

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

**AGENDA
REPRESENTATIVE TOWN MEETING
REGULAR MEETING
Monday, February 5, 2024
7:00pm – Waterford Town Hall**

RECEIVED FOR RECORD
WATERFORD, CT
2024 JAN 24 P 4:09
ATTEST: *[Signature]*
TOWN CLERK

- A. Pledge of Allegiance
- B. Roll Call
- C. To consider and act upon the minutes of the December 4, 2023 Regular Meeting and the January 8, 2024 Special Meeting.
- D. Correspondence
- E. Public Comment
- F. Committee reports and referrals
- G. Appointee & Liaison updates
- H. Transaction of Business on the Call:
 - 1. To consider and act upon a recommendation from the Board of Finance for an appropriation in the amount of **\$252,044** from the **Unassigned Fund Balance of the General Fund** to the **Board of Education Budget** for reading textbooks.
 - 2. To consider and act upon a recommendation from the Board of Finance for an appropriation in the amount of **\$385,000** from the **Unassigned Fund Balance of the General Fund** to a new **Capital Project**, Account Number to be determined, for the purpose of purchasing property at 8 Goshen Road.
 - 3. To consider and act upon a recommendation from the Board of Finance for an appropriation in the amount of **\$34,181 from Line Item 20547-57882 Computer Replacements** to purchase replacement computer equipment from Dell according to State Contract #13PSO280.
 - 4. To consider and act on the Town's acquisition of 439 and 441 Boston Post Road from the Oswegatchie Fire Company No. 4, Inc., pending action on a Purchase and Sale Contract for said properties by the BOS at its February 1, 2024 special meeting.
 - 5. To consider and act upon a recommendation from the Board of Finance for an additional appropriation in the amount of **\$126,821** from the

Undesignated Fund Balance of the Capital Nonrecurring Expenditure Fund (CNR) Line Item #205-31520 to Capital and Nonrecurring Fund Project Item #20253-57792 Oswegatchie Building Renovations subject to the execution by all parties of a contract between the Town of Waterford and Oswegatchie Fire Company No. 4, Inc. to purchase 439 and 441 Boston Post Road and a lease agreement between the parties.

6. To consider and act upon a recommendation from the Board of Finance for an additional appropriation in the amount of **\$28,550 from Undesignated Capital and Nonrecurring Fund Balance to Line Item #20511-57874** for elevator reconditioning at the Youth & Family Services Bureau and Town Hall.
7. To consider and act upon a recommendation from the Board of Finance for an appropriation in the amount of **\$496,753 from Line Item #20522-57794 Mobile and Portable Radio Replacements** for the purchase of portable radios and the spare parts to support the acquisition.
8. To consider and act upon a recommendation from the Board of Finance for an appropriation in the amount of **\$12,786 from Contingency Line #10121-59010 to Line Item # 10129-51420 (Patrol)** for one employee payout required under the current collective bargaining.
9. To consider and act upon a recommendation from the Board of Finance for an additional appropriation in the amount of **\$273,428 from the Unassigned Fund Balance of the General Fund to a new Capital Project**, account number to be determined (if approved) for the Civic Triangle Project phase I for accessible walkway/park access.
10. To consider and act upon three regular member appointments to the Ethics Commission. (Term 02/05/2024 – 02/02/2026)
11. To consider and act upon an alternate member appointment to the Ethics Commission. (Term 02/05/2024 – 02/02/2026)
12. To consider and act upon a recommendation from the Town Clerk and the Registrar of Voters to amend the 2024 meeting schedule by moving the April 1, 2024 Meeting to April 8, 2024.
13. To consider and act upon the existing charge of the Ad Hoc Energy Task Force.
14. To consider and act upon the budget schedule for the May 2024 budget hearings for the Fiscal Year 2025 Budget.

I. New Business

J. Adjournment



C

MINUTES
REPRESENTATIVE TOWN MEETING
Regular Meeting
December 4, 2023

RECEIVED FOR RECORD
WATERFORD, CT
2023 DEC -6 P 2:38
TOWN CLERK

First Selectman Robert Brule, Acting Moderator, called the December 4, 2023 Annual Meeting of the Representative Town Meeting to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Kyras Augmon-Bossa, Michael Bono, Jennifer Bracciale, Mark Campo, Harry Colonis (speaker phone), Mary Childs, Timothy Condon, Thomas J. Dembek, Susan Driscoll, Timothy Fioravanti, Nicholas Gauthier, Kevin Girard, Paul Goldstein, Kristen Gonzalez, Ryan Healy, Christina Jessuck, Matthew Keatley, Lindsay Khan, Shawn Monahan, Ursula Moreshead, Kayla Mullen, Kathleen Mullen Kohl, Theodore Olynciw, Danielle Steward-Gelinas, David Sugrue

ABSENT: Jerry Fischer

EX-OFFICIO MEMBERS PRESENT: First Selectman Robert J Brule; Board of Finance Chair Glenn Patterson; Selectman Richard Muckle

EX-OFFICIO MEMBERS ABSENT: Chair of the Board of Pat Fedor, selectman Greg Attanasio

ALSO PRESENT: Town Clerk David L. Campo; Town Attorneys Robert Avena and Nick Kepple; Director of Finance Kim Allen.

AGENDA ITEM C – Elect a Moderator

NOMINATION by Steward-Gelinas, seconded by Healy, to nominate Paul Goldstein to serve as Moderator for a term of one year.

GOLDSTEIN selected as Moderator: Unanimous

RTM Member Colonis left the meeting.

AGENDA ITEM D – October 2, 2023 Minutes

MOTION by Driscoll, seconded by Bono, to accept the October 2, 2023 Minutes with the following correction noted by Town Clerk David Campo: That written public comment submitted by Waterford Resident Laurette Saller be accepted as part of the October 2, 2023. (See attachment)

MOTION PASSED: Unanimous

CORRESPONDENCE

The following items were received: a quarterly report from Fire Services, a letter from the Energy Task Force, a committee report from Public Protection and Safety, and a letter from the Public Protection and safety requesting the review of a potential open burn ordinance. (See Attachment)

PUBLIC COMMENT

Waterford resident Helen Kwasniewski offered her concerns over the use of fire pits and the need for them to be permitted, political signs should be banned.

The following members of the public spoke in opposition to the proposed Data Center: Tina DuBosque, 45 Wintergreen Dr; James Sposito, 38 Wintergreen Dr; Karen Boehm, 8 Anita Ave; John Valliere, 294 Millstone Rd E.; Bryan Sayles, 54 Wintergreen Dr(See Attachment); Michele Lewis-O'Donnell submitted in writing (See attachment), 19 Nichols Lane.

The following members of the public spoke in support of the proposed Data Center: Beth Sabilia, 132 Oswegatchie Rd; Kris Talar, 6 8th Ave; Joe Toner, 11 Old Mill Rd; Don Barnes 3 Maple Ave; Jim Denning, Old Mill Rd; Fred Elgersma, 245 Shore Rd

Quaker Hill resident Bryan Sayles also spoke in opposition to the LED sign proposed for Quaker Hill that is up for review in front of the Board of Selectman and concern over signs of neglect and hazards in Quaker Hill. (See Attachment)

AGENDA ITEM H

None

CALL ITEM 1 – Data Center Update

PRESENTATION: Attorney for NE Edge William McCoy

Attorney McCoy provided an update on the project and answered questions from the body.

CALL ITEM 2 – Fargo Water Tank Antennas

PRESENTATION: RTM Tom Dembek provided background

Motion by Driscoll, seconded by Bono, to approve a recommendation from the Board of Finance for an additional appropriation in the amount of \$48,998 for a new Capital Project (Fargo Water Tank Antennas), account number to be determined, from Line #205-31520 Undesignated Fund Balance of the Capital Non-recurring Expenditure Fund (CNR).

VOTING IN FAVOR: Unanimous (Gauthier was unavailable)

CALL ITEM 3 – SCBA Up-grade Program

PRESENTATION: Fire Services Director Michael Howley

Motion by Driscoll, seconded by Bono, to approve a recommendation from the Board of Finance for an appropriation in the amount of \$64,000 from funds designated on Capital and Non-recurring Line Item #20523-57777, SCBA Up-Grade Program for SCBA replacements over the next three (3) years per the CIP plan.

VOTING IN FAVOR: Unanimous

MOTION by Steward-Gelinas, seconded by Healy to waive the 15 day waiting period on the above motion.

VOTING IN FAVOR: Unanimous

CALL ITEM 4: Library HVAC

PRESENTATION: Library Director Christine Johnson, Library Trustee Robert Kind

Motion by Driscoll, seconded by Bono, to approve a recommendation from the Board of Finance for an appropriation in the amount of \$1,091,200 from funds designated on Capital and Non-recurring Line

Item #20536-57848 Library HVAC Upgrade for renovation and replacement of the heating, ventilation and air conditioning systems at the Waterford Public Library.

VOTING IN FAVOR: Unanimous

CALL ITEM 5: Fire Marshal Fee Schedule

PRESENTATION: Public Protection and Safety Chair Tim Condon, Fire Director Michael Howley, Fire Marshal Stephen Dubicki, Jr.

MOTION by Steward-Gelinas, seconded by Dembek, to approve a recommendation from the Public Protection & Safety Standing Committee of the RTM to amend **Chapter 2.36.075 – Fire Marshall Fee Schedule and Enforcement of the Town of Waterford Code of Ordinances.**

Friendly amendment offered by Driscoll and accepted to replace “amend” with “add the new section and “to” in place “of” to read as follows: MOTION by Steward-Gelinas, seconded by Dembek, to approve a recommendation from the Public Protection & Safety Standing Committee of the RTM to add the new section **Chapter 2.36.075 – Fire Marshall Fee Schedule and Enforcement to the Town of Waterford Code of Ordinances.**

MOTION PASSED: Unanimous

CALL ITEM 6 – Non-union Administrative/Technical Crafts Wage Increase

PRESENTATION: First Selectman Robert Brule, Human Resource Director Christine Walters

MOTION by Driscoll, seconded by Bono, to approve a request from the First Selectman to approve the non-union Administrative Support (AS) and Technical Crafts (TC) general wage increase of 2.25% for fiscal year 2023-2024 (retroactive to July 1, 2023) and a general wage increase of 2.50% for fiscal year 2024-2025. This also includes an increase in employee cost-sharing of health benefits from 13.5% to 14% effective January 1, 2024 and 15% effective July 1, 2024.

VOTING IN FAVOR: Unanimous

CALL ITEM 7 – Non-union Management Professionals

PRESENTATION: First Selectman Robert Brule, Human Resource Director Christine Walters

MOTION by Driscoll, seconded by Bono, to approve a request from the First Selectman to approve the non-union Management Professionals general wage increase of 2.25% for fiscal year 2023-2024 (retroactive to July 1, 2023) and a general wage increase of 2.50% for fiscal year 2024-2025. This also includes an increase in employee cost-sharing of health benefits from 13% to 14% effective January 1, 2024 and 15% effective July 1, 2024.

MOTION PASSED: Unanimous

CALL ITEM 8 – Executive Session

MOTION by Steward-Gelinas, seconded by Driscoll, that the RTM along with First Selectman Rob Brule, Director of Human Resources Christine Walters, and Labor Counsel Kristi Kelly go into executive session for the purpose of discussing strategy and/or negotiations with respect to collective bargaining at 9:08 P.M. This action is taken without prejudice and based on the RTM’s right to discuss, in private, strategy and/or negotiations with respect to collective bargaining pursuant to Connecticut General Statutes §1-200(2).

MOTION PASSED: Unanimous

MOTION by Steward-Gelinas, seconded by Condon to come out of executive session at 9:31 P.M.

MOTION PASSED: Unanimous

CALL ITEM 9 – Local 818 of Council 4; AFSCME, AFL-CIO contract

PRESENTATION: First Selectman Robert Brule, HR Director Christine Walters

MOTION by Driscoll, seconded by Bono, to approve the funds necessary to implement the Tentative Agreement between the Town of Waterford and Local 818 of Council 4; AFSCME, AFL-CIO, to be effective July 1, 2023 – June 30, 2027, and authorize the First Selectman to sign on the Town's behalf.

MOTION PASSED: Unanimous

CALL ITEM 10: Personnel Review Board

MOTION by Driscoll, seconded by Gauthier, to **nominate Kathleen Mullen Kohl and Stephane Browder to the Personnel Review Board. (Term 12/01/2023 – 11/30/2026)**

MOTION PASSED: 23-0-1 (Mullen Kohl Abstained)

Mullen Kohl & Browder appointed.

CALL ITEM 11 – Committee on Committees

MODERATOR Goldstein appointed the following members to serve on the Committee on Committees: Danielle Steward-Gelinas, Susan Driscoll, Ryan Healy, Christina Jessuck, Ted Olynciw.

MODERATOR Goldstein called for a five minute recess.

CALL ITEM 12 – Committee on Committees Recommendations

MOTION by Steward-Gelinas, seconded by Driscoll, to accept the committee assignments as presented by the Committee on Committees. (See Attachment.)

MOTION by Gauthier, seconded by Childs, to amend by adding Kayla Mullen to the Public Health, Recreation and Environment Standing Committee of the RTM as a sixth member.

VOTING IN FAVOR: Childs, Gauthier, Gonzalez, Khan, Mullen Kohl

VOTING AGAINST: Augmon-Bossa, Bono, Bracciale, Campo, Condon, Dembek, Driscoll, Fioravanti, Girard, Goldstein, Healy, Jessuck, Keatley, Monahan, Moreshead, Olynciw, Steward-Gelinas, Sugrue

ABSTAINED: Mullen

MOTION TO AMEND FAILED: 5-18-1

ORIGINAL MOTION PASSED: 22-2-0 (Gauthier, Mullen opposed)

CALL ITEM 13 – Long Range Fiscal Planning Committee, School Building Committee

MOTION by Steward-Gelinas, seconded by Driscoll, to accept the Long Range Fiscal Planning Committee and School Building Committee appointments as presented. (See Attachment)

MOTION PASSED: 21-0-3 (Girard, Khan, Sugrue abstained)

CALL ITEM 14 – Retirement Commission

MOTION by Steward-Gelinas, seconded by Driscoll, to appoint Paul Goldstein and Susan Driscoll to the Retirement Commission. (Term 01/01/2024 – 12/31/2024)

Friendly amendment by Driscoll and accepted to change term to 12/04/2023 – 11/30/2025.

