fabric Shade Structures
- Murdock Drinking Fountains
- PLP Fiberglass Flapoles
- Polygon Steel Shade Structures and Pavilions
- Premier Polysteel Site Furnishings
- Shade Systems Fabric Shade Structures
- Surface America Poured in Place Surfacing
- Vortex Splashpads
- Installation and Services

Under contract **MC17-B16**, we carry the following lines:

- Agospace Multi-Use Sport Court
- National Recreation Systems Outdoor Bleachers and Player's Benches
- PW Athletic Athletic Equipment
- Truebounce Basketball Outfits
- Installation and Services

These contracts extend to February 1, 2029.

Prices are discounted and are based on the current year catalog/price list. Shipping charges are additional. Please contact us for more information at 1-800-835-0056. You can also go to our web site at www.obrienandsons.com or email us at mail@obrienandsons.com. We look forward to working with you.

M. E. O'BRIEN & SONS, INC.
Providing Elements for a Great Outdoors™

"New England's Recreation Specialists"



B14

contract term: 02/01/2024 through 01/31/2029

strategic sourcing manager Luke Hoefler

lhoefler@mhec.net

(413) 992-2575

100 university drive, suite 1 | Amherst, MA 01002

web: mhec.net

Playgrounds, Parks and Recreation

contract landing page

This contract has an information hub called a **contract landing page**. The landing page is an online location of all things relating to this contract, in an easy to use, accessible format. To access the landing page, you must be logged in and enter through the secure products and services categories page. The URL to the products & services page is shown above. Once there, you can hover over the icons to view the contract landing pages. Contracts may be located in more than one category, though it is the same landing page. We invite you to make use of this contract's landing page to locate information regarding supplier contract terms, pricing, disadvantaged business status, and marketplace participation status. A sortable product and services spreadsheet is available, along with a list of current promotions, addendums, news items and frequently asked questions. A single page (front and back) pdf Sell Sheet is available for each supplier and provides an easy reference for their specific contract terms. The landing page does not replace the contract but works in concert to enable buyers to easily find information to aid them in their purchasing decisions.

compliance

This contract adheres to the strict standards of the **MGL 30b** for fair, open and competitive bidding. In addition, MHEC procurement practices were reviewed the law firm of Hirsh, Roberts, and Weinstein and found to be compliant with the uniform standards of the U.S. Education Department General Administrative Regulations (**EDGAR**).



Playgrounds, Parks and Recreation

addenda

Changes to this contract will be listed here, if they occur.

Playgrounds, Parks and Recreation

Contract Notes

General Notes on the Contract

The B14 contract categories were realigned into two, separate contracts:

MC16-B14 Parks, Playgrounds and Recreation

MC17-B16 Athletics: PE, Sports, Weight and Gym

If you do not see a supplier or category listed, please ensure you are searching the correct contract.

- BID POST DATE: 24 July 2023

- BID OPENING: 08 September 2023

- BID RESPONSE: 6 responses

- AWARDS: 6 awarded suppliers

- NO LONGER ON CONTRACT:

- BSN Sports LLC (now on B16)
- Fitness Ventures International, LLC DBA Aktiv Solutions (now on B16)
- G&G Fitness Equipment DBA Gronk Fitness (now on B16)
- Gym Source USA, LLC
- Kompan Playgrounds
- Life Fitness LLC
- Medco Supply Co. (now on B16)
- Precor, Inc. (now on B16)
- School Furnishings (now Hertz Furniture on B14 and B16)
- School Health Corporation (now on B16)
- Scoreboard Enterprises (now on B16)
- Stadium System, Inc. (now on B16)
- Sunbell Rentals (now on G32)
- Three T Enterprises DBA Gorgan Marciano Sporting Goods (now on B16)

- SMALL BUSINESSES: none

- DIVERSITY SUPPLIERS:

- M.E. O'Brien & Sons Inc. - Women-Owned Business Enterprise

- NEW SUPPLIERS:

- Discount School Supply
- Hertz Furniture Systems LLC
- UltiPlay Parks & Playgrounds, Inc.

- NEW CATEGORIES:

- Accessible & Inclusive Park & Play
- Park, Play, Courses, Shelters - Custom

- PLACING ORDERS: When requesting a quote or placing any form of an order please proceed to do the following:

(a) Identify yourself as an MHEC Member

(b) Reference MHEC Contract B14

Utilizing these steps will ensure proper contract pricing and tracking of all volume done under the MHEC contract.

Product Categories - Use this list to search the Web under Product Categories

Accessible & Inclusive Park & Play, Entire Catalog, Installation, Park & Playground - Equipment & Supplies, Park, Play, Courses, Shelters - Custom, Supplies - Miscellaneous

Web Page Search Instructions link:

<http://private.mhec.net/pdf/SearchInstructions.pdf>

Special Notes on Individual Vendors

New on Contract	No Longer on Contract
Discount School Supply Hertz Furniture Systems LLC UltiPlay Parks & Playgrounds, Inc	BSN Sports LLC Fitness Ventures International, LLC DBA Akti G&G Fitness Equipment, LLC dba Gronk Fit Gym Source USA, LLC Kompan Playgrounds Life Fitness LLC Medco Supply Co. Precor, Inc. a subsidiary of Peloton Interacti School Furnishings School Health Corporation Scoreboard Enterprises, Inc. Stadium System, Inc. Sunbell Rentals, Inc. Three T Enterprises DBA Grogan Marciano S

Playgrounds, Parks and Recreation

Instructions and Information pertaining to the use of this contract

- 1 The bidder's response to the IFB and subsequent negotiation shall carry forward to this contract in its entirety without exceptions.
- 2 Suppliers are required to market products and services to the MHEC membership directly and continue to promote sales volume through quality and superior service.
- 3 Upon request, suppliers will supply individual written quotes based on the terms of their individual contract, i.e., if pricing is based on a discount off list, the quote will show current list, contract discount and net price. If based on a markup over dealer net, it will show dealer cost, contract markup and MHEC Net Price.
- 4 Discount pricing may be offered to a member above and beyond this contract discount structure in the form of: Special Deals, Sales Catalogs or Bulletins, Promotional Sales, and Additional Volume Discounts through special quotes for committed dollar purchases, as long as the same pricing will be offered to all current and future member customers who meet the same criteria for the special pricing.
- 5 Use of the contract is left to the discretion of each respective member. No guarantee of volume has been made to the supplier.
- 6 Suppliers will make every effort to identify purchasers contacting them to determine MHEC membership and extend the MHEC pricing and any benefits. Any customer who meets the MHEC criteria for membership within the 6 state region such as following list, will be afforded the opportunity to join the MHEC prior to finalizing the sale. (Please refer customer to www.mhec.net for membership process)
 1. Non-profit, public and private colleges / universities
 2. Not for profit technical, charter, and vocational schools
 3. Municipalities including K-12, and Libraries
- 7 All discount percentages as stated in this contract will remain as is for the life of this contract.
- 8 The supplier will ship and bill the material requested on each purchase order directly to the respective member. Substitutions will not be allowed without the consent of the ordering department
- 9 Either party may terminate this contract for convenience, without penalty, upon Sixty (60) days written notice to the other party
- 10 For Members:
You may be required to use a website, a vendor special code or a participating agreement to obtain the contract benefits and receive special contract pricing.
- 11 Wage Rates: Please visit each States' Department of Labor and Development referencing details or Prevailing Wage Rates and how they are to be paid on State Jobs and how payroll records are to be maintained. Per the AG, Division of Occupational Safety, prevailing wage rates are subject to change annually. Each job performance must include an updated prevailing wage rate chart. It is the responsibility of the contracted supply partner to request this from the member requesting service. Note that several of our schools are public and it is the vendor's responsibility to follow the wage rate guidelines if necessary. This list is included but not limited to New England. It is the responsibility of the supplier to request prevailing wages from members when performing services where prevailing wages apply.

