

FIFTEEN ROPE FERRY ROAD  
WATERFORD, CT 06385-2886



PHONE: 860-442-0553  
www.waterfordct.org

**AGENDA**  
**BOARD OF SELECTMEN**  
**Regular Meeting**  
**June 1, 2021**  
**5:00 P.M.**  
**TOWN HALL (APPLEBY ROOM)**

(Procedural Action: Check register to be signed by Board of Selectmen in accordance with CGS 7-83)

1. **Call to Order & Roll Call**
2. **Pledge of Allegiance**
3. **Public Comment:**
4. **Disposition of Town Property (Ordinance, Chapter 2.112.020):**
  - 4a. **Disposition of (72) SCBA cylinders:** To consider an act on a recommendation from Rawle Dummett, Purchasing Agent, on behalf of the Acting Fire Services Director, Jeff Lathrop, for disposal of 72 SCBA cylinders, there are no asset numbers associated with SCBA cylinders.
5. **Public Works:** To Consider an act of the following request for the balance of funds from the Eugene O'Neil Roof Project, account 20511-57859 (\$25,767.64), to be transferred to a new CIP, Eugene O'Neil Mansion Roof Repair and Replacement, from Public Works Director, Gary Schneider.
6. **Police Department:** To Consider an act of the following request for an In Series Transfer from the Police Chief, Brett Mahoney.

- 5. Police Department:** To Consider an act of the following request for an In Series Transfer from the Police Chief, Brett Mahoney.

POLICE DEPARTMENT  
DEPARTMENT

| Line No. | Org. Code | Object Code | Object Description   | APPROVED<br>Budget<br>Amount | CURRENT<br>Available<br>Budget | Budget<br>Transfer<br>INCREASE | Budget<br>Transfer<br>DECREASE | REVISED<br>Available<br>Budget |
|----------|-----------|-------------|----------------------|------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| 1        | 10129     | 53090       | FUELS & LUBRICANTS   | \$ 114,441                   | \$ 56,644                      |                                | (22,000.00)                    | \$ 34,644                      |
| 2        | 10129     | 53150       | BUILDING MAINTENANCE | \$ 42,614                    | \$ (8,083)                     | 22,000.00                      |                                | \$ 13,917                      |
| 3        |           |             |                      |                              |                                |                                |                                | \$ -                           |
| 4        |           |             |                      |                              |                                |                                |                                | \$ -                           |
| 5        |           |             |                      |                              |                                |                                |                                | \$ -                           |
| 6        |           |             |                      |                              |                                |                                |                                | \$ -                           |
| 7        |           |             |                      |                              |                                |                                |                                | \$ -                           |
| 8        |           |             |                      |                              |                                |                                |                                | \$ -                           |
| 9        |           |             |                      |                              |                                |                                |                                | \$ -                           |
| 10       |           |             |                      |                              |                                |                                |                                | \$ -                           |
| TOTAL    |           |             |                      |                              |                                | 22,000.00                      | (22,000.00)                    |                                |

- 6. Information Technology:** To Consider an act of the following request for an Out of Series Transfer from the Police Chief, Brett Mahoney.

