

TOWN OF WATERFORD
GENERAL FUND
2025-2026 PROPOSED BUDGET

DEPT/AGENCY: 10117 REPRESENTATIVE TOWN MEETING

LINE ITEM	DESCRIPTION	2023-2024 ACTUAL EXPENDED	2024-2025 RTM APPROP.	2024-2025 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/25	2025-2026 DEPT/ AGENCY REQUEST	2025-2026 APPROVED BD/COMM	2025-2026 BD OF SELECTMEN APPROVED	2025-2026 BOARD OF FINANCE APPROVED	BOF Approved \$ Increase	BOF Approved % Increase
PERSONNEL COSTS											
51210	CLERICAL/TECHNICAL	0	1		0	1	1	1	1	0	0.00%
51920	F.I.C.A	0	0		0	0	0	0			
	SUBTOTAL	0	1	0	0	1	1	1	1	0	0.00%
SERVICES											
52010	ADVERTISING	3,395	6,000		2,083	6,000	6,000	6,000	6,000	0	0.00%
52020	POSTAGE	0	50		0	50	50	50	50	0	0.00%
52050	DUES, CONFERENCES, EDUC.	12,852	12,852		12,852	12,852	12,852	12,852	12,852	0	0.00%
	SUBTOTAL	16,247	18,902	0	14,935	18,902	18,902	18,902	18,902	0	0.00%
MATERIALS & SUPPLIES											
53010	OFFICE SUPPLIES	0	0	0	0	0	0	0	0		
	SUBTOTAL	0	0	0	0	0	0	0	0		
	DEPARTMENT TOTAL	16,247	18,903	0	14,935	18,903	18,903	18,903	18,903	0	0.00%

TOWN OF WATERFORD FY2026 BUDGET REQUEST DEPARTMENT:



PROPOSED BUDGET

FY2026

10117 REPRESENTATIVE TOWN MEETING

GENERAL REMARKS

The Waterford Representative Town Meeting is the legislative body of the town government. The RTM holds six regular meetings (of which the December meeting is the "Annual Meeting"), one usually extended budget session in May and occasional special meetings during the calendar year.

There are six standing committees which do much of the work of the RTM, meeting as necessary in order to conduct the work assigned to them by the moderator. The town clerk is the clerk of the RTM and most of the clerical work for meetings is handled by that office.

SERIES JUSTIFICATION

51000 SERIES

The Town Clerk will handle these duties as part of his salary. I do ask that the line remain funded in the case of a scheduling conflict or a conflict of interest.

52000 SERIES

52010 Advertising: RTM Call, public hearing notices, notice of legislation, etc.

52020 Postage: Committee correspondence, notices, special requests for minutes or agendas.

52050 Dues Conferences and Education: Service fees to Connecticut Conference of Municipalities, which is used by all town departments. CCM does not expect an increase, but still has not formally set its rate for FY26. (Additional backup attached)

53000 SERIES

53010 Office Supplies: The costs of nameplates for new RTM members will come out of the town's general supplies.

BUDGETARY RESTRAINT & LOOKING AHEAD

We will continue to use email and the Town Courier when appropriate to help reduce postage. Advertising continues to be a primary stressor. Looking ahead, I foresee no relevant changes.



MINUTES
REPRESENTATIVE TOWN MEETING
Regular Meeting
December 2, 2024

RECEIVED FOR RECORD
WATERFORD, CT
2024 DEC - 6 P 1:35
ATTEST: David L. Campo
TOWN CLERK

First Selectman Robert Brule, Acting Moderator, called the December 2, 2024 Annual Meeting of the Representative Town Meeting to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Kyras Augmon-Bossa, Michael Bono, Jennifer Bracciale, Mark Campo, Erica Casper, Mary Childs, Harry Colonis, Timothy Condon (speaker phone), Thomas J. Dembek, Susan Driscoll, Timothy Fioravanti, Nicholas Gauthier, Paul Goldstein, Kristen Gonzalez, Ryan Healy, Christina Jessuck, Matthew Keatley, Lindsay Khan, Kate MacKenzie, Shawn Monahan, Ursula Moreshead, Kayla Mullen, Kathleen Mullen Kohl, Theodore Olynciw, Danielle Steward-Gelinas, David Sugrue

ABSENT: None

EX-OFFICIO MEMBERS PRESENT: First Selectman Robert J Brule; Chair of the Board of Education Pat Fedor

EX-OFFICIO MEMBERS ABSENT: Board of Finance Chair Glenn Patterson; Selectman Richard Muckle, Selectman Greg Attanasio

ALSO PRESENT: Town Clerk David L. Campo; Town Attorney Nick Kepple; Director of Finance Kim Allen.

