

Senior Citizens' Commission

Basic Information

Type	Commission
Status	Enabled
Visibility	Public

1, 2

Board Seats

Board Name	Position	First Name	Last Name	Email	Political Party	Calculated Start Date	Calculated End Date	Status
Senior Citizens' Commission	Member	Anita	Collins	nananeat@atlanticbb.net	Unaffiliated	4/5/2021	4/1/2024	Active
Senior Citizens' Commission	Member	Daniel	Rissi	didr2@hotmail.com	Democrat	4/6/2020	4/3/2023	Active
Senior Citizens' Commission	Member	Anne	Darling	annead0504@yahoo.com	Republican	4/5/2021	4/1/2024	Active
Senior Citizens' Commission	Member					4/4/2022	4/7/2025	Vacant
Senior Citizens' Commission	Member	Dina	Lopes	winkifur@aol.com	Democrat	4/6/2020	4/3/2023	Active
Senior Citizens' Commission	Member	Kathleen	McNamara	kathleen@pmclegal.com	Unaffiliated	4/4/2022	4/7/2025	Active
Senior Citizens' Commission	Member	Joyce	Vlaun	joyce_m_vlaun@sbcglobal.net	Democrat	4/4/2022	4/7/2025	Active
Senior Citizens' Commission	Member	Carol Lee	Sanders	csanders01@snet.net	Democrat	4/5/2021	4/1/2024	Active
Board Name	Position	First Name	Last Name	Email	Political Party	Calculated Start Date	Calculated End Date	Status

WATERFORD REPUBLICAN TOWN COMMITTEE
P.O. Box 671
Waterford, CT 06385

Mr. David Campo
Waterford Town Clerk
15 Rope Ferry Road
Waterford, CT 06385

March 17, 2023

Dear Dave,

Please be informed that the Waterford Republican Town Committee has endorsed Rick Beaney to serve on the Senior Citizens Commission for the remainder of Jody Nazarchyk's term which ends 4/7/2025.

The Waterford Republican Town Committee respectfully requests that the Representative Town Meeting place in nomination at its meeting on April 3, 2023 the name of Rick Beaney to the Senior Citizens Commission.

Thank you in advance for your cooperation in this request.

Sincerely yours,

Tali Maidelis
WRTC, Chairman

Cc: Paul Goldstein
RTM, Moderator

Danielle Steward-Gelinas
RTM, Majority Leader

RECEIVED FOR RECORD
WATERFORD, CT
2023 MAR 20 A 9:03
ATTEST: *[Signature]*
TOWN CLERK

WATERFORD DEMOCRATIC TOWN COMMITTEE

P.O. Box 979 Waterford, CT 06385

March 16, 2023

Paul Goldstein
Moderator, RTM
15 Rope Ferry Rd
Waterford, CT 06385

RECEIVED FOR RECORD
WATERFORD, CT
2023 MAR 16 P 1:03
ATTEST: *Dave Campo*
TOWN CLERK

RE: Senior Citizens Commission Appointments

Dear Mr. Goldstein,

The Waterford Democratic Town Committee would like to recommend Daniel Rissi, MD and Dina Lopes be reappointed to their post on the Senior Citizens Commission which expires on April 3, 2023

Their contact info is as follows:

Daniel Rissi, MD
367 Glenwood Ave Ext
Waterford

Dina Lopes
82 Longview Street – Unit 9
Waterford

The Waterford DTC strongly recommends that the Representative Town Meeting reappoint Ms Lopes and Dr. Rissi to the Senior Citizens Commission for the coming term.

Thank you for your consideration of this matter.

Sincerely,

Cathy Barnard
Cathy Barnard
Chair, Waterford DTC

cc: Dave Campo, Town Clerk
Susan Driscoll

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

March 9, 2023

Mr. Paul Goldstein
RTM Moderator
15 Rope Ferry Road
Waterford, CT 06385

Dear Mr. Goldstein,

Daniel Rissi's appointed term on the Senior Citizens' Commission will expire April 3, 2023. Dan has agreed to continue to serve as a member of the Senior Citizens' Commission for another term. As he is an active and valuable member of the commission, we ask that he be reappointed for the following three-year term: April 3, 2023 through April 6, 2026.

Thank you for your consideration of this matter.

Sincerely,

Carol Sanders, Chairperson
Senior Citizens' Commission

cc: David L. Campo, Town Clerk
Robert Brule, First Selectman
Senior Citizens Commission
Joyce Vlaun, Chair – Nominating Committee
For Senior Citizens Commission

RECEIVED FOR RECORD
WATERFORD, CT
2023 MAR 20 A 9:04
ATTEST: David L. Campo
TOWN CLERK

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

March 9, 2023

Mr. Paul Goldstein
RTM Moderator
15 Rope Ferry Road
Waterford, CT 06385

Dear Mr. Goldstein,

Dina Lopes' appointed term on the Senior Citizens' Commission will expire April 3, 2023. Dina has agreed to continue to serve as a member of the Senior Citizens' Commission for another term. As she is an active and valuable member of the commission, we ask that she be reappointed for the following three-year term: April 3, 2023 through April 6, 2026.

Thank you for your consideration of this matter.

Sincerely,

Carol Sanders, Chairperson
Senior Citizens' Commission

cc: David L. Campo, Town Clerk
Robert Brule, First Selectman
Senior Citizens Commission
Joyce Vlaun, Chair – Nominating Committee
for Senior Citizens Commission

RECEIVED FOR RECORD
WATERFORD, CT
2023 MAR 20 A 9:04
TEST: David L. Campo
TOWN CLERK

Utility Commission

Basic Information

Type	Commission
Status	Enabled
Visibility	Public

3

Board Seats

Board Name	Position	First Name	Last Name	Email	Political Party	Calculated Start Date	Calculated End Date	Status
Utility Commission	Member	Thomas	Dembek	wastreasurer152@outlook.com	Republican	4/1/2021	3/31/2025	Active
Utility Commission	Member	Kenneth	Kirkman	AIRBORN300@atlanticbb.net	Republican	4/1/2019	3/31/2023	Active
Utility Commission	Member	Stephen	Negri	sjnegri@snet.net	Democrat	4/1/2019	3/31/2023	Active
Utility Commission	Member	Rodney	Pinkham	r.pinkham@sbcglobal.net	Republican	4/1/2021	3/31/2025	Active
Utility Commission	Member	Raymond	Valentini	valentinir@yurservice.com	Democrat	4/1/2021	3/31/2025	Active
Board Name	Position	First Name	Last Name	Email	Political Party	Calculated Start Date	Calculated End Date	Status

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WATERFORD DEMOCRATIC TOWN COMMITTEE

P.O. Box 979 • Waterford, CT • 06385

March 16, 2023

Paul Goldstein
Moderator, RTM
15 Rope Ferry Rd
Waterford, CT 06385

RE: Utility Commission Appointment

Dear Mr. Goldstein,

The Waterford Democratic Town Committee would like to recommend Stephen Negri be reappointed to his post on the Utility Commission which expires on March 31, 2023

His contact info is as follows:

Stephen J. Negri
2 Lanyard Lane, Wtfd
(860) 442-8095

The Waterford DTC strongly recommends that the Representative Town Meeting reappoint Mr. Negri to the Utility Commission for the coming term.

Thank you for your consideration of this matter.

Sincerely,


Cathy Barnard
Chair, Waterford DTC

cc: Dave Campo, Town Clerk
Susan Driscoll

RECEIVED FOR RECORD
WATERFORD, CT
2023 MAR 16 P 1:03
ATTEST: 
TOWN CLERK

WATERFORD REPUBLICAN TOWN COMMITTEE
P.O. Box 671
Waterford, CT 06385

Mr. David Campo
Waterford Town Clerk
15 Rope Ferry Road
Waterford, CT 06385

March 17 , 2023

Dear Dave,

Please be informed that the Waterford Republican Town Committee has re-endorsed Kenneth Kirkman to serve on the Utilities Commission for the April 1, 2023 to March 31, 2027 term.

The Waterford Republican Town Committee respectfully requests that the Representative Town Meeting place in nomination at its meeting on April 3, 2023 the name of Kenneth Kirkman for a new term on the Utilities Commission.

Thank you in advance for your cooperation in this request.

Sincerely yours,

Tali Maidelis
WRTC, Chairman

Cc: Paul Goldstein
RTM, Moderator

Danielle Steward-Gelinas
RTM, Majority Leader

RECEIVED FOR RECORD
WATERFORD, CT
2023 MAR 20 A 9:03
ATTEST: *David Campo*
TOWN CLERK



PUBLIC PROTECTION & SAFETY STANDING COMMITTEE of the RTM
COMMITTEE REPORT

March 21, 2023

Review of Ordinance 2.36 – Volunteer Firefighters and Fire Police Incentive Program,
RTC 06/06/22

BACKGROUND

At the June 6, 2022 meeting of the Representative Town Meeting, the body assigned the following matter to the Public Protection & Safety Committee of the RTM: Review of Ordinance 2.36 – Volunteer Firefighters and Fire Police Incentive Program

SUMMARY

This committee met August 17, 2022, September 14, 2022, January 5, 2023, March 8, 2023 and March 20, 2023 (Public Hearing). The committee met with the Director of Fire Services Michael Howley at each of the meetings and was assisted legally by Labor Attorney's Eileen Duggan and Kristi Kelly along with Town Attorney Nick Kepple.

RECOMMENDATION

At the March 20, 2023 Committee Meeting, following a public hearing the committee unanimously voted to recommend amending **Chapter 2.36, Section 080 - Volunteer Firefighters and Fire Police Incentive Program** of the **Waterford Code of Ordinances** in order to increase training and other monetary incentives for the purpose of enhancing the recruitment and retention of qualified volunteer firefighters and fire police.

Attachments

Minutes and supporting documents available online and/or by request.

Respectfully submitted,
Timothy Condon
Chairman

RECEIVED FOR RECORD
WATERFORD, CT
2023 MAR 22 A 8:42
TEST: David F. Condon
TOWN CLERK

Title 2 — ADMINISTRATION AND PERSONNELRECEIVED FOR RECORD
WATERFORD, CT

2023 MAR 21 P 6:38

Chapter 2.36 FIRE SERVICE**2.36.080 - Volunteer firefighters and fire police incentive program.**ATTEST: *David J. Campos*
TOWN CLERK

- A. *Purpose.* Pursuant to § 7-148(c)(4)(B) of the Connecticut General Statutes, the Town of Waterford may enact an ordinance to organize, maintain and regulate the persons providing fire protection. This volunteer firefighters and fire police incentive program is designed to provide monetary compensation to active, volunteer firefighters and fire police members in the Town of Waterford Fire Department, in an effort to assist in covering volunteers' expenses during the execution of their duties, while complying with the federal Fair Labor Standards Act of 1938 as amended, 29 U.S.C. § 201 et seq. ("FLSA"). The FLSA permits payments for reimbursement of expenses, reasonable benefits and nominal fees to volunteers without impairing their status as volunteers. These benefits are in addition to the existing property tax abatement program for volunteer firefighters in Title 3, Chapter 3.12 of this Code of Ordinances. Town of Waterford Fire Department personnel employed by the Town of Waterford are not eligible for this volunteer firefighters and fire police incentive program.
- B. *Definitions.*
1. *Program:* The term "program" means the volunteer firefighters and fire police incentive program.
 2. *Program year:* Program year is the fiscal year, i.e., July 1—June 30.
 3. *Implementation date:* The implementation date of the program is July 1, 2020¹/₂.
 4. *Volunteer member in good standing in the Waterford Fire Department:* A volunteer member in good standing is defined as:
 - a. A certified firefighter (i.e., State of Connecticut Firefighter 1 or higher) who has participated in the minimum training sessions designated by the director of fire services and including, but not limited to required training (as set forth in ~~paragraph~~ subsection B.8), by June 30 of the year preceding the year of eligibility (e.g., complete training by June 30, 2020₁ to be eligible for the program for the fiscal year July 1, 2020—June 30, 2021, absent a modification of the June 30 date by the director of fire services on an individual basis pursuant to ~~paragraph~~ subsection B.8); and/or
 - b. A member of the fire police who has participated in the minimum training sessions designated by the director of fire services and, including but not limited to, required training (as set forth in ~~paragraph~~ subsection B.8.d), by June 30 of the year preceding the year of eligibility (e.g., complete training by June 30, 2020₂ to be eligible for the program for the fiscal year July 1, 2020—June 30, 2021, absent a modification of the June 30 date by the director of fire services on an individual basis pursuant to ~~paragraph~~ subsection B.8); and who has been sworn in by the town clerk.

A volunteer member in good standing does not include any member terminated from volunteer service by the Town of Waterford or otherwise separating from volunteer service for any reason, voluntary or involuntary.

5. *Active volunteer firefighter in the Waterford Fire Department:* An active volunteer firefighter is a certified firefighter and member in good standing who, during the year of eligibility, has participated in a minimum number of approved training drills and maintains the minimum training requirements as set forth by the director of fire services.
6. *Active volunteer fire police member in the Waterford Fire Department:* An active volunteer fire police member is a member in good standing who has been sworn in by the town clerk and who maintains the minimum training requirements as set forth by the director of fire services.
7. *Approved training drill:* An approved training drill is a Waterford Fire Department level drill that is approved in advance by the director of fire services, ~~and will result in credit towards the town's insurance service organization, fire protection classification rating.~~
8. *Required training:* Required training is state and federal minimum requirements to function at emergency scenes. These requirements shall include, but are not limited to, the yearly certifications and ~~re-certifications~~ recertifications along with the approved training drills. The director of fire services maintains the discretion, upon a showing of good cause by the volunteer, to excuse temporarily and/or until a date certain, the absence of any such certifications, ~~re-certifications~~ recertifications and/or approved training drills.

Training shall include, but is not limited to, the following titles and substantive content (training titles and reference numbers may change from time to time):

a. Minimum certifications:

State of Connecticut Firefighter ~~1~~
 Hazardous Materials - Operational Level
 IS-700: National Incident Management System
 ICS-100: Introduction to the Incident Command System
 ICS-200: ICS for Single Resources and Initial Action Incidents

b. Mandatory training:

Attend routine training drills (Monthly)
 OSHA Mandates

- Haz-Mat Operational Refresher
- Incident Command System Refresher
- Live Fire Training (Annual)
- ~~Blood-borne~~ Bloodborne Pathogens
- SCBA refresher
- Routine Fit Testing
- CPR Certification

c. Certified fire officer requirements (additional):

State of Connecticut Fire Officer ~~1~~
 IS-800: National Response Framework

ICS-300: Intermediate ICS for Expanding Incidents

ICS-400: Advanced ICS for Command and General Staff

d. *Fire police requirements:*

Hazardous Materials - Awareness Level

IS-700: National Incident Management System

ICS-100: Introduction to the Incident Command System

9. *Stipend:* A stipend is an amount of money awarded to any active volunteer firefighter or active volunteer fire police member who meets the criteria set forth below and as may be modified, from time to time, by the director of fire services.

10. *Point:* A point represents participation by an active volunteer firefighter or active volunteer fire police member in an emergency fire response or approved training drills as described in ~~paragraph subsection~~ B.7. To receive a point, an active volunteer firefighter or active volunteer fire police member must actually attend an incident and/or respond to and arrive at an activated station before the incident commander dismisses the assignment and/or attend and complete approved training drills. Individuals serving as ~~volunteers or employees of~~ with the Waterford Ambulance Service when attending and/or responding to a particular incident will not receive points related to that incident.

11. *Incident commander:* The incident commander sets priorities and defines the incident command system organization for the particular response and is responsible for the safety, accountability, and welfare of personnel through an incident.

C. *Program components.*

1. *Stipend schedule:* Active volunteer firefighters and active volunteer fire police members who meet the criteria set forth below are eligible for stipends issued on a quarterly basis as follows:

First Quarter	=	July through September (Issued in October)
Second Quarter	=	October through December (Issued in January)
Third Quarter	=	January through March (Issued in April)
Fourth Quarter	=	April through June (Issued in July)

2. *Reporting requirements:*

- a. An incident report shall be generated and completed for every dispatched incident.
- b. All active volunteer firefighters and active volunteer fire police members must sign the report within fifteen minutes of the last vehicle returning to the station at the termination of the event.
- c. If an active volunteer firefighter or active volunteer fire police member is not able to sign the report within the allotted time set forth in subsection C.2.b, he or she must file a report with twenty-four hours of the incident.
- d. Anyone documenting another member's name on the report shall initial next to that entry for validation purposes.

- e. Attendance records shall be recorded and maintained on the town's approved records management software.
 - f. The director of fire services or his/her designee shall prepare the quarterly reports for payment.
 - g. All quarterly reports will be reviewed and approved by the director of fire services prior to the approval of issuance of quarterly stipend.
 - h. The director of fire services shall also submit quarterly reports to the RTM on the status of the program.
3. *Stipend eligibility and amount:* An active volunteer firefighter or active volunteer fire police member shall not receive any stipend until receiving a minimum of ~~fifty~~thirty points during that fiscal year. The active volunteer firefighter or active volunteer fire police member will then be provided a stipend at the rate of seven dollars for each prior and subsequent point earned during that fiscal year (e.g., an active volunteer firefighter who has ~~fifty~~thirty-five points will receive ~~three hundred eighty~~three hundred dollars; an active volunteer firefighter with twenty points will receive zero dollars). The director of fire services may propose changes to the mandatory/minimum eligibility criteria, point value (increase or decrease), stipend rate or amount (increase or decrease) to the RTM, which may act on such proposed changes by majority vote. As part of its determination, the RTM must evaluate continued compliance with the federal Fair Labor Standards Act.

(R.T.M. X-X-23 (part))

4. *Discretionary decisions on awarding of points:* The director of fire services, in the exercise of his/her discretion, will decide any disputes regarding the awarding of points under ~~paragraph subsection B.10~~. The director of fire services, ~~in the exercise of his/her discretion~~, also may, ~~in accordance with departmental policy~~, award points for reasons other than those expressly set forth in ~~paragraph subsection B.10~~. These decisions shall be documented in the quarterly report.

(R.T.M. X-X-23 (part))

5. *Higher level of training stipend:* An active volunteer firefighter who receives at least ~~fifty~~thirty points during a fiscal year and who is also a certified fire officer and meets all the additional requirements outlined ~~in subsection B.8.c above (i.e., State of Connecticut Fire Officer I; IS 800: National Response Framework; ICS 300: Intermediate ICS for Expanding Incidents; ICS 400: Advanced ICS for Command and General Staff)~~, will receive an additional one hundred fifty dollars on an annual basis in recognition of his/her higher level of training. An active volunteer firefighter who receives at least thirty points during a fiscal year and meets the requirements for both Fire Officer 1 and EMT certification will receive an additional ~~one hundred~~ fifty dollars, for a total annual higher level of training stipend of two hundred dollars. ~~This~~ These one hundred fifty dollar stipends will be issued at the same time as the stipend for the initial ~~fifty~~thirty points. The director of fire services may propose changes to the higher level of training stipend amount (increase or decrease) to the RTM, which may act on such proposed changes by majority vote.

(R.T.M. X-X-23 (part))

6. Initial education stipend: An active volunteer firefighter or active volunteer fire police member will receive points commensurate with certification in the courses listed below. Education stipends will be issued in the quarter following certification and receipt of at least thirty points during a fiscal year.¹

Points awarded equal fifty percent of the course hours. The chart below provides the courses and applicable points at the time of enactment.

The director of fire services retains the discretion to adjust points awarded based on the formula above, should the course hours change.

Firefighters Courses

Emergency Medical Technician (240 hrs)	=	102 points
Firefighter 1 (168 hrs)	=	84 points
Firefighter 2 (48 hrs)	=	24 points
Fire Officer 1 (96 hrs)	=	48 points
Fire Officer 2 (80 hrs)	=	40 points
Fire Officer 3 (56 hrs)	=	28 points
Fire Officer 4 (56 hrs)	=	28 points
Incident Safety Officer (24 hrs)	=	12 points
Health & Safety Officer (24 hrs)	=	12 points
Fire Service Instructor 1 (48 hrs)	=	24 points
Fire Service Instructor 2 (40 hrs)	=	20 points
Q or CDL Endorsement (32 hrs)	=	16 points
Aerial Operator (48 hrs)	=	24 points
Pump Operator (48 hrs)	=	24 points
Rescue Technician-CORE (48 hrs)	=	24 points
Confined Space Rescue Technician (56 hrs)	=	28 points
Rope Rescue Technician (64 hrs)	=	32 points
Vehicle Rescue Technician (48 hrs)	=	24 points
Trench Rescue Technician (56 hrs)	=	28 points
Haz-Mat Rescue Technician (40 hrs)	=	20 points

Fire Police Courses

Traffic Incident Management (6 hrs)	=	3 points
Hazardous Material Awareness (8 hrs)	=	4 points
ICS-100 (2 hrs)	=	1 point
ICS-200 (4 hrs)	=	2 points
IS-700 (4 hrs)	=	2 points

(R.T.M. X-X-23 (part))

~~67.~~ *Ineligibility due to misconduct or separation from ~~waterford~~ Waterford fire-Fire department*Department: The ordinance codified in this section incorporates by reference, the Waterford Fire Department ~~Policy 103—Disciplinary Procedures~~ Policy, as may be ~~renumbered~~ and/or amended from time to time.

In the event that the director of fire services decides to impose disciplinary action short of termination against any active volunteer firefighter or active volunteer fire police member, the director of fire services retains the discretion to suspend any active volunteer firefighter or active volunteer fire police member from the program, as either the discipline or as a component of the discipline. The director of fire services retains the discretion to determine the status of any existing points (e.g., forfeited, retained) at the time of suspension.

Any active volunteer firefighter or active volunteer fire police member who is terminated from volunteer service by the Town of Waterford immediately forfeits all points and is not eligible for any stipend. The director of fire services and the human resources director shall evaluate and determine, in their discretion, the eligibility for a stipend of an active volunteer firefighter or active volunteer fire police member who voluntarily separated from volunteer service as of the end of a quarter.

D. *Funding and administration.*

1. *Funding:*

- a. Through its normal, annual budget process, the town shall determine whether or not to fund the program and, if so, in what amount.
- b. Any portion of the annual appropriation not expended during a fiscal year does not carry over to the next fiscal year.
- c. Should the total expenses for the program exceed the annual appropriation, then the quarterly stipends for the then-current quarter will be prorated to reflect the total amount available for distribution for that quarter. If the program exceeds the annual appropriation in a quarter other than the last quarter of the fiscal year, the program may be unfunded for quarters following the pro-rated quarter.

2. *Modifications:* Any modifications allowed under this section without an ordinance amendment (e.g., change in the stipend rate) will be recorded in an annual program update each July and maintained on file in the office of the director of fire services.

3. *Termination:* The town shall have the right through the ~~representative town meeting~~ RTM to terminate the program at any time through the ordinance process.

(Amend. of 10-5-20(4))

Footnotes:

--- (1) ---

~~Depending on the date of enactment of this Ordinance, the Implementation Date is~~ The implementation date of the initial education stipends for Emergency Medical Technician, Firefighter 1, and Firefighter 2 courses shall be retroactive to July 1, 2020.

Title 2 — ADMINISTRATION AND PERSONNEL

Chapter 2.36 FIRE SERVICE

2.36.080 - Volunteer firefighters and fire police incentive program.

- A. *Purpose.* Pursuant to § 7-148(c)(4)(B) of the Connecticut General Statutes, the Town of Waterford may enact an ordinance to organize, maintain and regulate the persons providing fire protection. This volunteer firefighters and fire police incentive program is designed to provide monetary compensation to active volunteer firefighters and fire police members in the Town of Waterford Fire Department, in an effort to assist in covering volunteers' expenses during the execution of their duties, while complying with the federal Fair Labor Standards Act of 1938 as amended, 29 U.S.C. § 201 et seq. ("FLSA"). The FLSA permits payments for reimbursement of expenses, reasonable benefits and nominal fees to volunteers without impairing their status as volunteers. These benefits are in addition to the existing property tax abatement program for volunteer firefighters in Title 3, Chapter 3.12 of this Code of Ordinances. Town of Waterford Fire Department personnel employed by the Town of Waterford are not eligible for this volunteer firefighters and fire police incentive program.
- B. *Definitions.*
1. *Program:* The term "program" means the volunteer firefighters and fire police incentive program.
 2. *Program year:* Program year is the fiscal year, i.e., July 1—June 30.
 3. *Implementation date:* The implementation date of the program is July 1, 2020.
 4. *Volunteer member in good standing in the Waterford Fire Department:* A volunteer member in good standing is defined as:
 - a. A certified firefighter (i.e., State of Connecticut Firefighter 1 or higher) who has participated in the minimum training sessions designated by the director of fire services and including, but not limited to required training (as set forth in subsection B.8), by June 30 of the year preceding the year of eligibility (e.g., complete training by June 30, 2020, to be eligible for the program for the fiscal year July 1, 2020—June 30, 2021, absent a modification of the June 30 date by the director of fire services on an individual basis pursuant to subsection B.8); and/or
 - b. A member of the fire police who has participated in the minimum training sessions designated by the director of fire services and, including but not limited to, required training (as set forth in subsection B.8.d), by June 30 of the year preceding the year of eligibility (e.g., complete training by June 30, 2020, to be eligible for the program for the fiscal year July 1, 2020—June 30, 2021, absent a modification of the June 30 date by the director of fire services on an individual basis pursuant to subsection B.8); and who has been sworn in by the town clerk.
- A volunteer member in good standing does not include any member terminated from volunteer service by the Town of Waterford or otherwise separating from volunteer service for any reason, voluntary or involuntary.

