

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

TOWN CLERK

2025 DEC 15 PM 3:39

RECEIVED FOR RECORD
WATERFORD, CT

**UPDATED AGENDA
BOARD OF SELECTMEN REGULAR MEETING**

Tuesday, December 16, 2025

5:00 PM

Waterford Town Hall (Auditorium)

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

- 1. Call to Order & Roll Call:**
- 2. Pledge of Allegiance**
- 3. Public Comment:**
- 4. Public Works:** To consider and act on a request from the Public Works Director, Gary Schneider, for an additional appropriation of \$10,027 to line 10130-51520 (Highway Maintenance) for an employee payout and if approved, forward to the BOF as required.
- 5. Public Works:** To consider and act on a request from the Public Works Director, Gary Schneider, for an additional appropriation of \$14,220 to line 10130-51530 (Refuse Collection) for an employee payout and if approved, forward to the BOF as required.
- 6. Public Works:** To consider and act on the following request for a FY26 In-Series Transfer from Director of Public Works, Gary Schneider, in the amount of \$4,000 to cover the cost of street tree maintenance due to the tree truck still being out for repair with a new arrival date of mid-January.
- 7. Public Works:** To consider and act on a recommendation from Purchasing Agent, Shea Davy, on behalf of Director of Public Works, Gary Schneider, for surplus disposal of six (6) – 8 cubic yard meta dumpsters (not listed on the asset listing) and a 2012 Ford F-250, VIN #1FTBF2B68CEA59387, ASSET #101133, FLEET ID H19, as these items have past their service life and been replaced.

8. **Utilities Commission:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Director of Utilities, Jill Stevens, to award the bid to Resilient Land and Water, LLC, to identify the Capital requirements surrounding the potential renewal of the Waterford/New London Interlocal Water Agreement in the amount of \$110,000. Funds will be available in line # 20531-57898 (Engineering Interlocal Water).
9. **Emergency Management – State Homeland Security Grant Program Region 4 Memorandum Agreement:** RESOLVED, that the Board of Selectmen may enter into with and deliver to the **State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security** any and all documents which it deems to be necessary or appropriate; and FURTHER RESOLVED, that Robert J. Brule, as First Selectman of the Town of Waterford, is authorized and directed to execute and deliver any and all documents on behalf of the Town of Waterford and to do and perform all acts and things which he/she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.
10. **Fire Services:** To consider and act on the following request for a FY26 Out-of-Series Transfer from Director of Fire Services, Chris Haley, in the amount of \$4,019 to cover the cost of W-25 tire replacement, and forward on to the Board of Finance if approved.
11. **Fire Services:** To consider and act on the following request for a FY26 Out-of-Series Transfer from Director of Fire Services, Chris Haley, in the amount of \$6,000 to cover the cost of rear tire replacement on W-41 and W-36, per DOT inspection, and forward on to the Board of Finance if approved.
12. **Fire Services:** To consider and act on a recommendation from Purchasing Agent, Shea Davy, on behalf of Director of Fire Services, Chris Haley, for surplus disposal of a Brush Truck Fire Pump and Tank Skid Unit, as these items have outlived their usefulness to the department.
13. **Fire Services:** To consider and act on a recommendation from Purchasing Agent, Shea Davy, on behalf of Director of Fire Services, Chris Haley, for surplus disposal of several items including self-contained breathing apparatuses, self-contained breathing regulators, rapid intervention pack, submersible pumps, tools, lights, spreader, cutter and a ska-pak cylinder, as

these items have outlived their usefulness to the department.

14. Appointments & Resignations:

14a. To consider and act on an interim, alternate appointment of Anne Darling, (R) to the Zoning Board of Appeals, due to a vacancy until the next town election (11/02/2027).

14b. Resignation by Debra Walters, (U) Member, from the Historic Properties Commission.

15. New Business:

16. Old Business:

17. Correspondence:

17a. The First Selectman has re-appointed Michael Buscetto, (U) to the Economic Development Commission, to fill the term of 9/1/26-8/31/30 as a member.

17b. US Treasury Report – Final Quarterly thru 12.31.25

17c. State of CT Additional Revaluation email from Rob Brule

17d. Council of Government Letters of Support for Changes to Reval Cycle email from Rob Brule

17e. Solar Legislation Letter – email from Rob Brule

18. Consent Agenda

18a. Tax Refund

18b. Board of Selectmen Regular Meeting Minutes November 18, 2025

19. Adjournment:

#445

**Public Works
Department**

Memo

To: Robert Brule, First Selectman
From: Gary J Schneider, Director of Public Works
cc: Kimberly Allen, Finance Director
Date: December 5, 2025
Re: Additional Appropriations



I respectfully request additional appropriations in the amount of:

- \$10,027 to line item 10130-51520 (Highway Maintenance) for an employee payout that is required under the current collective bargaining agreement. The employee retired and his last day was September 26, 2025.
- \$14,220 to line item 10130-51530 (Refuse Collection) for an employee payout that is required under the current collective bargaining agreement. The Town separated the employee with good standing from employment with the Town. His last day was October 10, 2025.

#6

TOWN OF WATERFORD TRANSFER REQUEST FORM

In Series (Over \$1000)

FY26 - 2nd Quarter

Public Works
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Budget Amount
1	10130	52470	Solid Waste	\$ 1,004,950	\$ 35,323		(4,000.00)	\$ 31,323
2	10130	52410	Street Tree Maintenance	\$ 10,000	\$ 1,136	4,000.00		\$ 5,136
TOTAL						4,000.00	(4,000.00)	

Explanation:

See attached memo

Email
Department Head

12/5/2025
Date

Kim Allen
Director of Finance

12/8/2025
Date

First Selectman

Date

Commission/Board Approval

Date

I respectfully request an In-Series Transfer of funds as follows:

Line 1. 10130-52410 – Street Tree Maintenance

Increase \$4,000. The Tree Truck is still at the equipment outfitter with a new arrival date of mid-January. Currently, we have 26 locations with 3 requiring removal. The Department seeks proposals from tree firms for each site that is contracted. To keep costs to a minimum, the Department provides traffic control and removes the large diameter wood. The contractor chips the smaller limbs and branches.

Line 2. 10130-52470 – Solid Waste Disposal

Decrease \$4,000. While collection weights from the residential side continue to hold to the estimate, the weights from the commercial side lower.

Town of Waterford, CT

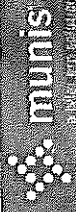


YEAR-TO-DATE BUDGET REPORT

FOR 2026-13

	ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10130 PUBLIC WORKS							
51110 ADMINISTRATION							
10130 51110	369,263.00	ADMINISTRATION 0.00	369,263.00	154,958.42	0.00	214,304.58	42.0%
51130 ENGINEERING							
10130 51130	5,558.00	ENGINEERING 0.00	5,558.00	0.00	0.00	5,558.00	0%
51210 CLERICAL AND TECHNICAL							
10130 51210	167,197.00	CLERICAL AND TECHNICAL 0.00	167,197.00	72,809.61	0.00	94,387.39	43.5%
51450 EXTRA DUTY							
10130 51450	0.00	EXTRA DUTY 0.00	0.00	0.00	0.00	0.00	0%
51451 EXTRA DUTY REGULAR WAGES							
10130 51451	0.00	EXTRA DUTY REGULAR WAGES 0.00	0.00	0.00	0.00	0.00	0%
51510 EQUIPMENT MAINTENANCE							
10130 51510	400,652.00	EQUIPMENT MAINTENANCE 0.00	400,652.00	109,420.91	0.00	291,231.09	27.3%
51520 HIGHWAY MAINTENANCE							
10130 51520	958,297.00	HIGHWAY MAINTENANCE 0.00	958,297.00	393,067.84	0.00	565,229.16	41.0%

Town of Waterford, CT

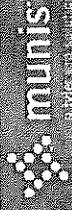


YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

	ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
5150 REFUSE COLL. & DISPOSAL							
10130 51530	494,002.00	REFUSE COLL. & DISPOSAL 0.00	494,002.00	194,354.12	0.00	299,647.88	39.3%
5150 SNOW REMOVAL							
10130 51540	56,000.00	SNOW REMOVAL 0.00	56,000.00	0.00	0.00	56,000.00	.0%
5180 OVERTIME							
10130 51810	55,000.00	OVERTIME 0.00	55,000.00	31,010.43	0.00	23,989.57	56.4%
5190 FRINGE BENEFITS							
10130 51910	16,375.00	FRINGE BENEFITS 0.00	16,375.00	7,667.23	2,832.77	5,875.00	64.1%
5190 F.I.C.A.							
10130 51920	192,931.00	F.I.C.A. 0.00	192,931.00	70,035.15	0.00	122,895.85	36.3%
5200 ADVERTISING							
10130 52010	0.00	ADVERTISING 0.00	0.00	0.00	0.00	0.00	.0%
5200 POSTAGE							
10130 52020	1,282.00	POSTAGE 0.00	1,282.00	546.65	0.00	735.35	42.6%
5200 PROFESSIONAL FEES							
10130 52030	156,500.00	PROFESSIONAL FEES 0.00	156,500.00	47,186.70	106,301.30	3,012.00	98.1%

Town of Waterford, CT



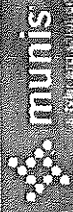
YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

ORIGINAL APPROP	TRANS/ADJUS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52040 SERVICE CONT. AND REPAIRS						
10130 52040	SERVICE CONT. AND REPAIRS 0.00	70,000.00	20,940.41	29,838.40	19,221.19	72.5%
52050 DUES, CONFER						
10130 52050	DUES, CONFERENCES & EDUCATION 0.00	12,000.00	1,715.00	100.00	10,185.00	15.1%
52060 PRINTING						
10130 52060	PRINTING 0.00	50.00	10.80	0.00	39.20	21.6%
52070 REIMBURSABLE EXPENSES						
10130 52070	REIMBURSABLE EXPENSES 0.00	50.00	50.00	0.00	0.00	100.0%
52090 HEATING FUEL						
10130 52090	FUEL OIL 0.00	0.00	0.00	0.00	0.00	.0%
52100 ELECTRICITY						
10130 52100	ELECTRICITY 0.00	0.00	0.00	0.00	0.00	.0%
52110 WATER						
10130 52110	WATER 0.00	0.00	0.00	0.00	0.00	.0%
52400 MEAL ALLOWANCE						
10130 52400	MEAL ALLOWANCE 0.00	2,000.00	0.00	0.00	2,000.00	.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2026 13						
	ORIGINAL APPROP	TRANS/ADJIS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET % USED
52410 STREET TREE MAINTENANCE						
10130 52410	10,000.00	STREET TREE MAINTENANCE 5,000.00	15,000.00	8,772.20	5,092.20	1,135.60 92.4%
52450 SITE WORK						
10130 52450	5,000.00	SITE WORK 0.00	5,000.00	0.00	0.00	5,000.00 .0%
52460 STREET LIGHTING						
10130 52460	84,000.00	STREET LIGHTING 0.00	84,000.00	49,117.74	0.00	34,882.26 58.5%
52470 SOLID WASTE DISPOSAL						
10130 52470	1,004,950.00	SOLID WASTE DISPOSAL -5,000.00	999,950.00	370,159.41	595,809.30	33,981.29 96.6%
52475 RECYCLING PROGRAM						
10130 52475	500.00	RECYCLING PROGRAM 0.00	500.00	266.91	0.00	233.09 53.4%
52500 OPTIONS AND RIGHTS OF WAY						
10130 52500	0.00	OPTIONS AND RIGHTS OF WAY 0.00	0.00	0.00	0.00	0.00 .0%
52510 RENTAL OF EQUIPMENT						
10130 52510	30,000.00	RENTAL OF EQUIPMENT 0.00	30,000.00	0.00	11,353.88	18,646.12 37.8%
52533 LANDFILL CAP MAINTENANCE						
10130 52533	26,500.00	LANDFILL CAP MAINTENANCE 0.00	26,500.00	6,878.50	18,648.50	973.00 96.3%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2026 JS									
	ORIGINAL APPROP	TRANS/ADJVS	REVISED BUDGET	YTD EXPNDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED		
53010 OFFICE SUPPLIES									
10130 53010	375.00	OFFICE SUPPLIES 0.00	375.00	335.47	0.00	39.53	89.5%		
53030 OPERATIONAL SUPPLIES									
10130 53030	18,500.00	OPERATIONAL SUPPLIES 0.00	18,500.00	7,702.14	8,936.85	1,861.01	89.9%		
53050 ENGINEERING SUPPLIES									
10130 53050	300.00	ENGINEERING EQUIP.&SUPPLIES 0.00	300.00	0.00	0.00	300.00	.0%		
53070 AUTO REPAIRS									
10130 53070	240,000.00	AUTO REPAIRS 0.00	240,000.00	95,659.63	109,716.54	34,623.83	85.6%		
53090 FUELS AND LUBRICANTS									
10130 53090	227,000.00	FUELS AND LUBRICANTS 0.00	227,000.00	74,849.27	0.00	152,150.73	33.0%		
53100 TIRES									
10130 53100	45,000.00	TIRES 0.00	45,000.00	15,456.64	12,599.36	16,944.00	62.3%		
53240 REFUSE DISPOSAL MATERIALS									
10130 53240	0.00	REFUSE DISPOSAL MATERIALS 0.00	0.00	0.00	0.00	0.00	.0%		
53250 TRAFFIC CONTROL MATERIALS									
10130 53250	25,000.00	TRAFFIC CONTROL MATERIALS 0.00	25,000.00	13,257.32	2,570.00	9,172.68	63.3%		

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2026 13						
ORIGINAL APPROP	TRANS/ADJUSMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53300 HIGHWAY MATERIALS						
10130 53300	HIGHWAY MATERIALS 0.00	135,000.00	115,798.65	15,883.97	3,317.38	97.5%
54050 AUTOMOTIVE EQUIPMENT						
10130 54050	AUTOMOTIVE EQUIPMENT 0.00	24,000.00	14,515.44	0.00	9,484.56	60.5%
54060 OFFICE EQUIPMENT						
10130 54060	OFFICE EQUIPMENT 0.00	500.00	104.92	0.00	395.08	21.0%
55010 TOWN AID ROADS IMPROVED						
10130 55010	TOWN AID ROADS IMPROVED 0.00	321,120.00	106,282.37	189,608.13	25,229.50	92.1%
TOTAL PUBLIC WORKS						
5,154,902.00	0.00	5,154,902.00	1,982,929.88	1,109,291.20	2,062,680.92	60.0%
TOTAL GENERAL FUND						
5,154,902.00	0.00	5,154,902.00	1,982,929.88	1,109,291.20	2,062,680.92	60.0%
TOTAL EXPENSES						
5,154,902.00	0.00	5,154,902.00	1,982,929.88	1,109,291.20	2,062,680.92	
GRAND TOTAL						
5,154,902.00	0.00	5,154,902.00	1,982,929.88	1,109,291.20	2,062,680.92	60.0%

** END OF REPORT - Generated by Kimberly Allen **

FINANCE DEPARTMENT

Memo

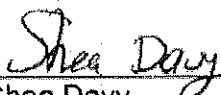
To: The Board of Selectmen
From: Shea Davy
Date: December 9, 2025
Re: Disposal of aged assets

Dear Mr. Brule,

In accordance with the Town Property Ordinance, Chapter 3.08.020, it is requested that the Board of Selectmen please consider an act to surplus for disposal, on Behalf of the Public Works Department, the following items; as these items have past their service life for the department and have been replaced. Upon your approval, the Purchasing Agent will dispose of this item by auction.

- Six (6) – 8 Cubic yard meta dumpsters – not listed on the asset listing
- 2012 Ford F-250, VIN 1FTBF2B68CEA59387, ASSET #101133, FLEET ID H19

Thank you for your consideration



Shea Davy
Purchasing Agent,
Town of Waterford

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

DATE: December 5, 2025
TO: Shea Davy, Purchasing Agent
FROM: Gary J. Schneider, Director of Public Works
SUBJECT: Surplus Items

The Department requests the following pieces of equipment be declared surplus.

1. Six (6) – 8 Cubic yard metal dumpsters that are past their service life. Their replacement cost is \$1,411/each, below the threshold for inclusion on the fixed asset list.
2. Old H-19
Year: 2012
Make/Model: Ford F-250
VIN: 1FTBF2B68CEA59387
Current Mileage: 166,162
Asset # 101133

I request these items be forwarded for consideration by the Board of Selectman for approval of this request.

Regards,

Gary J. Schneider, Director

Attachments:
Dumpster Photos
H-19 Photo

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

INTER-OFFICE CORRESPONDENCE

DATE: December 1, 2025

TO: Gary Schneider, Director of Public Works

FROM: Garon VanOverloop, Lead Fleet Mechanic

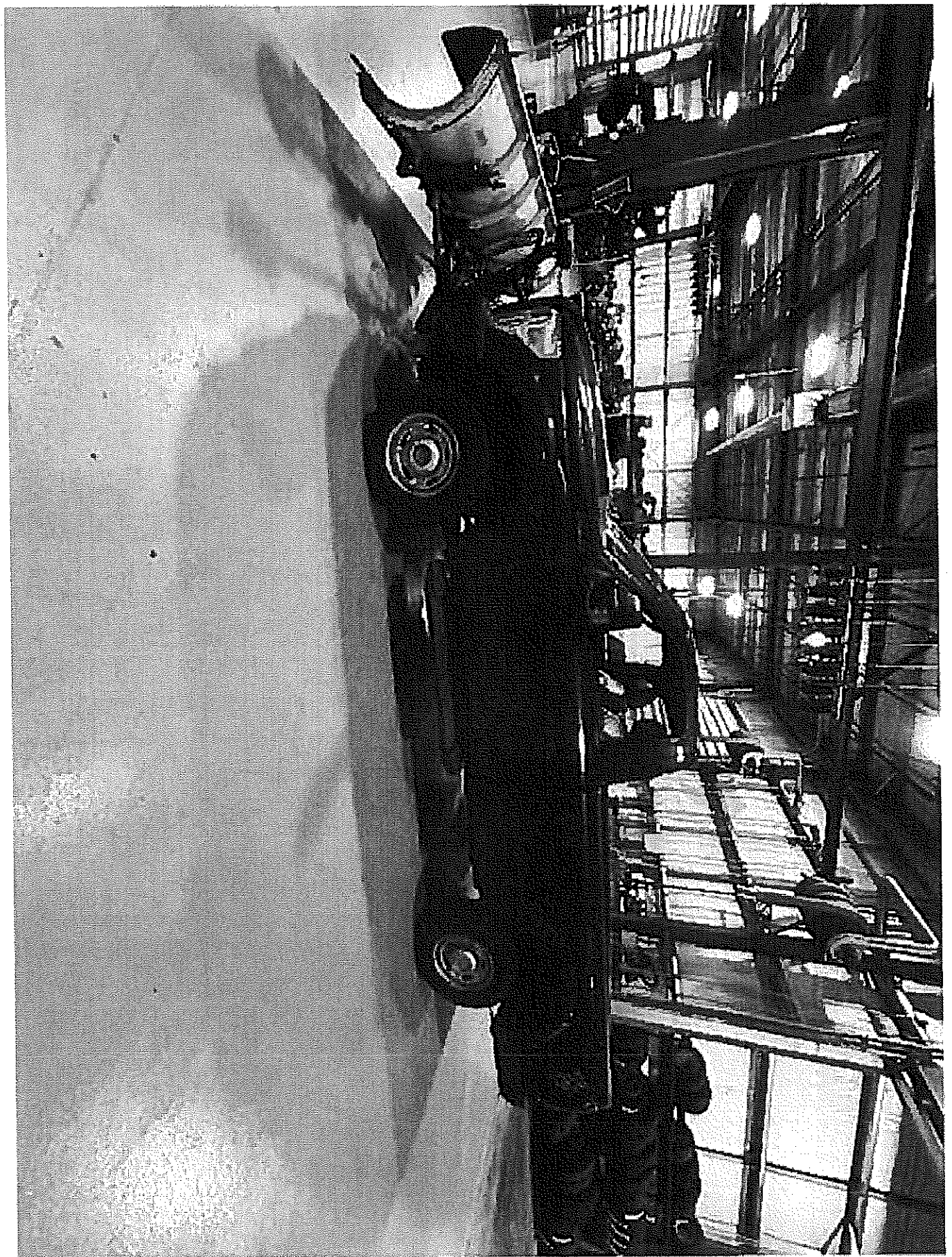
RE: Surplus

H19-2012 Ford F250, 1FTBF2B68CEA59387 has been replaced per the Fleet Management Plan and can be declared surplus.

Garon VanOverloop
Lead Fleet Mechanic







FINANCE DEPARTMENT

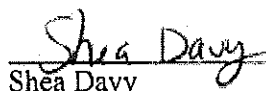
Memo

To: The Board of Selectmen
From: Shea Davy
Date: December 10, 2025
Re: Award RFP#26-003 Request for Proposals for Engineering Services to Identify the Capital requirements surrounding the potential renewal of the Waterford/New London Interlocal Water Agreement

Dear Mr. Brule:

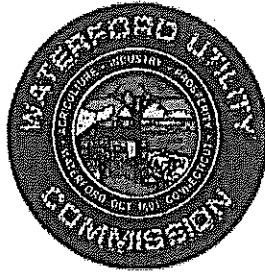
Proposals for the above-mentioned project were opened on October 16, 2025 by Jill Stevens, Director of the Waterford Utility Commission and I with the attached results. After careful review of the submitted proposals, reference checks and interviews it was determined that Resilient Land And Water, LLC proposal was the lowest qualified bidder that is able to meet the needs of the Town and therefore I recommend they be awarded the contract to perform the services stated in this solicitation in the amount of \$110,000.00.

Funds will be available in line acct# 20531-57898 Engineering Interlocal Water.



Shea Davy
Purchasing Agent,
Town of Waterford

1000 HARTFORD TURNPIKE



WATERFORD, CT 06385

Inter-Office Correspondence

TO: Shea Davy, Purchasing Agent

FROM: Jill N. Stevens, Director of Utilities

DATE: December 10, 2025

RE: Engineering Services to Identify the Capital Requirements Surrounding the Potential Renewal of the Waterford/New London Interlocal Water Agreement RFP #26-003

Dear Ms. Davy,

On September 16, 2025, the Utility Commission solicited Requests for Proposals for Engineering Services to Identify the Capital requirements surrounding the potential renewal of the Waterford/New London Interlocal Water Agreement. Three firms submitted proposals; at the December 9, 2025 regular meeting of the Utility Commission the Commission acted to endorse the Water Agreement Working Group's recommendation to award the bid to Resilient Land and Water, and to forward such recommendation to the Board of Selectman.

Thank you.



WATERFORD UTILITY COMMISSION

DATE: December 9, 2025
PLACE: 1000 Hartford Turnpike
PRESIDING: Chairman Ken Kirkman
MEMBERS PRESENT: Ryan Boyle and Ray Valentini
ABSENT MEMBERS: Jerry Porter
ALSO PRESENT: Attorney Nicholas Kepple, Legal Counsel

Staff: Jill Stevens, Director of Utilities
Shawn Matthews, Assistant Director of Utilities
Amy Windle, Office Coordinator/Recording Secretary

Chairman Kirkman called the meeting to order at 6:01 pm

CITIZEN SESSION- None

SECRETARY'S REPORT

MOTION Made by Mr. Valentini to approve the Minutes of November 12, 2025, Mr. Boyle seconded.

VOTE The motion passed unanimously.

BILLING ADJUSTMENTS

The Commission reviewed the November adjustments. The adjustment report will be kept in the office for review.

EXPENDITURES

MOTION Made by Mr. Valentini to approve the November 2025 bill list, Mr. Boyle seconded.

VOTE The motion passed unanimously.

OLD BUSINESS

- Financial Report
The financials for October were reviewed.

- Collection's Report
The report was reviewed by Attorney Kepple. New files will be referred soon by our staff.
 - Director's Report
Ms. Stevens reviewed her report that provides updated information on all Utility Commission Capital and Operational projects currently funded. A copy of the Director's Report will be attached to the minutes when posted.
- Mr. Matthews reviewed the Asset Management report.
- SCWA Advisory Board
Mr. Valentini and Mr. Boyle have consented to be recommended by First Selectman Brule to serve on the Representative Advisory Board for SCWA.

NEW BUSINESS

WATER

City of New London/Veolia Report.

The Commission reviewed the report. Ms. Stevens reported that New London has hired a consultant to look at New London and Waterford's water usage. This is an attempt to find unbilled water consumption.

Water Agreement Working Group Update

Mr. Valentini gave an update on this Working Group. He reported that three firms submitted pricing and qualifications to the RFP for Engineering Services to Identify the Capital Requirements Surrounding the Potential Renewal of the Waterford/New London Interlocal Water Agreement. After interviewing all three firms, the Working Group recommended that the Commission submit a recommendation to the Board of Selectmen to award the contract to Resilient Land & Water. The Working Group felt this firm would be the best fit to meet the Town's needs on this project. Ms. Stevens and Attorney Kepple also spoke highly of the firm.

MOTION made by Mr. Valentini to recommend that the Board of Selectmen award the contract to Resilient Land & Water for Engineering Services to Identify the Capital Requirements Surrounding the Potential Renewal of the Waterford/New London Interlocal Water Agreement and not to exceed \$110,000, seconded by Mr. Boyle

VOTED The motion passed unanimously.

CORRESPONDENCE

PLANS REVIEW –

No plans

PERSONNEL

Sewer Tech I position is still vacant. One interview will be scheduled for an outside applicant.

OTHER

Chairman Kirkman announced the Commission new member's appointment, Beth Sabilia. She will start in January.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 7:03 p.m.

MOTION Made by Mr. Boyle to adjourn, Mr. Valentini seconded.

VOTE The motion passed unanimously.

Respectfully submitted,

Amy Windle
Recording Secretary

December 9, 2025

Waterford Utility Commission
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Re: RFP No. 26-003 – Engineering Services to Identify the Capital Requirements Surrounding the
Potential Renewal of the Waterford/New London Interlocal Water Agreement

Resilient Land And Water, LLC (RLW) appreciates the opportunity to provide the Town of Waterford with additional cost information. We have reduced the estimated hours for some of the tasks listed in the budget that was previously provided in the proposal. The scope of services remains the same, with the five meetings specified in the proposal plus the additional meetings discussed in the follow-up letter (SECCOG, WUCC, and others that are incidental to data collection).

A revised fee of \$110,000 is hereby offered.

Please contact the undersigned if you have any questions.

Sincerely,



David Murphy, PE, CFM
(860) 881-7677
dmurphy@resilientlandandwater.com

Bid Tabulation Sheet RFP#26-003 Engineering Services to Identify the Capital requirements surrounding the potential renewal of the Waterford/New London Interlocal Water October 16, 2025 at 2:00PM	
Vendor	Total Bid/Bid Schedule Submitted
HALEY WARD	\$ 174,500.00
WRIGHT-PIERCE	\$ 135,000.00
RESILIENT LAND AND WATER	\$ 129,880.00

FFY 2024 STATE HOMELAND SECURITY GRANT PROGRAM
AMENDMENT of MEMORANDUM of AGREEMENT
CHECKLIST

Instructions for: WATERFORD
<i>Received by:</i> Steven Sinagra
<i>For the Amendment:</i>
☒ A municipal point of contact has been identified ☒ The Chief Executive Officer's name and title has been typed in the space provided. ☒ The Town Clerk has certified through the use of a raised town seal or notarization that the CEO listed on the latest applicable HSGP Funding Year Memorandum of Agreement remains the CEO for the listed municipality.

Instructions for: Region 4 Fiduciary Agent
<i>Received by:</i> <name>
☐ The fiduciary agent's Chief Executive Officer's name and title has been signed in the space provided. ☐ The municipality's CEO's name and title has been typed in the space provided ☐ The Town Clerk has certified through the use of a raised town seal or notarization that the CEO listed on the FY 2023 HSGP Memorandum of Agreement remains the CEO for the listed municipality.
Submit completed MOAs and resolutions by email to DEMHS.HSGP@ct.gov on a quarterly basis prior to completion of FY 2024 expenditures. Please note: The Fiduciary shall complete Custodial Ownership Form for any Municipality that takes ownership of equipment purchased with 2024 HSGP funds by the REPT. (Sample attached, Fiduciary will complete for custodial owners of equipment purchased under the FY 2024 Homeland Security Grant Program).

AMENDMENT of MEMORANDUM of AGREEMENT

By and Between the State of Connecticut Department of Emergency Services and Public Protection/ Division of Emergency Management and Homeland Security (DESPP/DEMHS)

And the
WATERFORD

Regarding use of Federal Fiscal year 2024 State Homeland Security Grant (HSGP) funding and custodial ownership of regional assets in DEMHS.

1. This is an Amendment to the Memorandum of Agreement (MOA) between DESPP/DEMHS, the municipality of WATERFORD the fiduciary agent Southeastern CT COG and the Region 4 REPT concerning the Federal Fiscal Year 2024 State Homeland Security Grant funding and custodial ownership of regional assets in DEMHS Region 4.
2. This Amendment is presented as the updated Agreement for Federal Fiscal Year 2024 of the State Homeland Security grant funding.
3. DESPP/DEMHS and municipality of WATERFORD agree to the continuation of the most recent Memorandum of Agreement and all terms and conditions set therein for the FY 2024 Homeland Security Grant Program, authorizing DESPP/DEMHS to act as the agent of municipality of WATERFORD and allowing the DESPP/DEMHS to retain and administer grant funds provided under 2024 Homeland Security Grant Program (HSGP) for state-administered projects on behalf of the local unit of government, listed below.
4. All references to the Federal Fiscal Year shall be changed to Federal Fiscal Year 2024.
5. Section A4, A6, and Section C1 of the original agreement shall be deleted. Section A4 of the original agreement shall be amended to read:

For FY 2024, the municipality of WATERFORD is eligible to participate in those Federal Fiscal Year 2024 SHSGP regional allocations made through the Region 4 REPT in the amount of \$346,203.97 (\$330,203.97 for regional projects, \$6,000.00 for soft target projects, and an additional \$10,000.00 for the regional hazardous materials team) for Region 4, which will be made available to the jurisdictions in Region 4 in the manner recommended by the Region 4 REPT in accordance with its approved bylaws, upon execution of the grant application and as accepted by DESPP/DEMHS

6. The State of Connecticut is retaining pass-through funds from 2024 SHSGP in the total amount of \$1,054,243.69 on behalf of local units of government, for projects identified in the following investment justifications designed to benefit and support the state's municipalities:

- Regional Collaboration;
 - Enhancing Information and Intelligence Sharing and Analysis with Federal Agencies, including DHS*;
 - Addressing Emergent Threats;
 - Capitol Region Metropolitan Medical Response System (MMRS) Medical Preparation and Response;
 - Community Preparedness and Resilience/Citizen Corps.*;
 - New England Disaster Training Center;
 - Enhancing Cybersecurity*;
 - Combating Domestic Violent Extremism*;
 - Enhancing election security*;
 - Enhancing Connecticut Operational Readiness and Response
- (*denotes National Priority Project)

7. Section B1 shall be amended to read:

“DESPP/DEMHS and municipality of WATERFORD enter into Part I of this MOA authorizing DESPP/DEMHS to act as the agent of municipality of WATERFORD and allowing the DESPP/DEMHS to retain and administer grant funds provided under **2024 SHSGP** for the **identified state administered local** projects listed above, and also for the fiduciary agent of Southeastern CT COG to provide the financial programmatic oversight described below.”

8. Section D shall be amended to read:

“D. Southeastern CT COG and municipality of WATERFORD Responsibilities.

1. Municipality of WATERFORD agrees to allow the Southeastern CT COG to provide financial and programmatic oversight of the Federal Fiscal Year 2024 regional allocation in the amount of \$346,203.97 (\$330,203.97 for regional projects, \$6,000.00 for soft target projects, and an additional \$10,000.00 for the regional hazardous materials team) targeted to member municipalities in DEMHS Region 4 and recommended through the Region 4 REPT in accordance with is approved bylaws. Such funds will be applied to specific projects developed and approved by the Region 4 REPT and DESPP/DEMHS.”

9. All other terms and conditions of the original MOA, which were not modified by this amendment shall remain in full force and effect.

10. Points of Contact: the following individuals are identified as Points of Contact for the Grantor agency and the Subgrantee:

DESPP/DEMHS	Subgrantee/Regional Fiduciary	Regional Emergency Planning Team Chair
Brenda Bergeron, Deputy Commissioner	Southeastern CT COG	
Brenda.bergeron@ct.gov	mpaquette@secogct.gov	

11. Approvals and acceptances: the signature below, or on behalf of the above named grantee, indicates acceptance of the above references award and further certifies that the signee has the authority to execute this agreement on behalf of the grantee;

I acknowledge that I have read, understand and will comply with the aforementioned conditions and the conditions of the original MOA.

Per the Notice of Funding Opportunity, States shall review their written consent agreements yearly and ensure that they are still valid. If a written consent agreement is already in place from previous fiscal years, DHS/FEMA will continue to recognize it for FY 2024, unless the written consent review indicates the local government is no longer in agreement.

If the town, town CEO, or other designated agent do not agree or approve of the Amendment they must contact DESPP/DEMHS within 30 days of receipt of this Amendment. If DESPP/DEMHS is not notified within the 30 days, the Amendment will be considered incorporated into the original agreement.

Through this amendment towns are not required sign MOAs each fiscal year as long as the authorized signing agent has not changed. **This Amendment may be accepted by notification through e-mail and submitted to DEMHS through the regional fiduciary, with a notarization that the town CEO signatory on the FY 2023 MOA remains as the CEO.**

For the municipality of WATERFORD:

Robert Brule

First Selectman

CEO Typed Name

Title

(No CEO signature
required)

Affix Town
Seal or
Notary

For the Southeastern CT COG as the Region 4 Fiduciary Agent: _____

Date

Its Chief Executive Officer
Duly Authorized
Signed Name

For the Department of Emergency Services and Public Protection:

Deputy Commissioner
Brenda M. Bergeron
Duly Authorized

Date



STATE OF CONNECTICUT



DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION

DIVISION OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY

State of Connecticut General Conditions

SECTION 1: Definitions.

- 1.1 Claims: All actions, suits, claims, demands, investigations and proceedings of any kind, open, pending or threatened, whether mature, unmatured, contingent, known or unknown, at law or in equity, in any forum
- 1.2 Contract: This agreement, as of its effective date, between or among the Parties.
- 1.3 Contractor Parties: A Contractor's members, directors, officers, shareholders, partners, managers, principal officers, representatives, agents, servants, consultants, employees or any one of them or any other person or entity with whom the Contractor is in privity of oral or written contract and the Contractor intends for such other person or entity to Perform under the Contract in any capacity.
- 1.4 Goods: All things which are movable at the time that the Contract is effective and which include, without limiting this definition, supplies, materials and equipment, as specified in the Solicitation.
- 1.5 Goods or Services: Goods, Services or both, as specified in the Solicitation.
- 1.6 Perform: For purposes of this Contract, the verb "to perform" and the Contractor's performance set forth in this Contract are referred to as "Perform," "Performance" and other capitalized variations of the term.
- 1.7 Records: All working papers and such other information and materials as may have been accumulated by the Contractor in Performing the Contract, including but not limited to, documents, data, plans, books, computations, drawings, specifications, notes, reports, records, estimates, summaries, memoranda and correspondence, kept or stored in any form.
- 1.8 Services: The performance of labor or work, as specified in the Solicitation and as set forth in this Contract.
- 1.9 Solicitation: A State request, in whatever form issued, inviting bids, proposals or quotes for Goods or Services, typified by, but not limited to, an invitation to bid, request for proposals, request for information or request for quotes. The Solicitation and this Contract shall be governed by the statutes, regulations and procedures of the State of Connecticut Department of Administrative Services, even if the Agency has statutes, regulations and procedures which overlap DAS's. However, to the extent that the Agency has statutes, regulations or procedures which the Agency determines in its sole discretion to be inconsistent with DAS's, the Agency's shall control over those of DAS's. The Solicitation is incorporated into and made a part of the Contract as if it had been fully set forth in it if, but only if, the Solicitation is in the form of an invitation to bid, request for information or request for quotes. A Solicitation in the form of a request for proposals is not incorporated into the Contract in its entirety, but, rather, it is incorporated into the Contract only to the extent specifically stated.
- 1.10 State: The State of Connecticut, including the Agency and any office, department, board, council, commission, institution or other agency or entity of the State.
- 1.11 Termination: An end to the Contract prior to the end of its term whether effected pursuant to a right which the Contract creates or for a breach.
- 1.12 Title: all ownership, title, licenses, rights and interest, including, but not limited to, perpetual use, of and to the Goods or Services.

Please initial here to indicate that you have read and understand these conditions _____



SECTION 2: Audit Clause.

- 2.1 Audit Requirements. For purposes of this paragraph, the word "contractor" shall be deemed to mean "nonstate entity," as that term is defined in Section 4-230 of the Connecticut General Statutes. The contractor shall provide for an annual financial audit acceptable to the Department for any expenditure of state-awarded funds made by the contractor. Such audit shall include management letters and audit recommendations. The State Auditors of Public Accounts shall have access to all records and accounts for the fiscal year(s) in which the award was made. The contractor will comply with federal and state single audit standards as applicable.

SECTION 3: Whistleblowing.

- 3.1 This Contract may be subject to the provisions of Section 4-61dd of the Connecticut General Statutes. In accordance with this statute, if an officer, employee or appointing authority of the Contractor takes or threatens to take any personnel action against any employee of the Contractor in retaliation for such employee's disclosure of information to any employee of the contracting state or quasi-public agency or the Auditors of Public Accounts or the Attorney General under the provisions of subsection (a) of such statute, the Contractor shall be liable for a civil penalty of not more than five thousand dollars for each offense, up to a maximum of twenty per cent of the value of this Contract. Each violation shall be a separate and distinct offense and in the case of a continuing violation, each calendar day's continuance of the violation shall be deemed to be a separate and distinct offense. The State may request that the Attorney General bring a civil action in the Superior Court for the Judicial District of Hartford to seek imposition and recovery of such civil penalty. In accordance with subsection (i) of such statute, each large state contractor, as defined in the statute, shall post a notice of the provisions of the statute relating to large state contractors in a conspicuous place which is readily available for viewing by the employees of the Contractor.

SECTION 4: Disclosure of Records.

- 4.1 This Contract may be subject to the provisions of section 1-218 of the Connecticut General Statutes. In accordance with this statute, each contract in excess of two million five hundred thousand dollars between a public agency and a person for the performance of a governmental function shall (a) provide that the public agency is entitled to receive a copy of records and files related to the performance of the governmental function, and (b) indicate that such records and files are subject to FOIA and may be disclosed by the public agency pursuant to FOIA. No request to inspect or copy such records or files shall be valid unless the request is made to the public agency in accordance with FOIA. Any complaint by a person who is denied the right to inspect or copy such records or files shall be brought to the Freedom of Information Commission in accordance with the provisions of sections 1-205 and 1-206 of the Connecticut General Statutes.