MOTION PASSED: Unanimous

CALL ITEM 15 – Social Services Grants Review Board

MOTION by Steward-Gelinas, seconded by Driscoll, to appoint Thomas Dembek and Lindsay Khan to the Social Services Grants Review Board. (Term 12/04/2023 – 12/02/2024)

MOTION PASSED: Unanimous

CALL ITEM 16 – Fire Services Review Special Committee

MOTION by Steward-Gelinas, seconded by Driscoll, to appoint Matthew Keatley and Susan Driscoll to the Fire Services Review Special Committee.

MOTION PASSED: 23-0-1 (Keatley abstained)

CALL ITEM 17 – Oswegatchie Fire Station Building Committee

MOTION by Steward-Gelinas, seconded by Driscoll, to appoint Jennifer Bracciale to the Oswegatchie Fire Station Building Committee.

MOTION PASSED: 23-0-1 (Bracciale abstained)

CALL ITEM 18 – RTM Proposed Schedule

MOTION by Steward-Gelinas, seconded by Driscoll, to approve the proposed schedule as presented.
{See Attachment}

VOTING IN FAVOR: Unanimous

CALL ITEM 19 – RTM Proposed Budget

MOTION by Steward-Gelinas, seconded by Driscoll, to approve the FY25 budget in the amount of \$18,903 and forward to the Board of Selectmen for approval.

VOTING IN FAVOR: Unanimous

NEW BUSINESS:

RTM Member Tim Condon spoke in regard to his letter about open burn permits.

MOTION by Condon, seconded by Gauthier, to refer the subject of an "open burn ordinance" to the Public Protection and Safety Standing Committee.

VOTING IN FAVOR: Unanimous

RTM Member Ted Olynciw spoke regarding his report on vacant properties owned by the Town of Waterford, which had been handed out at a previous meeting.

MOTION by Olynciw, seconded by Gonzalez to forward the report on to the First Selectman.

VOTING IN FAVOR: Unanimous

RTM Member Jennifer Bracciale reminded the body that the tree lighting on the Historic Green is Friday December 8, 2023.

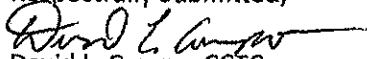
RTM Member Kevin Girard notified the body that the Energy Task Force was set to sundown on December 4, 2023.

MOTION by Driscoll, seconded by Childs, to extend the charge of the Energy task Force until February in order to research new parameters.

VOTING IN FAVOR: Unanimous

MOTION by Bono, seconded by Healy, to adjourn at 10:21 P.M.

Respectfully Submitted,



David L. Campo, CCTC

Waterford Town Clerk

RTM Meeting 10/02/2(Introduction)

Dear Members of Waterford RTM

RECEIVED FOR RECORD
WATERFORD, CT

As an abutting property owner I urge you to reconsider your position of supporting the proposal for the construction of a 1.5 million sq ft data center on Dominion Property. The monetary advantages are outweighed by the human and animal habitat disadvantages.

We know from numerous reports from Arizona, Virginia, Illinois and other areas that data center noise pollution is harmful and nearly impossible to live with. It will affect the health and well being of 3 neighborhoods, Millstone Point, Millstone West, Marlin and Albacore Roads as well as the children and parents frequenting the adjacent ballfields .

Additionally, the land for this construction has wetlands, streams and habitat for numerous state and federal species . Downstream is Cranberry pond and marsh where Osprey, and numerous shorebirds, as well as many migratory ducks feed and nest.

NE Edge, the developer, does not have a proven track record for developing data centers. It is involved in litigation for past business practices. To jeopardize our community with this type of inexperienced company may cause more problems and expense that our town should not have to bear.

These are just a few of the problems inherent in the proposal. There are many more to consider including energy insecurity, traffic congestion, and safety from fire and terrorist threats.

I am reminded of the old saying....If it sounds too good to be true, it is too good to be true.

Many residents are unaware of this proposal and its consequences. It is very important for our town officials to hold a public hearing to explain it and answer concerns about it.

Thank you.

From Laurette Saller et



RECEIVED FOR RECORD
WATERFORD, CT

2023 DEC -4 P 1:47

Office of the Director
Waterford Fire Department

ATTEST *[Signature]*
TOWN CLERK

November 8, 2023

Kimberly Allen
Finance Director
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

This is the First Quarter Report of our fourth year of the Volunteer Firefighters and Fire Police Incentive Program. The Fire Service's number of participants consisted of 35 volunteer firefighters and 17 fire police. The Waterford Fire Department responded to 744 incidents during the first quarter (July 2023 - September 2023).

There were numerous events (ranging from Summer Music to Sailfest Fireworks to road races) requiring fire police assistance throughout the quarter to which discretionary points were assigned. The first quarter resulted in 18 members qualifying for an incentive stipend, four of which qualified for the Fire Officer and EMT bonus. The first quarter resulted in payouts totaling \$7,254.00.

Please charge line item #10123-51411, Firefighting (Incentive Program Stipends), for \$7,254.00.

If there are any questions or further information that you would like provided, please contact me at 860-440-0544.

Respectfully Submitted,

Michael J. Howley
Director of Fire Services

FY24 - First Quarter

(July 2023 thru September 2023)

Fire Police (1)	\$224
Fire Police (2)	\$224
Fire Police (3)	\$224
Fire Police (4)	\$287
Fire Police (5)	\$322
Fire Police (6)	\$350
Firefighter (1)	\$238
Firefighter (2)	\$287
Firefighter (3)	\$287
Firefighter (4)	\$287
Firefighter (5)	\$336
Firefighter (6)	\$427
Firefighter (7)	\$473
Firefighter (8)	\$476
Firefighter (9)	\$504
Firefighter (10)	\$620
Firefighter (11)	\$746
Firefighter (12)	\$942

\$7,254



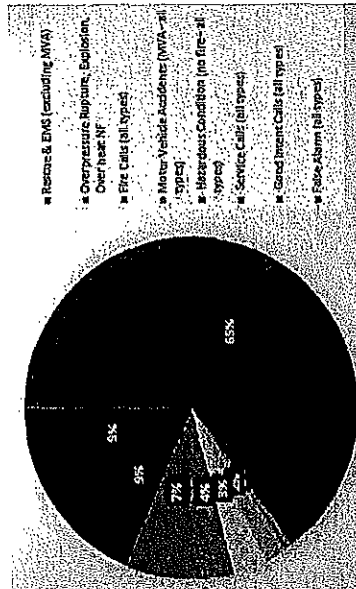
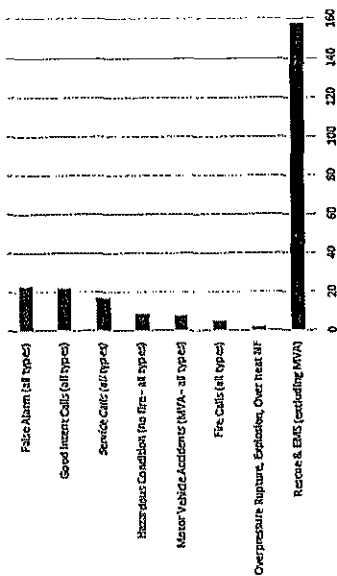
Waterford Fire Department By The Numbers

Incident Type Report Summary by Company

FY 24 - 07/01/2023 to 09/30/2023 - 1st Qtr.

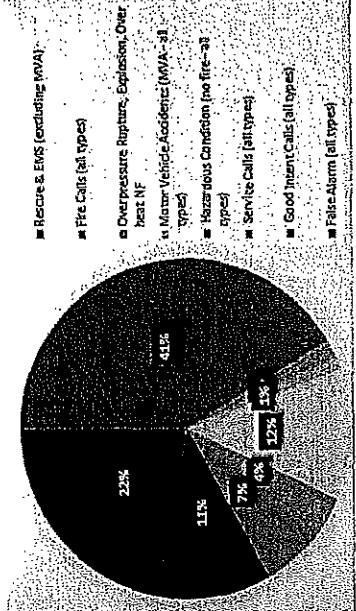
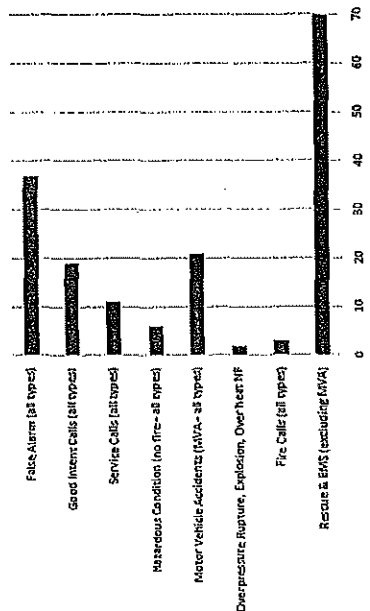
Company #1- Jordan

Total Calls - 246



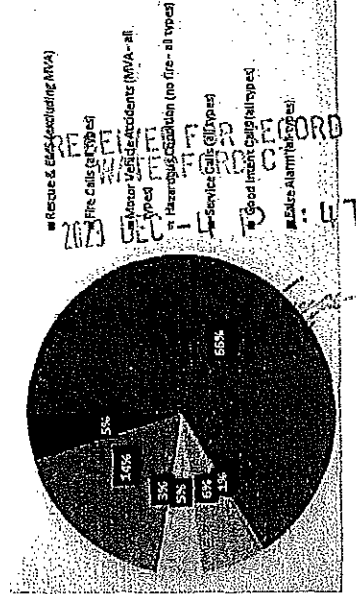
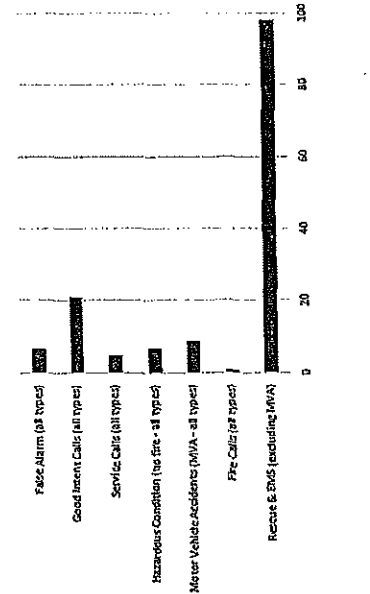
Company #5 - Cohanzie

Total Calls - 173



Company #4 - Oswegatchie

Total Calls - 149





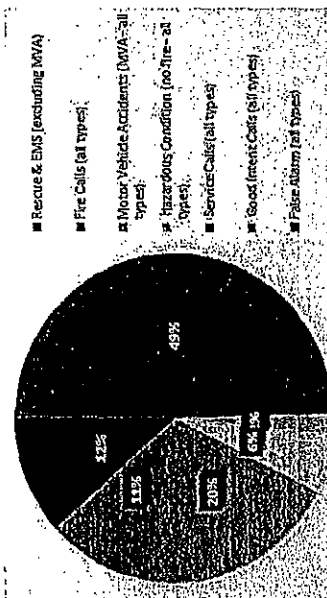
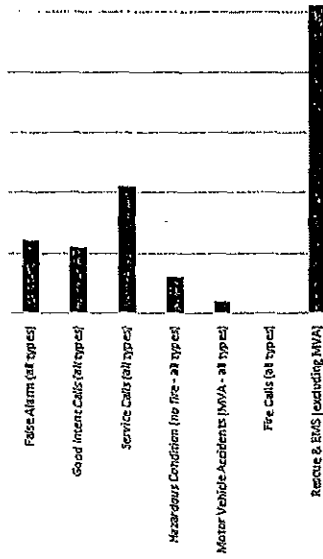
Waterford Fire Department By The Numbers

Incident Type Report Summary by Company
 FY 24 - 07/01/2023 to 06/30/2023 - 1st Qtr.



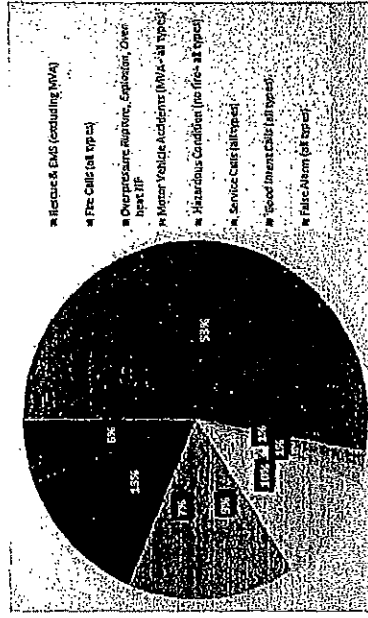
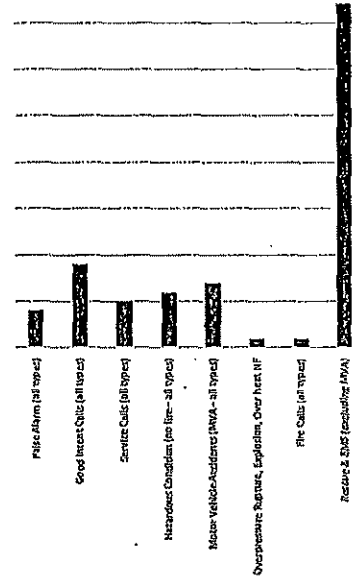
Company #3 - Goshen

Total Calls - 105



Company #2 - Quaker Hill

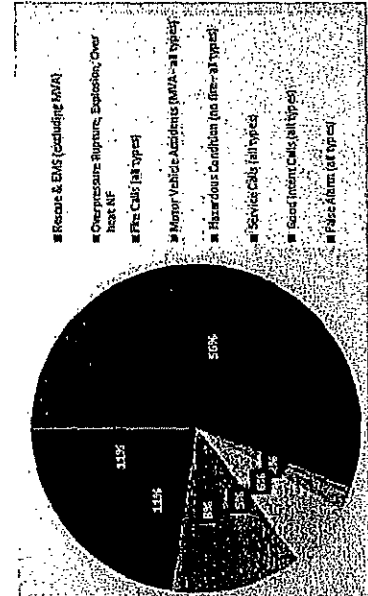
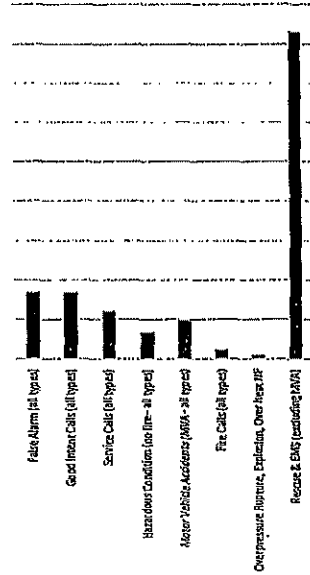
Total Calls - 71



All Companies

Total Calls - 744

9.6% increase
 over FY 23 1st Qtr. Total - 679



December 3, 2023

Kevin Girard, Chair
Mary Childs, Secretary
Waterford Energy Task Force

Re: Energy Task Force Term report and future recommendations

Paul Goldstein
Moderator, Waterford RTM

Dear Moderator Goldstein,

RECEIVED FOR RECORD
WATERFORD, CT
2023 DEC -4 A 9:20
ATTEST
JOHN CLERK

We write to update the Waterford RTM on the business of the Energy Task Force for the time period it has been active, September 2022 through October 2023. The Energy Task Force has met three times in 2022 and seven times in 2023. The Task Force has been very productive.