MA -

<http://www.mass.gov/?pageID=elwdagencylanding&L=4&L0=Home&L1=Workers+and+Unions&L2=Wage+and+Employment+Related+Programs&L3=Prevailing+Wage+Program&sid=Elwd>

Warranty Key

A	1 year
B	1 year limited
C	1 YR
D	10 year limited
E	2 year limited
F	2 year PC finish, 5 year Plastisol
G	2 YR
H	20 year limited
I	20 year posts, 10 year fabric
J	20 yr steel, 5 yr wood, 10 yr plastic
K	3 year warranty limited
L	5 year aluminum, 2 year finish
M	5 year limited for posts, chimes, HDPE
N	7 year warranty limited
O	7yr with Aromatic, 10yr with Aliphatic
P	Borders 10 yr, 1 yr limited all other
Q	http://shadesun.com/blog/faq/
R	https://bluevalleyind.com/about-us/
S	https://natureofearlyplay.com/
T	https://playmart.com/warranty/
U	https://srpplayground.com/warranty
V	https://srpsiteamenities.com/warranty
W	https://www.firstteaminc.com/warranty
X	1 year limited
Y	Limited Lifetime
Z	Manufacturer's Warranty
AA	Poles 1 year limited, 1 year fittings
AB	Posts 100 year, 3 year limited
AC	Posts 100 yr, plastic 15 yr, 3 yr ltd.
AD	Posts 100yr, plastic 15yr, 3yr limited
AE	Posts 100yr, plastic 15yr, 8yr Aeronet
AF	Psts 100yr_plstc 15yr_cables&mallets 5yr
AG	www.discountsschoolsupply.com/returns
AH	www.jambette.com/en/services/warranty
AI	www.watertoys.com/warranty/#warranty

Playgrounds, Parks and Recreation

3 M.E. O'Brien & Sons Inc.

<u>Address</u>	17 Trotter Drive	<u>Contact</u>	Meghan O'Brien
	Medway, MA 02053	<u>Phone</u>	508-359-4200
<u>Email</u>	mail@obrienandsons.com	<u>Tollfree</u>	
<u>Web</u>	www.obrienandsons.com	<u>Cell</u>	
<u>SDQ</u>	Small Business/Woman	<u>Fax</u>	
<u>Biz Type</u>		<u>FEI #</u>	042178556

Return Policy New, unused products can be returned with authorization. Customer is responsible for restocking and shipping charges.

Major Credit Cards MC, Visa, Amex, Discover

Delivery Lead times vary by manufacturer; average ARO is 4-30 wks.

Cash Terms Net 45

Prompt Pay Yes

Offer Extended Offer is NOT extended to Faculty, Staff & Students

FOB Destination

Freight Additional, calculated by weight, prepaid and added to Invoice.

Minimum Order No

Additional Terms MHEC

Contract
extended to
New England
States:

	Yes	No	Pending	Restricted	Restrictions Defined
CT					
MA					
ME					
NH					
RI					
VT					

Playgrounds, Parks and Recreation

Orders

Meghan O'Brien
17 Trotter Drive
Medway, MA 02053
Phone: 508-359-4200
Cell: 508-272-4518
Email: mail@obrienandsons.com
CT, MA, ME, NH, RI, VT

Orders

Erin O'Brien
93 West Street
Medfield, MA 02052
Phone: 508-359-4200
Email: ErinO'Brien@obrienandsons.com

Sales Rep

Andrew Kimball
1676 Flanders Road
Southington, CT 06489
Phone: 508-906-1620
Cell: 508-243-9727
Email:
andrew_kimball@obrienandsons.com
CT, MA

Sales Rep

Peter O'Brien
17 Trotter Drive
Medway, MA 02053
Phone: 508-359-4200
Cell: 508-906-1618
Email:
peter_o'brien@obrienandsons.com
CT, MA, ME, NH, RI, VT

Sales Rep

John McConkey
17 Trotter Drive
Medway, MA 02053
Phone: 508-359-4200
Cell: 612-839-6028
Email:
john_mcconkey@obrienandsons.com
MA

Sales Rep

Colin Boutin
17 Trotter Drive
Medway, MA 02053
Phone: 508-359-4200
Cell: 774-507-6227
Email: colin_boutin@obrienandsons.com
MA, VT

Sales Rep

Meghan O'Brien
17 Trotter Drive
Medway, MA 02053
Phone: 508-359-4200
Email: mail@obrienandsons.com
RI

Sales Rep

Joe Dufour
17 Trotter Drive
Medway, MA 02053
Phone: 508-359-4200
Cell: 508-561-1313
Email: joe_dufour@obrienandsons.com
MA

Sales Rep

Brian Iafolla
180 Primrose Lane
Fairfield, CT 06825
Phone: 508-906-1628
Cell: 508-404-7190
Email: brian_iafolla@obrienandsons.com
CT

Sales Rep

Joel St. Pierre
67 Cemetery Road
Buxton, ME 04093
Phone: 508-906-1622
Email: Joel_StPierre@obrienandsons.com
MA, ME, NH

Brand: Action Play Systems

		Warranty	
Park & Playground - Equipment & Supplies	Gogo Pil. Playground Edging-Outdoor Games	P	3%: >\$50,000 + 1% B14 MEOB Action Play Systems Pricing.xlsx

Brand: Cedar Forest Products

		Warranty	
Park Play, Courses, Shelters - Custom	Outdoor Shelters-Pavilion, Gazebos, Band Shell, Dugout, Restroom	D	3%: >\$50,000 + 1% B14 MEOB Cedar Forest Products Pricing.xlsx

Brand: Cycle Safe, Incorporated

		Warranty	
Park & Playground - Equipment & Supplies	Bicycle Parking-Bike Racks, Lockers	F	3%: >\$50,000 + 1% B14 MEOB CycleSafe Pricing.xlsx

Playgrounds, Parks and Recreation

Brand: DuMor, Incorporated

		Warranty	
Park & Playground - Equipment & Supplies	Benches-Recycled Plastic, Steel, Wood	J 5%: >\$50,000 + 1%	B14_MEOB_DuMor_Pricing.xlsx
Park & Playground - Equipment & Supplies	Bicycle Racks-Loop Racks	B 5%: >\$50,000 + 1%	B14_MEOB_DuMor_Pricing.xlsx
Park & Playground - Equipment & Supplies	Picnic Tables-Recycled Plastic, Steel, Wood	J 5%: >\$50,000 + 1%	B14_MEOB_DuMor_Pricing.xlsx
Park & Playground - Equipment & Supplies	Trash Receptacles-Recycled Plastic, Steel, Wood	J 5%: >\$50,000 + 1%	B14_MEOB_DuMor_Pricing.xlsx
Park, Play, Courses, Shelters - Custom	Site Furnishings -Custom Products	J 5%: >\$50,000 + 1%	B14_MEOB_DuMor_Pricing.xlsx

Brand: Dunning Playground Surfacing

		Warranty	
Park & Playground - Equipment & Supplies	Engineered Wood Fiber-Geotextile Fabric	E 3%: >\$50,000 + 1%	B14_MEOB_Dunning_Playground_Surfacing_Pricing.xlsx
Park & Playground - Equipment & Supplies	Wear Mats-Swing Mats	E 3%: >\$50,000 + 1%	B14_MEOB_Dunning_Playground_Surfacing_Pricing.xlsx

Brand: Ed's Concrete Products

		Warranty	
Park & Playground - Equipment & Supplies	Benches-Concrete	E 3%: >\$50,000 + 1%	B14_MEOB_Eds_Concrete_Products_Pricing.xlsx
Park & Playground - Equipment & Supplies	Planters-Concrete	E 3%: >\$50,000 + 1%	B14_MEOB_Eds_Concrete_Products_Pricing.xlsx
Park & Playground - Equipment & Supplies	Tables-Concrete	E 3%: >\$50,000 + 1%	B14_MEOB_Eds_Concrete_Products_Pricing.xlsx
Park & Playground - Equipment & Supplies	Trash Receptacles-Concrete	E 3%: >\$50,000 + 1%	B14_MEOB_Eds_Concrete_Products_Pricing.xlsx

Brand: FlexGround

		Warranty	
Park & Playground - Equipment & Supplies	Poured in Place Surfacing-EnduraFlex TPV	O 5%: >\$50,000 + 1%	B14_MEOB_FlexGround_Pricing.xlsx

Brand: Freenotes Harmony Park

		Warranty	
Accessible & Inclusive Park & Play	Outdoor Musical Instruments-Accessible & Inclusive	M 5%: >\$50,000 + 1%	B14_MEOB_Freenotes_Pricing.xlsx

Brand: Landscape Structures Incorporated

		Warranty	
Accessible & Inclusive Park & Play	Freestanding Play Equipment-Climbers, Swings, Aeronets, Sensory Play	AE 5%: >\$50,000 + 1%	B14_MEOB_Landscape_Structures_Pricing.xlsx
Accessible & Inclusive Park & Play	Outdoor Musical Instruments-Rhapsody	AF 5%: >\$50,000 + 1%	B14_MEOB_Landscape_Structures_Pricing.xlsx
Accessible & Inclusive Park & Play	Outdoor Playground Structures-PlayBooster, PlayShaper, Weevos, Evos, Netplex	AC 5%: >\$50,000 + 1%	B14_MEOB_Landscape_Structures_Pricing.xlsx
Park & Playground - Equipment & Supplies	PlaySense-SmartPlay Structures	AD 5%: >\$50,000 + 1%	B14_MEOB_Landscape_Structures_Pricing.xlsx
Park & Playground - Equipment & Supplies	Shade Products-CoolTopper, Skyways	AB 5%: >\$50,000 + 1%	B14_MEOB_Landscape_Structures_Pricing.xlsx
Park, Play, Courses, Shelters - Custom	Fitness Equipment-HealthBeat, Fitcore	AD 5%: >\$50,000 + 1%	B14_MEOB_Landscape_Structures_Pricing.xlsx
Park, Play, Courses, Shelters - Custom	Playground Equipment-Custom Products	AB 5%: >\$50,000 + 1%	B14_MEOB_Landscape_Structures_Pricing.xlsx