SECTION 5: Access to Contract and State Data.

- 5.1 The Contractor shall provide to the Agency access to any data, as defined in Conn. Gen Stat. Sec. 4e-1, concerning the Contract and the Agency that are in the possession or control of the Contractor upon demand and shall provide the data to the Agency in a format prescribed by the Agency and the State Auditors of Public Accounts at no additional cost.

Please initial here to indicate that you have read and understand these conditions _____



SECTION 6: Forum and Choice of Law.

- 6.1 The parties deem the Contract to have been made in the City of Hartford, State of Connecticut. Both parties agree that it is fair and reasonable for the validity and construction of the Contract to be, and it shall be, governed by the laws and court decisions of the State of Connecticut, without giving effect to its principles of conflicts of laws. To the extent that any immunities provided by Federal law or the laws of the State of Connecticut do not bar an action against the State, and to the extent that these courts are courts of competent jurisdiction, for the purpose of venue, the complaint shall be made returnable to the Judicial District of Hartford only or shall be brought in the United States District Court for the District of Connecticut only, and shall not be transferred to any other court, provided, however, that nothing here constitutes a waiver or compromise of the sovereign immunity of the State of Connecticut. The Contractor waives any objection which it may now have or will have to the laying of venue of any Claims in any forum and further irrevocably submits to such jurisdiction in any suit, action or proceeding.

SECTION 7: Termination.

- 7.1 Notwithstanding any provisions in this Contract, the Agency, through a duly authorized employee, may Terminate the Contract whenever the Agency makes a written determination that such Termination is in the best interests of the State. The Agency shall notify the Contractor in writing of Termination pursuant to this section, which notice shall specify the effective date of Termination and the extent to which the Contractor must complete its Performance under the Contract prior to such date.
- 7.2 Notwithstanding any provisions in this Contract, the Agency, through a duly authorized employee, may, after making a written determination that the Contractor has breached the Contract, Terminate the Contract in accordance with the provisions in the Breach section of this Contract.
- 7.3 The Agency shall send the notice of Termination via certified mail, return receipt requested, to the Contractor at the most current address which the Contractor has furnished to the Agency for purposes of correspondence, or by hand delivery. Upon receiving the notice from the Agency, the Contractor shall immediately discontinue all services affected in accordance with the notice, undertake all commercially reasonable efforts to mitigate any losses or damages, and deliver to the Agency all Records. The Records are deemed to be the property of the Agency and the Contractor shall deliver them to the Agency no later than thirty (30) days after the Termination of the Contract or fifteen (15) days after the Contractor receives a written request from the Agency for the Records. The Contractor shall deliver those Records that exist in electronic, magnetic or other intangible form in a non-proprietary format, such as, but not limited to, ASCII or .TXT.
- 7.4 Upon receipt of a written notice of Termination from the Agency, the Contractor shall cease operations as the Agency directs in the notice, and take all actions that are necessary or appropriate, or that the Agency may reasonably direct, for the protection, and preservation of the Goods and any other property. Except for any work which the Agency directs the Contractor to Perform in the notice prior to the effective date of Termination, and except as otherwise provided in the notice, the Contractor shall terminate or conclude all existing subcontracts and purchase orders and shall not enter into any further subcontracts, purchase orders or commitments.

Please initial here to indicate that you have read and understand these conditions _____



- 7.5 The Agency shall, within forty-five (45) days of the effective date of Termination, reimburse the Contractor for its Performance rendered and accepted by the Agency in addition to all actual and reasonable costs incurred after Termination in completing those portions of the Performance which the notice required the Contractor to complete. However, the Contractor is not entitled to receive and the Agency is not obligated to tender to the Contractor any payments for anticipated or lost profits. Upon request by the Agency, the Contractor shall assign to the Agency, or any replacement contractor which the Agency designates, all subcontracts, purchase orders and other commitments, deliver to the Agency all Records and other information pertaining to its Performance, and remove from State premises, whether leased or owned, all of Contractor's property, equipment, waste material and rubbish related to its Performance, all as the Agency may request.
- 7.6 For breach or violation of any of the provisions in the section concerning representations and warranties, the Agency may Terminate the Contract in accordance with its terms and revoke any consents to assignments given as if the assignments had never been requested or consented to, without liability to the Contractor or Contractor Parties or any third party.
- 7.7 Upon Termination of the Contract, all rights and obligations shall be null and void, so that no party shall have any further rights or obligations to any other party, except with respect to the sections which survive Termination. All representations, warranties, agreements and rights of the parties under the Contract shall survive such Termination to the extent not otherwise limited in the Contract and without each one of them having to be specifically mentioned in the Contract.
- 7.8 Termination of the Contract pursuant to this section shall not be deemed to be a breach of contract by the Agency.

SECTION 8: Tangible Personal Property.

- 8.1 The Contractor on its behalf and on behalf of its Affiliates, as defined below, shall comply with the provisions of Conn. Gen. Stat. §12-411b, as follows:
- 8.1.1 For the term of the Contract, the Contractor and its Affiliates shall collect and remit to the State of Connecticut, Department of Revenue Services, any Connecticut use tax due under the provisions of Chapter 219 of the Connecticut General Statutes for items of tangible personal property sold by the Contractor or by any of its Affiliates in the same manner as if the Contractor and such Affiliates were engaged in the business of selling tangible personal property for use in Connecticut and had sufficient nexus under the provisions of Chapter 219 to be required to collect Connecticut use tax;
- 8.1.2 A customer's payment of a use tax to the Contractor or its Affiliates relieves the customer of liability for the use tax;
- 8.1.3 The Contractor and its Affiliates shall remit all use taxes they collect from customers on or before the due date specified in the Contract, which may not be later than the last day of the month next succeeding the end of a calendar quarter or other tax collection period during which the tax was collected;
- 8.1.4 The Contractor and its Affiliates are not liable for use tax billed by them but not paid to them by a customer; and
- 8.1.5 Any Contractor or Affiliate who fails to remit use taxes collected on behalf of its customers by the due date specified in the Contract shall be subject to the interest and

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penalties provided for persons required to collect sales tax under chapter 219 of the general statutes.

- 8.2 For purposes of this section of the Contract, the word "Affiliate" means any person, as defined in section 12-1 of the general statutes, that controls, is controlled by, or is under common control with another person. A person controls another person if the person owns, directly or indirectly, more than ten per cent of the voting securities of the other person. The word "voting security" means a security that confers upon the holder the right to vote for the election of members of the board of directors or similar governing body of the business, or that is convertible into, or entitles the holder to receive, upon its exercise, a security that confers such a right to vote. "Voting security" includes a general partnership interest.
- 8.3 The Contractor represents and warrants that each of its Affiliates has vested in the Contractor plenary authority to so bind the Affiliates in any agreement with the State of Connecticut. The Contractor on its own behalf and on behalf of its Affiliates shall also provide, no later than 30 days after receiving a request by the State's contracting authority, such information as the State may require to ensure, in the State's sole determination, compliance with the provisions of Chapter 219 of the Connecticut General Statutes, including, but not limited to, §12-411b.

SECTION 9: Indemnification.

- 9.1 The Contractor shall indemnify, defend and hold harmless the State and its officers, representatives, agents, servants, employees, successors and assigns from and against any and all (1) Claims arising, directly or indirectly, in connection with the Contract, including the acts of commission or omission (collectively, the "Acts") of the Contractor or Contractor Parties; and (2) liabilities, damages, losses, costs and expenses, including but not limited to, attorneys' and other professionals' fees, arising, directly or indirectly, in connection with Claims, Acts or the Contract. The Contractor shall use counsel reasonably acceptable to the State in carrying out its obligations under this section. The Contractor's obligations under this section to indemnify, defend and hold harmless against Claims includes Claims concerning confidentiality of any part of or all of the Contractor's bid, proposal or any Records, any intellectual property rights, other proprietary rights of any person or entity, copyrighted or uncopyrighted compositions, secret processes, patented or unpatented inventions, articles or appliances furnished or used in the Performance.
- 9.2 The Contractor shall not be responsible for indemnifying or holding the State harmless from any liability arising due to the negligence of the State or any third party acting under the direct control or supervision of the State.
- 9.3 The Contractor shall reimburse the State for any and all damages to the real or personal property of the State caused by the Acts of the Contractor or any Contractor Parties. The State shall give the Contractor reasonable notice of any such Claims.
- 9.4 The Contractor's duties under this section shall remain fully in effect and binding in accordance with the terms and conditions of the Contract, without being lessened or compromised in any way, even where the Contractor is alleged or is found to have merely contributed in part to the Acts giving rise to the Claims and/or where the State is alleged or is found to have contributed to the Acts giving rise to the Claims.

Please initial here to indicate that you have read and understand these conditions _____



- 9.5 The Contractor shall carry and maintain at all times during the term of the Contract, and during the time that any provisions survive the term of the Contract, sufficient general liability insurance to satisfy its obligations under this Contract. The Contractor shall name the State as an additional insured on the policy and shall provide a copy of the policy to the Agency prior to the effective date of the Contract. The Contractor shall not begin Performance until the delivery of the policy to the Agency. The Agency shall be entitled to recover under the insurance policy even if a body of competent jurisdiction determines that the Agency or the State is contributorily negligent.
- 9.6 This section shall survive the Termination of the Contract and shall not be limited by reason of any insurance coverage.

SECTION 10: Sovereign Immunity.

- 10.1 The parties acknowledge and agree that nothing in the Solicitation or the Contract shall be construed as a modification, compromise or waiver by the State of any rights or defenses of any immunities provided by Federal law or the laws of the State of Connecticut to the State or any of its officers and employees, which they may have had, now have or will have with respect to all matters arising out of the Contract. To the extent that this section conflicts with any other section, this section shall govern.

SECTION 11: Summary of State Ethics Laws.

- 11.1 Pursuant to the requirements of section 1-101qq of the Connecticut General Statutes (a) the State has provided to the Contractor the summary of State ethics laws developed by the State Ethics Commission pursuant to section 1-81b of the Connecticut General Statutes, which summary is incorporated by reference into and made a part of this Contract as if the summary had been fully set forth in this Contract; (b) the Contractor represents that the chief executive officer or authorized signatory of the Contract and all key employees of such officer or signatory have read and understood the summary and agree to comply with the provisions of state ethics law; (c) prior to entering into a contract with any subcontractors or consultants, the Contractor shall provide the summary to all subcontractors and consultants and each such contract entered into with a subcontractor or consultant on or after July 1, 2021, shall include a representation that each subcontractor or consultant and the key employees of such subcontractor or consultant have read and understood the summary and agree to comply with the provisions of state ethics law; (d) failure to include such representations in such contracts with subcontractors or consultants shall be cause for termination of the Contract; and (e) each contract with such contractor, subcontractor or consultant shall incorporate such summary by reference as a part of the contract terms.

SECTION 12: Audit and Inspection of Plants, Places of Business and Records.

- 12.1 The State and its agents, including, but not limited to, the Connecticut Auditors of Public Accounts, Attorney General and State's Attorney and their respective agents, may, at reasonable hours, inspect and examine all of the parts of the Contractor's and Contractor Parties' plants and places of business which, in any way, are related to, or involved in, the performance of this Contract.
- 12.2 The Contractor shall maintain, and shall require each of the Contractor Parties to maintain, accurate and complete Records. The Contractor shall make all of its and the Contractor Parties' Records available at all reasonable hours for audit and inspection by the State and its agents.

Please initial here to indicate that you have read and understand these conditions _____



- 12.3 The State shall make all requests for any audit or inspection in writing and shall provide the Contractor with at least twenty-four (24) hours' notice prior to the requested audit and inspection date. If the State suspects fraud or other abuse, or in the event of an emergency, the State is not obligated to provide any prior notice.
- 12.4 The Contractor shall pay for all costs and expenses of any audit or inspection which reveals information that, in the sole determination of the State, is sufficient to constitute a breach by the Contractor under this Agreement. The Contractor shall remit full payment to the State for such audit or inspection no later than 30 days after receiving an invoice from the State. If the State does not receive payment within such time, the State may setoff the amount from any moneys which the State would otherwise be obligated to pay the Contractor in accordance with this Agreement's setoff provision.
- 12.5 The Contractor shall keep and preserve or cause to be kept and preserved all of its and Contractor Parties' Records until three (3) years after the latter of (i) final payment under this Agreement, or (ii) the expiration or earlier termination of this Agreement, as the same may be modified for any reason. The State may request an audit or inspection at any time during this period. If any Claim or audit is started before the expiration of this period, the Contractor shall retain or cause to be retained all Records until all Claims or audit findings have been resolved.
- 12.6 The Contractor shall cooperate fully with the State and its agents in connection with an audit or inspection. Following any audit or inspection, the State may conduct and the Contractor shall cooperate with an exit conference.
- 12.7 The Contractor shall incorporate this entire Section verbatim into any contract or other agreement that it enters into with any Contractor Party.

SECTION 13: Campaign Contribution Restriction.

- 13.1 For all State contracts, defined in Conn. Gen. Stat. §9-612 as having a value in a calendar year of \$50,000 or more, or a combination or series of such agreements or contracts having a value of \$100,000 or more, the authorized signatory to this Agreement expressly acknowledges receipt of the State Elections Enforcement Commission's notice advising state contractors of state campaign contribution and solicitation prohibitions, and will inform its principals of the contents of the notice.

SECTION 14: Protection of Confidential Information.

- 14.1 Contractor and Contractor Parties, at their own expense, have a duty to and shall protect from a Confidential Information Breach any and all Confidential Information which they come to possess or control, wherever and however stored or maintained, in a commercially reasonable manner in accordance with current industry standards.
- 14.2 Each Contractor or Contractor Party shall develop, implement and maintain a comprehensive data - security program for the protection of Confidential Information. The safeguards contained in such program shall be consistent with and comply with the safeguards for protection of Confidential Information, and information of a similar character, as set forth in all applicable federal and state law and written policy of the Department or State concerning the confidentiality of Confidential Information. Such data-security program shall include, but not be limited to, the following:
- 14.2.1 A security policy for employees related to the storage, access and transportation of data containing Confidential Information;

Please initial here to indicate that you have read and understand these conditions _____



- 14.2.2 Reasonable restrictions on access to records containing Confidential Information, including access to any locked storage where such records are kept;
 - 14.2.3 A process for reviewing policies and security measures at least annually;
 - 14.2.4 Creating secure access controls to Confidential Information, including but not limited to passwords; and
 - 14.2.5 Encrypting of Confidential Information that is stored on laptops, portable devices or being transmitted electronically.
- 14.3 The Contractor and Contractor Parties shall notify the Department and the Connecticut Office of the Attorney General as soon as practical, but no later than twenty-four (24) hours, after they become aware of or suspect that any Confidential Information which Contractor or Contractor Parties have come to possess or control has been subject to a Confidential Information Breach. If a Confidential Information Breach has occurred, the Contractor shall, within three (3) business days after the notification, present a credit monitoring and protection plan to the Commissioner of Administrative Services, the Department and the Connecticut Office of the Attorney General, for review and approval. Such credit monitoring or protection plan shall be made available by the Contractor at its own cost and expense to all individuals affected by the Confidential Information Breach. Such credit monitoring or protection plan shall include, but is not limited to reimbursement for the cost of placing and lifting one (1) security freeze per credit file pursuant to Connecticut General Statutes § 36a-701a. Such credit monitoring or protection plans shall be approved by the State in accordance with this Section and shall cover a length of time commensurate with the circumstances of the Confidential Information Breach. The Contractors' costs and expenses for the credit monitoring and protection plan shall not be recoverable from the Department, any State of Connecticut entity or any affected individuals.
- 14.4 The Contractor shall incorporate the requirements of this Section in all subcontracts requiring each Contractor Party to safeguard Confidential Information in the same manner as provided for in this Section.
- 14.5 Nothing in this Section shall supersede in any manner Contractor's or Contractor Party's obligations pursuant to HIPAA or the provisions of this Contract concerning the obligations of the Contractor as a Business Associate of the Department.

The above section uses the terms "Confidential Information" and "Confidential Information Breach." Please use the following two definitions for those terms and include them, alphabetized, in the definition section of the contract:

Confidential Information shall mean any name, number or other information that may be used, alone or in conjunction with any other information, to identify a specific individual including, but not limited to, such individual's name, date of birth, mother's maiden name, motor vehicle operator's license number, Social Security number, employee identification number, employer or taxpayer identification number, alien registration number, government passport number, health insurance identification number, demand deposit account number, savings account number, credit card number, debit card number or unique biometric data such as fingerprint, voice print, retina or iris image, or other unique physical representation. Without limiting the foregoing, Confidential Information shall also include any information that the Department classifies as "confidential" or "restricted." Confidential Information shall not include

Please initial here to indicate that you have read and understand these conditions _____



information that may be lawfully obtained from publicly available sources or from federal, state, or local government records which are lawfully made available to the general public.

Confidential Information Breach shall mean, generally, an instance where an unauthorized person or entity accesses Confidential Information in any manner, including but not limited to the following occurrences: (1) any Confidential Information that is not encrypted or protected is misplaced, lost, stolen or in any way compromised; (2) one or more third parties have had access to or taken control or possession of any Confidential Information that is not encrypted or protected without prior written authorization from the State; (3) the unauthorized acquisition of encrypted or protected Confidential Information together with the confidential process or key that is capable of compromising the integrity of the Confidential Information; or (4) if there is a substantial risk of identity theft or fraud to the client, the Contractor, the Department or State.

SECTION 15: Executive Orders and Other Enactments.

- 15.1 All references in this Contract to any Federal, State, or local law, statute, public or special act, executive order, ordinance, regulation or code (collectively, "Enactments") shall mean Enactments that apply to the Contract at any time during its term, or that may be made applicable to the Contract during its term. This Contract shall always be read and interpreted in accordance with the latest applicable wording and requirements of the Enactments. Unless otherwise provided by Enactments, the Contractor is not relieved of its obligation to perform under this Contract if it chooses to contest the applicability of the Enactments or the Client Agency's authority to require compliance with the Enactments.
- 15.2 This Contract is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings and Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of this Contract as if they had been fully set forth in it.
- 15.3 This Contract may be subject to (1) Executive Order No. 14 of Governor M. Jodi Rell, promulgated April 17, 2006, concerning procurement of cleaning products and services; and (2) Executive Order No. 61 of Governor Dannel P. Malloy promulgated December 13, 2017 concerning the Policy for the Management of State Information Technology Projects, as issued by the Office of Policy and Management, Policy ID IT-SDLC-17-04. If any of the Executive Orders referenced in this subsection is applicable, it is deemed to be incorporated into and made a part of this Contract as if fully set forth in it.

SECTION 16: Nondiscrimination.