5. *Active volunteer firefighter in the Waterford Fire Department:* An active volunteer firefighter is a certified firefighter and member in good standing who, during the year of eligibility, has participated in a minimum number of approved training drills and maintains the minimum training requirements as set forth by the director of fire services.
6. *Active volunteer fire police member in the Waterford Fire Department:* An active volunteer fire police member is a member in good standing who has been sworn in by the town clerk and who maintains the minimum training requirements as set forth by the director of fire services.
7. *Approved training drill:* An approved training drill is a Waterford Fire Department level drill that is approved in advance by the director of fire services.
8. *Required training:* Required training is state and federal minimum requirements to function at emergency scenes. These requirements shall include, but are not limited to, the yearly certifications and recertifications along with the approved training drills. The director of fire services maintains the discretion, upon a showing of good cause by the volunteer, to excuse temporarily and/or until a date certain, the absence of any such certifications, recertifications and/or approved training drills.

Training shall include, but is not limited to, the following titles and substantive content (training titles and reference numbers may change from time to time):

a. Minimum certifications:

State of Connecticut Firefighter 1
Hazardous Materials - Operational Level
IS-700: National Incident Management System
ICS-100: Introduction to the Incident Command System
ICS-200: ICS for Single Resources and Initial Action Incidents

b. Mandatory training:

Attend routine training drills (Monthly)
OSHA Mandates

- Haz-Mat Operational Refresher
- Incident Command System Refresher
- Live Fire Training (Annual)
- Bloodborne Pathogens
- SCBA refresher
- Routine Fit Testing
- CPR Certification

c. Certified fire officer requirements (additional):

State of Connecticut Fire Officer 1
IS-800: National Response Framework
ICS-300: Intermediate ICS for Expanding Incidents
ICS-400: Advanced ICS for Command and General Staff

d. Fire police requirements:

Hazardous Materials - Awareness Level

IS-700: National Incident Management System

ICS-100: Introduction to the Incident Command System

9. *Stipend*: A stipend is an amount of money awarded to any active volunteer firefighter or active volunteer fire police member who meets the criteria set forth below and as may be modified, from time to time, by the director of fire services.
10. *Point*: A point represents participation by an active volunteer firefighter or active volunteer fire police member in an emergency fire response or approved training drills as described in subsection B.7. To receive a point, an active volunteer firefighter or active volunteer fire police member must actually attend an incident and/or respond to and arrive at an activated station before the incident commander dismisses the assignment and/or attend and complete approved training drills. Individuals serving with the Waterford Ambulance Service when attending and/or responding to a particular incident will not receive points related to that incident.
11. *Incident commander*: The incident commander sets priorities and defines the incident command system organization for the particular response and is responsible for the safety, accountability, and welfare of personnel through an incident.

C. *Program components.*

1. *Stipend schedule*: Active volunteer firefighters and active volunteer fire police members who meet the criteria set forth below are eligible for stipends issued on a quarterly basis as follows:

First Quarter	=	July through September (Issued in October)
Second Quarter	=	October through December (Issued in January)
Third Quarter	=	January through March (Issued in April)
Fourth Quarter	=	April through June (Issued in July)

2. *Reporting requirements*:

- a. An incident report shall be generated and completed for every dispatched incident.
- b. All active volunteer firefighters and active volunteer fire police members must sign the report within fifteen minutes of the last vehicle returning to the station at the termination of the event.
- c. If an active volunteer firefighter or active volunteer fire police member is not able to sign the report within the allotted time set forth in subsection C.2.b, he or she must file a report with twenty-four hours of the incident.
- d. Anyone documenting another member's name on the report shall initial next to that entry for validation purposes.
- e. Attendance records shall be recorded and maintained on the town's approved records management software.
- f. The director of fire services or his/her designee shall prepare the quarterly reports for payment.

- g. All quarterly reports will be reviewed and approved by the director of fire services prior to the approval of issuance of quarterly stipend.
 - h. The director of fire services shall also submit quarterly reports to the RTM on the status of the program.
3. *Stipend eligibility and amount:* An active volunteer firefighter or active volunteer fire police member shall not receive any stipend until receiving a minimum of thirty points during that fiscal year. The active volunteer firefighter or active volunteer fire police member will then be provided a stipend at the rate of seven dollars for each prior and subsequent point earned during that fiscal year (e.g., an active volunteer firefighter who has thirty-five points will receive two hundred forty-five dollars; an active volunteer firefighter with twenty points will receive zero dollars). The director of fire services may propose changes to the mandatory/minimum eligibility criteria, point value (increase or decrease), stipend rate or amount (increase or decrease) to the RTM, which may act on such proposed changes by majority vote. As part of its determination, the RTM must evaluate continued compliance with the federal Fair Labor Standards Act.

(R.T.M. X-X-23 (part))

4. *Discretionary decisions on awarding of points:* The director of fire services, in the exercise of his/her discretion, will decide any disputes regarding the awarding of points under subsection B.10. The director of fire services, also may, in accordance with departmental policy, award points for reasons other than those expressly set forth in subsection B.10. These decisions shall be documented in the quarterly report.

(R.T.M. X-X-23 (part))

5. *Higher level of training stipend:* An active volunteer firefighter who receives at least thirty points during a fiscal year and who is also a certified fire officer and meets all the additional requirements outlined in subsection B.8.c will receive an additional one hundred fifty dollars on an annual basis in recognition of his/her higher level of training. An active volunteer firefighter who receives at least thirty points during a fiscal year and meets the requirements for both Fire Officer 1 and EMT certification will receive an additional fifty dollars, for a total annual higher level of training stipend of two hundred dollars. These stipends will be issued at the same time as the stipend for the initial thirty points. The director of fire services may propose changes to the higher level of training stipend amount (increase or decrease) to the RTM, which may act on such proposed changes by majority vote.

(R.T.M. X-X-23 (part))

6. *Initial education stipend:* An active volunteer firefighter or active volunteer fire police member will receive points commensurate with certification in the courses listed below. Education stipends will be issued in the quarter following certification and receipt of at least thirty points during a fiscal year.¹

Points awarded equal fifty percent of the course hours. The chart below provides the courses and applicable points at the time of enactment.

The director of fire services retains the discretion to adjust points awarded based on the formula above, should the course hours change.

Firefighters Courses

Emergency Medical Technician (240 hrs)	=	102 points
Firefighter 1 (168 hrs)	=	84 points
Firefighter 2 (48 hrs)	=	24 points
Fire Officer 1 (96 hrs)	=	48 points
Fire Officer 2 (80 hrs)	=	40 points
Fire Officer 3 (56 hrs)	=	28 points
Fire Officer 4 (56 hrs)	=	28 points
Incident Safety Officer (24 hrs)	=	12 points
Health & Safety Officer (24 hrs)	=	12 points
Fire Service Instructor 1 (48 hrs)	=	24 points
Fire Service Instructor 2 (40 hrs)	=	20 points
Q or CDL Endorsement (32 hrs)	=	16 points
Aerial Operator (48 hrs)	=	24 points
Pump Operator (48 hrs)	=	24 points
Rescue Technician-CORE (48 hrs)	=	24 points
Confined Space Rescue Technician (56 hrs)	=	28 points
Rope Rescue Technician (64 hrs)	=	32 points
Vehicle Rescue Technician (48 hrs)	=	24 points
Trench Rescue Technician (56 hrs)	=	28 points
Haz-Mat Rescue Technician (40 hrs)	=	20 points

Fire Police Courses

Traffic Incident Management (6 hrs)	=	3 points
Hazardous Material Awareness (8 hrs)	=	4 points
ICS-100 (2 hrs)	=	1 point
ICS -200 (4 hrs)	=	2 points
IS-700 (4 hrs)	=	2 points

(R.T.M. X-X-23 (part))

7. *Ineligibility due to misconduct or separation from Waterford Fire Department:* The ordinance codified in this section incorporates by reference, the Waterford Fire Department Disciplinary Procedures Policy, as may be amended from time to time.

In the event that the director of fire services decides to impose disciplinary action short of termination against any active volunteer firefighter or active volunteer fire police member, the director of fire services retains the discretion to suspend any active volunteer firefighter or active volunteer fire police member from the program, as either the discipline or as a component

of the discipline. The director of fire services retains the discretion to determine the status of any existing points (e.g., forfeited, retained) at the time of suspension.

Any active volunteer firefighter or active volunteer fire police member who is terminated from volunteer service by the Town of Waterford immediately forfeits all points and is not eligible for any stipend. The director of fire services and the human resources director shall evaluate and determine, in their discretion, the eligibility for a stipend of an active volunteer firefighter or active volunteer fire police member who voluntarily separated from volunteer service as of the end of a quarter.

D. Funding and administration.

1. Funding:

- a. Through its normal, annual budget process, the town shall determine whether or not to fund the program and, if so, in what amount.
- b. Any portion of the annual appropriation not expended during a fiscal year does not carry over to the next fiscal year.
- c. Should the total expenses for the program exceed the annual appropriation, then the quarterly stipends for the then-current quarter will be prorated to reflect the total amount available for distribution for that quarter. If the program exceeds the annual appropriation in a quarter other than the last quarter of the fiscal year, the program may be unfunded for quarters following the pro-rated quarter.

2. Modifications: Any modifications allowed under this section without an ordinance amendment (e.g., change in the stipend rate) will be recorded in an annual program update each July and maintained on file in the office of the director of fire services.

3. Termination: The town shall have the right through the RTM to terminate the program at any time through the ordinance process.

(Amend. of 10-5-20(4))

Footnotes:

--- (1) ---

The implementation date of the initial education stipends for Emergency Medical Technician, Firefighter 1, and Firefighter 2 courses shall be retroactive to July 1, 2020.

BOF Minutes for items 5-8

Board of Finance
Special Meeting Minutes

Wednesday, February 22, 2023
Town Hall Auditorium – 7:00 p.m.

Present: Chairman Glenn Patterson, John Sheehan, Ronald Fedor, Robert Tuneski, Kevin Petchark

Absent: Joe Filippetti, David Peabody

Staff: Kimberly Allen, Director of Finance
Shea Moses, Office Coordinator
Human Services Director Dani Gorman, Fire Services Director Michael Howley,
Recreation and Parks Director Ryan McNamara, Registrars of Voters Patty Waters and
Bigi Ebbin

1. Establishment of a quorum and call to order
A quorum was established and the Special Meeting of the Board of Finance was called to order at 7 p.m., February 22, 2023
2. Public Comment: There was a comment from a Waterford resident regarding the concerns she had about her updated assessment on her home. She was concerned about how this will affect her taxes. She was referred to the Assessor's Office.
3. **Approval and acceptance of minutes:**
Regular Meeting on January 11, 2023

Motion by John Sheehan and **seconded** by Robert Tuneski to approve the minutes of the January 11, 2023 Regular Meeting.

Vote: 5-0-0

Motion Passed

4. To consider an act on the following request by the Registrar of Voters for an additional appropriation in the amount of \$10,964.00 to fund line #10102-51320 - \$8,582.00, Election Activities, line #10102-51920- \$657.00, F.I.C.A, line #10102-52070 - \$125.00, Reimbursable Expenses, and line #10102-53020 - \$1,600.00, Other supplies, to cover primaries that are not covered within the department budget.

Motion by John Sheehan and **seconded** by Kevin Petchark to approve the additional appropriation in the amount of \$10,964 from the FY23 Contingency Account line #10121-59010 to fund \$8,582 to line #10102-51320, Election Activities, \$657 to line #10102-51920, F.I.C.A, \$125 to line #10102-52070, Reimbursable Expenses, and \$1,600 to line #10102-53020, Other supplies.

Vote: 5-0-0

Motion Passed

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WATERFORD, CT
FEB 28 P 1:18
TOWN CLERK

5. Pending BOS approval to consider an act for an additional appropriation for the Fire Services in the amount of \$130,000.00 to fund line #10123-52320 - \$90,000.00, Rental of Hydrants due to increase in cost, and line #10123-53070 - \$40,000.00, Auto Repairs, due to unexpected large repairs on apparatus and marine units.

There was a discussion about available funding in Contingency and any potential items affecting contingency down the line. Finance Director Kim Allen discussed that there would be only minor projects under \$15,000. Mike Howley, Director of fire Services, discussed how the current rental hydrant agreement charges increased by about \$93,000 at the end of June after the current budget was approved. As far as the additional funds needed for the auto repairs, it has been a rough year with repairs and there is a matter of safety concerns for personnel and the public. Fire Services Director Howley also discussed that they had very little input for say or choice in the significant increase and has had discussions with First Selectman Rob Brule and the Town Attorney regarding this matter of increase.

There was also a discussion regarding the ladder apparatus and trying to keep it running until they were able to purchase a new one. The Board also noted that the proposed appropriation included funding for both preventive maintenance and repair items. Director Howley stated that the proposed appropriation included a plan to undercoat equipment to keep the salts from ruining the truck underneath. He has also directed his staff to use the truck wash station at Public Works and noted that the departments are using homemade attachments for hoses using PVC to be able to wash the salt off the underside of the trucks on the weekends.

The Board also requested that repairs and maintenance be separated into separate items back to the Board for upcoming budget reviews.

Motion by John Sheehan and **seconded** by Robert Tuneski to approve the additional appropriation in the amount of \$40,000 from the FY23 Contingency Account line #10121-59010 to fund line #10123-53070, Auto Repairs and \$90,000 from the Unassigned Fund Balance of the General Fund to fund line #10123-52320, Rental of Hydrants. It was noted that the Hydrant funding should be forwarded to the RTM as required.

Vote: 5-0-0

Motion Passed

6. To consider an act on a request from Kim Allen, Director of Finance, on behalf of the Recreation and Parks Department for FY23 Out of Series Transfer as follows:

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Budget Amount
1	10137	53080	Maintenance of Vehicles	20,750.00	7,280.00	12,250.00		19,530.00
2	10137	51620	Programs	321,338.00	100,378.00		(12,250.00)	88,128.00
3								0.00
4								0.00
5								0.00
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
								0.00
								0.00
				TOTAL:		12,250.00	(12,250.00)	

There was a short discussion regarding this request. Director Ryan McNamara of Recs & Parks stated the transfer request was in response to a BOF request to fund the repairs within the existing budget rather than via an additional appropriation, which they were able to do.

Motion by John Sheehan and **seconded** by Robert Tuneski to approve the decrease of line #10137-51620, Programs in the amount of \$12,250 and increase line #10137-53080, Maintenance of Vehicles, in the amount of \$12,250.

Vote: 5-0-0

Motion Passed.

- | Line No. | Org. Code | Object Code | Object Description | APPROVED | CURRENT | ACCOUNT | ACCOUNT | REVISED |
|----------|-----------|-------------|---------------------------|------------------|------------------|-----------|-------------|------------------|
| | | | | Budget
Amount | Budget
Amount | INCREASE | DECREASE | Budget
Amount |
| 1 | 10137 | 51620 | Recreation Programs | 321,338.00 | 92,054.00 | | (2,000.00) | 90,054.00 |
| 2 | 10137 | 52020 | Postage | 6,100.00 | 624.00 | 2,000.00 | | 2,624.00 |
| 3 | 10137 | 51620 | Recreation Programs | 321,338.00 | 90,054.00 | | (10,000.00) | 80,054.00 |
| 4 | 10137 | 52420 | Maintenance of Properties | 72,642.00 | (5,189.00) | 10,000.00 | | 4,811.00 |
| 5 | 10137 | 51620 | Recreation Programs | 321,338.00 | 80,054.00 | | (5,000.00) | 75,054.00 |
| 6 | 10137 | 53010 | Office Supplies | 1,363.00 | (1,590.00) | 5,000.00 | | 3,410.00 |
| 7 | | | | | | | | 0.00 |
| 8 | | | | | | | | 0.00 |
| 9 | | | | | | | | 0.00 |
| 10 | | | | | | | | 0.00 |
| | | | | | | | | 0.00 |
| | | | | | | | | 0.00 |
| | | | | TOTAL | | 17,000.00 | (17,000.00) | |

Director of finance, Kim Allen, also stated that while the Finance department supplies general supplies specialized items or supplies are covered by the department.

Vote: 5-0-0

Motion Passed.

8. To consider and act on the following request from Kim Allen, Director of Finance, on behalf of the Senior Services Department for FY23 Out of Series Transfer as follows:

				APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Budget Amount
Line No.	Org. Code	Object Code	Object Description					
1	10135	51110	Administration	159,774.00	101,539.00		1,350.00	100,289.00
2	10135	52050	Dues/Conferences	776.00	{93.42}	150.00		925.00
3	10135	52360	Programs	150.00	{3.95}	200.00		350.00
4	10135	54050	Auto Equipment	897.00	{900.65}	1,000.00		1,897.00
5								0.00
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
								0.00
								0.00
				TOTAL		1,350.00	1,350.00	

Motion by John Sheehan and **seconded** by Ronald Fedor to approve the decrease of line #10135-51110, Administration in the amount of \$1,350 and increase line #10135-52050, Dues/Conferences, in the amount of \$150, increase line #10135-52380, Programs, in the amount of \$200 and increase line #10135-54050, Auto Equipment in the amount of \$1,000.

Vote: 5-0-0

Motion Passed.

9. Discussion and possible action to correct the CNR fund report to eliminate the \$2M designation for CNR Line Item 20523-57733 Oşwegatchie Fire Building improvements.

John Sheehan prepared a statement regarding the removal of \$2 Million in Designated Funds in the CNR line #20253-57733 which is attached to these meeting minutes.

Motion by John Sheehan and **seconded** by Ronald Fedor that the Finance Director be directed to correct the CNR fund report to eliminate the \$2,990,000 Million designated so that the new OSW building Committee is not under the illusion that those funds actually exist.

Vote: 5-0-0

Motion Passed.

- ## 10. Old Business

- a. Continued discussion around revising BOF Policy 1.01, Board of Finance Budget Guidelines to include Performance Metrics.

Director of Finance Kim Allen stated that she has already started meeting with department heads regarding performance metrics and how they can go about providing this as each department is measurably different.

Kim Allen also stated that it would be helpful if the Board at some point provide feedback once these metrics are identified so the Board can receive exactly what they are asking for.

There was also a discussion regarding the different software programs that already gather data within the department which can help with the performance metrics. Directors Howley and McNamara stated that they already use these systems within the Fire Services and Rec & Parks department.

Kim Allen said that some of the metrics info is already provided every year in the Town Annual Reports.

- b. Update on the request to provide BOF members with email accounts on the town system.

Kim Allen, Finance Director stated that all email accounts are already set up and each board member will need to get a token to two factor user authentication. She was directed by board Members to IT manager Jeff Robillard to schedule a time to meet with each member individually.

11. New Business:

- a. Select the Board of Finance School Building Committee Representative for the next term of 7/1/2023-6/30/2024.

Following a brief discussion this item was tabled until the March 15, 2023 Board of Finance Regular Meeting.

- b. Select a Board of Finance representative to serve on the building committee established by the RTM on February 6, 2023 to repair and/or replace the Oswegatchie Fire Station.

Robert Tuneski was nominated for the position.

Motion by John Sheehan and **seconded** by Ronald Fedor to approve the nomination.

Vote: 5-0-0

Motion: Passed

- c. Review of the Audit Report for FY 2022 by the Board of Finance. John Sheehan reviewed selected items from an extensive list of questions and comments that he prepared. A copy of the list is attached to these meeting minutes.

Director of Finance, Kim Allen was also directed to clarify for the Board what is actually determined as a lease, as the Auditor's definition of lease is somewhat convoluted.

She also stated that there was 1 bid that came back for next year's Audit services which is the same company that we already have.

- d. Discussion of a potential BOF policy governing the use of the Unassigned Fund Balance of General Fund to adjust the Mill Rate.

Chairman Glenn Patterson believes that there should be a default policy governing the use of funds being returned to the Unassigned Balance of the General Fund at the end of a fiscal year. For example, the policy could direct the amount being returned to mitigating the follow-year's tax burden. It was noted that this approach is used in other towns.

12. Liaison Reports: None

13. Correspondence

- a. Abbas Danesh, Town Treasurer, Quarterly Treasurer's Report ending 12/31/2022.
- b. Virginia Bielucki, Town Accountant, Periodic Financial Statements FY23 dated January 10, 2023.
- c. Virginia Bielucki, Town Accountant, Status of General Fund Unassigned Balance dated January 19, 2023.
- d. Virginia Bielucki, Town Accountant, Status of Contingency FY23 dated January 18, 2023.
- e. Virginia Bielucki, Town Accountant, June 30, 2022 Periodic Financial Statements dated January 25, 2023.

14. Adjournment

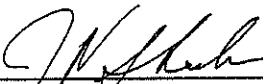
Motion by John Sheehan and **seconded** by Ronald Fedor to adjourn the Special Meeting.

Vote: 5-0-0

Motion passed.

Meeting adjourned at 8:46p.m.

Respectfully submitted,



John Sheehan, Clerk



Shea Moses, Office Coordinator

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2023 MAR 21 A 8:37

TESTE: *David Peabody*
TOWN CLERK

Board of Finance

Wednesday, March 15, 2023

Regular Meeting

Waterford Town Hall – 7:00 pm

Present: Chairman Glenn Patterson, John Sheehan, Ronald Fedor, Robert Joe Filippetti, David Peabody

Absent: Kevin Petchark

Elected: Robert J. Brule

Staff: Gary Schneider, Director of Public Works; James Bartelli, Director of Utility Commission; Kenneth Kirkman, Chair of the Utility Commission Board; Kimberly Allen, Director of Finance; Maryellen McConnell, Recording Secretary.

1. Establishment of a quorum and call to order:

A quorum was established and the regular meeting of the Board of Finance was called to order at 7:00 pm on March 15, 2023.

2. Public Comment: none.

3. Approval and acceptance of minutes:

Motion by John Sheehan and **seconded** by Ronald Fedor to approve the minutes of the Special Meeting on February 22, 2023.

Vote: 6-0-0

Motion: Passed

4. To consider and act on a request from Kimberly Allen, Finance Director, on behalf of the Public Works Department for an FY23 Out of Series Transfer as follows:

Line No.	Org. Code	Object Code	Object Description	Approved Budget Amount	Current Budget Amount	Amount Increase	Amount Decrease	Revised Budget Amount
1	10130	52470	Solid Waste	875,000.00	(58,461.50)	59,300.00		838.50
2	10130	54050	Automotive Equipment	69,145.00	25,303.00		4,300.00	20,730.00
3	10130	53330	Highway Materials	176,500.00	105,873.00		50,000.00	55,873.00
4	10130	53250	Traffic Control Materials	25,000.00	11,157.00		5,000.00	6,157.00
5	10130	52510	Rental of Equipment	5,000.00	(6,466.90)	6,500.00		33.10
6	10130	54050	Automotive Equipment	69,145.00	25,030.00		6,500.00	18,530.00
7	10130	52531	Landfill Cap Maintenance	21,000.00	(2,550.00)	7,200.00		4,650.00
8	10130	54050	Automotive Equipment	69,145.00	25,030.00		7,200.00	17,830.00
					TOTAL	73,000.00	73,000.00	

Motion by John Sheehan and **seconded** by Robert Tuneski to approve the Out of Series transfer in the amount of \$73,000.

Vote: 6-0-0

Motion: Passed

5. To consider and act on a request from the Board of Education for an appropriation in the amount of \$442,658 from Capital and Non-recurring designated line #20560-57822 (IT Learning Boards) and forward to the RTM as required.

Motion by John Sheehan and **seconded** by Ronald Fedor to approve the amount of \$442,658 from the Capital and Non-recurring designated line #20560-57822 (IT Learning Boards) and forward on to the RTM.

Vote: 6-0-0

Motion: Passed

6. To consider and act on an additional appropriation for the Department of Public Works in the amount \$57,000 to fund line #20511-57879 (Town Hall Bathroom Refurbishment) due to unexpected larger bid proposal and an amount for possible contingency costs and forward to the RTM as required.

Motion by Joe Filippetti and **seconded** by John Sheehan to approve the amount of \$57,000 from the Capital and Non-recurring undesignated line #205-31520 to account #20511-57879 (Town Bathroom Refurbishment) and forward on to the RTM.

Vote: 6-0-0

Motion: Passed

7. To consider and act on a request from James Bartelli, Utility Commission Director, for an additional appropriation in the amount \$550,000 to fund a new Capital Project for the Plastic Water Service Line Replacement and forward to the RTM as required.