An interim report was given to the RTM and First Selectman Brule on June 1, 2023, which described the work of the task force to date, and provided a list of ten action items the town could tackle to positively impact the town's energy usage and environmental footprint. After receiving this letter, First Selectman Brule asked Mr. Mullen, Director of Planning, to undertake four of the recommendations (Perform energy usage benchmarking on all town buildings, Perform an energy audit of all town buildings by an independent consultant, Evaluate town-wide solar options, Install electric vehicle charging stations.)

In the time since, the town has engaged UConn on the energy benchmarking. Waterford have provided UConn with all the required information to complete the assessment, but UConn has been a bit slow to return the results. We have communicated with Mr. Mullen and set a plan for followup, especially since the Energy Audit (action item #2) is a follow-on from the benchmarking.

Mr. Mullen has attended the Task Force meetings and communicated that the work on the remaining two items (solar evaluation and electric vehicle charging) will commence when his department has the resources and bandwidth to tackle them. Work is already underway with regard to new commercial businesses in town and Planning working with developers to consider EV charging and solar as part of their projects. With all the actions the Task Force recommended well underway, the town has set itself on a path to a substantially greener energy footprint.

However, the work of the Task Force seems somewhat unfinished. After communicating with Mr. Mullen, we both feel there is still a role for this Task Force going forward. The Task Force serves as an important forum where public discussion about the town's energy usage can be entertained - this cannot happen effectively at regular board meetings. It is the only forum containing members from all the Town's governing boards and informed citizens where cross-

talk among them can happen effectively. In addition, the Task Force would like to see the recommendations made in June through to completion, collaborating with the Planning department and other town stakeholders. Further, there are upcoming town activities where this Task Force could contribute significantly (e.g Sustainable CT certification). Finally, the Task Force has a vibrant membership who are passionate about minimizing the town's impact to the environment with smart energy choices.

Given the strength of the committee, its unfinished business, and a desire to continue by both the Task Force members and the Planning Director, we recommend the RTM consider extending this Task Force for the upcoming term. We also recommend the RTM reconsider and redefine the charge of the Task Force (to include upcoming activities), as well as reconsider the proper time for the Task Force to conclude.

Sincerely Yours,

Kevin Girard, Chair
Mary Childs, Secretary
Waterford CT Energy Task Force

Cc:

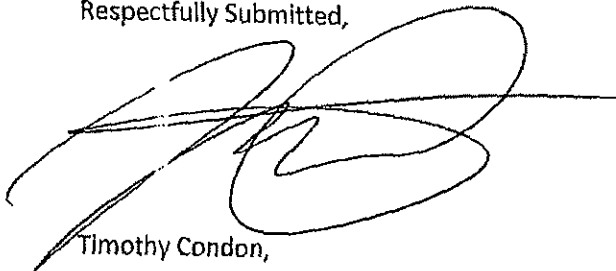
Jonathan Mullen, Planning Director
Robert Brule, First Selectman
David Campo, Town Clerk
Danielle Steward-Gelinas, Majority Leader
Susan Driscoll, Minority Leader

Public Protection and Safety
Standing Sub-Committee Report

To the Members of the Representative Town Meeting,

The Public Protection and Safety Committee was tasked with investigated and possibly creating an ordinance to establish a fee schedule for Fire Marshal services. This was assigned to the sub-committee in October of 2022. The committee met 7 times from January 5th 2023 to November 15th 2023. Meeting minutes are available at www.waterfordct.org. In that time the committee worked closely with Attorney Nick Kepple, Director of Fire Services Michael Howley and Fire Marshal Steven Dubicki. The purpose of the ordinance is to create a fee schedule for Fire Marshal services and enforcement of said fees. Many of the surrounding communities already bill for such services and with a growing need in the Fire Marshal Office for more inspection and plan review personnel this ordinance creates a mechanism to generate funds by those who utilize the office instead of relying solely on taxpayer funding. Stated another way, the Town needs to hire more fire inspectors and with the passage of this ordinance the Town may be able to potentially offset the additional costs. A public hearing was held on November 15th 2023 at which no member of the public was present. The committee unanimously voted in favor to present this proposed ordinance to the body of the Representative Town Meeting.

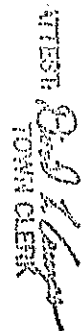
Respectfully Submitted,



Timothy Condon,

District 1 Representative

Chair Public Protection and Safety Sub-Committee

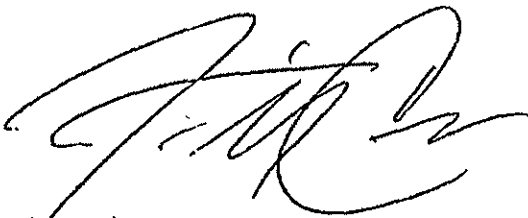
RECEIVED TOWN RECORD
WATERFORD, CT
2023 NOV 28 P 4:05
ATTEST: 
TOWN CLERK

To the Moderator of the Representative Town Meeting,

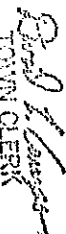
November 20th 2023

In recent discussions with the Director of Fire Services Mike Howley and the Fire Marshal Steve Dubicki, I have been made aware that the Town of Waterford does not have an Open Burning Ordinance as many of our surrounding communities do and as such creates an enforcement issue. I am requesting that the Representative Town meeting via its Public Protection and Safety standing subcommittee investigate the possible creation of an Open Burning Ordinance to assist our Fire Service. Attached is an ordinance from the Town of Wallingford for reference.

Respectfully,



Timothy Condon
District 1 Representative
Representative Town Meeting

RECEIVED TOWN RECORD
WATERFORD
2023 NOV 28 P 1:13
TESTE 
TOWN CLERK

RTM, Dec. 4, 2023, Town of Waterford

For Public Comment and Meeting Minutes

To be Copied: Gov. Lamont, Senator Martha Marx, and Representative Kathleen McCarty

RECEIVED FOR RECORD
WATERFORD, CT

2023 DEC -5 A 11:45

Good evening, Town Representatives and fellow residents,

ATTEST: *Paul J. Lange*
TOWN CLERK

My name is Michèle Lewis O'Donnell. I attended the last RTM on Oct 2, 2023, and in my public comment expressed my grave concern regarding the lack of transparency with town residents about the proposed data center on the Dominion Millstone site. It was disconcerting to hear at the opening of that meeting in Oct, when so many residents showed up in opposition to the data center, that the RTM was in a "passive role" with little authority to intervene. The NE Edge attorney, Mr. McCoy, made it clear in his update that the host agreement was "contractual."

How did our town end up in this hog-tied position, without a town-wide information meeting, without the normal bidding process on the project, without the critical input of residents? We are not talking about a standard data center, but one that is hyperscaled, 1.5 million sq ft! What does that really mean? I did a little research to gain perspective. The standard large data center is 100,000 sq ft, so the proposed center is 15 times this size and larger than the square footage of 26 football fields. Let me repeat, 26 football fields! CT has 17 data centers and the largest is 168,000 sq ft (almost 9 times smaller) located in Stamford. Most are much smaller than this. NE Edge, LLC. has no track record in building any data center, let alone a hyperscaled one. It is not surprising that 5 towns, including Groton, have refused to negotiate with NE Edge for this and other reasons, some of which residents have elaborated in the last RTM. We should be taking careful note.

In fact, Groton Planning and Zoning Commission unanimously voted in June 2023 to approve regulations to limit the size of data centers to 12,500 square feet (that's 120 times smaller than the proposed center in Waterford), a move that will prevent the development of hyperscale facilities in the town. This was after a one-year moratorium on data centers larger than only 5,000 sq. ft to give the Groton commission time to decide on how best to regulate the sector. To quote the Town Manager John Burt, "I agree that it's important to take their time to make sure there are sound rules in place to protect any of our residents should a data center request to locate here in the future." This was a wise course of action in the absence of much needed guidance for communities from the state level to accompany the bill (no. 6514) to incentivize large-scale data centers in CT. This bill was unwisely rushed through the legislature in early 2021.

While we all want to support economic development and sustainability in our community, this massive data center may have long-term implications for the town's economic stability. While there may be initial economic benefits, such as welcomed work to the construction sector for a period of two years, if the data center faces financial challenges or becomes obsolete due to technological advancements, our town may be left with crippling financial burdens.

Another concern, not much talked about, is the potential release of hazardous materials and chemicals used in data center operations which can pose a direct threat to public health and the environment. Data centers often employ substances like coolants and cleaning agents that, if mishandled or released into the environment, can contaminate water supplies and soil. This contamination could lead to long-term health problems for the local population, including the risk of serious illnesses and reproductive issues, not to mention the deleterious impact on the marine, flora, and fauna ecology and biodiversity.

To conclude, my family, which has continuously lived in Pleasure Beach for over 101 years, opposes this project and the way it has been handled. What could happen now to recalibrate future steps and decisions with inclusion and transparency.

1. I request again, along with many others, that a town-wide information meeting to clearly inform and delineate for residents what has transpired so far and what the process is going forward. An explanation of the GANTT Chart, requested by Bryan Sayles, would be a good starting point. This meeting should include a time of listening and discussion with residents to address their concerns. The many rational concerns, for example, raised by Attorney John Valliere in his correspondence (entered in the minutes of the Oct 2023 RTM) with both the siting council and RTM member, Dan Radin could be used as talking points, as well.
2. How could the Waterford Planning and Zoning Commission work to put regulations in place regarding data center applications and rules of engagement that would establish guardrails to guide town administrators and officials, involve residents, and protect the community? I underscore the question: How could and should residents collaborate in this process to establish "sound rules?"

This initiative would also do well to elicit involvement at the state level so that general guidance applicable to all communities could be efficiently shared and developed. For instance, guidance around noise assessment and mitigation. It is well known hyperscaled data centers are not normally located close to residential areas due to the continuous noise they produce. The NE Edge proposal is only 2000 feet from the Millstone residents. The Dominion Millstone site is uniquely surrounded by water on three sides. How will this amplify the noise generated? How will this affect the marine environment. We don't want Long Island Sound to become data center sound!

3. In a similar vein to the guidance suggested above, it would be crucial to call for the state of CT to establish a task force made up of town representatives, for example, to investigate the emerging and substantial evidence around data centers and their negative impact on mental health and well-being. Data centers are a long-term project and potentially a long-term nightmare, literally, if we don't do the due diligence now. Let's not be short-sighted.

Thank you for your attention,

Michèle Lewis O'Donnell, PsyD
19 Nichols Lane
Waterford, CT 06385

RTM Meeting
December 4, 2023
7:00PM
Waterford Town Hall

RECEIVED FOR RECORD
WATERFORD, CT

2023 DEC -5 A 11:45

Subject: Bid #23-129 LED Message Sign and Installation (Quaker Hill Green)

ATTEST *[Signature]*

For the following reasons, the step of approving a bid award at tomorrow's Board of Selectmen Meeting should be postponed. Be advised that I intentionally excluded the contractors' names as their role isn't being called into question. Due diligence by the Town of Waterford is my concern.

1. What was the process that notified Quaker Hill residents and how much time was allowed to have an open discussion about placing a brilliant LED sign on an otherwise welcoming, postage stamp size Quaker Hill green? It currently has a wood carved sign, park benches and a literature/book box and is decorated seasonally and fits the character of the neighborhood.
2. When were neighbors notified that a brilliant LED message board would be placed adjacent to their homes?
3. That intersection includes pedestrian crosswalk(s) for children walking to the Quaker Hill School or, to the Quaker Hill green itself. Why distract motorists with a message board? Is that a risk worth taking?
4. Where is a copy of the building permit and what building code addresses LED message boards?
5. Why are you using money from a 2024-2025 Traffic Control budget for this LED message sign and is it even really considered traffic control? Does it actively regulate traffic?
6. This expenditure appears rushed and without thoughtful input from the Smith Cove neighborhood of Quaker Hill. The following are known dates and milestones according to public record.
 - 11/10/23, Bid proposal submitted by a contractor.
 - 11/13/23, Bid proposal signed and dated, in-person.
 - 11/14/23, Three bid proposals opened.
 - 11/16/23, Davey notifies and recommends a winner.
 - 11/30/23, Stamped, dated official BOS agenda with Davey's recommendation.
 - 11/30/23, Text alert about BOS meeting to approve said recommendation on 12/5

Please convert this document to a PDF and adhere/post to the following meeting minutes.

Thank you,

[Signature]
Bryan Sayles
Resident and Taxpayer
54 Wintergreen Drive
Quaker Hill, CT 06375

RTM Meeting
December 4, 2023
7:00PM
Waterford Town Hall

RECEIVED FOR RECORD
WATERFORD, CT

2023 DEC -5 A 11:45

Subject: Neglect

With a bronze plaque near Conn College Arboretum, Old Norwich Road is mentioned as America's first turnpike first surveyed in 1670. To this day, motorists use it to meander through Smith Cove, past Conn College and into New London. It is a road that is policed so that it isn't abused as a raceway like Mohegan Parkway which parallels Old Norwich Road. There are sidewalks that are in constant use by people in our neighborhood as well as college students from the Coast Guard Academy and Conn College although, it used to be better maintained which brings me to my point about obvious neglect.