INFORMATION TECHNOLOGY  
DEPARTMENT

| Line No. | Org. Code | Object Code | Object Description | APPROVED<br>Budget<br>Amount | CURRENT<br>Available<br>Budget | ACCOUNT<br>INCREASE | ACCOUNT<br>DECREASE | REVISED<br>Available<br>Budget |
|----------|-----------|-------------|--------------------|------------------------------|--------------------------------|---------------------|---------------------|--------------------------------|
| 1        | 10147     | 52043       | SERVICE CONTRACTS  | 773,708.00                   | 77,424.72                      |                     | (54,000.00)         | 23,424.72                      |
| 2        | 10147     | 54130       | COMPUTER EQUIPMENT | 51,260.00                    | 75.35                          | 54,000.00           |                     | 54,075.35                      |
| 3        |           |             |                    |                              |                                |                     |                     | 0.00                           |
| 4        |           |             |                    |                              |                                |                     |                     | 0.00                           |
| 5        |           |             |                    |                              |                                |                     |                     | 0.00                           |
| 6        |           |             |                    |                              |                                |                     |                     | 0.00                           |
| 7        |           |             |                    |                              |                                |                     |                     | 0.00                           |
| 8        |           |             |                    |                              |                                |                     |                     | 0.00                           |
| 9        |           |             |                    |                              |                                |                     |                     | 0.00                           |
| 10       |           |             |                    |                              |                                |                     |                     | 0.00                           |
|          |           |             |                    |                              |                                |                     |                     | 0.00                           |
|          |           |             |                    |                              |                                |                     |                     | 0.00                           |
| TOTAL    |           |             |                    |                              |                                | 54,000.00           | (54,000.00)         |                                |

- 7. Emergency Management:** To Consider an act of the following request for an Out of Series Transfer from the Emergency Management Director, Steve Sinagra.

Emergency Management  
DEPARTMENT

| Line No. | Org. Code | Object Code | Object Description      | APPROVED<br>Budget<br>Amount | CURRENT<br>Budget<br>Amount | ACCOUNT<br>INCREASE | ACCOUNT<br>DECREASE | REVISED<br>Budget<br>Amount |
|----------|-----------|-------------|-------------------------|------------------------------|-----------------------------|---------------------|---------------------|-----------------------------|
| 1        | 10122     | 52050       | Dues, Conf. & Education | 22,084.00                    | 19,696.00                   |                     | (8,346.71)          | 11,349.29                   |
| 2        | 10122     | 54120       | Disp. Center Equipment  | 1.00                         | 1.00                        | 8,346.71            |                     | 8,347.71                    |
| 3        |           |             |                         |                              |                             |                     |                     | 0.00                        |
| 4        |           |             |                         |                              |                             |                     |                     | 0.00                        |
| 5        |           |             |                         |                              |                             |                     |                     | 0.00                        |
| 6        |           |             |                         |                              |                             |                     |                     | 0.00                        |
| 7        |           |             |                         |                              |                             |                     |                     | 0.00                        |
| 8        |           |             |                         |                              |                             |                     |                     | 0.00                        |
| 9        |           |             |                         |                              |                             |                     |                     | 0.00                        |
| 10       |           |             |                         |                              |                             |                     |                     | 0.00                        |
|          |           |             |                         |                              |                             |                     |                     | 0.00                        |
|          |           |             |                         |                              |                             |                     |                     | 0.00                        |
|          |           |             |                         | TOTAL                        |                             | 8,346.71            | (8,346.71)          |                             |

**8. Fire Department:** To Consider an act of the following request for the following  
Out of Series Transfers from the Acting Fire Services Director, Jeff Lathrop.

FIRE  
DEPARTMENT

| Line No. | Org. Code | Object Code | Object Description       | APPROVED<br>Budget<br>Amount | CURRENT<br>Available<br>Budget | ACCOUNT<br>INCREASE | ACCOUNT<br>DECREASE | REVISED<br>Available<br>Budget |
|----------|-----------|-------------|--------------------------|------------------------------|--------------------------------|---------------------|---------------------|--------------------------------|
| 1        | 10123     | 52050       | DUES, CONFERENCES & EDUC | 48,675.00                    | 18,832.33                      |                     | (11,050.00)         | 7,782.33                       |
| 2        | 10123     | 54060       | OFFICE EQUIPMENT         | 3,000.00                     | 2,791.50                       |                     | (600.00)            | 2,191.50                       |
| 3        | 10123     | 54218       | FIREFIGHTING EQUIPMENT   | 30,000.00                    | 8,230.76                       |                     | (6,000.00)          | 2,230.76                       |
| 4        | 10123     | 52090       | HEATING OIL              | 45,410.00                    | (12.55)                        | 50.00               |                     | 37.45                          |
| 5        | 10123     | 53070       | AUTO REPAIRS             | 88,000.00                    | (15,404.28)                    | 17,600.00           |                     | 2,195.72                       |
| 6        |           |             |                          |                              |                                |                     |                     | 0.00                           |
| 7        |           |             |                          |                              |                                |                     |                     | 0.00                           |
| 8        |           |             |                          |                              |                                |                     |                     | 0.00                           |
| 9        |           |             |                          |                              |                                |                     |                     | 0.00                           |
| 10       |           |             |                          |                              |                                |                     |                     | 0.00                           |
|          |           |             |                          |                              |                                |                     |                     | 0.00                           |
|          |           |             |                          |                              |                                |                     |                     | 0.00                           |
|          |           |             |                          | TOTAL                        |                                | 17,650.00           | (17,650.00)         |                                |