AGENDA ITEM C – Elect a Moderator

NOMINATION by Steward-Gelinas, seconded by Olynciw, to nominate Paul Goldstein to serve as Moderator for a term of one year.

GOLDSTEIN selected as Moderator: Unanimous

AGENDA ITEM D – October 7, 2024 Minutes

MOTION by Steward-Gelinas, seconded by Keatley, to accept the October 7, 2024 Minutes as presented

MOTION PASSED: 25-0-1 (Sugrue abstained)

CORRESPONDENCE

The following items were received: A letter from Tax Collector Alan Wilensky, a quarterly report from the Waterford Public Schools, an email from Jason M. Kohl, an email from Jeff Knight, an email from Dani Gorman, an email from Greg Attanasio, a letter from the Waterford Democratic Town Committee, a letter from the Waterford Republican Town Committee, a letter from First Selectman Robert Brule. Copies of correspondence can be obtained from the office of the Town Clerk.

PUBLIC COMMENT

Waterford resident Jim Auwood, 19 Penninsular Ave, spoke in favor of Item 10.

AGENDA ITEM H

Oswegatchie Fire House Building Committee Member Ted Olynciw provided an Appointee Report.

CALL ITEM 1 – Oswegatchie Fire Station Building Committee Report

PRESENTATION: Oswegatchie Fire Station Building Committee Chairman Robert Tuneski

Chairman Tuneski provided an update on the project and answered questions from the body. (See Attachment)

MOTION by Steward-Gelinas, seconded by Bracciale, to move ITEM 10 up.

MOTION PASSED: Unanimous

CALL ITEM 10 – Leary Park Renovations

PRESENTATION: Recreation & Parks Director Ryan McNamara, Regional Vice President Andrew Dyjak

Motion by Steward-Gelinas, seconded by Sugrue, to approve an **additional appropriation of \$1,197,250** from the **Unassigned Fund Balance of the General Fund to Line Item #33720-55855 Town Basketball Court Repairs** for the court renovations and accessibility at Leary Park.

Friendly amendment offered by Driscoll and accepted to change the Line name to **“Town Courts”** to read as follows: Motion by Steward-Gelinas, seconded by Dembek, to approve an **additional appropriation of \$1,197,250** from the **Unassigned Fund Balance of the General Fund to Line Item #33720-55855 Town Court Repairs** for the court renovations and accessibility at Leary Park.

MOTION PASSED: Unanimous

CALL ITEM 2 – Pre-Emption Light Repairs

PRESENTATION: Interim Fire Director Stephen Dubicki, Jr

Motion by Steward-Gelinas, seconded by Dembek, to approve an additional appropriation of **\$27,000** from **Line #205-31520 Undesignated Fund Balance of the Capital Nonrecurring Expenditure Fund to Line #20523-57838 Capital Pre-Emption Light Repairs** for a study to test all town pre-emption lights and create a plan to be used as the basis of a **FY2026** Capital Project budget request.

MOTION PASSED: Unanimous

CALL ITEM 3 – Jordan Traffic Light Upgrade Designation

PRESENTATION: Interim Fire Director Stephen Dubicki, Jr

Motion by Steward-Gelinas, seconded by Keatley, to approve a recommendation from the Board of Finance to designate an additional **\$10,460** to **Line #20523-57791 Jordan Traffic Light Upgrade** from **Line #205-31520 Undesignated Fund Balance of the Capital Nonrecurring Expenditure Fund** for a study to complete a capital project for fire services.

Discussion ensued

MOTION by Olynciw, seconded by Mullen Kohl, to table.

Motion withdrawn

MAIN MOTION PASSED: Unanimous

CALL ITEM 4: Jordan Traffic Light Upgrade

PRESENTATION: Interim Fire Director Stephen Dubicki, Jr

Motion by Steward-Gelinas, seconded by Dembek, to approve a recommendation from the Board of Finance to appropriate **\$35,460** from the currently designated **line #20523-57791 Jordan Traffic Light Upgrade**.

MOTION PASSED: Unanimous

RTM Member Tim Condon Left

CALL ITEM 5: Public Safety Radio Grant Acceptance

MOTION by Dembek, seconded by Moreshead, to act upon a resolution to accept a grant in the amount of **\$500,000** from the State Department of Emergency Services and Public Protection for replacement of the town public safety radio system as per the attached resolution.

Friendly amendment offered by Driscoll and accepted to correct typos in final draft.

MOTION PASSED: Unanimous

CALL ITEM 6 – Alewife Cove

PRESENTATION: Planning Director Jonathan Mullen, AICP; Environmental Planner Maureen Fitzgerald

MOTION by Steward-Gelinas, seconded by Keatley, to approve a recommendation from the Board of Finance to appropriate **\$37,500** from the currently designated **Line #20541-57238 Alewife Cove** to fund a matching grant contribution to the National Wildlife Foundation 2022 Long Island Sound Futures Fund Grant Award for the Stabilization of Alewife Cove Study.

Friendly amendment offered and accepted to change "2022" to "2023".

MOTION PASSED: Unanimous

CALL ITEM 7 – Mago Point Improvements

PRESENTATION: Planning Director Jonathan Mullen, AICP, Town Attorney Robert Avena, Director of State Boating Law Administrator Peter B. Francis

MOTION by Steward-Gelinas, seconded by Moreshead, to approve a recommendation from the Board of Finance to appropriate **\$374,500** from the designated **Line Item #20511-57870 Mago Point Improvements** for the Town's contribution to the municipal/state improvements to the Mago Point parking lot and state launching area, pursuant to the contract provided.

MOTION PASSED: Unanimous

CALL ITEM 8 – Nevins Cottage Structural Repairs

PRESENTATION: Planning Director Jonathan Mullen, AICP

MOTION by Steward-Gelinas, seconded by Khan, to approve a recommendation from the Board of Finance to appropriate **\$75,000** from the **Capital and Non-recurring designated line# 20511-57767 Nevins Cottage Structural Repairs**, for Nevins Cottage Repairs.

Friendly amendment offered by Olynciw and accepted to remove "Structural" to read as follows:

MOTION by Steward-Gelinas, seconded by Khan, to approve a recommendation from the Board of Finance to appropriate **\$75,000** from the **Capital and Non-recurring designated line# 20511-57767 Nevins Cottage Repairs**, for Nevins Cottage Repairs.

MOTION PASSED: 24-1-0 (MacKenzie opposed)

CALL ITEM 9 – Service Contracts and Repairs

PRESENTATION: Public Works Director Gary Schneider

MOTION by Steward-Gelinas, seconded by Olynciw, to approve a recommendation from the Board of Finance for an additional appropriation of **\$98,254 from the Unassigned Fund Balance of the General Fund to line item #10111-52040 Service Cont. and Repairs.**

MOTION PASSED: Unanimous

CALL ITEM 11 – Track and Field Turf Replacement

PRESENTATION: Board of Education Finance Director Joe Mancini, Regional Vice President Andrew Dyjak

MOTION by Steward-Gelinas, seconded by Sugrue, to approve a recommendation from the Board of Finance to appropriate **\$1,147,000 from the designated Line Item #20560-57820 Track and Field Turf Replacement** to replace the turf on the Waterford High school track and field.

MOTION by Moreshead to table until further test results are available and a second making the motion contingent on future test results.

Both withdrawn

MOTION PASSED: 21-1-3 (M. Campo opposed; Gonzalez, Olynciw, Mullen Kohl abstained)

CALL ITEM 12 – High School Tennis Courts Replacement

PRESENTATION: Board of Education Finance Director Joe Mancini, Regional Vice President Andrew Dyjak

MOTION by Steward-Gelinas, seconded by Keatley, to approve a recommendation from the Board of Finance to appropriate **\$1,148,100 from the designated Line Item #20560-57833 Tennis Court Replacement** for replacing the tennis courts at Waterford High School.

MOTION PASSED: 22-2-1 (M. Campo MacKenzie opposed, Olynciw abstained)

CALL ITEM 13 – Wage Increases

PRESENTATION: Human Resource director Christine Walters, Labor Attorney Kristi Kelly

MOTION by Steward-Gelinas, seconded by Keatley, to accept a request from the First Selectman to approve the non-union Administrative Support (AS) & Technical Crafts (TC) and the non-union Management Professional general wage increase of 2.50% for fiscal year 2025-2026.

MOTION PASSED: 22-0-2 (Bracciale, Gauthier abstained)

CALL ITEM 14 – Executive Session

MOTION by Steward-Gelinas, seconded by Khan to discuss strategy and/or negotiations with respect to the Waterford Professional Firefighters Association Local 4629, International Association of Firefighters, AFL-CIO bargaining agreement in executive session and invite First Selectman Robert Brule, Interim Fire Director Stephen Dubicki, Labor Attorney Kristi Kelly, and Human Resource Director Christine Walters to attend at 9:58 P.M.

MOTION PASSED: Unanimous

MOTION by Steward-Gelinas, seconded by Bracciale, to come out of executive session at 10:22 P.M.

MOTION PASSED: Unanimous

CALL ITEM 15 – Waterford Professional Firefighters Association Local 4629

PRESENTATION: Human Resource director Christine Walters, Labor Attorney Kristi Kelly

MOTION by Driscoll, seconded by Gauthier, to approve the funds necessary to implement the tentative Agreement between the Town of Waterford and the Waterford Professional Firefighters Association Local 4629, International Association of Firefighters, AFL-CIO, to be effective July 1, 2024 – June 30, 2028, and authorize the First Selectman to sign on the Town's behalf.

MOTION PASSED: Unanimous

CALL ITEM 16 – Oswegatchie Fire Station Building Committee

MOTION by Driscoll, seconded by Childs, to appoint Guy Russo to the Oswegatchie Fire Station Building Committee.

MOTION by Steward-Gelinas, seconded by Sugrue, to appoint Michael Elbaum to the Oswegatchie Fire Station Building Committee.

VOTING IN FAVOR OF RUSSO: Augmon-Bossa, Bono, Casper, Childs, Driscoll, Fioravanti, Gauthier, Gonzalez, Khan, Moreshead, Mullen, Mullen Kohl, Olynciw

VOTING AGAINST: Bracciale, Campo, Colonis, Dembek, Goldstein, Healy, Jessuck, Keatley, MacKenzie, Monahan, Steward-Gelinas, Sugrue

GUY RUSSO APPOINTED

CALL ITEM 17 – Personnel Review Board

MOTION by Steward-Gelinas, seconded by Keatley, to appoint Tali Maidelis to the Personnel Review Board. (Term 12/01/2024 – 11/30/2027)

MOTION PASSED: Unanimous

CALL ITEM 18 – Social Services Grants Review Board

MOTION by Steward-Gelinas, seconded by Keatley, to appoint Thomas Dembek to the Social Services Grants Review Board. (Term 12/02/2024 – 11/30/2025)

MOTION by Driscoll, seconded by Gauthier, to appoint Lindsay Khan to the Social Services Grants Review Board. (Term 12/02/2024 – 11/30/2025)

MOTION PASSED: 23-0-2 for both (Dembek, Khan abstained)

CALL ITEM 19 – RTM Proposed Schedule

MOTION by Steward-Gelinas, seconded by Keatley, to approve the 2025 Regular Meeting Schedule. (See attachment)

MOTION PASSED: Unanimous

CALL ITEM 20 – RTM Proposed Budget

MOTION by Steward-Gelinas, seconded by Bracciale, to approve the FY26 budget in the amount of \$18,903 and forward to the Board of Selectmen for approval. (See attachment)

MOTION PASSED: 23-2-0 (Childs, Gauthier opposed)

NEW BUSINESS:

MOTION by Gauthier, seconded by Steward-Gelinas, to refer the subject of “salaries of elected officials” to the Finance Wage & Personnel Standing Committee of the RTM in regard to the letter submitted by First selectman Robert Brule. (See Attachment)

MOTION PASSED: 24-1-0 (Driscoll opposed)

MOTION by Steward-Gelinas, seconded by Dembek, to adjourn at 10:44 P.M.

MOTION PASSED: Unanimous

Respectfully Submitted,



David L. Campo, CCTC

Waterford Town Clerk



545 Long Wharf Drive, 8th Floor
New Haven CT 06511
(203) 498-3000

Invoice

Invoice **INV305050**
Date **6/4/2024**
PO Number
Customer No. **1377**
Payment Terms **Upon Receipt**

Bill To

FINANCE DIRECTOR
TOWN OF WATERFORD
15 ROPE FERRY ROAD
WATERFORD, CT 06385

Description	Quantity	Price	Amount
2024-25 MUNICIPAL SERVICES FEE	1	\$12,852.00	\$12,852.00

APPROVED

VENDOR# 346
PO# 00250023 FY 25
CLOSE PO Y X N
ACCOUNT # 10117 - 52050
AMOUNT \$12,852.00
SIGN [Signature]
DATE 7/2/24

RECEIVED FOR RECORD
WATERFORD, CT
2024 JUL -21 A 9:31
ATTEST: [Signature]
TOWN CLERK

Subtotal \$12,852.00
Sales Tax \$0.00
Total \$12,852.00

Interest will be calculated at 1% per month on all amounts past due over 45 days from due date

Please remit with payment

Page 1

Invoice Number	Customer Number	Invoice Date	Document Amount
INV305050	1377	6/4/2024	\$12,852.00

Payment ☐ Check ☐ Credit Card

Remit to:
CCM
545 Long Wharf Drive, 8th Floor
New Haven CT 06511

Check/Credit Card Number	EXP (mm/yy)	GSV
Amt Paid	signature (credit card)	