

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

AGENDA
BOARD OF SELECTMEN REGULAR MEETING
Wednesday, November 5, 2025
5:00 PM
Waterford Town Hall (Auditorium)

RECEIVED FOR RECORD
WATERFORD, CT
2025 OCT 30 P 1:57
ATTEST:
TOWN CLERK

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. **Call to Order & Roll Call:**
2. **Pledge of Allegiance**
3. **Public Comment:**
4. **Utility Commission:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Jill Stevens, Director of Utilities, for surplus disposal of a 2011 GMC SIERRA 3500 HD, VIN# 1GD322CL8BF243396, Asset ID: 101082 Tag: T2, as this vehicle has been replaced.
5. **Public Works:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Gary Schneider, Director of Public Works, for surplus disposal of asset #100508 – a 2009 Ford Escape, VIN# 1FMCU92779KB46666, Fleet ID A2, it will go to auction for sale or for parts, and reassign Asset #101409, a 2016 Ford Expedition, VIN# 1FMJU1JT9GEF29608, Fleet ID Q85, previously used by Fire Services.
6. **Recreation and Parks:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Ryan McNamara, Director of Recreation and Parks, for surplus disposal of Asset #100290, 2006 Turf Product Seed-A-Vater, Fleet Asset ID P64, as this item has outlived its usefulness.
7. **Fire:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Chris Haley, Director of Fire Services, and approval from the First Selectman, to award BMP Construction Inc., in the amount of \$25,799.58. Funds will be available from line #20523-57792 (Oswegatchie

Building Renovations).

8. **Fire:** To consider and act on a request for a FY26 additional appropriation from Chris Haley, the Director of Fire Services, in the amount of \$88,640, hire two full-time Firefighter/EMTs, to the below accounts:

- Personnel Costs: \$73, 293 Line #10123-51410
- Turnout Gear: \$8,854 Line #10123-53111
- Uniform/Clothing/Boots/Badges: \$,463 Line #10123-52370
- Comprehensive Baseline Medical Exams: \$2,300 Line #10123-52310

and forward on to the Board of Finance if approved.

9. **Fire:** To consider and act on the following request for a FY26 Out-of-Series Transfer from the Director of Fire Services, Chris Haley, in the amount of \$73,467 to cover the cost of a new full-time firefighter hired and forward on to the Board of Finance if approved.

10. Appointments & Resignations:

10a. To consider and act on the re-appointment of Traci Santos to the Recreation and Parks Commission, to fill the term of 9/1/25-8/31/28 as a member.

11. New Business:

12. Old Business:

13. Correspondence:

13a. FY26 General Fund Capital Project Status Report

13b. State of CT Additional Revaluation email from the First Selectman

14. Consent Agenda

14a. Tax Refund

14b. Board of Selectmen Regular Meeting Minutes October 7, 2025

14c. Board of Selectmen Special Meeting Minutes October 22, 2025

15. Adjournment:

FINANCE DEPARTMENT

Memo

To: The Board of Selectmen
From: Shea Davy
Date: October 3, 2025
Re: Disposal of aged assets

Dear Mr. Brule,

In accordance with the Town Property Ordinance, Chapter 3.08.020, it is requested that the Board of Selectmen please consider an act to surplus for disposal, on Behalf of the Waterford Utility Commission, 2011 GMC SIERRA 3500 HD, VIN#1GD322CL8BF243396, Asset ID: 101082 Tag: T2, as this vehicle has been replaced. Upon your approval, the Purchasing Agent will dispose of this item by auction.

Thank you for your consideration



Shea Davy
Purchasing Agent,
Town of Waterford

1000 HARTFORD TURNPIKE



WATERFORD, CT 06385

Inter-Office Correspondence

TO: Shea Davy – Purchasing Agent

FROM: Jill N Stevens Director of Utilities
DATE: October 2, 2025

RE: Surplus Vehicle Old T-2

Dear Ms. Moses,

On behalf of the Utility Commission, it is hereby requested for the following vehicle to be declared as surplus, and to be disposed as per Town Property Ordinance - Chapter 2.112:

2011 GMC Sierra 3500 HD
Vin # 1GD322CL8BF243396
Asset Tag - 101082
Mileage: 121,037

Thank you.

WATERFORD UTILITY COMMISSION
1000 HARTFORD TURNPIKE, WATERFORD, CT 06385
MAIL PAYMENTS TO: PO BOX 310, WATERFORD, CT 06385
PHONE: 860-444-5886 EMAIL: WUC@WATERFORDCT.ORG

FINANCE DEPARTMENT

Memo

To: The Board of Selectmen
From: Shea Davy
Date: October 29, 2025
Re: Surplus Asset and Reassignment

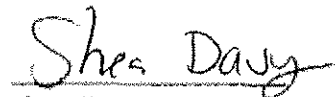
Dear Mr. Brule:

In accordance with the town Property Ordinance, Chapter 2.112.020, it is requested that the Board of Selectman please consider an act to reassign, on Behalf of the Public Works Department. As the following vehicle was previously used by the Fire Services Department and has been approved for Surplus. Public Works would like to reassign this asset to the department to be used for the Town of Waterford to replace their current vehicle Asset# 100508, 2009 Ford Escape, VIN#1FMCU92779KB46666, Fleet ID A2.

- Asset #101409, 2016 Ford Expedition, VIN#1FMJU1JT9GEF29608, Fleet ID Q85

In addition, please consider an act to surplus Asset# 100508, 2009 Ford Escape, VIN#1FMCU92779KB46666, Fleet ID A2. Upon your approval, the Purchasing Agent will dispose of this item by GovDeals auction for sale or for parts.

Thank you for your consideration



Shea Davy
Purchasing Agent,
Town of Waterford



INTER-OFFICE CORRESPONDENCE

DATE: 10/27/2025

TO: Gary Schneider, Director of Public Works

FROM: Garon VanOverloop, Lead Fleet Mechanic

RE: A2 & OLD Q85

Recently the Fire Marshall's office declared the OLD Q85, a 2016 Ford Expedition, VIN 1FMJU1JT9GEF29608 with 131,000mi surplus. I am recommending A2 to be replaced with the OLD Q85. A2 is a 2009 Ford Escape VIN 1FMCU92779KB46666, with approx. 100,000mi. The body & chassis of A2 is deteriorating quickly. Also, the transmission has had shifting issues as of recent. The OLD Q85 still has usable life left to it and is in far better condition than A2. Given the intent of this unit being a part time use vehicle, I estimate that the Public Works Dept could see upwards to 7 years of use out of it.

I am requesting the reassignment of Old Q85 to the Public Works Department who in turn will surplus A2.

Garon VanOverloop

Garon VanOverloop
Lead Fleet Mechanic

FINANCE DEPARTMENT

Memo

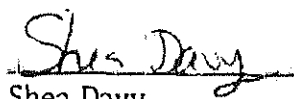
To: The Board of Selectmen
From: Shea Davy
Date: October 29, 2025
Re: Disposal of aged assets

Dear Mr. Brule:

In accordance with the Town Property Ordinance, Chapter 2.112.020, it is requested that the Board of Selectmen please consider an act to surplus for disposal, on Behalf of the Recreation & Parks Department, Asset#100290, 2006 Turf Product Seed-A-Vater, Fleet Asset ID P64. This item has outlived its usefulness to the Town and has been replaced through the Fleet Management Plan.

This item will be disposed of by auction on GovDeals for sale or parts.

Thank you for your consideration



Shea Davy
Purchasing Agent,
Town of Waterford

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

WATERFORD RECREATION AND PARKS COMMISSION

DATE: October 8, 2025
TO: Board of Selectmen
FROM: Ryan McNamara, Director of Recreation & Parks
SUBJECT: Equipment Surplus

The Recreation and Parks Department requests your consideration for transferring the following equipment to the Purchasing Agent to declare surplus in accordance with policy:

- Asset#/Tag: #100290 2006 Turf Product Seed-A-Vater

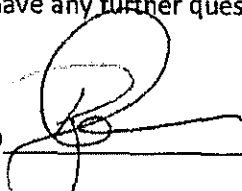
This asset was replaced through Fleet Management plan replacement cycle. The old asset was over \$10,000 and assigned to Fleet Management as Tag #P64. The new attachment works with our Ventrac machine, as opposed to the Kubota tractor, and is no longer over the threshold of \$10,000. This was purchased out of our operating budget (10137-54020) for \$8,376 and will be continue to be replaced on the lifecycle established through Fleet Management Plan. Should the equipment amount exceed \$10,000 in the future, it will be re-examined for Fleet Management funding.

The above equipment can be located at the Veterans Garage for sale or parts.

Thank you for your time and consideration.

If you have any further questions, please call.

SIGNED


Ryan McNamara
Town of Waterford
Director of Recreation and Parks

#7

FINANCE DEPARTMENT MEMO

October 29, 2025

Mr. Rob Brule
First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

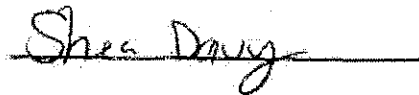
Re: Emergency Repairs - Oswegatchie Fire House Repairs

Dear Mr. Brule:

In keeping with Section 3.08.050 of the Purchasing Ordinance- Waiver of bid/proposal process in case of emergency, the Purchasing Department, on behalf the Fire Services Department and approval from the First Selectmam has awarded BMP Construction Inc. in the amount of \$25,799.58, to make emergency Fire Station code and compliance safety repairs needed in order for our current and incoming firefighters to be able to occupy the building.

Funds will be available from Line Item # 20523-57792 (Oswegatchie Building Renovations).

Sincerely,



Shea Davy
Purchasing Agent,
Town of Waterford

Contractor's Price Proposal Summary- Category

Work Order #: 149045.00
Title Waterford Fire House Second Floor Improvements
Contractor: CRCOG ezIQ GC SE - BMP Construction Inc.
Proposal Value: \$25,799.58
Proposal Name: Waterford Fire House Second Floor Improvements

To: Brandishea Davy
CRCOG - Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

From: Jay Metcalfe
Project Manager
BMP Construction Inc.
12 Maple Lane
Brookfield, CT 06804

Fire Station Code Compliance Repairs:	\$25,799.58
Work Order Proposal Total	\$25,799.58

This work order proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

Job Order Contract

Contractor's Price Proposal Detail- Category

Work Order #: 149045.00
 Title: Waterford Fire House Second Floor Improvements
 Contractor: CRCOG eziQC GC SE - BMP Construction Inc.
 Proposal Value: \$25,799.58
 Proposal Name: Waterford Fire House Second Floor Improvements

CSI Number	Mod.	UOM	Description	Line Total
Fire Station Code Compliance Repairs				
1	01 22 20 00-0006	HR	CarpenterFor tasks not included in the Construction Task Catalog® and as directed by owner only.	\$15,777.60
		Installation	Quantity 160.00 x Unit Price \$86.50 x Factor 1.1400 = Total \$15,777.60	
		User Note: carpentry hours except door installation (in tasks)		
2	01 22 20 00-0006	0001	For Foreperson, Add	\$197.45
		Installation	Quantity 40.00 x Unit Price \$4.33 x Factor 1.1400 = Total \$197.45	
3	01 74 19 00-0013	EA	30 CY Dumpster (4 Ton) "Construction Debris"Includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.	\$817.46
		Installation	Quantity 1.00 x Unit Price \$717.07 x Factor 1.1400 = Total \$817.46	
4	06 11 16 00-0062	SF	2' x 6" At 16" On Center, Wood Wall Framing Assembly	\$108.30
Excludes Labor		Installation	Quantity 100.00 x Unit Price \$0.95 x Factor 1.1400 = Total \$108.30	
5	06 11 16 00-0062	0004	SF For Up To 200, Add	\$82.08
		Installation	Quantity 100.00 x Unit Price \$0.72 x Factor 1.1400 = Total \$82.08	
6	07 84 16 00-0008	GAL	Latex Based Intumescent Fire Barrier Sealant (3M CP-25WB+)	\$233.31
Excludes Labor		Installation	Quantity 2.00 x Unit Price \$102.33 x Factor 1.1400 = Total \$233.31	
7	08 05 13 00-0004	EA	For >2 To 4 SF, Factory Installed 20 Gauge Galvannealed Steel Frame With 3/8" Glazing Pocket For Vision Glass In Door, Add	\$501.65
		Installation	Quantity 2.00 x Unit Price \$220.02 x Factor 1.1400 = Total \$501.65	
8	08 12 13 13-0041	EA	3' x 6'-8" Through 7'-2" High, 5-3/4" Deep, 16 Gauge, Knock Down Hollow Metal Door Frame	\$1,944.06
		Installation	Quantity 2.00 x Unit Price \$852.66 x Factor 1.1400 = Total \$1,944.06	
9	08 12 13 13-0041	0006	For Auxiliary Frame Reinforcement For Hinges, Add	\$231.58
		Installation	Quantity 2.00 x Unit Price \$101.57 x Factor 1.1400 = Total \$231.58	
10	08 13 13 13-0049	EA	3' x 7' x 1-3/4", 18 Gauge, Level 2 Heavy-Duty, Honeycomb Core, Hollow Metal Door	\$1,363.62
		Installation	Quantity 2.00 x Unit Price \$598.08 x Factor 1.1400 = Total \$1,363.62	
11	08 13 13 13-0049	0024	EA For 45 Minute Fire Rated Door, Add	\$94.39
		Installation	Quantity 2.00 x Unit Price \$41.40 x Factor 1.1400 = Total \$94.39	
12	08 52 16 00-0343	EA	28-3/8" x 40-13/16", One Operating Sash, Casement Wood Clad Window (Andersen 400 Series)	\$897.85
		Installation	Quantity 1.00 x Unit Price \$787.59 x Factor 1.1400 = Total \$897.85	
13	08 52 16 00-0343	0365	For Tempered Low-E Insulated Glass, Add	\$159.16
		Installation	Quantity 1.00 x Unit Price \$139.61 x Factor 1.1400 = Total \$159.16	

Contractor's Price Proposal Detail- Category Continued..

Work Order #: 149045.00

Title Waterford Fire House Second Floor Improvements

CSI Number	Mod.	UOM	Description	Line Total
Fire Station Code Compliance Repairs				
14	08 71 11 00-0038	PR	4-1/2" x 4-1/2", Standard Duty, Full Mortise, Ball Bearing, Wrought Steel Hinge	\$307.08
		Installation	Quantity 3.00 x Unit Price \$89.79 x Factor 1.1400 = Total \$307.08	
15	08 71 11 00-0038	0088	For Heavy-Duty, Add	\$20.35
		Installation	Quantity 3.00 x Unit Price \$5.95 x Factor 1.1400 = Total \$20.35	
16	08 71 11 00-0427	EA	1-3/8" Overall Height, 9/16" Base Height, Satin Aluminum Finish, Aluminum Dome Floor Stop (Ives FS438)	\$70.45
		Installation	Quantity 2.00 x Unit Price \$30.90 x Factor 1.1400 = Total \$70.45	
17	08 71 11 00-2220	EA	Surface Mounted Heavy-Duty Door Closer (LCN 4010/4020/4110 Series)	\$1,260.02
		Installation	Quantity 2.00 x Unit Price \$552.84 x Factor 1.1400 = Total \$1,260.02	
18	08 71 11 00-2255	EA	Entrance/Office F82 Bored Lockset Locked with key outside and push button inside.	\$785.37
		Installation	Quantity 2.00 x Unit Price \$344.46 x Factor 1.1400 = Total \$785.37	
19	08 71 11 00-2255	0158	EA For Interchangeable Core, Add	\$21.55
		Installation	Quantity 2.00 x Unit Price \$9.45 x Factor 1.1400 = Total \$21.55	
20	09 29 10 00-0009	SF	5/8" Type X Fire Rated Gypsum Board	\$900.60
		Installation	Quantity 1,000.00 x Unit Price \$0.79 x Factor 1.1400 = Total \$900.60	
21	09 29 10 00-0009	0326	For Walls >10' High, Add	\$25.65
		Installation	Quantity 250.00 x Unit Price \$0.09 x Factor 1.1400 = Total \$25.65	
Subtotal for Fire Station Code Compliance Repairs:				\$25,799.58
Work Order Proposal Total				\$25,799.58

This work order proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percent of NPP on this Proposal: 0.00%



Detailed Scope of Work



Issued To: BMP Construction Inc.
12 Maple Lane
Brookfield, CT 06804
Tel: (203) 743-5601
Fax:

Re: Job Number : 149045.00
Job Title: Waterford Fire House Second Floor Improvements
Contract No: CRCOG eziQC GC SE
Purchase Order Number

Facility: Oswegatchie Fire House
441 Boston Post Road
Waterford, CT 06385

CRCOG Member Information: CRCOG - Town of Waterford -
15 Rope Ferry Road
Waterford, CT 06385
8604400540

CHRO Requirements: Not Required

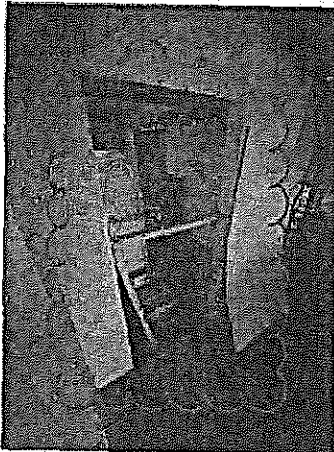
Detailed Scope of Work:

See attached below for DSOW

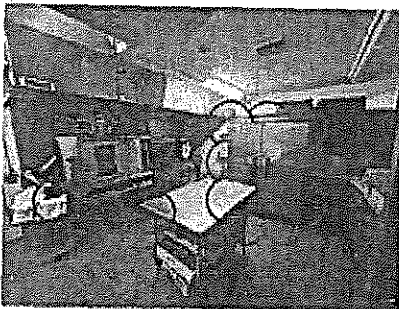
Please reference the Request for Proposal for additional information regarding this Detailed Scope of Work.



Wall off the opening near the second floor kitchen that leads to the former assembly hall. Studs & (1) layer of 5/8 Type X each side. No prime or paint.



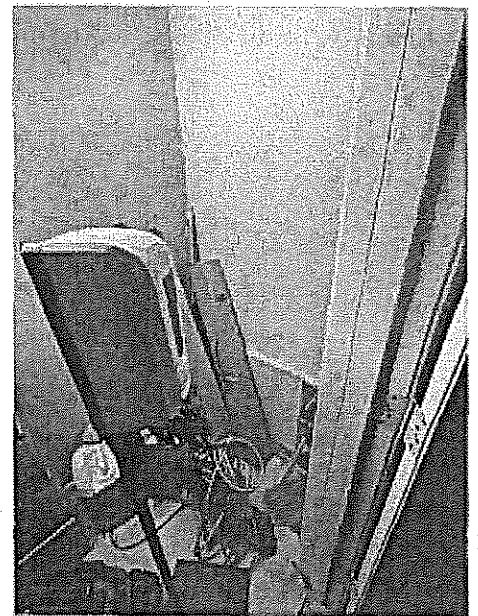
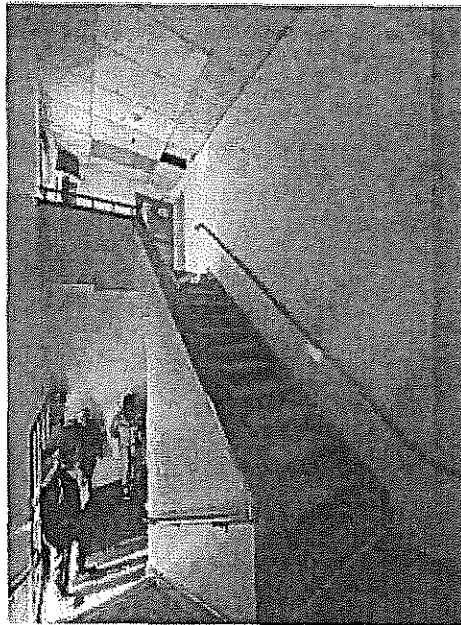
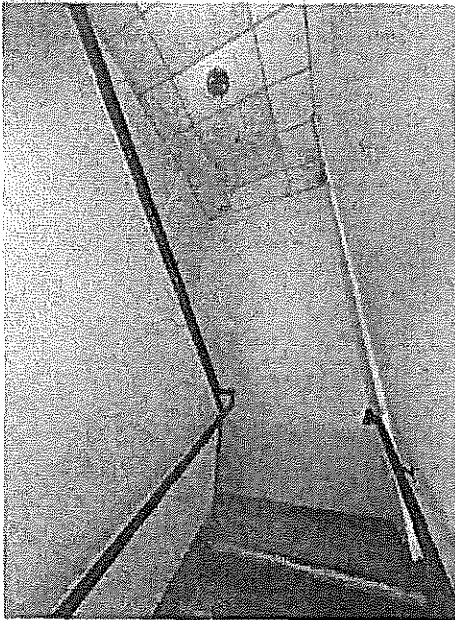
Wall off the opening opposite the kitchen entrance that is open to a storage closet for the former bingo hall. Studs & (1) layer of 5/8 Type X each side. No prime or paint.



Disassemble and dispose of refrigerator and baking oven. Range to remain.

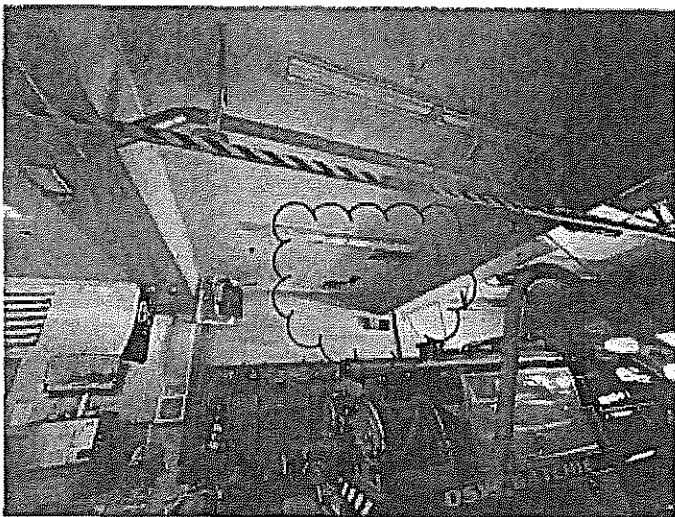


Install a new casement style emergency escape and rescue window in the bunkroom. The new window to shall be installed in same opening as one of the existing double hung windows.



Convert the existing stair into a 1-hour fire rated stair.

- a. New 45 minute rated door, frame and hardware (hinges, latchset, floor stops, & closers) at the first floor between stair and apparatus bay
- b. New 45 minute rated door, frame and hardware (hinges, latchset, floor stops, & closers) at the second floor between stair and corridor.
- c. Extend existing framing and 5/8" Type X G.W.B. to roof deck above on three walls of the existing stair. (typical each side)
- d. Seal all penetrations through stair walls (above and below dropped ceiling) with fire rated sealant.
- e. Patch any holes and damage to existing 5/8" G.W.B on both sides of the stair enclosure walls.
- f. Frame new wall behind backside of the wall heater in the closet under the stair to maintain to achieve required fire rating.



Patch and seal any miscellaneous holes in ceiling of apparatus bay.

#8

Subject: Request for Additional Appropriation to Support Staffing at Station 4

Dear Selectman Brule,

I am writing to respectfully request an additional appropriation of **\$88,640** to support the hiring of two full-time Firefighter/EMTs, beginning as soon as January and continuing through the end of the current fiscal year (June 30).

This funding will cover personnel costs and onboarding costs as follows:

- Personnel costs: \$73,293 Line: 10123-51410
- Turnout gear: \$8,584 Line: 10123-53111
- Uniform/Clothing/Boots/Badges: \$4,463 Line: 10123-52370
- Comprehensive Baseline Medical Exams: \$,2300 Line:10123-52310

The addition of these positions will allow us to continue replacing lost volunteer staffing while improving service delivery by expanding our full-time coverage. This request aligns with the next steps presented during the Fire Department's Town Hall presentations earlier this year.

By bringing Station #4—Oswegatchie—to full-time status, we will take a significant step toward establishing a new operational foundation for the department. This advancement will enhance response times and increase operational readiness town-wide. Additionally, it will allow us to progressively improve coverage at Station #2—Quaker Hill by reassigning part-time shifts outward to satellite stations.

Our team continues to work diligently to identify internal efficiencies. We are re-examining processes for immediate savings as well as long-term improvements, in an effort to exercise responsible stewardship of the public's investment in the department while simultaneously seeking ways to more effectively deliver Fire, EMS, and Rescue services. Investing in full-time personnel is the strongest guarantee of return on investment—ensuring more consistent operations, improved outcomes, and continued progress toward a stable, and scalable emergency response model that meets current demand and prepares for the future growth of Waterford's residents and businesses.

I welcome the opportunity to discuss this request further and provide any supporting documentation you may need.

Thank you for your continued support of our department and your commitment to public safety.

Respectfully and Graciously,

Christopher M. Haley

Director of Fire Services

Waterford Fire Department

#9

TOWN OF WATERFORD TRANSFER REQUEST FORM

Out of Series Transfer Request

IRE SERVICES
EPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10123	51110	ADMINISTRATION	226,823.00	173,011.44		(20,077.00)	152,934.44
2	10123	51412	PART TIME FIREFIGHTING	136,129.00	98,892.20		(35,600.00)	63,292.20
3	10123	52320	RENTAL OF HYDRANTS	579,000.00	12,500.00		(12,500.00)	0.00
4	10123	52372	INSURANCE	160,750.00	8,290.00		(5,290.00)	3,000.00
5	10123	51410	FIREFIGHTING	1,436,511.00	1,037,895.42	73,467.00		1,111,362.42
				TOTAL		73,467.00	(73,467.00)	

Explanation

- . Funds available because new Director salary lower than budgeted.
- . Funds available because new full-time firefighter hired.
- . Funds available because actual costs lower than budgeted.
- . Funds available because Oswegatchie Fire Station premium transferred to town policy.
- . Funds needed for new full-time firefighter hired.

Chris Haley
Department Head

10/9/2025
Date

Jim Allen
Director of Finance

10/10/2025
Date

First Selectman

Date

Commission/Board Approval

Date

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

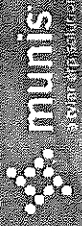


FOR 2026 13

ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND						
10123 FIRE SERVICES						
51110 ADMINISTRATION						
10123 51110	ADMINISTRATION 0.00	226,823.00	53,811.56	0.00	173,011.44	23.7%
51120 INSPECTION						
10123 51120	INSPECTION 0.00	87,983.00	24,992.45	0.00	62,990.55	28.4%
51210 CLERICAL AND TECHNICAL						
10123 51210	CLERICAL AND TECHNICAL 0.00	171,720.00	45,298.75	0.00	126,421.25	26.4%
51240 EDUCATIONAL INCENTIVE						
10123 51240	EDUCATIONAL INCENTIVE 0.00	11,880.00	1,240.00	0.00	10,640.00	10.4%
51410 FIRE FIGHTING						
10123 51410	FIRE FIGHTING 0.00	1,436,511.00	398,615.58	0.00	1,037,895.42	27.7%
51411 INCENTIVE PROGRAM STIPENDS						
10123 51411	INCENTIVE PROGRAM STIPENDS 0.00	40,000.00	0.00	0.00	40,000.00	.0%
51412 PART TIME FIREFIGHTING						
10123 51412	PART TIME FIREFIGHTING 0.00	136,129.00	37,236.80	0.00	98,892.20	27.4%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2026 LS

ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51440 DISPATCH						
10123 51440	DISPATCH 0.00	0.00	0.00	0.00	0.00	.0%
51450 EXTRA DUTY						
10123 51450	EXTRA DUTY 0.00	0.00	0.00	0.00	0.00	.0%
51451 EXTRA DUTY REGULAR WAGES						
10123 51451	EXTRA DUTY REGULAR WAGES 0.00	0.00	0.00	0.00	0.00	.0%
51810 OVERTIME						
10123 51810	OVERTIME 123,129.00	210,000.00	59,427.23	0.00	273,701.77	17.8%
51812 FIRE INSPECTORS' OVERTIME						
10123 51812	FIRE INSPECTORS' OVERTIME 6,000.00	6,000.00	1,726.33	0.00	4,273.67	28.8%
51820 REPLACEMENT OVERTIME						
10123 51820	REPLACEMENT OVERTIME 200,000.00	0.00	0.00	0.00	0.00	.0%
51830 TRAINING & EDUCATION						
10123 51830	TRAINING OVERTIME 10,000.00	0.00	0.00	0.00	0.00	.0%
51920 F.I.C.A.						
10123 51920	F.I.C.A. 187,058.00	0.00	45,523.13	0.00	141,534.87	24.3%

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

	ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52010 ADVERTISING							
10123 52010	400.00	ADVERTISING 0.00	400.00	0.00	0.00	400.00	.0%
52020 POSTAGE							
10123 52020	250.00	POSTAGE 0.00	250.00	2.86	0.00	247.14	1.1%
52030 PROFESSIONAL FEES							
10123 52030	2,500.00	PROFESSIONAL FEES 0.00	2,500.00	129.96	0.00	2,370.04	5.2%
52040 SERVICE CONT AND REPAIRS							
10123 52040	23,437.00	SERVICE CONT. AND REPAIRS 0.00	23,437.00	7,757.35	9,172.44	6,507.21	72.2%
52050 DUES/CONF							
10123 52050	38,418.00	DUES, CONFERENCES & EDUCAT 0.00	38,418.00	17,594.98	7,090.02	13,733.00	64.3%
52060 PRINTING							
10123 52060	100.00	PRINTING 0.00	100.00	5.55	0.00	94.45	5.6%
52070 REIMBURSABLE EXPENSES							
10123 52070	1,000.00	REIMBURSABLE EXPENSES 0.00	1,000.00	227.78	0.00	772.22	22.8%
52080 TELEPHONE							
10123 52080	29,500.00	TELEPHONE 0.00	29,500.00	6,212.47	11,480.87	11,806.66	60.0%

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

	ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52090 HEATING FUEL							
10123 52090	HEATING FUEL	0.00	0.00	0.00	0.00	0.00	.0%
52100 ELECTRICITY							
10123 52100	ELECTRICITY	0.00	0.00	0.00	0.00	0.00	.0%
52110 WATER							
10123 52110	WATER	0.00	0.00	0.00	0.00	0.00	.0%
52120 SEWER							
10123 52120	SEWER	0.00	0.00	0.00	0.00	0.00	.0%
52200 PUBLIC SAFETY AWARENESS							
10123 52290	PUBLIC SAFETY AWARENESS	0.00	4,000.00	264.96	0.00	3,735.04	6.6%
52305 OSHA COMPLIANCE							
10123 52305	OSHA COMPLIANCE	0.00	1,800.00	173.12	0.00	1,626.88	9.6%
52310 EXAMINATIONS							
10123 52310	EXAMINATIONS	0.00	12,254.00	4,996.42	2,503.58	4,754.00	61.2%
52320 RENTAL OF HYDRANTS							
10123 52320	RENTAL OF HYDRANTS	0.00	579,000.00	141,625.00	424,875.00	12,500.00	97.8%

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2026 13									
	ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED		
52370 CLOTHING OR UNIFORM ALLOW									
10123 52370	21,525.00	CLOTHING OR UNIFORM ALLOW 0.00	21,525.00	4,142.43	1,902.60	15,479.97	28.1%		
52371 FIRE POLICE									
10123 52371	750.00	FIRE POLICE 0.00	750.00	0.00	0.00	750.00	.0%		
52372 INSURANCE									
10123 52372	160,750.00	INSURANCE 0.00	160,750.00	152,459.56	0.00	8,290.44	94.8%		
52373 LP GAS									
10123 52373	4,600.00	LP GAS 0.00	4,600.00	184.60	0.00	4,415.40	4.0%		
52374 CABLE TELEVISION									
10123 52374	10,800.00	CABLE TELEVISION 0.00	10,800.00	1,972.70	3,786.19	5,041.11	53.3%		
52375 GROUND LADDER TESTING									
10123 52375	6,190.00	GROUND LADDER TESTING 0.00	6,190.00	1,350.00	0.00	4,840.00	21.8%		
52376 HYDRAULIC TESTING									
10123 52376	6,492.00	HYDRAULIC TESTING 0.00	6,492.00	595.51	0.00	5,896.49	9.2%		
52377 BREATHING APPARATUS TESTING									
10123 52377	9,800.00	BREATHING APPARATUS TESTING 0.00	9,800.00	3,965.05	3,256.69	2,578.26	73.7%		

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2026 13

	ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52378 BUILDING MAINTENANCE							
10123 52378	BUILDING MAINTENANCE	0.00	81,500.00	5,665.71	37,837.57	37,996.72	53.4%
52379 HOSE TESTING AND REPAIRS							
10123 52379	HOSE TESTING AND REPAIRS	0.00	10,108.00	9,501.60	0.00	606.40	94.0%
52387 PUMP TESTING SERVICES							
10123 52387	PUMP TESTING SERVICES	0.00	3,000.00	0.00	0.00	3,000.00	.0%
52392 GENERATOR MAINTENANCE & REPAIR							
10123 52392	GENERATOR MAINTENANCE & REPAIR	0.00	9,500.00	0.00	0.00	9,500.00	.0%
52396 FF - PROTECTIVE CLOTHING							
10123 52396	FF - PROTECTIVE CLOTHING	0.00	0.00	0.00	0.00	0.00	.0%
53010 OFFICE SUPPLIES							
10123 53010	OFFICE SUPPLIES	0.00	1,000.00	119.11	0.00	880.89	11.9%
53020 OTHER SUPPLIES							
10123 53020	OTHER SUPPLIES	0.00	10,000.00	202.82	0.00	9,797.18	2.0%
53021 CONSUMABLE SUPPLIES							
10123 53021	CONSUMABLE SUPPLIES	0.00	4,500.00	45.85	0.00	4,454.15	1.0%

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2020-13

	ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53070 AUTO REPAIRS							
10123 53070	110,000.00	AUTO REPAIRS 0.00	110,000.00	41,931.31	6,763.96	61,304.73	44.3%
53080 AUTOMOTIVE MAINTENANCE							
10123 53080	20,000.00	AUTOMOTIVE MAINTENANCE 0.00	20,000.00	10,693.96	7,547.60	1,758.44	91.2%
53085 MARINE REPAIRS							
10123 53085	5,000.00	MARINE REPAIRS 0.00	5,000.00	0.00	0.00	5,000.00	0%
53090 FUELS AND LUBRICANTS							
10123 53090	40,815.00	FUELS AND LUBRICANTS 0.00	40,815.00	6,370.41	0.00	34,444.59	15.6%
53100 TIRES							
10123 53100	8,000.00	TIRES 0.00	8,000.00	5,094.36	1,429.00	1,476.64	81.5%
53110 COMPUTER SUPPLIES							
10123 53110	1,000.00	COMPUTER SUPPLIES 0.00	1,000.00	399.95	0.00	600.05	40.0%
53111 FF PROTECTIVE CLOTHING							
10123 53111	35,000.00	FF PROTECTIVE CLOTHING 0.00	35,000.00	30,677.40	4,321.70	0.90	100.0%
53112 FIREFIGHTING SUPPLIES							
10123 53112	9,500.00	FIREFIGHTING SUPPLIES 0.00	9,500.00	2,486.43	6,130.18	883.39	90.7%

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2025 13						
ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53113 VOLUNTEER RESPONDER AWARDS						
10123 53113	VOLUNTEER RESPONDER AWARDS 0.00	3,500.00	1,500.00	0.00	2,000.00	42.9%
53114 MEDICAL SUPPLIES						
10123 53114	MEDICAL SUPPLIES 0.00	6,500.00	2,080.08	2,159.58	2,260.34	65.2%
53115 VOLUNTEER FIREFIGHTER SUPPLIES						
10123 53115	VOLUNTEER FIREFIGHTER SUPPLIES 0.00	3,000.00	0.00	0.00	3,000.00	.0%
54060 OFFICE EQUIPMENT						
10123 54060	OFFICE EQUIPMENT 0.00	1,200.00	199.20	0.00	1,000.80	16.6%
54202 EQUIPMENT -FIRE INVESTIGATIONS						
10123 54202	EQUIPMENT -FIRE INVESTIGATIONS 0.00	750.00	702.96	0.00	47.04	93.7%
54207 SCBA REPLACEMENT BOTTLES						
10123 54207	SCBA REPLACEMENT BOTTLES 0.00	0.00	0.00	0.00	0.00	.0%
54215 THERMAL CAMERAS -OSWEGATCHIE						
10123 54215	THERMAL CAMERAS -OSWEGATCHIE 0.00	0.00	0.00	0.00	0.00	.0%
54216 MULTI-GAS METER						
10123 54216	MULTI-GAS METER 0.00	0.00	0.00	0.00	0.00	.0%

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

ORIGINAL APPROP	TRANS/ADJMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
54217 RESCUE SAWS						
10123 54217	RESCUE SAWS 0.00	0.00	0.00	0.00	0.00	.0%
54218 FIREFIGHTER EQUIPMENT						
10123 54218	FIREFIGHTER EQUIPMENT 0.00	22,758.00	0.00	2,000.00	20,758.00	8.8%
54219 EQUIPMENT STORAGE LOCKER						
10123 54219	EQUIPMENT STORAGE LOCKER 0.00	0.00	0.00	0.00	0.00	.0%
54220 RADIO/EMERGENCY LIGHTS						
10123 54220	RADIO/EMERGENCY LIGHTS 0.00	9,500.00	35.00	0.00	9,465.00	.4%
54221 SERVICE TRUCK EQUIPMENT						
10123 54221	SERVICE TRUCK EQUIPMENT 0.00	0.00	0.00	0.00	0.00	.0%
54222 RESCUE TRUCK EQUIPMENT						
10123 54222	RESCUE TRUCK EQUIPMENT 0.00	5,500.00	0.00	0.00	5,500.00	.0%
54226 EQUIPMENT						
10123 54226	EQUIPMENT 0.00	5,700.00	0.00	0.00	5,700.00	.0%
54241 TELEPHONE SYSTEM - GOSHEN FIRE						
10123 54241	TELEPHONE SYSTEM - GOSHEN FIRE 0.00	0.00	0.00	0.00	0.00	.0%

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2026 '13						
ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL FIRE SERVICES 3,958,130.00	0.00	3,958,130.00	1,129,238.28	532,256.98	2,296,634.74	42.0%
TOTAL GENERAL FUND 3,958,130.00	0.00	3,958,130.00	1,129,238.28	532,256.98	2,296,634.74	42.0%
TOTAL EXPENSES 3,958,130.00	0.00	3,958,130.00	1,129,238.28	532,256.98	2,296,634.74	
GRAND TOTAL 3,958,130.00	0.00	3,958,130.00	1,129,238.28	532,256.98	2,296,634.74	42.0%

** END OF REPORT - Generated by Kimberly Allen **

#10a

Shannon Withey

From: David Campo
Sent: Tuesday, October 28, 2025 10:20 AM
To: Eileen Sullivan
Cc: Shannon Withey
Subject: RE: Recreation and Parks Commission Member Assignment

Eileen,

That is a BOS appointment. I have looped Shannon in.

Thanks,

David L. Campo, CCTC

Town Clerk
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385
Phone: 860-444-5829
Fax: 860-437-0352

From: Eileen Sullivan <esullivan@waterfordct.org>
Sent: Tuesday, October 28, 2025 9:24 AM
To: David Campo <DCampo@waterfordct.org>
Subject: FW: Recreation and Parks Commission Member Assignment

Please see Traci Santos has accepted another 3 year term for our Commission. Let me know if you need anything else.

From: TRACI L SANTOS <tjsdws83@sbcglobal.net>
Sent: Monday, October 27, 2025 5:43 PM
To: Eileen Sullivan <esullivan@waterfordct.org>
Subject: Re: Recreation and Parks Commission Member Assignment

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Hi Eileen,
I would like to continue at this time.
Thank you.

Traci
Sent from my iPhone

On Thursday, October 23, 2025 at 12:27:40 PM EDT, Eileen Sullivan <esullivan@waterfordct.org> wrote:

Good Afternoon Tracy,

We noticed you are at the end of your term for the Waterford Recreation and Parks Commission.

Your term was September 1st, 2022 until August 31, 2025. Please let us know if you are interested in another 3 year term from September 1st, 2025 - August 31st, 2028.

We would be so grateful to have you stay with us on the Commission.

Best Regards,

Eileen Sullivan

Office Coordinator

Recreation & Parks

15 Rope Ferry Road

Waterford, CT 06385

esullivan@waterfordct.org

860.444.5884

TOWN OF WATERFORD
GENERAL FUND
CAPITAL PROJECT STATUS REPORT
FY2026 FIRST QUARTER REPORT (July 1, 2025 thru September 30, 2025)

ed/completed and will be removed from next report.
ided - approved since last report or out of regular budget cycle
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INT	SOURCE	LINE ITEM	DESCRIPTION	APPROVED BUDGET	AMOUNT APPROPRIATED/ AVAILABLE	AMOUNT DESIGNATED	AMOUNT ENCUMBERED	AMOUNT EXPENDED	COMMENTS
	CIP	20560- 55020	CLARK LANE MIDDLE SCHOOL CHILLER REPLACEMENT	951,340	70,229	-	189,752	691,359	The project is largely complete. The system is up and running, the contractor only has to install a tank with air removal. Then Glycol needs to be added in November timeframe.
	CNR	20560- 57828	QH 1-YEAR RETRO COMMISSIONING	30,000	-	30,000	-	-	Initial estimate was considerably higher, this will be part of a larger project, probably 2027. Leg gave a slight reprieve for the inspections, Quaker oldest elementary and will be the first one evaluated expect this project to go ahead in the winter of 2026 meeting with potential companies who can perform evaluation.
	CNR	20560- 57833	TENNIS COURTS	1,148,100	-	-	275,450	872,640	Project completed and will be removed from next invoice once final invoice paid.
	CNR	20560- 57842	SCHOOL SECURITY	2,082,900	38,909	-	356,595	1,687,396	All building cameras installed, bollards and fencing installed; cement planters to also be installed a barrier at schools; working on parking lot and street cameras for school buildings.
	CNR	20560- 57820	WHS TURF FIELD REPLACEMENT	1,147,000	-	-	165,775	981,225	This project is complete, we are only waiting for pieces of equipment to be delivered before paid invoice.
	CNR	20560- 57893	GREAT NECK FIELD REMEDIATION	278,750	278,750	-	-	-	This project is ready to begin over the next 6 weeks.
	CIP	32224- 55908	APCO INTELICOM GUIDE CARD SYSTEM	40,000	20,000	-	-	20,000	The APCO Intellicom Guide Card System is active built. The APCO Intellicom project is currently being worked on by NEXGEN and APCO. They are building software to bridge the two products. State who will be responsible for the two products. Expected completion Fall 2025.
	CIP	32224- 55909	EVENTIDE NEXLOGIX RECORDER	88,701	88,701	-	-	-	The EVENTIDE NEXLOGIX RECORDER will be coming with the installation of the new radio system.
	CNR		CONVERSION TO STATE RADIO SYSTEM	4,600,000	4,600,000	-	-	-	Project approved at 9/22/25 RTM meeting.

#13a

TOWN OF WATERFORD
GENERAL FUND
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INT	SOURCE	LINE ITEM	DESCRIPTION	APPROVED BUDGET	AMOUNT APPROPRIATED/ AVAILABLE	AMOUNT DESIGNATED	AMOUNT ENCUMBERED	AMOUNT EXPENDED	COMMENTS
	CNR	20522- 57794	MOBILE & PORTABLE RADIO REPLACEMENT PROGRAM	1,257,577	21,511	0	0	1,236,067	The remaining funds in the MOBILE & PORTABLE REPLACEMENT PROGRAM will be used to reprogram old portables to work on the new system. These cover the reprogramming of approximately 40 radios.
	CIP	31120- 55851	ADA IMPROVEMENTS PD/YSB	87,000	48,636	0	12,600	25,764	Original bid produced costs above approved budget be rebid.
	CIP	31121- 55851	ADA IMPROVEMENTS PD/YSB	80,700	76,061	0	0	4,639	Original bid produced costs above approved budget be rebid.
	CIP	31123- 55905	UST REPLACEMENT (LIBRARY & PUBLIC SAFETY)	420,000	0	0	0	410,861	Project complete and retainage released. Will be from next report.
	CIP	31123- 55904	UST REPLACEMENT (EUGENE O'NEILL, 2 PARKS)	260,000	109,647	0	40,028	110,325	Project complete and remains open for retainage further required testing.
	CIP	31122- 55819	UNDERGROUND TANK REPLACEMENT (POLICE DEPT)	250,000	0	0	7,289	242,721	Project complete and retainage released. Will be from next report.
	CIP	31120- 55852	TOWN HALL BATHROOMS	87,500	0	0	0	87,500	Completing a punch list required by the building final CO.
	CIP	31117- 55803	PARKING LOT - YSB & POLICE	300,000	215,000	0	23,300	61,700	Project being rebid once State releases prevailing requirements.
	CIP	31118- 55803	PARKING LOT - YSB & POLICE	195,320	138,320	0	0	57,000	Project being rebid once State releases prevailing requirements.
	CNR	20501- 57740	COHANZIE REMEDIATION/DEMOLITION	40,000		40,000			New FY25 project. Will be a multi-year funding re before project can be bid and scheduled.
	CNR	20501- 57889	PUBLIC SAFETY COMPLEX HVAC	100,000		100,000			New FY25 project. Will be a multi-year funding re before project can be bid and scheduled.
	CIP	31124- 55912	TOWN DOCK REPLACEMENT	40,000	40,000	-	-	-	Will apply for a port authority grant for project. C expected to open in August 2025.
	CIP	31123- 55904	SEPTIC REPLACEMENT (EUGENE O'NEILL)	260,000	109,647	-	40,028	110,325	Project completed and awaiting final invoice paym Work completed. Awaiting final payment.
	CIP	31124- 55913	JORDAN PARK HOUSE REPAIRS	31,583	1,404	-	18,250	11,902	Work completed. Awaiting final payment.
	CIP	31125- 55904	EUGENE O'NEILL SEPTIC REPLACEMENT	260,000	-		-	89,472	Project completed and will be removed from next Project completed. Will be removed from next re funds returned to CNR undesignated balance.
	CNR	20511- 57872	ROOF & HVAC REPLACEMENT OF PUBLIC SAFETY BUILDING	409,400	4,769	0	0	356,631	Project completed. Will be removed from next re funds returned to CNR undesignated balance.

TOWN OF WATERFORD
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INT	SOURCE	LINE ITEM	DESCRIPTION	APPROVED BUDGET	AMOUNT APPROPRIATED/ AVAILABLE	AMOUNT DESIGNATED	AMOUNT ENCUMBERED	AMOUNT EXPENDED	COMMENTS
	CNR	20511-57879	TOWN HALL BATHROOMS	474,090	2,582	0	5,445	466,063	Completing a punch list required by the building c final CO.
	CNR	20523-57792	OSWEGATCHIE FIRE BUILDING IMPROVEMENTS	979,471	232,346	-	39,000	708,125	Building plan complete. Bonding Request going b RTM on 10/6/25.
	CNR	20523-57888	GOSHEN ROOF REPLACEMENT	60,000		60,000			Bids came in over budget. Leaks have been repair Project being reviewed on how to move forward t entire roof.
	CIP	32326-55923	COHANZIE AIR CONDITIONING	15,000	-	-	-	-	Contract awarded to Dunkley. Awaiting schedule project.
	CIP	32325-55916	COHANZIE SKYLIGHT REPLACEMENT	30,000	2,900		-	27,100	Project complete and will be removed from next r
	CNR	20523-57777	SCBA UPGRADES	414,000	54,169	-	-	409,831	Quote received. Awaiting appropriation approval ordering 3rd year equipment.
	CNR	20523-57791	JORDAN TRAFFIC LIGHT UPGRADE	35,460	-	-	35,460	-	Quote received. State now reviewing project and their approval to move forward with project.
	CIP	34723-55021	AUDITORIUM MEETING ROOM	272,000	64,358	-	-	207,642	Project complete except for integration with web zoom capabilities. Will also implement technolog wireless laptop connection for presenters.
	CNR	20547-57775	VIRTUAL SERVERS	88,500		88,500			Project is a 2 year project. 2nd year funding requ submitted in FY27.
	CNR	20547-57882	COMPUTER REPLACEMENTS	74,925	-	74,925	-	34,180	Replace all computers currently on Windows 10 (works, tax assessor, utility). Ongoing.
	CNR	20511-57840	POCD	100,000	10,104	0	0	89,896	Complete draft is with the chairman. Chairman h released to full commission for their review. Wai requested and approved because completion and submission will be past the due date.
	CNR	20511-57767	NEVINS COTTAGE	152,000	18,070	0	0	133,930	Work completed on inside. Inside work being cor through donations. Town portion is completed a removed from next report.
	CNR	20511-57870	MAGO POINT IMPROVEMENTS	400,000	37,213	0	64,236	298,551	Only Phase 4 ongoing (electric box and signage). Eversource to complete box and State to approve

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INT	SOURCE	LINE ITEM	DESCRIPTION	APPROVED BUDGET	AMOUNT APPROPRIATED/AVAILABLE	AMOUNT DESIGNATED	AMOUNT ENCUMBERED	AMOUNT EXPENDED	COMMENTS
\$	CIP	33025-55920	NIANITIC RIVER ROAD SIDEWALK REPLACEMENT PLAN	25,000	10,000		0	15,000	Grant is in review. Awaiting to see if project is awarded.
\$	CNR	20530-57886	PAVING (OLD NORWICH ROAD)	1,053,000	351,215	0	690,265	11,520	WUC completed plastic replacements, Paving has been completed and then stripping and manhole cover work.
\$	CIP	33026-55925	ROAD RISK ASSESSMENT	55,000	0	0	0	0	Untiring on-call engineers to generate quotes for Sustainability / Flooding plan (Niantic River Road : Gardiner's Road).
\$	CNR	20530-57880	MAJOR/MINOR PAVING PROJECTS	1,762,736	60,025	0	0	1,702,711	Project completed and will be removed from next report.
\$ /	CNR	20536-57848	LIBRARY HVAC UPGRADE	1,596,278	(173,629)	0	1,197,372	572,535	Over 50% completed. Roof unit removed and new unit installed expected by 10/31/25. Per contract, a secondary source will be installed until completion of project.
	CIP	32926-55924	MARINE UNIT UPDATES	31,089	13,909	0	0	17,180	Hull repair expected to be completed by Oct 1; Electrical upgrade portion is completed; interior decking repair expected to be completed by Dec 1. Entire project expected to be completed by mid Winter.
	CNR	20529-57871	POLICE DEPARTMENT BLDG HVAC	25,000		25,000			New FY26 project.
	CIP	33723-55838	CHILDREN'S PLAYGROUND EQUIPMENT	40,000	40,000	0	0	0	Site/Design plans being created and will then move forward with planning for review. Expected to complete project in FY2025.
	CNR	20537-57798	CHILDREN'S PLAYGROUND EQUIPMENT (CIVIC TRIANGLE)	25,000		25,000			Awaiting appropriation request approval. Expected to complete project in Fall 2025.
	CIP	33725-55921	STENGER PARK BATHROOM & WALKWAY	10,500	3,300		0	7,200	A24 review in progress. The plan will provide an estimate for a future project request in FY27.
	CNR	20537-57878	PLEASURE BEACH ACCESS WALK REPAIRS	145,000		145,000		6,000	Preparing to rebid project as original bids were at approved amount.
	CIP	33722-55896	EQUIPMENT STORAGE PLAN	21,000	4,250	0	8,805	7,945	Exterior of plan is complete. Working on interior plan for new capital project request.
	CIP	33720-55855	TOWN-WIDE COURT REPAIRS (TOWN-HALL & LEARY)	1,447,058	145,433	0	0	1,301,625	Project completed and will be removed once final payment is received.
	CNR	20537-57735	LEARY PARK ROAD/PARKING LOT/DRAINAGE	20,000	0	20,000	0	0	Requesting quotes to provide plan for site.

TOWN OF WATERFORD
GENERAL FUND
CAPITAL PROJECT STATUS REPORT
FY2026 FIRST QUARTER REPORT (July 1, 2025 thru September 30, 2025)

ed/completed and will be removed from next report.
dded - approved since last report or out of regular budget cycle
ete but being kept open for retainage (per contract) or final state review and closure

LINE	SOURCE	LINE ITEM	DESCRIPTION	APPROVED BUDGET	AMOUNT APPROPRIATED/AVAILABLE	AMOUNT DESIGNATED	AMOUNT ENCUMBERED	AMOUNT EXPENDED	COMMENTS
	ARPA	23507-55012	OLD NORWICH PS UPGRADE	1,341,317	-	0	680,051	661,265	Ongoing. Roof Complete. New Door Installed. Ga Installed. Active construction begun with expecte completion in February 2026.
	CNR	20531-57816	OLD NORWICH PUMP STATION REHABS	1,680,369	35,596	0	1,098,526	546,247	Ongoing. Roof Complete. New Door Installed. Ga Installed. Active construction begun with expecte completion in February 2026.
	CIP	33123-55019	CONTRACT #1 SEWER INTERCEPTOR EASEMENT ACCESS	250,000	142,000	0	5,200	102,800	Bids received and results being reviewed for cont award recommendation.
	CIP	33123-55895	ROOF & SIDING REPLACEMENT	50,000	16,719	0	0	33,281	Ongoing. Summer work completed. Work will be next spring/summer.
	CNR	20531-57685	MITIGATION & CONTROL	388,303	235,866	-	-	152,437	Continuous I/I mitigation program. Will conduct a meter during rainy season. Moving to implement Sewer AI program to remove subjectivity out of p
	CNR	20531-57890	WEIMES & MARILYN EJECTOR REPLACEMENT	19,800	-	-	-	19,750	Project completed and will be removed from next
	CNR	20531-57894	CROSS COUNTRY SEWER MAIN ACCESS	200,000		200,000			New FY26 project.
	CNR	20531-57895	WATER TANK ASSET MANAGEMENT	46,222		46,222			New FY26 project.
	CNR	20531-57896	BARLETT CORNER WATR BOOSTER	166,950		166,950			New FY26 project.
	CNR	20531-57881	WATER PLASTICS SERVICES REPLACEMENT	731,300	84,988	200,000	24,008	622,304	Work is ongoing. Continuing to work in conjuncti DPW paving schedule. Moving onto Soljer, Ann a Roseleah than Eversource Roads in District 2 and town roads in District 2.

Shannon Withey

From: Robert Brule
Sent: Monday, October 27, 2025 1:40 PM
To: Kimberly Allen; David Campo; Shannon Withey
Cc: Glenn Patterson; paul goldstein
Subject: FW: State of CT Additional Revaluation
Attachments: Guilford Waterford Stonington Reval Cycle_OPM Request.pdf

Categories: Rob Brule

Hello Dave, Kim and Shannon,

Please add to correspondence for next BOS, BOF, RTM meetings.

My regards,

Rob Brule
 First Selectman
 Waterford Town Hall
 15 Rope Ferry Road
 Waterford, CT 06385
rbrule@waterfordct.org
 Phone: 860-444-5834



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From: Robert Brule
Sent: Monday, October 27, 2025 1:36 PM
To: Rep. Gauthier, Nick <Nick.Gauthier@cga.ct.gov>; Sen. Marx, Martha <Martha.Marx@cga.ct.gov>
Cc: Shannon Withey <swithey@waterfordct.org>; Paige Walton <pw Walton@waterfordct.org>; Nicholas Kepple <NKepple@sswbagg.com>; 'Danielle Chesebrough' <dchesebrough@stonington-ct.gov>; Matt Hoey <HoeyM@guilfordct.gov>
Subject: RE: State of CT Additional Revaluation

Good Afternoon Senator Marx and Representative Gauthier,

As you both know, the Town of Waterford, along with Guilford and Stonington, are objecting to the revised statewide property revaluation schedule implemented under Public Act 22-74 (HB 5169).

Originally, the Office of Policy and Management (OPM) stated that no town's revaluation would move by more than two years and that only a small number of towns might have to conduct two revaluations within four years. However, the

final schedule now requires Waterford (and Guilford) to perform two revaluations within just three years (2026 and 2029)—a mandate not reflected in the original plan or testimony. Stonington faces a similar burden with required revaluations in 2027 and 2030. This is completely unfair and not necessary.

Speaking for Waterford taxpayers, this accelerated timeline creates a significant financial and administrative hardship for Waterford residents, undermining the legislation's stated goal of improving efficiency and reducing costs. For perspective, each revaluation costs Waterford approximately \$282,548 (or \$565,096 for 2 revaluations in three years) representing a major strain on Waterford's operating budget and staff resources with no benefit to Waterford taxpayers.

Waterford along with Guilford and Stonington propose a practical adjustment: a one-year deferral of the second scheduled revaluation, allowing a four-year interval between cycles rather than three. This modification would still meet the state's goal of full realignment by 2037 while ensuring fairer distribution of costs and workload across municipalities.

In short: The current plan is inequitable to Waterford, financially burdensome, and inconsistent with OPM's original intent. A modest schedule adjustment would maintain the state's timeline while treating all municipalities fairly. Please note, SECOG members voted unanimously at its last meeting to support Waterford and Stonington in this request of a deferral plan and the unfairness to our residents, while the 165 other municipalities in the state of Connecticut have not been impacted. Please let me know when you can meet to discuss a plan for Waterford residents moving forward. I have copied the letter we sent to Secretary Beckham for your records.

Thank you for your time and look forward to discussing a positive path forward for Waterford residents.

My regards,

Rob Brule
First Selectman
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385
rbrule@waterfordct.org
Phone: 860-444-5834



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From: Horton, Breanna <Breanna.Horton@cga.ct.gov>

Sent: Tuesday, September 23, 2025 11:09 AM

To: Shannon Withey <swithey@waterfordct.org>; Rep. Gauthier, Nick <Nick.Gauthier@cga.ct.gov>; Robert Brule <rbrule@waterfordct.org>

Cc: Sen. Marx, Martha <Martha.Marx@cga.ct.gov>

Subject: RE: State of CT Additional Revaluation

CAUTION: This email originated from outside of the organization.

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Good morning,

Thank you for reaching out to discuss setting this meeting up. Senator Marx is beginning conversations with necessary agencies to become most informed of this re-evaluation process and be prepared to meet once she is able. Unfortunately, she does not have the time to meet next week, and she is booked in October until the week of 10/20-10/24 where there is a bit more flexibility to work with that week. We would recommend still going ahead with a meeting next week to begin the conversation with Rep Gauthier and Assessor Walton and once she gets some more details from discussion with the Office of Policy Management then we will surely disseminate this information as well. Please keep us in the loop how this conversation next week goes, and we will do the same! Thank you for your flexibility.

Best regards,

Breanna Horton, LMSW (She/They)
Legislative Aide – Senator Martha Marx
860.240.0436 | breanna.horton@cga.ct.gov

From: Shannon Withey <swithey@waterfordct.org>

Sent: Tuesday, September 23, 2025 9:51 AM

To: Rep. Gauthier, Nick <Nick.Gauthier@cga.ct.gov>; Robert Brule <rbrule@waterfordct.org>

Cc: Sen. Marx, Martha <Martha.Marx@cga.ct.gov>; Horton, Breanna <Breanna.Horton@cga.ct.gov>

Subject: RE: State of CT Additional Revaluation

Thank you Representative Gauthier. Once we hear from Senator Marx we can try to solidify a day and time that works best for everyone.

Shannon Withey
EXECUTIVE ASSISTANT
To the First Selectman
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385
swithey@waterfordct.org
Phone: 860-444-5834
Fax: 860-444-0273



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From: Rep. Gauthier, Nick <Nick.Gauthier@cga.ct.gov>
Sent: Monday, September 22, 2025 8:57 PM
To: Robert Brule <rbrule@waterfordct.org>
Cc: Shannon Withey <swithey@waterfordct.org>
Subject: Re: State of CT Additional Revaluation

CAUTION: This email originated from outside of the organization.

Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

For next week, Monday mid to late afternoon, Wednesday, and Friday works.

Thank you



Rep. Nick Gauthier, MPA
38th District - Waterford, Montville
Legislative Office Building, Room 4055
Hartford, CT 06106
(860) 240-8727
housedems.ct.gov/Gauthier
facebook.com/NickGauthierCT

From: Robert Brule <rbrule@waterfordct.org>
Sent: Sunday, September 21, 2025 7:26 PM
To: Sen. Marx, Martha <Martha.Marx@cga.ct.gov>; Rep. Gauthier, Nick <Nick.Gauthier@cga.ct.gov>
Cc: Paige Walton <pw Walton@waterfordct.org>; Shannon Withey <swithey@waterfordct.org>
Subject: State of CT Additional Revaluation

Hello Senator Marx and Representative Gauthier,

Please let me know when you have time to meet with me and our Assessor Paige Walton to discuss why Waterford was one of only 3 towns in CT that must complete an additional revaluation and what steps you can take to support our position that it seems extremely unfair by the State of CT.

I have copied Shannon on this email to coordinate scheduling time.

Thank you in advance for your support and more importantly reason why Waterford Stonington and Guilford are being "singled out".

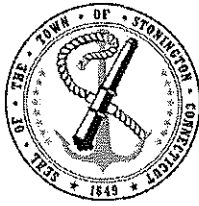
My regards,

Rob Brule
First Selectman
Waterford Town Hall
[15 Rope Ferry Road](http://15RopeFerryRoad)
Waterford, CT 06385
rbrule@waterfordct.org

Phone: 860-444-5834

Fax: 860-444-0273

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October 17, 2025

Dear Secretary Beckham,

During the 2022 Legislative Session, the Office of Policy and Management proposed a bill to realign the State of Connecticut's Revaluation Schedule. HB 5169 (Public Act 22-74) divided the state into five separate revaluation zones so that twenty percent of municipalities would be revalued annually. Per the testimony submitted by Undersecretary Heft this would "create economies of scale, greater efficiency and potential for cost savings all that will directly benefit municipalities."

The Office of Policy and Management created a new ten-year schedule for all municipalities so that by 2037, the realignment across the state would be achieved. This involved altering several municipalities' current revaluation schedule. It was promised that no revaluation would be moved more than two years. However, what was originally proposed is not what is currently *being mandated*. In reviewing the new state schedule Guilford, Waterford and Stonington were all placed in a position where each town would be required to conduct two revaluations within three years of each other. Whereas it was originally stated that "a small number of towns would have to conduct two revaluations in four years"; there was never a mention of two in a three-year period."

Guilford and Waterford are slated to implement revaluations for the 2026 Grand List, the 2029 Grand List and the 2034 Grand List. Further, Guilford completed a revaluation in 2022, which already makes the 2026 cycle a year shorter than normal.

Similarly, Stonington is expected to implement revaluations for the 2027 Grand list, the 2030 Grand list and the 2035 Grand List.

Many Towns did not require any adjustment to their current schedule. The majority of those Towns that had to be adjusted, were required to conduct two in a four year or conduct two in a six-year interim.

A three-year interim creates a financial and human capital burden on Guilford, Waterford and Stonington to have to fund and implement two projects so closely together. It also offers no benefit to our taxpayers. This requirement directly contradicts the initial legislation's goals to effect cost savings for municipalities. It instead places significant strain on those municipalities' staff and resources to implement two projects of such a large scale so close together.

To provide perspective, the following are the final costs of each Town's most recent revaluation:

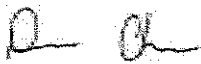
- Guilford: **\$324,113**
- Waterford: **\$282,548**
- Stonington: **\$260,000**

We are proposing a solution that will still align with OPM's goal of aligning all Connecticut towns by 2037; we respectfully propose one-year deferral of each Town's second cycle revaluation so that the interim between each revaluation is four years. This would allow each Town to spread out costs more efficiently and effectively.

This requested proposal would have all three of us doing revaluation at 4yrs and 4yrs, rather than 3yrs and 5yrs. Guilford and Waterford implementing revaluations in 2026, 2030, and 2034 and Stonington implementing in 2027, 2031, 2035.

OPM still achieves the same result by 2037, but affords our towns much needed flexibility for budgeting and office staffing workloads.

Respectfully,



Danielle Chesbrough
First Selectman
Town of Stonington



Matthew T. Hoey, III
First Selectman
Town of Guilford



Rob Brule
First Selectman
Town of Waterford

#146

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

**MINUTES
BOARD OF SELECTMEN REGULAR MEETING**

**Tuesday, October 7, 2025
5:00 PM**

Waterford Town Hall (Auditorium)

RECEIVED FOR RECORD
WATERFORD, CT
2025 OCT 10 A 9:29
ATTEST: *[Signature]*
TOWN CLERK

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. Call to Order & Roll Call: 5:00 PM

In Attendance: First Selectman, Robert Brule; Selectman, Rich Muckle and
Selectman, Greg Attanasio
Late: NONE

2. Pledge of Allegiance

3. Public Comment: NONE

- 4. Southwest School:** To consider and act upon a motion to extend the lease agreement with SBA Communications Corporation for the cell tower located at 51 Daniels Avenue for an additional period from 2033 to 2058 as per the agreement and to authorize the First Selectman to execute all necessary documents related to said lease.

NOW, THEREFORE, BE IT RESOLVED, the Board of Selectmen hereby approve the extension of the existing lease agreement with SBA Communications Corporation and/or its affiliate SBA Towers II LLC dated May 27, 2008, with respect to the cell tower located on a portion of property currently known as 51 Daniels Avenue, from 2033 up to 2058 per that certain First Amendment to Option & Land Lease, Memorandum of Land Lease and Related Agreements, with SBA Towers II LLC, a copy of which is included herewith. The Board of Selectman further authorizes the First Selectman to execute any and all documents and take any and all actions that he deems necessary or appropriate to effectuate and carry out the forgoing resolution.

MOTION by Muckle, seconded by Attanasio to move Southwest School to the 1st

item of discussion. VOTE 3-0

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

5. **Board of Education:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Director of Finance and Operations for the Board of Education, Joseph Mancini, for surplus disposal of the following items as they've outlived their usefulness:

- Asset #001801-AMMCO 3000 – Lathe-serial No. 36254
- Asset #001802-AMMCO 7000 – Hustler Disc Brake Lathe-Serial No. 22052

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

6. **Assessor:** To consider and act on a request for an appropriation, from designated line #20501-57369 (CNR Revaluation), from Shea Davy, Purchasing Agent, on behalf of the Assessor, Paige Walton, in the amount of \$210,000 and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

7. **Assessor:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Assessor, Paige Walton, to award the contract to Vision Government Solutions, Inc., in the amount of \$210,000. Funds will be available from line #20501-57369, (CNR Revaluation), pending RTM approval.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

8. **Recreation and Parks:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Recreation and Parks, Ryan McNamara, to award Tom Irwin, Inc., in the amount of \$33,411.02, using the CRCOG (Capital Region Purchasing Council) contract # 773, from line # 10137-52420 (Maintenance of Property), for fertilization and seeding of the turf and field management.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

9. **Police Department:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Chief of Police, Marc Balestracci, for surplus disposal of the following items as they've outlived their usefulness:

- Instant Power IP 1825FL Charging Pack
- Booster Pac ES2500 Charging Pack
- (2) Instant Power 950s Charging Packs
- GoEcolite Shredder
- All Traffic Solutions Powercase 12VDC/120vac
- Aluminum portable halogen light fixture
- (2) aluminum sign board stanchions
- Speed sentry shield (mobile speed sign)
- Yuneec Drone-Model #H520-Serial No.: YU17510048B11A01

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

10. Police Department: To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Chief of Police, Marc Balestracci, for surplus disposal of the following items as they've outlived their usefulness:

- L&R LE 242 Sonic Cleaning System, parts associated includes:
Safety Ultrasonic Gun clean
CME/MSDS No. 00007999
CME/MSDS No. 00008000
Model: LE 242 System-26081-Serial No.: 09299-583485
Model: LE 242 Filter System-26099-Serial No.: 8050-557475
Attached cylinder:
Model FOSBN-806-Serial No.: 79421
Model: 4002-1/6ST-18245-Serial No.: 05153-504491

- (2) Megavox Speakers

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

11. Fire Department: To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Fire Services, Christopher Haley, for surplus disposal of a 2016 Ford Expedition, VIN #1FMJU1JT9GEF29608, Asset ID: 101409, Tag: Q85, as this vehicle has been replaced according to the Fleet Management Plan.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

12. Fire Department: To consider and act on a request for a FY26 appropriation, toward Capital Non-Recurring designated line #20523-57777 (Fire Service – SCBA Upgrade Program), from the Director of Fire Services, Christopher Haley, in the amount of \$49,101.58 and forward on to the Board of Finance if

approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 13. Public Works:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Public Works, Gary Schneider, for surplus and reassignment of Asset #9204031607, Cross Country Trailer to use for the Town of Waterford, previously used by the Recreation and Parks Department.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 14. Public Works:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Public Works, Gary Schneider, to award the bid to BSC Groups and Haley Ward, Inc., for On-Call Civil Engineering Consulting and Surveyor for a contract period of three (3) years, on or before October 15, 2025 through September 30, 2028.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 15. Public Works:** To consider and act on the following request for a FY26 In-Series Transfer from the Director of Public Works, Gary Schneider, in the amount of \$5,000 to cover the cost of tree removals due to the tree truck still being out for repair.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 16. First Selectman:** To consider and act on a recommendation from the First Selectman, Robert Brule, to approve the Board of Selectmen 2026 Regular Meeting schedule and the 2026 Budget Schedule.

MOTION by Muckle, seconded by Attanasio to amend and change "September 21, 2026" to "September 22, 2026"; change "November 3, 2026" (Election Day) to "November 10, 2026" for the Board of Selectman scheduled dates and add "February 3, 2026" to the Budget meeting portion of the schedule. VOTE 3-0

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

17. Appointments & Resignations:

- 17a.** To consider and act on the reappointment of Robert Brule (R) to the Social Service Grant Committee to fill the term of 12/1/25-11/30/26 as a member.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

18. New Business: NONE

19. Old Business: Guardians of Democracy Discussion

20. Correspondence:

20a. Waterford-East Lyme Shellfish Commission Scallop Permit Info for 2026

21. Consent Agenda

21a. Tax Refund: To approve and act on repayment of tax refund in the amount of \$31,983.72.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

21b. Board of Selectmen Regular Meeting Minutes September 23, 2025

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

22. Adjournment: 6:24 PM

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

#14C

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

MINUTES
BOARD OF SELECTMEN SPECIAL MEETING
Wednesday, October 22, 2025
4:00 PM
Waterford Town Hall – Appleby Room

1. Call to Order & Roll Call: 4:01 PM

In Attendance: First Selectman, Robert Brule; Selectman, Rich Muckle and
Selectman, Greg Attanasio

Absent: N/A

2. Pledge of Allegiance:

- 3. Utility Commission:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Jill Stevens, Director of Utility Commission, to award the bid to Advance Resources, LLC, in the amount of \$155,450. Funds will be available from line #33123-55019 (Contract #1 Sewer Interceptor Service Contracts and Repairs) and from line #20531-57894 (Cross Country Sewer Main Access).

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

4. Adjournment: 4:28 PM

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

RECEIVED FOR RECORD
WATERFORD, CT
2025 OCT 23 A 9:40
ATTEST: *[Signature]*
TOWN CLERK