

DEC 7 2011

**TAX ABATEMENT AGREEMENT BETWEEN
THE TOWN OF WATERFORD AND
TWIN HAVEN, INC.**

AGREEMENT made this 2nd day of November, 2011, between the TOWN OF WATERFORD, acting herein by its First Selectman, hereinafter referred to as the "TOWN", and TWIN HAVEN, INC., a Connecticut corporation organized and existing under the laws of the State of Connecticut, acting herein by its President, hereinafter referred to as the "OWNER".

WITNESSETH THAT:

WHEREAS, the OWNER has acquired certain property in the Town of Waterford upon which it has provided housing for persons ages sixty-two (62) or older of low and moderate income, within the meaning and for the purpose of implementing Section 8-215 of Chapter 133 of the Connecticut General Statutes, as amended, which property is more particularly described in Appendix A, attached hereto, and located on Mary Street and Gilead Road, Waterford, Connecticut; and

WHEREAS, in order to make it economically feasible to provide such housing, it is necessary that the real estate taxes on said property be abated; and

WHEREAS, to that end the Board of Selectmen of the Town of Waterford, by resolution dated July 17, 1984 abated the real estate taxes on the property described in Appendix A, owned by TWIN HAVEN, INC.; and

WHEREAS, the Representative Town Meeting of the Town of Waterford approved said resolution on August 6, 1984; and further modified the ordinance to extend said abatement on June 6, 2011; and

WHEREAS, the Board of Selectmen of the Town of Waterford voted to enter into a new Tax Abatement Agreement pursuant to the RTM action, extending the time revised for such abatement; and

WHEREAS, tax abatement is conditioned upon the execution of a contract between the TOWN and the OWNER binding the OWNER to limit occupancy in the subject premises solely to persons of low or moderate income and to use said tax abatement to allow a monthly occupancy charge consistent with such income levels and to provide housing of better design and quality than is usually available at such rentals or occupancy charges;

NOW THEREFORE, in consideration of the foregoing and for other good and valuable considerations, the TOWN and the OWNER agree as follows:

1. The OWNER agrees to limit occupancy in said premises solely to persons of low or moderate income levels.

2. The OWNER will use said tax abatement to allow a monthly occupancy charge consistent with such income levels and to provide housing of better design and quality than is usually available at such rentals or occupancy charges.

3. Said tax abatement shall begin on July 1, 2011 and shall terminate on July 1, 2016. This Agreement is renewable in writing for additional terms of five (5) years each, provided that said tax abatement shall terminate at such earlier time as the OWNER shall fail to abide by the terms of this Agreement.

4. (a) It is understood and agreed that upon completion, the assessed valuation on the subject property shall be equal to the capitalized value of the net rental income of the housing project as determined by the Assessor pursuant to Title 12 of the Connecticut General Statutes. The OWNER shall furnish to the TOWN all data requested by it to determine such value. Prior to completion the property shall be equitably assessed based on the Assessor's projections of the probable assessment after completion.

(b) The amount of taxes abated by the TOWN shall be determined by multiplying the tax levied against said property by the percentage of the annual levy of the Town of Waterford which is expended for education.

5. It is further understood that the assessed valuation on the subject property and/or the tax rate may be changed or adjusted in due course by the appropriate municipal agency or official, which change or adjustment shall not require the amendment of this contract. Any adjustment in respect to the assessment, however, shall be as the result of a capital change to said property, or general reassessment of property in the community by the appropriate municipal agency or official.

STANDARDS OF HOUSING

6. It is understood and agreed by the parties that the OWNER shall not receive tax abatement on the subject properties for that period of time during which the subject property does not comply with or conform to the housing codes applicable to the premises as manifested by a notice revoking its Certificate of Occupancy.

INSPECTION OF PREMISES

7. The OWNER will provide or cause the provision of competent and adequate inspection of the subject properties to insure compliance with applicable housing codes.

8. a. The TOWN shall have the right to inspect, to the extent deemed necessary by it, all the premises, including but not limited to: dwelling units, basements, buildings, and grounds comprising the subject property.

b. Such inspections shall be made by authorized agents of the TOWN at reasonable times between the hours of 8:00 a.m. and 5:00 p.m. or at such other times mutually satisfactory to and agreed upon by the TOWN and the OWNER or the occupant of a dwelling unit.

c. Such inspections shall be for the purpose of ascertaining whether said premises comply with existing housing codes, and for the further purpose of determining whether said premises are otherwise in compliance with the terms of this Agreement.

9. If in the determination of the TOWN the purposes of this Agreement are not being fulfilled or the housing code is not being complied with, the TOWN shall promptly notify the OWNER of the deficiency in writing, and shall set forth a time limit for the correction of the deficiency.

10. Upon receipt of such notice, the OWNER shall take prompt action to effect a correction of the deficiency within the time limit set by the TOWN.

11. In the event that the OWNER shall fail to take appropriate corrective action and/or the deficiency shall not have been corrected within the time limit set by the TOWN, then the TOWN may consider this contract breached in whole or in part at its discretion, and may withhold tax abatement for any period set by the TOWN, until such time as the deficiency has been corrected.

CONSTRUCTION AND REHABILITATION OF HOUSING;
EMPLOYMENT PRACTICES

12. The OWNER shall insure that any construction or rehabilitation of housing upon the subject property shall be performed free of any discriminatory practices and will insure that:

a. Membership, referrals for employment and apprenticeships in unions and employment by all contractors performing such construction or rehabilitation shall be available to all persons regardless of such person's race, color, religion or national origin.

b. All such unions effectuate a community relations program designed to promote the full participation of all minority groups in apprenticeship, union membership and job referrals.

c. Objective uniform standards, reasonably relating to the job requirement of the trade, shall be used in passing upon the qualifications of applications for participation in apprenticeship programs, for enrollments as members in the union and for work referrals.

d. No standard procedure shall be applied to any minority applicant for union membership that is more stringent than any standard or procedure used regarding any other applicant.

e. Each applicant or prospective applicant for union membership shall be informed in writing of the procedures followed and standards to be applied in acceptance of applications for union membership, apprenticeship training, and work referral.

f. The Commission on Human Rights and Opportunities and the TOWN shall have the opportunity and the right to inspect all such construction and rehabilitation.

13. In the event discriminatory practices are found and said practices are not corrected within thirty (30) days of notice by the TOWN to the OWNER, then the TOWN may, at its discretion, consider this contract breached and may refuse to abate taxes, pursuant to this contract unless said practices are, in its determination, corrected.

14. The OWNER will keep full and accurate records regarding utilization of housing on the subject property, including such data as will permit a speedy and efficient audit and will fully disclose:

a. The manner in which the OWNER has made use of the tax abatement on the subject property.

b. The rents paid for each dwelling unit on the subject property.

c. The yearly income and occupation of each resident of such dwelling unit.

d. The names of each resident of each such dwelling unit.

e. The number of rooms in each such dwelling unit and the number of persons actually residing in each dwelling unit on subject property.

