

**TOWN OF WATERFORD
GENERAL FUND
2025-2026 PROPOSED BUDGET**

DEPT/AGENCY:

10109

TOWN CLERK

LINE ITEM	DESCRIPTION	2023-2024 ACTUAL EXPENDED	2024-2025 RTM APPROP.	2024-2025 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/25	2025-2026 DEPT/ AGENCY REQUEST	2025-2026 BD OF SELECTMEN APPROVED	2025-2026 BOARD OF FINANCE APPROVED	BOF Approved \$ Increase	BOF Approved % Increase
PERSONNEL COSTS										
51010	ELECTED OFFICIALS	94,079	95,622		49,460	96,817	96,817	96,817	1,195	1.25%
51110	ADMINISTRATION	71,439	73,477		38,541	75,716	75,716	75,716	2,239	3.05%
51210	CLERICAL/TECHNICAL	42,867	45,797		26,619	48,659	48,659	48,659	2,862	6.25%
51810	OVERTIME	0	100		0	100	100	100	-	0.00%
51920	F.I.C.A	14,705	16,448		7,793	16,929	16,929	16,929	481	2.92%
	SUBTOTAL	223,090	231,444	0	122,413	238,221	238,221	238,221	6,777	2.93%
SERVICES										
52010	ADVERTISING	1,599	1,400		565	1,600	1,600	1,600	200	14.29%
52020	POSTAGE	2,867	2,700		1,264	2,700	2,700	2,700	-	0.00%
52030	PROFESSIONAL FEES	0	180		8	180	180	180	-	0.00%
52050	DUES, CONF. & EDUCATION	850	925		650	1,400	1,400	1,400	475	51.35%
52180	VITAL STATISTICS	0	50		0	0	0	0	(50)	-100.00%
52510	RENTAL OF EQUIPMENT	21,489	26,000		26,000	26,000	26,000	26,000	-	0.00%
	SUBTOTAL	26,805	31,255	0	28,487	31,880	31,880	31,880	625	2.00%
MATERIALS & SUPPLIES										
53270	ORDINANCES	1,222	750		463	1,000	1,000	1,000	250	33.33%
53280	ELECTION MATERIALS	1,254	1,400		1,020	1,200	1,200	1,200	(200)	-14.29%
	SUBTOTAL	2,476	2,150	0	1,483	2,200	2,200	2,200	50	2.33%
OFFICE EQUIPMENT										
54060	OFFICE EQUIPMENT	0	0		0	0	0	0	-	0.00%
	SUBTOTAL	0	0	0	0	0	0	0	-	0.00%
	DEPARTMENT TOTAL	252,371	264,849	0	152,383	272,301	272,301	272,301	7,452	2.81%

**TOWN OF WATERFORD
FY2026 BUDGET REQUEST
DEPARTMENT: TOWN CLERK**



To: Board of Selectmen
Director of Finance, Kimberly Allen
From: David L. Campo, CCTC
Waterford Town Clerk & Registrar of Vital Statistics
Date: December 12, 2024

I have attached the budget request for the Town Clerk's Office for the Fiscal Year 2025/2026 for your review and approval of the Board of Selectmen. The Director of Finance has reviewed the budget and supporting documents.

My intention is to be as accurate and transparent as possible. If you have any questions, require additional information or wish to review this budget in part or in its entirety, please feel free to contact me before the Board of Selectmen meeting in February of 2025.

David L. Campo, CCTC
Waterford Town Clerk

**TOWN OF WATERFORD
FY2026 BUDGET REQUEST
DEPARTMENT: TOWN CLERK**



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**TOWN OF WATERFORD
FY2026 BUDGET REQUEST
DEPARTMENT: TOWN CLERK**



BUDGET FUNCTION

The primary duties of the Town Clerk's Department include but not limited to records retention and preservation, vital statistics, FOI request management, board and commission membership tracking, land recordings, and licensing (fishing, hunting, canine, shell fishing and marriage). A variety of oaths are administered by the department. Supervision of elections, primaries and referenda continue to be a primary responsibility, being ever mindful of changes to election law and procedure. The office is a designated repository for many filings as well as board and commission minutes. The Town Clerk often acts as the initial contact to the public whether it is by phone, email or in person. Town Charter requires the town clerk to act as secretary and clerk to the Representative Town Meeting. Statutory requirements of this office continue to change and grow. Please find the General Statutes of Connecticut Index covering the Town Clerk included in the back of this budget packet.

**TOWN OF WATERFORD
FY2026 BUDGET REQUEST
DEPARTMENT: TOWN CLERK**



FY2025 BUDGET SUMMARY

The Town Clerk's budget is completed in a zero-based budgeting format. All items are reviewed for appropriateness annually. The Operating Budget for FY26 is submitted for your review in the amount of \$272,301. This represents an increase of 2.81%. The primary reason for the increase is due to an increase to the personnel line due to negotiated contracts.

LI 52510, the contract with Avenu, is by far and away the biggest outlay after personnel costs. It is important to understand that this expenditure is primarily a function of the number of instruments recorded. The revenues generated as a result of this expenditure justify the expense. This year revenues for FY24 came in at in at \$465,378. The number of recordings in any given year is subject to the vagaries of the marketplace, home sales, development, interest rates, foreclosures, etc. Avenu charges \$1,590 per month for unlimited recording and equipment/software support. Additional benefits and charges include index verification, microfilming, fraud alert, dog licencing, and survey maps. Given the package of services provided (see detailed breakdown in backup material), the cost is still well worth it.

To illustrate a typical recording today, take for example, a 15-page mortgage: total recording fee is \$130.00 (\$60 for the first page and \$70 for the remaining 14 pages @\$5/page). Out of the \$130, \$2 to town clerk's document preservation revenue fund; \$8 to State Library preservation fund (from which the town clerk's office is eligible for an annual grant); \$36 to the State Treasurer (land protection, affordable housing and historic preservation); \$1 to a town clerk revenue fund; and \$3 to a town revenue fund for capital improvement projects. The remaining \$80 goes directly into the town's general fund.

TOWN OF WATERFORD
FY2026 BUDGET REQUEST
DEPARTMENT: TOWN CLERK



It is worth noting that this office did not collect fees for 136 recordings from the Tax Collector. Nor were fees collected for 32 recordings by the Town Attorney/Assessor on behalf of the town.

The department continues to operate in the black which it has every year since FY96. Revenues returned to the general fund in FY24 totaled \$465,378 and actual expenditures totaled \$252,371. A net income for the town was realized in the amount of \$213,007. The decrease from the year before was expected. Moving forward I expect numbers to be similar to pre-pandemic levels.

As did my predecessor, I will continue to tap into the two town clerk revenue funds keeping many Line Items to \$0. We have moved land records to an online format, while still maintaining hard copies. The records are easily maintained and distributed creating a user friendly town clerk's office. We now go back to 1987 and will be another one to two years back by the end of FY25. Line Item 101-21036 [CGS 7-34a(d)] can be used for the "preservation and management of historic documents". The clerk often scans documents during slow periods or on his day off. The approved activities are defined in CGS 11-8j (attached). Also pursuant to CGS 7-34a(d) is the Historic Documents Preservation Program administered by the Public Records Administrator. Annual grants range between \$3,000 and \$5,500. The most recent grant was approved, in the amount of \$5,500. The use of these funds is summarized at the end of the budget packet.

Looking ahead, the clerk's office will continue to run lean. I foresee no need for personnel changes in the future, but remain curious how AI and other technology may affect our workload. I expect the next land record system will go to a cloud based system. I foresee capital needs (Vault shelving) in the near future, but I would accommodate these through grants or Historic Document Funds.

**TOWN OF WATERFORD
FY2026 BUDGET REQUEST
DEPARTMENT: TOWN CLERK**



BUDGET EXPLANATION BY CATEGORY

PERSONNEL COSTS (51000 Series) \$238,221 2.9%

An increase due to negotiated contracts. The Town and currently working under negotiated contracts with 1303 and GGA. The elected officials (Town Clerk) rate increased slightly.

SERVICES (52000 Series)

10109-52010: ADVERTISING \$1,600 14.3%

Advertising is mandated by State Statute/Town Charter and Ordinances. Legal notices, primarily election/primary related. Additionally, a legal ad will be placed to notify the townspeople that the annual audit/budget is available for view. Any additional nominal advertising needs will be paid out of Line Item 101-21039 [CGS 7-34a(e)] or Line Item 101-21036 [CGS 7-34a(d)], the two Revenue Funds.

Expenditures from Revenue Funds: FY24: \$1,091 FY23: \$0; FY22: \$476; FY21: \$0; FY20: \$307

PAST YEARS EXP. FY24: \$1,599; FY23: \$745; FY22: \$1299; FY21: \$0 (COVID); FY20: \$1299; FY19: \$1554; FY18: \$1,264; FY17: \$363; FY16: \$1,140

10109-52020: POSTAGE \$2700 0%

Primarily this includes the returning of deeds, mortgages, and similar legal documents as well as postage for, vital statistics to other towns, dog license notifications, correspondence, absentee ballots, etc. The primary reason for the decrease is the expectation that absentee ballots will be down due to the excitement over early voting which is a function of the Registrar of Voters. In the event that absentee ballots are greater than expected I have grant funds available from 2022. We will continue to use email and interoffice mail whenever appropriate. Any additional nominal postage needs will be paid out of Line Item 101-21039 [CGS 7-34a(e)] or Line Item 101-21036 [CGS 7-34a(d)], the two Revenue Funds.

PAST YEARS EXP. FY24: \$2,867; FY23: 2499; FY22: \$3245; FY21: 3315; FY20: \$2556; FY19: \$2592 FY18: \$2,417; FY17: \$2,892; FY16: \$2,626; FY15: \$2,633.

10109-52030: PROFESSIONAL FEES \$180 %0

This includes credit card processing. All other professional fees that may arise such as costs of off-site storage of original records, Info Shred LLC Storage, microfilming and microfilm storage, uploading the land records to US Land Records, CD tag and link of survey maps, website updates, microfilming and scanning of maps, OnBoard - commission and board membership tracking software, and like activities. Rough estimate: \$12,100. These items will be paid out of Line Item 101-21039 [CGS 7-34a(e)] or Line Item 101-21036 [CGS 7-34a(d)], the two Revenue Funds. Request the Line Item remain open, however.

Expenditures from Revenue Funds: FY24: \$3,875; FY23: \$10,807; FY22: \$11,563; FY21: \$11,514; FY20: \$9,685; FY19: \$9,594; FY18: \$10,341; FY17: \$3,915

**TOWN OF WATERFORD
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PAST YEARS EXP. FY24: \$0 FY23: \$0 FY22: \$0; FY21: \$0; FY20: \$0; FY19: \$0; FY18: \$0; FY17: \$0; FY16: \$0; FY15: \$231; FY14: \$0

10109-52040: SERVICE CONTRACTS & REPAIR

\$0 0%

Ricoh copier contract, time stamp, vault service, and like activities will be paid out of Line Item 101-21039 [CGS 7-34a(e)], one of the two Revenue Funds. Rough estimate: \$2,900. Request the Line Item remain open, however.

Expenditures from Revenue Funds: FY24: \$3,029; FY23: \$1,160; FY22: \$1223; FY21: \$1,678; FY20: \$1,672; FY19: 1,745; FY18: \$3,545; FY17: \$2,683

PAST YEARS EXPENDITURES. FY24: \$0 FY23: \$0; FY22: \$0; FY21: \$0; FY20: \$0; FY19: \$0; FY18: \$0; FY17: \$0; FY16: \$0; FY15: \$506.

10109-52050: DUES, CONFERENCES, AND EDUCATION

\$1400 51.4%

Education and networking will be a focus of this department. Increases have occurred for conferences and training. My Deputy and I both hold the Connecticut Town Clerk Certification. Certifications were completed in the minimum time allowed and my new assistant continues her education towards her certification. This amount covers Connecticut Town Clerk, County Town Clerk's and International Association dues, classes and conferences. Additional classes, conferences, accommodations or dues will be paid for out of Line Item 101-21039 [CGS 7-34a(e)] or Line Item 101-21036 [CGS 7-34a(d)], the two Revenue Funds.

Expenditures from Revenue Funds: FY24: \$400; FY23: \$717; FY22: \$345; FY21: \$0; FY20: \$0; FY19: \$0; FY18: \$100; FY17: \$810

PAST YEARS EXP. FY24: \$850 FY23: \$850; FY22: \$850; FY21: \$610; FY20: 675; FY19: 680; FY18: \$850; FY17: \$0; FY16: \$0; FY15: \$280.

10109-52060: PRINTING

\$0 0%

Dog license notices, color copies, tag envelopes, tags (Dept. of Agriculture), and all other printing projects will be paid out of Line Item 101-21039 [CGS 7-34a(e)], one of two Revenue Funds. Estimate: \$250. Some savings may be realized with in-house printing.

Expenditures from Revenue Funds: FY24: \$120 FY23: \$133; FY22: \$216; FY21: \$187; FY20: \$84; FY19: \$176; FY18: \$190; FY17: \$211

PAST YEARS EXP. FY24 \$0; FY23: \$0; FY22 \$0; FY21 \$0; FY20 \$0; FY19: \$0; FY18: \$0; FY17: \$0; FY16: \$0; FY15: \$221.

**TOWN OF WATERFORD
FY2026 BUDGET REQUEST
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10109-52070: REIMBURSABLE EXPENSES

\$0 0%

Primarily, this includes mileage attending conferences, accommodations, seminars, county meetings, court appearances, town clerk school, postage, refreshments and other necessities for town functions. etc. [CGS 9-6]. If required it will be paid for out of Line Item 101-21039 [CGS 7-34a(e)] or Line Item 101-21036 [CGS 7-34a(d)], the two Revenue Funds or against the associated line. Rough estimate: \$300. Request the Line Item remain open, however.

**PAST YEARS EXPENDITURES. FY24: \$0; FY23: \$0; FY22: \$0; FY21: \$0; FY20: \$0; FY19: \$0
FY18: \$0; FY17: \$0; FY16: \$75; FY15: \$54.**

10109-52180: VITAL STATISTICS

\$0 0%

Payments to other CT towns for receipt of certified copies of marriages that occurred outside of Waterford. If required it will be paid for out of Line Item 101-21036 [CGS 7-34a(d)].

Expenditures from Revenue Funds: FY24: \$0; FY23: \$0; FY22: \$0; FY21: \$0; FY20: \$0; FY19: \$0; FY18: \$42; FY17: \$278.

PAST YEARS EXP. FY24: \$0; FY23: \$0; FY22: \$28; FY21: \$238; FY20: \$250; FY19: \$228; FY18: \$250; FY17: \$0; FY16: \$0; FY15: \$480.

10109-52510: RENTAL OF EQUIPMENT

\$26,000 0%

Contract with Avenu with optical imaging of Land Records which includes equipment and service, training, and associated programming used for indexing and printing of land records and vital records. Survey maps, dog licenses, imaging, fraud alert, microfilming of land records and storage, and associated supplies will be paid for out of this Line. The proposed budget request of \$26,000 is the majority of the contract price (20/20 Perfect Vision System) calculated at \$4.55/unit price at this time, but an increase is expected (i.e., per recording). Any additional nominal Rental of Equipment needs will be paid out of Line Item 101-21039 [CGS 7-34a(e)] or Line Item 101-21036 [CGS 7-34a(d)], the two Revenue Funds.

PAST YEARS EXP. FY24: \$21,489; FY23: \$21,198; FY22: \$25,155; FY21: \$27,696; FY20: \$21,098; FY19: \$20,299; FY18: \$24,072; FY17: \$26,292; FY16: \$31,670; FY15: \$29,060

TOTAL SERVICES (52000 SERIES)

TOTAL \$31,880 2%

FY25 Approved budget amount of \$31,255

MATERIALS & SUPPLIES: 53000 SERIES

10109-53010: OFFICE SUPPLIES

\$0 0%

Materials of a non-standard nature, including labels, specialty envelopes, toner, binders, specialty stamps, archival paper, etc., will be paid out of Line Item 101-21039 [CGS 7-34a(e)], one of two Revenue Funds. Rough estimate (including Other Supplies below): \$1,900. Request the Line Item remain open, however.

Expenditures from Revenue Funds: FY24: 1,573; FY23: 1,617; FY22: 1585; FY21: 2,056; FY20: \$1505; FY19: \$1048; FY18: \$1,607; FY17: \$1,951.

PAST YEARS EXP. FY24: \$0; FY23: \$0; FY22: \$0; FY21: \$0; FY20: \$0; FY19: \$0; FY18: \$0; FY17: \$0; FY16: \$0; FY15: \$174

**TOWN OF WATERFORD
FY2026 BUDGET REQUEST
DEPARTMENT: TOWN CLERK**



10109-53020: OTHER SUPPLIES

\$0 0%

Miscellaneous items will be paid out of Line Item 101-21039 [CGS 7-34a(e)], one of two Revenue Funds. Rough estimate included in Office Supplies above (LI 53010).

PAST YEARS EXPENDITURES. FY24: \$0; FY23: \$0; FY22: \$0; FY21: \$0; FY20: \$0; FY19: \$0; FY18: \$0; FY 17: \$0; FY16: \$21; FY15: \$58

10109-53270: ORDINANCES

\$1000 33.3%

Publication of supplements to the Waterford Code of Ordinances required by CGS 7-148a, by Municipal Code Corporation, including annual internet maintenance/storage fee, administration fee, annual supplement, code online info base supplement, online updates during year, and shipping. I have budgeted for \$250 towards fees and an additional estimate of \$250 per projected change. The online hosting fee (\$700) previously paid out of this line will be accounted for under IT. Any additional nominal Ordinances needs will be paid out of Line Item 101-21039 [CGS 7-34a(e)] or Line Item 101-21036 [CGS 7-34a(d)], the two Revenue Funds.

Expenditures from Revenue Funds: FY24: \$0; FY23: \$30; FY22: \$0; FY21: \$250; FY20: \$0; FY19: \$100 FY18: \$0; FY17: \$1,560

PAST YEARS EXP FY24: \$1222; FY23 \$1422; FY22: \$1159; FY21: \$1450; FY20: \$1621; FY19: \$1849 FY18; \$1,135; FY17: \$0; FY16: \$0; FY15: \$1,285.

10109-53280: ELECTION SUPPLIES

\$1200 -14.3%

This LI is solely for absentee ballots and election supplies. Presidential elections are the most expensive. Municipals are the least expensive. The voter has become more comfortable with the absentee system and campaigns continue to urge voters to vote early by absentee. Because of this. The Registrars of Voters pay for poll ballots. At this time, it is unknown how no excuse absentee voting may affect this cost.

PAST YEARS EXPENDITURES. FY24: \$1,254; FY23: \$268; FY22: \$1049; FY21: \$0; FY20: \$421; FY19: \$1341 FY18: \$462 FY17 \$1,097; FY16: \$1,378; FY15 \$780

**TOTAL MATERIAL & SUPPLIES (53000 Series)
FY24 Approved budget amount of \$2,150**

TOTAL \$2,200 2.3%

OFFICE EQUIPMENT (54000 Series)

10109-54060: OFFICE EQUIPMENT

\$0 0%

The Town Clerk's office is the most public of all the offices in Town Hall. Any additional equipment needs will be paid out of Line Item 101-21039 [CGS 7-34a(e)] or Line Item 101-21036 [CGS 7-34a(d)], the two Revenue Funds or through a grant.

PAST YEARS EXP. FY24: \$0; FY23: \$0; FY22: \$0; FY21: \$1890; FY20: \$0; FY19 \$0; FY18: \$4,603; FY17: \$0; FY16: \$0; FY15: \$0.

TOWN OF WATERFORD
GENERAL FUND
2025-2026 PROPOSED BUDGET

DEPT/AGENCY:

10109

TOWN CLERK

LINE ITEM	DESCRIPTION	2023-2024 ACTUAL EXPENDED	2024-2025 RTM APPROP.	2024-2025 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/25	2025-2026 DEPT/ AGENCY REQUEST	2025-2026 APPROVED BD/COMIM	Department Request % Increase	Department Request \$ Increase
PERSONNEL COSTS									
51010	ELECTED OFFICIALS	94,079	95,622			96,817		1.25%	1,195
51110	ADMINISTRATION	71,439	73,477			75,716		3.05%	2,239
51210	CLERICAL/TECHNICAL	42,867	45,797			48,659		6.25%	2,862
51810	OVERTIME	0	100			100		0.00%	0
51920	F.I.C.A	14,705	16,448			16,929		2.92%	481
	SUBTOTAL	223,090	231,444	0	0	238,221	0	2.93%	6,777
SERVICES									
52010	ADVERTISING	1,599	1,400			1,600		14.29%	200
52020	POSTAGE	2,867	2,700			2,700		0.00%	0
52030	PROFESSIONAL FEES	0	180			180		0.00%	0
52050	DUES, CONF. & EDUCATION	850	925			1,400		51.35%	475
52180	VITAL STATISTICS	0	50			0		-100.00%	(50)
52510	RENTAL OF EQUIPMENT	21,489	26,000			26,000		0.00%	0
	SUBTOTAL	26,805	31,255	0	0	31,880	0	2.00%	625
MATERIALS & SUPPLIES									
53270	ORDINANCES	1,222	750			1,000		33.33%	250
53280	ELECTION MATERIALS	1,254	1,400			1,200		-14.29%	(200)
	SUBTOTAL	2,476	2,150	0	0	2,200	0	2.13%	50
OFFICE EQUIPMENT									
54060	OFFICE EQUIPMENT	0	0			0		0.00%	0
	SUBTOTAL	0	0	0	0	0	0	0.00%	0
	DEPARTMENT TOTAL	252,371	264,849	0	0	272,301	0	2.81%	7,452

TOWN OF WATERFORD
TOWN CLERK
7 YEAR LOOK BACK

10109 TOWN CLERK

DEPT/AGENCY:

LINE ITEM	DESCRIPTION	2023/2024 ORIGINAL BUDGET	2023/2024 ACTUAL EXPENDED	2022/2023 ORIGINAL BUDGET	2022/2023 ACTUAL EXPENDED	2021/2022 ORIGINAL BUDGET	2021/2022 ACTUAL EXPENDED	2020/2021 ORIGINAL BUDGET	2020/2021 ACTUAL EXPENDED	2019/2020 ORIGINAL BUDGET	2019/2020 ACTUAL EXPENDED	2018/2019 ORIGINAL BUDGET	2018/2019 ACTUAL EXPENDED	2017/2018 ORIGINAL BUDGET	2017/2018 ACTUAL EXPENDED
PERSONNEL COSTS															
53010	ELECTED OFFICIALS	93,033	94,079	92,707	93,391	92,707	92,352	90,908	91,269	89,300	89,987	87,122	87,121	85,413	85,413
53110	ADMINISTRATION	69,005	71,439	79,084	109,882	73,966	77,042	73,307	75,359	73,307	73,966	71,518	71,518	66,673	69,431
53120	CLERICAL/TECHNICAL	42,879	42,867	54,759	39,386	54,957	54,481	51,720	53,854	51,720	52,166	48,627	50,629	49,877	49,615
531810	OVERTIME	100	0	100	0	100	0	100	0	100	0	100	0	100	0
531920	F.I.C.A	15,608	14,705	17,339	17,242	16,962	15,505	16,527	15,948	16,405	15,181	15,864	14,903	15,374	14,812
	SUBTOTAL	219,625	223,090	243,989	259,901	238,692	239,379	232,562	235,830	230,832	231,300	223,231	224,171	216,337	219,270
SERVICES															
52010	ADVERTISING	1,600	1,599	1,300	745	1,300	1,299	1,000	3,315	1,300	1,299	1,200	1,554	1,300	1,264
52020	POSTAGE	3,200	2,867	2,500	2,499	2,500	3,245	2,900	3,315	2,600	2,556	2,900	2,592	2,400	2,417
52030	PROFESSIONAL FEES	0	0	1	0	1	0	1	0	1	0	1	0	1	0
52040	SERVICE CONT. & REPAIR	0	0	0	0	0	0	0	0	0	0	0	0	0	0
52050	DUES, CONF. & EDUCATION	850	850	850	850	850	850	850	610	850	675	850	680	850	850
52060	PRINTING	0	0	0	0	0	0	0	0	0	0	0	0	0	0
52070	REIMBURSABLE EXPENSE	0	0	0	0	0	0	0	0	0	0	0	0	0	0
52180	VITAL STATISTICS	100	0	250	0	250	28	250	238	250	250	250	228	250	250
52510	RENTAL OF EQUIPMENT	24,000	21,489	24,000	21,198	24,000	25,155	25,000	27,696	27,000	27,000	29,000	20,299	29,000	24,071
	SUBTOTAL	29,750	26,805	28,900	25,292	28,904	30,577	30,004	31,859	32,004	31,780	34,204	25,353	33,804	28,852
MATERIALS & SUPPLIES															
53010	OFFICE SUPPLIES	0	0	0	0	0	0	1	0	1	0	1	0	1	0
53020	OTHER SUPPLIES	0	0	0	0	0	0	1	0	1	0	1	0	0	0
53270	ORDINANCES	1,450	1,222	1,450	1,422	1,450	1,159	1,450	1,450	1,850	1,621	1,850	1,849	2,200	1,135
53280	ELECTION MATERIALS	1,400	1,254	1,400	268	700	1,049	1,400	0	1,000	491	1,000	1,341	700	462
53290	MICROFILM SUPPLIES	0	0	0	0	0	0	1	0	1	0	1	0	1	0
	SUBTOTAL	2,850	2,476	2,850	1,690	2,153	2,208	2,853	1,450	2,853	2,112	2,853	3,190	2,903	1,597
OFFICE EQUIPMENT															
54060	OFFICE EQUIPMENT	0	0	0	0	0	0	1,890	1,890	1	0	1	0	4,620	4,603
	SUBTOTAL	0	0	0	0	1	0	1,890	1,890	1	0	1	0	4,620	4,603
	DEPARTMENT TOTAL	252,225	252,371	275,539	286,833	269,750	272,164	267,309	271,029	265,690	265,192	260,289	252,714	257,664	254,322

TOWN OF WATERFORD
PERSONNEL WORKSHEET - 09 TOWN CLERK
2025/2026 FISCAL YEAR

DATE OF HIRE	EMPLOYEE	HOURS WORKED/ WEEK	HOURLY RATE FY26	SALARY FY25	LONGEVITY FY25	SALARY FY26	LONGEVITY FY26	TOTAL EMPLOYEE SALARY	TOTAL PAYROLL TAXES (F.I.C.A.)
51010 - ELECTED OFFICIAL									
1/4/2016	TOWN CLERK	40	N/A	95,622.05	N/A	96,817.43	N/A	96,817.43	7,406.53
	TOTALS			95,622.05	0.00	96,817.43	0.00	96,817.43	7,406.53
51110 - ADMINISTRATION									
01/17/06	DEPUTY TOWN CLERK	35	N/A	72,420.63	\$ 1,484.62	74,231.14	\$ 1,484.62	75,715.76	5,792.26
	TOTALS			72,420.63	1,484.62	74,231.14	1,484.62	75,715.76	5,792.26
		*add longevity		73,905.25					
51210 - CLERICAL/TECHNICAL									
10/03/22	ADMINISTRATIVE ASSISTANT I	35	\$ 26.6334	45,796.68	\$ -	48,659.30	\$ -	48,659.30	3,722.44
	TOTALS			45,796.68	0.00	48,659.30	0.00	48,659.30	3,722.44
51810 - OVERTIME				100.00	100.00		100.00	100.00	7.65
51910 - FRINGE/F.I.C.A.								0.00	0.00
	FY25 FICA		16,479.93	215,423.97	1,584.62	219,707.87	1,584.62	221,292.49	16,928.88
TOTALS									
BUDGET TOTAL W/F.I.C.A.				231,903.91				238,221.37	

WORKDAYS
2025/2026
261

WEEKS TO BUDGET
52.2

TOWN OF WATERFORD
FRINGE BENEFITS WORKSHEET - 09 TOWN CLERK
2025/2026 FISCAL YEAR

POSITION	CLOTHING ALLOWANCE	HRA FUNDING	TOTAL FRINGE BENEFITS	TOTAL PAYROLL TAXES (F.I.C.A.)
\$	-		0.00	0
			0.00	
			0.00	
			0.00	
			0.00	
			0.00	
TOTALS - FRINGE BENEFITS			0.00	0.00

***ADDED TO FICA ON
PERSONNEL WORKSHEET

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2024-12

ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND						
10109 TOWN CLERK						
51010 ELECTED OFFICIALS						
10109 51010	ELECTED OFFICIALS 1,050.00	94,083.00	94,079.37	0.00	3.63	100.0%
51110 ADMINISTRATION						
10109 51110	ADMINISTRATION 3,441.00	71,446.00	71,439.36	0.00	6.64	100.0%
51210 CLERICAL AND TECHNICAL						
10109 51210	CLERICAL AND TECHNICAL 0.00	42,879.00	42,866.55	0.00	12.45	100.0%
51810 OVERTIME						
10109 51810	OVERTIME 100.00	100.00	0.00	0.00	100.00	.0%
51920 F.I.C.A.						
10109 51920	F.I.C.A. 15,608.00	15,608.00	14,704.73	0.00	903.27	94.2%
52010 ADVERTISING						
10109 52010	ADVERTISING 1,600.00	1,600.00	1,599.44	0.00	0.56	100.0%
52020 POSTAGE						
10109 52020	POSTAGE 3,200.00	3,200.00	2,867.19	0.00	332.81	89.6%

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2024-12

ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52050 DUES/CONFER						
10109 52050	DUES, CONFERENCES & EDUCAT 0.00	850.00	850.00	0.00	0.00	100.0%
52180 VITAL STATISTICS						
10109 52180	VITAL STATISTICS 0.00	100.00	0.00	0.00	100.00	.0%
52510 RENTAL OF EQUIPMENT						
10109 52510	RENTAL OF EQUIPMENT 0.00	24,000.00	21,489.25	0.00	2,510.75	89.5%
53270 ORDINANCES						
10109 53270	ORDINANCES 0.00	1,450.00	1,222.30	0.00	227.70	84.3%
53280 ELECTION MATERIALS						
10109 53280	ELECTION MATERIALS 0.00	1,400.00	1,253.59	0.00	146.41	89.5%
GRAND TOTAL	4,491.00	256,716.00	252,371.78	0.00	4,344.22	98.3%

** END OF REPORT - Generated by David Campo **

ACCOUNT PER	ACCOUNT NAME JNL	SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21036 HISTORIC DOCUMENTS PRESERVATIO				\$ (15,171.23)				
* 1		114 GCR	7/5/2023	070523 T CLERK 070323 ERX			\$ 2.00	\$ (2.00)	
* 1		188 GCR	7/7/2023	TC 070623 ERX			\$ 4.00	\$ (6.00)	
* 1		235 GCR	7/10/2023	TCLERK 071023 ERX			\$ 4.00	\$ (10.00)	
* 1		236 GCR	7/11/2023	TCLERK 071023 EPX			\$ 2.00	\$ (12.00)	
* 1		240 GCR	7/13/2023	TCLERK 0703-070723			\$ 50.00	\$ (62.00)	
* 1		240 GCR	7/13/2023	TCLERK 071223 ERX			\$ 10.00	\$ (72.00)	
* 1		243 GCR	7/14/2023	TCLERK 071323 ERX			\$ 10.00	\$ (82.00)	
* 1		244 GCR	7/17/2023	TCLERK 071423 ERX			\$ 6.00	\$ (88.00)	
* 1		253 GCR	7/18/2023	TCLERK 071723 ERX			\$ 10.00	\$ (98.00)	
* 1		270 GCR	7/19/2023	TCLERK 071823 ERX			\$ 6.00	\$ (104.00)	
* 1		326 GCR	7/21/2023	TCLERK 072023 ERX			\$ 2.00	\$ (106.00)	
* 1		339 GCR	7/20/2023	TCLERK 0710-071423			\$ 76.00	\$ (182.00)	
* 1		339 GCR	7/20/2023	TCLERK 071923 ERX			\$ 2.00	\$ (184.00)	
* 1		424 GCR	7/24/2023	TCLERK 072123 ERX			\$ 10.00	\$ (194.00)	
* 1		451 GCR	7/26/2023	TCLERK 0717-072123			\$ 104.00	\$ (298.00)	
* 1		451 GCR	7/26/2023	TCLERK 072523 ERX			\$ 4.00	\$ (302.00)	
* 1		452 GCR	7/27/2023	TCLERK 072623 ERX			\$ 6.00	\$ (308.00)	
* 1		453 GCR	7/31/2023	TCLERK 072823 ERX			\$ 8.00	\$ (316.00)	
* 1		456 GCR	7/28/2023	TCLERK 073123 IRS ACH			\$ 2.00	\$ (318.00)	
* 1		456 GCR	7/28/2023	TCLERK 072723 ERX			\$ 12.00	\$ (330.00)	
* 1		457 GCR	7/31/2023	TCLERK 0724-073123 DIT 08022			\$ 74.00	\$ (404.00)	
* 1		471 GCR	7/31/2023	TCLERK EPX FEE JULY 080123		7.95	\$ -	\$ (396.05)	
* 1		471 GCR	7/31/2023	TCLERK 073123 IRS DEP 080123			\$ 2.00	\$ (398.05)	
* 1		471 GCR	7/31/2023	TCLERK 073123 ERX DEP 080123			\$ 6.00	\$ (404.05)	
* 2		17 API	8/4/2023	001852 59031 ADKINS PRINTING		839.68	\$ -	\$ 435.63	
* 2		37 GCR	8/2/2023	TCLERK 080123 ERX			\$ 6.00	\$ 429.63	
* 2		73 GCR	8/3/2023	TCLERK 080223 ERX			\$ 2.00	\$ 427.63	
* 2		73 GCR	8/3/2023	TCLERK 080223 EPX			\$ 2.00	\$ 425.63	
* 2		74 GCR	8/4/2023	TCLERK 080323 ERX			\$ 2.00	\$ 423.63	
* 2		78 GCR	8/7/2023	TCLERK 080423 ERX			\$ 2.00	\$ 421.63	
* 2		110 GCR	8/8/2023	TCLERK 080723 ERX			\$ 2.00	\$ 419.63	
* 2		125 GCR	8/10/2023	TCLERK 0801-080423			\$ 60.00	\$ 359.63	
* 2		125 GCR	8/10/2023	TCLERK 080923 ERX			\$ 4.00	\$ 355.63	
* 2		137 GCR	8/9/2023	TCLERK 081423 ERX			\$ 14.00	\$ 341.63	
* 2		144 GCR	8/15/2023	TCLERK 081823 ERX			\$ 8.00	\$ 333.63	
* 2		149 GCR	8/21/2023	TCLERK 081723 ERX			\$ 10.00	\$ 323.63	
* 2		158 GCR	8/18/2023	TCLERK 082123 ERX			\$ 2.00	\$ 321.63	
* 2		165 GCR	8/22/2023	TCLERK 082123 ERX			\$ 6.00	\$ 315.63	
* 2		166 GCR	8/16/2023	TCLERK 0807-081123			\$ 98.00	\$ 217.63	
* 2		166 GCR	8/16/2023	TCLERK 081523 EPX			\$ 2.00	\$ 215.63	
* 2		166 GCR	8/16/2023	TCLERK 081523 ERX			\$ 14.00	\$ 201.63	
* 2		191 GCR	8/23/2023	TCLERK 0814-081823			\$ 74.00	\$ 127.63	

ACCOUNT PER	ACCOUNT NAME JNL	SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21036 HISTORIC DOCUMENTS PRESERVATIO				\$ (15,171.23)				
* 2		191 GCR	8/23/2023	TCLERK 082223 EPX	\$	-	\$ 2.00	\$ 125.63	
* 2		200 GCR	8/25/2023	TCLERK 082423 ERX	\$	-	\$ 14.00	\$ 111.63	
* 2		201 GCR	8/28/2023	TCLERK 082523 ERX	\$	-	\$ 6.00	\$ 105.63	
* 2		279 GCR	8/30/2023	TCLERK 0821-082523	\$	-	\$ 68.00	\$ 37.63	
* 2		279 GCR	8/30/2023	TCLERK 082923 ERX	\$	-	\$ 6.00	\$ 31.63	
* 2		289 GCR	8/31/2023	TCLERK 083023 ERX	\$	-	\$ 4.00	\$ 27.63	
* 2		290 GCR	8/31/2023	TCLERK I/C FEE AUG DIT 09012	\$	7.95	-	\$ 35.58	
* 2		290 GCR	8/31/2023	TCLERK 083123 ERX DIT 090123	\$	-	\$ 2.00	\$ 33.58	
* 2		299 GCR	8/31/2023	TCLERK 0828-083123 DIT 09062	\$	-	\$ 52.00	\$ (18.42)	
* 3		76 GCR	9/5/2023	TCLERK 090123 ERX	\$	-	\$ 4.00	\$ (22.42)	
* 3		76 GCR	9/5/2023	TCLERK 090123 EPX	\$	-	\$ 2.00	\$ (24.42)	
* 3		77 GCR	9/6/2023	TCLERK 090523 ERX	\$	-	\$ 6.00	\$ (30.42)	
* 3		78 GCR	9/7/2023	TCLERK 090623 EPX	\$	-	\$ 2.00	\$ (32.42)	
* 3		79 GCR	9/8/2023	TCLERK 090723 ERX	\$	-	\$ 4.00	\$ (36.42)	
* 3		93 GCR	9/12/2023	TCLERK 9/11/23 ERX	\$	-	\$ 4.00	\$ (40.42)	
* 3		103 GCR	9/13/2023	TCLERK 0901-090823	\$	-	\$ 78.00	\$ (118.42)	
* 3		103 GCR	9/13/2023	TCLERK 091223 ERX	\$	-	\$ 8.00	\$ (126.42)	
* 3		117 GCR	9/11/2023	TCLERK 090823 EPX	\$	-	\$ 2.00	\$ (128.42)	
* 3		117 GCR	9/11/2023	TCLERK 090823 ERX	\$	-	\$ 6.00	\$ (134.42)	
* 3		122 GCR	9/14/2023	TCLERK 091323 ERX	\$	-	\$ 4.00	\$ (138.42)	
* 3		123 GCR	9/15/2023	TCLERK 091423 ERX	\$	-	\$ 4.00	\$ (142.42)	
* 3		124 GCR	9/19/2023	TCLERK 091823 ERX	\$	-	\$ 6.00	\$ (148.42)	
* 3		135 GCR	9/18/2023	TCLERK 091523 ERX	\$	-	\$ 6.00	\$ (154.42)	
* 3		135 GCR	9/18/2023	TCLERK 091523 EPX	\$	-	\$ 4.00	\$ (158.42)	
* 3		138 GCR	9/20/2023	TCLERK 0911-091523	\$	-	\$ 62.00	\$ (220.42)	
* 3		138 GCR	9/20/2023	TCLERK 091923 ERX	\$	-	\$ 6.00	\$ (226.42)	
* 3		167 GCR	9/21/2023	TCLERK 092023 EPX	\$	-	\$ 2.00	\$ (228.42)	
* 3		167 GCR	9/21/2023	TCLERK 092023 ERX	\$	-	\$ 4.00	\$ (232.42)	
* 3		180 GCR	9/25/2023	TCLERK 092223 ERX	\$	-	\$ 6.00	\$ (238.42)	
* 3		181 GCR	9/22/2023	TCLERK 092123 ERX	\$	-	\$ 4.00	\$ (242.42)	
* 3		188 GCR	9/28/2023	TCLERK 092723 ERX	\$	-	\$ 2.00	\$ (244.42)	
* 3		200 GCR	9/29/2023	TCLERK 092823 ERX	\$	-	\$ 8.00	\$ (252.42)	
* 3		201 GCR	9/30/2023	TCLERK I/C FEE SEPT DIT 1003	\$	7.95	-	\$ (244.47)	
* 3		207 GCR	9/27/2023	TCLERK 0918-092223	\$	-	\$ 96.00	\$ (340.47)	
* 3		207 GCR	9/27/2023	TCLERK 092623 ERX	\$	-	\$ 2.00	\$ (342.47)	
* 3		208 GCR	9/30/2023	TCLERK 0925-092923 DIT 10042	\$	-	\$ 60.00	\$ (402.47)	
* 3		210 GCR	9/30/2023	TCLERK 092923 ERX DIT 100223	\$	-	\$ 6.00	\$ (408.47)	
* 3		212 GCR	9/26/2023	TCLERK 092523 ERX	\$	-	\$ 12.00	\$ (420.47)	
* 4		22 GCR	10/3/2023	TCLERK 100223 ERX	\$	-	\$ 2.00	\$ (422.47)	
* 4		22 GCR	10/3/2023	TCLERK 100223 EPX	\$	-	\$ 2.00	\$ (424.47)	
* 4		49 API	10/13/2023	001852 61292 ADKINS PRINTING	\$	220.04	-	\$ (204.43)	
* 4		77 GCR	10/4/2023	TCLERK 100323 ERX	\$	-	\$ 4.00	\$ (208.43)	

ACCOUNT PER	ACCOUNT NAME JNL	SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21036				\$ (15,171.23)				
* 4		129 GCR	10/5/2023	TCLERK 100423 ERX	\$	-	2.00	\$ (210.43)	
* 4		130 GCR	10/6/2023	TCLERK 100523 ERX	\$	-	8.00	\$ (218.43)	
* 4		131 GCR	10/10/2023	TCLERK 100623 ERX	\$	-	8.00	\$ (226.43)	
* 4		137 GCR	10/11/2023	TCLERK 1002-100623	\$	-	68.00	\$ (294.43)	
* 4		137 GCR	10/11/2023	TCLERK 101023 EPX	\$	-	2.00	\$ (296.43)	
* 4		137 GCR	10/11/2023	TCLERK 101023 ERX	\$	-	8.00	\$ (304.43)	
* 4		137 GCR	10/11/2023	TCLERK 101023 ACH IRS	\$	-	2.00	\$ (306.43)	
* 4		138 GCR	10/12/2023	TCLERK 101123 ERX	\$	-	4.00	\$ (310.43)	
* 4		139 GCR	10/13/2023	TCLERK 101223 ERX	\$	-	2.00	\$ (312.43)	
* 4		139 GCR	10/13/2023	TCLERK 101223 EPX	\$	-	2.00	\$ (314.43)	
* 4		140 GCR	10/16/2023	TCLERK 101323 ERX	\$	-	2.00	\$ (316.43)	
* 4		158 GCR	10/19/2023	TCLERK 101823 EPX	\$	-	2.00	\$ (318.43)	
* 4		158 GCR	10/19/2023	TCLERK 101823 ERX	\$	-	14.00	\$ (332.43)	
* 4		168 GCR	10/17/2023	TCLERK 101623 ERX	\$	-	4.00	\$ (336.43)	
* 4		168 GCR	10/17/2023	TCLERK 101623 EPX	\$	-	2.00	\$ (338.43)	
* 4		198 GCR	10/18/2023	TCLERK 1010-101323	\$	-	44.00	\$ (382.43)	
* 4		198 GCR	10/18/2023	TCLERK 101723 ERX	\$	-	4.00	\$ (386.43)	
* 4		199 GCR	10/20/2023	TCLERK 102323 IRS	\$	-	2.00	\$ (388.43)	
* 4		201 GCR	10/23/2023	TCLERK 102023 ERX	\$	-	6.00	\$ (394.43)	
* 4		201 GCR	10/23/2023	TCLERK 102023 EPX	\$	-	2.00	\$ (396.43)	
* 4		203 GCR	10/24/2023	TCLERK 102323 EPX	\$	-	2.00	\$ (398.43)	
* 4		204 GCR	10/25/2023	TCLERK 1016-102023	\$	-	64.00	\$ (462.43)	
* 4		204 GCR	10/25/2023	TCLERK 102423 ERX	\$	-	20.00	\$ (482.43)	
* 4		204 GCR	10/25/2023	TCLERK 102423 EPX	\$	-	6.00	\$ (488.43)	
* 4		208 GCR	10/26/2023	TCLERK 102523 ERX	\$	-	4.00	\$ (492.43)	
* 4		209 GCR	10/27/2023	TCLERK 102623 ERX	\$	-	2.00	\$ (494.43)	
* 4		211 GCR	10/30/2023	TCLERK 102723 ERX	\$	-	6.00	\$ (500.43)	
* 4		229 GCR	10/31/2023	TCLERK 1023-102723 DIT 11012	\$	-	128.00	\$ (628.43)	
* 4		229 GCR	10/31/2023	TCLERK I/C FEE OCT DIT 11012	\$	7.95	-	\$ (620.48)	
* 4		229 GCR	10/31/2023	TCLERK 1030-103123 ERX DIT11	\$	-	2.00	\$ (622.48)	
* 4		232 GCR	10/31/2023	TCLERK 1030-103123 DIT 11032	\$	-	30.00	\$ (652.48)	
* 5		74 GCR	11/2/2023	TCLERK 110123 ERX	\$	-	2.00	\$ (654.48)	
* 5		75 GCR	11/3/2023	TCLERK 110223 ERX	\$	-	14.00	\$ (668.48)	
* 5		98 GCR	11/7/2023	TCLERK 110623 ERX	\$	-	4.00	\$ (672.48)	
* 5		98 GCR	11/7/2023	TCLERK 110623 EPX	\$	-	2.00	\$ (674.48)	
* 5		99 GCR	11/8/2023	TCLERK 1101-110323	\$	-	48.00	\$ (722.48)	
* 5		122 GCR	11/9/2023	TCLERK 110823 ERX	\$	-	4.00	\$ (726.48)	
* 5		123 GCR	11/13/2023	TCLERK 110923 ERX	\$	-	12.00	\$ (738.48)	
* 5		124 GCR	11/14/2023	TCLERK 111323 ERX	\$	-	6.00	\$ (744.48)	
* 5		125 GCR	11/15/2023	TCLERK 1106-110923	\$	-	42.00	\$ (786.48)	
* 5		125 GCR	11/15/2023	TCLERK 111423 ERX	\$	-	6.00	\$ (792.48)	
* 5		130 GCR	11/16/2023	TCLERK 111523 ERX	\$	-	10.00	\$ (802.48)	

ACCOUNT PER	ACCOUNT NAME	JNL	SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21036	HISTORIC DOCUMENTS PRESERVATIO				\$ (15,171.23)				
* 5			132 GCR	11/17/2023	TCLERK 111623 ERX	\$	-	\$ 6.00	\$ (808.48)	
* 5			172 GCR	11/20/2023	TCLERK 111723 ERX	\$	-	\$ 4.00	\$ (812.48)	
* 5			197 GCR	11/22/2023	TCLERK 1113-111723	\$	-	\$ 76.00	\$ (888.48)	
* 5			197 GCR	11/22/2023	TCLERK 112123 ERX	\$	-	\$ 12.00	\$ (900.48)	
* 5			198 GCR	11/24/2023	TCLERK 112223 ERX	\$	-	\$ 2.00	\$ (902.48)	
* 5			200 GCR	11/28/2023	TCLERK 112723 ERX	\$	-	\$ 6.00	\$ (908.48)	
* 5			201 GCR	11/29/2023	TCLERK 112823 ERX	\$	-	\$ 4.00	\$ (912.48)	
* 5			215 GCR	11/30/2023	TCLERK 1120-112223	\$	-	\$ 38.00	\$ (950.48)	
* 5			215 GCR	11/30/2023	TCLERK 112923 ERX	\$	-	\$ 2.00	\$ (952.48)	
* 5			224 GCR	11/30/2023	TCLERK 1/C FEE NOV DIT 12012	\$	16.32	\$ -	\$ (936.16)	
* 5			227 GCR	11/30/2023	TCLERK 1127-113023 DIT 12062	\$	-	\$ 70.00	\$ (1,006.16)	
* 6			56 GCR	12/4/2023	TCLERK 120123 ERX	\$	-	\$ 4.00	\$ (1,010.16)	
* 6			57 GCR	12/5/2023	TCLERK 120423 ERX	\$	-	\$ 2.00	\$ (1,012.16)	
* 6			58 GCR	12/6/2023	TCLERK 120523 EPX	\$	-	\$ 2.00	\$ (1,014.16)	
* 6			58 GCR	12/6/2023	TCLERK 120523 ERX	\$	-	\$ 8.00	\$ (1,022.16)	
* 6			59 GCR	12/7/2023	TCLERK 120623 ERX	\$	-	\$ 2.00	\$ (1,024.16)	
* 6			96 API	12/22/2023	000751 62967 DUPONT STORAGE	\$	525.00	\$ -	\$ (499.16)	
* 6			111 GCR	12/13/2023	TCLERK 1201-120823 DEP	\$	-	\$ 118.00	\$ (617.16)	
* 6			111 GCR	12/13/2023	TCLERK 121223 ERX	\$	-	\$ 8.00	\$ (625.16)	
* 6			113 GCR	12/14/2023	TCLERK 121323 ERX	\$	-	\$ 4.00	\$ (629.16)	
* 6			113 GCR	12/14/2023	TCLERK 121323 ACH	\$	-	\$ 2.00	\$ (631.16)	
* 6			118 GCR	12/11/2023	TCLERK 120823 ERX	\$	-	\$ 8.00	\$ (639.16)	
* 6			147 GCR	12/18/2023	TCLERK 121523 ERX	\$	-	\$ 4.00	\$ (643.16)	
* 6			151 GCR	12/19/2023	TCLERK 121823 EPX	\$	-	\$ 2.00	\$ (645.16)	
* 6			186 GCR	12/12/2023	TCLERK 121123 EPX	\$	-	\$ 2.00	\$ (647.16)	
* 6			186 GCR	12/12/2023	TCLERK 121123 ERX	\$	-	\$ 4.00	\$ (651.16)	
* 6			187 GCR	12/15/2023	TCLERK 121423 ERX	\$	-	\$ 8.00	\$ (659.16)	
* 6			188 GCR	12/20/2023	TCLERK 1211-121523	\$	-	\$ 70.00	\$ (729.16)	
* 6			188 GCR	12/20/2023	TCLERK 121923 ERX	\$	-	\$ 6.00	\$ (735.16)	
* 6			189 GCR	12/22/2023	TCLERK 122123 ERX	\$	-	\$ 4.00	\$ (739.16)	
* 6			190 GCR	12/26/2023	TCLERK 122223 ERX	\$	-	\$ 2.00	\$ (741.16)	
* 6			190 GCR	12/26/2023	TCLERK 122623 IRS	\$	-	\$ 2.00	\$ (743.16)	
* 6			191 GCR	12/27/2023	TCLERK 122623 ERX	\$	-	\$ 2.00	\$ (745.16)	
* 6			209 GCR	12/28/2023	TCLERK 1218-122223	\$	-	\$ 68.00	\$ (813.16)	
* 6			210 GCR	12/31/2023	TCLERK 122923 EPX DIT 010224	\$	-	\$ 2.00	\$ (815.16)	
* 6			210 GCR	12/31/2023	TCLERK 122923 ERX DIT 010224	\$	-	\$ 2.00	\$ (817.16)	
* 6			211 GCR	12/21/2023	TCLERK 122023 ERX	\$	-	\$ 4.00	\$ (821.16)	
* 6			212 GCR	12/29/2023	TCLERK 1227-122823 ERX	\$	-	\$ 10.00	\$ (831.16)	
* 6			212 GCR	12/29/2023	TCLERK 122823 EPX	\$	-	\$ 2.00	\$ (833.16)	
* 6			217 GCR	12/31/2023	TCLERK 1226-122923 DIT 01082	\$	-	\$ 54.00	\$ (887.16)	
* 6			219 GCR	12/31/2023	TCLERK 1/C FEE DEC DIT 01032	\$	15.21	\$ -	\$ (871.95)	
* 7			67 GCR	1/3/2024	TCLERK 010224 EPX	\$	-	\$ 2.00	\$ (873.95)	

ACCOUNT PER	ACCOUNT NAME JNL	SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21036 HISTORIC DOCUMENTS PRESERVATIO				\$ (15,171.23)				
* 7		67 GCR	1/3/2024	TCLERK 010224 ERX	\$	-	8.00	\$ (881.95)	
* 7		68 GCR	1/4/2024	TCLERK 010324 ERX	\$	-	6.00	\$ (887.95)	
* 7		69 GCR	1/5/2024	TCLERK 010424 ERX	\$	-	6.00	\$ (893.95)	
* 7		83 API	1/19/2024	001852 63977 ADKINS PRINTING	\$	250.29	-	\$ (643.66)	
* 7		106 GCR	1/8/2024	TCLERK 010524 ERX	\$	-	2.00	\$ (645.66)	
* 7		106 GCR	1/8/2024	TCLERK 010524 EPX	\$	-	2.00	\$ (647.66)	
* 7		116 GCR	1/9/2024	TCLERK 011124 IRS	\$	-	10.00	\$ (657.66)	
* 7		116 GCR	1/9/2024	TCLERK 010824 ERX	\$	-	2.00	\$ (659.66)	
* 7		117 GCR	1/11/2024	TCLERK 0102-010524	\$	-	50.00	\$ (709.66)	
* 7		139 GCR	1/10/2024	TCLERK 010924 ERX	\$	-	4.00	\$ (713.66)	
* 7		140 GCR	1/16/2024	TCLERK 011224 ERX	\$	-	2.00	\$ (715.66)	
* 7		141 GCR	1/17/2024	TCLERK 0108-011224	\$	-	68.00	\$ (783.66)	
* 7		141 GCR	1/17/2024	TCLERK 011624 ERX	\$	-	6.00	\$ (789.66)	
* 7		142 GCR	1/18/2024	TCLERK 011724 ERX	\$	-	10.00	\$ (799.66)	
* 7		143 GCR	1/19/2024	TCLERK 011824 ERX	\$	-	8.00	\$ (807.66)	
* 7		174 GCR	1/22/2024	TCLERK 011924 ERX	\$	-	6.00	\$ (813.66)	
* 7		176 GCR	1/23/2024	TCLERK 012224 ERX	\$	-	2.00	\$ (815.66)	
* 7		176 GCR	1/23/2024	TCLERK 012324 IRS	\$	-	2.00	\$ (817.66)	
* 7		178 GCR	1/24/2024	TCLERK 012324 ERX	\$	-	2.00	\$ (819.66)	
* 7		201 GCR	1/25/2024	TCLERK 012424 ERX	\$	-	4.00	\$ (823.66)	
* 7		218 GCR	1/29/2024	TCLERK 012624 ERX	\$	-	2.00	\$ (825.66)	
* 7		219 GCR	1/30/2024	TCLERK 0116-011924	\$	-	47.00	\$ (872.66)	
* 7		219 GCR	1/30/2024	TCLERK 012924 EPX	\$	-	2.00	\$ (874.66)	
* 7		219 GCR	1/30/2024	TCLERK 012924 ERX	\$	-	8.00	\$ (882.66)	
* 7		220 GCR	1/31/2024	TCLERK 0122-012624	\$	-	66.00	\$ (948.66)	
* 7		220 GCR	1/31/2024	TCLERK 013024 ERX	\$	-	2.00	\$ (950.66)	
* 7		223 GCR	1/31/2024	TCLERK 0129-013124 DIT 02022	\$	-	34.00	\$ (984.66)	
* 7		230 GCR	1/31/2024	TCLERK I/C FEE JANUARY DIT02	\$	7.95	-	\$ (976.71)	
* 7		230 GCR	1/31/2024	TCLERK 013124 ERX DIT 020124	\$	-	14.00	\$ (990.71)	
* 7		38 GCR	2/2/2024	TCLERK 020124 ERX	\$	-	6.00	\$ (996.71)	
* 8		39 GCR	2/5/2024	TCLERK 020224 ERX	\$	-	14.00	\$ (1,010.71)	
* 8		62 GCR	2/6/2024	TCLERK 020524 ERX	\$	-	6.00	\$ (1,016.71)	
* 8		74 GCR	2/7/2024	TCLERK 0201-020224	\$	-	16.00	\$ (1,032.71)	
* 8		74 GCR	2/7/2024	TCLERK 020624 ERX	\$	-	12.00	\$ (1,044.71)	
* 8		82 GCR	2/1/2024	GB40 T CLERK 0116-011924 CORRECTI	\$	-	5.00	\$ (1,049.71)	
* 8		93 GCR	2/8/2024	TCLERK 020724 ERX	\$	-	4.00	\$ (1,053.71)	
* 8		108 GCR	2/15/2024	TCLERK 021424 ERX	\$	-	6.00	\$ (1,059.71)	
* 8		113 GCR	2/9/2024	TCLERK 020824 ERX	\$	-	2.00	\$ (1,061.71)	
* 8		132 GCR	2/12/2024	TCLERK 020924 ERX	\$	-	4.00	\$ (1,065.71)	
* 8		134 GCR	2/13/2024	TCLERK 021224 ERX	\$	-	6.00	\$ (1,071.71)	
* 8		136 GCR	2/14/2024	TCLERK 0205-020924	\$	-	52.00	\$ (1,123.71)	
* 8		136 GCR	2/14/2024	TCLERK 021324 ERX	\$	-	2.00	\$ (1,125.71)	

ACCOUNT PER	ACCOUNT NAME JNL	SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21036 HISTORIC DOCUMENTS PRESERVATIO				\$ (15,171.23)				
* 8		142 GCR	2/16/2024	TCLERK 021524 ERX	\$	-	\$ 4.00	\$ (1,129.71)	
* 8		147 GCR	2/20/2024	TCLERK 021624 EPX	\$	-	\$ 2.00	\$ (1,131.71)	
* 8		147 GCR	2/20/2024	TCLERK 021624 ERX	\$	-	\$ 2.00	\$ (1,133.71)	
* 8		148 GCR	2/21/2024	TCLERK 0212-021624	\$	-	\$ 24.00	\$ (1,157.71)	
* 8		148 GCR	2/21/2024	TCLERK 022024 ERX	\$	-	\$ 18.00	\$ (1,175.71)	
* 8		205 GCR	2/26/2024	TCLERK 022324 EPX	\$	-	\$ 2.00	\$ (1,177.71)	
* 8		205 GCR	2/26/2024	TCLERK 022324 ERX	\$	-	\$ 2.00	\$ (1,179.71)	
* 8		206 GCR	2/27/2024	TCLERK 022624 ERX	\$	-	\$ 2.00	\$ (1,181.71)	
* 8		207 GCR	2/28/2024	TCLERK 0220-022324	\$	-	\$ 26.00	\$ (1,207.71)	
* 8		207 GCR	2/28/2024	TCLERK 022724 ERX	\$	-	\$ 4.00	\$ (1,211.71)	
* 8		210 GCR	2/29/2024	TCLERK 022824 ERX	\$	-	\$ 4.00	\$ (1,215.71)	
* 8		221 GCR	2/29/2024	TCLERK CC FEE FEB DIT 030124	\$	7.95	\$ -	\$ (1,207.76)	
* 8		233 GCR	2/29/2024	TCLERK 0226-022924 DIT 03062	\$	-	\$ 30.00	\$ (1,237.76)	
* 9		30 GCR	3/1/2024	TCLERK 030424 IRS V1850 P263	\$	-	\$ 2.00	\$ (1,239.76)	
* 9		42 GCR	3/5/2024	TCLERK 030424 EPX	\$	-	\$ 2.00	\$ (1,241.76)	
* 9		42 GCR	3/5/2024	TCLERK 030424 ERX	\$	-	\$ 20.00	\$ (1,261.76)	
* 9		61 GCR	3/6/2024	TCLERK 030524 ERX	\$	-	\$ 14.00	\$ (1,275.76)	
* 9		67 GCR	3/4/2024	TCLERK 030124 ERX	\$	-	\$ 8.00	\$ (1,283.76)	
* 9		68 GCR	3/7/2024	TCLERK 030624 ERX	\$	-	\$ 16.00	\$ (1,299.76)	
* 9		78 GCR	3/8/2024	TCLERK 030724 ERX	\$	-	\$ 2.00	\$ (1,301.76)	
* 9		85 GCR	3/11/2024	TCLERK 030824 EPX	\$	-	\$ 4.00	\$ (1,305.76)	
* 9		85 GCR	3/11/2024	TCLERK 030824 ERX	\$	-	\$ 6.00	\$ (1,311.76)	
* 9		117 GCR	3/13/2024	TCLERK 0301-030824	\$	-	\$ 74.00	\$ (1,385.76)	
* 9		117 GCR	3/13/2024	TCLERK 031224 ERX	\$	-	\$ 14.00	\$ (1,399.76)	
* 9		145 GCR	3/12/2024	TCLERK 031124 ERX	\$	-	\$ 4.00	\$ (1,403.76)	
* 9		147 GCR	3/14/2024	TCLERK 031324 ERX	\$	-	\$ 26.00	\$ (1,429.76)	
* 9		148 GCR	3/15/2024	TCLERK 031424 ERX	\$	-	\$ 8.00	\$ (1,437.76)	
* 9		151 GCR	3/18/2024	TCLERK 031524 ERX	\$	-	\$ 2.00	\$ (1,439.76)	
* 9		217 GCR	3/20/2024	TCLERK 031924 ERX	\$	-	\$ 2.00	\$ (1,441.76)	
* 9		217 GCR	3/20/2024	TCLERK 031924 EPX	\$	-	\$ 4.00	\$ (1,445.76)	
* 9		219 GCR	3/21/2024	TCLERK 0311-031524	\$	-	\$ 70.00	\$ (1,515.76)	
* 9		219 GCR	3/21/2024	TCLERK 032024 ERX	\$	-	\$ 2.00	\$ (1,517.76)	
* 9		223 GCR	3/25/2024	TCLERK 032224 ERX	\$	-	\$ 2.00	\$ (1,519.76)	
* 9		224 GCR	3/22/2024	TCLERK 032124 ERX	\$	-	\$ 6.00	\$ (1,525.76)	
* 9		229 GCR	3/26/2024	TCLERK 032524 ERX	\$	-	\$ 2.00	\$ (1,527.76)	
* 9		230 GCR	3/27/2024	TCLERK 0318-032224	\$	-	\$ 74.00	\$ (1,601.76)	
* 9		230 GCR	3/27/2024	TCLERK 032624 ERX	\$	-	\$ 4.00	\$ (1,605.76)	
* 9		232 GCR	3/28/2024	TCLERK 032724 ERX	\$	-	\$ 2.00	\$ (1,607.76)	
* 9		251 GCR	3/29/2024	TCLERK 032824 ERX	\$	-	\$ 14.00	\$ (1,621.76)	
* 9		253 GCR	3/31/2024	TCLERK 0325-032824 DIT 04032	\$	-	\$ 56.00	\$ (1,677.76)	
* 9		256 GCR	3/31/2024	TCLERK I/C FEE MARCH DIT0402	\$	7.95	\$ -	\$ (1,669.81)	
*10		50 GCR	4/2/2024	TCLERK 040124 ERX	\$	-	\$ 12.00	\$ (1,681.81)	

ACCOUNT PER	ACCOUNT NAME JNL	SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21036 HISTORIC DOCUMENTS PRESERVATIO				\$ (15,171.23)				
10		50 GCR	4/2/2024	TCLERK 040524 IRS	\$	-	2.00	\$ (1,683.81)	
*10		51 GCR	4/3/2024	TCLERK 040224 ERX	\$	-	6.00	\$ (1,689.81)	
*10		51 GCR	4/3/2024	TCLERK 040224 EPX	\$	-	2.00	\$ (1,691.81)	
*10		64 API	4/12/2024	001852 65917 ADKINS PRINTING	\$	679.80	-	\$ (1,012.01)	
*10		71 GCR	4/5/2024	TCLERK 040424 ERX	\$	-	6.00	\$ (1,018.01)	
*10		72 GCR	4/8/2024	TCLERK 040524 ERX	\$	-	2.00	\$ (1,020.01)	
*10		73 GCR	4/9/2024	TCLERK 040824 EPX	\$	-	2.00	\$ (1,022.01)	
*10		73 GCR	4/9/2024	TCLERK 040824 ERX	\$	-	24.00	\$ (1,046.01)	
*10		73 GCR	4/9/2024	TCLERK 041024 IRS V1854 P191	\$	-	2.00	\$ (1,048.01)	
*10		92 GCR	4/10/2024	TCLERK 040924 ERX	\$	-	2.00	\$ (1,050.01)	
*10		94 GCR	4/11/2024	TCLERK 0401-040524	\$	-	66.00	\$ (1,116.01)	
*10		94 GCR	4/11/2024	TCLERK 041024 EPX	\$	-	4.00	\$ (1,120.01)	
*10		94 GCR	4/11/2024	TCLERK 041024 ERX	\$	-	4.00	\$ (1,124.01)	
*10		107 GCR	4/12/2024	TCLERK 041724 IRS	\$	-	4.00	\$ (1,128.01)	
*10		107 GCR	4/12/2024	TCLERK 041124 ERX	\$	-	2.00	\$ (1,130.01)	
*10		112 GCR	4/15/2024	TCLERK 041224 ERX	\$	-	4.00	\$ (1,134.01)	
*10		119 GCR	4/16/2024	TCLERK 041524 ERX	\$	-	2.00	\$ (1,136.01)	
*10		126 GCR	4/17/2024	TCLERK 0408-041224	\$	-	68.00	\$ (1,204.01)	
*10		126 GCR	4/17/2024	TCLERK 041624 ERX	\$	-	8.00	\$ (1,212.01)	
*10		155 GCR	4/18/2024	TCLERK 041724 ERX	\$	-	4.00	\$ (1,216.01)	
*10		159 GCR	4/19/2024	TCLERK 041824 ERX	\$	-	2.00	\$ (1,218.01)	
*10		171 GCR	4/24/2024	TCLERK 0415-041924	\$	-	66.00	\$ (1,284.01)	
*10		176 GCR	4/24/2024	TCLERK 042324 ERX	\$	-	4.00	\$ (1,288.01)	
*10		196 GCR	4/22/2024	TCLERK 041924 ERX	\$	-	6.00	\$ (1,294.01)	
*10		210 GCR	4/23/2024	TCLERK 042224 ERX	\$	-	2.00	\$ (1,296.01)	
*10		211 GCR	4/26/2024	TCLERK 042524 ERX	\$	-	4.00	\$ (1,300.01)	
*10		223 GCR	4/30/2024	TCLERK 0422-042624 DIT 05012	\$	-	8.00	\$ (1,308.01)	
*10		223 GCR	4/30/2024	TCLERK I/C FEE APRIL DIT0501	\$	7.95	-	\$ (1,380.01)	
*10		223 GCR	4/30/2024	TCLERK 043024 EPX DIT 050124	\$	-	2.00	\$ (1,382.06)	
*10		223 GCR	4/30/2024	TCLERK 043024 ERX DIT 050124	\$	-	8.00	\$ (1,390.06)	
*10		240 GCR	4/30/2024	TCLERK 0429-043024 DIT 05062	\$	-	16.00	\$ (1,406.06)	
*11		51 GCR	5/2/2024	TCLERK 050124 ERX	\$	-	10.00	\$ (1,416.06)	
*11		56 GCR	5/3/2024	TCLERK 050224 ERX	\$	-	2.00	\$ (1,418.06)	
*11		57 GCR	5/6/2024	TCLERK 050324 ERX	\$	-	10.00	\$ (1,428.06)	
*11		83 GCR	5/7/2024	TCLERK 050624 ERX	\$	-	4.00	\$ (1,432.06)	
*11		126 GCR	5/8/2024	TCLERK 0501-050324	\$	-	70.00	\$ (1,502.06)	
*11		126 GCR	5/8/2024	TCLERK 050724 ERX	\$	-	6.00	\$ (1,508.06)	
*11		126 GCR	5/8/2024	TCLERK 050724 EPX	\$	-	2.00	\$ (1,510.06)	
*11		127 GCR	5/9/2024	TCLERK 050824 ERX	\$	-	4.00	\$ (1,514.06)	
*11		131 GCR	5/10/2024	TCLERK 050924 ERX	\$	-	10.00	\$ (1,524.06)	
*11		146 GCR	5/14/2024	TCLERK 051324 ERX	\$	-	6.00	\$ (1,530.06)	

ACCOUNT PER	ACCOUNT NAME JNL	SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21036 HISTORIC DOCUMENTS PRESERVATIO				\$ (15,171.23)				
*11		147 GCR	5/16/2024	TCLERK 051524 EPX	\$	-	2.00	\$ (1,532.06)	
*11		147 GCR	5/16/2024	TCLERK 051524 ERX	\$	-	18.00	\$ (1,550.06)	
*11		158 GCR	5/15/2024	TCLERK 0506-051024	\$	-	50.00	\$ (1,600.06)	
*11		158 GCR	5/15/2024	TCLERK 051424 ERX	\$	-	4.00	\$ (1,604.06)	
*11		175 GCR	5/17/2024	TCLERK 051624 EPX	\$	-	2.00	\$ (1,606.06)	
*11		175 GCR	5/17/2024	TCLERK 051624 ERX	\$	-	4.00	\$ (1,610.06)	
*11		176 GCR	5/20/2024	TCLERK 051724 ERX	\$	-	4.00	\$ (1,614.06)	
*11		218 GCR	5/21/2024	TCLERK 052024 ERX	\$	-	4.00	\$ (1,618.06)	
*11		219 GCR	5/22/2024	TCLERK 0513-051724	\$	-	60.00	\$ (1,678.06)	
*11		219 GCR	5/22/2024	TCLERK 052124 ERX	\$	-	6.00	\$ (1,684.06)	
*11		221 GCR	5/23/2024	TCLERK 052224 ERX	\$	-	2.00	\$ (1,686.06)	
*11		222 GCR	5/24/2024	TCLERK 052324 ERX	\$	-	8.00	\$ (1,694.06)	
*11		290 GCR	5/28/2024	TCLERK 052424 ERX	\$	-	8.00	\$ (1,702.06)	
*11		291 GCR	5/29/2024	TCLERK 0520-052424	\$	-	72.00	\$ (1,774.06)	
*11		291 GCR	5/29/2024	TCLERK 052824 ERX	\$	-	6.00	\$ (1,780.06)	
*11		292 GCR	5/30/2024	TCLERK 052924 ERX	\$	-	14.00	\$ (1,794.06)	
*11		303 GCR	5/31/2024	TCLERK 053124 CC REIMBURSEME	\$	7.95	-	\$ (1,786.11)	
*11		303 GCR	5/31/2024	TCLERK 053124 ERX	\$	-	4.00	\$ (1,790.11)	
*11		305 GCR	5/31/2024	TCLERK 0528-053124 DIT 06062	\$	-	84.00	\$ (1,874.11)	
*12		33 API	6/7/2024	001842 67501 CT DEPT OF AGRI	\$	91.00	-	\$ (1,783.11)	
*12		33 API	6/7/2024	001852 67227 ADKINS PRINTING	\$	80.00	-	\$ (1,703.11)	
*12		33 API	6/7/2024	001852 67228 ADKINS PRINTING	\$	125.00	-	\$ (1,578.11)	
*12		119 GCR	6/6/2024	TCLERK 060524 ERX	\$	-	2.00	\$ (1,580.11)	
*12		147 GCR	6/5/2024	TCLERK 060424 ERX	\$	-	4.00	\$ (1,584.11)	
*12		148 GCR	6/7/2024	TCLERK 060624 ERX	\$	-	6.00	\$ (1,590.11)	
*12		150 GCR	6/10/2024	TCLERK 060724 ERX	\$	-	4.00	\$ (1,594.11)	
*12		151 GCR	6/11/2024	TCLERK 061024 ERX	\$	-	4.00	\$ (1,598.11)	
*12		152 GCR	6/12/2024	TCLERK 061124 EPX	\$	-	2.00	\$ (1,600.11)	
*12		152 GCR	6/12/2024	TCLERK 061124 ERX	\$	-	6.00	\$ (1,606.11)	
*12		159 GCR	6/4/2024	TCLERK 060324 ERX	\$	-	4.00	\$ (1,610.11)	
*12		161 GCR	6/13/2024	TCLERK 0603-060724	\$	-	46.00	\$ (1,656.11)	
*12		161 GCR	6/13/2024	TCLERK 061224 ERX	\$	-	8.00	\$ (1,664.11)	
*12		163 GCR	6/14/2024	TCLERK 061324 EPX	\$	-	2.00	\$ (1,666.11)	
*12		163 GCR	6/14/2024	TCLERK 061324 ERX	\$	-	8.00	\$ (1,674.11)	
*12		178 GCR	6/17/2024	TCLERK 061424 ERX	\$	-	4.00	\$ (1,678.11)	
*12		179 GCR	6/18/2024	TCLERK 061724 ERX	\$	-	8.00	\$ (1,686.11)	
*12		193 GCR	6/20/2024	TCLERK 061824 ERX	\$	-	4.00	\$ (1,690.11)	
*12		246 GCR	6/21/2024	TCLERK 062024 EPX	\$	-	2.00	\$ (1,692.11)	
*12		246 GCR	6/21/2024	TCLERK 062024 ERX	\$	-	4.00	\$ (1,696.11)	
*12		250 GCR	6/24/2024	TCLERK 0610-061424	\$	-	58.00	\$ (1,754.11)	
*12		250 GCR	6/24/2024	TCLERK 062124 ERX	\$	-	4.00	\$ (1,758.11)	
*12		253 GCR	6/25/2024	TCLERK 062424 ERX	\$	-	6.00	\$ (1,764.11)	

ACCOUNT PER	ACCOUNT NAME JNL	SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21036 HISTORIC DOCUMENTS PRESERVATIO				\$ (15,171.23)				
*12		254 GCR	6/26/2024	TCLERK 0617-062124		\$ -	\$ 70.00	\$ (1,834.11)	
*12		262 GCR	6/27/2024	TCLERK 062624 ERX		\$ -	\$ 2.00	\$ (1,836.11)	
*12		264 GCR	6/28/2024	TCLERK 062724 EPX		\$ -	\$ 2.00	\$ (1,838.11)	
*12		264 GCR	6/28/2024	TCLERK 062724 ERX		\$ -	\$ 4.00	\$ (1,842.11)	
*12		302 GCR	6/30/2024	TCLERK CC FEE JUNE DIT 07022		\$ 7.95	\$ -	\$ (1,834.16)	
*12		304 GCR	6/30/2024	TCLERK 0624-062824 DIT 07032		\$ -	\$ 48.00	\$ (1,882.16)	
*12		339 API	6/30/2024	000157 68611 THE DAY PUBLISH		\$ 832.16	\$ -	\$ (1,050.00)	
					\$ (15,171.23)	\$ 3,754.00	\$ 4,804.00	\$ (1,050.00)	\$ (16,221.23)

ACCOUNT PER	ACCOUNT NAME JNL	SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21039 TOWN CLERK'S PORTION AGR. REC.				\$ (17,068.85)				
* 1		111 API	7/7/2023	000678 58465 RICOH USA INC		\$ 107.13	\$ -	\$ 107.13	
* 1		114 GCR	7/5/2023	070523 T CLERK 070323 ERX		\$ -	\$ 1.00	\$ 106.13	
* 1		188 GCR	7/7/2023	TC 070623 ERX		\$ -	\$ 12.00	\$ 94.13	
* 1		235 GCR	7/10/2023	TCLERK 071023 ERX		\$ -	\$ 2.00	\$ 92.13	
* 1		236 GCR	7/11/2023	TCLERK 071023 EPX		\$ -	\$ 1.00	\$ 91.13	
* 1		240 GCR	7/13/2023	TCLERK 0703-070723		\$ -	\$ 55.00	\$ 36.13	
* 1		240 GCR	7/13/2023	TCLERK 071223 ERX		\$ -	\$ 5.00	\$ 31.13	
* 1		243 GCR	7/14/2023	TCLERK 071323 ERX		\$ -	\$ 5.00	\$ 26.13	
* 1		244 GCR	7/17/2023	TCLERK 071423 ERX		\$ -	\$ 3.00	\$ 23.13	
* 1		253 GCR	7/18/2023	TCLERK 071723 ERX		\$ -	\$ 5.00	\$ 18.13	
* 1		270 GCR	7/19/2023	TCLERK 071823 ERX		\$ -	\$ 3.00	\$ 15.13	
* 1		326 GCR	7/21/2023	TCLERK 072023 ERX		\$ -	\$ 1.00	\$ 14.13	
* 1		339 GCR	7/20/2023	TCLERK 0710-071423		\$ -	\$ 68.00	\$ (53.87)	
* 1		339 GCR	7/20/2023	TCLERK 071923 ERX		\$ -	\$ 1.00	\$ (54.87)	
* 1		424 GCR	7/24/2023	TCLERK 072123 ERX		\$ -	\$ 5.00	\$ (59.87)	
* 1		451 GCR	7/26/2023	TCLERK 0717-072123		\$ -	\$ 112.00	\$ (171.87)	
* 1		451 GCR	7/26/2023	TCLERK 072523 ERX		\$ -	\$ 12.00	\$ (183.87)	
* 1		452 GCR	7/27/2023	TCLERK 072623 ERX		\$ -	\$ 3.00	\$ (186.87)	
* 1		453 GCR	7/31/2023	TCLERK 072823 ERX		\$ -	\$ 4.00	\$ (190.87)	
* 1		456 GCR	7/28/2023	TCLERK 073123 IRS ACH		\$ -	\$ 1.00	\$ (191.87)	
* 1		456 GCR	7/28/2023	TCLERK 072723 ERX		\$ -	\$ 6.00	\$ (197.87)	
* 1		457 GCR	7/31/2023	TCLERK 0724-073123 DIT 08022		\$ -	\$ 77.00	\$ (274.87)	
* 1		471 GCR	7/31/2023	TCLERK 073123 IRS DEP 080123		\$ -	\$ 1.00	\$ (275.87)	
* 1		471 GCR	7/31/2023	TCLERK 073123 ERX DEP 080123		\$ -	\$ 3.00	\$ (278.87)	
* 2		17 API	8/4/2023	001794 59016 W.B. MASON CO.,		\$ 75.32	\$ -	\$ (203.55)	
* 2		37 GCR	8/2/2023	TCLERK 080123 ERX		\$ -	\$ 3.00	\$ (206.55)	
* 2		73 GCR	8/3/2023	TCLERK 080223 ERX		\$ -	\$ 11.00	\$ (217.55)	
* 2		73 GCR	8/3/2023	TCLERK 080223 EPX		\$ -	\$ 1.00	\$ (218.55)	
* 2		74 GCR	8/4/2023	TCLERK 080323 ERX		\$ -	\$ 11.00	\$ (229.55)	
* 2		78 GCR	8/7/2023	TCLERK 080423 ERX		\$ -	\$ 1.00	\$ (230.55)	
* 2		110 GCR	8/8/2023	TCLERK 080723 ERX		\$ -	\$ 1.00	\$ (231.55)	
* 2		111 API	8/18/2023	000137 59354 STAPLES, INC		\$ 1.66	\$ -	\$ (229.89)	
* 2		111 API	8/18/2023	000137 59594 STAPLES, INC		\$ 48.09	\$ -	\$ (181.80)	
* 2		111 API	8/18/2023	001852 59629 ADKINS PRINTING		\$ 157.50	\$ -	\$ (24.30)	
* 2		111 API	8/18/2023	000678 59304 RICOH USA INC		\$ 91.51	\$ -	\$ 67.21	
* 2		111 API	8/18/2023	000946 59623 INFOSHRED, LLC		\$ 29.91	\$ -	\$ 97.12	
* 2		125 GCR	8/10/2023	TCLERK 0801-080423		\$ -	\$ 60.00	\$ 37.12	
* 2		125 GCR	8/10/2023	TCLERK 080923 ERX		\$ -	\$ 2.00	\$ 35.12	
* 2		137 GCR	8/9/2023	TCLERK 080823 ERX		\$ -	\$ 7.00	\$ 28.12	
* 2		144 GCR	8/15/2023	TCLERK 081423 ERX		\$ -	\$ 4.00	\$ 24.12	
* 2		149 GCR	8/21/2023	TCLERK 081823 ERX		\$ -	\$ 5.00	\$ 19.12	
* 2		158 GCR	8/18/2023	TCLERK 081723 ERX		\$ -	\$ 1.00	\$ 18.12	

ACCOUNT PER	ACCOUNT NAME JNL	SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21039 TOWN CLERK'S PORTION AGR. REC.				\$ (17,068.85)				
* 2		165 GCR	8/22/2023	TCLERK 082123 ERX		\$ -	\$ 3.00	\$ 15.12	
* 2		166 GCR	8/16/2023	TCLERK 0807-081123		\$ -	\$ 89.00	\$ (73.88)	
* 2		166 GCR	8/16/2023	TCLERK 081523 EPX		\$ -	\$ 1.00	\$ (74.88)	
* 2		166 GCR	8/16/2023	TCLERK 081523 ERX		\$ -	\$ 7.00	\$ (81.88)	
* 2		191 GCR	8/23/2023	TCLERK 0814-081823		\$ -	\$ 67.00	\$ (148.88)	
* 2		191 GCR	8/23/2023	TCLERK 082223 EPX		\$ -	\$ 1.00	\$ (149.88)	
* 2		200 GCR	8/25/2023	TCLERK 082423 ERX		\$ -	\$ 7.00	\$ (156.88)	
* 2		201 GCR	8/28/2023	TCLERK 082523 ERX		\$ -	\$ 13.00	\$ (169.88)	
* 2		279 GCR	8/30/2023	TCLERK 0821-082523		\$ -	\$ 104.00	\$ (273.88)	
* 2		279 GCR	8/30/2023	TCLERK 082923 ERX		\$ -	\$ 3.00	\$ (276.88)	
* 2		289 GCR	8/31/2023	TCLERK 083023 ERX		\$ -	\$ 2.00	\$ (278.88)	
* 2		290 GCR	8/31/2023	TCLERK 083123 ERX DIT 090123		\$ -	\$ 1.00	\$ (279.88)	
* 2		299 GCR	8/31/2023	TCLERK 0828-083123 DIT 09062		\$ -	\$ 36.00	\$ (315.88)	
* 2		303 GEN	8/31/2023	GB70 COLOR COPY CHARGES 073123		\$ 0.10	\$ -	\$ (315.78)	
* 2		304 GEN	8/31/2023	GB71 COLOR COPY CHARGES 083123		\$ 0.05	\$ -	\$ (315.73)	
* 3		66 API	9/15/2023	000678 60200 RICOH USA INC		\$ 91.51	\$ -	\$ (224.22)	
* 3		76 GCR	9/5/2023	TCLERK 090123 ERX		\$ -	\$ 2.00	\$ (226.22)	
* 3		76 GCR	9/5/2023	TCLERK 090123 EPX		\$ -	\$ 1.00	\$ (227.22)	
* 3		77 GCR	9/6/2023	TCLERK 090523 ERX		\$ -	\$ 13.00	\$ (240.22)	
* 3		78 GCR	9/7/2023	TCLERK 090623 EPX		\$ -	\$ 1.00	\$ (241.22)	
* 3		79 GCR	9/8/2023	TCLERK 090723 ERX		\$ -	\$ 2.00	\$ (243.22)	
* 3		93 GCR	9/12/2023	TCLERK 9/11/23 ERX		\$ -	\$ 2.00	\$ (245.22)	
* 3		103 GCR	9/13/2023	TCLERK 0901-090823		\$ -	\$ 79.00	\$ (324.22)	
* 3		103 GCR	9/13/2023	TCLERK 091223 ERX		\$ -	\$ 14.00	\$ (338.22)	
* 3		117 GCR	9/11/2023	TCLERK 090823 EPX		\$ -	\$ 1.00	\$ (339.22)	
* 3		117 GCR	9/11/2023	TCLERK 090823 ERX		\$ -	\$ 13.00	\$ (352.22)	
* 3		122 GCR	9/14/2023	TCLERK 091323 ERX		\$ -	\$ 2.00	\$ (354.22)	
* 3		123 GCR	9/15/2023	TCLERK 091423 ERX		\$ -	\$ 12.00	\$ (366.22)	
* 3		124 GCR	9/19/2023	TCLERK 091823 ERX		\$ -	\$ 3.00	\$ (369.22)	
* 3		135 GCR	9/18/2023	TCLERK 091523 ERX		\$ -	\$ 3.00	\$ (372.22)	
* 3		135 GCR	9/18/2023	TCLERK 091523 EPX		\$ -	\$ 2.00	\$ (374.22)	
* 3		136 API	9/22/2023	000946 60560 INFOSHRED, LLC		\$ 29.91	\$ -	\$ (344.31)	
* 3		138 GCR	9/20/2023	TCLERK 0911-091523		\$ -	\$ 51.00	\$ (395.31)	
* 3		138 GCR	9/20/2023	TCLERK 091923 ERX		\$ -	\$ 3.00	\$ (398.31)	
* 3		167 GCR	9/21/2023	TCLERK 092023 EPX		\$ -	\$ 1.00	\$ (399.31)	
* 3		167 GCR	9/21/2023	TCLERK 092023 ERX		\$ -	\$ 2.00	\$ (401.31)	
* 3		180 GCR	9/25/2023	TCLERK 092223 ERX		\$ -	\$ 3.00	\$ (404.31)	
* 3		181 GCR	9/22/2023	TCLERK 092123 ERX		\$ -	\$ 2.00	\$ (406.31)	
* 3		188 GCR	9/28/2023	TCLERK 092723 ERX		\$ -	\$ 11.00	\$ (417.31)	
* 3		200 GCR	9/29/2023	TCLERK 092823 ERX		\$ -	\$ 4.00	\$ (421.31)	
* 3		207 GCR	9/27/2023	TCLERK 0918-092223		\$ -	\$ 78.00	\$ (499.31)	
* 3		207 GCR	9/27/2023	TCLERK 092623 ERX		\$ -	\$ 1.00	\$ (500.31)	

ACCOUNT PER	ACCOUNT NAME JNL	SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21039 TOWN CLERK'S PORTION AGR. REC.				\$ (17,068.85)				
* 3		208 GCR	9/30/2023	TCLERK 0925-092923 DIT 10042	\$	-	50.00	\$ (550.31)	
* 3		209 API	9/4/2023	001651 61392 JP MORGAN CHASE	\$	99.27	-	\$ (451.04)	
* 3		210 GCR	9/30/2023	TCLERK 092923 ERX DIT 100223	\$	-	3.00	\$ (454.04)	
* 3		212 GCR	9/26/2023	TCLERK 092523 ERX	\$	-	6.00	\$ (460.04)	
* 4		22 GCR	10/3/2023	TCLERK 100223 ERX	\$	-	1.00	\$ (461.04)	
* 4		22 GCR	10/3/2023	TCLERK 100223 EPX	\$	-	1.00	\$ (462.04)	
* 4		49 API	10/13/2023	000678 61332 RICOH USA INC	\$	91.51	-	\$ (370.53)	
* 4		77 GCR	10/4/2023	TCLERK 100323 ERX	\$	-	2.00	\$ (372.53)	
* 4		129 GCR	10/5/2023	TCLERK 100423 ERX	\$	-	1.00	\$ (373.53)	
* 4		130 GCR	10/6/2023	TCLERK 100523 ERX	\$	-	4.00	\$ (377.53)	
* 4		131 GCR	10/10/2023	TCLERK 100623 ERX	\$	-	4.00	\$ (381.53)	
* 4		135 API	10/20/2023	000946 61650 INFOSHRED, LLC	\$	29.91	-	\$ (351.62)	
* 4		137 GCR	10/11/2023	TCLERK 1002-100623	\$	-	54.00	\$ (405.62)	
* 4		137 GCR	10/11/2023	TCLERK 101023 EPX	\$	-	1.00	\$ (406.62)	
* 4		137 GCR	10/11/2023	TCLERK 101023 ERX	\$	-	14.00	\$ (420.62)	
* 4		137 GCR	10/11/2023	TCLERK 101023 ACH IRS	\$	-	1.00	\$ (421.62)	
* 4		138 GCR	10/12/2023	TCLERK 101123 ERX	\$	-	2.00	\$ (423.62)	
* 4		139 GCR	10/13/2023	TCLERK 101223 ERX	\$	-	1.00	\$ (424.62)	
* 4		139 GCR	10/13/2023	TCLERK 101223 EPX	\$	-	1.00	\$ (425.62)	
* 4		140 GCR	10/16/2023	TCLERK 101323 ERX	\$	-	1.00	\$ (426.62)	
* 4		158 GCR	10/19/2023	TCLERK 101823 EPX	\$	-	1.00	\$ (427.62)	
* 4		158 GCR	10/19/2023	TCLERK 101823 ERX	\$	-	7.00	\$ (434.62)	
* 4		168 GCR	10/17/2023	TCLERK 101623 ERX	\$	-	2.00	\$ (436.62)	
* 4		168 GCR	10/17/2023	TCLERK 101623 EPX	\$	-	1.00	\$ (437.62)	
* 4		198 GCR	10/18/2023	TCLERK 1010-101323	\$	-	52.00	\$ (489.62)	
* 4		198 GCR	10/18/2023	TCLERK 101723 ERX	\$	-	2.00	\$ (491.62)	
* 4		199 GCR	10/20/2023	TCLERK 102323 IRS	\$	-	1.00	\$ (492.62)	
* 4		201 GCR	10/23/2023	TCLERK 102023 ERX	\$	-	3.00	\$ (495.62)	
* 4		201 GCR	10/23/2023	TCLERK 102023 EPX	\$	-	1.00	\$ (496.62)	
* 4		203 GCR	10/24/2023	TCLERK 102323 EPX	\$	-	1.00	\$ (497.62)	
* 4		204 GCR	10/25/2023	TCLERK 1016-102023	\$	-	52.00	\$ (549.62)	
* 4		204 GCR	10/25/2023	TCLERK 102423 ERX	\$	-	10.00	\$ (559.62)	
* 4		204 GCR	10/25/2023	TCLERK 102423 EPX	\$	-	3.00	\$ (562.62)	
* 4		208 GCR	10/26/2023	TCLERK 102523 ERX	\$	-	2.00	\$ (564.62)	
* 4		209 GCR	10/27/2023	TCLERK 102623 ERX	\$	-	1.00	\$ (565.62)	
* 4		211 GCR	10/30/2023	TCLERK 102723 ERX	\$	-	3.00	\$ (568.62)	
* 4		229 GCR	10/31/2023	TCLERK 1023-102723 DIT 11012	\$	-	124.00	\$ (692.62)	
* 4		229 GCR	10/31/2023	TCLERK 1030-103123 ERX DIT11	\$	-	1.00	\$ (693.62)	
* 4		232 GCR	10/31/2023	TCLERK 1030-103123 DIT 11032	\$	-	25.00	\$ (718.62)	
* 5		9 API	11/3/2023	000137 61778 STAPLES, INC	\$	53.25	-	\$ (665.37)	
* 5		39 API	11/9/2023	000137 62048 STAPLES, INC	\$	179.93	-	\$ (485.44)	
* 5		39 API	11/9/2023	000678 62159 RICOH USA INC	\$	91.51	-	\$ (393.93)	

ACCOUNT PER	ACCOUNT NAME JNL	SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21039 TOWN CLERK'S PORTION AGR. REC.				\$ (17,058.85)				
* 5		74 GCR	11/2/2023	TCLERK 110123 ERX	\$	-	\$ 1.00	\$ (394.93)	
* 5		75 GCR	11/3/2023	TCLERK 110223 ERX	\$	-	\$ 7.00	\$ (401.93)	
* 5		98 GCR	11/7/2023	TCLERK 110623 ERX	\$	-	\$ 2.00	\$ (403.93)	
* 5		98 GCR	11/7/2023	TCLERK 110623 EPX	\$	-	\$ 1.00	\$ (404.93)	
* 5		99 GCR	11/8/2023	TCLERK 1101-110323	\$	-	\$ 64.00	\$ (468.93)	
* 5		114 API	11/22/2023	001794 62272 W.B. MASON CO.,	\$	200.23	\$ -	\$ (268.70)	
* 5		122 GCR	11/9/2023	TCLERK 110823 ERX	\$	-	\$ 2.00	\$ (270.70)	
* 5		123 GCR	11/13/2023	TCLERK 110923 ERX	\$	-	\$ 6.00	\$ (276.70)	
* 5		124 GCR	11/14/2023	TCLERK 111323 ERX	\$	-	\$ 3.00	\$ (279.70)	
* 5		125 GCR	11/15/2023	TCLERK 1106-110923	\$	-	\$ 41.00	\$ (320.70)	
* 5		125 GCR	11/15/2023	TCLERK 111423 ERX	\$	-	\$ 3.00	\$ (323.70)	
* 5		130 GCR	11/16/2023	TCLERK 111523 ERX	\$	-	\$ 5.00	\$ (328.70)	
* 5		132 GCR	11/17/2023	TCLERK 111623 ERX	\$	-	\$ 3.00	\$ (331.70)	
* 5		172 GCR	11/20/2023	TCLERK 111723 ERX	\$	-	\$ 2.00	\$ (333.70)	
* 5		197 GCR	11/22/2023	TCLERK 1113-111723	\$	-	\$ 58.00	\$ (391.70)	
* 5		197 GCR	11/22/2023	TCLERK 112123 ERX	\$	-	\$ 6.00	\$ (397.70)	
* 5		198 GCR	11/24/2023	TCLERK 112223 ERX	\$	-	\$ 1.00	\$ (398.70)	
* 5		200 GCR	11/28/2023	TCLERK 112723 ERX	\$	-	\$ 3.00	\$ (401.70)	
* 5		201 GCR	11/29/2023	TCLERK 112823 ERX	\$	-	\$ 2.00	\$ (403.70)	
* 5		206 API	11/4/2023	001651 62666 JP MORGAN CHASE	\$	141.70	\$ -	\$ (262.00)	
* 5		215 GCR	11/30/2023	TCLERK 1120-112223	\$	-	\$ 39.00	\$ (301.00)	
* 5		215 GCR	11/30/2023	TCLERK 112923 ERX	\$	-	\$ 1.00	\$ (302.00)	
* 5		227 GCR	11/30/2023	TCLERK 1127-113023 DIT 12062	\$	-	\$ 65.00	\$ (367.00)	
* 6		28 API	12/8/2023	000678 62907 RICOH USA INC	\$	91.51	\$ -	\$ (275.49)	
* 6		37 API	12/8/2023	000946 62924 INFOSHRED, LLC	\$	29.91	\$ -	\$ (245.58)	
* 6		56 GCR	12/4/2023	TCLERK 120123 ERX	\$	-	\$ 2.00	\$ (247.58)	
* 6		57 GCR	12/5/2023	TCLERK 120423 ERX	\$	-	\$ 1.00	\$ (248.58)	
* 6		58 GCR	12/6/2023	TCLERK 120523 EPX	\$	-	\$ 1.00	\$ (249.58)	
* 6		58 GCR	12/6/2023	TCLERK 120523 ERX	\$	-	\$ 4.00	\$ (253.58)	
* 6		59 GCR	12/7/2023	TCLERK 120623 ERX	\$	-	\$ 1.00	\$ (254.58)	
* 6		96 API	12/22/2023	001852 63211 ADKINS PRINTING	\$	106.72	\$ -	\$ (147.86)	
* 6		111 GCR	12/13/2023	TCLERK 1201-120823 DEP	\$	-	\$ 119.00	\$ (266.86)	
* 6		111 GCR	12/13/2023	TCLERK 121223 ERX	\$	-	\$ 4.00	\$ (270.86)	
* 6		113 GCR	12/14/2023	TCLERK 121323 ERX	\$	-	\$ 2.00	\$ (272.86)	
* 6		113 GCR	12/14/2023	TCLERK 121323 ACH	\$	-	\$ 1.00	\$ (273.86)	
* 6		118 GCR	12/11/2023	TCLERK 120823 ERX	\$	-	\$ 4.00	\$ (277.86)	
* 6		119 API	12/22/2023	000946 63239 INFOSHRED, LLC	\$	29.91	\$ -	\$ (247.95)	
* 6		147 GCR	12/18/2023	TCLERK 121523 ERX	\$	-	\$ 2.00	\$ (249.95)	
* 6		151 GCR	12/19/2023	TCLERK 121823 EPX	\$	-	\$ 1.00	\$ (250.95)	
* 6		182 API	12/4/2023	001651 63526 JP MORGAN CHASE	\$	116.49	\$ -	\$ (134.46)	
* 6		186 GCR	12/12/2023	TCLERK 121123 EPX	\$	-	\$ 1.00	\$ (135.46)	
* 6		186 GCR	12/12/2023	TCLERK 121123 ERX	\$	-	\$ 2.00	\$ (137.46)	

ACCOUNT PER	ACCOUNT NAME JNL	SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21039 TOWN CLERK'S PORTION AGR. REC.				\$ (17,068.85)				
* 6		187 GCR	12/15/2023	TCLERK 121423 ERX	\$ -	\$ -	\$ 4.00	\$ (141.46)	
* 6		188 GCR	12/20/2023	TCLERK 1211-121523	\$ -	\$ -	\$ 65.00	\$ (206.46)	
* 6		188 GCR	12/20/2023	TCLERK 121923 ERX	\$ -	\$ -	\$ 13.00	\$ (219.46)	
* 6		189 GCR	12/22/2023	TCLERK 122123 ERX	\$ -	\$ -	\$ 2.00	\$ (221.46)	
* 6		190 GCR	12/26/2023	TCLERK 122223 ERX	\$ -	\$ -	\$ 1.00	\$ (222.46)	
* 6		190 GCR	12/26/2023	TCLERK 122623 IRS	\$ -	\$ -	\$ 1.00	\$ (223.46)	
* 6		191 GCR	12/27/2023	TCLERK 122623 ERX	\$ -	\$ -	\$ 1.00	\$ (224.46)	
* 6		203 GEN	12/31/2023	GB54 COLOR COPY CHARGES 113023	\$ -	\$ 15.10	\$ -	\$ (209.36)	
* 6		209 GCR	12/28/2023	TCLERK 1218-122223	\$ -	\$ -	\$ 64.00	\$ (273.36)	
* 6		210 GCR	12/31/2023	TCLERK 122923 EPX DIT 010224	\$ -	\$ -	\$ 1.00	\$ (274.36)	
* 6		210 GCR	12/31/2023	TCLERK 122923 ERX DIT 010224	\$ -	\$ -	\$ 11.00	\$ (285.36)	
* 6		211 GCR	12/21/2023	TCLERK 122023 ERX	\$ -	\$ -	\$ 12.00	\$ (297.36)	
* 6		212 GCR	12/29/2023	TCLERK 1227-122823 ERX	\$ -	\$ -	\$ 5.00	\$ (302.36)	
* 6		212 GCR	12/29/2023	TCLERK 122823 EPX	\$ -	\$ -	\$ 1.00	\$ (303.36)	
* 6		217 GCR	12/31/2023	TCLERK 1226-122923 DIT 01082	\$ -	\$ -	\$ 47.00	\$ (350.36)	
* 7		13 API	1/5/2024	002404 63333 COMPBASE, INC	\$ 1,200.00	\$ -	\$ -	\$ 849.64	
* 7		67 GCR	1/3/2024	TCLERK 010224 EPX	\$ -	\$ -	\$ 1.00	\$ 848.64	
* 7		67 GCR	1/3/2024	TCLERK 010224 ERX	\$ -	\$ -	\$ 4.00	\$ 844.64	
* 7		68 GCR	1/4/2024	TCLERK 010324 ERX	\$ -	\$ -	\$ 3.00	\$ 841.64	
* 7		69 GCR	1/5/2024	TCLERK 010424 ERX	\$ -	\$ -	\$ 3.00	\$ 838.64	
* 7		83 API	1/19/2024	000678 63795 RICOH USA INC	\$ 1,417.42	\$ -	\$ -	\$ 2,256.06	
* 7		83 API	1/19/2024	000137 63976 STAPLES, INC	\$ 29.29	\$ -	\$ -	\$ 2,285.35	
* 7		106 GCR	1/8/2024	TCLERK 010524 ERX	\$ -	\$ -	\$ 1.00	\$ 2,284.35	
* 7		106 GCR	1/8/2024	TCLERK 010524 EPX	\$ -	\$ -	\$ 1.00	\$ 2,283.35	
* 7		110 API	1/19/2024	000946 63989 INFOSHRED, LLC	\$ 29.91	\$ -	\$ -	\$ 2,313.26	
* 7		116 GCR	1/9/2024	TCLERK 011124 IRS	\$ -	\$ -	\$ 5.00	\$ 2,308.26	
* 7		116 GCR	1/9/2024	TCLERK 010824 ERX	\$ -	\$ -	\$ 1.00	\$ 2,307.26	
* 7		117 GCR	1/11/2024	TCLERK 0102-010524	\$ -	\$ -	\$ 45.00	\$ 2,262.26	
* 7		118 GCR	1/12/2024	TCLERK 011124 ERX	\$ -	\$ -	\$ 10.00	\$ 2,252.26	
* 7		139 GCR	1/10/2024	TCLERK 010924 ERX	\$ -	\$ -	\$ 12.00	\$ 2,240.26	
* 7		140 GCR	1/16/2024	TCLERK 011224 ERX	\$ -	\$ -	\$ 1.00	\$ 2,239.26	
* 7		141 GCR	1/17/2024	TCLERK 0108-011224	\$ -	\$ -	\$ 54.00	\$ 2,185.26	
* 7		141 GCR	1/17/2024	TCLERK 011624 ERX	\$ -	\$ -	\$ 13.00	\$ 2,172.26	
* 7		142 GCR	1/18/2024	TCLERK 011724 ERX	\$ -	\$ -	\$ 5.00	\$ 2,167.26	
* 7		143 GCR	1/19/2024	TCLERK 011824 ERX	\$ -	\$ -	\$ 4.00	\$ 2,163.26	
* 7		174 GCR	1/22/2024	TCLERK 011924 ERX	\$ -	\$ -	\$ 13.00	\$ 2,150.26	
* 7		176 GCR	1/23/2024	TCLERK 012224 ERX	\$ -	\$ -	\$ 11.00	\$ 2,139.26	
* 7		176 GCR	1/23/2024	TCLERK 012324 IRS	\$ -	\$ -	\$ 1.00	\$ 2,138.26	
* 7		178 GCR	1/24/2024	TCLERK 012324 ERX	\$ -	\$ -	\$ 1.00	\$ 2,137.26	
* 7		201 GCR	1/25/2024	TCLERK 012424 ERX	\$ -	\$ -	\$ 2.00	\$ 2,135.26	
* 7		218 GCR	1/29/2024	TCLERK 012624 ERX	\$ -	\$ -	\$ 1.00	\$ 2,134.26	
* 7		219 GCR	1/30/2024	TCLERK 0116-011924	\$ -	\$ -	\$ 76.00	\$ 2,058.26	

ACCOUNT PER	ACCOUNT NAME JNL	SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21039 TOWN CLERK'S PORTION AGR. REC.				\$ (17,068.85)				
* 7		219 GCR	1/30/2024	TCLERK 012924 EPX	\$	-	\$ 1.00	\$ 2,057.26	
* 7		219 GCR	1/30/2024	TCLERK 012924 ERX	\$	-	\$ 4.00	\$ 2,053.26	
* 7		220 GCR	1/31/2024	TCLERK 0122-012624	\$	-	\$ 63.00	\$ 1,990.26	
* 7		220 GCR	1/31/2024	TCLERK 013024 ERX	\$	-	\$ 1.00	\$ 1,989.26	
* 7		221 API	1/4/2024	001651 64471 JP MORGAN CHASE	\$	15.40	\$ -	\$ 2,004.66	
* 7		223 GCR	1/31/2024	TCLERK 0129-013124 DIT 02022	\$	-	\$ 37.00	\$ 1,967.66	
* 7		230 GCR	1/31/2024	TCLERK 013124 ERX DIT 020124	\$	-	\$ 7.00	\$ 1,960.66	
* 7		234 GEN	1/31/2024	GB77 COLR COPY CHARGES 123123	\$	1.45	\$ -	\$ 1,962.11	
* 8		7 API	2/2/2024	000873 64091 CT TOWN CLERK'S	\$	12.00	\$ -	\$ 1,974.11	
* 8		7 API	2/2/2024	000873 64092 CT TOWN CLERK'S	\$	12.00	\$ -	\$ 1,986.11	
* 8		7 API	2/2/2024	000873 64116 CT TOWN CLERK'S	\$	12.00	\$ -	\$ 1,998.11	
* 8		7 API	2/2/2024	001794 64346 W.B. MASON CO.,	\$	56.49	\$ -	\$ 2,054.60	
* 8		38 GCR	2/2/2024	TCLERK 020124 ERX	\$	-	\$ 13.00	\$ 2,041.60	
* 8		39 GCR	2/5/2024	TCLERK 020224 ERX	\$	-	\$ 17.00	\$ 2,024.60	
* 8		62 GCR	2/6/2024	TCLERK 020524 ERX	\$	-	\$ 3.00	\$ 2,021.60	
* 8		74 GCR	2/7/2024	TCLERK 0201-020224	\$	-	\$ 18.00	\$ 2,003.60	
* 8		74 GCR	2/7/2024	TCLERK 020624 ERX	\$	-	\$ 6.00	\$ 1,997.60	
* 8		85 API	2/16/2024	001794 64749 W.B. MASON CO.,	\$	3.99	\$ -	\$ 2,001.59	
* 8		85 API	2/16/2024	000137 64670 STAPLES, INC	\$	36.80	\$ -	\$ 2,038.39	
* 8		85 API	2/16/2024	000678 64765 RICOH USA INC	\$	91.51	\$ -	\$ 2,129.90	
* 8		93 GCR	2/8/2024	TCLERK 020724 ERX	\$	-	\$ 2.00	\$ 2,127.90	
* 8		94 API	2/16/2024	000946 64785 INFOSHRED, LLC	\$	30.86	\$ -	\$ 2,158.76	
* 8		108 GCR	2/15/2024	TCLERK 021424 ERX	\$	-	\$ 3.00	\$ 2,155.76	
* 8		113 GCR	2/9/2024	TCLERK 020824 ERX	\$	-	\$ 1.00	\$ 2,154.76	
* 8		132 GCR	2/12/2024	TCLERK 020924 ERX	\$	-	\$ 2.00	\$ 2,152.76	
* 8		134 GCR	2/13/2024	TCLERK 021224 ERX	\$	-	\$ 13.00	\$ 2,139.76	
* 8		136 GCR	2/14/2024	TCLERK 0205-020924	\$	-	\$ 66.00	\$ 2,073.76	
* 8		136 GCR	2/14/2024	TCLERK 021324 ERX	\$	-	\$ 1.00	\$ 2,072.76	
* 8		142 GCR	2/16/2024	TCLERK 021524 ERX	\$	-	\$ 2.00	\$ 2,070.76	
* 8		147 GCR	2/20/2024	TCLERK 021624 EPX	\$	-	\$ 1.00	\$ 2,069.76	
* 8		147 GCR	2/20/2024	TCLERK 021624 ERX	\$	-	\$ 11.00	\$ 2,058.76	
* 8		148 GCR	2/21/2024	TCLERK 0212-021624	\$	-	\$ 52.00	\$ 2,006.76	
* 8		148 GCR	2/21/2024	TCLERK 022024 ERX	\$	-	\$ 9.00	\$ 1,997.76	
* 8		203 GCR	2/22/2024	TCLERK 022124 ERX	\$	-	\$ 10.00	\$ 1,987.76	
* 8		204 GCR	2/23/2024	TCLERK 022224 ERX	\$	-	\$ 20.00	\$ 1,967.76	
* 8		205 GCR	2/26/2024	TCLERK 022324 EPX	\$	-	\$ 1.00	\$ 1,966.76	
* 8		205 GCR	2/26/2024	TCLERK 022324 ERX	\$	-	\$ 1.00	\$ 1,965.76	
* 8		206 GCR	2/27/2024	TCLERK 022624 ERX	\$	-	\$ 1.00	\$ 1,964.76	
* 8		207 GCR	2/28/2024	TCLERK 0220-022324	\$	-	\$ 23.00	\$ 1,941.76	
* 8		207 GCR	2/28/2024	TCLERK 022724 ERX	\$	-	\$ 2.00	\$ 1,939.76	
* 8		208 API	2/4/2024	001651 65245 JP MORGAN CHASE	\$	34.42	\$ -	\$ 1,974.18	
* 8		210 GCR	2/29/2024	TCLERK 022824 ERX	\$	-	\$ 2.00	\$ 1,972.18	

ACCOUNT PER	ACCOUNT NAME JNL	SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21039 TOWN CLERK'S PORTION AGR. REC.				\$ (17,068.85)				
* 8		219 GEN	2/29/2024	GB58 COLOR COPY CHARGES 013124	\$	3.50	\$	\$	1,975.68
* 8		233 GCR	2/29/2024	TCLERK 0226-022924 DIT 03062	\$	-	\$ 45.00	\$	1,930.68
* 9		4 API	3/1/2024	002889 65140 CONNECTICUT ASS	\$	45.00	-	\$	1,975.68
* 9		4 API	3/1/2024	000873 65050 CT TOWN CLERK'S	\$	270.00	-	\$	2,245.68
* 9		30 GCR	3/1/2024	TCLERK 030424 IRS V1850 P263	\$	-	\$ 1.00	\$	2,244.68
* 9		42 GCR	3/5/2024	TCLERK 030424 EPX	\$	-	\$ 1.00	\$	2,243.68
* 9		42 GCR	3/5/2024	TCLERK 030424 ERX	\$	-	\$ 10.00	\$	2,233.68
* 9		61 GCR	3/6/2024	TCLERK 030524 ERX	\$	-	\$ 7.00	\$	2,226.68
* 9		67 GCR	3/4/2024	TCLERK 030124 ERX	\$	-	\$ 4.00	\$	2,222.68
* 9		68 GCR	3/7/2024	TCLERK 030624 ERX	\$	-	\$ 8.00	\$	2,214.68
* 9		78 GCR	3/8/2024	TCLERK 030724 ERX	\$	-	\$ 1.00	\$	2,213.68
* 9		85 GCR	3/11/2024	TCLERK 030824 EPX	\$	-	\$ 2.00	\$	2,211.68
* 9		85 GCR	3/11/2024	TCLERK 030824 ERX	\$	-	\$ 3.00	\$	2,208.68
* 9		117 GCR	3/13/2024	TCLERK 0301-030824	\$	-	\$ 47.00	\$	2,161.68
* 9		117 GCR	3/13/2024	TCLERK 031224 ERX	\$	-	\$ 7.00	\$	2,154.68
* 9		145 GCR	3/12/2024	TCLERK 031124 ERX	\$	-	\$ 2.00	\$	2,152.68
* 9		147 GCR	3/14/2024	TCLERK 031324 ERX	\$	-	\$ 13.00	\$	2,139.68
* 9		148 GCR	3/15/2024	TCLERK 031424 ERX	\$	-	\$ 4.00	\$	2,135.68
* 9		151 GCR	3/18/2024	TCLERK 031524 ERX	\$	-	\$ 1.00	\$	2,134.68
* 9		182 API	3/28/2024	000946 65791 INFOSHRED, LLC	\$	30.87	-	\$	2,165.55
* 9		217 GCR	3/20/2024	TCLERK 031924 ERX	\$	-	\$ 1.00	\$	2,164.55
* 9		217 GCR	3/20/2024	TCLERK 031924 EPX	\$	-	\$ 2.00	\$	2,162.55
* 9		219 GCR	3/21/2024	TCLERK 0311-031524	\$	-	\$ 85.00	\$	2,077.55
* 9		219 GCR	3/21/2024	TCLERK 032024 ERX	\$	-	\$ 1.00	\$	2,076.55
* 9		223 GCR	3/25/2024	TCLERK 032224 ERX	\$	-	\$ 1.00	\$	2,075.55
* 9		224 GCR	3/22/2024	TCLERK 032124 ERX	\$	-	\$ 3.00	\$	2,072.55
* 9		229 GCR	3/26/2024	TCLERK 032524 ERX	\$	-	\$ 1.00	\$	2,071.55
* 9		230 GCR	3/27/2024	TCLERK 0318-032224	\$	-	\$ 107.00	\$	1,964.55
* 9		230 GCR	3/27/2024	TCLERK 032624 ERX	\$	-	\$ 12.00	\$	1,952.55
* 9		231 API	3/4/2024	001651 65912 JP MORGAN CHASE	\$	31.90	-	\$	1,984.45
* 9		232 GCR	3/28/2024	TCLERK 032724 ERX	\$	-	\$ 1.00	\$	1,983.45
* 9		242 GEN	3/31/2024	GB62 COLOR COPY CHARGES 022924	\$	0.15	-	\$	1,983.60
* 9		243 GEN	3/31/2024	GB63 COLOR COPY CHARGES 033124	\$	1.00	-	\$	1,984.60
* 9		251 GCR	3/29/2024	TCLERK 032824 ERX	\$	-	\$ 7.00	\$	1,977.60
* 9		253 GCR	3/31/2024	TCLERK 0325-032824 DIT 04032	\$	-	\$ 48.00	\$	1,929.60
*10		50 GCR	4/2/2024	TCLERK 040124 ERX	\$	-	\$ 16.00	\$	1,913.60
10		50 GCR	4/2/2024	TCLERK 040524 IRS	\$	-	\$ 1.00	\$	1,912.60
*10		51 GCR	4/3/2024	TCLERK 040224 ERX	\$	-	\$ 3.00	\$	1,909.60
*10		51 GCR	4/3/2024	TCLERK 040224 EPX	\$	-	\$ 1.00	\$	1,908.60
*10		52 GCR	4/4/2024	TCLERK 040324 ERX	\$	-	\$ 10.00	\$	1,898.60
*10		64 API	4/12/2024	000157 66126 THE DAY PUBLISH	\$	258.96	-	\$	2,157.56
*10		64 API	4/12/2024	000678 66083 RICOH USA INC	\$	91.51	-	\$	2,249.07

ACCOUNT PER	ACCOUNT NAME JNL	SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21039 TOWN CLERK'S PORTION AGR. REC.				\$ (17,068.85)				
*10		71 GCR	4/5/2024	TCLERK 040424 ERX	\$	-	\$ 3.00	\$ 2,246.07	
*10		72 GCR	4/8/2024	TCLERK 040524 ERX	\$	-	\$ 1.00	\$ 2,245.07	
*10		73 GCR	4/9/2024	TCLERK 040824 EPX	\$	-	\$ 1.00	\$ 2,244.07	
*10		73 GCR	4/9/2024	TCLERK 040824 ERX	\$	-	\$ 12.00	\$ 2,232.07	
*10		73 GCR	4/9/2024	TCLERK 041024 IRS V1854 P191	\$	-	\$ 1.00	\$ 2,231.07	
*10		82 APM	4/12/2024	002536 61804 INTERNATIONAL	\$	85.00	\$ -	\$ 2,316.07	
*10		92 GCR	4/10/2024	TCLERK 040924 ERX	\$	-	\$ 1.00	\$ 2,315.07	
*10		94 GCR	4/11/2024	TCLERK 0401-040524	\$	-	\$ 63.00	\$ 2,252.07	
*10		94 GCR	4/11/2024	TCLERK 041024 EPX	\$	-	\$ 2.00	\$ 2,250.07	
*10		94 GCR	4/11/2024	TCLERK 041024 ERX	\$	-	\$ 2.00	\$ 2,248.07	
*10		107 GCR	4/12/2024	TCLERK 041724 IRS	\$	-	\$ 2.00	\$ 2,246.07	
*10		107 GCR	4/12/2024	TCLERK 041124 ERX	\$	-	\$ 1.00	\$ 2,245.07	
*10		112 GCR	4/15/2024	TCLERK 041224 ERX	\$	-	\$ 2.00	\$ 2,243.07	
*10		119 GCR	4/16/2024	TCLERK 041524 ERX	\$	-	\$ 1.00	\$ 2,242.07	
*10		126 GCR	4/17/2024	TCLERK 0408-041224	\$	-	\$ 64.00	\$ 2,178.07	
*10		126 GCR	4/17/2024	TCLERK 041624 ERX	\$	-	\$ 4.00	\$ 2,174.07	
*10		155 GCR	4/18/2024	TCLERK 041724 ERX	\$	-	\$ 2.00	\$ 2,172.07	
*10		157 API	4/26/2024	000678 66502 RICOH USA INC	\$	165.79	\$ -	\$ 2,337.86	
*10		157 API	4/26/2024	000873 66221 CT TOWN CLERK'S	\$	150.00	\$ -	\$ 2,487.86	
*10		159 GCR	4/19/2024	TCLERK 041824 ERX	\$	-	\$ 11.00	\$ 2,476.86	
*10		171 GCR	4/24/2024	TCLERK 0415-041924	\$	-	\$ 63.00	\$ 2,413.86	
*10		171 GCR	4/24/2024	TCLERK 042324 ERX	\$	-	\$ 2.00	\$ 2,411.86	
*10		176 GCR	4/22/2024	TCLERK 041924 ERX	\$	-	\$ 3.00	\$ 2,408.86	
*10		196 GCR	4/25/2024	TCLERK 042424 ERX	\$	-	\$ 1.00	\$ 2,407.86	
*10		210 GCR	4/23/2024	TCLERK 042224 ERX	\$	-	\$ 2.00	\$ 2,405.86	
*10		211 GCR	4/26/2024	TCLERK 042524 ERX	\$	-	\$ 4.00	\$ 2,401.86	
*10		212 API	4/4/2024	001651 66551 JP MORGAN CHASE	\$	34.49	\$ -	\$ 2,436.35	
*10		223 GCR	4/30/2024	TCLERK 0422-042624 DIT 05012	\$	-	\$ 80.00	\$ 2,356.35	
*10		223 GCR	4/30/2024	TCLERK 043024 EPX DIT 050124	\$	-	\$ 1.00	\$ 2,355.35	
*10		223 GCR	4/30/2024	TCLERK 043024 ERX DIT 050124	\$	-	\$ 4.00	\$ 2,351.35	
*10		240 GCR	4/30/2024	TCLERK 0429-043024 DIT 05062	\$	-	\$ 18.00	\$ 2,333.35	
*11		51 GCR	5/2/2024	TCLERK 050124 ERX	\$	-	\$ 5.00	\$ 2,328.35	
*11		56 GCR	5/3/2024	TCLERK 050224 ERX	\$	-	\$ 1.00	\$ 2,327.35	
*11		57 GCR	5/6/2024	TCLERK 050324 ERX	\$	-	\$ 5.00	\$ 2,322.35	
*11		63 API	5/10/2024	000678 66788 RICOH USA INC	\$	91.51	\$ -	\$ 2,413.86	
*11		83 GCR	5/7/2024	TCLERK 050624 ERX	\$	-	\$ 2.00	\$ 2,411.86	
*11		126 GCR	5/8/2024	TCLERK 0501-050324	\$	-	\$ 75.00	\$ 2,336.86	
*11		126 GCR	5/8/2024	TCLERK 050724 ERX	\$	-	\$ 3.00	\$ 2,333.86	
*11		126 GCR	5/8/2024	TCLERK 050724 EPX	\$	-	\$ 1.00	\$ 2,332.86	
*11		127 GCR	5/9/2024	TCLERK 050824 ERX	\$	-	\$ 2.00	\$ 2,330.86	
*11		131 GCR	5/10/2024	TCLERK 050924 ERX	\$	-	\$ 5.00	\$ 2,325.86	
*11		146 GCR	5/14/2024	TCLERK 051324 ERX	\$	-	\$ 3.00	\$ 2,322.86	

ACCOUNT	ACCOUNT NAME	SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
PER	JNL								
101	21039 TOWN CLERK'S PORTION AGR. REC.				\$ (17,068.85)				
*11		147 GCR	5/16/2024	TCLERK 051524 EPX		-	\$ 1.00	\$ 2,321.86	
*11		147 GCR	5/16/2024	TCLERK 051524 ERX		-	\$ 9.00	\$ 2,312.86	
*11		158 GCR	5/15/2024	TCLERK 0506-051024		-	\$ 65.00	\$ 2,247.86	
*11		158 GCR	5/15/2024	TCLERK 051424 ERX		-	\$ 2.00	\$ 2,245.86	
*11		175 GCR	5/17/2024	TCLERK 051624 EPX		-	\$ 1.00	\$ 2,244.86	
*11		175 GCR	5/17/2024	TCLERK 051624 ERX		-	\$ 2.00	\$ 2,242.86	
*11		176 GCR	5/20/2024	TCLERK 051724 ERX		-	\$ 2.00	\$ 2,240.86	
*11		179 API	5/24/2024	000946 66963 INFOSHRED, LLC		30.86		\$ 2,271.72	
*11		218 GCR	5/21/2024	TCLERK 052024 ERX		-	\$ 2.00	\$ 2,269.72	
*11		219 GCR	5/22/2024	TCLERK 0513-051724		-	\$ 50.00	\$ 2,219.72	
*11		219 GCR	5/22/2024	TCLERK 052124 ERX		-	\$ 3.00	\$ 2,216.72	
*11		221 GCR	5/23/2024	TCLERK 052224 ERX		-	\$ 1.00	\$ 2,215.72	
*11		222 GCR	5/24/2024	TCLERK 052324 ERX		-	\$ 14.00	\$ 2,201.72	
*11		285 GEN	5/31/2024	GB60 COLOR COPY CHARGES 043024		5.25		\$ 2,206.97	
*11		290 GCR	5/28/2024	TCLERK 052424 ERX		-	\$ 4.00	\$ 2,202.97	
*11		291 GCR	5/29/2024	TCLERK 0520-052424		-	\$ 86.00	\$ 2,116.97	
*11		291 GCR	5/29/2024	TCLERK 052824 ERX		-	\$ 3.00	\$ 2,113.97	
*11		292 GCR	5/30/2024	TCLERK 052924 ERX		-	\$ 7.00	\$ 2,106.97	
*11		303 GCR	5/31/2024	TCLERK 053124 ERX		-	\$ 2.00	\$ 2,104.97	
*11		305 GCR	5/31/2024	TCLERK 0528-053124 DIT 06062		-	\$ 122.00	\$ 1,982.97	
*12		33 API	6/7/2024	000678 67517 RICOH USA INC		80.69		\$ 2,063.66	
*12		33 API	6/7/2024	000946 67303 INFOSHRED, LLC		30.87		\$ 2,094.53	
*12		33 API	6/7/2024	001794 67511 W.B. MASON CO.,		38.78		\$ 2,133.31	
*12		33 API	6/7/2024	001852 67229 ADKINS PRINTING		43.79		\$ 2,177.10	
*12		119 GCR	6/6/2024	TCLERK 060524 ERX		-	\$ 1.00	\$ 2,176.10	
*12		147 GCR	6/5/2024	TCLERK 060424 ERX		-	\$ 2.00	\$ 2,174.10	
*12		148 GCR	6/7/2024	TCLERK 060624 ERX		-	\$ 3.00	\$ 2,171.10	
*12		150 GCR	6/10/2024	TCLERK 060724 ERX		-	\$ 12.00	\$ 2,159.10	
*12		151 GCR	6/11/2024	TCLERK 061024 ERX		-	\$ 2.00	\$ 2,157.10	
*12		152 GCR	6/12/2024	TCLERK 061124 EPX		-	\$ 1.00	\$ 2,156.10	
*12		152 GCR	6/12/2024	TCLERK 061124 ERX		-	\$ 3.00	\$ 2,153.10	
*12		158 API	6/21/2024	000137 67532 STAPLES, INC		52.92		\$ 2,206.02	
*12		159 GCR	6/4/2024	TCLERK 060324 ERX		-	\$ 2.00	\$ 2,204.02	
*12		161 GCR	6/13/2024	TCLERK 0603-060724		-	\$ 83.00	\$ 2,121.02	
*12		161 GCR	6/13/2024	TCLERK 061224 ERX		-	\$ 4.00	\$ 2,117.02	
*12		163 GCR	6/14/2024	TCLERK 061324 EPX		-	\$ 1.00	\$ 2,116.02	
*12		163 GCR	6/14/2024	TCLERK 061324 ERX		-	\$ 4.00	\$ 2,112.02	
*12		178 GCR	6/17/2024	TCLERK 061424 ERX		-	\$ 2.00	\$ 2,110.02	
*12		179 GCR	6/18/2024	TCLERK 061724 ERX		-	\$ 4.00	\$ 2,106.02	
*12		193 GCR	6/20/2024	TCLERK 061824 ERX		-	\$ 2.00	\$ 2,104.02	
*12		197 API	6/28/2024	000946 67888 INFOSHRED, LLC		30.86		\$ 2,134.88	
*12		246 GCR	6/21/2024	TCLERK 062024 EPX		-	\$ 1.00	\$ 2,133.88	

ACCOUNT PER	ACCOUNT NAME JNL	SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101	21039 TOWN CLERK'S PORTION AGR. REC.				\$ (17,068.85)				
*12		246 GCR	6/21/2024	TCLERK 062024 ERX	\$ -	\$ -	\$ 2.00	\$ 2,131.88	
*12		250 GCR	6/24/2024	TCLERK 0610-061424	\$ -	\$ -	\$ 79.00	\$ 2,052.88	
*12		250 GCR	6/24/2024	TCLERK 061724 RICOH REFUND	\$ -	\$ -	\$ 844.79	\$ 1,208.09	
*12		250 GCR	6/24/2024	TCLERK 062124 ERX	\$ -	\$ -	\$ 2.00	\$ 1,206.09	
*12		253 GCR	6/25/2024	TCLERK 062424 ERX	\$ -	\$ -	\$ 3.00	\$ 1,203.09	
*12		254 GCR	6/26/2024	TCLERK 0617-062124	\$ -	\$ -	\$ 85.00	\$ 1,118.09	
*12		255 API	6/4/2024	001651 68144 JP MORGAN CHASE	\$ -	\$ 13.83	\$ -	\$ 1,131.92	
*12		259 GEN	6/30/2024	GB58 COLOR COPY CHARGES 063024	\$ -	\$ 2.20	\$ -	\$ 1,134.12	
*12		262 GCR	6/27/2024	TCLERK 062624 ERX	\$ -	\$ -	\$ 11.00	\$ 1,123.12	
*12		264 GCR	6/28/2024	TCLERK 062724 EPX	\$ -	\$ -	\$ 1.00	\$ 1,122.12	
*12		264 GCR	6/28/2024	TCLERK 062724 ERX	\$ -	\$ -	\$ 2.00	\$ 1,120.12	
*12		304 GCR	6/30/2024	TCLERK 0624-062824 DIT 07032	\$ -	\$ -	\$ 84.00	\$ 1,036.12	
*12		317 API	6/30/2024	000946 68349 INFOSHRED, LLC	\$ -	\$ 30.87	\$ -	\$ 1,066.99	
					\$ (17,068.85)	\$ 6,513.78	\$ 5,446.79	\$ 1,066.99	\$ (16,001.86)

FUNDS FROM OTHER SOURCES

Summary and Explanation

Historic Documents Preservation Revenue Fund

LI 101-21036

Pursuant to CGS 7-34a(d), An Act Concerning Real Estate Filings and the Preservation of Historic Documents, records restoration and related storage are being funded from this revenue fund. Source: \$2/recording.

Revenue Balance FY24: \$16,221

Anticipated additional revenues FY25: \$5,000

Town Clerk Revenue Fund

LI 101-21039

Pursuant to CGS 7-34a(e), (Land Protection, Affordable Housing & Historic Preservation). Source: Since 2013 with every mortgage recorded with Mortgage Electronic Registration Systems (MERS) as nominee, \$39 goes into the general fund and \$10 into this revenue fund. Otherwise, \$1 per recording.

Revenue Balance FY24: \$16,001

Anticipated additional revenues FY25: \$5,500

Historic Documents Preservation Grant Program

Also Pursuant to CGS 7-34a(d), records restoration and related storage are being funded by grants from the Office of the Public Records administrator, Connecticut State Library.

Grant Received FY20: \$5,500

Grant Received FY21: \$5,500

Grant Received FY22: \$5,500

Grant Received FY23: \$5,500

Grant Received FY24: \$6,000

Grant Received FY25: \$5,500

Expectation FY26: \$5,000 – \$6,000

Anticipated Future Expenditures of Funds

Continued off-site document and security microfilm storage, continuing document preservation and uploading of land record to the internet and storage with a focus on technology integration throughout the office, annual purchase of vital records binders, office supplies and equipment, copier costs, microfilming, professional fees, tracking software and as needs arise, purchasing of shelving, cabinets for the vault and furniture for the office.

CGS Sec. 7-34a. Fees.

LI 101-21036(d) In addition to the fees for recording a document under subsection (a) of this section, town clerks shall receive a fee of ten dollars for each document recorded in the land records of the municipality. Not later than the fifteenth day of each month, town clerks shall remit two-fifths of the fees paid pursuant to this subsection during the previous calendar month to the State Treasurer for deposit in the General Fund and two-fifths of the fees paid pursuant to this subsection during the previous calendar month to the State Librarian for deposit in a bank account of the State Treasurer and crediting to the historic documents preservation account established under section 11-8i. One-fifth of the amount paid for fees pursuant to this subsection shall be retained by town clerks and used for the preservation and management of historic documents. The provisions of this subsection shall not apply to any document recorded on the land records by an employee of the state or of a municipality in conjunction with the employee's official duties. As used in this section "municipality" includes each town, consolidated town and city, city, consolidated town and borough, borough, district, as defined in chapter 105 or chapter 105a, and each municipal board, commission and taxing district not previously mentioned.

LI 101-21039(e) In addition to the fees for recording a document under subsection (a) of this section, town clerks shall receive a fee of forty dollars for each document recorded in the land records of the municipality. The town clerk shall retain one dollar of any fee paid pursuant to this subsection and three dollars of such fee shall become part of the general revenue of the municipality and be used to pay for local capital improvement projects, as defined in section 7-536. Not later than the fifteenth day of each month, town clerks shall remit thirty-six dollars of the fees paid pursuant to this subsection during the previous calendar month to the State Treasurer. Upon deposit in the General Fund, such amount shall be credited to the community investment account established pursuant to section 4-66aa. The provisions of this subsection shall not apply to any document recorded on the land records by an employee of the state or of a municipality in conjunction with such employee's official duties. As used in this subsection, "municipality" includes each town, consolidated town and city, city, consolidated town and borough, borough, and district, as defined in chapter 105 or 105a, any municipal corporation or department thereof created by a special act of the General Assembly, and each municipal board, commission and taxing district not previously mentioned.

Historic Document Preservation Grant Program

Sec. 11-8j. Preservation and management of historic documents: Definitions.

As used in sections 11-8i to 11-8l, inclusive, "preservation and management of historic documents" means activities that include, but are not limited to, the following: (1) The restoration and conservation of land records, land record indexes, maps or other records; (2) the microfilming of land records, land record indexes, maps or other records; (3) the use of information technology to facilitate the performance of duties integral to the maintenance and tracking of historic documents; (4) providing public access to an electronic indexing system that combines the grantor index and the grantee index of a town's land records; (5) the assessment or upgrading of records retention facilities; (6) disaster recovery; and (7) the training of personnel to perform duties integral to the maintenance and tracking of historic documents.

NEAR AND LONG TERM PLANS TO RESTRAIN BUDGETARY GROWTH

As in the past and going forward we will remain a no frills office. That being said, we continue to implement technology incrementally throughout the years reducing the time spent on particular projects. The primary purpose of these funds is for document and record preservation. These funds are set aside by the State of Connecticut. The office is benefiting from many of the upgrades instituted over the previous years.

Thanks to CGS 7-34a(d), records restoration is being funded from a revenue fund (An Act Concerning Real Estate Filing and the Preservation of Historic Documents). Thanks, also, to CGS 7-34a(e), (An Act Concerning Farm Land Preservation, Land Protection, Affordable Housing and Historic preservation), the office has more latitude in expenditures. Also available is an annual grant award from the State Library, most recently in the amount of \$5,500. Over the last several years the grant amount has ranged from \$4,500 to \$6,000. Grants have also been made available for election purposes from the State of Connecticut.

We will continue to reduce the postage line with the use of email and Erecording when appropriate.

The use of part time personnel in the office will not be needed to implement any technology. Any amount of additional implementation will be provided without overtime, either will be completed by staff during the town hours of operation or by the clerk during hours outside of normal operating hours.

We will continue to share advertising costs with other towns to help reduce expenses when appropriate.

State and Town Clerk Association provided education will be committed to and implemented when appropriate. We fully implemented the State Death Registration System last year (which we helped to pilot) which allows us to easily retrieve and create death records. The savings by this department per year is approximately \$250, and will include additional revenues. A marriage registration system will be in the near future with similar benefits.

When appropriate the plan is to continue the use of the revenue funds to help support some line items and department initiatives.

**TOWN OF WATERFORD
PROPOSED REVENUE BY DEPARTMENT
GENERAL FUND
2025-2026 FISCAL YEAR**

All revenues from each department must be listed in the following categories. Please add any revenue lines that are not listed below.

DEPARTMENT: TOWN CLERK 10109

LINE ITEM	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 EXPECTED	2024-2025 YTD	2025-2026 PROPOSED	VARIANCE
Alarm Monitoring						\$ -
Alarm Penalties						\$ -
Ambulance Subsidy						\$ -
Beach Admission Fees						\$ -
Benefit Assessments						\$ -
Bulky Waste Fees						\$ -
Conveyance Tax	431,899	308,828	225,000		225,000	\$ -
Copy Fees	16,602	16,866	25,000		25,000	\$ -
East Lyme Animal Control Fee						\$ -
Enhanced E 9-1-1						\$ -
Fines/Penalties						\$ -
Hazardous Household Waste						\$ -
Inspection Fees						\$ -
Interest/Lien Fees						\$ -
Inter-Municipal Revenues						\$ -
Miscellaneous						\$ -
Permitting/Licensing Fees						\$ -
Program/Registration Fees						\$ -
Recording Fees	162,277	139,683	150,000		150,000	\$ -
Regional Communications Fees						\$ -
Rentals						\$ -
Sale of Recyclables						\$ -
State Operational Grants						\$ -
Tipping Fees						\$ -
Versa Kart/Blue Box Purchases						\$ -
TOTALS	\$ 610,778.00	\$ 465,377.00	\$ 400,000.00	\$ -	\$ 400,000.00	\$ -

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2024 12

ORIGINAL APPROP	TRANS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND						
10109 TOWN CLERK						
40351 LIENS						
10109 40351	LIENS -COLLECTED BY UTILITY CO	0.00	-8,220.00	0.00	8,220.00	100.0%
40400 CONVEYANCE TAX						
10109 40400	CONVEYANCE TAX	0.00	-308,827.90	0.00	108,827.90	154.4%
41020 MARRIAGE LICENSES						
10109 41020	MARRIAGE LICENSES	0.00	-3,312.00	0.00	3,312.00	100.0%
41021 HUNTING & FISHING LICENSE						
10109 41021	HUNTING & FISHING LICENSE	0.00	-75.00	0.00	75.00	100.0%
41022 DOG LICENSES						
10109 41022	DOG LICENSES	0.00	-1,598.00	0.00	1,598.00	100.0%
41029 WTFD-EL SHELLFISH PERMITS						
10109 41029	WTFD-EL SHELLFISH PERMITS	0.00	-232.50	0.00	232.50	100.0%
41031 WATERFORD SHELLFISH PERMIT						
10109 41031	WATERFORD SHELLFISH PERMIT	0.00	-24.50	0.00	24.50	100.0%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2024-12

ORIGINAL APPROP.	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
42009 RECORDING FEES						
10109 42009	RECORDING FEES 0.00	-175,000.00	-90,015.00	0.00	-84,985.00	51.4%
44004 COPIES						
10109 44004	COPIES 0.00	0.00	-16,866.50	0.00	16,866.50	100.0%
44005 VITAL STATISTICS						
10109 44005	VITAL STATISTICS 0.00	0.00	-26,280.00	0.00	26,280.00	100.0%
44006 MISCELLANEOUS						
10109 44006	MISCELLANEOUS 0.00	0.00	-2,720.00	0.00	2,720.00	100.0%
44254 LOCAL CAPITAL IMPROVEMENT						
10109 44254	LOCIP FUND- AGRICULTURAL REC. 0.00	0.00	-7,206.00	0.00	7,206.00	100.0%
GRAND TOTAL						
		-375,000.00	-465,377.40	0.00	90,377.40	124.1%

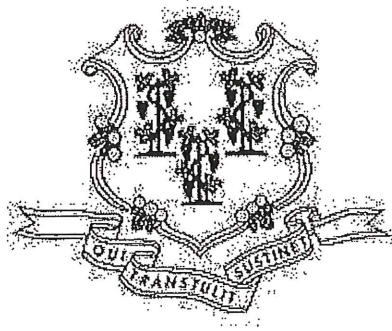
** END OF REPORT - Generated by David Campo **

TOWN of WATERFORD

Targeted Grants:

FY 2025

Historic Documents Preservation Grant Program State of Connecticut



Prepared by:
David L. Campo, CCTC
Waterford Town Clerk

APPLICATION
TARGETED GRANT FY 2025
 Historic Documents Preservation Program
 Connecticut Municipalities
 GP-001 (rev. 1/2024)



STATE OF CONNECTICUT
 Connecticut State Library
 PUBLIC RECORDS ADMINISTRATOR
 231 Capitol Ave., Hartford, CT 06106

This form may be completed and printed for submission at <https://ctstatelibrary.org/publicrecords/hdpp>

Name of Municipality: **Town of Waterford**
Use full municipality name, ie 'Town of' or 'City of'

Name of Municipal CEO: **Robert Brule** **Title:** **First Selectman**

Phone with Area Code: 860.444.5834

Email: rbrule@waterfordct.org

Name of Town Clerk: **David L. Campo** **Title:** **Town Clerk**

Phone with Area Code: 860.444.5829

Email: dcampo@waterfordct.org **Check if Designated Applicant:** ☒

TC Mailing Address: 15 Rope Ferry Rd

MCEO Address if Different:

Grant Application Deadline: ☒ Cycle 1: April 30, 2024 ☐ Cycle 2: September 30, 2024

Grant Contract Period: The contract period begins after July 1, 2024 AND receipt of the fully executed contract. Grant projects must be completed and funds expended by June 30, 2025.

Maximum Grant Allowed:

\$5,500	Small Municipality	Population less than 20,000
\$7,500	Medium Municipality	Population between 20,000 and 69,999
\$10,500	Large Municipality	Population of 70,000 or greater

Amount Requested: \$ 5,500

Grant Category(ies):

☐ Inventory and Planning	☐ Organization and Indexing
☐ Program Development	☐ Storage and Facilities
☒ Preservation/Conservation	

See Page 6 of the Guidelines for Category descriptions.

Budget Summary	Grant Funds (A)	Local Funds (B)	Total Funds (A+B)
1. Consultants/Vendors (Total cost for all consultants and vendors)	\$ 3000	\$ 23.75	\$ 3023.75
2. Equipment (Total cost for eligible items, i.e. shelving)	\$	\$	\$
3. Supplies (Total cost for eligible items, i.e. archival supplies)	\$ 2500	\$	\$ 2500
4. Town Personnel Costs (Total cost for all town personnel)	¹ \$	² \$	\$
5. Other (Please specify on a separate sheet; rarely used)	\$	\$	\$
6. TOTAL	\$ 5500	\$ 23.75	\$ 5523.75

¹ Base pay only for personnel hired directly by the municipality for the grant project. Consultant/vendor costs should be listed on Line 1.
² Personnel taxes, benefits and any overtime must be paid by the municipality.

DasvNarrative Page & Supporting Documents

Answer on an attached page. **Number each question and answer.** If applying for more than one project, questions 1 through 3 must address each project **separately** and be numbered separately, i.e., 1a and 1b, 2a and 2b, 3a and 3b.

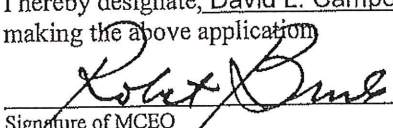
Answers should be provided in the applicant's own words, not by referencing the vendor's proposal.

1. **Describe the project.** State what will be done and why. In addition, for **records projects**, identify the specific records, including date ranges. For **conservation projects**, also address microfilming – see Guidelines booklet for instructions under Preservation/Conservation on Page 9.
2. **Provide vendor/personnel info & timeframe.** For **vendors**, identify the company and the timeframe for completing the work within the grant period. For **town personnel** – see Guidelines booklet for instructions under Town Personnel Costs on Page 12.
3. **State what will be accomplished.** Explain how the project will impact the records, the office and/or the municipality.
4. **Provide a detailed budget.** If applying for only one project with one vendor – **omit** this question. If applying for more than one project – show the **detail** for each line item listed on page 1 of the Application (Consultants/Vendors, Equipment, Supplies, and Town Personnel Costs) and the **split** between grant and local funds for each line item (if any).
5. **Attach supporting documents.** For **vendors**: provide a copy of the proposal or quote. For **direct purchases** of equipment or supplies: provide a copy of the product information/pricing from the website or catalog.

Designation of Town Clerk as Applicant

This section to be completed only if the MCEO wishes to designate the Town Clerk to make the application for the grant.

I hereby designate, David L. Campo, the Town Clerk, as the agent for making the above application


Signature of MCEO

April 26, 2024
Date

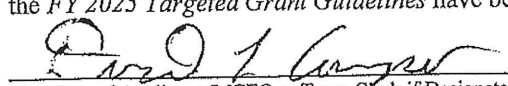
Robert Brule, Waterford First Selectman
Name and Title of MCEO

Certification of the Application

This section must be signed by the applicant.

If the Town Clerk is designated above, the Town Clerk must sign. If the Town Clerk is not designated, the MCEO must sign.

I hereby certify that the statements contained in this application are true and that all eligibility requirements as outlined in the *FY 2025 Targeted Grant Guidelines* have been met.


Signature of Applicant (MCEO or Town Clerk if Designated)

April 26, 2024
Date (*must be same as or later than above date*)

David L. Campo, Waterford Town Clerk
Name and Title of Applicant

For State Library Use Only

Grant Disposition: ☐ Approved ☐ Denied

Grant Award: \$ _____

Grant Number: _____ - _____ - _____

Signature of Public Records Administrator

Date

APPLICATION

TARGETED GRANT FY 2025, CYCLE 1

Historic Documents Preservation Program

1. Describe the project: This is a continuation of an earlier project. The primary focus of the project is preservation and retrieval of records in case of disaster. Vitals will be microfilmed from previous years and stored. New binders and paper will be used to secure land records. Additionally, some paper and linen maps do not copy well and need to be left unused for preservation. Florek Surveying will convert some of these to mylars.
(See attached job estimate)

2. Identify the vendors: The primary contact is Irene Sulewski at:

Adkins
40 South Street
P.O. Box 2440
New Britain, CT 06050-2440

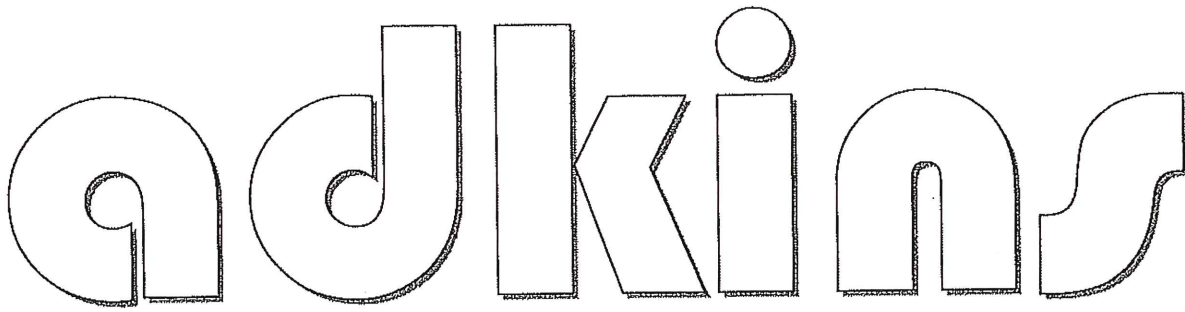
and Brian Florek, LS at:

Florek Surveying, LLC
239 Shore Road
Waterford, CT 06385-2886

3. State what the municipality hopes to accomplish: This project will keep us compliant with regard to preservation and security of records. A secondary outcome will be an ease of retrieval for clients and municipal employees.

4. Provide a detailed budget: Attached is the detailed job estimates displaying all costs and what will be included.

5. Attach supporting documentation: Enclosed



40 SOUTH STREET, P.O. BOX 2440, NEW BRITAIN, CT 06050-2440

Tel: 1-800-807-3981 irene@adkinsinc.net

JOB ESTIMATE

April 24, 2024

Client: Waterford Town Clerk

Title of Job: Archival Supplies

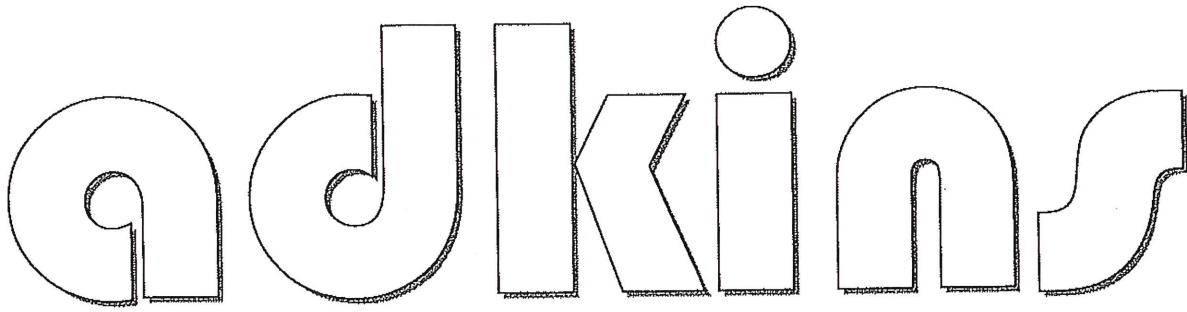
- 12 each - 11 x 8.5 red land record binders stamped on spine in gold @ \$105/ea....\$1,260/lot
- 15 reams of letter size 28lb. archival 100% cotton land record paper @ \$70/ream...\$1,050/lot
 - UPS \$90
- TOTAL - 2,500

TOTAL COST.....\$2,500

Signed: _____

A handwritten signature in cursive script, reading "Irene Sulewski", is written over a horizontal line.

Irene Sulewski, Municipal Account Specialist



40 SOUTH STREET, P.O. BOX 2440, NEW BRITAIN, CT 06050-2440
Tel: 1-800-807-3981 irene@adkinsinc.net

JOB ESTIMATE

April 24, 2024

Client: Waterford Town Clerk

Title of Job: Microfilming of vital records

The Town of Waterford has 8,855 pages of vital records that need to be microfilmed for security.

8,855 pages of vital records microfilmed @ \$0.25/image..... \$2,213.75/lot

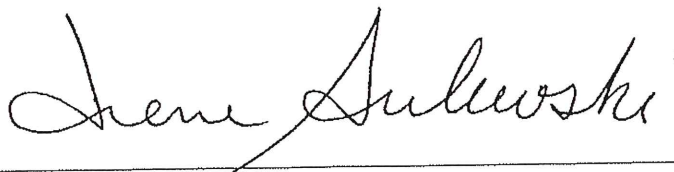
- Births – 1,809 pages
- Marriages – 3,085 pages
- Deaths – 3,960 pages

The records will be in a safe at Adkins while microfilming is performed. The Town will have access to the vital records via email if a copy is needed.

1. Adkins will send encrypted emails from the following email address:
Adkinsprinting@proton.me
2. A password will be provided to the Town Clerk to open the email containing the vital certificate.
3. Upon sending the image, Adkins will delete the image and no images will be kept past the contracted service.
4. The records will be kept in a secure vault while at Adkins facility in New Britain CT
5. A chain of custody form will be kept between Adkins and the Town Clerk of Waterford.

TOTAL COST.....\$2,213.75

This project will take approximately 7-14 days to complete.

Signed: 

Irene Sulewski, Municipal Account Specialist

Florek Surveying, LLC

239 Shore Road
Waterford, CT 06385
860.271.6006
bflorek@floreksurveyingllc.com

JOB ESTIMATE

January 3, 2024

Client: Waterford Town Clerk

Title of Job: Creation of Fix-Line Mylars to the State of Connecticut filing code from original filed copies.

The Town of Waterford has original filed plans on linen and paper that need to be converted to Fix-Line Mylar for easier viewing and copying.

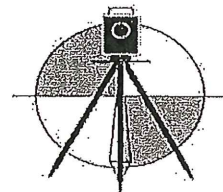
9 filed plans on linen and paper to be converted to fix-line mylar @ \$90 / fix-line mylar. \$810.00

Total Cost= \$810.00

This project will take approximately 4 weeks to complete after approval to proceed.

Regards,

Brian D. Florek, LS
Managing Member, Florek Surveying, LLC.



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