**9. Fire Department:** To Consider an act of the following request for the following  
In of Series Transfers from the Acting Director of Fire Services, Jeff  
Lathrop.

FIRE  
DEPARTMENT

| Line No. | Org. Code | Object Code | Object Description         | APPROVED<br>Budget<br>Amount | CURRENT<br>Available<br>Budget | Budget<br>Transfer<br>INCREASE | Budget<br>Transfer<br>DECREASE | REVISED<br>Available<br>Budget |
|----------|-----------|-------------|----------------------------|------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| 1        | 10123     | 52040       | SERVICE CONTRACTS & REPAIR | \$ 18,130                    | \$ 4,824                       |                                | \$ (2,000)                     | \$ 2,824                       |
| 2        | 10123     | 52377       | BREATHING APPARATUS        | \$ 6,760                     | \$ (1,268)                     | \$ 2,000                       |                                | \$ 732                         |
| 3        | 10123     | 52050       | DUES, CONFERENCES & EDUC   | \$ 48,675                    | \$ 18,832                      |                                | \$ (4,000)                     | \$ 14,832                      |
| 4        | 10123     | 52370       | CLOTHING & UNIFORM ALLOW   | \$ 15,500                    | \$ 5,869                       |                                | \$ (2,200)                     | \$ 3,669                       |
| 5        | 10123     | 52378       | BUILDING MAINTENANCE       | \$ 80,000                    | \$ (4,490)                     | \$ 6,200                       |                                | \$ 1,710                       |
| 6        | 10123     | 53090       | FUEL & LUBRICANTS          | \$ 28,800                    | \$ 7,020                       |                                | \$ (2,500)                     | \$ 4,520                       |
| 7        | 10123     | 53110       | COMPUER SUPPLIES           | \$ 2,500                     | \$ 852                         |                                | \$ (851)                       | \$ 1                           |
| 8        | 10123     | 53020       | OTHER SUPPLIES             | \$ 17,000                    | \$ (2,773)                     | \$ 3,351                       |                                | \$ 578                         |
| 9        | 10123     | 53021       | CONSUMABLE SUPPLIES        | \$ 7,500                     | \$ 2,610                       |                                | \$ (1,000)                     | \$ 1,610                       |
| 10       | 10123     | 53090       | FUEL & LUBRICANTS          | \$ 28,800                    | \$ 7,020                       |                                | \$ (2,000)                     | \$ 5,020                       |
| 11       | 10123     | 53112       | FIREFIGHTING SUPPLIES      | \$ 10,000                    | \$ (2,097)                     | \$ 3,000                       |                                | \$ 903                         |
| 12       | 10123     | 53010       | OFFICE SUPPLIES            | \$ 2,000                     | \$ 1,481                       |                                | \$ (1,000)                     | \$ 481                         |
| 13       | 10123     | 53021       | CONSUMABLE SUPPLIES        | \$ 7,500                     | \$ 2,610                       |                                | \$ (1,000)                     | \$ 1,610                       |
| 14       | 10123     | 53111       | PROTECTIVE CLOTHING        | \$ 78,080                    | \$ (1,775)                     | \$ 2,000                       |                                | \$ 225                         |
| 15       | 10123     | 54060       | OFFICE EQUIPMENT           | \$ 3,000                     | \$ 2,792                       |                                | \$ (1,500)                     | \$ 1,292                       |
| 16       | 10123     | 54220       | RADIO/EMERGENCY LIGHTS     | \$ 9,000                     | \$ (930)                       | \$ 1,500                       |                                | \$ 570                         |
| TOTAL    |           |             |                            |                              |                                | \$ 18,051                      | \$ (18,051)                    |                                |