15. The TOWN shall have the right to inspect, to the extent deemed necessary, all records kept by the OWNER regarding the operation and management of housing on subject property.

16. The OWNER will, at such times as the TOWN may request, furnish periodic reports, statements, and documentary data pertaining to the purposes of this contract.

COMPLIANCE WITH PERTINENT LAWS

17. The OWNER warrants that it has complied, and shall continue to comply, with all pertinent provisions of local, state and federal laws, regulations and

requirements in connection with this contract. Any non-compliance with said laws shall be deemed a breach of this Agreement.

NON-DISCRIMINATION

18. The OWNER agrees that it will not discriminate nor permit discrimination against any person or group of persons on the ground of race, color, religion or national origin, sex or physical disability or marital status in any manner prohibited by law, and further agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission concerning its employment practices and procedures.

19. The OWNER agrees that it will rent housing on the subject property without regard to the race, color, religion, national origin, sex or marital status of the prospective tenant.

WITHHOLDING ABATEMENT

20. Notwithstanding any other provisions of this contract, the TOWN may elect not to abate taxes pursuant to this contract if:

a. The OWNER shall have made any material misrepresentation to the TOWN.

b. The OWNER shall be in default with respect to any of the provisions of the contract and this default shall continue for a period of thirty (30) days after notice to the OWNER by the TOWN of the existence of such default and during such period the OWNER fails to remedy such default

TOWN HELD HARMLESS

21. Nothing contained in this contract shall create or justify any claim against the TOWN, its agencies or officers, by any third party to a contract entered into by the TOWN or the OWNER pursuant to this contract.

22. The OWNER agrees to maintain public liability insurance on said premises in an amount not less than One Million Dollars (\$1,000,000.00) and shall deposit with the TOWN a certificate evidencing such existing insurance.

IN WITNESS WHEREOF, the TOWN, acting herein by its First Selectman, has caused this Agreement to be duly executed in its behalf and its seal hereunto affixed this 2nd day of November, 2011 and thereafter the OWNER has caused these

presents to be signed and sealed by Evelyn R. Ferguson, its
Secy. hereunto duly authorized, this 2nd day of
November, 2011.

WITNESSES:

Kathleen N. Peterson
Kathleen N. Peterson
Gail R. Miller
Gail R. Miller

Barbara A. Fitzpatrick
Barbara A. Fitzpatrick Trs.
Evelyn R. Ferguson
Evelyn R. Ferguson

TOWN OF WATERFORD

BY: [Signature]
Its First Selectman

TWIN HAVEN, INC.

BY: A. Brent Holly
Its PRESIDENT

EXTENSION AND AMENDMENT TO TAX ABATEMENT AGREEMENT

This SECOND AMENDMENT and EXTENSION to a certain Tax Abatement Agreement dated November 2, 2011 between **TWIN HAVEN, INC.** ("TWIN HAVEN") and the **TOWN OF WATERFORD** ("TOWN") is made this _____ day of August, 2022.

WHEREAS, **TWIN HAVEN**, a non-stock corporation and the **TOWN** entered in an Agreement, a copy of which is attached hereto as **Exhibit A**, with respect to property located at 36 Mary Street that provides housing for persons over the age of sixty-two (62) of low and moderate income pursuant to Connecticut General Statute Section 8-215 and 8-216, as amended, and Waterford Town Ordinance Chapter 3.16; and

WHEREAS, the Board of Selectman of the Town of Waterford abated a portion of the real estate taxes on said property, pursuant to the attached Agreement; and

WHEREAS, the Agreement terminated on June 30, 2021; and

WHEREAS, the property continues to be rented solely to elderly handicapped and non-handicapped persons of low and moderate income levels; and

WHEREAS, **TWIN HAVEN**, has requested an extension of said Agreement for the further period of five (5) years after its expiration date of June 30, 2021; and

WHEREAS, the Town is willing to continue the tax abatement beyond June 30, 2021 on the condition that said property be occupied solely by elderly persons of low and moderate income levels;

NOW THEREFORE, in consideration of the premises above stated and of the mutual promises hereinafter made, the parties agree as follows:

1. The Agreement is hereby affirmed and extended commencing August 31, 2022 through August 31, 2027.
2. Until such time that **TWIN HAVEN** shall fail to abide by the terms of the Agreement or until the Agreement shall terminate on no later than August 31, 2027 in accordance with the terms of this herein Second Amendment, then the Agreement shall continue to be in full force and affect as extended herein.

IN WITNESS WHEREOF, the parties hereto have executed this Second Amendment to Tax Abatement Agreement in duplicate originals as of the date indicated above.

TWIN HAVEN, INC.

By:
Its Duly Authorized President

TOWN OF WATERFORD

By:
Its First Selectman

The original Agreement dated
November 2, 2011 is recorded at
Vol. 1213, page 62 of the
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TOWN OF WATERFORD

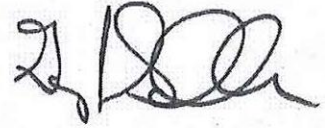
By:
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#5
INTER-OFFICE MEMORANDUM

TOWN OF WATERFORD

To: Robert Brule, First Selectman
From: Gary J. Schneider, Director of Public Works
Date: July 26, 2022
Re: Additional Appropriation – Cohanzie Tanks



The Town was required to remove the underground diesel and gas tanks at the Cohanzie Fire House due to their end of service life approaching. In their place, an above ground con-vault tank was installed.

The project was funded (\$299,000) in FY21 for the design, permitting and construction. Since this was a tank replacement with no known overfilled or breaches of the tanks or piping, no environment monitoring or investigation of the site was placed in the funding request.

When the tanks and dispensers were removed, a small amount of contamination was found, and less than 25 tons (20 cubic yards) of contaminated soil was removed from the site.