Brand: M. E. O'Brien & Sons

		Warranty	
Installation	Incidentals, Hardware-Per Project	A NTE 40-60% markup	B14_MEOB_Installation_Pricing.pdf
Installation	Installation Project Management-Site Preparation, Site Completion	A NTE 40-60% markup	B14_MEOB_Installation_Pricing.pdf

Brand: Murdock Incorporated

		Warranty	
Park & Playground - Equipment & Supplies	Outdoor Drinking Fountains-Dog Fountains	X 3%: >\$50,000 + 1%	B14_MEOB_Murdock_Pricing.xlsx
Park & Playground - Equipment & Supplies	Outdoor Showers-Showers	B 3%: >\$50,000 + 1%	B14_MEOB_Murdock_Pricing.xlsx

Brand: PLP Composites

		Warranty	
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Playgrounds, Parks and Recreation

Brand: PLP Composites

Park & Playground - Equipment & Supplies	Commercial Flagpoles-Internal & External Halyard	AA	3%: >\$50,000 + 1%	B14 MEOB PLP Zeus Flagpoles Pricing.xlsx
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Brand: Porter Corporation

Park, Play, Courses, Shelters - Custom	Polygon Outdoor Shelters-Pavilion, Gazebos, Trellis	D	3%: >\$50,000 + 1%	B14 MEOB Porter Pricing.xlsx
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Brand: Premier Polysteel

Park & Playground - Equipment & Supplies	Benches-Poly-Vinyl Coated	H	3%: >\$50,000 + 1%	B14 MEOB Premier Polysteel Pricing.xlsx
Park & Playground - Equipment & Supplies	Tables-Poly-Vinyl Coated	H	3%: >\$50,000 + 1%	B14 MEOB Premier Polysteel Pricing.xlsx
Park & Playground - Equipment & Supplies	Trash Receptacles-Poly-Vinyl Coated	H	3%: >\$50,000 + 1%	B14 MEOB Premier Polysteel Pricing.xlsx

Brand: Shade Systems Incorporated

Park, Play, Courses, Shelters - Custom	Outdoor Shelters-Fabric Shade Systems	I	3%: >\$50,000 + 1%	B14 MEOB Shade Systems Pricing.xlsx
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Brand: Surface America

Park & Playground - Equipment & Supplies	Aqualflex Poraus Surfacing-Surfacing	K	5%: >\$50,000 + 1%	B14 MEOB Surface America Pricing.xlsx
Park & Playground - Equipment & Supplies	Non Infill Turf-Infill Turf	N	5%: >\$50,000 + 1%	B14 MEOB Surface America Pricing.xlsx
Park & Playground - Equipment & Supplies	Poured in Place Surfacing-Rubber Surfacing	N	5%: >\$50,000 + 1%	B14 MEOB Surface America Pricing.xlsx

Brand: Vortex Aquatic Structures International

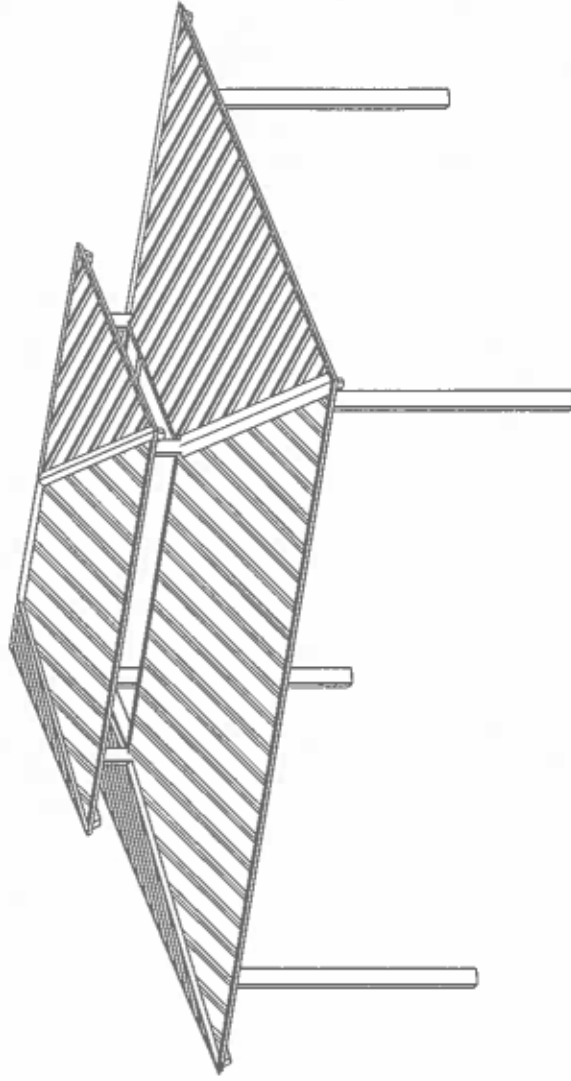
Park & Playground - Equipment & Supplies	Outdoor Water Play-Splashpads	L	5%: >\$50,000 + 1%	B14 MEOB Vortex Aquatic Structures Pricing.xlsx
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poligon

PROJECT: _____
 LOCATION: _____
 BUILDING TYPE: MAR 20X24
 ROOF TYPE: MULTI-RIB

DRAWING LIST:

SHEET NUMBER	DRAWING DESCRIPTION
CS	COVER SHEET
1	ARCHITECTURAL ELEVATIONS
2	STRUCTURAL FRAMING PLAN
3	COLUMN LAYOUT



FABRICATOR APPROVALS:
 CITY OF PHOENIX, AZ, APPROVED FABRICATOR #508-2019
 CITY OF PHOENIX, AZ, APPROVED FABRICATOR #1594
 CITY OF RICHMOND, CA, APPROVED FABRICATOR #SP06-0033
 CITY OF HOUSTON, TX, APPROVED FABRICATOR #470
 CLARK COUNTY, NV, APPROVED FABRICATOR #264
 STATE OF UTAH, APPROVED FABRICATOR 02008-14

CERTIFICATE:
 HENRY DE KROM, COUNTY CERTIFICATE OF COMPETENCY NO. 16-0813.16
 PCI (POWDER COATING INSTITUTE) 4008 CERTIFIED

MATERIALS:

DESCRIPTION
 TUBE STEEL
 SCHEDULE PIPE
 RMT PIPE
 LIGHT GAGE COLD FORMED
 STRUCTURAL STEEL PLATE
 ROOF PANELS (STEEL)

ASTM DESIGNATION
 A360 (GRADE B)
 A53 (GRADE B)
 A519
 A1003 (GRADE 50)
 A36
 A833

GENERAL NOTES:
 UNLESS NOTED OTHERWISE, THIS STRUCTURE WAS DESIGNED TO
 WITHSTAND 120 MPH WINDS. ONLY SUPPORT WHAT IS SHOWN ON THESE DRAWINGS. POLYGON
 MUST BE CONTACTED IF ANYTHING ELSE IS TO BE ATTACHED TO THIS
 STRUCTURE (WALLS, COLUMN WRAPS, RAILINGS, ETC.) SO THE
 DESIGN OF THIS STRUCTURE CAN BE REVIEWED AND POSSIBLY
 REVISED.

UNLESS NOTED OTHERWISE, THIS STRUCTURE WAS DESIGNED
 ASSUMING A 20' SEPARATION BETWEEN ANY ADJACENT STRUCTURE
 WITH AN EAVE HEIGHT EQUAL TO OR GREATER THAN THE EAVE
 HEIGHT OF THIS STRUCTURE. IF THAT SEPARATION DOES NOT EXIST,
 POLYGON MUST BE CONTACTED SO THE DESIGN OF THIS STRUCTURE
 CAN BE REVIEWED AND POSSIBLY REVISED.

STRUCTURAL STEEL SHALL BE DETAILED, FABRICATED, AND ERRECTED
 IN ACCORDANCE WITH THE LATEST EDITION OF THE AMERICAN
 INSTITUTE OF STEEL CONSTRUCTION (AISC) SPECIFICATION MANUAL.

ALL WELDING IS PERFORMED BY AMERICAN WELDING SOCIETY
 CERTIFIED WELDERS AND CONFORMS TO THE LATEST EDITION OF
 AWS D1.1 OR D1.3 AS REQUIRED.

PARTS SHOWN MAY BE UPGRADED DUE TO STANDARDIZED
 FABRICATION. REFER TO THE SHIPPING BILL OF MATERIALS FOR
 POSSIBLE SUBSTITUTIONS.