Director Bartelli stated that this is to create a co-op program with the Public Works Department so when they repave roads the Utility Commission will go in first and replace any plastic services with copper services. Plastic pipes over the years has become more fragile over the years, and when a road is replaced and it is compacted the plastic pipes crack and the Utility Commission digs up the road. This will eliminate the need to do that. The useful life of copper is 100 years. In the 90's New London did allow for plastic pipes, however; their standards are moving back to copper. Mr. Fedor questioned whether or not the utilities could be placed in the Town's right of way. Mr. Bartelli stated that the Town's sub-division standards will not allow for that.

Motion by John Sheehan and **seconded** by Robert Tuneski to approve the amount of \$550,000 from the Capital and Non-recurring undesignated line #205-31520 to a new project account number to be determined (Plastic Water Service Line Replacement) and forward on to the RTM.

Vote: 6-0-0

Motion: Passed

8. Old Business:
a. Select a Board of Finance Representative for the Board of Education School Building Committee Representative for the next term of 7/1/23 – 6/30/2024.

Motion by Ronald Fedor and **seconded** by David Peabody to nominate Joe Filippetti for the liaison to the Board of Education School Building Committee Representative.

Vote: 6-0-0

Motion: Passed

Old Business (continued):

- b. Continue discussion around revising BOF Policy 1.02, Board of Finance Budget Guidelines to include Performance Metric's.
- c. Discussion of a potential BOF policy governing the use of the Unassigned Fund Balance of General Fund to adjust the Mill Rate.

Motion by John Sheehan and **seconded** by Robert Tuneski to table items b and c for the next Board of Finance meeting on April 12, 2023.

Vote: 6-0-0

Motion: Passed

9. New Business: None

10. Liaison Reports: None

11. Correspondence:

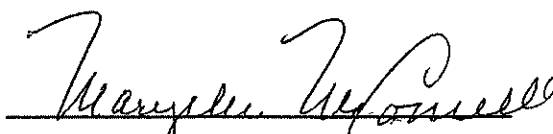
- a. Bid Proposal packages from CLA for Bid #23-101 Town of Waterford Audit Services – A CLA representative will be present at the Board of Finance meeting on April 12, 2023.
- b. Christine Walters, Director of Human Services, General Government Staffing Plan.
- c. Virginia Bielucki, Town Accountant, Periodic Financial Statements FY23 dated February 13, 2023.
- d. Virginia Bielucki, Town Accountant, Status of General Fund Unassigned Balance dated March 8, 2023.
- e. Virginia Bielucki, Town Accountant, Status of Contingency FY23 dated February 28, 2023.

12. Adjournment:

Motion by John Sheehan and seconded by Robert Tuneski to adjourn the regular meeting of the Board of Finance at 7:20 pm.

Respectfully submitted,



John Sheehan, Clerk

Maryellen McConnell, Recording Secretary

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

5

February 23, 2023

Mr. Paul Goldstein
Moderator, Representative Town Meeting
15 Rope Ferry Road
Waterford, CT 06385

Moderator Goldstein:

At the Board of Finance meeting held Wednesday, February 22, 2023, the Board approved a request for an additional appropriation in the amount of, \$90,000 due to an increase in hydrant rental fees incurred after the FY'2022-2023 budget was approved. Appropriated funds for this project will be made available by transferring the approved \$90,000 from the Unassigned Fund Balance of the General Fund to line #10123-52320, Rental of Hydrants. This letter forwards the BOF-approved appropriation request for RTM approval.

I respectfully request you place this item on the agenda of the next meeting of the Representative Town Meeting. Copies of justification documentation are attached hereto.

Respectfully Submitted,

Glenn Patterson
Chairman, Board of Finance

Attachments

RECEIVED FOR RECORD
WATERFORD, CT
2023 MAR 16 P 3:54
ATTEST: *[Signature]*
TOWN CLERK

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

February 23, 2023

Mr. Glenn Patterson
Chairman
Board of Finance
15 Rope Ferry Road
Waterford, CT 06385

Dear Chairman Patterson,

The Board of Selectmen, at the meeting on Tuesday, February 21, 2023 voted to approve the following request for an additional appropriation;

Fire Services: To consider and act on the following request for an additional appropriation from the Fire Services Director, Michael Howley, in the amount of \$130,000 due to increased cost of hydrant rental, and unexpected large repairs to apparatus and Marine units this year, if approved to forward to the Board of Finance.

Therefore, I respectfully request that you consider and act on this request. I have attached pertinent back up material from the designated department.

Sincerely,

Robert Brule

Robert Brule
First Selectman

cc: Kimberly Allen, Director of Finance



#5

Office of the Director
Waterford Fire Department
204 Boston Post Road
Waterford CT. 06385

January 24, 2023

First Selectman Rob Brule
15 Rope Ferry Road
Waterford, CT 06385

Re: Additional appropriation request in the amount of \$130,000

On behalf of the Waterford Fire Services, I would like to request additional appropriation funding in the amount of \$130,000. This appropriation would be for two lines.

Rental of Hydrants 10123-52320 \$90,000 shortage due to increase in cost of hydrant rental after budget process.

Second line 10123-53070 Auto repairs \$40,000, we had unexpected large repairs on apparatus and Marine units this year. These items caused additional strain on the repair line. These were required repairs to the units to keep in them service and for the safety of our personnel and the public.

Director Fire Services,

M. J. H.

Chief, Michael J. Howley

C. C. file



Office of the Director
Waterford Fire Department
204 Boston Post Road
Waterford CT. 06385

December 08, 2022

First Selectman Rob Brule
15 Rope Ferry Road
Waterford, CT 06385

Re: Support information for appropriation request:

10123- 52320

Hydrant info: Old Payments quarterly \$112,701 new payment \$135,237.44 \$90,144 increase

10123-53070

Apparatus fleet repairs and continued preventative maintenance is an ongoing challenge. Both in cost and acquiring parts. Causing extended down times. Fire Services is also working closer with Purchasing and went out to Bid for the first time for service and repairs and are now using two vendors for service instead of five or six. This fiscal year we started an aggressive preventative program of undercoating all apparatus to prevent rusting and decaying of equipment. Fire apparatus fleet repair cost have also increased due to industry standards 15-18%, Federal DOT requirements on inspections annually. Below is a summary of these cost but not all inclusive. We are working with vendors on making some changes in how we maintain our fleet in a cost effective way.

<u>Federal DOT Inspections</u>	49 CFR 396.17	\$150.00
<u>Chassis Service</u>		\$450.00
<u>Pump Service</u>		\$425.00
<u>Brake Inspection</u>		\$630.00
<u>Apparatus Undercoating</u>		\$250.00
Total \$1,905.00 x 12 vehicles that need this =		\$22,860.00
 <u>Aerial Truck Service</u>		 \$1300.00 x 3=\$3,900

This FY we have had multiple large unexpected repairs not planned on. And continuing repairs to keep the fleet operating. On top of required items on first page.

W-11 multiple repair issues caused by rust/decaying parts \$9,194.15

W-15 tires \$2,722.44

W-23 pump replacement \$10,450.50

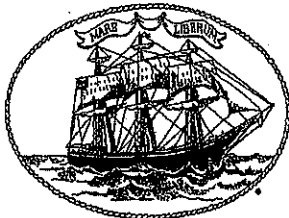
W-26 fleet additional equipment new vehicle \$8,881.16 cap & equipment tray

W-42 refurbishment cost overrun \$13,142
(6) Tires \$4,678.44

W-51 Tires \$3,033.70

W-55 Exhaust replacement \$4,151.07
Transmission replacement \$14,600
Turbo replacement, Cylinder rebuild, Aerial service, power steering repairs \$9,536.27

W-93 Marine repairs General Repairs on boat and trailer \$10,258.36
(2) Lower Units \$10,260



**City of New London
Department Of Public Utilities**

15 Masonic Street
New London, CT 06320

Phone: 860-447-5222 for customer service and
after-hours emergencies

Customer Account	Amount Due
002641 - 010274	\$135,237.44
Due Date	Delinquency Date
12/19/2022	01/18/2023
0 HYDRANTS	

1 CF = 1 unit of usage = 7.48 gallons

Meter	Meter Size	Rate Type	Previous	Current	Previous	Current	Usage (CF)	Days	Availability Usage (Gallons)
-------	------------	-----------	----------	---------	----------	---------	------------	------	------------------------------

MESSAGES

Cash, Check or Money Order accepted at 15 Masonic St.
Drive thru window is ONLY open from 9:00AM - 3:30pm
Lobby open from 8:30AM - 4:00PM
Your Link to the customer self service portal is:
<https://payments.newlondonwpca.org>
Please register for online payments, paperless billing and
account history.
Please make checks payable to - City of New London.

Account Summary	
Previous Bills	\$135,237.44
Payment - Thank You	-\$135,237.44
Balance Forward	\$0.00
Hydrant	
Hydrant - Flat Charge	\$135,237.44
Total Current Charges	\$135,237.44
TOTAL AMOUNT DUE:	\$135,237.44

On behalf of the City of New London and
the Town of Waterford by



APPROVED FOR PAYMENT	
PURCH. ORDER #	230034 FY 23
VENDOR #	244
ACCT#	\$
ACCT#	10123-52320 \$135,237.44
ACCT#	\$
ACCT#	\$
APPROVED BY	12-27-22
	DATE

Please detach and return stub with payment.



**City of New London
Department Of Public Utilities**
15 Masonic Street
New London, CT 06320

Phone: 860-447-5222

Service Address: 0 HYDRANTS

Customer Account	Amount Due
002641 - 010274	\$135,237.44
Due Date	Delinquency Date
12/19/2022	01/18/2023

Total Amount Paid: _____

000002641000010274000135237447

NLD1219A 555 1 AV 0.455
7000000600 00.0005.0162 555/1



TOWN OF WATERFORD
FIRE COMMISSIONER
204 BOSTON POST RD
WATERFORD CT 06385-2819



CITY OF NEW LONDON
DEPARTMENT OF PUBLIC UTILITIES
PO BOX 4127
WOBURN MA 01888-4127

Breakwater Marine Services, LLC481 Chesterfield Road
Oakdale, CT 06370**Invoice**

Invoice # 9870

Date 9/6/2022

P.O. No.

Terms Due on receipt

Bill To

Goshen Fire Department
63 Goshen Road
Waterford, CT 06385

Job Location

CT

www.BreakwaterMarineServices.com

(860)-334-4801 Ext. 1

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
PO: RFQ: 22-135-2022				
Prepayment Required of \$9,600.00 Prior to any parts being ordered				
Parts & Materials	1 Lower Gear Case Assy. - DPXSUF - White	1	4,582.47	4,582.47
Parts & Materials	1 Lower Gear Case Assy. - DPXSUF - White	1	4,582.47	4,582.47
Shipping & Handling	1 Shipping	1	400.00	400.00
Parts & Materials	4 Gear Lube - QT	4	19.89	79.56
Parts & Materials	4 Seal - Drain Plug #311598	4	1.59	6.36
Labor	2 Remove and install Port Lower Unit and Fill with oil	2	135.00	270.00
Labor	2 Remove and install STBD lower Unit and Fill with Oil	2	135.00	270.00
Travel Time	0.5 Travel Time - Round Trip	0.5	135.00	67.50
APPROVED FOR PAYMENT				
PURCH. ORDER # 230308 FY 23				
VENDOR # 1697				
ACCT# \$				
ACCT# 10123-53070 \$ 9,600.00				
ACCT# \$				
ACCT# \$				
DATE 9-29-22				
VOLVO HUMPHREE				
ELECTROSEA				
SEAKEEPER				
Subtotal				\$10,258.36
Sales Tax (6.35%)				\$0.00
Total				\$10,258.36
Payments/Credits				\$0.00
Balance Due				\$10,258.36

A Finance Charge of 12% per annum or 1% monthly will be assessed on any unpaid balances after 15 days from the invoice due date. In addition, the customer is responsible for all reasonable costs of collection including attorneys fees and costs.

Town of Waterford

Contact Name: Michael Howley
Company/Dept: Town of Waterford
Street Address: 204 Boston Post Road
City, State, Zip: Waterford, CT 06385
Phone: 860-440-0544
E-Mail: mhowley@waterfordct.org

Date: 7/11/2022
Valid for: 60 days
Customer #:
Contract: 12PSX0194
Sales Rep: Marc Sheehan

Part Number	Line Description	Unit Price	QTY.	Extended Price
ARE Cap	ARE Cap per specs	\$5,087.60	\$1.00	\$5,087.60
Cargo Glide	Cargo Glide	\$3,793.56	\$1.00	\$3,793.56
			TOTAL:	\$8,881.16

TERMS AND CONDITIONS

*This quote is valid for 60 days from the date of quote. Any purchase orders or approved quotes received outside of the 60 day quote period will be subject to price adjustments. By signing this quote, the customer is agreeing to pay, in full, for all items listed above. Any requests for changes, modifications, replacements, removals or additional items may be subject to additional fees and/or adjusted delivery dates.

The terms and conditions stated herein and the provisions of any agreement between MHQ and Buyer, if applicable, shall constitute the complete and only terms and conditions applicable to any and all purchases by Buyer from MHQ. Any additional and/or different terms and/or conditions printed anywhere including on, or with, Buyer's order shall be inapplicable in regard to any purchase by Buyer from MHQ.

ORDER ACKNOWLEDGEMENT

By signing this document you are agreeing to the above terms and conditions of this order from MHQ, Inc.

x Michael J. Howley
PRINT NAME

x Director
TITLE

x Marc Sheehan
SIGNATURE

Quote provided by Marc Sheehan, Fleet Account Manager at MHQ



FIRE & EMERGENCY APPARATUS

P.O. Box 58
Woodville, MA 01784

Ship To: IN STORE PICKUP

BULLDOG FIRE APPARATUS INC.

17 WINTER STREET • P.O. BOX 58 • WOODVILLE, MA 01784

Ph: (508)435-4200 • Fax: (508) 435-0250

www.bulldogfireapparatus.com

Invoice To: JORDAN FIRE DEPT
89 ROPE FERRY RD
WATERFORD CT 06385

W-11

Branch		
BOZRAH		
Date	Time	Page
09/13/22	08:47:35 (O)	04
Account No	Phone No	Inv No
JOR01001		S03467
RMA/GSO	Bulldog P.O. #	
		Salesperson
		302

SERVICE INVOICE

STK#/FLEET#		HRS	PIN/EIN	WARRANTY DATE	HRS
138750	ENGINE	30421	4EN6AAA80E1008750		
ENG 11	TYPHOON		73689921		
DT04-2P		2	PIN RECPTICLE	1	1.22
FRT			FREIGHT	2	24.35
R134A			FREON	7	20.00
W2P			WEDGE LOCK 2PN	1	.38
0460-215-16141			16-14 PIN	4	1.12
091-55-20-120-RD			SUPER AUTOEJ KT	1	323.90
1003653			GAUGE 30-0-400	1 N	120.99
14809-01			GASKET, FOAM	1 N	4.99
14815-02			HANDLE, D-PADDL	1 N	229.99
14817-01			SPACER W/ROTARY	1 N	48.99
533044			STEP FOLDG LED	4	103.99
73042			ACCESS LED TUBE	1	86.80
			PARTS		1440.65
			LABOR		2142.45
10500000			SUBTOTAL==>		3583.10

SEGMENT# 7 C 4060 NA	08/30/22 09/01/22
GENERATOR SERVICE	
CORRECTION:	
CHANGE OIL AND REPLACE FUEL FILTER, INSPECT AIR FILTER,	
CHECK FLUID LEVELS, INSPECT BATTERY AND CLEAN CONNECTIONS.	
HF6057FLG	HYD FILTER 1
15W40	15W40 OIL 5
	PARTS 40.00
	LABOR 210.00
10500000	SUBTOTAL==> 250.00

***** WORK ORDER TOTALS *****
CONTINUED ON PAGE 05

X

Customer Signature

DISCLAIMER OF WARRANTIES:

Any warranties on the product sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties either expressed or implied, including any implied warranty of merchantability of fitness for a particular purpose, and neither assumes nor authorizes any person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

TERMS:

Returns accepted on stock items subject to the following conditions: All goods returned subject to 15% handling charge and must be accompanied by this invoice. No refund without this invoice. No returns on special order or electrical parts. Special order parts must be paid for in advance. All supplied warranty replacement parts must be returned within 10 business days of delivery or full part cost will apply.



Remit To:
Main Office
275 East Main Street
Orange, MA 01364
(978) 544-8811
www.petestire.com

MASSACHUSETTS
ORANGE (978) 544-8811
GARDNER (978) 632-7697
NORTHAMPTON (413) 586-8815
SHREWSBURY (508) 754-9876
WOBBURN (781) 721-9070
RANDOLPH (781) 986-8473
SPRINGFIELD (413) 736-8700
WESTBOROUGH (508) 871-1150

NEW HAMPSHIRE
AMHERST (603) 672-8973
W. CHESTERFIELD (603) 614-8066
MANCHESTER (603) 669-5432
CONNECTICUT
SOUTH WINDSOR (860) 291-9615
WATERBURY (203) 754-2156
DANBURY (203) 743-7848
FRANKLIN (860) 642-7577

VERMONT
WHITE RIVER JCT (802) 291-9216
RUTLAND (802) 747-0752
MONTPELIER (802) 839-1924
NEW HAVEN (802) 453-2106
MIDDLEBURY (802) 388-4053
WILLISTON (802) 651-0841
RHODE ISLAND
PROVIDENCE (401) 521-2240

SOLD TO: COHANZIE FIRE DEPT
53 DAYTON ROAD
WATERFORD CT 06385

4460/15

SHIP TO: SAME

INVOICE# 294074

W-15

CUST. PO#	MAKE-MODEL	PLATE /ST	MILEAGE	TELEPHONE	RTS	SLM	SHIP VIA	ORDER#/DATE	PAGE	REMARKS	
				(860) 442-0455	0	38	N/A	416388	1		
INV DATE	INVOICE #	PREV INVOICE #	TERMS				OPENED BY OPER				
08/08/2022	294074		NET 10TH				08/08/22	11:45:27	83	93	
STOCK#	SIZE	DESCRIPTION			ORDER	SHIP	PREV	U-PRICE	T	FET	EXTENSION
05350120	425/65R22.5	GEN GRABBER OA LRL			1	1		827.22	00	.00	827.22
RDSRT		SCHEDULED SERVICE PER HOUR			2	2		150.00	00	.00	300.00

51238
ref w/o#583299
N15

SCC

THANK YOU, SETH

APPROVED FOR PAYMENT

METHOD OF PAYMENT:

CHARGE:

CHANGE:

1. 127.22
PURCH. ORDER # 230111 FY 23
VENDOR # 327
ACCT# _____ \$ _____
ACCT# 10123-53070 \$ 1,127.22
ACCT# _____ \$ _____
ACCT# _____ \$ _____
APPROVED BY DATE 9-7-22

PRINTED NAME:

RECEIPT OF DOT REGISTRATION CARD

PLEASE INITIAL HERE: _____

SIGNATURE:

SLM: DOMINICK DIMARCO

PARTS	LABOR	TAX *	TAXABLE AMT	TAX	PET	MISC AMT	INVOICE TOTAL
827.22	300.00		308748		PET EXEMPT		1127.22
			Customer Resale No.		PLEASE PAY THIS AMOUNT		

Tires for Work Tires for Play



Remit To:
Main Office
275 East Main Street
Orange, MA 01364
(978) 544-8811
www.petestire.com

MASSACHUSETTS

ORANGE (978) 544-8811
GARDNER (978) 632-7697
NORTHAMPTON (413) 586-8815
SHREWSBURY (508) 754-9876
WOBURN (781) 721-9070
RANDOLPH (781) 986-8473
SPRINGFIELD (413) 736-8700
WESTBOROUGH (508) 871-1150

NEW HAMPSHIRE

AMHERST (603) 672-8973
W. CHESTERFIELD (603) 614-8066
MANCHESTER (603) 669-5432

CONNECTICUT

SOUTH WINDSOR (860) 291-9615
WATERBURY (203) 754-2158
DANBURY (203) 743-7648
FRANKLIN (860) 842-7577

VERMONT

WHITE RIVER JCT (802) 291-9216
RUTLAND (802) 747-0752
MONTPELIER (802) 839-1924
NEW HAVEN (802) 453-2106
MIDDLEBURY (802) 388-4053
WILLISTON (802) 651-0841

RHODE ISLAND

PROVIDENCE (401) 521-2240

SOLD TO: COHANZIE FIRE DEPT
53 DAYTON ROAD
WATERFORD CT 06385

4460/11

SHIP TO: SAME

INVOICE# 176122

W-15

CUST. PO#	MAKE-MODEL	PLATE /ST	MILEAGE	TELEPHONE	RTE	SLM	SHIP VIA	ORDER#/DATE	PAGE	REMARKS
				(860) 442-0455	0	38	N/A	172042	1	

INV DATE	INVOICE #	PREV INVOICE #	TERMS	OPENED BY	OPER
08/31/2022	176122		NET 10TH	08/31/22	16:13:37 131 79

STOCK#	SIZE	DESCRIPTION	ORDER	SHIP	PREV	U-PRICE	T	FET	EXTENSION
05350120	425/65R22.5	GEN GRABBER OA LRI	1	1		827.22 00		.00	827.22
RDSOT		NIGHT/WEEK-END SERV PER HR	4	4		185.00 00		.00	740.00
HWSCRAP		WIDE BASE TRUCK RECYCLING FEE	1	1		28.00 00		.00	28.00

After hours service to
Waterford, CT
replaced 1/2 tire
unit# w-15
ref wc# 584261 08/07/22

BPD THANK YOU, BEN

METHOD OF PAYMENT:
CHARGE:
CHANGE:

1,595.22
.00

APPROVED FOR PAYMENT	
PURCH. ORDER # 230111	FY 23
VENDOR # 327	
ACCT#	
ACCT# 10123-53070	1,595.22
ACCT#	
ACCT#	
APPROVED BY	DATE 10-3-22

Slm:DOMINICK DIMARCO

PRINTED NAME:
RECEIPT OF DOT REGISTRATION CARD
PLEASE INITIAL HERE:

SIGNATURE:

PARTS	LABOR	TAX %	TAXABLE AMT	TAX	FET	MISC AMT	INVOICE TOTAL
827.22	768.00		308748		FET EXEMPT		1595.22

Tires for Work. Tires for Play

NOTICE: Check wheel lug nuts after 50 miles

Finance charge is computed by a periodic rate of 1.5% per month (which is an annual percentage rate of 18%) on balances over 30 days. No goods accepted for credit without written authorization. If this account is not paid when due the purchaser agrees to pay any and all costs of collection, including reasonable attorney's fee. Minimum finance charge is \$0.50. All goods described hereon remain the property of Pete's Tire Barns, Inc. until fully paid for.

INVOICE



1591270

S/O: 1233685-000



Time In: 8/24/22 15:46
Time Out: 8/25/22 07:47



BARNWELL HOUSE OF TIRES, INC
143 E MAIN STREET
TORRINGTON, CT, 06790
860-488-2080

Bill To: TOWN OF WATERFORD
15 ROPE FERRY ROAD
WATERFORD, CT 06385

Ship To: TOWN OF WATERFORD
15 ROPE FERRY ROAD
WATERFORD, CT 06385

REC'D FINANCE
NOV 4 '22 PM 2:32

Customer Info	
Ship To Phone #	860-444-5842
Contact	NONE
Customer #	TOW15
Customer PO	MICHAEL HOWLEY
Service Advisor	IN: RH OUT: RH
Work Order	
Approval	G0008309

Vehicle Info	
Year/Make	2022 / E-ONE
Model	E-ONE
Color	RED
Plate# / State	346 WFD
ODO IN / OUT	/ 21376
VIN #	G1009830
Vehicle ID #	W51

TEC	PRODUCT CODE	QTY	S/O	DESCRIPTION	PARTS	LABOR	LINE TOTAL
000	158805643	1	0	315/80R225 L ENDURANCE TSD 26	637.80		637.80
017	9502	1	0	MED TRUCK ON/OFF SINGLE		7.50	7.50
017	9402	1	0	MED TRUCK MOUNT/DISMOUNT		35.00	35.00
017	9240	1	0	ROAD SERVICE BUSINESS HOURS w/o 40961		125.00	125.00

AFTER 50-100 MILES OF OPERATION OR AFTER THE FIRST TRIP, THE NUTS SHOULD BE TIGHTENED AGAIN TO THE PROPER TORQUE. PERIODIC CHECK SHOULD BE DONE TO INSURE THAT THE ASSEMBLY IS TIGHTENED TO THE PROPER TORQUE SETTING.