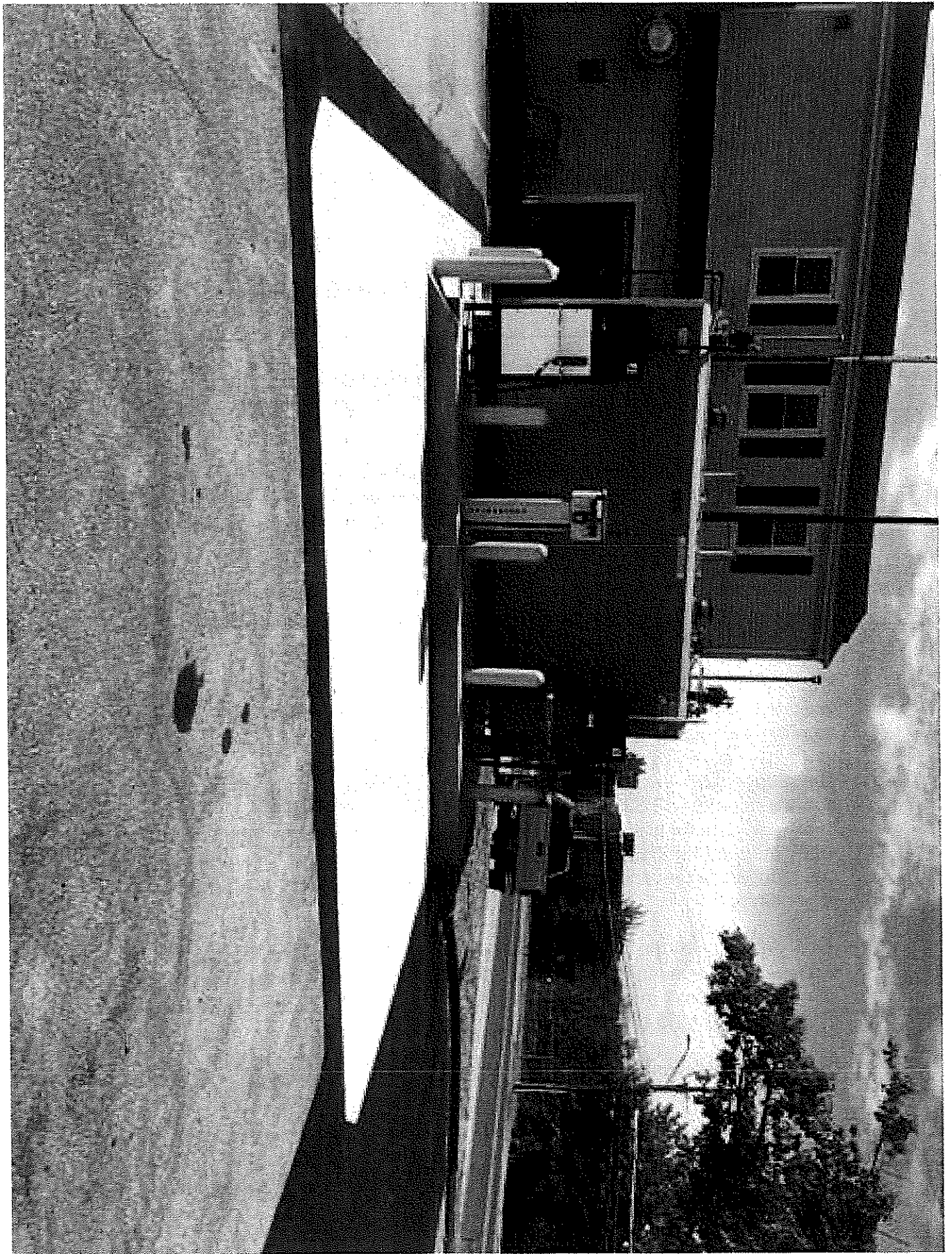
Although all of the contaminated soil has been removed from the site, according to State environment regulations, the owner must investigate to assure there was no release of diesel or gas to the groundwater.

The proposal from our consultant is attached. The Department is requesting an appropriation of \$38,500 to complete the required work for line item 33021-55897. This number includes a 10% contingency in addition to the consultants recommended budget. As noted in the consultant's letter, drilling monitoring wells has many variables and this budget is an opinion of probable cost, based on experience.

If it is determined that the Town must monitor the wells for any length of time, the costs will be placed in the annual Building Maintenance (Facility) budget. Other sites that the Town must monitor long term are the Municipal Complex, Bus Parking Lot and the closed Landfill.

We request to be on the next Board of Selectman agenda and forward to the Board of Finance as necessary.

Cc: Kimberly Allen, Director of Finance





Lenard Engineering, Inc.

2210 Main Street
P.O. Box 1088
Glastonbury, CT 06033
Tel: 860 859-3100
Fax: 860 859-3103
www.lenard-eng.com

134B Canantville Road
P.O. Box 580
Storrs, CT 06268
Tel: 860 429-5400
Fax: 860 428-1367

140 Willow Street
Suite 8
Winsted, CT 06098
Tel: 860 378-8888
Fax: 860 730-1272

19 Midstate Drive
Suite 200
Auburn, MA 01501
Tel: 508 721-7600
Fax: 508 721-7610

Civil, Environmental and Hydrogeological Consultants

July 19, 2022

Mr. Gary Schneider
Director of Public Works
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

RE: *Proposal for Professional Services, Monitor Well Drilling, Environmental Supervision, Sampling and DEEP Reporting, Cohanzie Fire House, Dayton Place, Waterford, CT*

Dear Mr. Schneider:

As requested, Lenard Engineering, Inc. (LEI) is pleased to submit this proposal for your review and acceptance. State environmental regulations require that the diesel fuel release we identified at the former diesel dispenser must be investigated to ensure that there is no associated groundwater contamination. This proposal addresses the installation of four groundwater monitoring wells, environmental oversight, soil and groundwater sample collection and certified laboratory testing, and preparing a summary report, suitable for submission to the CT DEEP.

SCOPE OF SERVICES

LEI will:

- 1) Field mark-out proposed monitor well locations, and initiate a CBYD mark-out in advance of well drilling,
- 2) Retain the services of an environmental drilling company to advance four borings and to install four groundwater monitoring wells. Because the fire station is located on top of a drainage divide, and because no groundwater was observed to a depth of 12' below grade during the underground tank removal activities, it is not clear to us that groundwater will be present above the top of the bedrock surface. Because of this concern we have requested that our drilling contractor be prepared to complete four monitoring wells in the overburden material (2 day effort) or to complete four bedrock wells by rock drilling methods (4 days effort).
- 3) LEI will provide a Licensed Environmental Professional (LEP) to supervise the boring and well drilling activities, characterize the aquifer, collect soil samples where appropriate, and to prepare boring logs.



Lenard Engineering, Inc.

Civil, Environmental and Hydrogeological Consultants

- 4) On the last day of well drilling, LEI will survey the location and elevation of the new wells, and add them to the site map, for use in groundwater flow direction mapping and for use in our report.
- 5) LEI will provide an environmental technician to provide one-day of well development including well surging and over pumping to remove sediment and improve groundwater recharge into the wells.
- 6) Approximately one week after well development, LEI environmental staff will conduct one round of low-stress groundwater purging and sampling from the four wells. Per DEEP recommendations for diesel fuel releases, the groundwater samples from the four monitor wells will be analyzed at a state-certified laboratory for volatile organic compounds (EPA Method 8260), semi-volatile organic compounds (EPA Method 8270), and extractable total petroleum hydrocarbons (ETPH).
- 7) LEI will prepare a summary report of our efforts and discuss observations and any impacts to the groundwater from the diesel release. We will review this report with the Town, and after obtaining your comments, submit this report to the DEEP.

PROPOSED FEES

Because of the number of variables involved, especially not knowing the depth and type of monitor wells needed to reach the groundwater table, we propose to work on an hourly fee basis. If the monitor wells can be completed in the overburden aquifer, the estimated cost for the Scope described above is approximately \$ 22,000. If however, bedrock monitoring wells are needed, the cost for the Scope would increase to approximately \$ 35,000. We will do our best to limit the cost of this work, while at the same time doing a thorough job to keep the Town of Waterford in compliance with DEEP requirements.