Along Old Norwich Road there are hazards and signs of neglect left unchecked for years.

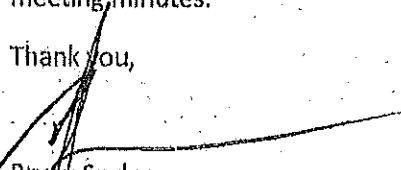
- Logs, one sitting there just itching to roll into the road. (Old Mill Rd.)
- Bags of construction waste labelled O&G Industries next to sidewalk (Near Senkow Rd.)
- A large, somewhat rotten stump leaning against a fire hydrant. (Benham Ave.)
- Fire hydrants missing reflective snow poles.
- Damaged guard railing and cement barriers over Hunts Brook. Also an eyesore.
- No pictures but numerous storm sewers filled with leaves. Including sideroads off Old Norwich Rd.

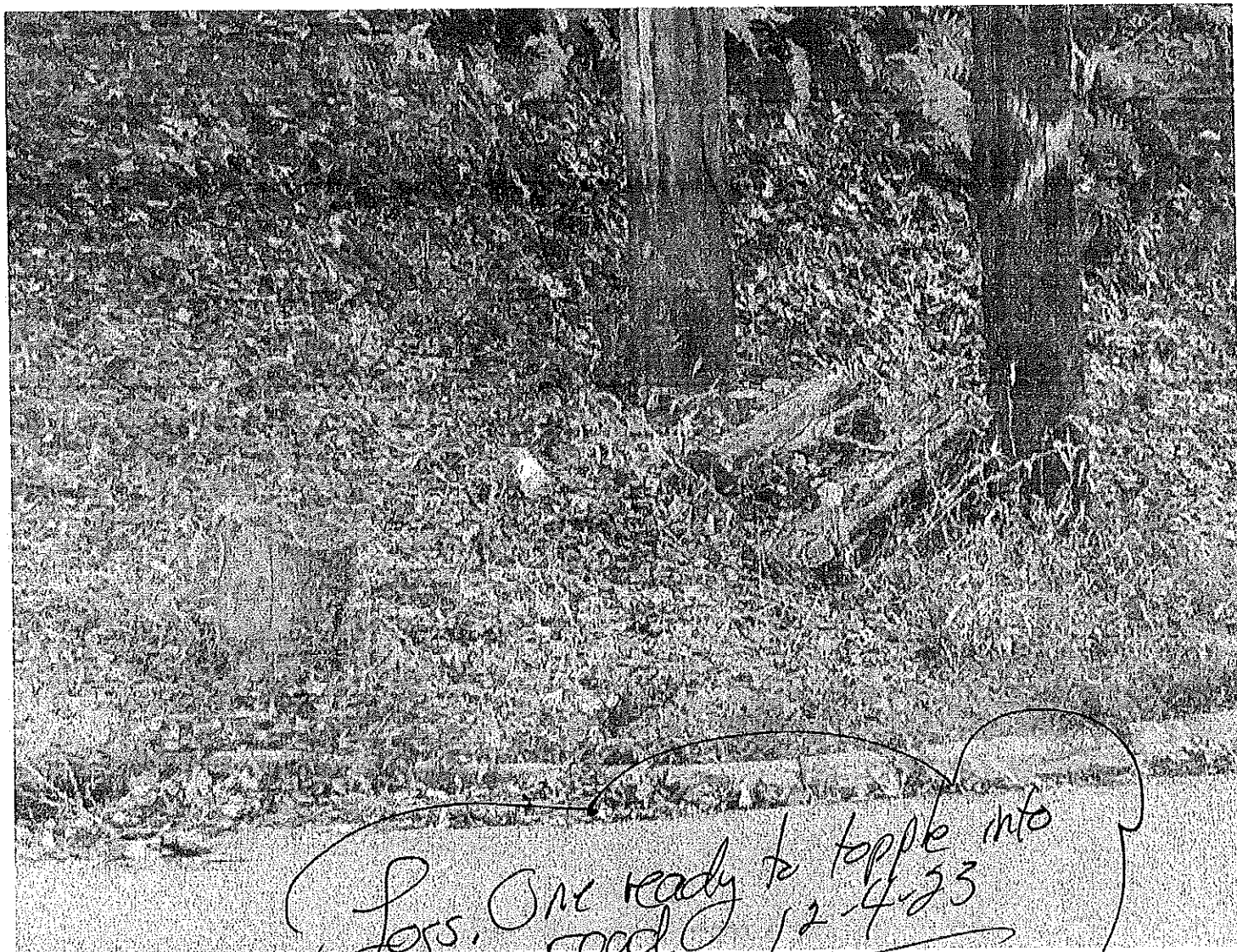
Quaker Hill Elementary School - Although not part of the road, the invasive, thick growth of vines (bittersweet?) overwhelming the point-of-presence for a utility within a secure chain link enclosure is a sign of neglect and an obstruction hazard. That it has reached the school's rooftop is proof that it didn't happen overnight. In fact, I know that it has been growing well over two years now. The attached picture was taken a few weeks ago.

Finally, as a resident of this section of town it pains me to see the conditions continue to deteriorate when this never happened up until five or six years ago. It seems to me that taxpayer money could be better spent fixing what's broken and preventive maintenance rather than trying to add something new.

Please convert this document, including six (6) pictures to a PDF and adhere/post to the following meeting minutes.

Thank you,


Bryan Sayles
Resident and Taxpayer
54 Wintergreen Drive
Quaker Hill, CT 06375

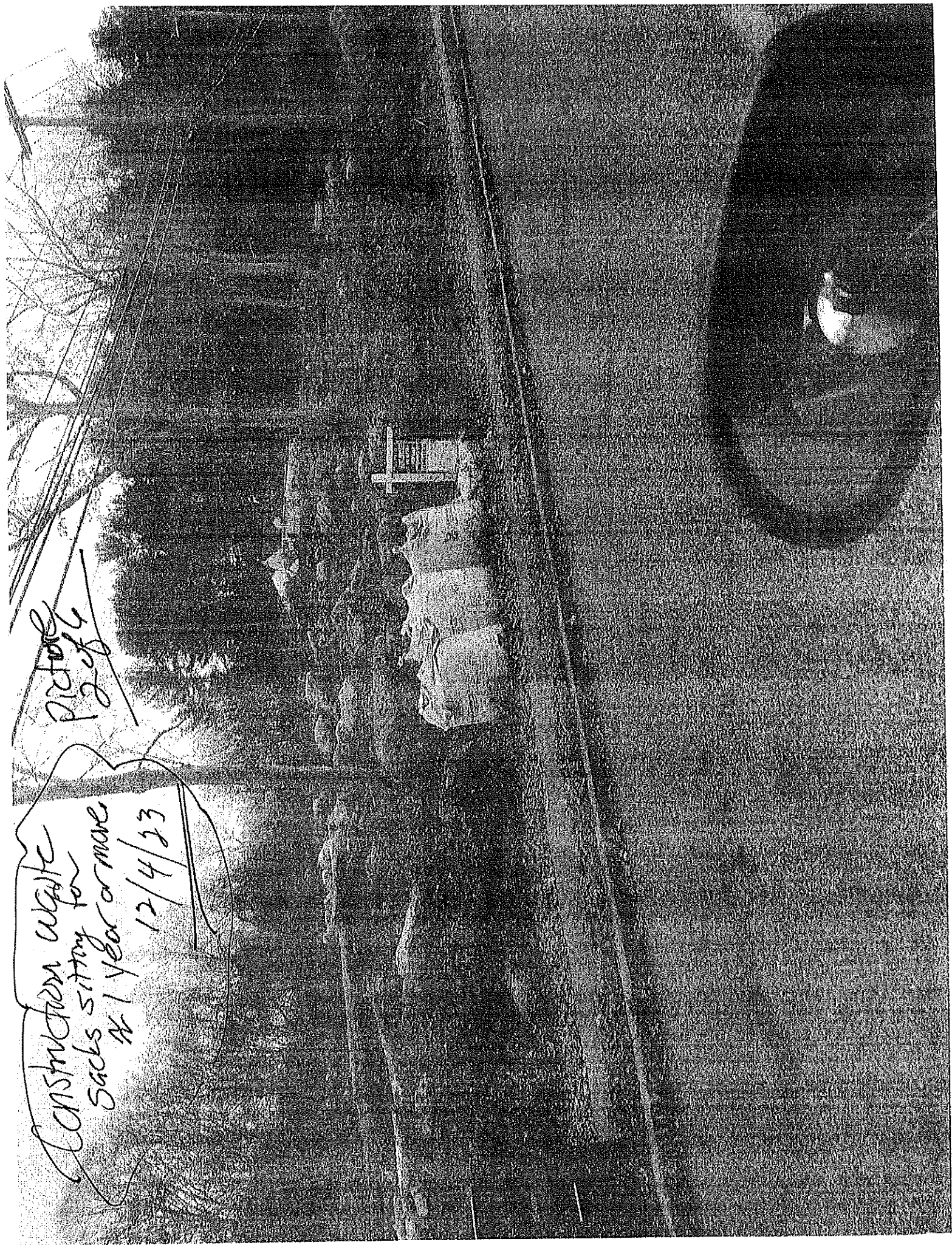


Logs. One ready to topple into
road. 12-4-23

picture 1 of 6

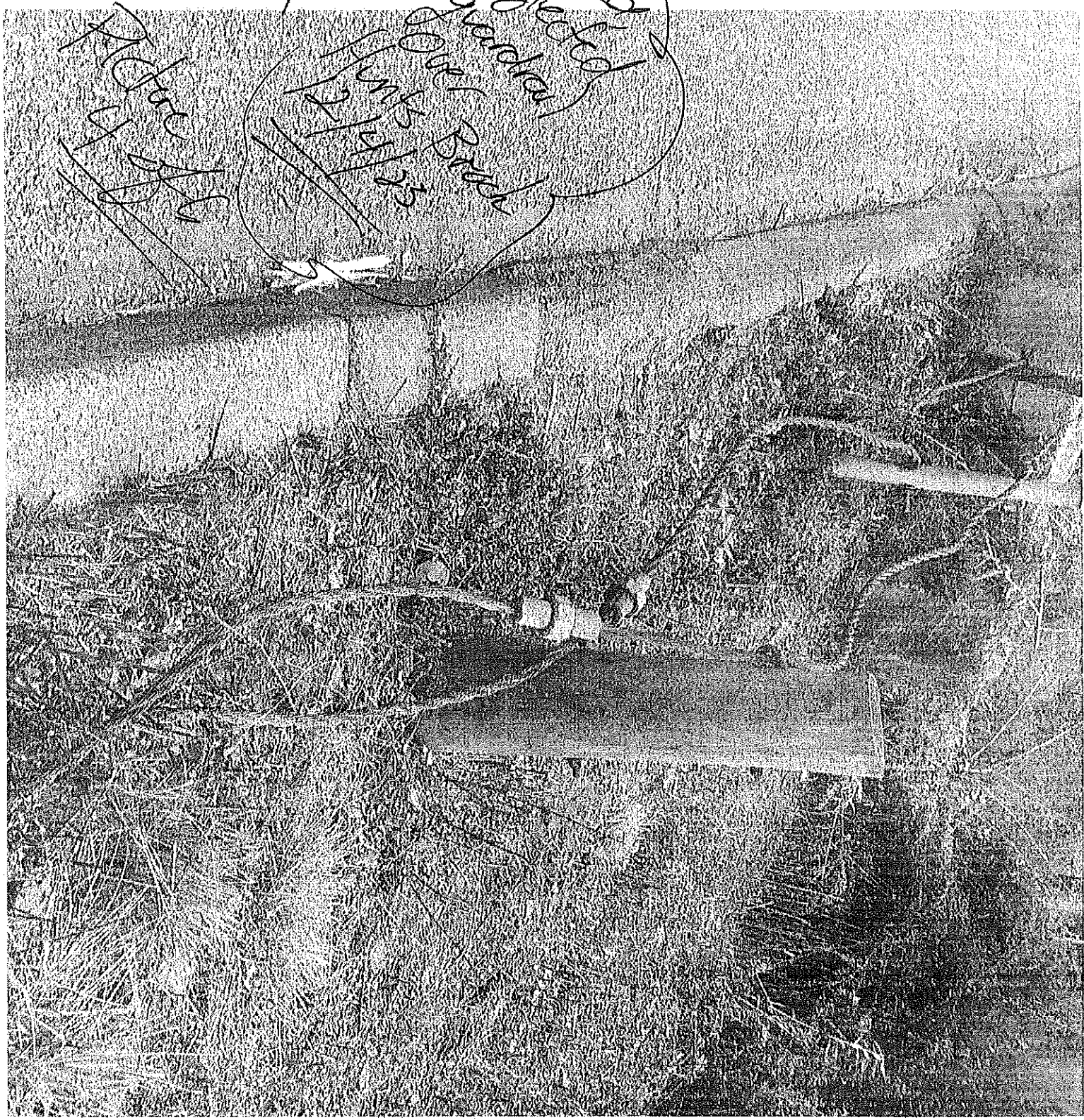
Picture
12 of 6

Construction waste
sacks sitting for
w/ 1 year or more
12/4/23



Stump leaning
against hydrant
(Benham Ave)
12/4/23
Picture 3 of 4





Handwritten text, possibly a signature or name, written vertically on the left side of the image.

Handwritten text inside a circular frame, possibly a date or a note, written in a cursive script.



picture of the

Invasive Vegetation at Vade School
Covering
12/4/23

Picture 688
12/4/23
V. G. / rect



2023-2025 RTM Member Committee Assignments/Appointments

Committee on Committees

Moderator appoints at first annual meeting; minimum of 5 members; all 4 districts must be represented.

Majority Leader— (1)

Minority Leader— (4)

_____ ()

_____ ()

_____ ()

RECEIVED FOR RECORD
WINTERBOND, CT
2023 DEC -6 P 3:32
TOWN CLERK

RTM Standing Committees (for duration of current RTM term)

Prepared by Majority and Minority Leader; endorsed by Committee on Committees; approved by RTM at first annual meeting. Every member must serve on at least one standing committee; minimum of 3 members; simple majority applies. Moderator serves as ex-officio member of every committee.