FOR PROPER FIELD INSTALLATION OF THE BUILDING IT IS
 RECOMMENDED THAT THE PRIMA FRAMING MEMBER AND THE
 COVER SHEET BE INSTALLED FIRST. AFTER THE PRIMA FRAMING MEMBER IS
 EXPERIENCE INSTALLING THIS TYPE OF PRODUCT.

FOR PROPER FIELD INSTALLATION OF THE BUILDING IT IS
 RECOMMENDED THAT ELECTRIC WIRING, IF REQUIRED, BE RUN
 THROUGH THE STRUCTURAL MEMBERS BEFORE THE BUILDING IS
 ERRECTED.

STOP!!
 NOT FOR CONSTRUCTION
 USE FOR PRELIMINARY
 PLANNING AND ESTIMATING
 ONLY

DRAWING
 COVER SHEET

SCALE
 1:42

REVISED
 A

5447

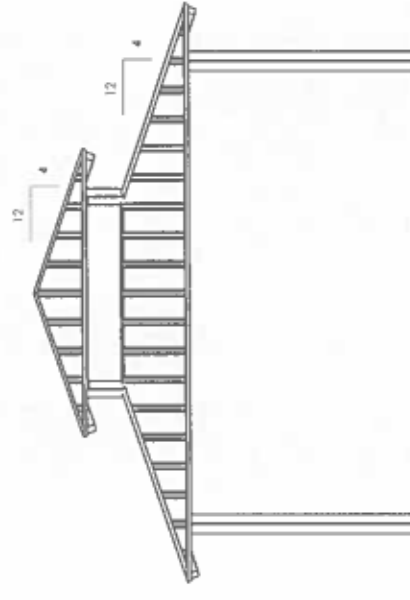
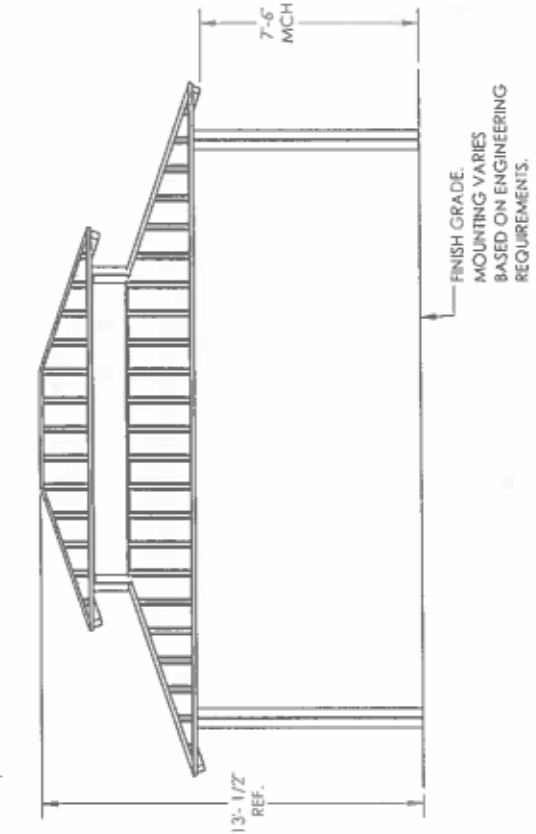
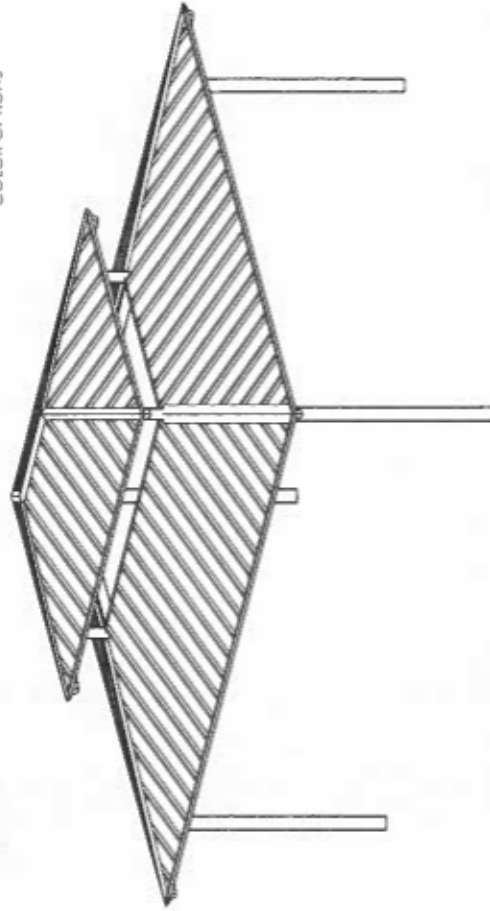
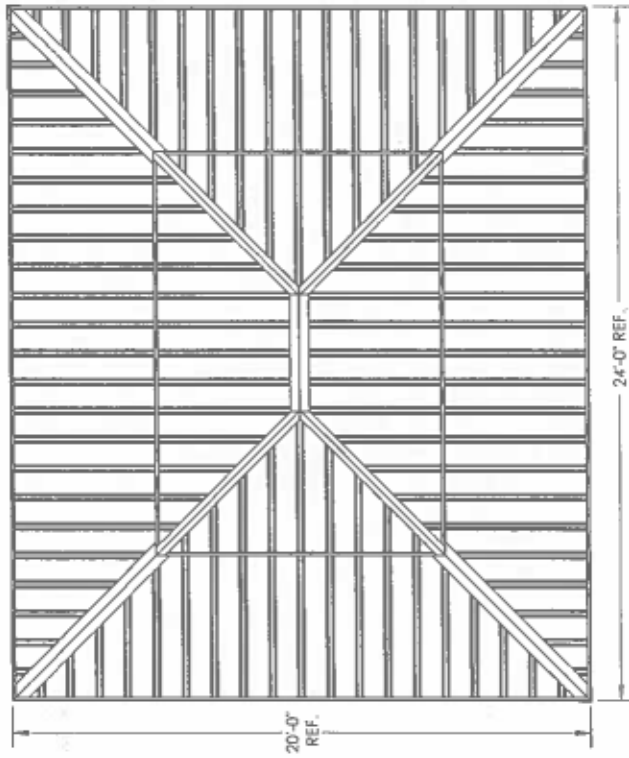
poligon
 (616)399-1963
 www.poligon.com

by PORTERCORP

CS

GENERAL ROOF NOTES:

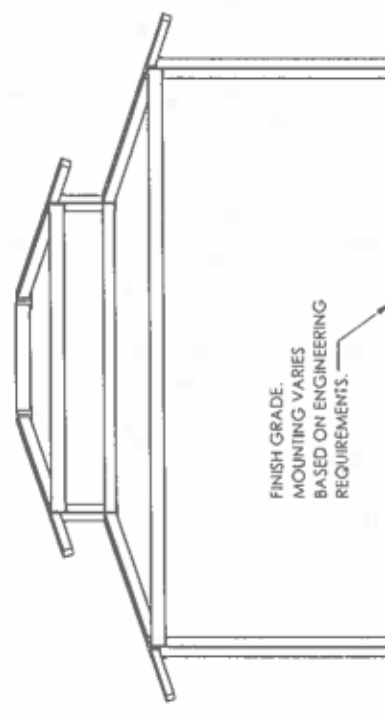
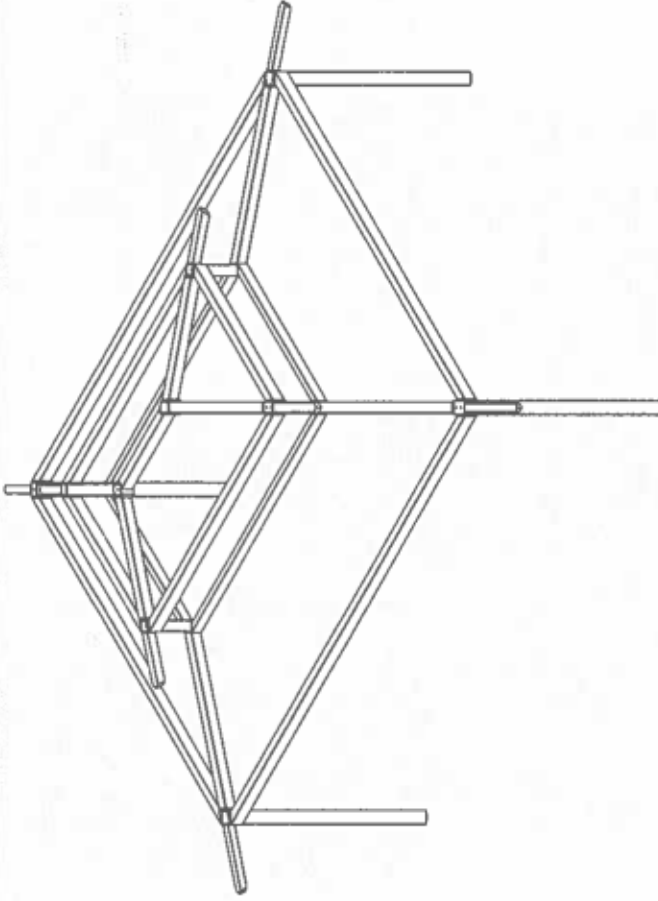
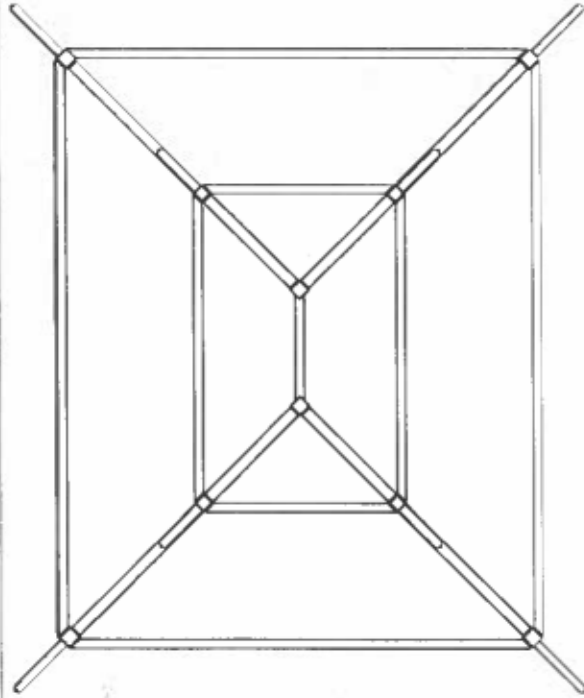
1. METAL ROOFING:
 - 24 GAUGE
 - GALVALUME COATED
 - KYNAR 500 PAINTED
 - TRIM COLOR MATCHES ROOF
2. SEE POLYGON.COM FOR COLOR OPTIONS
- 3.