We have broken our fees down by task below:

1) CBYD markout	\$ 700
2) Well Drilling	\$ 9,500 * to \$22,500**
3) Well Drilling Supervision	\$3,000* to \$ 4,000*
4) Field Survey Well Locations	\$ 1,100
5) One-day of Well Development	\$ 900
6) Collect and analyze one round of water samples from the four wells	\$ 2,600
7) <u>Prepare DEEP Summary Report</u>	<u>\$ 3,200</u>
ESTIMATED TOTAL	\$ 22,000 TO 35,000

*Overburden wells, 2 days on site **Bedrock wells, 4 days on site



Lenard Engineering, Inc.

Civil, Environmental and Hydrogeological Consultants

We hope the Town finds our proposal acceptable, and we look forward to continuing to serve Waterford on this project. If you or others at the Town have any questions or comments, I am at your service.

Respectfully submitted,
Lenard Engineering, Inc.

Jim Ericson
James E. Ericson, PE
Vice President

ACCEPTED BY: _____

DATE: _____



WATERFORD POLICE DEPARTMENT
41 AVERY LANE
WATERFORD, CT 06385-2819



Marc Balestracci
Police Chief

(860) 442-9451 TEL
mbalestracci@waterfordct.org

Finance Director Allen,

July 26, 2022

I respectfully request an additional appropriation of \$2,496.00 for the Cell Bench Safety Overlay capital improvement project, which was proposed and approved through the Board of Selectmen, Board of Finance and the Representative Town Meeting in the 2023 Capital Improvement Plan request.

This additional appropriation is due to increased pricing for the cost of materials needed for the project. The original request was in the amount of \$17,100.00. The updated request totals \$19,596.00.

Thank you for your consideration in this matter, if you need any additional information, please contact me at any time.

Marc Balestracci

Chief of Police

Waterford Police Department



Seconn Fabrication LLC

180 Cross Rd
Waterford, CT 06385
phone : 860-443-0000

fax :

QUOTE

Q839

Date

7/8/2022

sales@seconn.com

HOUSE TAX EXEMPT

Terms

NCC

Entered By

Joel Dickinson

Entered Date

7/7/2022

Note 1 : Installation and installation hardware by others.

Note 2 : 304 Stainless Steel with no DA or Polish Finish

Note 3 : All 12 units provided at same dimensions.

Item	Description	Qty	Unit Price	Price
1	WPD-Bench-1 - 11GA SS304 37.5 in X 92.0 in  Laser,Bend,Wand,Grind,Weld,Drill Cell Bench Overlay	12	\$1,633.00	\$19,596.00

Please send Purchase Orders to sales@seconn.com.

DELIVERY - FOB WATERFORD, CT - FREIGHT COLLECT



Secon Fabrication LLC

180 Cross Rd
Waterford, CT 06385
phone : 860-443-0000

fax :

QUOTE

Q103

Date

11/5/2021

sales@seconn.com

Entered By Joel Dickinson

Terms Net 30

Entered Date 11/2/2021

- Note 1 : Bench has 3 welded supports underneath with holes for bolting/lagging down to existing structure. Bolts/Lag bolts by other. Bolt holes to be covered over by others after attachment.
- Note 2 : Bench to be fabricated from 304 Stainless Steel. No DA Finish nor polish finish.
- Note 3 : Approximate finish dimensions of bench to be 88" long x 30" wide x 2" high with 4" return on front face.
- Note 4 : Pricing is estimated based on visual inspection of existing structures. Final pricing to be based on exact measurements of each bench.

Item	Description	Qty	Unit Price	Price
1	Cell Bench Weld,Wand,Laser,Bend,Grind	1	\$1,975.00	\$1,975.00
4	Cell Bench Weld,Wand,Laser,Bend,Grind	2	\$1,684.00	\$3,368.00
7	Cell Bench Weld,Wand,Laser,Bend,Grind	4	\$1,592.00	\$6,368.00
10	Cell Bench Weld,Wand,Laser,Bend,Grind	12	\$1,425.00	\$17,100.00

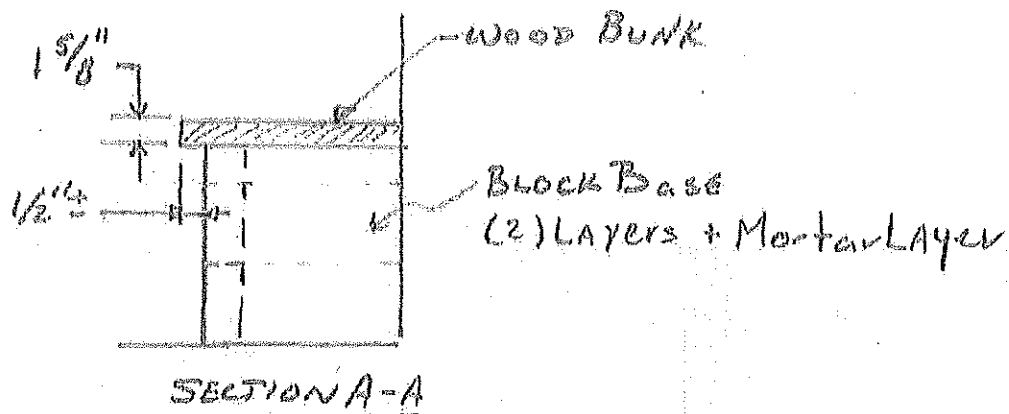
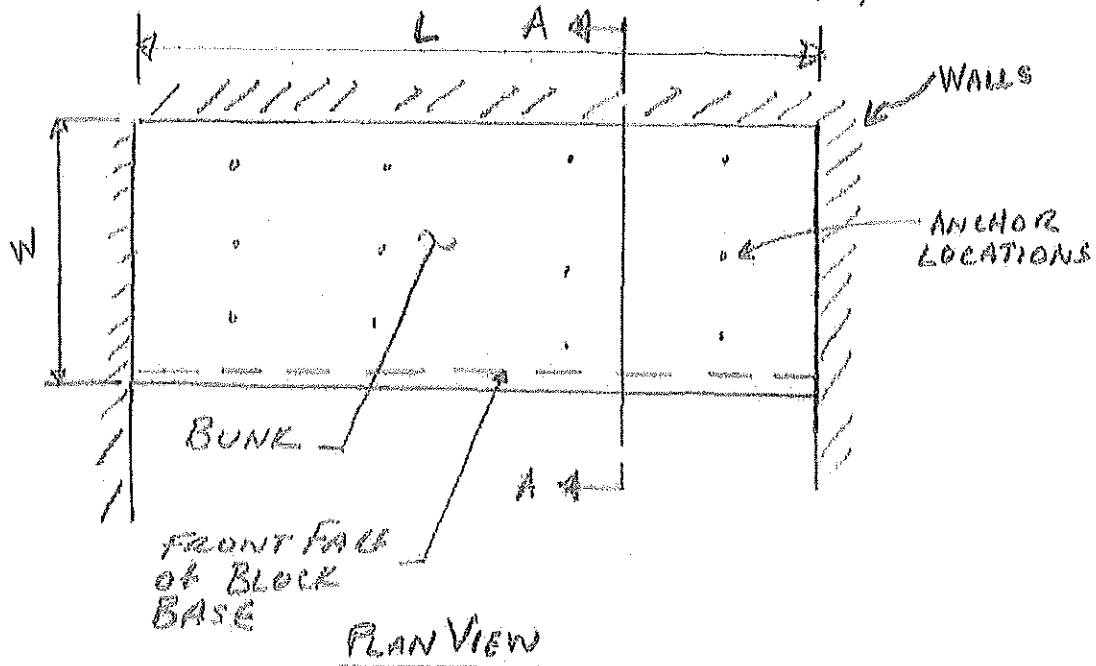
**TOWN OF WATERFORD
CAPITAL PROJECT REQUEST FORM
2022-2023 FISCAL YEAR REQUEST**