Legislation & Administration

R Tom Dembek

R Christina Jessuck

R Mark Campo

D Ursula Moreshead

D Susan Driscoll

Public Health, Recreation & Environment

R Jen Bracciale

R Mike Bono

R Ryan Healy

D Tim Fioravanti

D Jerry Fischer

Public Works, Planning & Development

R Mike Bono

R Ryan Healy

R Matt Keatley

D Kristin Gonzalez

D Kyrah Augmon-Bossa

Education

R Matt Keatley

R Christina Jessuck

R Dave Sugrue

D Lindsay Khan

D Mary Childs

Finance, Wage & Personnel

R Harry Colonis

R Kevin Girard

R Danielle Steward-Gelinas

D Ted Olynciw

D Kayla Mullen

Public Protection & Safety

R Tom Dembek

R Tim Condon

R Shawn Monahan

D Nick Gauthier

D Kathy Mullen Kohl

RTM Member Appointments to Outside Committees/Commissions (for duration of current RTM term unless limited/expanded by oversight dept/board or by ordinance)

One member from each caucus; nominated by caucus, approved by RTM

Social Service Grants Review (1-yr term)

R Tom Dembek

D Lindsay Khan

Retirement Commission (2-yr term)

R Paul Goldstein

D Susan Driscoll

School Building Committee (5-yr terms)

two vacancies to be filled mid-term on 12/4/23:

1/1/19/ - 6/30/24 and 7/1/22 - 6/30/27

R Tom Dembek

R Dave Sugrue

D Ted Olynciw (*serving 1/1/20 - 6/30/25*)

OSW Fire Station Building Committee (*term for life of project; replacements only when appointee resigns from BC or is no longer on RTM*)

R Jen Bracciale

RTM Special Committees (Written charge/mission required. Duration of terms specified by charge/mission statement or applicable ordinance. Simple majority applies.)

Long-Range Fiscal Planning Committee

R Kevin Girard

R Harry Colonis

R Christina Jessuck

D Lindsay Khan

D Ursula Moreshead

Fire Services Review Special Committee (3 RTM seats; two appointed by entire body; one member of Public Protection & Safety Committee to be appointed by new PP&S Committee at first meeting of term)

R Matt Keatley

D Susan Driscoll

**REPRESENTATIVE TOWN MEETING
2024 REGULAR MEETING SCHEDULE
7:00pm – Waterford Town Hall Auditorium**

February 5, 2024

April 1, 2024

May 6, 8, 13 and 15, 2024 (FY25 Annual Budget Meeting)

June 3, 2024

August 5, 2024

October 7, 2024

December 2, 2024 (Annual Meeting)

RECEIVED FOR RECORD 11/21, 2023
W. ATTEST David J. Casper
TOWN CLERK

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

MINUTES
REPRESENTATIVE TOWN MEETING
Waterford Town Hall
Special Meeting
January 8, 2024

RECEIVED FOR RECORD
JAN 10 P 2:13
TOWN CLERK

The January 8, 2024, Special Meeting of the Representative Town Meeting was called to order at 7:00 P.M. by Moderator Paul Goldstein.

ROLL CALL

PRESENT: Kyras Augmon-Bossa, Michael Bono, Erica Casper, Mark Campo, Mary Childs, Harry Colonis, Timothy Condon, Thomas Dembek, Susan Driscoll, Timothy Fioravanti, Nicholas Gauthier, Paul Goldstein, Kristin Gonzalez, Ryan Healy, Christina Jessuck, Lindsay Khan, Shawn Monahan, Ursula Moreshead, Kayla Mullen, Kathy Mullen Kohl, Danielle Steward-Gellinas, David Sugrue

ABSENT: Jennifer Bracciale, Kevin Girard, Matthew Keatley, Ted Olynciw

EX-OFFICIO MEMBERS PRESENT: Chair of the Board of Education Pat Fedor Merriman

EX-OFFICIO MEMBERS ABSENT: First Selectman Robert Brule; Selectman Greg Attanasio; Selectman Richard Muckle; Chair of the Board of Finance Glenn Patterson

ALSO PRESENT: Town Clerk David L. Campo; Town Attorney Nicholas Kepple.

AGENDA ITEM C – CORRESPONDENCE

NONE

CALL ITEM 1 – Executive Session

MOTION by Steward-Gelinas, seconded by Driscoll, to discuss strategy and/or negotiations with respect to collective bargaining units in executive session, said action to be taken without prejudice to the Representative Town Meeting's right to discuss said matters in a private meeting pursuant to Connecticut Statute § 1-200 at 7:05 P.M. and to invite Superintendent of Schools Thomas Giard, BOE Chairman Pat Fedor, BOE Member Marcia Benvenuti, BOE Member Kathleen Elbaum, Town Attorney Nicholas Kepple

BOE Employees and RTM Members Bono, Childs, Gonzalez and Fioravanti stated they would not be participating in the executive session.

VOTING IN FAVOR: Unanimous

MOTION by Driscoll, seconded by Steward-Gelinas, to come out of executive session with no votes taken at 7:41 P.M.

VOTING IN FAVOR: Unanimous.

CALL ITEM 2 – BOE and Waterford Federation of Classroom Teachers

PRESENTATION: Superintendent of Schools Thomas Giard, BOE Chairman Pat Fedor, BOE Member Marcia Benvenuti, BOE Member Kathleen Elbaum

MOTION by Driscoll, seconded by Gauthier, to approve an agreement between the Waterford Board of Education and the Waterford Federation of Classroom Teachers for July 1, 2024 through June 30, 2027 and to request the funding thereof, pursuant to Connecticut General Statute §10-153d.

Discussion ensued

VOTING IN FAVOR: Augmon-Bossa, Casper, Condon, Dembek, Driscoll, Gauthier, Healy, Jessuck, Khan, Monahan, Moreshead, Mullen, Mullen Kohl

VOTING AGAINST: None

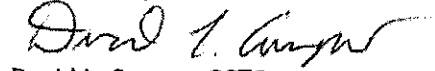
ABSTAINED: Bono, M. Campo, Childs, Colonis, Fioravanti, Goldstein, Gonzalez, Steward-Gelinas, Sugrue

MOTION PASSED: 13-0-9

MOTION by Steward-Gelinas, seconded by Dembek, to adjourn at 7:51 P.M.

VOTING IN FAVOR: Unanimous.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "David L. Campo", written in a cursive style.

David L. Campo, CCTC

Waterford Town Clerk

Cathryn C. Girard
4 Cove View Drive
Quaker Hill, CT 06385
Tel (941)893-7533
CEGirard@aol.com

Mailing Address: Jan-Apr
4337 Oak View Drive
Sarasota, FL 34232

D

January 22, 2024

Members of the Following Waterford Boards and Commissions:

Board of Police Commissioners
Board of Selectmen
Board of Finance
Representative Town Meeting

15 Rope Ferry Road
Waterford, CT 06385

RECEIVED FOR RECORD
WATERFORD, CT
2024 JAN 23 12:51
ATTEST: *[Signature]*
TOWN CLERK

NOTE: To be delivered to each Board via email; for subsequent distribution to each member of the above listed Boards and Commissions as a Communication from a Concerned Citizen, and for placement as an Agenda Item on the Next Regularly Scheduled Board/Commission Meeting.

Re: Electronic Enforcement of Traffic Violations (Speeding and Running Red Lights on Rte 32 between the USCG Academy and the entrance to I-395)

Dear Ladies and Gentlemen of the Waterford Boards and Commissions listed above:

Background

My husband and I experienced a near-death experience last October attempting to make a left turn onto Rte. 32 from Richards Grove Road, under a fully green traffic signal giving us the right-of-way to proceed. We came within seconds of being T-boned on the driver's side of our vehicle by a car unquestionable driving at 75-90 mph and blazing through a red light. ***I have been married to my husband for 60 years, and I have never seen him so visibly shaken!*** We have not driven on that section of Rte. 32 since that incident and we will not, until something effective is done by the town of Waterford to change this situation, which is a death trap! It is a

Vision Zero in Waterford
Cathryn C. Girard
Page 1 of 3

situation well known to ALL residents and officials of Waterford. And although a complex one because Rte. 32 is a state road, ATTENTION must be paid, and ACTION must be taken.

In the course of attempting to get the First Selectman and the Police Chief of Waterford, the local newspapers, the local TV stations, and the State of CT fired up to address this situation, I have become aware of CT HB5917 recently passed by the CT Legislature, enacting the recommendations of the CT VISION ZERO COUNCIL, designed to stem and lower the dramatic increases in traffic fatalities in virtually every town in CT, every year.

CT VISION ZERO is the state version of a federal program designed to provide funding to reach the same goals. Federal grants are available! **West Hartford CT has recently been awarded a \$700,000 grant from the federal program for their VISION ZERO PLAN.**

Actions Taken to Date

1. I have met with the First Selectman, Robert Brule, and Chief Balestracci, to heighten the need for **ATTENTION** to be paid to this initiative, and to put it on a fast track.
2. As a result of that meeting, Chief Balestracci has informed me of all the Boards/Commissions in Waterford that would play a role in implementing this initiative in Waterford, *which is why you are receiving this communication.*
3. I have made contacts in the State and understand the people involved in the State Vision Zero Council and the role of the Council.
4. I know that guidance and requirements can be secured from the CT DOT, which oversees the State Vision Zero Council.
5. I have spoken at length with the Manager for the Vision Zero initiative in West Hartford, and understand the process that West Hartford went through, and how they effectively used consultants to assist in preparing the grant proposal to the US DOT that garnered West Hartford a **\$700,000 grant** to implement their Vision Zero plan.

Next Steps

Frankly, the **ball is in the court of each one of you as a resident of Waterford, and a member of a governing body of the town.**

I believe that each of you has a moral responsibility to the citizens of Waterford to enact effective safety measures to protect the lives of those people that you represent.

I am going to attach only a smattering of information to this letter, because frankly I do not want to overwhelm you – in case this is the first time you have heard of the VISION ZERO initiative. Let's say they are designed to pique your interest.

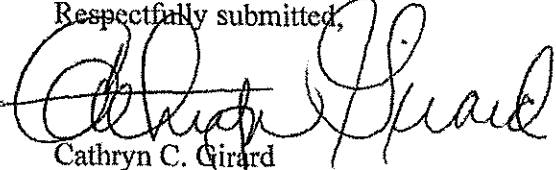
I have lots more information, and I stand ready to provide what I can, and conduct research to assist you ALL with questions you may have. ***All you have to do is ASK!***

Conclusion

During our meeting in December, I told Chief Balestracci and First Selectman Brule that I have been called a "Chinese Water Torture." I never give up! I have made it my mission (one of two) to bring VISION ZERO to Waterford, and to make *Rte. 32 between the USCG Academy and the entrance to I-395 a safe driving experience!* I plan to continue my communication with you all and appear in-person at your meetings when we return to Waterford in the spring. I have a lot of information at my disposal.

I hope you will understand the importance of this issue, and will proceed with all due speed to move forward to take whatever steps are required, whether local, state, or federal.

Respectfully submitted,



Cathryn C. Girard
Concerned Citizen

Attachments

1. Enabling Legislation Jersey City, New Jersey- 7 pages
2. CT DOT News Release re HB 85917 – Vision Zero – 1 page
3. West Hartford Vision Zero Project Schedule – 1 page



STEVEN M. FULOP
MAYOR

CITY OF JERSEY CITY

OFFICE OF THE MAYOR

CITY HALL • 280 GROVE STREET • JERSEY CITY, NEW JERSEY 07302
TELEPHONE (201) 547-5500 • FACSIMILE (201) 547-5442



STEVEN M. FULOP
MAYOR

E.O. 2019-007

June 14, 2019

AN EXECUTIVE ORDER OF THE MAYOR OF THE CITY OF JERSEY CITY REINSTITUTING A VISION ZERO TASK FORCE TO ADVANCE THE ACTIONS AND STRATEGIES SPECIFIED IN THE JERSEY CITY VISION ZERO ACTION PLAN

Pursuant to the authority vested in the Mayor of the City of Jersey City by law, I hereby issue the following Executive Order:

WHEREAS, Jersey City adopted a Complete Streets Policy in May of 2011, which mandated that all public streets be designed to safely accommodate travel by pedestrians and bicyclists as well as motorized vehicles; and

WHEREAS, significant accomplishments have already been achieved as a result of this policy as well as through the City's collaboration with the North Jersey Transportation Planning Authority's Local Safety Program, which addresses high priority crash locations on local roadways; and

WHEREAS, despite these efforts, the City currently averages approximately twenty (20) severe injury crashes and nine (9) traffic fatalities within the City per year, inclusive of crashes on State and County roadways, with an average of three (3) traffic fatalities per year occurring on City streets; and

WHEREAS, in an effort to address traffic safety in the City, Executive Order 2018-007 was signed to formally adopt a Vision Zero Initiative tailored for Jersey City and to create a Vision Zero Task Force to draft an Action Plan; and

WHEREAS, the Jersey City Vision Zero Task Plan was formally adopted by the Municipal Council on February 14, 2019 outlining specific actions and strategies the City must take to achieve its goal of zero traffic fatalities and severe injuries on City roadways by the year 2026; and

WHEREAS, the Vision Zero Task Force expired after one year following the issuance of Executive Order 2018-007

NOW THEREFORE, pursuant to the authority vested in me by law as Mayor of the City of Jersey City, I hereby issue the following Executive Order formally reinstating a Vision Zero Task Force to advance the actions and strategies outlined in the Jersey City Action Plan.

A. Creation of a Vision Zero Task Force

There is hereby created a Vision Zero Task Force which shall advance the Actions and Strategies outlined in the Jersey City Vision Zero Action Plan.

B. Duties of the Vision Zero Task Force

The Task Force shall:

1. Meet quarterly to track progress on the Actions being led and supported by each agency, as specified in the Vision Zero Action Plan.
2. Publish an Annual report summarizing the work completed in accordance with the Action Plan.

C. Membership, Terms and Removal

1. The Vision Zero Task Force shall consist of eighteen (18) members, including the Director of Traffic & Transportation and the City's Senior Transportation Planner, who shall serve as Co-Chairs of the Task Force.