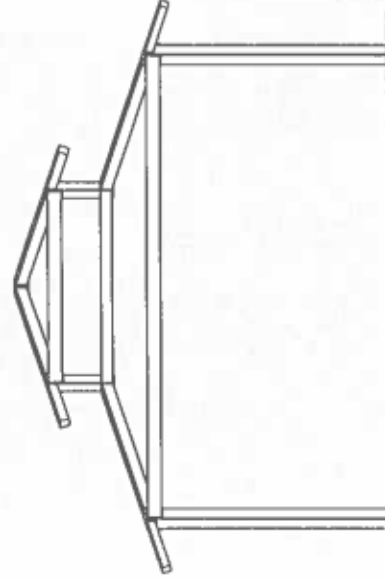
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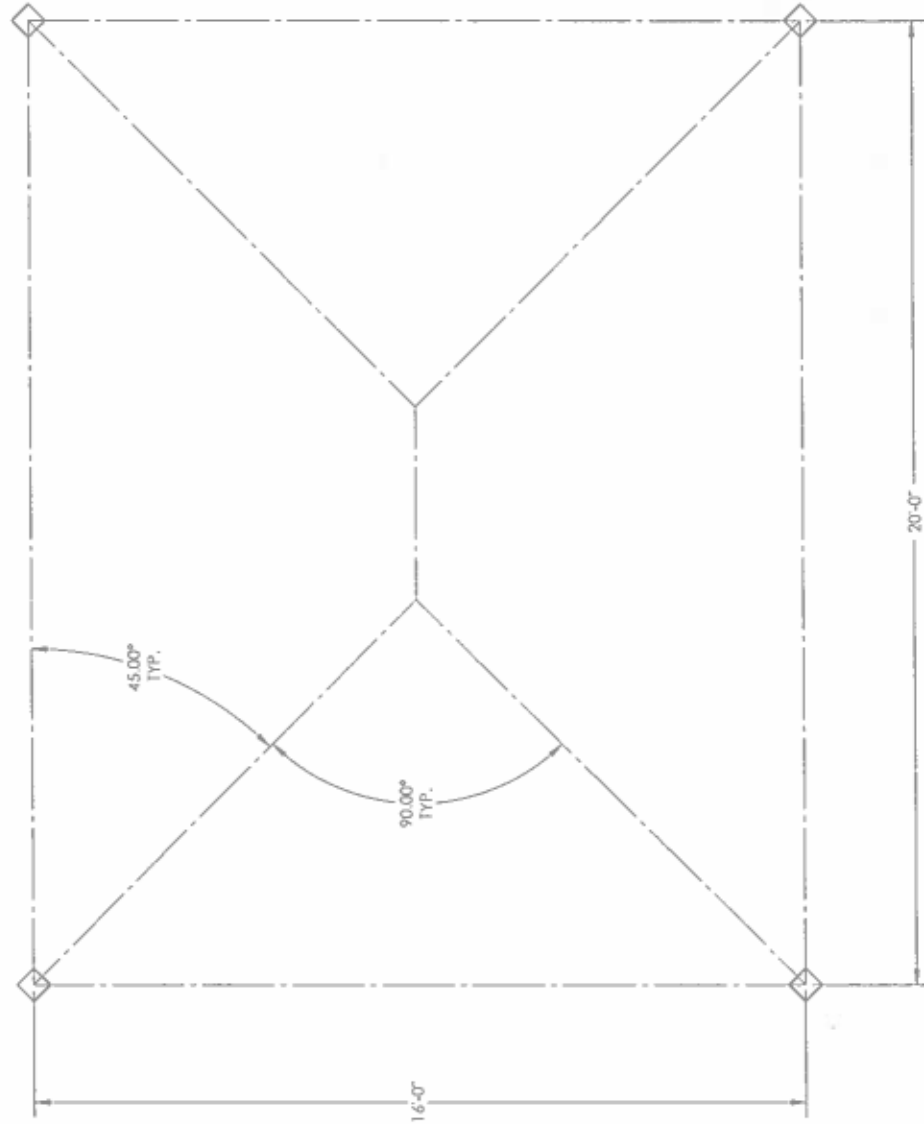
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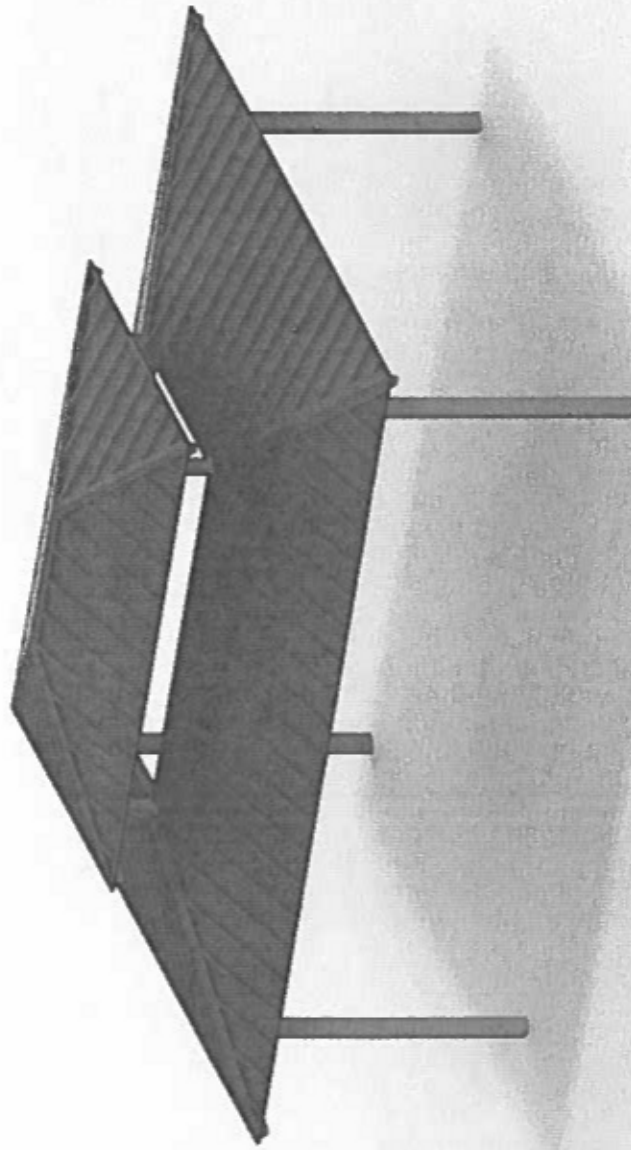
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MAR 20X24

#5a

Shannon Withey

From: Robert Brule
Sent: Thursday, September 11, 2025 9:20 PM
To: Shannon Withey
Subject: Fwd: Appointment

Categories: Rob Brule

My regards,

Rob Brule
First Selectman
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385
rbrule@waterfordct.org
Phone: 860-444-5834
Fax: 860-444-0273

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Begin forwarded message:

From: Jeffrey Robillard <jrobillard@waterfordct.org>
Date: August 25, 2025 at 7:42:25 AM EDT
To: Robert Brule <rbrule@waterfordct.org>, David Campo <DCampo@waterfordct.org>
Subject: FW: Appointment

Good morning,

Could you please re-appoint me to the Cable TV Advisory Council.