DEPARTMENT/AGENCY <u>Waterford Police Department</u>	CONTACT PERSON <u>Marc Balestracci, Interim Chief of Police</u>
PROJECT NAME <u>Cell Bench Safety Overlay</u>	DEPARTMENT PRIORITY <u>1</u>

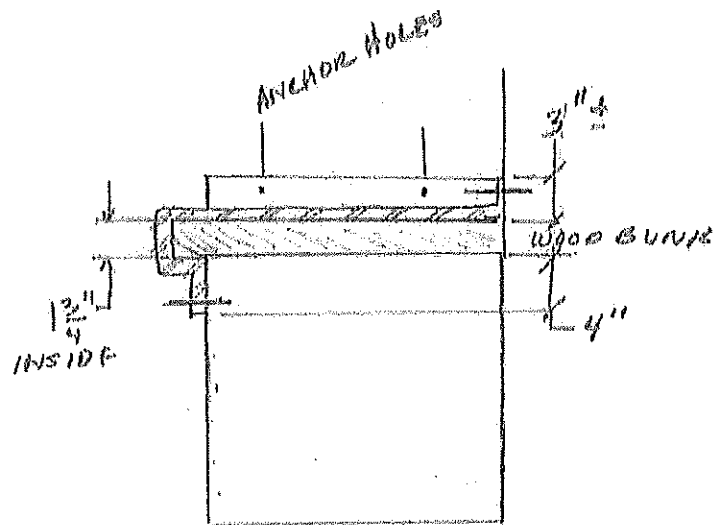
1	DESCRIPTION AND JUSTIFICATION (describe the type, purpose & anticipated accomplishments of the project) The Waterford Police Department prisoner cell area contains (8) eight male prisoner benches and (4) four female prisoner benches. The benches are in the area in which those arrested are held until release, sometimes for days. The current benches are made from wood and are believed to be original to the building. The current condition of many of the benches is a safety concern as they are splitting, can create areas for concealment as well as offer projectiles if pieces get removed. In addition, to clean the surfaces of bodily fluids and provide a clean and safe environment for those in custody is becoming more challenging due to the condition of the benches. The fabricated stainless steel overlays will lay on top of the current structures and bolt to the concrete walls to provide that clean and safe environment.																																																																													
2	PROJECT STATUS IF IN PROGRESS 																																																																													
3	LIST OTHER PROJECTS WITHIN YOUR DEPARTMENT OR ANOTHER DEPARTMENT THAT WILL BE IMPACTED BY THIS REQUEST 																																																																													
4	DESCRIBE THE IMPACT ON DEPARTMENT OPERATING BUDGET (include cost estimate if applicable) 																																																																													
5	GRANT FUNDING/OTHER FUNDING , if applicable (detailed explanation of grant/other funding, including the amount, source of funding, status, town match, if any. Attach award letter if available) 																																																																													
6	ATTACH PLAN ESTIMATE, SERVICE AREA MAP AND/OR OTHER SUPPORTING DOCUMENTATION (if none, simply state that in the area below) 																																																																													
7	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="7" style="text-align: center;">COST/FUNDING SOURCE</th> </tr> <tr> <th style="width: 35%;">FUNDING SOURCE</th> <th style="width: 10%;">APPROVED FUNDING TO DATE</th> <th style="width: 10%;">FY2023</th> <th style="width: 10%;">FY2024</th> <th style="width: 10%;">FY2025</th> <th style="width: 10%;">FY2026</th> <th style="width: 10%;">FY2027</th> </tr> </thead> <tbody> <tr> <td>1 Current Year Capital</td> <td></td> <td style="text-align: center;">17,100</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>2 Utility Budget/Sewer Cap Maint Fund</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>3 Transfer to CNR</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>4 Short/Long-term Bonds</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>5 LoCIP (detail in section 5 above)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>6 CNR Undesignated Fund Balance</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>7 Federal/State Grants (detail in section 5)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>8 Other Funding (detail in section 5 above)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>TOTALS</td> <td style="text-align: center;">0</td> <td style="text-align: center;">17,100</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> </tr> </tbody> </table>	COST/FUNDING SOURCE							FUNDING SOURCE	APPROVED FUNDING TO DATE	FY2023	FY2024	FY2025	FY2026	FY2027	1 Current Year Capital		17,100					2 Utility Budget/Sewer Cap Maint Fund							3 Transfer to CNR							4 Short/Long-term Bonds							5 LoCIP (detail in section 5 above)							6 CNR Undesignated Fund Balance							7 Federal/State Grants (detail in section 5)							8 Other Funding (detail in section 5 above)							TOTALS	0	17,100	0	0	0	0
COST/FUNDING SOURCE																																																																														
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TOTALS	0	17,100	0	0	0	0																																																																								

WATERFORD PD

12/4/2020

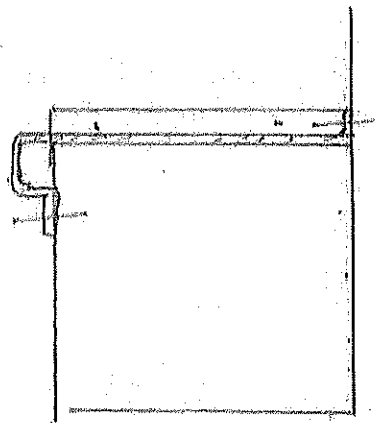


L VARIES FROM $87\frac{7}{8}"$ TO $88\frac{5}{8}"$
W VARIES FROM $30\frac{3}{4}"$ TO $31\frac{1}{8}"$