In addition, the task force shall consist of the following members:

The Business Administrator or his or her designee;
The Municipal Council President or his or her designee;
The Corporation Counsel or his or her designee;
The Chief of Police or his or her designee;
The Chief of the Division of Fire or his or her designee;
The Director of the Department of Public Works or his or her designee;
The Director of the Department of Health & Human Services or his or her designee;
The Director of the Division of Engineering; or his or her designee;
The Director of the Division of Parking Enforcement; or his or her designee;
The Mayor or his designee; and
A representative from Bike JC, the primary Jersey City bicycle safety organization;
A representative from Safe Streets JC, the primary Jersey City pedestrian and traffic safety organization; and
A representative from the Jersey City Board of Education
A representative from the City of Hoboken
A representative from Hudson County
A representative from the New Jersey Department of Transportation

2. The Vision Zero Task Force shall remain in existence until the year 2026. All the members shall be appointed by the Mayor and shall serve for a term of seven (7) years. Vacancies created by resignation or otherwise shall be filled by the Mayor for the completion of the term.
3. All members of the Task Force, with the exception of the Co-Chairs, shall serve at the pleasure of the Mayor and can be removed from the Task Force by the Mayor at any time and for any reason.

4. The Task Force shall meet at least once every quarter at a time fixed by the Chairpersons. The Chairpersons may call special meetings as necessary.

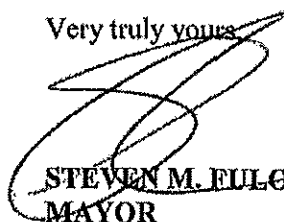
F. Cooperation with City Departments and Agencies

The Division of Engineering, Traffic & Transportation and the Department of Public Safety and all City departments and agencies shall cooperate with the work of the Task Force to the degree possible and permitted by law.

G. Effective Date

This Order shall be effective immediately. It shall be kept on file in the Offices of the City Clerk and the Business Administrator and it will also be made available to the public upon request.

Very truly yours,



STEVEN M. FULOP
MAYOR

cc: Brian Platt, Business Administrator
Robert Byrne, City Clerk
Peter Baker, Corporation Counsel
All Department Directors



STEVEN M. FULOP
MAYOR

CITY OF JERSEY CITY

OFFICE OF THE MAYOR

CITY HALL • 280 GROVE STREET • JERSEY CITY, NEW JERSEY 07302
TELEPHONE (201) 547-5500 • FACSIMILE (201) 547-5442



STEVEN M. FULOP
MAYOR

**Superceding and
Rescinding E.O. 2018-001**

**Report of Directors
8.e
Meeting 04.11.18**

E.O. 2018- 007

April 4, 2018

AN EXECUTIVE ORDER OF THE MAYOR OF THE CITY OF JERSEY CITY ADOPTING A "VISION ZERO" INITIATIVE TAILORED FOR JERSEY CITY AND CREATING A VISION ZERO TASK FORCE TO DRAFT AN ACTION PLAN

Pursuant to the authority vested in the Mayor of the City of Jersey City by law, I hereby issue the following Executive Order:

WHEREAS, in the 1990s, officials in Sweden adopted a set of traffic management policies which fundamentally differed from traditional traffic safety policies and set the goal of eliminating traffic-related deaths and severe injuries; and

WHEREAS, this set of policies became known collectively as "Vision Zero" and its guiding principle is that deaths and injuries caused by traffic crashes should be treated as a public health problem which can be eliminated through better planning, not as an inevitable by-product of the vehicle-based transportation system; and

WHEREAS, since officials in Sweden began Vision Zero, officials in cities all over the world, including 32 cities in the United States, have adopted their own versions of the Vision Zero initiative; and

WHEREAS, Jersey City adopted a Complete Streets Policy in May of 2011, which mandated that all public streets be designed to safely accommodate travel by pedestrians and bicyclists as well as motorized vehicles; and

WHEREAS, significant accomplishments have already been achieved as a result of this policy as well as through the City's collaboration with the North Jersey Transportation Planning Authority's Local Safety Program, which addresses high priority crash locations on local roadways; and

WHEREAS, despite these efforts, the City currently averages approximately 300 traffic crashes involving pedestrians and nine traffic fatalities within the City per year, inclusive of crashes on State and County roadways, with an average of three fatal crashes per year occurring on City streets; and

WHEREAS, children, the elderly, people of color and people in low-income communities face a disproportionate risk of traffic injuries and fatalities; and

WHEREAS, more needs to be done to eliminate traffic crashes within the City and it is clear that Jersey City would benefit from formally adopting its own Vision Zero Initiative based on the following five fundamental principles shared by the Vision Zero Network:

1. deaths and severe injuries caused by traffic crashes are preventable;
2. human life and health should be prioritized in all transportation systems and in all aspects of transportation planning;

3. human error is inevitable and transportation systems should be forgiving;
4. transportation planning should focus on systems-level changes above influencing individual behavior; and
5. speed is the single most important factor in crash severity.

WHEREAS, a commitment to Vision Zero will also create opportunities to invite meaningful community engagement, including communities that historically have been underserved, as well as collaboration between relevant governmental agencies.

NOW THEREFORE, pursuant to the authority vested in me by law as Mayor of the City of Jersey City, I hereby issue the following Executive Order formally adopting the Vision Zero Initiative and creating a multi-disciplinary Vision Zero Task Force to lead the planning effort and draft an Action Plan.

A. Adoption of a Vision Zero Initiative tailored for Jersey City

The City of Jersey City formally adopts the Vision Zero Initiative with the goal of eliminating traffic fatalities and severe injuries on Jersey City roadways by the year 2026.

B. Creation of a Vision Zero Task Force

There is hereby created a Vision Zero Task Force which shall draft a Vision Zero Action Plan within one (1) year from the date of this Executive Order for the Municipal Council's consideration.

C. Duties of the Vision Zero Task Force

The Task Force shall:

1. Publish a Vision Zero Action Plan which shall provide policy makers with a comprehensive proposal to eliminate traffic fatalities and severe injuries on Jersey City roadways within seven (7) years and which shall propose both short-term and long-term data-driven strategies complete with measurable goals;
2. Develop assurances against racial profiling and targeting as it pertains to Vision Zero enforcement and to ensure that communities of color, the Department of Public Safety, and community leadership are included in the decision-making and development of enforcement plans or policies;
3. Solicit information and input for the Vision Zero Action Plan from the public;
4. Report quarterly on the Task Force's findings and progress; and
5. Create a public website which shall include crash data and provide regular updates on the Action Plan's progress as well as provide a feature to solicit feedback from the public on traffic safety concerns.

D. Membership, Terms and Removal

1. The Vision Zero Task Force shall consist of fifteen (15) members, including the Director of Traffic & Transportation from the Division of Engineering, Traffic & Transportation and the City's Senior Transportation Planner from the Division of Planning, who shall serve as Co-Chairs of the Task Force.

In addition the task force shall consist of the following members:

The Business Administrator or his or her designee;
The Municipal Council President or his or her designee;
The Corporation Counsel or his or her designee;
The Chief of Police or his or her designee;
The Chief of the Division of Fire or his or her designee;
The Director of the Department of Public Works or his or her designee;
The Director of the Department of Health & Human Services or his or her designee;
The Director of the Division of Engineering; or his or her designee;
The Director of the Division of Parking Enforcement; or his or her designee;
The Mayor or his designee; and
A representative from Bike JC, the primary Jersey City bicycle safety organization;
A representative from Safe Streets JC, the primary Jersey City pedestrian and traffic safety organization; and
One representative for all schools in Jersey City.

2. The Vision Zero Task Force shall expire after one year following the issuance of this Order and it shall be renewable at the option of the Mayor. All the members shall be appointed by the Mayor and shall serve for a term of one (1) year. Vacancies created by resignation or otherwise shall be filled by the Mayor for the completion of the term.
3. All members of the Task Force, with the exception of the Co-Chairs, shall serve at the pleasure of the Mayor and can be removed from the Task Force by the Mayor at any time and for any reason.
4. The Task Force shall meet at least once every quarter at a time fixed by the Chairpersons. The Chairpersons may call special meetings as necessary.
5. The meetings shall not be subject to the Open Public Meetings Act.

E. Clerical and Technical Assistance

For the purposes of effectuating the goals of this Order, the Co-Chairs shall have the authority to create a budget, subject to the approval of the Mayor and Municipal Council, to meet the material needs of the Task Force. The Co-Chairs shall be empowered use their staff and resources to provide for the clerical and technical needs of the Task Force.

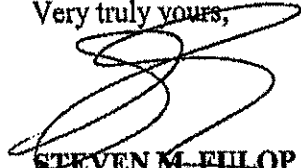
F. Cooperation with City Departments and Agencies

The Division of Engineering, Traffic & Transportation and the Department of Public Safety and all City departments and agencies shall cooperate with the work of the Task Force to the degree possible and permitted by law.

G. Effective Date

This Order shall be effective immediately. It shall be kept on file in the Offices of the City Clerk and the Business Administrator and it will also be made available to the public upon request.

Very truly yours,



STEVEN M. FULOP
MAYOR

SMF/jjh

cc: Brian Platt, Business Administrator
Robert Byrne, City Clerk
Jeremy Farrell, Corporation Counsel
All Department Directors



**CONNECTICUT DEPARTMENT OF TRANSPORTATION
NEWS RELEASE
2800 BERLIN TURNPIKE
NEWINGTON, CT 06111**

6/07/2023

CTDOT COMMISSIONER EUCALITTO APPLAUDS PASSAGE OF HB5917, "AN ACT IMPLEMENTING THE RECOMMENDATIONS OF THE VISION ZERO COUNCIL"

(NEWINGTON, CT) – Connecticut Department of Transportation (CTDOT) Commissioner Garrett Eucalitto released the below statement regarding the passage of HB5917, "An Act Implementing the Recommendations of the Vision Zero Council."

"On behalf of our team at CTDOT, I am thrilled that HB5917, 'An Act Implementing the Recommendations of the Vision Zero Council', has passed the House and Senate with significant bipartisan support.

"It's no secret that our roadways have become more deadly, and we are laser-focused on doing everything we can to ensure travelers in Connecticut are safe.

"This bill represents over a year's worth of work by the Vision Zero Council members and subcommittee volunteers. At its most basic level, this bill implements policies and authorizes using strategies and tools that have proven to reduce crashes and injuries when implemented in other states. It is a comprehensive package addressing engineering, education, enforcement, and equity.

"The bill empowers municipalities to deploy automated traffic enforcement with significant oversight from CTDOT, requires more robust safety education be provided to drivers, requires us to consider recommendations from equity stakeholders in our annual capital plan development, and requires we continue our work to raise public awareness about the dangers of impaired driving, and more.

"We are confident the provisions in this bill will help improve public health and safety for every resident, especially people of color who are disproportionately impacted by serious injuries and fatalities on our roadways.

"We have incredible partners in the leadership of the Transportation Committee, Rep. Roland Lemar, Sen. Christine Cohen, Rep. Kathy Kennedy, and Sen. Tony Hwang, as well as the Vision Zero Council members and subcommittee volunteers. We look forward to working hand-in-hand with these dedicated stakeholders and others to improve safety on our roadways."

###

**FOR MEDIA INQUIRIES
OFFICE OF COMMUNICATIONS
860-594-3062
CTDOTMedia@ct.gov**

West Hartford Vision Zero Project Schedule

January-February 2023

Town Adopts Vision Zero Resolution

March-April 2023

Town Convenes Task Force & Forms Sub-Committees

May 2023

Town Selects Consultant Team

June 2023-January 2024

Community Engagement

June-July 2023

Vision Zero Action Plan Assessment

July-August 2023

Town-Wide Safety Analysis

Town Plan & Policy Review

Develop Action Plan Framework

Conduct Town-wide Crash Analysis

Establish Goals, Strategies & Action

September 2023

Public Meeting #1

October-November 2023

Establish Performance Measures & Monitoring Plan

Develop DRAFT Vision Zero Action Plan

December 2023

Public Meeting #2

January 2024

Early January: Develop Draft Action Plan

Late January: Develop Final Action Plan

From: Duane Martin DuaneM@WestHartfordCT.gov
Subject: RE: Ordinance Authorizing Vision Zero Implementation
Date: January 23, 2024 at 12:03 PM
To: cegirard@aol.com

Hi Cathryn,

The West Hartford Town Council adopted the attached Vision Zero resolution. I am not sure that it is required by the State, but I would recommend it as it established a goal and path to achieve that goal. It also helps the municipality obtain grant funding for Vision Zero related projects.

Please let me know if you have any other questions.



Duane J. Martin, P.E.
Director of Community Development
Town of West Hartford



From: CATHRYN GIRARD <cegirard@aol.com>
Sent: Tuesday, January 9, 2024 1:09 PM
To: Vision Zero <VisionZero@WestHartfordCT.gov>
Cc: Manware, Stacey <stacey.manware@jud.ct.gov>
Subject: Ordinance Authorizing Vision Zero Implementation

Hello:

I am interested in bringing Vision Zero to Waterford CT.

I am told that the first step according to the CT State Statute authorizing Vision Zero is for a Town to pass an ordinance authorizing it. Am I correct on that?

If so, can you share the ordinance that was passed in West Hartford authorizing Vision Zero.

Thank you.

Cathryn C. Girard
4337 Oak View Drive
Sarasota, FL 34232
941-893-7533
CEGirard@aol.com



WH Vision Zero
" " " "

**RESOLUTION IMPLEMENTING THE VISION ZERO INITIATIVE IN SUPPORT OF SAFE, HEALTHY
AND EQUITABLE MOBILITY**

WHEREAS, *safe, healthy, and equitable mobility is a foundation of our community; and*

WHEREAS, public streets and rights of way connect our neighborhoods into one West Hartford;
and

WHEREAS, the Town Council is concerned about recent roadway deaths and serious injuries on
West Hartford streets; and

WHEREAS, there has been a rise in traffic-related fatalities and serious injuries in Connecticut
and across the United States; and

WHEREAS, our community must come together and increase efforts to create safer and more
welcoming streets for all; and

WHEREAS, proven measures exist to reduce the number of crashes on our streets with a
thoughtful and data-backed mix of equitable transportation engineering, enforcement, and
education; and

WHEREAS, roadway designs focused on the Complete Streets concept to prioritize reducing
vehicular speeding, improve and expand pedestrian and bicycle facilities, and create safer streets
for all users; and

WHEREAS, speeding, red light running, ignoring traffic signals and signs, and distracted driving
are among the leading causes of motor vehicle crashes; and

WHEREAS, the Town of West Hartford has already achieved significant gains in traffic safety;
and

WHEREAS, Vision Zero is a goal to achieve zero roadway deaths and serious injuries on our
streets and adjacent rights of way; and

WHEREAS, Vision Zero goals have been adopted by other municipalities and states around the
country, and recently by the federal government; and

WHEREAS, Vision Zero is premised on the fundamental principle that loss of life and serious
injury from traffic crashes is unacceptable, yet acknowledges that while people make mistakes,
our roadway network should be designed to ensure those inevitable mistakes do not result in severe
injuries or deaths; and

WHEREAS, for Vision Zero to be accepted, it must be thoughtfully integrated into and embraced
by multiple stakeholders, including traffic engineers, police and emergency services, Town
government leaders, the business community, neighborhood and community groups, and the
public at large.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL WEST HARTFORD THAT:

1. The Town of West Hartford supports the five fundamental principles of the Vision Zero Initiative, namely that:
 - a. Deaths and serious injuries caused by traffic crashes are preventable;
 - b. Human life and health should be prioritized in all transportation systems and in all aspects of transportation planning and design;
 - c. Human error is inevitable and transportation systems should be forgiving;
 - d. Transportation planning should focus on system-level changes to influence all individual's behavior; and
 - e. Speed is a highly important factor in crash severity.
2. **Adoption of a Vision Zero Initiative tailored to the Town of West Hartford.** The Town Manager is hereby directed to adopt the Vision Zero Initiative in the Town of West Hartford with the goal of eliminating fatalities and severe injuries on West Hartford streets by 2033.
3. **Establishment of Task Force.** In support of the Vision Zero Initiative, the Town Manager shall establish a Vision Zero Task Force that shall be composed of a Technical Advisory Committee and a Community Advisory Committee. Committee members shall include a variety of Town officials, experts and community members to ensure a wide range of viewpoints and expertise.
4. **Duties.** The Town Manager shall regularly report to the Town Council, or its committees, on the findings and progress of the Vision Zero Task Force, including recommendations for near term solutions that can be implemented immediately. Not later than January 10, 2024, the Town Manager, in consultation with the Vision Zero Task Force shall:
 - a. Develop and publish a Vision Zero Action Plan, which shall provide the Town Council with a comprehensive plan to eliminate traffic fatalities and severe injuries on West Hartford roadways by 2033 and which shall propose both short-term and long-term data-driven strategies complete with measurable goals. Certain components of the plan shall include but not be limited to:
 - i. Strategies for all Town agencies to adopt and integrate the Safe Systems Approach to roadway safety in the planning, design, construction, maintenance, enforcement, and any other matters related to West Hartford's roadway network; and
 - ii. Recommendations and best practices to reduce speeding and distracted driving overall across the Town.

- b. Develop assurances that traditionally under-resourced and underserved communities shall be thoughtfully included in the plan's development.
- c. Solicit information and input for the Vision Zero Action Plan from the public.
- d. Report to the Town Council regularly on the Task Force's findings and progress.

January 10, 2023
(CANTOR)

TOWN OF WATERFORD
AMERICAN RESCUE FUNDS QUARTERLY REPORT
THRU 12/31/2023

1: PUBLIC HEALTH									
1.2 COVID-19 Testing									
	Wfd-1.2-01	COVID Test Kits	PROJECT COMPLETE						
				\$ 3,499.84					\$ -
	SUBTOTAL			\$ 3,499.84					\$ -
	SUBTOTAL			\$ -					\$ -
	SUBTOTAL			\$ -					\$ -
	SUBTOTAL			\$ 74,666.69					\$ -
	SUBTOTAL			\$ 74,666.69					\$ -
	SUBTOTAL			\$ 10,923.95					\$ -
	SUBTOTAL			\$ 26,662.50					\$ -
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	SUBTOTAL			\$ 68,671.24					\$ -
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	SUBTOTAL			\$ 344,349.60					

ATTEST: *[Signature]*
TOWN CLERK

2024 JAN 24 1 P 4: 15

RECEIVED FOR RECORD
WATERFORD, CT

TOWN OF WATERFORD

AMERICAN RESCUE FUNDS QUARTER

2: NEGATIVE ECONOMIC IMPACTS

2.32 Small Business Economic Assistance (General)

Wfd-2.32-01 Waterford Small Business Grants PROJECT COMPLETE

SUBTOTAL

2.35 Aid to Tourism, Travel or Hospitality

Wfd-2.35-01 Eugene O'Neill Theater

Charles Pastervak Asphalt Paving

Reele Media (PO 230281)

Ahava Home Improvement (PO 240489)

Contingency & Inspection

The Day The Agency & Inspection

SUBTOTAL

7410198

NEGATIVE ECONOMIC IMPACTS SURTOTAL

5: INFRASTRUCTURE

5.5 Clean Water: Other Sewer Infrastructure

Wfd-5.5-01 Cross Road Pump Station Upgrade PROJECT CANCELLED

SUBTOTAL

Wfd-5.5-02 Old Norwich Road Pump Station Upgrade

Wright-Pierce Corp (PO 230576)

[illegible]

Holzner Construction Company (240448)

Company (240448)
The Day (REP/RID)

SUBTOTAL

Wfcd-5 5-03 Gorman Pump Station Control Panels Upgrade

511

US Automation (PO 220192)
 IIC Automation (PO 240286)

US Automation (PU Z4U286)

NorthEast Electrical

NorthEast Electrical

NorthEast Electrical

NorthEast Electrical

The Granite Group

Granger

Grainger

SUBTOTAL

BUDGET	Expend thru 3/31/2022	Expended 4/1/2022 - 4/30/2023	Encumbered 5/1/2023 - 12/31/2023	Expended 5/1/2023 - 6/30/2023	Expended 7/1/23 - 9/30/2023	Expended 10/1/23- 12/31/2024	Balance Available
\$ 236,311.21	-	\$ 122,746.20	\$ -	\$ 113,565.01	\$ -	\$ -	\$ -
\$ 338,667.00		56,647.94	\$ 229,746.00		\$ 1,500.00		\$ 0.82
		3,500.00	\$ 47,000.00				
					272.24		
\$ 574,978.21	-	\$ 182,894.14	\$ 276,746.00	\$ 113,565.01	\$ 272.24	\$ -	\$ 0.82
\$ 54,361.28	\$ 37,380.21	\$ 15,981.07	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 1,097,938.72	\$ 3,627.24	\$ 7,996.11	\$ 4,029.13	\$ 15,470.87			\$ 0.00
	\$ 12,310.45	\$ 2,980.00					
	\$ 7,468.26	\$ 3,799.95					
	\$ 8,473.71						
	\$ 5,500.98						
			\$ 1,020,041.30	\$ 235.76			
	\$ 37,380.64	\$ 20,781.02	\$ 1,024,070.43	\$ 235.76	\$ 15,470.87	\$ -	
\$ 165,792.18	\$ 55,900.00	\$ 55,900.00	\$ -	\$ 27,950.00	\$ -	\$ 24,000.00	
	\$ 98.04	\$ 788.44	\$ 401.82	\$ 36.54	\$ 287.84	\$ 53.90	
	\$ 375.60						
\$ 55,900.00	\$ 57,942.18	\$ -	\$ -	\$ 27,950.00	\$ -	\$ 24,000.00	

**TOWN OF WATERFORD
AMERICAN RESCUE FUNDS QUARTERLY REPORT
THRU 12/31/2023**

		Expended thru 3/31/2022	Expended 4/1/2022 - 4/30/2023	Encumbered 5/1/2023 - 12/31/2023	Expended 5/1/2023 - 6/30/2023	Expended 7/1/23 - 9/30/2023	Expended 10/1/23 - 12/31/2024	Balance Available
BUDGET								
5.14 Drinking Water: Storage								
Wfd-5.14-01 Fargo Lane Water Tower Rehab								
	Lenard Engineering (PO 220125)	\$ 4,500.00	\$ 4,846.26	\$ 27,874.00	\$	\$ 5,326.00		\$ 119,100.00
		\$ 2,000.00	\$ 800.00					
		\$ 3,653.90	\$ 2,000.04					
		\$ 200.01	\$ 1,499.84					
		\$ 3,799.95	\$ 2,500.00					
	Haley Ward (PO 240373)			\$ 15,649.50			\$ 1,800.00	
	Haley Ward (PO 240481)			\$ 999,900.00			\$ 4,550.50	
	Utility Service Co., Inc. (PO 240187)							
	SUBTOTAL	\$ 14,153.86	\$ 11,646.14	\$ 1,043,423.50	\$ -	\$ 5,326.00	\$ 6,350.50	
5.21 Broadband: Other Projects								
Wfd-5.21-01 Broadband/Security Upgrades at Stations								
	SUBTOTAL	\$ 5,574.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
INFRASTRUCTURE SUBTOTAL		\$ 2,523,666.18	\$ 150,388.71	\$ 107,350.41	\$ 2,067,493.93	\$ 28,185.76	\$ 20,796.87	\$ 119,100.00
2 b1 REVENUE REPLACEMENT								
6.1 Wfd-6.1-01 Civic Triangle Park ADA Revitalization								
	LoCIP (approved)	\$ 2,051,689.28						
	ADA Additional \$ Request	\$ 200,000.00						
	Kent & Frost (PO 240366)		\$ -	\$ 11,200.00	\$ 6,000.00			\$ 23,228.44
	The Day	\$ 413.63	\$ 26,289.65		\$ 165.84	\$ 460.72		
	Spectrum Environmental							
	Cor Built, LLC			\$ 512.50		\$ 540.00	\$ 9,737.50	
	Haley Ward (PO 240403)						\$ 1,825.00	
	The Pond and Lake Connection (PO 240485)							
	Suchocki & Son Inc. (PO 230617)							
	Suchocki & Son Inc. (Change Order 1) (PO 240264) - Library Walkway			\$ 932,055.50		\$ 95,275.50	\$ 225,150.00	
	Suchocki & Son Inc. (Change Order 2 & 3) (PO 240271) - Add'l Tree Removal			\$ 94,185.00				
	Suchocki & Son Inc. (Change Order 4) (PO 240277) - Hazardous Tree Removal							
	Materials Testing							
	Suchocki & Son Inc. (Change Order 5) (PO 240316) - Pathway Color							
	Suchocki & Son Inc. (Change Order 8) (PO 240349) - Conduit							
	Suchocki & Son Inc. (Change Order) - Streetscape							
	Suchocki & sons Inc (Change Order) (PO 240432) - Site Amenities					\$ 15,350.00		
	Suchocki & Son Inc. (Change Order) (PO 273428) - ADA Accessibility					\$ 8,940.00		
	SUBTOTAL	\$ -	\$ 26,703.28	\$ 2,111,741.00	\$ 6,165.84	\$ 120,566.22	\$ 236,712.50	

TOWN OF WATERFORD
AMERICAN RESCUE FUNDS QUARTERLY REPORT
THRU 12/31/2023

		Expended thru 3/31/2022	Expended 4/1/2022 - 4/30/2023	Encumbered 5/1/2023 - 12/31/2023	Expended 5/1/2023 - 6/30/2023	Expended 7/1/23 - 9/30/2023	Expended 10/1/23 - 12/31/2024	Balance Available
Wfd-6.1-02	Town GIS Updates PROJECT COMPLETE							
		\$ 27,655.32	\$ 3,913.75	\$ 17,784.07	\$ -	\$ 3,182.50	\$ -	\$ -
	SUBTOTAL							\$ 2,775.00
Wfd-5.21-02	Cyber Security PROJECT COMPLETE							
		\$ 25,168.00	\$ -	\$ 25,168.00	\$ -	\$ -	\$ -	\$ -
	SUBTOTAL							\$ -
REVENUE REPLACEMENT SUBTOTAL								
		\$ 2,577,940.60	\$ 3,913.75	\$ 69,655.35	\$ 2,111,741.00	\$ 9,348.34	\$ 120,566.22	\$ 239,487.50
								\$ 23,228.44
TOTAL								
		\$ 6,020,934.59	\$ 314,778.33	\$ 459,613.27	\$ 4,455,980.93	\$ 219,770.35	\$ 157,124.45	\$ 271,338.00
								\$ 142,329.26

MODERATOR'S REPORT

Representative Town Meeting

February 5, 2024

F

Matters Currently in Standing Committees

LEGISLATION & ADMINISTRATION

Review how the RTM considers recommendations for committee assignments,

RTC 06/06/22

Public Act 22-3, an act concerning remote meetings under the freedom of information act, RTC 02/06/23

Review of a "Public Comment Ordinance" RTC 02/06/23

Police Commission expansion to seven members, RTC 10/02/23

EDUCATION

FINANCE, WAGE & PERSONNEL

PUBLIC HEALTH, RECREATION & ENVIRONMENT

Review of Feral Cat Management, RTC 12/05/2022

PUBLIC PROTECTION & SAFETY

Open Burn Ordinance, RTC 12/04/23

ATV and Dirt Bike Ordinance Consideration, RTC 10/02/23

PUBLIC WORKS, PLANNING & DEVELOPMENT

Short Term Rentals, RTC 12/06/21

RTC: referred to committee

BOF Minutes

Related to items 1-9

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

Board of Finance Regular Meeting Minutes

Wednesday, January 10, 2024
Town Hall Auditorium - 7:00 p.m.

Present: Glenn Patterson, Bill Sheehan, Ronald Fedor, Joseph Filippetti, Robert Tuneski, David Peabody, Michael Rocchetti

Absent:

Elected: Rob Brule, First Selectman; Abbas Danesh, Treasurer; Paul Goldstein, RTM, Pat Fedor, Board of Education Chair

Staff: Kimberly Allen, Director of Finance; Jeff Robillard, IT Manager; Joseph Mancini, Director of Finance/Operations(BOE); Michael Howley, Director of Fire Services; Rocco Bracciale, Oswegatchie Fire Station Building Committee; Jonathan Mullen, Planning Director; Nick Kepple, Town Attorney; Rebecca Hall, Admin Assistant Finance Office/BOF Recording Secretary

1. Establishment of a quorum and call to order

A quorum was established and the Regular Meeting of the Board of Finance was called to order at 7:02 p.m. January 10, 2024.

2. Approval and acceptance of minutes:

Regular Meeting on December 13, 2023

Motion by Bill Sheehan and **seconded** by Ron Fedor to approve the minutes of the December 13, 2023 Regular Meeting with a correction to the verbiage on Item #7 which should read "Portable" not "Mobile" units.

Vote: 7-0-0

Motion Passed.

3. Public Comment:

- a. Thomas Dembek, member of the RTM Fourth District 2 & Waterford Fire Services, regarding the acquisition of 8 Goshen Road. Mr. Dembek has witnessed the traffic congestion at Great Neck School during afternoon dismissal. He noted that while school staff does a good job managing parents and their students, the streets are undeniably clogged due to lack of parking available at the school. Mr. Dembek believes this to be a public safety problem and sees the acquisition of the 8 Goshen Road property as an opportunity for the Town of Waterford to create a better traffic pattern by having access to additional land for school use.

4. Discussion to consider and act on a request from Jeff Robillard, IT Manager, for an appropriation for replacement computer equipment provided from Dell according to State Contract number 13PSO280 in the amount of **\$34,180.35 to Line Item 20547-57882 Computer Replacements**. Suggestion by Bill Sheehan to possibly repurpose devices for charity.

Motion by Bill Sheehan and **seconded** by Joseph Filippetti to approve the appropriation of **\$34,181 from Designated to Appropriated Line Item 20547-57882 Computer Replacements** and forward to the RTM as required.

Vote: 7-0-0

Motion Passed.

5. Discussion to consider and act on a request from Tom Giard, Superintendent of Waterford Public Schools, for a special appropriation of **\$252,044** for reading textbooks since the December 1, 2023 State of Connecticut's approval of the Waterford BOE's K-3 Reading Waiver. Waterford Public Schools will adopt the "Wit and Wisdom" Reading Program which was a contingency for the State's approval of the waiver.

Motion by Bill Sheehan and **seconded** by Joseph Filippetti to approve the appropriation of **\$252,044 from the Unassigned Fund Balance of the General Fund to the Board of Education Budget** and forward to the RTM as required.

Vote: 7-0-0

Motion Passed.

6. Discussion to consider and act on an additional appropriation request from Rob Brule, First Selectman of Waterford in the amount of **\$385,000** for all costs associated with the acquisition of 8 Goshen Road, Waterford, CT. Suggestion by Bill Sheehan to possibly repurpose the structure on the property for police and fire service training. Ron Fedor suggested the house on the property could be sold and moved to a different location since there is a housing shortage.

Motion by Bill Sheehan and **seconded** by Michael Rocchetti to approve the additional appropriation of **\$385,000 from the Unassigned Fund Balance of the General Fund to a new Capital Project Account Number to be determined** and forward to the RTM as required.

Vote: 7-0-0

Motion Passed.

7. Discussion to consider and act on a request from the Oswegatchie Fire Station Building Committee and the Board of Selectmen for an additional appropriation of **\$126,821** for architectural and specialty subcontractor services for the design of the proposed new town-owned fire station. Fire Services Director Howley and Oswegatchie Fire Station Building Committee Chair Tuneski briefed the Board. They noted that the design of the building will take place in concert with a continuing assessment of existing town-wide Fire Service Assets; and is based on maintaining the current 5 fire stations in town.

Motion by Bill Sheehan and seconded by Robert Tuneski to approve the additional appropriation of \$126,821 from Undesignated Fund Balance of the Capital Nonrecurring Expenditure Fund (CNR) line item 205-31520 and transferred to Capital and Nonrecurring Fund Project item number 20253-57792 Oswegatchie Building Renovations subject to the execution by all parties of a contract between the Town of Waterford and Oswegatchie Fire Company No. 4 to purchase 439 and 441 Boston Post Road and a lease agreement between the parties and forward to the RTM as required.

Vote: 7-0-0

Motion Passed.

8. Old Business

- a. Fund Balance Data Report from Kimberly Allen, Director of Finance. Discussion was had regarding modifying the existing BOF Policy regarding the appropriate level of Fund Balance. Finance Director Allen's report noted that several surrounding towns had no fund balance policy, and that a town's bond rating did not appear to correlate with the presence of a policy, or with the fund balance levels laid out in existing policies. Ron Fedor suggested 18% of total town expenditures as an appropriate level for the Fund Balance. Director Kimberly Allen recommended that a range of 15-18% would be a manageable targeted range for the town. She added that no other towns she spoke to are moving to 20% or higher.
- b. Documents presented by Glenn Patterson titled: "GFOA Recommends Governments Rethink Their Reserve Policies" and "Should We Rethink Reserves?" were discussed. Bill Sheehan & Ron Fedor provided their thoughts on these publications as did Abbas Danesh, Town Treasurer. Retaining a consultant was discussed. It was the general consensus that there would not be a need for outside consultants to conduct a study for the town regarding Fund Balance management. Discussion of the Fund Balance Policy will continue at the February Meeting.

9. New Business: None

10. Liaison Reports

- a. Bill Sheehan, Board of Education Liaison: Teacher contracts were approved in a smooth functioning negotiation between the BOE and the Teacher's Union. Teachers received raises on an average of 1.16% below the state average while noting that almost all of Waterford's teachers begin pay tiers at a higher level than most other towns. Health insurance premium cost share increased for teachers.

11. Correspondence

- a. Virginia Bielucki, Town Accountant, Periodic Financial Statements FY24 dated December 13, 2023.
- b. Virginia Bielucki, Town Accountant, Status of General Fund Unassigned Balance dated December 13, 2023.
- c. Virginia Bielucki, Town Accountant, Status of Contingency FY24 dated December 21, 2023.
- d. November 2023 Special Revenue Reports.

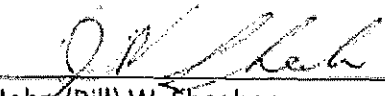
12. Adjournment

Motion by Michael Rocchetti and **seconded** by Bill Sheehan to adjourn the Regular Meeting of the Board of Finance at 8:42 p.m.

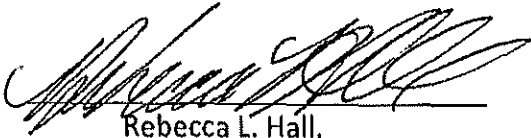
Vote: 7-0-0

Motion passed.

Respectfully submitted,



John (Bill) W. Sheehan,
Clerk of the Board of Finance



Rebecca L. Hall,
Board of Finance Recording Secretary



Board of Finance
Regular Meeting Minutes

Wednesday, December 13, 2023
Town Hall Auditorium – 7:00 p.m.

- Present:** Glenn Patterson, Bill Sheehan, Ronald Fedor, Joseph Filippetti, Robert Tuneski, David Peabody, Michael Rocchetti
- Absent:** Kimberly Allen, Director of Finance
- Elected:** Rob Brule, First Selectman; Abbas Danesh, Treasurer; Paul Goldstein, RTM
- Staff:** Rebecca Hall, Admin Assistant Finance Office/BOF Recording Secretary, Marc Balestracci, Chief of Police; Steve Sinagra, Emergency Management Director; Michael Howley, Director of Fire Services; Gary Schneider, Public Works Director; Ryan McNamara, Recreation & Parks Director; Jonathan Mullin, Planning Director

1. Establishment of a quorum and call to order

A quorum was established and the Regular Meeting of the Board of Finance was called to order at 7:11 p.m. December 13, 2023.

2. Election of Chair:

Glenn Patterson was nominated to be the Chair.

Motion by David Peabody and **seconded** by Joseph Filippetti to open and approve the nomination.

Vote: 7-0-0

Motion Passed.

3. Election of Clerk:

Bill Sheehan was nominated to be the Clerk.

Motion by Joseph Filippetti and **seconded** by David Peabody to open and approve the nomination.

Vote: 7-0-0

Motion Passed.

4. Public Comment: None

Regular Meeting on November 8, 2023

Vote: 6-0-1 Abstained: Michael Rocchetti Motion Passed.

Vote: 7-0-0 **Motion Passed.**

Vote: 7-0-0 **Motion Passed.**

Vote: 7-0-0 **Motion Passed.**

Vote: 7-0-0 **Motion Passed.**

8. Discussion to consider and act on the request by Gary Schneider, Public Works Director, for an additional appropriation for elevator reconditioning at the Youth Services Bureau and Town Hall in the amount of \$28,550 to Line Item 20511-57874.

Motion by Michael Rocchetti and seconded by Bill Sheehan to approve the additional appropriation of \$28,550 to Line Item 20511-57874 from Undesignated Capital and Non-recurring Fund Balance and forward to the RTM as required.

Vote: 7-0-0

Motion Passed.

9. Discussion to consider and act on the request by Ryan McNamara, Recreation and Parks Director, for an additional appropriation for the Civic Triangle Project Phase I for accessible walkway/park access in the amount of \$273,428 to a new Capital Project Account Number to be determined if approved.

Motion by Michael Rocchetti and seconded by Ronald Fedor to approve the additional appropriation of \$273,428 from Unassigned Fund Balance of the General Fund and forward to the RTM as required.

Vote: 7-0-0

Motion Passed.

10. Discussion to consider and act on the request for Out of Series Transfer of Funds for Recreation & Parks Department, Utility Expenditures totaling \$19,463 as presented by Kimberly Allen, Director of Finance.

TOWN OF WATERFORD TRANSFER REQUEST FORM

Inter-Department Transfer
Out of Series Transfer Request

RECREATION & PARKS
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10137	52090	HEATING FUEL	9,098.00	9,098.00		(9,098)	0
2	10137	52100	ELECTRICITY	3,000.00	3,000.00		(3,000)	0
3	10137	52110	WATER	4,725.00	4,725.00		(4,725)	0
4	10137	52120	SEWER	2,640.00	2,640.00		(2,640)	0
5	10111	52090	FUEL OIL	130,000.00	112,531.55	9,098		121,630
6	10111	52100	ELECTRICITY	398,278.00	268,791.83	3,000		271,792
7	10111	52110	WATER	15,725.00	8,798.71	4,725		13,524
8	10111	52120	SEWER	21,775.00	15,524.95	2,640		16,165
				TOTAL		19,463	(19,463)	0

Explanation

ALL UTILITY EXPENDITURES WERE MOVED FROM INDIVIDUAL DEPARTMENT BUDGETS TO THE FACILITIES BUDGET FOR MORE EFFICIENT TRACKING OF COSTS. REC & PARK OUT BUILDINGS WERE NOT MOVED AT THAT TIME BUT ARE BEING TRANSFERRED FROM THE DEPARTMENT BUDGET TO FACILITIES IN THE FY24 BUDGET CYCLE. THIS TRANSFER TRANSFERS ALL BUDGETED FUNDS AND CURRENT EXPENDITURES TO THE FACILITIES BUDGET.

Motion by Bill Sheehan and **seconded** by Ronald Fedor to approve the transfer of funds.

Vote: 7-0-0

Motion Passed.

11. Appointment of a Board of Finance member to serve on the Retirement Commission to for a term of two (2) years December 2023 to December 2025.

Michael Rocchetti nominated for the position.

Motion by Bill Sheehan and **seconded** by Ronald Fedor to approve the nomination.

Vote: 7-0-0

Motion Passed.

12. Appointment of a Board of Finance member to the Fleet Management Ad Hoc Committee for a term of one (1) year December 2023 to December 2024.

Glenn Patterson nominated for the position.

Motion by Bill Sheehan and **seconded** by Joseph Filippetti to approve the nomination.

Vote: 7-0-0

Motion Passed.

13. Appointment of two (2) Board of Finance members to the RTM Long Range Fiscal Planning Committee for a term of one (1) year December 2023 to December 2024.

Glenn Patterson & Ronald Fedor nominated for the positions.

Motion by Bill Sheehan and **seconded** by Joseph Filippetti to approve the nominations.

Vote: 7-0-0

Motion Passed.

14. Appointment of a Board of Finance member to serve on the Social Services Grant Committee for a term of one year December 2023 to December 2024.

Ronald Fedor nominated for the position.

Motion by Bill Sheehan and **seconded** by Joseph Filippetti to approve the nomination.

Vote: 7-0-0

Motion Passed.

15. Selection of Board of Finance liaisons to Town of Waterford Boards and Commissions for a term of one year.

- a. Board of Education: Michael Rocchetti
- b. Board of Selectmen: Glenn Patterson
- c. Utility Commission: Robert Tuneski
- d. Recreation & Parks Commission: Robert Tuneski
- e. Police Commission: David Peabody
- f. Senior Citizen Commission: Joseph Filippetti
- g. Youth Service Advisory Council: Joseph Filippetti
- h. Emergency Management Advisory Council: Bill Sheehan
- i. Representative Town Meeting: Glenn Patterson
- j. School Building Committee: Robert Tuneski

16. Old Business

- a. Fund Balance Data Report from Kimberly Allen, Director of Finance

Motion by Bill Sheehan and seconded by Joseph Filippetti to postpone the Data Report discussion to next meeting to have Kimberly Allen present as well as to give time to the board to review new documents presented by Glenn Patterson titled: "GFOA Recommends Governments Rethink Their Reserve Policies" and "Should We Rethink Reserves?"

Vote: 7-0-0

Motion passed.

17. New Business: None

18. Liaison Reports

- a. Oswegatchie Fire House Building Committee, Robert Tuneski
Over the next 2-4 months the committee will be accelerating through the building process and transfers of the property. Professionals are being utilized for planning and the project management is to be carried out in phases.

19. Correspondence

- a. Virginia Bielucki, Town Accountant, Periodic Financial Statements FY24 dated October 31, 2023.
- b. Virginia Bielucki, Town Accountant, Status of General Fund Unassigned Balance dated October 31, 2023.
- c. Virginia Bielucki, Town Accountant, Status of Contingency FY24 dated November 8, 2023.
- d. October 2023 Special Revenue Reports
- e. Michael Howley, Director of Fire Services, Firefighters 1st QTR Report FY24

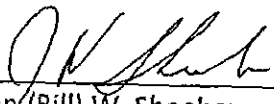
20. Adjournment

Motion by Bill Sheehan and **seconded** by Robert Tuneski to adjourn the Regular Meeting of the Board of Finance at 8:36 p.m.

Vote: 7-0-0

Motion passed.

Respectfully submitted,


John (Bill) W. Sheehan,
Clerk of the Board of Finance


Rebecca L. Hall,
Board of Finance Recording Secretary