Here is the link for the Council.

[Cable TV Advisory Council Membership - Town of East Lyme](#)

Thank you

Jeff

Cable TV Advisory Council of Southeastern Connecticut (Waterford Delegates)

Basic Information

Actions

Public view

Public unbranded view

Type

Board

Status

Enabled

Visibility

Hidden

Enabled Seats

3

Term counting

Count sequential terms

Term ends on same day

No

Short description

A regional council reporting to PURA with members from East Lyme, Griswold, Killingly, Montville, New London, Plainfield, Putnam, Sterling, and Waterford.

Creating Authority

[1] Appointed by Board of Education (1 member) [2] Appointed by Board of Selectmen (2 members)

A regional council reporting to PURA with members from East Lyme, Griswold, Killingly, Montville, New London, Plainfield, Putnam, Sterling, and Waterford.

Contact Information

Show frontend contact button

Contact
Jeffrey Robillard

Contact Phone
860.442.0553 Ext 2138

Board Seats				top	Enabled Seats	All Seats	History	Timeline
Member Name	Title	Political Party	Appointed By	Seat Name	Status	Start Date	Calculated Term	Actions
Robillard, Jeffrey			Board of Selectmen	Member	Expired	7/1/2023	7/1/2023 - 6/30/2025	View History
Merriman, Craig	Member	Republican	Board of Education	Member	Expired	7/1/2021	7/1/2021 - 6/30/2023	View History
(Vacant)			Board of Selectmen	Member	Vacant		7/1/2025 - 6/30/2027	View History

#5b45c

Shannon Withey

From: Vaudrey, Jamie <jamie.vaudrey@uconn.edu>
Sent: Monday, September 15, 2025 12:41 PM
To: Robert Brule; Chris Tomichek; Larry Tytla; Jamie Vaudrey
Cc: Susan Gonzalez; Karen Galbo; Shannon Withey
Subject: Re: Two Waterford appointments to the Niantic River Watershed Committee
Attachments: NRW By-laws as amended 5-3-18.pdf; 2011 Compact - signed.pdf

Categories: Rob Brule

CAUTION: This email originated from outside of the organization.

Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Hello all,

I am following up on this email chain from May — it seems we may have missed a step in getting **Larry Tytla confirmed as a representative** to the Niantic River Watershed Committee. Larry, I believe you need to send an email to this group (specifically, First Selectman Brule) to confirm your interest in the position.

> Larry Tytla will serve as the Alternate Member representing the Waterford East Lyme Shellfish Commission on the Niantic River Watershed Committee Board of Directors

We would also like to **request the reappointment of Chris Tomichek** to the Committee. Chris, please email confirmation of your willingness to **continue to represent Waterford on the Niantic River Watershed Committee**, after which, **First Selectman Brule can confirm your nomination**.

> Chris Tomichek will serve as a Member representing the Town of Waterford on the Niantic River Watershed Committee Board of Directors

After Larry and Chris send their emails to confirm interest and **First Selectman Brule confirms their appointment** to the Committee, I believe Larry and Chris will need to go into the office to be sworn in. If I have that wrong, please let me know.

We have an additional vacancy in Waterford - the position of Alternate Member representing the Town of Waterford on the Niantic River Watershed Committee Board of Directors. If you know of anyone interested in joining our Committee, please let us know and we can reach out to them with some information on what our Committee does over the course of a year.

I have attached the 2011 Compact signed by Waterford and our By-Laws for your records.

Thanks for your continued involvement and support!

Best regards,
Jamie Vaudrey
Niantic River Watershed Committee Coordinator
NianticRWC@gmail.com
<https://www.nianticriverwatershed.org/>
860-235-2603 (cell phone)

From: Robert Brule <rbrule@waterfordct.org>

Sent: Friday, May 23, 2025 3:12 PM

To: Jamie Vaudrey <nianticrwc@gmail.com>

Cc: lmjtytla@aol.com <lmjtytla@aol.com>; Susan Gonzalez <SUSAN.A.GONZALEZ@dominionenergy.com>

Subject: Re: Waterford appointment to the Niantic River Watershed Committee

Message sent from a system outside of UConn.

Hello Everyone!

Larry, please just send me over an email stating your interest to serve on the Niantic River Watershed Committee. You would be a great addition!

My regards,

Rob Brule
First Selectman
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385
rbrule@waterfordct.org
Phone: [860-444-5834](tel:860-444-5834)
Fax: [860-444-0273](tel:860-444-0273)

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On May 23, 2025, at 1:21 PM, Jamie Vaudrey <nianticrwc@gmail.com> wrote:

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Hello First Selectman Brule,

I am writing on behalf of the Niantic River Watershed Committee to request you consider appointing Larry Tytla to serve as the Alternate Board Member to the committee, representing the Waterford East Lyme Shellfish Commission.

This position has been vacant for a few months and we would welcome Larry's engagement with our committee.

I have cc'd Larry and our President, Susan Gonzalez, on the email.

Best regards,
Jamie Vaudrey
Niantic River Watershed Committee Coordinator
NianticRWC@gmail.com
<https://www.nianticriverwatershed.org/>

By-Laws of the Niantic River Watershed Committee, Inc.

A 501(c)(3) Corporation formed pursuant to the Niantic River Watershed Protection Compact, signed in 2011 by the Towns of East Lyme, Montville, Salem, and Waterford, CT

(Approved by Board Development Committee 11-9-10; Revised 10-26-11, 12-7-11, 6-6-13, 5-3-18)

Article I. Mission

To restore and preserve the Niantic River Watershed through inter-municipal cooperation and the sound development of land use practices that mitigate pollution of the watershed, and that support all uses including shellfishing, fishing, swimming, boating, habitat, and drinking water supplies.

Article II. Charges and Duties

The **Niantic River Watershed Committee (NRWC)** shall be an advisory committee with the following charges and duties:

- Implement the goals and recommendations of the *Niantic River Watershed Protection Plan (NRWPP)*, as amended
- Establish a sustainable coalition of partners to manage the Niantic River Watershed
- Provide outreach and education regarding water quality issues in the Niantic River Watershed
- Support and improve water quality and biological monitoring of the Niantic River and its tributaries
- Produce an annual Plan of Work to help implement and record goals of the NRWC
- Periodically review and update the *NRWPP*

Article III. Niantic River Watershed Committee

The NRWC shall be composed of the Board of Directors and may include a Watershed Coordinator, who shall be approved by a majority vote of the Directors. Representatives may come from local environmental and/or community groups, local business owners, utility companies, regional environmental and planning organizations, state and federal agencies, or interested private citizens.

Article IV. Voting Membership

A. Board of Directors

The Board of Directors shall be the governing body of the NRWC and shall be responsible for planning, directing and evaluating the activities of the Committee. Members of the Board of Directors will constitute the voting membership of the corporation. All actions by the Board shall be decided by a majority vote of the Directors present at an authorized meeting. The terms "member" and "membership" in these bylaws shall refer to the participating entity and not the actual representative as described below. The term "Director" shall refer to the actual appointed representative. Directors and alternates appointed by member town governments and specific commissions shall serve as official voting members. Alternates may be seated in place of absent Directors by a vote of Directors present. Staff from any organization having expertise relevant to the Board's activities will be

encouraged to participate on an advisory basis. A representative of the Connecticut Department of Energy and Environmental Protection (CT DEEP) may serve as a non-voting (*ex officio*) member.

a. Board Membership: The Board Membership of the NRWC shall consist of the following entities:

Town of East Lyme (2)	East Lyme Harbor Management/Shellfish Commission (1)
Town of Salem (2)	Waterford/East Lyme Shellfish Commission (1)
Town of Montville (2)	CT DEEP (1; non-voting <i>ex officio</i>)
Town of Waterford (2)	

Insofar as practical, directors appointed shall be knowledgeable and experienced in the management, protection and promotion of the natural resources of the watershed and of the purpose and goals of the *NRWPP*. Directors shall serve without compensation except to receive reimbursement for reasonable expenses incurred on behalf the NRWC that is approved by the Board.

B. Appointments: Each municipality or member entity shall appoint representatives to the Board of Directors. Each municipality may have two representatives and one alternate; all other member entities may have one representative and one alternate. The governing body of each shall be requested to appoint regular and alternate representatives.

C. Terms: The term of office of a Director shall be 4 years except that, initially, one Director shall be elected for a term of 1 year in Waterford and Salem, one Director for a term of 2 years in East Lyme and Montville, one Director for a term of 3 years in Waterford, East Lyme and Montville, and one Director for a term of 4 years in Waterford and Salem. Subsequently, appointments shall be for terms of 4 years. Thereafter, each new appointment shall be for a term of 4 years, except that for vacancies occurring for any reason, appointments may be made to fill the unexpired portion of such term by the governing body of the municipality or entity represented by the vacant seat.