SECTION A-A

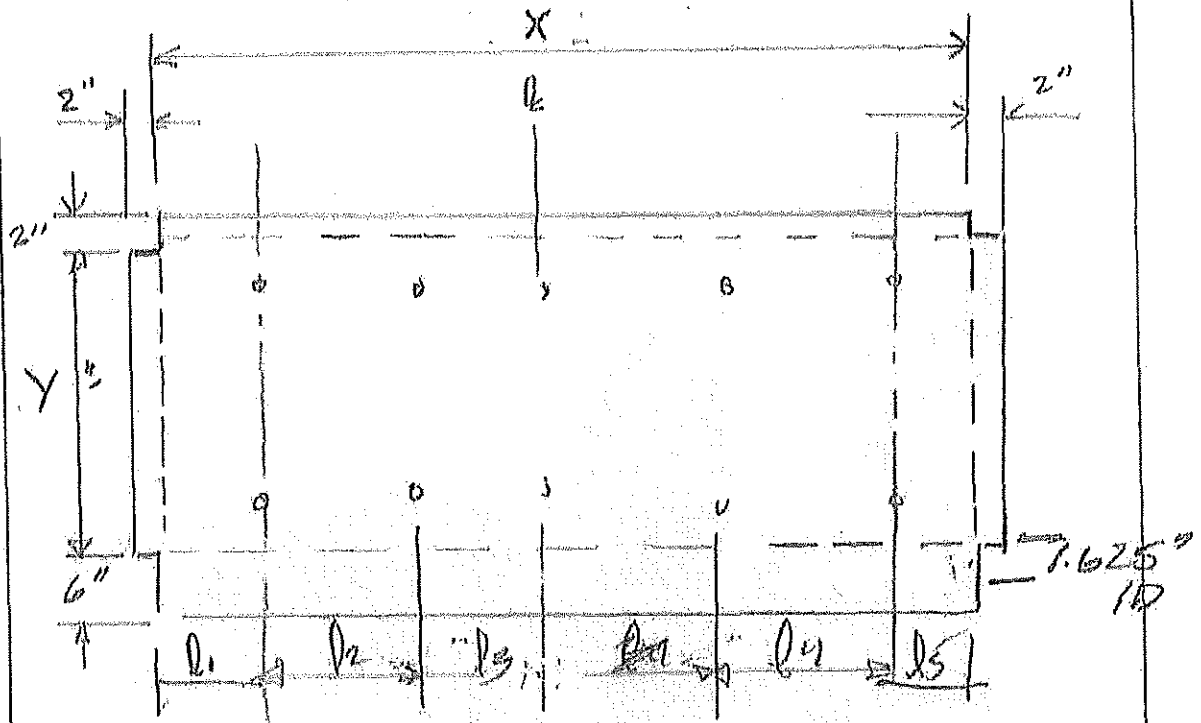
INSTALL W/OUT
BUNGEE REMOVAL



SECTION A-A

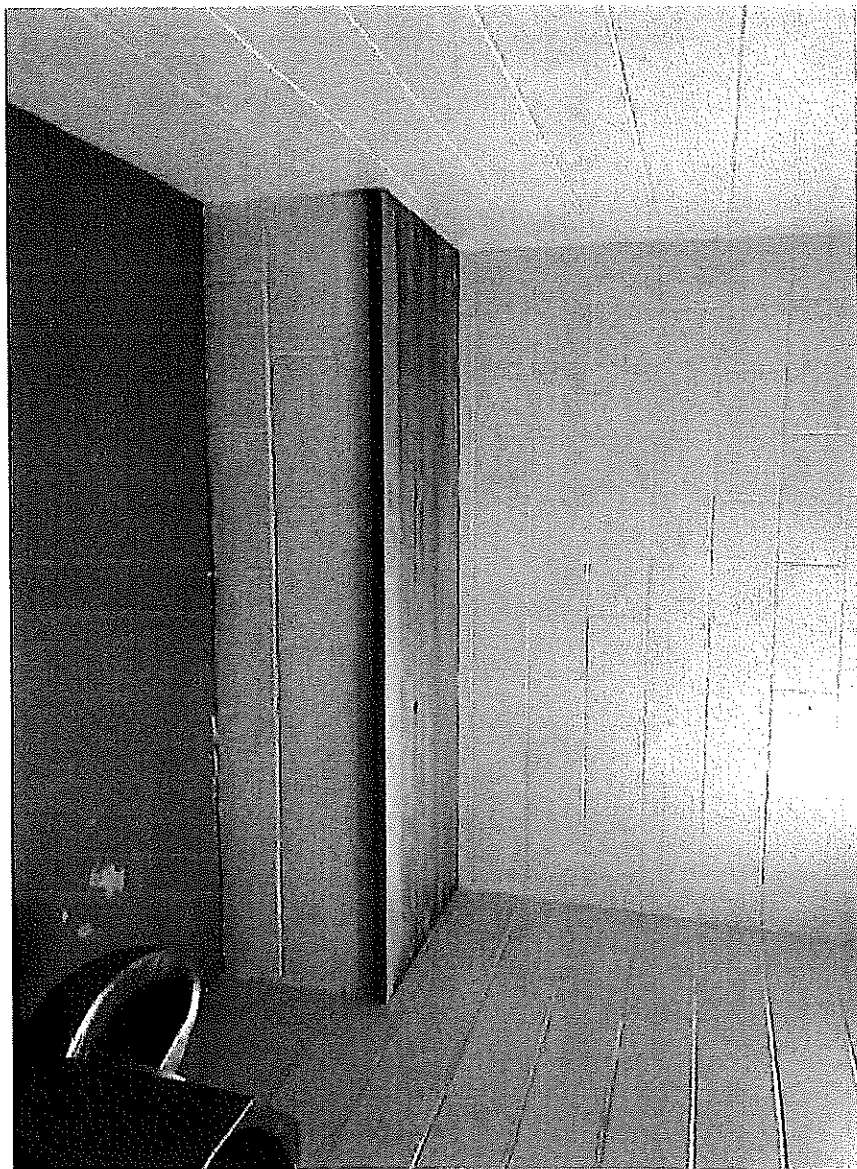
INSTALL W/ BUNGEE
REMOVED

YOUTH ~~0.20"~~ 0.186"



2"
18"

	M5	M16	M8	F1
X1	88.25	88.375	87.7/8	88 5/8"
X2	88.25	88.375	87.7/8"	88.5
Y1	31.0	30 7/8	30 7/8	30 7/8
Y2	31.125	30 7/8	30 15/16	30 7/8
l1	5.75	6	6	6
l2	31.375	30.875	31 7/8	31 7/16
l3	57.0	57.125	56 1/2	57 5/16
l4	82 5/16	82 1/2"	82	82 5/8
l5				







#6

TOWN OF WATERFORD TRANSFER REQUEST FORM

Inter-Department Transfer
Out of Services Transfer Request

Various
DEPARTMENT

FY2023

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10111	52040	SERVICE CONTRACTS	185,178.00	185,178.00	46,392		231,570
2	10135	52040	SERVICE CONTRACTS	36,330.00	36,330.00		(23,196)	13,134
3	10137	52040	SERVICE CONTRACTS	37,436.00	37,561.00		(23,196)	14,365
4								0
5								0
6								0
7								0
8								0
9								0
10								0
								0
								0
TOTAL						46,392	(46,392)	

Explanation

The community center custodian services were moved to the facilities contract; therefore, the budgeted funds for the service are being transferred to the facilities budget.