**10. Library:** To Consider an act of the following request for an In Series Transfer from the Library Director, Chris Smith.

Library  
DEPARTMENT

| Line No. | Org. Code | Object Code | Object Description     | APPROVED<br>Budget<br>Amount | CURRENT<br>Budget<br>Amount | Budget<br>Transfer<br>INCREASE | Budget<br>Transfer<br>DECREASE | REVISED<br>Budget<br>Amount |
|----------|-----------|-------------|------------------------|------------------------------|-----------------------------|--------------------------------|--------------------------------|-----------------------------|
| 1        | 10136     | 51110       | Administration         | \$ 122,435                   | \$ 10,619                   | 2,832                          |                                | \$ 13,451                   |
| 2        | 10136     | 51210       | Clerical and Technical | \$ 687,309                   | \$ 124,868                  |                                | (2,832)                        | \$ 122,036                  |
| 3        |           |             |                        |                              |                             |                                |                                | \$ -                        |
| 4        |           |             |                        |                              |                             |                                |                                | \$ -                        |
| 5        |           |             |                        |                              |                             |                                |                                | \$ -                        |
| 8        |           |             |                        |                              |                             |                                |                                | \$ -                        |
| 9        |           |             |                        |                              |                             |                                |                                | \$ -                        |
| 10       |           |             |                        |                              |                             |                                |                                | \$ -                        |
| TOTAL    |           |             |                        |                              |                             | 2,832.00                       | (2,832.00)                     |                             |

**11. Assessor:** To Consider an act of the following request for an Out of Series Transfer from the Assessor, Paige Walton.

ASSESSOR  
DEPARTMENT

| Line No. | Org. Code | Object Code | Object Description | APPROVED<br>Budget<br>Amount | CURRENT<br>Available<br>Budget | ACCOUNT<br>INCREASE | ACCOUNT<br>DECREASE | REVISED<br>Available<br>Budget |
|----------|-----------|-------------|--------------------|------------------------------|--------------------------------|---------------------|---------------------|--------------------------------|
| 1        | 10104     | 52020       | POSTAGE            | 1,204.00                     | (45.13)                        | 100.00              |                     | 54.87                          |
| 2        | 10104     | 51110       | ADMINISTRATION     | 33,788.00                    | 33,363.02                      | 0.00                | (100.00)            | 33,263.02                      |
| 3        |           |             |                    |                              |                                |                     |                     | 0.00                           |
| 4        |           |             |                    |                              |                                |                     |                     | 0.00                           |
| 5        |           |             |                    |                              |                                |                     |                     | 0.00                           |
| 6        |           |             |                    |                              |                                |                     |                     | 0.00                           |
| 7        |           |             |                    |                              |                                |                     |                     | 0.00                           |
| 8        |           |             |                    |                              |                                |                     |                     | 0.00                           |
| 9        |           |             |                    |                              |                                |                     |                     | 0.00                           |
| 10       |           |             |                    |                              |                                |                     |                     | 0.00                           |
|          |           |             |                    |                              |                                |                     |                     | 0.00                           |
|          |           |             |                    |                              |                                |                     |                     | 0.00                           |
| TOTAL    |           |             |                    |                              |                                | 100.00              | (100.00)            |                                |

**12. Retirement Commission:** To Consider an act of the following request for an In Series Transfer from the Finance Director, Kim Allen.