Article V. Officers

The Board of Directors shall elect a Chair, a Vice Chair, a Secretary, and a Treasurer. The Directors may elect such additional officers as they deem necessary. Officers shall be elected by a majority vote of the full Board at a meeting held during February of odd-numbered years. Officers shall hold office for terms of 2 years from the date of the adoption of these bylaws. The Officers of the Board of Directors shall have such authority and shall perform such duties as are customary to their respective offices and such other duties as may from time to time be required of them by the Board.

Article VI. Duties and Powers of the Board of Directors

The duties of the Board of Directors shall include directing the activities of the NRWC in conformance with goals and recommendations of the *NRWPP*, creating and appointing subcommittees as needed to

carry out its stated goals, and reviewing, evaluating and revising the NRWC implementation activities (Plan of Work) on an annual basis.

A. Advisory Members: The Board may, from time to time, appoint as advisors persons whose advice, assistance, and support may be deemed helpful in determining policies and formulating programs for carrying out the purposes of the NRWC.

B. Staff: The Board is authorized to engage staff as needed for the administration of the NRWC and to pay reasonable compensation for services and expenses thereof within available appropriations.

C. Committees: The Board shall have the authority to create and populate committees as needed and to dissolve such committees when their work is complete. Each such committee shall be advisory to the Board and shall have such powers and perform such duties or functions, not inconsistent with law, as may be prescribed for it by the Board. Appointments to and the filling of vacancies on such committees shall be made by the Board unless otherwise provided. Any action by each committee shall be reported to the Board.

Article VII. Non-voting Membership

The Board shall have the authority to establish and define non-voting categories of membership. This type of member is simply one who in return for a membership fee or other donation receives a benefit of some kind, usually a newsletter, or other benefits as determined by the Board. This type of member has no legal rights or legal standing in the organization. All NRWC meetings shall be open to the public, unless an Executive Session has been declared and approved by a majority of the Directors present.

Article VIII. Watershed Coordinator

The NRWC may appoint a Watershed Coordinator to assist the Board in implementing the *NRWPP*, including conducting inter-jurisdictional coordination activities, grant-writing, and evaluation of plan achievements. The Coordinator may provide administrative functions to the Board as directed by a majority of the Directors, including planning meetings and implementing projects furthering the goals of the NRWC. Activities of the Coordinator may include attending meetings and providing reports on current activities pertinent to the Watershed including, but not limited to, education and outreach, environmental monitoring, grant proposals, projects of interest occurring within the Watershed, and time spent on Coordinator activities. The Watershed Coordinator position may be supported financially by the NRWC to the extent possible by the Board through grants and other sources of funding.

Article IX. Meetings

The Board shall hold regular meetings at a time and place as may be fixed by the Chair and approved by the Board. Special meetings of the Board may be called by the Chair, and shall be called by him or her upon the request of any two Directors. Five voting members shall constitute a quorum for a meeting.

Notice of all Board meetings shall be given by electronic or surface mailing at least 10 days before the meeting to the preferred business or residence address of each Director. At any meeting for which notice has been given, any business may be transacted. Presence at any meeting shall constitute a waiver of notice for that meeting.

Except as otherwise specifically provided in these By-Laws or as is required by law, action approved by the affirmative vote of a majority vote of the Directors present at a meeting shall be the action of the Board of Directors. Approval of grants shall require the vote of a majority of all Directors.

The proceedings of the Board of Directors of the NRWC shall be subject to the provisions of the Freedom of Information Act (FOIA) as they pertain to a 501(c)(3) non-profit organization.

Article X. Treasury and Finances

The NRWC may maintain a treasury account into which funds received through grants, membership fees, donations, or other sources shall be deposited. Any such funds are to be used only for business conducted by the Board in furtherance of its purposes. This account shall be maintained by the Treasurer and subject to audit as directed by the Board. The Treasurer's activities shall be guided by the most recent Board-approved *Accounting Policies and Procedures Manual*. The Treasurer shall also submit an annual business filing with the Connecticut Secretary of State along with any required fee and an annual filing to the U.S. Internal Revenue Service in accordance with current rules applicable to a 501(c)(3) non-profit organization.

Article XI. Amendments

These By-Laws may be amended or repealed by a majority vote of the Board of Directors.

Adopted by action of the Niantic River Watershed Committee, Inc. Board of Directors.

Date: May 3, 2018, Secretary

Niantic River Watershed Protection Compact

We the undersigned chief elected officials, on behalf of our municipalities, recognize that:

1. The Niantic River is a valuable natural resource that provides economic, social and recreational benefits to the residents of our respective municipalities,
2. Protection and restoration of the Niantic River Watershed will benefit the four watershed towns economically, socially and aesthetically,
3. Land use and development throughout the Niantic River Watershed is intrinsically tied to the ecological health of the Niantic River, and
4. Sound land-use planning and decision-making policies are necessary to safeguard the natural, social, economic, recreational and educational values of the Niantic River Watershed.

Therefore, the towns of the Niantic River Watershed voluntarily enter into this compact to acknowledge their commitment to work cooperatively to protect the Niantic River Watershed by:

1. Supporting the goals and recommendations of the Niantic River Watershed Protection Plan,
2. Participating as partners in the Niantic River Watershed Task Force (NRWTF), via the appointment of representatives to the Watershed Task Force Board of Directors as outlined in the NRWTF By-Laws,
3. Promoting wise land-use and planning decisions and policies, and
4. Working to ensure the long-term environmental health and vitality of the watershed, thereby enhancing the natural, social, economic, recreational and educational values of the Niantic River Watershed.

Signed by the Chief Elected Officials of the Niantic River Watershed Towns:

East Lyme

3/11/11

Date

Montville

3/16/11

Date

Salem

3/16/11

Date

Waterford

1/18/11

Date

Shannon Withey

From: Robert Brule
Sent: Monday, September 15, 2025 2:50 PM
To: Shannon Withey
Subject: Fwd: Niantic River Watershed Comm.

Shannon,

Please add Larry to the next BOS mtg as re-appointment. Please reach out to Larry after confirming BOS or FS appointment and that we will notify him of the reappointment.

My regards,

Rob Brule
First Selectman
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385
rbrule@waterfordct.org
Phone: 860-444-5834
Fax: 860-444-0273

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Begin forwarded message:

From: lmjtytla@aol.com
Date: September 15, 2025 at 1:40:51 PM EDT
To: Robert Brule <rbrule@waterfordct.org>
Subject: Niantic River Watershed Comm.

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Dear Rob:

This is to confirm my interest and willingness to serve as an alternate member. If you see fit to appoint me to that position please advise what steps I need to take. I

previously stopped at the Waterford Town Clerk's office and the Watershed Committee is not on their list.

Thanks,
Larry

Tytla

Shannon Withey

From: Chris Tomichek <Chris.Tomichek@KleinschmidtGroup.com>
Sent: Tuesday, September 16, 2025 9:11 AM
To: Robert Brule; Jamie Vaudrey
Cc: Larry Tytla; Jamie Vaudrey; Susan Gonzalez; Karen Galbo; Shannon Withey
Subject: RE: Two Waterford appointments to the Niantic River Watershed Committee

Categories: Rob Brule

CAUTION: This email originated from outside of the organization.

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Thank you, Rob. I'm certainly interested in being reappointed to the Niantic River Watershed Committee.

Regards,
Chris

Chris Tomichek
Senior Science Advisor
Office: 860.718-0296

Kleinschmidt

*We provide practical solutions for renewable energy,
water and environmental projects!*

From: Robert Brule <rbrule@waterfordct.org>
Sent: Monday, September 15, 2025 2:54 PM
To: Jamie Vaudrey <jamie.vaudrey@uconn.edu>
Cc: Chris Tomichek <Chris.Tomichek@KleinschmidtGroup.com>; Larry Tytla <lmjtytla@aol.com>; Jamie Vaudrey <nianticrwc@gmail.com>; Susan Gonzalez <SUSAN.A.GONZALEZ@dominionenergy.com>; Karen Galbo <kgalbo@eltownhall.com>; Shannon Withey <swithey@waterfordct.org>
Subject: Re: Two Waterford appointments to the Niantic River Watershed Committee

You don't often get email from rbrule@waterfordct.org. [Learn why this is important](#)

Jamie,

I will get this addressed and re-appoint both Larry and Chris and please know I appreciate all of you!

My regards,

Rob Brule
First Selectman
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385

Shannon Withey

From: Vaudrey, Jamie <jamie.vaudrey@uconn.edu>
Sent: Friday, September 19, 2025 8:18 AM
To: Shannon Withey; Peter Harris
Cc: Robert Brule; Chris Tomichek; Larry Tytla; Jamie Vaudrey; Susan Gonzalez; Karen Galbo
Subject: Re: Two Waterford appointments to the Niantic River Watershed Committee

CAUTION: This email originated from outside of the organization.

Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Hi Shannon,

In case I am not able to return your phone call today, paragraph B in the by-laws references alternates. Larry will serve as an alternate for WELSCO (not the town of Waterford).

I had thought that WELSCO was responsible for nominating their directors and alternates, as I believe the by-laws indicate. However, when the WELSCO rep (director), Peter Harris, last updated his term, he did so through Waterford Town Hall. I have cc'd Pete on this email so he can confirm the process he used.

Regarding the terms, a four year term is listed in our by-laws. Mention of the other term lengths (1, 2, and 3 year) referred to the first appointments when the committee was established - this allowed terms to be staggered, so that not all directors turned over at the same time. I believe 4 years is the typical term length. Sorry, the 3-y option was my error. It seems that some towns will only do 3-y terms in, based on the length of the current appointments of directors. If 4 years is possible, that would be preferable.

The request is for-
appointment of Larry Tytla as the Alternate Director representing WELSCO from 9/22/25 to 9/21/29.
appointment of Chris Tomichek as the Director representing the Town of Waterford from 1/1/25 to 12/31/28.

Our agendas include a list of Directors and Alternates, if that is helpful -
<https://eltownhall.com/government/boards-commissions/niantic-river-watershed-committee/>

—Jamie

Sent from my iPhone, please excuse the brevity and errors.

Jamie Vaudrey

Department of Marine Sciences, UConn

860-235-2603

pronouns: she, her

September 8, 2025

Mr. Robert J. Brule
First Selectman
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385

Dear Mr. Brule:

We wish to convey our thanks for the contribution to the Sexual Assault Crisis Center of Eastern CT, Inc. for fiscal year 2025/2026 in the amount of \$1,250.00. We very much appreciate your continued and generous support of our agency.

Please convey our appreciation to the Town of Waterford for supporting our services to residents. Your assistance is very important in helping us to continue to provide 24-hour accompaniment, crisis intervention and counseling at no cost to victims.

Thank you once again.

Sincerely,



Kristina Caissie,
Executive Assistant



RECEIVED FOR RECORD
WATERFORD, CT

SEP 12 A 11:37

MINUTES
BOARD OF SELECTMEN REGULAR MEETING
Tuesday, September 9, 2025
5:00 PM
Waterford Town Hall (Auditorium)

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. Call to Order & Roll Call: 5:00 PM

In Attendance: First Selectman, Robert Brule; Selectman, Rich Muckle
Late: Selectman, Greg Attanasio, 5:01 PM

2. Pledge of Allegiance

3. Public Comment:

- Chief of Police, Marc Balestracci – support of Oswegatchie Town of Waterford Fire Station
- Glenn Patterson – group demonstration concern

- 4. Assessor:** To consider and act on a request by Paige Walton, Assessor, for an appropriation of \$378.52 from line # 20501-57639 (Transfers to CAP & NRE Funds), and forward to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 5. Information Technology:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Jeffrey Robillard, Information Technology Manager, for surplus disposal of 97 items including servers, cameras and audio equipment, (list of items shown in backup) as they have outlived their usefulness.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 6. Information Technology:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Jeffrey Robillard, the Information Technology Manager, for surplus disposal of (2) NEC LCD TVs Model #

E654, (Serial # 47003050NA & Serial # 48003854NA) as these are no longer needed and requested to reassign to the Police Department to be used for the Town of Waterford.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

7. **Utility Department:** To consider and act on a request by Jill Stevens, Director of Utility Commission, for an additional appropriation of \$500,000 for the line # 20531-57881 (Plastic Water Service Line Replacement), and forward to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

8. **Utility Department:** To consider and act on a request by Jill Stevens, Director of Utility Commission, to appropriate \$200,000 from designated line # 20531-57881 (Plastic Water Service Line Replacement), and forward to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

9. **Utility Department:** To consider and act on a request by Jill Stevens, Director of Utility Commission, for an appropriation of \$200,000 for the line # 20531-57895 (Cross Country Sewer Main Access), and forward to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

10. **Utility Department:** To consider and act on a request by Jill Stevens, Director of Utility Commission, for an appropriation of \$46,222 for the line # 20531-57896 (Water Tank Management), and forward to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

11. **Utility Department:** To consider and act on a request by Jill Stevens, Director of Utility Commission, for an appropriation of \$166,950 for the line # 20531-57898 (Bartlett Corners Water Booster), and forward to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

12. **Utility Department:** To consider and act upon awarding the On-Call Engineering Services Contract to the below listed vendors from Jill Stevens, the Director of Utilities, for three (3) years, September 1, 2025 through August 31, 2028.

- Wright-Pierce, Middletown, CT

- Arcadis, Middletown, CT
- SLR International Corporation, Cheshire, CT
- Haley Ward, Inc., Glastonbury, CT

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 13. Public Works:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Gary Schneider, Director of Public Works, for surplus disposal of 2010 International Dump Truck, VIN #1HTMMAAL8AH188776, Asset ID: 100523 Tag: H18, as this vehicle has been replaced according to the Fleet Management Plan.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 14. Public Works:** To consider and act upon awarding the on-call Mechanical, Electrical, Plumbing and Engineering Services contract to GM2 Associates, Inc., from Gary Schneider, the Director of Public Works, for three (3) years, August 1, 2025 through July 31, 2028.

MOTION by Attanasio, to amend, "not to exceed \$24,999". No second, Motion Failed.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 15. Public Works:** To consider and act upon awarding the Gutter Cleaning Services contract to Capital Home Improvement, from Gary Schneider, the Director of Public Works, for \$2,684. Funds available from line item #10111-52040 (Service Contracts and Repairs).

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 16. Public Works:** To consider and act on a request for a FY26 transfer from Gary Schneider, the Director of Public Works, in the amount of \$1,533,283 from the General Fund Balance to a project line to be created within the Capital Improvements Project Fund to complete the resurfacing of roads in the three year plan, beginning with Quaker Hill, to be used with \$539,485, line # 33023-55890 and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 17. Public Works:** To consider and act on a request by Gary Schneider, Director of Public Works, for an additional appropriation in the amount of \$25,000 for a new project (Library Electrical Project) and forward on to the Board of Finance for approval.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

18. Fire Department: Resolution recommending an appropriation and bond authorization of up to \$12,600,000 for the construction of a new Town of Waterford Oswegatchie Fire Station.

MOTION by Attanasio, seconded by Muckle, for discussion only, to amend and reduce the amount to \$9,600,000 for the construction of a new Town of Waterford Oswegatchie Fire Station. VOTING IN FAVOR: 1-2 FAILED

Voting For: Attanasio

Voting Against: Brule, Muckle

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

19. Emergency Management: Resolution recommending an appropriation and bond authorization of up to \$4,600,000 for upgrades to the Town's communication system.

MOTION by Muckle, seconded by Attanasio to amend and remove "bond" and replace with "funding". VOTE 3-0

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

20. Various: To consider and act on the following request for a FY25 In-Series Transfer from Kim Allen, the Director of Finance, in the amount of \$64,800 for additional employee payouts not budgeted for and an unexpectedly higher than anticipated year-end invoice for apparatus.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

21. Appointments & Resignations:

21a. To consider and act on the re-appointment of Michael Buscetto III (U) to the Youth and Family Services Bureau Board to fill the term of 6/1/25-5/31/28 as a member.

MOTION by Attanasio, seconded by Muckle, VOTING IN FAVOR: 2-1 PASSED

Voting For: Brule, Muckle

Voting Against: Attanasio

21b. To consider and act on the re-appointment of Erin McNamara (U) to the Youth and Family Services Bureau Board to fill the term of 6/1/25-5/31/28 as a member.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

22. New Business: Application for Mass Gathering Event Permit - needs Board of Selectmen Approval

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

23. Old Business: NONE

24. Correspondence:

24a. Contract Listing Town of Waterford

25. Consent Agenda

25a. Tax Refund: To approve and act on repayment of tax refund in the amount of \$39,433.64.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

25b. Board of Selectmen Regular Meeting Minutes August 5, 2025

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

26. Adjournment: 6:40 PM

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

MINUTES
BOARD OF SELECTMEN SPECIAL MEETING
Monday, September 15, 2025
12:00 PM
Waterford Town Hall – Appleby Room

1. Call to Order & Roll Call: 12:00 PM

In Attendance: First Selectman, Robert Brule; Selectman, Rich Muckle
Phone: Selectman, Greg Attanasio
Absent: N/A

2. Pledge of Allegiance:

3. LEARN: To consider and act on approval of a License Agreement between the Town of Waterford and LEARN and its agents, contractors and representatives access to 51 Daniels Avenue, Waterford to demolish the former Southwest School.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

4. Adjournment: 12:24 PM

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

RECEIVED FOR RECORD
WATERFORD, CT
2025 SEP 17 P 12:00
ATTORNEY