APPROVED FOR PAYMENT	
PURCH. ORDER #	217A PY 23
VENDOR #	2653
ACCT#	\$
ACCT#	10123-53070 \$ 805.30
ACCT#	\$
ACCT#	\$
APPROVED BY	11-3-22 DATE

Inv# 1591270
BARNWELL HOUSE OF TIRES, INC
08/25/2022 # Pages 1 FP1 D0C83S88
\$ 805.30

Part Total	637.80
Labor Total	167.50
Subtotal	805.30
Taxable Amount	
Sales Tax	

Invoice Total \$ 805.30

X
CUSTOMER AUTHORIZATION FOR TOTAL

X
Print Name

Terms	Due Date
NET 30	9/24/22

PAGE: 1

Total Due \$ 805.30

Please Remit Payment To:
65 Jetson Lane, Central Islip, NY 11722

INVOICE



1591272

S/O: 1233789-000



BARNWELL HOUSE OF TIRES, INC
143 E MAIN STREET
TORRINGTON, CT, 06790
880-498-2080

Time In: 8/25/22 07:48
Time Out: 8/25/22 07:48

Bill To: TOWN OF WATERFORD
15 ROPE FERRY ROAD
WATERFORD, CT 06385

Ship To: TOWN OF WATERFORD
15 ROPE FERRY ROAD
WATERFORD, CT 06385

Inv# 1591272 \$ 2,228.40
BARNWELL HOUSE OF TIRES, INC
08/25/2022 # Pages 2 FP2 DOC78S1060
PO# 230270

Customer Info	
Ship To Phone #	880-444-5842
Contact	NONE
Customer #	TOW16
Customer PO	W51
Service Advisor	IN: RH OUT: RH
Work Order	
Approval	G0008309

Vehicle Info	
Year/Make	2022 / E-ONE
Model	E-ONE
Color	RED
Plate# / State	346 WFD
ODO IN / OUT	21376 / 21376
VIN #	G1009830
Vehicle ID#	W51

ITEM	PRODUCT	QTY	UNIT	DESCRIPTION	PRICE	LABOR	TOTAL
000	168805645	3	0	315/80R225 L ENDURANCE TSD 25	637.80		1913.40
017	9502	3	0	MED TRUCK ON/OFF SINGLE		7.50	22.50
017	9402	3	0	MED TRUCK MOUNT/DISMOUNT		35.00	105.00
017	9240	1.50	0	ROAD SERVICE BUSINESS HOURS		125.00	187.50
				w51			
				21,376			
				w/o 40961			

REC'D FINANCE
AUG 29 '22 W1:47

AFTER 50-100 MILES OF OPERATION OR AFTER THE FIRST TRIP, THE NUTS SHOULD BE TIGHTENED AGAIN TO THE PROPER TORQUE. PERIODIC CHECK SHOULD BE DONE TO INSURE THAT THE ASSEMBLY IS TIGHTENED TO THE PROPER TORQUE SETTING.

APPROVED FOR PAYMENT	
PURCH. ORDER #	230270 FY 23
VENDOR #	2653
ACCT#	\$
ACCT#	10123-53070 \$ 2,228.40
ACCT#	C1052 PO
ACCT#	8-25-22
APPROVED BY	DATE

Part Total	1913.40
Labor Total	315.00
Subtotal	2228.40
Taxable Amount	
Sales Tax	
Invoice Total \$	2228.40

X
CUSTOMER AUTHORIZATION FOR TOTAL
X
Print Name

Terms
NET 30
Due Date
9/24/22

PAGE: 1

Total Due \$ 2228.40

Please Remit Payment To:
65 Jelson Lane, Central Islip, NY 11722

INVOICE



1591770

S/O: 1233905-000



Time In: 8/25/22 00:00
Time Out: 8/25/22 17:32



BARNWELL HOUSE OF TIRES, INC
143 E MAIN STREET
TORRINGTON, CT, 06790
860-496-2080

Bill To: TOWN OF WATERFORD
15 ROPE FERRY ROAD
WATERFORD, CT 06385

Ship To: TOWN OF WATERFORD
15 ROPE FERRY ROAD
WATERFORD, CT 06385

Customer Info	
Ship To Phone #	860-444-5842
Contact	860-440-0544
Customer #	TOW15
Customer PO	MIKE
Service Advisor	IN: RH OUT: RH
Work Order	40928
Approval	G0008309

W-42

Vehicle Info	
Year/Make	2022 / SEAGRAVE
Model	NA
Color	RED
Plate# / State	NA
ODO IN / OUT	/ 1111
VIN #	BT97CST2165
Vehicle ID #	ENG 42

TEC	PRODUCT CODE	QTY	B/O	DESCRIPTION	PARTS	LABOR	LINE TOTAL
000	756160897	2	0	425/65R225 L ARMOR MAX MSA 23 165K	758.62		1517.24
000	158805643	4	0	315/80R225 L ENDURANCE TSD 26	637.80		2551.20
072	9502	6	0	MED TRUCK ON/OFF SINGLE		7.50	45.00
072	9402	6	0	MED TRUCK MOUNT/DISMOUNT		35.00	210.00
000	REMTKCT	6	0	MED COMM TRUCK DISPOSAL CT	17.50		105.00
072	9240	2	0	ROAD SERVICE BUSINESS HOURS		125.00	250.00

AFTER 50-100 MILES OF OPERATION OR AFTER THE FIRST TRIP, THE NUTS SHOULD BE TIGHTENED AGAIN TO THE PROPER TORQUE. PERIODIC CHECK SHOULD BE DONE TO INSURE THAT THE ASSEMBLY IS TIGHTENED TO THE PROPER TORQUE SETTING.

APPROVED FOR PAYMENT	
PURCH. ORDER #	230275 FY 23
VENDOR #	2653
ACCT#	\$
ACCT#	10123-53070 \$ 4,678.44
ACCT#	Close PO
ACCT#	\$
APPROVED BY	DATE 9-26-22

Part Total	4173.44
Labor Total	505.00
Subtotal	4678.44
Taxable Amount	
Sales Tax	

Invoice Total \$ 4678.44

X
CUSTOMER AUTHORIZATION FOR TOTAL

X
Print Name

Terms	Due Date
NET 30	9/24/22

PAGE: 1

Total Due \$ 4678.44

Please Remit Payment To:
65 Jetson Lane, Central Islip, NY 11722



FIRE & EMERGENCY APPARATUS

P.O. Box 58
Woodville, MA 01784

Ship To: IN STORE PICKUP

Invoice To: JORDAN FIRE DEPT
89 ROPE FERRY RD
WATERFORD CT 06385

W-11

BULLDOG FIRE APPARATUS INC.

17 WINTER STREET • P.O. BOX 58 • WOODVILLE, MA 01784

Ph: (508)435-4200 • Fax: (508) 435-0250

www.bulldogfireapparatus.com

Branch BOZRAH		
Date 09/13/22	Time 08:47:35 (O)	Page 05
Account No JOR01001	Phone No	Inv No S03467
RMA/GSO	Bulldog P.O. #	
		Salesperson 302

SERVICE INVOICE

STK#/FLEET#

138750

ENGINE

ENG 11

TYPHOON

HRS

30421

PIN/EIN

4EN6AAA80E1008750

73689921

WARRANTY DATE

HRS

PARTS

2132.45

LABOR

3460.65

HAZARDOUS WASTE

5.00

MISC PARTS

12.95

TOTAL

5611.05

0

Terms & Conditions

Payments are due upon receipt

APPROVED FOR PAYMENT	
PURCH. ORDER #	230149 FY 23
VENDOR #	1235
ACCT#	\$
ACCT#	10123-53070 \$ 5,611.05
ACCT#	\$
ACCT#	\$
APPROVED BY	9-15-22
	DATE

X

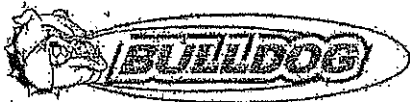
Customer Signature

DISCLAIMER OF WARRANTIES:

Any warranties on the product sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties either expressed or implied, including any implied warranty of merchantability of fitness for a particular purpose, and neither assumes nor authorizes any person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

TERMS:

Returns accepted on stock items subject to the following conditions: All goods returned subject to 15% handling charge and must be accompanied by this invoice. No refund without this invoice. No returns on special order or electrical parts. Special order parts must be paid for in advance. All supplied warranty replacement parts must be returned within 10 business days of delivery or full part cost will apply.



FIRE & EMERGENCY APPARATUS

P.O. Box 58
Woodville, MA 01784

Ship To: IN STORE PICKUP

BULLDOG FIRE APPARATUS INC.

17 WINTER STREET • P.O. BOX 58 • WOODVILLE, MA 01784

Ph: (508)435-4200 • Fax: (508) 435-0250

www.bulldogfireapparatus.com

Invoice To: JORDAN FIRE DEPT
89 ROPE FERRY RD
WATERFORD CT 06385

W-11

Branch BOZRAH		
Date 09/13/22	Time 08:47:35 (O)	Page 02
Account No JOR01001	Phone No	Inv No S03467
RMA/GSO		Bulldog P.O. #
		Salesperson 302

SERVICE INVOICE

STK#/FLEET#		HRS	PIN/EIN	WARRANTY DATE	HRS
138750	ENGINE	30421	4EN6AAA80E1008750		
ENG 11	TYPHOON		73689921		
<u>CORRECTION:</u> CHECK AND ADJUST PACKING. CLEAN LUBE AND GREASE ALL LINKAGES AND DRAINS. VACUUM TEST PUMP, CHECK FOR LEAKS. PSI TEST PUMP CHECK FOR LEAKS. CHECK ALL VALVES AND DISCHARGES. CHANGE OIL IN TRANSFER CASE AND CHECK AUTO LUBE.					
APWG-16	WHITE GREASE	2	4.90		9.80
FLE7352	80/90 GEAR OIL	6	28.50		171.00
	PARTS				180.80
	LABOR				169.20
10500000			SUBTOTAL==>		350.00

SEGMENT# 4 C 4060 NA	08/30/22 09/02/22
PUMP TEST	
<u>CORRECTION:</u> COMPLETE YEARLY PUMP TEST *** PASS ***	
	LABOR 300.00
10500000	SUBTOTAL==> 300.00

SEGMENT# 5 C TECH NA	08/30/22 09/12/22
FLUID FILM	
<u>CORRECTION:</u> APPLY FLUID FILM TO UNDERCARRIAGE	
CNAB	FLUID FILM BLCK 1
	PARTS 52.50
	LABOR 197.50
10500000	SUBTOTAL==> 250.00

SEGMENT# 6 C 4060 NA	08/30/22 08/31/22
----------------------	-------------------

CONTINUED ON PAGE 03

X

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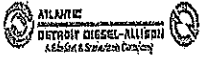
TERMS:

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Customer Signature

Original Invoice

Page 2 of 2



STEWART & STEVENSON
POWER PRODUCTS LLC
300 Smith St
Middletown, CT 06457
Phone (860) 632-0218

REMIT TO:
Stewart & Stevenson P.O. Box 301063
Dallas TX 75303-1063

SHIP TO:
STEWART & STEVENSON
300 SMITH ST
Middletown CT 06457-1741

EFT Info:
JP Morgan Chase, Houston, TX
FED(Wire) ABA:021000021
ACH ABA: 111000614
Account No 00103413317

INVOICE NUMBER 60081980	
DATE 22-DEC-22	PAGE 2 of 2
PURCHASE ORDER 230423	SALES ORDER 70075404
SERVICE REQUEST 453087	REPAIR ORDER 441190
CUSTOMER NUMBER 192794	LOCATION NUMBER WAT-WAT-B

BILL TO
Attn: Accounts Payable
TOWN OF WATERFORD
15 ROPE FERRY RD
PUBLIC WORKS DEP
WATERFORD CT 06385-2806

VIN 1S9A7LLD442003078	MAKE / MODEL SUTPHEN FIRE VEHICLES/	SERIAL NUMBER 6610145550	HOURS / MILEAGE 39870	CUSTOMER UNIT# W-55	SERVICE LOCATION S&S PP ADDA - Middletown
TERMS Net 30	DUE DATE 21-JAN-23	LOCATION/JOB NAME /MIT463691	CUSTOMER CONTACT HOWLEY, MICHAEL	SHIP DATE 22-DEC-22	SHIPPING REFERENCE 0

Reman transmission s/n: 9430014484

Transmission

APPROVED FOR PAYMENT	
PURCH. ORDER #	230423 FY 23
VENDOR #	2559
ACCT#	\$
ACCT#	10123-53070 \$ 14,629.85
ACCT#	Close PO
ACCT#	\$
APPROVED BY	1-4-23 DATE

We appreciate the opportunity to serve your needs

IN ORDER TO ENSURE COMPLIANCE WITH THE REQUIREMENTS OF EPA REGULATIONS, 40 CFR 1068.240, BUYER AGREES TO RETURN POSSESSION OF AND TITLE TO A SUITABLE ENGINE CORE TO STEWART & STEVENSON POWER PRODUCTS LLC

WE HEREBY CERTIFY THAT THESE GOODS WERE PRODUCED IN COMPLIANCE WITH ALL APPLICABLE REQUIREMENTS OF SECTION 5,7 AND 12 OF THE FAIR LABOR STANDARDS ACT AS AMMENDED AND OF REGULATIONS AND ORDERS OF THE UNITED STATE DEPARTMENT OF LABOR ISSUED UNDER SECTION 14 THEREOF.

Standard Terms and Conditions are included herein by reference and are available at
www.stewartandstevenson.com/terms-of-sale

SUBTOTAL	TAX	OUTBOUND SHIPPING / HANDLING	TOTAL
14,629.85	0.00	0	14,629.85
			Currency: USD



172 Cross Rd
Waterford, CT 06385
860-442-0678

Invoice

Page 1 of 2

Date

11/29/2022

Invoice #

IN1795053

Terms

Net 30

Due Date

12/29/2022

Customer #

C254973

PO #

W-57

Sales Rep

Underberg, Jarod

Tracking #

391335628829
279499239192

Bill To

Cohanzie Fire Company (CT)
204 Boston Post Road
c/o Waterford Fire Marshal
Waterford CT 06385
United States

Ship To

Cohanzie Fire Company (CT)
53 Dayton Road
Waterford CT 06385
United States

Sales Order #SO1634694

Item	Units	Description	Qty	Unit Price	Amount
Apparatus Service Labor		Apparatus Service Labor - Hourly EXHAUST REPLACEMENT	8	0	110.00
TLC500S		5" Stainless Lap Joint Band Clamp	2	.0	19.18
FLEET PRIDE		10590-16A FLEET PRIDE Custom Elbow, 5" ID-OD, 15.5"	1	0	63.69
Apparatus Chassis Service		Apparatus Chassis Service	1	0	525.00
LF14000NN		Oil Filter	1	0	74.80
FLEET PRIDE		AH8503 FLEET PRIDE Custom Air Filter Housing	1	0	377.11
Apparatus DOT Inspection		Apparatus DOT Inspection	1	0	150.00
Apparatus Service Labor		Apparatus Service Labor - Hourly LADDER REPAIRS	10	0	110.00
Apparatus Service Labor		Apparatus Service Labor - Hourly LIGHT REPAIR/REPLACEMENTS	4.5	0	110.00
35200R		Marker/Clearance Light, LED, Red	1	0	10.95
40204		Back-Up Lamp	4	0	15.00
Apparatus Supplies		Shop Supplies/Hazmat Disposal	1	0	120.91



Invoice

172 Cross Rd
Waterford, CT 06385
860-442-0678

Page 1 of 2
Date 09/30/2022
Invoice # IN1772049
Terms Net 30
Due Date 10/30/2022
Customer # C254973
PO # W-55
Sales Rep Apparatus, Connecticut
Tracking # 278498030028
Order Ship To Sales Order #SO1622955
Cohanzle Fire Company (CT)
53 Dayton Road
Waterford CT 06385
United States

Bill To
Cohanzle Fire Company (CT)
204 Boston Post Road
c/o Waterford Fire Marshal
Waterford CT 06385
United States

Item	Unit	Description	Qty	Back Ordered	Unit Price	Amount
Apparatus Chassis Service		Apparatus Chassis Service	1	0	450.00	450.00
LF691A		Lube Filter	1	0	35.65	35.65
FLEET PRIDE		FF5319 FLEET PRIDE Custom Fuel Filter	1	0	30.00	30.00
WF2071		Coolant Filter	1	0	23.19	23.19
15W40 OIL		SAE 15W40 OIL (per Quart)	1	0	4.95	4.95
Apparatus DOT Inspection		Apparatus DOT Inspection	1	0	150.00	150.00
Apparatus Pump Service		Apparatus Pump Service	1	0	425.00	425.00
Apparatus Aerial Service 75+		Apparatus Aerial Service 75 feet and up	1	0	1,785.00	1,785.00
Apparatus Service Labor		Apparatus Service Labor - Hourly FRONT O/S HYDRAULIC CYLINDER ISSUES	1	0	125.00	125.00
DEVINE HYDRAULICS		Custom DEVINE HYDRAULICS Rebuilt Cylinder	1	0	1,183.66	1,183.66
Apparatus Service Labor		Apparatus Service Labor - Hourly POWER STEERING PUMP GASKET LEAKING - Removed and replaced gasket. Checked for any additional leaks. None found.	1	0	125.00	125.00
Apparatus Service Labor		Apparatus Service Labor - Hourly EXCESSIVE SOOT AROUND EXHAUST MANIFOLD GASKET AND BLOWING ONTO THE MOTOR - Cleaned area and replaced as needed.	6.75	0	125.00	843.75
Apparatus Service Labor		Apparatus Service Labor - Hourly TROUBLESHOOT AND REPAIRED GROUND LIGHTS AND DEFECRIVE STROBE LIGHTS	1.5	0	125.00	187.50
Apparatus Service Labor		Apparatus Service Labor - Hourly REPAIRED LEAKING TANK FILL PIPE	0.75	0	125.00	93.75
COURVILLES		5P7814 COURVILLE'S Custom Seal	1	0	6.49	6.49
COURVILLES		2244535 COURVILLE'S Custom Fuel Oil Pressure Sensor	1	0	311.70	311.70
pCARD		239-3478 Custom pCARD Pressure Sensor	1	0	308.51	308.51



FIRE & EMERGENCY APPARATUS
P.O. Box 58
Woodville, MA 01784

Ship To: IN STORE PICKUP

Invoice To: QUAKER HILL FIRE CO
17 OLD COLCHESTER RD
QUAKER HILL CT 06375

W-23

BULLDOG FIRE APPARATUS INC.

17 WINTER STREET • P.O. BOX 58 • WOODVILLE, MA 01784

Ph: (508)435-4200 • Fax: (508) 435-0250

www.bulldogfireapparatus.com

Branch BOZRAH		
Date 07/07/22	Time 15:58:23 (O)	Page 02
Account No QUAK001	Phone No 8604473333	Inv No R04214
RMA/GSO	Bulldog P.O. # RC	
		Salesperson 302

SERVICE INVOICE

STK#/FLEET#	HRS	PIN/EIN	WARRANTY DATE	HRS
000523	2006 FORD F550 RES	8096	1FDAX57P86ED51763	
W-23	F550			
110-7490-00-0	NUT IMPELLAR CB	1	110.00	110.00
250-0206-00-0	BEARING 206S HL	2	40.00	80.00
296-2110-00-0	SEAL OIL 296K4-	1	28.00	28.00
296-2220-00-0	SEAL OIL 296R	1 N	35.00	35.00
296-5050-00-0	SEAL ASSY MECH	1	78.00	78.00
321-0070-00-0	WEAR RINGS	2	60.00	120.00
546-1202-50-0	SHAFT IMPELLAR	1	3128.00	3128.00
91553940	LFP310-30-400PS	1	113.99	113.99
	PARTS			5443.20
	LABOR			3780.00
10500000			SUBTOTAL==>	9223.20

SEGMENT# 2 C 4052 NA 05/19/22 05/19/22
ROAD CALL 05/19/2022

CORRECTION:

MILEAGE TO/FROM APPROVED FOR PAYMENT

105 PURCH. ORDER # 230149 FY 23

VENDOR# 1235

ACCT# \$

ACCT# 10123-53070 \$ 10,450.50

ACCT# \$

0 ACCT# \$

Terms & Conditions

Payments

APPROVED BY

DATE

7-19-22

LABOR 40.80
SUBTOTAL==> 40.80

***** WORK ORDER TOTALS *****

PARTS 5443.20
LABOR 3820.80
HAZARDOUS WASTE 5.00
MISC PARTS 1181.50
TOTAL 10450.50

CONTINUED ON PAGE 03

X

Customer Signature

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Gowans Knight Co., Inc.49 Knight Street
Watertown, CT 06795
USVoice: 860-274-8801
Fax: 860-274-7937**INVOICE**Invoice Number: 31540
Invoice Date: Oct 17, 2022
Page: 2
DuplicateBill To:
WATERFORD FIRE DEPARTMENT
C/O TOWN OF WATERFORD
15 ROPE FERRY ROAD
WATERFORD, CT 06385
USA
W-42Ship To:
WATERFORD FIRE DEPARTMENT
C/O TOWN OF WATERFORD
15 ROPE FERRY ROAD
WATERFORD, CT 06385
USA

Customer ID	Customer PO	Payment Terms
152603		UPON RECEIPT
Sales Rep ID	Shipping Method	Ship Date
	Best Way	11/16/22

Quantity	Item	Description	Unit Price	Amount
1.00		REPLACE (2) STREAMLIGHT CHARGERS	148.00	148.00
1.00		REMOVE AND REPLACE BACK UP ALARM	78.00	78.00
1.00		REMOVE AND REPLACE OIL FILLER CAP	25.20	25.20
1.00		REPAIRED A/C AS NEEDED	2,655.00	2,655.00
1.00		REMOVE AND REBUILD PRIMER VALVE	210.00	210.00
1.00		REMOVE AND REPLACE BACK UP LIGHTS/LED	304.00	304.00
1.00		REPLACE BROKEN SUCTION SCREEN	134.00	134.00
1.00		REPLACE BROKEN WARNING LENSE	196.00	196.00
50.00		GALLONS OF DIESEL FUEL	5.50	275.00

APPROVED FOR PAYMENT

PURCH. ORDER # 41A FY 23

VENDOR # 2606

ACCT# \$

ACCT# \$ 13,142.00

ACCT# \$

ACCT# \$ Subtotal

Sales Tax

12-6-22

APPROVED BY

DATE

Total Invoice Amount

13,142.00

13,142.00

Check/Credit Memo No:

Payment/Credit Applied

TOTAL 13,142.00

Gowans Knight Co., Inc.

49 Knight Street
Watertown, CT 06795

US

Voice: 880-274-8801

Fax: 860-274-7937

INVOICE

Invoice Number: 31540

Invoice Date: Oct 17, 2022

Page: 1

Duplicate

Bill To:
WATERFORD FIRE DEPARTMENT
C/O TOWN OF WATERFORD
15 ROPE FERRY ROAD
WATERFORD, CT 06385
USA

Ship To:
WATERFORD FIRE DEPARTMENT
C/O TOWN OF WATERFORD
15 ROPE FERRY ROAD
WATERFORD, CT 06385
USA

W-42

Customer ID	Customer PO	Payment Terms
152603		UPON RECEIPT
Sales Rep ID	Shipping Method	Ship Date
	Best Way	11/16/22

Quantity	Item	Description	Unit Price	Amount
		ENGINE #42 - SEAGRAVE		
		REPAIR ORDER 24108		
		VIN# 1F9ES28T97CST2165		
		MILES: 37492 HOURS: 3526.4		
		EXTRAS		
1.00	FUEL FILL HOSE		468.51	468.51
1.00	HOSE BED DISCHARGES		838.00	838.00
1.00	EMPTY FOAM TANKS - REPLACE		1,380.00	1,380.00
	FITTINGS			
1.00	HIGH BEAM/WIPER SWITCH		681.33	681.33
1.00	VALVE REBUILD		240.00	240.00
1.00	HIGH IDLE		186.00	186.00
1.00	COOLING SYSTEM		325.00	325.00
1.00	FOAM SYSTEM CALIBRATION		380.00	380.00
1.00	NEW FOAM GAUGE AND SENDER		968.00	968.00
1.00	FUEL LINE FITTING		396.00	396.00
1.00	REPLACE (4) WHEELS 800 LIGHTS		1,031.68	1,031.68
1.00	BUFF AND POLISH		1,580.00	1,580.00
1.00	REMOVE AND REPLACE AUTO EJECT		68.28	68.28
	COVER			
1.00	REPAIR EXHAUST SYSTEM		575.00	575.00

Subtotal	Continued
Sales Tax	Continued
Freight	
Total Invoice Amount	Continued
Payment/Credit Applied	
TOTAL	Continued

Check/Credit Memo No:



FIRE & EMERGENCY APPARATUS

P.O. Box 58
Woodville, MA 01784

Ship To: IN STORE PICKUP

Invoice To: QUAKER HILL FIRE CO
17 OLD COLCHESTER RD
QUAKER HILL CT 06375

BULLDOG FIRE APPARATUS INC.

17 WINTER STREET • P.O. BOX 58 • WOODVILLE, MA 01784

Ph: (508)435-4200 • Fax: (508) 435-0250

www.bulldogfireapparatus.com

Branch		
BOZRAH		
Date	Time	Page
07/07/22	15:58:23 (O)	01
Account No	Phone No	Inv No
QUAK001	8604473333	R04214
RMA/GSO	Bulldog P.O. #	
	RC	
		Salesperson
		302

SERVICE INVOICE

STK#/FLEET# HRS PIN/EIN WARRANTY DATE HRS
000523 2006 FORD F550 RES 8096 1FDAX57P86ED51763
W-23 F550

SEGMENT# 1 C 4052 NA 05/19/22 05/19/22

BLACK SMOKE COMING FROM DIESEL MOTOR

CORRECTION:

GO TO CUSTOMER LOCATION, FOUND INTERNAL ISSUE WITH PUMP.
ADVISE CUSTOMER TO BRING TRUCK TO BULLDOG SHOP TO REBUILD
PUMP.

06/28/2022, CUST DELIVERED TRUCK TO BULLDOG. REMOVE ALL
INLET PIPING
AND INSPECT.

FOUND CLEARANCE RINGS DESTROYED AND IMPELLER AND PUMP SHAFT
BROKEN.

REMOVE ALL HARDWARE AND COMPLETE TEARDOWN ON PUMP. REPLACE
1 BAD PRESSURE DISCHARGE GAUGE.

REPLACE ALL PUMP INTERNALS, VANE, CL RINGS, NECESSARY
BEARINGS, AND SEALS AND PACKINGS.

CLEAN BORES AND PRESS IN NEW CL RINGS. CK ALL CLEARANCES
BETWEEN IMPELLER AND RINGS. ALL IN SPEC. INSTALL BEARINGS
AND SEALS. PRESS AND INSTALL MECHANICAL SEAL. FINISH
ASSEMBLY.

RUN PUMP FOR 45 MIN, NO LEAKS NO PROBLEMS.

FLE7352	80/90 GEAR OIL	2	5.70	11.40
FRT	FREIGHT	2	125.91	251.81
016-0240-00-0	IMPELLAR ENG RO	1	1395.00	1395.00
017-0500-00-0	KEYWAY HALE CBP	1	17.00	17.00
046-0350-00-0	GASKET FZ-W323	1	28.00	28.00
046-5190-00-0	GASKET 4PT-72"	1	12.00	12.00
046-5331-00-0	GASKET 20/30FS	1	14.00	14.00
064-5050-01-0	PIN COTTER 1/8X	1	10.00	10.00
077-1180-05-0	RING RET 77S118	1	11.00	11.00

CONTINUED ON PAGE 02

X

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Invoice

Page 2 of 2

Date

09/30/2022

Invoice #

IN1772049

Item	Units	Description	QTY	Back Ordered	Unit Price	Amount
pCARD		214-7566 Custom pCARD Seal	1	0	6.73	6.73
O'REILLY AUTO		10830D Custom O'REILLY AUTO Fuel Cap	1	0	12.49	12.49
COURVILLES		10R2226 COURVILLE'S Custom Turbo GP	1	0	3,308.17	3,308.17
COURVILLES		4988280 COURVILLE'S Custom Power Steering Gasket	1	0	7.23	7.23
40204		Back-Up Lamp	3	0	14.58	43.74

APPROVED FOR PAYMENT

PURCH. ORDER # 230141 FY 23

VENDOR # 2522

ACCT#

\$

ACCT#

\$

ACCT#

10123-53070

\$

9,536.27

ACCT#

\$

10-4-22

Subtotal 9,467.51
Shipping Cost (FedEx Ground) 68.76
Total 9,536.27
Amount Due \$9,536.27

All items must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

All payments must be clearly marked with the Customer and Invoice numbers. Payments not marked will be applied to the oldest Invoice first.

Wire/ ACH:
Routing#: 121000248
Acct#: 2000030294606
Bank Name: Wells Fargo Bank, N.A.

Wire/ ACH Remittance Advice: AR@MESFIRE.COM
Please include Customer# and Invoice#

Please call us for invoice questions:
1-877-MES-FIRE (1-877-637-3473)

Remittance Slip

Customer

C254973 Cohanzle Fire Company

Invoice #

IN1772049

Amount Due

\$9,536.27

Amount Paid

Make Checks Payable To

MUNICIPAL EMERGENCY SVCS
PO BOX 856892
MINNEAPOLIS, MN 55485-6892



IN1772049

Invoice

Page 2 of 2
Date
Invoice #

11/29/2022
IN1795053

Item	Units	Description	Qty	Back Ordered	Unit Price	Amount
APPROVED FOR PAYMENT						
PURCH. ORDER # <u>230141</u> FY <u>23</u>						
VENDOR # <u>2522</u>						
ACCT# _____ \$ _____						
ACCT# <u>10123-53070</u> \$ <u>4,151.07</u>						
ACCT# _____ \$ _____						
ACCT# _____ \$ _____						
APPROVED BY <u>[Signature]</u> DATE <u>12-1-22</u>						

Subtotal 3,895.82
Shipping Cost (FedEx Ground) 255.25
Total 4,151.07
Amount Due \$4,151.07

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

All payments must be clearly marked with the Customer and Invoice numbers. Payments not marked will be applied to the oldest invoice first.

Wire/ ACH:
Routing#: 121000248
Acct#: 2000030294606
Bank Name: Wells Fargo Bank, N.A.

Wire/ ACH Remittance Advice: AR@MESFIRE.COM
Please Include Customer# and Invoice#

Please call us for invoice questions:
1-877-MES-FIRE (1-877-637-3473)

Remittance Slip

Customer

C254973 Cohazle Fire Company

Invoice #

IN1795053

Amount Due

\$4,151.07

Amount Paid

Make Checks Payable To

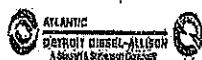
MUNICIPAL EMERGENCY SERVICES, INC.
PO BOX 856892
MINNEAPOLIS, MN 55485-6892



IN1795053

Original Invoice

Page 1 of 2



**STEWART & STEVENSON
POWER PRODUCTS LLC**
300 Smith St
Middletown, CT 06457
Phone (860) 632-0218

REMIT TO:

Stewart & Stevenson P.O. Box 301063
Dallas TX 75303-1063

SHIP TO:

STEWART & STEVENSON
300 SMITH ST
Middletown CT 06457-1741

EFT Info:

JP Morgan Chase, Houston, TX
FED(Wire) ABA:021000021
ACH ABA: 111000614
Account No 00103413317

INVOICE NUMBER 60081980	
DATE 22-DEC-22	PAGE 1 of 2
PURCHASE ORDER 230423	SALES ORDER 70075404
SERVICE REQUEST 453087	REPAIR ORDER 441190
CUSTOMER NUMBER 192794	LOCATION NUMBER WAT-WAT-B

BILL TO

Attn: Accounts Payable
TOWN OF WATERFORD
15 ROPE FERRY RD
PUBLIC WORKS DEP
WATERFORD CT 06385-2806

VIN 1S9A7LLD442003078	MAKE / MODEL SUTPHEN FIRE VEHICLES/	SERIAL NUMBER 6610145550	HOURS / MILEAGE 39870	CUSTOMER UNIT# W-55	SERVICE LOCATION S&S PP ADDA - Middletown
TERMS Net 30	DUE DATE 21-JAN-23	LOCATION/JOB NAME /MIT463691	CUSTOMER CONTACT HOWLEY, MICHAEL	SHIP DATE 22-DEC-22	SHIP VIA SHIPPING REFERENCE 0

ITEM NUMBER	DESCRIPTION	ORD QTY	SHIP QTY	UNIT PRICE	EXT AMOUNT
29513736	GASKET	2	2	11.06	22.12
CHL 7170 86X	PTO-STUD KIT	2	2	80.29	160.58
SP 6.5 70 18X	STRAP BOLT KIT	1	1	18.10	18.10
29557195-IC	HD4000PRM RETRAN ASSEMBLY *CORE CHARGE*	1	1	0.00	0.00
29557195	HD4000PRM RETRAN ASSEMBLY Item Serial Number(s): 9430014484	1	1	9,053.85	9,053.85
ABP N35 50PLSG	50 S/S PRE - FORMED	1	1	22.85	22.85
27101-CTDRB	15E2DE DIVIDED BY 260 GAL	10	10	43.17	431.70
AQ 4411 4S	FITTING #4	7	7	5.79	40.53
AQ 190296 4S	FITTING	1	1	16.40	16.40
AQ FC300 04 03000	HOSE 25FT PER ROLL	7	7	5.44	38.08
AQ 4411 16S	SWIVEL #16	4	4	28.70	114.80
AQ FC300 16 0300	HOSE	12	12	15.17	182.04
SHOP REG LABOR	SHOP REG LABOR				4,080.00
SS HAZMAT	ENVIRONMENTAL				204.00
SUPS	SUPPLIES				244.80

COMPLAINT: W55 - C3 CLUTCH FAILED, REPLACE TRANSMISSION

Complaint: Won't go into pump mode

Cause: C3 clutch failed

Correction: Unit previously diagnosed at Shipman's Fire Equipment as a field service appointment. Found C3 clutch failed. Advise customer, cost to repair exceeds cost to replace. Unit arrives at shop. Raise and support front of vehicle. Drain fluid, disconnect and remove transmission. Swap cooler fittings, output yoke, PTO's onto reman transmission. Install reman transmission, fabricate new cooler lines. Reassemble, refill with new fluid. Flush trans, cooler, check and adjust fluid level. Reset adaptive shifts in TCM. Road test, verify repair.

SUBTOTAL	TAX	OUTBOUND SHIPPING / HANDLING	TOTAL
14,629.85	0.00	0	14,629.85
Currency: USD			



FIRE & EMERGENCY APPARATUS

P.O. Box 58
Woodville, MA 01784

Ship To: IN STORE PICKUP

17 WINTER STREET • P.O. BOX 58 • WOODVILLE, MA 01784

Ph: (508)435-4200 • Fax: (508) 435-0250

www.bulldogfireapparatus.com

Invoice To: JORDAN FIRE DEPT
89 ROPE FERRY RD
WATERFORD CT 06385

Branch BOZRAH		
Date 09/13/22	Time 08:47:35 (O)	Page 03
Account No JOR01001	Phone No	Inv No 903467
RMA/GSO	Bulldog P.O. #	
		Salesperson 302

SERVICE INVOICE

STK#/FLEET#	HRS	PIN/EIN	WARRANTY DATE	HRS
138750	ENGINE	30421	4EN6AAA80E1008750	
ENG 11	TYPHOON	73689921		

FOLLOW-UPS

HOOK UP A/C MACHINE AND CK, SYSTEM ONLY HAS 2LBS IN IT.
FILL AND CK OPERATION, NOT MAKING ANY LOW PRESSURE. VAC
BACK DOWN AND CHECK FOR ISSUES, POSSIBLE BLOCKAGE AT
EXPANSION VALVE. REMOVE AND BLOW THROUGH LINES. ALSO
REPLACE VALVE. ASSEMBLE AND REFILL SYSTEM. WORKING
PROPERLY, COOLING TO 60 DEGREES.

REMOVE AND REPLACE KUSSMAUL AUTO EJECT. NEED TO GO TO
STATION AND WIRE IN 120V FEMALE END.

REPAIR DAMAGED WIRING AT DECK GUN SENSOR. SECURE OUT OF THE
WAY.

REMOVE ALL DUNNAGE FROM REAR TWO COMPARTMENTS, REMOVE INSIDE
WALLS AND ALL CORRODED STEPS. REPLACE, REASSEMBLE
COMPARTMENTS AND REINSTALL DUNNAGE.

REMOVE EXISTING FLASHLIGHT MOUNTS, REMOVE WIRING, DRILL AND
MOUNT TO LOWER SECTION MORE SUITABLE FOR PULL OFF A LIGHT.
CK OVER AND FOUND UNIT NEEDS WINDOW REGULATOR. **NEED TO
ORDER PART FROM E-ONE**

REMOVE REAR COMPARTMENT, REMOVE PANEL, AND PULL FUEL TANK
SENDER OUT. CK ACCURACY AGAINST GAUGE. SENDER FOLLOWS LEVEL
AND APPEARS TO BE WORKING PROPERLY. REASSEMBLE AND
REINSTALL.

REMOVE REAR DOOR PANEL AND RESCURE BROKEN AWAY STRUT ROD.
REASSEMBLE DOOR,

DRILL AND REMOVE INOP LATCH FROM MIDDLE COMP'T WHEEL WELL
DOOR. CLEAN AND INSTALL NEW LATCH ASSEMBLY. LUBE, ADJUST AND
CHECK OPERATION.

GREASE AND CK OPSPOT OPERATION.

BRG2	GREASE RED HI-T	1	12.00	12.00
C3152X4	1/4 HEX HEAD PL	2	1.13	2.26

CONTINUED ON PAGE 04

DISCLAIMER OF WARRANTIES:

Any warranties on the product sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties either expressed or implied, including any implied warranty of merchantability of fitness for a particular purpose, and neither assumes nor authorizes any person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

TERMS:

Returns accepted on stock items subject to the following conditions: All goods returned subject to 15% handling charge and must be accompanied by this invoice. No refund without this invoice. No returns on special order or electrical parts. Special order parts must be paid for in advance. All supplied warranty replacement parts must be returned within 10 business days of delivery or full part cost will apply.

X

Customer Signature



FIRE & EMERGENCY APPARATUS

P.O. Box 58
Woodville, MA 01784

Ship To: IN STORE PICKUP

17 WINTER STREET • P.O. BOX 58 • WOODVILLE, MA 01784

Ph: (508)435-4200 • Fax: (508) 435-0250

www.bulldogfireapparatus.com

Invoice To: JORDAN FIRE DEPT
89 ROPE FERRY RD
WATERFORD CT 06385

Branch BOZRAH		
Date 09/13/22	Time 08:47:35 (O)	Page 01
Account No JOR01001	Phone No	Inv No S03467
RMA/GSO		Bulldog P.O. #
		Salesperson 302

SERVICE INVOICE

STK#/FLEET#	ENGINE	HRS	PIN/EIN	WARRANTY DATE	HRS
138750	ENGINE	30421	4EN6AAA80E1008750		
ENG 11	TYphoon		73689921		

SEGMENT# 1 C TECH NA 08/30/22 09/12/22

ANNUAL INSPECTION

CORRECTION:

COMPLETE ANNUAL DOT INSPECTION

*** PASS ***

10500000

LABOR	110.00
SUBTOTAL==>	110.00

SEGMENT# 2 C 4060 NA 08/30/22 08/31/22

CHASSIS SERVICE

CORRECTION:

CHANGE OIL AND OIL AND FUEL

FILTERS, INSPECT AIR FILTER. GREASE UNIT, CK ALL
SUSPENSION AND FRAME MEMBERS, INSPECT BATTERIES, ALL
CHASSIS ELECTRICAL, CK ALL AIR AND FUEL LINES, CK BRAKES
AND SLACK ADJUSTERS. INSPECT ALL STEERING COMPONENTS, CK
ALL TIRES, LIGHTS AND INTERIOR CONTROLS.

FF63054NNFLG	FUEL FILTER SPN	1	71.01	71.01
FS1003FLG	FILTER FUEL/WAT	1	56.54	56.54
FS19798FLG	FUEL/WATER SEP	1	41.00	41.00
LF14009NNFLG	OIL FILTER	1	93.91	93.91
MISC LUBE CHARGE	LPS/SIL/GRS/WW	1	25.00	25.00
15W40	15W40 OIL	26	5.04	131.04
	PARTS			418.50
	LABOR			331.50
10500000	SUBTOTAL==>			750.00

SEGMENT# 3 C 4060 NA 08/30/22 09/01/22

PUMP SERVICE

CONTINUED ON PAGE 02

DISCLAIMER OF WARRANTIES:

Any warranties on the product sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties either expressed or implied, including any implied warranty of merchantability of fitness for a particular purpose, and neither assumes nor authorizes any person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

TERMS:

Returns accepted on stock items subject to the following conditions: All goods returned subject to 15% handling charge and must be accompanied by this invoice. No refund without this invoice. No returns on special order or electrical parts. Special order parts must be paid for in advance. All supplied warranty replacement parts must be returned within 10 business days of delivery or full part cost will apply.

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

6

March 16, 2023

Mr. Paul Goldstein
Moderator, Representative Town Meeting
15 Rope Ferry Road
Waterford, CT 06385

Moderator Goldstein:

At the Board of Finance meeting held Wednesday, March 15, 2023, the Board approved a request for an appropriation in the amount of \$410,748 from Capital and Non-recurring designated line #20560-57822 (BOE IT Learning Boards). This letter forwards the BOF-approved appropriation request for RTM approval.

I respectfully request you place this item on the agenda of the next meeting of the Representative Town Meeting. Copies of justification documentation are attached hereto.

Respectfully Submitted,

Glenn Patterson

Glenn Patterson
Chairman, Board of Finance

Attachments

RECEIVED FOR RECORD
WATERFORD, CT
2023 MAR 20 A 9:19
ATTEST: *Barbara H. Langston*
TOWN CLERK



Mr. Joseph P. Mancini
Director of Finance

Mr. Thomas W. Giard III
Superintendent of Schools

February 8, 2023

This request is for an appropriation in the amount of \$410,748 from Capital and Non-recurring designated line 20560-57822 IT Learning Boards.

This request is for the final project of the 5 school project to replace all of the learning boards in the Waterford Schools. The useful life on these systems is roughly 10 years. This solution is consistent with the other schools in the district.

This work will most likely be done over the summer of 2023 in preparation for the 2023-2024 school year. The available funding for this project is \$442,658, this request is for \$410,748, quotes are enclosed. We identified some savings by changing from built in CPU's to an external solution and we expect the remaining \$31,910 to be go unspent.

Respectively,

Joseph Mancini
Director of Finance

3/7/23 BOS, approved
3/15/23 BOF, approved



Pro AV Systems
AUDIO VISUAL TECHNOLOGIES

Sales

Design

Install

74 Cotton Mill Hill
Suite 335
Brattleboro, VT 05301
www.proavsi.com

Prepared by: John Missale

Number: 22083247
Modified: 2/7/2023
Revision: 0

Contract:
Pricing Valid for 30 Days

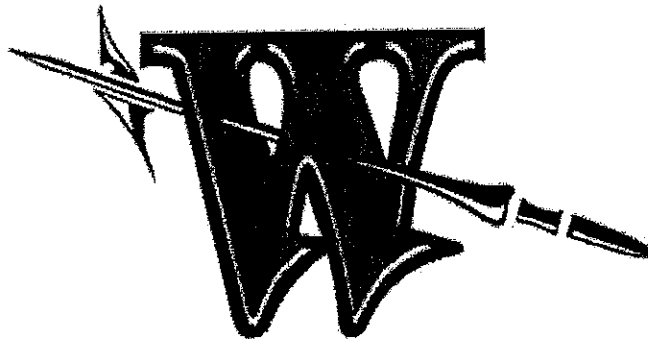
Waterford High School

Waterford High School
20 Rope Ferry Rd
Waterford, CT 06385 United States
860-437-6956

Attention:

Mark Geer
mgeer@waterfordschools.org

Waterford High School - 86" Premium



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the listed recipient.*

*It cannot be reproduced or shared without the
consent of Pro AV Systems, Inc.*



All Electrical and Network Infrastructure to be provided by others unless otherwise noted.



High School 86" Wall Mount

Remove existing Promethean Boards, install new Active Panels and PCs provided by school system using the provided HDMI and USB cables.

68	Promethean AP9-B86-NA-1	\$299,132.00
	ActivPanel 9 Premium 86"	

High School 86" Wall Mount Total: \$299,132.00

High School 86" Mobile

Remove existing Promethean Boards, install new Active Panels and PCs provided by school system using the provided HDMI and USB cables.

2	Promethean AP9-B86-NA-1	\$8,798.00
	ActivPanel 9 Premium 86"	
2	Promethean AP-FSM	\$750.00
	Fixed Height Mobile Display Stand/Cart for use with ActivPanel	

High School 86" Mobile Total: \$9,548.00

High School 75" Wall Mount

2	Promethean AP7E-U75-NA-1	\$4,398.00
	ActivPanel Nickel 75" - 1 x Pen, Vesa Mount, WIFI Module & Cable Pack Included. ActiveInspire Professional Edition available FOC	
2	Promethean AP-ASW-70	\$1,350.00
	Adjustable Wall Mount System for use with ActivPanel 65" and 70	

High School 75" Wall Mount Total: \$5,748.00

Dumpster

District will provide dumpster for cardboard and ProAV to provide dumpster for trash

1	Pro AV Systems Misc Expense	\$1,500.00
	Misc Expense - 15 Yard Roll Off Dumpster	

Dumpster Total: \$1,500.00



Misc

1	Pro AV Systems Miscellaneous - Parts	\$975.00
	Parts needed for a complete system	
	- Raceway and Boxes	
	- Terminations	
	- Adapters	
	- 90 degree corner	
	- 5' Panduit	

Misc Total: \$975.00

Freight

1	Promethean Shipping	\$1,200.00
	Standard Shipping for Promethean Panels	

Freight Total: \$1,200.00

Installation

1	Pro AV Systems Installation - PW	\$31,500.00
	Installation Service for Complete System - OFE Systems Will Be Removed By Pro AV And Cables Provided With The Panels For The Computers Behind The Displays. Pro AV To Install The Computer Wall Brackets.	

Installation Total: \$31,500.00

**Band Room**

1	Epson Corporation EB-PU1008W 8,500 Lumens WUXGA, No Lens (White)	\$6,847.00
1	Epson Corporation ELPLM10 Middle-Throw Zoom Lens #3 (ELPLM10) Pro G7000 and Pro L1000 series	\$1,474.00
1	Pro AV Systems Miscellaneous - Parts Parts needed for a complete system. - Raceway and Boxes - Terminations - Adapters	\$100.00
1	Extron Electronics DTP HDMI 4K 230 Rx HDMI Twisted Pair Receiver - 230 feet (70 m)	\$375.00
1	Extron Electronics DTP HDMI 4K 230 Tx HDMI Twisted Pair Transmitter - 230 feet (70 m)	\$375.00
1	Chief WMA2S Heavy Duty Wall Mount Accessory, Dual Stud - Silver	\$199.00
1	Pro AV Systems Installation Installation Service for Complete System	\$3,240.00
1	C2G-Cables To Go 56784 10ft High Speed HDMI(R) Cable with Ethernet	\$10.00
100	Windy City Wire HDBaseT - Shielded Plenum Cat6 Shielded Cabling - 23 AWG 4 Pair, Bare Copper Conductor, Shielded, Plenum (Black)	\$102.00 *
2	Liberty AV Solutions RJ45-STP-L6 Category 6 shielded 8P8C RJ45 Plug with 360 degree shielding	\$10.00

Band Room Total: \$12,722.00**PD**

2	Promethean PROFDEV On Site Face-To-Face Full Day	\$2,500.00
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PD Total: \$2,500.00**Project Subtotal: \$364,825.00**



Project Summary

Equipment:	\$330,085.00
Unassigned Labor:	\$31,500.00
Installation Labor:	\$3,240.00
Grand Total:	\$364,825.00

Payment Schedule	Amount	Due Date
Initial Invoice Upon Equipment Ordered (Due Prior to Install)	\$255,377.50	
Final Invoice Upon Completion (NET 30)	\$109,447.50	

Acceptance:

I hereby state that I am an authorized representative to approve the purchase and acceptance of the items quoted in the attached documentation along with the above payment terms.

Name:

Title:

Signature:

Date:



PRO AV SYSTEMS RESPONSIBILITIES: *The following items are required by Pro AV Systems:*

1. Pro AV Systems will install all equipment in accordance with the manufacturers' specifications, national and local regulation ordinances and codes, including all OSHA guidelines. Unless specifically stated, all work will be performed during the normal working hours of Monday through Friday, between 8:00AM and 5:00PM, except for recognized holidays.
2. Pro AV Systems staff and contractors will conduct themselves in a professional, courteous manner, maintaining a clean-cut appearance and acceptable dress. All Pro AV Systems staff is expected to check in and out with you or an assigned contact at the beginning and end of the workday.
3. Pro AV Systems staff will maintain a clean and safe work environment. All unused materials, containers, tools and equipment will be removed whenever possible. Pro AV Systems will take precautions to protect all floors, walls, windows and other surfaces from stains, marring or other damage.
4. Pro AV Systems cannot be responsible for the operation, performance or warranty of equipment outside this contract. Pro AV Systems does not warrant that equipment supplied by others can be connected or will function properly except as specified by the project documentation.
5. Pro AV Systems will provide customer with all operation manuals and warranty documents.
6. Pro AV Systems will acquire, assemble, deliver and test all specified equipment and components to provide you with a fully functional system.

CUSTOMER RESPONSIBILITIES: *The following items are required by the Customer:*

1. Customer to provide a 120 VAC circuit to all specified equipment locations. These circuits should not be "shared" with other items, such as lighting, phone systems, etc.
2. Customer to provide all computer equipment and peripheral cables (mouse and keyboard cables), designated as OFE or "provided by others" if required.
3. Pro AV Systems strongly recommends that all electrical circuits supplying power to the system originate from the same power panel and phase. Pro AV Systems will take precautions to prevent hum or distortions created by ground differential, electromagnetic or electrostatic fields and to supply adequate ventilation to all equipment as specified by the manufacturer. Pro AV Systems will notify you of any hum or distortions beyond our control caused by interference with the building structure, electrical or existing equipment and advise you of the alternatives to alleviate the problem. Pro AV Systems will advise you of any unsatisfactory operating condition due to temperature, humidity, ventilation, mechanical structure or other safety concern.
4. Pro AV Systems assumes no responsibility for, and will not perform any work related to, electrical wiring (120 VAC and above).
5. Any additional work not listed in the original scope of work (per customer RFP) will require a Change Order.
6. All network configurations for any equipment connected to the customer network including but not limited to QOS, VLAN, Routing, Firewalls, Multicast, IGMP.
7. All server configurations if required for Active Directory, Exchange, O365, Azure AD, MS Teams, Zoom.
8. Software licenses or accounts required for an operational system including but not limited to Zoom Rooms and Teams Rooms.

TERMS & CONDITIONS:

Section 1 – Proposal Description

1.A. Proposal Description - The project description and specific work to be performed by Pro AV Systems is contained in the document and from herein referred to as the Proposal.

1.B. Proposal Documents - All work covered by this Proposal shall be contained in the Proposal documents including any special provisions, specifications, drawings, addenda, change orders, written interpretations and written orders. Work not covered by contract documents will not be required unless required by reasonable inference as being necessary to produce the intended result. The costs associated with any related work or materials, including, but not limited to electrical, drywall, painting, cabinets etc. are not included unless specifically documented in the Proposal.



1.C. Proposal Changes - The owner may order changes, additions or modifications without invalidating the contract. Such changes must be in writing and signed by the owner. Pro AV Systems will provide the owner in writing the amount of additional costs or reductions resulting from changes ordered within 15 working days unless this requirement is waived in writing by owner. Change Orders shall be paid in full upon acceptance of change and shall not alter the contract's payment schedule. In the case of product unavailability or discontinuation, Pro AV Systems reserves the right to substitute equipment of equal or better quality with owner approval. Pro AV Systems will be held blameless in the case of product unavailability or discontinuation.

Section 2 – General Facility Conditions

2.A. Room Availability - Rooms in which installation is occurring should be made available for the exclusive use of Pro AV Systems during the day(s) of scheduled installation. The room will be available during normal working hours (M-F, 8:00am-5:00pm) in eight (8) continuous hour segments. Any delay in schedule that is due to limited access or client usage that results in a return trip by the technician(s) will be subject to an additional expense charge.

2.B. Electrical Outlets and Pathways - Before audiovisual equipment is installed, the customer will need to provide the following requirements: electrical outlets, floor boxes, conduits and core drills in areas according to specification. Additionally, all power runs are to be clean and properly grounded. All electrical work pertaining to the audiovisual system will need to run on one phase and be installed to code (NEC). Pro AV Systems is not responsible for installing any conduit, floor boxes, trenches or other appurtenances associated with high voltage (120vac and over) equipment.

2.C. Structural Vibrations - Ceiling, walls and floors as well as all other building structures that support audiovisual equipment are to be vibration free. At an additional cost, dampening devices can be made available if needed.

2.D. Furniture - Furniture is to be removed prior to construction. If certain furniture cannot be removed, then it will need to be covered and protected sufficiently by the customer.

2.E. Ceiling Tiles - The customer is to provide extra ceiling tiles of the same pattern and patch number in any room where suspended ceiling tiles are already installed. Ceiling tiles are assumed to be either 2'x2' or 2'x4' in dimension. Other tile sizes may require additional cost for mounting solutions in the form of a change order.

2.F. Merchandise Ownership & Storage - The customer will provide a safe storage area for the equipment sold to or delivered to the job site. Pro AV Systems is not responsible for any loss or damage of merchandise after delivery to the job site except for damage caused by a Pro AV technician (s) during installation.

2.G. Exclusion - The following items are not covered under this agreement and may be subject to additional costs:

1. Acts of Nature: Such as water damage and/or damages caused by fire
2. System abuse or misuse that is determined by Pro AV Systems.
3. User errors - Problems caused by unacceptable connection of equipment, determined by Pro AV Systems.
4. Shipping - Expedited shipping for accelerated time lines or repaired parts.
5. Accessories - Hardware, software and/or accessories not provided or sold by Pro AV Systems.

Section 3 – Existing Equipment

3.A. Documentation - When integrating and/or installing pre-existing equipment into a new system, the customer is asked to provide any documentation that may be required to complete a proper installation. This may include any available source control code or drawings.

3.B. Good Working Order - Pro AV Systems is not responsible for any damage of existing hardware/equipment. The project may be delayed, or a change order may be required if any defective material is found.

3.C. Customer Hardware and Software - Pro AV Systems will not load software of any kind on the customers' computer. Unless stated otherwise, the customer is responsible for all Internet connectivity and computer hardware. In addition, the customer is responsible for the installation of computer software and drivers, all LAN provisioning, switches, network connections, and routers. Customer is required to install all operating systems and systems integration that is needed to run the installed interactive or other hardware devices and display equipment.

3.D. Owner Furnished Equipment - If owner is providing equipment (OFE) that Pro AV Systems is required to install, configure and/or control in order to provide a functional system, Pro AV Systems reserves the right to charge additional



labor hours if the OFE equipment does not perform as originally specified at the time of Proposal acceptance or according to the manufacturer specification.

Section 4 – Schedule, Payments and Business Terms

4.A. Delays and Postponements – Regarding schedule completion of the job, time is of the essence. If Pro AV Systems is delayed at any time in the process of the work by owner change orders, construction delays, delivery delays, fire, project postponement, unavoidable casualties and/or other causes beyond the control of Pro AV Systems, the completion schedule for the Proposal shall be extended at a minimum by the same amount of the time caused by the delay.

4.B. Right of Revision – Pro AV Systems has the right to revise this proposal if information was gained from site visits and other sources that were not available at the time this proposal was created.

4.C. Freight - Shipment fees are ground service only. If the customer requires expedited shipping, the additional fees will be prepaid and added to invoice(s).

4.D. Labor – Labor rates are quoted as regular rates that are non-prevailing wage rates and non-union rates. A change order can be processed for a job that requires the technician to be paid prevailing wage rates or require a union technician(s) to account for the difference in labor expenses.

4.E. Project Initiation Terms and Payments – Payment term details are described in the Proposal. A customer purchase order or signed proposal is required to begin the project. Invoices will be issued according to the terms outlined in the Proposal. For jobs requiring initial deposits, such deposit is due upon receipt of first invoice and no product will be ordered until the required deposit payment is received. All further invoice billing is due Net (30). Owner agrees that the terms outlined in these Contract Terms and Conditions take precedence over any other terms issued such as those that may be issued as part of a customer Purchase Order.

4.F. Credit Card Payments – Please note there will be a processing fee of 3.25% for payments made by credit card.

Section 5 – Warranty and Other

5.A. Warranty - Pro AV Systems warrants installed systems for a period of 90 days from date of acceptance or first beneficial use. During this time, Pro AV Systems will correct any problems at no charge. After the initial 90-day period, any additional service needs will be billed at the current service rate. To provide comprehensive coverage, Pro AV Systems offers extended warranty packages on all installed systems at an additional charge. All warranties do not cover misuse or abuse of the system components or issues caused by owner furnished equipment and interconnected systems provided by others. Interconnected systems include but are not limited to building network infrastructure, telephony (VOIP servers), fire alarms, paging, lighting, security, electrical systems and software. In the event that any of these systems are found to negatively effect the AV system performance, Pro AV Systems shall charge standard service rates on a time and materials basis (minimum 2 hours).

Extended Warranty Package

Pro Care – This warranty covers any and all defects or issues that your system could incur under normal use during the stated warranty period. This includes but is not limited to programming defects, hardware failures, workmanship, warranty processing and exchanges, and any labor required to restore the system to operational order. Hardware warranty replacements are based upon standard manufacturer warranties and replacement policies. Standard ground shipping is included. Standard response times apply.

5.B. Force Majeure – Neither Pro AV Systems or the customer will be responsible for delays that are outside the control of either parties, listed below:

1. Acts of Civil/Military Authorities
2. Floods/Fires/Epidemics or any other acts of God
3. Governmental Rules/Regulations
4. War/Riots
5. Delays in transportation
6. Shortages in raw materials/other products
7. Labor Disputes

5.C. Hours – All services will be provided during normal business hours unless otherwise specified in the proposal: Monday-Friday, 8:00am-5:00pm. National and State Holidays are excluded.

5.D. Suspension of Service Right – If the customer's payment(s) is past due, Pro AV Systems reserves the right to discontinue and/or modify any current or future service either temporarily or permanently.



5.E. Limitation of Liability – Pro AV Systems will not be responsible for any damages from delay of delivery, loss of revenue, data business or goodwill. Pro AV Systems will not be liable for any claim that arose more than one (1) year prior to the institution of suit therein.



A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your **Premier page**, or, if you do not have Premier, use this **Quote to Order**.

Quote No. 3000131114246.2
Total \$2,047.50
Customer # 3989882
Quoted On Sep. 09, 2022
Expires by Oct. 10, 2022
Contract Code C000000013094
Customer Agreement # 13PSX0280-MNWNC-108
Deal ID 24606302

Sales Rep Thomasa Munroe
Phone (800) 456-3355, 6186414
Email Thomasa.Munroe@Dell.com
Billing To ACCOUNTS PAYABLE
WATERFORD PUBLIC SCHOOLS
15 ROPE FERRY RD
P O BOX 284
WATERFORD, CT 06385

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
Thomasa Munroe

Shipping Group

Shipping To
MARK GEER
WATERFORD PUBLIC SCHOOLS
20 ROPE FERRY RD
WATERFORD HIGH SCHOOL
WATERFORD, CT 06385-2894
(860) 440-0565

Shipping Method
Standard Delivery

Product	Unit Price	Quantity	Subtotal
Dell Wall/Under-the-Desk VESA Mount w/ PSU Sleeve - MFF/TC/CFF	\$31.50	65	\$2,047.50
Subtotal:			\$2,047.50
Shipping:			\$0.00
Environmental Fee:			\$0.00
Non-Taxable Amount:			\$2,047.50
Taxable Amount:			\$0.00
Estimated Tax:			\$0.00
Total:			\$2,047.50

Shipping Group Details

Shipping To

MARK GEER
WATERFORD PUBLIC SCHOOLS
20 ROPE FERRY RD
WATERFORD HIGH SCHOOL
WATERFORD, CT 06385-2894
(860) 440-0565

Shipping Method

Standard Delivery

	Quantity	Subtotal
Dell Wall/Under-the-Desk VESA Mount w/ PSU Sleeve - MFF/TC/CFF	65	\$2,047.50

Estimated delivery if purchased today:

Sep. 19, 2022

Contract # C000000013094

Customer Agreement # 13PSX0280-MNWNC-108

Description	SKU	Unit Price	Quantity	Subtotal
Dell Wall/Under-the-Desk VESA Mount w/ PSU Sleeve - MFF/TC/CFF	452-BDUY	-	65	-

Subtotal:	\$2,047.50
Shipping:	\$0.00
Environmental Fee:	\$0.00
Estimated Tax:	\$0.00
Total:	\$2,047.50

Important Notes

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A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your **Premier page**, or, if you do not have Premier, use this **Quote to Order**.

Quote No.	3000138435958.1	Sales Rep	Thomasa Munroe
Total	\$43,875.00	Phone	(800) 456-3355, 6186414
Customer #	3989882	Email	Thomasa.Munroe@Dell.com
Quoted On	Dec. 02, 2022	Billing To	ACCOUNTS PAYABLE
Expires by	Jan. 01, 2023		WATERFORD PUBLIC SCHOOLS
Contract Name	Dell NASPO Computer Equipment PA - Connecticut		15 ROPE FERRY RD
Contract Code	C000000013094		P O BOX 284
Customer Agreement #	13PSX0280-MNWNC-108		WATERFORD, CT 06385
Deal ID	24606302		

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you are ready to place an order. Thank you for shopping with Dell!

Regards,
Thomasa Munroe

Shipping Group

Shipping To	Shipping Method
MARK GEER WATERFORD PUBLIC SCHOOLS 20 ROPE FERRY RD WATERFORD HIGH SCHOOL WATERFORD, CT 06385-2894 (860) 440-0565	Standard Delivery Free Cost

Product	Unit Price	Quantity	Subtotal
OptiPlex 5000 Micro	\$675.00	65	\$43,875.00

Subtotal:	\$43,875.00
Shipping:	\$0.00
Environmental Fee:	\$0.00
Non-Taxable Amount:	\$43,875.00
Taxable Amount:	\$0.00
Estimated Tax:	\$0.00

Total:	\$43,875.00
--------	-------------

Shipping Group Details

Shipping To

MARK GEER
WATERFORD PUBLIC SCHOOLS
20 ROPE FERRY RD
WATERFORD HIGH SCHOOL
WATERFORD, CT 06385-2894
(860) 440-0565

Shipping Method

Standard Delivery Free Cost

OptiPlex 5000 Micro

Estimated delivery if purchased today:

Dec. 11, 2022

Contract # C000000013094

Customer Agreement # 13PSX0280-MNWN-108

		Quantity		Subtotal
		\$675.00	65	\$43,875.00
Description	SKU	Unit Price	Quantity	Subtotal
OptiPlex 5000 Micro BTX	210-BCRF	-	65	-
12th Generation Intel Core i5-12500T (6 Cores/18MB/12T/2.0GHz to 4.4GHz/35W)	338-CCYD	-	65	-
Windows 10 Pro (Includes Windows 11 Pro License) English, French, Spanish	619-AQMP	-	65	-
No Microsoft Office License Included	658-BCSB	-	65	-
16GB (1x16GB) DDR4 Non-ECC Memory	370-AFWB	-	65	-
M.2 2230 256GB PCIe NVMe Class 35 Solid State Drive	400-BEUW	-	65	-
Thermal Pad for Micro	412-AAZO	-	65	-
M2X3.5 Screw for SSD/DDPE	773-BBBC	-	65	-
OptiPlex 5000 Micro	329-BGMI	-	65	-
90 Watt A/C Adapter	450-ALFO	-	65	-
US Power Cord	450-AAZN	-	65	-
Intel Wi-Fi 6E 2x2 AX211 Bluetooth 5.2 Wireless Card	555-BH DU	-	65	-
Internal Antenna	555-BH DV	-	65	-
Wireless Driver, Intel AX211	555-BH JJ	-	65	-
SupportAssist	525-BBCL	-	65	-
Dell(TM) Digital Delivery Cirrus Client	640-BBLW	-	65	-
Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	658-BBMR	-	65	-
Waves Maxx Audio	658-BBRB	-	65	-
Dell SupportAssist OS Recovery Tool	658-BEOK	-	65	-
Dell Optimizer	658-BEQP	-	65	-
Windows PKID Label	658-BFDQ	-	65	-
SW Driver, Intel Rapid Storage Technology, OptiPlex 5000	658-BFJT	-	65	-
ENERGY STAR Qualified	387-BBLW	-	65	-
Dell Watchdog Timer	379-BESJ	-	65	-
Quick Start Guide	340-CYEU	-	65	-
Print on Demand Label	389-BDQH	-	65	-
Trusted Platform Module (Discrete TPM Enabled)	329-BBJL	-	65	-

Shipping Material	340-CQYN	-	65	-
Shipping Label	389-BBUU	-	65	-
Regulatory Label for OptiPlex 5000 Micro 90W	389-ECPO	-	65	-
Intel Core i5 vPro Essentials Processor Label	340-CYUO	-	65	-
Desktop BTS/BTP Shipment	800-BBIP	-	65	-
Dell Pro Wireless Keyboard and Mouse - KM5221W - English - Black	580-AJGJ	-	65	-
Mouse included with Keyboard	570-AADI	-	65	-
No Cable Cover	325-BCZQ	-	65	-
Fixed Hardware Configuration	998-FQOB	-	65	-
Internal Speaker	520-AAVE	-	65	-
No Option Included	340-ACQQ	-	65	-
EPEAT 2018 Registered (Silver)	379-BDTO	-	65	-
Intel vPro Essentials	631-ADES	-	65	-
SMALL BUSINESS	379-BESP	-	65	-
Dell Limited Hardware Warranty Plus Service	804-9043	-	65	-
ProSupport: 7x24 Technical Support, 3 Years	804-9050	-	65	-
ProSupport: Next Business Day Onsite 3 Years	804-9070	-	65	-
Thank you choosing Dell ProSupport. For tech support, visit //support.dell.com/ProSupport	989-3449	-	65	-

Subtotal:	\$43,875.00
Shipping:	\$0.00
Environmental Fee:	\$0.00
Estimated Tax:	\$0.00
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FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

7

March 16, 2023

Mr. Paul Goldstein
Moderator, Representative Town Meeting
15 Rope Ferry Road
Waterford, CT 06385

Moderator Goldstein:

At the Board of Finance meeting held Wednesday, March 15, 2023, the Board approved a request for an additional appropriation in the amount of \$550,000 for a new CNR project, Plastic Water Service Line Replacement. Appropriated funds for this project will be made available by transferring the approved \$550,000 from the CNR Undesignated Fund Balance line 205-31520 to a new Capital Non-Recurring Project (Plastic Water Service Line Replacement) account number to be determined. This letter forwards the BOF-approved appropriation request for RTM approval.

I respectfully request you place this item on the agenda of the next meeting of the Representative Town Meeting. Copies of justification documentation are attached hereto.

Respectfully Submitted,

Glenn Patterson

Glenn Patterson
Chairman, Board of Finance

Attachments

RECEIVED FOR RECORD
WATERFORD, CT
2023 MAR 20 A 9:28
ATTEST: *[Signature]*
TOWN CLERK

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

Inter-Office Correspondence

TO: Mr. Rob Brule - First Selectman

FROM: James A. Bartelli Utility Commission Director.

DATE: March 1, 2023

RE: Special Funding Request Plastic Water Service Line Replacement.

Dear Mr. Brule,

The Department of Public Works is scheduled to repave the list of roads identified within the attached spreadsheet.

There are plastic water services installed within these roadways that have exceeded their useful life and are prone to failure, which is contributing to premature roadway failure. Previously, prior to DPW repaving the roadways the WUC would conduct leak detection surveys of all water services to determine if there were any active leaks prior to paving and again after paving. Unfortunately, there have been several instances where newly paved roads have had to be excavated due to plastic water service leaks that have failed immediately after the new road has been installed, potentially due to the necessary vibratory compaction process.

Our goal is to replace all of the plastic water service lines with copper service lines prior to DPW's paving process. We estimate an average cost per service line replacement of approximately \$2,700.00.

The Utility Commission respectfully request special funding in the amount of \$550,000.00 to replace these failing plastic water services prior to DPW paving the roadways.

Thank you.

cc. Gary Schneider, Director of Public Works.

3/7/23 BOS approved
3/15/23 BOF, approved

2023 Cooperative Water Service Replacement / Paving Project					
Road	Total Number of Residences / Services	Copper Service	Plastic Service	Unknown Service	Total Numbers of Services to be Replaced
Mackenzie Road	44	26	3	15	18
Lark Street	9	7	0	2	2
Thrush Street	5	0	0	5	5
Robin Street	6	0	0	6	6
Quail Street	5	0	0	5	5
Kingfisher Way	23	7	10	6	16
Kestrel Lane	2	1	1	0	1
Woodlawn Ave	25	2	22	1	23
Woodlawn Court	4	1	3		3
Total for Neighborhood	123	44	39	40	79
Tiffany Ave	19	12	6	1	7
East Brook Drive	12	6	5	1	6
Savi Ave	25	12	11	2	13
Cherry Street	5	2	2	1	3
Willow Street	6	6	0	0	0
Cedar Street	22	4	4	14	18
Total for Neighborhood	89	42	28	19	47
Niantic River Road (from #194 south to Mago Point Road)	92	52	32	8	40
Oil Mill Road (from Way Hill Road to Rte 1)	11	2	0	9	9
Shore Road (from Jordan Cove Road to Dock Road)	71	41	20	10	30
Shore Road (from Dock Road to Goshen Road)	20	13	6	1	7
Shore Road (from Goshen Road to New Shore Road)*	20	10	4	6	10
New Shore Road (from Dock Road to Shore Road)**	43		43	0	43
Total for Neighborhood	214	118	62	34	96
Grand Total for 2023	426	204	129	93	222

* Contract 10 - Bad Pipe, main needs to be replaced from Nichols Lane to New Shore Road

** Contract 10 - Bad Pipe, main needs to be replaced entire proposed section

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



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8

March 16, 2023

Mr. Paul Goldstein
Moderator, Representative Town Meeting
15 Rope Ferry Road
Waterford, CT 06385

Moderator Goldstein:

At the Board of Finance meeting held Wednesday, March 15, 2023, the Board approved a request for an additional appropriation in the amount of \$57,000 for the approved Town Hall Refurbishment. Additional funds are needed due to higher bids than anticipated. Appropriated funds for this project will be made available by transferring the approved \$57,000 from the CNR Undesignated Fund Balance line 205-31520 to CNR project number 20511-57879 (Town Hall Refurbishment). This letter forwards the BOF-approved appropriation request for RTM approval.

I respectfully request you place this item on the agenda of the next meeting of the Representative Town Meeting. Copies of justification documentation are attached hereto.

Respectfully Submitted,

Glenn Patterson

Glenn Patterson
Chairman, Board of Finance

Attachments

RECEIVED FOR RECORD
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TESTE: *[Signature]*
TOWN CLERK

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

March 15, 2023

Mr. Glenn Patterson
Chairman
Board of Finance
15 Rope Ferry Road
Waterford, CT 06385

Mr. Patterson,

At their February 21, 2023, meeting, the Board of Selectmen voted to approve an additional appropriation request from Public Works in the amount of \$57,000 to cover additional expenses for capital project Town Hall Bathroom Refurbishment (20511-57879).

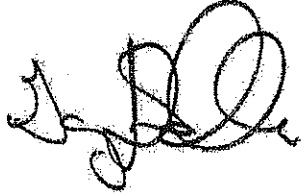
As Finance Director, I recommend that the Board of Finance consider funding this additional appropriation from the CNR undesignated fund balance. The current balance in account 205-31520 is \$2,602,365.

Respectfully,

Kimberly Allen
Finance Director

INTER-OFFICE MEMORANDUMTOWN OF WATERFORD

To: Robert Brule, First Selectman
From: Gary J. Schneider, Director of Public Works
Date: February 15, 2023
Re: Additional Funding – Town Hall Bathrooms



The Department is requesting additional funding in the amount of \$37,000 to award the construction contract plus an additional amount of \$20,000 for unforeseen conditions bringing the request to \$57,000 for the project to renovate the toilet facilities at Town Hall.

We received 7 bids which ranged from \$347,000 to \$1,425,000 (see attachment 1). Of the 7, there was tight bidding around the low bidder's bid at \$347,000, so we are comfortable with the price. The contractor references were checked and they are acceptable. Funding available for the project is \$310,000 in line items 20511-57879 and 31120-55852. The additional funds should go into 20511-57879.

I am asking for the contingency funds to address unforeseen conditions once work starts. It is advantageous to have the funds available to handle the issues without having the contractor stop work. Issuing a stop work order costs the owner money due to contractor claims.

I had already requested additional funding for this project based on the Architect's recommendation that his estimate of probable construction cost of \$270,000 be increased by 10-15% due to market conditions (See attachment 2). I used the higher percentage for that request. The actual low bidder was over 28% greater than the architect's estimate.

The project to renovate the toilets is not only renovating the entire toilet rooms but also includes installing new waste piping throughout the entire building. Walls and ceilings must be opened to chase the waste piping to its exit from the building. Twenty eight fixtures will be installed, some code compliant, that will bring the building into compliance.

The bidders must hold their bids for 90 days.

If funding is rejected, bids will be rejected and we will continue with addressing issues with the plumbing as they arise.

Cc: Kimberly Allen, Finance Director

*Attachments

2/21/23 BOS approved
3/15/23 BOF, approved

INTER-OFFICE MEMORANDUM

TOWN OF WATERFORD

To: Robert Brule, First Selectman
From: Gary J. Schneider, Director of Public Works
Date: October 24, 2022
Re: Town Hall Bathrooms



Issues with the condition of the surfaces and fixtures in the toilet rooms at Town Hall had been identified as far back as 2018. The plumbing fixtures are original to the building and over the years, the cast iron drain piping has narrowed causing fixtures to overflow, damaging the floors and ceilings below the second floor toilet rooms. Rooms on the first floor have poorly draining fixtures and were placed out of order.

There was an opinion of construction cost prepared in 2018. That work was only for renovations, did not address the ADA requirements nor the need to replace the drainage piping within the building to the current PVC sewer service lateral. That cost was \$175,000.

With the existing approved funding, the design has been completed and the new estimate (\$270,000) was prepared in December 2021. The project will address all the toilet rooms by using the existing footprint to provide ADA fixtures (toilets, sinks, mirrors, and urinals), new partitions, floors and walls. Energy efficient lighting will be added. The ventilation and ceilings in general will remain.

Today, the Architect recommends that opinion of construction cost be increased 10 – 15% due to volatile market forces. (Hurricane Ian may also put a strain on the supply chain but that is unknown). The opinion of construction cost now stands at \$310,000.

Currently funds were appropriated (CIP) in July 2019 and July 2020. Unencumbered is a total of \$97,910.

The Department is requesting that:

- Request that account 31121-55852 along with the designated funds of \$25,000 be moved to a new CNR project.
- Request to approve an additional appropriation of \$217,000 to be added to the existing designated \$25,000 for the new CNR project.
- Request funds be moved from designated to appropriated in the new CNR project number (total \$242,000 to be appropriated)

The request is being made outside the budget for the following reasons

- The plans and specifications are ready to place out to bid.
- Placing this request in the normal cycle would place this project in with schools lining up their summer work. This may put us at a disadvantage in securing multiple bids or reasonable pricing.
- The issues with the plumbing have been known since 2018 and the condition is not getting any better.

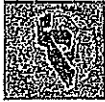
We ask to please be included on the next Board of Selectman meeting scheduled for November 1, 2022.

Attachments:

Email

Memo from Silver-Petrucci dated 12/16/21

Munis sheets



SILVER / PETRUCELLI + ASSOCIATES

Architects / Engineers / Interior Designers

3190 Whitney Avenue, Hamden, CT 06518-2340

Tel: 203 230 9007 Fax: 203 230 8247

silverpetrucelli.com

As Requested ☐

For Review ☐

Please Comment ☐

For Your File ☐

Memorandum

To: Paul Koelle, Facilities Manager

From: Paul Jorgensen, AIA

Email:

Date: 12/16/2021

Phone:

Re: Waterford Town Hall, Toilet Rooms Renovation Summary

The Town of Waterford retained Silver Petrucelli and Associates to review the existing Town Hall toilet room layouts & conditions. Schematic plans were developed based on the existing floor plans and field observations, culminating in an estimate prepared on 11/9/2021 for proposed toilet renovations, as well as main entry door upgrade and egress stair enclosure.

The team of architects and engineers recommends replacement of the hundred-year-old piping systems serving the toilet rooms. The original piping is near the end of its useful life. The average lifespan of plumbing piping is considered to be 50-70 years, after which replacement is typically undertaken. Replacement includes pipe connections in the toilet rooms, shut off valves, vertical stack piping within the chase walls and piping runs / hangers within the existing tunnel network.

To access concealed piping the existing chase walls will be removed and rebuilt. New chase walls are proposed as galvanized steel stud framing with moisture and impact resistant drywall, finished in a ceramic tile wall wainscot. Access panels will be added to accommodate future maintenance needs. Plumbing fixtures should be replaced with durable commercial grade models which also meet all accessibility standards.

The existing toilet rooms do not meet current code accessibility standards. Doors, hardware and existing clearances at the entrances of the multi-fixture rooms are deficient. There are no accessible toilet stalls or grab bars. Floor recessed urinals are no longer code compliant. Toilet room lavatories are generally not at the correct height, lack accessible knee space clearances and piping is not insulated. New schematic toilet room layouts will meet all accessibility requirements with minimal changes to the overall room sizes. The building currently meets the code required plumbing fixture count for toilets and lavatories, and will in the proposed schematic toilet room layouts which create accessible stalls in each room.

Rounding out the proposed toilet renovations would be new energy efficient lighting and outlets for cleaning and maintenance convenience. Ventilation has recently been upgraded and is not proposed to change during renovations. Existing heater operation will be confirmed and reconnected following updates to the surrounding finishes, flooring and walls. The floors proposed are new ceramic tile and the walls as partial height wainscot tile.

Durable epoxy paint and new toilet accessories, such as soap and paper towel dispensers, will refresh the look of the renovated toilet rooms.

Construction pricing has been volatile in the second half of 2021. Material supplies and availability have been inconsistent causing price spikes and schedule delays, adding to typical construction inflation. The current estimates for the toilet room renovations as noted is approximately \$270,000.

Tabulation Sheet
Bid#23-113 Town Hall Toilet Room Upgrades
DUE: 02/1/2023 @ 10:00a.m.

COMPANY	Alternate NO. 1 Stainless Steel Toilet Compartment	Add/Subtract Voluntary Alternate NO. 2 (Contractor to fill)	Entire project for the total cost of:	This quotation is to remain firm for 60 DAYS
Mattem Construction Inc.	\$24,323.00	NA	\$661,173.00	90 days
Pelletier Construction Mgt.	\$9,700.00	NA	\$374,290.00	90 days
Zeiss Construction Group LLC.	\$4,750.00	NA	\$397,975.00	90 days
KAFa Group LLC	\$40,000.00	NA	\$1,425,000.00	90 days
Adform Interiors	\$22,000.00	NA	\$347,000.00	90 days
Diversity Construction Group	\$15,000.00	NA	\$617,000.00	90 days
SARAZIN General Contractors, Inc.	\$9,000.00	NA	\$497,000.00	90 days

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

9

DATE: March 17, 2023
TO: Paul Goldstein
Moderator, Representative Town Meeting
FROM: Rik Wells, Chairman
Personnel Review Board
RE: Seasonal/Occasional Wage Schedule

.....

I write to request that the following item be placed on the Call of the next RTM Meeting in accordance with action taken by the Personnel Review Board at our March 16, 2023 Meeting:

...that the RTM consider and act upon the Seasonal/Occasional Wage Schedule bringing wages in line with the Connecticut minimum wage increase.

Thank you for your attention to this matter.

Enclosure

cc: Robert Brule, First Selectman

RECEIVED FOR RECORD
WATERFORD, CT
2023 MAR 20 P 2:47
ATTEST:
TOWN CLERK

DRAFT**Red-Lined Version**

**Town of Waterford
Seasonal/Occasional
Wage Schedule**

Effective 06/06/2022~~RTM approved 09/17/19~~ ~~PRB approved revision 12/16/21~~ ~~PRB approved revision 6/6/22~~

Grade: 01	PT: 01	Training Wage	Step 1	Step 2	Step 3	Step 4
Rate/Hour		40.20 12.75	42.00 15.00	42.25 15.50	16.00	16.50
		Beach Gate Attendant			Recreation & Parks	
		Basketball Program Attendant			Recreation & Parks	
		Election Worker			Registrar of Voters	
		Parking Lot Attendant			Recreation & Parks	
		Pool Program Attendant			Recreation & Parks	
		Seasonal Summer Clerk			Recreation & Parks	
		Seasonal Intern			Recreation & Parks	
		SJFM Crew			Recreation & Parks	deleted
		Skate Park Attendant			Youth Services	deleted
		Seasonal Assistant			Youth Services	
		Assistant Swim Instructor			Recreation & Parks	
		Playground Assistant			Recreation & Parks	
		Tennis Assistant			Recreation & Parks	
		Camp Assistant			Youth Services	

*** Training wage is first 90 days of employment for those under age 18

Grade: 02	PT-02	Training Wage	Step 1	Step 2	Step 3	Step 4
Rate/Hour		40.20 16.00	42.00 16.50	42.25 17.00	42.50 17.50	43.00
		Assessor's Assistant			Assessor's Office	
		Tax Collector Assistant			Tax Collector	
		Town Clerk Assistant II			Town Clerk	
		Youth Services Assistant			Youth Services	
		Meals On Wheels Driver			Senior Services	
		Driver Training			Senior Services	
		Community Center Monitor			Recreation & Parks	
		Community Café Manager Substitute			Senior Services	
		Enrollment Clerk			Senior Services	
		Skating Pond Instructor			Recreation & Parks	deleted

Grade: 03	PT-03	Training Wage	Step 1	Step 2	Step 3	Step 4
Rate/Hour		40.20	42.25	42.50	42.75	43.49
		Basketball Program Attendant			Recreation & Parks	moved to Grade 1
		SJFM Crew Leader			Recreation & Parks	deleted
		Water Safety Instructor			Recreation & Parks	moved to new Grade 3

Grade: 04	PT-04	Step 1	Step 2	Step 3	Step 4
Rate/Hour		42.75	43.25	43.86	44.56
		Meals On Wheels Driver		Senior Services	moved to Grade 2

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Grade: 05	PT-05					
		Step-1	Step-2	Step-3	Step-4	
Rate/Hour		13.19	13.86	14.56	16.00	
	Assessor's Assistant			Assessor's Office		moved to Grade 2
	Town Clerk Assistant II			Town Clerk		moved to Grade 2
	Youth Services Assistant			Youth Services		moved to Grade 2
	Enrollment Clerk			Senior Services		moved to Grade 2
Grade: 06	PT-06					
Grade: 03	PT 03					
		Step 1	Step 2	Step 3	Step 4	
Rate/Hour		14.00	14.56	15.30	16.07	
		17.00	17.50	18.00	18.50	
	Community Service Officer			Police Department		
	Beach Gate Supervisor			Recreation & Parks		
	Lifeguard (Pool/Beach)			Recreation & Parks		
	Water Safety Instructor			Recreation & Parks		
	Groundskeeper/Maintainer			Recreation & Parks		
	Groundskeeper/Maintainer			Public Works		
	Wastewater Collection System Assistant			Utility Commission		
	Community Center Monitor			Recreation & Parks		moved to Grade 2
Grade: 07	PT-07					
		Step-1	Step-2	Step-3	Step-4	
Rate/Hour		14.75	15.30	16.07	16.47	
	Driver Training			Senior Services		moved to Grade 2
	Community Café Manager Substitute			Senior Services		moved to Grade 2
	SJFM Supervisor			Recreation & Parks		deleted
	Beach Gate Supervisor			Recreation & Parks		moved to Grade 3
Grade: 08	PT-08					
		Step-1	Step-2	Step-3	Step-4	
Rate/Hour		15.30	16.07	16.88	17.74	
	Community Service Officer			Police Department		moved to Grade 3
	Lifeguard (Pool/Beach)			Recreation & Parks		moved to Grade 3
Grade: 09	PT-09					
Grade: 04	PT 04					
		Step 1	Step 2	Step 3	Step 4	
Rate/Hour		16.07	16.88	17.74	18.24	
		18.50	19.00	19.50	20.00	
	Deputy Registrar of Voters			Registrar of Voters		
	Park Supervisor			Recreation & Parks		
	Substitute Driver			Senior Services		
	Wastewater Collection System Assistant			Utility Commission		moved to Grade 3
	Captain of Lifeguard(s)			Recreation & Parks		
	Pool Supervisor			Recreation & Parks		

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Red-Lined Version

Grade: 10	PT 10				
Grade: 05	PT 05				
		Step 1	Step 2	Step 3	Step 4
Rate/Hour		18.25	19.16	20.12	21.13
		20.50	21.00	21.50	22.00
	Part-Time Public Safety Dispatcher 1* Deputy Registrar of Voters Playground Director Pool Aquatics Director Waterfront Supervisor Camp Director				
	Emergency Management moved to Grade 6 Registrar of Voters moved to Grade 4 Recreation & Parks Recreation & Parks Recreation & Parks Youth Services				

Grade: 10	PT 10				
Grade: 06	PT 06				
		Training	Certified		
		Step 1	Step 2	Step 3	Step 4
Rate/Hour		18.25	19.16	20.12	21.13
		23.00	25.00	26.25	27.56
	Part-Time Public Safety Dispatcher 1* Emergency Management				

* Must have worked 520 hours in prior year to be eligible for step increase

Grade: 11	PT 11							
Grade: 07	PT 07							
		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Rate/Hour		18.50	19.43	20.40	21.42	22.49	23.61	24.79

Hours worked to be eligible for increase: 624 hours in the prior year

~~Part-Time Firefighter (hired on or after 1/01/2016)~~ ~~Fire Services~~

Grade: 12	PT 12			
Grade: 08	PT 08			
		Step 1	Step 2	Step 3
Rate/Hour		24.90	26.14	27.45

Hours worked to be eligible for increase: 624 hours in the prior year

~~Part-Time Firefighter (prior to 1/01/2016)~~ ~~Fire Services~~

**Town of Waterford
Seasonal/Occasional
Wage Schedule**

Effective _____
PRB Approved

RTM Approved

Grade: 01 PT: 01

Rate/Hour	Training Wage	Step 1	Step 2	Step 3	Step 4
	12.75	15.00	15.50	16.00	16.50
	Beach Gate Attendant			Recreation & Parks	
	Basketball Program Attendant			Recreation & Parks	
	Election Worker			Registrar of Voters	
	Parking Lot Attendant			Recreation & Parks	
	Pool Program Attendant			Recreation & Parks	
	Seasonal Summer Clerk			Recreation & Parks	
	Seasonal Intern			Recreation & Parks	
	Seasonal Assistant			Youth Services	
	Assistant Swim Instructor			Recreation & Parks	
	Playground Assistant			Recreation & Parks	
	Tennis Assistant			Recreation & Parks	
	Camp Assistant			Youth Services	

*** Training wage is first 90 days of employment for those under age 18

Grade: 02 PT 02

Rate/Hour	Step 1	Step 2	Step 3	Step 4
	16.00	16.50	17.00	17.50
	Assessor's Assistant			Assessor's Office
	Tax Collector Assistant			Tax Collector
	Town Clerk Assistant II			Town Clerk
	Youth Services Assistant			Youth Services
	Meals On Wheels Driver			Senior Services
	Driver Training			Senior Services
	Community Center Monitor			Recreation & Parks
	Community Café Manager Substitute			Senior Services
	Enrollment Clerk			Senior Services

Grade: 03 PT 03

Rate/Hour	Step 1	Step 2	Step 3	Step 4
	17.00	17.50	18.00	18.50
	Community Service Officer			Police Department
	Beach Gate Supervisor			Recreation & Parks
	Lifeguard (Pool/Beach)			Recreation & Parks
	Water Safety Instructor			Recreation & Parks
	Groundskeeper/Maintainer			Recreation & Parks
	Groundskeeper/Maintainer			Public Works
	Wastewater Collection System Assistant			Utility Commission

Grade: 04 PT 04

	Step 1	Step 2	Step 3	Step 4
Rate/Hour	18.50	19.00	19.50	20.00
	Deputy Registrar of Voters Park Supervisor Substitute Driver Captain of Lifeguard (s) Pool Supervisor		Registrar of Voters Recreation & Parks Senior Services Recreation & Parks Recreation & Parks	

Grade: 05 PT 05

	Step 1	Step 2	Step 3	Step 4
Rate/Hour	20.50	21.00	21.50	22.00
	Playground Director Pool Aquatics Director Waterfront Supervisor Camp Director		Recreation & Parks Recreation & Parks Recreation & Parks Youth Services	

Grade: 06 PT 06

	Training Step 1	Certified Step 2	Step 3	Step 4
Rate/Hour	23.00	25.00	26.25	27.56
	Part-Time Public Safety Dispatcher 1*		Emergency Management	

* Must have worked 520 hours in prior year to be eligible for step increase

Grade: 07 PT 07

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Rate/Hour	18.50	19.43	20.40	21.42	22.49	23.61	24.79

Hours worked to be eligible for increase: 624 hours in the prior year

Part-Time Firefighter (hired on/after 1/01/2016) Fire Services

Grade: 08 PT 08

	Step 1	Step 2	Step 3
Rate/Hour	24.90	26.14	27.45

Hours worked to be eligible for increase: 624 hours in the prior year

Part-Time Firefighter (prior to 1/01/2016) Fire Services

POSITION	CLASS	WATERFORD (JUNE 2023)	CITY OF GROTON	TOWN OF GROTON (JULY 2022)	TOWN OF GROTON (JULY 2023)	MONTVILLE	NEW LONDON (JULY 2022)	NEW LONDON (JUNE 1, 2023)	STONINGTON	WINDHAM	ADDITIONAL
Assistant Swim Instructor	PT-1	\$10.20 (Training); \$12.00 (Step 1); \$12.25 (Step 2)	NA	\$16.00 (Start); \$16.10 (Step 1); \$16.20 (Step 2); \$16.30 (Step 3); \$16.40 (Step 4); \$16.50 (Step 5)	\$17.00 (Start); \$17.10 (Step 1); \$17.20 (Step 2); \$17.30 (Step 3); \$17.40 (Step 4); \$17.50 (Step 5)	NA	SWIM AIDE: \$14.00 (Start); \$14.20 (Rate 2); \$14.40 (Rate 3); \$14.61 (Rate 4); INSTRUCTOR: \$15.50 (Start); \$15.74 (Rate 2); \$16.00 (Rate 3); \$16.32 (Rate 4); SWIM INSTRUCTOR: \$16.50 (Start); \$17.00 (Rate 2); \$17.51 (Rate 3); \$18.03 (Rate 4)	SWIM INSTRUCTOR: \$15.00 (Start); \$15.45 (Rate 2); \$15.91 (Rate 3); \$16.38 (Rate 4); INSTRUCTOR: \$16.50 (Start); \$17.00 (Rate 2); \$17.51 (Rate 3); \$18.03 (Rate 4)	NA	INSTRUCTOR: \$15.00 (Start); \$15.45 (Rate 2); \$15.91 (Rate 3); \$16.38 (Rate 4); INSTRUCTOR: \$16.50 (Start); \$17.00 (Rate 2); \$17.51 (Rate 3); \$18.03 (Rate 4)	Waer Safety Instructor: \$17.50 (Glastonbury); \$15.00 - \$18.00 (New Milford); Swim Instructor: \$17.00 - \$28.00 (Newtown); \$20.00 - \$25.00 (Stamford);
Beach Gate Attendant	PT-1	\$10.20 (Training); \$12.00 (Step 1); \$12.25 (Step 2)	\$15.00	NA	NA	NA	NA	NA	NA	NA	
Beach Gate Supervisor	PT-7	\$14.75 (Step 1); \$15.30 (Step 2); \$16.07 (Step 3); \$16.47 (Step 4)	\$20.25 (New Hire); \$20.85 - \$23.13 (Range for Returning Staff)	NA	NA	NA	NA	NA	NA	NA	
Camp Assistant	PT-1	\$10.20 (Training); \$12.00 (Step 1); \$12.25 (Step 2)	NA			Minimum Wage for New Hires (i.e., 7/1/2023 - \$15.00); Returning Staff receive \$0.50 cents more per hour.	PROGRAM LEADER: \$14.00 (Start); \$14.20 (Rate 2); \$14.40 (Rate 3); \$14.61 (Rate 4); PROGRAM LEADER: \$15.00 (Start); \$15.45 (Rate 2); \$15.91 (Rate 3); \$16.38 (Rate 4);	PROGRAM LEADER: \$15.00 (Start); \$15.45 (Rate 2); \$15.91 (Rate 3); \$16.38 (Rate 4);	\$14.00 (2022)	\$16.00	Summer Camp Counselor: \$15.00 - \$18.00 (Gulfport - Private beach); \$15.00 (Cheshire Parks & Rec); and \$16.00 (Glastonbury)
Camp Director	PT-10	\$18.25 (Step 1); \$19.16 (Step 2); \$20.12 (Step 3); \$21.13 (Step 4)	NA			Range of \$20.00 - \$26.00 Commensurate with experience.	PROGRAM MANAGER I: \$19.50 (Start); \$19.82 (Rate 2); \$20.14 (Rate 3); \$20.27 (Rate 4); PROGRAM MANAGER II and RECREATION SUPERVISOR II: \$20.20 (Start); \$20.54 (Rate 2); \$20.89 (Rate 3); \$21.24 (Rate 4);	PROGRAM MANAGER I: \$20.50 (Start); \$21.11 (Rate 2); \$21.74 (Rate 3); \$22.39 (Rate 4); PROGRAM MANAGER II and RECREATION SUPERVISOR II: \$21.20 (Start); \$21.83 (Rate 2); \$22.48 (Rate 3); \$23.15 (Rate 4);	NA	Director of HR acts as Camp Director.	
Community Center Monitor (Part-Time)	Schedule V	\$14.00 (Step 1); \$14.56 (Step 2); \$15.30 (Step 3); \$16.07 (Step 4)	NA	\$15.00 (Start); \$15.10 (Step 1); \$15.20 (Step 2); \$15.30 (Step 3); \$15.40 (Step 4); \$15.50 (Step 5)	\$16.00 (Start); \$16.10 (Step 1); \$16.20 (Step 2); \$16.30 (Step 3); \$16.40 (Step 4); \$16.50 (Step 5)	P&R has a seasonal monitor position for volleyball and basketball. Range of \$17.00 - \$25.00 commensurate with experience.	NA	NA	NA	NA	

POSITION	CLASS	WATERFORD (JUNE 2022)	CITY OF GROTON	TOWN OF GROTON (JULY 2022)	TOWN OF GROTON (JULY 2023)	MONTVILLE	NEW LONDON (JULY 2023)	NEW LONDON (JUNE 1, 2023)	STONINGTON	WINDHAM	ADDITIONAL
Groundskeeper/Maintainer	PT-6 (Seasonal)	\$14.00 (Step 1); \$14.56 (Step 2); \$15.30 (Step 3); \$16.07 (Step 4)	\$18.00	\$15.00 (Start); \$15.10 (Step 1); \$15.20 (Step 2); \$15.30 (Step 3); \$15.40 (Step 4); \$15.50 (Step 5)	\$16.00 (Start); \$16.10 (Step 1); \$16.20 (Step 2); \$16.30 (Step 3); \$16.40 (Step 4); \$16.50 (Step 5)	Minimum Wage for New Hires (i.e., 7/1/2023 - \$15.00). Returning Staff receive \$0.50 cents more per hour.	NA	NA	NA	\$19.00	\$15.00 - \$17.50 (New Milford) and \$14.00 (Vernon)
Lifeguard (Beach/Pool)	PT-8	\$15.30 (Step 1); \$16.07 (Step 2); \$16.88 (Step 3); \$17.74 (Step 4)	\$16.40 (New Hire); \$16.43 - \$16.59 (Range for Returning Staff)	\$15.00 (Start); \$15.10 (Step 1); \$15.20 (Step 2); \$15.30 (Step 3); \$15.40 (Step 4); \$15.50 (Step 5)	\$16.00 (Start); \$16.10 (Step 1); \$16.20 (Step 2); \$16.30 (Step 3); \$16.40 (Step 4); \$16.50 (Step 5)	NA	\$14.75 (Start); \$14.98 (Rate 2); \$15.21 (Rate 3); \$15.45 (Rate 4)	\$17.00 (Start); \$17.51 (Rate 2); \$18.03 (Rate 3); \$18.57 (Rate 4)	NA	\$15.00 - \$16.00	\$17.50 (Glastonbury); \$15.00 - \$17.00 (New Milford); \$18.00 (Seymour); and \$19.00 (Trumbull). Waterfront Lifeguard: \$17.25 (Fairfield)
Lifeguard (Captain)	PT-9	\$16.07 (Step 1); \$16.88 (Step 2); \$17.74 (Step 3); \$18.24 (Step 4)	\$20.85 - \$23.13 (Beach Supervisor)	\$16.00 (Start); \$16.10 (Step 1); \$16.20 (Step 2); \$16.30 (Step 3); \$16.40 (Step 4); \$16.50 (Step 5)	\$17.00 (Start); \$17.10 (Step 1); \$17.20 (Step 2); \$17.30 (Step 3); \$17.40 (Step 4); \$17.50 (Step 5)	NA	ASSISTANT AQUATICS DIRECTOR: \$17.20 (Start); \$17.48 (Rate 2); \$17.76 (Rate 3); \$18.05 (Rate 4)	ASSISTANT AQUATICS DIRECTOR: \$17.20 (Start); \$17.48 (Rate 2); \$17.76 (Rate 3); \$18.05 (Rate 4)	NA	NA	Lifeguard Supervisor: \$24.50 - \$31.00 (Greenwich); \$15.00 - \$18.00 (Newtown); and \$21.00 - \$23.00 (State of CT - Rocky Neck)
Parking Lot Attendant	PT-1	\$10.20 (Training); \$12.00 (Step 1); \$12.25 (Step 2)	\$15.00	NA	NA	NA	NA	NA	NA	NA	NA
Playground Assistant	PT-1	\$10.20 (Training); \$12.00 (Step 1); \$12.25 (Step 2)	\$15.00 (Playground Assistant); \$15.00 (Recreation Assistant); \$16.40 (Assistant); \$20.63 (Supervisor)	\$14.00 (Start); \$14.10 (Step 1); \$14.20 (Step 2); \$14.30 (Step 3); \$14.40 (Step 4); \$14.50 (Step 5)	\$15.00 (Start); \$15.10 (Step 1); \$15.20 (Step 2); \$15.30 (Step 3); \$15.40 (Step 4); \$15.50 (Step 5)	NA	PROGRAM LEADER: \$14.00 (Start); \$14.20 (Rate 2); \$14.40 (Rate 3); \$14.61 (Rate 4)	PROGRAM LEADER: \$15.00 (Start); \$15.45 (Rate 2); \$15.91 (Rate 3); \$16.38 (Rate 4)	NA	NA	NA
Playground Director	PT-10	\$18.25 (Step 1); \$19.16 (Step 2); \$20.12 (Step 3); \$21.13 (Step 4)	\$20.53 (Playground Supervisor); \$26.89 (Playground Director)	\$14.00 (Start); \$14.10 (Step 1); \$14.20 (Step 2); \$14.30 (Step 3); \$14.40 (Step 4); \$14.50 (Step 5)	\$15.00 (Start); \$15.10 (Step 1); \$15.20 (Step 2); \$15.30 (Step 3); \$15.40 (Step 4); \$15.50 (Step 5)	NA	PROGRAM LEADER: \$19.50 (Start); \$19.82 (Rate 2); \$20.14 (Rate 3); \$20.27 (Rate 4)	PROGRAM LEADER: \$20.50 (Start); \$21.11 (Rate 2); \$21.74 (Rate 3); \$22.39 (Rate 4)	NA	NA	PROGRAM LEADER: \$20.50 (Start); \$21.11 (Rate 2); \$21.74 (Rate 3); \$22.39 (Rate 4)