- 16.1 For purposes of this Section, the following terms are defined as follows:
- 16.1.1 "Commission" means the Commission on Human Rights and Opportunities;
- 16.1.2 "Contract" and "contract" include any extension or modification of the Contract or contract;
- 16.1.3 "Contractor" and "contractor" include any successors or assigns of the Contractor or contractor;
- 16.1.4 "Gender identity or expression" means a person's gender-related identity, appearance or behavior, whether or not that gender-related identity, appearance or behavior is

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different from that traditionally associated with the person's physiology or assigned sex at birth, which gender-related identity can be shown by providing evidence including, but not limited to, medical history, care or treatment of the gender-related identity, consistent and uniform assertion of the gender-related identity or any other evidence that the gender-related identity is sincerely held, part of a person's core identity or not being asserted for an improper purpose;

- 16.1.5 "good faith" means that degree of diligence which a reasonable person would exercise in the performance of legal duties and obligations;
- 16.1.6 "good faith efforts" shall include, but not be limited to, those reasonable initial efforts necessary to comply with statutory or regulatory requirements and additional or substituted efforts when it is determined that such initial efforts will not be sufficient to comply with such requirements;
- 16.1.7 "marital status" means being single, married as recognized by the state of Connecticut, widowed, separated or divorced;
- 16.1.8 "mental disability" means one or more mental disorders, as defined in the most recent edition of the American Psychiatric Association's "Diagnostic and Statistical Manual of Mental Disorders", or a record of or regarding a person as having one or more such disorders;
- 16.1.9 "minority business enterprise" means any small contractor or supplier of materials fifty-one percent or more of the capital stock, if any, or assets of which is owned by a person or persons: (1) who are active in the daily affairs of the enterprise, (2) who have the power to direct the management and policies of the enterprise, and (3) who are members of a minority, as such term is defined in subsection (a) of Connecticut General Statutes § 32-9n; and
- 16.1.10 "public works contract" means any agreement between any individual, firm or corporation and the State or any political subdivision of the State other than a municipality for construction, rehabilitation, conversion, extension, demolition or repair of a public building, highway or other changes or improvements in real property, or which is financed in whole or in part by the State, including, but not limited to, matching expenditures, grants, loans, insurance or guarantees.

For purposes of this Section, the terms "Contract" and "contract" do not include a contract where each contractor is (1) a political subdivision of the state, including, but not limited to, a municipality, unless the contract is a municipal public works contract or quasi-public agency project contract, (2) any other state, including but not limited to any federally recognized Indian tribal governments, as defined in C.G.S. § 1-267, (3) the federal government, (4) a foreign government, or (5) an agency of a subdivision, state or government described in the immediately preceding enumerated items (1), (2), (3), or (4).

- 16.2 The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, status as a veteran, status as a victim of domestic violence, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such Contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut; and the Contractor further agrees to take affirmative action to ensure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to

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their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, status as a veteran, status as a victim of domestic violence, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by the Contractor that such disability prevents performance of the work involved; (2) the Contractor agrees, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, to state that it is an "affirmative action-equal opportunity employer" in accordance with regulations adopted by the Commission; (3) the Contractor agrees to provide each labor union or representative of workers with which the Contractor has a collective bargaining Agreement or other contract or understanding and each vendor with which the Contractor has a contract or understanding, a notice to be provided by the Commission, advising the labor union or workers' representative of the Contractor's commitments under this section and to post copies of the notice in conspicuous places available to employees and applicants for employment; (4) the Contractor agrees to comply with each provision of this Section and Connecticut General Statutes §§ 46a-68e and 46a-68f and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes §§ 46a-56, 46a-68e and 46a-68f; and (5) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor as relate to the provisions of this Section and Connecticut General Statutes § 46a-56. If the contract is a public works contract, the Contractor agrees and warrants that he will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials on such public works projects.

- 16.2 Determination of the Contractor's good faith efforts shall include, but shall not be limited to, the following factors: The Contractor's employment and subcontracting policies, patterns and practices; affirmative advertising, recruitment and training; technical assistance activities and such other reasonable activities or efforts as the Commission may prescribe that are designed to ensure the participation of minority business enterprises in public works projects.
- 16.3 The Contractor shall develop and maintain adequate documentation, in a manner prescribed by the Commission, of its good faith efforts.
- 16.4 The Contractor shall include the provisions of subsection (b) of this Section in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Connecticut General Statutes §46a-56; provided if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.
- 16.5 The Contractor agrees to comply with the regulations referred to in this Section as they exist on the date of this Contract and as they may be adopted or amended from time to time during the term of this Contract and any amendments thereto.

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- 16.6 The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation; (2) the Contractor agrees to provide each labor union or representative of workers with which such Contractor has a collective bargaining Agreement or other contract or understanding and each vendor with which such Contractor has a contract or understanding, a notice to be provided by the Commission on Human Rights and Opportunities advising the labor union or workers' representative of the Contractor's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (3) the Contractor agrees to comply with each provision of this section and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes § 46a-56; and (4) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor which relate to the provisions of this Section and Connecticut General Statutes § 46a-56.
- 16.7 The Contractor shall include the provisions of the foregoing paragraph in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Connecticut General Statutes § 46a-56; provided, if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.
- 16.8 Pursuant to subsection (c) of section 4a-60 and subsection (b) of section 4a-60a of the Connecticut General Statutes, the Contractor, for itself and its authorized signatory of this Contract, affirms that it understands the obligations of this section and that it will maintain a policy for the duration of the Contract to assure that the Contract will be performed in compliance with the nondiscrimination requirements of such sections. The Contractor and its authorized signatory of this Contract demonstrate their understanding of this obligation by (A) having provided an affirmative response in the required online bid or response to a proposal question which asks if the contractor understands its obligations under such sections, (B) signing this Contract

SECTION 17: Iran Investment Energy Certification.

- 17.1 Pursuant to section 4-252a of the Connecticut General Statutes, the Contractor certifies that it has not made a direct investment of twenty million dollars or more in the energy sector of Iran on or after October 1, 2013, as described in Section 202 of the Comprehensive Iran Sanctions, Accountability and Divestment Act of 2010, and has not increased or renewed such investment on or after said date.
- 17.2 If the Contractor makes a good faith effort to determine whether it has made an investment described in subsection (a) of this section then the Contractor shall not be deemed to be in

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breach of the Contract or in violation of this section. A "good faith effort" for purposes of this subsection includes a determination that the Contractor is not on the list of persons who engage in certain investment activities in Iran created by the Department of General Services of the State of California pursuant to Division 2, Chapter 2.7 of the California Public Contract Code. Nothing in this subsection shall be construed to impair the ability of the State agency or quasi-public agency to pursue a breach of contract action for any violation of the provisions of the Contract.

SECTION 18: Large State Contract Representation for Contractor.

18.1 Pursuant to section 4-252 of the Connecticut General Statutes and Acting Governor Susan Bysiewicz Executive Order No. 21-2, promulgated July 1, 2021, the Contractor, for itself and on behalf of all of its principals or key personnel who submitted a bid or proposal, represents:

- 18.1.1 That no gifts were made by (A) the Contractor, (B) any principals and key personnel of the Contractor, who participate substantially in preparing bids, proposals or negotiating State contracts, or (C) any agent of the Contractor or principals and key personnel, who participates substantially in preparing bids, proposals or negotiating State contracts, to (i) any public official or State employee of the State agency or quasi- public agency soliciting bids or proposals for State contracts, who participates substantially in the preparation of bid solicitations or requests for proposals for State contracts or the negotiation or award of State contracts, or (ii) any public official or State employee of any other State agency, who has supervisory or appointing authority over such State agency or quasi-public agency;
- 18.1.2 That no such principals and key personnel of the Contractor, or agent of the Contractor or of such principals and key personnel, knows of any action by the Contractor to circumvent such prohibition on gifts by providing for any other principals and key personnel, official, employee or agent of the Contractor to provide a gift to any such public official or State employee; and
- 18.1.3 That the Contractor is submitting bids or proposals without fraud or collusion with any person.

SECTION 19: Large State Contract Representation for Official or Employee of State Agency.

19.1 Pursuant to section 4-252 of the Connecticut General Statutes and Acting Governor Susan Bysiewicz Executive Order No. 21-2, promulgated July 1, 2021, the State agency official or employee represents that the selection of the person, firm or corporation was not the result of collusion, the giving of a gift or the promise of a gift, compensation, fraud or inappropriate influence from any person.

SECTION 20: Call Center and Customer Service Work.

20.1 Contractor shall perform all required state business-related call center and customer service work entirely within the State of Connecticut. If Contractor performs work outside of the State of Connecticut and adds customer service employees who will perform work pursuant to this Contract, then Contractor shall employ such new employees within the State of Connecticut prior to any such employee performing any work pursuant to this Contract.

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SECTION 21: Compliance with Consumer Data Privacy and Online Monitoring.

21.1 Pursuant to section 4e-72a of the Connecticut General Statutes, Contractor shall at all times comply with all applicable provisions of sections 42-515 to 42-525, inclusive, of the Connecticut General Statutes, as the same may be revised or modified.

SECTION 22: Consulting Agreement Representation.

22.1 Pursuant to section 4a-81 of the Connecticut General Statutes, the person signing this Contract on behalf of the Contractor represents, to their best knowledge and belief and subject to the penalty of false statement as provided in section 53a-157b of the Connecticut General Statutes, that the Contractor has not entered into any consulting agreements in connection with this Contract, except for the agreements listed below or in an attachment to this Contract.
"Consulting agreement" means any written or oral agreement to retain the services, for a fee, of a consultant for the purposes of (A) providing counsel to a contractor, vendor, consultant or other entity seeking to conduct, or conducting, business with the State, (B) contacting, whether in writing or orally, any executive, judicial, or administrative office of the State, including any department, institution, bureau, board, commission, authority, official or employee for the purpose of solicitation, dispute resolution, introduction, requests for information, or (C) any other similar activity related to such contracts. "Consulting agreement" does not include any agreements entered into with a consultant who is registered under the provisions of chapter 10 of the Connecticut General Statutes as of the date such contract is executed in accordance with the provisions of section 4a-81 of the Connecticut General Statutes.

Consultant's Name and Title

Name of Firm (if applicable)

Start Date

End Date

Cost

The basic terms of the consulting agreement are: _____

Description of Services Provided: _____

Is the consultant a former State employee or former public official? ☐ YES ☐ NO

If YES:

Name of Former State Agency

Termination Date of Employment

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Agreement Articles

Program: Fiscal Year 2024 Homeland Security Grant Program

Recipient: EMERGENCY SERVICES AND PUBLIC PROTECTION, DEPARTMENT OF

UEI-EFT: YDBAZKLDWMN4

DUNS number: 171880859

Award number: EMW-2024-SS-05189

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Article 1**Assurances, Administrative Requirements, Cost Principles, Representations, and Certifications**

I. Recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non- Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances as instructed by the federal awarding agency.

Article 2**General Acknowledgements and Assurances**

Recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in effect as of the federal award date and located at 2 C.F.R. Part 200 and adopted by DHS at 2 C.F.R. § 3002.10. All recipients and subrecipients must acknowledge and agree to provide DHS access to records, accounts, documents, information, facilities, and staff pursuant to 2 C.F.R. § 200.337. I. Recipients must cooperate with any DHS compliance reviews or compliance investigations. II. Recipients must give DHS access to examine and copy records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities and personnel. III. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports. IV. Recipients must comply with all other special reporting, data collection, and evaluation requirements required by law, federal regulation, Notice of Funding Opportunity, federal award specific terms and conditions, and/or federal awarding agency program guidance. V. Recipients must complete the DHS Civil Rights Evaluation Tool within thirty (30) days of receiving the Notice of Award for the first award under which this term applies. Recipients of multiple federal awards from DHS should only submit one completed tool for their organization, not per federal award. After the initial submission, recipients are required to complete the tool once every two (2) years if they have an active federal award, not every time a federal award is made. Recipients must submit the completed tool, including supporting materials, to CivilRightsEvaluation@hq.dhs.gov. This tool clarifies the civil rights obligations and related reporting requirements contained in these DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at <https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool>. DHS Civil Rights Evaluation Tool | Homeland Security. The DHS Office for Civil Rights and Civil Liberties will consider, in its discretion, granting an extension to the 30-day deadline if the recipient identifies steps and a timeline for completing the tool. Recipients must request extensions by emailing the request to CivilRightsEvaluation@hq.dhs.gov prior to expiration of the 30-day deadline.

Article 3**Acknowledgement of Federal Funding from DHS**

Recipients must acknowledge their use of federal award funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal award funds.

Article 4 Activities Conducted Abroad

Recipients must coordinate with appropriate government authorities when performing project activities outside the United States obtain all appropriate licenses, permits, or approvals.

Article 5 Age Discrimination Act of 1975

Recipients must comply with the requirements of the Age Discrimination Act of 1975, Pub. L. No. 94-135 (codified as amended at 42 U.S.C. § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.

Article 6 Americans with Disabilities Act of 1990

Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. No. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101– 12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.

Article 7 Best Practices for Collection and Use of Personally Identifiable Information

Recipients who collect personally identifiable information (PII) as part of carrying out the scope of work under a federal award are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines PII as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.

Article 8 Civil Rights Act of 1964 – Title VI

Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964, Pub. L. No. 88-352 (codified as amended at 42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21. Recipients of an award from the Federal Emergency Management Agency (FEMA) must also comply with FEMA's implementing regulations at 44 C.F.R. Part 7.

Article 9**Civil Rights Act of 1968**

Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. No. 90-284 (codified as amended at 42 U.S.C. § 3601 et seq.) which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex, as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units— i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

Article 10**Copyright**

Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 to any work first produced under federal awards and also include an acknowledgement that the work was produced under a federal award (including the federal award number and federal awarding agency). As detailed in 2 C.F.R. § 200.315, a federal awarding agency reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use the work for federal purposes and to authorize others to do so.

Article 11**Debarment and Suspension**

Recipients must comply with the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689 set forth at 2 C.F.R. Part 180 as implemented by DHS at 2 C.F.R. Part 3000. These regulations prohibit recipients from entering into covered transactions (such as subawards and contracts) with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

Article 12**Drug-Free Workplace Regulations**

Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of the Drug-Free Workplace Act of 1988 (41 U.S.C. §§ 8101-8106).

Article 13**Duplicative Costs**

Recipients are prohibited from charging any cost to this federal award that will be included as a cost or used to meet cost sharing or matching requirements of any other federal award in either the current or a prior budget period. (See 2 C.F.R. § 200.403(f)). However, recipients may shift costs that are allowable under two or more federal awards where otherwise permitted by federal statutes, regulations, or the federal financial assistance award terms and conditions.

Article 14	Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. No. 92-318 (codified as amended at 20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17. Recipients of an award from the Federal Emergency Management Agency (FEMA) must also comply with FEMA’s implementing regulations at 44 C.F.R. Part 19.
Article 15	E.O. 14074 – Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety Recipient State, Tribal, local, or territorial law enforcement agencies must comply with the requirements of section 12(c) of E.O. 14074. Recipient State, Tribal, local, or territorial law enforcement agencies are also encouraged to adopt and enforce policies consistent with E.O. 14074 to support safe and effective policing.
Article 16	Energy Policy and Conservation Act Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. No. 94-163 (1975) (codified as amended at 42 U.S.C. § 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.
Article 17	False Claims Act and Program Fraud Civil Remedies Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. §§ 3729- 3733, which prohibit the submission of false or fraudulent claims for payment to the Federal Government. (See 31 U.S.C. §§ 3801-3812, which details the administrative remedies for false claims and statements made.)
Article 18	Federal Debt Status All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)
Article 19	Federal Leadership on Reducing Text Messaging while Driving Recipients are encouraged to adopt and enforce policies that ban text messaging while driving recipient-owned, recipient-rented, or privately owned vehicles when on official government business or when performing any work for or on behalf of the Federal Government. Recipients are also encouraged to conduct the initiatives of the type described in Section 3(a) of E.O. 13513.

Article 20	Fly America Act of 1974 Recipients must comply with Preference for U.S. Flag Air Carriers (a list of certified air carriers can be found at: Certificated Air Carriers List US Department of Transportation, https://www.transportation.gov/policy/aviation-policy/certificated-air-carriers-list) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.
Article 21	Hotel and Motel Fire Safety Act of 1990 Recipients must ensure that all conference, meeting, convention, or training space funded entirely or in part by federal award funds complies with the fire prevention and control guidelines of Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. § 2225a.
Article 22	John S. McCain National Defense Authorization Act of Fiscal Year 2019 Recipients, subrecipients, and their contractors and subcontractors are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. The statute – as it applies to DHS recipients, subrecipients, and their contractors and subcontractors – prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons.
Article 23	Limited English Proficiency (Civil Rights Act of 1964, Title VI) Recipients must comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited and additional resources on http://www.lep.gov.
Article 24	Lobbying Prohibitions Recipients must comply with 31 U.S.C. § 1352 and 6 C.F.R. Part 9, which provide that none of the funds provided under a federal award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification. Per 6 C.F.R. Part 9, recipients must file a lobbying certification form as described in Appendix A to 6 C.F.R. Part 9 or available on Grants.gov as the Grants.gov Lobbying Form and file a lobbying disclosure form as described in Appendix B to 6 C.F.R. Part 9 or available on Grants.gov as the Disclosure of Lobbying Activities (SF-LLL).

Article 25 National Environmental Policy Act
Recipients must comply with the requirements of the National Environmental Policy Act of 1969, Pub. L. No. 91-190 (1970) (codified as amended at 42 U.S.C. § 4321 et seq.) (NEPA) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

Article 26 Nondiscrimination in Matters Pertaining to Faith-Based Organizations
It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

Article 27 Non-Supplanting Requirement
Recipients of federal awards under programs that prohibit supplanting by law must ensure that federal funds supplement but do not supplant non-federal funds that, in the absence of such federal funds, would otherwise have been made available for the same purpose.

Article 28 Notice of Funding Opportunity Requirements
All the instructions, guidance, limitations, scope of work, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this federal award are incorporated by reference. All recipients must comply with any such requirements set forth in the NOFO. If a condition of the NOFO is inconsistent with these terms and conditions and any such terms of the Award, the condition in the NOFO shall be invalid to the extent of the inconsistency. The remainder of that condition and all other conditions set forth in the NOFO shall remain in effect.

Article 29 Patents and Intellectual Property Rights
Recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq. and applicable regulations governing inventions and patents, including the regulations issued by the Department of Commerce at 37 C.F.R. Part 401 (Rights to Inventions Made by Nonprofit Organizations and Small Business Firms under Government Awards, Contracts, and Cooperative Agreements) and the standard patent rights clause set forth at 37 C.F.R. § 401.14.

Article 30 Procurement of Recovered Materials

States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. No. 89-272 (1965) (codified as amended by the Resource Conservation and Recovery Act at 42 U.S.C. § 6962) and 2 C.F.R. § 200.323. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

Article 31 Rehabilitation Act of 1973

Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. No. 93-112 (codified as amended at 29 U.S.C. § 794), which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Article 32 Reporting of Matters Related to Recipient Integrity and Performance

If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of the federal award, then the recipient must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated by reference.

Article 33 Reporting Subawards and Executive Compensation

For federal awards that equal or exceed \$30,000, recipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation set forth at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated by reference.

Article 34**Required Use of American Iron, Steel, Manufactured Products, and Construction Materials**

Recipients of an award of Federal financial assistance from a program for infrastructure are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless: (1) all iron and steel used in the project are produced in the United States—this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States; (2) all manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and (3) all construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States. The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project. Waivers When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements. The agency should notify the recipient for information on the process for requesting a waiver from these requirements. (a) When the Federal agency has determined that one of the following exceptions applies, the awarding official may waive the application of the domestic content procurement preference in any case in which the agency determines that: (1) applying the domestic content procurement preference would be inconsistent with the public interest; (2) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or (3) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent. A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Made in America Office. There may be instances where an award qualifies, in whole or in part, for an existing waiver described at “Buy America” Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov. Definitions The definitions applicable to this term are set forth at 2 C.F.R. § 184.3, the full text of which is incorporated by reference.

Article 35	SAFECOM Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications. The SAFECOM Guidance is updated annually and can be found at Funding and Sustainment CISA.
Article 36	Terrorist Financing Recipients must comply with E.O. 13224 and applicable statutory prohibitions on transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible for ensuring compliance with the E.O. and laws.
Article 37	Trafficking Victims Protection Act of 2000 (TVPA) Recipients must comply with the requirements of the government-wide financial assistance award term which implements Trafficking Victims Protection Act of 2000, Pub. L. No. 106-386, § 106 (codified as amended at 22 U.S.C. § 7104). The award term is located at 2 C.F.R. § 175.15, the full text of which is incorporated by reference.
Article 38	Universal Identifier and System of Award Management Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated reference.
Article 39	USA PATRIOT Act of 2001 Recipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), which amends 18 U.S.C. §§ 175–175c.
Article 40	Use of DHS Seal, Logo and Flags Recipients must obtain written permission from DHS prior to using the DHS seals, logos, crests, or reproductions of flags, or likenesses of DHS agency officials. This includes use of DHS component (e.g., FEMA, CISA, etc.) seals, logos, crests, or reproductions of flags, or likenesses of component officials.
Article 41	Whistleblower Protection Act Recipients must comply with the statutory requirements for whistleblower protections at 10 U.S.C § 470141 U.S.C. § 4712.

Article 42**Environmental Planning and Historic Preservation (EHP) Review**

DHS/FEMA funded activities that may require an Environmental Planning and Historic Preservation (EHP) review are subject to the FEMA EHP review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires the recipient to comply with all federal, state and local laws. DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP review process, as mandated by: the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and any other applicable laws and executive orders. General guidance for FEMA's EHP process is available on the DHS/FEMA Website at: <https://www.fema.gov/grants/guidance-tools/environmental-historic>. Specific applicant guidance on how to submit information for EHP review depends on the individual grant program and applicants should contact their grant Program Officer to be put into contact with EHP staff responsible for assisting their specific grant program. The EHP review process must be completed before funds are released to carry out the proposed project; otherwise, DHS/FEMA may not be able to fund the project due to noncompliance with EHP laws, executive orders, regulations, and policies. If ground disturbing activities occur during construction, applicant will monitor ground disturbance, and if any potential archaeological resources are discovered the applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.

Article 43**Applicability of DHS Standard Terms and Conditions to Tribes**

The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon recipients and flow down to sub-recipients as a matter of law, regulation, or executive order. If the requirement does not apply to Indian tribes or there is a federal law or regulation exempting its application to Indian tribes, then the acceptance by Tribes of, or acquiescence to, DHS Standard Terms and Conditions does not change or alter its inapplicability to an Indian tribe. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribe where it does not already exist.

Article 44**Acceptance of Post Award Changes**

In the event FEMA determines that an error in the award package has been made, or if an administrative change must be made to the award package, recipients will be notified of the change in writing. Once the notification has been made, any subsequent requests for funds will indicate recipient acceptance of the changes to the award. Please call FEMA Grant Management Operations at (866) 927-5646 or via e-mail to: ASK-GMD@fema.dhs.gov if you have any questions.

Article 45**Disposition of Equipment Acquired Under the Federal Award**

For purposes of original or replacement equipment acquired under this award by a non-state recipient or non-state sub-recipients, when that equipment is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, you must request instructions from FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. section 200.313. State recipients and state sub-recipients must follow the disposition requirements in accordance with state laws and procedures.

Article 46**Prior Approval for Modification of Approved Budget**

Before making any change to the FEMA approved budget for this award, you must request prior written approval from FEMA where required by 2 C.F.R. section 200.308. For purposes of non-construction projects, FEMA is utilizing its discretion to impose an additional restriction under 2 C.F.R. section 200.308(f) regarding the transfer of funds among direct cost categories, programs, functions, or activities. Therefore, for awards with an approved budget where the federal share is greater than the simplified acquisition threshold (currently \$250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget FEMA last approved. For purposes of awards that support both construction and non-construction work, FEMA is utilizing its discretion under 2 C.F.R. section 200.308(h)(5) to require the recipient to obtain prior written approval from FEMA before making any fund or budget transfers between the two types of work. You must report any deviations from your FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

Article 47**Indirect Cost Rate**

2 C.F.R. section 200.211(b)(15) requires the terms of the award to include the indirect cost rate for the federal award. If applicable, the indirect cost rate for this award is stated in the budget documents or other materials approved by FEMA and included in the award file.

Article 48**Summary Description of Award and Sub-programs**

The purpose of the FY 2024 HSGP is to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. The HSGP provides funding to implement investments that build, sustain, and deliver the 32 core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation. Among the five basic homeland security missions noted in the DHS Quadrennial Homeland Security Review, HSGP supports the goal to Strengthen National Preparedness and Resilience. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, require the combined effort of the whole community. This HSGP award consists of State Homeland Security Program (SHSP) funding in the amount of \$4,362,750.00. This grant program funds a range of activities, including planning, organization, equipment purchase, training, exercises, and management and administration across all core capabilities and mission areas.

Article 49**HSGP Performance Goal**

In addition to the Biannual Strategy Implementation Report (BSIR) submission requirements outlined in the Preparedness Grants Manual, recipients must demonstrate how the grant-funded project addressed the core capability gap associated with this project and identified in the Threat and Hazard Identification and Risk Analysis (THIRA) or Stakeholder Preparedness Review (SPR) or sustains existing capabilities as applicable. The capability gap reduction must be addressed in the Project Description of the BSIR for each project.

#10

TOWN OF WATERFORD TRANSFER REQUEST FORM

Out of Series Transfer Request

FIRE SERVICES 12/9/25
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10123	52372	Insurance	\$ 160,750	\$ 16,077		\$ (3,000)	\$ 13,077
2	10123	52379	Hose Testing	\$ 10,108	\$ 606		\$ (606)	\$ 0
3	10123	52376	Hydraulic Testing	\$ 6,492	\$ 414		\$ (413)	\$ 1
4	10123	53100	Tires	\$ 8,000	\$ (8,303)	\$ 4,019		\$ (4,284)
						TOTAL	4,019	(4,019)

Explanation

1-4 The tires on W-25 will need replacing.

Insurance costs have been reduced by updating coverages.

Hose testing came in under budget

Hydraulic testing came in under budget

Email _____
Department Head

Kim Allen _____
Director of Finance

First Selectman _____

Commission/Board Approval _____

12/9/2025 _____
Date

12/9/2025 _____
Date

Date

Date

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

ORIGINAL APPROP	TRANS/ADJST'S	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND						
10122 FIRE SERVICES						
51110 ADMINISTRATION						
10123 51110	ADMINISTRATION -20,077.00	206,746.00	85,278.52	0.00	121,467.48	41.2%
51120 INSPECTION						
10123 51120	INSPECTION 87,983.00	87,983.00	39,895.64	0.00	48,087.36	45.3%
51210 CLERICAL AND TECHNICAL						
10123 51210	CLERICAL AND TECHNICAL 0.00	171,720.00	71,721.27	0.00	99,998.73	41.8%
51240 EDUCATIONAL INCENTIVE						
10123 51240	EDUCATIONAL INCENTIVE 0.00	11,880.00	7,240.00	0.00	4,640.00	60.9%
51410 FIRE FIGHTING						
10123 51410	FIRE FIGHTING 73,467.00	1,509,978.00	657,378.96	0.00	852,599.04	43.5%
51411 INCENTIVE PROGRAM STIPENDS						
10123 51411	INCENTIVE PROGRAM STIPENDS 0.00	40,000.00	6,659.00	0.00	33,341.00	16.6%
51412 PART TIME FIRE FIGHTING						
10123 51412	PART TIME FIRE FIGHTING -35,600.00	100,529.00	59,263.81	0.00	41,265.19	59.0%

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOS 2026-13						
	ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
						% USED
51440 DISPATCH						
10123 51440	DISPATCH	0.00	0.00	0.00	0.00	.0%
51450 EXTRA DUTY						
10123 51450	EXTRA DUTY	0.00	0.00	0.00	0.00	.0%
51451 EXTRA DUTY REGULAR PAGES						
10123 51451	EXTRA DUTY REGULAR PAGES	0.00	0.00	0.00	0.00	.0%
51810 OVERTIME						
10123 51810	OVERTIME	210,000.00	333,129.00	121,443.17	0.00	36.5%
51812 FIRE INSPECTORS' OVERTIME						
10123 51812	FIRE INSPECTORS' OVERTIME	0.00	6,000.00	3,609.58	0.00	60.2%
51820 REPLACEMENT OVERTIME						
10123 51820	REPLACEMENT OVERTIME	-200,000.00	0.00	0.00	0.00	.0%
51830 TRAINING & EDUCATION						
10123 51830	TRAINING OVERTIME	-10,000.00	0.00	0.00	0.00	.0%
51920 F.I.C.A.						
10123 51920	F.I.C.A.	0.00	187,058.00	77,479.21	0.00	41.4%

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

	ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52010 ADVERTISING							
10123 52010	ADVERTISING	0.00	400.00	364.40	0.00	35.60	91.1%
	400.00						
52020 POSTAGE							
10123 52020	POSTAGE	0.00	250.00	13.96	0.00	236.04	5.6%
	250.00						
52030 PROFESSIONAL FEES							
10123 52030	PROFESSIONAL FEES	0.00	2,500.00	263.72	0.00	2,236.28	10.5%
	2,500.00						
52040 SERVICE CONT. AND REPAIRS							
10123 52040	SERVICE CONT. AND REPAIRS	0.00	23,437.00	14,263.71	4,862.08	4,311.21	81.6%
	23,437.00						
52050 DUES, CONFER							
10123 52050	DUES, CONFERENCES & EDUCAT	0.00	38,418.00	18,110.91	6,924.09	13,383.00	65.2%
	38,418.00						
52060 PRINTING							
10123 52060	PRINTING	0.00	100.00	9.55	0.00	90.45	9.6%
	100.00						
52070 REIMBURSABLE EXPENSES							
10123 52070	REIMBURSABLE EXPENSES	0.00	1,000.00	227.78	0.00	772.22	22.8%
	1,000.00						
52080 TELEPHONE							
10123 52080	TELEPHONE	0.00	29,500.00	9,720.35	7,972.99	11,806.66	60.0%
	29,500.00						

Town of Waterford, CT

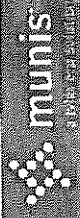


YEAR-TO-DATE BUDGET REPORT

FOR 2026-13

ORIGINAL APPROP	TRANS/ADJST'S	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52080 HEATING FUEL						
10123 52090	HEATING FUEL 0.00	0.00	0.00	0.00	0.00	.0%
52100 ELECTRICITY						
10123 52100	ELECTRICITY 0.00	0.00	0.00	0.00	0.00	.0%
52110 WATER						
10123 52110	WATER 0.00	0.00	0.00	0.00	0.00	.0%
52120 SEWER						
10123 52120	SEWER 0.00	0.00	0.00	0.00	0.00	.0%
52130 PUBLIC SAFETY/AWARENESS						
10123 52290	PUBLIC SAFETY AWARENESS 0.00	4,000.00	1,961.14	0.00	2,038.86	49.0%
52305 OSHA COMPLIANCE						
10123 52305	OSHA COMPLIANCE 0.00	1,800.00	173.12	0.00	1,626.88	9.6%
52310 EXAMINATIONS						
10123 52310	EXAMINATIONS 0.00	12,254.00	7,328.14	4,421.86	504.00	95.9%
52320 RENTAL OF HYDRANTS						
10123 52320	RENTAL OF HYDRANTS -12,500.00	566,500.00	141,625.00	474,875.00	0.00	100.0%

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2026-13

	ORIGINAL APPROPRIATION	TRANSFERS	ADDITIONS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52370 CLOTHING OR UNIFORM ALLOW								
10123 52370	21,525.00			21,525.00	6,454.08	9,479.80	5,591.12	74.0%
52371 FIRE POLICE								
10123 52371	750.00			750.00	0.00	0.00	750.00	.0%
52372 INSURANCE								
10123 52372	160,750.00		-5,290.00	155,460.00	139,382.86	0.00	16,077.14	89.7%
52373 LP GAS								
10123 52373	4,600.00			4,600.00	607.93	0.00	3,992.07	13.2%
52374 CABLE TELEVISION								
10123 52374	10,800.00			10,800.00	3,485.35	3,395.35	3,919.30	63.7%
52375 GROUND LADDER TESTING								
10123 52375	6,190.00			6,190.00	3,000.00	0.00	3,190.00	48.5%
52376 HYDRAULIC TESTING								
10123 52376	6,492.00			6,492.00	6,078.04	0.00	413.96	93.6%
52377 BREATHING APPARATUS TESTING								
10123 52377	9,800.00			9,800.00	6,116.50	1,105.24	2,578.26	73.7%

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2026-13

	ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52378 BUILDING MAINTENANCE							
10123 52378	81,500.00		81,500.00	13,620.54	31,610.51	36,268.95	55.5%
52379 HOSE TESTING AND REPAIRS							
10123 52379	10,108.00		10,108.00	9,501.60	0.00	606.40	94.0%
52387 PUMP TESTING SERVICES							
10123 52387	3,000.00		3,000.00	0.00	0.00	3,000.00	.0%
52392 GENERATOR MAINTENANCE & REPAIR							
10123 52392	9,500.00		9,500.00	0.00	0.00	9,500.00	.0%
52396 FF - PROTECTIVE CLOTHING							
10123 52396	0.00		0.00	0.00	0.00	0.00	.0%
53010 OFFICE SUPPLIES							
10123 53010	1,000.00		1,000.00	227.25	0.00	772.75	22.7%
53020 OTHER SUPPLIES							
10123 53020	10,000.00		10,000.00	1,906.07	0.00	8,093.93	19.1%
53021 CONSUMABLE SUPPLIES							
10123 53021	4,500.00		4,500.00	1,128.30	0.00	3,371.70	25.1%

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

	ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53070 AUTO REPAIRS							
10123 53070	110,000.00	AUTO REPAIRS 0.00	110,000.00	44,422.86	24,807.01	40,770.13	62.9%
53080 AUTOMOTIVE MAINTENANCE							
10123 53080	20,000.00	AUTOMOTIVE MAINTENANCE -800.00	19,200.00	12,285.53	1,737.53	5,176.94	73.0%
53085 MARINE REPAIRS							
10123 53085	5,000.00	MARINE REPAIRS 0.00	5,000.00	0.00	0.00	5,000.00	.0%
53090 FUELS AND LUBRICANTS							
10123 53090	40,815.00	FUELS AND LUBRICANTS 0.00	40,815.00	12,405.28	0.00	28,409.72	30.4%
53100 TIRES							
10123 53100	8,000.00	TIRES 0.00	8,000.00	9,462.13	5,840.95	-8,303.08	203.8%
53110 COMPUTER SUPPLIES							
10123 53110	1,000.00	COMPUTER SUPPLIES 0.00	1,000.00	949.94	0.00	50.06	95.0%
53111 FF PROTECTIVE CLOTHING							
10123 53111	35,000.00	FF PROTECTIVE CLOTHING 0.00	35,000.00	30,961.24	4,037.86	0.90	100.0%
53112 FIREFIGHTING SUPPLIES							
10123 53112	9,500.00	FIREFIGHTING SUPPLIES 800.00	10,300.00	10,094.72	0.00	205.28	98.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2020-13									
	ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED		
53113 VOLUNTEER RESPONDER AWARDS									
10123 53113	3,500.00	VOLUNTEER RESPONDER AWARDS 0.00	3,500.00	1,500.00	0.00	2,000.00	42.9%		
53114 MEDICAL SUPPLIES									
10123 53114	6,500.00	MEDICAL SUPPLIES 0.00	6,500.00	3,819.76	529.84	2,150.40	66.9%		
53115 VOLUNTEER FIREFIGHTER SUPPLIES									
10123 53115	3,000.00	VOLUNTEER FIREFIGHTER SUPPLIES 0.00	3,000.00	0.00	0.00	3,000.00	.0%		
54060 OFFICE EQUIPMENT									
10123 54060	1,200.00	OFFICE EQUIPMENT 0.00	1,200.00	279.19	0.00	920.81	23.3%		
54202 EQUIPMENT - FIRE INVESTIGATIONS									
10123 54202	750.00	EQUIPMENT - FIRE INVESTIGATIONS 0.00	750.00	702.96	0.00	47.04	93.7%		
54207 SCBA REPLACEMENT BOTTLES									
10123 54207	0.00	SCBA REPLACEMENT BOTTLES 0.00	0.00	0.00	0.00	0.00	.0%		
54215 THERMAL CAMERAS - OSWEGATCHIE									
10123 54215	0.00	THERMAL CAMERAS - OSWEGATCHIE 0.00	0.00	0.00	0.00	0.00	.0%		
54216 MULTI-GAS METER									
10123 54216	0.00	MULTI-GAS METER 0.00	0.00	0.00	0.00	0.00	.0%		

Town of Waterford, CT

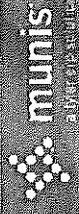


YEAR-TO-DATE BUDGET REPORT

FOR 2026 13									
ORIGINAL APPROP		TRANS/ADJUSTS		REVISED BUDGET		YTD EXPENDED		ENCUMBRANCES AVAILABLE BUDGET % USED	
54217 RESCUE SAWS									
10123	54217	0.00	0.00	0.00	0.00	0.00	0.00	0.00	.0%
54218 FIRE FIGHTER EQUIPMENT									
10123	54218	22,758.00	0.00	22,758.00	0.00	9,392.97	13,365.03	41.3%	
54219 EQUIPMENT STORAGE LOCKER									
10123	54219	0.00	0.00	0.00	0.00	0.00	0.00	0.00	.0%
54220 RADIO/EMERGENCY LIGHTS									
10123	54220	9,500.00	0.00	9,500.00	35.00	5,700.00	3,765.00	60.4%	
54221 SERVICE TRUCK EQUIPMENT									
10123	54221	0.00	0.00	0.00	0.00	0.00	0.00	0.00	.0%
54222 RESCUE TRUCK EQUIPMENT									
10123	54222	5,500.00	0.00	5,500.00	138.53	0.00	5,361.47	2.5%	
54226 EQUIPMENT									
10123	54226	5,700.00	0.00	5,700.00	0.00	0.00	5,700.00	.0%	
54241 TELEPHONE SYSTEM -GOSHEN FIRE									
10123	54241	0.00	0.00	0.00	0.00	0.00	0.00	0.00	.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2026 13						
ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL FIRE SERVICES	0.00	3,958,130.00	1,642,596.60	547,693.08	1,767,840.32	55.33%
TOTAL GENERAL FUND	0.00	3,958,130.00	1,642,596.60	547,693.08	1,767,840.32	55.33%
TOTAL EXPENSES	0.00	3,958,130.00	1,642,596.60	547,693.08	1,767,840.32	
GRAND TOTAL	0.00	3,958,130.00	1,642,596.60	547,693.08	1,767,840.32	55.33%

** END OF REPORT - Generated by Kimberly Allen **

#11

TOWN OF WATERFORD TRANSFER REQUEST FORM

Out of Series Transfer Request

FIRE SERVICES 11-20-25
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10123	53100	Tires			6,000.00		\$ 6,000
2	10123	52387	Pump Testing				(3,000.00)	\$ (3,000)
3	10123	52372	Insurance				(3,000.00)	\$ (3,000)
								0.00
TOTAL						6,000.00	(6,000.00)	

Explanation

1-3 DOT inspections have shown the need for 4 tires on W-41 and all tires on W-36.

Pump testing was incorporated into maintenance.

Insurance costs have been reduced by updating coverages.

Email _____
Department Head

11/20/2025
Date

Kim Allen
Director of Finance

11/20/2025
Date

First Selectman

Date

Commission/Board Approval

Date

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

	ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10123 FIRE SERVICES							
51110 ADMINISTRATION							
10123 51110	226,823.00	ADMINISTRATION -20,077.00	206,746.00	77,411.78	0.00	129,334.22	37.4%
51120 INSPECTION							
10123 51120	87,983.00	INSPECTION 0.00	87,983.00	36,380.24	0.00	51,602.76	41.3%
51210 CLERICAL AND TECHNICAL							
10123 51210	171,720.00	CLERICAL AND TECHNICAL 0.00	171,720.00	65,118.19	0.00	106,601.81	37.9%
51240 EDUCATIONAL INCENTIVE							
10123 51240	11,880.00	EDUCATIONAL INCENTIVE 0.00	11,880.00	1,240.00	0.00	10,640.00	10.4%
51410 FIRE FIGHTING							
10123 51410	1,436,511.00	FIRE FIGHTING 73,467.00	1,509,978.00	597,049.76	0.00	912,928.24	39.5%
51411 INCENTIVE PROGRAM STIPENDS							
10123 51411	40,000.00	INCENTIVE PROGRAM STIPENDS 0.00	40,000.00	6,659.00	0.00	33,341.00	16.6%
51412 PART TIME FIRE FIGHTING							
10123 51412	136,129.00	PART TIME FIRE FIGHTING -35,600.00	100,529.00	53,737.08	0.00	46,791.92	53.5%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2020-21									
	ORIGINAL APPROP	TRANS/ADJVS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED		
51440 DISPATCH									
10123 51440	DISPATCH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
51450 EXTRA DUTY									
10123 51450	EXTRA DUTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
51451 EXTRA DUTY REGULAR WAGES									
10123 51451	EXTRA DUTY REGULAR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
51810 OVERTIME									
10123 51810	OVERTIME	210,000.00	333,129.00	96,628.69	0.00	236,500.31	236,500.31	236,500.31	29.0%
51812 FIRE INSPECTORS' OVERTIME									
10123 51812	FIRE INSPECTORS' OVERTIME	0.00	6,000.00	3,609.58	0.00	2,390.42	2,390.42	2,390.42	60.2%
51820 REPLACEMENT OVERTIME									
10123 51820	REPLACEMENT OVERTIME	-200,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
51830 TRAINING & EDUCATION									
10123 51830	TRAINING OVERTIME	-10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
51920 F.I.C.A.									
10123 51920	F.I.C.A.	0.00	187,058.00	69,043.23	0.00	118,014.77	118,014.77	118,014.77	36.9%

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2026-13

	ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52010 ADVERTISING							
10123 52010	ADVERTISING	0.00	400.00	364.40	0.00	35.60	91.1%
52020 POSTAGE							
10123 52020	POSTAGE	0.00	250.00	13.96	0.00	236.04	5.6%
52030 PROFESSIONAL FEES							
10123 52030	PROFESSIONAL FEES	0.00	2,500.00	263.72	0.00	2,236.28	10.5%
52040 SERVICE CONT. AND REPAIRS							
10123 52040	SERVICE CONT. AND REPAIRS	0.00	23,437.00	12,673.16	5,012.63	5,751.21	75.5%
52050 DUES, CONFER							
10123 52050	DUES, CONFERENCES & EDUCAT	0.00	38,418.00	18,110.91	6,924.09	13,383.00	65.2%
52060 PRINTING							
10123 52060	PRINTING	0.00	100.00	7.95	0.00	92.05	8.0%
52070 REIMBURSABLE EXPENSES							
10123 52070	REIMBURSABLE EXPENSES	0.00	1,000.00	227.78	0.00	772.22	22.8%
52080 TELEPHONE							
10123 52080	TELEPHONE	0.00	29,500.00	8,347.95	9,345.39	11,806.66	60.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2026-13									
	ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED		
52090 HEATING FUEL									
10123 52090	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
52100 ELECTRICITY									
10123 52100	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
52110 WATER									
10123 52110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
52120 SEWER									
10123 52120	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
52290 PUBLIC SAFETY AWARENESS									
10123 52290	4,000.00	0.00	4,000.00	1,961.14	0.00	2,038.86	49.0%		
52305 OSHA COMPLIANCE									
10123 52305	1,800.00	0.00	1,800.00	173.12	0.00	1,626.88	9.6%		
52310 EXAMINATIONS									
10123 52310	12,254.00	0.00	12,254.00	7,328.14	4,421.86	504.00	95.9%		
52320 RENTAL OF HYDRANTS									
10123 52320	579,000.00	RENTAL OF HYDRANTS -12,500.00	566,500.00	141,625.00	424,875.00	0.00	100.0%		

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2026 13									
	ORIGINAL APPROP	TRANS/ADJ'S	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED		
52370 CLOTHING OR UNIFORM ALLOW									
10123 52370	21,525.00	CLOTHING OR UNIFORM ALLOW 0.00	21,525.00	5,316.69	10,157.73	6,050.58	71.9%		
52371 FIRE POLICE									
10123 52371	750.00	FIRE POLICE 0.00	750.00	0.00	0.00	750.00	.0%		
52372 INSURANCE									
10123 52372	160,750.00	INSURANCE -5,290.00	155,460.00	139,382.86	0.00	16,077.14	89.7%		
52373 LP GAS									
10123 52373	4,600.00	LP GAS 0.00	4,600.00	284.60	0.00	4,315.40	6.2%		
52374 CABLE TELEVISION									
10123 52374	10,800.00	CABLE TELEVISION 0.00	10,800.00	3,254.34	3,626.36	3,919.30	63.7%		
52375 GROUND LADDER TESTING									
10123 52375	6,190.00	GROUND LADDER TESTING 0.00	6,190.00	3,000.00	0.00	3,190.00	48.5%		
52376 HYDRAULIC TESTING									
10123 52376	6,492.00	HYDRAULIC TESTING 0.00	6,492.00	6,078.04	0.00	413.96	93.6%		
52377 BREATHING APPARATUS TESTING									
10123 52377	9,800.00	BREATHING APPARATUS TESTING 0.00	9,800.00	3,965.05	3,256.69	2,578.26	73.7%		

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2026-13

ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52378 BUILDING MAINTENANCE						
10123 52378	BUILDING MAINTENANCE 0.00	81,500.00	12,135.38	31,610.51	37,754.11	53.7%
52379 ROSE TESTING AND REPAIRS						
10123 52379	HOSE TESTING AND REPAIRS 0.00	10,108.00	9,501.60	0.00	606.40	94.0%
52387 PUMP TESTING SERVICES						
10123 52387	PUMP TESTING SERVICES 0.00	3,000.00	0.00	0.00	3,000.00	.0%
52392 GENERATOR MAINTENANCE & REPAIR						
10123 52392	GENERATOR MAINTENANCE & REPAIR 0.00	9,500.00	0.00	0.00	9,500.00	.0%
52396 FF - PROTECTIVE CLOTHING						
10123 52396	FF - PROTECTIVE CLOTHING 0.00	0.00	0.00	0.00	0.00	.0%
53010 OFFICE SUPPLIES						
10123 53010	OFFICE SUPPLIES 0.00	1,000.00	227.25	0.00	772.75	22.7%
53020 OTHER SUPPLIES						
10123 53020	OTHER SUPPLIES 0.00	10,000.00	1,565.03	0.00	8,434.97	15.7%
53021 CONSUMABLE SUPPLIES						
10123 53021	CONSUMABLE SUPPLIES 0.00	4,500.00	711.59	0.00	3,788.41	15.8%

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2026 13						
	ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET % USED
53070 AUTO REPAIRS						
10123 53070	110,000.00	AUTO REPAIRS 0.00	110,000.00	44,422.86	4,807.01	60,770.13 44.8%
53080 AUTOMOTIVE MAINTENANCE						
10123 53080	20,000.00	AUTOMOTIVE MAINTENANCE 0.00	20,000.00	12,022.64	7,284.85	692.51 96.5%
53085 MARINE REPAIRS						
10123 53085	5,000.00	MARINE REPAIRS 0.00	5,000.00	0.00	0.00	5,000.00 .0%
53090 FUELS AND LUBRICANTS						
10123 53090	40,815.00	FUELS AND LUBRICANTS 0.00	40,815.00	12,405.28	0.00	28,409.72 30.4%
53100 TIRES						
10123 53100	8,000.00	TIRES 0.00	8,000.00	6,486.43	3,816.65	-2,303.08 128.8%
53110 COMPUTER SUPPLIES						
10123 53110	1,000.00	COMPUTER SUPPLIES 0.00	1,000.00	949.94	0.00	50.06 95.0%
53111 FF PROTECTIVE CLOTHING						
10123 53111	35,000.00	FF PROTECTIVE CLOTHING 0.00	35,000.00	30,961.24	4,037.86	0.90 100.0%
53112 FIREFIGHTING SUPPLIES						
10123 53112	9,500.00	FIREFIGHTING SUPPLIES 0.00	9,500.00	2,858.13	6,130.18	511.69 94.6%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2026 LY									
	ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED		
53113 VOLUNTEER RESPONDER AWARDS									
10123 53113	3,500.00	VOLUNTEER RESPONDER AWARDS 0.00	3,500.00	1,500.00	0.00	2,000.00	42.9%		
53114 MEDICAL SUPPLIES									
10123 53114	6,500.00	MEDICAL SUPPLIES 0.00	6,500.00	3,485.05	864.55	2,150.40	66.9%		
53115 VOLUNTEER FIREFIGHTER SUPPLIES									
10123 53115	3,000.00	VOLUNTEER FIREFIGHTER SUPPLIES 0.00	3,000.00	0.00	0.00	3,000.00	.0%		
54060 OFFICE EQUIPMENT									
10123 54060	1,200.00	OFFICE EQUIPMENT 0.00	1,200.00	279.19	0.00	920.81	23.3%		
54202 EQUIPMENT - FIRE INVESTIGATIONS									
10123 54202	750.00	EQUIPMENT - FIRE INVESTIGATIONS 0.00	750.00	702.96	0.00	47.04	93.7%		
54207 SCBA REPLACEMENT BOTTLES									
10123 54207	0.00	SCBA REPLACEMENT BOTTLES 0.00	0.00	0.00	0.00	0.00	.0%		
54215 THERMAL CAMERAS - OSWEGATCHIE									
10123 54215	0.00	THERMAL CAMERAS -OSWEGATCHIE 0.00	0.00	0.00	0.00	0.00	.0%		
54216 MULTI-GAS METER									
10123 54216	0.00	MULTI-GAS METER 0.00	0.00	0.00	0.00	0.00	.0%		

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
54217 RESCUE SAWS						
10123 54217	RESCUE SAWS 0.00	0.00	0.00	0.00	0.00	.0%
54218 FIREFIGHTER EQUIPMENT						
10123 54218	FIREFIGHTER EQUIPMENT 22,758.00	22,758.00	0.00	9,392.97	13,365.03	41.3%
54219 EQUIPMENT STORAGE LOCKER						
10123 54219	EQUIPMENT STORAGE LOCKER 0.00	0.00	0.00	0.00	0.00	.0%
54220 RADIO/EMERGENCY LIGHTS						
10123 54220	RADIO/EMERGENCY LIGHTS 9,500.00	9,500.00	35.00	5,700.00	3,765.00	60.4%
54221 SERVICE TRUCK EQUIPMENT						
10123 54221	SERVICE TRUCK EQUIPMENT 0.00	0.00	0.00	0.00	0.00	.0%
54222 RESCUE TRUCK EQUIPMENT						
10123 54222	RESCUE TRUCK EQUIPMENT 5,500.00	5,500.00	0.00	0.00	5,500.00	.0%
54226 EQUIPMENT						
10123 54226	EQUIPMENT 5,700.00	5,700.00	0.00	0.00	5,700.00	.0%
54241 TELEPHONE SYSTEM -GOSHEN FIRE						
10123 54241	TELEPHONE SYSTEM -GOSHEN FIRE 0.00	0.00	0.00	0.00	0.00	.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2026 13						
ORIGINAL APPROP	TRANS/ADJSTIS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL FIRE SERVICES 3,958,130.00	0.00	3,958,130.00	1,499,505.93	541,264.33	1,917,359.74	51.6%
TOTAL GENERAL FUND 3,958,130.00	0.00	3,958,130.00	1,499,505.93	541,264.33	1,917,359.74	51.6%
TOTAL EXPENSES 3,958,130.00	0.00	3,958,130.00	1,499,505.93	541,264.33	1,917,359.74	
GRAND TOTAL 3,958,130.00	0.00	3,958,130.00	1,499,505.93	541,264.33	1,917,359.74	51.6%

** END OF REPORT - Generated by Kimberly Allen **

#12

FINANCE DEPARTMENT

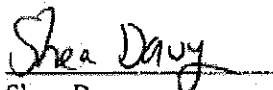
Memo

To: The Board of Selectmen
From: Shea Davy
Date: December 8, 2025
Re: Disposal of Surplus Assets

Dear Mr. Brule:

In accordance with the town Property Ordinance, Chapter 2.112.020, it is requested that the Board of Selectman please consider an act to surplus, on Behalf of the Fire Department. A Brush Truck Fire Pump and Tank Skid Unit, these attached items have outlived their usefulness to the department, however, are still functional. These items will be properly disposed of via GovDeals auction. Please see the list attached:

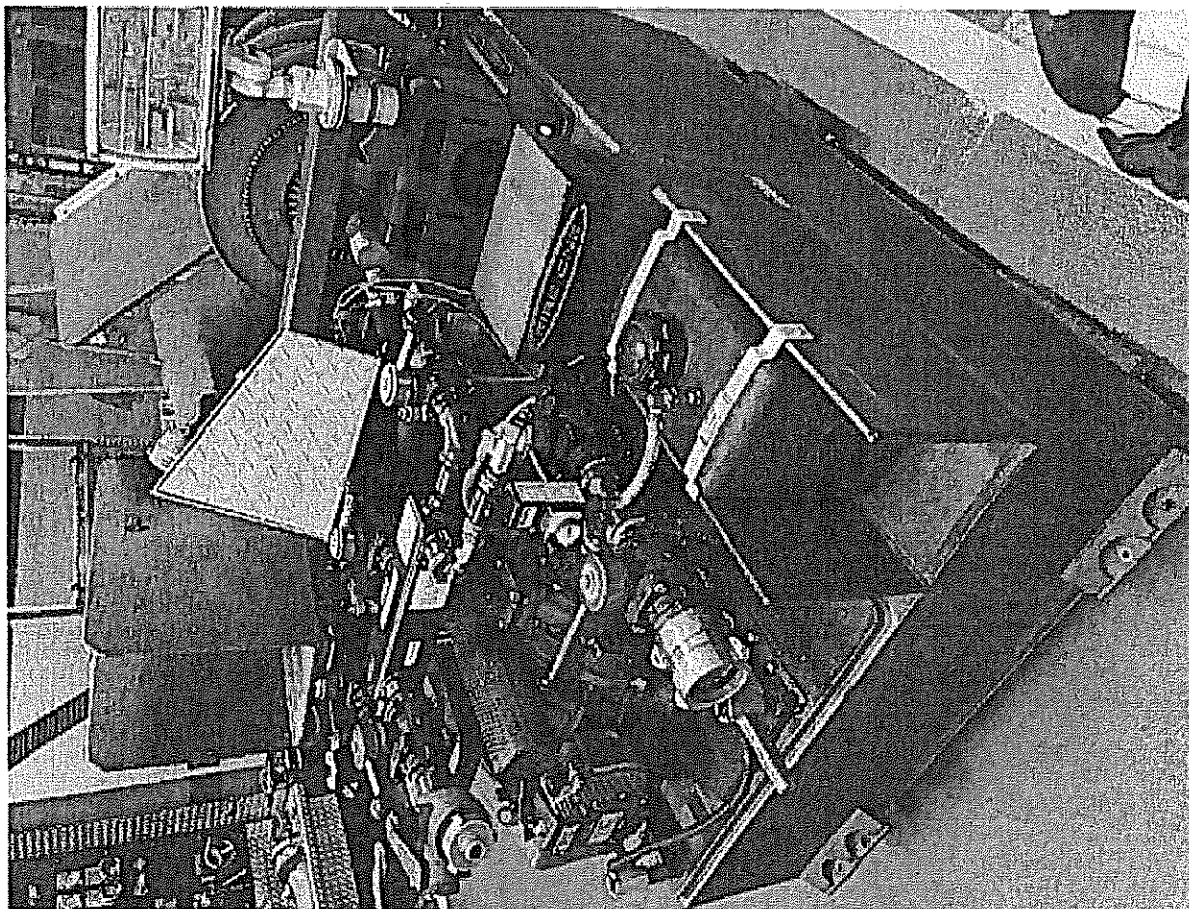
Thank you for your consideration

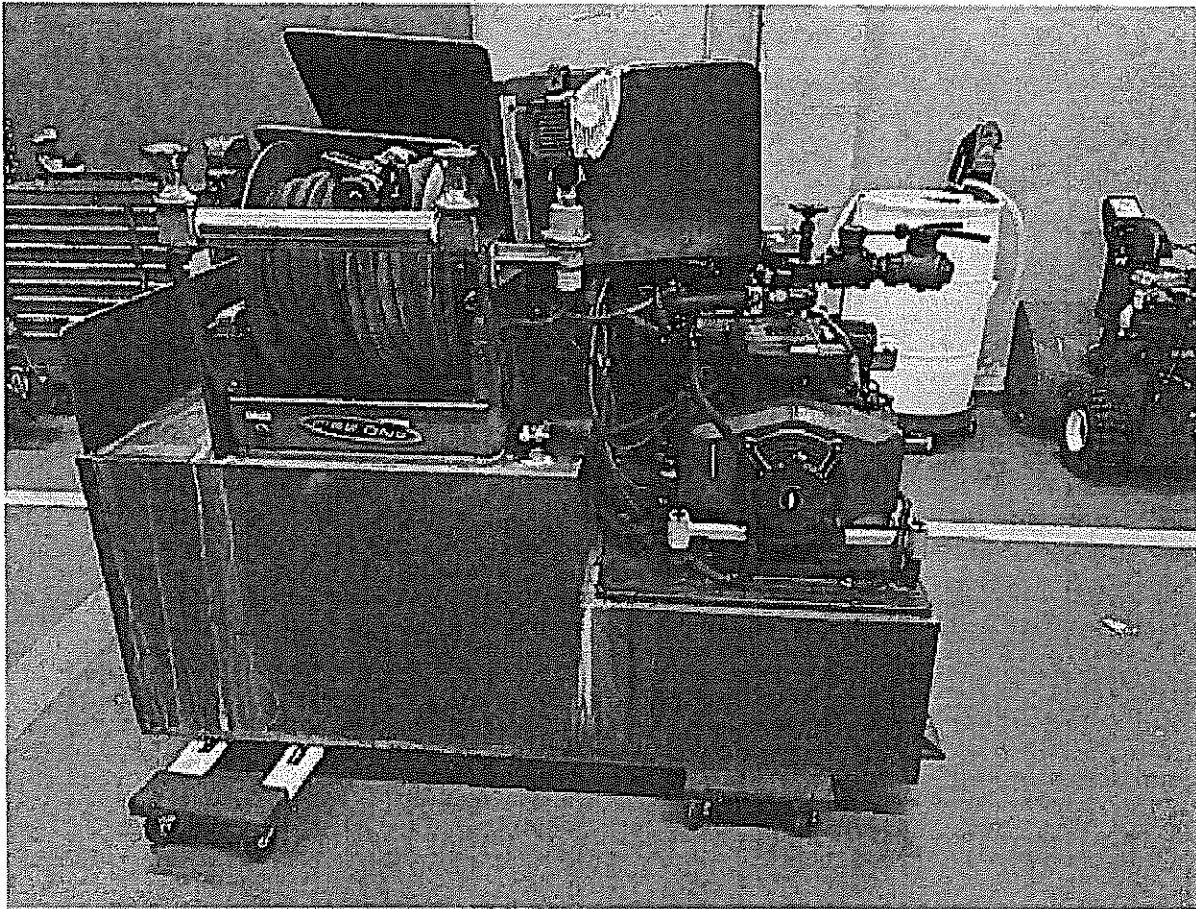

Shea Davy
Purchasing Agent,
Town of Waterford

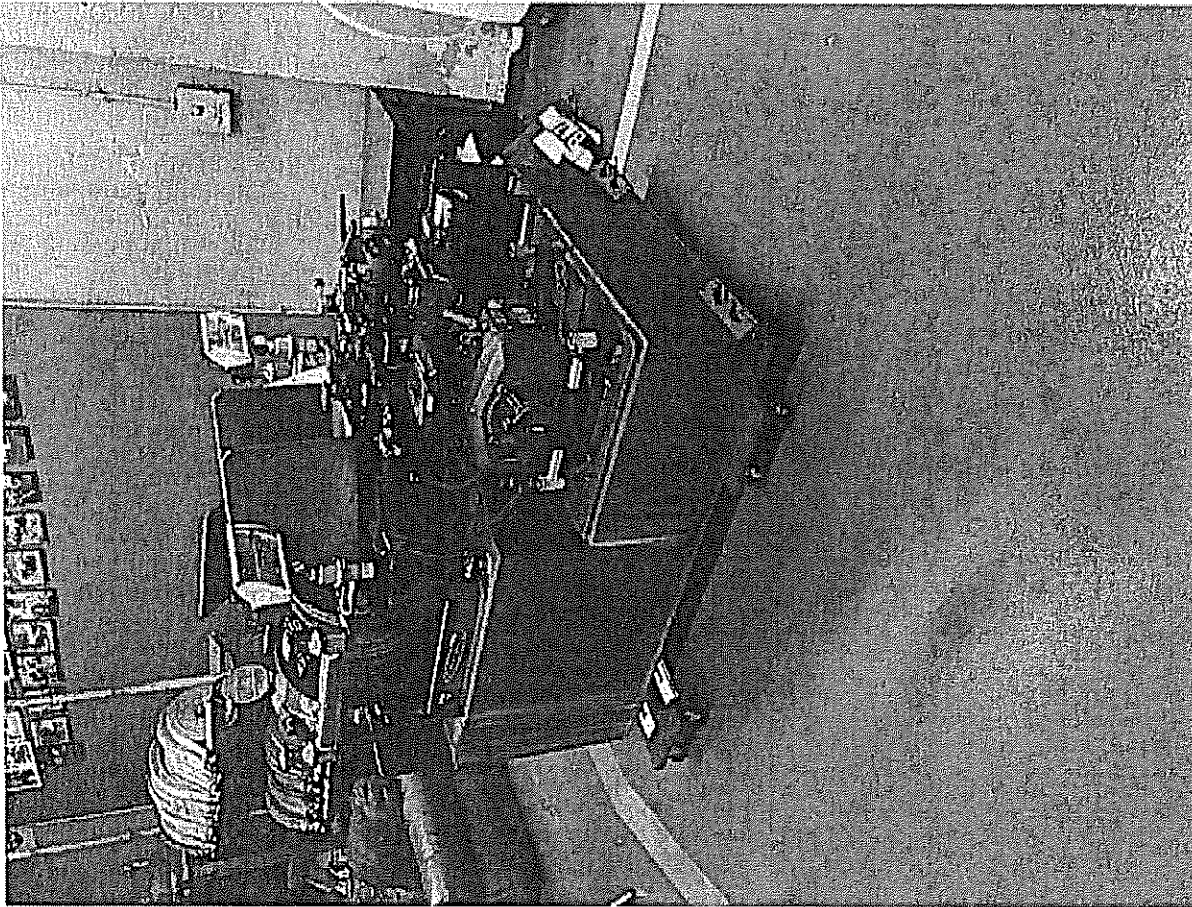
Shea Davy

From: Christopher Haley
Sent: Wednesday, December 3, 2025 11:51 AM
To: Shea Davy
Subject: Surplus Auction

Follow Up Flag: Follow up
Flag Status: Flagged







Shea;

Attached are photos of a Brush Truck Fire Pump and Tank Skid Unit; that are no longer needed due to repurposing of the vehicle.

It's is approximately 25 years old; but is functional if this is something that we wanted to list for auction.

Or potentially offer for sale to another department.

This was transferred from a former vehicle; so there is no asset ID information.

-CH

Sent from my iPhone

#13

FINANCE DEPARTMENT

Memo

To: The Board of Selectmen
From: Shea Davy
Date: December 1, 2025
Re: Disposal of Surplus Assets

Dear Mr. Brule:

In accordance with the town Property Ordinance, Chapter 2.112.020, it is requested that the Board of Selectman please consider an act to surplus, on Behalf of the Fire Department. As the attached items have outlived their usefulness to the department and most items either are damaged and or beyond life expectancy. These items include; self-contained breathing apparatuses, self-contained breathing regulators, rapid intervention pack, submersible pumps, tools, lights and an ska-pak cylinder. These items will be properly disposed via transfer station. Please see the list attached:

Thank you for your consideration



Shea Davy
Purchasing Agent,
Town of Waterford

Shea;

Please see the list of items below for Surplus Disposal.

These items are damaged, and/or beyond useable life and may be disposed of.

ID Number	Brand	Serial Number	Date of MFG	Asset ID
Self Contained Breathing Apparatus 1503	SCOTT	115s1723016024	2017	101539
Self Contained Breathing Apparatus 3104	SCOTT	115s1746000830	2018	Undet.
Self Contained Breathing Apparatus 3205	SCOTT	115s1746000824	2018	Undet.
Self Contained Breathing Apparatus 4103	SCOTT	115s1723016055	2017	101553
Self Contained Breathing Apparatus 4201	SCOTT	115s1723016061	2017	101555
Self Contained Breathing Apparatus 4202	SCOTT	115s1723016059	2017	101554
Self Contained Breathing Apparatus 4204	SCOTT	115s1723018122	2017	101564
Self Contained Breathing Apparatus 4206	SCOTT	115s1723016021	2017	101530
Self Contained Breathing Apparatus 5101	SCOTT	115s1746000821	2017	Undet.
Self Contained Breathing Apparatus 5501	SCOTT	115s1723016036	2017	101545
Self Contained Breathing Regulator 1	SCOTT	411001568		
Self Contained Breathing Regulator 2	SCOTT	411001566		
Rapid Intervention Pack	SCOTT	00001-0011		
Prosser Submersible Pump		C1233551 - 0806		None
Prosser Submersible Pump		C1028190 - 0209		None
Prosser Submersible Pump		C700574 - 0799		None
HCT-3120 Hand Operated Combi-Tool	Holmatro	HCT312000782	2004	None
Spreader	Holmatro	324200016	Feb-97	100732
4055-NCT Cutter	Holmatro	4055NCT00074	Feb-09	100733
Portable Scene Light	Streamlight	43798		None
Ska Pak Cylinder	Scott	TC-3ALN		None

-Christopher M. Haley

Director of Fire Service

#14a

From: Anne Darling <annead0504@yahoo.com>
To: Firstsel@waterford.org <firstsel@waterfordct.org>
Sent: Wednesday, December 10, 2025 at 08:41:42 AM EST
Subject: Zoning Board of Appeals

I would be honored to continue serving on the Zoning Board of Appeals. Having been a member for the past seven years, I believe my experience has prepared me well to contribute effectively to the Board's work. Thank you for this opportunity—I look forward to continuing my service with the ZBA.

Anne A. Darling
860-463-0661

Anne A. Darling
12/10/25

Zoning Board of Appeals

Board Seats

top

Enabled Seats

All Seats

History

Timeline

Member Name	Title	Political Party	Appointed By	Seat Name	Status	Start Date	Calculated Term	Actions
Herzfeld, William	Member	Democrat	Elected	Member	Active	11/21/2023	11/21/2023 - 11/16/2027	View History
Gonyo, Catherine Lynn	Chair	Republican	Elected	Member	Active	11/21/2023	11/21/2023 - 11/16/2027	View History
Brown, Evan	Member	Democrat	Elected	Member	Active	11/18/2025	11/18/2025 - 11/20/2029	View History
Kripps, Michele	Vice-Chair	Democrat	Elected	Member	Active	11/18/2025	11/18/2025 - 11/20/2029	View History
Morgan, John R.	Member	Democrat	Elected	Member	Active	11/18/2025	11/18/2025 - 11/20/2029	View History
(Vacant)			Elected	Alternate	Vacant		11/18/2025 - 11/20/2029	View History
Kohl, Jason	Alternate	Democrat	Elected	Alternate	Active	11/21/2023	11/21/2023 - 11/16/2027	View History
Mackenzie, Warren	Member	Republican	Elected	Alternate	Active	11/18/2025	11/18/2025 - 11/20/2029	View History

2.1.5

Any vacancy which may occur in a town office other than member of the representative town meeting shall be filled at the next regular town election, provided that interim appointments shall be made by the board of selectmen as provided by Section 9-220 of the General Statutes unless otherwise provided by law.

Shannon Withey

From: David Campo
Sent: Tuesday, December 9, 2025 10:08 AM
To: Robert Brule
Cc: Shannon Withey
Subject: RE: ZBA alternate

BOS appointment

She is very excited!

David L. Campo, CCTC

Town Clerk
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385
Phone: 860-444-5829
Fax: 860-437-0352

From: Robert Brule <rbrule@waterfordct.org>
Sent: Tuesday, December 9, 2025 9:56 AM
To: David Campo <DCampo@waterfordct.org>
Cc: Shannon Withey <swithey@waterfordct.org>
Subject: RE: ZBA alternate

Dave,

Can you see if Annie Darling be interested? She has experience and has shown interest. Want to confirm it is a FS appointment also.

My regards,

Rob Brule
First Selectman
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385
rbrule@waterfordct.org
Phone: 860-444-5834
Fax: 860-444-0273



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From: David Campo <DCampo@waterfordct.org>

Sent: Tuesday, December 2, 2025 11:57 AM

To: First Selectman <firstsel@waterfordct.org>

Subject: ZBA alternate

Good Morning,

A Zoning Board of Appeals Alternate vacancy has been created. Please fill as soon as possible.

Thanks,

David L. Campo, CCTC

Town Clerk

Town of Waterford

15 Rope Ferry Road

Waterford, CT 06385

Phone: 860-444-5829

Fax: 860-437-0352

#146

Shannon Withey

From: deb walters <debbiewalt@hotmail.com>
Sent: Thursday, December 11, 2025 11:28 AM
To: Shannon Withey
Subject: HPC

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Good morning, Shannon,

My fingers are crossed for a milder, less windy evening tomorrow and Saturday for the holiday tree lighting festivities!!

After serving two terms on the HPC, I do not wish to remain an active member. It has been my pleasure to serve on that commission.

Kind regards,

Deb Walters
Sent from my iPhone

Historic Properties Commission

Notes

- Chair: John J. O'Neill Jr.
- Vice-Chair: Patrick Crotty
- Secretary/Recording Secretary: Debra Walters
- Treasurer: Eileen Olynciw

Commission Seats

[top](#) [Enabled Seats](#) [All Seats](#) [History](#) [Timeline](#)

Member Name	Title	Political Party	Appointed By	Seat Name	Status	Start Date	Calculated Term	Actions
Adams, Skip	Member	Unaffiliated	Board of Selectmen	Member	Active	1/5/2024	11/1/2023 - 10/31/2028	View History
Crotty, Patrick	Vice-Chair	Unaffiliated	Board of Selectmen	Member	Expired	11/1/2019	11/1/2019 - 10/31/2024	View History
Olynciw, Eileen	Member	Democrat	Board of Selectmen	Member	Active	11/1/2022	11/1/2022 - 10/31/2027	View History
O'Neill, John J.	Chair	Democrat	Board of Selectmen	Member	Active	11/1/2021	11/1/2021 - 10/31/2026	View History
Walters, Debra T.	Secretary	Unaffiliated	Board of Selectmen	Member	Expired	11/1/2020	11/1/2020 - 10/31/2025	View History
Tucker, Mathew S	Alternate	Republican	Board of Selectmen	Alternate	Active	1/7/2025	11/1/2024 - 10/31/2029	View History
Pezzolesi, Justin	Alternate	Unaffiliated	Board of Selectmen	Alternate	Active	1/5/2024	11/1/2021 - 10/31/2026	View History
Guarnieri, Melissa	Alternate	Democrat	Board of Selectmen	Alternate	Active	12/19/2022	11/1/2022 - 10/31/2027	View History

#17a

Shannon Withey

From: Filomenas <filomenas@sbcglobal.net>
Sent: Tuesday, December 9, 2025 10:26 AM
To: Shannon Withey
Subject: EDC

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To whom it may concern,

I respectfully ask to continue serving on the EDC board.

Thank You,

Mike Buscetto

Sent from my iPhone

Economic Development Commission

Commission Seats

top

Enabled Seats

All Seats

History

Timeline

Member Name	Title	Political Party	Appointed By	Seat Name	Status	Start Date	Calculated Term	Actions
≡ Gladstone, Scott	Member	Republican	First Selectman	Alternate	Active	1/18/2024	9/1/2023 - 8/31/2027	View History
≡ Lusher, Edward A, Jr	Chair	Republican	First Selectman	Member	Active	9/1/2023	9/1/2023 - 8/31/2027	View History
≡ Nicholas, James	Member	Republican	First Selectman	Member	Active	1/11/2024	9/1/2022 - 8/31/2026	View History
≡ (Vacant)			First Selectman	Member	Vacant		9/1/2022 - 8/31/2026	View History
≡ Buscetto, Michael, III	Member	Unaffiliated	First Selectman	Member	Expired	6/21/2023	9/1/2021 - 8/31/2025	View History
≡ Mullen Kohl, Kathleen	Member	Democrat	First Selectman	Member	Expired	6/21/2023	9/1/2021 - 8/31/2025	View History
≡ Greco, Julie	Alternate	Unaffiliated	First Selectman	Alternate	Expired	4/20/2022	9/1/2020 - 8/31/2024	View History

**TOWN OF WATERFORD
AMERICAN RESCUE FUNDS QUARTERLY REPORT
THRU 12/31/2025**

1: PUBLIC HEALTH	BUDGET	EXPENDED	ENCUMBERED	BALANCE
1.2 COVID-19 Testing				
Wfd-1.2-01 COVID Test Kits PROJECT COMPLETE	\$ 3,499.84	\$ 3,499.84	\$ -	\$ -
1.5 Personal Protective Equipment				
Wfd-1.5-01 PPE Supplies PROJECT CANCELLED	\$ -			
1.7 Other COVID-19 Public Health Expenses				
Wfd-1.7-01 First Responder CADLink Equip/ Software PROJECT COMPLETE	\$ 74,666.69	\$ 74,666.69	\$ -	\$ -
Wfd-1.7-02 ESO Fire RMS Software PROJECT COMPLETE	\$ 10,923.95	\$ 10,923.95	\$ -	\$ -
Wfd-1.7-03 Dispatch Upgrades PROJECT COMPLETE	\$ 26,662.50	\$ 26,662.50	\$ -	\$ -
Wfd-1.7-04 Emergency Services Pagers & Mobile Radios PROJECT COMPLETE	\$ 13,671.00	\$ 13,671.00	\$ -	\$ -
1.12 Mental Health Services				
Wfd-1.12-01 Human Services Coordinator PROJECT COMPLETE	\$ 123,470.64	\$ 123,470.64	\$ -	\$ -
Wfd-1.12-02 Safe Futures PROJECT COMPLETE	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -
1.14 Other COVID-19 Public Health Services				
Wfd-1.14-01 Ledgelight Health District PROJECT COMPLETE	\$ 55,478.90	\$ 55,478.90	\$ -	\$ -
PUBLIC HEALTH SUBTOTAL	\$ 358,373.52	\$ 358,373.52	\$ -	\$ -
2: NEGATIVE ECONOMIC IMPACTS				
2.32 Small Business Economic Assistance (General)				
Wfd-2.32-01 Waterford Small Business Grants PROJECT COMPLETE	\$ 236,311.21	\$ 236,311.21	\$ -	\$ -
2.35 Aid to Tourism, Travel or Hospitality				
Wfd-2.35-01 Eugene O'Neill Theater PROJECT COMPLETE	\$ 344,937.84	\$ 344,937.84	\$ -	\$ -
NEGATIVE ECONOMIC IMPACTS SUBTOTAL	\$ 581,249.05	\$ 581,249.05	\$ -	\$ -

#176

**TOWN OF WATERFORD
AMERICAN RESCUE FUNDS QUARTERLY REPORT
THRU 12/31/2025**

5: INFRASTRUCTURE									
5.5 Clean Water: Other Sewer Infrastructure									
Wfd-5.5-01	Cross Road Pump Station Upgrade	PROJECT CANCELLED	\$	54,361.28	\$	54,361.28	\$	-	\$ -
Wfd-5.5-02	Old Norwich Road Pump Station Upgrade	PROJECT COMPLETE	\$	1,341,316.65	\$	1,341,316.65	\$	-	\$ (0.00)
Wfd-5.5-03	Gorman Pump Station Control Panels Upgrade	PROJECT COMPLETE	\$	141,792.18	\$	141,792.18	\$	-	\$ -
Wfd-5.04	Save the River-Save the Hills	PROJECT COMPLETE	\$	2,500.00	\$	2,500.00	\$	-	\$ -
5.14 Drinking Water: Storage									
Wfd-5.14-01	Fargo Lane Water Tower Rehab	PROJECT COMPLETE	\$	1,210,500.00	\$	1,210,500.00	\$	-	\$ -
5.21 Broadband: Other Projects									
Wfd-5.21-01	Broadband/Security Upgrades at Stations	PROJECT COMPLETE	\$	29,574.00	\$	29,574.00	\$	-	\$ -
INFRASTRUCTURE SUBTOTAL			\$	2,780,044.11	\$	2,780,044.11	\$	-	\$ -
6: REVENUE REPLACEMENT									
6.1 Wfd-6.1-01 Civic Triangle Park ADA Revitalization									
Wfd-6.1-02	Town GIS Updates	PROJECT COMPLETE	\$	1,710,854.93	\$	1,710,854.93	\$	-	\$ -
Wfd-5.21-02	Cyber Security	PROJECT COMPLETE	\$	25,168.00	\$	25,168.00	\$	-	\$ -
Wfd-5.21-03	Baseball Field Renovation	NEW PROJECT	\$	22,000.00	\$	22,000.00	\$	-	\$ -
Wfd-5.21-04	8 Goshen Road	PROJECT COMPLETE	\$	42,544.71	\$	42,544.71	\$	-	\$ -
REVENUE REPLACEMENT SUBTOTAL			\$	1,828,222.96	\$	1,828,222.96	\$	-	\$ -
TOTAL			\$	5,547,889.64	\$	5,547,889.64	\$	-	\$ -

#17C

Shannon Withey

From: Robert Brule
Sent: Monday, October 27, 2025 1:40 PM
To: Kimberly Allen; David Campo; Shannon Withey
Cc: Glenn Patterson; paul goldstein
Subject: FW: State of CT Additional Revaluation
Attachments: Guilford Waterford Stonington Reval Cycle_OPM Request.pdf

Categories: Rob Brule

Hello Dave, Kim and Shannon,

Please add to correspondence for next BOS, BOF, RTM meetings.