Department Head

Kim Allen
Director of Finance

First Selectman

Commission/Board Approval

Date

7/13/2022

Date

Date

Date



07/13/2022 09:10
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10135 SENIOR CITIZEN COMMISSION						
10135 51110	ADMINISTRATION	0.00	21,551.19	0.00	138,222.81	13.5%
10135 51210	CLERICAL AND TECHNICAL	0.00	5,243.29	0.00	220,029.71	2.3%
10135 51635	SENIOR PROGRAM INSTRUCTORS	0.00	389.97	0.00	21,128.03	1.8%
10135 51810	OVERTIME	931.00	136.04	0.00	794.96	14.6%
10135 51910	FRINGE BENEFITS	0.00	0.00	0.00	0.00	.0%
10135 51920	F.I.C.A.	0.00	1,768.89	0.00	29,405.11	5.7%
10135 52010	ADVERTISING	0.00	0.00	0.00	344.00	.0%
10135 52020	POSTAGE	1,920.00	0.00	0.00	1,920.00	.0%
10135 52039	ADA SERVICES	450.00	0.00	0.00	450.00	.0%
10135 52040	SERVICE CONT. AND REPAIRS	0.00	0.00	0.00	36,330.00	.0%
10135 52050	DUES, CONFERENCES & EDUCAT	776.00	0.00	0.00	776.00	.0%
10135 52070	REIMBURSABLE EXPENSES	0.00	0.00	0.00	0.00	.0%
10135 52090	HEATING FUEL	0.00	0.00	0.00	0.00	.0%
10135 52100	ELECTRICITY	0.00	0.00	0.00	0.00	.0%
10135 52115	WATER/SEWER	0.00	0.00	0.00	0.00	.0%
10135 52130	PHYSICAL EXAMINATIONS	1,216.00	0.00	0.00	1,216.00	.0%
10135 52380	PROGRAMS	150.00	0.00	0.00	150.00	.0%
10135 53010	OFFICE SUPPLIES	507.00	0.00	0.00	507.00	.0%
10135 53020	OTHER SUPPLIES	2,715.00	0.00	1,335.00	1,380.00	49.2%
10135 53070	AUTO REPAIRS	3,128.00	0.00	0.00	3,128.00	.0%



ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

	TRANS/ADJSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10135 53020	FUELS AND LUBRICANTS	7,270.00	0.00	0.00	7,270.00	.0%
10135 54020	0.00	0.00	0.00	0.00	0.00	.0%
10135 54030	FITNESS EQUIPMENT	120.00	0.00	0.00	120.00	.0%
10135 54050	KITCHEN EQUIPMENT	897.00	0.00	0.00	897.00	.0%
10135 54060	0.00	0.00	0.00	0.00	0.00	.0%
	0.00	0.00	0.00	0.00	0.00	.0%
TOTAL SENIOR CITIZEN COMMISSION	0.00	494,493.00	29,089.38	1,335.00	464,068.62	6.2%
TOTAL GENERAL FUND	0.00	494,493.00	29,089.38	1,335.00	464,068.62	6.2%
TOTAL EXPENSES	0.00	494,493.00	29,089.38	1,335.00	464,068.62	



07/13/2022 09:09
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

ACCOUNTS FOR: 101 GENERAL FUND ORIGINAL APPROP TRANS/ADJSMTS REVISED BUDGET YTD EXPENDED ENCUMBRANCES AVAILABLE BUDGET % USED

10137 RECREATION AND PARKS

10137 51110	ADMINISTRATION	0.00	202,499.00	4,515.39	0.00	197,983.61	2.2%
10137 51210	202,499.00 CLERICAL AND TECHNICAL	0.00	88,399.00	36,754.53	0.00	51,644.47	41.6%
10137 51220	88,399.00 CUSTODIAL	0.00	21,232.00	488.61	0.00	20,743.39	2.3%
10137 51450	21,232.00 EXTRA DUTY	0.00	0.00	0.00	0.00	0.00	.0%
10137 51451	0.00 EXTRA DUTY REGULAR WAGES	0.00	0.00	0.00	0.00	0.00	.0%
10137 51610	0.00 PARKS MAINTENANCE	0.00	393,147.00	9,569.43	0.00	383,577.57	2.4%
10137 51620	393,147.00 RECREATION PROGRAMS	0.00	321,338.00	23,988.18	0.00	297,349.82	7.5%
10137 51630	321,338.00 SUMMER JOBS FOR MINORS	0.00	0.00	0.00	0.00	0.00	.0%
10137 51810	0.00 OVERTIME	0.00	27,264.00	1,367.24	0.00	25,896.76	5.0%
10137 51910	27,264.00 FRINGE BENEFITS	0.00	7,073.00	1,400.00	0.00	5,673.00	19.8%
10137 51920	7,073.00 F.I.C.A.	0.00	81,163.00	5,893.29	0.00	75,269.71	7.3%
10137 52010	81,163.00 ADVERTISING	0.00	2,760.00	0.00	0.00	2,760.00	.0%
10137 52020	2,760.00 POSTAGE	0.00	6,100.00	0.00	0.00	6,100.00	.0%
10137 52040	6,100.00 SERVICE CONT. AND REPAIRS	0.00	37,436.00	-125.00	0.00	37,561.00	-3%
10137 52050	37,436.00 DUES, CONFERENCES & EDUCATION	0.00	3,650.00	0.00	0.00	3,650.00	.0%
10137 52060	3,650.00 PRINTING	0.00	0.00	0.00	0.00	0.00	.0%
10137 52070	0.00 REIMBURSABLE EXPENSES	0.00	150.00	0.00	0.00	150.00	.0%
10137 52080	150.00 TELEPHONE	0.00	2,848.00	0.00	0.00	2,848.00	.0%
10137 52090	2,848.00 HEATING FUEL	0.00	7,055.00	0.00	0.00	7,055.00	.0%
10137 52100	7,055.00 ELECTRICITY	0.00	11,840.00	0.00	0.00	11,840.00	.0%

07/13/2022 09:09
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

	TRANS/ADJUSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10137 52110	WATER					
10137 52120	4,604.00	4,604.00	0.00	0.00	4,604.00	.0%
10137 52206	SEWER					
10137 52380	2,635.00	2,635.00	0.00	0.00	2,635.00	.0%
10137 52390	XFER TO COMMUNITY EVENTS FUND					
10137 52420	4,750.00	4,750.00	4,750.00	0.00	0.00	100.0%
10137 53010	PROGRAMS					
10137 53020	40,232.00	40,232.00	0.00	700.00	39,532.00	1.7%
10137 53080	CO-SPONSORED PROGRAMS					
10137 53090	41,549.00	41,549.00	0.00	0.00	41,549.00	.0%
10137 54020	MAINTENANCE OF PROPERTY					
	72,642.00	72,642.00	0.00	0.00	72,642.00	.0%
	OFFICE SUPPLIES					
	1,363.00	1,363.00	0.00	0.00	1,363.00	.0%
	OTHER SUPPLIES					
	30,636.00	30,636.00	0.00	0.00	30,636.00	.0%
	MAINTENANCE VEHICLES					
	20,750.00	20,750.00	0.00	0.00	20,750.00	.0%
	FUELS AND LUBRICANTS					
	19,316.00	19,316.00	0.00	0.00	19,316.00	.0%
	EQUIPMENT					
	0.00	0.00	0.00	0.00	0.00	.0%
	TOTAL RECREATION AND PARKS					
	1,452,431.00	1,452,431.00	88,601.67	700.00	1,363,129.33	6.1%
	TOTAL GENERAL FUND					
	1,452,431.00	1,452,431.00	88,601.67	700.00	1,363,129.33	6.1%
	TOTAL EXPENSES					
	1,452,431.00	1,452,431.00	88,601.67	700.00	1,363,129.33	