POSITION	CLASS	WATERFORD (JUNE 2022)	CITY OF GROTON	TOWN OF GROTON (JULY 2022)	TOWN OF GROTON (JULY 2023)	MONTVILLE	NEW LONDON (JULY 2022)	NEW LONDON (JUNE 1, 2023)	STONINGTON	WINDHAM	ADDITIONAL
Pool Supervisor	PT-9	\$16.07 (Step 1); \$16.88 (Step 2); \$17.74 (Step 3); \$18.24 (Step 4)	NA	NA	NA	NA	ASSISTANT AQUATICS DIRECTOR: \$17.20 (Rate 2); \$17.48 (Rate 3); \$17.76 (Rate 4); \$18.05 (Rate 4) AQUATICS DIRECTOR: \$21.20 (Rate 2); \$21.56 (Rate 3); \$21.92 (Rate 3); \$22.29 (Rate 4)	ASSISTANT AQUATICS DIRECTOR: \$18.20 (Rate 2); \$18.74 (Rate 3); \$19.30 (Rate 4); \$19.60 (Rate 4) AQUATICS DIRECTOR: \$22.20 (Rate 2); \$22.86 (Rate 3); \$23.54 (Rate 3); \$24.24 (Rate 4)	NA	NA	
Seasonal Sales Clerk	PT-1	\$10.20 (Training); \$12.00 (Step 1); \$12.25 (Step 2)	NA	NA	NA	NA	NA	NA	NA	NA	
Waterfront Supervisor	PT-10	\$18.25 (Step 1); \$19.16 (Step 2); \$20.12 (Step 3); \$21.13 (Step 4)	\$20.85 - \$23.13 (Beach Supervisor)			NA	ASSISTANT AQUATICS DIRECTOR: \$17.20 (Rate 2); \$17.48 (Rate 3); \$17.76 (Rate 3); \$18.05 (Rate 4) AQUATICS DIRECTOR: \$21.20 (Rate 2); \$21.56 (Rate 3); \$21.92 (Rate 3); \$22.29 (Rate 4)	ASSISTANT AQUATICS DIRECTOR: \$18.20 (Rate 2); \$18.74 (Rate 3); \$19.30 (Rate 3); \$19.60 (Rate 4) AQUATICS DIRECTOR: \$22.20 (Rate 2); \$22.86 (Rate 3); \$23.54 (Rate 3); \$24.24 (Rate 4)	NA	NA	
Youth Assistant	PT-5	\$13.19 (Step 1); \$13.86 (Step 2); \$14.56 (Step 3); \$16.00 (Step 4)	NA			Effective 7/1/2022 - \$15.00/Hr. This might be increased in 2023.	NA	NA	NA	NA	
Assessor's Assistant	PT-5	\$13.19 (Step 1); \$13.86 (Step 2); \$14.56 (Step 3); \$16.07 (Step 4)	NA	NA	NA	NA	NA	NA	NA	NA	
Community Café Manager Substitute	PT-7	\$14.75 (Step 1); \$15.30 (Step 2); \$16.07 (Step 3); \$16.47 (Step 4)	NA			NA	NA	NA	NA	NA	
Community Service Officer	PT-8	\$15.30 (Step 1); \$16.07 (Step 2); \$16.88 (Step 3); \$17.74 (Step 4)	NA	\$16.00 - \$17.45	\$16.00 - \$17.45	NA	NA	NA	NA	NA	
Enrollment Clerk	PT-5	\$13.19 (Step 1); \$13.86 (Step 2); \$14.56 (Step 3); \$16.00 (Step 4)	NA			NA	NA	NA	NA	NA	

POSITION	CLASS	WATERFORD (JUNE 2022)	CITY OF GROTON	TOWN OF GROTON (JULY 2022)	TOWN OF GROTON (JULY 2023)	MONTVILLE	NEW LONDON (JULY 2022)	NEW LONDON (JUNE 1, 2023)	STONINGTON	WINDHAM	ADDITIONAL
Firefighter (Part-Time)	PT-11	\$18.50 (Step 1); \$19.43 (Step 2); \$20.40 (Step 3); \$21.42 (Step 4); \$22.48 (Step 5); \$23.61 (Step 6); \$24.79 (Step 7)	NA			NA	NA	NA	NA	NA	\$20.00 - \$22.00 (Salem)
Meals-On-Wheels Driver	PT-4	\$12.75 (Step 1); \$13.25 (Step 2); \$13.86 (Step 3); \$14.56 (Step 4)	NA			NA	NA	NA	NA	NA	
Public Safety Dispatcher I (Part-Time)	PT-10	\$18.25 (Step 1); \$19.16 (Step 2); \$20.12 (Step 3); \$21.13 (Step 4)	NA	\$26.95 (Start); \$27.45 (Step 1); \$27.95 (Step 2); \$28.45 (Step 3); \$28.95 (Step 4); \$29.45 (Step 4)	\$26.95 (Start); \$27.45 (Step 1); \$27.95 (Step 2); \$28.45 (Step 3); \$28.95 (Step 4); \$29.45 (Step 4)	Minimum Wage (Effective 7/1/2023 = \$15.00) until Telecommunication or Certification is Received. \$21.44 upon receipt of certification.	NA	NA	NA	NA	
Tax Collector Assistant - Seasonal	PT-2	\$10.20 (Training); \$12.00 (Step 1); \$12.25 (Step 2); \$12.50 (Step 3); \$13.00 (Step 4)	NA	NA	NA	NA	NA	NA	Rate for Position has not been Finalized.	NA	
Wastewater Collection System Asst.	PT-9	\$16.07 (Step 1); \$16.88 (Step 2); \$17.74 (Step 3); \$18.24 (Step 4)	NA	\$21.83 - \$28.55 (Full-time; Wage rate as of 7/1/2021)	\$21.83 - \$28.55 (Full-time; Wage rate as of 7/1/2021)	NA	NA	NA	NA	NA	

Notes

Positions which have different classifications referenced on Position Description than as set forth in wage schedule are reflected by Bold/Red-Font.



CONNECTICUT DEPARTMENT OF LABOR

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For Worker Misclassification
(JEC)****Stop Work Orders****Contact Us****BASIC INFORMATION FOR EMPLOYERS ABOUT CONNECTICUT'S WAGE AND HOUR LAWS***

Connecticut Department of Labor
Wage and Workplace Standards Division
Payroll Pal 96-002

*These laws apply in an employer-employee relationship.

This information should only be considered a guide and not a substitute for specific statutes and regulations. Please contact the Wage and Workplace Standards Division at (860) 263-6790 or <http://www.ctdol.state.ct.us> for further assistance. Note: Most employers are subject to coverage under both the Federal Fair Labor Standards Act and Connecticut's minimum wage laws (Title 31 Chapter 558 Part I and II of the Connecticut General Statutes). The employer must comply with the laws that provide the higher standard for employees.

An employer should be aware of the following requirements:

A. Connecticut's minimum wage:

\$12.00 per hour: (Effective on September 1, 2020)
\$13.00 per hour: (Effective on August 1, 2021)
\$14.00 per hour: (Effective on July 1, 2022)
\$15.00 per hour: (Effective on June 1, 2023)

B. Connecticut's Overtime Pay

Each employer shall pay 1-1/2 times the employee's regular rate of pay after 40 hours in the workweek. Overtime pay is due for actual hours worked over 40.

- No requirement to pay overtime on a daily basis, weekends, or holidays except by agreement.
- There are some specific exceptions to overtime pay. For example:
 - * agricultural employees.
 - * executive, administrative, professional employees as defined by the Labor Commissioner.
 - * any salesman primarily engaged in selling automobiles.
 - * any driver or helper where the U.S. Secretary of Transportation has the power to establish qualifications and minimum hours of service.
 - * any outside salesperson as defined by the Fair Labor Standards Act.

C. Connecticut's Record-Keeping Requirements.

- Each employer shall keep at the place of employment for a period of three years a true and accurate time and wage record for each employee. The records shall also show the following:
 1. name.
 2. home address.
 3. occupation.
 4. total daily and weekly hours worked showing the beginning and ending time of each work period, computed to the nearest unit of 15 minutes.
 5. total hourly, daily, or weekly basic wage.
 6. overtime wage as a separate item.
 7. addition and deductions from wages each pay period.
 8. total wages paid each pay period.
 9. working certificates for 16-18 year old employees.

Please refer to Connecticut General Statutes, 31-58, 31-58a, 31-76b, 31-76c, 31-76i and 31-66.

D. Wage Payment Requirements.

- **Weekly Pay Requirement.**

Each employer shall pay weekly all moneys due each employee on a regular payday, designated in advance by the employer in cash or negotiable check or upon the employee's written request, by credit to such employee's bank account.

- **Payment on Termination.**

The employer shall pay an employee who voluntarily terminates or is laid off on the next regular payday. If an employee is discharged all wages are due the next business day.

- **Withholding of Wages.**

No employer may withhold or divert any portion of an employee's wages unless required or empowered by state or federal law; the employer has written authorization from the employee on a form approved by the Labor Commissioner; or for a medical premium or retirement plan.

- **Employer to Furnish Certain Information.**

Each employer shall advise his employees in writing, at the time of hiring, the rate of remuneration hours of employment and wage payment schedules and make available to his employees either in writing or through a posted notice, any employment practices and policies or change therein with regard to wages, vacation pay, sick leave, health and welfare benefits and comparable matters.

- **Waiver of Weekly Pay Requirement.**

The Labor Commissioner may, upon application, permit the employer to establish pay days less frequently than weekly.

E. Regulations for Specific Industries.

- There are regulations covering the following industries:

- Mercantile.
- Dry Cleaning.
- Laundry.
- Restaurant.
- Beauty Shops.

The Administrative Regulations cover all other industries and occupations.

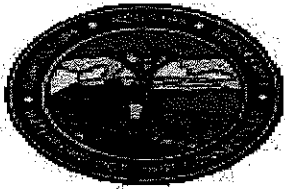
You may obtain posters free of charge by writing to the Connecticut Labor Department, Wage & Workplace Standards Division, 200 Folly Brook Blvd., Wethersfield, CT 06109.

200 Folly Brook Boulevard, Wethersfield, CT 06109 / Phone: 860-263-8000

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Town of Waterford

Board Book Report



Personnel Review Board

Basic Information

Type Board

Status Enabled

Visibility Public

10

Board Seats

Board Name	Position	First Name	Last Name	Email	Political Party	Calculated Start Date	Calculated End Date	Status
Personnel Review Board	Member	Talivaldis	Maidelis	talim605@gmail.com	Republican	12/1/2021	11/30/2024	Active
Personnel Review Board	Member	Krum	Chuchev		Republican	12/1/2022	11/30/2025	Active
Personnel Review Board	Member	Kathleen	Mullen-Kohl		Democrat	12/1/2020	11/30/2023	Active
Personnel Review Board	Member					12/1/2020	11/30/2023	Vacant
Personnel Review Board	Member	Rikki	Wells	Rikki8243@gmail.com	Republican	12/1/2022	11/30/2025	Active
Board Name	Position	First Name	Last Name	Email	Political Party	Calculated Start Date	Calculated End Date	Status

WATERFORD DEMOCRATIC TOWN COMMITTEE

182 Niantic River Rd • Waterford, CT • 06385

March 17, 2023

Paul Goldstein
Moderator, RTM
15 Rope Ferry Rd
Waterford, CT 06385

RE: Personnel Review Board Appointment

Dear Moderator Goldstein,

On behalf of the Waterford Democratic Town Committee, I offer this letter of support for the nomination of Stephane Bowens Browder for appointment to the Personnel Review Board, to fill the remainder of the 12/01/20 – 11/30/23 term. Her contact information is as follows:

Stephane Bowens Browder
12 Two Mile Hill Rd
Waterford, CT 06385-1727
Stephanebrowder819@gmail.com
860-744-4514

A retired social worker, Ms Browder is currently an adjunct professor at Three Rivers, a FaithWorks Institute Fellow, and a member of Eastern Stars and Waterford RISE. The DTC believes that she would be an engaged and thoughtful participant in the Board's deliberations if granted the opportunity to serve. We strongly recommend that the RTM appoint Ms Browder to fill the vacancy on the Personnel Review Board created following David Peabody's resignation.

Thank you for your consideration of this matter.

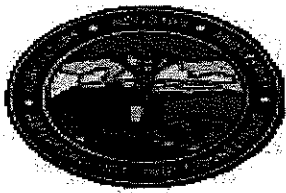
Sincerely,

Cathy Barnard

Catherine Barnard
Chair, Waterford DTC

cc: Dave Campo, Town Clerk

RECEIVED FOR RECORD
WATERFORD, CT
2023 MAR 20 P 2:39
ATTEST: *Dave Campo*
TOWN CLERK



Town of Waterford

Board Book Report



Oswegatchie Fire Station Building Committee

Basic Information

Type Committee

Status Enabled

Visibility Public

11,12

Board Seats

Board Name	Position	Appointed By	First Name	Last Name	Calculated Start Date	Calculated End Date	Status
Oswegatchie Fire Station Building Committee	RTM Member	Representative Town Meeting			3/8/2023	Life Term	Vacant
Oswegatchie Fire Station Building Committee	RTM Member	Representative Town Meeting			3/8/2023	Life Term	Vacant
Oswegatchie Fire Station Building Committee	BOS Member	Board of Selectmen			3/8/2023	Life Term	Vacant
Oswegatchie Fire Station Building Committee	BOF Member	Board of Finance	J. Robert	Tuneski	3/8/2023	Life Term	Active
Oswegatchie Fire Station Building Committee	Elector	Representative Town Meeting			3/8/2023	Life Term	Vacant
Oswegatchie Fire Station Building Committee	Elector	Representative Town Meeting			3/8/2023	Life Term	Vacant
Oswegatchie Fire Station Building Committee	Fire Service Member	Fire Services Director			3/8/2023	Life Term	Vacant
Oswegatchie Fire Station Building Committee	Fire Service Member	Fire Services Director			3/8/2023	Life Term	Vacant
Oswegatchie Fire Station Building Committee	Fire Service Member	Fire Services Director			3/8/2023	Life Term	Vacant
Board Name	Position	Appointed By	First Name	Last Name	Calculated Start Date	Calculated End Date	Status

WATERFORD REPUBLICAN TOWN COMMITTEE
P.O. Box 671
Waterford, CT 06385

Mr. David Campo
Waterford Town Clerk
15 Rope Ferry Road
Waterford, CT 06385

March 17, 2023

Dear Dave,

Please be informed that the Waterford Republican Town Committee has endorsed Matt Blakenship to serve on the Oswegatchie Fire Station Building Committee.

The Waterford Republican Town Committee respectfully requests that the Representative Town Meeting place in nomination at its meeting on April 3, 2023 the name of Matt Blakenship to serve on the Oswegatchie Fire Station Building Committee.

Thank you in advance for your cooperation in this request.

Sincerely yours,

Tali Maidelis
WRTC, Chairman

Cc: Paul Goldstein
RTM, Moderator

Danielle Steward-Gelinas
RTM, Majority Leader

RECEIVED FOR RECORD
WATERFORD, CT
2023 MAR 20 A 9:03
ATTEST: David I. Campo
TOWN CLERK

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

13

March 22, 2023

Paul Goldstein
Moderator
Representative Town Meeting
15 Rope Ferry Road
Waterford, CT 06385

Dear Mr. Goldstein,

The Board of Selectmen, at their Meeting on Tuesday, March 21, 2023 unanimously recommended the following:

To consider an act on a request by the Board of Selectmen to the Representative Town Meeting for the disposition of town owned real property at 1 Hamel Court, by auction.
Please put this request on your agenda for the next meeting.

Sincerely,

Robert J. Brule

Robert J. Brule
First Selectman

cc: David Campo, Town Clerk

RECEIVED FOR RECORD
WATERFORD, CT
2023 MAR 22 A 8:40
ATTEST: *David I. Campo*
TOWN CLERK

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

February 21, 2023

Rob Brule, First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

RE: **APPLICATION #PL23-1**, Sale of Town Owned Property – 1 Hamel Court
CGS APPROVAL 8-24

Dear Mr. Brule:

At a meeting on February 7, 2023, the Planning & Zoning Commission took the following action in regards to the above referenced application:

APPROVED: #PL-23-1 – Request of the Town of Waterford First Selectman for municipal improvement in accordance with Section 8-24 of the Connecticut General Statutes to dispose of town-owned property located at 1 Hamel Court.

This approval and attached minutes constitutes a report required under CGS 8-24 of the Connecticut General Statutes. A copy of this letter should be included with any request for funds or authorization for grant applications. If you have any questions, please do not hesitate to call this office.

Sincerely,

Greg Massad, Chairman
Planning & Zoning Commission

By:

Jonathan E. Mullen
Jonathan Mullen, AICP
Planning Director

cc: RTM Moderator
Director of Finance
Tax Collector

RECEIVED FOR RECORD
WATERFORD, CT
2023 FEB 28 P 3:37
ATTEST: *[Signature]*
TOWN CLERK

MINUTES

RECEIVED FOR RECORD
WATERFORD, CT

Planning & Zoning Commission
Remote Access Only

2023 FEB 14 4:08 PM
February 7, 2023
6:30 PM

ATTEST: *D. J. Conderino*
T. Conderino

Members Present: Chairman Greg Massad, Karen Barnett, Victor Ebersole and Tim Conderino
Members Absent: Tim Bleasdale
Alternates Present: Bertrand Chenard
Alternates Absent: Joseph DiBuono
Staff Present: Jonathan Mullen, AICP, Planning Director, Mark Wujtewicz, Planner and Katrina Kotfer, Recording Secretary

1. CALL TO ORDER AND APPOINTMENT OF ALTERNATES

Chairman Massad called the meeting to order at 6:30 PM. Alternate B. Chenard was seated for T. Bleasdale.

2. APPROVAL OF MINUTES

B. Chenard asked the Commission to revise the wording on page two by replacing the second paragraph with the following:

"B. Chenard expressed concerns that the proposed tree screening along the easterly property line may interfere with the use of the driveway on the adjoining property. T. Griffing stated that he believed that the species chosen for that area were appropriate given their proximity to the adjoining driveway. B. Chenard raised a safety question regarding customer use of the gas pumps during refueling truck deliveries since the truck would effectively block access from the northerly side of the pump bays. T. Griffing described the tanker delivery of product and stated that there will be a period of time when the truck is delivering product that some filling station pumps would not be accessible. B. Chenard expressed concern with how the stormwater from the canopy will be directed on the site. T. Griffing explained that he did not have information as to how the stormwater will be directed from the canopy roof."

MOTION: Motion made by B. Chenard, seconded by V. Ebersole, to approve the January 10, 2023 meeting minutes as amended.

VOTE: 4-0-1 (G. Massad did not attend the January 10, 2023 meeting)

3. APPLICATION RECEIPT

#PL-23-2 – Request of Stone Ridge R E, LLC, owner & applicant for a Coastal Site Plan review and site plan approval for Business Offices and Storage Warehouses at 21 Gurley Road, IP-1 zone, in accordance with Sections 13.1.2, 13.1.8, 22 and 25.4 of the Zoning Regulations and as shown on plans entitled "Stone Ridge Business Park, 21 Gurley Road, Waterford, Connecticut".

ACTION REQUIRED BY:

4/13/23

M. Wujtewicz noted that a new application was submitted after the agenda had been posted.

8. ADJOURNMENT

MOTION: Motion made by B. Chenard, seconded by V. Ebersole, to adjourn the meeting at 7:00 PM.

VOTE: 5-0

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Katrina Kotfer", written over the printed name.

Katrina Kotfer
Recording Secretary

14

TOWN OF WATERFORD
AMERICAN RESCUE FUNDS QUARTERLY REPORT
October 1, 2022 through December 31, 2022

RECEIVED FOR RECORD
 WATERFORD, CT

2022 DEC 21 A 11: 50

BUDGET	ENCUMBERED	TOTAL	TOTAL	BALANCE
			EXPENDED	AVAILABLE
TOWN CLERK				

1: PUBLIC HEALTH

1.2 COVID-19 Testing

Wfd-1.2-01 COVID Test Kits PROJECT COMPLETE

\$ 3,500.00	\$ -	\$ 3,499.84	\$ -
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1.5 Personal Protective Equipment

Wfd-1.5-01 PPE Supplies

\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
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1.7 Other COVID-19 Public Health Expenses

Wfd-1.7-01 First Responder CADlink Equipment and Software

\$ 80,570.00	\$ 1,308.68	\$ 69,363.69	\$ 9,897.63
--------------	-------------	--------------	-------------

Wfd-1.7-02 ESO Fire RMS Software PROJECT COMPLETE

\$ 10,924.00	\$ -	\$ 10,923.95	\$ 0.05
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Wfd-1.7-03 Dispatch Upgrades PROJECT COMPLETE

1.12 Mental Health Services

Wfd-1.12-01 Human Services Coordinator

\$ 266,101.00	\$ 207,374.78	\$ 58,726.22	\$ -
---------------	---------------	--------------	------

1.14 Other COVID-19 Public Health Services

Wfd-1.14-01 Ledgelight Health District PROJECT COMPLETE

\$ 55,479.00	\$ -	\$ 55,478.90	\$ 0.10
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PUBLIC HEALTH SUBTOTAL

\$ 417,574.00	\$ 208,683.46	\$ 197,992.60	\$ 10,897.78
---------------	---------------	---------------	--------------

2: NEGATIVE ECONOMIC IMPACTS

2.32 Small Business Economic Assistance (General)

Wfd-2.32-01 Waterford Small Business Grants

\$ 300,000.00	\$ 22,000.00	\$ 122,746.20	\$ 155,253.80
---------------	--------------	---------------	---------------

2.35 Aid to Tourism, Travel or Hospitality

Wfd-2.35-01 Eugene O'Neill Theater

\$ 588,765.00	\$ 1,500.00	\$ 60,147.94	\$ 527,117.06
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NEGATIVE ECONOMIC IMPACTS SUBTOTAL

\$ 888,765.00	\$ 23,500.00	\$ 182,894.14	\$ 682,370.86
---------------	--------------	---------------	---------------

TOWN OF WATERFORD
AMERICAN RESCUE FUNDS QUARTERLY REPORT
October 1, 2022 through December 31, 2022

5: INFRASTRUCTURE

5.5 Clean Water: Other Sewer Infrastructure					
Wfd-5.5-01	Cross Road Pump Station Upgrade PROJECT CANCELLED	\$ 54,361.28	\$ -	\$ 54,361.28	\$ -
Wfd-5.5-02	Old Norwich Road Pump Station Upgrade	\$ 1,097,938.72			\$ 1,097,938.72
Wfd-5.5-03	Gorman Pump Station Control Panels Upgrade	\$ 163,750.00			\$ 163,750.00
5.14 Drinking Water: Storage					
Wfd-5.14-01	Fargo Lane Water Tower Rehab	\$ 1,200,000.00	\$ 39,499.95	\$ 19,500.05	\$ 1,141,000.00
5.21 Broadband: Other Projects					
Wfd-5.21-01	Broadband/Security Upgrades at Pump Stations	\$ 680,322.00	\$ -	\$ 5,574.00	\$ 674,748.00
INFRASTRUCTURE SUBTOTAL		\$ 3,196,372.00	\$ 39,499.95	\$ 79,435.33	\$ 3,077,436.72

6: REVENUE REPLACEMENT

6.1 Wfd-6.1-01	Civic Triangle Park ADA Revitalization	\$ 950,000.00	\$ 32,289.65	\$ 259.95	\$ 917,450.40
Wfd-6.1-02	Town GIS Updates	\$ 37,500.00	\$ 22,598.97	\$ 14,901.03	\$ -
Wfd-5.21-02	Cyber Security PROJECT COMPLETE	\$ 25,168.00	\$ -	\$ 25,168.00	\$ -

REVENUE REPLACEMENT SUBTOTAL \$ 1,012,668.00 \$ 54,888.62 \$ 40,328.98 \$ 917,450.40

TOTAL \$ 5,515,379.00 \$ 326,572.03 \$ 500,651.05 \$ 4,688,155.76