Retirement Commission  
DEPARTMENT

| Line No. | Org. Code | Object Code | Object Description           | APPROVED<br>Budget<br>Amount | CURRENT<br>Available<br>Budget | Budget<br>Transfer<br>INCREASE | Budget<br>Transfer<br>DECREASE | REVISED<br>Available<br>Budget |
|----------|-----------|-------------|------------------------------|------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| 1        | 10116     | 51949       | OPEB Trust Fund Contribution | \$ 1,100,000                 | \$ (1,967)                     | 1,967                          |                                | \$ -                           |
| 2        | 10116     | 51930       | Heart and Hypertension       | \$ 181,100                   | \$ 34,570                      |                                | (1,967)                        | \$ 32,604                      |
| 3        |           |             |                              |                              |                                |                                |                                | \$ -                           |
| 4        |           |             |                              |                              |                                |                                |                                | \$ -                           |
| 5        |           |             |                              |                              |                                |                                |                                | \$ -                           |
| 6        |           |             |                              |                              |                                |                                |                                | \$ -                           |
| 7        |           |             |                              |                              |                                |                                |                                | \$ -                           |
| 8        |           |             |                              |                              |                                |                                |                                | \$ -                           |
| 9        |           |             |                              |                              |                                |                                |                                | \$ -                           |
| 10       |           |             |                              |                              |                                |                                |                                | \$ -                           |
| TOTAL    |           |             |                              |                              |                                | 1,967                          | (1,967)                        |                                |

**13. Finance Department:** To Consider an act of the following request for an Out of Series Transfer from the Finance Director, Kim Allen.

**FINANCE**  
**DEPARTMENT**

| Line No. | Org. Code | Object Code | Object Description | APPROVED<br>Budget<br>Amount | CURRENT<br>Available<br>Budget | ACCOUNT<br>INCREASE | ACCOUNT<br>DECREASE | REVISED<br>Available<br>Budget |
|----------|-----------|-------------|--------------------|------------------------------|--------------------------------|---------------------|---------------------|--------------------------------|
| 1        | 10107     | 52050       | Dues, Conferences  | 4,240.00                     | 2,345.00                       |                     | (70.00)             | 2,275.00                       |
| 2        | 10107     | 54010       | Furniture          | 0.00                         | 0.00                           | 70.00               |                     | 70.00                          |
| 3        |           |             |                    |                              |                                |                     |                     | 0.00                           |
| 4        |           |             |                    |                              |                                |                     |                     | 0.00                           |
| 5        |           |             |                    |                              |                                |                     |                     | 0.00                           |
| 6        |           |             |                    |                              |                                |                     |                     | 0.00                           |
| 7        |           |             |                    |                              |                                |                     |                     | 0.00                           |
| 8        |           |             |                    |                              |                                |                     |                     | 0.00                           |
| 9        |           |             |                    |                              |                                |                     |                     | 0.00                           |
| 10       |           |             |                    |                              |                                |                     |                     | 0.00                           |
|          |           |             |                    |                              |                                |                     |                     | 0.00                           |
|          |           |             |                    |                              |                                |                     |                     | 0.00                           |
| TOTAL    |           |             |                    |                              |                                | 70.00               | (70.00)             |                                |

#### 14. Appointments and Resignations:

**6a.** To consider an act on the recommendation to appoint Joseph DiBuona (R) to the Planning and Zoning Commission Alternate position to fill the term 6/30/20-6/29/23. (Currently on the P&Z Commission)

**6b.** To consider an act on the recommendation to appoint Kenneth Partrini (R) to the Planning and Zoning Commission position to fill the term 11/15/17-11/14/22.

#### 7. Correspondence:

#### 8. New Business

#### 9. Consent Agenda:

9a. Tax Refund

9b. Meeting Minutes April 6, 2021

9c. Meeting Minutes April 20, 2021

9d. Meeting Minutes May 4, 2021

#### 10. Adjournment: