FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

Town of Waterford

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BOARD OF FINANCE
AGENDA

Waterford Town Hall
Budget Hearing

Monday, March 16, 2026
Town Hall 7:00 p.m.

1. Call to Order
2. Public Comment
3. 10102 – Registrar of Voters
4. 10104 - Assessor
5. 10105 – Board of Assessment Appeals
6. 10106 – Tax Collector
7. 10109 – Town Clerk
8. 10117 – Representative Town Meeting
9. 10101 – Board of Selectmen
10. Adjournment

Glenn Patterson, Chairman

TOWN OF WATERFORD
GENERAL FUND
2026-2027 PROPOSED BUDGET

DEPT/AGENCY: 10102 REGISTRARS OF VOTERS

LINE ITEM	DESCRIPTION	2024-2025 ACTUAL EXPENDED	FY2025 TRANSFERS IN/OUT	2025-2026 RTM APPROP.	2025-2026 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/26	2026-2027 DEPT/ AGENCY REQUEST	2026-2027 BD OF SELECTMEN APPROVED	BOS Approved $ Increase	BOS Approved % Increase
PERSONNEL COSTS										
51010	ELECTED OFFICIALS	68,470	13,973	69,325		34,663	70,192	70,192	867	1.25%
51310	VOTER REGISTRATION	4,798	800	4,200		1,695	4,200	4,200	-	0.00%
51320	ELECTION ACTIVITIES	23,793	8,924	22,860		18,501	26,558	26,558	3,698	16.18%
51920	F.I.C.A	8,046	2,434	7,374		4,189	7,723	7,723	349	4.73%
	SUBTOTAL	105,107	26,131	103,759	0	59,048	108,673	108,673	4,914	4.74%
SERVICES										
52010	ADVERTISING	0	-27	0						
52020	POSTAGE	2,390	500	2,350		541	2,400	2,400	50	2.13%
52040	SERVICE CONT. & REPAIRS	1,250	-1,000	5,040		0	4,410	4,410	(630)	-12.50%
52050	DUES, CONF., & EDUCATION	2,350	640	1,920		990	2,570	2,570	650	33.85%
52070	REIMBURSABLE EXPENSE	763	-140	1,075		425	1,240	1,240	165	15.35%
	SUBTOTAL	6,753	(27)	10,385	0	1,956	10,620	10,620	235	2.26%
MATERIALS & SUPPLIES										
53020	OTHER SUPPLIES	12,736	2,443	7,111			7,117	7,117	6	0.08%
	SUBTOTAL	12,736	2,443	7,111	0	0	7,117	7,117	6	0.08%
EQUIPMENT										
54180	VOTING MACHINE	0				0	0	0	-	0.00%
	SUBTOTAL	0	0	0	0	0	0	0	-	0.00%
DEPARTMENT TOTAL		124,596	28,547	121,255	0	61,004	126,410	126,410	5,155	4.25%

REGISTRAR OF VOTERS
FISCAL YEAR 2027 BUDGET

Town of Waterford

December 15, 2025

TO: Board of Selectmen

FROM: Patti Waters
Bigi Ebbin

Registrar of Voters

BUDGET FUNCTION

The Registrars of Voters are responsible for the administration of the election process, which encompasses early voting, Election Day, the annual canvas, and maintenance of the town's voter database.

In June 2023, Public Act 23-5 was approved which requires 14 days of early voting for general elections, 7 days of early voting for most primaries, and 4 days of early voting for special elections and presidential preference primaries.

The annual canvas of electors is completed each year from January to May as required by law. The information is received from the NCOA (National Change of Address) that is supplied to us by the Post Office. An inactive list of voters is generated naming those voters who have not responded to the annual canvas. Periodically, we do a non-voting canvas to keep our records as accurate as possible. Connecticut is also a member of ERIC (Electronic Registration Information Center) which is an organization that assists states and towns to improve the accuracy of their voter rolls by comparing voter registries and other lists from state agencies such as the DMV. This is done concurrently with the aforementioned NCOA canvas. ERIC currently comprises 25 member states + DC.

The Registrars attend ROVAC, (Registrars of Voters Association of Connecticut), spring and fall conferences where we receive training and obtain credits towards our continuing education requirements. Our deputies attend one day so they can be apprised of new procedures. We also attend most monthly New London County ROVAC meetings held in Montville and all necessary town meetings. Additionally, we participate in monthly zoom meetings with the Secretary of the State's office, as well as numerous training and update meetings as our equipment and processes evolve.

To staff Election Day we hire and train thirty to fifty poll workers depending on the needs of that year's election. Additionally, we hire 5-7 staff per day to cover early voting. Our elections run in a two and four year cycle and our budgets are adjusted based on this cycle.

Preparation for early voting and Election Day is extensive and includes, but is not limited to, comprehensive testing of all tabulators, creation of voter lists, ordering and distribution of ballots, compiling and distributing poll supplies, and setup at each polling location.

We now register most of our voters online through the CT Voter Registration System and through the DMV. A smaller amount register in person in our office and additionally through Same Day Registration during early voting and on Election Day.

The current number of registered voters as of 12/01/2025 is 15,071.

Our usual office hours are Monday through Friday 9:30 to 12:30. Office hours increase during the busy election months that encompass early voting and Election Day, and often change due to statutes requiring other specific days/hours to facilitate voter registration.

FY2027 BUDGET SUMMARY

Please find enclosed the Registrar of Voters' proposed budget for FY 2027.

This year we are budgeting for a State election. This election will include fourteen days of Early Voting, to include twelve 8-hour days, and two12-hour days for a total of at least 120 additional hours that will require polling place staffing.

We continue to adjust for Early Voting costs as we oversee different types of elections with varying turnout. These costs include expanded staffing; coding and printing for a larger array of differentiated ballot types; magnified maintenance and supply costs for new tabulators; additional tabulator and end-of-night reporting training for Registrars and Moderators; voter education materials; as well as supplies to support the forthcoming new voter registration system called Total Vote.

LOOKING AHEAD

As Early Voting evolves, we anticipate statute revisions that will change the voting process, as well as potentially the amount/type of tabulators that we will be required to support financially. Staffing for Early Voting and Same Day Registration will need to increase as the option becomes more accepted and well-received.

As Early Voting increases, we will need to acquire a larger vault to support additional ballot storage which requires storage in a fireproof container at the close of every day of early voting.

We anticipate we will need to purchase poll books (electronic check-in) when the state issues a project recommendation. Some town are currently using this system.

In 2026, Connecticut will convert to a new voter registration system called Total Vote. This is a completely new system and will most certainly require financial support in the form of supplies and training.

BUDGET EXPLANATIONS BY CATEGORY

51010 ELECTED OFFICIALS

Pursuant to RTM action December 2025 an annual salary for each Registrar is as follows:

07/01/26 - 06/30/27 - $35,096

$35,096 x 2 Registrars =	$70,192

51310 VOTER REGISTRATION

Deputy Registrar compensation for part-time clerical help during the canvass and elections.	$ 4,200

51320 ELECTION ACTIVITIES

This line item contains a provision to fund personnel to work the State Election of November 3, 2026 including 14 days of Early Voting. It makes no provision for referenda, primaries, recounts or audits. It also includes stipend for conference attendance for Registrars and stipend for Moderator Training.

Conference attendance stipend @$35/day x4 days x 2 Registrars	$ 280	
Conference attendance stipend @$35/day x1 day x 2 deputy registrars	$ 70	
Stipend for Mandatory Moderator Certification stipend 5@$35	$ 175	
Early Voting payroll	$15,000	
Head Moderator (1)	$ 550	
District Moderators 3@$368	$ 1,104	
District Asst. Registrars 8@$300	$ 2,400	
Official Checkers 8@$300	$ 2,400	
Ballot Clerks 8@$300	$ 2,400	
Tabulator Tenders 4@$300	$ 1,200	
Central Counting Moderator	$ 184	
Central Counting 6@$120	$ 720	
End of Night Reporting	$ 75	
Total		$26,558

51920 FICA

7.65% of $ 100,750=	$ 7,723

GRAND TOTAL 51000 SERIES:	**$108,673**

53020 OTHER SUPPLIES

Programmed USB's for State Election 2026:	$1,625
Ballots for State Election, $.37 x 12,810 (85% of registered voters as of 12/01/25) .	
Historical voter turnout: 2014- 60%, 2018- 74.5%, 2022- 63.5%	$4740
Cost to conduct the annual canvass	$ 102
Election/Early Voting supplies labels, thermal paper for tabulators, pen scanner, Infoshred ($26.86 x 4).	$ 650

GRAND TOTAL 53000 SERIES: **$7,117**

GRAND TOTAL BUDGET REQUEST: **$126,410**

52020 POSTAGE

Mailings are comprised of voter registration acceptance letters, as well as, registration changes made throughout the year. During the annual canvass, letters of address verification are mailed. $ 2,400

52040 SERVICE CONTRACTS AND REPAIRS

Annual cost of maintenance contract for voting tabulators 14 tabulators @$315		$4,410

52050 DUES, CONFERENCES AND EDUCATION

ROVAC - Dues for 2 Registrars and 2 Deputy Registrars	$ 170	
Registrar of Voters Biannual State Conference $210/day x 8 days	$1,680	
Registrar of Voters State Conference $210/day x 2 Dep. Reg.	$ 420	
Training of Election Day Moderators 5@$60	$ 300	
		$2,570

52070 REIMBURSABLE EXPENSES

Mileage reimbursements for Registrars and staff for travel to Conferences, polling place set-up, meeting attendance		
700 miles @$.70/mile	$490	
Lunch and supplies for Election Day	$750	
		$1,240

GRAND TOTAL 52000 SERIES: $10,620

TOWN OF WATERFORD
PERSONNEL WORKSHEET - 02 REGISTRARS OF VOTERS
2026/2027 FISCAL YEAR

LINE 51920

DATE OF HIRE	EMPLOYEE	HOURS WORKED/ WEEK	HOURLY RATE FY27	SALARY FY26	SALARY FY27	LONGEVITY FY27	TOTAL EMPLOYEE SALARY	PAYROLL TAXES (F.IC.A)
51010 - ELECTED OFFICIAL								
10/11/2018	DEMOCRATIC REGISTRAR		N/A	34,662.74	35,096.02	N/A	35,096.02	2,684.85
2/2/2007	REPUBLICAN REGISTRAR		N/A	34,662.74	35,096.02	N/A	35,096.02	2,684.85
	TOTALS			69,325.47	70,192.04	0.00	70,192.04	5,369.69
51310 - VOTER REGISTRATION								
10/22/2020	DEPUTY REGISTRAR	2	$ 20.0000	2,088.00		N/A	0.00	0.00
9/23/2024	DEPUTY REGISTRAR	2	$ 19.0000	1,971.60		N/A	0.00	0.00
	TOTALS			4,059.60	4,200.00	0.00	0.00	321.30
51320 - ELECTION ACTIVITIES								
VARIOUS	POLLWORKERS		STIPEND	22,860.00		N/A	0.00	0.00
	TOTALS			22,860.00	26,558.00	0.00	0.00	2,016.39
51810 - OVERTIME				0.00	0.00	0.00	0.00	0.00
51910 - FRINGE/F.I.C.A.							0.00	0.00
TOTALS		FY26 FICA	7,362.75	96,245.07	100,950.04	0.00	70,192.04	7,722.68
BUDGET TOTAL W/F.I.C.A				103,607.82	108,672.72		77,914.72	

WORKDAYS 2026/2027	WEEKS TO BUDGET
261	52.2

TOWN OF WATERFORD
GENERAL FUND
2026-2027 PROPOSED BUDGET

DEPT/AGENCY: 10104 ASSESSOR

LINE ITEM	DESCRIPTION	2024-2025 ACTUAL EXPENDED	FY2025 TRANSFERS IN/OUT	2025-2026 RTM APPROP.	2025-2026 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/26	2026-2027 DEPT/ AGENCY REQUEST	2026-2027 BD OF SELECTMEN APPROVED	BOS Approved $ Increase	BOS Approved % Increase
PERSONNEL COSTS										
51110	ADMINISTRATION	206,813	20	211,963		105,842	225,504	225,504	13,541	6.39%
51210	CLERICAL/TECHNICAL	44,244	-20	46,899		22,971	74,645	74,645	27,746	59.16%
51910	FRINGE BENEFITS	275	25	250		0	250	250	-	0.00%
51920	F.I.C.A	18,822		19,803		9,637	22,961	22,961	3,158	15.95%
	SUBTOTAL	270,154	25	278,915	0	138,450	323,360	323,360	44,445	15.93%
SERVICES										
52010	ADVERTISING	198	-102	300		198	250	250	(50)	-16.67%
52020	POSTAGE	2,636	916	1,860		525	2,760	2,760	900	48.39%
52030	PROFESSIONAL FEES	25,250	25,000	24,750		12,500	10,750	10,750	(14,000)	-56.57%
52040	SERVICE CONT & REPAIRS	7,400	1,237	7,662		2,714	7,365	7,365	(297)	-3.88%
52050	DUES, CONF., & EDUCATION	3,360	447	2,765		465	3,615	3,615	850	30.74%
52070	REIMBURSABLE EXPENSE	0		1,364		69	1,390	1,390	26	1.91%
	SUBTOTAL	38,844	27,498	38,701	0	16,471	26,130	26,130	(12,571)	-32.48%
MATERIALS & SUPPLIES										
53020	OTHER SUPPLIES	310	-425	835		0	1,000	1,000	165	19.76%
53200	PRICING BOOKS	1,890	-426	1,190		0	770	770	(420)	-35.29%
	SUBTOTAL	2,200	-851	2,025	0	0	1,770	1,770	(255)	-12.59%
DEPARTMENT TOTAL		311,198	26,672	319,641	0	154,921	351,260	351,260	31,619	9.89%

BUDGET FUNCTION

The Assessment Division is responsible for the discovery, listing and equitable valuation of all real and personal property within the Town of Waterford in accordance with Connecticut State Statutes at 70% of fair market value for the annual compilation of the Grand List. Additionally, the Assessor and staff administer state and local programs of tax relief, apply exemptions as permitted by state law, assist the public with a variety of inquiries and provide data to various entities including the State Office of Policy and Management.

The Assessor's office also maintains an up-to-date inventory of all property, including land and improvements thereon, changes in ownership, new construction, alteration, parcel and map changes resulting from sub-division, assemblage, boundary agreements and surveys filed as of the assessment date.

In compiling the annual Grand List the Assessor's office regularly reviews and inspects ongoing improvements made to real property, processes approximately 1300 business personal property filings annually, and lists and values all vehicles located within the Town of Waterford as of the October 1st assessment date.

The Assessor's office also provides technical and clerical assistance to the Board of Assessment Appeals throughout the year by creating the Board's hearing schedules, generating appointment letters and notices and recording required agendas and minutes.

Throughout the year the Assessor engages in ongoing appraisal review and analysis; prepares written and oral testimony and works in collaboration with the Town's legal department to resolve any outstanding tax appeals filed with Superior Court under CGS §12-117a and 12-119.

In accordance with Connecticut statutes, The Assessor's office must also oversee the periodic revaluation of all real property. Effective with the 2023 Grand List, Section 7 of Public Act 22-74, a new five-year revaluation schedule has been instituted statewide. Mandatory revaluations are now scheduled for Grand List years 2026, 2030 and 2034.

Looking Ahead: Anticipated Grand List growth attributed to EB's refurbishment and occupation of the mall properties and the potential construction of new apartment units will necessitate an additional part-time staff member in the Assessor's office. To assist with building permit confirmation, identifying unpermitted structures and tracking changes to buildings, the Assessor's office anticipates the use of high-resolution aerial imagery and 3D data to provide location intelligence. The new software request in the amount of $8,300 is included in this year's IT budget as a new item for the Assessor's office. Outside of the three state-mandated revaluations scheduled between the years 2026 and 2034 there are no additional capital project requests anticipated.

Assessor's Office Metrics

ACTIVITY	
Real Estate	
Changes to real property ownership	943
Building permits entered/processed	2455
Property Inspections/construction detail/value changes	567
Motor Vehicles	
# of vehicles manually priced	3674
certificates of correction to prorate/add or delete	1164
vehicles from current and prior GLs	
Personal Property	
# accounts reconciled/priced	1254
Assessment Administration	
State Elderly tax relief applications processed	104
Local Elderly tax relief applications processed	104
State Additional Veterans applications processed	63
Local Veterans applications processed	105
New Veteran's Totally & Permanently Disabled applicatins processed	63
Board of Assessment Appeals applicants scheduled 24 RE & MV	33
BAA Changes made	20
Map changes processed	67
Tax Appeals received	0
Tax Appeals currently under review from prior years	2
Income & Expense forms rec'd /analyzed	209
New Pa 490 apps reviewed	1
PA490 Decertifications	4
Veterans- new DD 214s recorded	61

Budget Summary

Line Item	FY 2022 Appropriated	FY 2023 Appropriated	FY 2024 Appropriated	FY 2025 Appropriated	FY 2026 Appropriated	FY 2027 Request	Change from FY 2026 (+/-)
PERSONNEL COSTS							
51110 Administration	196,788	169,295	192,597	206,793	211,963	225,504	13,541
51210 Clerical/Technical	62,788	62,224	66,342	45,797	46,899	74,645	27,746
51810 Overtime	-	-	-	-	-	-	-
51910 Fringe Benefits	2,408	-	-	250	250	250	-
51920 FICA	20,041	17,711	19,809	19,343	19,803	22,961	3,158
SUBTOTAL	**282,025**	**249,230**	**278,748**	**272,183**	**278,915**	**323,360**	**44,445**
SERVICES							
52010 Advertising	400	400	400	300	300	250	(50)
52020 Postage	1,031	1,068	1,650	1,720	1,860	2,760	900
52030 Professional Fees	250	250	250	250	24,750	10,750	(14,000)
52040 Serv Cont & Repai	5,666	5,921	6,236	6,350	7,662	7,365	(297)
52050 Dues, Conf & Edu	1,825	1,825	2,855	3,290	2,765	3,615	850
52070 Reimbursable Exp	-	-	-	-	1,364	1,390	26
SUBTOTAL	**9,172**	**9,464**	**11,391**	**11,910**	**38,701**	**26,130**	**(12,571)**
MATERIALS & SUPPLIES							
53020 Other Supplies	150	150	150	750	835	1,000	165
53200 Pricing Guides	500	500	1,859	2,370	1,190	770	(420)
SUBTOTAL	**650**	**650**	**2,009**	**3,120**	**2,025**	**1,770**	**(255)**
DEPARTMENT TOTAL	**291,847**	**259,344**	**292,148**	**287,213**	**319,641**	**351,260**	**31,619**

Budget Explanations By Category

Personnel Costs: Office staff consists of three full time positions; a Certified Municipal Assessor (CCMA II), an Assistant Assessor (CCMA I) and an Assessor's Aide III. Anticipated commercial improvements and new construction at the Crystal Mall site, Millstone and potential new apartment units will necessitate the restoration of the part-time Assessor Aide I position. The ongoing personal property auditing program will be transitioning to a year-round, in-house auditing program conducted by the Assessor and Assistant Assessor resulting in the need for additional administrative assistance. A seasonal Assessor's Aide I position is also requested to assist the office staff with taxpayer issues and concerns during the summer months when the Assessor and Assistant Assessor are conducting new construction field inspections.

Budget Request: $323,360 **15.93% increase**

*See the Personnel/Fringe Benefit spreadsheet for calculations

Services: Accounts 52010-52070: Encompassing all necessary daily operating costs, including statutorily required legal ads and filing notifications, related postage costs, professional fees related to office operations, required office equipment and materials and provisions for the Assessor and Assistant Assessor's ongoing continuing education and staff training.

Budget Request: $26,130 **(32.48%) decrease**

- **10104-52010 – Advertising** Request: $250 **(16.67%) decrease**

  Includes annual publication of a combined legal advertisement notifying taxpayers of state mandated exemption filing deadlines and announcing Personal Property filing requirements as mandated by state statute. The required notice is published in *The Day* newspaper and posted on the Town's website. The combined legal ad published in the fall is advertised jointly with three neighboring municipalities resulting in a cost-sharing discount. Notices announcing the filing requirements for the state Elderly Homeowners/Totally Disabled tax relief program are posted in February on the Town's website, in the senior center and on the digital message boards located in Quaker Hill and in front of the High School. The Assessor's office also conducts periodic forums for residents to provide information and updates regarding available tax benefit programs effecting senior citizens and veterans.

- **10104-52020 – Postage** Request: $2,760 **48.39% increase**

In addition to typical correspondence with taxpayers, the Assessor's Office is required by CT State Statutes to send out annually the following applications/notifications to taxpayers:

Elderly Homeowners/Totally Disabled Program re-applications and reminder letters
Additional Veteran's re-applications and reminder letters
Personal Property and Real Estate increase notices
Income & Expense forms for commercial/income producing properties
Personal property declarations/notices to file
Personal property audit notification and results letters
Postage costs incurred in FY 25/26 to date = $525.20

Postage Breakdown:

	Postage Items	Postage Fees
I&E Penalty Notices	55	
Increase Notices PP	1270	
RE	567	
Incomplete MV requests for info	200	
Unreg MV request for info/to file	100	
PP Audit Notices Certified	25	
PP Audit Result Notices Certified	25	
PP Audit 2nd request for documentation	12	
New Elderly Tax Relief Requests	50	
Elderly Letters	110	
Elderly Reminders	40	
Eld Cert of Mailing	40	**$ 20.00**
Advets & Local Vets	73	
APA vet application mailers & reminders	95	
Certified Mail Pieces	**50**	**$ 265.00**
Regular Mail Pieces	**2572**	**$ 2,006.16**
Estimated additional 50 pieces of mail per month May-Dec (General Taxpayer correspondence and sales verification letters)	**600**	**$ 468.00**
Estimated FY26-27	**3222**	**$ 2,759.16**

- **10104-52030 – Professional Fees** Request: $10,750 **(56.57%) decrease**

The Assessor's Office requires direct access to the State of Connecticut's DMV CIVLS online database, which allows staff members to assist taxpayers with motor vehicle situs issues and to accurately determine additions/deletions to the motor vehicle grand list. The annual cost for this service is $250.

In FY25 a personal property audit program was implemented which includes the physical inspection of business personal property and records by an experienced auditor well versed in personal property valuation. Personal property auditing services are currently provided by Charles B. Feldman & Associates LLC.

Of the existing 1261 personal property accounts roughly 1/3 (440) accounts habitually fail to file an annual personal property declaration form. While desk audits are performed in-house through the declaration reconciliation process, non-filer and complex accounts warrant an in-depth 3-year lookback audit to ensure filing compliance and to establish an equitable base value for these accounts moving forward.

The Assessor's office will be transitioning from utilizing a third-party auditing vendor for all audits to a year-round, in-house auditing program for standard accounts to be conducted by the Assessor and Assistant Assessor. Charles B. Feldman & Associates will continue to provide auditing services for individual complex accounts that require an in-depth analysis.

Based on the current rates by account size provided below the cost to formally audit 3 larger complex accounts is $10,500.

		23,24,25 Grand List Audits	
Pre-Adjusted Gross Assessment	**Cost to Complete**	**Anticipated # of Accounts**	
1.01 million - 2.5 million	$ 2,000.00	1	$ 2,000.00
2.51 million - 5.0 million	$ 3,000.00	1	$ 3,000.00
5.01 million - 10 million	$ 4,000.00		
10.01 million - 20 million	$ 5,500.00	1	$ 5,500.00
20 million plus	$ 6000 plus		
1.0 million and under	$ 650.00	*40	$ -
		*performed in-house	
		43	**$ 10,500.00**

- **10104-52040 Service Contracts & Rep** Request: **$7,365 (3.88%) decrease**

The Assessor's Office uses administrative software provided by Quality Data Service Inc. (QDS) to apply all exemptions, state and local benefits, produce required state reports and to bridge all billable accounts to the Tax Collector. While software maintenance costs related to QDS are included in the IT budget, there are additional costs attributable to QDS for necessary and required services provided to the Assessor's Office. These services include the production and binding of the town's permanent annual Grand List books and the annual generation and mailing of online personal property filing and income and expense notices with unique pin# assignment.

A Xerox copy machine previously leased from Connecticut Business Systems (CBS) at a rate of $158/month plus copy overages has been replaced with a machine leased from Ricoh at $119.68/month plus a per copy fee of $.0069. Estimating 60,000 copies annually, the new lease will result in an overall savings of $352.84.

The Assessor's office also utilizes an iPad, in conjunction with an annual Box and T-Mobile subscription for use in the field, when conducting inspections and to scan and store historic documents.

Additionally, the Assessor's Office has submitted a new software request included in this year's IT budget for Nearmap in the amount of $8,300. Nearmap will provide the Assessor's Office with the use of high-resolution aerial imagery, flown twice per year, and 3D data with location intelligence capability. Nearmap will assist with the identification of unpermitted structures, building permit confirmation and tracking changes to buildings. Currently the $8,300 annual subscription fee for Nearmap includes unlimited licenses and usage for town employees across all departments.

Service Cont. Fees incurred FY 25: **$7,400**

Service Cont. & Repairs Breakdown:

QDS Grand List Binding:	**$3,075**	
QDS Online PP Filing:	**$1,376**	*Estimated at 1,300 accounts*
QDS Online I&E Filing:	**$470**	*Estimated at 350 accounts*
Ricoh Copier Lease:	**$1,436**	
Ricoh per copy estimate:	**$ 414**	
Box subscription:	**$ 340**	*annually*
T-Mobile subscription:	**$ 254**	*calculated at $21.14/month*
	$7,365	

- **10104-52050 - Dues, Conf. & Education** Request: **$3,615 30.74% increase**

All aspects of assessment administration require formal assessment specific education and training. Continuing Education, (50 credit hours over 5 years) is required statutorily to meet recertification standards for all Certified Connecticut Municipal Assessors. The Assessor holds a CCMA II certification and the Assistant Assessor recently attained a CCMA I certification. New staff will require course attendance for training in assessment administration/statutes through educational programs provided by the Connecticut Association of Assessing Officers (CAAO). Courses and workshops are offered in June at the annual UCONN Assessor School and throughout the year as determined by the CAAO's Education Committee. Additional continuing education credits for the Assessor and Assistant Assessor are offered for valuation and statute related topics throughout the year. The Wichita Property Tax Conference is held each year in July and offers educational sessions on complex special use and public utility property valuation. Dues are annually recurring for the CAAO, IAAO, NRAAO and GNLAA, all of which require membership as a source of assessment industry tools/information and for educational offerings at a reduced cost. CAAO membership is required to maintain CT CCMA certification.

Dues, Conf. & Education Fees incurred in FY25: $3,360.10

Education & Dues	
$ 450.00	Wichita Tax Conference
$ 140.00	Fall Meeting Assessor & Asst Assessor
$ 140.00	Spring Meeting Assessor & Asst Assessor
$ 650.00	Annual Uconn Assessor's School Assmt Aide
$ 400.00	Annual Uconn Assessor's School Workshops - Asst Assessor
$ 200.00	AAT Courses - Assmt Aide (2 per year)
$ 270.00	CAAO Dues - Assessor, Asst Assessor, Asmt Aide
$ 240.00	IAAO Dues - Assessor
$ 80.00	NRAAO Dues - Assessor & Assst Assessor
$ 45.00	GNLAA Dues - Assessor, Asst Assessor, Asmt Aide
$ 1,000.00	IAAO & Misc. course offerings for Continuing Education Credits/Assessor
$ 3,615.00	

- **10104-52070 – Reimbursable Expense** Request: **$1,390** **1.91% increase**

Mileage reimbursement for attendance to assessment-related courses, educational workshops and meetings. Mileage estimates for FY27 are calculated at $0.70/mile.

Assessor & Staff mileage – Annual Assessor School:	**$525**
Assessor & Asst. Assessor mileage CAAO biannual meeting:	**$343**
Assessor & Asst. Assessor mileage Fall Symposium:	**$137**
Assessment Aide AAT course mileage – Rocky Hill:	**$315**
Assessor – additional course mileage:	**$ 70**
	$1,390

Materials & Supplies: Accounts 53020 – 53200:

Includes additional supplies and materials required to effectively operate the Assessor's office.

- **10104-53020 – Other Supplies** Request: **$1,000** **19.76% increase**

The Assessor's office requires an allowance for miscellaneous items and supplies not provided as standard office supplies through the Finance Office. Supply funds requested are for the following items:

Dymo Label Rolls: 10 @ $10 each	$100
Toner Cartridges public printer 2 @ 150 each	$300
Bankers Boxes 12 pk @$30	$ 30
3 Ring Binders 2 & 1 inch (4pk each size)	$ 75
Shredder Bags 2 boxes @ $21	$ 42
Expandable 10x13 mailers (1 case)	$100
Tax Map Vinyl protector sheets (1 case)	$185
Legal & Graph pads	$ 70
Flash Drives 2 – 3packs @25	$ 50
Canon digital camera memory cards & reader	$ 48
	$1,000

- **10104-53200 – Motor Vehicle Pricing** Request: **$770 (35.29%) decrease**

Effective with the 2024 Grand List the valuation methodology for all vehicles has changed pursuant to PA 22-118 Sec. 499. Vehicles are now valued based on a set depreciation schedule applied to the original MSRP.

Each town must pay a fee to the DMV to pre-price the majority of vehicles appearing on the Grand List utilizing the JD Powers or Price Digest software. Pricing books have been phased out by JD Powers and the CAAO has entered into a contract with Price Digest to provide online pricing subscriptions to Assessors at a lower cost than JD Powers.

Last year's motor vehicle pricing cost included the DMV fee and subscriptions to both Price Digest for MSRP lookup and JD Powers to price the 2023 supple MV based on average retail value. The JD Powers subscription is no longer required going forward.

CAAO has indicated that the $700 DMV pricing fee for the 2025 MV list is anticipated to increase by 10% and will include 1-5 licenses for the Price Digest online program.

TOWN OF WATERFORD
PERSONNEL WORKSHEET - 04 ASSESSOR
2026/2027 FISCAL YEAR

LINE 51920

DATE OF HIRE	EMPLOYEE	HOURS WORKED/ WEEK	HOURLY RATE FY27	SALARY FY26	SALARY FY27	LONGEVITY FY27	TOTAL EMPLOYEE SALARY	PAYROLL TAXES (F.IC.A)
51110 - ADMINISTRATION								
1/2/2023	ASSESSOR	40	N/A	131,665.63	134,957.27	N/A	134,957.27	10,324.23
12/07/2021	ASSISTANT ASSESSOR	40	N/A	85,411.67	90,547.05	N/A	90,547.05	6,926.85
	TOTALS			217,077.30	225,504.31	0.00	225,504.31	17,251.08
51210 - CLERICAL/TECHNICAL								
1/8/2024	ASSESSMENT AIDE III	35	$ 26.2889	46,856.01	48,029.80	N/A	48,029.80	3,674.28
VACANT	ASSESSOR AIDE I	19	$ 22.6000	0.00	22,414.68	N/A	22,414.68	1,714.72
VACANT	ASSESSOR AIDE I (SEAS.)	LUMP 240	$ 17.5000	0.00	4,200.00	N/A	4,200.00	321.30
	TOTALS			46,856.01	74,644.48	0.00	74,644.48	5,710.30
51810 - OVERTIME				0.00	0.00	0.00	0.00	0.00
51910 -FRINGE/F.I.C.A.							250.00	0.00
TOTALS		FY26 FICA	20,190.90	263,933.31	300,148.79	0.00	300,398.79	22,961.38
BUDGET TOTAL W/F.I.C.A				284,124.21			323,360.18	

WORKDAYS 2026/2027	WEEKS TO BUDGET
261	52.2

TOWN OF WATERFORD
FRINGE BENEFITS WORKSHEET - 04 ASSESSOR
2026/2027 FISCAL YEAR

POSITION	CLOTHING ALLOWANCE	HRA FUNDING	LINE 51910 TOTAL FRINGE BENEFITS	LINE 51920 PAYROLL TAXES (F.IC.A)	
ASSESSOR	$ 125.0000		125.00	0	*general apparel fringe approved FY25
ASSIST. ASSESSOR	$ 125.0000		125.00		
			0.00		
			0.00		
			0.00		
			0.00		
TOTALS - FRINGE BENEFITS			250.00	0.00	***ADDED TO FICA ON PERSONNEL WORKSHEET

TOWN OF WATERFORD
PROPOSED REVENUE BY DEPARTMENT
GENERAL FUND
2026-2027 FISCAL YEAR

All revenues from each department must be listed in the following categories. Please add any revenue lines that are not listed below.

DEPARTMENT: Assessor

LINE ITEM	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 EXPECTED	2025-2026 YTD	2026-2027 PROPOSED	VARIANCE
Alarm Monitoring						$ -
Alarm Penalties						$ -
Ambulance Subsidy						$ -
Beach Admission Fees						$ -
Benefit Assessments						$ -
Bulky Waste Fees						$ -
Conveyance Tax						$ -
Copy Fees	289	265	300	125	300	$ -
East Lyme Animal Control Fee						$ -
Enhanced E 9-1-1						$ -
Fines/Penalties						$ -
Hazardous Household Waste						$ -
Inspection Fees						$ -
Interest/Lien Fees						$ -
Inter-Municipal Revenues						$ -
Miscellaneous						$ -
Permitting/Licensing Fees						$ -
Program/Registration Fees						$ -
Recording Fees						$ -
Regional Communications Fees						$ -
Rentals						$ -
Sale of Recyclables						$ -
State Operational Grants						$ -
Tipping Fees						$ -
Versa Kart/Blue Box Purchases						$ -
TOTALS	$ 289.00	$ 265.00	$ 300.00	$ 125.00	$ 300.00	$ -

The Day

THE DAY PUBLISHING COMPANY
200 STATE ST
NEW LONDON, CT 06320

ACCOUNT NUMBER	CUSTOMER
D140217	EAST LYME ASSESSORS

CLIENT	PAGE NUMBER	DUE DATE
	Page 1 of 1	Upon Receipt

Order Number	Amount Due
d01103608	$790.00

EAST LYME ASSESSORS
PO BOX 519
108 Pennsylvania Ave
NIANTIC, CT 06357
United States

MAKE CHECKS PAYABLE TO DAY PUBLISHING COMPANY
Include your account # / order # on your check remittance

CHECK NUMBER

AMOUNT PAID

PLEASE RETURN UPPER PORTION WITH YOUR REMITTANCE

DATE	DESCRIPTION	PUBLICATION	REFERENCE #	SIZE/LINES OR QTY	GROSS AMOUNT	OTHER	NET AMOUNT
08/30/25	10/1/2025 Grand List	The Day	10/1/2025 Grand List	2 col	$760.00	$0.00	$760.00
08/30/25	10/1/2025 Grand List	Day Classified Webpage	10/1/2025 Grand List	2 col	$5.00	$0.00	$5.00
08/30/25	10/1/2025 Grand List	CT Public Notices Webpage	10/1/2025 Grand List	Not Applicable	$25.00	$0.00	$25.00
Total					$790.00	$0.00	$790.00

Account Number	Customer	Total Due
D140217	EAST LYME ASSESSORS	$790.00

Day Credit Department	860-701-4204	Accounting Fax	860-437-7504
Community Classifieds - Toll Free	800-582-8296	Advertising Fax	860-437-8780
Day Publishing Company - Toll Free	800-542-3354	Classified Fax	860-442-5443

$790 Total
Ad cost shared equally between 4 towns
Amount Due:
$197.50

APPROVED
VENDOR# 724
PO# ______ FY 2026
CLOSE PO Y____ N ✓
ACCOUNT # 10104-52010
AMOUNT $197.50
SIGN [signature]
DATE 8/26/2025

Paige Walton

From:	Daphne Doran <ddoran@eltownhall.com>
Sent:	Tuesday, August 26, 2025 10:10 AM
To:	Diane Vitagliano; MELINDA KRONFELD; Assessor; Paige Walton
Subject:	Joint Ad Invoice
Attachments:	Invoice - 10.1.2025 Grand List.pdf

Good morning ladies

Attached, for your records. is the invoice for the joint ad to be published August 30, 2025 in the New London Day.

Regards,

Daphne Doran | Assistant Assessor

Phone: **(860) 739-6931**

Email: **ddoran@eltownhall.com**

Address: **Town of East Lyme**

108 Pennsylvania Avenue

Niantic, CT 06357

FY 26-27 Postage Estimate

	Postage Items	Postage Fees
I&E Penalty Notices	55	
Increase Notices PP	1270	
RE	567	
Incomplete MV requests for info	200	
Unreg MV request for info/to file	100	
PP Audit Notices Certified	25	
PP Audit Result Notices Certified	25	
PP Audit 2nd request for documentation	12	
New Elderly Tax Relief Requests	50	
Elderly Letters	110	
Elderly Reminders	40	
Eld Cert of Mailing	40	**$ 20.00**
Advets & Local Vets	73	
APA vet application mailers & reminders	95	
Certified Mail Pieces	**50**	**$ 265.00**
Regular Mail Pieces	**2572**	**$ 2,006.16**
Estimated additional 50 pieces of mail per month May-Dec (General Taxpayer correspondence and sales verification letters)	**600**	**$ 468.00**
Estimated FY26-27	**3222**	**$ 2,759.16**

STATE OF CONNECTICUT
DEPARTMENT OF MOTOR VEHICLES
60 State Street, Wethersfield, CT 06161
ct.gov/dmv (860) 263-5700

DMV

Invoice

BILL TO
Waterford (ASSESSOR) 15 Rope Ferry Rd Waterford, Ct 06385

DATE	INVOICE #
5/22/2024	4468

Inv# 4468 $ 250.00
CT DMV
05/22/2024 # Pages 1 FP1 DOC147577

DUE DATE
7/12/2024

DESCRIPTION	QTY	AMOUNT
– PAYMENT DUE UPON RECEIPT –		
PERIOD COVERED: 7/01/24 TO 06/30/25		
YEARLY BILL FOR ONLINE ACCESS TO MOTOR VEHICLE INFORMATION. (DMV DIRECT PROGRAM)	1	250.00
* YOU ARE RESPONSIBLE FOR PAYMENT UNTIL YOU WITHDRAW FROM THE PROGRAM OR YOU HAVE BEEN NOTIFIED OF TERMINATION BY DMV		
PLEASE CONTACT THE FISCAL OFFICE AT 860-263-5269 WITH ANY QUESTIONS.		
PLEASE REMIT THE TOTAL DUE TO:		
DEPARTMENT OF MOTOR VEHICLES 3RD FLOOR/FISCAL SERVICES RM 327 60 STATE STREET WETHERSFIELD, CT 06161		

APPROVED
VENDOR# 63
PO#_____ FY 25
CLOSE PO Y____ N____
ACCOUNT # 10104-53030
AMOUNT $250—
SIGN [signature]
DATE 7/1/24

Please return one copy of invoice with payment.

REC'D FINANCE
JUL 2 '24 PM12:09

Total	$250.00
Payments/Credits	$0.00
Balance Due	$250.00

Seat Belts Do Save Lives
DMV is an equal opportunity employer operating under an approved affirmative action plan.

We thank you for your business!

INVOICE

Charles B. Feldman & Associates
Post Office Box 1236
Madison, CT 06443
203-421-8338
charles.feldman@comcast.net

DATE:SEPT 04 2025
INVOICE # 09202512250904

Town of Waterford
Paige Walton Assessor
15 Rope Ferry Road
Waterford, CT 06385

FILE COPY

		PAYMENT TERMS	DUE DATE
		Due on receipt	

	DESCRIPTION		LINE TOTAL
	Professional Audit Services		$12,250.00
		SUBTOTAL	$12,250.00
		SALES TAX	0
		TOTAL	$12,250.00

APPROVED

VENDOR# 2977
PO# 260285 FY 2026
CLOSE PO Y____ N X
ACCOUNT # 10104-52033
AMOUNT $12,250.00
SIGN Paige S. Walton
DATE 9/4/2025

Make all checks payable to Charles B. Feldman & Associates LLC

Thank you for your business!

We thank you for your business!

INVOICE

Charles B. Feldman & Associates
Post Office Box 1236
Madison, CT 06443
203-421-8338
charles.feldman@comcast.net

DATE:SEPT 04 2025
INVOICE # 09202512250904

SEPY Town of Waterford
Paige Walton Assessor
15 Rope Ferry Road
Waterford, CT 06385

		PAYMENT TERMS	DUE DATE
		Due on receipt	

	DESCRIPTION		LINE TOTAL
	Professional Audit Services		$12,250.00

SUBTOTAL	$12,250.00
SALES TAX	0
TOTAL	$12,250.00

Charles B. Feldman

Make all checks payable to Charles B. Feldman & Associates LLC

Thank you for your business!

Quality Data Service, Inc.
121 Mattatuck Heights Rd
Waterbury, CT 06705

www.QDS.biz

Budget Letter 7/1/2026-6/30/2027

Date	Letter/Quot...
12/1/2025	2026-Q187

Name / Address

Waterford Assessor
Town Hall
15 Rope Ferry Rd.
Waterford, CT 06385

Ship To/Bill To

Description of Services		Est Qty	Total
Software Services			
Annual Software Support Fee - Assessor Software		1	7,113.75
Annual Subscription Fee - Personal Property CAMA		1	2,350.00
Annual Subscription Fee - QDS Hosted Personal Property Declaration Form	IT	1	1,250.00
DRaaS - Disaster recovery as a service		84	525.00
Annual Subscription - Online I&E Form		1	300.00
Double Sided laser Printing & Indexing of Grand List - Regular		4	2,100.00
Permanently Binding Grand List Book(s) - Regular List		4	360.00
Double Sided laser Printing & Indexing of Grand List - MVS		1	525.00
Permanently Binding Grand List Book(s) - MVS		1	90.00
Assessor Annual Cost of Services; Maintenance of Town FTP (File Transfer Protocol) Folder	IT	1	600.00
Subtotal			15,213.75
PP Declarations - Printing and Mailing Services			
Printing, processing, and nesting personal property online letters.		1,300	390.00
#10 Window Mailing Envelopes 24# WW - 1 sided		1,300	90.00
CASI certify File		1	90.00
1st Class Postage - CASS Certified Rates		1,300	806.00
Subtotal			1,376.00
Subtotal CONTACTUAL SERVICES			16,589.75
OPTIONAL			

Grand Total

Contact	Finance Dept
e-mail	leo@qds.biz
Phone #	2037559031 Ext 6555

Leo DiNicola, CFO - 203-910-2316 (c)

Customer Acceptance Signature: ______________________...

Print Name and Title: ______________________...

Customer Acceptance Date: ______________________...

PO #:

Signature represents agreement to our Terms & Conditions: [illegible]

Quality Data Service, Inc.
121 Mattatuck Heights Rd
Waterbury, CT 06705

www.QDS.biz

Budget Letter 7/1/2026-6/30/2027

Date	Letter/Quot...
12/1/2025	2026-Q187

Name / Address

Waterford Assessor
Town Hall
15 Rope Ferry Rd.
Waterford, CT 06385

Ship To/Bill To

Description of Services	Est Qty	Total
Increase Notices - Printing and Mailing		
Printing and Processing Increase Assessor Notices	430	150.50
RE - 110		
PP - 320		
Folding, Stuffing, and Mailing services with Standard #10 envelope	430	98.90
Meter mail on Postage Meter - under CASS certification minimums of 550 pieces	430	25.80
1st Class Postage	430	322.50
Subtotal		597.70
I&E - Printing and Mailing - BASED ON 350		
Setup Charge 4 page Pre-printed I&E < 550 pieces	1	90.00
Print 4 page Pre-printed I&E with Taxpayer Information, including Printing, mailing services and Standard #10 envelope	350	96.25
Meter I&E's on Postage Meter	350	21.00
1st Class Postage - Regular Rate (METERED)	350	262.50

Grand Total $17,657.20

Contact	Finance Dept
e-mail	leo@qds.biz
Phone #	2037559031 Ext 6555
Leo DiNicola, CFO - 203-910-2316 (c)	

Customer Acceptance Signature: ________________...

Print Name and Title: ________________...

Customer Acceptance Date: ________________...

PO #: ________________...

Signature represents agreement to our Terms & Conditions: [illegible]wp-content/uploads/2024/12/QDS-STANDARD-TERMS-AND-CONDITIONS-[illegible].pdf

Docusign Envelope ID: E1EA14DD-4688-4AE1-A833-1FB91261754F

Image Management

RICOH

Omnia Partners Public Sector Product Schedule

Ricoh USA, Inc.
300 Eagleview Blvd. Suite 200
Exton,PA 19341

Product Schedule Number:

Master Lease Agreement Number: MLA32847730

This Product Schedule (this "Schedule") is between Ricoh USA, Inc. ("we" or "us") and WATERFORD, TOWN OF, as customer or lessee ("Customer" or "you"). This Schedule constitutes a "Schedule," "Product Schedule," or "Order Agreement," as applicable, under the Omnia Partners Public Sector Master Lease Agreement(together with any amendments, attachments and addenda thereto, the "Lease Agreement") identified above, between you and ____________________. All terms and conditions of the Lease Agreement are incorporated into this Schedule and made a part hereof. If we are not the lessor under the Lease Agreement, then, solely for purposes of this Schedule, we shall be deemed to be the lessor under the Lease Agreement. It is the intent of the parties that this Schedule be separately enforceable as a complete and independent agreement, independent of all other Schedules to the Lease Agreement.

CUSTOMER INFORMATION

WATERFORD, TOWN OF				Shea (Brandishea) Moses			
Customer (Bill To)				Billing Contact Name			
15 ROPE FERRY RD				15 ROPE FERRY RD			
Product Location Address				Billing address (*If different from location address*)			
WATERFORD	NEW LONDON	CT	06385-2886	WATERFORD	NEW LONDON	CT	06385-2886
City	County	State	Zip	City	County	State	Zip

Billing Contact Telephone Number	Billing Contact Facsimile Number	Billing Contact Email Address
(860)860-4445		bmoses@waterfordct.org

PRODUCT/EQUIPMENT DESCRIPTION ("Product")

Qty	Product Description: Make & Model	Street Address/City/State/Zip
1	RICOH IM4000-RM CONFIGURABLE PTO MODEL	15 ROPE FERRY RD WATERFORD CT06385-2886 US

PAYMENT SCHEDULE

Minimum Term (*months*)	Minimum Payment (*Without Tax*)	Minimum Payment Billing Frequency	Advance Payment
60	$119.68	MONTHLY	☐ 1st Payment ☐ 1st & Last Payment ☐ Other ____________

Guaranteed Minimum Images**	
Black/White	Color
0	0

Cost of Additional Images*	
Black/White	Color
0.0069	N/A

Meter Reading/Billing Frequency
QUARTERLY

* Based upon Minimum Payment Billing Frequency

* Based upon standard 8 ½" x 11" paper size. Paper sizes greater than 8 ½" x 11" may count as more than one image.

Sales Tax Exempt:Y YES (Attach Exemption Certificate) Customer Billing Reference Number(P.O. #, etc.)

Addendum Attached:

TERMS AND CONDITIONS

1. The first Payment will be due on the Effective Date. If the Lease Agreement uses the terms "Lease Payment" and "Commencement Date" rather than "Payment" and "Effective Date," then, for purposes of this Schedule, the term "Payment" shall have the same meaning as "Lease Payment," and the term "Effective Date" shall have the same meaning as "Commencement Date."

2. You, the undersigned Customer, have applied to us to use the above-described Product for lawful commercial (non-consumer) purposes. THIS IS AN UNCONDITIONAL, NON-CANCELABLE AGREEMENT FOR THE MINIMUM TERMINDICATED ABOVE, except as otherwise provided in theLease Agreement, if applicable. If we accept this Schedule, you agree to use the above Product on all the terms hereof, including the terms and conditions on the LeaseAgreement. THIS WILL ACKNOWLEDGE THAT YOU HAVE READ AND UNDERSTAND THIS SCHEDULE AND THE LEASEAGREEMENT AND

HAVE RECEIVED A COPY OF THIS SCHEDULE AND THE LEASEAGREEMENT. You acknowledge and agree that the Ricoh service commitments included on the "Image Management Commitments" page attached to this Schedule (collectively, the "Commitments") are separate and independent obligations of Ricoh USA, Inc. ("Ricoh") governed solely by the terms set forth on such page. If we assign this Schedule in accordance with the Lease Agreement, the Commitments do not represent obligations of any assignee and are not incorporated hereto by reference. You agree that Ricoh alone is the party to provide all such services and is directly responsible to you for all of the Commitments. We are or, if we assign this Schedule in accordance with the Lease Agreement, our assignee will be, the party responsible for financing and billing this Schedule, including, but not limited to, the portion of your payments under this Schedule that reflects consideration owing to Ricoh in respect of its performance of the Commitments. Accordingly, you expressly agree that Ricoh is an intended party beneficiary of your payment obligations hereunder, even if this Schedule is assigned by us in accordance with the Lease Agreement.

3. Image Charges/Meters: In return for the Minimum Payment, you are entitled to use the number of Guaranteed Minimum Images as specified in the Payment Schedule of this Schedule. The Meter Reading/Billing Frequency is the period of time (monthly, quarterly, etc.) for which the number of images used will be reconciled. If you use more than the Guaranteed Minimum Images during the selected Meter Reading/Billing Frequency period, you will pay additional charges at the applicable Cost of Additional Images as specified in the Payment Schedule of this Schedule for images, black and white and/or color, which exceed the Guaranteed Minimum Images ("Additional Images"). The charge for Additional Images is calculated by multiplying the number of Additional Images by the applicable Cost of Additional Images. The Meter Reading/Billing Frequency may be different than the Minimum Payment Billing Frequency as specified in the Payment Schedule of this Schedule. You will provide us or our designee with the actual meter reading(s) by submitting meter reads electronically via an automated meter read program, or in any other reasonable manner requested by us or our designee from time to time. If such meter reading is not received within seven (7) days of either the end of the Meter Reading/Billing Frequency period or at our request, we may estimate the number of images used. Adjustments for estimated charges for Additional Images will be made upon receipt of actual meter reading(s). Notwithstanding any adjustment, you will never pay less than the Minimum Payment.

4. Additional Provisions (if any) are:

THE PERSON SIGNING THIS SCHEDULE ON BEHALF OF THE CUSTOMER REPRESENTS THAT HE/SHE HAS THE AUTHORITY TO DO SO.

CUSTOMER	Accepted by: RICOH USA, INC.
By: X Shea (Brandishea) Davy	By:
Authorized Signer Signature	*Authorized Signer Signature*
Printed Name: Shea (Brandishea) Davy	Printed Name:
Title: Purchasing Agent Date: 11/3/2025	Title: Date:

Education & Dues		
$	450.00	Wichita Tax Conference
$	140.00	Fall Meeting Assessor & Asst Assessor
$	140.00	Spring Meeting Assessor & Asst Assessor
$	650.00	Annual Uconn Assessor's School Assmt Aide
$	400.00	Annual Uconn Assessor's School Workshops - Asst Assessor
$	200.00	AAT Courses - Assmt Aide (2 per year)
$	270.00	CAAO Dues - Assessor, Asst Assessor, Asmt Aide
$	240.00	IAAO Dues - Assessor
$	80.00	NRAAO Dues - Assessor & Asst Assessor
$	45.00	GNLAA Dues - Assessor, Asst Assessor, Asmt Aide
$	1,000.00	IAAO & Misc. course offerings for Continuing Education Credits/Assessor
$	3,615.00	

Wichita Property Tax Conference

WICHITA PROPERTY TAX CONFERENCE

VALUATION & ASSESSMENT TOPICS FOR COMPLEX INDUSTRIES

(#)

SAVE THE DATE

July 26 - 30, 2026

Wichita Marriott

Wichita State Hughes Metropolitan Complex

Association Charter → (/about/conferences/documents/Wichita-Property-Tax-Conference-Charter-Final.pdf)

Mailing List → (#mailing)

2025 Agenda → (https://indd.adobe.com/view/944a9284-f201-49f7-96d8-ecdc98cc0a84)

Collaboration Across Industries

This is an annual conference hosted on the campus of Wichita State University and provides valuation and assessment topics for complex industries.

Conference attendees are people involved in property tax matters and are from organizations including government, consultants, attorneys, accounting, software and educators.

INVITATION

You are cordially invited to attend the Annual Fall Meeting of
The Connecticut Association of Assessing Officers, Inc.
To be held at the Aqua Turf Club
556 Mulberry St, Southington, Connecticut

CAAO

Thursday, November 6th, 2025
9:30 AM - Coffee and Pastry
10:00 AM – Meeting
12:00 Noon - Social Hour
1:00 PM - Luncheon

Program:

Welcome – President Jennifer Lineaweaver
Secretary's Report
Treasurer's Report
Committee Reports
Awards
Old Business
New Business

Please register your intentions to attend the Fall Meeting and Luncheon on November 6th, 2025 by registering online by 4 PM October 24th, 2025

Make Checks payable to: CAAO
Mail to: Town of Wethersfield C/O Sonia Betz
505 Silas Deane Highway, Wethersfield, CT 06109-2280

CAAO MEMBERS Reservations made online by October 24th, 2025 by 4PM

Cost per person $70.00 / If received after 10/24 $80.00

NON CAAO MEMBERS Reservations made online by October 24th, 2025 by 4 PM

Cost per person $75.00 / If received after 10/24 $85.00

Please make check payable to CAAO

All payments must be received before entering event

Make Checks payable to: CAAO
Mail to: Town of Wethersfield C/O Sonia Betz, 505 Silas Deane Highway, Wethersfield CT 06109-2280
PLEASE SIGN IN BEFORE YOU REGISTER

Registration Invoice

September 26, 2025
Invoice #E3404 (pg 1/1)

Sold To: Paige Walton
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385-2806

APPROVED
VENDOR# 69
PO#_____ FY 26
CLOSE PO Y____ N____
ACCOUNT # 10104-52050
AMOUNT 70.00
SIGN
DATE 9/26/2025

Event Name: Annual Fall Meeting 2025
Dates: 11/06/25
Location: AQUATURF CLUB

Purchase Description	Amounts
Walton, Paige Package: Chicken Florentine - CAAO member ($70.00 USD)	$70.00 USD
Purchase Total, Invoice #E3404:	$70.00 USD
Payment Received:	$0.00 USD
Amount Due:	$70.00 USD

CONNECTICUT ASSOCIATION OF ASSESSING OFFICERS, INC.

CAAO

31st Annual Fall Symposium

Thursday September 11, 2025
at: Courtyard by Mariott-Cromwell

Registration begins at 8:00 am
Breakfast will be served

9:00 am - ***2025 Legislative Update***
Presenters: Jennifer Lineaweaver, CCMA II, Assessor Town of Stonington, and
John Chaponis, CCMA II, Assessor, Towns of Colchester and Andover

12:00-1:30 pm ***Lunch and Vendor Fair***
A selection of wraps will be offered.
Cookies and coffee selection in the afternoon.

1:30 pm - ***New Ratio Standards & Quadrennial Form (M-3) Review***
Presenters: Melissa Baer, CAE, CCMA II, Mass Appraisal Consultant, along with
William Gaffney, CCMA II, Assessor City of Shelton and Interim Assessor, City of Bridgeport,
and Helen Totz, CCMA II, Assessor, Town of East Windsor

6 total hours of continuing education credits

$70 current CAAO member
$100 non-CAAO member

Checks made payable to: CAAO
Mail registration and payment to:
Town of Hebron, CT
Assessor's Office, Attn: Suzanne Topliff
15 Gilead St, Hebron, CT 06248-1501

Registration deadline: August 28, 2025

FILE COPY

CAAO 31st Annual Fall Symposium Reservation Form

Date: September 11, 2025
Time: 8:00 AM
Place: Courtyard by Marriott Cromwell, 4 Sebethe Drive, Cromwell, CT 06416

Reservation Form (please select appropriate choice)

- [x] **Cost: $70 (CAAO member)**
- [ ] **Cost: $100 (non-CAAO member)**

Name: Paige Walton
Please print name

Municipality or Organization: Town of Waterford

Email: pwalton@waterfordct.org

APPROVED
VENDOR# 69
PO# ______ FY 2026
CLOSE PO Y____ N____
ACCOUNT # 10104-52050
AMOUNT $70.00
SIGN Paige S Walton
DATE 7/18/2025

Please RSVP by Thursday August 28, 2025

Make checks payable to: CAAO

- [ ] Will bring check to Symposium
- [x] Check will be mailed

Send this completed form & payment to:

CAAO
C/O Suzanne Topliff
Assessor's Office
15 Gilead St, Hebron, CT 06248-1501
Phone: (860) 228-5971x147
stopliff@hebronct.gov

*it is recommended you bring a pen and notepad (or preferred electronic device) and business cards to the symposium.

Town of Waterford, CT 06385		PAGE: 1 OF 1	CHECK NUMBER: 00323398
INVOICE DATE	INVOICE NUMBER	DESCRIPTION	INVOICE AMOUNT
04/03/2025	CCMA24-04032025-1...	CCMA COURSE 2A GL#:10104 - 52050 $550.00	$550.00

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
413	UCONN	323398	05/09/2025	$550.00

Town of Waterford
Accounts Payable
15 Rope Ferry Rd.
Waterford, CT 06385
(860) 444-5842 Fax: (860) 440-0579

Vendor Number	Check Date	Check Number
413	05/09/2025	323398

$550.00

Five Hundred Fifty Dollars and 00 Cents

Pay to the Order Of
UCONN
UCONN EVENTS AND CONFERENCE
ATTN: ASSESSORS CCMA 25
2011 HILLSIDE ROAD, UNIT 1185
STORRS, CT 06269-1185

FILE COPY
NON-NEGOTIABLE

April 3, 2025

UCONN
UNIVERSITY EVENTS AND CONFERENCE SERVICES

INVOICE

Jessica Hewitt
Town of Waterford
15 Rope Ferry Rd

Waterford, CT 06385, USA

INVOICE DETAILS

Invoice
CCMA24-04032025-1448-1083

Order
FVNFDFZ8B3J

Invoice Date
April 3, 2025 / 9:56 AM ET

Item	Price	Quantity	Amount
CCMA Course 2A	$550.00	1	$550.00

Order Total: $550.00

APPROVED
VENDOR# 413
PO# ______ FY 25
CLOSE PO Y____ N____
ACCOUNT # 10104 - 52050
AMOUNT $550.00
SIGN [signature]
DATE 4/21/25

See attached
Out of Service transfer
Request
Sent to Kim
4/21/25

Inv# CCMA24-04032025-1448 $ 550.00
UCONN
04/03/2025 # Pages 6 FPS DOC1656756

Balance Due: $550.00

Payment by "TouchNet" indicates a credit card payment. You will receive a separate email confirmation from TouchNet if you paid by credit card.

All checks should be made out to: "UConn - Assessors CCMA 25" and mailed to the address below.

UConn Events and Conference Services
2011 Hillside Road, Unit 1185
Storrs, CT 06269-1185
(p) 860-486-1038, (f) 860-486-1064
conferences@uconn.edu

Town of Waterford, CT 06385		PAGE: 1 OF 1	CHECK NUMBER: 00321889
INVOICE DATE	**INVOICE NUMBER**	**DESCRIPTION**	**INVOICE AMOUNT**
01/03/2025	4387	MEMBERSHIP DUES GL#:10104 - 52050 $90.00	$90.00
1/03/2025	4207	MEMEBERSHIP DUES GL#:10104 - 52050 $90.00	$90.00
01/03/2025	4434	MEMBERSHIP DUES GL#:10104 - 52050 $90.00	$90.00

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
69	CAAO, INC	321889	01/17/2025	$270.00

Town of Waterford
Accounts Payable
15 Rope Ferry Rd.
Waterford, CT 06385
(860) 444-5842 Fax: (860) 440-0579

Vendor Number	Check Date	Check Number
69	01/17/2025	321889

$270.00

Two Hundred Seventy Dollars and 00 Cents

Pay the Order Of CAAO, INC
C/O MARSHA BENNO,
ASSESSOR'S OFFICE
11 MEETINGHOUSE LANE
WOODBRIDGE, CT 06525-0000

FILE COPY
NON-NEGOTIABLE

Paige Walton

From:	IAAO Support <support@iaao.org>
Sent:	Wednesday, December 3, 2025 9:54 AM
To:	Paige Walton; accounting@iaao.org
Subject:	IAAO Billing Notice
Follow Up Flag:	Follow up
Flag Status:	Flagged

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

IAAO

2026 Renewal Notice

Renewal Number	0047022
Invoice Date	10/15/2025
Due Date	Due upon receipt
Pay Now	click here

International Association of Assessing Officers
314 W 10th
Kansas City, MO 64105 United States
816-701-8100
https://www.iaao.org/

Paige Walton

Please make checks payable to:
International Association of Assessing Officers

IAAO Lockbox PO Box 802823
Kansas City, MO 64180 – 2823 United States
816-701-8100

ACH Bank Account Details: -

Name: International Association of Assessing Officers

Bank: Commerce Bank

Account Number: 676269773

Wire Routing Number: 101000019

Renewal Number	
Name	Paige S. Walton
Amount Enclosed	$

Northeastern Regional Association of Assessing Officers

An Affiliate of the International Association of Assessing Officers

2026 Membership Application

Dear Assessing/Appraising Professional,

Below is an application to renew your membership of the Northeastern Regional Association of Assessing Officers. Our organization has been in existence for over fifty years and was created to provide training and educational opportunities for assessing officials, to improve assessment standards and to promote more efficient and uniform administration of property tax laws throughout the northeastern United States and Canada.

In order to reach the above goals, the NRAAO sponsors an annual conference. This year the 2025 conference was hosted by **Rhode Island in beautiful Newport. The dates of the conference were May 3-8, 2025 at the Newport Harbor Island Resort. The 2026 conference will be hosted by New Hampshire at the Sheraton Portsmouth Harborside Hotel May 17 – 20, 2026. Go to NRAAO.org for details.** Join us for a terrific opportunity to obtain ongoing education credits you need.

PLEASE keep your membership CURRENT…**Membership is important** during these uncertain times that we have a network of professionals in the appraising/assessing field that could help you to gain insight to how the assessment field operates, learn about new laws and regulations and contact other assessing officials from various communities, states and provinces

Please fill out the application and send it along with the proper fee, via check, money order or voucher made out to NRAAO and return it to Betsy Quist, P.O. Box 5005, Woodbridge, CT 06525.

APPROVED

OR PAY ONLINE – NRAAO.ORG (fees apply)

VENDOR# 2549

The fee structure is as follows:

PO#______ FY26

Active Member (Assessing Officials):	**$ 40.00**
Associate Member (Retired Officials):	**$ 15.00**
Subscribing Members (Corporate, Reps, etc):	**$ 100.00**

CLOSE PO Y____ N

ACCOUNT # 10104-52050

If you have any questions, please feel free to contact me at 203-214-1781 or bquist@derbyct.gov

AMOUNT 40.00

SIGN

DATE 12-4-25

RENEWAL MEMBERSHIP APPLICATION 2026

NORTHEASTERN REGIONAL ASSOCIATION OF ASSESSING OFFICERS

Name: Paige Walton **Title:** Assessor **Date:** 12/4/2025

Jurisdiction/Firm: Town of Waterford **Phone Number:** (860) 444-5822

Mailing Address: 15 Rope Ferry Rd. **City:** Waterford **ST:** CT **Zip:** 06385

Fax Number: — **E-Mail Address:** pwalton@waterfordct.org

Signature Paige Walton

CLAIMANT'S CERTIFICATION AND DECLARATION

do solemnly declare and certify under the penalties of the law that this invoice is correct in all particulars, the articles have been furnished or services rendered as stated herein, at no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim and that the amount charged is a reasonable one.

Betsy A Quist

Betsy Quist, Membership Chair - Tax ID#23-7135028

GREATER NEW LONDON AREA ASSESSORS ASSOCIATION

FILE COPY

2025 Membership Dues Notice

For April 1, 2025 through March 31, 2026

Name: Paige Walton

Municipality: Town of Waterford

Address: 15 Rope Ferry Rd

City/State/Zip: Waterford, CT 06385

Phone Number: 860-444-5820

Email: pwalton@waterfordct.org

APPROVED
VENDOR# 203
PO# / FY 25
CLOSE PO Y____ N ✓
ACCOUNT # 10104-52050
AMOUNT 15.00
SIGN [illegible]
DATE 3/20/25

Dues are $15.00
Make checks payable to GNLAAA

Please remit your payment by 4/15/2025 with completed form to:

Kathi Race, Assessor's Office
Town of East Hampton
1 Community Dr.
East Hampton, CT 06424-1000

Please complete a separate form for each employee as necessary

<u>Materials & Supplies: Accounts 53020 – 53200:</u> Includes additional supplies and materials required to effectively operate the Assessor's office.

- **10104-53020 – Other Supplies** Request: **$1,000** **19.76% increase**

  The Assessor's office requires an allowance for miscellaneous items and supplies not provided as standard office supplies through the Finance Office. Supply funds requested are for the following items:

Dymo Label Rolls: 10 @ $10 each	**$100**
Toner Cartridges public printer 2 @ 150 each	**$300**
Bankers Boxes 12 pk @$30	**$ 30**
3 Ring Binders 2 & 1 inch (4pk each size)	**$ 75**
Shredder Bags 2 boxes @ $21	**$ 42**
Expandable 10x13 mailers (1 case)	**$100**
Tax Map Vinyl protector sheets (1 case)	**$185**
Legal & Graph pads	**$ 70**
Flash Drives 2 – 3packs @25	**$ 50**
Canon digital camera memory cards & reader	**<u>$ 48</u>**
	<u>$1,000</u>

CAAO

CONNECTICUT ASSOCIATION OF ASSESSING OFFICERS

MOTOR VEHICLE COMMITTEE

<u>SUBSCRIPTION RENEWAL</u>

<u>2025 MOTOR VEHICLE ORDER FORM</u>

Tuesday, April 29, 2025

Waterford Assessor's Office
Town Hall
15 Rope Ferry Road
Waterford CT 06385-2806

_1_ 2025 MOTOR VEHICLE PRICING **$ 700**

(This cost is to have your vehicles valued for your 2025 Grand List and must be ordered)

_1_ 2025 Price Digest 1 -5 licenses (up to 5 licenses) **$ Included**

****Each town's order will include 1 - 5 licenses/users for the Price Digest online program.**

****There are no books & no JD Power online subscriptions****

TOTAL AMOUNT DUE TO CAAO, INC **$ 700.00**

****

MAKE CHECK PAYABLE TO: **CAAO, INC**

MAIL PAGE THIS PAGE WITH PAYMENT TO:

APPROVED
VENDOR# 69
PO# FY 2025
CLOSE PO Y___ N___
ACCOUNT # 104-53200
AMOUNT $700.00
SIGN [signature]
DATE 4/30/25

Sandra Rainieri
City of Milford
Assessor's Office
70 West River St
Milford, CT 06460

Paige Walton

From: Connecticut Association of Assessing Officers, Inc Message Board <no-reply@viethconsulting.com>
Sent: Tuesday, December 2, 2025 2:10 PM
To: Paige Walton
Subject: Connecticut Association of Assessing Officers, Inc Message Board Update

Posted to: "Hotline - Assessor's Only board, "Price Digest - 2026 Budgeting" topic.

Lawrence LaBarbera wrote:

Connecticut Association of Assessing Officers
Motor Vehicle Committee

Shawna Baron, CCMA II, Chair
sbaron@cromwellct com

Patrick Sullivan, CCMA II, Co-Chair
Patrick.Sullivan@WestHartfordCT.gov

Hello Assessors,

Sandy has been receiving a lot of calls from Assessors working on next year's budget. Next year is the third year of a three-year contract with Price Digest. The contract allows a 10% increase from this year's cost so we suggest, when budgeting for next year's MV costs, to budget an increase of 10% from your 2025 MV cost.

You are opted-in to the [Hotline - Assessor's Only] board.
If you would like to reply to this message, please log-in to the message board first.

If you want to stop receiving these emails please click here: opt-out and unsubscribe

Paige Walton

From:	IAAO Support <support@iaao.org>
Sent:	Wednesday, December 3, 2025 9:54 AM
To:	Paige Walton; accounting@iaao.org
Subject:	IAAO Billing Notice
Follow Up Flag:	Follow up
Flag Status:	Flagged

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

IAAO

2026 Renewal Notice

Renewal Number	0047022
Invoice Date	10/15/2025
Due Date	Due upon receipt
Pay Now	click here

International Association of Assessing Officers
314 W 10th
Kansas City, MO 64105 United States
816-701-8100
https://www.iaao.org/

Paige Walton

Renewal Number	
Name	Paige S. Walton
Amount Enclosed	$

Please make checks payable to:
International Association of Assessing Officers

IAAO Lockbox PO Box: 802823
Kansas City, MO 64180 – 2823 United States
816-701-8100

ACH Bank Account Details: -

Name: International Association of Assessing Officers

Bank: Commerce Bank

Account Number: 676269773

Wire Routing Number: 101000019

Assessor's Office

Reimbursable Expense Estimate FY27

	Reimbursable Expenses - Mileage
375	miles to Uconn - Assistant Assessor
375	miles to Uconn - Asmt Aide
450	miles to Rocky Hill AAT Asmt Aide - 2 courses
260	miles to Aquaturf - Assistant Assessor - 2 meetings
230	miles to Aquaturf - Assessor - 2 meetings
110	miles to Cromwell Fall Symposium - Assistant Assessor
85	miles to Cromwell Fall Symposium - Assessor
100	miles estimated Assessor additional in-person courses
1985	**$1,390.00**

TOWN OF WATERFORD
GENERAL FUND
2026-2027 PROPOSED BUDGET

DEPT/AGENCY: 10105 BOARD OF ASSESSMENT APPEALS

LINE ITEM	DESCRIPTION	2024-2025 ACTUAL EXPENDED	FY2025 TRANSFERS IN/OUT	2025-2026 RTM APPROP.	2025-2026 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/26	2026-2027 DEPT/ AGENCY REQUEST	2026-2027 APPROVED BD/COMM. (9/10/25)	2026-2027 BD OF SELECTMEN APPROVED	BOS Approved $ Increase	BOS Approved % Increase
PERSONNEL COSTS											
51010	ELECTED OFFICIALS	300		300		0	1,500	1,500	1,500	1,200	400.00%
51210	CLERICAL/TECHNICAL	537		809		77	2,712	2,712	2,712	1,903	235.23%
51920	F.I.C.A	64		85		6	323	323	323	238	280.00%
	SUBTOTAL	901	0	1,194	0	83	4,535	4,535	4,535	3,341	279.82%
SERVICES											
52010	ADVERTISING	318		350		142	500	500	500	150	42.86%
52020	POSTAGE	52		85		1	408	408	408	323	380.00%
52050	DUES, CONF., & EDUCATION	0		200		0	250	250	250	50	25.00%
	SUBTOTAL	370	0	635	0	143	1,158	1,158	1,158	523	82.36%
DEPARTMENT TOTAL		1,271	0	1,829	0	226	5,693	5,693	5,693	3,864	211.26%

BUDGET FUNCTION

The Board of Assessment Appeals is an official municipal agency, created by Connecticut state law that is designed to serve as an appeal body for taxpayers who wish to challenge the valuation of their property or the denial of an exemption. The Board of Appeals is typically comprised of three elected members who meet twice annually to hear taxpayer appeals. Appellants may appear before the Board to appeal their current Grand List valuations for real estate, personal property or motor vehicles in the month of March and may also appear in September when the Board meets exclusively to review motor vehicle appeals.

During the year in which a revaluation takes effect the number of appeals that the Board is required to hear often increases dramatically. Due to the increased workload in a statutorily defined period of time, the standard rate of compensation per board member temporarily increases to $300 per member. Additionally, two alternate members are appointed to the Board to assist with the hearing process and increased caseload.

Assessment staff provides technical support during the hearing and deliberation process and directs complex issues and questions to the Assessor for clarification to the Board. All BAA members receive a fixed stipend for their service on the board and assisting staff are compensated at the appropriate overtime rate and are scheduled based on the number of appeals the Board receives.

BUDGET SUMMARY

Line Item		FY 2025 Appropriated	FY 2026 Appropriated	FY 2027 Request	Change from FY 2026 (+/-)
PERSONNEL COSTS					
51010 Elected Officials		300	300	1500	1200
51210 Clerical/Technical		752	806	2712	1906
51920 Fica		80	858	323	238
SUBTOTAL		**1,132**	**1,194**	**4,535**	**3,344**
SERVICES					
52010 Advertising		350	350	500	150
52020 Postage		60	85	408	315
52050 Dues, Conf. & Education		200	200	250	50
SUBTOTAL		**610**	**635**	**1158**	**515**
DEPARTMENT TOTAL		**1,742**	**1,829**	**5,693**	**3,859**

BUDGET EXPLANATIONS BY CATEGORY

Personnel Costs: Compensation for members of the Board of Assessment Appeals is fixed at $100 per year per member except during revaluations. To account for the anticipated number of appeals in 2027, compensation will increase to $300 per member and an additional two members will temporarily join the board as alternates. Clerical costs are based on the estimated number of appeals that the board may hear resulting from the 2026 revaluation and any motor vehicle appeals heard during the board's September session. The chart below outlines the number of appeals heard each year and the required clerical hours to facilitate the hearing process. FY27 personnel costs are calculated assuming 262 total appeals with 67 hours of clerical time provided by the Assessor's staff at an overtime rate of pay. The calculated FICA is included.

	2021 GL	2022 GL	2023GL	2024 GL
# Appeals March Session	16	178	31	36
# Appeals Sept Session	18	10	7	2
Total Appeals	37	188	38	38
# Clerical Hours	20	60	20	20

Budget Request: **$4,535**

See the Personnel/Fringe Benefit spreadsheet for calculations.

<u>Services: Accounts 52010-52050:</u> Encompassing all necessary operating costs, including statutorily required legal ads and filing notifications, related postage costs, and provisions for Board Member and staff training in assessment appeals.

Budget Request: **$1,150**

- **10104-52010 – Advertising** Request: **$500**

  Includes required annual publication notifying taxpayers of Board of Assessment Appeals Hearing dates and appeals procedures. Required notices are published in *The Day* newspaper and posted on the Town's website twice annually. Advertising costs incurred in FY25 = $318. Additional hearing dates and times will require a larger notice publication in FY 2027

  Advertising Breakdown:
  March 2027 Legal Ad: $350
  September Legal Ad: <u>$150</u>
  $350

- **10104-52020 – Postage** Request: **$408**

  Postage estimate is based on approximately 524 mailings at the standard rate and includes an original hearing appointment notification to each appellant and a statutorily required post hearing action notice to each appellant containing appeal results and the process to pursue their appeal in Superior Court if aggrieved.

  Postage costs incurred in FY25 = $52 FY26 anticipated total cost $85

- **10104 – 52050 – Dues, Conf. & Education** Request: **$250**

  Education cost represents an allowance for BAA training, which is made available to all board members and clerical staff by the state's Office of Policy and Management in conjunction with the Connecticut Association of Assessing Officers. All BAA members and clerical staff should attend training annually. The current cost for the BAA course is $50/per person. In FY27 all board members and alternates should be in attendance.

TOWN OF WATERFORD
PERSONNEL WORKSHEET - BOARD OF ASSESSMENT APPEALS
2026-2027 FISCAL YEAR

LINE 51920

DATE OF HIRE	EMPLOYEE	HOURS WORKED/ WEEK	HOURLY RATE FY27	SALARY 2025/2026	SALARY 2026/2027	LONGEVITY FY27	TOTAL EMPLOYEE SALARY	PAYROLL TAXES (F.IC.A)
	Assessment Aide III	4	$ 40.4700	161.84	161.88	N/A	161.88	12.38
	Sept MV Session							
	March Session	63	$ 40.4700	647.36	2,549.61	N/A	2,549.61	195.05
	Total Clerical Technical			**809.20**	**2,711.49**		**2,711.49**	**207.43**
ELECTED	BAA MEMBERS	FLAT FEE		1,500.00			1,500.00	114.75
	Total Elected			**1,500.00**			**1,500.00**	**114.75**
TOTALS							**4,211.49**	**322.18**

WORKDAYS 2026/2027	WEEKS TO BUDGET
261	52.2

The Day

THE DAY PUBLISHING COMPANY
200 STATE ST
NEW LONDON, CT 06320

ACCOUNT NUMBER	CUSTOMER
D93229	TOWN OF WATERFORD - ASSESSORS

CLIENT	PAGE NUMBER	DUE DATE
	Page 1 of 1	Upon Receipt

Order Number	Amount Due
d01101643	$142.48

TOWN OF WATERFORD - ASSESSORS
15 ROPE FERRY RD
WATERFORD, CT 06385
United States

MAKE CHECKS PAYABLE TO DAY PUBLISHING COMPANY
Include your account # / order # on your check remittance

CHECK NUMBER

AMOUNT PAID

PLEASE RETURN UPPER PORTION WITH YOUR REMITTANCE

DATE	DESCRIPTION	PUBLICATION	REFERENCE #	SIZE/LINES OR QTY	GROSS AMOUNT	OTHER	NET AMOUNT
08/04/25	BOAA Motor Vehicle Grand List	The Day	BOAA Motor Vehicle Grand List	2 col	$112.48	$0.00	$112.48
08/04/25	BOAA Motor Vehicle Grand List	Day Classified Webpage	BOAA Motor Vehicle Grand List	2 col	$5.00	$0.00	$5.00
08/04/25	BOAA Motor Vehicle Grand List	CT Public Notices Webpage	BOAA Motor Vehicle Grand List	Not Applicable	$25.00	$0.00	$25.00
al					$142.48	$0.00	$142.48

Account Number	Customer	Total Due
D93229	TOWN OF WATERFORD - ASSESSORS	$142.48

Day Credit Department	860-701-4204	Accounting Fax	860-437-7504
Community Classifieds - Toll Free	800-582-8296	Advertising Fax	860-437-8780
Day Publishing Company - Toll Free	800-542-3354	Classified Fax	860-442-5443

APPROVED

VENDOR# 157

PO# — FY 2026

CLOSE PO Y____ N____

ACCOUNT # 10105-52010

AMOUNT 142.48

SIGN [signature]

DATE 7/24/25

The Day

THE DAY PUBLISHING COMPANY
PO BOX 1231
47 EUGENE O'NEILL DRIVE
NEW LONDON, CT 06320-1231

ACCOUNT NUMBER	CUSTOMER	BILLING PERIOD
D93229	TOWN OF WATERFORD - ASSESSORS	01/01/25-01/31/25

CLIENT	PAGE NUMBER	DUE DATE
	Page 1 of 1	02/28/2025

Current	Over 30 Days	Over 60 Days	Total Balance
$154.64	$0.00	$0.00	$154.64

TOWN OF WATERFORD - ASSESSORS
15 ROPE FERRY RD
WATERFORD, CT 06385
United States

Look for a email from ***notifications@prestelligence.com*** *which will direct you to our new tear sheet provider to create a new account.*

STATEMENT NUMBER
61733
CHECK NUMBER
AMOUNT PAID

PLEASE RETURN UPPER PORTION WITH YOUR REMITTANCE

DATE	DESCRIPTION	PUBLICATIONS	REFERENCE # PO #	SIZE/LINES OR QTY	NET AMOUNT
	Previous Balance				$0.00
01/27/25	24 GL BAA Legal Ad	CPNW, DAY, DCW	d01092151 24 GL BAA Legal Ad	2 col X 17 Lines	$154.64

Day Credit Department	860-701-4204	Accounting Fax	860-437-7504
Community Classifieds - Toll Free	800-582-8296	Advertising Fax	860-437-8780
Day Publishing Company - Toll Free	800-542-3354	Classified Fax	860-442-5443

Billing Period	Account Number	Customer
01/01/25-01/31/25	D93229	TOWN OF WATERFORD - ASSESSORS

Current Due	Over 30 Days	Over 60 Days	Total Balance
$154.64	$0.00	$0.00	$154.64

APPROVED
VENDOR# 724
PO#______ FY 2025
CLOSE PO Y____ N —
ACCOUNT # 10105-52010
AMOUNT $154.64
SIGN Paige S Walt
DATE 2/3/25

Payment Terms - Net End of Month A FINANCE CHARGE OF 1.5% PER MONTH ON ACCOUNTS NOT PAID WITHIN THE MONTH FOLLOWING PUBLICATION

CONNECTICUT ASSOCIATION OF ASSESSING OFFICERS, INC.

CAAO

Board of Assessment Appeals Workshop

Wednesday January 7, 2026
5:30 to 8:30 pm
Snow Date: January 13

Audrey P. Beck Municipal Building
4 S Eagleville Road
Storrs Mansfield, CT 06268

Instructor: Timothy Hutvagner, CCMA II
3 hours Continuing Education Credits

The Workshop cost is **$50.00**
payment receipt required for class attendance.

Please make payment out to CAAO and mail registration to

Danielle Caruso, Assessor's Office
4 South Eagleville Road
Mansfield, CT 06268-2599

Registration deadline is: December 30, 2025

~~BAA Handbook will be emailed upon receipt of registration and payment.~~

Questions can be directed to: Danielle Caruso, 860-429-3311 or

carusod@mansfieldct.org

Board of Assessment Appeals
15 Rope Ferry Road
Waterford, CT 06385

Phone: (860) 444-5820
Fax: (860) 444-5819

Board of Assessment Appeals
<u>Meeting Minutes</u>
<u>Motor Vehicle Session</u>

Date: Wednesday, September 10, 2025
Place: Assessor's Office
15 Rope Ferry Rd
Waterford Town Hall
Time: 6:00pm

Board Members Present: Marilyn Lusher (Chairperson), Jerry Porter, Lee Couture

Staff Present: Jessica Hewitt (recording secretary)

The Board of Assessment Appeals met on Wednesday, September 10, 2025:

- The meeting was called to order at 5:59pm
- The Board voted unanimously to accept meeting minutes from March 19, 2025 as read.
- The Board voted unanimously to approve the BAA budget for FY26-27.Budget Request total of $5,693.
- Dates for Board of Assessment Appeals meetings for the 2025 Grand List were decided as March 19, 2026 and March 25, 2026 beginning at 5:30pm.

All decisions were voted on by Board members Marilyn Lusher, Jerry Porter, and Lee Couture.

. The following decisions were made:

1. Alice and Randy Murallo- 2016 Volvo XC60
   a. Decision: The Board voted unanimously. MSRP is correct, depreciation calculated appropriately, no change in assessment.
2. Parker Clark – 2018 Acura RDX
   a. Decision: The Board voted unanimously. MSRP is correct, depreciation calculated appropriately, no change in assessment.

There being no further business, the meeting was adjourned at 6:31 pm

Respectfully Submitted,

Jessica Hewitt

Secretary

TOWN OF WATERFORD
GENERAL FUND
2026-2027 PROPOSED BUDGET

DEPT/AGENCY: 10106 TAX COLLECTOR

LINE ITEM	DESCRIPTION	2024-2025 ACTUAL EXPENDED	FY2025 TRANSFERS IN/OUT	2025-2026 RTM APPROP.	2025-2026 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/26	2026-2027 DEPT/ AGENCY REQUEST	2026-2027 BD OF SELECTMEN APPROVED	BOS Approved $ Increase	BOS Approved % Increase
PERSONNEL COSTS										
51010	ELECTED OFFICIALS	89,688	4	90,805		44,880	91,940	91,940	1,135	1.25%
51210	CLERICAL/TECHNICAL	74,760	-604	78,596		38,980	81,407	81,407	2,811	3.58%
51920	F.I.C.A	12,112		12,960		6,204	13,261	13,261	301	2.32%
	SUBTOTAL	176,560	(600)	182,361	0	90,064	186,608	186,608	4,247	2.33%
SERVICES										
52010	ADVERTISING	654		690		218	730	730	40	5.80%
52020	POSTAGE	8,752	453	11,000		5,607	11,000	11,000	-	0.00%
52030	PROFESSIONAL FEES	27,188	-58	30,349		12,228	31,619	31,619	1,270	4.18%
52040	SERVICE CONT. & REPAIR	1,048	-100	1,067		503	1,067	1,067	-	0.00%
52050	DUES, CONF. & EDUCATION	1,810	-65	1,950		965	1,995	1,995	45	2.31%
	SUBTOTAL	39,452	230	45,056	0	19,521	46,411	46,411	1,355	3.01%
MATERIALS & SUPPLIES										
53010	OFFICE SUPPLIES	928	570	400		325	590	590	190	47.50%
	SUBTOTAL	928	570	400	0	325	590	590	190	47.50%
OFFICE EQUIPMENT										
54060	OFFICE EQUIPMENT	0		0			0	0	-	0.00%
	SUBTOTAL	0	0	0	0	0	0	0	-	0.00%
	DEPARTMENT TOTAL	216,940	200	227,817	0	109,910	233,609	233,609	5,792	2.54%

Tax Collector
FISCAL YEAR 2027 BUDGET

WATERFORD TAX COLLECTOR

Functional Description of the Duties of the Tax Office

The purpose of the Tax Office is to bill and collect municipal real estate, business personal property, and motor vehicle taxes; conform to all state statutes for collection and reporting, as well as to provide information regarding taxes to taxpayers and various agencies upon demand. The office is responsible for the accuracy and legality of all steps in the billing, adjustment, collection, deposit, and reporting process.

The Grand List 2024 levy totaled $104,077,869.51, an increase of $3,976,159.52 or 3.97% compared to the GL 2023 levy. As of the end of FY 2025, the tax office had achieved an overall collection rate as follows:

Real Estate:	99.69%
Personal Property:	99.91%
Motor Vehicle:	97.77%
Motor Vehicle Supplemental:	93.73%
Total Collection Rate:	99.62%

State statutes govern the tax collection process almost entirely. Tax bill preparation and delivery, the collection calendar, collection procedures, interest rates, fees, and collection tools specified in the statutes, such as:

12-130 Failure to send or receive bill: Failure to send out or receive any such bill or statement shall not invalidate the tax
12-146 No tax installment shall be construed to be delinquent...if...the envelope containing such tax...bears a postmark showing a date within the time allowed by statute..
12-146 If any tax due…is not paid in full…the whole or such part as is unpaid…shall be subject to interest from the due date of such delinquent installment.
There is no provision in the statutes for a tax collector to waive interest except for a taxpayer who has received compensation under Chapter 968 as a crime victim.

The majority of the required billing information comes from the Assessor's Office, often in conjunction with the Connecticut Department of Motor Vehicles. The daily work necessitates a close working relationship with those offices as well as the Town Clerk, Finance Department, Town Treasurer, and various other agencies. The 2024 levy generated 33,938 tax bills: 9,606 real estate, 1,258 personal property, 20,714 motor vehicle bills and this year we started billing a portion of the supplemental (partial year) motor vehicle bills. In July, there were 2,260 supplemental motor vehicle bills. The remaining half will be billed in January.

A Look Ahead:

The Tax Office has no specific plans for capital requests or purchases and we are currently at a minimal staffing level. We continue to investigate options that will reduce overhead costs for the Town and for the taxpayers including, but not limited to, the most cost-efficient online payment opportunities and the new collection agency with which we have contracted.

FY 2027 BUDGET SUMMARY

The Fiscal Year 2027 total budget request is $233,609, an increase of $5,792 (2.54%) from the prior year. Personnel costs increased by $4,247 (2.33%) and Services increased $1,355 (3.01%) driven predominantly by an increase Quality Data Service tax billing services.

Personnel Cost: $186,608

This is an increase of $4,247 (2.33%).

Backup Page: 6-7

LI 51010 Elected Officials: $91,940

At the 2/7/2022 meeting of the RTM, that body voted to increase the elected officials' salaries by the **lowest** of the following criteria:

1. The percentage increase of the CPI-U from July of the preceding fiscal year;
2. One-Half (50%) of the percentage increase approved for non-union management;
3. One point five percent (1.5%)

At the 12/1/2025 meeting of the RTM, salaries of the non-union managers were approved at a 2.5% increase thereby setting the salaries of elected officials at 1.25%.

LI 51210 Clerical/Technical: $81,407

This is an increase of $2,811 (3.58%). The salary for the Tax Office's full-time Accounts Receivable Clerk is determined by a negotiated contract between the Town and Local 1303-037. The increase of the full-time clerk is 2.35% and the increase of the non-union part-time clerk is 5.06%

The Town of Waterford has set the Seasonal Clerk wage scale at $17.50 as of 7/1/2026. I have recalculated the necessary hours and days for our seasonal employee per the recommended budget amount from the Finance Department. There are 23 days necessary for this year's collection month. At the 100 hours ($1750.00) calculated by Finance for the budget, this would limit the position to only 4 hour per day as opposed to the historical 5-hour day.

LI 51920 FICA: $13,261

This is an increase of $301 (2.32%). FICA is budgeted at 7.65% of all wages.

Services: $46,411,

This is an increase of $1,355 (3.01%).

LI 52010 Advertising: $730

State statute 12-145 requires publication of tax notices six times per year in a local newspaper: three times for each of the collection months. Rates are for publication in the Waterford Times. I have been in contact with The Day legal ad department and they are stating that the price will be increasing, therefore I am budgeting a 5.8% increase.

Tax Collector
Fiscal Year 2027
Town of Waterford

LI 52020 Postage: $11,000

Postage rates have gone from $0.55 (1/27/2019); $0.58 (8/29/2012); $0.60 (7/10/2022); $0.63 (1/22/2023); $0.66 (7/9/2023); $0.68 (1/1/24); $0.73 (7/1/24) and $0.75 (10/25). I am using our new collection agency more for their delinquent mailings in order to mitigate some of the postage expense.

FY 2019	$5,348	FY 2022	$6,662	FY 2025	$8752
FY 2020	$5,552	FY 2023	$7559		
FY 2021	$4,874	FY 2024	$9357		

July 2025	Metered Mail	$441.17	
Actual	Postage	$12.69	
Aug 2025	Metered Mail	$2,894.40	DQ Statements
Actual	Postage	$113.46	
Sept 2025	Metered Mail	$1,837.26	Demands
Actual	Postage	$107.88	PP Lien Notice
Oct 2025	Metered Mail	$123.42	
Actual	Postage	$10.23	
Nov 2024	Metered Mail	$82.11	
	Postage	$0.90	
Dec 2024	Metered Mail	$214.74	
	Postage	$0.90	
Jan 2025	Metered Mail	$1,168.99	Postcards
	Postage	$1.80	
Feb 2025	Metered Mail	$1,342.33	DQ Statements
	Postage	$69.30	
Mar 2025	Metered Mail	$700.35	Demands
	Postage	$16.20	
Apr 2025	Metered Mail	$749.90	Lien Notices
	Postage	$4.50	
May 2025	Metered Mail	$57.96	
	Postage	$2.70	
June 2025	Metered Mail	$63.74	DQ Statements
	Postage	$0.00	
		$10,016.93	

LI 52030 Professional Fees: ***$31,619***

This is an increase of $1,270.00 (4.18%).

I have included a year-to-year cost comparison and billing comparison for the Quality Data Services expenses in the backup.

I have eliminated the expenses for Invoice Cloud as we will be changing our online payment processor and that company does not charge those fees.

Quality Data Service – All Billing Services **$31,323.51**
Last year $29,573.84 (Backup: Pages 15-17)

This is an increase of $1,749.67 (5.92%)

This year $13,357.50 of software support moved to IT budget.
Last year: $12,760.00

DMV – Access DMV database for current address and registration information (Backup: Page 18) **$250**

New Employee Background Check **$45**

LI 52040 Service Contracts and Repairs: $1067

This is for the lease payments on the Ricoh copier and copy fees based on usage.

Copier/Printer Lease **$1067**

Ricoh copier lease: $77.23 per month	$926.76
Copy fees: $0.007 per copy	$140.00

4 Year Average: $142.45

2022: $ 146.85
2023: $ 127.19
2024: $ 174.35
2025: $ 121.41

Tax Collector
Fiscal Year 2027
Town of Waterford

LI 52050 Dues, Conferences and Education: $1995

This amount covers state and local membership dues and state/regional association meetings. (Backup: Pages 19-24)

Dues:	
Connecticut Tax Collectors' Association (CTx)	$ 75
New London County Tax Collectors' Ass'n	$ 40
Northeast Regional Tax Collectors & Treasurers Ass'n	$ 40
Conferences:	
Connecticut Tax Collectors' Association (CTx)	$ 800
Northeast Regional Tax Collectors & Treasurers Ass'n	$ 900
CTx Spring Meeting	$ 70
CTx Fall Meeting	$ 70

LI 53010 Supplies: $ 590

Supplies that are specific to departments are now in each department's budget in addition to some supplies that are no longer in the Finance Department purview.
(Backup: Pages 25-27)

Toner for HP printer M402n (Printer @ Soulinda's Desk)	$ 180
Receipt Paper for Validator (100 @ $1.89) [Current purchase 120 rolls]	$ 170
Validator Ribbons (20 @ $6.99)	$ 140
Miscellaneous Non-Finance Supplies: Rubber Bands, Red Pens, Calendars, colored Sharpies, Pencils, Colored highlighters, Address Labels, canned air batteries etc.	$ 100

FY 2021	70	18
FY 2022	80	16
FY 2023	80	20
FY 2024	80	20
FY 2025	120	25
FY 2026 ytd	120	10
8 Yr Average	90	18
Most Recent Costs	$1.89	$6.99

LI 54060 Office Equipment: $0

TOWN OF WATERFORD
GENERAL FUND
Revised 2026-2027 PROPOSED BUDGET

DEPT/AGENCY: 10106 TAX COLLECTOR

		COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5	COLUMN 6		
LINE ITEM	DESCRIPTION	2024/2025 ACTUAL EXPENDED	2025/2026 RTM APPROP.	2025/2026 ADD'L/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/26	2026/2027 DEPT/ AGENCY REQUEST	2026/2027 APPROVED BD/COMM.	Department Request $ Increase	Department Request % Increaxe
PERSONNEL COSTS									
51010	ELECTED OFFICIALS	89,688	90,805			91,940		1,135	1.25%
51210	CLERICAL/TECHNICAL	74,760	78,596			81,407		2,811	3.58%
51810	OVERTIME	0	0			0		0	
51920	F.I.C.A	12,112	12,960			13,261		301	2.32%
	SUBTOTAL	176,559	182,361	0	0	186,608	0	4,247	2.33%
SERVICES									
52010	ADVERTISING	654	690			730		40	5.80%
52020	POSTAGE	8,557	11,000			11,000		0	0.00%
52030	PROFESSIONAL FEES	27,188	30,349			31,619		1,270	4.18%
52040	SERVICE CONT. & REPAIR	994	1,067			1,067		0	0.00%
52050	DUES, CONF. & EDUCATION	1,810	1,950			1,995		45	2.31%
	SUBTOTAL	39,203	45,056	0	0	46,411	0	1,355	3.01%
MATERIALS & SUPPLIES									
53010	OFFICE SUPPLIES	958	400			590		190	47.50%
	SUBTOTAL	958	400	0	0	590	0	190	47.50%
OFFICE EQUIPMENT									
54060	OFFICE EQUIPMENT	0	0			0		0	0.00%
	SUBTOTAL	0	0	0	0	0	0	0	0.00%
	DEPARTMENT TOTAL	216,720	227,817	0	0	233,609	0	5,792	2.54%

TOWN OF WATERFORD
PERSONNEL WORKSHEET - 06 TAX COLLECTOR
2026/2027 FISCAL YEAR

LINE 51920

DATE OF HIRE	EMPLOYEE	HOURS WORKED/ WEEK	HOURLY RATE FY27	SALARY FY26	SALARY FY27	LONGEVITY FY27	TOTAL EMPLOYEE SALARY	PAYROLL TAXES (F.IC.A)
51010 - ELECTED OFFICIAL								
1/12/2015	TAX COLLECTOR	40	N/A	90,804.30	91,939.35	N/A	91,939.35	7,033.36
	TOTALS			90,804.30	91,939.35	0.00	91,939.35	7,033.36
51210 - CLERICAL/TECHNICAL								
06/26/2024	ACCOUNTS RECEIVABLE CLERK	35	$ 25.6982	45,871.10	46,950.65	N/A	46,950.65	3,591.72
03/09/2015	ACCOUNTS RECEIVABLE CLERK	19	$ 32.1730	31,129.75	31,909.13	N/A	32,705.46	2,501.97
07/01/2022	SEASONAL CLERICAL	*LUMP 100	$ 17.5000	1,700.00	1,750.00	N/A	1,750.00	133.88
	TOTALS			78,700.85	80,609.78	0.00	81,406.11	6,227.57
51810 - OVERTIME				0.00	0.00	0.00	0.00	0.00
51910 - FRINGE/F.I.C.A.							0.00	0.00
TOTALS		FY26 FICA	12,967.14	169,505.14	172,549.13	0.00	173,345.46	13,260.93
BUDGET TOTAL W/F.I.C.A				182,472.29			186,606.39	

WORKDAYS 2026/2027	WEEKS TO BUDGET
261	52.2

Line Item	Description	2021-2022	2022-2023	2023-2024	2024-2025	2025-26
51010	ELECTED OFFICIALS	86,286	86,286	87,255	89,684	90,805
51210	CLERICAL/TECHNICAL	82,334	80,820	85,437	88,733	77,956
51810	OVERTIME	0	0	0	0	0
51920	F.I.C.A.	12,900	12,784	13,211	13,649	12,911
	SUBTOTAL	**181,520**	**179,890**	**185,903**	**192,066**	**181,672**
SERVICES						
52010	ADVERTISING	700	675	675	655	690
52020	POSTAGE	6,000	6,000	7,500	8,300	11,000
52030	PROFESSIONAL FEES	22,214	21,399	22,270	27,919	30,349
52040	SERVICE CONT. & REPAIR	1,178	1,000	1,146	1,146	1,067
52050	DUES, CONF. & EDUCATION	195	895	945	1,875	1,950
	SUBTOTAL	**30,287**	**29,969**	**32,536**	**39,895**	**45,056**
MATERIALS & SUPPLIES						
53010	OFFICE SUPPLIES	100	280	50	360	400
	SUBTOTAL	**100**	**280**	**50**	**360**	**400**
OFFICE EQUIPMENT						
54060	OFFICE EQUIPMENT	0	0	0	0	0
	SUBTOTAL	**0**	**0**	**0**	**0**	**0**
	DEPARTMENT TOTAL	**211,907**	**210,139**	**218,489**	**232,321**	**227,128**
	Salary Increase	0.96%	0.00%	1.12%	2.28%	1.25%
					11 Year	14.39%

Line Item	Description	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
51010	ELECTED OFFICIALS	68,339	70,877	72,501	75,040	76,835	77,757	79,382	79,382	80,109	81,711	83,754	85,262
51210	CLERICAL/TECHNICAL	81,301	81,044	65,041	65,317	67,340	68,929	70,287	72,959	73,107	73,373	78,192	77,769
51810	OVERTIME	1,417	900	897	789	821	816	949	798	399	280	297	0
51920	F.I.C.A.	11,557	11,691	10,591	10,799	11,093	11,286	11,523	11,715	11,752	11,885	12,412	12,478
	SUBTOTAL	**162,614**	**164,512**	**149,030**	**151,945**	**156,089**	**158,788**	**162,141**	**164,854**	**165,367**	**167,249**	**174,655**	**175,509**
SERVICES													
52010	ADVERTISING	970	1,200	1,252	1,056	1,086	1,050	1,176	1,146	1,101	1,101	1,128	700
52020	POSTAGE	5,910	6,063	5,637	5,791	5,949	6,334	6,028	6,100	5,500	5,500	5,500	6,000
52030	PROFESSIONAL FEES	18,100	20,700	23,175	23,833	18,304	19,286	13,835	28,688	30,058	30,290	20,764	21,832
52040	SERVICE CONT. & REPAIR	9,205	9,580	10,395	10,587	10,787	13,273	15,193	1,434	1,385	1,365	1,365	1,350
52050	DUES, CONF. & EDUCATION	326	171	326	326	326	326	726	726	775	415	675	685
	SUBTOTAL	**34,511**	**37,714**	**40,785**	**41,593**	**36,452**	**40,269**	**36,958**	**38,094**	**38,819**	**38,671**	**29,432**	**30,567**
MATERIALS & SUPPLIES													
53010	OFFICE SUPPLIES	720	480	860	1,065	1,028	320	613	80	50	30	30	30
	SUBTOTAL	**720**	**480**	**860**	**1,065**	**1,028**	**320**	**613**	**80**	**50**	**30**	**30**	**30**
OFFICE EQUIPMENT													
54060	OFFICE EQUIPMENT	0	1,200	0	0	400	410	200	200	0	1900	100	50
	SUBTOTAL	**0**	**1,200**	**0**	**0**	**400**	**410**	**200**	**200**	**0**	**1900**	**100**	**50**
	DEPARTMENT TOTAL	**197,845**	**203,906**	**190,675**	**194,603**	**193,969**	**199,787**	**199,912**	**203,228**	**204,236**	**207,850**	**204,217**	**206,156**

Line Item	Description	1999-2000	2000-2001	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09
51010	ELECTED OFFICIALS	51,844	52,736	54,516	56,362	57,452	60,056	60,486	63,436	64,416	67,310
51210	CLERICAL/TECHNICAL	105,335	107,010	119,258	123,145	124,285	93,749	96,657	92,050	81,129	86,782
51810	OVERTIME	652	600	627	680	680	720	618	607	2,240	1,500
51920	F.I.C.A.	28,659	31,374	31,537	36,859	0	0				
	SUBTOTAL	12,075	12,343	13,419	13,784	13,955	11,821	12,069	11,941	11,306	11,903
		198,565	**204,063**	**219,357**	**230,830**	**196,372**	**166,346**	**169,830**	**168,034**	**159,091**	**167,495**
SERVICES											
52010	ADVERTISING										
52020	POSTAGE	713	830	857	420	378	435	435	882	940	928
52030	PROFESSIONAL FEES	9,447	9,331	10,196	12,281	11,636	5,616	5,842	6,430	6,993	5,958
52040	SERVICE CONT. & REPAIR	800	1,050	1,200	1,350	1,550	15,420	16,870	15,713	18,078	18,400
52050	DUES, CONF. & EDUCATION	4,293	7,061	7,213	7,418	7,868	8,520	8,920	8,576	8,880	8,525
	SUBTOTAL	622	749	723	708	900	900	1,000	485	335	301
		38	50	50	50	50	50	50	776	146	146
MATERIALS & SUPPLIES		**15,913**	**19,071**	**20,239**	**22,227**	**22,382**	**30,941**	**33,117**	**32,862**	**35,372**	**34,258**
53010	OFFICE SUPPLIES										
	SUBTOTAL										
		7	0	0	0	0	0	0	1,000	1,100	750
OFFICE EQUIPMENT		**7**	**0**	**0**	**0**	**0**	**0**	**0**	**1,000**	**1,100**	**750**
54060	OFFICE EQUIPMENT										
	SUBTOTAL										
		315	0	0	0	0	0	0	0	1,113	0
	DEPARTMENT TOTAL	**315**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,113**	**0**
	DEPARTMENT TOTAL	**214,800**	**223,134**	**239,596**	**253,057**	**218,754**	**197,287**	**202,947**	**201,896**	**196,676**	**202,503**

TOWN OF WATERFORD
PROPOSED REVENUE BY DEPARTMENT
2026-2027 FISCAL YEAR

All revenues from each department must be listed in the following categories. If you find that this list is inadequate, please identify your specific type of revenue and list in the space below.

DEPARTMENT: TAX COLLECTOR

LINE ITEM	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 YTD	2 Year Average	VARIANCE
			THRU 11/30		
Beach Admission Fees					
Benefit Assessments					
Bulky Waste Fees					
Conveyance Tax					
Copy Fees					0
Fines/Penalties					0
Hazardous Household Waste					0
Inspection Fees					0
Interest	290,865	354,675	117,787	322,770	0
Lien Fees	2,952	3,048	1,152	3,000	0
Inter-Municipal Revenues					0
Investment Interest					0
Permitting/Licensing Fees					0
Program/Registration Fees					0
Recording Fees					0
Rentals					0
Sale of Equipment/Vehicles					0
Sale of Recyclables					0
State Operational Grants					0
Tax Collections-Current Year	96,078,023	98,014,510	77,995,850	97,046,267	0
Tax Collections - Prior Year	486,706	617,639	278,468	552,173	0
Versa Kart/Blue Box Purchases					0
Miscellaneous					0
Accurint (Personal Search)					0
NSF	2,275	2,450	2,035	2,363	
UCC Lien Fee	1,340	1,420	1,446	1,380	
Motor Vehicle Fees	23,164	22,819	18,192	22,992	
Warrant Fees					
East Lyme Animal Control Fee					0
Eugene O'Neill Gate Receipts					0
Alarm Monitoring					0
Alarm Penalties					0
Enhanced E 9-1-1					0
Regional Communications Fees					0
					0
					0
					0
					0
TOTALS	**96,885,325**	**99,016,561**	**78,414,930**	**97,950,943**	**0**

Collection Statistics

FY		2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
July	Real Estate	60.50%	59.20%	54.80%	55.84%	53.39%	57.62%	52.20%	59.27%	49.41%	61.16%	57.62%	59.69%
	Personal Prop	98.90%	97.80%	96.60%	97.24%	88.36%	87.58%	85.01%	85.51%	86.37%	86.76%	87.05%	98.79%
	Motor Vehicle	80.10%	72.70%	66.60%	69.24%	66.86%	66.19%	48.76%	66.64%	68.24%	65.20%	68.72%	70.96%
	MV Supp							Covid					59.46%
	Total	70.80%	68.90%	65.40%	66.62%	62.73%	65.48%	60.42%	66.47%	60.39%	67.28%	66.18%	70.79%
August	Real Estate	61.50%	61.70%	61.70%	61.81%	61.72%	61.64%	56.66%	62.59%	62.39%	65.11%	62.39%	62.60%
	Personal Prop	99.30%	99.20%	99.20%	99.34%	99.51%	99.61%	96.35%	99.72%	99.24%	99.63%	98.41%	99.65%
	Motor Vehicle	86.50%	86.80%	87.00%	89.29%	90.07%	88.97%	65.24%	90.41%	88.23%	88.50%	89.08%	88.59%
	MV Supp												81.94%
	Total	71.90%	71.70%	71.90%	72.28%	72.45%	72.35%	67.22%	73.65%	73.75%	74.25%	73.50%	73.87%
September	Real Estate	61.70%	61.90%	61.90%	62.04%	62.35%	62.33%	61.45%	63.09%	62.75%	65.29%	62.78%	62.87%
	Personal Prop	99.30%	99.40%	99.60%	99.41%	99.57%	99.81%	98.86%	99.79%	99.32%	99.67%	99.82%	99.69%
	Motor Vehicle	90.40%	91.10%	92.10%	92.55%	92.45%	92.06%	82.59%	93.59%	91.28%	91.75%	92.01%	91.71%
	MV Supp												87.72%
	Total	72.20%	72.10%	72.30%	72.62%	73.02%	73.03%	72.01%	74.17%	74.20%	74.55%	74.28%	74.23%
October	Real Estate	62.00%	62.30%	62.10%	62.22%	62.60%	62.49%	62.67%	63.59%	62.97%	65.51%	62.98%	63.11%
	Personal Prop	99.40%	99.50%	99.60%	99.53%	99.61%	99.87%	99.39%	99.84%	99.90%	99.72%	99.84%	99.72%
	Motor Vehicle	92.10%	93.00%	93.60%	93.55%	93.85%	93.32%	92.32%	95.34%	92.69%	93.39%	93.36%	93.23%
	MV Supp												89.23%
	Total	72.50%	72.40%	72.60%	72.81%	73.27%	73.21%	73.46%	74.61%	74.56%	74.80%	74.49%	74.47%
November	Real Estate	62.20%	63.00%	62.5%	62.59%	63.20%	63.24%	63.19%	63.96%	63.31%	65.91%	63.31%	63.51%
	Personal Prop	99.40%	99.60%	99.7%	99.63%	99.79%	99.89%	99.45%	99.93%	99.87%	99.73%	99.85%	99.73%
	Motor Vehicle	93.10%	94.80%	95.2%	94.65%	95.48%	94.95%	94.00%	95.88%	94.00%	94.25%	94.19%	94.24%
	MV Supp												90.17%
	Total	72.30%	73.10%	73.0%	73.15%	73.81%	73.86%	73.92%	74.27%	74.28%	75.14%	74.76%	74.79%
December	Real Estate	71.00%	71.20%	71.01%	71.19%	71.30%	72.61%	71.84%	72.54%	72.10%	73.66%	69.69%	
	Personal Prop	99.60%	99.60%	99.74%	99.64%	99.80%	99.89%	99.84%	99.92%	99.87%	99.76%	99.83%	

	Motor Vehicle	94.70%	95.90%	95.81%	95.16%	96.04%	95.65%	95.13%	96.45%	94.61%	94.69%	94.86%
	MV Supp	7.60%	6.70%	0.11%	1.42%	0.57%	0.07%	0.39%	0.06%	29.00%	0.31%	2.96%
	Total	78.70%	78.60%	78.57%	78.76%	79.05%	79.95%	79.61%	80.16%	80.20%	80.28%	78.67%
		2015	**2016**	**2017**	**2018**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**2025**
January	Real Estate	97.80%	96.70%	94.51%	96.99%	96.11%	96.38%	93.21%	96.67%	96.75%	97.34%	96.83%
	Personal Prop	99.60%	99.60%	99.75%	99.76%	99.81%	99.89%	99.84%	99.93%	99.89%	99.76%	99.86%
	Motor Vehicle	95.40%	96.30%	96.38%	96.39%	96.47%	96.20%	95.68%	97.02%	95.11%	95.23%	95.46%
	MV Supp	74.40%	71.70%	66.22%	71.45%	64.83%	64.76%	58.52%	65.06%	63.64%	62.30%	65.84%
	Total	98.00%	97.20%	95.67%	97.48%	96.85%	97.03%	94.80%	97.26%	97.22%	97.60%	97.40%
February	Real Estate	98.50%	98.70%	98.58%	98.60%	98.55%	98.85%	95.88%	99.31%	99.08%	99.13%	99.04%
	Personal Prop	99.60%	99.60%	99.75%	99.76%	99.83%	99.88%	99.87%	99.93%	99.89%	99.76%	99.82%
	Motor Vehicle	95.80%	96.80%	96.60%	96.63%	96.81%	96.62%	96.50%	97.40%	95.67%	95.76%	96.14%
	MV Supp	79.60%	83.40%	82.40%	83.86%	83.95%	83.48%	75.09%	84.92%	82.66%	83.34%	85.39%
	Total	98.60%	98.70%	98.67%	98.70%	98.70%	98.90%	96.80%	99.25%	98.97%	99.02%	99.03%
March	Real Estate	98.90%	98.90%	98.84%	98.84%	99.05%	99.07%	98.53%	99.62%	99.31%	99.30%	99.33%
	Personal Prop	99.60%	99.60%	99.75%	99.76%	99.86%	99.89%	99.88%	99.96%	99.90%	99.78%	99.82%
	Motor Vehicle	96.30%	97.40%	96.94%	97.08%	97.17%	97.14%	97.25%	97.85%	96.27%	96.27%	96.58%
	MV Supp	87.40%	89.40%	87.47%	88.36%	89.18%	87.62%	84.79%	90.00%	88.82%	89.53%	89.45%
	Total	98.90%	99.00%	98.90%	98.92%	99.10%	99.11%	98.73%	99.54%	99.21%	99.21%	99.27%
April	Real Estate	99.10%	99.10%	98.98%	98.98%	99.23%	99.22%	99.28%	99.62%	99.45%	99.46%	99.53%
	Personal Prop	99.60%	99.60%	99.75%	99.76%	99.86%	99.89%	99.93%	99.93%	99.90%	99.77%	99.84%
	Motor Vehicle	96.60%	97.60%	97.48%	97.39%	97.61%	97.45%	97.81%	97.83%	96.63%	96.71%	96.98%
	MV Supp	89.50%	91.60%	90.98%	89.58%	91.37%	89.43%	91.06%	91.27%	90.74%	92.17%	91.80%
	Total	99.00%	99.10%	99.05%	99.04%	99.26%	99.24%	99.32%	99.54%	99.33%	99.35%	99.44%
May	Real Estate	99.10%	99.10%	99.15%	99.18%	99.38%	99.31%	99.58%	99.72%	99.51%	100.08%	99.54%
	Personal Prop	99.60%	99.60%	99.80%	99.79%	99.92%	99.89%	99.93%	99.95%	99.90%	99.87%	99.91%
	Motor Vehicle	97.90%	97.80%	97.75%	97.94%	97.99%	97.89%	98.06%	98.26%	96.70%	97.57%	97.44%
	MV Supp	92.40%	92.30%	93.20%	92.46%	92.11%	90.91%	92.74%	92.51%	92.02%	93.23%	92.86%
	Total	99.20%	99.20%	99.21%	99.23%	99.40%	99.33%	99.56%	99.65%	99.39%	99.87%	99.50%

June	Real Estate	99.20%	99.22%	99.24%	99.45%	99.43%	99.42%	99.74%	99.74%	99.58%	100.10%	99.69%	
	Personal Prop	99.70%	99.64%	99.80%	99.79%	99.92%	99.89%	99.93%	99.95%	99.90%	99.89%	99.91%	
	Motor Vehicle	98.00%	98.04%	97.95%	98.09%	98.24%	98.04%	98.27%	98.45%	97.23%	97.61%	97.77%	
	MV Supp	93.20%	93.12%	94.28%	93.29%	93.33%	92.30%	95.02%	93.59%	93.55%	94.09%	93.73%	
	Total	99.20%	99.23%	99.29%	99.43%	99.46%	99.43%	99.69%	99.68%	99.48%	99.89%	99.62%	
											5 YR AVERAGE 99.68%		

Professional Fees Breakdown FY 2027 (QDS)

Professional Fees	FY 2027	FY 2026	Increase/Decrease	% +/-
QDS Software Support	$8,557.50	$8,150.00	$407.50	5.00%
Qsearch-Tax Bill Web Hosting	$3,360.00	$3,200.00	$160.00	5.00%
DRaaS-Cloud Service Backup	$525.00	$525.00	$0.00	0.00%
Validator Hardware Maintenance	$915.00	$885.00	$30.00	3.39%
	$13,357.50	**$12,760.00**	**$597.50**	**4.68%**
Setup Charge	$125.00	$120.00	$5.00	4.17%
June Real Estate Billing - Printing & Processing	$1,540.00	$1,463.00	$77.00	5.26%
June Motor Vehicle Bills - Printing & Processing	$3,724.00	$3,564.40	$159.60	4.48%
June Personal Property Bills - Printing & Processing	$336.00	$332.50	$3.50	1.05%
June CASI & NCOA	$95.00	$90.00	$5.00	5.56%
June Mailing Costs	$2,700.00	$2,619.50	$80.50	3.07%
June QNest	$500.00	$475.00	$25.00	5.26%
June EZ-Track USPS Tracking System	$125.00	$125.00	$0.00	0.00%
June Mailing Envelopes, Preprinted (20,000)	$1,100.00	$1,007.50	$92.50	9.18%
June Return Envelopes, Preprinted	$1,150.00	$1,057.88	$92.12	8.71%
June First Class Postage	$12,100.00	$11,284.00	$816.00	7.23%
June Insert (Brochure)	$2,600.00	$2,418.00	$182.00	7.53%
December CASI & NCOA	$95.00	$90.00	$5.00	5.56%
December MV Supp - Printing & Processing	$714.00	$678.30	$35.70	5.26%
December Mailing Costs	$344.25	$331.50	$12.75	3.85%
December EZ-Track USPS Tracking	$65.00	$60.00	$5.00	8.33%
December Mailing Envelopes	$140.25	$127.50	$12.75	10.00%
December Return Envelopes	$146.63	$133.88	$12.75	9.52%
December First Class Postage	$1,542.75	$1,428.00	$114.75	8.04%
December Insert (Brochure)	$146.63	$133.88	$12.75	9.52%
Final Posted Rate Books	$1,764.00	$1,764.00	$0.00	0.00%
Binding Final Posted Rate Books	$270.00	$270.00	$0.00	0.00%
				Inc/Dec
Total	**$31,323.51**	**$29,573.84**	**$1,749.67**	**5.92%**
	$44,681.01	$42,333.84	$2,347.17	5.54%
Billing History (# of bills per type)				
Bill Type	**GL 2024**	**GL 2023**		
Real Estate	9,606	9,572		
Motor Vehicle	20,714	20,692		
Personal Property	1,258	1,240		
Motor Vehicle Supplemental (GL 2024 July Only)	2,360	3,236		
	33,938	34,740		

Quality Data Service, Inc.
121 Mattatuck Heights Rd
Waterbury, CT 06705

www.QDS.biz

Budget Letter 7/1/2026-6/30/2027

Date	Letter/Quot...
12/1/2025	2026-Q189

Name / Address

Waterford Tax Collector
Town Hall
15 Rope Ferry Rd.
Waterford, CT 06385

Ship To/Bill To

Description of Services	Est Qty	Total
Software Services		
Annual Software Support Fee - Revenue Collection Software	1	8,557.50
Annual Subscription Fee - QSearch - Tax Records Web Hosting Service	1	3,360.00
Annual Hardware Maintenance Plan - Epson TMU675 validator	3	915.00
Serial #: J9UG002545		
Serial #: J9UF002529		
Serial #: BMLG012104		
DRaaS - Disaster recovery as a service	84	525.00
Printing Services		
Setup Charge	1	125.00
Jun - Printing and Processing RE Bills Including Banks	5,500	1,540.00
Jun - Printing and Processing MV Bills	13,300	3,724.00
Jun- Printing and Processing PP Bills	1,200	336.00
Dec - Printing and Processing MVS Bills	2,550	714.00
Book Services		
Final Posted Ratebook per CT State Statutes	3	1,764.00
Binding Final Posted Books	3	270.00
Subtotal - CONTRACTED SERVICE		21,830.50

Grand Total $21,830.50

Contact	Finance Dept
e-mail	leo@qds.biz
Phone #	2037559031 Ext 6555

Leo DiNicola, CFO - 203-910-2316 (c)

Customer Acceptance Signature: ____________________

Print Name and Title: ____________________

Customer Acceptance Date: ____________________

PO #: ____________________

Signature represents agreement to our Terms & Conditions: https://www.qds.biz/wp-content/uploads/2024/12/QDS-STANDARD-TERMS-AND-CONDITIONS-10-28-2023.pdf

Quality Data Service, Inc.
121 Mattatuck Heights Rd
Waterbury, CT 06705

www.QDS.biz

Budget Letter 7/1/2026-6/30/2027

Date	Letter/Quot...
12/1/2025	2026-Q190

Name / Address

Waterford Tax Collector
Town Hall
15 Rope Ferry Rd.
Waterford, CT 06385

Ship To/Bill To

Tax Office

Description of Services	Est Qty	Total
Mailing Services		
Jun - CASI certify File	1	95.00
Jun - Fold, Meter, Insert, Tray, Strap and Deliver Mail to Post Office for mailing Bills (RE, PP, MV)	20,000	2,700.00
Jun - QNest Services - QDS patented service	1	500.00
Jun - EZ-Track USPS Mail tracking system for each individual mailings using QDS Permit - rate based on pieces processed	1	125.00
Jun - #10 Mailing Envelopes 24# WW - 1 sided	20,000	1,100.00
Jun - #9 Return Envelope (BRE) - 1 Sided - Color BLUE Envelope	20,000	1,150.00
Jun - 1st Class Postage - CASS Certified Rates	20,000	12,100.00
Jun - TRIFOLD BROCHURE - 8 1/2 x 11 Insert, Black Ink, Color Paper, 24lb, duplex - includes tri-fold and inserting with tax bills	20,000	2,600.00
Subtotal JUNE		20,370.00
Dec - CASI certify File	1	95.00
Dec - Fold, Meter, Insert, Tray, Strap and Deliver Mail to Post Office for mailing Bills	2,550	344.25
Dec - EZ-Track USPS Mail tracking system for each individual mailings using QDS Permit	1	65.00
Dec - #10 Envelopes 24# WW - 1 sided	2,550	140.25
Dec - #9 Return Envelope (BRE) - 1 Sided - Color envelopes	2,550	146.63
Dec - SLIP INSERT - 8 1/2 x 3 1/3 Buckslip Insert, Black Ink, GREEN Paper, 24lb, single - includes inserting with tax bills	2,550	146.63
Dec - 1st Class Postage* - CASS Certified Rates	2,550	1,542.75
Subtotal DECEMBER		2,480.51

Grand Total $22,850.51

Contact	Finance Dept
e-mail	leo@qds.biz
Phone #	2037559031 Ext 6555

Leo DiNicola, CFO - 203-910-2316 (c)

Customer Acceptance Signature: ____________

Print Name and Title: ____________

Customer Acceptance Date: ____________

PO #: ____________

Signature represents agreement to our Terms & Conditions:

https://www.qds.biz/wp-content/uploads/2024/12/QDS-STANDARD-TERMS-AND-CONDITIONS-10-28-2023.pdf

STATE OF CONNECTICUT
DEPARTMENT OF MOTOR VEHICLES
60 State Street, Wethersfield, CT 06161
ct.gov/dmv (860) 263-5700

DMV

Invoice

BILL TO
Waterford Tax Collector 15 Rope Ferry Road Waterford, CT 06385

DATE	INVOICE #
5/21/2024	4360

DUE DATE
7/12/2024

DESCRIPTION	QTY	AMOUNT
-- PAYMENT DUE UPON RECEIPT --		
PERIOD COVERED: 7/01/24 TO 06/30/25		
YEARLY BILL FOR ONLINE ACCESS TO MOTOR VEHICLE INFORMATION. (DMV DIRECT PROGRAM)	1	250.00
* YOU ARE RESPONSIBLE FOR PAYMENT UNTIL YOU WITHDRAW FROM THE PROGRAM OR YOU HAVE BEEN NOTIFIED OF TERMINATION BY DMV		
PLEASE CONTACT THE FISCAL OFFICE AT 860-263-5269 WITH ANY QUESTIONS.		
PLEASE REMIT THE TOTAL DUE TO:		
DEPARTMENT OF MOTOR VEHICLES 3RD FLOOR/FISCAL SERVICES RM 327 60 STATE STREET WETHERSFIELD, CT 06161		

APPROVED FOR PAYMENT Prof Fees
ACCT# 10106-52030
AMOUNT 250.00
FISCAL YEAR 2025
SIGNATURE [signature]
DATE 7-1-2024

Please return one copy of invoice with payment.

Total	$250.00
Payments/Credits	$0.00
Balance Due	$250.00

Seat Belts Do Save Lives
DMV is an equal opportunity employer operating under an approved affirmative action plan.

CTx DUES INVOICE

CTx Dues Membership Form

INVOICE NUMBER

CTx_Dues_20250145

NAME

Alan Wilensky

ADDRESS

15 Rope Ferry Road
Waterford, CT 06385
United States

TITLE

Tax Collector

TOWN OR COMPANY

Waterford

PHONE

860-444-5815

EMAIL

awilensky@waterfordct.org

SELECT PAYMENT METHOD

Pay By Check

Order

Product	Qty	Unit Price	Price
Tax Collector Dues	1	$75.00	$75.00
		Total	**$75.00**

Please send your check to:
CTX
c/o Town of Windham

NEW LONDON COUNTY TAX COLLECTOR'S ASSOCIATION

Annual Dues Statement

For 2025

2025 dues:

Member $40.00

Retired $5.00

Please make/remit payment to:

New London County Tax Collectors Assoc

C/O Christine Dixon

East Lyme Tax Collector

PO Box 511

Niantic CT 06357

CONNECTICUT
MAINE
MARYLAND
NEW HAMPSHIRE
NEW YORK
RHODE ISLAND

Northeast Regional Tax Collectors and Treasurers Association

DELAWARE
MASSACHUSETTS
NEW JERSEY
PENNSYLVANIA
VERMONT
WASHINGTON DC

NRTCTA Membership Application

New & Renewal: July 1, 2025 – June 30, 2026

Make checks payable to: NRTCTA. Please forward payment to:

Rosemarie Silva 4 Garfield Terrace, West Warwick, RI 02893.

Questions/Phone: Rosemarie Silva (401) 827-9063 and Jo Anne Santos (401) 364-1217

Individual Membership:

Dues: **$ 40.00 Active Member** (Also for Each Vendor Representative-see below)

$ 5.00 Retired Member

Your Name:

Title/Position:

E-mail:

Telephone number:

Address:

Name of Community you work for:

Associate Membership (Business/Vendors)

Dues: **$100.00 Per Organization** (Associate Business Membership)

Vendors & Business must pay $100 per organization as well as $40 per organization representative.

Name of Company/Organization:

Representative Name(s)/Title(s):

E-mail:

Telephone number:

Address:

CTx

INVOICE

Annual Conference Attendee Registration

Attendee Information

INVOICE #

A2025-00059

NAME

Alan Wilensky

CITY/TOWN REPRESENTED

Waterford

MAILING ADDRESS

15 Rope Ferry Road
Waterford, Connecticut 06385
United States

EMAIL

awilensky@waterfordct.org

PHONE

(860) 444-5815

DIETARY RESTRICTIONS?

Plan Selection

Payment

PAYMENT OPTION

Pay By Check

Order

Product	Qty	Unit Price	Price
PLAN A - Single Occupancy • PLAN A Options: Wed. & Thurs. Room Nights - with Meals for Wed., Thurs., Fri.	1	$750.00	$750.00
		Total	**$750.00**

Please remember to send your check to:
CTx c/o Milford Tax Collector
Attn: Cory Gumbrewicz
70 W River St, Milford CT 06460

There is an additional $100 surcharge to registration fees if you are NOT a dues-paying member of NRTCTA.

Classes run all day Monday and Tuesday, and a half day Wednesday. Breakfasts and lunches are included. There is a social event on Sunday evening, and a themed banquet dinner on Tuesday – ***"Around the World"*** (tables decorated to represent different countries of the world). Monday's dinner is on your own. There are two restaurants right on site at the hotel, and dozens of options a short drive or stroll from the hotel.

VENDORS AND EXHIBITORS : $450 fee allows you to display at a vendor table on Monday and Tuesday. **There is a separate charge of $50 if you require electricity at your table.** These charges are **due IN ADDITION TO your conference registration** costs, which are the same as our tax collector (member) costs (for lodging and meals). Please email Paula Usher at: usherp@bethel-ct.gov or Lisa Biagiarelli at: Lbiagiar@norwalkct.gov for details. Paula is in charge of vendors. You will still send your reservation form to Maeci Evans.

For ROOM RESERVATIONS: All attendees must reserve room(s) for this event through the NRTCTA. Please do not call the hotel directly. Please do not use other travel sites online to reserve a room at this venue for this event.

Checks payable to: NRTCTA. Please send to: Maeci Evans, Treasurer c/o Town of Fairfield, 611 Old Post Road, Fairfield, CT 06824. mevans@fairfieldct.org . General conference questions: Lbiagiar@norwalkct.gov .

Visit our website: www.nrtcta.org for details, including a registration form and preliminary agenda.

Program is expected to include up to 12.5 hours of class time over 2 ½ days, and will feature speakers from as many member states as possible!

CONTINUING EDUCATION / CEUs: CTC, CFO and CCMC CEUs will be applied for in states with continuing education requirements (such as New Jersey, Connecticut and Rhode Island) and representatives from that state who have received approval from that state. Please join us. You will enjoy camaraderie, networking, vendor exhibits from relevant service providers, and outstanding professional development in a resort setting. Be sure to check the website for updates / changes to agenda, as speakers confirm.

PLAN OPTIONS / PRICING:

PLAN A: "SINGLE": Single Occupancy, member, entire conference – Sunday through Wednesday; 3 nights lodging, plus meals (Sunday night event, 3 breakfasts, 2 lunches, dinner Tuesday, boxed lunch to go Wednesday) – **Early bird (by 7/11) = $825 per person. OR: $900 per person (7/12 through Aug. 8, 2025)** (one member only in the room).

PLAN B: "DOUBLE": Double Occupancy, two members, entire conference – Sunday through Wednesday; 3 nights lodging, plus meals (Sunday night event, 3 breakfasts, 2 lunches, dinner Tuesday, boxed lunch to go Wednesday) - **Early bird (by 7/11) = $575 per person. OR: $650 per person (7/12 through 8/8/2025)** (two NRTCTA members sharing one guestroom.

PLAN C: "GUEST": Non-member guest, sharing a room with a NRTCTA member: **$325 per person** (for example, spouse or guest.) You [member] register under Plan A; your spouse registers under Plan C. All conference meals

CTx

INVOICE

Aqua Turf Registration

Attendee information

Invoice #
AT-00817

Name
Alan Wilensky

Title
Tax Collector

City/Town Represented
Waterford

Email
awilensky@waterfordct.org

Phone
(860) 444-5815

Are you a Dues Paying CTx Member?
Yes

Meal Selection

If applicable, any dietary restrictions?

Check Out

Payment Option
Pay By Check

Order

Product	Qty	Unit Price	Price
Prime Rib - $70	1	$70.00	$70.00
		Total	**$70.00**

Please remember to send your check to:
CTx c/o Milford Tax Collector
Attn: Cory Gumbrewicz
70 W River St, Milford CT 06460

Great news! Your order #7646445904 has been confirmed and we're getting it ready for shipment.

We'll send you another email with delivery details as soon as it has been shipped.

Thank you for your ongoing business. We can't wait to see you again!

Your Staples Business Advantage Team

Order information

Date: Nov 25, 2024 | 08:50 AM ET
Order#: 7646445904
Account#: 70112090
PO#: FY18/181002

View order

Shipping information

Tow Tax Coll
Alan Wilensky
Town Of Waterford
15 Rope Ferry Rd
Front Reception
Waterford, CT 063852806

Need to make changes? Most orders can be cancelled within 30 minutes after placing it.

PROCESSING

Expected on: Wednesday, November 27, 2024 (10 items)

Epson ERC-32B Black Dot-Matrix Printer Ribbon (E65090)
Item: 752325 | Model: E65090

10@ $7.09 each $70.90

$70.90

Accounting information

Account#: 70112090
PO: FY18/181002
PO Release: 10106-53010

Payment information

Subtotal:	$70.90
Shipping:	FREE
Tax:	$0.00
Order Total:	**$70.90**
Invoice:	$70.90

Need Help?
Visit the **Help Center** for quick and easy order modifications, returns, tracking and more.

Staples

Staples
ATTN: FSSC
500 Staples Dr
Framingham, MA 01702

Federal ID: 04-3390816

TOWN OF WATERFORD
Attention: MOSES
15 ROPE FERRY RD
WATERFORD, CT 06385-2806

Summary Number 7006468855

Invoice Number	**Invoice Amount**
6039736425	$113.40
Invoice Date	**Due Date**
08/15/2025	09/29/2025
Order Number	**Terms**
7662720815-000-001	2% 10 NET 45 DAYS
Bill To	**Customer Account**
410506	NYC 70112090
Ordered By	**Order Date**
BRANDISHEA DAVY	08/08/2025
Deliver To	**Approved By**
BRANDISHEA DAVY	
Ship-to ID	
TOW TAX COLL	
Ship-to Name	
TOWN OF WATERFORD	

Detail Invoice

Budget Center **BC Description**

PO Number **PO Description**
FY18/181002

PO Release **PO Release Description**
10106-53010

Shipping Address
15 ROPE FERRY RD,FRONT RECEPTION,WATERFORD,CT,06385-2806

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
1	532531	ADD ROLL 3IN 2 PLY W/C NCR	532531	RL	60	$1.89	$113.40	$0.00	$113.40

Subtotal: $113.40
Freight/Other: $0.00
Tax ($0.00%): $0.00
Total: $113.40

Please Remit All Payments To:	
ACH	**Check**
Wells Fargo Account: 4654634682 Routing: 121000248 ARRemittance@Staples.com	Staples PO Box 70242 Philadelphia, PA 19176-0242

For invoice and payment related inquiries please call 888-753-4103

26

Brandishea Moses,

You have just placed an order for $4.08 with WB Mason.

Order Number: S157741110

Order Date: 11/21/2025

Shipping Address: Town Of Waterford - Tax Collector
15 Rope Ferry Road
Waterford, CT 06385

Attention: Alan Wilensky

Billing Address: Town Of Waterford
15 Rope Ferry Rd
Waterford, CT 06385

Payment Method: On Account

PO Number: 10106-53010

Item Number	Description	Qty	Price	Total
AAGSK2400	CALENDAR,DESK PAD,MO,22X17,JAN-DEC,BK/WE	1	$1.29/EA	$1.29
AAGE71750	REFILL,DY DESK,3-1/2X6,JAN-DEC,1/2 HR APT,BK/WE	1	$2.79/EA	$2.79

Product Subtotal:	$4.08
Tax Subtotal*:	$0.00
Order Total:	$4.08

* may include bottle deposits

Thank you for shopping at www.wbmason.com

TOWN OF WATERFORD
GENERAL FUND
2026-2027 PROPOSED BUDGET

DEPT/AGENCY: 10109 TOWN CLERK

LINE ITEM	DESCRIPTION	2024-2025 ACTUAL EXPENDED	FY2025 TRANSFERS IN/OUT	2025-2026 RTM APPROP.	2025-2026 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/26	2026-2027 DEPT/ AGENCY REQUEST	2026-2027 BD OF SELECTMEN APPROVED	BOS Approved $ Increase	BOS Approved % Increase
PERSONNEL COSTS										
51010	ELECTED OFFICIALS	95,627	5	96,817		44,143	98,028	98,028	1,211	1.25%
51110	ADMINISTRATION	73,510	33	75,716		33,845	77,609	77,609	1,893	2.50%
51210	CLERICAL/TECHNICAL	45,743	-38	48,659		18,550	44,707	44,707	(3,952)	-8.12%
51810	OVERTIME	0		100		0	100	100	-	0.00%
51920	F.I.C.A	15,085		16,929		6,957	16,864	16,864	(65)	-0.38%
	SUBTOTAL	229,965	0	238,221	0	103,495	237,308	237,308	(913)	-0.38%
SERVICES										
52010	ADVERTISING	783	-205	1,600		948	1,200	1,200	(400)	-25.00%
52020	POSTAGE	3,277	579	2,700		1,420	3,400	3,400	700	25.93%
52030	PROFESSIONAL FEES	66		180		40	180	180	-	0.00%
52050	DUES, CONF. & EDUCATION	925		1,400		569	1,400	1,400	-	0.00%
52180	VITAL STATISTICS	32		0		0	0	0	-	
52510	RENTAL OF EQUIPMENT	23,766		26,000		15,275	26,000	26,000	-	0.00%
	SUBTOTAL	28,849	374	31,880	0	18,252	32,180	32,180	300	0.94%
MATERIALS & SUPPLIES										
53270	ORDINANCES	750		1,000		788	1,000	1,000	-	0.00%
53280	ELECTION MATERIALS	1,020		1,200		185	1,200	1,200	-	0.00%
	SUBTOTAL	1,770	0	2,200	0	973	2,200	2,200	-	0.00%
DEPARTMENT TOTAL		260,584	374	272,301	0	122,720	271,688	271,688	(613)	-0.23%

To: Board of Selectmen
Director of Finance, Kimberly Allen

From: David L. Campo, CCTC
Waterford Town Clerk & Registrar of Vital Statistics

Date: December 19, 2025

I have attached the budget request for the Town Clerk's Office for the Fiscal Year 2026/2027 for your review and approval of the Board of Selectmen. The Director of Finance has reviewed the budget and supporting documents.

My intention is to be as accurate and transparent as possible. If you have any questions, require additional information or wish to review this budget in part or in its entirety, please feel free to contact me before the Board of Selectmen meeting in February of 2026.

David L. Campo, CCTC
Waterford Town Clerk

TOWN OF WATERFORD
FY2027 BUDGET REQUEST
DEPARTMENT: TOWN CLERK

INDEX

BUDGET FUNCTION

The primary duties of the Town Clerk's Department include but not limited to records retention and preservation, vital statistics, FOI request management, board and commission membership tracking, land recordings, and licensing (fishing, hunting, canine, shell fishing and marriage). A variety of oaths are administered by the department. Supervision of elections, primaries and referenda continue to be a primary responsibility, being ever mindful of changes to election law and procedure. The office is a designated repository for many filings as well as board and commission minutes. The Town Clerk often acts as the initial contact to the public whether it is by phone, email or in person. Town Charter requires the town clerk to act as secretary and clerk to the Representative Town Meeting. Statutory requirements of this office continue to change and grow. Please find the General Statutes of Connecticut Index covering the Town Clerk included in the back of this budget packet.

FY2027 BUDGET SUMMARY

The Town Clerk's budget is completed in a zero-based budgeting format. All items are reviewed for appropriateness annually. The Operating Budget for FY27 is submitted for your review in the amount of $271,688. This represents an decrease of .23%. The primary reason for the decrease is due to a decrease to the personnel line.

LI 52510, the contract with Avenu, is by far and away the biggest outlay after personnel costs. It is important to understand that this expenditure is primarily a function of the number of instruments recorded. The revenues generated as a result of this expenditure justify the expense. This year revenues for FY25 came in at in at $484,500 The number of recordings in any given year is subject to the vagaries of the marketplace, home sales, development, interest rates, foreclosures, etc. Avenu charges $1,590 per month for unlimited recording and equipment/software support. Additional benefits and charges include index verification, microfilming and storage, fraud alert, dog licensing, and survey maps. Given the package of services provided (see detailed breakdown in backup material), the cost is still well worth it.

To illustrate a typical recording today, take for example, a 13-page mortgage: total recording fee is $130.00 ($70 for the first page and $60 for the remaining 12 pages @$5/page). Out of the $130, $2 to town clerk's document preservation revenue fund; $8 to State Library preservation fund (from which the town clerk's office is eligible for an annual grant); $45 to the State Treasurer (land protection, affordable housing and historic preservation); $2 to a town clerk revenue fund; and $3 to a town revenue fund for capital improvement projects. The remaining $70 goes directly into the town's general fund.

It is worth noting that this office did not collect fees for 20 recordings from the Tax Collector. Nor were fees collected for 14 recordings by the Town Attorney/Assessor on behalf of the town.

The department continues to operate in the black which it has every year since FY96. Revenues returned to the general fund in FY25 totaled $484,500 and actual expenditures totaled $260,584. A net income for the town was realized in the amount of $223,916. An increase of $10,909 from the year before

As did my predecessor, I will continue to tap into the two town clerk revenue funds keeping many Line Items to $0. We have moved land records to an online format, while still maintaining hard copies. The records are easily maintained and distributed creating a user-friendly town clerk's office. We now go back to 1986. Line Item 101-21036 [CGS 7-34a(d)] can be used for the "preservation and management of historic documents". The clerk often scans documents during slow periods or on his day off. The approved activities are defined in CGS 11-8j (attached). Also pursuant to CGS 7-34a(d) is the Historic Documents Preservation Program administered by the Public Records Administrator. Annual grants range between $4,500 and $5,500. The most recent grant was approved for $5,500. The use of these funds is summarized at the end of the budget packet.

Looking ahead, the clerk's office will continue to run lean. I foresee no need for personnel changes in the future, but remain curious how AI and other technology may affect our workload. I expect the next land record system will go to a cloud based system. I foresee capital needs (Vault shelving and cabinets) in the near future, but I would accommodate these through grants or Historic Document Funds.

BUDGET EXPLANATION BY CATEGORY

PERSONNEL COSTS (51000 Series) $237,308 -.4%

A slight decrease due to a personnel change. The Town is working under negotiated contracts with 1303 and GGA. The elected officials (Town Clerk) rate increased slightly.

SERVICES (52000 Series)

10109-52010: ADVERTISING $1,200 -25%

Advertising is mandated by State Statute/Town Charter and Ordinances for legal notices, primarily of an election/primary nature. Additionally legal ads will be placed to notify the townspeople that items are available to be viewed. Any additional nominal advertising needs will be paid out of Line Item 101-21039 [CGS 7-34a(e)] or Line Item 101-21036 [CGS 7-34a(d)], the two Revenue Funds.
Expenditures from Revenue Funds: FY25: $0; FY24: $1,091 FY23: $0; FY22: $476; FY21: $0; FY20: $307

PAST YEARS EXP. FY25: $783; FY24: $1,599; FY23: $745; FY22: $1299; FY21: $0 (COVID); FY20: $1299; FY19: $1554; FY18: $1,264; FY17: $363; FY16: $1,140

10109-52020: POSTAGE $3400 26%

Primarily this includes the returning of deeds, mortgages, and similar legal documents as well as postage for, vital statistics to other towns, dog license notifications, correspondence, absentee ballots, etc. The primary reason for the increase is the expectation that absentee ballots will be up due to the upcoming state election. We will continue to use email and interoffice mail whenever appropriate. Any additional nominal postage needs will be paid out of Line Item 101-21039 [CGS 7-34a(e)] or Line Item 101-21036 [CGS 7-34a(d)], the two Revenue Funds.

PAST YEARS EXP. FY25: $3,277; FY24: $2,867; FY23: 2499; FY22: $3245; FY21: 3315; FY20: $2556; FY19: $2592 FY18: $2,417; FY17: $2,892; FY16: $2,626; FY15: $2,633.

10109-52030: PROFESSIONAL FEES $180 %0

This includes credit card processing. All other professional fees that may arise such as costs of off-site storage of original records, microfilming and microfilm storage, uploading the land records to US Land Records, CD tag and link of survey maps, record revitalization, website updates, microfilming and scanning of maps. Rough estimate: $11,000. These items will be paid out of Line Item 101-21039 [CGS 7-34a(e)] or Line Item 101-21036 [CGS 7-34a(d)], the two Revenue Funds. Request the Line Item remain open, however.
Expenditures from Revenue Funds: FY25: $3,228; FY24: $3,875; FY23: $10,807; FY22: $11,563; FY21: $11,514; FY20: $9,685; FY19: $9,594; FY18: $10,341; FY17: $3,915

PAST YEARS EXP. FY25: $66; FY24: $0 FY23: $0 FY22: $0; FY21: $0; FY20: $0; FY19: $0; FY18: $0; FY17: $0; FY16: $0; FY15: $231; FY14: $0

10109-52040: SERVICE CONTRACTS & REPAIR $0 0%

Ricoh copier contract, time stamp, vault service, and like activities will be paid out of Line Item 101-21039 [CGS 7-34a(e)], one of the two Revenue Funds. Rough estimate: $2,900.
Expenditures from Revenue Funds: FY25: $1,149; FY24: $3,029; FY23: $1,160; FY22: $1223; FY21: $1,678; FY20: $1,672; FY19: 1,745; FY18: $3,545; FY17: $2,683

PAST YEARS EXPENDITURES. . FY25: $0; FY24: $0 FY23: $0; FY22: $0; FY21: $0; FY20: $0; FY19: $0; FY18: $0; FY17: $0; FY16: $0; FY15: $506.

10109-52050: DUES, CONFERENCES, AND EDUCATION $1400 0%

Education and networking will be a focus of this department. Increases have occurred for conferences and training. My Deputy and I both hold the Connecticut Town Clerk Certification. Certifications were completed in the minimum time allowed and my new assistant will work towards her certification. This amount covers Connecticut Town Clerk, County Town Clerk's and International Association dues, classes and conferences. Additional classes, conferences, accommodations, mileage, and dues will be paid for out of Line Item 101-21039 [CGS 7-34a(e)] or Line Item 101-21036 [CGS 7-34a(d)], the two Revenue Funds.
Expenditures from Revenue Funds: FY25: $495; FY24: $400; FY23: $717; FY22: $345; FY21: $0; FY20: $0; FY19: $0; FY18: $100; FY17: $810

PAST YEARS EXP. FY25: 925; FY24: $850; FY23: $850; FY22: $850; FY21: $610; FY20: 675; FY19: 680; FY18: $850; FY17: $0; FY16: $0; FY15: $280.

10109-52060: PRINTING $0 0%

Dog license notices, color copies, tag envelopes, tags (Dept. of Agriculture), and all other printing projects will be paid out of Line Item 101-21039 [CGS 7-34a(e)], one of two Revenue Funds. Estimate: $150.
Expenditures from Revenue Funds: FY25: $39; FY24: $120; FY23: $133; FY22: $216; FY21: $187; FY20: $84; FY19: $176; FY18: $190; FY17: $211

10109-52180: VITAL STATISTICS $0 0%

Payments to other CT towns for receipt of certified copies of marriages that occurred outside of Waterford. If required it will be paid for out of Line Item 101-21036 [CGS 7-34a(d)].
Expenditures from Revenue Funds: FY25: $0; FY24: $0; FY23: $0 FY22: $0; FY21: $0; FY20: $0; FY19: $0; FY18: $42; FY17: $278.

PAST YEARS EXP. FY24: $0 FY23: $0; FY22: $28; FY21: $238; FY20 $250 FY19: $228; FY18: $250; FY17: $0; FY16: $0; FY15: $480.

10109-52510: RENTAL OF EQUIPMENT $26,000 0%

Contract with Avenu with optical imaging of Land Records which includes equipment and service, training, and associated programming used for indexing and printing of land records and vital records. Survey maps, dog licenses, imaging, fraud alert, microfilming of land records and storage, and associated supplies will be paid for out of this Line. The proposed budget request of $26,000 is the majority of the contract price (20/20 Perfect Vision System) calculated at $1,590 per month, along with individual pricing for mentioned services. Additional nominal Rental of Equipment needs will be paid out of Line Item 101-21039 [CGS 7-34a(e)] or Line Item 101-21036 [CGS 7-34a(d)], the two Revenue Funds.
PAST YEARS EXP. FY25: $23,766; FY24: $21,489; FY23: $21,198; FY22: $25,155; FY21 $27,696; FY20: $21,098; FY19: $20,299; FY18: $24,072; FY17: 26,292; FY16: $31,670; FY15: $29,060

TOTAL SERVICES (52000 SERIES) TOTAL $32,180 1%
FY26 Approved budget amount of $31,880

MATERIALS & SUPPLIES: 53000 SERIES

10109-53010: OFFICE SUPPLIES $0 0%

Materials of a non-standard nature, including labels, specialty envelopes, toner, binders, specialty stamps, archival paper, clothing, miscellaneous, etc., will be paid out of Line Item 101-21039 [CGS 7-34a(e)], one of two Revenue Funds. Rough estimate (including Other Supplies below): $1,900. Request the Line Item remain open, however.
Expenditures from Revenue Funds: FY25: $2,577; FY24: $1,573; FY23: $1,617; FY22: $1,585; FY21: $2,056; FY20: $1,505; FY19: $1048; FY18: $1,607; FY17: $1,951.

PAST YEARS EXP. FY25: $0; FY24: $0; FY23: $0; FY22: $0; FY21: $0; FY20: $0; FY19: $0; FY18: $0; FY17: $0

10109-53270: ORDINANCES $1000 0%

Publication of supplements to the Waterford Code of Ordinances required by CGS 7-148a, by Municipal Code Corporation, including annual internet maintenance/storage fee, administration fee, annual supplement, code online info base supplement, online updates during year, and shipping. I have budgeted for $250 towards fees and an additional estimate of $250 per projected change. The online hosting fee ($700) previously paid out of this line will be accounted for under IT. Any additional nominal Ordinances needs will be paid out of Line Item 101-21039 [CGS 7-34a(e)] or Line Item 101-21036 [CGS 7-34a(d)], the two Revenue Funds.
Expenditures from Revenue Funds: FY25: $463; FY24: $0; FY23: $30; FY22: $0; FY21: $250; FY20: $0; FY19: $100 FY18: $0; FY17: $1,560

PAST YEARS EXP FY24: $1222; FY23 $1422; FY22: $1159; FY21: $1450; FY20: $1621; FY19:$1849 FY18; $1,135; FY17: $0; FY16: $0; FY15: $1,285.

10109-53280: ELECTION SUPPLIES	$1200	0%

This LI is solely for absentee ballots and election supplies. Presidential elections are the most expensive. Municipals are the least expensive. The voter has become more comfortable with the absentee system and campaigns continue to urge voters to vote early by absentee. The Registrars of Voters pay for poll ballots. At this time, it is unknown how no excuse absentee voting may affect this cost. Any additional nominal Ordinances needs will be paid out of Line Item 101-21039 [CGS 7-34a(e)] or Line Item 101-21036 [CGS 7-34a(d)], the two Revenue Funds.

PAST YEARS EXPENDITURES. FY25: $1,020; FY24: $1,254; FY23: $268; FY22: $1049; FY21: $0; FY20: $421; FY19: $1341 FY18: $462 FY17 $1,097; FY16: $1,378; FY15 $780

TOTAL MATERIAL & SUPPLIES (53000 Series) FY24 Approved budget amount of $2,150	TOTAL	$2,200	0%

OFFICE EQUIPMENT (54000 Series)

10109-54060: OFFICE EQUIPMENT	$0	0%

The Town Clerk's office is the most public of all the offices in Town Hall. Any additional equipment needs will be paid out of Line Item 101-21039 [CGS 7-34a(e)] or Line Item 101-21036 [CGS 7-34a(d)], the two Revenue Funds or through a grant.

PAST YEARS EXP. FY25: $0; FY24: $0; FY23: $0; FY22: $0; FY21: $1890; FY20: $0; FY19 $0; FY18: $4,603; FY17: $0; FY16: $0; FY15: $0.

TOWN OF WATERFORD
GENERAL FUND
2026-2027 PROPOSED BUDGET

DEPT/AGENCY: 10109 TOWN CLERK

LINE ITEM	DESCRIPTION	2024-2025 ACTUAL EXPENDED	2025-2026 RTM APPROP.	2025-2026 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/26	2026-2027 DEPT/ AGENCY REQUEST	2026-2027 APPROVED BD/COMM.	Department Request $ Increase	Department Request % Increase
PERSONNEL COSTS									
51010	ELECTED OFFICIALS	95,627	96,817			98,028			
51110	ADMINISTRATION	73,510	75,716			77,609			
51210	CLERICAL/TECHNICAL	45,743	48,659			44,707			
51810	OVERTIME	0	100			100			
51920	F.I.C.A	15,085	16,929			16,864			
	SUBTOTAL	229,965	238,221	0	0	237,308	-0.38%		
SERVICES									
52010	ADVERTISING	783	1,600			1,200			
52020	POSTAGE	3,277	2,700			3,400			
52030	PROFESSIONAL FEES	66	180			180			
52050	DUES, CONF. & EDUCATION	925	1,400			1,400			
52180	VITAL STATISTICS	32	0			0			
52510	RENTAL OF EQUIPMENT	23,766	26,000			26,000			
	SUBTOTAL	28,849	31,880	0	0	32,180	0.94%		
MATERIALS & SUPPLIES									
53270	ORDINANCES	750	1,000			1,000			
53280	ELECTION MATERIALS	1,020	1,200			1,200			
	SUBTOTAL	1,770	2,200	0	0	2,200	0.00%		
OFFICE EQUIPMENT									
54060	OFFICE EQUIPMENT	0	0			0			
	SUBTOTAL	0	0	0	0	0	0.00%		
DEPARTMENT TOTAL		260,584	272,301	0	0	271,688	-0.23%		

TOWN OF WATERFORD
TOWN CLERK
7 YEAR LOOK BACK

DEPT/AGENCY: 10109 TOWN CLERK

LINE ITEM	DESCRIPTION	2024/2025 ORIGINAL BUDGET	2024/2025 ACTUAL EXPENDED	2023/2024 ORIGINAL BUDGET	2023/2024 ACTUAL EXPENDED	2022/2023 ORIGINAL BUDGET	2022/2023 ACTUAL EXPENDED	2021/2022 ORIGINAL BUDGET	2021/2022 ACTUAL EXPENDED	2020/2021 ORIGINAL BUDGET	2020/2021 ACTUAL EXPENDED	2019/2020 ORIGINAL BUDGET	2019/2020 ACTUAL EXPENDED	2018/2019 ORIGINAL BUDGET	2018/2019 ACTUAL EXPENDED
PERSONNEL COSTS															
51010	ELECTED OFFICIALS	95,622	95,627	93,033	94,079	92,707	93,391	92,707	92,352	90,908	91,269	89,300	89,987	87,122	87,121
51110	ADMINISTRATION	73,477	73,510	68,005	71,439	79,084	109,882	73,966	77,042	73,307	75,359	73,307	73,966	71,518	71,518
51210	CLERICAL/TECHNICAL	45,797	45,743	42,879	42,867	54,759	39,386	54,957	54,481	51,720	53,854	51,720	52,166	48,627	50,629
51810	OVERTIME	100	0	100	0	100	0	100	0	100	0	100	0	100	0
51920	F.I.C.A	16,448	15,085	15,608	14,705	17,339	17,242	16,962	15,505	16,527	15,348	16,405	15,181	15,864	14,903
	SUBTOTAL	231,444	229,965	219,625	223,090	243,989	259,901	238,692	239,379	232,562	235,830	230,832	231,300	223,231	224,171
SERVICES															
52010	ADVERTISING	1,400	783	1,600	1,599	1,300	745	1,300	1,299	1,000		1,300	1,299	1,200	1,554
52020	POSTAGE	2,700	3,277	3,200	2,867	2,500	2,499	2,500	3,245	2,900	3,315	2,600	2,556	2,900	2,592
52030	PROFESSIONAL FEES	180	66	0	0	1	0	1	0	1	0	1	0	1	0
52040	SERVICE CONT. & REPAIR	0	0	0	0	1	0	1	0	1	0	1	0	1	0
52050	DUES, CONF. & EDUCATION	950	925	850	850	850	850	850	850	850	610	850	675	850	680
52060	PRINTING	0	0	0	0	0	0	1	0	1	0	1	0	1	0
52070	REIMBURSABLE EXPENSE	0	0	0	0	0	0	1	0	1	0	1	0	1	0
52180	VITAL STATISTICS	50	32	100	0	250	0	250	28	250	238	250	250	250	228
52510	RENTAL OF EQUIPMENT	26,000	23,766	24,000	21,489	24,000	21,198	24,000	25,155	25,000	27,696	27,000	27,000	29,000	20,299
	SUBTOTAL	31,255	28,849	29,750	26,805	28,900	25,292	28,904	30,577	30,004	31,859	32,004	31,780	34,204	25,353
MATERIALS & SUPPLIES															
53010	OFFICE SUPPLIES	0	0	0	0	0	0	1	0	1	0	1	0	1	0
53020	OTHER SUPPLIES	0	0	0	0	0	0	1	0	1	0	1	0	1	0
53270	ORDINANCES	750	750	1,450	1,222	1,450	1,422	1,450	1,159	1,450	1,450	1,850	1,621	1,850	1,849
53280	ELECTION MATERIALS	1,400	1,020	1,400	1,254	1,400	268	700	1,049	1,400	0	1,000	491	1,000	1,341
53290	MICROFILM SUPPLIES	0	0	0	0	0	0	1	0	1	0	1	0	1	0
	SUBTOTAL	2,150	1,770	2,850	2,476	2,850	1,690	2,153	2,208	2,853	1,450	2,853	2,112	2,853	3,190
OFFICE EQUIPMENT															
54060	OFFICE EQUIPMENT	0	0	0	0	0	0	1	0	1,890	1,890	1	0	1	0
	SUBTOTAL	0	0	0	0	0	0	1	0	1,890	1,890	1	0	1	0
DEPARTMENT TOTAL		264,849	260,584	252,225	252,371	275,539	286,833	269,750	272,164	267,309	271,029	265,690	265,192	260,289	252,714

TOWN OF WATERFORD
PERSONNEL WORKSHEET - 09 TOWN CLERK
2026/2027 FISCAL YEAR

LINE 51920

DATE OF HIRE	EMPLOYEE	HOURS WORKED/ WEEK	HOURLY RATE FY27	SALARY FY26	LONGEVITY FY26	SALARY FY27	LONGEVITY FY27	TOTAL EMPLOYEE SALARY	PAYROLL TAXES (F.IC.A)
51010 - ELECTED OFFICIAL									
1/4/2016	TOWN CLERK	40	N/A	96,817.32	N/A	98,027.54	N/A	98,027.54	7,499.11
	TOTALS			96,817.32	0.00	98,027.54	0.00	98,027.54	7,499.11
51110 - ADMINISTRATION									
01/17/06	DEPUTY TOWN CLERK	35	N/A	74,231.14	$ 1,484.62	76,086.92	$ 1,521.74	77,608.66	5,937.06
	TOTALS			74,231.14	1,484.62	76,086.92	1,521.74	77,608.66	5,937.06
		*add longevity		75,715.76					
51210 - CLERICAL/TECHNICAL									
10/03/22	ADMINISTRATIVE ASSISSTANT I	35	$ 24.4698	45,920.35	$ -	44,706.32	$ -	44,706.32	3,420.03
	TOTALS			45,920.35	0.00	44,706.32	0.00	44,706.32	3,420.03
51810 - OVERTIME				100.00	100.00		100.00	100.00	7.65
51910 - FRINGE/F.I.C.A.								0.00	0.00
TOTALS		FY26 FICA	16,719.34	218,553.44	1,584.62	218,820.78	1,621.74	220,442.52	16,863.85
BUDGET TOTAL W/F.I.C.A				235,272.77				237,306.38	

WORKDAYS 2026/2027	WEEKS TO BUDGET
261	52.2

TOWN OF WATERFORD
FRINGE BENEFITS WORKSHEET - 09 TOWN CLERK
2026/2027 FISCAL YEAR

POSITION	CLOTHING ALLOWANCE	HRA FUNDING	LINE 51910 TOTAL FRINGE BENEFITS	LINE 51920 PAYROLL TAXES (F.IC.A)
	$ -		0.00	0
			0.00	
			0.00	
			0.00	
			0.00	
			0.00	
TOTALS - FRINGE BENEFITS			0.00	0.00

***ADDED TO FICA ON
PERSONNEL WORKSHEET

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10109 TOWN CLERK							
51010 ELECTED OFFICIALS							
10109 51010 ELECTED OFFICIALS	95,622.00	5.00	95,627.00	95,626.63	0.00	0.37	100.0%
51110 ADMINISTRATION							
10109 51110 ADMINISTRATION	73,477.00	33.00	73,510.00	73,509.80	0.00	0.20	100.0%
51210 CLERICAL AND TECHNICAL							
10109 51210 CLERICAL AND TECHNICAL	45,797.00	-38.00	45,759.00	45,743.77	0.00	15.23	100.0%
51810 OVERTIME							
10109 51810 OVERTIME	100.00	0.00	100.00	0.00	0.00	100.00	.0%
51920 F.I.C.A.							
10109 51920 F.I.C.A.	16,448.00	0.00	16,448.00	15,085.47	0.00	1,362.53	91.7%
52010 ADVERTISING							
10109 52010 ADVERTISING	1,400.00	-205.00	1,195.00	783.12	0.00	411.88	65.5%
52020 POSTAGE							
10109 52020 POSTAGE	2,700.00	579.00	3,279.00	3,277.32	0.00	1.68	99.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

		ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52030 PROFESSIONAL FEES								
10109 52030	PROFESSIONAL FEES	180.00	0.00	180.00	65.89	0.00	114.11	36.6%
52050 DUES CONFER								
10109 52050	DUES,CONFERENCES & EDUCAT	925.00	0.00	925.00	925.00	0.00	0.00	100.0%
52180 VITAL STATISTICS								
10109 52180	VITAL STATISTICS	50.00	0.00	50.00	32.00	0.00	18.00	64.0%
52510 RENTAL OF EQUIPMENT								
10109 52510	RENTAL OF EQUIPMENT	26,000.00	0.00	26,000.00	23,765.99	0.00	2,234.01	91.4%
53270 ORDINANCES								
10109 53270	ORDINANCES	750.00	0.00	750.00	749.75	0.00	0.25	100.0%
53280 ELECTION MATERIALS								
10109 53280	ELECTION MATERIALS	1,400.00	0.00	1,400.00	1,020.27	0.00	379.73	72.9%
	GRAND TOTAL	264,849.00	374.00	265,223.00	260,585.01	0.00	4,637.99	98.3%

** END OF REPORT - Generated by David Campo **

Report generated: 12/17/2025 10:47
User: DCampo
Program ID: glytdbud

ACCOUNT	ACCOUNT NAME				BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
PER	JNL	SRC	EFF DATE	REFERENCE					
101 21036	HISTORIC DOCUMENTS PRESERVATIO				$ (16,221.23)				
* 1		209 GCR	7/2/2024	TCLERK 070124 EPX		$ -	$ 2.00	$ (2.00)	
* 1		210 GCR	7/3/2024	TCLERK 070224 ERX		$ -	$ 16.00	$ (18.00)	
* 1		211 GCR	7/5/2024	TCLERK 070324 ERX		$ -	$ 4.00	$ (22.00)	
* 1		212 GCR	7/8/2024	TCLERK 071124 IRS V 1864 P14		$ -	$ 2.00	$ (24.00)	
* 1		213 GCR	7/9/2024	TCLERK 070824 EPX		$ -	$ 2.00	$ (26.00)	
* 1		221 GCR	7/10/2024	TCLERK 0701-070524		$ -	$ 72.00	$ (98.00)	
* 1		221 GCR	7/10/2024	TCLERK 070924 ERX		$ -	$ 6.00	$ (104.00)	
* 1		293 GCR	7/15/2024	TCLERK 071224 EPX		$ -	$ 2.00	$ (106.00)	
* 1		293 GCR	7/15/2024	TCLERK 071224 ERX		$ -	$ 6.00	$ (112.00)	
* 1		321 GCR	7/16/2024	TCLERK 071524 ERX		$ -	$ 24.00	$ (136.00)	
* 1		323 GCR	7/17/2024	TCLERK 071624 ERX		$ -	$ 8.00	$ (144.00)	
* 1		362 GCR	7/18/2024	TCLERK 0708-071224		$ -	$ 48.00	$ (192.00)	
* 1		362 GCR	7/18/2024	TCLERK 071724 ERX		$ -	$ 4.00	$ (196.00)	
* 1		366 GCR	7/19/2024	TCLERK 071824 ERX		$ -	$ 4.00	$ (200.00)	
* 1		366 GCR	7/19/2024	TCLERK 072224 IRS V1865 P93		$ -	$ 2.00	$ (202.00)	
* 1		367 GCR	7/22/2024	TCLERK 071924 ERX		$ -	$ 10.00	$ (212.00)	
* 1		406 GCR	7/24/2024	TCLERK 0715-071924		$ -	$ 60.00	$ (272.00)	
* 1		406 GCR	7/24/2024	TCLERK 072324 ERX		$ -	$ 10.00	$ (282.00)	
* 1		431 GCR	7/23/2024	TCLERK 072224 ERX		$ -	$ 16.00	$ (298.00)	
* 1		432 GCR	7/25/2024	TCLERK 072424 ERX		$ -	$ 2.00	$ (300.00)	
* 1		433 GCR	7/29/2024	TCLERK 072624 EPX		$ -	$ 2.00	$ (302.00)	
* 1		433 GCR	7/29/2024	TCLERK 072624 ERX		$ -	$ 2.00	$ (304.00)	
* 1		436 GCR	7/30/2024	TCLERK 072924 ERX		$ -	$ 10.00	$ (314.00)	
* 1		497 GCR	7/31/2024	TCLERK 073024 ERX		$ -	$ 6.00	$ (320.00)	
* 1		497 GCR	7/31/2024	TCLERK 072224-072624 DEP		$ -	$ 84.00	$ (404.00)	
* 1		528 GCR	7/26/2024	TCLERK 072524 EPX		$ -	$ 2.00	$ (406.00)	
* 1		528 GCR	7/26/2024	TCLERK 072524 ERX		$ -	$ 2.00	$ (408.00)	
* 1		540 GCR	7/31/2024	TCLERK I/C FEE JULY DIT 0801		$ 7.95	$ -	$ (400.05)	
* 1		540 GCR	7/31/2024	TCLERK 073124 ERX DIT 080124		$ -	$ 2.00	$ (402.05)	
* 1		541 GCR	7/31/2024	TCLK DEP 0729-073124 DIT0802		$ -	$ 36.00	$ (438.05)	
* 2		35 GEN	8/6/2024	GB10 NC RTN CK #532933 SUNPOWER		$ 2.00	$ -	$ (436.05)	
* 2		109 GCR	8/5/2024	TCLERK 080224 EPX		$ -	$ 2.00	$ (438.05)	
* 2		109 GCR	8/5/2024	TCLERK 080224 ERX		$ -	$ 4.00	$ (442.05)	
* 2		110 GCR	8/6/2024	TCLERK 080524 ERX		$ -	$ 2.00	$ (444.05)	
* 2		111 GCR	8/7/2024	TCLERK 0801-080224		$ -	$ 16.00	$ (460.05)	
* 2		111 GCR	8/7/2024	TCLERK 080624 ERX		$ -	$ 4.00	$ (464.05)	
* 2		113 GCR	8/8/2024	TCLERK 080724 ERX		$ -	$ 10.00	$ (474.05)	
* 2		118 GCR	8/9/2024	TCLERK 081224 IRS V 1867		$ -	$ 2.00	$ (476.05)	
* 2		120 GCR	8/13/2024	TCLERK 081224 EPX		$ -	$ 2.00	$ (478.05)	
* 2		120 GCR	8/13/2024	TCLERK 081224 ERX		$ -	$ 8.00	$ (486.05)	
* 2		121 GCR	8/14/2024	TCLERK 0805-080924		$ -	$ 78.00	$ (564.05)	
* 2		121 GCR	8/14/2024	TCLERK 081324 ERX		$ -	$ 6.00	$ (570.05)	

ACCOUNT / PER		ACCOUNT NAME / JNL		SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21036	HISTORIC DOCUMENTS PRESERVATIO					$ (16,221.23)				
* 2			162	GCR	8/16/2024	TCLERK 081524 ERX		$ -	$ 10.00	$ (580.05)	
* 2			166	GCR	8/20/2024	TCLERK 081924 ERX		$ -	$ 14.00	$ (594.05)	
* 2			166	GCR	8/20/2024	TCLERK 081924 EPX		$ -	$ 2.00	$ (596.05)	
* 2			167	GCR	8/21/2024	TCLERK 0812-081624		$ -	$ 64.00	$ (660.05)	
* 2			167	GCR	8/21/2024	TCLERK 082024 ERX		$ -	$ 4.00	$ (664.05)	
* 2			171	GCR	8/23/2024	TCLERK 082224 ERX		$ -	$ 4.00	$ (668.05)	
* 2			174	GCR	8/22/2024	TCLERK 082124 ERX		$ -	$ 4.00	$ (672.05)	
* 2			204	GCR	8/26/2024	TCLERK 082324 EPX		$ -	$ 2.00	$ (674.05)	
* 2			204	GCR	8/26/2024	TCLERK 082324 ERX		$ -	$ 4.00	$ (678.05)	
* 2			221	GCR	8/27/2024	TCELRK 082624 ERX		$ -	$ 2.00	$ (680.05)	
* 2			222	GCR	8/28/2024	TCLERK 0819-082324		$ -	$ 64.00	$ (744.05)	
* 2			222	GCR	8/28/2024	TCLERK 082724 ERX		$ -	$ 6.00	$ (750.05)	
* 2			224	GCR	8/29/2024	TCLERK 082824 ERX		$ -	$ 8.00	$ (758.05)	
* 2			225	GCR	8/30/2024	TCLERK 082924 ERX		$ -	$ 6.00	$ (764.05)	
* 2			226	GCR	8/31/2024	TCLERK 083024 ERX DIT 090324		$ -	$ 4.00	$ (768.05)	
* 2			227	GCR	8/31/2024	TCLERK 0826-083024 DIT 09042		$ -	$ 62.00	$ (830.05)	
* 2			227	GCR	8/31/2024	TCLERK CC FEE AUGUST DIT0904		$ 7.95	$ -	$ (822.10)	
* 3			99	GCR	9/5/2024	TCLERK 090424 ERX		$ -	$ 6.00	$ (828.10)	
* 3			99	GCR	9/5/2024	TCLERK 090324 ERX		$ -	$ 8.00	$ (836.10)	
* 3			100	GCR	9/6/2024	TCLERK 090524 ERX		$ -	$ 6.00	$ (842.10)	
* 3			101	GCR	9/9/2024	TCLERK 090624 ERX		$ -	$ 6.00	$ (848.10)	
* 3			102	GCR	9/10/2024	TCLERK 090924 ERX		$ -	$ 2.00	$ (850.10)	
* 3			102	GCR	9/10/2024	TCLERK 090924 EPX		$ -	$ 2.00	$ (852.10)	
* 3			103	GCR	9/11/2024	TCLERK 0903-090624		$ -	$ 66.00	$ (918.10)	
* 3			103	GCR	9/11/2024	TCLERK 091024 ERX		$ -	$ 12.00	$ (930.10)	
* 3			106	GCR	9/12/2024	TCLERK 091124 ERX		$ -	$ 8.00	$ (938.10)	
* 3			107	GCR	9/13/2024	TCLERK 091224 ERX		$ -	$ 6.00	$ (944.10)	
* 3			107	GCR	9/13/2024	TCLERK 091624 IRS V1871 P259		$ -	$ 2.00	$ (946.10)	
* 3			124	GCR	9/16/2024	TCLERK 091324 ERX		$ -	$ 6.00	$ (952.10)	
* 3			125	GCR	9/17/2024	TCLERK 091624 ERX		$ -	$ 10.00	$ (962.10)	
* 3			126	GCR	9/18/2024	TCLERK 0909-091324		$ -	$ 52.00	$ (1,014.10)	
* 3			126	GCR	9/18/2024	TCLERK 091724 ERX		$ -	$ 4.00	$ (1,018.10)	
* 3			169	GCR	9/19/2024	TCLERK 091824 ERX		$ -	$ 6.00	$ (1,024.10)	
* 3			170	GCR	9/20/2024	TCLERK 091924 ERX		$ -	$ 8.00	$ (1,032.10)	
* 3			186	GCR	9/23/2024	TCLERK 092024 ERX		$ -	$ 2.00	$ (1,034.10)	
* 3			187	GCR	9/24/2024	TCLERK 092324 ERX		$ -	$ 4.00	$ (1,038.10)	
* 3			188	GCR	9/25/2024	TCLERK 0916/092024		$ -	$ 54.00	$ (1,092.10)	
* 3			188	GCR	9/25/2024	TCLERK 092424 EPX		$ -	$ 2.00	$ (1,094.10)	
* 3			188	GCR	9/25/2024	TCLERK 092424 ERX		$ -	$ 16.00	$ (1,110.10)	
* 3			216	GCR	9/26/2024	TCLERK 092524 ERX		$ -	$ 6.00	$ (1,116.10)	
* 3			239	GCR	9/27/2024	TCLERK 092624 ERX		$ -	$ 6.00	$ (1,122.10)	
* 3			242	GCR	9/30/2024	TCLERK CC FEE SEPT DIT 10012		$ 7.95	$ -	$ (1,114.15)	

ACCOUNT PER		ACCOUNT NAME JNL	SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21036	HISTORIC DOCUMENTS PRESERVATIO				$ (16,221.23)				
* 3			243 GCR	9/30/2024	TCLERK 093024ERX $917DIT1002		$ -	$ 6.00	$ (1,120.15)	
* 3			245 GCR	9/30/2024	TCLERK 0923-093024 DIT 10042		$ -	$ 90.00	$ (1,210.15)	
* 4			68 GCR	10/2/2024	TCLERK 100124 ERX $917		$ -	$ 6.00	$ (1,216.15)	
* 4			72 GCR	10/4/2024	TCLERK 100324 ERX		$ -	$ 18.00	$ (1,234.15)	
* 4			73 GCR	10/7/2024	TCLERK 100424 ERX		$ -	$ 10.00	$ (1,244.15)	
* 4			74 GCR	10/8/2024	TCLERK 100724 ERX		$ -	$ 10.00	$ (1,254.15)	
* 4			75 GCR	10/9/2024	TCLRK 1001-100424		$ -	$ 68.00	$ (1,322.15)	
* 4			75 GCR	10/9/2024	TCLERK 100824 ERX		$ -	$ 2.00	$ (1,324.15)	
* 4			93 GCR	10/10/2024	TCLERK 100924 EPX		$ -	$ 2.00	$ (1,326.15)	
* 4			93 GCR	10/10/2024	TCLERK 100924 ERX		$ -	$ 4.00	$ (1,330.15)	
* 4			111 GCR	10/11/2024	TCLERK 101024 ERX		$ -	$ 2.00	$ (1,332.15)	
* 4			112 GCR	10/15/2024	TCLERK 101124 EPX		$ -	$ 2.00	$ (1,334.15)	
* 4			119 GCR	10/16/2024	TCLERK 101524 ERX		$ -	$ 8.00	$ (1,342.15)	
* 4			119 GCR	10/16/2024	TCLERK 101624 DRS V1872 P486		$ -	$ 2.00	$ (1,344.15)	
* 4			120 GCR	10/17/2024	TCLERK 101624 ERX		$ -	$ 8.00	$ (1,352.15)	
* 4			162 GCR	10/18/2024	TCLERK 1007-101124		$ -	$ 50.00	$ (1,402.15)	
* 4			165 GCR	10/21/2024	TCLERK 101824 ERX		$ -	$ 8.00	$ (1,410.15)	
* 4			166 GCR	10/22/2024	TCLERK 102124 ERX		$ -	$ 4.00	$ (1,414.15)	
* 4			167 GCR	10/23/2024	TCLERK 1015-101824		$ -	$ 54.00	$ (1,468.15)	
* 4			167 GCR	10/23/2024	TCLERK 102224 ERX		$ -	$ 2.00	$ (1,470.15)	
* 4			168 GCR	10/25/2024	TCLERK 102424 ERX		$ -	$ 6.00	$ (1,476.15)	
* 4			168 GCR	10/25/2024	TCLERK 102824 IRS V1872 P868		$ -	$ 2.00	$ (1,478.15)	
* 4			172 GCR	10/24/2024	TCLERK 102324 ERX		$ -	$ 4.00	$ (1,482.15)	
* 4			200 GCR	10/28/2024	TCLERK 102524 ERX		$ -	$ 4.00	$ (1,486.15)	
* 4			200 GCR	10/28/2024	TCLERK 102524 EPX		$ -	$ 2.00	$ (1,488.15)	
* 4			201 GCR	10/29/2024	TCLERK 102824 EPX		$ -	$ 2.00	$ (1,490.15)	
* 4			201 GCR	10/29/2024	TCLERK 102824 ERX		$ -	$ 4.00	$ (1,494.15)	
* 4			202 GCR	10/30/2024	TCLERK 1021-102524		$ -	$ 56.00	$ (1,550.15)	
* 4			202 GCR	10/30/2024	TCLERK 102924 ERX		$ -	$ 10.00	$ (1,560.15)	
* 4			203 GCR	10/31/2024	TCLERK 103024 ERX		$ -	$ 2.00	$ (1,562.15)	
* 4			204 GCR	10/31/2024	TCLERK OCT I/C FEE DIT 11012		$ 7.95	$ -	$ (1,554.20)	
* 4			204 GCR	10/31/2024	TCLERK 103124 ERX DIT 110124		$ -	$ 10.00	$ (1,564.20)	
* 4			225 GCR	10/31/2024	TCLERK 1028-103124 DIT 11062		$ -	$ 68.00	$ (1,632.20)	
* 5			78 GCR	11/4/2024	TCLERK 110124 EPX		$ -	$ 2.00	$ (1,634.20)	
* 5			78 GCR	11/4/2024	TCLERK 110124 ERX		$ -	$ 4.00	$ (1,638.20)	
* 5			79 GCR	11/5/2024	TCLERK 110424 ERX		$ -	$ 18.00	$ (1,656.20)	
* 5			83 GCR	11/6/2024	TCLERK 110524 ERX		$ -	$ 4.00	$ (1,660.20)	
* 5			85 GCR	11/7/2024	TCLERK 110624 ERX		$ -	$ 12.00	$ (1,672.20)	
* 5			99 GCR	11/8/2024	TCLERK 110724 EPX		$ -	$ 4.00	$ (1,676.20)	
* 5			99 GCR	11/8/2024	TCLERK 110724 ERX		$ -	$ 8.00	$ (1,684.20)	
* 5			118 GCR	11/12/2024	TCLERK 110824 ERX		$ -	$ 2.00	$ (1,686.20)	
* 5			119 GCR	11/15/2024	TCLERK 111424 EPX		$ -	$ 2.00	$ (1,688.20)	

ACCOUNT	ACCOUNT NAME								
PER	JNL	SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101 21036	HISTORIC DOCUMENTS PRESERVATIO				$ (16,221.23)				
* 5	119	GCR	11/15/2024	TCLERK 111424 ERX		$ -	$ 8.00	$ (1,696.20)	
* 5	120	GCR	11/13/2024	TCLERK 1101-110824		$ -	$ 66.00	$ (1,762.20)	
* 5	120	GCR	11/13/2024	TCLERK 111224 ERX		$ -	$ 4.00	$ (1,766.20)	
* 5	129	GCR	11/18/2024	TCLERK 111524 ERX		$ -	$ 8.00	$ (1,774.20)	
* 5	130	GCR	11/19/2024	TCLERK 111824 ERX		$ -	$ 4.00	$ (1,778.20)	
* 5	131	GCR	11/20/2024	TCLERK 1112-111524		$ -	$ 48.00	$ (1,826.20)	
* 5	131	GCR	11/20/2024	TCLERK 111924 ERX		$ -	$ 2.00	$ (1,828.20)	
* 5	134	GCR	11/21/2024	TCLERK 112024 ERX		$ -	$ 8.00	$ (1,836.20)	
* 5	170	GCR	11/22/2024	TCLERK 112124 ERX		$ -	$ 8.00	$ (1,844.20)	
* 5	170	GCR	11/22/2024	TCLERK 112124 EPX		$ -	$ 2.00	$ (1,846.20)	
* 5	171	GCR	11/25/2024	TCLERK 112224 EPX		$ -	$ 2.00	$ (1,848.20)	
* 5	171	GCR	11/25/2024	TCLERK 112224 ERX		$ -	$ 6.00	$ (1,854.20)	
* 5	172	GCR	11/26/2024	TCLERK 112524 ERX		$ -	$ 6.00	$ (1,860.20)	
* 5	173	GCR	11/27/2024	TCLERK 1118-112224		$ -	$ 50.00	$ (1,910.20)	
* 5	173	GCR	11/27/2024	TCLERK 112624 ERX		$ -	$ 2.00	$ (1,912.20)	
* 5	174	GCR	11/29/2024	TCLERK 112724 ERX		$ -	$ 16.00	$ (1,928.20)	
* 5	178	GCR	11/30/2024	TCLERK 1125-112724 DIT 12042		$ -	$ 42.00	$ (1,970.20)	
* 6	46	GCR	12/3/2024	TCLERK 120224 ERX		$ -	$ 22.00	$ (1,992.20)	
* 6	81	GCR	12/5/2024	TCLERK 120424 ERX		$ -	$ 2.00	$ (1,994.20)	
* 6	82	GCR	12/4/2024	TCLERK 120324 ERX		$ -	$ 10.00	$ (2,004.20)	
* 6	100	GCR	12/6/2024	TCLERK 120524 EPX		$ -	$ 4.00	$ (2,008.20)	
* 6	100	GCR	12/6/2024	TCLERK 120524 ERX		$ -	$ 4.00	$ (2,012.20)	
* 6	101	GCR	12/9/2024	TCLERK 120624 ERX		$ -	$ 2.00	$ (2,014.20)	
* 6	102	GCR	12/10/2024	TCLERK 120924 ERX		$ -	$ 2.00	$ (2,016.20)	
* 6	102	GCR	12/10/2024	TCLERK 121124 IRS V1874 P129		$ -	$ 2.00	$ (2,018.20)	
* 6	103	GCR	12/12/2024	TCLERK 121124 ERX		$ -	$ 8.00	$ (2,026.20)	
* 6	115	GCR	12/11/2024	TCLERK 1202-120624		$ -	$ 44.00	$ (2,070.20)	
* 6	115	GCR	12/11/2024	TCLERK 121024 ERX		$ -	$ 4.00	$ (2,074.20)	
* 6	198	GCR	12/13/2024	TCLERK 121224 ERX		$ -	$ 8.00	$ (2,082.20)	
* 6	199	GCR	12/16/2024	TCLERK 121324 ERX		$ -	$ 2.00	$ (2,084.20)	
* 6	200	GCR	12/17/2024	TCLERK 121624 ERX		$ -	$ 8.00	$ (2,092.20)	
* 6	201	GCR	12/18/2024	TCLERK 121724 ERX		$ -	$ 4.00	$ (2,096.20)	
* 6	202	GCR	12/19/2024	TCLERK 1209-121324		$ -	$ 70.00	$ (2,166.20)	
* 6	202	GCR	12/19/2024	TCLERK 121824 ERX		$ -	$ 12.00	$ (2,178.20)	
* 6	222	GCR	12/20/2024	TCLERK 121924 ERX		$ -	$ 10.00	$ (2,188.20)	
* 6	230	GCR	12/27/2024	TCLERK 1216-122024		$ -	$ 62.00	$ (2,250.20)	
* 6	230	GCR	12/27/2024	TCLERK 122624 ERX		$ -	$ 12.00	$ (2,262.20)	
* 6	231	GCR	12/30/2024	TCLERK 122724 ERX		$ -	$ 10.00	$ (2,272.20)	
* 6	232	GCR	12/31/2024	TCLERK 123024 ERX		$ -	$ 4.00	$ (2,276.20)	
* 6	234	GCR	12/31/2024	TCLERK 123124 ERX DIT 010225		$ -	$ 2.00	$ (2,278.20)	
* 6	236	GCR	12/31/2024	TCLERK 1223-123124 DIT 01066		$ -	$ 74.00	$ (2,352.20)	
* 7	156	GCR	1/6/2025	TCLERK 010325 EPX		$ -	$ 2.00	$ (2,354.20)	

ACCOUNT PER		ACCOUNT NAME JNL	SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21036	HISTORIC DOCUMENTS PRESERVATIO				$ (16,221.23)				
* 7			156 GCR	1/6/2025	TCLERK 010325 ERX		$ -	$ 10.00	$ (2,364.20)	
* 7			161 GCR	1/7/2025	TCLERK 010625 ERX		$ -	$ 8.00	$ (2,372.20)	
* 7			162 GCR	1/8/2025	TCLERK 0102-010325		$ -	$ 26.00	$ (2,398.20)	
* 7			162 GCR	1/8/2025	TCLERK 010725 ERX		$ -	$ 2.00	$ (2,400.20)	
* 7			162 GCR	1/8/2025	TCLERK 010725 EPX		$ -	$ 2.00	$ (2,402.20)	
* 7			162 GCR	1/8/2025	TCLERK 010825 IRS V1874P953		$ -	$ 2.00	$ (2,404.20)	
* 7			166 GCR	1/9/2025	TCLERK 010825 ERX		$ -	$ 12.00	$ (2,416.20)	
* 7			167 GCR	1/10/2025	TCLERK 010925 ERX		$ -	$ 10.00	$ (2,426.20)	
* 7			195 GCR	1/3/2025	TCLERK 010225 ERX		$ -	$ 2.00	$ (2,428.20)	
* 7			196 GCR	1/13/2025	TCLERK 011025 ERX		$ -	$ 16.00	$ (2,444.20)	
* 7			197 GCR	1/14/2025	TCLERK 011325 EPX		$ -	$ 2.00	$ (2,446.20)	
* 7			197 GCR	1/14/2025	TCLERK 011325 ERX		$ -	$ 8.00	$ (2,454.20)	
* 7			198 GCR	1/15/2025	TCLERK 0106-011025		$ -	$ 44.00	$ (2,498.20)	
* 7			198 GCR	1/15/2025	TCLERK 011425 ERX		$ -	$ 4.00	$ (2,502.20)	
* 7			204 GCR	1/16/2025	TCLERK 011525 ERX		$ -	$ 10.00	$ (2,512.20)	
* 7			204 GCR	1/16/2025	TCLERK 011525 EPX		$ -	$ 2.00	$ (2,514.20)	
* 7			205 GCR	1/17/2025	TCLERK 011625 ERX		$ -	$ 8.00	$ (2,522.20)	
* 7			241 GCR	1/21/2025	TCLERK 011725 ERX		$ -	$ 10.00	$ (2,532.20)	
* 7			242 GCR	1/22/2025	TCLERK 0113-011725		$ -	$ 76.00	$ (2,608.20)	
* 7			242 GCR	1/22/2025	TCLERK 012125 EPX		$ -	$ 2.00	$ (2,610.20)	
* 7			242 GCR	1/22/2025	TCLERK 012125 ERX		$ -	$ 8.00	$ (2,618.20)	
* 7			242 GCR	1/22/2025	TCLERK 0122225 IRS V1875P438		$ -	$ 2.00	$ (2,620.20)	
* 7			243 GCR	1/23/2025	TCLERK 012225 EPX		$ -	$ 2.00	$ (2,622.20)	
* 7			262 GCR	1/24/2025	TCLERK 012325 EPX		$ -	$ 2.00	$ (2,624.20)	
* 7			262 GCR	1/24/2025	TCLERK 012325 ERX		$ -	$ 6.00	$ (2,630.20)	
* 7			263 GCR	1/27/2025	TCLERK 012425 EPX		$ -	$ 2.00	$ (2,632.20)	
* 7			263 GCR	1/27/2025	TCLERK 012425 ERX		$ -	$ 8.00	$ (2,640.20)	
* 7			264 GCR	1/28/2025	TCLERK 012725 ERX		$ -	$ 6.00	$ (2,646.20)	
* 7			265 GCR	1/29/2025	TCLERK 0121-012425		$ -	$ 74.00	$ (2,720.20)	
* 7			272 GCR	1/31/2025	TCLERK 013025 ERX		$ -	$ 4.00	$ (2,724.20)	
* 7			275 GRV	1/31/2025	013125DIT WRONG PERIOD		$ -	$ 2.00	$ (2,726.20)	
* 7			276 GCR	1/31/2025	TCLERK 0127-013125 DIT 02052		$ -	$ 50.00	$ (2,776.20)	
* 8			43 GCR	2/3/2025	TCLERK 013125 ERX DIT 020325		$ -	$ 2.00	$ (2,778.20)	
* 8			45 GRV	2/3/2025	013125DIT WRONG PERIOD		$ 2.00	$ -	$ (2,776.20)	
* 8			46 GRV	2/3/2025	013125DIT WRONG PERIOD		$ 2.00	$ -	$ (2,774.20)	
* 8			48 GRV	2/3/2025	REVERSE REVERSAL DONE 2X'		$ -	$ 2.00	$ (2,776.20)	
* 8			53 API	2/14/2025	002155 73660 CIVICPLUS, INC		$ 463.00	$ -	$ (2,313.20)	
* 8			54 GCR	2/4/2025	TCLERK 020325 EPX		$ -	$ 2.00	$ (2,315.20)	
* 8			56 GCR	2/5/2025	TCLERK 020425 ERX		$ -	$ 4.00	$ (2,319.20)	
* 8			76 GCR	2/10/2025	TCLERK 020725 ERX		$ -	$ 10.00	$ (2,329.20)	
* 8			77 GCR	2/7/2025	TCLERK 020625 EPX		$ -	$ 2.00	$ (2,331.20)	
* 8			79 GCR	2/12/2025	TCLERK 0203-020725		$ -	$ 62.00	$ (2,393.20)	

ACCOUNT		ACCOUNT NAME				BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
PER		JNL	SRC	EFF DATE	REFERENCE					
101	21036	HISTORIC DOCUMENTS PRESERVATIO				$ (16,221.23)				
* 8		79	GCR	2/12/2025	TCELRK 021125 EPX		$ -	$ 2.00	$ (2,395.20)	
* 8		85	GCR	2/11/2025	TCLERK 021025 EPX		$ -	$ 2.00	$ (2,397.20)	
* 8		85	GCR	2/11/2025	TCLERK 021025 ERX		$ -	$ 16.00	$ (2,413.20)	
* 8		109	GCR	2/6/2025	TCLERK 020525 ERX		$ -	$ 12.00	$ (2,425.20)	
* 8		129	GCR	2/13/2025	TCLERK 021225 EPX		$ -	$ 2.00	$ (2,427.20)	
* 8		129	GCR	2/13/2025	TCLERK 021225 ERX		$ -	$ 4.00	$ (2,431.20)	
* 8		134	GCR	2/14/2025	TCLERK 021325 ERX		$ -	$ 2.00	$ (2,433.20)	
* 8		135	GCR	2/18/2025	TCLERK 021425 ERX		$ -	$ 8.00	$ (2,441.20)	
* 8		148	GCR	2/19/2025	TCLERK 0210-021425		$ -	$ 40.00	$ (2,481.20)	
* 8		148	GCR	2/19/2025	TCLERK 021825 ERX		$ -	$ 12.00	$ (2,493.20)	
* 8		149	GCR	2/20/2025	TCLERK 021925 ERX		$ -	$ 2.00	$ (2,495.20)	
* 8		149	GCR	2/20/2025	TCLERK 021925 EPX		$ -	$ 6.00	$ (2,501.20)	
* 8		157	API	2/28/2025	002536 74248 INTERNATIONAL		$ 70.00	$ -	$ (2,431.20)	
* 8		157	API	2/28/2025	000873 74267 CT TOWN CLERK'S		$ 225.00	$ -	$ (2,206.20)	
* 8		163	GCR	2/24/2025	TCLERK 022125 ERX		$ -	$ 6.00	$ (2,212.20)	
* 8		170	GCR	2/25/2025	TCLERK 022425 ERX		$ -	$ 4.00	$ (2,216.20)	
* 8		171	GCR	2/26/2025	TCLERK 0218-022125		$ -	$ 62.00	$ (2,278.20)	
* 8		171	GCR	2/26/2025	TCLRK 022525 ERX		$ -	$ 2.00	$ (2,280.20)	
* 8		190	GCR	2/28/2025	TCELRK 022725 ERX		$ -	$ 2.00	$ (2,282.20)	
* 8		190	GCR	2/28/2025	TCELRK 030325 IRS V1876P294		$ -	$ 2.00	$ (2,284.20)	
* 8		199	GCR	2/28/2025	TCLERK 022825 ERX DIT 030325		$ -	$ 10.00	$ (2,294.20)	
* 8		202	GCR	2/21/2025	TCLERK 022025 ERX		$ -	$ 6.00	$ (2,300.20)	
* 8		214	GCR	2/28/2025	TCLERK 0224-022825 DIT 03052		$ -	$ 78.00	$ (2,378.20)	
* 9		53	GCR	3/4/2025	TCLERK 030325 ERX		$ -	$ 6.00	$ (2,384.20)	
* 9		80	GCR	3/5/2025	TCLERK 030425 ERX		$ -	$ 2.00	$ (2,386.20)	
* 9		85	GCR	3/6/2025	TCLERK 030525 ERX		$ -	$ 6.00	$ (2,392.20)	
* 9		87	GCR	3/7/2025	TCLERK 030625 EPX		$ -	$ 2.00	$ (2,394.20)	
* 9		87	GCR	3/7/2025	TCLERK 030625 ERX		$ -	$ 2.00	$ (2,396.20)	
* 9		89	GCR	3/10/2025	TCLERK 030725 EPX		$ -	$ 2.00	$ (2,398.20)	
* 9		89	GCR	3/10/2025	TCLERK 030725 ERX		$ -	$ 2.00	$ (2,400.20)	
* 9		107	GCR	3/11/2025	TCLERK 031025 EPX		$ -	$ 4.00	$ (2,404.20)	
* 9		107	GCR	3/11/2025	TCLERK 031025 ERX		$ -	$ 12.00	$ (2,416.20)	
* 9		107	GCR	3/11/2025	TCLERK 031425 IRS V1876P618		$ -	$ 2.00	$ (2,418.20)	
* 9		134	GCR	3/12/2025	TCLERK 0303-030725		$ -	$ 74.00	$ (2,492.20)	
* 9		134	GCR	3/12/2025	TCLERK 031125 ERX		$ -	$ 6.00	$ (2,498.20)	
* 9		136	GCR	3/17/2025	TCLERK 031425 ERX		$ -	$ 2.00	$ (2,500.20)	
* 9		150	GCR	3/19/2025	TCLERK 0310-031425		$ -	$ 52.00	$ (2,552.20)	
* 9		150	GCR	3/19/2025	TCLERK 031825 ERX		$ -	$ 6.00	$ (2,558.20)	
* 9		152	GCR	3/18/2025	TCLERK 031725 ERX		$ -	$ 14.00	$ (2,572.20)	
* 9		174	GCR	3/20/2025	TCLERK 031925 ERX		$ -	$ 2.00	$ (2,574.20)	
* 9		175	GCR	3/24/2025	TCLERK 032125 EPX		$ -	$ 2.00	$ (2,576.20)	
* 9		175	GCR	3/24/2025	TCLERK 032125 ERX		$ -	$ 12.00	$ (2,588.20)	

ACCOUNT	ACCOUNT NAME	SRC	EFF DATE	REFERENCE		BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
PER	JNL									
101 21036	HISTORIC DOCUMENTS PRESERVATIO					$ (16,221.23)				
* 9		186 API	3/28/2025	001852 74807	ADKINS PRINTING		$ 722.75	$ -	$ (1,865.45)	
* 9		186 API	3/28/2025	001852 74809	ADKINS PRINTING		$ 141.70	$ -	$ (1,723.75)	
* 9		196 GCR	3/25/2025	TCLERK 032425 EPX			$ -	$ 4.00	$ (1,727.75)	
* 9		196 GCR	3/25/2025	TCLERK 032425 ERX			$ -	$ 10.00	$ (1,737.75)	
* 9		197 GCR	3/26/2025	TCLERK 0317-032125			$ -	$ 64.00	$ (1,801.75)	
* 9		197 GCR	3/26/2025	TCLERK 032525 EPX			$ -	$ 2.00	$ (1,803.75)	
* 9		197 GCR	3/26/2025	TCLERK 032525 ERX			$ -	$ 4.00	$ (1,807.75)	
* 9		209 GEN	3/31/2025	GB50 NC NSF CK #421 ROSE			$ 6.00	$ -	$ (1,801.75)	
* 9		218 GCR	3/27/2025	TCLERK 032625 ERX			$ -	$ 6.00	$ (1,807.75)	
* 9		219 GCR	3/28/2025	TCLERK 032725 ERX			$ -	$ 10.00	$ (1,817.75)	
* 9		219 GCR	3/28/2025	TCLERK 033125 IRS V1877P124			$ -	$ 2.00	$ (1,819.75)	
* 9		224 GCR	3/31/2025	TCLERK 033125 ERX DIT 040125			$ -	$ 2.00	$ (1,821.75)	
* 9		225 GCR	3/31/2025	TCLERK 0324-033125 DIT 04022			$ -	$ 84.00	$ (1,905.75)	
*10		48 GCR	4/3/2025	TCLERK 040225 ERX			$ -	$ 4.00	$ (1,909.75)	
*10		53 GCR	4/4/2025	TCLERK 040325 ERX			$ -	$ 6.00	$ (1,915.75)	
*10		54 GCR	4/7/2025	TCLERK 040425 ERX			$ -	$ 6.00	$ (1,921.75)	
*10		62 API	4/11/2025	001852 75046	ADKINS PRINTING		$ 189.00	$ -	$ (1,732.75)	
*10		62 API	4/11/2025	001852 75203	ADKINS PRINTING		$ 576.39	$ -	$ (1,156.36)	
*10		91 GCR	4/9/2025	TCLERK 0401-040425			$ -	$ 38.00	$ (1,194.36)	
*10		91 GCR	4/9/2025	TCLERK 040825 ERX			$ -	$ 14.00	$ (1,208.36)	
*10		93 GCR	4/10/2025	TCLERK 040925 ERX			$ -	$ 10.00	$ (1,218.36)	
*10		108 GCR	4/14/2025	TCLERK 041125 ERX			$ -	$ 4.00	$ (1,222.36)	
*10		110 GCR	4/15/2025	TCLERK 041425 ERX			$ -	$ 6.00	$ (1,228.36)	
*10		111 GCR	4/11/2025	TCLERK 041025 EPX			$ -	$ 6.00	$ (1,234.36)	
*10		111 GCR	4/11/2025	TCLERK 041025 ERX			$ -	$ 12.00	$ (1,246.36)	
*10		111 GCR	4/11/2025	TCLERK 041725 IRS			$ -	$ 2.00	$ (1,248.36)	
*10		153 API	4/25/2025	000873 75421	CT TOWN CLERK'S		$ 150.00	$ -	$ (1,098.36)	
*10		157 GCR	4/16/2025	TCLERK 0407-041125			$ -	$ 70.00	$ (1,168.36)	
*10		157 GCR	4/16/2025	TCLERK 041525 ERX			$ -	$ 12.00	$ (1,180.36)	
*10		158 GCR	4/18/2025	TCLERK 041725 ERX			$ -	$ 8.00	$ (1,188.36)	
*10		207 GCR	4/17/2025	TCLERK 041625 ERX			$ -	$ 10.00	$ (1,198.36)	
*10		212 GCR	4/22/2025	TCLERK 042125 ERX			$ -	$ 6.00	$ (1,204.36)	
*10		214 GCR	4/23/2025	TCLERK 042225 ERX			$ -	$ 12.00	$ (1,216.36)	
*10		227 GCR	4/24/2025	TCLERK 042325 ERX			$ -	$ 6.00	$ (1,222.36)	
*10		228 GCR	4/25/2025	TCLERK 0414-041725			$ -	$ 30.00	$ (1,252.36)	
*10		228 GCR	4/25/2025	TCLERK 042425 ERX			$ -	$ 8.00	$ (1,260.36)	
*10		230 GCR	4/28/2025	TCLERK 042525 ERX			$ -	$ 6.00	$ (1,266.36)	
*10		231 GCR	4/29/2025	TCLERK 042825 ERX			$ -	$ 6.00	$ (1,272.36)	
*10		232 GCR	4/30/2025	TCLERK 0421-042525			$ -	$ 60.00	$ (1,332.36)	
*10		232 GCR	4/30/2025	TCLERK 042925 ERX			$ -	$ 8.00	$ (1,340.36)	
*10		245 GCR	4/30/2025	TCLERK 043025 EPX DIT 050125			$ -	$ 2.00	$ (1,342.36)	
*10		245 GCR	4/30/2025	TCLERK 043025 ERX DIT 050125			$ -	$ 10.00	$ (1,352.36)	

ACCOUNT		ACCOUNT NAME	SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
PER		JNL								
101	21036	HISTORIC DOCUMENTS PRESERVATIO				$ (16,221.23)				
*10			248 GCR	4/30/2025	TCLERK 0428-043025 DIT 05022		$ -	$ 30.00	$ (1,382.36)	
*11			43 API	5/9/2025	000873 75918 CT TOWN CLERK'S		$ 50.00	$ -	$ (1,332.36)	
*11			59 GCR	5/5/2025	TCLERK 050225 ERX		$ -	$ 8.00	$ (1,340.36)	
*11			66 GCR	5/6/2025	TCLERK 0501-050225		$ -	$ 20.00	$ (1,360.36)	
*11			66 GCR	5/6/2025	TCLERK 050525 ERX		$ -	$ 2.00	$ (1,362.36)	
*11			66 GCR	5/6/2025	TCLERK 050725 IRS V1878P317		$ -	$ 2.00	$ (1,364.36)	
*11			107 GCR	5/2/2025	TCLERK 050125 ERX		$ -	$ 20.00	$ (1,384.36)	
*11			107 GCR	5/2/2025	TCLERK 051225 IRS V1878P543		$ -	$ 2.00	$ (1,386.36)	
*11			146 GCR	5/7/2025	TCLERK 050625 ERX		$ -	$ 6.00	$ (1,392.36)	
*11			147 GCR	5/8/2025	TCLERK 050725 ERX		$ -	$ 6.00	$ (1,398.36)	
*11			148 GCR	5/12/2025	TCLERK 050925 ERX		$ -	$ 10.00	$ (1,408.36)	
*11			172 GCR	5/9/2025	TCLERK 050825 ERX		$ -	$ 4.00	$ (1,412.36)	
*11			173 GCR	5/14/2025	TCLERK 051325 ERX		$ -	$ 12.00	$ (1,424.36)	
*11			181 GCR	5/15/2025	TCLERK 051425 EPX		$ -	$ 4.00	$ (1,428.36)	
*11			184 GCR	5/19/2025	TCLERK 051625 EPX		$ -	$ 2.00	$ (1,430.36)	
*11			184 GCR	5/19/2025	TCLERK 051625 ERX		$ -	$ 12.00	$ (1,442.36)	
*11			196 GCR	5/13/2025	TCLERK 0505-050925		$ -	$ 74.00	$ (1,516.36)	
*11			196 GCR	5/13/2025	TCLERK 051225 ERX		$ -	$ 2.00	$ (1,518.36)	
*11			213 GCR	5/20/2025	TCLERK 0512-051625		$ -	$ 70.00	$ (1,588.36)	
*11			213 GCR	5/20/2025	TCLERK 051925 ERX		$ -	$ 8.00	$ (1,596.36)	
*11			294 GCR	5/21/2025	TCLERK 052025 ERX		$ -	$ 6.00	$ (1,602.36)	
*11			294 GCR	5/21/2025	TCLERK 052025 EPX		$ -	$ 2.00	$ (1,604.36)	
*11			299 GCR	5/22/2025	TCLERK 052125 ERX		$ -	$ 2.00	$ (1,606.36)	
*11			300 GCR	5/27/2025	TCLERK 052325 EPX		$ -	$ 2.00	$ (1,608.36)	
*11			303 GCR	5/23/2025	TCLERK 052225 ERX		$ -	$ 6.00	$ (1,614.36)	
*11			304 GCR	5/29/2025	TCLERK 052825 ERX		$ -	$ 6.00	$ (1,620.36)	
*11			305 GCR	5/30/2025	TCLERK 0519-052325		$ -	$ 38.00	$ (1,658.36)	
*11			305 GCR	5/30/2025	TCLERK 052925 ERX		$ -	$ 8.00	$ (1,666.36)	
*11			311 GCR	5/31/2025	TCLERK 053025 ERX DIT 060225		$ -	$ 2.00	$ (1,668.36)	
*11			311 GCR	5/31/2025	TCLERK 053025 EPX DIT 060225		$ -	$ 4.00	$ (1,672.36)	
*11			312 GCR	5/31/2025	TCLERK 0527-053025 DIT 06032		$ -	$ 32.00	$ (1,704.36)	
*11			320 GCR	5/28/2025	TCLERK 052725 EPX		$ -	$ 2.00	$ (1,706.36)	
*11			320 GCR	5/28/2025	TCLERK 052725 ERX		$ -	$ 6.00	$ (1,712.36)	
*12			72 GCR	6/4/2025	TCLERK 060325 ERX		$ -	$ 4.00	$ (1,716.36)	
*12			74 GCR	6/5/2025	TCLERK 060425 ERX		$ -	$ 4.00	$ (1,720.36)	
*12			75 GCR	6/6/2025	TCLERK 060525 ERX		$ -	$ 2.00	$ (1,722.36)	
*12			112 GCR	6/3/2025	TCLERK 060225 EPX		$ -	$ 2.00	$ (1,724.36)	
*12			113 GCR	6/10/2025	TCLERK 0602-060625		$ -	$ 104.00	$ (1,828.36)	
*12			113 GCR	6/10/2025	TCLERK 060925 ERX		$ -	$ 2.00	$ (1,830.36)	
*12			115 GCR	6/3/2025	TCLERK 060225 ERX		$ -	$ 8.00	$ (1,838.36)	
*12			118 GCR	6/11/2025	TCLERK 061025 ERX		$ -	$ 4.00	$ (1,842.36)	
*12			121 GCR	6/12/2025	TCLERK 061125 ERX		$ -	$ 6.00	$ (1,848.36)	

ACCOUNT / PER		ACCOUNT NAME / JNL	SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21036	HISTORIC DOCUMENTS PRESERVATIO				$ (16,221.23)				
*12			123 API	6/20/2025	001842 77071 CT DEPT OF AGRI		$ 96.00	$ -	$ (1,752.36)	
*12			200 GCR	6/9/2025	TCLERK 060625 EPX		$ -	$ 2.00	$ (1,754.36)	
*12			200 GCR	6/9/2025	TCLERK 060625 ERX		$ -	$ 8.00	$ (1,762.36)	
*12			201 GCR	6/13/2025	TCLERK 061225 ERX		$ -	$ 2.00	$ (1,764.36)	
*12			201 GCR	6/13/2025	TCLERK 062725 IRS V1879P829&		$ -	$ 4.00	$ (1,768.36)	
*12			209 GCR	6/16/2025	TCLERK 061325 ERX		$ -	$ 10.00	$ (1,778.36)	
*12			211 GCR	6/17/2025	TCLERK 0609-061325		$ -	$ 56.00	$ (1,834.36)	
*12			211 GCR	6/17/2025	TCLERK 061625 ERX		$ -	$ 16.00	$ (1,850.36)	
*12			212 GCR	6/20/2025	TCLERK 061825 EPX		$ -	$ 2.00	$ (1,852.36)	
*12			212 GCR	6/20/2025	TCLERK 061825 ERX		$ -	$ 12.00	$ (1,864.36)	
*12			249 GCR	6/24/2025	TCLERK 0616-062025		$ -	$ 44.00	$ (1,908.36)	
*12			249 GCR	6/24/2025	TCLERK 062325 ERX		$ -	$ 6.00	$ (1,914.36)	
*12			265 GCR	6/23/2025	TCLERK 062025 ERX		$ -	$ 6.00	$ (1,920.36)	
*12			268 GCR	6/25/2025	TCLERK 062425 ERX		$ -	$ 2.00	$ (1,922.36)	
*12			269 GCR	6/26/2025	TCLERK 062525 EPX		$ -	$ 2.00	$ (1,924.36)	
*12			269 GCR	6/26/2025	TCLERK 062525 ERX		$ -	$ 6.00	$ (1,930.36)	
*12			270 GCR	6/27/2025	TCLERK 062625 ERX		$ -	$ 2.00	$ (1,932.36)	
*12			271 GCR	6/30/2025	TCLERK 0623-062725 DIT 07012		$ -	$ 74.00	$ (2,006.36)	
*12			271 GCR	6/30/2025	TCLERK 063025 ERX DIT 070125		$ -	$ 6.00	$ (2,012.36)	
*12			276 GCR	6/18/2025	TCLERK 061725 ERX		$ -	$ 6.00	$ (2,018.36)	
*12			278 GCR	6/30/2025	TCLERK 063025 DIT 070325		$ -	$ 28.00	$ (2,046.36)	
						$ (16,221.23)	$ 2,727.64	$ 4,774.00	$ (2,046.36)	$ (18,267.59)

ACCOUNT PER	JNL	ACCOUNT NAME	SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21039	TOWN CLERK'S PORTION AGR. REC.				$ (15,965.87)				
* 1			209 GCR	7/2/2024	TCLERK 070124 EPX		$ -	$ 1.00	$ (1.00)	
* 1			210 GCR	7/3/2024	TCLERK 070224 ERX		$ -	$ 8.00	$ (9.00)	
* 1			211 GCR	7/5/2024	TCLERK 070324 ERX		$ -	$ 2.00	$ (11.00)	
* 1			212 GCR	7/8/2024	TCLERK 071124 IRS V 1864 P14		$ -	$ 1.00	$ (12.00)	
* 1			213 GCR	7/9/2024	TCLERK 070824 EPX		$ -	$ 1.00	$ (13.00)	
* 1			221 GCR	7/10/2024	TCLERK 0701-070524		$ -	$ 106.00	$ (119.00)	
* 1			221 GCR	7/10/2024	TCLERK 070924 ERX		$ -	$ 3.00	$ (122.00)	
* 1			287 API	7/19/2024	000678 68475 RICOH USA INC		$ 106.53	$ -	$ (15.47)	
* 1			287 API	7/19/2024	001852 68478 ADKINS PRINTING		$ 30.79	$ -	$ 15.32	
* 1			293 GCR	7/15/2024	TCLERK 071224 EPX		$ -	$ 1.00	$ 14.32	
* 1			293 GCR	7/15/2024	TCLERK 071224 ERX		$ -	$ 3.00	$ 11.32	
* 1			321 GCR	7/16/2024	TCLERK 071524 ERX		$ -	$ 12.00	$ (0.68)	
* 1			323 GCR	7/17/2024	TCLERK 071624 ERX		$ -	$ 4.00	$ (4.68)	
* 1			362 GCR	7/18/2024	TCLERK 0708-071224		$ -	$ 64.00	$ (68.68)	
* 1			362 GCR	7/18/2024	TCLERK 071724 ERX		$ -	$ 12.00	$ (80.68)	
* 1			366 GCR	7/19/2024	TCLERK 071824 ERX		$ -	$ 2.00	$ (82.68)	
* 1			366 GCR	7/19/2024	TCLERK 072224 IRS V1865 P93		$ -	$ 1.00	$ (83.68)	
* 1			367 GCR	7/22/2024	TCLERK 071924 ERX		$ -	$ 5.00	$ (88.68)	
* 1			406 GCR	7/24/2024	TCLERK 0715-071924		$ -	$ 40.00	$ (128.68)	
* 1			406 GCR	7/24/2024	TCLERK 072324 ERX		$ -	$ 5.00	$ (133.68)	
* 1			431 GCR	7/23/2024	TCLERK 072224 ERX		$ -	$ 8.00	$ (141.68)	
* 1			432 GCR	7/25/2024	TCLERK 072424 ERX		$ -	$ 1.00	$ (142.68)	
* 1			433 GCR	7/29/2024	TCLERK 072624 EPX		$ -	$ 1.00	$ (143.68)	
* 1			433 GCR	7/29/2024	TCLERK 072624 ERX		$ -	$ 1.00	$ (144.68)	
* 1			436 GCR	7/30/2024	TCLERK 072924 ERX		$ -	$ 5.00	$ (149.68)	
* 1			497 GCR	7/31/2024	TCLERK 073024 ERX		$ -	$ 3.00	$ (152.68)	
* 1			497 GCR	7/31/2024	TCLERK 072224-072624 DEP		$ -	$ 102.00	$ (254.68)	
* 1			528 GCR	7/26/2024	TCLERK 072524 EPX		$ -	$ 1.00	$ (255.68)	
* 1			528 GCR	7/26/2024	TCLERK 072524 ERX		$ -	$ 11.00	$ (266.68)	
* 1			531 GEN	7/31/2024	GB66 COLOR COPY CHARGES 073124		$ 0.15	$ -	$ (266.53)	
* 1			540 GCR	7/31/2024	TCLERK 073124 ERX DIT 080124		$ -	$ 1.00	$ (267.53)	
* 1			541 GCR	7/31/2024	TCLK DEP 0729-073124 DIT0802		$ -	$ 48.00	$ (315.53)	
* 2			5 API	8/2/2024	000137 68923 STAPLES, INC		$ 270.08	$ -	$ (45.45)	
* 2			5 API	8/2/2024	001794 68870 W.B. MASON CO.,		$ 206.24	$ -	$ 160.79	
* 2			35 GEN	8/6/2024	GB10 NC RTN CK #532933 SUNPOWER		$ 1.00	$ -	$ 161.79	
* 2			77 API	8/16/2024	000137 69217 STAPLES, INC		$ 78.40	$ -	$ 240.19	
* 2			77 API	8/16/2024	000678 69206 RICOH USA INC		$ 91.51	$ -	$ 331.70	
* 2			109 GCR	8/5/2024	TCLERK 080224 EPX		$ -	$ 1.00	$ 330.70	
* 2			109 GCR	8/5/2024	TCLERK 080224 ERX		$ -	$ 2.00	$ 328.70	
* 2			110 GCR	8/6/2024	TCLERK 080524 ERX		$ -	$ 1.00	$ 327.70	
* 2			111 GCR	8/7/2024	TCLERK 0801-080224		$ -	$ 18.00	$ 309.70	
* 2			111 GCR	8/7/2024	TCLERK 080624 ERX		$ -	$ 2.00	$ 307.70	
* 2			113 GCR	8/8/2024	TCLERK 080724 ERX		$ -	$ 5.00	$ 302.70	

ACCOUNT / PER		ACCOUNT NAME / JNL	SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21039	TOWN CLERK'S PORTION AGR. REC.				$ (15,965.87)				
* 2		118	GCR	8/9/2024	TCLERK 081224 IRS V 1867		$ -	$ 1.00	$ 301.70	
* 2		120	GCR	8/13/2024	TCLERK 081224 EPX		$ -	$ 1.00	$ 300.70	
* 2		120	GCR	8/13/2024	TCLERK 081224 ERX		$ -	$ 4.00	$ 296.70	
* 2		121	GCR	8/14/2024	TCLERK 0805-080924		$ -	$ 79.00	$ 217.70	
* 2		121	GCR	8/14/2024	TCLERK 081324 ERX		$ -	$ 3.00	$ 214.70	
* 2		162	GCR	8/16/2024	TCLERK 081524 ERX		$ -	$ 5.00	$ 209.70	
* 2		166	GCR	8/20/2024	TCLERK 081924 ERX		$ -	$ 17.00	$ 192.70	
* 2		166	GCR	8/20/2024	TCLERK 081924 EPX		$ -	$ 1.00	$ 191.70	
* 2		167	GCR	8/21/2024	TCLERK 0812-081624		$ -	$ 52.00	$ 139.70	
* 2		167	GCR	8/21/2024	TCLERK 082024 ERX		$ -	$ 2.00	$ 137.70	
* 2		171	GCR	8/23/2024	TCLERK 082224 ERX		$ -	$ 2.00	$ 135.70	
* 2		174	GCR	8/22/2024	TCLERK 082124 ERX		$ -	$ 2.00	$ 133.70	
* 2		178	API	8/30/2024	000946 69450 INFOSHRED, LLC		$ 30.86	$ -	$ 164.56	
* 2		201	API	8/4/2024	001651 69771 JP MORGAN CHASE		$ 91.05	$ -	$ 255.61	
* 2		204	GCR	8/26/2024	TCLERK 082324 EPX		$ -	$ 1.00	$ 254.61	
* 2		204	GCR	8/26/2024	TCLERK 082324 ERX		$ -	$ 2.00	$ 252.61	
* 2		221	GCR	8/27/2024	TCELRK 082624 ERX		$ -	$ 11.00	$ 241.61	
* 2		222	GCR	8/28/2024	TCLERK 0819-082324		$ -	$ 112.00	$ 129.61	
* 2		222	GCR	8/28/2024	TCLERK 082724 ERX		$ -	$ 3.00	$ 126.61	
* 2		224	GCR	8/29/2024	TCLERK 082824 ERX		$ -	$ 4.00	$ 122.61	
* 2		225	GCR	8/30/2024	TCLERK 082924 ERX		$ -	$ 3.00	$ 119.61	
* 2		226	GCR	8/31/2024	TCLERK 083024 ERX DIT 090324		$ -	$ 2.00	$ 117.61	
* 2		227	GCR	8/31/2024	TCLERK 0826-083024 DIT 09042		$ -	$ 111.00	$ 6.61	
* 3		71	API	9/13/2024	001852 69858 ADKINS PRINTING		$ 194.36	$ -	$ 200.97	
* 3		99	GCR	9/5/2024	TCLERK 090424 ERX		$ -	$ 3.00	$ 197.97	
* 3		99	GCR	9/5/2024	TCLERK 090324 ERX		$ -	$ 4.00	$ 193.97	
* 3		100	GCR	9/6/2024	TCLERK 090524 ERX		$ -	$ 13.00	$ 180.97	
* 3		101	GCR	9/9/2024	TCLERK 090624 ERX		$ -	$ 3.00	$ 177.97	
* 3		102	GCR	9/10/2024	TCLERK 090924 ERX		$ -	$ 11.00	$ 166.97	
* 3		102	GCR	9/10/2024	TCLERK 090924 EPX		$ -	$ 1.00	$ 165.97	
* 3		103	GCR	9/11/2024	TCLERK 0903-090624		$ -	$ 63.00	$ 102.97	
* 3		103	GCR	9/11/2024	TCLERK 091024 ERX		$ -	$ 6.00	$ 96.97	
* 3		106	GCR	9/12/2024	TCLERK 091124 ERX		$ -	$ 4.00	$ 92.97	
* 3		107	GCR	9/13/2024	TCLERK 091224 ERX		$ -	$ 3.00	$ 89.97	
* 3		107	GCR	9/13/2024	TCLERK 091624 IRS V1871 P259		$ -	$ 1.00	$ 88.97	
* 3		124	GCR	9/16/2024	TCLERK 091324 ERX		$ -	$ 3.00	$ 85.97	
* 3		125	GCR	9/17/2024	TCLERK 091624 ERX		$ -	$ 5.00	$ 80.97	
* 3		126	GCR	9/18/2024	TCLERK 0909-091324		$ -	$ 66.00	$ 14.97	
* 3		126	GCR	9/18/2024	TCLERK 091724 ERX		$ -	$ 2.00	$ 12.97	
* 3		169	GCR	9/19/2024	TCLERK 091824 ERX		$ -	$ 23.00	$ (10.03)	
* 3		170	GCR	9/20/2024	TCLERK 091924 ERX		$ -	$ 14.00	$ (24.03)	
* 3		174	API	9/27/2024	000137 70524 STAPLES, INC		$ 60.39	$ -	$ 36.36	
* 3		174	API	9/27/2024	000678 70196 RICOH USA INC		$ 91.51	$ -	$ 127.87	

ACCOUNT / PER	JNL	ACCOUNT NAME	SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21039	TOWN CLERK'S PORTION AGR. REC.				$ (15,965.87)				
* 3			174 API	9/27/2024	000946 70177 INFOSHRED, LLC		$ 30.87	$ -	$ 158.74	
* 3			174 API	9/27/2024	002864 70199 SPORTEES		$ 350.00	$ -	$ 508.74	
* 3			186 GCR	9/23/2024	TCLERK 092024 ERX		$ -	$ 1.00	$ 507.74	
* 3			187 GCR	9/24/2024	TCLERK 092324 ERX		$ -	$ 2.00	$ 505.74	
* 3			188 GCR	9/25/2024	TCLERK 0916/092024		$ -	$ 107.00	$ 398.74	
* 3			188 GCR	9/25/2024	TCLERK 092424 EPX		$ -	$ 1.00	$ 397.74	
* 3			188 GCR	9/25/2024	TCLERK 092424 ERX		$ -	$ 8.00	$ 389.74	
* 3			216 GCR	9/26/2024	TCLERK 092524 ERX		$ -	$ 3.00	$ 386.74	
* 3			220 API	9/4/2024	001651 70570 JP MORGAN CHASE		$ 276.47	$ -	$ 663.21	
* 3			239 GCR	9/27/2024	TCLERK 092624 ERX		$ -	$ 3.00	$ 660.21	
* 3			243 GCR	9/30/2024	TCLERK 093024ERX $917DIT1002		$ -	$ 3.00	$ 657.21	
* 3			245 GCR	9/30/2024	TCLERK 0923-093024 DIT 10042		$ -	$ 105.00	$ 552.21	
* 3			248 GEN	9/30/2024	GB57 COLOR COPY CHARGES 093024		$ 15.35	$ -	$ 567.56	
* 4			68 GCR	10/2/2024	TCLERK 100124 ERX $917		$ -	$ 3.00	$ 564.56	
* 4			72 GCR	10/4/2024	TCLERK 100324 ERX		$ -	$ 19.00	$ 545.56	
* 4			73 GCR	10/7/2024	TCLERK 100424 ERX		$ -	$ 25.00	$ 520.56	
* 4			74 GCR	10/8/2024	TCLERK 100724 ERX		$ -	$ 5.00	$ 515.56	
* 4			75 GCR	10/9/2024	TCLRK 1001-100424		$ -	$ 84.00	$ 431.56	
* 4			75 GCR	10/9/2024	TCLERK 100824 ERX		$ -	$ 1.00	$ 430.56	
* 4			93 GCR	10/10/2024	TCLERK 100924 EPX		$ -	$ 1.00	$ 429.56	
* 4			93 GCR	10/10/2024	TCLERK 100924 ERX		$ -	$ 12.00	$ 417.56	
* 4			111 GCR	10/11/2024	TCLERK 101024 ERX		$ -	$ 1.00	$ 416.56	
* 4			112 GCR	10/15/2024	TCLERK 101124 EPX		$ -	$ 1.00	$ 415.56	
* 4			113 API	10/25/2024	000678 71104 RICOH USA INC		$ 105.85	$ -	$ 521.41	
* 4			113 API	10/25/2024	000946 71060 INFOSHRED, LLC		$ 30.86	$ -	$ 552.27	
* 4			119 GCR	10/16/2024	TCLERK 101524 ERX		$ -	$ 14.00	$ 538.27	
* 4			119 GCR	10/16/2024	TCLERK 101624 DRS V1872 P486		$ -	$ 1.00	$ 537.27	
* 4			120 GCR	10/17/2024	TCLERK 101624 ERX		$ -	$ 14.00	$ 523.27	
* 4			162 GCR	10/18/2024	TCLERK 1007-101124		$ -	$ 45.00	$ 478.27	
* 4			165 GCR	10/21/2024	TCLERK 101824 ERX		$ -	$ 4.00	$ 474.27	
* 4			166 GCR	10/22/2024	TCLERK 102124 ERX		$ -	$ 2.00	$ 472.27	
* 4			167 GCR	10/23/2024	TCLERK 1015-101824		$ -	$ 37.00	$ 435.27	
* 4			167 GCR	10/23/2024	TCLERK 102224 ERX		$ -	$ 1.00	$ 434.27	
* 4			168 GCR	10/25/2024	TCLERK 102424 ERX		$ -	$ 3.00	$ 431.27	
* 4			168 GCR	10/25/2024	TCLERK 102824 IRS V1872 P868		$ -	$ 1.00	$ 430.27	
* 4			172 GCR	10/24/2024	TCLERK 102324 ERX		$ -	$ 2.00	$ 428.27	
* 4			186 API	10/4/2024	001651 71446 JP MORGAN CHASE		$ 30.62	$ -	$ 458.89	
* 4			200 GCR	10/28/2024	TCLERK 102524 ERX		$ -	$ 2.00	$ 456.89	
* 4			200 GCR	10/28/2024	TCLERK 102524 EPX		$ -	$ 1.00	$ 455.89	
* 4			201 GCR	10/29/2024	TCLERK 102824 EPX		$ -	$ 1.00	$ 454.89	
* 4			201 GCR	10/29/2024	TCLERK 102824 ERX		$ -	$ 2.00	$ 452.89	
* 4			202 GCR	10/30/2024	TCLERK 1021-102524		$ -	$ 68.00	$ 384.89	
* 4			202 GCR	10/30/2024	TCLERK 102924 ERX		$ -	$ 15.00	$ 369.89	

ACCOUNT PER	JNL	ACCOUNT NAME	SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21039	TOWN CLERK'S PORTION AGR. REC.				$ (15,965.87)				
* 4	203		GCR	10/31/2024	TCLERK 103024 ERX		$ -	$ 11.00	$ 358.89	
* 4	204		GCR	10/31/2024	TCLERK 103124 ERX DIT 110124		$ -	$ 5.00	$ 353.89	
* 4	225		GCR	10/31/2024	TCLERK 1028-103124 DIT 11062		$ -	$ 64.00	$ 289.89	
* 5	27		API	11/8/2024	000678 71525 RICOH USA INC		$ 91.51	$ -	$ 381.40	
* 5	27		API	11/8/2024	000964 71305 OFFICE DEPOT I		$ 23.99	$ -	$ 405.39	
* 5	78		GCR	11/4/2024	TCLERK 110124 EPX		$ -	$ 1.00	$ 404.39	
* 5	78		GCR	11/4/2024	TCLERK 110124 ERX		$ -	$ 2.00	$ 402.39	
* 5	79		GCR	11/5/2024	TCLERK 110424 ERX		$ -	$ 9.00	$ 393.39	
* 5	83		GCR	11/6/2024	TCLERK 110524 ERX		$ -	$ 22.00	$ 371.39	
* 5	85		GCR	11/7/2024	TCLERK 110624 ERX		$ -	$ 6.00	$ 365.39	
* 5	99		GCR	11/8/2024	TCLERK 110724 EPX		$ -	$ 2.00	$ 363.39	
* 5	99		GCR	11/8/2024	TCLERK 110724 ERX		$ -	$ 4.00	$ 359.39	
* 5	109		API	11/22/2024	000946 71632 INFOSHRED, LLC		$ 30.87	$ -	$ 390.26	
* 5	118		GCR	11/12/2024	TCLERK 110824 ERX		$ -	$ 1.00	$ 389.26	
* 5	119		GCR	11/15/2024	TCLERK 111424 EPX		$ -	$ 1.00	$ 388.26	
* 5	119		GCR	11/15/2024	TCLERK 111424 ERX		$ -	$ 14.00	$ 374.26	
* 5	120		GCR	11/13/2024	TCLERK 1101-110824		$ -	$ 123.00	$ 251.26	
* 5	120		GCR	11/13/2024	TCLERK 111224 ERX		$ -	$ 2.00	$ 249.26	
* 5	129		GCR	11/18/2024	TCLERK 111524 ERX		$ -	$ 4.00	$ 245.26	
* 5	130		GCR	11/19/2024	TCLERK 111824 ERX		$ -	$ 2.00	$ 243.26	
* 5	131		GCR	11/20/2024	TCLERK 1112-111524		$ -	$ 34.00	$ 209.26	
* 5	131		GCR	11/20/2024	TCLERK 111924 ERX		$ -	$ 21.00	$ 188.26	
* 5	134		GCR	11/21/2024	TCLERK 112024 ERX		$ -	$ 4.00	$ 184.26	
* 5	170		GCR	11/22/2024	TCLERK 112124 ERX		$ -	$ 14.00	$ 170.26	
* 5	170		GCR	11/22/2024	TCLERK 112124 EPX		$ -	$ 1.00	$ 169.26	
* 5	171		GCR	11/25/2024	TCLERK 112224 EPX		$ -	$ 1.00	$ 168.26	
* 5	171		GCR	11/25/2024	TCLERK 112224 ERX		$ -	$ 3.00	$ 165.26	
* 5	172		GCR	11/26/2024	TCLERK 112524 ERX		$ -	$ 3.00	$ 162.26	
* 5	173		GCR	11/27/2024	TCLERK 1118-112224		$ -	$ 45.00	$ 117.26	
* 5	173		GCR	11/27/2024	TCLERK 112624 ERX		$ -	$ 1.00	$ 116.26	
* 5	174		GCR	11/29/2024	TCLERK 112724 ERX		$ -	$ 8.00	$ 108.26	
* 5	178		GCR	11/30/2024	TCLERK 1125-112724 DIT 12042		$ -	$ 51.00	$ 57.26	
* 6	24		API	12/6/2024	000137 71990 STAPLES, INC		$ 39.27	$ -	$ 96.53	
* 6	46		GCR	12/3/2024	TCLERK 120224 ERX		$ -	$ 11.00	$ 85.53	
* 6	81		GCR	12/5/2024	TCLERK 120424 ERX		$ -	$ 11.00	$ 74.53	
* 6	82		GCR	12/4/2024	TCLERK 120324 ERX		$ -	$ 5.00	$ 69.53	
* 6	100		GCR	12/6/2024	TCLERK 120524 EPX		$ -	$ 2.00	$ 67.53	
* 6	100		GCR	12/6/2024	TCLERK 120524 ERX		$ -	$ 12.00	$ 55.53	
* 6	101		GCR	12/9/2024	TCLERK 120624 ERX		$ -	$ 11.00	$ 44.53	
* 6	102		GCR	12/10/2024	TCLERK 120924 ERX		$ -	$ 1.00	$ 43.53	
* 6	102		GCR	12/10/2024	TCLERK 121124 IRS V1874 P129		$ -	$ 1.00	$ 42.53	
* 6	103		GCR	12/12/2024	TCLERK 121124 ERX		$ -	$ 4.00	$ 38.53	
* 6	115		GCR	12/11/2024	TCLERK 1202-120624		$ -	$ 92.00	$ (53.47)	

ACCOUNT PER		ACCOUNT NAME JNL	SRC	EFF DATE	REFERENCE		BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21039	TOWN CLERK'S PORTION AGR. REC.					$ (15,965.87)				
* 6		115	GCR	12/11/2024	TCLERK 121024 ERX			$ -	$ 12.00	$ (65.47)	
* 6		120	API	12/20/2024	000678 72430	RICOH USA INC		$ 91.51	$ -	$ 26.04	
* 6		120	API	12/20/2024	000946 72321	INFOSHRED, LLC		$ 30.86	$ -	$ 56.90	
* 6		193	GEN	12/31/2024	GB47	COLOR COPY CHARGES 123124		$ 8.40	$ -	$ 65.30	
* 6		198	GCR	12/13/2024	TCLERK 121224 ERX			$ -	$ 4.00	$ 61.30	
* 6		199	GCR	12/16/2024	TCLERK 121324 ERX			$ -	$ 1.00	$ 60.30	
* 6		200	GCR	12/17/2024	TCLERK 121624 ERX			$ -	$ 4.00	$ 56.30	
* 6		201	GCR	12/18/2024	TCLERK 121724 ERX			$ -	$ 2.00	$ 54.30	
* 6		202	GCR	12/19/2024	TCLERK 1209-121324			$ -	$ 75.00	$ (20.70)	
* 6		202	GCR	12/19/2024	TCLERK 121824 ERX			$ -	$ 6.00	$ (26.70)	
* 6		222	GCR	12/20/2024	TCLERK 121924 ERX			$ -	$ 5.00	$ (31.70)	
* 6		230	GCR	12/27/2024	TCLERK 1216-122024			$ -	$ 81.00	$ (112.70)	
* 6		230	GCR	12/27/2024	TCLERK 122624 ERX			$ -	$ 6.00	$ (118.70)	
* 6		231	GCR	12/30/2024	TCLERK 122724 ERX			$ -	$ 5.00	$ (123.70)	
* 6		232	GCR	12/31/2024	TCLERK 123024 ERX			$ -	$ 2.00	$ (125.70)	
* 6		234	GCR	12/31/2024	TCLERK 123124 ERX DIT 010225			$ -	$ 1.00	$ (126.70)	
* 6		236	GCR	12/31/2024	TCLERK 1223-123124 DIT 01066			$ -	$ 47.00	$ (173.70)	
* 7		7	API	1/3/2025	002404 72685	COMPBASE, INC		$ 1,200.00	$ -	$ 1,026.30	
* 7		69	API	1/13/2025	000946 72971	INFOSHRED, LLC		$ 30.86	$ -	$ 1,057.16	
* 7		70	APM	1/13/2025	000946 69450	INFOSHRED, LLC		$ -	$ 30.86	$ 1,026.30	
* 7		71	API	1/13/2025	000946 72972	INFOSHRED, LLC		$ 30.87	$ -	$ 1,057.17	
* 7		72	APM	1/13/2025	000946 70177	INFOSHRED, LLC		$ -	$ 30.87	$ 1,026.30	
* 7		74	API	1/13/2025	000946 72973	INFOSHRED, LLC		$ 30.86	$ -	$ 1,057.16	
* 7		75	APM	1/13/2025	000946 71060	INFOSHRED, LLC		$ -	$ 30.86	$ 1,026.30	
* 7		77	API	1/13/2025	000946 72974	INFOSHRED, LLC		$ 30.87	$ -	$ 1,057.17	
* 7		78	APM	1/13/2025	000946 71632	INFOSHRED, LLC		$ -	$ 30.87	$ 1,026.30	
* 7		79	API	1/13/2025	000946 72975	INFOSHRED, LLC		$ 30.86	$ -	$ 1,057.16	
* 7		80	APM	1/13/2025	000946 72321	INFOSHRED, LLC		$ -	$ 30.86	$ 1,026.30	
* 7		105	API	1/17/2025	000678 73142	RICOH USA INC		$ 105.75	$ -	$ 1,132.05	
* 7		156	GCR	1/6/2025	TCLERK 010325 EPX			$ -	$ 1.00	$ 1,131.05	
* 7		156	GCR	1/6/2025	TCLERK 010325 ERX			$ -	$ 5.00	$ 1,126.05	
* 7		161	GCR	1/7/2025	TCLERK 010625 ERX			$ -	$ 4.00	$ 1,122.05	
* 7		162	GCR	1/8/2025	TCLERK 0102-010325			$ -	$ 33.00	$ 1,089.05	
* 7		162	GCR	1/8/2025	TCLERK 010725 ERX			$ -	$ 1.00	$ 1,088.05	
* 7		162	GCR	1/8/2025	TCLERK 010725 EPX			$ -	$ 1.00	$ 1,087.05	
* 7		162	GCR	1/8/2025	TCLERK 010825 IRS V1874P953			$ -	$ 1.00	$ 1,086.05	
* 7		166	GCR	1/9/2025	TCLERK 010825 ERX			$ -	$ 6.00	$ 1,080.05	
* 7		167	GCR	1/10/2025	TCLERK 010925 ERX			$ -	$ 15.00	$ 1,065.05	
* 7		195	GCR	1/3/2025	TCLERK 010225 ERX			$ -	$ 1.00	$ 1,064.05	
* 7		196	GCR	1/13/2025	TCLERK 011025 ERX			$ -	$ 18.00	$ 1,046.05	
* 7		197	GCR	1/14/2025	TCLERK 011325 EPX			$ -	$ 1.00	$ 1,045.05	
* 7		197	GCR	1/14/2025	TCLERK 011325 ERX			$ -	$ 4.00	$ 1,041.05	
* 7		198	GCR	1/15/2025	TCLERK 0106-011025			$ -	$ 22.00	$ 1,019.05	

ACCOUNT / PER	ACCOUNT NAME / JNL	SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21039 TOWN CLERK'S PORTION AGR. REC.				$ (15,965.87)				
* 7	198	GCR	1/15/2025	TCLERK 011425 ERX		$ -	$ 2.00	$ 1,017.05	
* 7	204	GCR	1/16/2025	TCLERK 011525 ERX		$ -	$ 25.00	$ 992.05	
* 7	204	GCR	1/16/2025	TCLERK 011525 EPX		$ -	$ 1.00	$ 991.05	
* 7	205	GCR	1/17/2025	TCLERK 011625 ERX		$ -	$ 4.00	$ 987.05	
* 7	216	API	1/31/2025	001794 73468 W.B. MASON CO.,		$ 38.78	$ -	$ 1,025.83	
* 7	241	GCR	1/21/2025	TCLERK 011725 ERX		$ -	$ 5.00	$ 1,020.83	
* 7	242	GCR	1/22/2025	TCLERK 0113-011725		$ -	$ 58.00	$ 962.83	
* 7	242	GCR	1/22/2025	TCLERK 012125 EPX		$ -	$ 1.00	$ 961.83	
* 7	242	GCR	1/22/2025	TCLERK 012125 ERX		$ -	$ 14.00	$ 947.83	
* 7	242	GCR	1/22/2025	TCLERK 0122225 IRS V1875P438		$ -	$ 1.00	$ 946.83	
* 7	243	GCR	1/23/2025	TCLERK 012225 EPX		$ -	$ 1.00	$ 945.83	
* 7	250	GEN	1/31/2025	GB53 COLOR COPY CHARGES 013125		$ 11.05	$ -	$ 956.88	
* 7	262	GCR	1/24/2025	TCLERK 012325 EPX		$ -	$ 1.00	$ 955.88	
* 7	262	GCR	1/24/2025	TCLERK 012325 ERX		$ -	$ 3.00	$ 952.88	
* 7	263	GCR	1/27/2025	TCLERK 012425 EPX		$ -	$ 1.00	$ 951.88	
* 7	263	GCR	1/27/2025	TCLERK 012425 ERX		$ -	$ 4.00	$ 947.88	
* 7	264	GCR	1/28/2025	TCLERK 012725 ERX		$ -	$ 3.00	$ 944.88	
* 7	265	GCR	1/29/2025	TCLERK 0121-012425		$ -	$ 67.00	$ 877.88	
* 7	272	GCR	1/31/2025	TCLERK 013025 ERX		$ -	$ 2.00	$ 875.88	
* 7	275	GRV	1/31/2025	013125DIT WRONG PERIOD		$ -	$ 1.00	$ 874.88	
* 7	276	GCR	1/31/2025	TCLERK 0127-013125 DIT 02052		$ -	$ 75.00	$ 799.88	
* 8	43	GCR	2/3/2025	TCLERK 013125 ERX DIT 020325		$ -	$ 1.00	$ 798.88	
* 8	45	GRV	2/3/2025	013125DIT WRONG PERIOD		$ 1.00	$ -	$ 799.88	
* 8	46	GRV	2/3/2025	013125DIT WRONG PERIOD		$ 1.00	$ -	$ 800.88	
* 8	48	GRV	2/3/2025	REVERSE REVERSAL DONE 2X'		$ -	$ 1.00	$ 799.88	
* 8	53	API	2/14/2025	000137 73760 STAPLES, INC		$ 183.63	$ -	$ 983.51	
* 8	53	API	2/14/2025	001794 73838 W.B. MASON CO.,		$ 28.13	$ -	$ 1,011.64	
* 8	53	API	2/14/2025	001794 73841 W.B. MASON CO.,		$ 9.62	$ -	$ 1,021.26	
* 8	53	API	2/14/2025	000678 73826 RICOH USA INC		$ 91.51	$ -	$ 1,112.77	
* 8	54	GCR	2/4/2025	TCLERK 020325 EPX		$ -	$ 1.00	$ 1,111.77	
* 8	56	GCR	2/5/2025	TCLERK 020425 ERX		$ -	$ 12.00	$ 1,099.77	
* 8	76	GCR	2/10/2025	TCLERK 020725 ERX		$ -	$ 5.00	$ 1,094.77	
* 8	77	GCR	2/7/2025	TCLERK 020625 EPX		$ -	$ 1.00	$ 1,093.77	
* 8	79	GCR	2/12/2025	TCLERK 0203-020725		$ -	$ 61.00	$ 1,032.77	
* 8	79	GCR	2/12/2025	TCELRK 021125 EPX		$ -	$ 1.00	$ 1,031.77	
* 8	79	GCR	2/12/2025	TCELRK 021125 ERX		$ -	$ 10.00	$ 1,021.77	
* 8	85	GCR	2/11/2025	TCLERK 021025 EPX		$ -	$ 1.00	$ 1,020.77	
* 8	85	GCR	2/11/2025	TCLERK 021025 ERX		$ -	$ 8.00	$ 1,012.77	
* 8	109	GCR	2/6/2025	TCLERK 020525 ERX		$ -	$ 6.00	$ 1,006.77	
* 8	129	GCR	2/13/2025	TCLERK 021225 EPX		$ -	$ 1.00	$ 1,005.77	
* 8	129	GCR	2/13/2025	TCLERK 021225 ERX		$ -	$ 2.00	$ 1,003.77	
* 8	134	GCR	2/14/2025	TCLERK 021325 ERX		$ -	$ 1.00	$ 1,002.77	
* 8	135	GCR	2/18/2025	TCLERK 021425 ERX		$ -	$ 4.00	$ 998.77	

ACCOUNT PER	 JNL	ACCOUNT NAME	SRC	EFF DATE	REFERENCE		BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21039	TOWN CLERK'S PORTION AGR. REC.					$ (15,965.87)				
* 8			148 GCR	2/19/2025	TCLERK 0210-021425			$ -	$ 60.00	$ 938.77	
* 8			148 GCR	2/19/2025	TCLERK 021825 ERX			$ -	$ 6.00	$ 932.77	
* 8			149 GCR	2/20/2025	TCLERK 021925 ERX			$ -	$ 1.00	$ 931.77	
* 8			149 GCR	2/20/2025	TCLERK 021925 EPX			$ -	$ 3.00	$ 928.77	
* 8			157 API	2/28/2025	001852 74091	ADKINS PRINTING		$ 101.72	$ -	$ 1,030.49	
* 8			157 API	2/28/2025	000137 74249	STAPLES, INC		$ 50.64	$ -	$ 1,081.13	
* 8			157 API	2/28/2025	000946 74160	INFOSHRED, LLC		$ 30.87	$ -	$ 1,112.00	
* 8			163 GCR	2/24/2025	TCLERK 022125 ERX			$ -	$ 3.00	$ 1,109.00	
* 8			170 GCR	2/25/2025	TCLERK 022425 ERX			$ -	$ 2.00	$ 1,107.00	
* 8			171 GCR	2/26/2025	TCLERK 0218-022125			$ -	$ 41.00	$ 1,066.00	
* 8			171 GCR	2/26/2025	TCLRK 022525 ERX			$ -	$ 1.00	$ 1,065.00	
* 8			190 GCR	2/28/2025	TCELRK 022725 ERX			$ -	$ 1.00	$ 1,064.00	
* 8			190 GCR	2/28/2025	TCELRK 030325 IRS V1876P294			$ -	$ 1.00	$ 1,063.00	
* 8			199 GCR	2/28/2025	TCLERK 022825 ERX DIT 030325			$ -	$ 5.00	$ 1,058.00	
* 8			202 GCR	2/21/2025	TCLERK 022025 ERX			$ -	$ 13.00	$ 1,045.00	
* 8			214 GCR	2/28/2025	TCLERK 0224-022825 DIT 03052			$ -	$ 89.00	$ 956.00	
* 9			53 GCR	3/4/2025	TCLERK 030325 ERX			$ -	$ 3.00	$ 953.00	
* 9			80 GCR	3/5/2025	TCLERK 030425 ERX			$ -	$ 1.00	$ 952.00	
* 9			85 GCR	3/6/2025	TCLERK 030525 ERX			$ -	$ 3.00	$ 949.00	
* 9			87 GCR	3/7/2025	TCLERK 030625 EPX			$ -	$ 1.00	$ 948.00	
* 9			87 GCR	3/7/2025	TCLERK 030625 ERX			$ -	$ 1.00	$ 947.00	
* 9			89 GCR	3/10/2025	TCLERK 030725 EPX			$ -	$ 1.00	$ 946.00	
* 9			89 GCR	3/10/2025	TCLERK 030725 ERX			$ -	$ 1.00	$ 945.00	
* 9			90 API	3/14/2025	000678 74389	RICOH USA INC		$ 91.51	$ -	$ 1,036.51	
* 9			90 API	3/14/2025	000946 74355	INFOSHRED, LLC		$ 30.86	$ -	$ 1,067.37	
* 9			107 GCR	3/11/2025	TCLERK 031025 EPX			$ -	$ 2.00	$ 1,065.37	
* 9			107 GCR	3/11/2025	TCLERK 031025 ERX			$ -	$ 6.00	$ 1,059.37	
* 9			107 GCR	3/11/2025	TCLERK 031425 IRS V1876P618			$ -	$ 1.00	$ 1,058.37	
* 9			134 GCR	3/12/2025	TCLERK 0303-030725			$ -	$ 47.00	$ 1,011.37	
* 9			134 GCR	3/12/2025	TCLERK 031125 ERX			$ -	$ 13.00	$ 998.37	
* 9			136 GCR	3/17/2025	TCLERK 031425 ERX			$ -	$ 1.00	$ 997.37	
* 9			150 GCR	3/19/2025	TCLERK 0310-031425			$ -	$ 36.00	$ 961.37	
* 9			150 GCR	3/19/2025	TCLERK 031825 ERX			$ -	$ 3.00	$ 958.37	
* 9			152 GCR	3/18/2025	TCLERK 031725 ERX			$ -	$ 17.00	$ 941.37	
* 9			174 GCR	3/20/2025	TCLERK 031925 ERX			$ -	$ 1.00	$ 940.37	
* 9			175 GCR	3/24/2025	TCLERK 032125 EPX			$ -	$ 1.00	$ 939.37	
* 9			175 GCR	3/24/2025	TCLERK 032125 ERX			$ -	$ 6.00	$ 933.37	
* 9			186 API	3/28/2025	000946 74900	INFOSHRED, LLC		$ 30.86	$ -	$ 964.23	
* 9			196 GCR	3/25/2025	TCLERK 032425 EPX			$ -	$ 2.00	$ 962.23	
* 9			196 GCR	3/25/2025	TCLERK 032425 ERX			$ -	$ 5.00	$ 957.23	
* 9			197 GCR	3/26/2025	TCLERK 0317-032125			$ -	$ 62.00	$ 895.23	
* 9			197 GCR	3/26/2025	TCLERK 032525 EPX			$ -	$ 1.00	$ 894.23	
* 9			197 GCR	3/26/2025	TCLERK 032525 ERX			$ -	$ 12.00	$ 882.23	

ACCOUNT	ACCOUNT NAME									
PER	JNL	SRC	EFF DATE	REFERENCE		BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21039 TOWN CLERK'S PORTION AGR. REC.					$ (15,965.87)				
* 9		209 GEN	3/31/2025	GB50	NC NSF CK #421 ROSE		$ 3.00	$ -	$ 885.23	
* 9		218 GCR	3/27/2025	TCLERK 032625 ERX			$ -	$ 13.00	$ 872.23	
* 9		219 GCR	3/28/2025	TCLERK 032725 ERX			$ -	$ 5.00	$ 867.23	
* 9		219 GCR	3/28/2025	TCLERK 033125 IRS V1877P124			$ -	$ 1.00	$ 866.23	
* 9		224 GCR	3/31/2025	TCLERK 033125 ERX DIT 040125			$ -	$ 1.00	$ 865.23	
* 9		225 GCR	3/31/2025	TCLERK 0324-033125 DIT 04022			$ -	$ 122.00	$ 743.23	
* 9		228 GEN	3/31/2025	GB54	COLOR COPY CHARGES 022825		$ 0.05	$ -	$ 743.28	
*10		40 GCR	4/2/2025	TCLERK 040125 ERX			$ -	$ 10.00	$ 733.28	
*10		48 GCR	4/3/2025	TCLERK 040225 ERX			$ -	$ 2.00	$ 731.28	
*10		53 GCR	4/4/2025	TCLERK 040325 ERX			$ -	$ 3.00	$ 728.28	
*10		54 GCR	4/7/2025	TCLERK 040425 ERX			$ -	$ 3.00	$ 725.28	
*10		62 API	4/11/2025	000678 75041	RICOH USA INC		$ 98.35	$ -	$ 823.63	
*10		62 API	4/11/2025	000137 75287	STAPLES, INC		$ 43.09	$ -	$ 866.72	
*10		62 API	4/11/2025	000946 75339	INFOSHRED, LLC		$ 30.87	$ -	$ 897.59	
*10		62 API	4/11/2025	000946 75340	INFOSHRED, LLC		$ 88.40	$ -	$ 985.99	
*10		62 API	4/11/2025	001852 75276	ADKINS PRINTING		$ 63.75	$ -	$ 1,049.74	
*10		91 GCR	4/9/2025	TCLERK 0401-040425			$ -	$ 49.00	$ 1,000.74	
*10		91 GCR	4/9/2025	TCLERK 040825 ERX			$ -	$ 17.00	$ 983.74	
*10		93 GCR	4/10/2025	TCLERK 040925 ERX			$ -	$ 5.00	$ 978.74	
*10		108 GCR	4/14/2025	TCLERK 041125 ERX			$ -	$ 2.00	$ 976.74	
*10		110 GCR	4/15/2025	TCLERK 041425 ERX			$ -	$ 3.00	$ 973.74	
*10		111 GCR	4/11/2025	TCLERK 041025 EPX			$ -	$ 3.00	$ 970.74	
*10		111 GCR	4/11/2025	TCLERK 041025 ERX			$ -	$ 16.00	$ 954.74	
*10		111 GCR	4/11/2025	TCLERK 041725 IRS			$ -	$ 1.00	$ 953.74	
*10		153 API	4/25/2025	002989 75549	AMAZON CAPITAL		$ 13.83	$ -	$ 967.57	
*10		157 GCR	4/16/2025	TCLERK 0407-041125			$ -	$ 75.00	$ 892.57	
*10		157 GCR	4/16/2025	TCLERK 041525 ERX			$ -	$ 6.00	$ 886.57	
*10		158 GCR	4/18/2025	TCLERK 041725 ERX			$ -	$ 14.00	$ 872.57	
*10		207 GCR	4/17/2025	TCLERK 041625 ERX			$ -	$ 15.00	$ 857.57	
*10		212 GCR	4/22/2025	TCLERK 042125 ERX			$ -	$ 3.00	$ 854.57	
*10		214 GCR	4/23/2025	TCLERK 042225 ERX			$ -	$ 6.00	$ 848.57	
*10		227 GCR	4/24/2025	TCLERK 042325 ERX			$ -	$ 3.00	$ 845.57	
*10		228 GCR	4/25/2025	TCLERK 0414-041725			$ -	$ 25.00	$ 820.57	
*10		228 GCR	4/25/2025	TCLERK 042425 ERX			$ -	$ 4.00	$ 816.57	
*10		230 GCR	4/28/2025	TCLERK 042525 ERX			$ -	$ 3.00	$ 813.57	
*10		231 GCR	4/29/2025	TCLERK 042825 ERX			$ -	$ 3.00	$ 810.57	
*10		232 GCR	4/30/2025	TCLERK 0421-042525			$ -	$ 70.00	$ 740.57	
*10		232 GCR	4/30/2025	TCLERK 042925 ERX			$ -	$ 24.00	$ 716.57	
*10		245 GCR	4/30/2025	TCLERK 043025 EPX DIT 050125			$ -	$ 1.00	$ 715.57	
*10		245 GCR	4/30/2025	TCLERK 043025 ERX DIT 050125			$ -	$ 15.00	$ 700.57	
*10		248 GCR	4/30/2025	TCLERK 0428-043025 DIT 05022			$ -	$ 25.00	$ 675.57	
*10		260 API	4/25/2025	003009 76050	U.S. BANK NATIO		$ -	$ 10.15	$ 665.42	
*11		43 API	5/9/2025	002989 75857	AMAZON CAPITAL		$ 18.62	$ -	$ 684.04	

ACCOUNT / PER		ACCOUNT NAME / JNL	SRC	EFF DATE	REFERENCE		BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21039	TOWN CLERK'S PORTION AGR. REC.					$ (15,965.87)				
*11			43 API	5/9/2025	001852 75835	ADKINS PRINTING		$ 169.40	$ -	$ 853.44	
*11			59 GCR	5/5/2025	TCLERK 050225 ERX			$ -	$ 4.00	$ 849.44	
*11			66 GCR	5/6/2025	TCLERK 0501-050225			$ -	$ 20.00	$ 829.44	
*11			66 GCR	5/6/2025	TCLERK 050525 ERX			$ -	$ 1.00	$ 828.44	
*11			66 GCR	5/6/2025	TCLERK 050725 IRS V1878P317			$ -	$ 1.00	$ 827.44	
*11			107 GCR	5/2/2025	TCLERK 050125 ERX			$ -	$ 20.00	$ 807.44	
*11			107 GCR	5/2/2025	TCLERK 051225 IRS V1878P543			$ -	$ 1.00	$ 806.44	
*11			146 GCR	5/7/2025	TCLERK 050625 ERX			$ -	$ 13.00	$ 793.44	
*11			147 GCR	5/8/2025	TCLERK 050725 ERX			$ -	$ 13.00	$ 780.44	
*11			148 GCR	5/12/2025	TCLERK 050925 ERX			$ -	$ 5.00	$ 775.44	
*11			172 GCR	5/9/2025	TCLERK 050825 ERX			$ -	$ 22.00	$ 753.44	
*11			173 GCR	5/14/2025	TCLERK 051325 ERX			$ -	$ 6.00	$ 747.44	
*11			181 GCR	5/15/2025	TCLERK 051425 EPX			$ -	$ 2.00	$ 745.44	
*11			184 GCR	5/19/2025	TCLERK 051625 EPX			$ -	$ 1.00	$ 744.44	
*11			184 GCR	5/19/2025	TCLERK 051625 ERX			$ -	$ 6.00	$ 738.44	
*11			196 GCR	5/13/2025	TCLERK 0505-050925			$ -	$ 77.00	$ 661.44	
*11			196 GCR	5/13/2025	TCLERK 051225 ERX			$ -	$ 1.00	$ 660.44	
*11			198 API	5/23/2025	001794 76420	W.B. MASON CO.,		$ 46.63	$ -	$ 707.07	
*11			198 API	5/23/2025	001794 76422	W.B. MASON CO.,		$ 26.88	$ -	$ 733.95	
*11			198 API	5/23/2025	000678 76289	RICOH USA INC		$ 91.51	$ -	$ 825.46	
*11			213 GCR	5/20/2025	TCLERK 0512-051625			$ -	$ 45.00	$ 780.46	
*11			213 GCR	5/20/2025	TCLERK 051925 ERX			$ -	$ 4.00	$ 776.46	
*11			294 GCR	5/21/2025	TCLERK 052025 ERX			$ -	$ 3.00	$ 773.46	
*11			294 GCR	5/21/2025	TCLERK 052025 EPX			$ -	$ 1.00	$ 772.46	
*11			299 GCR	5/22/2025	TCLERK 052125 ERX			$ -	$ 1.00	$ 771.46	
*11			300 GCR	5/27/2025	TCLERK 052325 EPX			$ -	$ 1.00	$ 770.46	
*11			303 GCR	5/23/2025	TCLERK 052225 ERX			$ -	$ 3.00	$ 767.46	
*11			304 GCR	5/29/2025	TCLERK 052825 ERX			$ -	$ 3.00	$ 764.46	
*11			305 GCR	5/30/2025	TCLERK 0519-052325			$ -	$ 39.00	$ 725.46	
*11			305 GCR	5/30/2025	TCLERK 052925 ERX			$ -	$ 4.00	$ 721.46	
*11			311 GCR	5/31/2025	TCLERK 053025 ERX DIT 060225			$ -	$ 1.00	$ 720.46	
*11			311 GCR	5/31/2025	TCLERK 053025 EPX DIT 060225			$ -	$ 2.00	$ 718.46	
*11			312 GCR	5/31/2025	TCLERK 0527-053025 DIT 06032			$ -	$ 26.00	$ 692.46	
*11			319 GEN	5/31/2025	GB56	COLOR COPY CHARGES 043025		$ 2.65	$ -	$ 695.11	
*11			320 GCR	5/28/2025	TCLERK 052725 EPX			$ -	$ 1.00	$ 694.11	
*11			320 GCR	5/28/2025	TCLERK 052725 ERX			$ -	$ 13.00	$ 681.11	
*12			16 API	6/6/2025	001794 76746	W.B. MASON CO.,		$ 18.83	$ -	$ 699.94	
*12			16 API	6/6/2025	002989 76684	AMAZON CAPITAL		$ 76.23	$ -	$ 776.17	
*12			72 GCR	6/4/2025	TCLERK 060325 ERX			$ -	$ 2.00	$ 774.17	
*12			74 GCR	6/5/2025	TCLERK 060425 ERX			$ -	$ 2.00	$ 772.17	
*12			75 GCR	6/6/2025	TCLERK 060525 ERX			$ -	$ 11.00	$ 761.17	
*12			112 GCR	6/3/2025	TCLERK 060225 EPX			$ -	$ 1.00	$ 760.17	
*12			113 GCR	6/10/2025	TCLERK 0602-060625			$ -	$ 62.00	$ 698.17	

ACCOUNT	ACCOUNT NAME								
PER	JNL	SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21039 TOWN CLERK'S PORTION AGR. REC.				$ (15,965.87)				
*12		113 GCR	6/10/2025	TCLERK 060925 ERX		$ -	$ 1.00	$ 697.17	
*12		115 GCR	6/3/2025	TCLERK 060225 ERX		$ -	$ 4.00	$ 693.17	
*12		118 GCR	6/11/2025	TCLERK 061025 ERX		$ -	$ 2.00	$ 691.17	
*12		121 GCR	6/12/2025	TCLERK 061125 ERX		$ -	$ 13.00	$ 678.17	
*12		123 API	6/20/2025	000137 77105 STAPLES, INC		$ 34.75	$ -	$ 712.92	
*12		123 API	6/20/2025	000678 77014 RICOH USA INC		$ 91.51	$ -	$ 804.43	
*12		189 GEN	6/30/2025	GB51 COLOR COPY CHARGES 053125		$ 0.85	$ -	$ 805.28	
*12		200 GCR	6/9/2025	TCLERK 060625 EPX		$ -	$ 1.00	$ 804.28	
*12		200 GCR	6/9/2025	TCLERK 060625 ERX		$ -	$ 4.00	$ 800.28	
*12		201 GCR	6/13/2025	TCLERK 061225 ERX		$ -	$ 1.00	$ 799.28	
*12		201 GCR	6/13/2025	TCLERK 062725 IRS V1879P829&		$ -	$ 2.00	$ 797.28	
*12		209 GCR	6/16/2025	TCLERK 061325 ERX		$ -	$ 15.00	$ 782.28	
*12		211 GCR	6/17/2025	TCLERK 0609-061325		$ -	$ 58.00	$ 724.28	
*12		211 GCR	6/17/2025	TCLERK 061625 ERX		$ -	$ 8.00	$ 716.28	
*12		212 GCR	6/20/2025	TCLERK 061825 EPX		$ -	$ 1.00	$ 715.28	
*12		212 GCR	6/20/2025	TCLERK 061825 ERX		$ -	$ 16.00	$ 699.28	
*12		249 GCR	6/24/2025	TCLERK 0616-062025		$ -	$ 52.00	$ 647.28	
*12		249 GCR	6/24/2025	TCLERK 062325 ERX		$ -	$ 3.00	$ 644.28	
*12		250 GEN	6/30/2025	GB64 COLOR COPY CHARGES 063025		$ 1.10	$ -	$ 645.38	
*12		265 GCR	6/23/2025	TCLERK 062025 ERX		$ -	$ 3.00	$ 642.38	
*12		268 GCR	6/25/2025	TCLERK 062425 ERX		$ -	$ 1.00	$ 641.38	
*12		269 GCR	6/26/2025	TCLERK 062525 EPX		$ -	$ 1.00	$ 640.38	
*12		269 GCR	6/26/2025	TCLERK 062525 ERX		$ -	$ 3.00	$ 637.38	
*12		270 GCR	6/27/2025	TCLERK 062625 ERX		$ -	$ 1.00	$ 636.38	
*12		271 GCR	6/30/2025	TCLERK 0623-062725 DIT 07012		$ -	$ 77.00	$ 559.38	
*12		271 GCR	6/30/2025	TCLERK 063025 ERX DIT 070125		$ -	$ 13.00	$ 546.38	
*12		276 GCR	6/18/2025	TCLERK 061725 ERX		$ -	$ 3.00	$ 543.38	
*12		278 GCR	6/30/2025	TCLERK 063025 DIT 070325		$ -	$ 14.00	$ 529.38	
					$ (15,965.87)	$ 5,490.85	$ 4,961.47	$ 529.38	$ (15,436.49)

FUNDS FROM OTHER SOURCES

Summary and Explanation

Historic Documents Preservation Revenue Fund

LI 101-21036

Pursuant to CGS 7-34a(d), An Act Concerning Real Estate Filings and the Preservation of Historic Documents, records restoration and related storage are being funded from this revenue fund. Source: $2/recording.

Revenue Balance FY25: $18,268

Anticipated additional revenues FY26: $5,000

Town Clerk Revenue Fund

LI 101-21039

Pursuant to CGS 7-34a(e), (Land Protection, Affordable Housing & Historic Preservation). Source: Since 2013 with every mortgage recorded with Mortgage Electronic Registration Systems (MERS) as nominee, $39 goes into the general fund and $10 into this revenue fund. Otherwise, $1 per recording.

Revenue Balance FY25: $15,437

Anticipated additional revenues FY26: $5,500

Historic Documents Preservation Grant Program

Also Pursuant to CGS 7-34a(d), records restoration and related storage are being funded by grants from the Office of the Public Records administrator, Connecticut State Library.

Grant Received FY20: $5,500

Grant Received FY21: $5,500

Grant Received FY22: $5,500

Grant Received FY23: $5,500

Grant Received FY24: $6,000

Grant Received FY25: $5,500

Grant Received FY26: $5,000

Expectation FY27: $5,000 – $6,000

Anticipated Future Expenditures of Funds

Continued off-site document and security microfilm storage, continuing document preservation and uploading of land record to the internet and storage with a focus on technology integration throughout the office, annual purchase of vital records binders, office supplies and equipment, copier costs, microfilming, professional fees, tracking software and as needs arise, purchasing of shelving, cabinets for the vault and furniture for the office.

CGS Sec. 7-34a. Fees.

LI 101-21036(d) In addition to the fees for recording a document under subsection (a) of this section, town clerks shall receive a fee of ten dollars for each document recorded in the land records of the municipality. Not later than the fifteenth day of each month, town clerks shall remit two-fifths of the fees paid pursuant to this subsection during the previous calendar month to the State Treasurer for deposit in the General Fund and two-fifths of the fees paid pursuant to this subsection during the previous calendar month to the State Librarian for deposit in a bank account of the State Treasurer and crediting to the historic documents preservation account established under section 11-8i. One-fifth of the amount paid for fees pursuant to this subsection shall be retained by town clerks and used for the preservation and management of historic documents. The provisions of this subsection shall not apply to any document recorded on the land records by an employee of the state or of a municipality in conjunction with the employee's official duties. As used in this section "municipality" includes each town, consolidated town and city, city, consolidated town and borough, borough, district, as defined in chapter 105 or chapter 105a, and each municipal board, commission and taxing district not previously mentioned.

LI 101-21039(e) In addition to the fees for recording a document under subsection (a) of this section, town clerks shall receive a fee of forty dollars for each document recorded in the land records of the municipality. The town clerk shall retain one dollar of any fee paid pursuant to this subsection and three dollars of such fee shall become part of the general revenue of the municipality and be used to pay for local capital improvement projects, as defined in section 7-536. Not later than the fifteenth day of each month, town clerks shall remit thirty-six dollars of the fees paid pursuant to this subsection during the previous calendar month to the State Treasurer. Upon deposit in the General Fund, such amount shall be credited to the community investment account established pursuant to section 4-66aa. The provisions of this subsection shall not apply to any document recorded on the land records by an employee of the state or of a municipality in conjunction with such employee's official duties. As used in this subsection, "municipality" includes each town, consolidated town and city, city, consolidated town and borough, borough, and district, as defined in chapter 105 or 105a, any municipal corporation or department thereof created by a special act of the General Assembly, and each municipal board, commission and taxing district not previously mentioned.

Historic Document Preservation Grant Program

Sec. 11-8j. Preservation and management of historic documents: Definitions.
As used in sections 11-8i to 11-8*l*, inclusive, "preservation and management of historic documents" means activities that include, but are not limited to, the following: (1) The restoration and conservation of land records, land record indexes, maps or other records; (2) the microfilming of land records, land record indexes, maps or other records; (3) the use of information technology to facilitate the performance of duties integral to the maintenance and tracking of historic documents; (4) providing public access to an electronic indexing system that combines the grantor index and the grantee index of a town's land records; (5) the assessment or upgrading of records retention facilities; (6) disaster recovery; and (7) the training of personnel to perform duties integral to the maintenance and tracking of historic documents.

NEAR AND LONG TERM PLANS TO RESTRAIN BUDGETARY GROWTH

As in the past and going forward we will remain a no frills office. That being said, we continue to implement technology incrementally throughout the years reducing the time spent on particular projects. The primary purpose of these funds is for document and record preservation. These funds are set aside by the State of Connecticut. The office is benefiting from many of the upgrades instituted over the previous years.

Thanks to CGS 7-34a(d), records restoration is being funded from a revenue fund (An Act Concerning Real Estate Filing and the Preservation of Historic Documents). Thanks, also, to CGS 7-34a(e), (An Act Concerning Farm Land Preservation, Land Protection, Affordable Housing and Historic preservation), the office has more latitude in expenditures. Also available is an annual grant award from the State Library, most recently in the amount of $5,000. Over the last several years the grant amount has ranged from $5,000 to $6,000. Grants have also been made available for election purposes from the State of Connecticut.

We will continue to reduce the postage line with the use of email and Erecording when appropriate.

The use of part time personnel in the office will not be needed to implement any technology. Any amount of additional implementation will be provided without overtime, either will be completed by staff during the town hours of operation or by the clerk during hours outside of normal operating hours.

We will continue to share advertising costs with other towns to help reduce expenses when appropriate.

State and Town Clerk Association provided education will be committed to and implemented when appropriate. The Total Vote System should be fully integrated in 2026, taking the place of the Connecticut Voter Registration System. A marriage registration and a Trade Name system is expected in the near future

When appropriate the plan is to continue the use of the revenue funds to help support some line items and department initiatives.

TOWN OF WATERFORD
PROPOSED REVENUE BY DEPARTMENT
GENERAL FUND
2026-2027 FISCAL YEAR

All revenues from each department must be listed in the following categories. Please add any revenue lines that are not listed below.

DEPARTMENT: 10109 TOWN CLERK

LINE ITEM	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 EXPECTED	2025-2026 YTD	2026-2027 PROPOSED	VARIANCE
Alarm Monitoring						$ -
Alarm Penalties						$ -
Ambulance Subsidy						$ -
Beach Admission Fees						$ -
Benefit Assessments						$ -
Bulky Waste Fees						$ -
Conveyance Tax	308,828	332,242	225,000		225,000	$ -
Copy Fees	16,866	14,214	25,000		25,000	$ -
East Lyme Animal Control Fee						$ -
Enhanced E 9-1-1						$ -
Fines/Penalties						$ -
Hazardous Household Waste						$ -
Inspection Fees						$ -
Interest/Lien Fees						$ -
Inter-Municipal Revenues						$ -
Miscellaneous						$ -
Permitting/Licensing Fees						$ -
Program/Registration Fees						$ -
Recording Fees	139,683	138,044	150,000		150,000	$ -
Regional Communications Fees						$ -
Rentals						$ -
Sale of Recyclables						$ -
State Operational Grants						$ -
Tipping Fees						$ -
Versa Kart/Blue Box Purchases						$ -
TOTALS	$ 465,377.00	$ 484,500.00	$ 400,000.00	$ -	$ 400,000.00	$ -

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10109 TOWN CLERK							
40351 LIENS							
10109 40351 LIENS -COLLECTED BY UTILITY CO	0.00	0.00	0.00	-2,860.00	0.00	2,860.00	100.0%
40400 CONVEYANCE TAX							
10109 40400 CONVEYANCE TAX	-200,000.00	0.00	-200,000.00	-332,241.17	0.00	132,241.17	166.1%
41020 MARRIAGE LICENSES							
10109 41020 MARRIAGE LICENSES	0.00	0.00	0.00	-3,376.00	0.00	3,376.00	100.0%
41021 HUNTING & FISHING LICENSE							
10109 41021 HUNTING & FISHING LICENSE	0.00	0.00	0.00	-82.00	0.00	82.00	100.0%
41022 DOG LICENSES							
10109 41022 DOG LICENSES	0.00	0.00	0.00	-1,645.00	0.00	1,645.00	100.0%
41029 WTFD-EL SHELLFISH PERMITS							
10109 41029 WTFD-EL SHELLFISH PERMITS	0.00	0.00	0.00	-221.50	0.00	221.50	100.0%
41031 WATERFORD SHELLFISH PERMI							
10109 41031 WATERFORD SHELLFISH PERMT	0.00	0.00	0.00	-44.00	0.00	44.00	100.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
42009 RECORDING FEES							
10109 42009 RECORDING FEES	-175,000.00	0.00	-175,000.00	-93,199.00	0.00	-81,801.00	53.3%
44004 COPIES							
10109 44004 COPIES	0.00	0.00	0.00	-14,214.50	0.00	14,214.50	100.0%
44005 VITAL STATISTICS							
10109 44005 VITAL STATISTICS	0.00	0.00	0.00	-26,830.00	0.00	26,830.00	100.0%
44006 MISCELLANEOUS							
10109 44006 MISCELLANEOUS	0.00	0.00	0.00	-2,643.00	0.00	2,643.00	100.0%
44254 LOCAL CAPITAL IMPROVEMENT							
10109 44254 LOCIP FUND- AGRICULTURAL REC.	0.00	0.00	0.00	-7,143.00	0.00	7,143.00	100.0%
GRAND TOTAL	-375,000.00	0.00	-375,000.00	-484,499.17	0.00	109,499.17	129.2%

** END OF REPORT - Generated by David Campo **

Report generated: 12/17/2025 13:51
User: DCampo
Program ID: glytdbud

TOWN of WATERFORD

Targeted Grants:

FY 2026

Historic Documents
Preservation Grant Program
State of Connecticut

Prepared by:
David L. Campo, CCTC
Waterford Town Clerk

APPLICATION
TARGETED GRANT FY 2026
Historic Documents Preservation Program
Connecticut Municipalities
GP-001 (rev. 1/2025)

STATE OF CONNECTICUT
Connecticut State Library
PUBLIC RECORDS ADMINISTRATOR
231 Capitol Ave., Hartford, CT 06106

This form may be completed and printed for submission at https://portal.ct.gov/csl/departments/public-records/municipal-program/hdpp

Name of Municipality: *Use full municipality name, ie 'Town of ___' or 'City of ___'* — Town of Waterford

Name of Municipal CEO: Robert Brule — **Title:** First Selectman
Phone with Area Code: 860.444.5834
Email: rbrule@waterfordct.org

Name of Town Clerk: David I. Campo — **Title:** Town Clerk
Phone with Area Code: 860.444.5829
Email: dcampo@waterfordct.org — **Check if Designated Applicant:** ☑

TC Mailing Address: 15 Rope Ferry Rd, Waterford, CT 06385
MCEO Address if Different:

Grant Application Deadline: ☑ Cycle 1: April 30, 2025 ☐ Cycle 2: September 30, 2025

Grant Contract Period: The contract period begins after July 1, 2025 AND receipt of the fully executed contract. Grant projects must be completed and funds expended by June 30, 2026.

Maximum Grant Allowed:

$5,000	Small Municipality	Population less than 20,000
$7,000	Medium Municipality	Population between 20,000 and 69,999
$10,000	Large Municipality	Population of 70,000 or greater

Amount Requested: $ 5000

Grant Category(ies):
- ☐ Inventory and Planning
- ☐ Program Development
- ☑ Preservation/Conservation
- ☐ Organization and Indexing
- ☑ Storage and Facilities

See Page 6 of the Guidelines for Category descriptions.

Budget Summary	Grant Funds (A)	Local Funds (B)	Total Funds (A+B)
1. Consultants/Vendors (Total cost for all consultants and vendors)	$	$	$
2. Equipment (Total cost for eligible items, i.e. shelving)	$ 2500	$ 350	$ 2850
3. Supplies (Total cost for eligible items, i.e. archival supplies)	$ 2500	$	$ 2500
4. Town Personnel Costs (Total cost for all town personnel)	[1]$	[2]$	$
5. Other (Please specify on a separate sheet; rarely used)	$	$	$
6. TOTAL	$ 5000	$ 350	$ 5350

[1] Base pay only for personnel hired directly by the municipality for the grant project. Consultant/vendor costs should be listed on Line 1.
[2] Personnel taxes, benefits and any overtime must be paid by the municipality.

Narrative Page & Supporting Documents

Answer on an attached page. **Number each question and answer**. If applying for more than one project, questions 1 through 3 must address each project separately and be numbered separately, i.e., 1a and 1b, 2a and 2b, 3a and 3b.

Answers should be provided in the applicant's own words, not by referencing the vendor's proposal.

1. **Describe the project.** State what will be done and why. In addition, for **records projects**, identify the specific records, including date ranges. For **conservation projects**, also address microfilming – see Guidelines for instructions under Preservation/Conservation on **Page 9**.

2. **Provide vendor/personnel info & timeframe.** For **vendors**, identify the company and the timeframe for completing the work within the grant period. For **town personnel** – see Guidelines for instructions under Town Personnel Costs on **Page 12**.

3. **State what will be accomplished.** Explain how the project will impact the records, the office and/or the municipality.

4. **Provide a detailed budget.** If applying for only **one** project with one vendor – **omit this question.** If applying for more than one project – show the **detail** for each line item listed on page 1 of the Application (Consultants/Vendors, Equipment, Supplies, and Town Personnel Costs) and the **split** between grant and local funds for each line item (if any).

5. **Attach supporting documents.** For **vendors:** provide a copy of the proposal or quote. For **direct purchases** of equipment or supplies: provide a copy of the product information/pricing from the website or catalog.

Designation of Town Clerk as Applicant

This section to be completed only if the MCEO wishes to designate the Town Clerk to make the application for the grant.

I hereby designate, David L. Campo, the Town Clerk, as the agent for making the above application.

Robert Brule
Signature of MCEO

April 28, 2025
Date

Robert Brule, Waterford First Selectman
Name and Title of MCEO

Certification of the Application

This section must be signed by the applicant.
If the Town Clerk is designated above, the Town Clerk must sign. If the Town Clerk is not designated, the MCEO must sign.

I hereby certify that the statements contained in this application are true and that all eligibility requirements as outlined in the *FY 2026 Targeted Grant Guidelines* have been met.

David L. Campo
Signature of Applicant (MCEO or Town Clerk if Designated)

April 28, 2025
Date (*must be same as or later than above date*)

David L. Campo, Waterford Town Clerk
Name and Title of Applicant

For State Library Use Only

Grant Disposition: ☐ Approved ☐ Denied

Grant Award: $______________ Grant Number: ______-______-______

____
Signature of Public Records Administrator

____
Date

Completed applications should be submitted by email to Nicole Besseghir at: nicole.besseghir@ct.gov

APPLICATION

TARGETED GRANT FY 2026, CYCLE 1
Historic Documents Preservation Program

1. Describe the project: New binders and paper will be used to secure land records. Additionally, new shelving will be purchased to accommodate land records.
(See attached job estimate)

2. Identify the vendors: The primary contact is Irene Sulewski at:

Adkins
40 South Street
P.O. Box 2440
New Britain, CT 06050-2440

and Ron Keith at:

Dupont Storage Systems
17 Canoe Birch Ct
Berlin, CT 06037

3. State what the municipality hopes to accomplish: This project will secure are land records while making them accessible. Space has become an issue. The new shelving will accommodate years of land records.

4. Provide a detailed budget: Attached is the detailed job estimates displaying all costs and what will be included.

5. Attach supporting documentation: Enclosed

adkins

40 SOUTH STREET, P.O. BOX 2440, NEW BRITAIN, CT 06050-2440
Tel: 1-800-807-3981 irene@adkinsinc.net

JOB ESTIMATE

March 24, 2025

Client: Waterford Town Clerk

Title of Job: Archival Supplies

- 12 each - 11 x 8.5 red land record binders stamped on spine in gold @ $105/ea….$1,260/lot
- 15 reams of 11 x 8.5 . archival 100% cotton land record paper @ $70/ream…$1,050/lot
  - UPS $90
- TOTAL – 2,500

TOTAL COST………$2,500

Signed: Irene Sulewski

Irene Sulewski, Municipal Account Specialist

DUPONT STORAGE SYSTEMS

2/3/2025

David L. Campo
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06386

Dear David,

Thanks for your support of Dupont Storage Systems, your local CT company, and allowing us to provide information on the vault shelving storage system. We have reviewed your needs and are pleased to present the proposal for the system you requested.

Mobile Shelving System with Carriages and Track

Option 1:
Shelving (1) unit @ 42" long x 12" deep x 85" high (6 openings)
Carriages (1) unit @ 42" long x 12" deep x 2" high
Project Price: $2,850.00 (Price valid for 90 days)

Price includes equipment, freight and installation. Work to be done during normal business hours. All workers have their O.S.H.A. certified cards as per State of Connecticut requirements.

We look forward to working with you on this project and servicing all your shelving storage needs. Please contact me @ 203-206-1958 at any time.

Sincerely,

Ronald Keith
Dupont Storage Systems

17 Canoe Birch Court – Berlin, CT 06037 – www.dupontsystems.com
Phone 203-250-2090 – Fax 203-250-2179

TOWN OF WATERFORD
GENERAL FUND
2026-2027 PROPOSED BUDGET

DEPT/AGENCY: 10117 REPRESENTATIVE TOWN MEETING

LINE ITEM	DESCRIPTION	2024-2025 ACTUAL EXPENDED	FY2025 TRANSFERS IN/OUT	2025-2026 RTM APPROP.	2025-2026 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/26	2026-2027 DEPT/ AGENCY REQUEST	2026-2027 APPROVED BD/COMM. (12/1/25)	2026-2027 BD OF SELECTMEN APPROVED	BOS Approved $ Increase	BOS Approved % Increase
PERSONNEL COSTS											
51210	CLERICAL/TECHNICAL	0		1		0	0	0	0	(1)	-100.00%
51920	F.I.C.A	0		0		0	0	0	0		
	SUBTOTAL	0	0	1	0	0	0	0	0	(1)	-100.00%
SERVICES											
52010	ADVERTISING	4,233		4,500		2,800	4,500	4,500	4,500	0	0.00%
52020	POSTAGE	0		50		0	50	50	50	0	0.00%
52050	DUES, CONFERENCES, EDUC.	12,852		12,852		12,852	12,852	12,852	12,852	0	0.00%
	SUBTOTAL	17,085	0	17,402	0	15,652	17,402	17,402	17,402	0	0.00%
MATERIALS & SUPPLIES											
53010	OFFICE SUPPLIES	0		0	0	0	400	400	400	0	
	SUBTOTAL	0	0	0	0	0	400	400	400	0	
DEPARTMENT TOTAL		17,085	0	17,403	0	15,652	17,802	17,802	17,802	399	2.29%

BUDGET FUNCTION

The Representative Town Meeting is the legislative body of Waterford's town government, responsible for creating or amending the laws of the town through ordinances, as well as addressing a variety of issues ranging from confirming policies comply with best practices and state laws, to beach-pass pricing and sewer rates, new infrastructure, and reviewing and/or approving townwide contracts with outside providers. The RTM holds six regular bimonthly meetings annually, along with a 4-part extended budget session each May and occasional special meetings called for a specific time-sensitive issue or proposal.

BUDGET SUMMARY

The proposed FY27 budget total of $17,802 represents a 2.29% increase over FY26.

51000 Series - PERSONNEL COSTS

RTM standing committees and special committees/task forces have no staff; the groups' chairs or secretaries—all elected or appointed unpaid volunteers--handle the clerical work (agendas, minutes, documentation). The Town Clerk's salary budget covers his numerous duties as Clerk of the RTM.

52000 Series - SERVICES

52010 Advertising: Mandated publication/posting of RTM Calls, public hearing and committee meeting notices comprise the biggest RTM-specific stressor on our budget. Thanks to Town Attorney Avena, who came up with a way to streamline previously lengthy—and costly--public notices, we've been able to bring—and hold—this line down.

52020 Postage: Occasional use for correspondence, notices, and special requests for minutes or agendas.

52050 Dues, Conferences and Education: The RTM budget carries the Municipal Service fees charged by the Connecticut Conference of Municipalities, which provides all town departments, commissions, and elected officials with access to member services including various research reports, legislative updates, and educational seminars and conferences. CCM's FY27 fees will not be known until after the budget hearings are completed.

53000 Series – MATERIALS AND SUPPLIES

53010 Office Supplies: Nameplates for new RTM members and paper/printing of meeting Calls and backup pages are covered by the town's general supplies budget. Following a suggestion by the Town Clerk, the proposed budget includes $400 for 50 copies of Robert's Rules of Order to supply each RTM member as well as other elected/appointed officials. Details of distribution, and plans for a free FOI seminar for officials and staff are being worked out

LOOKING AHEAD

The RTM has no current or future capital projects in the works. Since the body's workload is driven by issues or incidents (e.g., changes in state statutes, outside proposals such as the Data Center), accurate predictions for advertising costs are difficult. But we will continue to utilize options such as the Town Courier, email distribution, and public hearing consolidations as ways to maintain a stable expense while meeting public notice and transparency mandates.

2026-2027 PROPOSED BUDGET

DEPT/AGENCY: **10117** **REPRESENTATIVE TOWN MEETING**

LINE ITEM	DESCRIPTION	COLUMN 1 2024/2025 ACTUAL EXPENDED	COLUMN 2 2025/2026 RTM APPROP.	COLUMN 3 2025/2026 ADDITIONAL/ TRANSFERS	COLUMN 4 ACTUAL EXPEND & ENCUMB AS OF 1/1/26	COLUMN 5 2026/2027 DEPT/ AGENCY REQUEST	COLUMN 6 2026/2027 APPROVED BD/COMM.
PERSONNEL COSTS							
51210	CLERICAL/TECHNICAL	0	1			0	0
51920	F.I.C.A	0	0			0	0
	SUBTOTAL	0	1	0	0	0	0
SERVICES							
52010	ADVERTISING	4,232	4,500			4,500	4,500
52020	POSTAGE	0	50			50	50
52050	DUES, CONFERENCES, EDUC.	12,852	12,852			12,852	12,852
	SUBTOTAL	17,084	17,402	0	0	17,402	17,402
MATERIALS & SUPPLIES							
53010	OFFICE SUPPLIES	0	0			400	400
	SUBTOTAL	0	0	0	0	400	400
DEPARTMENT TOTAL		17,084	17,403	0	0	17,802	17,802

Excerpt from 12/1/25 RTM Minutes, pg 5;
https://www.waterfordct.org/Agenda Center/ViewFile/Minutes/_12012025-2260

CALL ITEM 19 – RTM Proposed Budget
MOTION by Childs, seconded by Steward-Gelinas, to approve the FY27 budget in the amount of $17,803 and forward to the Board of Selectmen for approval.
MOTION by Childs, seconded by Franklin, to amend Line Item #51210 by a reduction of $1 for a new total of $17,802
VOTING IN FAVOR: 24-2-0 (Goldstein, Steward-Gelinas opposed)
MOTION by Childs, seconded by Moreshead, to amend Line #53010 by a reduction of $400 for a new total of $17,402.
MOTION FAILED: 3-22-1 (Childs, Driscoll, Pellett voted in favor; Bennett abstained)
MOTION WITH AMENDED TOTAL PASSED ($17,802): Unanimous

545 Long Wharf Drive, 8th Floor
New Haven CT 06511
(203) 498-3000

Invoice

Invoice	INV305602
Date	6/5/2025
PO Number	
Customer No.	1377
Payment Terms	Upon Receipt

Bill To

FINANCE DIRECTOR
TOWN OF WATERFORD
15 ROPE FERRY ROAD
WATERFORD, CT 06385

Description	Quantity	Price	Amount
2025-26 MUNICIPAL SERVICES FEE	1	$12,852.00	$12,852.00

RECEIVED FOR RECORD
WATERFORD, CT
2025 JUN -9 A 11:58
ATTEST: TOWN CLERK

APPROVED
VENDOR# 346
PO# 260116 FY 26
CLOSE PO Y X N X
ACCOUNT # 10117-52050
AMOUNT $12,852.00
SIGN
DATE 7/1/25

Subtotal	$12,852.00
Sales Tax	$0.00
Total	$12,852.00

Interest will be calculated at 1% per month on all amounts past due over 45 days from due date

Please remit with payment

Invoice Number	Customer Number	Invoice Date	Document Amount
INV305602	1377	6/5/2025	$12,852.00

Payment __Check __Credit Card

Remit to:	Check/Credit Card Number	EXP (mm/yy)	CSV
CCM 545 Long Wharf Drive, 8th Floor New Haven CT 06511			
	Amt Paid	signature (credit card)	

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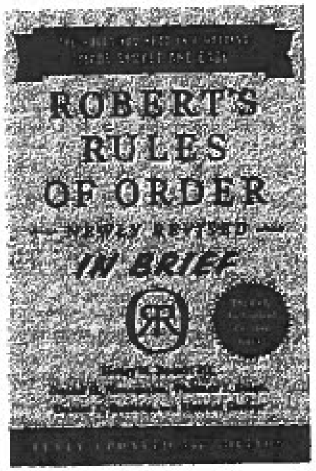

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WATERFORD, CT 06385-2886

Town of Waterford

PHONE: 860-442-0553
www.waterfordct.org

MINUTES
REPRESENTATIVE TOWN MEETING
Regular Meeting
December 1, 2025

First Selectman Robert Brule, Acting Moderator, called the December 1, 2025 Annual Meeting of the Representative Town Meeting to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL
PRESENT: Kyrah Augmon-Bossa, Jim Bartelli, JoAnna Bennett, Steve Besade, Guy Calkins, Erica Casper, Mary Childs, Timothy Condon, Susan Driscoll, Tim Fioravanti, Emmy Franklin, Paul Goldstein, Kristin Gonzalez, Narciss Greene, Lindsay Khan, Kate MacKenzie, Ursula Moreshead, Kayla Mullen, Kathy Mullen Kohl, Kathy Nunes Peterson, Ted Olynciw, Ocean Pellett, Danielle Steward-Gelinas, David Sugrue, Tim Sullivan, Julie Watson Jones
ABSENT: Christina Jessuck
EX-OFFICIO MEMBERS PRESENT: First Selectman Robert J Brule; Board of Finance Chair Glenn Patterson; Selectman Richard Muckle; Selectman Greg Attanasio
EX-OFFICIO MEMBERS ABSENT: None
ALSO PRESENT: Town Clerk David L. Campo; Town Attorney Nick Kepple; Director of Finance Kim Allen.

AGENDA ITEM C – Elect a Moderator
NOMINATION by Childs, seconded by Mullen Kohl, to nominate Susan Driscoll to serve as Moderator for a term of one year.
MOTION PASSED: 25-0-1 (Driscoll abstained)

AGENDA ITEM D – October 6, 2025 Minutes
MOTION by Condon, seconded by Goldstein, to accept the October 6, 2025 Minutes as presented.
A friendly amendment was offered by Mary Childs and accepted to refer to the minutes as "amended"
MOTION PASSED: 19-0-7 (Abstained: Bartelli, Calkins, Franklin, Nunes Peterson, Pellett, Sullivan, Watson Jones)

CORRESPONDENCE
The following items were received: a letter from First Selectman Robert Brule in regard to the State of Connecticut's Revaluation Schedule, a letter of interest from Joshua Steele Kelly to serve on the Utility Commission, and a request from Waterford Police Chief Marc Balestracci to begin committee review of Street Takeovers and Traffic Camera Enforcement issues. Late-arriving correspondence (See Attachment) were a revised letter from Finance Director Allen on Agenda Item 2, three recommendations for open Personnel Review Board and one recommendation for the open seat on the Utility Commission.

PUBLIC COMMENT
Waterford resident Joshua Steele Kelly, 6 Marlin Dr, spoke concerning his credentials to as a potential candidate for Utility Commission.

AGENDA ITEM G
MOTION by Childs, seconded by Goldstein, to accept the Moderator report with the noted amendments. (See Attachment)
MOTION PASSED: Unanimous

AGENDA ITEM G
Moderator Driscoll confirmed that Committee Term Reports would be provided to incoming Standing Committee Chairs. Goldstein voiced his concerns that the body will need some direction on the interpretation of the Ethics Ordinance and Advisory opinion and that Legislation & Administration needs to meet on the matter.

CALL ITEM 1 – Harbor Management Fees
PRESENTATION: Harbor Management Chairman John Hughes
MOTION by Childs, seconded by Moreshead, to approve a request from the Harbor Management Commission, effective **January 1, 2026,** to increase moorings and pulley rates as presented. (See Attachment)
MOTION PASSED: Unanimous

CALL ITEM 2 – Protection/Maintenance of Donated Trees
Motion by Goldstein, seconded by Childs, to approve a request from Finance Director Kim Allen to deposit a check for **$20,000** from the **Mr. Paul Eccard** to be used for treatment, rehab and continuing protection/maintenance of donated trees at Waterford Beach Park.
A friendly amendment was offered by Childs and accepted to remove the "the" prior to "Mr." and add that the check is to be deposited "into the Contributed Gift Fund" to read as follows:
Motion by Goldstein, seconded by Childs, to approve a request from Finance Director Kim Allen to deposit a check for **$20,000** from **Mr. Paul Eccard** into the Contributed Gift Fund to be used for treatment, rehab and continuing protection/maintenance of donated trees at Waterford Beach Park.
MOTION PASSED: Unanimous

CALL ITEM 3 – Resurfacing of Roads Year 1
PRESENTATION: Public Works Director Gary Schneider
Motion by Childs, seconded by Moreshead, to approve a recommendation from the Board of Finance for an additional appropriation in the amount of **$1,533,238** from the Undesignated Fund Balance of the General Fund to a **new project line within the Capital Improvements Project Fund** for the **resurfacing of roads identified in Year 1 of the three-year plan.**
A friendly amendment was offered by Gonzalez and accepted to adjust the amount to **$1,533,283.**
VOTING IN FAVOR: 23-1-2 (Mullen opposed; Moreshead, Condon abstained)

CALL ITEM 4: Library Electrical
PRESENTATION: Public Works Director Gary Schneider
Motion by Moreshead, seconded by Khan, to approve a recommendation from the Board of Finance to move **$25,000** from the **Undesignated Fund Balance of the Capital Non-recurring Expenditure Fund #205-31520** to a new project line **(Library Electrical Project).**
VOTING IN FAVOR: Unanimous

CALL ITEM 5: Assessor Revaluation
PRESENTATION: Assessor Paige Walton
MOTION by Childs, seconded by Khan, to approve an appropriation in the amount of **$210,000** from designated Line **#20501-57369 (CNR Revaluation) for property revaluation project to Vision Government Solutions Inc.**
MOTION PASSED: Unanimous

CALL ITEM 6 – Full-Time Firefighter/EMTs
PRESENTATION: Director of Fire Services Chris Haley
MOTION by Goldstein, seconded by Khan, to approve a request from the Board of Finance for an additional appropriation in the amount of **$88,640** from the **Unassigned Fund Balance of the General Fund to the designated lines #10123-51410 ($73,293), 10123-53111 ($8,584), 10123-52370 ($4,463), and 10123-52310 ($2,300)** to support the hiring of two full-time Firefighter/EMTs.
MOTION PASSED: 25-0-1 (Sullivan abstained)

CALL ITEM 7 – SCBA Upgrade
PRESENTATION: Director of Fire Services Chris Haley
MOTION by Childs, seconded by Moreshead, to approve a request from the Board of Finance for an appropriation in the amount of **$49,102** from designated line **20523-57777 (Fire Service-SCBA Upgrade Prog) for the SCBA Upgrade Program.**
MOTION PASSED: 25-0-1 (Sullivan abstained)

CALL ITEM 8– Non-union Administrative/Technical Crafts Wage Increase
PRESENTATION: HR Director Christine Walters
MOTION by Steward-Gelinas, seconded by Childs, to approve a request from the First Selectman to approve the non-union Administrative Support (AS) and Technical Crafts (TC) general wage increase of 2.50% for fiscal year 2026-2027. This also includes an increase in employee cost-sharing of health benefits from 16% to 17% effective July 1, 2026.
MOTION PASSED: Unanimous

CALL ITEM 9 – Non-union Professionals & Management Professionals
PRESENTATION: HR Director Christine Walters
MOTION by Childs, seconded by Steward-Gelinas, to approve a request from the First Selectman to approve the non-union Professionals & Management Professionals general wage increase of 2.50% for fiscal year 2026-2027. This also includes an increase in employee cost-sharing of health benefits from 16% to 17% effective July 1, 2026.
MOTION PASSED: 25-0-1 (Nunes Peterson abstained)
At the request of Steward-Gelinas, a moment of silence was observed for long-serving Member and former Moderator Thomas Dembek.

CALL ITEM 10: <u>Personnel Review Board</u>
MOTION by Childs, seconded by Gonzalez, to nominate Gwendolyn Braxton to the Personnel Review Board. (Term 12/01/2025 – 11/30/2028)
MOTION by Steward-Gelinas, seconded by Goldstein, to nominate Krum Chuchev, to the Personnel Review Board. (Term 12/01/2025 – 11/30/2028)
MOTION by Steward-Gelinas, seconded by Goldstein, to nominate Rikki Wells to the Personnel Review Board. (Term 12/01/2025 – 11/30/2028)
Roll call vote taken in order of nominations.
VOTING IN FAVOR OF BRAXTON: Augmon-Bossa, Bennett, Calkins, Casper, Childs, Driscoll, Fioravanti, Franklin, Gonzalez, Greene, Khan, Moreshead, Mullen, Mullen Kohl, Olynciw, Pellett, Sullivan, Watson Jones
VOTING AGAINST: Bartelli, Besade, Condon, Goldstein, MacKenzie, Steward-Gelinas, Sugrue
UNAVAILABLE: Nunes Peterson
GWENDOLYN BRAXTON appointed: 18-7-0
VOTING IN FAVOR OF CHUCHEV: Bartelli, Besade, Casper, Condon, Goldstein, MacKenzie, Steward-Gelinas, Sugrue
VOTING AGAINST: Augmon-Bossa, Bennett, Calkins, Childs, Driscoll, Fioravanti, Franklin, Gonzalez, Greene, Khan, Moreshead, Mullen, Mullen Kohl, Nunes Peterson, Olynciw, Pellett, Sullivan, Watson Jones
NOMINATION FAILED: 8-18-0
VOTING IN FAVOR OF WELLS: Unanimous
RIKKI WELLS appointed: Unanimous.

CALL ITEM 11: <u>Utility Commission</u>
MOTION by Childs, seconded by Gonzalez, to nominate Beth Sabilia to the Utility Commission. (Term 04/01/2025 – 03/31/2029)
MOTION by Steward-Gelinas, seconded by Goldstein, to nominate Rich Gonyo to the Utility Commission. (Term 04/01/2025 – 03/31/2029)
MOTION by Moreshead, seconded by Khan to nominate Joshua Kelly to the Utility Commission. (Term 04/01/2025 – 03/31/2029)
Roll call vote taken in order of nominations.
VOTING IN FAVOR OF SABILIA: Augmon-Bossa, Bennett, Calkins, Casper, Childs, Driscoll, Gonzalez, Khan, Mullen, Mullen Kohl, Nunes Peterson, Olynciw, Pellett, Sullivan, Watson Jones
VOTING AGAINST: Bartelli, Besade, Condon, Franklin, Goldstein, Greene, MacKenzie, Moreshead, Steward-Gelinas, Sugrue
ABSTAINED: Fioravanti
BETH SABILIA APPOINTED: 15-10-1

CALL ITEM 12 – <u>Committee on Committees</u>
MODERATOR Driscoll appointed the following members to serve with Majority Leader Childs (District 2) and Minority Leader Steward-Gelinas (District 1) on the Committee on Committees: Tim Fioravanti, Lindsay Khan, Dave Sugrue.
RECESS: MODERATOR Driscoll called for a recess at 9:10 p.m. to allow the Committee on Committees to meet and prepare their recommendations.
CALL TO ORDER: MODERATOR Driscoll called the body back to order at 9:35 p.m.

CALL ITEM 13 – Committee on Committees Recommendations
MOTION by Childs, seconded by Steward-Gelinas, to accept the committee assignments as presented by the Committee on Committees. (See Attachment)
MOTION PASSED: Unanimous

CALL ITEM 14 – Long Range Fiscal Planning Committee, School Building Committee, Energy Task Force
MOTION by Steward-Gelinas, seconded by Goldstein, to accept the Long Range Fiscal Planning Committee and School Building Committee appointments as presented. (See Attachment)
A friendly amendment was offered by Childs and accepted to include the continued appointments of MacKenzie and Childs to the Energy Task Force as part of the motion.
MOTION PASSED: Unanimous

CALL ITEM 15 – Retirement Commission
MOTION by Childs, seconded by Goldstein, to appoint Paul Goldstein and Susan Driscoll to the Retirement Commission. (Term 12/01/2025 – 12/06/2027)
MOTION PASSED: Unanimous

CALL ITEM 16 – Social Services Grants Review Board
MOTION by Steward-Gelinas, seconded by Goldstein, to appoint Kate MacKenzie and Lindsay Khan to the Social Services Grants Review Board. (Term 12/01/2025 – 12/06/2027)
MOTION PASSED: Unanimous

CALL ITEM 17 – Oswegatchie Fire Station Building Committee
MOTION by Moreshead, seconded by Condon, to Passover and address at the February Meeting
MOTION PASSED: Unanimous

CALL ITEM 18 – RTM Proposed Schedule
MOTION by Steward-Gelinas, seconded by Condon, to approve the proposed schedule as presented. (See Attachment)
VOTING IN FAVOR: Unanimous

CALL ITEM 19 – RTM Proposed Budget
MOTION by Childs, seconded by Steward-Gelinas, to approve the FY27 budget in the amount of $17,803 and forward to the Board of Selectmen for approval.
MOTION by Childs, seconded by Franklin, to amend Line Item #51210 by a reduction of $1 for a new total of $17,802
VOTING IN FAVOR: 24-2-0 (Goldstein, Steward-Gelinas opposed)
MOTION by Childs, seconded by Moreshead, to amend Line #53010 by a reduction of $400 for a new total of $17,402.
MOTION FAILED: 3-22-1 (Childs, Driscoll, Pellett voted in favor; Bennett abstained)
MOTION WITH AMENDED TOTAL PASSED ($17,802): Unanimous

NEW BUSINESS:
A brief discussion ensued on start times of future meetings. No motions made.

Moderator Driscoll made the body aware that all RTM members' names, email addresses and/or phone numbers will be posted on the Town's website and asked that members relay their preferred—if any—email address or phone number to her and Clerk Campo by the end of the week.

Moderator Driscoll discussed the need to begin scheduled reviews of the town's contracts with private organizations (Ordinance 3.04.070). The First Selectman agreed to present the Waterford Ambulance Service contract at the Feb. 2nd RTM meeting.

Moderator Driscoll requested that all members remain after adjournment for the purpose of newly formed Standing Committees electing their Chairs.

MOTION by Condon, seconded by Childs, to adjourn at 10:09 P.M.

Respectfully Submitted,

David L. Campo, CCTC
Waterford Town Clerk

TOWN OF WATERFORD
GENERAL FUND
2026-2027 PROPOSED BUDGET

DEPT/AGENCY: 10101 BOARAD OF SELECTMAN

LINE ITEM	DESCRIPTION	2024-2025 ACTUAL EXPENDED	FY2025 TRANSFERS IN/OUT	2025-2026 RTM APPROP.	2025-2026 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/26	2026-2027 DEPT/ AGENCY REQUEST	2026-2027 APPROVED BD/COMM. (1/20/26)	2026-2027 BD OF SELECTMEN APPROVED	BOS Approved $ Increase	BOS Approved % Increase
PERSONNEL COSTS											
51010	FIRST SELECTMAN	113,181		114,591		56,637	116,023	116,023	116,023	1,432	1.25%
51020	OTHER SELECTMEN	3,842	6	3,890		1,945	3,939	3,939	3,939	49	1.26%
51110	ADMINISTRATION	60,135	(6)	62,928		29,509	64,501	64,501	64,501	1,573	2.50%
51920	F.I.C.A	12,925		13,878		6,481	14,111	14,111	14,111	233	1.68%
	SUBTOTAL	190,083	0	195,287	0	94,572	198,574	198,574	198,574	3,287	1.68%
SERVICES											
52010	ADVERTISING	0	(15)	100		0	100	100	100	0	0.00%
52020	POSTAGE	107	15	125		14	125	125	125	0	0.00%
52030	PROFESSIONAL FEES	41	(1,269)	1,500		0	2,000	2,000	2,000	500	33.33%
52040	SERVICE CONT & REPAIRS	1,046	600	1,500		693	1,250	1,250	1,250	(250)	-16.67%
52050	DUES, CONF., & EDUCATION	275		2,275		897	1,500	1,500	1,500	(775)	-34.07%
52070	REIMBURSABLE EXPENSE	0		100			100	100	100	0	0.00%
52080	TELEPHONE	512	69	515		217	521	521	521	6	1.17%
	SUBTOTAL	1,981	-600	6,115	0	1,821	5,596	5,596	5,596	(519)	-8.49%
MATERIALS & SUPPLIES											
53020	OTHER SUPPLIES	1,589	(196)	2,000		800	1,900	1,900	1,900	(100)	-5.00%
53090	FUELS & LUBRICANTS	1,601	796	1,500		658	1,400	1,400	1,400	(100)	-6.67%
	SUBTOTAL	3,190	600	3,500	0	1,458	3,300	3,300	3,300	(200)	-5.71%
FURNITURE											
54010	OFFICE FURNITURE			1,500		851	0	0	0	(1,500)	-100.00%
	SUBTOTAL	0	0	1,500	0	851	0	0	0	(1,500)	-100.00%
DEPARTMENT TOTAL		195,254	0	206,402	0	98,702	207,470	207,470	207,470	1,068	0.52%

BOARD OF SELECTMEN

Robert Brule, First Selectman
Richard Muckle, Selectman
Gregory Attanasio, Selectman
Shannon Withey, Executive Assistant

TO: Board of Selectmen, Board of Finance and RTM

FROM: Rob Brule, First Selectman

DATE: December 1, 2025

I have attached the budget request for the Board of Selectmen for the Fiscal Year 2026/2027 for your review and approval. I have worked directly with the Director of Finance to ensure the Board of Selectmen personnel, operating and professional services lines have been reviewed and back-up information available for review.

As with my other Directors and Department Heads, my intention is to be as accurate and transparent as possible. If you have any questions, require any additional information or wish to review this budget in part or in its' entirety, please feel free to contact me before the first Board of Selectmen meeting in February 2026.

BUDGET FUNCTION

The First Selectman acting for the Board of Selectmen shall be the general town administration officer and shall be responsible for the operation and maintenance of the hall of records, town garage, other property at the town civic center and other property under the administration of the board of selectmen. The supervision of all Department Heads in the Town shall be the responsibility of the First Selectman. He shall be responsible for assignment of office space and scheduling of meetings at the hall of records. Office hours at the hall of records shall be established by the First Selectman (Code of Ordinances, Waterford, Connecticut 2.08.010).

The Town of Waterford strives to promote and improve quality of life, enhancing a sense of community, and preserving the integrity of our small-town identity and culture. We are committed to fostering respect, integrity, and honesty. Town government will support initiatives that create a welcoming and affordable environment for residents, businesses and visitors alike. We strive to provide excellence through a responsible and accessible First Selectman and Board of Selectmen.

LOOKING AHEAD

The Board of Selectmen operating budget filled a Part-Time Executive Assistant position to cover vacation, sick and personal time requests by the Executive Assistant and assist the First Selectman with the Long-Range Fiscal Management Committee and to review current and future Capital Plans and the impact to the taxpayer.

The First Selectman is requesting a Fire Services consultant to assess organizational structure, training, safety, and service delivery, serve as a facilitator to gather input and foster collaboration, offer coaching to current and potential leaders and presenting data-informed recommendations progress as the Waterford Fire Department continues to grow and shift from a volunteer service to a paid department. Working with the Director of Fire Services.

Finally, the First Selectman will continue to use "Waterford Cares – Community Events" special revenue fund donations to offset special community events in town to reduce operating budgets within Senior Services, Youth & Family Services Bureau and Recreation & Parks where possible.

BUDGET SUMMARY

The First Selectman is responsible for presenting the annual budget to the Board of Selectmen because it ensures transparency and accountability in the town's financial management. This FY27 budget focuses on personnel costs, services, materials & supplies and furniture, to ensure that the Board of Selectmen's operations run smoothly and efficiently.

By presenting this detailed budget, the First Selectman provides a clear plan for how funds will be allocated within this budget, which helps in making informed decisions that benefit the community. It also allows for proper planning and prioritization of resources, ensuring that personnel, services, materials and supplies and furniture costs are funded appropriately.

The First Selectman continues to work with businesses, volunteers, Waterford Rotary, Waterford Community Food Bank, Waterford Veterans Coffeehouse, Senior Services and Waterford Youth & Family Service Bureau through the "Waterford Cares" initiative. This special revenue fund will continue to sponsor Community Events in Waterford with donations, including the Waterford Day Parade and Holiday Tree Lightings at Jordan Green and Quaker Hill Green.

This FY27 BOS operating budget request of $207,470 is an increase of $1,068 or (0.52%).

The 51000 series (Personnel Costs) remains the largest portion of the budget. This FY27 budget proposal reflects an increase of $3,288 from FY26, and reflects Fringe/FICA and the December 2024 RTM approved increases for Non Union Management Personnel (2.5%) and elected officials (1.25%).

The 52000 series (Services) saw a decrease in Service Contract & Repairs of $250, a decrease in Dues, Conferences and Education of $775 and a decrease in Reimbursable Expense of $100, while Advertising, Postage and Telephone all remained flat.

The reduction in the 53000 series (Materials & Supplies) saw decreases in Other Supplies (53020) of $100 and Fuels and Lubricants (53090) of $100.

The reduction in the 54000 series (Furniture) saw a large decrease in requested funding in Furniture (54010) due to First Selectman conference room chairs being purchased in FY26.

To summarize, the 51000 series increased $3,288, whereas the 52000 series decreased $1,034, the 53000 series decreased $200.00 and the 54000 series decreased $1500 for an overall BOS operating budget of $207,470 or (0.52%) increase.

Key items in the FY27 budget request are explained below:

Professional Fees (52030): FY27 request includes funds for:

This request is for a consultant to assist the First Selectman in supporting the Director of Fire Services. The consultant will focus on fire responder and community safety, supporting the volunteer system, acknowledging current pressures and constraints not just locally to Waterford but statewide on the public safety disciplines, all while prioritizing transparency, honesty, and impartiality. The consultant will foster collaboration and a shared vision for the future of Fire Services in deliverable model as it relates to staffing, training, incident command and response times. Requested Amount $2000.

Dues, Conferences & Education (52050): FY27 request includes funds for:

Attend the 2026 CCM Annual Conference (December 2026). The cost is $200.00 for each individual. Requested Amount $400.

Purchase an annual Town of Waterford membership to the Chamber of Commerce Eastern Connecticut. Requested Amount $300.

Complete the CCM Certified Connecticut Municipal Official (CCMO) annual courses necessary to maintain the certification. Requested Amount $50.00.

Support General Dynamic Electric Boat as it relates to attending or hosting necessary meetings with GDEB executives and/or attending Workforce and Educational Conferences that would benefit GDEB and the Town of Waterford. Requested Amount $750.

PERSONNEL COSTS:

- **51010 – ELECTED OFFICIALS/FIRST SELECTMAN** **$116,023**

The wages reflect the December 2024 RTM 's approval of salary increases for elected officials.

FY21	$108,023.65	FY22	$109,305.24	FY23	$110,535.06	FY24	$113,350.25	FY25	$113,176

- **51020– ELECTED OFFICIALS/SELECTMEN** **$3,939**

The wages reflect the December 2024 RTM 's approval of salary increases for elected officials.

FY21	$3,666.98	FY22	$3,710.88	FY23	$3,909.00	FY24	$3,794.86	FY25	$3,843

- **51110 – ADMINISTRATION** **$64,501**

The wages indicated in this budget reflect the RTM approving (2.5%) for Non-Union Management Positions (NUMP) wage increase in December 2025, per ordinance. This line includes a FT Executive Assistant at $60,794 and a Part-Time Executive Assistant who covers vacation, sick time and other time off at $3,707. (See Personnel Sheet).

FY21	$64,327.94	FY22	$72,942.19	FY23	$71,394.83	FY24	$60,374.19	FY25	$67,070

- **51210 – CLERICAL AND TECHNICAL** **$0**

No funds requested for FY27.

FY21	$63.30	FY22	$0.00	FY23	$0.00	FY24	$0.00	FY25	$0.00

- **51920 – FRINGE/FICA** **$14,111**

FICA increases follow salary increases.

FY21	$13,386.19	FY22	$14,211.44	FY23	$14,012.64	FY24	$12,848.00	FY25	$14,083

Personnel Subtotal:	**$198,574**

SERVICES:

- **52010 – ADVERTISING** **$100**

FY27 request remains flat. This request will cover the costs of legal notices as required by State Statutes and other public notices published by the Board of Selectmen.

FY21	$0.00	FY22	$95.00	FY23	$23.00	FY24	$0.00	FY25	$100

- **52020 – POSTAGE** **$125**

FY27 request remains flat. This is for thank you and holiday notes. Postage is used for normal communications with residents, elected officials, employees and businesses.

FY21	$54.57	FY22	$46.68	FY23	$64.23	FY24	$123.42	FY25	$100

- **52030 – PROFESSIONAL FEES** **$2000**

FY27 request is an increase in $500 and will ensure continued work with Diversified Public Safety Solutions, LLC (DPSS) consulting services to support the First Selectman and Director of Fire Services through a comprehensive public safety assessment, advisement, and coaching process. These services will collect critical information, advise the First Selectman on the structure and strategic direction of the Waterford Fire Department (WFD) and provide tailored coaching and guidance as needed, including Emergency Management and Dispatching trends. (See DPSS Agreement Attached).

FY21	$2,112.97	FY22	$24,228.60	FY23	$208.58	FY24	$100.00	FY25	$3,000

- **52040 – SERVICE CONTRACTS & REPAIRS** **$1250**

FY27 request is a decrease of $250. This is due to past and foreseeable decreases in the number of black & white copies ($0.0087) and color copies ($0.066). The RICOH USA INC annual lease remains nearly the same as last year, $76.78 per month and $921.36 annually for the First Selectmen's Office.

FY21	$990.27	FY22	$1,287.89	FY23	$1,223.42	FY24	$1,304.75	FY25	$1,200

- **52050 – DUES, CONFERENCES & EDUCATION** **$1500**

The FY27 request is a $775 decrease from FY26. This budget request includes the First Selectman's participation at future General Dynamics Electric Boat conferences, workshops, meetings, educational opportunities and community events for Crystal Mall site economic development needs. All the while, ensuring the Town of Waterford's relationship with GDEB, Chamber of Commerce of Eastern Connecticut, seCTer and the State of Connecticut, all remain positive.

1) Attend the 2026 CCM Annual Conference (December 2026). More than 1,150 attendees, including local government leaders from across the state and companies providing the best in products and services to towns and cities, gather together for two days of informative workshops, interactive discussions, and networking opportunities. The FY27 budget includes the BOF Chairman or RTM Moderator. The cost is $200.00 for each individual. Requested Amount $400.

2) Purchase an annual Town of Waterford membership to the Chamber of Commerce Eastern Connecticut. By attending Chamber events, participating in marketing promotions, and member committees, the First Selectman will expand his network, gain referrals, and build valuable connections with clients, customers, and partners. This increased visibility and engagement will help the Town of Waterford grow and elevate our commercial profile within the regional business community, in and around the new General Dynamics Electric Boat Campus. Requested Amount $300.

4) Support General Dynamic Electric Boat as it relates to attending and/or hosting necessary meetings with GDEB executives and/or attending Workforce and Educational Conferences that would benefit GDEB and the Town. Requested Amount $750.

5) Complete the CCM Certified Connecticut Municipal Official (CCMO) annual seminars/courses necessary to maintain the certification. Requested Amount $50.00.

FY21	**$0.00**	**FY22**	**$5.00**	**FY23**	**$179.00**	**FY24**	**$249.00**	**FY25**	**$329**

- **52070 – REIMBURSEABLE EXPENSE** **($100)**

The FY27 request is a reduction of $100. This request to cover unexpected out-of-pocket expenses for various activities.

FY21	$253.94	FY22	$0.00	FY23	$104.220	FY24	$0.00	FY25	$200

- **52080 – TELEPHONE** **$521**

The FY27 request remains flat. This is for the Executive Assistant's cellular phone. Request is based on a slight increase to $43.40 a month, or $521 annually. As the town's Chief Emergency Officer, the First Selectman's cellular phone is budgeted under the Emergency Management budget.

FY21	$0.00	FY22	$0.00	FY23	$504.32	FY24	$804.34	FY25	$504

Services Subtotal: $5,596

MATERIALS & SUPPLIES

- **53020 – OTHER SUPPLIES** **$1900**

The FY27 request is a reduction of $100. This request all office and cleaning supplies for the office and restroom in the office. This request will provide funds for various town meetings, events and programs hosted by the First Selectman (local, state and federal commissioners and dignitaries). This will primarily cover expenses for funeral floral arrangements, elected official, volunteer and town employee proclamations and frames and supporting retirement events. In addition, the office will continue to provide complimentary snacks, coffee and bottled water in the First Selectman's Office.

FY21	$150.00	FY22	$157.13	FY23	$1,273.11	FY24	$2,002.83	FY25	$1,800

- **53090 – FUELS AND LUBRICANTS** **$1400**

The FY27 request is a reduction of $100. It is based on the new town-negotiated gasoline prices for FY27. The First Selectman's vehicle continues to be a former 6-cyliner WPD admin vehicle with necessary 4WD. Fuel per gallon cost is $2.0545 and reflects 680 gallons budgeted for FY27.

FY21	$968.00	FY22	$712.99	FY23	$1,801.60	FY24	$1,692.45	FY25	$1,000

Materials & Supplies Subtotal: $3,300

FURNITURE

- **54010 – FURNITURE** **$0**

The FY27 request is a decrease of $1500. There are currently no furniture needs for the First Selectman's Office.

FY21	$0.00	FY22	$0.00	FY23	$0.00	FY24	$0.00	FY25	$0.00

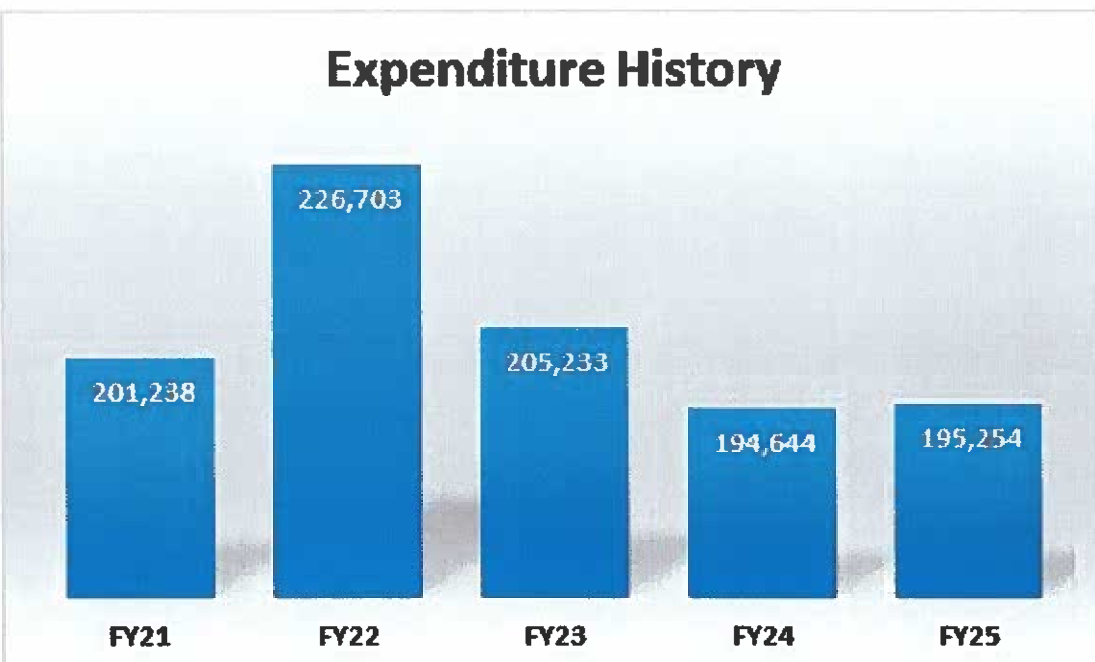
Furniture Subtotal: $0

Department Total: $207,470

PERSONNEL SHEET

DATE OF HIRE	EMPLOYEE	HOURS WORKED/ WEEK	HOURLY RATE FY27	SALARY FY26	SALARY FY27	LONGEVITY FY27	TOTAL EMPLOYEE SALARY	PAYROLL TAXES (F.IC.A)
51010 - ELECTED OFFICIAL								
4/7/2015	CHIEF EXECUTIVE	FT	N/A	114,590.56	116,022.94	N/A	116,022.94	8,875.76
	TOTALS			114,590.56	116,022.94	0.00	116,022.94	8,875.76
51020 - ELECTED OFFICIAL								
04/10/23	OTHER SELECTMEN	PT	N/A	1,945.22	1,969.53	N/A	1,969.53	150.67
02/10/23	OTHER SELECTMEN	PT	N/A	1,945.22	1,969.53	N/A	1,969.53	150.67
	TOTALS			3,890.43	3,939.06	0.00	3,939.06	301.34
51110 - ADMINISTRATIVE								
02/27/23	EXECUTIVE ASSISTANT	FT	N/A	59,311.90	60,794.70	N/A	60,794.70	4,650.79
04/13/23	EXECUTIVE ASSISTANT	PT (1.5 HRS)	$ 28.4028	2,169.69	2,223.94	N/A	2,223.94	170.13
09/29/25	EXECUTIVE ASSISTANT	PT (1 HR)	$ 28.4028	1,446.46	1,482.62	N/A	1,482.62	113.42
	TOTALS			62,928.06	64,501.26	0.00	64,501.26	4,934.35
51210 - CLERICAL/TECHNICAL								
	EXEC ASSISTANT	AS NEEDED	N/A	0.00	0.00	N/A	0.00	0.00
	TOTALS			0.00	0.00	0.00	0.00	0.00
51810 - OVERTIME				0.00	0.00	0.00	0.00	0.00
51910 - FRINGE/F.I.C.A.							0.00	0.00
TOTALS		FY26 FICA	13,877.79	181,409.05	184,463.26	0.00	184,463.26	14,111.44
BUDGET TOTAL W/F.I.C.A				195,286.84			198,574.70	

EXPENDIUTRE HISTORY



BOARD OF SELECTMEN

2025 ANNUAL REPORT

ROBERT J. BRULE, FIRST SELECTMAN

RICH MUCKLE, SELECTMAN

GREG ATTANASIO, SELECTMAN

SHANNON WITHEY, EXECUTIVE ADMINISTRATIVE ASSISTANT

FIRST SELECTMAN BRULE WITH SELECTMAN MUCKLE AND SELECTMAN ATTANASIO

Completing my 6th year as First Selectman and it remains both an honor and a privilege to continue serving the Town of Waterford! At the heart of public service is a commitment to trust, open communication, transparency, and fostering a strong sense of belonging within our community. Every decision I make begins and ends with what is best for the people of Waterford. I am deeply proud of our town and the dedicated employees, volunteers, and elected officials who work tirelessly every day to make Waterford a great place to live, work, and serve. My passion for this role continues to inspire me to share a thoughtful reflection on the year's progress through this Annual Summary. It is a privilege to work alongside Selectman Rich Muckle and Selectman Greg Attanasio as I present the 2025 Board of Selectmen Annual Report.

In 2025, as the First Selectman, I presented the Board of Selectmen (BOS) a FY26 Total Town Budget (Operating, Capital and Debt Services) with an increase of just (.75%) or $373,394. The increase of the 34 town department budgets or "Total General Government Operations" was $895,213 (2.28%). While ensuring town-side operating, capital and debt service funding increased just (.75%), it enabled my office, and the town, to continue to work with the Board of Education to "offset" their FY26 increase in operating costs of $2,217,127 (3.85%) or a total BOE operating budget of $59,828,308, not including capital, fleet, insurance, school debt and retirement costs. Previous annual general operating budget showed modest increases presented by the First Selectman of 1.32% in FY22, 1.25% in FY23, 1.65% in FY24, 2.07% in FY25, and 2.28% in FY26, were submitted and approved. This

THE MILL RATE REMAINED STABLE AT 23.36 IN 2025 reflects an average Town annual budget increase of (1.7%) for all 34-town departments over the past five years.

Community Engagement

In 2025, the First Selectman participated in the Sangam Asian Heritage Event at the Waterford Library — a wonderful celebration of culture and community. In Indian culture, Sangam is a Sanskrit-origin word that means "confluence" or "coming together." Attending this event provided an important opportunity to connect with more than 100 Waterford and regional residents, learn more about Sangam's mission, and support the rich diversity that strengthens our community. Special thanks to the Waterford Public Library for hosting. Events like this remind us that understanding and celebrating different cultures brings us closer together and makes Waterford a more welcoming and inclusive place for all!

PROUD TO ATTEND THE 2025 SANGAM ASIAN HERITAGE EVENT

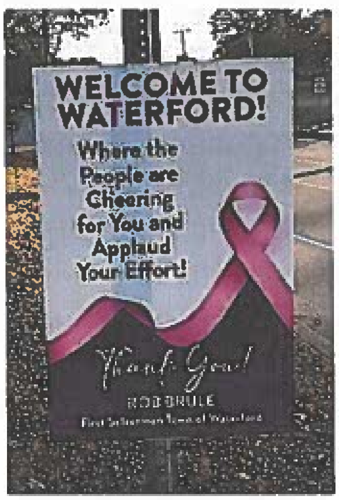
The First Selectman's Office remains committed to community engagement and a "neighbors helping neighbors" approach. The "Waterford Cares" initiative, which started six years ago with my running mate and Selectwoman, the late Jody Nazarchyk, includes:

- Hosting First Selectman Food Drives for the Waterford Community Food Bank
- Providing holiday meals to veterans, seniors and families in need
- Sponsoring the holiday tree lightings at Jordan Green and Quaker Hill Green
- Starting and sponsoring the Waterford Day Parade
- Sponsoring the Halloween Trunk or Treat and Socks for Seniors events
- Distributing Town Proclamations and Town Coins to honor scouts, milestones and residents
- Hosting the Memorial Day and Veterans Day ceremonies
- Participating in Wreaths-Across-America every December
- Supporting survivors of domestic violence and Safe Futures
- Supporting the Terri Brodeur Breast Cancer Foundation

- Starting and supporting the Waterford Veterans Coffeehouse - the largest attended Veterans Coffeehouse in eastern Connecticut.

The Town of Waterford and the First Selectman's Office continues to support a number of community agencies and initiatives in addition to Veteran events in town and the region. The Town of Waterford continues to host the Safe Futures Annual Walk and looks forward to the groundbreaking of their new Family Justice Center in 2026 in Waterford! The First Selectman was proud to attend the 2025 Holland Club Induction Ceremony at the U.S. Navy Base in Groton. It was a great opportunity to support Waterford residents and veterans across our nation on their selection into this select club. The 5th Annual Waterford Day Parade included over 100 entries, the largest number of participants in 5 years. "Unity in our Community" and recognizing veterans, residents and employees, remains the theme every year for our town's parade. Tom Thurlow, a long-time Board of Education employee, received the 2025 First Selectman's Public Service Award and Barbara Burdick was selected as the 2025 Waterford Day Grand Marshal. Both of these recipients reflect the passion for the Town of Waterford and the connection they have with our residents. Congratulations Barbara and Tom!

PROUD TO SUPPORT SAFE FUTURES ANNUAL WALK IN WATERFORD!

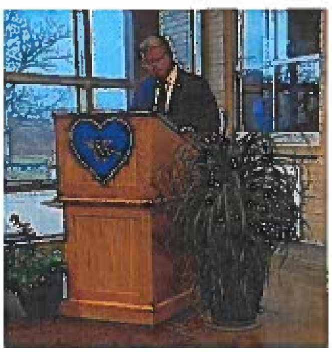


PROUD TO SUPPORT TBBCF!

The First Selectman and Emergency Management Director, Steve Sinagra, continue to attend the annual Connecticut Emergency Management Symposium at Camp Nett in Niantic. This past symposium allowed me the opportunity to speak directly with DESPP Commissioner, Ronald Higgins, about the Town's $6.9M State Bonding Request Application to replace our aging radio system and join the state radio system, ensuring first responder communications and mutual aid in the event of an emergency. Unfortunately, in 2025, the Town of Waterford was awarded just $1.5M in state bonding. With the possibility of $1M in additional funding from the Nuclear Safety Grant in 2026, it still leaves the remaining balance for the town to finance. This "process" took over two years from start to finish and with the contract signed, the town will implement this critical upgrade to the State Radio System and NexGen CAD Program for first responders and mutual aid partners.

In addition, the First Selectman was proud to work alongside the CT Department of Energy & Environmental Protection (DEEP) Boating Division to split the cost (60% state 40% town) of rehabilitating the large state-owned Mago Point Boat Launch Public Parking lot as a state/town $1M capital project. Waterford residents will now have accessible after-hour parking and additional parking for Waterford businesses during peak summer months and will eventually "connect" to the $2M Niantic River Road Sidewalk Project, slated for 2026 by a recently approved Southeastern Connecticut Conference of Government's LOCIP grant.

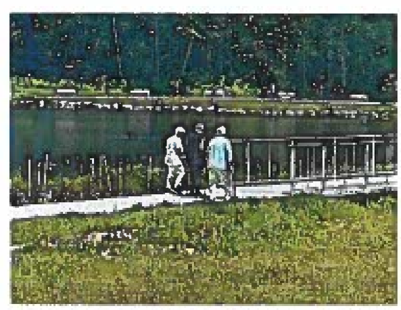
Capital Projects



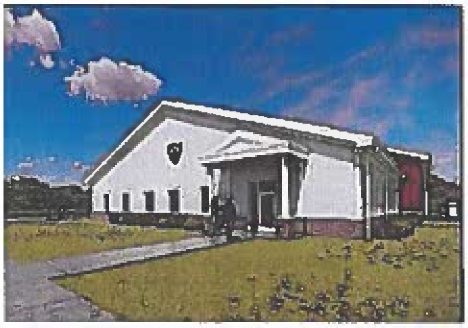
IN 2025, NEW CAMERAS, BALLARDS AND FENCING INSTALLED AT ALL THREE ELEMENTARY SCHOOLS AND NEW ARMED OFFICERS HIRED

In 2025, after completing or closing 24 approved and funded capital projects, ARPA projects and Lotcip/Locip projects, the Town of Waterford saw $4,012,462 invested in completed capital investments. The First Selectman's office continues to support the funding for the Town's Fleet Plan at $1M annually as well as the town's retirement fund at $7.2M. The highlight capital project was the $2M school & community building security improvements, the largest capital project for school and community safety the Town has completed. The most complex part of this project, the video security cameras inside and around our schools, started in late 2024, and completed in 2025 despite significant supply chain delays.

The First Selectman would like to thank IT Manager, Jeff Robillard, for his leadership and professionalism completing this complex security upgrade. The First Selectman's annual Capital Plan continues to feature a "Snap Shot" which remains a responsible and transparent tool for identifying use of the General Fund Balance for capital projects. The "Snap Shot" has helped ensure Town and BOE operating budgets impact on the



SENIORS ENJOYING THE ACCESSIBLE WALKWAY AROUND THE POND

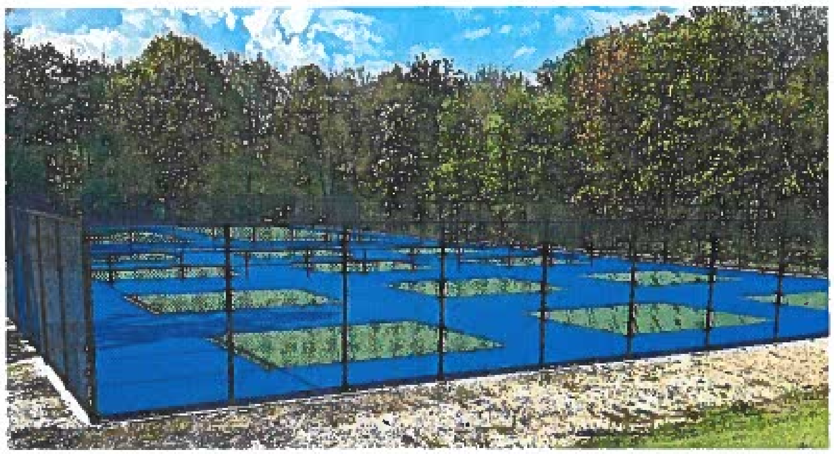

THE FUNDING FOR THE NEW OSWEGATCHIE FIRE STATION WAS APPROVED IN 2025

tax rate remains as stable as possible for the taxpayer. The 5-year "Snap Shot" Capital Plan, continues to identify projects that fall into the following four categories: road paving, building maintenance, park improvements and Board of Education requests, like the new Turf Field and Tennis Courts. The newly renovated Arnold E. Holm Jr. Memorial Park officially saw additional benches installed for residents who needed shorter walking distance between benches. The past year also saw the Gardiner Foundation donate $40,000 towards a much needed shade structure at the park's playground, with the install scheduled for the spring of 2026. Road paving and town safety projects remained a priority. Road paving projects continue to include the Utility Commission replacing 30-year old plastic water connectors with copper piping, prior to road paving, eliminating the possibility of leaks forming under the newly paved roads. Finally, in a supportive bipartisan vote in town of 32-3 (Board of Selectmen 3-0, Board of Finance 6-0 and RTM 23-3) the building of a new town-owned firehouse was approved. The building and land was purchased by the town for $1 and will be the future home of the first town-owned fire station in Waterford. Construction is expected to start in early 2026.

Other Notable Capital Projects Completed in 2025:

- Town paved Old Norwich Road, Jefferson Avenue, Phillips Street, North Phillips Street, Albacore Drive, Marlin Drive, Woodlawn Court, Quarry Road, Leary Drive and Goshen Road
- Replaced Emergency Management Antennas on the new Fargo Water Tank
- Transitioned 911 CAD system to Nexgen for future State Radio System upgrade
- Completed Security Upgrades to Town and School buildings
- Upgraded GIS system within town operating systems
- Improved the Waterford Police Department Cell Block and Kitchen areas
- Removed the Southwest School Undergound Tanks
- Replaced the Cohanzie Fire Station Emergency Generator
- Replaced and updated all Town and Waterford School's phone system hardware & software
- Upgraded the Quaker Hill Fire Station Fire Alarm

- Replaced the Town of Waterford's Content Filter for Website Protection
- Funded the Alewife Cove Conservancy federal grant request for dredging
- Replaced the Waterford Police Department Firearm Laser Sites
- Town replaced sidewalks on Norman Street, William Street, Summer Street and David Street



IN THE SUMMER OF 2025, THE LEARY PARK 6-COURT PICKLEBALL COMPLEX, 2 TENNIS COURTS AND A NEW BASKETBALL COURT CONSTRUCTION WAS STARTED WITH NEW FENCING AND POST-TENSION CONCRETE TO LAST 25 YEARS.

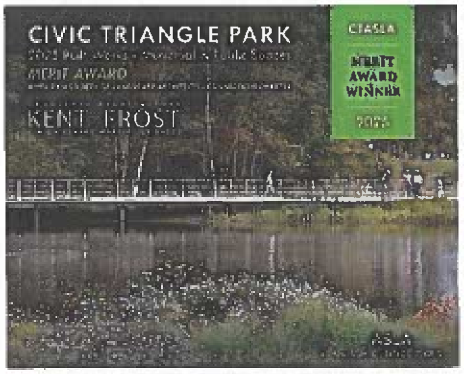
THANK YOU TO THE BOARD OF SELECTMEN, BOARD OF FINANCE AND THE REPRESENTATIVE TOWN MEETING FOR ALL SUPPORTING THIS INCREDIBLY IMPORTANT PROJECT FOR RESIDENTS WHO LIVE IN THE NORTHERN PART OF TOWN!

Fleet Management Plan

In 2025, the Town received seven large pieces of apparatus for Public Works, including a Sweeper for $249,792, a Front Load Refuse Truck for $401,472, a new Chassis for the Tree Truck for $187,014, three DPW Dump Trucks for $389,344 and a Side Load Refuse Truck for $212,099. The Public Works Department and the Police Department fleet plans remain a priority, while future Fleet Plans will highlight fleet needs for the Waterford Fire Department. Although supply chain issues have occurred, the Town of Waterford remains in good position to purchase the fleet necessary to keep our town safe and operating efficiently. The Town continues to remove vehicles and equipment from the fleet in an effort to reduce the size of the fleet. The new Municipal Complex's 70,000 square foot garage continues to keep our trucks and other fleet equipment inside and protected from the elements. The DPW's incredibly important Tree Bucket Truck has been in the shop most of 2025 for extensive refurbishment. This critical piece of apparatus will ensure needed tree work will once again be in full operation come 2026! The First Selectman will continue to focus on Fleet

WATERFORD PUBLIC WORKS DEPARTMENT ENSURES OUR CAPITAL ASSETS ARE PROTECTED

Management, focusing on how many vehicles the Town has in its fleet, maintenance of vehicles to extend life and budgeting for large vehicle replacement. In 2025, the Waterford Fire Department included its vehicles within the Fleetio Fleet Management system to ensure all town-owned vehicles, both small and large, are within the new fleet software program.



CTASLA MERIT AWARD WINNING ADA ACCESSIBLE TOWN PARK!

In 2025, the Town of Waterford achieved SustainableCT Bronze Certification for the third time since 2019, earning 480 points in 2025. Located along Connecticut's southeastern shoreline and home to roughly 19,500 residents, Waterford continues to balance its rich agricultural and granite-industry heritage with forward-looking investments that protect natural resources and strengthen community well-being. This recognition reflects achievements for Waterford and across SustainableCT's priority areas, including Inclusive and Equitable Communities; Thriving Local Economies; Well-Stewarded Land and Natural Resources; Vibrant and Creative Culture; Dynamic and Resilient Planning; Clean and Diverse Transportation Systems; Renewable and Efficient Energy; Inclusive Communication; Strategic Materials Management; Health and Wellness Opportunities; and Healthy and Diverse Housing and Homelessness Prevention Innovation. From expanding comprehensive recycling programs to improving accessible public spaces like the award-winning Arnold E. Holm Jr. Memorial Park, Waterford continues to demonstrate leadership in sustainability and community investment. I am incredibly proud of the dedicated team at Town Hall, especially Environmental Planner Maureen Fitzgerald, for their commitment to ensuring Waterford remains a great place to live, work, and raise a family.

Sustainable CT
Local Actions. Statewide Impact.®


WATERFORD WOODS WITH 400 UNITS OF WORKFORCE HOUSING

In 2025, Waterford Woods Luxury Apartment Complex Phase Three was completed. The final 100 units for Phase Four is expected to be completed Spring 2026 and provide 425 units of 1 & 2 bedroom apartments of workforce and affordable housing. The impressive complex stretches over 35-acres and includes a clubhouse, indoor pool, pickleball court, walking trail, vegetable and herb gardens and additional storage units on the property. This $120M project has brought much needed workforce family housing to the region. The Town of Waterford Planning & Zoning Commission is in the final stages of completing the town's Plan of Conservation and Development. "Plan Waterford" is our Town's guide for the future. It shows where we have been and lays out the vision for where we are going.

Finally, thank you to the Economic Development Commission Chairman, Mike Buscetto, and the Interim Planning Department Director, Mark Wujtewicz, who worked closely with my office on development options for the Crystal Mall property, providing flexibility for the three owners of the mall property and a much needed tax revenue for Waterford residents. The town continues to look for new economic development that will have long-term effects and will enhance our Net Taxable Grand List, including the Airport Property and areas in town that could create a Waterford "Main Street."

NEVINS COTTAGE EXTERIOR RENOVATION COMPLETED IN 2025 – INTERIOR PLANNED FOR 2026!

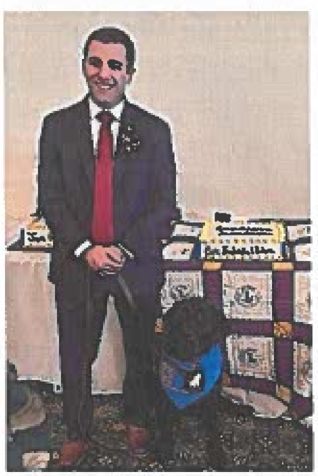
The Town continues to find creative and effective ways to reduce costs to taxpayers by supporting the Friends of Nevins Cottage, Inc. established in 2024. The picturesque vernacular house dates to c. 1890 and was a tenant house located on the Shaw-Perkins-Nevins farm that occupied acreage on both sides of Rope Ferry Road. The property descended through the family of successful New London merchant Nathaniel Shaw II (1735-1782). It passed to Thomas Shaw Perkins, brother of Nathaniel Shaw Perkins, and then to his daughter Cornelia L. Perkins Nevins who married David H. Nevins of Norwich. The title of the farm was settled to a daughter of the Nevins', Anna Nevins, who lived until 1958. She began selling off the portions of the farm on the north side of Rope Ferry Road in the early 1950s. Nevins Cottage was purchased from Anna Nevins' estate by the town in 1961.

The Friends group successfully completed the exterior renovation in 2025. Spring of 2026 will see the Friends group focus on the interior renovation with demo being donated by Waterford small business, Bayside Construction. Interior painting, electrical work and heating needs will restore and maintain this historic building through in-kind and private sector donations. Reducing the cost of historic preservation to the town by over $250,000.

In 2025, the Town of Waterford saw the approval and start of the new Leary Park Pickleball Complex, Tennis Courts and Basketball Court, Town Hall Auditorium Renovation and ADA Accessible Restroom Project, the Mago Point Parking Lot, the Town Hall Basketball Courts and the new Waterford High School Turf Field and Tennis Courts. Outdoor parks, infrastructure and road paving with the General Fund Balance, CIP and CNR requests continue to be completed. All the while, public safety, town staffing levels and fleet management remain priorities for review. Waterford continues to host some of the largest retail shopping stores and plazas in and around Waterford Commons. Waterford is home to Dominion Energy's Millstone Power Station, the beautiful Great Neck Country Club, national chain restaurants and box stores and now a transformative mall property welcoming General Dynamics-Electric Boat Waterford Corporate Campus. These provide many benefits to our town as well as current and future tax revenue.

The Town Hall Auditorium now streams Town Meetings live via YouTube & hosts Veteran Events During Inclement weather!

Conclusion

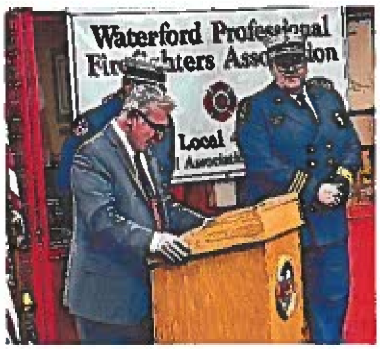


Congratulations Officer Fredricks and K-9 Hodges!

This past year brought both challenges and opportunities, yet our response has once again shown the strength, unity, and resilience that define our community. We celebrated Dominion Energy's Millstone Power Station Unit 2 50th Anniversary and reflected on the positive impact the nuclear power plant has had on our community. From successfully launching new hiring initiatives six more full-time Firefighter/EMT's, to completing long-term projects, every success reflects the dedication of our residents, volunteers, elected officials, and town employees whose hard work makes Waterford such a special place to call home. No employee in Waterford deserves more praise than Waterford Police Officer Eric Fredricks and K-9 Officer Hodges, who were proud recipients of the Connecticut Lion's Club 2025 Humanitarian of the Year Award. Their commitment to our community and residents of all ages has been a beacon of warmth, dignity and comfort. There was not an event in

Waterford or the region that did not include these amazing partners. Thank you Officers Fredricks and Hodges, well deserved! As I reflect on 2025 and my sixth year serving as Waterford's First Selectman, I am deeply proud of all that our town has accomplished together.

Through bipartisan collaboration, professionalism, and open dialogue in town, we have continued to move Waterford forward in meaningful ways. The Town continues to prioritize a working budget that supports capital investments, first responders, critical services and a level of education we expect in town, while minimizing the growth of the taxpayers' burden. Waterford, like many of its neighboring communities, has seen a continuation of retirements by eligible employees. We worked hard on the recruitment and retention of town employees, most notably, assessors, building officials, police officers and firefighters. Looking ahead, I remain committed to building on our momentum — fostering a thriving, affordable, safe and vibrant community that values progress and respect. As we turn the page to 2026, I remain confident that Waterford's best days are still ahead and I look forward to achieving even more together!



WATERFORD'S COMMITMENT TO INCREASING PAID FIREFIGHTER /EMT'S CONTINUED IN 2025

PO#260261

Finance	Permitting	Building	Rec & Parks	IT	Selectman	HR	YouthServices	Fire Services	Public Works	Senior Services
$43.40	$43.40	$43.40	$43.40	$43.40	$43.40	$43.40	$43.40	$43.40	$43.40	$43.40
	$43.40	$35.40	$31.00	$43.40			$43.40	$43.40	$43.40	$43.40
	$43.40		$43.40	$43.40			$43.40		$43.40	
			$43.40				$43.40		$43.40	
			$31.00				$43.40			
			$23.33							
$43.40	$130.20	$78.80	$215.53	$130.20	$43.40	$43.40	$217.00	$86.80	$173.60	$86.80

Vendor #2762	10/21/2025-11/20/2025 G/L	invoice997249253 Total	PO#
Dept			260261
Finance	10107-52080	$43.40	260261
Permitting	10110-52040	$130.20	260261
Building	10118-52040	$78.80	260261
Rec & Parks	10137-52080	$215.53	260261
IT	10147-52080	$130.20	260261
Selectman	10101-52080	$43.40	260261
HR	10145-52080	$43.40	260261
Fire Services	10123-52080	$86.80	260261
Public Works	10130-52040	$173.60	260261
Senior Services	10135-52040	$86.80	260261
Youth Services	10119-52080	$217.00	
		$1,249.13	

$31.00 being credited to billing statement

Date:

Siganture:

10101-52080

TELEPHONE

FY2025

Board of Selectmen

The Mission of the Chamber of Commerce of Eastern Connecticut, Inc. is to create and maintain a positive business climate that meets the needs of our members by supporting economic development and growth in the region.

CHAMBER *of* COMMERCE
EASTERN CONNECTICUT

Vision

We are a coalition of business leaders dedicated to securing and enhancing the economic vitality of Eastern Connecticut. We do so by:

Promoting a regional identity

Acting as the "the voice of business" for the region in Hartford

Providing a forum for leader networking

Showcasing our member businesses products and services

Advancing small business through educational and promotional programs

Acting as the inclusive voice of business for all business populations in the region

Modeling the workplace of choice for the region

Membership takes you further

Unlock new opportunities and elevate your business success with our comprehensive membership benefits, exclusive resources, and powerful networking connections. Stand out as a trusted, credible business supported by a community of fellow members. **$300 Annual Cost for FY27.**

Unlock New Opportunities

By attending Chamber events, participating in our marketing promotions, and member committees, you will expand your network, gain referrals, and build valuable connections with clients, customers, and partners. This increased visibility and engagement will help you grow your business and elevate your profile within the regional business community.

Foster Professional Growth

Whether you're aiming to enhance your leadership skills or expand your professional network, the Chamber offers a wealth of resources to support your career growth. Engage with our Leadership Program, Young Professionals network, and educational workshops designed to foster individual development and help you achieve your professional goals at every stage of your journey.

Trusted by businesses big and small

88% of our members are small businesses with 100 employees or fewer

98,000 people employed by our membership in eastern CT and beyond while 121 towns represented in CT and beyond

Workshop Session B3: When A State Road is Your Main Street: A Working Session to Create Safe, Walkable Downtowns

Workshop Session B4: Resilience Improvement Districts: Municipal Pathways to Resilience

Workshop Session B5: Avoiding a Crisis - Municipal Succession Planning

2:45pm - 3:15pm Conference Break (sponsored by Verogy) /Visit the Exhibit Hall

Prizes Awarded for Exhibit Hall Passport Contest

3:30pm - 4:30pm Workshop Session C

Workshop Session C1: Innovative Delivery: Intergrating Design-Build in Public-Private Partnerships

Workshop Session C2: AI in Local Government

Workshop Session C3: Business as Unusual - Fresh Approaches to Economic Development to Grow Your Grand List

Workshop Session C4: How School Infrastructure Investment Creates a Ripple Effect of Economic Growth

Workshop Session C5: CT Paid Leave Drive Employee Recruitment, Retention, and Job Satisfaction

4:30 p.m. - 6:00 p.m. Networking Reception (Sponsored by CIRMA)

5:00 p.m.

Annual Meeting - Legislative Committee Meeting

Wednesday, December 3rd

10:00 a.m. - 12:00 p.m. Board of Directors Meeting - (Board Members Only)

2026 CONNECTICUT EMERGENCY MANAGEMENT SYMPOSIUM (No Charge)

2025 CONNECTICUT EMERGENCY MANAGEMENT SYMPOSIUM
April 1, 2025 • Camp Nett, Niantic

Each spring, CCM along with the Connecticut Division of Emergency Management and Homeland Security (DEMHS), the Connecticut Department of Emergency Services and Public Protection (DESPP), and the Connecticut Department of Public Health (DPH) attract hundreds of local public safety officials and others responsible for responding to mass emergencies.

This is the only statewide municipal government event that offers a full day of informative workshops, interactive discussions, networking opportunities, and vendors showcasing relevant products and services.egotiate more cost-effective services for our communities.

This event is FREE to local and state officials! Attendance is limited to the first 400 registrants.

CONNECTICUT CONFERENCE OF MUNICIPALITIES (CCM)

Connecticut Conference of Municipalities (CCM) is the state's largest, nonpartisan organization of municipal leaders, representing towns and cities of all sizes from all corners of the state, with 168 member municipalities. CCM comes together for one common mission — to improve everyday life for every resident of Connecticut. CCM shares best practices and objective research to help local leaders govern wisely. CCM advocates at the state level for issues affecting local taxpayers and pools their buying power to negotiate more cost-effective services for our communities. **Requested: $400**

2025 CCM Annual Convention

Monday, December 1st

2:00 p.m. - 5:00 p.m. Exhibitor Registration & Set Up - Earth Expo Center

5:30 p.m. - 6:30 p.m. Welcome Reception (Exhibitors and Attendees)

Tuesday, December 2nd

8:00am Registration Open (sponsored by GZA GeoEnvironmental, Inc.)

Visit the Expo Hall for breakfast

8:30am - 10:00 am

Awards Breakfast (sponsored by Harris, Beach, Murtha) Welcome, Sustainable CT and CCMO Awards in the Exhibit Hall (Awards begin at 8:30)

10:15am - 11:15am Workshop Session A

Workshop Session A1: Key to Writing Winning Grants

Workshop Session A2: Building Consensus: The Role of Public Input in Project Success

Workshop Session A3: What Did You Say? How Does the First Amendment Impact the Workplace

Workshop Session A4: Fiber Benefits for Your Town

Workshop Session A5: What to Do Before OSHA Knocks

11:15am - 12:00pm Conference Break (Sponsored by Verogy)/ Visit Exhibit Hall

Women in Government Networking Roundtables (Back of Expo Hall)

12:00am - 1:30pm Networking Lunch & Awards Ceremony - #LoCoolGov (sponsored by Post University), Municipal Excellence Awards (sponsored by Halloran Sage), and Muni Champions

1:45pm - 2:45pm Workshop Session B

Workshop Session B1: Sovereign Citizens, Testers, and Understanding Connecticut's Freedom of Information Act

Workshop Session B2: A Better Path to Priority-Based Budgeting: How Do We Get There & What's The Payoff?

1 0101 - 52050
Order Confirmed Dues, Conferences + Education

Thank you! Your order is complete, and a copy of the receipt has been sent to your email address.

CCM Convention Dec 3+4

Invoice #37442

Robert J. Brule (#103243)

Billing Address
Rob J Brule
15 Rope Ferry Road
Waterford, CT 06385
United States

Shipping Address
Rob J Brule
15 Rope Ferry Road
Waterford, CT 06385
United States

Robert's Cart Items

03 Dec	2024 CCM Annual Convention - #MakeItHereMakeItAnywhereCT	Event $249.00 1
03 Dec	Breakfast & CCMO Awards (Awards Begin at 9am)	Function $0.00 1
04 Dec	2025 CT Outlook Post Presidential Election Panel & Networking Breakfast	Function $0.00 1
02 Dec	2024 Exhibitor Appreciation Reception (Members Welcome)	Function $0.00 1
03 Dec	Municipal and LoCool Awards Luncheon	Function $0.00 1
	Email Contact	Function $0.00 1

Cart total	$249.00
Taxes	$0.00
Discounts	$0.00
Shipping/handling	$0.00
Balance due	**$0.00**

RETURN TO MEMBER DASHBOARD   PRINT

BOARD OF SELECTMEN

Dues, Conferences Education July24-June25

ORG	OBJECT	DESCRIPTION	YEAR	EFF DATE	POST DATE	SRC	AMOUNT	VDR NAME/ITEM DESC	COMMENTS
10101	52050	DUES,CONFERE	2025	12/04/2024	01/02/2025	API	250.00	JP MORGAN CHASE BANK	DECEMBER 2024 STATEMENT
10101	52050	DUES,CONFERE	2025	11/04/2024	12/10/2024	API	25.00	JP MORGAN CHASE BANK	NOVEMBER 2024 STATEMENT
							$275.00		

10101-52050

DUES, CONFERENCES & EDUCATION

FY2025

Board of Selectmen

Image Management

RICOH

nnia Partners Public Sector Product Schedule

Ricoh USA, Inc.
300 Eagleview Blvd. Suite 200
Exton,PA 19341

Product Schedule Number: 32847730OMN1

Master Lease Agreement Number: MLA32847730

This Product Schedule (this "Schedule") is between Ricoh USA, Inc. ("we" or "us") and WATERFORD, TOWN OF, as customer or lessee ("Customer" or "you"). This Schedule constitutes a "Schedule," "Product Schedule," or "Order Agreement," as applicable, under the Omnia Partners Public Sector Master Lease Agreement(together with any amendments, attachments and addenda thereto, the "Lease Agreement") identified above, between you and Ricoh USA Inc. . All terms and conditions of the Lease Agreement are incorporated into this Schedule and made a part hereof. If we are not the lessor under the Lease Agreement, then, solely for purposes of this Schedule, we shall be deemed to be the lessor under the Lease Agreement. It is the intent of the parties that this Schedule be separately enforceable as a complete and independent agreement, independent of all other Schedules to the Lease Agreement.

CUSTOMER INFORMATION

WATERFORD, TOWN OF				Shea (Brandishea) Moses			
Customer (Bill To)				Billing Contact Name			
15 ROPE FERRY RD				15 ROPE FERRY RD			
Product Location Address				Billing address (*if different from location address*)			
WATERFORD	NEW LONDON	CT	06385-2886	WATERFORD	US	CT	06385-2886
City	Country	State	Zip	City	County	State	Zip

Billing Contact Telephone Number	Billing Contact Facsimile Number	Billing Contact Email Address
(860)860-4445		bmoses@waterfordct.org

PRODUCT/EQUIPMENT DESCRIPTION ("Product")

Qty	Product Description: Make & Model	Street Address/City/State/Zip
1	RICOH IMC4500-RM CONFIGURABLE PTO MODEL	41 AVERY LN WATERFORD CT06385-2202 US
1	RICOH IM4000-RM CONFIGURABLE PTO MODEL	41 AVERY LN WATERFORD CT06385-2202 US
1	RICOH IM4000-RM CONFIGURABLE PTO MODEL	15 ROPE FERRY RD WATERFORD CT06385-2886 US
1	RICOH IM4000-RM CONFIGURABLE PTO MODEL	200 BOSTON POST RD WATERFORD CT06385-2819 US
1	RICOH IM4000-RM CONFIGURABLE PTO MODEL	15 ROPE FERRY RD WATERFORD CT06385-2886 US
1	RICOH IM4000-RM CONFIGURABLE PTO MODEL	204 BOSTON POST RD WATERFORD CT06385-2819 US
1	RICOH IM4000-RM CONFIGURABLE PTO MODEL	15 ROPE FERRY RD WATERFORD CT06385-2886 US
1	RICOH IM4000-RM CONFIGURABLE PTO MODEL	15 ROPE FERRY RD WATERFORD CT06385-2886 US
1	RICOH IM4000-RM CONFIGURABLE PTO MODEL	15 ROPE FERRY RD WATERFORD CT06385-2886 US
1	RICOH IM4000-RM CONFIGURABLE PTO MODEL	15 ROPE FERRY RD WATERFORD CT06385-2886 US
1	RICOH IM4000-RM CONFIGURABLE PTO MODEL	41 AVERY LN WATERFORD CT06385-2202 US

PAYMENT SCHEDULE

Minimum Term (*months*)	Minimum Payment (*Without Tax*)	Minimum Payment Billing Frequency	Advance Payment
60	$898.11	MONTHLY	☐ 1st Payment ☐ 1st & Last Payment ☐ Other ______

Guaranteed Minimum Images*°		Cost of Additional Images°		Meter Reading/Billing Frequency
Black/White	Color	Black/White	Color	
0	0	0.0087	0.0066	QUARTERLY

Based upon Minimum Payment Billing Frequency

Based upon standard 8 ½" x 11" paper size. Paper sizes greater than 8 ½" x 11" may count as more than one image.

Sales Tax Exempt:Y YES (Attach Exemption Certificate) Customer Billing Reference Number(P.O. #, etc.)

Addendum Attached:

TERMS AND CONDITIONS

1. The first Payment will be due on the Effective Date. If the Lease Agreement uses the terms "Lease Payment" and "Commencement Date" rather than "Payment" and "Effective Date," then, for purposes of this Schedule, the term "Payment" shall have the same meaning as "Lease Payment," and the term "Effective Date" shall have the same meaning as "Commencement Date."

2. You, the undersigned Customer, have applied to us to use the above-described Product for lawful commercial (non-consumer) purposes. **THIS IS AN UNCONDITIONAL, NON-CANCELABLE AGREEMENT FOR THE MINIMUM TERMINDICATED ABOVE**, except as otherwise provided in theLease Agreement, if applicable. If we accept this Schedule, you agree to use the above Product on all the terms hereof, including the terms and conditions on the LeaseAgreement. **THIS WILL ACKNOWLEDGE THAT YOU HAVE READ AND UNDERSTAND THIS SCHEDULE AND THE LEASEAGREEMENT AND HAVE RECEIVED A COPY OF THIS SCHEDULE AND THE LEASEAGREEMENT**. You acknowledge and agree that the Ricoh service commitments included on the "Image Management Commitments" page attached to this Schedule (collectively, the "Commitments") are separate and independent obligations of Ricoh USA, Inc. ("Ricoh") governed solely by the terms set forth on such page. If we assign this Schedule in accordance with the Lease Agreement, the Commitments do not represent obligations of any assignee and are not incorporated herein by reference. You agree that Ricoh alone is the party to provide all such services and is directly responsible to you for all of the Commitments. We are or, if we assign this Schedule in accordance with the Lease Agreement, our assignee will be, the party responsible for financing and billing this Schedule, including, but not limited to, the portion of your payments under this Schedule that reflects consideration owing to Ricoh in respect of its performance of the Commitments. Accordingly, you expressly agree that Ricoh is an intended party beneficiary of your payment obligations hereunder, even if this Schedule is assigned by us in accordance with the Lease Agreement.

3. Image Charges/Meters: In return for the Minimum Payment, you are entitled to use the number of Guaranteed Minimum Images as specified in the Payment Schedule of this Schedule. The Meter Reading/Billing Frequency is the period of time (monthly, quarterly, etc.) for which the number of images used will be reconciled. If you use more than the Guaranteed Minimum Images during the selected Meter Reading/Billing Frequency period, you will pay additional charges at the applicable Cost of Additional Images as specified in the Payment Schedule of this Schedule for images, black and white and/or color, which exceed the Guaranteed Minimum Images ("Additional Images"). The charge for Additional Images is calculated by multiplying the number of Additional Images by the applicable Cost of Additional Images. The Meter Reading/Billing Frequency may be different than the Minimum Payment Billing Frequency as specified in the Payment Schedule of this Schedule. You will provide us or our designee with the actual meter reading(s) by submitting meter reads electronically via an automated meter read program, or in any other reasonable manner requested by us or our designee from time to time. If such meter reading is not received within seven (7) days of either the end of the Meter Reading/Billing Frequency period or at our request, we may estimate the number of images used. Adjustments for estimated charges for Additional Images will be made upon receipt of actual meter reading(s). Notwithstanding any adjustment, you will never pay less than the Minimum Payment.

4. Additional Provisions (if any) are:

THE PERSON SIGNING THIS SCHEDULE ON BEHALF OF THE CUSTOMER REPRESENTS THAT HE/SHE HAS THE AUTHORITY TO DO SO.

CUSTOMER	Accepted by: RICOH USA, INC.
By: X Signed by: Shea (Brandishea) Davy 98040194CD70404...	DocuSigned by: Dee Hopkins 3BC5D53289984E4... By:
Authorized Signer Signature	*Authorized Signer Signature*
Printed Name: Shea (Brandishea) Davy	Printed Name: Dee Hopkins
Title: Purchasing Agent Date: 8/20/2025	Title: Lead Commercial Loan Closing Specialist Date: 01-30-2026

RICOH

Ricoh USA, Inc.
300 Eagleview Blvd. Suite 200
Exton,PA 19341

RICOH USA, INC.
IMAGE MANAGEMENT PLUS COMMITMENTS

The below service commitments (collectively, the "Service Commitments") are brought to you by Ricoh USA, Inc., an Ohio corporation having its principal place of business at 300 Eagleview Blvd #200, Exton, PA 19341 ("Ricoh"). The words "you" and "your" refer to you, our customer. You agree that Ricoh alone is the party to provide all of the services set forth below and is fully responsible to you, the customer, for all of the Service Commitments. Ricoh or, if Ricoh assigns the Product Schedule to which this page is attached in accordance with the Lease Agreement (as defined in such Product Schedule), Ricoh's assignee, is the party responsible for financing and billing the Image Management Product Schedule. The Service Commitments are only applicable to the equipment ("Product") described in the Image Management Product Schedule to which these Service Commitments are attached, excluding facsimile machines, single-function and wide-format printers and production units. The Service Commitments are effective on the date the Product is accepted by you and apply during Ricoh's Normal Business Hours (as defined below). They remain in effect for the Minimum Term so long as no ongoing default exists on your part.

TERM PRICE PROTECTION

The Image Management Minimum Payment and the Cost of Additional Images, as described on the Image Management Product Schedule, will not increase in price during the Minimum Term of the Image Management Product Schedule, unless agreed to in writing and signed by both parties.

PRODUCT SERVICE AND SUPPLIES

Ricoh will provide full coverage maintenance services, including replacement parts, drums, labor and all service calls, during Normal Business Hours. "Normal Business Hours" are between 8:00 a.m. and 5:00 p.m., Monday to Friday excluding holidays ((i)New Year's Day; (ii) Memorial Day; (iii) 4th of July; (iv) Labor Day; (v) Thanksgiving; (vi) Day after Thanksgiving; and (vii) Christmas Day). Ricoh will also provide the supplies required to produce images on the Product covered under the Image Management Product Schedule (other than non-metered Product and soft-metered Product). The supplies will be provided according to manufacturer's specifications. Ricoh reserves the right to assess a reasonable charge for supply shipments if you request overnight delivery. If Ricoh determines that you have used more supplies than the manufacturer's recommended specifications, you will pay reasonable charges for those excess supplies and/or Ricoh may refuse you additional supply shipments, or as otherwise agreed to by the parties. Optional supply items such as paper and transparencies are not included, unless otherwise agreed to by the parties in writing. Charges are based on standard 8.5x11 images. Ricoh reserves the right to assess additionalimages charges for non-standard images, including 11x17 images.

RESPONSE TIME COMMITMENT

Ricoh will provide a one hour (1) phone response to service calls measured from receipt of your call. Ricoh will provide a four (4) business hour response time for all service calls located within a major metropolitan area, and an eight (8) business hour average response time for service calls located fifty (50) miles or greater from a Ricoh service center for the term of the Image Management Product Schedule. Response time is measured in aggregate for all Product covered by the Image Management Product Schedule.

UPTIME PERFORMANCE COMMITMENT

Ricoh will service the Product to be Operational with a quarterly uptime average of 95% during Normal Business Hours, excluding preventative and interim maintenance time. Downtime will begin at the time you place a service call to Ricoh and will end when the Product is again Operational. You agree to make the Product available to Ricoh for scheduled preventative and interim maintenance. You further agree to give Ricoh advance notice of any critical and specific uptime needs you may have so that Ricoh can schedule with you interim and preventative maintenance in advance of such needs. As used in these Service Commitments, "Operational" means substantial compliance with the manufacturer's specifications and/or performance standards and excludes customary end-user corrective actions.

IMAGE VOLUME FLEXIBILITY AND PRODUCT ADDITIONS

Any time after the expiration of the initialninety day period of the original term of the Image Management Product Schedule to which these Service Commitments relate, Ricoh will, upon your request, review your image volume. If the image volume has moved upward or downward in an amount sufficient for you to consider an alternative plan, Ricoh will present pricing options to conform to a new image volume. If you agree that additional product is required to satisfy your increased image volume requirements, Ricoh will include the product in the pricing options. The addition of product and/or increases/decreases to the Guaranteed Minimum Images requires an amendment ("Amendment") to the Image Management Product Schedule that must be agreed to and signed by both parties to the Schedule. The term of the Amendment may not be less than the remaining term of the existing Image Management Product Schedule but may extend the remaining term of the existing Image Management Product Schedule for up to an additional60 months. Adjustments to the Guaranteed Minimum Images commitment and/or the addition of product may result in a higher or lower minimum payment. Images decreases are limited to 25% of the Guaranteed Minimum Images in effect at the time of Amendment.

PRODUCT AND PROFESSIONAL SERVICES UPGRADE OPTION

At any time after the expiration of one-half of the original term of the Image Management Product Schedule to which these Service Commitments relate, you may reconfigure the Product by adding, exchanging, or upgrading to an item of Product with additional features or enhanced technology. A new Image Management Product Schedule or Amendment must be agreed to and signed by the parties to the Schedule, for a term not less than the remaining term of the existing Image Management Product Schedule but may, in the case of an Amendment, extend the remaining term of the existing Image Management Product Schedule for up to an additional 60 months. The Cost of Additional Images and the Minimum Payment of the new Image Management Product Schedule will be based on any obligations remaining on the Product, the added product and new image volume commitment. Your Ricoh Account Executive will be pleased to work with you on a Technology Refresh prior to the end of your Image Management Product Schedule or Amendment.

PERFORMANCE COMMITMENT

Ricoh is committed to performing these Service Commitments and agrees to perform its services in a manner consistent with the applicable manufacturer's specifications. Should a Product or an accessorynot be able to be maintained in conformance with manufacturer's specifications, Ricoh shall, at its own expense, replace such Product with another unit of the same product designation as that Product andRicoh shall bear all installation, transportation, removal and rigging charges in connection with the installation of such replacement unit; provided, however that (a) the replacement unit may be a reconditionedor otherwise used unit rather than a new unit; and (b) if a replacement unit of the same product designation as the unit of Product it replaces is not available, the replacement unit may be a product of substantiallysimilar or greater capabilities. Ricoh shall re-perform any Services not in compliance with this warranty and brought to Ricoh's attention in writing within a reasonable time, but in no event more than 30 daysafter such Services are performed. If you are dissatisfied with Ricoh's performance, you must send a registered letter outlining your concerns to the address specified below in the "Quality Assurance" section.Please allow 30 days for resolution.

ACCOUNT MANAGEMENT

Your Ricoh sales professional will, upon your request, be pleased to review your product performance metrics on a quarterly basis and at a mutually convenient date and time. Ricoh will, upon your request, be pleased to annually review your business environment and discuss ways in which Ricoh may improve efficiencies and reduce costs relating to your document management processes.

QUALITY ASSURANCE-

Please send all correspondence relating to the Service Commitments via registered letter to the Quality Assurance Department located at: 3920 Arkwright Road, Macon, GA 31210, Attn: Quality Assurance. The Quality Assurance Department will coordinate resolution of any performance issues concerning the above Service Commitments with your local Ricoh office. To ensure the most timely response please call 1-888-275-4566.

MISCELLANEOUS

These Service Commitments do not cover repairs resulting from misuse (including without limitation improper voltage or environment or the use of supplies that do not conform to the manufacturer's specifications), subjective matters (such as color reproduction accuracy) or any other factor beyond the reasonable control of Ricoh. Ricoh and you each acknowledge that these Service Commitments represent the entire understanding of the parties with respect to the subject matter hereof and that your sole remedy for any Service Commitments not performed in accordance with the foregoing is as set forth under the section hereof entitled "Performance Commitment". The Service Commitments made herein are service and/or maintenance warranties and are not product warranties. Except as expressly set forth herein, Ricoh makes no warranties, express or implied, including any implied warranties of merchantability, fitness for use, or fitness for a particular purpose. Neither party hereto shall be liable to the other for any consequential, indirect, punitive or special damages. Customer expressly acknowledges and agrees that, in connection with the security or accessibility of information stored in or recoverable from any Product provided or serviced by Ricoh, Customer is solely responsible for ensuring its own compliance with legal requirements or obligations to third parties pertaining to data security, retention and protection. These Service Commitments shall be governed according to the laws of the State where your principal place of business or residence is locatedwithout regard to its conflicts of law principles. These Service Commitments are not assignable by the Customer. Unless otherwise stated in your Implementation Schedule, your Product will ONLY be serviced by a "Ricoh Certified Technician".If any software, system support or related connectivity services are included as part of these Service Commitments as determined by Ricoh, Ricoh shall provide any such services at your location set forth in the Product Schedule as applicable, or on a remote basis. You shall provide Ricoh with such access to your facilities, networks and systems as may be reasonably necessary for Ricoh to perform such services. You acknowledge and agree that, in connection with its performance of its obligations under these Service Commitments, Ricoh may place automated meter reading units on imaging devices, including but not limited to the Product, at your location in order to facilitate the timely and efficient collection of accurate meter read data on a monthly, quarterly or annual basis. Ricoh agrees that such units will be used by Ricoh solely for such purpose. Once transmitted, all meter read data shall become the sole property of Ricoh and will be utilized for billing purposes.

SD

Customer Initials

COLOR COPIER CHARGES
by month (July 24-June 25)
(Total cost = number of copies x $0.05)

ACCT #	DEPARTMENT	DATE	NUMBER OF COPIES	ORG	OBJECT	TOTAL
	Selectman's Office	Jul-24	250	10101	52040	$ 12.50
	Selectman's Office	Aug-24	531	10101	52040	$ 26.55
	Selectman's Office	Sep-24	212	10101	52040	$ 10.60
	Selectman's Office	Oct-24	248	10101	52040	$ 12.40
	Selectman's Office	Nov-24	207	10101	52040	$ 10.35
	Selectman's Office	Dec-24		10101	52040	$ -
	Selectman's Office	Jan-25	193	10101	52040	$ 9.65
	Selectman's Office	Feb-25	250	10101	52040	$ 12.50
	Selectman's Office	Mar-25		10101	52040	$ -
	Selectman's Office	Apr-25		10101	52040	$ -
	Selectman's Office	May-25	319	10101	52040	$ 15.95
	Selectman's Office	Jun-25	189	10101	52040	$ 9.45
	TOTAL COPIES/CHARGES:		2399			$ 119.95

10101-52040

SERVICE CONT. & REPAIRS

FY2025

Board of Selectmen

Performance & Termination

- Ongoing feedback from the First Selectman or designee is expected and requested
- If deficiencies arise, DPSS will propose a remediation plan
- Either party may terminate the agreement; if under 5 hours of DPSS staff time is used, a 50% refund will apply

Confidentiality & Insurance

- DPSS will collaborate with the Town on confidentiality preferences and recognizes open records (FOIA) requirements.
- DPSS maintains E&O liability insurance and can provide a certificate upon request

Disclaimers

- DPSS does not provide legal or regulatory compliance advice. With the consent of Waterford, we may refer the Town to specialized professionals as needed
- This proposal excludes consulting services directly related to Waterford's role in the State Radiological Emergency Response Plan

Acceptance

We appreciate the opportunity to partner with the Town of Waterford. We are confident that our experience, approach, and values align with your goals. Please contact me to discuss any proposed changes to this proposal. Alternatively, a signature line is included if you wish to proceed as outlined.

Respectfully submitted:

10/21/2025

Greg H. Priest | Date
Diversified Public Safety Solutions, LLC.

Accepted by: 10/24/25

Title: FIRST SELECTMAN | Date

For the Town of Waterford

Each engagement begins with collaborative scope development, followed by regular reporting, progress tracking, and opportunities to expand or conclude services at the client's discretion. Our team includes the principal consultant, supplemented by advisors and associates in active leadership roles across the public safety sectors, ensuring high-level insight and credibility throughout the process.

Background: Town of Waterford

In 2019, Waterford consolidated its independent fire companies under the Waterford Fire Department (WFD), led by a Director of Fire Services (DFS). While this centralization improved coordination, recent leadership transitions—especially the retirement of the DFS, a period of time absent a DFS, and now a newly seated DFS —surfaced structural questions and stakeholder concerns.

Notably, prior to the incumbent holding the role, the position of DFS had come to be referred to as 'Fire Chief,' perhaps contributing to role confusion. Additionally, several fire companies lacked a designated chief, and volunteer engagement was reportedly in decline. Recognizing these dynamics, the First Selectman opted not to proceed with hiring a DFS under the former model and instead initiated a change of job description to more accurately reflect the desires of the Town and scope of the position. The incumbent operates under the new scope and role but the position's current parameters remain relatively new.

Concurrently with the newer DFS job description and seating the incumbent, the Fire Services Review Committee, specifically the Ad Hoc Building Committee on the Oswegatchie Station, has been discussing the progress of rebuilding the fire station. Additionally, the RTM recently authorized additional staffing. With all these evolving factors in mind and more, Waterford is in a transitional period. The time is ripe to thoughtfully assess current conditions, clarify future direction, and foster open communication. A third-party consultant was identified as an excellent option to provide direct insight and advice to senior Town leadership, facilitating this process.

DPSS Proposal Summary

DPSS proposes to provide impartial analysis, facilitate stakeholder engagement, and support the Town in identifying sustainable leadership and operational strategies. Our role includes:

- Assessing organizational structure, training, safety, and service delivery
- Serving as a facilitator to gather input and foster collaboration
- Offering coaching to current and potential leaders
- Presenting data-informed recommendations and multiple options for progress

DPSS's role is not to impose or suggest radical change, but to guide a respectful, inclusive process that builds on existing strengths.

Guiding Principles

- Ensure responder and community safety
- Support and strengthen the volunteer system
- Acknowledge current pressures and constraints not just locally to Waterford but statewide on the public safety disciplines
- Prioritize transparency, honesty, and impartiality
- Foster collaboration and shared vision
- Base recommendations on data, realistic projections, innovation, and lived experiences

Proposed Phase 1 Scope of Work

Consultant: Greg Priest, MPA (sole consultant for Phase 1)

Initial Activities:

- Coordination meeting with the First Selectman and any key stakeholders to define:
    - Scope and goals of Phase 1
    - Engagement pace and schedule
    - Deliverables and performance expectations

Phase 1 Focus Areas:

- Stakeholder interviews and leadership coaching
- Safety assessment of response and operational conditions*
- Assessment of the station replacement committee and recommendations
    - Assessment of response time metrics
- Evaluation of WFD structure and leadership roles
- Analysis and feedback on current or proposed job descriptions

Note: These are not formal compliance audits; refer to disclaimers.

Deliverables & Timeline*

- ~Oct 20, 2025: Coordination Meeting -Clarify Scope of Work, Define Deliverables expected, Timeline
- ~Nov 1, 2025: Finalized Scope of Work, Deliverables, Timeline
- ~Nov 1, 2025: Phase 1 Implementation Begins
- **TBD** Completion of Phase 1, not to extend past June 30, 2026

Budget & Payment Terms

- Proposed Project Cost for Phase 1: **$1500.00**
- Payment Due: Within 30 days of the invoice
- Payment Methods: Check or ACH, QuickBooks invoice with credit card payment option

Diversified Public Safety Solutions, LLC
705 West Road
Salem, CT 06420
(860) 989-3413
Greg.Priest@dpsss.com

Project Proposal & Quote:

"Public Safety Advisement & Coaching for the Town of Waterford"

Overview

Diversified Public Safety Solutions, LLC (DPSS) is pleased to submit this proposal for consulting services to support the Town of Waterford through a comprehensive public safety assessment, advisement, and coaching process. Our services are designed to collect critical information, advise Town leadership on the structure and strategic direction of the Waterford Fire Department (WFD), advise Town leadership on other public safety-related matters, and provide tailored coaching and guidance as needed throughout the engagement.

Company Background & Philosophy

DPSS, founded in 2024, is a sole proprietorship owned by Greg Priest, MPA—a public safety professional with over 30 years of experience. Unlike traditional consulting firms, DPSS is built on a foundation of practical, in-the-field expertise and a commitment to collaborative, flexible, and cost-effective solutions. Our approach is rooted in ethical leadership, impartial advisement, and innovative problem-solving.

DPSS was created to fill a gap in public safety consulting—offering expert insight without the high overhead costs and rigid formats typical of larger firms. Each engagement is tailored to the client's unique needs, recognizing that public safety challenges are nuanced and often require adaptive, context-specific strategies.

Approach

For this project, DPSS proposes to utilize a phase-based, hourly-rate model. This flexible approach allows clients to define the scope and scale of work incrementally, optimizing budget control and allowing for continuous reassessment and refinement.

Ernesta Krukauskaite

From:	Shannon Withey
Sent:	Tuesday, July 22, 2025 12:15 PM
To:	Katie Freeman
Cc:	Ernesta Krukauskaite
Subject:	RE: Foley Invoice May 2025

Please use professional fees, 10101-52030

Thank you

Shannon Withey
EXECUTIVE ASSISTANT
To the First Selectman
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385
swithey@waterfordct.org
Phone: 860-444-5834
Fax: 860-444-0273

Town of Waterford CONNECTICUT

From: Katie Freeman <kfreeman@waterfordct.org>
Sent: Tuesday, July 22, 2025 11:38 AM
To: Eileen Sullivan <esullivan@waterfordct.org>; Shannon Withey <swithey@waterfordct.org>; Ernesta Krukauskaite <ekrukauskaite@waterfordct.org>
Subject: Foley Invoice May 2025

Good Morning,

Please see attached for the latest Foley invoice for background checks from May 2025, breakdown below. Please let Ernesta know which line to draw payment from.

Eileen, Foley double charged us for Anthony Stone so please disregard his payment on this bill. I have been in touch with Foley to clear this up.

Rec & Park:
A Casper: $41.12

FOLEY

Foley Carrier Services, LLC
PO Box 8549
Carol Stream, IL 60197-8549

Invoice INV00000001584057
Date 5/31/2025

Bill To:

Town of Waterford
Christine Walters
15 Rope Ferry Rd
Waterford, CT 06385
US

Ship To:

Town of Waterford
Christine Walters
15 Rope Ferry Rd
Waterford, CT 06385
US

PURCHASE ORDER NO.	CUSTOMER ID	SALESPERSON ID	SHIPPING METHOD	PAYMENT TERMS	REQ SHIP DATE
	0000020855		NOT APPLICABLE	NET 28	5/27/2025

ITEM CODE	DESCRIPTION	U OF M	QUANTITY	UNIT PRICE	MARK DOWN	EXT PRICE
FS-S-01577	Background Check	ea	1	$41.12	$0.00	$41.12
	Alexander Casper SSN: XXX-XX[redacted]rdered: 5/2 2/25 Order #: 1295869					
FS-S-01577	Background Check	ea	1	$41.12	$0.00	$41.12
	Anthony Stone SSN: XXX-XX[redacted] Ordered: 5/19/2 5 Order #: 1293440					
FS-S-01577	Background Check	ea	1	$41.12	$0.00	$41.12
	Meghan Steinhaus SSN: XXX-XX[redacted]rdered: 5/1 9/25 Order #: 1293266					

Comments:

Sub Total:	$123.36
Miscellaneous:	$0.00
Tax:	$0.00
Freight:	$0.00
Trade Discount:	$0.00
Total:	$123.36
Amount Due:	$123.36

FY25

Ernesta Krukauskaite

From:	Katie Freeman
Sent:	Tuesday, July 22, 2025 11:38 AM
To:	Eileen Sullivan; Shannon Withey; Ernesta Krukauskaite
Subject:	Foley Invoice May 2025
Attachments:	Foley Invoice May 2025.pdf

V#1388

Good Morning,

Please see attached for the latest Foley invoice for background checks from May 2025, breakdown below. Please let Ernesta know which line to draw payment from.

Eileen, Foley double charged us for Anthony Stone so please disregard his payment on this bill. I have been in touch with Foley to clear this up.

Rec & Park:
A Casper: $41.12
Total: $41.12

10137-52040

First Selectman's Office:
M Steinhaus: $41.12
Total: $41.12

10101-52030

Thank you!

Katie Freeman
Human Resources Assistant
Town of Waterford
15 Rope Ferry Road Waterford, CT 06385
860-444-5832

Town of Waterford CONNECTICUT

Inv# INV00000001584057 $ 82.24
FOLEY CARRIER SERVICES, LLC
05/31/2025 # Pages 1 FP1 DOC170S175

BOARD OF SELECTMEN

Professional Fees July24-June25

ORG	OBJECT	DESCRIPTION	YEAR	EFF DATE	POST DATE	SRC	AMOUNT	VDR NAME/ITEM DESC	COMMENTS
10101	52030	PROFESSIONAL	2025	06/30/2025	07/28/2025	API	41.12	FOLEY CARRIER SERVICES	BACKGROUND CHECKS
							$41.12		

10101-52030

PROFESSIONAL FEES

FY2025

Board of Selectmen

BOARD OF SELECTMEN
Metered Mail July24-June25

ORG	OBJECT	DESCRIPTION	YEAR	EFF DATE	POST DATE	SRC	AMOUNT	VDR NAME/ITEM DESC	COMMENTS
10101	52020	POSTAGE	2025	06/30/2025	07/09/2025	GEN	$1.38		JUNE25 METERED MAIL
10101	52020	POSTAGE	2025	05/31/2025	06/02/2025	GEN	$1.77		MAY25 METERED MAIL
10101	52020	POSTAGE	2025	04/30/2025	05/08/2025	GEN	$0.69		APR25 METERED MAIL
10101	52020	POSTAGE	2025	02/28/2025	03/11/2025	GEN	$12.39		FEB25 METERED MAIL
10101	52020	POSTAGE	2025	01/31/2025	02/05/2025	GEN	$2.07		JAN25 METERED MAIL
10101	52020	POSTAGE	2025	12/31/2024	01/13/2025	GEN	$85.56		DEC24 METERED MAIL
10101	52020	POSTAGE	2025	11/30/2024	12/05/2024	GEN	$1.38		NOV24 METERED MAIL
10101	52020	POSTAGE	2025	10/31/2024	11/06/2024	GEN	$1.38		OCT24 METERED MAIL
							$106.62		

10101-52020

POSTAGE

FY2025

Board of Selectmen

BOARD OF SELECTMEN

ORG	OBJECT	DESCRIPTION	YEAR	EFF DATE	POST DATE	SRC	AMOUNT	VDR NAME/ITEM DESC	COMMENTS
10101	52020	POSTAGE	2026	08/31/2025	09/09/2025	GEN	11.69		AUG25 METERED MAIL
10101	52020	POSTAGE	2026	07/31/2025	08/07/2025	GEN	0.69		JULY25 METERED MAIL
							12.38		

ORG	OBJECT	DESCRIPTION	YEAR	EFF DATE	POST DATE	SRC	AMOUNT	VDR NAME/ITEM DESC	COMMENTS
10101	52030	PROFESSIONAL	2025	06/30/2025	07/28/2025	API	41.12	FOLEY CARRIER SERVICES	BACKGROUND CHECKS
							41.12		

ORG	OBJECT	DESCRIPTION	YEAR	EFF DATE	POST DATE	SRC	AMOUNT	VDR NAME/ITEM DESC	COMMENTS
10101	52040	SERVICE CONT	2026	10/24/2025	10/23/2025	API	103.49	RICOH USA INC	FY26 copier Charges per Dept
10101	52040	SERVICE CONT	2026	09/26/2025	09/25/2025	API	77.23	RICOH USA INC	FY26 copier Charges per Dept
10101	52040	SERVICE CONT	2026	08/31/2025	09/09/2025	GRV	-43.20		reverse -posted twice (JE 281
10101	52040	SERVICE CONT	2026	08/31/2025	09/09/2025	GEN	43.20		COLOR COPY CHARGES 073125
10101	52040	SERVICE CONT	2026	08/31/2025	09/09/2025	GEN	0.10		COLOR COPY CHARGES AUGUST
10101	52040	SERVICE CONT	2026	08/31/2025	09/09/2025	GEN	43.20		COLOR COPY CHARGES 073125
10101	52040	SERVICE CONT	2026	08/15/2025	08/13/2025	API	77.23	RICOH USA INC	FY26 copier Charges per Dept
10101	52040	SERVICE CONT	2026	07/18/2025	07/16/2025	API	232.97	RICOH USA INC	FY26 copier Charges per Dept
							534.22		

ORG	OBJECT	DESCRIPTION	YEAR	EFF DATE	POST DATE	SRC	AMOUNT	VDR NAME/ITEM DESC	COMMENTS
10101	52050	DUES,CONFERE	2025	12/04/2024	01/02/2025	API	250.00	JP MORGAN CHASE BAN	DECEMBER 2024 STATEMENT
10101	52050	DUES,CONFERE	2025	11/04/2024	12/10/2024	API	25.00	JP MORGAN CHASE BAN	NOVEMBER 2024 STATEMENT
							275.00		

ORG	OBJECT	DESCRIPTION	YEAR	EFF DATE	POST DATE	SRC	AMOUNT	VDR NAME/ITEM DESC	COMMENTS
10101	52080	TELEPHONE	2026	11/07/2025		API	43.40	T-MOBILE USA, INC.	FY26 T-Mobile -Town Phones
10101	52080	TELEPHONE	2026	10/10/2025	10/08/2025	API	43.39	T-MOBILE USA, INC.	FY26 T-Mobile -Town Phones
10101	52080	TELEPHONE	2026	09/12/2025	09/11/2025	API	43.39	T-MOBILE USA, INC.	FY26 T-Mobile -Town Phones
10101	52080	TELEPHONE	2026	08/15/2025	08/13/2025	API	43.39	T-MOBILE USA, INC.	FY26 T-Mobile -Town Phones
							173.57		

ORG	OBJECT	DESCRIPTION	YEAR	EFF DATE	POST DATE	SRC	AMOUNT	VDR NAME/ITEM DESC	COMMENTS
10101	53020	OTHER SUPPLI	2026	10/24/2025	10/24/2025	APM	-119.99	U.S. BANK NATIONAL AS	4484 7345 5003 9342
10101	53020	OTHER SUPPLI	2026	09/25/2025	10/16/2025	API	197.25	U.S. BANK NATIONAL AS	4484 7345 5003 9342
10101	53020	OTHER SUPPLI	2026	09/26/2025	09/25/2025	API	195.00	SHORELINE FLORIST LLC	G WHITE
10101	53020	OTHER SUPPLI	2026	08/25/2025	09/11/2025	API	2.06	U.S. BANK NATIONAL AS	4484 7345 5003 9342
10101	53020	OTHER SUPPLI	2026	08/25/2025	09/11/2025	API	120.12	U.S. BANK NATIONAL AS	4484 7345 5003 9342
10101	53020	OTHER SUPPLI	2026	08/29/2025	08/28/2025	API	50.00	SAFE FUTURES INC	PAINTED TILE
10101	53020	OTHER SUPPLI	2026	08/29/2025	08/28/2025	API	13.98	AMAZON CAPITAL SERVI	SUPPLIES
10101	53020	OTHER SUPPLI	2026	07/25/2025	08/14/2025	API	42.71	U.S. BANK NATIONAL AS	4484 7345 5003 9342
10101	53020	OTHER SUPPLI	2026	07/31/2025	08/11/2025	GRV	14.88		FY25 REIMBURSE PERSONAL CHARGE
10101	53020	OTHER SUPPLI	2026	07/29/2025	08/08/2025	GCR	-14.88		FIRST SELECTMAN 072825 CK#1662
							501.13		

ORG	OBJECT	DESCRIPTION	YEAR	EFF DATE	POST DATE	SRC	AMOUNT	VDR NAME/ITEM DESC	COMMENTS
10101	53090	FUELS AND LUI	2026	09/30/2025	10/15/2025	GEN	148.57		SEPT25 FUEL USAGE REPORT
10101	53090	FUELS AND LUI	2026	08/31/2025	09/03/2025	GEN	107.41		AUG25 FUEL USAGE REPORT
10101	53090	FUELS AND LUI	2026	07/31/2025	08/05/2025	GEN	98.32		JULY25 FUEL USAGE REPORT
							354.30		

10101-53020

OTHER SUPPLIES

FY2025

Board of Selectmen

BOARD OF SELECTMEN

ORG	OBJECT	DESCRIPTION	YEAR	EFF DATE	POST DATE	SRC	AMOUNT	VDR NAME/ITEM DESC	COMMENTS
10101	53020	OTHER SUPPLIES	2025	06/30/2025	08/11/2025	GEN	-$14.88		FY25 REIMBURSE PERSONAL CHARGE
10101	53020	OTHER SUPPLIES	2025	06/25/2025	07/14/2025	API	$444.10	U.S. BANK NATIONAL ASSOCIATION	4484 7345 5003 9342
10101	53020	OTHER SUPPLIES	2025	05/26/2025	06/11/2025	API	$112.71	U.S. BANK NATIONAL ASSOCIATION	4484 7345 5003 9342
10101	53020	OTHER SUPPLIES	2025	05/23/2025	05/22/2025	API	$100.00	SAFE FUTURES INC	SAFET FUTURES LIGHT THE WAY BR
10101	53020	OTHER SUPPLIES	2025	04/25/2025	05/09/2025	API	$1.00	U.S. BANK NATIONAL ASSOCIATION	4484 7345 5003 9342
10101	53020	OTHER SUPPLIES	2025	03/25/2025	04/10/2025	API	$1.00	U.S. BANK NATIONAL ASSOCIATION	MARCH STATEMENT
10101	53020	OTHER SUPPLIES	2025	02/25/2025	03/12/2025	API	$165.76	U.S. BANK NATIONAL ASSOCIATION	FEBRUARY 2025 STATEMENT
10101	53020	OTHER SUPPLIES	2025	02/04/2025	03/05/2025	API	$117.72	JP MORGAN CHASE BANK NA	FEBRUARY 2025 STATEMENT
10101	53020	OTHER SUPPLIES	2025	01/04/2025	02/03/2025	API	$51.15	JP MORGAN CHASE BANK NA	JANUARY 2025 STATEMENT
10101	53020	OTHER SUPPLIES	2025	12/04/2024	01/02/2025	API	$117.69	JP MORGAN CHASE BANK NA	DECEMBER 2024 STATEMENT
10101	53020	OTHER SUPPLIES	2025	12/20/2024	12/19/2024	API	$91.87	CENTRAL PAPER COMPANY INC.	SUPPLIES
10101	53020	OTHER SUPPLIES	2025	11/04/2024	12/10/2024	API	$1.00	JP MORGAN CHASE BANK NA	NOVEMBER 2024 STATEMENT
10101	53020	OTHER SUPPLIES	2025	10/04/2024	11/01/2024	API	$120.99	JP MORGAN CHASE BANK NA	OCTOBER 2024 STATEMENT
10101	53020	OTHER SUPPLIES	2025	09/04/2024	10/01/2024	API	$252.61	JP MORGAN CHASE BANK NA	SEPTEMBER 2024 STATEMENT
10101	53020	OTHER SUPPLIES	2025	09/13/2024	09/12/2024	API	$14.57	W.B. MASON CO., INC	SUPPLIES
10101	53020	OTHER SUPPLIES	2025	08/04/2024	09/04/2024	API	$1.00	JP MORGAN CHASE BANK NA	AUGUST 2024 STATEMENT
10101	53020	OTHER SUPPLIES	2025	08/30/2024	08/29/2024	API	$10.55	W.B. MASON CO., INC	LABELS
							$1,588.84		

usbank.

Cardholder Activity

Name: ROBERT BRULE. **Account Number:** **2600 **Cycle End Date:** 06/25/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount
06/01/2025 06/02/2025	BIG Y 61 GROTON GROTON, CT	$40.38 $40.38	USD 10101-53020	40.38
06/06/2025 06/09/2025	APPLE.COM/BILL 866-712-7753, CA	$21.26 $21.26	USD 10101-53020	21.26
06/10/2025 06/11/2025	BJS WHOLESALE #0084 WATERFORD, CT	$367.58 $367.58	USD 10101-53020	367.58
06/10/2025 06/12/2025	STOP & SHOP 0667 WATERFORD, CT	$14.88 $14.88	USD 10101-53020	14.88

Activity Totals	Purchases	Payments
$444.10	$444.10	$0.00

Cardholder Name: Robert Brule Signature: ____________________

Supervisor Name: ____________________ Signature: ____________________

STOP&SHOP

117 BOSTON POST ROAD
WATERFORD, CT 06385
Store Telephone: (860) 444-6772
Pharmacy Telephone: (860) 442-6698
Store #667 06/10/25 04:39pm

FLORAL SHOP
PRETTY IN PINK 13.99 T

TAX 0.89
**** BALANCE 14.88

****
Payment Type: VISA CREDIT
EMV Purchase
Card: ************2600
Payment Amt: $14.88
BALANCE: $
AID: A0000000031010
AUTH#023953 RC#00 06/10/25 04:39pm
****
VISA 14.88
CHANGE 0.00
TOTAL NUMBER OF ITEMS SOLD = 1
06/10/25 04:39pm 667 415 161 880015
www.StopAndShop.com
Thank you for shopping STOP & SHOP
Wendy Mitchell, Store Manager
SELF-CHECKOUT, Your Cashier

Sign up at the Service Center for a Stop & Shop card and start saving.

We value your opinion!
Take our new survey, it only takes a few minutes.
Within 5 days please visit:
www.talktostopandshop.com
Use the PIN # below to start:
0610 1639 0606 7415 0161
Tambien disponible en espanol

Flowers for greg attanasio's daughter graduating

10101-53020
other Supplies

BJ's

125 Cross Road
Waterford, CT
Club Mgr. PEDRO GALARZA

Club:84 Reg:7 Trans:7784
Cashier:664032 06/10/25 CE:14pm
****
*** MEMBERSHIP ID. ********9437 ***
*** MEMBERSHIP EXPIRES ON 09/26 ***
****

**33401053	DUNKIN DECAF	39.99 N
**67013970	BJULTRA220CT	16.99 T
**72000555	P SPRING WAT	23.97 N
3 @ 7.99		
*049827	DEPOSIT	14.40 N
3 @ 4.80		
**867000746	FOAMCUP108CT	37.98 T
2 @ 18.99		
**867003743	BJ NAPKIN	19.98 T
2 @ 9.99		
**867012460	WF BFAST 100	29.99 N
**867012559	BJWHITE 540	14.99 T
2201313	ECPN-BJWHITE	1.50-T
**867013967	BJ BOWL 200	12.99 T
1070016680	GRJOLLY RCH	16.49 T
3400021642	HSY MINI 66	18.99 T
2201883	ECPN-HSY MIN	3.00-T
3400044924	REESE PB 66	18.99 T
2200029686	SKITTLES	17.99 T
2208191	ECPN-SKITTLE	3.00-T
1600016879	NAT VALLEY	16.99 N
1410004613	CHED GF 30CT	12.79 N
7641090149	LANCE 36CT	23.98 N
2 @ 11.99		
2201917	ECPN-LANCE 3	1.50-N
3480628201	WELCH VR PCK	14.99 N
4400004615	OREOCHPAHY6	15.49 N
**** SUBTOTAL		356.98
CT 6.35% Tax		10.60
**** TOTAL		367.58

1011-53020
Other
Supplies

— ???

************2600 ENTRY: C
Purchase 00 APPROVED
AUTH 036404
TERMINAL NUMBER 780730847
06/10/25 06:17pm 84 7 7784 664032
VISA CREDIT
AID: A0000000031010

Visa	367.58
CHANGE	0.00
TOTAL ITEMS 22	

As a BJ's Member I JUST SAVED: $80.70

BJ's Member Savings	71.70
Coupons Redeemed	9.00
Rewards Redeemed	0.00

Current BJ's Gas Savings
FuelSaver earned thru 06/09/25 0.30/gl
FuelSaver [illegible] 0.00/gl
Visit [illegible] Details

Shannon Withey

From:	Apple <no_reply@email.apple.com>
Sent:	Friday, June 6, 2025 6:25 AM
To:	First Selectman
Subject:	Your receipt from Apple.

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Receipt

10101-53020
Other
Supplies

June 5, 2025

Order ID:
MXG42VVQ6Q
Document:
168963162214
Apple Account:
firstsel@waterfordct.org

ChatGPT
ChatGPT Plus (Monthly)
Renews June 27, 2025

$19.99

Billing and Payment

Robert Brule
15 Rope Ferry Road
Waterford CT 06385-2806
United States
Subtotal
$19.99
Tax
$1.27

Visa •••• 2600
$21.26

You can turn off renewal receipts to stop getting emails each time your subscriptions renew. You can always view your receipts from App Store settings › Purchase History.

Turn Off Renewal Receipt Emails

Get Help with Subscriptions and Purchases
Manage Subscriptions ›
Purchase History ›
Report a Problem ›
View Your Account Information ›
Visit Apple Support ›

To access and use all Apple Card features and products available only to Apple Card users, you must add Apple Card to Wallet on an iPhone or iPad that supports and has the latest version of iOS or iPadOS. Apple Card is subject to credit approval, available only for qualifying applicants in the United States, and issued by Goldman Sachs Bank USA, Salt Lake City Branch.

Apple Payments Services LLC, a subsidiary of Apple Inc., is a service provider of Goldman Sachs Bank USA for Apple Card and Savings accounts. Neither Apple Inc. nor Apple Payments Services LLC is a bank.

If you reside in the U.S. territories, please call Goldman Sachs at 1-877-255-5923 with questions about Apple Card.

Privacy: We use a Subscriber ID to provide reports to developers.

Big Y YOUR FAMILY MARKET™

995 POQUONNOCK ROAD
GROTON, CT 06340
STORE DIRECTOR - Andrew Danielson
STORE NUMBER (860) 449-1229
PHARMACY NUMBER (860) 445-7719

Credit Card Payment Information
Card: VISA Amount: $40.38
XXXX XXXX XXXX 2600 Exp Date: XX/XXX
Auth #099808 Ref #620600093

...day, June 1, 2025 05:52 PM

Big Y Membership: 40096093935

Price without Card	Item Description	You Pay	Qty
	GENERAL MERCHANDISE		
12.99	AMERICANA GNOME WITH	12.99 T H	
9.99	AMERICANA TRUCK 6.6I	9.99 T H	
14.99	SOLAR AMERICANA LIGH	14.99 T H	

S U M M A R Y

Total w/o Card	Savings With Card	Sub Total
$37.97	$0.00	$37.97

Total Before Tax:$37.97

STATE TAX:$2.41

Balance Due:$40.38
VISA: $40.38
Change Due: $0.00

Total number of items purchased = 3

Value of Taxable Items
STATE TAX VALUE:$37.97

10101-53020
Other
Supplies

usbank.

Cardholder Activity

Name: ROBERT BRULE   Account Number: **2600   Cycle End Date: 05/28/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount
04/25/2025 04/28/2025	~~APPLE~~.COM/BILL 866-712-7753, CA	~~$1.00~~ $1.00	USD 10101-53020	1.00
04/27/2025 04/28/2025	~~APPLE~~.COM/BILL 866-712-7753, CA	~~$21.26~~ $21.26	USD 10101-53020	21.26
05/01/2025 05/02/2025	TST* IVY'S SIMPLY HOMEMAD WATERFORD, CT	$89.45 $89.45	USD 10101-53020	89.45
05/25/2025 05/28/2025	~~APPLE~~.COM/BILL 866-712-7753, CA	~~$1.00~~ $1.00	USD 10101-53020	1.00

Activity Totals	Purchases	Payments
$112.71	$112.71	$0.00

Cardholder Name: Robert Brule   Signature: ____________________

Supervisor Name: Robert Brule   Signature: ____________________

RECD FINANCE
MAY 27 '25 PM4:03

Shannon Withey

From:	Apple <no_reply@email.apple.com>
Sent:	Friday, April 25, 2025 6:58 AM
To:	First Selectman
Subject:	Your receipt from Apple.

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

10101-53020
Other Supplies

Receipt

April 25, 2025

Order ID:
MXG3ZVLV0Z
Document:
132944959735
Apple Account:
firstsel@waterfordct.org

iCloud
iCloud+ with 50 GB (Monthly) $0.99
Renews May 25, 2025

Billing and Payment

Robert Brule
15 Rope Ferry Road
Waterford CT 06385-2806
United States
Subtotal
$0.99
Tax
$0.01

Visa •••• 2600
$1.00

If you have any questions about your bill, contact support. This email confirms payment for the iCloud+ plan listed above. You will be billed each plan period until you cancel by downgrading to the free storage plan from your iOS device, Mac or PC.

You may contact Apple for a full refund within 15 days of a monthly subscription upgrade or within 45 days after a yearly payment. Partial refunds are available where required by law.

You can turn off renewal receipts to stop getting emails each time your subscriptions renew. You can always view your receipts from App Store settings › Purchase History.

Turn Off Renewal Receipt Emails

Get Help with Subscriptions and Purchases
Manage Subscriptions ›
Purchase History ›
Report a Problem ›
View Your Account Information ›
Visit Apple Support ›

1. 3% savings is earned as Daily Cash and is the total amount of Daily Cash earned for these purchases. You can choose to direct Daily Cash to a Savings account or to an Apple Cash account. If you do not have either set up to receive your Daily Cash, it can be applied as a statement credit. Apple Card is issued and Savings accounts are provided by Goldman Sachs Bank USA, Salt Lake City Branch, Member FDIC. Daily Cash is earned on purchases after the transaction posts to your account. Actual posting times vary by merchant. Daily

Cash is subject to exclusions, and additional details apply. See the Apple Card Customer Agreement for more information.\n2. Subject to credit approval.\n\nApple Payments Services LLC, a subsidiary of Apple Inc., is a service provider of Goldman Sachs Bank USA for Apple Card and Savings accounts. Neither Apple Inc. nor Apple Payments Services LLC is a bank.

To access and use all Apple Card features and products available only to Apple Card users, you must add Apple Card to Wallet on an iPhone or iPad that supports and has the latest version of iOS or iPadOS. Apple Card is subject to credit approval, available only for qualifying applicants in the United States, and issued by Goldman Sachs Bank USA, Salt Lake City Branch.

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If you reside in the U.S. territories, please call Goldman Sachs at 1-877-255-5923 with questions about Apple Card.

Shannon Withey

From:	Apple <no_reply@email.apple.com>
Sent:	Sunday, April 27, 2025 4:18 PM
To:	First Selectman
Subject:	Your receipt from Apple.

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Other-Supplies
10101-53020

Receipt

April 27, 2025

Order ID:
MXG4018JXV
Document:
197945777361
Apple Account:
firstsel@waterfordct.org

ChatGPT
ChatGPT Plus (Monthly)
Renews May 27, 2025
TOW IPad

$19.99

Billing and Payment

Robert Brule
15 Rope Ferry Road
Waterford CT 06385-2806
United States
Subtotal
$19.99
Tax
$1.27

Visa •••• 2600
$21.26

You can turn off renewal receipts to stop getting emails each time your subscriptions renew. You can always view your receipts from App Store settings › Purchase History.

Turn Off Renewal Receipt Emails

Get Help with Subscriptions and Purchases
Manage Subscriptions ›
Purchase History ›
Report a Problem ›
View Your Account Information ›
Visit Apple Support ›

Card

Save 3% on all your Apple purchases.[1]

Apply and use in minutes[2]

1. 3% savings is earned as Daily Cash and is the total amount of Daily Cash earned for these purchases. You can choose to direct Daily Cash to a Savings account or to an Apple Cash account. If you do not have either set up to receive your Daily Cash, it can be applied as a statement credit. Apple Card is issued and Savings accounts are provided by Goldman Sachs Bank USA, Salt Lake City Branch, Member FDIC. Daily Cash is earned on purchases after the transaction posts to your account. Actual posting times vary by merchant. Daily Cash is subject to exclusions, and additional details apply. See the Apple Card Customer Agreement for more information.\n2. Subject to credit approval.\n\nApple Payments Services LLC, a subsidiary of Apple Inc., is a service provider of Goldman Sachs Bank USA for Apple Card and Savings accounts. Neither Apple Inc. nor Apple Payments Services LLC is a bank.

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Privacy: We use a Subscriber ID to provide reports to developers.

10101-53020

Other-
Supplies

IVY'S

Ivy's Simply Homemade
318 Boston Post Rd Suite 7
Waterford, CT 06385
(860) 442-8646 ext. 1

Server: Rachael B
Check #38

5\1 Thursday 860-444-5834 Shannon 11:30 - 11:45
Guest Count: 1
Ordered: 4/30/25 2:28 PM

1 Greek	$12.00
ADD Grilled Chicken	$4.00
Greek	
1 Buffalo Chicken	$12.00
KB Or Ranch	
2 12. Roast Beef, Cheddar, Romaine, Roasted Red Peppers & Chipotle Mayo	$23.00
Wheatberry Bread	
1 1. Cranberry Apple Chicken Salad & Romaine	$11.50
Whole Wheat Wrap	
1 10. Turkey, Guacamole, Onion, Bacon, Romaine & Tomato	$11.50
Whole Wheat Wrap	
5 Water & Seltzer	$10.00
Subtotal	$84.00
Tax	$5.45
Total	$89.45
Input Type	C (EMV Chip Read)
VISA CREDIT	xxxxxxxx2600
Time	5/1/2025, 11:32 AM
Transaction Type	Sale
Authorization	Approved
Approval Code	082901
Payment ID	THLFCjqfMRhW
Application ID	A0000000031010
Application Label	VISA CREDIT
Terminal ID	9827603677e86f70
Card Reader	BBPOS

VISA CARDHOLDER

Powered by Toast

Lunch
for Developers
5/1/25

Shannon Withey

From:	Apple <no_reply@email.apple.com>
Sent:	Sunday, May 25, 2025 1:50 PM
To:	First Selectman
Subject:	Your receipt from Apple.

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Receipt

10101-5 3020
Other Supplies

May 25, 2025

Order ID:
MXG42MYH03

Document:
188958379142

Apple Account:
firstsel@waterfordct.org

iCloud
iCloud+ with 50 GB (Monthly)
Renews June 25, 2025 — **$0.99**

Billing and Payment

Robert Brule
15 Rope Ferry Road
Waterford CT 06385-2806
United States

Subtotal
$0.99
Tax
$0.01

Visa •••• 2600
$1.00

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Turn Off Renewal Receipt Emails

Get Help with Subscriptions and Purchases
Manage Subscriptions ›
Purchase History ›
Report a Problem ›
View Your Account Information ›
Visit Apple Support ›

1. 3% savings is earned as Daily Cash and is the total amount of Daily Cash earned for these purchases. You can choose to direct Daily Cash to a Savings account or to an Apple Cash account. If you do not have either set up to receive your Daily Cash, it can be applied as a statement credit. Apple Card is issued and Savings accounts are provided by Goldman Sachs Bank USA, Salt Lake City Branch, Member FDIC. Daily Cash is earned on purchases

Ernesta Krukauskaite

From: Kimberly Allen
Sent: Wednesday, May 14, 2025 8:57 AM
To: Ernesta Krukauskaite
Subject: FW: Safe Futures Light the Way Breakfast

Please process for Shannon using this email as the invoice.

Give check to Shannon

Thank you.

Kimberly Allen
Director of Finance
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385
kallen@waterfordct.org
860.444.5842
860.440.0579 (fax)

Town of Waterford CONNECTICUT

From: Shannon Withey <swithey@waterfordct.org>
Sent: Wednesday, May 14, 2025 8:55 AM
To: Kimberly Allen <kallen@waterfordct.org>
Cc: Robert Brule <rbrule@waterfordct.org>
Subject: Safe Futures Light the Way Breakfast

V #742

Good morning Kim,

Rob will be attending the Safe Futures Light the Way Breakfast event on June 6th. He would like a check made to them for $100 from line item #10101-53020 (Other Supplies). I will send the paperwork for it up to you later today.

Thank you

Shannon Withey
EXECUTIVE ASSISTANT
To the First Selectman
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385

Inv# 051425 $ 100.00
SAFE FUTURES INC
05/14/2025 @ Pages 2 FP2 DOC167S437

swithey@waterfordct.org
Phone: 860-444-5834
Fax: 860-444-0273

Town of Waterford CONNECTICUT

Light the Way Breakfast

Kindly RSVP by May 22, 2025
by mailing in this card in the
included envelope

☐ I/We are pleased to attend the Light th... [covered by note] ...e to request ____ ...n-free breakfast(s) (enter quantity)

Name(s): ____________________

Number of RSVP's attending with ...

Names of additional guests:

____

____

$100 from
line
10101-53020
Other Supplies
Thank you

☐ I/We will not be able to attend

☒ *Optional:* I would still like to support the work of Safe Futures with the enclosed tax-deductible donation of $ 100 —. *Please make checks payable to Safe Futures or donate online at: safefuturesct.org/donate*

Questions? Please contact Blair Pattek at bpattek@safefuturesct.org. If you prefer to RSVP via email, please email bpattek@safefuturesct.org with your name and number of guests attending.

usbank.

Cardholder Activity

Name: ROBERT BRULE | Account Number: **2600 | Cycle End Date: 04/25/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount
03/25/2025 03/26/2025	APPLE.COM/BILL 866-712-7753, CA	$1.00 $1.00	USD 10101-53020	1.00

Activity Totals	Purchases	Payments
$1.00	$1.00	$0.00

Cardholder Name: Robert Brule Signature: Robert Brule

Supervisor Name: ____________ Signature: ____________

Shannon Withey

From: Apple <no_reply@email.apple.com>
Sent: Tuesday, March 25, 2025 7:20 AM
To: First Selectman
Subject: Your receipt from Apple.

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Receipt

March 25, 2025

Order ID:
MXG3X4BMGB
Document:
174932356005
Apple Account:
firstsel@waterfordct.org

iCloud iCloud+ with 50 GB (Monthly) Renews April 25, 2025	**$0.99**

Billing and Payment

Robert Brule
15 Rope Ferry Road
Waterford CT 06385-2806
United States
Subtotal
$0.99
Tax
$0.01

Visa •••• 2600
$1.00

If you have any questions about your bill, contact support. This email confirms payment for the iCloud+ plan listed above. You will be billed each plan period until you cancel by downgrading to the free storage plan from your iOS device, Mac or PC.

You may contact Apple for a full refund within 15 days of a monthly subscription upgrade or within 45 days after a yearly payment. Partial refunds are available where required by law.

You can turn off renewal receipts to stop getting emails each time your subscriptions renew. You can always view your receipts from App Store settings › Purchase History.

Turn Off Renewal Receipt Emails

Get Help with Subscriptions and Purchases
Manage Subscriptions ›
Purchase History ›
Report a Problem ›
View Your Account Information ›
Visit Apple Support ›

usbank

Cardholder Activity

Name: ROBERT BRULE   Account Number: **2600   Cycle End Date: 03/25/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount
03/08/2025 03/10/2025	APPLE.COM/BILL 866-712-7753, CA	$1.00 $1.00	USD 10101-53020	1.00

Activity Totals	Purchases	Payments
$1.00	$1.00	$0.00

Cardholder Name: Robert Brule   Signature: Robert Brule

Supervisor Name: ____________   Signature: ____________

REC'D FINANCE
MAR 27 '25 PM 12:13

Visa •••• 2600
$1.00

If you have any questions about your bill, contact support. This email confirms payment for the iCloud+ plan listed above. You will be billed each plan period until you cancel by downgrading to the free storage plan from your iOS device, Mac or PC.

You may contact Apple for a full refund within 15 days of a monthly subscription upgrade or within 45 days after a yearly payment. Partial refunds are available where required by law.

You can turn off renewal receipts to stop getting emails each time your subscriptions renew. You can always view your receipts from App Store settings › Purchase History.

Turn Off Renewal Receipt Emails

Get Help with Subscriptions and Purchases
Manage Subscriptions ›
Purchase History ›
Report a Problem ›
View Your Account Information ›
Visit Apple Support ›

usbank.

U.S. BANK
P. O. Box 6343
Fargo, ND 58125-6343

ACCOUNT NUMBER 4484-7301-6674-2600

AMOUNT DUE $0.00

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

000124543 01 SP 106481256859873 S
ROBERT BRULE
TOWN OF WATERFORD
15 ROPE FERRY ROAD
WATERFORD CT 06385-2806

MESSAGES:

TRAN DATE	POST DATE	MCC CODE	TRANSACTION DESCRIPTION	REFERENCE #	AMOUNT
02-22	02-24	5300	BJS WHOLESALE #0084 WATERFORD CT	24137465054001308120355	165.76

APPROVED

VENDOR#______

PO#____ FY____

CLOSE PO Y___ N___

ACCOUNT # 10101-53020

AMOUNT $165.76

SIGN Robert Brule

DATE 3/12/2025

REC'D FINANCE
MAR 12 '25 AM10:07

CUSTOMER SERVICE CALL	ACCOUNT NUMBER	ACCOUNT SUMMARY	
800-344-5696	4484-7301-6674-2600	PURCHASES, FEES & ADJUSTMENTS	$165.76
	STATEMENT DATE 02/25/25	CHECKS/CASH ADVANCES	$0.00
MANAGING ACCOUNT NUMBER 4484-7345-5003-9342		DISPUTE AMOUNT	$0.00
CONTACT AND ADDRESS TOWN OF WATERFORD ACCOUNTS PAYABLE 15 ROPE FERRY ROAD WATERFORD, CT 06385		CREDITS	$0.00
		STATEMENT TOTAL	$165.76

10101-53020
other Supplies
(office items)

BJ's

126 Cross Road
Waterford, CT
Club Mgr PEDRO GALARZA

Club:84 Reg:42 Trans:9469
Cashier:402 02/22/25 07:25pm
****
*** MEMBERSHIP ID ******9437 ***
*** MEMBERSHIP EXPIRES ON 09/25 ***
****

3400045757	HERSHEY	44.97 N
3 @ 14.99		
88133401063	DUNKIN DECAF	35.99 N
2191837	ECPN-DUNKIN	6.60-N
88867012460	WF BFAST 100	27.99 N
88867009884	CREAMER	4.99 N
88867000746	FOAMCUP1080L	18.99 E
7641090148	LANCE PB 40	9.99 N
7641090147	LANCE 40 CT	4.99 N
3400004615	DRESCHPAIN6	18.99 N
**** SUBTOTAL		161.70
CT 6.35% Tax		4.06
**** TOTAL		165.76

************2600 ENTRY: I
Purchase 00 APPROVED
AUTH 096918
TERMINAL NUMBER 7807308412
02/22/25 07:27pm 84 42 9469 402
VISA CREDIT
AID: A0000000031010

Visa 165.76
CHANGE 0.00

TOTAL ITEMS= 10

As a BJ's Member I JUST SAVED: $40.14
BJ's Member Savings 33.54
Coupons Redeemed 6.60
Rewards Redeemed 0.00
Current BJ's Gas Savings
FuelSaver earned thru 02/21/25 0.00/gl
FuelSaver earned in this trns 0.00/gl
Visit BJs.com/Gas for more details

SAVE TIME ON YOUR NEXT SHOP
Skip the checkout line with ExpressPay
Scan items, clip coupons & pay
with the BJ's app.

usbank.

U.S. BANK
P. O. Box 6343
Fargo, ND 58125-6343

ACCOUNT NUMBER 4484-7301-6674-2600

AMOUNT DUE $0.00

000124543 01 SP 106481256859873 S
ROBERT BRULE
TOWN OF WATERFORD
15 ROPE FERRY ROAD
WATERFORD CT 06385-2806

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

MESSAGES:

TRAN DATE	POST DATE	MCC CODE	TRANSACTION DESCRIPTION	REFERENCE #	AMOUNT
02-22	02-24	5300	BJS WHOLESALE #0084 WATERFORD CT	24137465054001308120355	165.76

10101- 53020

10101- 53020

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER 4484-7301-6674-2600	ACCOUNT SUMMARY	
	STATEMENT DATE 02/25/25	PURCHASES, FEES & ADJUSTMENTS	$165.76
		CHECKS/CASH ADVANCES	$0.00
MANAGING ACCOUNT NUMBER 4484-7345-5003-9342		DISPUTE AMOUNT	$0.00
CONTACT AND ADDRESS TOWN OF WATERFORD ACCOUNTS PAYABLE 15 ROPE FERRY ROAD WATERFORD , CT 06385		CREDITS	$0.00
		STATEMENT TOTAL	$165.76

10101-53020
other Supplies
(office items)

125 Cross Road
Waterford, CT
Club Mgr: PEDRO GALARZA

Club:84 Reg:42 Trans:9459
Cashier:402 02/22/25 07:25pm
****
*** MEMBERSHIP ID. *******9437 ***
*** MEMBERSHIP EXPIRES ON 09/26 ***
****

3400045757	HERSHEY	44.97 T
3 @ 14.99		
88133401063	DUNKIN DECAF	36.79 N
2191837	ECPN-DUNKIN	6.60-N
88867012460	WF W ASST 100	27.99 N
88867009884	CREAMER	4.49 N
88867000746	FOAMCUP10801	18.99 T
7641090148	LANCE PB 40	9.99 N
7641090147	LANCE 40 CT	9.99 N
4400004615	OREOCHPAHYG	19.99 N
****SUBTOTAL		161.70
CT 6.35% Tax		4.06
**** TOTAL		165.76

************2600 ENTRY: H
Purchase 00 APPROVED
AUTH 096918
TERMINAL NUMBER 7807308442
02/22/25 07:27pm 84 42 9459 402
VISA CREDIT
AID: A0000000031010

Visa 165.76
CHANGE 0.00

TOTAL ITEMS= 10

As a BJ's Member I JUST SAVED: $40.14
BJ's Member Savings 33.54
Coupons Redeemed 6.60
Rewards Redeemed 0.00
Current BJ's Gas Savings
FuelSaver earned thru 02/21/25 0.00/gl
FuelSaver earned in this trx: 0.00/gl
Visit BJs.com/Gas for more details

SAVE TIME ON YOUR NEXT SHOP
Skip the checkout line with ExpressPay
Scan items, clip coupons & pay
with the BJ's app.

J.P.Morgan

Expense Report

Posting Date: 01/04/2025 - 02/05/2025

Run Date: 02/10/2025
Report ID: ed1001T

ROB J BRULE, TOWN OF WATERFORD
XX -67436607
15, ROPE FERRY ROAD
WATERFORD, CT 063852806 USA

Card Transactions

Posting Date	Transaction Date	Description	Receipt Amount	Posted Amount	Expense Amount	Reviewed	Approved
01/08/2025	01/07/2025	AMZN MKTP US*Z517F2CU2-AMZN.COM/BILL, WA,98109	3.91 USD	3.91 USD	3.91 USD		
Expense Description: Amazon - keyboard cleaner, 10101-53020 other supplies							
Accounting Codes							
Line Item:	10101-53020						
01/13/2025	01/11/2025	AMAZON MKTPL*ZD38Q72U0-AMZN.COM/BILL,WA,98109	29.75 USD	29.75 USD	29.75 USD		
Expense Description: Amazon - Keurig Cleaner, 10101-53020 other supplies							
Accounting Codes							
Line Item:	10101-53020						
01/24/2025	01/23/2025	THE HARTFORD COURANT-HARTFORD,CT,06385	3.00 USD	3.00 USD	3.00 USD		
Expense Description: Hartford Courant - Other Supplies 10101-53020							
Accounting Codes							
Line Item:	10101-53020						
01/27/2025	01/26/2025	APPLE.COM/BILL-866-712-7753,CA,95014	1.00 USD	1.00 USD	1.00 USD		
Expense Description: Apple - iCloud storage Rob's cell, 10101-53020 other supplies							
Accounting Codes							
Line Item:	10101-53020						
01/27/2025	01/25/2025	POSH WASH-WATERFORD,CT,06385	12.00 USD	12.00 USD	12.00 USD		
Expense Description: Posh Car Wash - Rob's Town Car, 10101-53020 other supplies							
Accounting Codes							
Line Item:	10101-53020						

Report Run By: Robert Brule (RBrule, Cardholder User)

J.P.Morgan

Expense Report

Posting Date: 01/04/2025 - 02/05/2025

Run Date: 02/10/2025
Report ID: sd10017

ROB J BRULE, TOWN OF WATERFORD
XX-57436807
15, ROPE FERRY ROAD
WATERFORD, CT 063852806 USA

Card Transactions

Posting Date	Transaction Date	Description	Receipt Amount	Posted Amount	Expense Amount	Reviewed	Approved
01/31/2025	01/30/2025	WALMART.COM 8009256278 BENTONVILLE AR 72716	68.06 USD	68.06 USD	68.06 USD	✓	

Expense Description: Walmart - table for Rob's office, 10101-53020 other supplies
Accounting Codes
Line Item: 10101-53020

Card Subtotal	117.72
Grand Total	117.72

Robert Brule
Signed

2/10/25
Date

Authorized

Date

Report Run By: Robert Brule (RBrule, Cardholder User)

amazon.com

keyboard duster
10101-53020
other supplies

Details for Order #114-0233818-5741815

Print this page for your records.

Order Placed: January 6, 2025
Amazon.com order number: 114-0233818-5741815
Order Total: $3.91

Not Yet Shipped

Items Ordered
1 of: *Dust-Off DPSXL Disposable Duster - 10 oz.*
Sold by: 1G GLOBAL (seller profile)
Supplied by: Other

Condition: New

Price
$7.95

Shipping Address:
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

Shipping Speed:
Standard Shipping

Payment Information

Payment Method:
Amazon gift card balance
Mastercard ending in 6807

Billing address
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

Item(s) Subtotal:	$7.95
Shipping & Handling:	$0.00
Total before tax:	$7.95
Estimated tax to be collected:	$0.50
Gift Card Amount:	-$4.54
Grand Total:	**$3.91**

To view the status of your order, return to Order Summary.

Have an issue with your gift card? Read about common issues or contact us.

Back to top

English United States Help

amazon.com

10101-53020
Other Supplies
Keurig Cleaner

Details for Order #114-6260538-4201828

Print this page for your records.

Order Placed: January 9, 2025
Amazon.com order number: 114-6260538-4201828
Order Total: $29.75

Not Yet Shipped

Items Ordered	Price
1 of: *Whirl Fresh Coffee Machine Descaler Tablets – 24 Count, Coffee Maker Cleaner Tablets Compatible with All Major Brands Including Breville, Nespresso, Keurig, Ninja, Philips,Miele, Delonghi & more* Sold by: BATATA LLC (seller profile) Supplied by: Other Condition: New	$12.99
1 of: *Keurig Pods Reduces Flavor Carry Over, Compatible Classic/1.0 & 2.0 K-Cup Coffee Makers* Sold by: Amazon.com Services, Inc Supplied by: Other Condition: New	$7.99

Shipping Address:
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

Shipping Speed:
Standard Shipping

Payment Information

Payment Method:
Mastercard ending in 6807

Billing address
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

Item(s) Subtotal:	$20.98
Shipping & Handling:	$6.99

Total before tax:	$27.97
Estimated tax to be collected:	$1.78

Grand Total:	**$29.75**

To view the status of your order, return to Order Summary.

Back to top

Shannon Withey

From: Robert Brule
Sent: Monday, February 10, 2025 10:02 AM
To: Shannon Withey
Subject: FW: Welcome to the Hartford Courant!

Receipt for Hartford Courant online annual subscription

My regards,

Rob Brule
First Selectman
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385
rbrule@waterfordct.org
Phone: 860-444-5834

Town of Waterford CONNECTICUT

From: custserv@courant.com <custserv@courant.com>
Sent: Thursday, January 23, 2025 8:38 AM
To: Robert Brule <rbrule@waterfordct.org>
Subject: Welcome to the Hartford Courant!

??? ???
??? ??? ??? ??? ??? ??? ??? ??? ??? ??? ??? ??? ??? ??? ???. ??? ??? ??? ??? ??? ??? ??? ??? ??? ??? ??? ??? ??? ??? ??? ??? ??? ??? ??? ?

Hartford Courant

Congratulations!
You chose
the best source
for local news.

Start reading with
full access to our website.

Log in now

1. Click "Log in" in the top right corner of our website.
2. Enter your email address and password.

Please keep this information
for your records:

YOU ARE SUBSCRIBED TO:	Standard Digital Access - $3 for 1 year
NAME:	Robert Brule
EMAIL ADDRESS:	rbrule@waterfordct.org
INITIAL BILLED AMOUNT:	$ 3.00

To make sure you receive emails about your subscriber benefits, add us to your address book.

For questions:

Visit our log in help page

10101-53020
other Supplies

Shannon Withey

From:	Apple <no_reply@email.apple.com>
Sent:	Saturday, January 25, 2025 7:17 AM
To:	First Selectman
Subject:	Your receipt from Apple.

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Receipt

Save 3% on all your Apple purchases with Apple Card.[1] Apply and use in minutes[2]

APPLE ACCOUNT
firstsel@waterfordct.org

DATE
Jan 25, 2025

ORDER ID
MXG3NHLGBD

DOCUMENT NO.
147906468891

BILLED TO
MasterCard 6807
Rob J Brule
15 Rope Ferry Road
Waterford , CT 06385
USA

iCloud+

iCloud+ with 50 GB of Storage
Monthly
Renews Feb 25, 2025

$0.99

Subtotal $0.99

Tax $0.01

TOTAL **$1.00**

10101-53020
Other Supplies

Thank you for using
Posh wash.
Please come again.

1/25/2025 5:45:14 PM

Classic Wash	$12.00
TOTAL	$12.00
MasterCard Credit	$12.00
Account	*6807

Classic Wash

Sales Tax Included

1-WFD
WASH

POSH CAR WASH
7 Louise street
Waterford, CT 06385

10101 – 53020
Other Supplies

Shannon Withey

From:	help@walmart.com on behalf of Walmart.com <help@walmart.com>
Sent:	Wednesday, January 29, 2025 3:19 PM
To:	Shannon Withey
Subject:	Shannon, thanks for your order

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Walmart.

Order date: Wed, Jan 29, 2025
Order number: 2000127-64924728

Thanks for your order, Shannon!

View order

What to expect

Delivery

Arrives Thu, Jan 30

15 Rope Ferry Road, First Selectman's Office, Waterford, CT, 06385, USA

1 item See all

Track your delivery in real time

Download the app

Order total

Includes all fees, taxes, discounts and driver tip **$68.06**

Payment method

MASTERCARD ending in 6807

J.P.Morgan

Expense Report

Posting Date: 12/05/2024 - 01/04/2025

Run Date: 01/06/2025
Report ID: sd10017

ROB J BRULE, TOWN OF WATERFORD
XX-57436807
15, ROPE FERRY ROAD
WATERFORD, CT 063852806 USA

Card Transactions

Posting Date	Transaction Date	Description	Receipt Amount	Posted Amount	Expense Amount	Reviewed	Approved
12/11/2024	12/10/2024	AMAZON MKTPL*ZR0BE6WQ0 AMZN.COM/BILL WA 98109	468.37 USD	468.37 USD	468.37 USD	✓	

Expense Description: Community Events Flag poles
Accounting Codes
Line Item: 20601-53326

12/11/2024	12/10/2024	BJS WHOLESALE #0084 WATERFORD CT 06385	20.20 USD	20.20 USD	20.20 USD	✓	

Expense Description: other supplies - coffee cups for office
Accounting Codes
Line Item: 10101-53020

12/24/2024	12/23/2024	BJS WHOLESALE #0084 WATERFORD CT 06385	29.95 USD	29.95 USD	29.95 USD	✓	

Expense Description: other supplies - treats for Christmas Day
Accounting Codes
Line Item: 10101-53020

12/26/2024	12/25/2024	APPLE.COM/BILL 866-712-7753 CA 95014	1.00 USD	1.00 USD	1.00 USD	✓	

Expense Description: Apple - other supplies - 1st Sel
Accounting Codes
Line Item: 10101-53020

Card Subtotal 519.52
Grand Total 519.52

REC'D FINANCE
JAN 6 '25 PM12:03

Robert Brule 1/6/2025
Signed Date

Authorized Date

Report Run By: Robert Brule (RBrule, Cardholder User)

amazon.com

20601-53326 Community Events
flagpoles for flags

Details for Order #114-4717435-7765049

Print this page for your records.

Order Placed: December 6, 2024
Amazon.com order number: 114-4717435-7765049
Order Total: $468.37

Not Yet Shipped

Items Ordered	**Price**
13 of: *American Signature Heavy-Duty Aluminum Tangle Free Spinning 5 Foot Flag Pole with Metal Mounting Rings - Outdoor Wall Mount Flagpole for Residential Commercial (5' Black)*	$32.46

Sold by: American Signature Flags (seller profile) | Product question? Ask Seller
Supplied by: Other

Condition: New

Shipping Address:
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

Shipping Speed:
Two-Day Shipping

Payment Information

Payment Method:
Mastercard ending in 6807

Billing address
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

Item(s) Subtotal:	$421.98
Shipping & Handling:	$18.44

Total before tax:	$440.42
Estimated tax to be collected:	$27.95

Grand Total:	**$468.37**

To view the status of your order, return to Order Summary.

Back to top

English | United States | Help

10101-5 3020
Other Supplies

Coffee Cups for office

BJ's

125 Cross Road
Waterford, CT
Club Mgr. PEDRO GALARZA

Club:84 Reg:42 Trans:7520
Cashier:402 12/10/24 11:40am
****
*** MEMBERSHIP ID: *******0004 ***
*** MEMBERSHIP EXPIRES ON: 07/25 ***
****
CASH CREDT DBIT ONLY

88867000746	FOAMCUP1080CT	18.99 1
**** SUBTOTAL		18.99
CT 6.35% Tax		1.21
**** TOTAL		20.20

************6807 ENTRY: C
Purchase 00 APPROVED
AUTH 080836
TERMINAL NUMBER 7807308442
12/10/24 11:40am 84 42 7520 402
MASTERCARD
AID: A0000000041010

MasterCard	20.20
CHANGE	0.00

TOTAL ITEMS= 1

As a BJ's Member I JUST SAVED: $3.80

BJ's Member Savings	3.80
Coupons Redeemed	0.00
Rewards Redeemed	0.00

Current BJ's Gas Savings
FuelSaver earned thru 12/09/24 0.00/gl
FuelSaver earned in this trx: 0.00/gl
Visit BJs.com/Gas for more details

SAVE TIME ON YOUR NEXT SHOP
Skip the checkout line with ExpressPay
Scan items, clip coupons & pay
with the BJ's app.

MEMBER COPY

*12100844275204

10101 -
53020

Other
Supplies

Treats for
Christmas Day

BJ's

125 Cross Road
Waterford, CT
Club Mgr. PEDRO GALARZA

Club:84 Reg:42 Trans:155
Cashier:402 12/23/24 06:29pm
****
*** MEMBERSHIP ID. ********9437 ***
*** MEMBERSHIP EXPIRES ON 09/25 ***
****
88867011144 GLAZEDDONUTS 19.96 N
4 @ 4.99
20107400000 CHUNK COOKIE 9.99 N
**** SUBTOTAL 29.95
**** TOTAL 29.95

************6807 ENTRY: C
Purchase 00 APPROVED
AUTH 028235
TERMINAL NUMBER 7807308442
12/23/24 06:30pm 84 42 155 402
MASTERCARD
AID: A0000000041010

MasterCard 29.95
CHANGE 0.00

TOTAL ITEMS= 5

As a BJ's Member I JUST SAVED: $5.99
BJ's Member Savings 5.99
Coupons Redeemed 0.00
Rewards Redeemed 0.00
Current BJ's Gas Savings
FuelSaver earned thru 12/22/24 0.00/gl
FuelSaver earned in this trx: 0.00/gl
Visit BJs.com/Gas for more details

SAVE TIME ON YOUR NEXT SHOP
Skip the checkout line with ExpressPay
Scan items, clip coupons & pay
with the BJ's app.

10101-53020
Other Supplies

Shannon Withey

From:	Apple <no_reply@email.apple.com>
Sent:	Wednesday, December 25, 2024 7:15 AM
To:	First Selectman
Subject:	Your receipt from Apple.

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Receipt

Save 3% on all your Apple purchases with Apple Card.[1] Apply and use in minutes[2]

APPLE ACCOUNT
firstsel@waterfordct.org

DATE
Dec 25, 2024

ORDER ID
MXG3KJ24YZ

DOCUMENT NO.
156892492726

BILLED TO
MasterCard 6807
Rob J Brule
15 Rope Ferry Road
Waterford , CT 06385
USA

iCloud+

iCloud+ with 50 GB of Storage Monthly Renews Jan 25, 2025	$0.99
Subtotal	$0.99
Tax	$0.01
TOTAL	$1.00

J.P.Morgan

Expense Report

Posting Date: 11/05/2024 - 12/04/2024

Run Date: 12/05/2024
Report ID: sd10017

ROB J BRULE, TOWN OF WATERFORD
XX-57436807
15, ROPE FERRY ROAD
WATERFORD, CT 063852806 USA

Card Transactions

Posting Date	Transaction Date	Description	Receipt Amount	Posted Amount	Expense Amount	Reviewed	Approved
11/05/2024	11/04/2024	ESP*CCM NEW HAVEN CT 06511	249.00 USD	249.00 USD	249.00 USD	✓	

Expense Description: CCM Convention
Accounting Codes
Line Item: 10101-52050

11/05/2024	11/04/2024	BJS WHOLESALE #0084-WATERFORD CT 06385	117.69 USD	117.69 USD	117.69 USD	✓	

Expense Description: BJs office supplies and snacks
Accounting Codes
Line Item: 10101-53020

11/19/2024	11/19/2024	AMZN MKTP US*3S0N93R13-AMZN.COM/BILL-WA 98109	162.14 USD	162.14 USD	162.14 USD	✓	

Expense Description: Amazon Award Plaques - community funds
Accounting Codes
Line Item: 20601-53326

11/26/2024	11/25/2024	APPLE.COM/BILL-866-712-7753 CA 95014	1.00 USD	1.00 USD	1.00 USD	✓	

Expense Description: Apple - storage on Rob's cellphone
Accounting Codes
Line Item: 10101-53020

Card Subtotal 529.83
Grand Total 529.83

REC'D FINANCE
DEC 6 '24 PM2:12

Robert Brule

Signed | Date | Authorized | Date

Report Run By: Robert Brule (RBrule, Cardholder User)

1 0101 - 52050
Dues, conferences + Education

Order Confirmed

Thank you! Your order is complete, and a copy of the receipt has been sent to your email address.

CCM Convention Dec 3+4

Invoice #37442

Robert J. Brule (#103243)

Billing Address	Shipping Address
Rob J Brule	Rob J Brule
15 Rope Ferry Road	15 Rope Ferry Road
Waterford, CT 06385	Waterford, CT 06385
United States	United States

Robert's Cart Items

03 Dec	2024 CCM Annual Convention - #MakeItHereMakeItAnywhereCT	Event $249.00 1
03 Dec	Breakfast & CCMO Awards (Awards Begin at 9am)	Function $0.00 1
04 Dec	2025 CT Outlook Post Presidential Election Panel & Networking Breakfast	Function $0.00 1
02 Dec	2024 Exhibitor Appreciation Reception (Members Welcome)	Function $0.00 1
03 Dec	Municipal and LoCool Awards Luncheon	Function $0.00 1
	Email Contact	Function $0.00 1

Cart total	$249.00
Taxes	$0.00
Discounts	$0.00
Shipping/handling	$0.00
Balance due	**$0.00**

RETURN TO MEMBER DASHBOARD   PRINT

Office snacks + supplies 10101-53020

125 Cross Road
Waterford, CT
Club Mgr. PEDRO GALARZA

Club:84 Reg:81 Trans:6737
Cashier:801 11/04/24 08:18am
****
*** MEMBERSHIP ID. *******0004 ***
*** MEMBERSHIP EXPIRES ON 07/25 ***
****
CASH CREDT DBIT ONLY

3000057734	CHEWY BAR CC	11.99	N
3400094425	HERSHEY CHOC	9.98	T
1410005421	MILANO 24CT	10.99	N
7641090149	LANCE 36CT	11.99	N
4400004703	OREO 30CT 72	13.99	N
88867012557	BJLNCH660	10.49	T
88867009880	CREAMER	1.99	N
88867003405	WF WATER	23.97	N
3 @ 7.99			
1012574	DEPOSIT	21.00	N
3 @ 7.00			
**** SUBTOTAL		116.39	
CT 6.35% Tax		1.30	
**** TOTAL		117.69	

************6807 ENTRY: C
Purchase 00 APPROVED
AUTH 060119
TERMINAL NUMBER 7807308481
11/04/24 08:19am 84 81 6737 801
MASTERCARD
AID: A0000000041010

MasterCard 117.69
CHANGE 0.00

TOTAL ITEMS 10

As a BJ's Member I JUST SAVED: $23.28
BJ's Member Savings 23.28
Coupons Redeemed 0.00
Rewards Redeemed 0.00
-Current BJ's Gas Savings-
FuelSaver earned thru 11/03/24 0.00/gl
FuelSaver earned in this trx: 0.00/gl
Visit BJs.com/Gas for more details

SAVE TIME ON YOUR NEXT SHOP
Skip the checkout line with ExpressPay...

amazon.com

#20601-53326
Community funds

Details for Order #114-0366651-0741826

Print this page for your records.

Order Placed: November 18, 2024
Amazon.com order number: 114-0366651-0741826
Order Total: $162.14

Not Yet Shipped

Items Ordered | **Price**
16 of: *Award Plaque 13" x 10.5" Mahogany, 18813M* | $13.84
Sold by: Solutions by Staples (seller profile)
Supplied by: Other

Condition: New

Shipping Address:
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

Shipping Speed:
Standard Shipping

Payment information

Payment Method:
Amazon gift card balance
Mastercard ending in 6807

Billing address
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

Item(s) Subtotal:	$221.44
Shipping & Handling:	$0.00

Total before tax:	$221.44
Estimated tax to be collected:	$14.08
Gift Card Amount:	-$73.38

Grand Total:	**$162.14**

accidentally used our gift card as well
SL

To view the status of your order, return to Order Summary.

Have an issue with your gift card? Read about common issues or contact us.

Back to top

English | United States | Help

#10101 – 53020 other supplies

Shannon Withey

From:	Apple <no_reply@email.apple.com>
Sent:	Monday, November 25, 2024 7:21 AM
To:	First Selectman
Subject:	Your receipt from Apple.

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Receipt

Save 3% on all your Apple purchases with Apple Card.[1] Apply and use in minutes[2]

APPLE ACCOUNT
firstsel@waterfordct.org

DATE
Nov 25, 2024

ORDER ID
MXG3GTG6TM

DOCUMENT NO.
117880476850

BILLED TO
MasterCard 6807
Rob J Brule
15 Rope Ferry Road
Waterford , CT 06385
USA

iCloud+

iCloud+ with 50 GB of Storage
Monthly
Renews Dec 25, 2024

$0.99

Subtotal $0.99

Tax $0.01

TOTAL $1.00

CP Paper Merchants

Telephone: 1-800-333-5770
Fax : 1-401-365-6325

INVOICE

INVOICE NO.	INVOICE DATE	ORDER NO.	ORDER DATE
1258843	12/09/24	487912	12/06/24
CUST NO.	SHIP DATE	TAX	PAGE
400540	12/06/24	3	1

PLEASE REMIT TO:
PO BOX 1701, PAWTUCKET, RI 02862-1656

SOLD TO
WATERFORD, TOWN OF
15 ROPE FERRY RD
WATERFORD, CT 06385

SHIP TO
WATERFORD, TOWN OF
15 ROPE FERRY RD
WATERFORD, CT 06385

CUSTOMER P. O. NO:	SALES REP.	SHIP VIA	TERMS
	STEVE SWIADER	+STEVE S	Net 30

LINE	PRODUCT CODE	QUANTITY ORDERED	QUANTITY SHIPPED	BACK ORDERED	UNIT	DESCRIPTION	PRICE / UNIT	TX	EXTENDED PRICE
1	KCLIBIA2	250	250		EA	BARONIAL IVORY A2 80LB CLASSIC LINEN ENVELOPE FSC MIX CREDIT	178.31 M		44.58
2	KCLIBI32	250	250		EA	BARONIAL IVORY 8.5X11 80LB CLASSIC LINEN COVER FSC MIX CREDIT	189.14 M		47.29

REC'D FINANCE
DEC 11 '24 PM1:56

Inv# 1258843 $ 91.87
CENTRAL PAPER COMPANY INC.
12/09/2024 # Pages 1 FP1 DOC159S157

APPROVED
VENDOR# 202
PO# — FY 25
CLOSE PO Y — N —
ACCOUNT # 10101-53020
AMOUNT $ 91.87
SIGN
DATE 12/9/24

TOTAL PIECES SHIPPED	500
TOTAL WEIGHT	9
TOTAL CUBE	500

WAREHOUSE

SUBTOTAL 91.87
FREIGHT
MISC
TAX 6.35 %

INVOICE TOTAL 91.87

Central Paper FSC® ID# SCS-COC-001739
Only the products that are identified as such on this document are FSC Certified.

J.P.Morgan

Expense Report

Run Date: 11/05/2024
Report ID: sd10017

Posting Date: 10/05/2024 - 11/04/2024

ROB J BRULE, TOWN OF WATERFORD
XX -57436807
15, ROPE FERRY ROAD
WATERFORD, CT 063852806 USA

Card Transactions

Posting Date	Transaction Date	Description	Receipt Amount	Posted Amount	Expense Amount	Reviewed	Approved
10/09/2024	10/09/2024	AFP*THE SECT WOMENS NEFRANKLIN CT 06254	25.00 USD	25.00 USD	25.00 USD	✓	

Expense Description: SECT Conference
Accounting Codes
Line Item: ~~10101-52050~~ ~~10101-53020 other supplies~~ SD 11/5/24 10101-52050

10/18/2024	10/17/2024	TARGET 00012674 WATERFORD CT 06385	106.36 USD	106.36 USD	106.36 USD	✓	

Expense Description: Trunk or Treat prizes - community funds 20601-53326
Accounting Codes
Line Item: ~~10113-52070~~

10/28/2024	10/25/2024	APPLE.COM/BILL 1-866-712-7753 CA 95014	1.00 USD	1.00 USD	1.00 USD	✓	

Expense Description: Apple monthly charge - other supplies
Accounting Codes
Line Item: 10101-53020

Card Subtotal 132.36
Grand Total 132.36

Robert Brule
Signed

11/5/24
Date

Authorized

Date

Report Run By: Robert Brule (RBrule, Cardholder User)

~~#10101 - 52050~~
~~Dues, Conferences & Education~~

SECT Women's Network

Enter search string

#10101- 53020
other supplies

Home > My profile > Invoice # 04631

Back

Invoice #04631

Payment successful

Download PDF

Invoice details

Balance due	$0.00
Amount	$25.00 $25.00 paid on 10/08/2024
Invoice #	04631
Date	10/08/2024
Origin	Event registration Network Monthly Luncheon - October 16, 2024 (Langley's Restaurant at Great Neck Country Club, 28 Lamphere Road, Waterford, CT 06385)
Invoiced to	Robert Brule firstsel@waterfordct.org

Item	Amount
Registration for "Network Monthly Luncheon - October 16, 2024" (10/16/2024 11:30 AM - 1:15 PM, Langley's Restaurant at Great Neck Country Club, 28 Lamphere Road, Waterford, CT 06385), Non-member Registration	$25.00
Invoice total	$25.00

Prizes for Trunk or Treat event

Community funds

10113-52070

Waterford - 860-442-3300
900 Hartford Tpke
Waterford, Connecticut 06385-4246
10/17/2024 12:35 PM

ELECTRONICS
290000332 Visa N $55.00
#2290000332205090652310052
Card activated within
60 minutes
Cannot be returned
159281 GIFT CARDS N $25.00
041-814-517-538-398
New Bal: $25.00
Cannot be returned*
017002 GIFT CARDS N $10.00
041-814-603-276-838
New Bal: $10.00
Cannot be returned*
017002 GIFT CARDS N $10.00
041-814-603-277-224
New Bal: $10.00
Cannot be returned*
GROCERY
024671 HERSHEY'S TF $5.98
2 @ $2.99 ea

SUBTOTAL $105.98
T = CT TAX 6.35000 on $5.98 $0.38
TOTAL $106.36
*6807 MASTERCARD CHARGE $106.36
AID: A0000000041010
MASTERCARD
AUTH CODE: 035614

WHEN YOU RETURN ANY ITEM, YOUR
RETURN CREDIT WILL NOT INCLUDE ANY
PROMOTIONAL DISCOUNT OR COUPON
APPLIED TO THE ORIGINAL ORDER.
*Not redeemable for cash
except where required by law

REC#2-4291-1267-0073-0730-4

Help make your Target Run better
Take a 2 minute survey about today's trip
informtarget.com
User ID: 7570 8873 3992
Password: 692 696
CUENTENOS EN ESPAÑOL

#10101-53020
Other Supplies

Shannon Withey

From:	Apple <no_reply@email.apple.com>
Sent:	Friday, October 25, 2024 8:59 AM
To:	First Selectman
Subject:	Your receipt from Apple.

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Receipt

Save 3% on all your Apple purchases with Apple Card.[1] Apply and use in minutes[2]

APPLE ACCOUNT
firstsel@waterfordct.org

DATE
Oct 25, 2024

ORDER ID
MXG3D0ZGY4

DOCUMENT NO.
155867106631

BILLED TO
MasterCard 6807
Rob J Brule
15 Rope Ferry Road
Waterford , CT 06385
USA

iCloud+

iCloud+ with 50 GB of Storage
Monthly
Renews Nov 25, 2024

$0.99

Subtotal **$0.99**

Tax **$0.01**

TOTAL **$1.00**

J.P.Morgan

Expense Report

Posting Date: 09/05/2024 - 10/04/2024

Run Date: 10/07/2024
Report ID: sd10017

ROB J BRULE, TOWN OF WATERFORD
XX -57436807
15, ROPE FERRY ROAD
WATERFORD, CT 063852806 USA

Card Transactions

Posting Date	Transaction Date	Description	Receipt Amount	Posted Amount	Expense Amount	Reviewed	Approved
09/18/2024	09/16/2024	CANVA* 04277-55631908 KENT DE 19934	119.99 USD	119.99 USD	119.99 USD	✓	

Expense Description: Canva - Other Supplies
Accounting Codes
Line Item: 10101-53020

09/26/2024	09/26/2024	APPLE.COM/BILL 866-712-7753 CA 95014	1.00 USD	1.00 USD	1.00 USD	✓	

Expense Description: Apple - other supplies
Accounting Codes
Line Item: 10101-53020

Card Subtotal	120.99
Grand Total	120.99

Robert Brule
Signed

10/7/24
Date

Authorized

Date

Report Run By: Robert Brule (RBrule, Cardholder User)

Canva

Tax Invoice

Invoice Date
September 17, 2024

Invoice no.
04277-55631908

To

Rob Brule
firstsel@waterfordct.org

Subscriptions

Subscription purchase IAGRB868umA September 17, 2024	US$119.99

Paid with MasterCard •••• 6807

Total	US$119.99
Includes tax	US$7.16
Total charged	US$119.99

Please retain for your records.
Canva US Inc.
3212 E. Cesar Chavez Street, Building 1, Suite 1300 Austin Texas 78702 United States

#10101-53020
other supplies

#10101-53020
Other Supplies

Shannon Withey

From: Apple <no_reply@email.apple.com>
Sent: Wednesday, September 25, 2024 7:09 AM
To: First Selectman
Subject: Your receipt from Apple.

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Receipt

Save 3% on all your Apple purchases with Apple Card.[1] Apply and use in minutes[2]

APPLE ACCOUNT
firstsel@waterfordct.org

DATE
Sep 25, 2024

ORDER ID
MXG38FXWG1

DOCUMENT NO.
142854341898

BILLED TO
MasterCard 6807
Rob J Brule
15 Rope Ferry Road
Waterford , CT 06385
USA

iCloud+

iCloud+ with 50 GB of Storage
Monthly
Renews Oct 25, 2024

$0.99

Subtotal $0.99

Tax $0.01

TOTAL $1.00

J.P.Morgan

Expense Report

Posting Date: 08/05/2024 - 09/04/2024

Run Date: 09/05/2024
Report ID: sd10017

ROB J BRULE, TOWN OF WATERFORD
XX -57436807
15, ROPE FERRY ROAD
WATERFORD, CT 063852806 USA

Card Transactions

Posting Date	Transaction Date	Description	Receipt Amount	Posted Amount	Expense Amount	Reviewed	Approved
09/12/2024	08/09/2024	BJS WHOLESALE #0084 WATERFORD CT 06385	203.86 USD	203.86 USD	203.86 USD	✓	

Expense Description: BJs other supplies
Accounting Codes
Line Item: 10101-53020

08/19/2024	08/16/2024	AMZN MKTP US*RU0KC9AI1 AMZN.COM/BILL WA 98109	202.92 USD	202.92 USD	202.92 USD	✓	

Expense Description: Amazon- plaques - community funds
Accounting Codes
Line Item: 10113-52070

08/26/2024	08/24/2024	CT EXAMINER OLD LYME CT 06371	20.00 USD	20.00 USD	20.00 USD	✓	

Expense Description: CT Examiner - other supplies
Accounting Codes
Line Item: 10101-53020

08/26/2024	08/25/2024	APPLE.COM/BILL 866-712-7753 CA 95014	1.00 USD	1.00 USD	1.00 USD	✓	

Expense Description: Apple - other supplies
Accounting Codes
Line Item: 10101-53020

08/29/2024	08/28/2024	AMAZON MKTPL*RK1UJ0LG1 AMZN.COM/BILL WA 98109	54.80 USD	54.80 USD	54.80 USD	✓	

Expense Description: Amazon 8x12 flags - community funds
Accounting Codes
Line Item: 10113-52070

08/29/2024	08/29/2024	AMAZON MKTPL*RK44F6ZY0 AMZN.COM/BILL WA 98109	21.74 USD	21.74 USD	21.74 USD	✓	

Expense Description: Amazon - coin cases - community funds
Accounting Codes
Line Item: 10113-52070

09/04/2024	09/03/2024	AMAZON MKTPL*Z14432O20 AMZN.COM/BILL WA 98109	245.80 USD	245.80 USD	245.80 USD	✓	

RECD FINANCE
SEP 5 '24 [illegible]

J.P.Morgan

Expense Report

Posting Date: 08/05/2024 - 09/04/2024

Run Date: 09/05/2024
Report ID: sd10017

ROB J BRULE, TOWN OF WATERFORD
XX -57436807
15, ROPE FERRY ROAD
WATERFORD, CT 063852806 USA

Card Transactions

Posting Date	Transaction Date	Description	Receipt Amount	Posted Amount	Expense Amount	Reviewed	Approved
Expense Description: Amazon - flags and holders community funds							
Accounting Codes							
Line Item:	10113-52070						
09/04/2024	09/03/2024	STAPLES 00101873 NEW LONDON CT 06320	27.63 USD	27.63 USD	27.63 USD	✓	
Expense Description: Staples - other supplies							
Accounting Codes							
Line Item:	10101-53020						
		Card Subtotal			777.87		
		Grand Total			777.87		

Robert Brule
Signed

9/5/2024
Date

Authorized

Date

Report Run By: Robert Brule (RBrule, Cardholder User)

BJ's

1125 Cross Road
Waterford, CT
Club Mgr PEDRO GALARZA

Club:84 Reg:7 Trans:7400
Cashier:460366 08/09/24 01:39pm
****
*** MEMBERSHIP ID. *******9437 ***
*** MEMBERSHIP EXPIRES ON 09/24 ***
****

6827432228	PL 48PK 8OZ	66.32 N
8 @ 8.29		
1009827	DEPOSIT	38.40 N
8 @ 4.80		
7641090148	LANCE PB 40	19.98 N
2 @ 9.99		
2178176	ECPN-LANCE P	1.60-N
1600016879	NAT VALLEY	16.99 N
2178214	ECPN-NAT VAL	3.75-N
4400004703	OREO 30CT 72	13.99 N
2178178	ECPN-OREO 30	2.00-N
74183900676	COSMIC CRISP	4.99 N
7224067621	MANDARINS	7.99 N
88867011186	BJ TCVR 6CT	7.99 T
88867012662	BJ FORKS300	14.99 T
88867013969	BJ PLATE 330	17.99 T
**** SUBTOTAL		201.38
CT 6.35% Tax		2.60
**** TOTAL		203.98

************6807 ENTRY: H
Purchase 00 APPROVED
AUTH-048726
TERMINAL NUMBER 780730847
08/09/24 01:41pm 84 7 7400 460366
MASTERCARD
AID: A0000000041010

MasterCard	203.98
CHANGE	0.00

TOTAL ITEMS 17

As a BJ's Member I JUST SAVED: $48.98
BJ's Member Savings 41.73
Coupons Redeemed 7.25
Rewards Redeemed 0.00
Current BJ's Gas Savings
FuelSaver earned thru 08/08/24 0.00/gl
FuelSaver earned in this trx 0.00/gl
Visit BJs.com/Gas for more details.

SAVE TIME ON YOUR NEXT SHOP
Skip the checkout line with ExpressPay
Scan items, clip coupons & pay
with the BJ's app.

MEMBER COPY
0809084077400

Other
Supplies
10101-53020

amazon.com

Details for Order #114-2775420-2053869

Print this page for your records.

Order Placed: August 16, 2024
Amazon.com order number: 114-2775420-2053869
Order Total: $202.92

Not Yet Shipped

Items Ordered | **Price**

12 of: *Award Plaque 13" x 10.5" Mahogany, 18813M* — $15.90

Sold by: Solutions by Staples (seller profile)

Supplied by: Other

Condition: New

Community Funds
10113-52070

Plaques for proclamations & awards

Shipping Address:
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

Shipping Speed:
Standard Shipping

Payment information

Payment Method:
Mastercard ending in 6807

Billing address
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

Item(s) Subtotal:	$190.80
Shipping & Handling:	$0.00
Total before tax:	$190.80
Estimated tax to be collected:	$12.12
Grand Total:	**$202.92**

To view the status of your order, return to Order Summary.

Back to top

Shannon Withey

From: CT Examiner <membership@ctexaminer.com>
Sent: Friday, August 23, 2024 1:12 PM
To: First Selectman
Subject: ** Payment Receipt

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Payment Receipt

Other Supplies
10101-53020

for your payment to CT Examiner

Amount: $20.00
Date: August 23, 2024
Invoice: 4606
Transaction: py_3Pr11HIZFlJEp2sU0uNQYRD5

Paid to
CT Examiner

Billed to
Rob Brule
firstsel@waterfordct.org (Rbrule)

Privacy Policy

Other Supplies
10101-53020

Shannon Withey

From: Apple <no_reply@email.apple.com>
Sent: Sunday, August 25, 2024 2:33 PM
To: First Selectman
Subject: Your receipt from Apple.

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Receipt

Save 3% on all your Apple purchases with Apple Card.[1] Apply and use in minutes[2]

APPLE ACCOUNT
firstsel@waterfordct.org

DATE
Aug 25, 2024

ORDER ID
MXG35TVL9L

DOCUMENT NO.
187842323584

BILLED TO
MasterCard 6807
Rob J Brule
15 Rope Ferry Road
Waterford, CT 06385
USA

iCloud+

iCloud+ with 50 GB of Storage Monthly Renews Sep 25, 2024		$0.99
	Subtotal	$0.99
	Tax	$0.01
	TOTAL	$1.00

amazon.com

Plastic cases for Town Coins & Flags for events.

Community funds 10113-52070

Details for Order #114-0345816-0493853

Print this page for your records.

Order Placed: August 26, 2024
Amazon.com order number: 114-0345816-0493853
Order Total: $76.54

Not Yet Shipped

Items Ordered	**Price**
1 of: *Boen Coin Holders 100Pcs 46mm 25 Assorted Sizes Coin Capsules (20pcsx 5pack) Coin Holders 16-40mm Foam Gaskets with Coin Case for Coin Collection.* Sold by: Boen (seller profile) Supplied by: Other Condition: New	$15.99
1 of: *210 Pcs Small American Flags on Stick - 8 x 12 Inches Mini American Flags with Safety Spear Tip - Bulk Solid Wooden Pole Handheld US Flag for Parades Independence Day Memorial Day 4th of July Decorations* Sold by: Patscoral (seller profile) Supplied by: Other Condition: New	$48.99

Shipping Address:
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

Shipping Speed:
Standard Shipping

Payment information

Payment Method:
Mastercard ending in 6807

Billing address
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

Item(s) Subtotal:	$64.98
Shipping & Handling:	$6.99
Total before tax:	$71.97
Estimated tax to be collected:	$4.57
Grand Total:	**$76.54**

To view the status of your order, return to Order Summary.

Back to top

amazon.com

Community funds
10113-52070
flags for veteran graves in Town
flagpole holders for telephone poles in town

Details for Order #114-1469345-5808258

Print this page for your records.

Order Placed: August 29, 2024
Amazon.com order number: 114-1469345-5808258
Order Total: $245.60

Not Yet Shipped

Items Ordered | **Price**

2 of: *Newwiee Large American Flag on Stick 16 x 24 Inch American Hand Held Stick Flag Handheld Us Flag 4th of July USA Flag with Wooden Spear Top for Memorial Day Yard Garden(75)* — $52.99
Sold by: Jananuy (seller profile)
Supplied by: Other

Condition: New

5 of: *Jetec 4 Pcs Flag Holder Flag Bracket Heavy Duty House Flag Pole Holder Bracket Aluminum Mount Stainless Steel Hardware Strong and Rust Proof 1" Inner Diameter (White)* — $24.99
Sold by: GreShonYT (seller profile) | Product question? Ask Seller
Supplied by: Other

Condition: New

Shipping Address:
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

Shipping Speed:
FREE Shipping

Payment information

Payment Method:
Mastercard ending in 6807

Billing address
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

Item(s) Subtotal:	$230.93
Shipping & Handling:	$6.99
Free Shipping:	-$6.99

Total before tax:	$230.93
Estimated tax to be collected:	$14.67

Grand Total:	**$245.60**

To view the status of your order, return to Order Summary.

Back to top

Staples

292 US Rte 1
New London, CT 06320
860-439-1872

187 Register: 6
9/3/24 Time: 3:05 PM
Transaction: 1695 Cashier: 3018160

Item	Price	Amount
PILOT PV5 ROLLER X		
072838260116	11.49	11.49
ECLO JRNL M FLEX P		
826635245124	14.49	14.49
Subtotal		25.98
CONNECTICUT 6.35%		1.65
Total		27.63

MASTERCARD USD$27.63
Card No: XXXXXXXXXXXX6807 [T]
Contactless
Auth No.: 033846
Mode: Issuer
AID: A0000000041010
TVR: 0000008001
IAD: 0110A04001222000000000000000020000FF
TSI: 3030

Staples,
the working and learning store.
Discover every tool to take on tomorrow,
including products, services
and inspiration that help you
unlock what is possible.

THANK YOU FOR SHOPPING AT
STAPLES!

T1131C91A114I94AYDP4

10101-53020
Other supplies
Calendar book & pens for Rob SW

(Page 1)

PM

W.B.MASON CO., INC.
59 Centre St
Brockton, MA 02301

Address Service Requested
888-WB-MASON www.wbmason.com

APPROVED

VENDOR# 1794

PO# — FY 25

CLOSE PO Y — N

ACCOUNT # 10101-53020

AMOUNT $14.57

SIGN

DATE 9/3/24

Invoice Number	248706089
Customer Number	C1024535
Invoice Date	08/26/2024
Due Date	09/25/2024
PO Number	10101-53020
Order Date	08/22/2024
Order Number	S146262711
Order Method	WEB

TOWN OF WATERFORD
15 ROPE FERRY RD
WATERFORD CT 06385-2886

Delivery Address
~~Town~~ Of Waterford - First Selectman
Attn.: Shannon Withey
15 Rope Ferry Road
Waterford CT 06385

W.B. Mason Federal ID #: 04-2455641

Important Messages

Sign up for Paperless Invoicing at wbmason.com/paperless. Your Registration Code: 5637485312

Looking for an easier way to see and pay bills?

Visit WWW.WBMASON.COM/ACCOUNTSTATEMENT.aspx to access your account, go paperless, review invoices and account statements, and link your checking account or credit card to make fast secure payments.

ITEM NUMBER	DESCRIPTION	QTY	U/M	UNIT PRICE	EXT PRICE
DYM30334	LABEL,2.25X1.25,1M/RL 10101-53020	1	PK	25.12	25.12

REC'D FINANCE
SEP 3 '24 AM 11:24

Inv# 248706089 $ 25.12
W.B. MASON CO., INC
08/26/2024 # Pages 1 FP1 DOC150S1387

SUBTOTAL:	25.12
TAX & BOTTLE DEPOSITS TOTAL:	0.00
ORDER TOTAL:	25.12
Total Due:	25.12

To ensure proper credit, please detach and return below portion with your payment

W.B. MASON CO., INC.
PO BOX 981101
BOSTON, MA 02298-1101

Remittance Section	
Customer Number	C1024535
Invoice Number	248706089
Invoice Date	08/26/2024
Terms	Net 30
Total Due	25.12

PLEASE REFERENCE INVOICE NUMBER WHEN MAKING PAYMENT. PAY ON OUR WEBSITE OR SEND PAYMENT TO:

TOWN OF WATERFORD
15 ROPE FERRY RD
WATERFORD CT 06385-2886

W.B. MASON CO., INC.
PO BOX 981101
BOSTON, MA 02298-1101

C1024535248706089248706089000000025127

(Page 1)

PM

W.B.MASON CO., INC.
59 Centre St
Brockton, MA 02301

Address Service Requested
888-WB-MASON www.wbmason.com

Credit Number	CM3032647
Customer Number	C1024535
Credit Date	08/27/2024
PO Number	10101-53020
Customer Reference	Orig Sales ID: S146093478;
Order Date	08/22/2024
Order Number	S146262776
Order Method	WEB

TOWN OF WATERFORD
15 ROPE FERRY RD
WATERFORD CT 06385-2886

Delivery Address
Town Of Waterford - First Selectman
15 Rope Ferry Road
Waterford CT 06385

W.B. Mason Federal ID #: 04-2455641

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ITEM NUMBER	DESCRIPTION	QTY	U/M	UNIT PRICE	EXT PRICE
DYM30252	LABELS ADDRESS 1 1 8" X 3 12	-1	BX	10.55	-10.55

SUBTOTAL:	-10.55
TAX & BOTTLE DEPOSITS TOTAL:	0.00
ORDER TOTAL:	-10.55
Credit Amount:	-10.55

W.B. MASON CO., INC.
PO BOX 981101
BOSTON, MA 02298-1101

Remittance Section	
Customer Number	C1024535
Credit Number	CM3032647
Credit Date	08/27/2024
Terms	Net 30
Credit Amount	-10.55

TOWN OF WATERFORD
15 ROPE FERRY RD
WATERFORD CT 06385-2886

CREDIT MEMO

C1024535CM3032647CM3032647-000000010551

J.P.Morgan

Expense Report

Posting Date: 07/05/2024 – 08/04/2024

Run Date: 08/13/2024
Report ID: sd10017

ROB J BRULE, TOWN OF WATERFORD
XX -57436807
15, ROPE FERRY ROAD
WATERFORD, CT 063852806 USA

Card Transactions

Posting Date	Transaction Date	Description	Receipt Amount	Posted Amount	Expense Amount	Reviewed	Approved
07/17/2024	07/16/2024	AMAZON MKTPL*R820Q7JB2-AMZN.COM/BILL,WA,98109	82.80 USD	82.80 USD	82.80 USD	✓	
Expense Description: Amazon Flags ~ community events							
Accounting Codes							
Line Item: 10113-52070							
07/26/2024	07/25/2024	APPLE.COM/BILL,866-712-7753,CA,95014	1.00 USD	1.00 USD	1.00 USD	✓	
Expense Description: Apple - Rob's iCloud							
Accounting Codes							
Line Item: 10101-53020							
07/26/2024	07/25/2024	AMZN MKTP US*RV1J84FW2-AMZN.COM/BILL,WA,98109	92.49 USD	92.49 USD	92.49 USD	✓	
Expense Description: Amazon flag toppers ~ community events							
Accounting Codes							
Line Item: 10113-52070							
07/29/2024	07/26/2024	AMAZON MKTPL*RV8YQ5J90-AMZN.COM/BILL,WA,98109	93.06 USD	93.06 USD	93.06 USD	✓	
Expense Description: Amazon topper and poles ~ community service							
Accounting Codes							
Line Item: 10113-52070							

Card Subtotal	269.35
Grand Total	269.35

Robert Brule
Signed

9/6/2024
Date

Authorized

Date

Report Run By: Robert Brule (RBrule, Cardholder User)

amazon.com

Details for Order #114-0655154-4038605

Print this page for your records.

Order Placed: July 15, 2024
Amazon.com order number: 114-0655154-4038605
Order Total: $82.80

Not Yet Shipped

Items Ordered	**Price**
4 of: *G128 American USA Flag | 3x5 Ft | ToughWeave Series Embroidered 210D Polyester | Country Flag, Embroidered Stars, Sewn Stripes, Indoor/Outdoor, Vibrant Colors, Brass Grommets* Sold by: Smiley Hope International (G128 LLC) (seller profile) Supplied by: Other Condition: New Brand New! Sewn Stripes & Embroidered Stars, Made of durable Nylon, Heavy duty polyester canvas heading with two solid brass grommets, 4 rows of lock stitch on the fly hem	$19.95

Shipping Address:
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

Shipping Speed:
Standard Shipping

Payment information

Payment Method:
Mastercard ending in 6807

Billing address
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

Item(s) Subtotal:	$79.80
Shipping & Handling:	$6.99
Buy more, save 5%:	-$3.99
Total before tax:	$82.80
Estimated tax to be collected:	$0.00
Grand Total:	**$82.80**

To view the status of your order, return to Order Summary.

Back to top

English United States Help

4 American flags
Community Events
10113-52070

3:50

Back **Order Details**

iCloud+ with 50GB storage iCloud+ Town Cell iPhone Jul 25, 2024 12:39 AM	$0.99
Subtotal	$0.99
Tax	$0.01
Total	$1.00
MasterCard •••• 6807	$1.00

Order Date	Order ID
Jul 25, 2024	MXG334199Q

Show More

MORE OPTIONS

Resend Receipt

Report a Problem

amazon.com

Details for Order #114-0512706-4981857

Print this page for your records.

Order Placed: July 24, 2024
Amazon.com order number: 114-0512706-4981857
Order Total: $92.49

Not Yet Shipped

Items Ordered | **Price**
3 of: *9" Gold Plastic Round Spear for Indoor or Parade Flagpole Finial Topper* | $28.99
Sold by: Gettysburg Flag Works (seller profile)
Supplied by: Other

Condition: New

Shipping Address:
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

Shipping Speed:
Standard Shipping

Payment Information

Payment Method:
Mastercard ending in 6807

Billing address
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

Item(s) Subtotal:	$86.97
Shipping & Handling:	$0.00
Total before tax:	$86.97
Estimated tax to be collected:	$5.52
Grand Total:	$92.49

Community
Events
10113-52070
flag toppers

To view the status of your order, return to Order Summary.

Back to top

English | United States | Help

amazon.com

Details for Order #114-4499175-4437817

Print this page for your records.

Order Placed: July 24, 2024
Amazon.com order number: 114-4499175-4437817
Order Total: $93.06

Not Yet Shipped

Items Ordered | **Price**

1 of: *OFFSCH Outdoor Flagpole Head Eagle Head Card Head Flag Pole for Outside House Deco Outdoor Flag Pole Eagle Finial Topper Eagle Flag Topper Gold Flag Pole Eagle Topper Yard Flag Head* — $22.59
Sold by: Qikita (seller profile)
Supplied by: Other

Condition: New

2 of: *American Signature Heavy-Duty Aluminum Tangle-Free Spinning 5 Foot Flag Pole with Metal Mounting Rings - Outdoor Wall Mount Flagpole for Residential Commercial (5' Black)* — $32.46
Sold by: American Signature Flags (seller profile) | Product question? Ask Seller
Supplied by: Other

Condition: New

Shipping Address:
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD.
WATERFORD, CT 06385-2806
United States

Shipping Speed:
FREE Shipping

Payment information

Payment Method:
Mastercard ending in 6807

Billing address
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

Item(s) Subtotal:	$87.51
Shipping & Handling:	$8.26
Free Shipping:	-$8.26
Total before tax:	$87.51
Estimated tax to be collected:	$5.55
Grand Total:	$93.06

Community Events
10113-52070
flag topper
+
2 flag poles

To view the status of your order, return to Order Summary.

Back to top

English | United States | Help

(Page 1)
PM

WHO BUT W.B.MASON

W.B.MASON CO., INC.
59 Centre St
Brockton, MA 02301

Address Service Requested
888-WB-MASON www.wbmason.com

APPROVED
VENDOR# 1794
PO# — FY 25
CLOSE PO Y — N —
ACCOUNT # 10101-53020
AMOUNT $10.55
SIGN
DATE 8/21/24

Invoice Number	248547497
Customer Number	C1024535
~~Invoice Date~~	08/19/2024
Due Date	09/18/2024
PO Number	10101-53020
Order Date	08/15/2024
Order Number	S146093478
Order Method	WEB

TOWN OF WATERFORD
15 ROPE FERRY RD
WATERFORD CT 06385-2886

Delivery Address
Town Of Waterford - First Selectman
Attn.: Shannon Wilhey
15 Rope Ferry Road
Waterford CT 06385

W.B. Mason Federal ID #: 04-2465641

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ITEM NUMBER	DESCRIPTION	QTY	U/M	UNIT PRICE	EXT PRICE
DYM30252	LABELS ADDRESS 1 1 8" X 3 12 10101-53020	1	BX	10.55	10.55

REC'D FINANCE
AUG 21 '24 AM10:52

Inv# 248547497 $ 10.55
W.B. MASON CO., INC
08/19/2024 # Pages 1 FP1 DOC1505392

SUBTOTAL:	10.55
TAX & BOTTLE DEPOSITS TOTAL:	0.00
ORDER TOTAL:	10.55
Total Due:	10.55

To ensure proper credit, please detach and return below portion with your payment

WHO BUT W.B.MASON

W.B. MASON CO., INC.
PO BOX 981101
BOSTON, MA 02298-1101

Remittance Section	
Customer Number	C1024535
Invoice Number	248547497
Invoice Date	08/19/2024
Terms	Net 30
Total Due	10.55

PLEASE REFERENCE INVOICE NUMBER WHEN MAKING PAYMENT. PAY ON OUR WEBSITE OR SEND PAYMENT TO:

TOWN OF WATERFORD
15 ROPE FERRY RD
WATERFORD CT 06385-2886

W.B. MASON CO., INC.
PO BOX 981101
BOSTON, MA 02298-1101

C10245352485474972485474970000000010554

10101-53090

FUELS & LUBRICANTS

FY2025

Board of Selectmen

FUEL USAGE FY25

	DEPARTMENT	TYPE OF FUEL	GALLONS	PRICE	AMOUNT
2024 JULY	FIRST SELECTMAN	GASOLINE	34.52	2.6994	$ 93.18
2024 AUG	FIRST SELECTMAN	GASOLINE	51.83	2.6994	$ 139.91
2024 SEP	FIRST SELECTMAN	GASOLINE	59.90	2.6994	$ 161.69
2024 OCT	FIRST SELECTMAN	GASOLINE	55.77	2.6994	$ 150.55
2024 NOV	FIRST SELECTMAN	GASOLINE	60.12	2.6994	$ 162.29
2024 DEC	FIRST SELECTMAN	GASOLINE	49.72	2.6994	$ 134.21
2025 JAN	FIRST SELECTMAN	GASOLINE	54.58	2.6994	$ 147.33
2025 FEB	FIRST SELECTMAN	GASOLINE	40.26	2.6994	$ 108.68
2025 MAR	FIRST SELECTMAN	GASOLINE	33.79	2.6994	$ 91.21
2025 APR	FIRST SELECTMAN	GASOLINE	59.39	2.6994	$ 160.32
2025 MAY	FIRST SELECTMAN	GASOLINE	42.09	2.6994	$ 113.62
2025 JUN	FIRST SELECTMAN	GASOLINE	51.21	2.6994	$ 138.24
			593.18		**$ 1,601.23**