2
glytdbud

TOWN OF WATERFORD TRANSFER REQUEST FORM

Out of Series Transfer Request

ASSESSOR _____
DEPARTMENT _____

FY23 (1st Quarter)

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10104	51110	ADMINISTRATION	169,295.00	167,619.67	0	(25,000)	142,620
2	10104	52030	PROFESSIONAL FEES	250.00	0.00	25,000	0	25,000
3								0
4								0
5								0
6								0
7								0
8								0
9								0
10								0
								0
								0
					TOTAL	25,000	(25,000)	0

Explanation

ASSESSOR POSIITON REMAINS OPEN AND CONTRCTOR CONTINUES TO PERFORM POSITION'S RESPONSIBILITIES.

Kim Allen
Department Head

7/18/2022
Date

Kim Allen
Director of Finance

7/18/2022
Date

First Selectman

Date

Commission/Board Approval

Date



Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

07/18/2022 08:45
kallen

FOR 2023 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJSMTS

REVISED BUDGET

YTD EXPENDED

ENCUMBRANCES

AVAILABLE BUDGET

% USED

10104 ASSESSOR

ADMINISTRATION

CLERICAL AND TECHNICAL

OVERTIME

FRINGE BENEFITS

F.I.C.A.

ADVERTISING

POSTAGE

PROFESSIONAL FEES

SERVICE CONT. AND REPAIRS

DUES, CONFERENCES & EDUCAT

REIMBURSABLE EXPENSES

OTHER SUPPLIES

PRICING BOOKS

OFFICE EQUIPMENT

TOTAL ASSESSOR

TOTAL GENERAL FUND

TOTAL EXPENSES

1.0%

2.5%

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9a

Cindy Dupointe

From: Waterford RISE <wtfdrise@gmail.com>
Sent: Thursday, August 4, 2022 4:27 PM
To: First Selectman; Elizabeth Sabilia; jodynaz@aol.com; Cindy Dupointe; kevspeak76@hotmail.com
Subject: Regarding 6/29/22 Principles of Community Engagement
Attachments: Principles take aways from Charts.pdf
Categories: First Selectman

CAUTION: This email originated from outside of the organization.

Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

To: Rob Brule; Beth Sabilia; Jody Nazarchyk
Cc: Kevin Booker, Jr.; Cindy Dupointe
Subject: Principles of Community Engagement

Dear all,

Waterford RISE (Residents for Inclusion and Social Equity) was thrilled to learn that the town of Waterford would be offering a June 29th "Principles of Community Engagement" session for elected and appointed town representatives. Those of us who were able to attend were not disappointed; the event was well done and acted as a wonderful first step toward bringing issues of justice, diversity, equity, and inclusion to the forefront of conversation. We write now to request that you both repeat that event and offer follow-up meetings on the topic.

Many of us missed the opportunity to attend and would love another chance. We are concerned that news of the original event was not disseminated as widely nor as early as necessary to make the event accessible to much of the public. It appears as though announcements about the session spread mainly via Facebook (though it may have been added to the town website at the last minute), and that method alone simply is not effective among any community—especially an aging community. The session was intended for all members of town boards and commissions, but some learned about it only a few days before. Will you offer it again?

Those of us who did attend the June 29th session agreed that we would like to learn more and participate in more community conversations exploring the topic, as many of us came out with as many questions as answers. The session encouraged several of us to think outside the box, helping us to move away from our comfort zones to really examine our own biases and how our behaviors might affect others. This opened the opportunity for the community to work together toward constructive, empathetic communication. Will you offer sessions allowing us to delve deeper?

Of course you recall that "communication" was the buzz word of the "Principles" session: All four breakout groups determined that lack of communication is a primary concern among residents in town. How wonderful it would be for our Board of Selectmen to show that they heard that message from their constituents by offering more sessions and heavily advertising them among us all!

Respectfully, Waterford RISE

: Presentation to include: Leadership, transparent communication, kindness/compassion, inclusivity, collaborative community, examining personal bias, tools and resources.

Areas to improve:

- 1: Attend seminars like this/educate, listen/hear, make diversity inclusive plans, transformational leadership
- 2: Better communication in the community, housing, diverse leadership -education, qualified person's of color, increase areas of recruitment
- 3: Communication, emergency management, Town hall, affordable child care, senior citizens, affordable housing, lower taxes,
- 4: Better communications/outreach to seniors, inter-generations interaction, sports outreach to minority groups

Can do personally to facilitate change:

- 1: Less cliquey, use diverse language screen messages, Town Depts. Improve comms, messages, during work time, media types, focus groups, invite people, Juneteenth plan, pride plan, make everyone feel good about Waterford, better represent the community make-up (gender/race)
- 2: Create housing plan for the town, transparency/authenticity when communicating, increase *education on bias and prejudice areas, practicing empathy, be more actively inclusive for public meetings, find common ground*
- 3: Recruit more volunteers, offer 1st selectman's historical factors, welcome wagon, promote inclusivity, solicit opinions from residents, continue conversations and opportunities, open meetings during non-work hours, hard copy newsletters
- 4: LTS hours to connect to seniors, finance board to appropriate funds where needed, to make civic triangle and town more accessible for all abilities, to work with zoning to address community fairness

Cindy Dupointe

From: Luangkhot, Dustin <dluangkhot@theoneill.org>
Sent: Tuesday, August 9, 2022 3:23 PM
To: O'Neill Board of Trustees; Year Round O'Neill Staff; All Conference; John McDaniel; psmcab2022@gmail.com
Subject: Cabaret Party August 15th

CAUTION: This email originated from outside of the organization.

Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Hello all,

On this upcoming Monday, August 15th, Linda Mariani will once again be holding a party in celebration of the Cabaret & Performance Conference! On her behalf, I would like to extend an invitation to the Cabaret team, our Board of Trustees, as well as the entire O'Neill Staff.

The event will take place at Linda's residence and will begin at 5:00pm.

Food & beverages will be served.

Please RSVP by this Friday, August 12th. We will share the address or arrange transportation when you do.

Of course, if there are any questions, do not hesitate to contact me.

Thank you very much and I hope to see you there.

Cheers,

Dustin Luangkhot

Development Associate

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