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**Waterford Recreation and Parks
Commission Meeting Minutes
March 24th, 2026 @ 4:30 pm**

ATTEST: *David L. Conway*
TOWN CLERK

The Recreation and Parks Commission held a regular scheduled meeting on March 24th, 2026. The meeting was called to order at 4:35 p.m. by Chairman Ed Murphy and a quorum was established.

Members in attendance: E. Murphy, N. Scheiber, T. Stino, T. Santos, T. Burrows, B. Kyne, M. Chiappone, M. Sheehan, E. Benvenuti,

Members Absent: None

Staff: R. McNamara, T. Cieplik, N. Clack,

Introduction of new Commissioner Benvenuti.

Approval of Meeting Minutes:

Motion by T. Stino and seconded by B. Kyne to approve the February 4, 2026 meeting minutes.

Vote: 8-0-1 Motion: Approved

Public Comment:

L. Wolfey, Waterford Rise, would like to take out an ad in our program booklet – willing to pay for a spot. Have big programs coming out and want to get their information out. PC Clack will reach out to L. Wolfey to schedule and discuss.

Correspondence:

The Recreation and Parks Department received a thank you email from Jeff Gada letting us know how much he appreciated the effort in creating a skating park this winter. Received an email from Katie McQuarrie commending the department on the wood delivery program. Richard Erricson letter notifying us he will be stepping down from the Commission. From the town attorney, letting us know of the new notice from the Waterford Ethics Commission.

Staff Reports:

R. McNamara, Director –

Gardner Family Pavilion at AHJ playground area is scheduled to go in late spring. Little League South Shed plans are revised and we are working with them. Leary courts surface issues are under warranty and work will be done this spring. Wood processing rental is complete with positive results. More wood cut and split in a week than we could normally do in several months. CBYD submitted for Dedrick water pit and water line work. Quotes received for Stenger Kingfisher Bridge project. Vets field light poles will be fully removed. Poles are rusted out at the base and could be a hazard. Quotes to remove are incoming. Discussion on North Fields (baseball) with ongoing discussions and laying out the plan for all fields the next two weeks. Lafayette Trail signs preparation with event on April 29th at the Jordan Green. Parks sign replacement project will be shared with Commission once its put together.

T. Cieplik, Assistant Director –

Lap and Open Swim numbers are continually being analyzed to make sure the programs running are correct. Meeting with area swim group who we have offered to rent lane space to when available to support our efforts in increasing revenue to intern use to offer more programming to Waterford. Neil Hoelck annual basketball tournament is complete. Thank you Anna Bakken for your hard work on making this a successful event. Easter Egg Hunt at WBP on April 4th. Concert sponsorship is going well with a total of \$21,000 committed at this time. Dominion has committed 20K. Summer job openings are available through HR. Gathering the proper information from each Co-Sponsored program to create a commission report as requested.

N. Clack, Program Coordinator –

Game On! Basketball shooting challenge April 11th Clark Lane. Prizes will be awarded for several categories. Free to the public. Summer programs have been developed and finalized. Creation of a new program called Waterford Run Club. Looking for interested leadership and participants. Contest for the Summer Book cover is ongoing with outreach through Youth Services and Schools. Winter session one is coming to an end with session two starting the first week of April. Summer booklet is ahead of schedule. 500K views on social media from the first of the year. Reviewing and updated the Playground staff manual. Game On! Second session after schools is now open

Committee Reports:

Personnel – (1) Maintainer II positions is filled with (1) more to go

Youth Sports Council – Data requested from all groups

Long Range Planning –

Policies and Procedures – Ongoing

Representative Reports:

Board of Education – Kyne

Board of Finance –

Historical Society –

O'Neill Theater – No update

Senior Services – No update

Old Business:

None

New Business:

Beach seasonal pass pricing brought up by Burrows. Waterford pricing should be higher based on the market and what our beach provides.

Motion by N. Scheiber and seconded by M. Chiappone to accept fee waiver for Waterford regional Lions event

Vote: 9-0-0 Motion: Approved

Motion by T. Burrows and seconded by N. Scheiber to accept fee waiver for Thames River Garden Plant Sale Contingent upon the completion of the rental form.

Vote: 9-0-0 Motion: Approved

Motion by B. Kyne and seconded by N. Scheiber to accept the all In Series Transfer Requests from Recreation and Parks.

Vote 9-0-0 Motion: Approved

M. Chiappone Left meeting at 5:48 pm

E. Murphy Left Meeting at 5:50 pm

B. Tuneski Left Meeting at 5:56 pm

Motion by T. Burrows and seconded by N. Scheiber Request to go to RTM for an emergency session to raise out of Town resident Beach Sticker Prices to \$250.00 and keep resident sticker prices at \$25.00.

Vote: 7-0-0 Motion: Approved

Adjournment:

Motion by B. Kyne and seconded by T. Stino to adjourn the meeting at 6:20 pm.

Vote: 7-0-0 Motion: Approved

Respectfully submitted,
Tim Cieplik, Assistant Director
Recreation and Parks Commission