My regards,

Rob Brule
First Selectman
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385
rbrule@waterfordct.org
Phone: 860-444-5834



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From: Robert Brule
Sent: Monday, October 27, 2025 1:36 PM
To: Rep. Gauthier, Nick <Nick.Gauthier@cga.ct.gov>; Sen. Marx, Martha <Martha.Marx@cga.ct.gov>
Cc: Shannon Withey <swithey@waterfordct.org>; Paige Walton <pw Walton@waterfordct.org>; Nicholas Kepple <NKepple@sswbagg.com>; 'Danielle Chesebrough' <dchesebrough@stonington-ct.gov>; Matt Hoey <HoeyM@guilfordct.gov>
Subject: RE: State of CT Additional Revaluation

Good Afternoon Senator Marx and Representative Gauthier,

As you both know, the Town of Waterford, along with Guilford and Stonington, are objecting to the revised statewide property revaluation schedule implemented under Public Act 22-74 (HB 5169).

Originally, the Office of Policy and Management (OPM) stated that no town's revaluation would move by more than two years and that only a small number of towns might have to conduct two revaluations within four years. However, the

final schedule now requires Waterford (and Guilford) to perform two revaluations within just three years (2026 and 2029)—a mandate not reflected in the original plan or testimony. Stonington faces a similar burden with required revaluations in 2027 and 2030. This is completely unfair and not necessary.

Speaking for Waterford taxpayers, this accelerated timeline creates a significant financial and administrative hardship for Waterford residents, undermining the legislation's stated goal of improving efficiency and reducing costs. For perspective, each revaluation costs Waterford approximately \$282,548 (or \$565,096 for 2 revaluations in three years) representing a major strain on Waterford's operating budget and staff resources with no benefit to Waterford taxpayers.

Waterford along with Guilford and Stonington propose a practical adjustment: a one-year deferral of the second scheduled revaluation, allowing a four-year interval between cycles rather than three. This modification would still meet the state's goal of full realignment by 2037 while ensuring fairer distribution of costs and workload across municipalities.

In short: The current plan is inequitable to Waterford, financially burdensome, and inconsistent with OPM's original intent. A modest schedule adjustment would maintain the state's timeline while treating all municipalities fairly. Please note, SECOG members voted unanimously at its last meeting to support Waterford and Stonington in this request of a deferral plan and the unfairness to our residents, while the 165 other municipalities in the state of Connecticut have not been impacted. Please let me know when you can meet to discuss a plan for Waterford residents moving forward. I have copied the letter we sent to Secretary Beckham for your records.

Thank you for your time and look forward to discussing a positive path forward for Waterford residents.

My regards,

Rob Brule
First Selectman
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385
rbrule@waterfordct.org
Phone: 860-444-5834



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From: Horton, Breanna <Breanna.Horton@cga.ct.gov>

Sent: Tuesday, September 23, 2025 11:09 AM

To: Shannon Withey <swithey@waterfordct.org>; Rep. Gauthier, Nick <Nick.Gauthier@cga.ct.gov>; Robert Brule <rbrule@waterfordct.org>

Cc: Sen. Marx, Martha <Martha.Marx@cga.ct.gov>

Subject: RE: State of CT Additional Revaluation

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Good morning,

Thank you for reaching out to discuss setting this meeting up. Senator Marx is beginning conversations with necessary agencies to become most informed of this re-evaluation process and be prepared to meet once she is able. Unfortunately, she does not have the time to meet next week, and she is booked in October until the week of 10/20-10/24 where there is a bit more flexibility to work with that week. We would recommend still going ahead with a meeting next week to begin the conversation with Rep Gauthier and Assessor Walton and once she gets some more details from discussion with the Office of Policy Management then we will surely disseminate this information as well. Please keep us in the loop how this conversation next week goes, and we will do the same! Thank you for your flexibility.

Best regards,

Breanna Horton, LMSW (She/They)
Legislative Aide – Senator Martha Marx
860.240.0436 | breanna.horton@cga.ct.gov

From: Shannon Withey <swithey@waterfordct.org>
Sent: Tuesday, September 23, 2025 9:51 AM
To: Rep. Gauthier, Nick <Nick.Gauthier@cga.ct.gov>; Robert Brule <rbrule@waterfordct.org>
Cc: Sen. Marx, Martha <Martha.Marx@cga.ct.gov>; Horton, Breanna <Breanna.Horton@cga.ct.gov>
Subject: RE: State of CT Additional Revaluation

Thank you Representative Gauthier. Once we hear from Senator Marx we can try to solidify a day and time that works best for everyone.

Shannon Withey
EXECUTIVE ASSISTANT
To the First Selectman
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385
swithey@waterfordct.org
Phone: 860-444-5834
Fax: 860-444-0273



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From: Rep. Gauthier, Nick <Nick.Gauthier@cga.ct.gov>
Sent: Monday, September 22, 2025 8:57 PM
To: Robert Brule <rbrule@waterfordct.org>
Cc: Shannon Withey <swithey@waterfordct.org>
Subject: Re: State of CT Additional Revaluation

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For next week, Monday mid to late afternoon, Wednesday, and Friday works.

Thank you



Rep. Nick Gauthier, MPA
38th District - Waterford, Montville
Legislative Office Building, Room 4055
Hartford, CT 06106
(860) 240-8727
housedems.ct.gov/Gauthier
facebook.com/NickGauthierCT

From: Robert Brule <rbrule@waterfordct.org>
Sent: Sunday, September 21, 2025 7:26 PM
To: Sen. Marx, Martha <Martha.Marx@cga.ct.gov>; Rep. Gauthier, Nick <Nick.Gauthier@cga.ct.gov>
Cc: Paige Walton <pw Walton@waterfordct.org>; Shannon Withey <swithey@waterfordct.org>
Subject: State of CT Additional Revaluation

Hello Senator Marx and Representative Gauthier,

Please let me know when you have time to meet with me and our Assessor Paige Walton to discuss why Waterford was one of only 3 towns in CT that must complete an additional revaluation and what steps you can take to support our position that it seems extremely unfair by the State of CT.

I have copied Shannon on this email to coordinate scheduling time.

Thank you in advance for your support and more importantly reason why Waterford Stonington and Guilford are being "singled out".

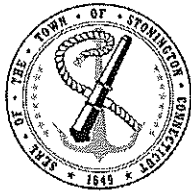
My regards,

Rob Brule
First Selectman
Waterford Town Hall
[15 Rope Ferry Road](http://15RopeFerryRoad)
Waterford, CT 06385
rbrule@waterfordct.org

Phone: 860-444-5834

Fax: 860-444-0273

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October 17, 2025

Dear Secretary Beckham,

During the 2022 Legislative Session, the Office of Policy and Management proposed a bill to realign the State of Connecticut's Revaluation Schedule. HB 5169 (Public Act 22-74) divided the state into five separate revaluation zones so that twenty percent of municipalities would be revalued annually. Per the testimony submitted by Undersecretary Heft this would "create economies of scale, greater efficiency and potential for cost savings all that will directly benefit municipalities."

The Office of Policy and Management created a new ten-year schedule for all municipalities so that by 2037, the realignment across the state would be achieved. This involved altering several municipalities' current revaluation schedule. It was promised that no revaluation would be moved more than two years. However, what was originally proposed is not what is currently being mandated. In reviewing the new state schedule Guilford, Waterford and Stonington were all placed in a position where each town would be required to conduct two revaluations within three years of each other. Whereas it was originally stated that "a small number of towns would have to conduct two revaluations in four years"; there was never a mention of two in a three-year period."

Guilford and Waterford are slated to implement revaluations for the 2026 Grand List, the 2029 Grand List and the 2034 Grand List. Further, Guilford completed a revaluation in 2022, which already makes the 2026 cycle a year shorter than normal.

Similarly, Stonington is expected to implement revaluations for the 2027 Grand list, the 2030 Grand list and the 2035 Grand List.

Many Towns did not require any adjustment to their current schedule. The majority of those Towns that had to be adjusted, were required to conduct two in a four year or conduct two in a six-year interim.

A three-year interim creates a financial and human capital burden on Guilford, Waterford and Stonington to have to fund and implement two projects so closely together. It also offers no benefit to our taxpayers. This requirement directly contradicts the initial legislation's goals to effect cost savings for municipalities. It instead places significant strain on those municipalities' staff and resources to implement two projects of such a large scale so close together.

To provide perspective, the following are the final costs of each Town's most recent revaluation:

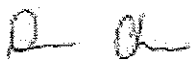
- Guilford: **\$324,113**
- Waterford: **\$282,548**
- Stonington: **\$260,000**

We are proposing a solution that will still align with OPM's goal of aligning all Connecticut towns by 2037; we respectfully propose one-year deferral of each Town's second cycle revaluation so that the interim between each revaluation is four years. This would allow each Town to spread out costs more efficiently and effectively.

This requested proposal would have all three of us doing revaluation at 4yrs and 4yrs, rather than 3yrs and 5yrs. Guilford and Waterford implementing revaluations in 2026, 2030, and 2034 and Stonington implementing in 2027, 2031, 2035.

OPM still achieves the same result by 2037, but affords our towns much needed flexibility for budgeting and office staffing workloads.

Respectfully,



Danielle Chesebrough
First Selectman
Town of Stonington



Matthew T. Hoey, III
First Selectman
Town of Guilford



Rob Brule
First Selectman
Town of Waterford

#ind

Shannon Withey

From: Robert Brule
Sent: Friday, November 14, 2025 8:50 AM
To: Shannon Withey
Cc: David Campo
Subject: Fwd: Council of Government Letters of Support for Changes to Reval Cycle

Please add to BOS and RTM correspondence for next meetings. Please also add my letter with Stonington and Guilford to Martin Heft. TY!

My regards,

Rob Brule
First Selectman
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385
rbrule@waterfordct.org
Phone: 860-444-5834
Fax: 860-444-0273

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Begin forwarded message:

From: Kimberly Allen <kallen@waterfordct.org>
Date: November 14, 2025 at 8:46:33 AM EST
To: Robert Brule <rbrule@waterfordct.org>, Rebecca Hall <rhall@waterfordct.org>
Subject: RE: Council of Government Letters of Support for Changes to Reval Cycle

Thank you.

Kimberly Allen
Director of Finance
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385
kallen@waterfordct.org
860.444.5840



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From: Robert Brule <rbrule@waterfordct.org>
Sent: Friday, November 14, 2025 8:46 AM
To: Rebecca Hall <rhall@waterfordct.org>
Cc: Kimberly Allen <kallen@waterfordct.org>
Subject: Fwd: Council of Government Letters of Support for Changes to Reval Cycle

Please add these letters to next BOF meeting for correspondence. 📌

My regards,

Rob Brule
First Selectman
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385
rbrule@waterfordct.org
Phone: 860-444-5834
Fax: 860-444-0273

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Begin forwarded message:

From: Danielle Chesebrough <dchesebrough@stonington-ct.gov>
Date: November 12, 2025 at 1:59:34 PM EST
To: "Heft, Martin" <Martin.Heft@ct.gov>, "Beckham, Jeff R" <J.Beacham@ct.gov>
Cc: Stacey Haskell <shaskell@stonington-ct.gov>, Robert Brule <rbrule@waterfordct.org>, Matt Hoey <HoeyM@guilfordct.gov>
Subject: Council of Government Letters of Support for Changes to Reval Cycle

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content is safe.**

Dear Martin,

Please find attached letters from two Councils of Government requesting OPM change the cycle for Stonington, Waterford and Guilford.

We kindly ask you consider these letters, along with other potential solutions.

Looking forward to our call. Thank you.

Best,

Danielle

From: Heft, Martin <Martin.Heft@ct.gov>

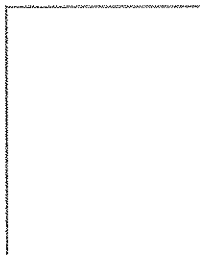
Sent: Thursday, October 30, 2025 4:22 PM

To: Danielle Chesebrough <dchesebrough@stonington-ct.gov>; Stacey Haskell <shaskell@stonington-ct.gov>; Robert Brule <rbrule@waterfordct.org>; Matt Hoey <HoeyM@guilfordct.gov>

Cc: Beckham, Jeff R <J.Beacham@ct.gov>

Subject: RE: OPM / Stonington, Guilford and Waterford-Request for Assistance

Please see the attached correspondence.



MARTIN L. HEFT

Undersecretary, Intergovernmental Policy and Planning Division
Policy and Management

Phone: 860.418.6355 Mobile: 959.282.6239

Martin.Heft@ct.gov

From: Danielle Chesebrough <dchesebrough@stonington-ct.gov>

Sent: Friday, October 17, 2025 11:11 AM

To: Beckham, Jeff R <J.Beacham@ct.gov>

Cc: Stacey Haskell <shaskell@stonington-ct.gov>; Robert Brule <rbrule@waterfordct.org>; Matt Hoey <HoeyM@guilfordct.gov>; Heft, Martin <Martin.Heft@ct.gov>

Subject: Stonington, Guilford and Waterford-Request for Assistance

EXTERNAL EMAIL: This email originated from outside of the organization. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Dear Secretary Beckham,

We are reaching out to you in hopes you will be able to assist the Town of Stonington, Waterford and Guilford with an issue we are facing. Attached you will find a letter outlining the issue, along with an opportunity to remedy the situation.

Thank you for your time and attention.

Regards,

Danielle Chesebrough
First Selectman
Town of Stonington
860.535.5050

Sign-up for Town News to your Inbox & download our new Town of Stonington App
Employees, submit your feedback/suggestions [here](#)!

#17e

Shannon Withey

From: Shannon Withey
Sent: Thursday, December 11, 2025 9:08 AM
To: 'marx@senatedems.ct.gov'; 'norm.needleman@cga.ct.gov'; Rep. Gauthier, Nick; 'jonathan.steinberg@cga.ct.gov'; Sen. Marx, Martha
Cc: Robert Brule
Subject: Solar Legislation Opposition
Attachments: Solar Legislation letter.pdf

Good morning Senator Marx; Senator Needleman; Representative Gauthier, and Representative Steinberg,

Attached you will find a scanned copy of a letter of concern from the First Selectman of Waterford, Robert Brule, regarding **SB 4, An Act Concerning Energy Affordability, Access and Accountability (PA 25-173)**, enacted during the 2025 Legislative Session. Hard copies of this letter have been mailed to each of you at your offices as well.

Shannon Withey
EXECUTIVE ASSISTANT
To the First Selectman
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385
swithey@waterfordct.org
Phone: 860-444-5834
Fax: 860-444-0273



Town of
Waterford
CONNECTICUT

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FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

December 5, 2025

As First Selectman of the Town of Waterford, I respectfully submit this letter to convey the Town's concern and formal opposition to **SB 4, An Act Concerning Energy Affordability, Access and Accountability** (PA 25-173), enacted during the 2025 Legislative Session.

As adopted, PA 25-173 establishes a **Uniform Capacity Tax** payable directly to municipalities for a period of twenty solar capacity tax years for newly permitted solar photovoltaic systems with a nameplate capacity exceeding one megawatt.

In addition to creating what functions as a statewide PILOT program for new solar photovoltaic facilities, the act also amends **Connecticut General Statutes §12-81(57)(F)**, effective October 1, 2025. This amendment results in the exemption of personal property associated with existing solar photovoltaic systems that had previously been subject to local taxation. Furthermore, the newly established Uniform Capacity Tax—set at \$10,000 per megawatt—does **not** apply to systems already in operation.

For the Town of Waterford, this statutory change will result in a **permanent loss of approximately \$400,000 in annual municipal revenue** generated by currently taxable solar photovoltaic assets.

Given the significant and ongoing fiscal impact of this provision, I strongly encourage the General Assembly to **retroactively amend** the relevant language in PA 25-173 to prevent municipalities across Connecticut from experiencing the unintended and inequitable consequences of the act as written.

Thank you for your attention to this matter and for your continued commitment to supporting Connecticut's municipalities.

My Regards,

Robert Brule
First Selectman, Town of Waterford

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553

www.waterfordct.org

RECEIVED FOR RECORD
WATERFORD, CT
2025 NOV 20 A 10:06
ATTEST: [Signature]
TOWN CLERK

MINUTES
BOARD OF SELECTMEN REGULAR MEETING
Tuesday, November 18, 2025
5:00 PM
Waterford Town Hall (Auditorium)

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. Call to Order & Roll Call: 5:00 PM

In Attendance: First Selectman, Robert Brule; Selectman, Rich Muckle and
Selectman, Greg Attanasio

Late: NONE

2. Pledge of Allegiance

3. Public Comment: NONE

- 4. Utility Commission:** To consider and act on a request for a FY26 special appropriation in the amount of \$110,721 to be transferred to the Water Fund, line #21131-52040 (Service Contracts & Repairs), from Jill Stevens, Director of Utilities and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, **VOTING IN FAVOR: 3-0 PASSED**

- 5. Senior Services:** To consider and act on the following request for a FY26 Out-of-Series Transfer from Dani Gorman, Human Services Administrator, in the amount of \$2,000 to cover the cost of increased rates for copier, shredding and cable and forward on to the Board of Finance if approved

MOTION by Attanasio, to table. **NO Second, MOTION FAILED**

MOTION by Muckle, seconded by Attanasio, **VOTING IN FAVOR: 2-1 PASSED**

Voting For: Muckle, Brule

Voting Against: Attanasio

- 6. Fire Services:** To consider and act on the following request for a FY26 Out-of-Series Transfer from Chris Haley, Director of Fire Services, in the amount

of \$3,000 to cover the cost of rear tire replacement, per DOT inspection, and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 7. Police Department:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Marc Balestracci, Chief of Police, for surplus disposal of 45 Motorola V300 Body Cameras and 52 associated batteries. The Body Cameras will be disposed and the batteries will be donated to neighboring Police Department for further use.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 8. Police Department:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Marc Balestracci, Chief of Police, for surplus disposal of a 1998 Sea Doo GTX 10ft White Jet Ski HULL ID: ZZNC0129D898, as this item was acquired through DEEP under a "Notice of Assumed Ownership" as an abandoned watercraft.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 9. Legal:** To consider and act on the following request for a FY26 In-Series Transfer from Kim Allen, Director of Finance, in the amount of \$1,500 to cover the cost of an unbudgeted claim settlement.

MOTION by Attanasio, to table, Seconded by Brule. MOTION WITHDRAWN by both Attanasio and Brule.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 10. Retirement Commission:** To consider and act on the following request for a FY26 In-Series Transfer from Kim Allen, Director of Finance, in the amount of \$5,250 needed for trust fund administration.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

11. Appointments & Resignations:

- 11a.** To consider and act on the re-appointment of Gregory Massad, (R) to the Planning & Zoning Commission, to fill the term of 11/15/25-11/14/30 as a member.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

- 11b.** To consider and act on the re-appointment of Robert Brule, (R) to the Retirement Commission, to fill the term of 12/1/25-11/30/26 as a member.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

11c. The First Selectmen has re-appointed Kathleen Mullen Kohl (D) to the Economic Development Commission, to fill the term of 9/1/25-8/31/29 as a member.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

12. New Business: NONE

13. Old Business: EB

14. Correspondence:

14a. RTE 32 work – letter from Karen Hansen

15. Consent Agenda

15a. Tax Refund

15b. Board of Selectmen Regular Meeting Minutes November 5, 2025

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

16. Adjournment: 5:37 PM

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED