

114

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

To: First Selectman Rob Brule ; Finance Director Kim Allen
From: IT Manager, Jeffrey Robillard
Date: 12/11/2023
RE: Appropriation request for Dell computers off state contract.

This request is for an appropriation in the amount of \$34,180.35 toward Capital Non-Recurring designated line 20547-57882 Computer Replacements. The quote for the equipment is provided from Dell according to the State Contract number 13PS0280 which was extended through January 31, 2024.

This request is the start of an ongoing yearly project to replace computers throughout the town on a cycle of approximately 7 years. The replacement process will target departments so that all computers in a specific department are replaced to ease in support of the department for updates, reducing application support issues, and allowing for quick swap of hardware for critical needs.



A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your Premier page, or, if you do not have Premier, use this **Quote to Order**.

Quote No.	3000169847085.1	Sales Rep	Alvaro Higuero
Total	\$34,180.35	Phone	(800) 456-3355, 80000
Customer #	97884266	Email	Alvaro.Higuero@Dell.com
Quoted On	Dec. 11, 2023	Billing To	ACCOUNTS PAYABLE
Expires by	Jan. 10, 2024		CT-L TOWN OF WATERFORD
Contract Name	Connecticut Reverse		15 ROPE FERRY RD
	Auction #4		WATERFORD, CT 06385
Contract Code	C000000901169		
Customer Agreement #	MNWNC-108		
Deal ID	25959873		

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you are ready to place an order.
Thank you for shopping with Dell!

Regards,
Alvaro Higuero

Shipping Group

Shipping To	Shipping Method
JEFFREY ROBILLARD	Standard Delivery
CT-L TOWN OF WATERFORD	
15 ROPE FERRY RD	
WATERFORD, CT 06385-2886	
(860) 625-5765	

Product	Unit Price	Quantity	Subtotal
Logitech Keyboard K120	\$10.33	30	\$309.90
Dell Wall/Under-the-Desk VESA Mount w/ PSU Sleeve - MFF/TC/CFF	\$39.19	5	\$195.95
OptiPlex Small Form Factor (Plus 7010)	\$885.00	30	\$26,550.00
OptiPlex Micro (Plus 7010)	\$954.50	5	\$4,772.50
Dell 27 Monitor - P2722H, 68.6cm (27")	\$196.00	12	\$2,352.00

Subtotal:	\$34,180.35
Shipping:	\$0.00
Environmental Fee:	\$0.00
Non-Taxable Amount:	\$34,180.35
Taxable Amount:	\$0.00
Estimated Tax:	\$0.00

Total:	\$34,180.35
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Maximize your new
technology on day one

Dell ProDeploy Suite



[Learn More](#)

Shipping Group Details

Shipping To

JEFFREY ROBILLARD
CT-L TOWN OF WATERFORD
15 ROPE FERRY RD
WATERFORD, CT 06385-2886
(860) 625-5765

Shipping Method

Standard Delivery

	Unit Price	Quantity	Subtotal
Logitech Keyboard K120	\$10.33	30	\$309.90
Estimated delivery if purchased today: Dec. 18, 2023 Contract # C000000901169 Customer Agreement # MNWNC-108			

Description	SKU	Unit Price	Quantity	Subtotal
Logitech Keyboard K120	A6998935	-	30	-

	Unit Price	Quantity	Subtotal
Dell Wall/Under-the-Desk VESA Mount w/ PSU Sleeve - MFF/TC/CFF	\$39.19	5	\$195.95

Estimated delivery if purchased today:
Dec. 15, 2023
Contract # C000000901169
Customer Agreement # MNWNC-108

Description	SKU	Unit Price	Quantity	Subtotal
Dell Wall/Under-the-Desk VESA Mount w/ PSU Sleeve - MFF/TC/CFF	452-BDUY	-	5	-

	Unit Price	Quantity	Subtotal
OptiPlex Small Form Factor (Plus 7010)	\$885.00	30	\$26,550.00

Estimated delivery if purchased today:
Dec. 28, 2023
Contract # C000000901169
Customer Agreement # MNWNC-108

Description	SKU	Unit Price	Quantity	Subtotal
OptiPlex Small Form Factor (Plus 7010)	210-BFXE	-	30	-
13th Gen Intel Core i5-13500 (6+8 Cores/24MB/20T/2.5GHz to 4.8GHz/65W)	338-CHBS	-	30	-
Windows 11 Pro, English, Spanish, French, Brazilian Portuguese	619-ARSB	-	30	-
No Microsoft Office License Included - 30 day Trial Offer Only	658-BCSB	-	30	-
16GB (1X16GB) DDR5 Non-ECC Memory	370-AGWV	-	30	-
M.2 2230 512GB PCIe NVMe Class 35 Solid State Drive	400-BOQM	-	30	-
M.2 22x30 Thermal Pad	412-AAQT	-	30	-
M2X3.5 Screw for SSD/DDPE	773-BBBC	-	30	-
NO RAID	817-BBBN	-	30	-
Intel Integrated Graphics	490-BBFG	-	30	-
OptiPlex SFF Plus with 260W Bronze Power Supply	329-BHPM	-	30	-
System Power Cord (Philippine/TH/US)	450-AAOJ	-	30	-
DVD+/-RW Bezel	325-BDSH	-	30	-
8x DVD+/-RW 9.5mm Slimline Optical Disk Drive	429-ABFH	-	30	-
CMS Essentials DVD no Media	658-BBTV	-	30	-
No Media Card Reader	379-BBHM	-	30	-

No Additional Video Ports	492-BCKH	-	30	-
No Keyboard Selected	580-AABG	-	30	-
Dell Optical Mouse - MS116 (Black)	570-ABIE	-	30	-
No Cover Selected	325-BCZQ	-	30	-
Dell Additional Software	658-BFPY	-	30	-
ENERGY STAR Qualified	387-BBLW	-	30	-
Dell Watchdog Timer	379-BEZG	-	30	-
Quick Start Guide, OptiPlex SFF Plus	340-DDFN	-	30	-
Trusted Platform Module (Discrete TPM Enabled)	329-BBJL	-	30	-
Shipping Material	340-CQYR	-	30	-
Shipping Label	389-BBUU	-	30	-
Regulatory Label for OptiPlex SFF Plus 260/300W, FSJ	389-FBFZ	-	30	-
No Hard Drive Bracket, Dell OptiPlex	575-BBKX	-	30	-
SW Driver, Intel Rapid Storage Technology, OptiPlex Small Form	658-BFQF	-	30	-
Intel Core i5 vPro Enterprise Processor Label	389-EDDQ	-	30	-
Desktop BTO Standard shipment	800-BBIO	-	30	-
No Additional Add In Cards	382-BBHX	-	30	-
Custom Configuration	817-BBBB	-	30	-
Internal Speaker	520-AARD	-	30	-
Intel vPro Enterprise	631-ADPF	-	30	-
EPEAT 2018 Registered (Silver)	379-BDIO	-	30	-
No Additional Network Card Selected (Integrated NIC included)	555-BBJO	-	30	-
Dell Limited Hardware Warranty Plus Service	812-3886	-	30	-
ProSupport Plus: Accidental Damage Service, 5 Years	812-3938	-	30	-
ProSupport Plus: Keep Your Hard Drive, 5 Years	812-3939	-	30	-
ProSupport Plus: Next Business Day Onsite 5 Years	812-3940	-	30	-
ProSupport Plus: 7x24 Technical Support, 5 Years	812-3941	-	30	-
Thank you for choosing Dell ProSupport Plus. For tech support, visit www.dell.com/contactdell or call 1-888-516-3115	997-8367	-	30	-

OptiPlex Micro (Plus 7010)

Estimated delivery if purchased today:

Dec. 15, 2023

Contract # C000000901169

Customer Agreement # MNWNC-108

Description	SKU	Unit Price	Quantity	Subtotal
OptiPlex Micro (Plus 7010)	210-BFXS	-	5	-
13th Gen Intel Core i5-13500T (8+8 Cores/24MB/20T/1.6GHz to 4.6GHz/35W)	338-CHBX	-	5	-
Windows 11 Pro, English, Spanish, French, Brazilian Portuguese	619-ARSB	-	5	-
No Microsoft Office License Included - 30 day Trial Offer Only	658-BCSB	-	5	-
16GB (1X16GB) DDR5 Non-ECC Memory	370-AGWU	-	5	-
M.2 2230 512GB PCIe NVMe Class 35 Solid State Drive	400-BOQM	-	5	-
M2X3.5 Screw for SSD/DOPE	773-BBBC	-	5	-
NO RAID	817-BBBN	-	5	-

Micro Plus with 35W CPU L5.5 FSJ local build	329-BHPL	-	5	-
US Power Cord	450-AAZN	-	5	-
Intel(R) AX211 Wi-Fi 6E 2x2 and Bluetooth	555-BH DU	-	5	-
Internal Antenna	555-BH DV	-	5	-
Wireless Driver, Intel(R) WiFi 6e AX211 2x2 (Gig+) + Bluetooth 5.3	555-BH IO	-	5	-
No Additional Video Ports	492-BCKH	-	5	-
Dell Pro Wireless Keyboard and Mouse - KM5221W - English - Black	580-AJJG	-	5	-
Mouse Included with Keyboard	570-AADI	-	5	-
No Cover Selected	325-BCZQ	-	5	-
Dell Additional Software	658-BFPY	-	5	-
ENERGY STAR Qualified	387-BBLW	-	5	-
Dell Watchdog Timer	379-BEZG	-	5	-
Quick Start Guide, OptiPlex Micro Plus	340-DDHH	-	5	-
Print on Demand Label	389-BDQH	-	5	-
Trusted Platform Module (Discrete TPM Enabled)	329-BBJL	-	6	-
Shipping Material	340-CQYN	-	5	-
Shipping Label	389-BBUU	-	5	-
FSJ Reg label 130W adaptor	389-FBSJ	-	5	-
Intel Rapid Storage Technology Driver MFF	658-BFQK	-	5	-
Intel Core i5 vPro Enterprise Processor Label	389-EDDQ	-	5	-
Desktop BTS/BTP Shipment	800-BBIP	-	5	-
130 Watt A/C Adapter	450-AMQF	-	5	-
Fixed Hardware Configuration	998-FZPP	-	5	-
No Option Included	340-ACQQ	-	5	-
EPEAT 2018 Registered (Gold)	379-BDZB	-	5	-
Internal Speaker	520-AAVE	-	5	-
Intel vPro Enterprise	631-BBKP	-	5	-
Dell Limited Hardware Warranty Plus Service	812-3886	-	5	-
ProSupport Plus: Accidental Damage Service, 5 Years	812-3938	-	5	-
ProSupport Plus: Keep Your Hard Drive, 5 Years	812-3939	-	5	-
ProSupport Plus: Next Business Day Onsite 5 Years	812-3940	-	5	-
ProSupport Plus: 7x24 Technical Support, 5 Years	812-3941	-	5	-
Thank you for choosing Dell ProSupport Plus. For tech support, visit www.dell.com/contactdell or call 1-866-516-3115	997-8367	-	5	-
No Accidental Damage Selected	981-4619	-	5	-

Dell 27 Monitor - P2722H, 68.6cm (27")

Estimated delivery if purchased today:

Dec. 15, 2023

Contract # C000000901169

Customer Agreement # MNWNC-108

Description	SKU	Unit Price	Quantity	Subtotal
Dell 27 Monitor - P2722H, 68.6cm (27")	210-BBCK	-	12	-
Dell Limited Hardware Warranty	814-5380	-	12	-

Subtotal:	\$34,180.35
Shipping:	\$0.00
Environmental Fee:	\$0.00
Estimated Tax:	\$0.00

Total:	\$34,180.35
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Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringspecifictterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

^DELL BUSINESS CREDIT (DBC): Offered to business customers by WebBank, who determines qualifications for and terms of credit. Taxes, shipping and other charges are extra and vary. The Total Minimum Payment Due is the greater of either \$20 or 3% of the New Balance shown on the statement rounded up to the next dollar, plus all past due amounts. Dell and the Dell logo are trademarks of Dell Inc.

#5

Finance Department

Memo

December 12, 2023

Re: Bid Waiver-Digital Sign Replacement for High School and Clark Lane

Mr. Brule:

The Purchasing Agent, on behalf of the Information Technology Department and the Board of Education respectfully seek a Bid Waiver to obtain (2) new Digital Signs for Waterford High School and Clark Lane Middle School that will meet the needs of the Town/School safety project. Sign Craft of Niantic, CT is a vendor that has already been awarded the contract for the 3rd digital sign for the Quaker Hill Green, and with this bid waiver it will meet the need for the Town and School system to be managed all one single system. We would like to procure the following 2 digital signs in the total amount of \$76,832.00:

Waterford High School- \$38,892.00

Clark Lane Middle School- \$37,940.00

Funds will be made available in line 20560-57842 (School Security).

Respectfully

Shea Davy
Shea Davy
Purchasing Agent
Town of Waterford

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

To: Purchasing Agent Shea Davy
From: IT Manager Jeffrey Robillard
Date: 12/12/2023
Re: Digital Sign replacement for High School and Clark Lane

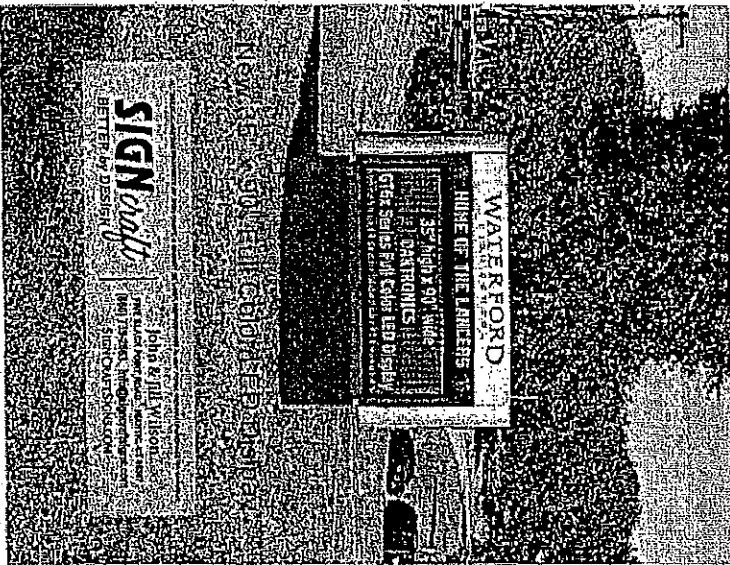
Part of the Town / School safety project included replacing the digital signs at Waterford High School and Clark Lane Middle School. Both signs are past end of life and are no longer repairable. The Clark Lane Sign has been broken for multiple months and the High School sign, although currently functioning, was down for months while the manufacturer pieced together used equipment to repair it.

The project originally had a 3rd sign for the Quaker Hill green and was removed because it could be covered by a grant through the Waterford Office of Emergency Management. The need for the Town and School system is to have all three signs be part of a single managed system, from the same manufacturer, so that safety alerts and notices can be distributed through a cloud-managed interface consistently. The two school signs will be controlled just as they are now, through the School system, but in emergencies, the Police or Emergency Management personnel can post priority level information.

The quotes provided from Sign Craft of Niantic, Connecticut, both use the sign structure, cabinet, and power of the existing signs at those locations. The cost to replace the digital sign for the Clark Lane Middle School message board is \$37,940. The cost to replace the digital sign for the Waterford High School message board is \$38,892.

On December 5th of 2023, the First Selectmen approved the recommendation by the Emergency Management Director Steve Sinagra, that the bid for the Quaker Hill sign be awarded to Sign Craft of Niantic, Connecticut. To ensure that the two signs be exactly the same manufacturer, model type, and part of the same cloud managed system as the Quaker Hill sign, I would like to request a bid waiver for the replacement of these two digital sign solutions for a total of \$76,832 from funds appropriated in Capital Non-Recurring designated line 20560-57842 School Security.

I am requesting that this bid waiver be placed on the next available Board of Selectmen agenda.



SIGNCRAFT BETTER BY DESIGN

Town of Waterford
Upgrade Waterford High School Main Sign & LED Message Displays
c/o Jeff Robitillard - 12.12.23

Project would include:

(2) new LED Daktronics Message Center displays, each single sided, mounted back to back within the existing cabinet. The finished look would be identical on both sides of sign.

Each display is full color, 10mm high definition (current display is 20mm). The new LED Message Panels would be 35" high x 90" wide.

New displays will require a top aluminum filler panel between the top existing Waterford High School text.

All colors are optional.

Our design shown would incorporate "Home of the Lancers" text onto upper filler panel above new message cabinet.

"Waterford Blue" used as the background color, while adding Red to the lower support section of the sign cabinet as the second color accent used by the school. The "W" could also be included if desired. The lower support panel cover along the ground is shown in same blue color.

Costs would include two new displays, all materials, filler panels, design, color change painting of existing sign cabinet, electrical connection utilizing existing power supply at sign, removal and disposal of existing displays along with delivery and complete installation.

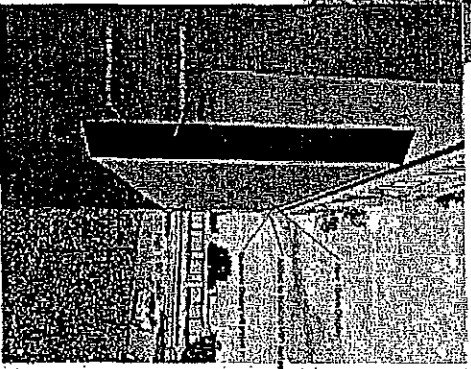
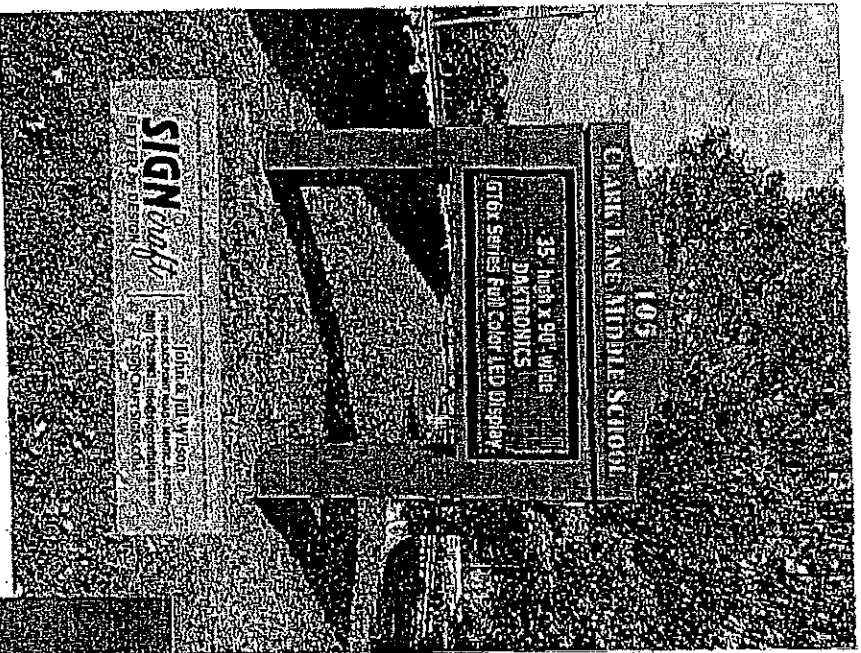
Total cost for this project as shown ~ \$ 38,892

50% deposit required to start this project, balance when completed.

Any questions, concerns please let me know.

John Wilson
Sign Craft
Middletown, CT

860 739-2863 | info@signcraftsigns.com



SIGNcraft

BETTER by DESIGN

Town of Waterford
Upgrade Clark Lane Middle School LED Message Displays & Main Sign
c/o Jeff Robillard - 12.12.23

Project would include:

- (2) new LED Daktronics Message Center displays, each single sided, flush mounted back to back onto the existing cabinet.
- The finished look would be identical on both sides of sign.

Each display is full color, 10mm high definition (current display is 20mm).
The size of the LED display would be 35" high x 90" wide
(See design, size matches perfectly with existing post structure.

Clark Lane current display measures 31" high x 81" wide.

All colors to be used are optional.

The existing cabinet sign structure would be re-used and finished painted blue.

Costs would include two new displays, all materials, filler panels, design, painting of existing sign cabinet, electrical connection utilizing existing power supply at sign, removal and disposal of existing displays along with delivery and complete installation.

Total Cost - \$ 37,940

50% deposit required to start this project, balance when completed.

Any questions, concerns please let me know.

John Wilson
Sign Craft
Mantic, CT

860 739-2853 | info@signcraftsigns.com

#6

TOWN OF WATERFORD TRANSFER REQUEST FORM

In Series (Over \$1000)

Police Department
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer		REVISED Available Budget
						INCREASE	DECREASE	
1	10129	52300	Training & Education	\$85,500	\$87,029		(5,202.00)	\$61,827
2	10129	52030	Professional Fees	\$15,000	\$6,758	\$5,202		\$11,960
Total						\$5,202	(\$5,202)	

Transfer into Professional Fees is to cover the unanticipated expense to surgically replace a tooth of police K9 Tico.

Marc Balesiracci (email)
Department Head

11/30/2023
Date

Kim Allen
Director of Finance

11/30/2023
Date

First Selectman

Date

Commission/Board Approval

Date

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2024 13

	ORIGINAL APPROP	TRANS/ADJSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 GENERAL FUND							
10129 POLICE DEPARTMENT							
51110 ADMINISTRATION							
10129 51110	522,033.00	ADMINISTRATION 0.00	522,033.00	201,610.20	0.00	320,422.80	38.6%
51210 CLERICAL AND TECHNICAL							
10129 51210	265,355.00	CLERICAL AND TECHNICAL 0.00	265,355.00	104,380.23	0.00	160,974.77	39.3%
51220 CUSTODIAL							
10129 51220	49,694.00	CUSTODIAL 0.00	49,694.00	19,579.35	0.00	30,114.65	39.4%
51420 PATROL							
10129 51420	3,634,468.00	PATROL 35,952.00	3,670,420.00	1,441,034.04	0.00	2,229,385.96	39.3%
51421 MARINE PATROL							
10129 51421	25,538.00	MARINE PATROL 0.00	25,538.00	17,842.03	0.00	7,695.97	69.9%
51430 DETECTIVE							
10129 51430	535,461.00	DETECTIVE 0.00	535,461.00	215,276.73	0.00	320,184.27	40.2%
51435 COMMUNITY SERVICE OFFICER							
10129 51435	123,688.00	COMMUNITY SERVICE OFFICER 0.00	123,688.00	43,821.50	0.00	79,866.50	35.4%

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2024 13



ORIGINAL APPROP	TRANS/ADJSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51810 OVERTIME						
10129 51810	OVERTIME	150,075.00	88,910.41	0.00	61,164.59	59.2%
51820 REPLACEMENT OVERTIME						
10129 51820	REPLACEMENT OVERTIME	360,508.00	204,975.00	0.00	155,533.00	56.9%
51830 TRAINING & EDUCATION						
10129 51830	TRAINING & EDUCATION	116,221.00	2,081.10	0.00	114,139.90	1.8%
51920 F.I.C.A.						
10129 51920	F.I.C.A.	448,025.00	179,914.45	0.00	268,110.55	40.2%
52010 ADVERTISING						
10129 52010	ADVERTISING	300.00	0.00	0.00	300.00	.0%
52020 POSTAGE						
10129 52020	POSTAGE	1,500.00	432.75	0.00	1,067.25	28.9%
52030 PROFESSIONAL FEES						
10129 52030	PROFESSIONAL FEES	15,000.00	8,241.75	0.00	6,758.25	54.9%
52040 SERVICE CONT. AND REPAIRS						
10129 52040	SERVICE CONT. AND REPAIRS	21,889.00	4,705.73	1,684.20	15,499.07	29.2%

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

	ORIGINAL APPROP	TRANS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52050 DUES CONFER							
10129 52050	2,895.00	DUES, CONFERENCES & EDUCATION 0.00	2,895.00	1,250.00	0.00	1,645.00	43.2%
52060 PRINTING							
10129 52060	800.00	PRINTING 0.00	800.00	247.07	0.00	552.93	30.9%
52080 TELEPHONE							
10129 52080	31,272.00	TELEPHONE 0.00	31,272.00	11,472.11	19,214.13	585.76	98.1%
52300 TRAINING & EDUCATION							
10129 52300	85,500.00	TRAINING, EDUCATION & EMER 0.00	85,500.00	17,069.10	0.00	68,430.90	20.0%
52305 OSHA COMPLIANCE							
10129 52305	5,500.00	OSHA COMPLIANCE 0.00	5,500.00	694.58	0.00	4,805.42	12.6%
52370 CLOTHING OR UNIFORM ALLOW							
10129 52370	79,215.00	CLOTHING OR UNIFORM ALLOW 0.00	79,215.00	74,030.79	0.00	5,184.21	93.5%
52520 CRIMINAL JUSTICE PLANNER							
10129 52520	16,711.00	CRIMINAL JUSTICE PLANNER 0.00	16,711.00	16,711.00	0.00	0.00	100.0%
53010 OFFICE SUPPLIES							
10129 53010	1,000.00	OFFICE SUPPLIES 0.00	1,000.00	144.53	0.00	855.47	14.5%

Report generated: 11/30/2023 11:09
User: kallen
Program ID: glychud

Town of Waterford, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2024 13

ORIGINAL APPROP	TRANS/ADJSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53020 OTHER SUPPLIES						
10129 53020	OTHER SUPPLIES 0.00	7,000.00	2,717.36	0.00	4,282.64	38.8%
53070 AUTO REPAIRS						
10129 53070	AUTO REPAIRS 0.00	16,000.00	7,494.74	0.00	8,505.26	46.8%
53080 AUTOMOTIVE MAINTENANCE						
10129 53080	AUTOMOTIVE MAINTENANCE 0.00	16,000.00	9,140.63	0.00	6,859.37	57.1%
53090 FUELS AND LUBRICANTS						
10129 53090	FUELS AND LUBRICANTS 0.00	127,827.00	44,350.42	0.00	83,476.58	34.7%
53100 TIRES						
10129 53100	TIRES 0.00	13,024.00	5,118.78	6,881.22	1,024.00	92.1%
53180 POLICE SUPPLIES						
10129 53180	POLICE EQUIP. & SUPP. 0.00	42,964.00	6,873.96	25,175.90	10,914.14	74.6%
53210 SELECTIVE ENFORCEMENT						
10129 53210	SELECTIVE ENFORCEMENT 0.00	2,500.00	500.00	0.00	2,000.00	20.0%
53220 MARINE PATROL						
10129 53220	MARINE PATROL 0.00	5,500.00	2,909.93	0.00	2,590.07	52.9%

Town of Waterford, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53260 DOG WARDEN SUPPLIES							
10129 53260	100,000.00	DOG WARDEN SUPPLIES 0.00	100,000.00	100,000.00	0.00	0.00	100.0%
54020 EQUIPMENT							
10129 54020	7,139.00	EQUIPMENT 0.00	7,139.00	5,785.17	0.00	1,353.83	81.0%
TOTAL POLICE DEPARTMENT							
	6,830,602.00	35,952.00	6,866,554.00	2,839,315.44	52,955.45	3,974,283.11	42.1%
TOTAL GENERAL FUND							
	6,830,602.00	35,952.00	6,866,554.00	2,839,315.44	52,955.45	3,974,283.11	42.1%
TOTAL EXPENSES							
	6,830,602.00	35,952.00	6,866,554.00	2,839,315.44	52,955.45	3,974,283.11	
GRAND TOTAL							
	6,830,602.00	35,952.00	6,866,554.00	2,839,315.44	52,955.45	3,974,283.11	42.1%

** END OF REPORT - Generated by Kimberly Allen **

Shannon Withey

From: Robert Avena <RAvena@sswbgg.com>
Sent: Thursday, December 14, 2023 4:09 PM
To: Robert Brule; Shannon Withey; Kimberly Allen; Nicholas Kepple
Subject: Purchase of 8 Goshen Road/ Backup to BOS Meeting

CAUTION: This email originated from outside of the organization.

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Hello: I have been asked to provide the following estimates for the \$385,000 appropriation to acquire 8 Goshen Road, under a proposed purchase contract for \$375,000 and \$750.00 toward Seller's attorney closing fees. The request of \$385,000 includes an estimate of \$1500 in title policy premium for the Town, \$750 in title search fee, \$5000 in legal (drafting of contract, negotiations, title examination and closing), and a reserve of \$2000 for possible inspection for determination of any hazardous waste on the property and contingency, Rob Avena, Esq.

Robert A. Avena, Esquire
Suisman Shapiro
20 South Anguilla Road
P.O. Box 1445
Pawcatuck, CT 06379

Direct Line: (860) 650-8008
Main Line: (860) 442-4416
Facsimile: (860) 599-3778
E-mail: ravena@sswbgg.com
www.suismanshapiro.com

This law firm is a debt collector and may be attempting to collect a debt. If this communication relates to a debt owed to one of our clients, any information obtained will be used for that purpose. Please note, however, that if you have previously received a discharge in bankruptcy, this law firm is not attempting to collect a debt, but is only enforcing a lien against the subject property.

Please note: the information contained in this e-mail and any attachments hereto is intended only for the personal and confidential use of the designated recipients. The message may be an attorney-client communication and as such, is privileged and confidential. If the reader/recipient of this message is not the intended recipient, you are hereby notified that you have received this e-mail and all attachments hereto in error and that any review, dissemination, distribution or copying of this e-mail or any of its attachments is strictly prohibited. If you have received this communication in error, please notify the sender immediately by e-mail and destroy the original message received. Thank you.

#7

CONTRACT OF SALE

CONTRACT OF SALE, made this _____ day of December, 2023, between Matthew Joyce, Executor of the Estate of Lois A. Joyce, of Tonopah, Arizona 85354, hereinafter throughout described as the SELLER, and the TOWN OF WATERFORD, a municipal corporation located in the County of New London, State of Connecticut, acting hereby by Robert J. Brule, its First Selectman, hereinafter throughout described as the BUYER,

WITNESSETH:

THAT the Seller agrees to sell and convey upon the conditions herein, and the Buyer agrees to purchase, all that certain real property, hereinafter referred to as the premises, known as 8 Goshen Road, Waterford, Connecticut, and recorded in Volume 333, Page 894 of the Waterford Land Records, as more particularly described on Schedule A attached hereto.

1. **CONSIDERATION**

The purchase price is Three Hundred Seventy-Five Thousand and No/100 Dollars (\$375,000.00):

\$375,000.00

A. Upon the signing of this contract by both Seller and Buyer, a deposit of Two Thousand Five Hundred and NO/100 Dollars (\$2,500.00) to be held by Suisman Shapiro, Attorney for Buyer;

\$2,500.00

B. By bank check or money draft at the time of the delivery of the deed, as hereinafter provided Three Hundred Seventy-Two Thousand Five Hundred and No/100 Dollars (\$372,500.00); balance

\$372,500.00

TOTAL PRICE:

\$375,000.00

2. CONDITIONS PRECEDENT TO PERFORMANCE

The Buyer's obligations to purchase the Premises is conditioned upon the Buyer obtaining the following reviews and appeals which shall be regarded as conditions precedent to performance:

A. The Buyer must obtain approval from the Waterford Board of Finance, Board of Selectmen, Representative Town Meeting and Planning and Zoning Commission.

B. Upon execution of this agreement, the Buyer will immediately seek said approvals, and in the event the Buyer is unable to receive said approvals on or before February 5, 2024, this agreement shall terminate, the deposit shall be returned, and thereafter, the parties shall have no further obligations to each other under the terms of this agreement.

3. DEED

The deed of conveyance shall be a full covenant Connecticut Executor's Warranty Deed, and shall be duly executed and acknowledged by the Seller, conveying all title in and to said premises. The Buyer shall be responsible for any expenses of recording said Deed.

4. ADJUSTMENTS

Taxes, assessments and other municipal charges and similar charges, shall be apportioned in the manner customarily used in the town where the premises are located as of the date of the delivery of the deed as herein provided. If delivery of said deed shall take place before any tax, assessment, or rate is determined, the last determined tax, assessment or rate shall be used for the purpose of apportionment. Buyer to pay Seven Hundred Fifty and No/100 Dollars (\$750.00) towards Seller's cost of legal fees.

5. RISK OF LOSS

The risk of loss or damage to the premises until the time of the delivery of the deed is assumed by the Seller. In the event that such loss or damage does occur prior to the delivery of the deed, the Seller shall be allowed a reasonable time thereafter, not to exceed thirty (30) days after the date for the delivery of the deed hereunder, within which to repair or replace such loss or damage. In the event the Seller does not repair or replace such loss or damage within said time, the Buyer shall have the option:

A. of terminating this Contract in which event all sums paid on account hereof, or advanced costs, if any, are in fact incurred by the Buyer, shall be paid to the Buyer without interest thereon. Upon receipt of such payments this Contract shall terminate and become null and void and all further claims and obligations between the parties hereto, by reason of this Contract, shall thereupon be released and discharged;

B. of accepting a deed conveying said premises in accordance with all the other provisions of this Contract, upon payment of the aforesaid purchase price and of receiving the benefit of all insurance monies recovered or to be recovered on account of such loss or damage, less the amount of any monies actually expended by the Seller on said repairs.

Written notice of Buyer's exercise of either of these options shall be given by the Buyer to the Seller by mail, directed to the Seller at his address as hereinbefore written, within five (5) days after the expiration of the time provided hereunder for Seller to repair or replace the loss or damage.

6. TITLE

If, upon the date of closing of title as hereinafter provided, the Seller shall be unable to convey to the Buyer a good and marketable title to the premises, subject only as aforesaid, the Seller shall have a further period of thirty (30) days within which to perfect title. It is mutually understood and agreed that no matter shall be construed as an encumbrance or defect in title so long as such matter is not construed as an encumbrance or defect under the Standards of Title of the Connecticut Bar Association, where applicable, or where a policy of title insurance can be obtained at Buyer's expense at no additional premium without any exception for the presumed title defect. If, at the end of said period, Seller is still unable to convey good and marketable title to the premises subject only as aforesaid, the Buyer may elect to accept such title as the Seller can convey upon the payment of the purchase price as aforesaid, or may refuse to accept the deed of conveyance. Upon such refusal all sums paid on account hereof, together with the reasonable fees for the examination of the title to the premises, if any are in fact incurred by the Buyer, shall be paid to Buyer. Upon receipt of such payments this Contract shall terminate and become null and void and all further claims and obligations between parties hereto, by reason of this Contract, shall thereupon be released and discharged.

7. REPRESENTATION

Seller represents, in order to induct Buyer to enter into this Contract, unless otherwise stated, at the time of closing of title that:

A. There shall exist no violations of any governmental rules, regulations or limitations, including provisions of any ordinance, municipal regulation, including planning and

zoning and applicable building and/or health codes, or public or private law, relating to the premises being conveyed herein, including any building, appurtenances, fixture or system located thereon.

B. There shall exist no violations of any restriction, covenant, agreement or condition affecting the premises being conveyed, as provided herein.

C. Seller is record owner in fee simple of the premises being conveyed herein and has power to convey under the Last Will and Testament and through the probate court.

D. There are no municipal or state assessments imposed on said premises, and there have been no municipal improvements made for which an assessment has been or will be levied, except as specifically set forth herein.

E. There are no current pending or threatened administrative or legal actions against the Seller under any hazardous waste, pollution, or other environmental law or regulation and that the Seller has not received any notice from any state, federal or local governmental authority to the effect that it may not be in full compliance with any hazardous waste, pollution or other environmental law or regulation. Seller further represents that there are no hazardous or toxic substances on the subject property.

8. CLOSING

The closing shall be held twenty (20) days after the expiration of any appeal periods for all of the town reviews and approvals required and take place at the offices of Suisman Shapiro, 20 South Anguilla Road, Pawcatuck, Connecticut, or at such other place or time as may be mutually

agreed upon by the parties hereto upon payment of the aforesaid purchase price, but no later than March 1, 2024, without the written consent of both parties.

9. DEFAULT

In the event the Buyer is in default by reason of failure or refusal to comply with any of the terms of the Contract, the Seller may cancel this Contract and retain all payments paid to the escrow agent as liquidated damages to compensate the Seller for actual reasonable attorney's fees, miscellaneous costs incidental to the sale, loss of time in securing a Buyer and for other cause and damages incapable of exact determination such as, but not limited to, expenses incurred in the continued maintenance of the property, taxes, interest and insurance, damages incurred in the removal of the property from the real estate market during the period of this Contract, inconvenience of relisting the Premises for sale, additional legal fees, and loss of interest income on the balance of the purchase price.

If the Seller shall default, the Buyer may enforce this Contract according to law or equity, except that the Seller's failure to perform as a result of title defects and/or loss or damage to the property prior to closing shall be governed by the provisions of Paragraphs 5 and 6 of this Contract.

10. COMPLIANCE

The delivery of the deed and closing of title shall constitute full compliance by the Seller with all of the terms, covenants, conditions and representations contained herein or connected with this transaction, with the exception of the warranties and covenants of the warranty deed and any other obligations expressly stated herein to survive the delivery of the deed.

11. ENVIRONMENTAL STUDY

Seller shall provide Buyer with all environmental studies and tests performed on said premises for any contamination, spill, or leak, within two (2) weeks of the date of both parties signing this agreement. As used herein, the term "waste material" shall mean any "solid waste," "hazardous waste," or "hazardous substance," as such terms are defined by the Resource Conservation and Recovery Act of 1980, as amended, the Comprehensive Environmental Response Compensation and Liability Act of 1980, as amended, or any other federal, state or municipal law, regulations, or guideline; tort, contract or common law; any mixture of sewerage or other waste material that passes through a sewerage system to a treatment facility.

Buyer reserves the right to further inspect and conduct additional studies and testing on the premises during the period prior to closing. If any waste material is discovered in, on, or beneath the real property as a result of said testing and inspection, Buyer may, by written notice given to Seller or Seller's attorney, elect to terminate this Agreement or perform it according to its tenor. Should Buyer elect to terminate this Agreement pursuant to this paragraph, Seller shall immediately return to Buyer all monies deposited with Seller or Seller's attorney pursuant to this Agreement and this Agreement shall be null and void, of no further force or effect, and neither party shall have any rights, in law or equity, against the other.

The terms of the aforesaid are to apply and bind the heirs, executors, administrators, successors and assigns of the respective parties.

Wherever the same shall apply, the singular shall include the plural, and the use of any gender shall be applicable to all genders.

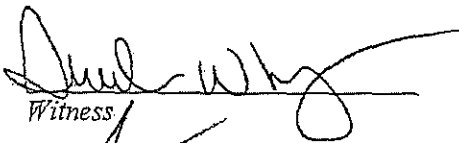
12. CONDITION OF THE PREMISES

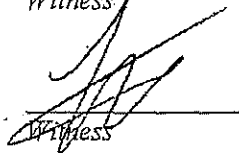
The parties agree that the property is to be vacant at the time of closing and that no tenants or rights to occupy by any tenants shall exist at the time of closing.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

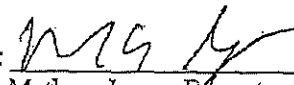
Signed, Sealed and Delivered
in the Presence of:

SELLER:



Witness


Witness

By: 

Mathew Joyce, Executor
The Estate of Lois A. Joyce

BUYER:
TOWN OF WATERFORD

Witness

By: _____
Robert J. Brule
Its: First Selectman
Duly Authorized

Witness

SCHEDULE A

Form 186 Connecticut QUIT-CLAIM DEED—(Survivorship)

VOL 333 PAGE 894



TUTTLE-LANE REGISTERED U. S. PAT. OFFICE
TUTTLE-LANE PRINTING, BURLINGTON, VT. 05401

To all People to Whom these Presents shall Come, Greeting:

Know Ye, That WE, MATTHEW A. JOYCE and CAMIE L. JOYCE
of the Town of Waterford, County of New London and State of
Connecticut

for divers good causes and considerations thereunto moving, especially for ONE DOLLAR
AND OTHER VALUABLE CONSIDERATIONS received to our full satisfaction of

AUSTIN J. JOYCE and LOIS JOYCE of the Town of Waterford,
County of New London and State of Connecticut

have remised, released, and forever quitclaimed, and do by these Presents, for ourselves
and our successors and heirs, justly and absolutely remise, release, and forever QUIT-
CLAIM unto the said Releasees

and the survivor of them, and the heirs and assigns of the survivor of them forever all such
right and title as we the said Releaseors

have or ought to have in or to

that certain piece or parcel of land located in the Town of
Waterford, County of New London and State of Connecticut being
known as Lot 6A on the southerly side of Goshen Road owned by
Matthew A. & Camie L. Joyce and shown on a plan by Rowley
Engineering & Associates Waterford, CT and dated July 6, 1987
bounded and described as follows:

Beginning at a merestone on the southerly side line of Goshen Road
at the northeasterly corner of the Town of Waterford; thence
S 08° 12' 36" E along land now or formerly of said Town of
Waterford for a distance of 174.00 feet to an iron pin; thence
S 81° 40' 05" W along land now or formerly of said Joyce for a
distance of 115.00 feet to a concrete monument; thence
N 08° 12' 36" W along land now or formerly of said Joyce for a
distance of 174.00 feet to a concrete monument; thence
N 81° 40' 05" E along the southerly side line of Goshen Road for
a distance of 115.00 feet to a merestone at the point of beginning.
The above described lot contains .046 acres, more or less.

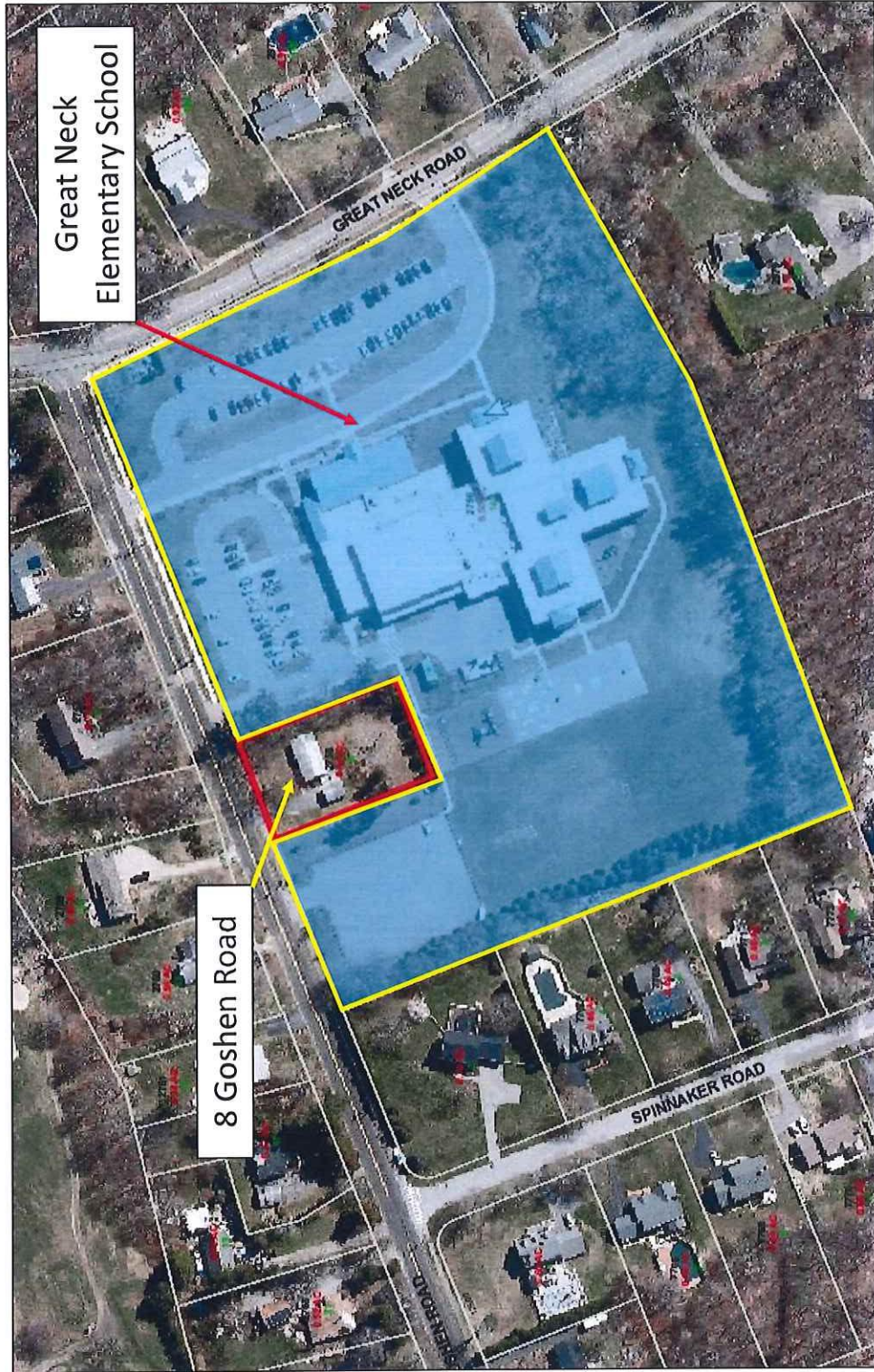
Being a portion of the premises conveyed to the Releaseors herein
by warranty deed of Albert J. Perry dated August 16, 1982 and
recorded in Vol. 266, page 126 of the Waterford Land Records.

Proposed Acquisition of 8 Goshen Road

Town of Waterford
Board of Selectman Meeting
December 19, 2023



Aerial View of 8 Goshen Road



View of 8 Goshen Road Looking Southeast



View of 8 Goshen Road Looking South



View of 8 Goshen Road Looking Southwest



#8a

Shannon Withey

From: douglawson85@yahoo.com
Sent: Thursday, December 7, 2023 3:44 PM
To: Shannon Withey
Subject: Resignation

**CAUTION: This email originated from outside of the organization.
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I, am resigning from Chairman of Waterford Shellfish and the commission as a member..

Doug Lawson

#88

Shannon Withey

From: Cathy Gonyo <cathy@cathygonyo.com>
Sent: Friday, December 15, 2023 12:55 PM
To: Shannon Withey
Cc: Robert Brule; Rich Gonyo; Ed & Marilyn Lusher
Subject: Re: resignation from EDC

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Hello,

I am writing to inform you that I am resigning from my position on the EDC effective immediately. I have a work conflict that makes it difficult for me to get to the meetings on time. Thank you for your understanding.

Cathy Gonyo

Wire Fraud is Real. Before wiring any money, call the intended recipient at a number you know is valid to confirm the instructions.



On Fri, Dec 15, 2023 at 12:37 PM Shannon Withey <swithey@waterfordct.org> wrote:

Good afternoon Cathy,

I hope this email finds you well. I was informed you have decided to resign from the Economic Development Commission. We are in need of something in writing to document this. Could you please send me an email stating you have resigned along with the date this takes place? Thank you kindly and enjoy your weekend.

Shannon Withey

Executive Assistant to the First Selectman

Waterford Town Hall

15 Rope Ferry Road

Waterford, CT 06385

swithey@waterfordct.org

Phone: 860-444-5834

Fax: 860-444-0273



#8C

Shannon Withey

From: Robert Brule
Sent: Friday, December 15, 2023 2:09 PM
To: Shannon Withey
Subject: FW: Letter of Resignation

Rob Brule
First Selectman
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385
rbrule@waterfordct.org
Phone: 860-444-5834
Fax: 860-444-0273



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From: Eddie Aledia <alediaeddie29@gmail.com>
Sent: Friday, December 15, 2023 2:09 PM
To: Robert Brule <rbrule@waterfordct.org>
Subject: Letter of Resignation

CAUTION: This email originated from outside of the organization.

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Hello Mr. First Selectman,
I am writing to you to notify you that I am resigning from our town's Economic Development Council. Thank you for giving me an opportunity to serve our great town.

Sincerely
Eddie Aledia

#80

Shannon Withey

From: Robert Brule
Sent: Thursday, November 30, 2023 1:10 PM
To: Shannon Withey
Subject: Fwd: Economic Development Commission

Follow Up Flag: Follow up
Flag Status: Flagged

My regards,

Rob Brule
First Selectman
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385
rbrule@waterfordct.org
Phone: 860-444-5834
Fax: 860-444-0273

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Begin forwarded message:

From: Scott Gladstone <scott.gladstone@wireless-zone.com>
Date: November 30, 2023 at 12:13:40 PM EST
To: Robert Brule <rbrule@waterfordct.org>
Subject: Economic Development Commission

CAUTION: This email originated from outside of the organization.
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Rob,
Good afternoon. I would like to be considered for a position on the Economic Development Commission. Please let me know the next step.

Best Regards,

Scott Gladstone

Cell: (860) 608-5900

Office: (860) 439-1000

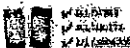
Fax: (860) 446-8144

email: scott.gladstone@wireless-zone.com

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Verizon Authorized Retailer

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#86

Shannon Withey

From: Jimmy Nicholas <jimmy@jimmyconsulting.com>
Sent: Friday, December 1, 2023 4:08 PM
To: First Selectman
Cc: Robert Brule
Subject: Economic Development Commission

Follow Up Flag: Follow up
Flag Status: Flagged

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Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Hi Mr. Brule,

I hope all is well!

As a virtually lifelong resident and a 25+ year small business owner in Waterford I would like to serve on the Economic Development Commission for The Town of Waterford.

Currently, I reside at 15A Shore Road.

Beyond loving this town, I believe my small business background would be beneficial to the commission and to help the Town of Waterford. Some highlights of my business career include:

- In 1997, started a website design business while attending WHS which I grew to a six figure business through high school and college and then in 2019 with about 25 employees and about \$4 million in revenue I sold my business to private equity
- Won 2003 Entrepreneur of the Year for Bryant College
- Was a finalist for the 2003 Global Student Entrepreneur of Year
- Currently I provide business consulting, marketing services and website design to small businesses throughout the United States
- I also currently operate a software to help small businesses text and email their prospects and clients through automation
- Finally, I am involved in real estate development and custom home building throughout the area

Please let me know if you need any additional information from me to be considered for the EDC in Waterford.

All the best,
James Nicholas

#8 E+G

Robert Brule

From: Skip Adams <franciscgadams@gmail.com>
Sent: Thursday, December 14, 2023 8:59 AM
To: Robert Brule
Subject: Historic properties commission

CAUTION: This email originated from outside of the organization.

Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Good Morning Rob,

After speaking with Justin Pezzolesi we are both interested in serving on the Historic Properties Commission. I believe that with my experience as a builder of 40+ years and Justin's expertise as a Yale University project coordinator and all of their historic properties in New Haven, we would be credible contributors to the commission.

Skip Adams
Adams Builders
(860)884-4326

#18F

Skip Adams
42 New Shore Rd.
Waterford, CT 06385

Town of Waterford resident for 42 years.

Owner of Adams Builder's for 43 years.

Adams Builder's has participated in all phases of construction including custom residential development, ensuring all client requirements are always met. Maintained professional relationships with sub-contractors and business partners and negotiated contracts and agreements. Managed construction budgets and renovation for historical projects, such as the Yale boathouse which was originally built in 1796 by Thomas Geer. It is the site of the Yale-Harvard Regatta which commenced in 1852. Currently, I am developing Ivy Hill Village, which will significantly contribute to the Town of Waterford's tax base. I am well versed in all types of historical renovation and construction. I would be honored to serve on the Historic Properties Commission and feel I can add value with my experience.

Justin Pezzolesi
48 New Shore Rd.
Waterford, CT 06385
860-389-7733

Yale University, New Haven, CT

Director of Operations Yale University Properties, June 2023-Present

Senior Construction Project Manager, May 2012 – June 2023

- Responsible for managing the development and execution of multiple building and utility construction projects.
- Projects included the Peabody Museum renovation, Sterling Memorial Library renovation, and the Beinecke Rare Book & Manuscript Library renovation, building façade & roof exterior restorations, including the Payne Whitney Gymnasium, and athletic field upgrades such as the Yale Bowl.
- Provided project oversight during design and construction phases, providing regular feedback on scope, cost, and schedule.
- Attended design review and project meetings as required. Ensured construction managers, subcontractors, and design consultants understood the project expectations.
- Prepared RFP's for various building projects. Developed scope narratives, schedules, and CAD drawings for implementation into bid packages.
- Performed detailed analysis of bid proposals to verify conformance with bid requirements, and to insure they are complete and accurate.
- Managed project finances using Yale's Project Control System (PCS). Responsible for the financial management of small & large-scale projects and programs.
- Managed and reviewed project design and construction contract documents. Prepared and submitted purchase orders using PCS.
- Provided support to University Properties for multiple renovation projects, building/site repairs, and leasing activities.

Education:

Massachusetts Maritime Academy, Buzzards Bay, MA
1986 – B.S. Marine Engineering
Courses focused on multi-disciplinary Engineering theory
And practicum (Electrical/Electronic, Mechanical)

#812

Robert Brule

From: Shoreline Writer <shorelinewrite@gmail.com>
Sent: Wednesday, December 13, 2023 6:25 PM
To: Robert Brule
Subject: Historic Properties Commission

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Rob,

I am interested in serving on the Historic Properties Commission in the Town of Waterford. The recognition and preservation of historic sites has always been important to me.

I would be honored to be considered when/if there is a vacancy on the Commission.

Thank you,
Melissa Guarnieri
shorelinewrite@gmail.com
850-440-3237 call/text

#8h

Shannon Withey

From: Robert Brule
Sent: Sunday, December 17, 2023 6:47 PM
To: Shannon Withey
Subject: Fwd: Historic Properties Commission

My regards,

Rob Brule
First Selectman
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385
rbrule@waterfordct.org
Phone: 860-444-5834
Fax: 860-444-0273

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Begin forwarded message:

From: Shoreline Writer <shorelinewrite@gmail.com>
Date: December 15, 2023 at 10:43:26 AM EST
To: Robert Brule <rbrule@waterfordct.org>
Subject: Re: Historic Properties Commission

| **CAUTION: This email originated from outside of the organization.**
| **Do not click links or open attachments unless you recognize the sender's email address and know th**
content is safe.

Melissa Guarnieri
19 Stone Street
Waterford, CT 06385
860-440-3237 call/text
shorelinewrite@gmail.com

Attended Great Neck School, Clark Lane Middle School, St. Bernard High School
Attended the University of CT: majoring in English and History
Attended CT Culinary Institute: trained in Pastry and Baking
Online courses: Three Rivers Community College/ed2go: Grant writing suite, Business writing
Lifelong community volunteer: Great Neck PTO volunteer/President, Co-Founder: Waterford
Farmers' Market, Friends of Harkness, New London County Special Olympics, Earth Day Every
Day CT, 2 year member: Town of Waterford Recreation and Parks Commission, Chair: 2023
Town of Waterford Day Parade Committee
Member: Friends of Harkness, Friends of the Oswegatchie Hills Nature Preserve, Friends of
Nevins Cottage
Owner: Shoreline Writing Services: freelance writing services including grant writing,
website/blog content creation, proofreading, event coordination and public relations

On Thu, Dec 14, 2023 at 9:38 AM Shoreline Writer <shorelinewrite@gmail.com> wrote:
Will do today!

On Wed, Dec 13, 2023 at 6:29 PM Robert Brule <rbrule@waterfordct.org> wrote:

Melissa,

Please send me a brief resume (your experience/education) when you can. Thank you!

Rob Brule

First Selectman

Waterford Town Hall

15 Rope Ferry Road

Waterford, CT 06385

rbrule@waterfordct.org

Phone: 860-444-5834

Fax: 860-444-0273



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From: Shoreline Writer <shorelinewrite@gmail.com>
Sent: Wednesday, December 13, 2023 6:25 PM
To: Robert Brule <rbrule@waterfordct.org>
Subject: Historic Properties Commission

CAUTION: This email originated from outside of the organization.
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Rob,

I am interested in serving on the Historic Properties Commission in the Town of Waterford. The recognition and preservation of historic sites has always been important to me.

I would be honored to be considered when/if there is a vacancy on the Commission.

Thank you,

Melissa Guarnieri

shorelinewrite@gmail.com

850-440-3237 call/text

#11a

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

TO: Rob Brule
First Selectman
FROM: Robert Nye
DATE: November 28, 2023
RE: Reappointment, Historic Properties Commission

Dear Rob,

Please may the Board of Selectmen consider and act upon my reappointment as a Regular member to the Historic Properties Commission for the term November 1, 2023 – October 31, 2028.

I first became a Regular member last December, filling out Vivian Brooks' term upon her resignation.

Thank you for your consideration.

Sincerely,

Robert M. Nye

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

RECEIVED FOR RECORD
WATERFORD, CT

2023 DEC 15 P 12:49

**MINUTES
BOARD OF SELECTMEN REGULAR MEETING**

ATTEST: *Paul J. Campese*
TOWN CLERK

December 5, 2023

5:00 PM

Waterford Town Hall (Appleby Room)

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. **Call to Order & Roll Call:** 5:00 pm
2. **Pledge of Allegiance**
3. **Public Comment:** Helen Kwasniewski, Quaker Hill – Excited and thankful for the new sign in Quaker Hill.
4. **Public Library - Bid Award: Bid #23-125 Design and Construction Administration/HVAC Replacement/Public Library:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Christine Johnson, Library Director, to award the bid to RZ Associates, in the amount of \$120,000. Funds will be available from line #20536-57848 (Library HVAC Upgrade).

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

5. **Emergency Management Department - Bid Award: Bid #23-129 LED Message Sign and Installation (Quaker Hill Green):** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Steve Sinagra, Director of Emergency Management, to award the bid to Sign Craft, in the amount of \$27,862. Funds will be available from line #22922-54256, 2024-25 (Traffic Control Equipment).

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

6. **Recreation and Parks:** To consider and act on the following request for a FY24 Out-of-Series Transfer from the Director of Recreation and Parks, Ryan McNamara, in the amount of \$19,463 to cover budget expenditures and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

will be available from line #31122-55893 (Eugene O'Neill Roof Replacement) and Line #23507-58022 (Eugene O'Neill).

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

13. Police, Fire and Emergency Management Departments Bid Waiver – Mobile and Portable Radio Replacement: To consider and act on a recommendation from Shea Davy, Purchasing Agent, to award Goosetown Communications, in the amount of \$496,744.50, for portable radio replacements with the following breakdown:

- Waterford Police Department - \$269,348.80
- Waterford Ambulance - \$26,991.91
- Waterford Fire Department - \$200,403.84

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

14. Emergency Management – Surplus and Reassign Assets: To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Steve Sinagra, Director of Emergency Management, for surplus disposal of asset #010109 - Paper Shredder, Serial #HJ059, as it no longer functions and has already been replaced and reassign Asset #100431, Smart Board with Stand and Bluetooth Adapter as well as Asset #100432, Projector with Mount Package Optoma DX 205 to Fire Services to use for training purposes.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

15. Appointments & Resignations:

15a. Doug Lawson resignation letter from the Waterford Shellfish Commission.

MOTION by Muckle, seconded by Attanasio, to table; clarification needed whether resigning as Chair or resigning as Chair and from the Waterford Shellfish Commission as well. VOTING IN FAVOR: 3-0 PASSED

15b. To consider and act on the re-appointment of Tim Bleasdale (D) to the Planning & Zoning Commission to fill the term of 11/15/23-11/14/28 as a member.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

15c. To consider and act on the re-appointment of Dani Gorman as the Municipal Agent for the Youth for the term of 6/1/23-6/1/24.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

15d. To consider and act on the re-appointment of Dani Gorman as the Municipal Agent for the Elderly for the term of 6/1/23-6/1/24.
MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

15e. To consider and act on the re-appointment of Richard Erricson (U) to the Recreation and Parks Commission to fill the term of 9/1/23-8/31/26
MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

16. New Business: First Selectman Brule is chatting with all 3 owners of the mall.

17. Old Business: NONE

18. Correspondence:

18a. Cathryn Girard – Traffic enforcement

18b. Bill Sheehan – Request for Charter Revision

19. Consent Agenda

19a. Tax Refund

19b. Board of Selectmen Regular Meeting Minutes November 14, 2023

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 2-0 PASSED

Abstain: Attanasio

20. Adjournment: 6:19 pm

MOTION by Muckle, seconded by Brule, VOTING IN FAVOR: 3-0 PASSED