FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

Town of Waterford

PHONE: 860-442-0553
www.waterfordct.org

AGENDA
REPRESENTATIVE TOWN MEETING
REGULAR MEETING
Monday, June 5, 2023
7:00pm – Waterford Town Hall

A. Pledge of Allegiance
B. Roll Call
C. To consider and act upon the minutes of the April 3, 2023 Regular Meeting, the May 1, 2023 Budget and Special Meeting.
D. Correspondence
E. Public Comment
F. Committee reports and referrals
G. Appointee & Liaison updates
H. Transaction of Business on the Call;

1. To consider and act upon a recommendation from the Board of Finance for an additional appropriation in the amount of **$30,000** to fund the removal and cleaning of apparatus that carry PFAS/Foam. Appropriated funds for this project will be made available by transferring **$30,000** from the **Unassigned Fund Balance** of the **General Fund** to **Line #10123-52040, Service Contracts and Repairs ($24,000)** and **Line #10123-53112, Firefighter Supplies ($6,000).**
2. To consider and act upon a recommendation from the Board of Finance for an appropriation in the amount of **$25,500** to fund the restoration and repair of the Mago Point Overflow Parking Lot. Appropriated funds for this project will be made available by transferring the approved **$25,500** from **Capital and Non-recurring Designated Line #20511-57870, Mago Point Improvements.**
3. To consider and act upon a recommendation from the Board of Finance for an additional appropriation in the amount of **$544,000** to upgrade the Old Norwich Road Wastewater Pump Station. Appropriated funds for this project will be made available by transferring the approved **$544,000** from **Capital and Non-recurring Designated Line #20531-57816, Old Norwich Pump Station.**

4. To consider and act upon a request from the Board of Selectmen, pending the outcome of its upcoming special meeting, to approve transferring, for a dollar and other consideration, a portion of the Southwest School property, approximately 15 acres, to LEARN, a non-profit regional education center, and authorize the First Selectman to sign, on the Town of Waterford's behalf, subject to Town Attorney approval of final contract terms.

I. New Business

J. Adjournment

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C

MINUTES
REPRESENTATIVE TOWN MEETING
Annual Budget Meeting & Special Meeting
May 1, 3, 8 and 10, 2023

Moderator Paul Goldstein called the Annual Budget Meeting & Special Meeting of the Representative Town Meeting to order on May 1, 2023, at 7:00 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Kyrah Augmon-Bossa, Michael Bono, Jennifer Bracciale, Mary Childs, Harry Colonis, Thomas J. Dembek, Susan Driscoll, Tim Fioravanti, Steve Garvin, Nick Gauthier, Paul S. Goldstein, Kristin Gonzalez, Ryan Healy, Richard Holmes, Lindsay Khan, Jennifer Kohl, Cheryl Larder, Ted Olynciw, Dan Radin, Michael Rocchetti, Danielle Steward-Gelinas, David Sugrue, David Welch
ABSENT: *Tim Condon, Kevin Girard, David Welch.*
EX-OFFICIO MEMBERS PRESENT: First Selectman Robert J. Brule, Board of Education Chair Pat Fedor, Board of Finance Chair Glenn Patterson, Selectman Richard Muckle.
EX-OFFICIO MEMBERS ABSENT: Selectman Greg Attanasio.
ALSO PRESENT: Town Attorney Robert Avena, Town Clerk David L. Campo, and Director of Finance Kim Allen.

PUBLIC COMMENT
None

CORRESPONDENCE
Moderator Goldstein noted that a letter from RTM Member Chery Larder was received (See Attachment), along with additional backup for CALL ITEM 1 from LEARN.

CALL ITEM 1 – *LEARN Southwest School Presentation*
Presentation by LEARN Executive Director Kate Ericson
Short presentation on LEARN's interest in the Southwest School property as a possible site for a new magnet school and the advantages for the Town of Waterford and the region. (See Attachment)

PROCEDURAL MATTERS
The Annual Budget Meeting is, in fact, an open meeting called to order on May 1, 2023, to be recessed *on May 3, and again on May 8, and May 10, and only to be adjourned after final action on May 10, 2023.*
Consideration of the budget by department/agency follows the posted schedule.

CALL ITEM 2 – Board of Education and General Fund Budget
Consideration and action upon the General Fund Budget, which includes both Board of Education and General Government budgets for the Fiscal Year July 1, 2023, through June 30, 2024, as recommended by the Board of Finance, and as may be modified by the determination of the Representative Town Meeting.

STANDING MOTION by Majority Leader Steward-Gelinas, seconded by Minority Leader Driscoll, to offer a standing motion to move each proposed budget for consideration in the order specified in the hearing schedules, with approvals at the series subtotal and the department total levels, with the understanding that all totals are considered tentatively approved until final action is taken at the end of our budget hearing.
VOTING IN FAVOR: *Unanimous.*

BOARD OF EDUCATION (10160) $54,730,455
PRESENTATION: Chairman of the Board of Education Pat Fedor, Superintendent of Schools Thomas Giard, BOE Director of Finance Joseph Mancini presented the details of the budget and stood for questions.
MOTION by Steward-Gelinas, seconded by Rocchetti, to reduce the increase by $536,472 for a new total for the Board of Education budget in the amount of $54,193,983.
Lengthy discussion ensued in regard to the reduction.
VOTING IN FAVOR OF REDUCTION: Augmon-Bossa, Bracciale, Colonis, Dembek, Driscoll, Garvin, Goldstein, Healy, Holmes, Kohl, Radin, Rocchetti, Steward-Gelinas, Sugrue.
VOTING AGAINST REDUCTION: Gauthier, Khan, Larder, Olynciw
ABSTAINED: Bono, Childs, Fioravanti, Gonzalez
MOTION TO REDUCE PASSED: 14-4-4
VOTING IN FAVOR OF AMENDED TOTAL ($54,193,983): Augmon-Bossa, Bracciale, Colonis, Dembek, Driscoll, Garvin, Gauthier, Goldstein, Healy, Holmes, Kohl, Olynciw, Radin, Rocchetti, Steward-Gelinas, Sugrue
VOTING AGAINST AMENDED TOTAL: Khan, Larder
ABSTAINED: Bono, Childs, Fioravanti, Gonzalez
MOTION TO APPROVE AMENDED TOTAL PASSED: 16-2-4

Recess at 8:58 P.M.

CALL TO ORDER
The Annual Budget Meeting of the Representative Town Meeting was resumed and called to order at 7:00 P.M. on Wednesday, May 3, 2023 by Moderator Goldstein.

PLEDGE OF ALLEGIENCE

ROLL CALL
PRESENT: Kyrah Augmon-Bossa, Jennifer Bracciale, Mary Childs, Harry Colonis, Tim Condon, Thomas J. Dembek, Susan Driscoll, Tim Fioravanti, Steve Garvin, Nick Gauthier, Kevin Girard, Paul S. Goldstein, Kristin Gonzalez, Ryan Healy, Richard Holmes, Lindsay Khan, Jennifer Kohl, Cheryl Larder, Ted Olynciw, Michael Rocchetti, Danielle Steward-Gelinas
ABSENT: *Michael Bono, Dan Radin, David Sugrue, David Welch*

EX-OFFICIO MEMBERS PRESENT: First Selectman Robert J. Brule, Board of Finance Chair Glenn Patterson, Selectman Richard Muckle
EX-OFFICIO MEMBERS ABSENT: Board of Education Chair Pat Fedor, Selectman Greg Attanasio
ALSO PRESENT: Town Attorney Nick Kepple, Town Clerk David L. Campo, and Director of Finance Kim Allen

PUBLIC COMMENT
Quaker Hill resident Helen Kwasniewski spoke about her budget concerns with an emphasis on Senior Citizens.

CORRESPONDENCE

ETHICS COMMISSION (10143) $900
MOTION PASSED: 20-1-0 (Larder against)

CONSERVATION OF HEALTH (10132) $148,407
MOTION PASSED: Unanimous

PUBLIC HEALTH NURSING SERV (10133) $25,911
Presentation: Karen DeSantis, Director of Home Care Services, VNA of Southeastern Connecticut
MOTION PASSED: Unanimous

SOCIAL SERVICES GRANTS/MISC (10120) $92,316
MOTION PASSED: Unanimous

REGISTRARS OF VOTERS (10102) $79,488
PRESENTATION: *Democratic Registrar of Voters Bigi Ebbin, Republican Registrar of Voters Patricia* Waters
MOTION PASSED: 20-0-1 (Larder Abstained)

RETIREMENT COMMISSION (10116) $7,049,737
PRESENTATION: *Chair of the Retirement Commission Susan Driscoll*
MOTION PASSED: Unanimous

YOUTH & FAMILY SERVICES BUREAU (10119) $239,827
PRESENTATION: Director of Human Services Dani Gorman, Program Coordinator Joe Trelli, Human *Services Coordinator Heidi McSwain*
MOTION PASSED: Unanimous

SENIOR CITIZENS COMMISSION (10135) $484,631
PRESENTATION: Director of Human Services Dani Gorman, Assistant Director Terry Wheeler, Chair of *the Senior Citizens' Commission Carol Sanders, Senior Services Assistant Donna Payne, Senior Services* Technician Meaghan Lineburg, Human Service Coordinator Heidi McSwain
MOTION PASSED: 19-0-2 (Bracciale, Gauthier abstained)

BOARD OF ASSESSMENT APPEALS (10105) $1,602
PRESENTATION: Assessor Paige Walton
MOTION PASSED: Unanimous

ASSESSOR (10104) $292,148
PRESENTATION: Assessor Paige Walton
MOTION PASSED: 20-1-0 (Larder against)

CONTINGENCY (10121) $265,000
PRESENTATION: Director of Finance Kim Allen
MOTION by Larder, seconded by Gauthier, to reduce Contingency by $150,000 for a new total of $115,000.
Discussion ensued.
MOTION withdrawn by Larder and Gauthier.
VOTING IN FAVOR: Bracciale, Colonis, Condon, Dembek, Garvin, Girard, Goldstein, Healy, Holmes, Rocchetti, Steward-Gelinas
VOTING AGAINST: Augmon-Bossa, Childs, Driscoll, Fioravanti, Gauthier, Gonzalez, Khan, Kohl, Larder, Olynciw
ORIGINAL MOTION PASSED: 11-10-0

DEBT SERVICE (10139) $8,148,250
PRESENTATION: Director of Finance Kim Allen
MOTION by Olynciw, seconded by Larder, to reduce Debt Service by $4,000,000 for a new total of $4,148,250.
Discussion ensued.
MOTION withdrawn by Olynciw and Larder.
ORIGINAL MOTION PASSES: 20-1-0 (Larder against)

INSURANCE (10112) $5,105,857
PRESENTATION: Director of Finance Kim Allen
MOTION PASSED: 20-1-0 (Larder against)

TOWN CLERK (10109) $252,225
PRESENTATION: Town Clerk David L. Campo, CCTC
MOTION PASSED: Unanimous

REPRESENTATIVE TOWN MEETING (10117) $18,903
PRESENTATION: Town Clerk David L. Campo, CCTC
MOTION by Gauthier, seconded by Larder to reduce the Line Item #10117-52050 Dues, Conference, Educ line from $12,852 to $0.
Discussion ensued.
MOTION TO REDUCE FAILED: 2-19-0 (Childs and Gauthier in favor)
ORIGINAL MOTION PASSED: 19-2-0 (Childs and Gauthier against)

Recess at 8:47 P.M.

CALL TO ORDER
The Annual Budget Meeting of the Representative Town Meeting resumed at 7:00 P.M. on Monday, May 8, 2023, with the call to order by Moderator Goldstein.

PLEDGE OF ALLEGIENCE

ROLL CALL
PRESENT: Kyrah Augmon-Bossa, Michael Bono, Jennifer Bracciale, Mary Childs, Harry Colonis (Speaker phone), Thomas J. Dembek, Susan Driscoll, Tim Fioravanti, Nick Gauthier, Paul S. Goldstein, Kristin Gonzalez, Ryan Healy, Richard Holmes, Lindsay Khan, Jennifer Kohl, Cheryl Larder, Ted Olynciw, Michael Rocchetti, Danielle Steward-Gelinas, David Sugrue
ABSENT: Tim Condon, Steve Garvin, Kevin Girard, Dan Radin, David Welch
EX-OFFICIO MEMBERS PRESENT: First Selectman Robert J. Brule, Selectman Richard Muckle, Selectman Greg Attanasio.
EX-OFFICIO MEMBERS ABSENT: Board of Education Chair Pat Fedor, Board of Finance Chair Glenn Patterson.
ALSO PRESENT: Town Attorney Robert Avena, Town Clerk David L. Campo, and Director of Finance Kim Allen.

PUBLIC COMMENT
None

CORRESPONDENCE
None

ZONING BOARD OF APPEALS (10115) $4,310
PRESENTATION: Director of Planning Jonathan Mullen
MOTION PASSED: Unanimous

ECONOMIC DEVELOPMENT COMMISSION (10113) $27,447
PRESENTATION: Director of Planning Jonathan Mullen
MOTION PASSED: Unanimous

CONSERVATION COMMISSION (10114) $18,250
PRESENTATION: *Director of Planning Jonathan Mullen, Environmental Planner Maureen Fitzgerald*
MOTION PASSED: Unanimous

PLANNING & ZONING COMMISSION (10110) $661,210
PRESENTATION: Director of Planning Jonathan Mullen
MOTION PASSED: Unanimous

FLOOD & EROSION CONTROL BOARD (10141) $2,138
PRESENTATION: Director of Planning Jonathan Mullen
MOTION PASSED: Unanimous

BUILDING DEPARTMENT (10118) $297,609
PRESENTATION: Director of Planning Jonathan Mullen
MOTION PASSED: Unanimous

BUILDING MAINTENANCE (10111) $899,770
PRESENTATION: *Director of Public Works Gary Schneider, Office Coordinator Dandy Kenniston*
MOTION PASSED: Unanimous

RECREATION & PARKS COMMISSION (10137) $1,423,523
PRESENTATION: Director of Recreation and Parks Ryan McNamara
MOTION PASSED: 19-0-1 (Childs abstained)

BOARD OF SELECTMEN (10101) $207,605
PRESENTATION: First Selectman Robert Brule
MOTION PASSED: Unanimous

PUBLIC WORKS DEPARTMENT (10130) $4,994,798
PRESENTATION: Director of Public Works Gary Schneider, Office Coordinator Sandy Kenniston
MOTION PASSED: Unanimous

Recess at 7:55 P.M.

CALL TO ORDER

The Annual Budget Meeting of the Representative Town Meeting resumed at 7:00 P.M. on Wednesday, May 10, 2023, with the call to order by Paul Goldstein.

PLEDGE OF ALLEGIENCE

ROLL CALL
PRESENT: Kyrah Augmon-Bossa, Michael Bono, Jennifer Bracciale, Mary Childs, Harry Colonis, Tim Condon (Speaker phone), Thomas J. Dembek, Susan Driscoll, Tim Fioravanti, Steve Garvin, Nick Gauthier, Paul S. Goldstein, Kristin Gonzalez, Ryan Healy, Richard Holmes, Lindsay Khan, Jennifer Kohl, Cheryl Larder, Ted Olynciw, Michael Rocchetti, Danielle Steward-Gelinas, David Sugrue
ABSENT: Kevin Girard, Dan Radin, David Welch
EX-OFFICIO MEMBERS PRESENT: First Selectman Robert J. Brule, Board of Education Chair Pat Fedor, Selectman Richard Muckle, Chair of the Board of Finance Glenn Patterson
EX-OFFICIO MEMBERS ABSENT: Selectman Greg Attanasio
ALSO PRESENT: Town Attorney Nicholas Kepple, Town Clerk David L. Campo, and Director of Finance Kim Allen.

PUBLIC COMMENT
Resident and RTM Member Cheryl Larder, 26 Wiemes Ct, spoke in regard to her concerns over the way budget sessions were conducted. (See Attachment)
Resident and BOF Member John Sheehan, 19 Laurel Crest Dr, spoke in regard to his concerns over the way the budget session was conducted on Monday, May 8, 2023.
Resident Helen Kwasniewski, 227 Bloomingdale Rd, spoke in regard to budget concerns and thanked the Town's first responders for their response to an accident that her brother was involved in.

CORRESPONDENCE
None

TAX COLLECTOR (10106) $217,865
PRESENTATION: Tax Collector Alan Wilensky
MOTION PASSED: 21-0-1 (Fioravanti abstained)

WATERFORD PUBLIC LIBRARY (10136) $1,006,837
PRESENTATION: Library Director Christine Johnson, President of The Waterford Public Library Board of Trustees Aaron Rosenberg
MOTION PASSED: Unanimous

FINANCE DEPARTMENT (10107) $747,721
PRESENTATION: Director of Finance Kim Allen
MOTION PASSED: Unanimous

HUMAN RESOURCES DEPARTMENT (10145) $259,836
PRESENTATION: Director of Human Resources Christine Walters, Executive Secretary Joan Barnes
MOTION PASSED: Unanimous

BOARD OF FINANCE (10103) $70,159
PRESENTATION: Board of Finance Member John Sheehan
MOTION PASSED: Unanimous.

LEGAL DEPARTMENT (10108) $295,000
PRESENTATION: Town Attorney Nicholas Kepple
MOTION PASSED: Unanimous

FIRE SERVICES (10123) $3,531,618
PRESENTATION: Director of Fire Services Michael Howley
MOTION PASSED: Unanimous

EMERGENCY MANAGEMENT (10122) $1,094,563
PRESENTATION: Director of Emergency Management Stephen Sinagra
MOTION PASSED: Unanimous.

POLICE COMMISSION (10129) $6,830,602
PRESENTATION: Chief of Police Marc Balestracci, Lieutenant Timothy Silva, Lieutenant Nicole VanOverloop, Sergeant Troy Gelinas, Office Coordinator Diane Driscoll
MOTION PASSED: 21-0-1 (Steward-Gelinas abstained)

INFORMATION TECHNOLOGY (10147) $1,165,181
PRESENTATION: Information Technology Manager Jeff Robillard
MOTION PASSED: Unanimous

CURRENT YEAR CAPITAL IMPROVEMENTS (10138) $1,636,721
PRESENTATION: First Selectman Robert Brule
MOTION PASSED: 21-1-0 (Childs opposed)

TRANSFERS TO CAPITAL AND NON-RECURRING EXPENDITURE (10140) $281,250
MOTION PASSED: Unanimous

FINAL ACTION

GENERAL GOVERNMENT OPERATIONS $37,812,994
MOTION by Steward-Gelinas, seconded by Rocchetti, to approve the General Government Operations Budget in the amount of $37,812,994.
MOTION PASSED: 19-3-0 (Childs, Larder, Gauthier opposed)

CURRENT YEAR CAPITAL IMPROVEMENTS (10138) $1,636,721
MOTION by Steward-Gelinas, seconded by Bono, to approve the Current Year Capital Improvements Budget in the amount of $1,636,721.
MOTION PASSED: Unanimous.

TRANSFERS TO CAPITAL AND NON-RECURRING EXPENDITURE (10140) $281,250
MOTION by Steward-Gelinas, seconded by Dembek, to approve the Transfer to Capital and Non-Recurring Expenditure Fund Budget in the amount of $281,250
MOTION PASSED: Unanimous

DEBT SERVICE (10139) $8,148,250
MOTION by Steward-Gelinas, seconded by Dembek, to approve the Debt Service budget in the amount of $8,148,250
MOTION PASSED: Unanimous.

BOARD OF EDUCATION: (10160) $54,193,983
MOTION by Steward-Gelinas, seconded by Dembek, to approve the Board of Education Budget in the amount of $54,193,983
MOTION PASSED: 16-2-4 (Larder, Khan opposed)(Gonzalez, Bono, Fioravanti & Childs Abstained)

TOTAL BUDGET FISCAL YEAR 2024 $102,073,198
MOTION by Steward-Gelinas, seconded by Dembek, to approve a Total Budget for Fiscal Year 2024 in the amount of $102,073,198
MOTION PASSED: 18-4-0 (Childs, Gauthier, Khan and Larder opposed)

CALL ITEM 3 – Tax Payment Schedule.
MOTION by Steward-Gelinas, seconded by Bono, to approve the tax payment schedule for Fiscal Year 2023 – 2024, as recommended by the Tax Collector Alan Wilensky.
Friendly amendment requested by Larder and accepted to refer to the letter from Tax Collector Alan Wilensky to read as follows : *MOTION by Steward-Gelinas, seconded by Bono, to approve the tax* payment schedule for Fiscal Year 2023 – 2024, as recommended by the Tax Collector Alan Wilensky. (See Attachment)
VOTING IN FAVOR: Unanimous.

MOTION by Driscoll, seconded by Sugrue, to adjourn at 9:01 P.M.
VOTING IN FAVOR: Unanimous

Respectfully submitted,
David L. Campo
David L. Campo, CCTC
Waterford Town Clerk

Cheryl R. Larder
26 Wiemes Court
Waterford, CT 06385
crlarder22@gmail.com

RECEIVED FOR RECORD
WATERFORD, CT
2023 APR 25 A 11:13
ATTEST: [signature]
TOWN CLERK

April 24, 2023

Robert Brule, Fist Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Re: Town Surplus

Dear Rob:

Following is the letter we discussed regarding my inquiry as to why it has been suggested that the use of a portion of the Town's Unassigned Fund Balance ("surplus") to pay down Town debt is a bad idea, or not recommended.

The Town's appropriating boards (Board or Selectman, Finance and RTM) have passed multiple uses of surplus as additional appropriations over the last two (2) years, $1.8 million for roads in fiscal year 2021-2022 and more than $3 million so far in fiscal year 2022-2023. Despite this, the surplus remains at a level significantly over (almost double) the amount recommended in the Board of Finance's Fund Balance Policy.

I have commented on more than one occasion (certainly to the annoyance of some) that I believe we, as elected officials, have a responsibility to return some of this surplus to the taxpayers (who have contributed to it) in real time, in a way that can be immediately felt/appreciated by the taxpayer.

As we discussed, because departments are preparing budgets eighteen (18) months into the future, there continue to be significant amounts returned to the general fund at the end of each fiscal year, which in turn contributes to the continuing high surplus. No one advocates a "use or lose" policy and the return of unused appropriations to the general fund at end of the fiscal year is undoubtedly appreciated.

I understand your suggested moratorium on capital projects in the coming year due to the fact that the Town has many approved and funded capital projects that have not been completed and still will take the next several months or longer to complete. I agree, why tax residents for capital project that cannot be completed in the near term.

I am less convinced that the plan to fund certain capital projects over the next five years from surplus will address the continuing high level of surplus or provide a benefit that taxpayers will feel in an appreciable way in the near term. Looking at the Town Accountant's report of the Status of the General Fund Unassigned Balance dated March 8, 2023, the Town applied additional appropriations through February 28, 2023 in the amount of $3,125,236 but had projected revenues in *excess* of budgeted of $3,137,574. Effectively an additional surplus of $12,338 (not including any funds that may be returned by departments at the end of the fiscal year, of which there are sure to be some).

I understand there is strong opposition to the use of surplus to fund the Town budget being approved for the next fiscal year, due to the possibility of it creating a potentially false baseline budget and inflate the tax increase in subsequent years. I have suggested in conversation with other individuals that if we targeted a specific surplus to be applied to budget over a series of years, perhaps that would allay the fear of a drastic inflation of taxes in the subsequent year but there seems to be no room for agreement on this approach.

So, why not pay down debt principal? A paydown of debt principal would have a continuing benefit year after year. Why do we continue to pay debt, and charge taxpayers additionally to pay on debt, when we have their money already to pay it down?

I will appreciate your obtaining an opinion of whomever you or Town counsel deem appropriate, of why it would not be beneficial to pay down the Town's debt with surplus. I think an hour or two of counsel's time, including bond counsel if necessary, would be appropriate if this can lead to any tax relief for our constituents.

Thank you in advance,

Cheryl R. Larder
First District RTM

Re-imagining the Region's Early Childhood Magnet School

A Partnership of Innovation and Impact

The Town of Waterford and LEARN at 51 Daniels Avenue, Waterford

A community resource in the form of a high-quality, multicultural, multilingual education program for approximately 600 children, ages 6 weeks to 7 years.

Benefits to the Town of Waterford

- **Cost Avoidance: Environmental Cleanup**. The 51 Daniels Avenue demolition and environmental cleanup is estimated at 1 million-1.5 million. LEARN will bare the full cost.

- **Cost Avoidance: In-town Special Education**. Transportation costs for outplacement of special education students is $30,000-$50,000 (per student). LEARN will provide an in-town, outplacement facility for Waterford special education students, potentially avoiding thousands in expenses each year.

- **Partnership of Impact: Integrated Education in a State-of-the-Art Facility**. Indoor spaces will be fully accessible to individuals of all abilities. LEARN will work in collaboration with various Waterford groups to make meeting and event rooms available to Waterford residents during non-school hours.

- **Partnership of Impact: Responsible Stewards**. A state-of-the-art facility with accessible grounds will improve the health and safety of all. Waterford residents will have the opportunity to engage in recreational activities, i.e., pickleball courts, walking paths, and pollinator gardens. These activities will enhance the sense of belonging in the neighborhood.

- **Partnership of Impact: Property Value**. The National Bureau of Economic Research found a tie between school expenditures and home values. The "Using Market Valuation to Assess Public School Spending" report indicates that home values increase by $20, per dollar spent on public schools in a community.

- **Partnership of Impact: Child Care Desert**. Southeastern Connecticut programs offering infant/toddler care are at capacity with wait lists. LEARN will complement the region's programming by offering parents and caregivers the ability to work and/or study without having to worry about the health, safety, and education of their young children.

LEARN
Innovate • Collaborate • Serve

Public comment
Cheryl R. Larder
26 Wiemes Court

RECEIVED FOR RECORD
WATERFORD, CT

2023 MAY 11 P 2:49

ATTEST TOWN CLERK

After I left Monday, calmed down, talked to people, wrote things down and sifted out the anger, I have been left with a found sense of disappointment in how this series of budget sessions have gone. We have new young members who are truly interested in being involved and a part of Town government.

Budget sessions used to be an opportunity for members to learn about town department functions and activities.

Department heads used to lead with a brief discussion of their increase and decreases, highlights of the past year and anticipated activities.

It was where department functions were discussed and explained by town employees most knowledgeable about them before the Board of Selectmen, Finance and RTM. The taxable grand list, town clerk grants, the plan of conservation and development, activities related to ADA compliance, assistance services available to seniors and youth, beach programs, the library consortium and initiatives, versa carts, solid was disposal costs and the decision to go to single stream recycling, police initiatives, fire response times, and the myriad of things for which the Board of Education is responsible beyond teaching abc's.

But for a few, I'm not sure why departments have stopped giving introductory remarks.

The first night of our budget deliberations we heard the phrase "words matter" and "people matter" several times.

That same night we had a motion to reduce the Board of Education budget before any substantive discussion of the budget itself occurred. The proposed reduction effectively eliminated any discussion of the board of education budget beyond the reduction itself.

Monday night this body was effectively censored when members were told that no questions would be allowed that were not specific to budget line items. In fact, some questions were not allowed. A member was also denied asking a question last Wednesday.

Monday, this body plowed through ten budgets totaling $8,536,660 in under an hour with likely not more than a dozen questions.

Yes words matter. I was going to say that "I fear that" but instead I am obligated to say "I know that" the effective censorship of this body has sent the message that a few people, and their opinions matter more than the rest of the members and their constituents.

Statement of J. W, "Bill" Sheehan to Representative Town Meeting Budget Hearing May 10, 2023

Mr. Moderator, Thank you for the opportunity to make a statement to the RTM tonight. I had not planned to say anything during the RTM budget hearings but what happened on Monday night, May 8, 2023 has prompted me to pass on a few words to the RTM.

I was shocked that the Moderator shut down questioning by Representative Larder. Budget hearings are an opportunity for RTM members (and the Board of Finance members) to ask questions of department heads regarding how they are running their department. The question may not relate to a specific budget line item but it does have a bearing on the entire budget.

I heard it said that if the RTM member had a question of a Department head, they should contact the DH in person or by phone or email outside of the RTM meeting. I would like to point out that RTM and BOF members have no official standing outside of the specific meetings of their bodies. Also, although it may not violate Freedom of Information Act, a question asked outside of a meeting provides the questioner with information that has not been provided to the other members of the RTM unless the questioner sends that information to other members. It also interferes with government transparency since the information is only between the DH and the RTM Member. The Voting Public also has no idea what actions were taken by a member outside of the meeting that influences how they may vote.

I served ten years (out of twelve) on the RTM, three of which as Moderator. I am in my twentieth year on the BOF, two of those years and Chair.. Stifling Member questions may simplify the minutes by the Town Clerk and speed up the meeting, but they rob members of the ability to get new information from the DH or Department spokes person and robs the public of government transparency.

When I have questions for a Department Head if I expect the DH to know the answer immediately, I will not inform him/her. If I expect that the DH may have to do some research to provide the answer, I send an email with a warning not to answer my email but to be ready to answer the question at the nest BOF meeting. This helps the DH to provide an accurate answer and not be embarrassed if he or she does not immediately know the answer. Questioning during a meeting means that all members benefit from the information provided by the answer to the question, not only the questioning member.

I will often ask a question even though I already know the answer because I want the rest of the BOF to know the answer as well, just in case they do not. It makes the DH look good and educates the low information member of the body.

Thank you for your attention, I hope that the RTM members will be able to ask all the questions they desire to educate each other and the public and not be squashed because it may not be directly involved with the line item currently in review. Open government is better government. Let the Sun shine in, not stay behind a cloud.

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

Town of Waterford

PHONE: 860-442-0553
www.waterfordct.org

3

To: Paul Goldstein, RTM Moderator
David Campo, Town Clerk

From: Alan Wilensky, CCMC
Tax Collector

Date: April 10, 2023

Subject: Tax Payment Schedule for Fiscal Year 2023 – 2024
For the RTM meeting agenda of May 10, 2023

I have the following recommendations for the schedule of tax payments for Fiscal Year 2023– 2024:

- Retain the two-payment system for Real Estate tax bills, providing for collections in July and January.
- Real Estate tax bills over $100.00 would be collected in two equal installments, due July 1, 2023, and January 1, 2024.
- Real Estate tax bills of $100.00 or less would be due in full July 1, 2023.
- Personal Property and Motor Vehicle tax bills would be due in full July 1, 2023.
- Motor Vehicle Supplemental tax bills would be due in full January 1, 2024. These bills are for vehicles registered after the assessment date of October 1, 2022.

This collection schedule is recommended in order to keep the Town in compliance with Connecticut General Statutes 12-142, 12-144, and 12-144a.

Sec. 12-142. Installments; due date. The legislative body of each municipality, upon approving any budget calling for the laying of a tax on property, shall determine whether such tax shall be due and payable in a single installment or in two semiannual installments or in four quarterly installments and shall, unless otherwise provided by law, designate the date or dates on which such installment or installments shall be due and payable, subject to the provisions of section 7-383, in any municipality in compliance with requirements concerning the uniform fiscal year under chapter 110; provided the last installment of any such tax shall be due and payable not later than forty-five days before the end of the fiscal year in which the first installment thereof is due and payable, and provided any special tax shall be due and payable in a single installment. In case of failure of the legislative body to determine when such tax shall be due and payable or whenever the date on which such tax shall be due and payable has been determined, however, (1) *the preparation and mailing of rate bills for such tax is delayed until* after the date such tax is due or (2) such tax is not applicable to certain property until after the date such tax is due, such tax shall be due and payable, with respect to all property or property which becomes subject to tax after the date such tax is due, whichever is applicable, not later than thirty days following the date on which rate bills for such tax are mailed or handed to persons liable therefor. Except as otherwise provided by law, the several installments of a tax due in two or four installments shall be equal, but any taxpayer may pay two or more of such installments when the first is due.

Sec. 12-144. Payment of taxes of not more than one hundred dollars. Any property tax due in any municipality of this state in an amount not in excess of one hundred dollars shall be due and payable in a single payment when so determined by the appropriating body of such municipality.

Sec. 12-144a. Payment of tax on motor vehicles. Irrespective of the provisions of sections 12-142 and 12-144, the appropriating body of each municipality, upon approving any budget calling for the laying of a tax on property, shall determine whether such tax as it applies to motor vehicles shall be due and payable in a single installment.

Alan Wilensky, CCMC
Waterford Tax Collector

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

Town of Waterford

PHONE: 860-442-0553
www.waterfordct.org

MINUTES
REPRESENTATIVE TOWN MEETING
Regular Meeting
April 3, 2023

Moderator Paul Goldstein called the April 3, 2023 Regular Meeting of the Representative Town Meeting to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL
PRESENT: Greg Attanasio, Jennifer Bracciale, Mary Childs, Timothy Condon, Thomas J. Dembek, Susan Driscoll, Timothy Fioravanti, Nick Gauthier, Kevin Girard, Paul Goldstein, Kristin Gonzalez, Ryan Healy, Richard Holmes, Jennifer Kohl, Cheryl Larder, Theodore Olynciw, Dan Radin (Speaker Phone), Michael Rocchetti, David Sugrue.
ABSENT: Michael Bono, Harry Colonis, Steven Garvin, Lindsay Khan, Danielle Steward-Gelinas, David Welch.
EX-OFFICIO MEMBERS PRESENT: First Selectman Robert J Brule, Chair of the Board of Finance Glenn Patterson, Selectman Richard Muckle.
EX-OFFICIO MEMBERS ABSENT:, Chair of the Board of Education Pat Fedor
ALSO PRESENT: Town Clerk David L. Campo; Town Attorney Nicholas Kepple; Finance Director Kim Allen.

AGENDA ITEM C – February 6, 2023 Regular and February 22, 2023 Special Meeting Minutes
MOTION by Dembek, seconded by Gauthier, to approve the February 6, 2023 and the February 22, 2023 Minutes with the following corrections noted by Town Clerk Campo to the February 6, 2023 Minutes: The friendly Amendment in ITEM 6 was offered by Representative Larder. A copy of Chapter 2.88 of the Waterford Code of Ordinances should have been attached to support ITEM 6. PUBLIC COMMENT in writing from Diane Glemboski was not entered into the minutes from the February 22, 2023 Minutes. (See Attachment)
MOTION PASSED: 18-0-1 (Sugrue Abstained)

AGENDA ITEM D - CORRESPONDENCE:
The following items were received for correspondence: A request from Alan Wilensky, the Tax Collector, to have him moved to the last day of the May Budget Hearings. Director of Fire Services Michael Howley sent a letter regarding appointments to the Oswegatchie Fire Station Building Committee. A letter of interest in the Southwest School property from Katherine Ericson, Director of Learn. (See Attachment)

AGENDA ITEM E - PUBLIC COMMENT: A letter from Joan and Gary Shook, 17 Millstone Rd West, in regard to concerns with the possible Data Center project. (See Attachment)

AGENDA ITEM F – COMMITTEE REPORTS and REFERRALS
Moderator Goldstein asked Representative Dembek if he would facilitate a meeting of the Legislation and Administration Standing Committee. Representative Condon, Chair of Public Protection and Safety Standing Committee, Stated that his committee would begin work on "Fire Marshal Permits Fee Schedule Ordinance", now that "Review of Ordinance 2.36 – Volunteer Firefighters Incentive Program" is out of committee. Representative Rocchetti, Chair of the Public Works, Planning and Development Committee, reported that the chair will set up a meeting when the new director has gotten up to speed on "Short Term Rentals".

CALL ITEM 1 – Senior Citizens Commission Appointments
NOMINATION by Dembek, seconded by Sugrue, to appoint Richard Beaney, 33 Greentree Dr, as a member of the Senior Citizens Commission to fill the vacancy due to the passing of Jody Nazarchyk (Term 04/04/2022 – 04/07/2025)
VOTING IN FAVOR: Unanimous
BEANEY appointed to the Senior Citizens Commission.

CALL ITEM 2 – Senior Citizens Commission Appointments
NOMINATION by Driscoll, seconded by Gauthier, to reappoint Daniel Rissi, 367 Glenwood Ave Ext, as a member of the Senior Citizens Commission. (Term 04/03/2023 – 04/06/2026)
NOMINATION by Driscoll, seconded by Gauthier, to reappoint Dina Lopes, 82 Longview St, as a member of the Senior Citizens Commission(Term 04/03/2023 – 04/07/2026)
VOTING IN FAVOR of both nominations: Unanimous
LOPES and RISSI appointed to the Senior Citizens Commission.

CALL ITEM 3 – Utility Commission Appointments
NOMINATION by Driscoll, seconded by Gonzalez, to reappoint Stephen Negri, 2 Lanyard Ln, as a member of the Utility Commission. (Term 04/01/2023 – 03/31/2027)
NOMINATION by Dembek, seconded by Rocchetti, to reappoint Kenneth Kirkman, 344 Great Neck Rd, as a member of the Utility Commission(Term 04/01/2023 – 03/31/2027)
VOTING IN FAVOR of both nominations: Unanimous
NEGRI and KIRKMAN appointed to the Utility Commission.

CALL ITEM 4: Section 2.36.080 Amendment
PRESENTATION: Timothy Condon, Chair of the Public Safety and Protection Standing Committee of the RTM, Director of Fire Services Michael Howley
MOTION by Driscoll, seconded by Gauthier, to approve a recommendation from the Public Protection & Safety Standing Committee of the RTM to amend **Chapter 2.36.080 - Volunteer Firefighters and Fire Police Incentive Program** of the **Town of Waterford Code of Ordinances.** (See Attachment)
A friendly amendment was offered by Olynciw and accepted to refer to the Ordinance as "Chapter 2.36 Section 080".
A friendly amendment was offered by Driscoll and accepted to make the following two corrections to the draft 2 ordinance: replace "240" in the Emergency Medical Technician line to "204" on page 5 and change "in the stipend rate" to "course hours or points" under D2 on page 6.
MOTION PASSED: Unanimous

Representative Sugrue left and did not return.

CALL ITEM 5 – Rental of Fire Hydrants
PRESENTATION: Director of Fire Services Michael Howley
MOTION by *Dembek, seconded by Driscoll, to approve a recommendation from the Board of Finance for* an additional appropriation in the amount of **$90,000 from the Unassigned Fund Balance of the General Fund to Line #10123-52320, Rental of Hydrants,** due to an increase in hydrant rental fees incurred after the FY2023 budget was approved.
Brief discussion ensued.
MOTION PASSED: Unanimous

CALL ITEM 6 – BOE IT Learning Boards
PRESENTATION: Board of Education Finance Director Joe Mancini.
MOTION by Condon, seconded by Rocchetti, to approve a recommendation from the Board of Finance for an appropriation in the amount of **$410,748** from **Capital and Non-recurring designated Line #20560-57822 (BOE IT Learning Boards).**
MOTION PASSED: Unanimous

CALL ITEM 7 – Plastic Water Service Line Replacement
PRESENTATION: Director of the Waterford Utility James Bartelli.
MOTION by Condon, seconded by Dembek, to approve a recommendation from the Board of Finance for an additional appropriation in the amount of **$550,000** for a new **CNR Project, Plastic Water Service Line Replacement.** Appropriated funds for this project will be made available by transferring **$550,000** from **CNR Undesignated Fund Balance Line #205-31520** to a new Capital Non-Recurring Project (Project Water Service Line Replacement), account number to be determined.
MOTION PASSED: Unanimous

CALL ITEM 8 – Town Hall Refurbishment
PRESENTATION: Director of the Public Works Gary Schneider
MOTION by Rocchetti, seconded by Gonzalez, to approve a recommendation from the Board of Finance for an additional appropriation in the amount of **$57,000** for the approved Town Hall Refurbishment by transferring from the **CNR Undesignated Fund Balance Line #205-31520** to **CNR Project #20511-57879 (Town Hall Refurbishment).**
MOTION PASSED: Unanimous

CALL ITEM 9 – Part Time Seasonal/Occasional Wage Schedule
MOTION by Rocchetti, seconded by Condon, to approve the Part Time Seasonal/Occasional wage schedule. A friendly amendment was offered by Driscoll and accepted to add in "as presented" and effective May 1, 2023 to read as follows: MOTION by Rocchetti, seconded by Condon, to approve the Part Time Seasonal/Occasional wage schedule effective May 1, 2023 as presented. (See Attachment)
MOTION PASSED: 17-0-1 (Childs abstained)

CALL ITEM 10 – Personnel Review Board Vacancy

NOMINATION by Driscoll, seconded by Gauthier, to appoint Stephane Bowens Browder, 12 Two Mile Hill Rd, to fill the vacancy due to the resignation of David Peabody (Term 12/01/2020 – 11/30/2023)

VOTING IN FAVOR: Unanimous

BROWDER appointed to the Personnel Review Board.

CALL ITEM 11 – Oswegatchie Fire Station Building Committee RTM Appointments

NOMINATION by Healy, seconded by Condon, to appoint Rocchetti as a member of the Oswegatchie Fire Station Building Committee.

NOMINATION by Driscoll, seconded by Gauthier, to appoint Olynciw as a member of the Oswegatchie Fire Station Building Committee.

VOTING IN FAVOR of both nominations: Unanimous

ROCCHETTI and OLYNCIW appointed to the Oswegatchie Fire Station Building Committee.

CALL ITEM 12 – Oswegatchie Fire Station Building Committee Elector Appointments

NOMINATION by Driscoll, seconded by Gauthier, to appoint Elizabeth Sabilia, 132 Oswegatchie Rd, as a member of the Oswegatchie Fire Station Building Committee.

NOMINATION by Dembek, seconded by Rocchetti, to appoint Mathew Blankenship, 5 Spinnaker Rd, as a member of the Oswegatchie Fire Station Building Committee.

VOTING IN FAVOR of both nominations: Unanimous

SABILIA and BLANKENSHIP appointed to the Oswegatchie Fire Station Building Committee.

CALL ITEM 13 – One Hamel Court Disposition

MOTION by Condon, seconded by Dembek, to approve a recommendation from the Board of Selectmen for the disposition of town owned real property at One Hamel Court by auction.

MOTION PASSED: Unanimous

CALL ITEM 14 – American Rescue Plan Update

PRESENTATION: First Selectman Robert Brule

First Selectman Robert Brule answered questions and reported on the status of the American Rescue Plan Funds. (See Attachment)

NEW BUSINESS:

MOTION by Dembek, seconded by Condon to switch the Tax Collector with the Retirement Commission for the upcoming budget hearings in May. (See Attachment)

MOTION PASSED: Unanimous

Representative Gauthier asked the First Selectman if the Data Center Fee Agreement had been signed. First Selectman Brule answered in the affirmative. Discussion in regard to the First Selectman's trip to Virginia to tour data centers and what he learned about the centers. Representative Gauthier asked why he visited after passing the Data Center Fee Agreement. First Selectman Brule described the additional perspective he gained by observing numerous functioning data centers prior to signing the municipal host fee agreement.

Representative Attanasio spoke in regard to creating an ordinance in regard to septic systems and the guidelines of Ledge Light Health District. It was recommended that Representative Attanasio put his request in writing for the next meeting.

Representative Larder asked Finance Director Kim Allen when we will get our budgets. She replied that they were with the printer and should be available next week. She also asked about the status of the Ad Hoc Energy Task Force status report. Representative Girard, Chair of the Ad Hoc Energy Task Force, reported to the body as to the status of the board. He cited a change of membership as an issue, causing a certain amount of delay in the conduct of the committee's business, but it should start moving along. They have met with different departments and plan to meet with residents and Eversource. The next meeting is April 20, 2023.

MOTION by Dembek, seconded by Condon, to fill the vacancies on the Long Range Fiscal Planning Committee and the Fire Services Special Review Committee created by the resignation of Richard Muckle from the RTM, with Harry Colonis.
MOTION PASSED: Unanimous

MOTION by Condon, seconded by Gauthier, to adjourn passed unanimously with a "Go UConn!" mixed in at 8:20 P.M.

Respectfully Submitted,

David L. Campo
David L. Campo, CCTC
Town Clerk

February 22, 2023

To: Town of Waterford Board of Selectmen and RTM

Subject: Comments regarding Data Center by NE Edge LLC proposed for Rope Ferry Road, Waterford, CT

Below is a list of preliminary comments that should be addressed for the proposed Data Center at Rope Ferry Road. These comments should be reviewed and addressed prior to any action on a Host Municipal Fee Agreement by the Town of Waterford Board of Selectmen or the RTM. The Town has ability to incorporate numerous safe guards into this host agreement at this point that could go above and beyond the requirements for approval of a local site plan, CAM, and IWA and provide protection for the surrounding areas. The following items should be considered and addressed up front so the surrounding towns and residents understand the complexity of the project, the permitting process, and the potential impacts on the surrounding areas including Long Island Sound and Niantic Bay.

1. A portion of the proposed development is located in the Coastal Area Management Boundary and will be subject to a Coastal Site Plan application and approval that may include review by or appeal to CT DEEP. The site plan will be subject to all requirements of Chapter 444 , Section 22a-90 through 22a-113 of the Connecticut General Statutes (CGS) and Findings must be made that the project is consistent with all goals and policies of Section 22a-92. Please address how the proposed development will address all these policies including, but not limited to: (A) how the project would be considered a water-dependent use, since it is located on a waterfront site, or would provide public access along the shoreline in accordance with the CGS definition of 'Water Dependent Use" (B) if the project proposes to use waters from Niantic Bay or Long Island Sound (LIS) in it's cooling design what impact the cooling process will have on the coastal resources of Niantic Bay and LIS and or what additional permits will be required from the State and Federal agencies; (C) what impact the stormwater design (during construction and post construction) will have on the coastal resources of Niantic Bay and LIS and the design should include LID in accordance with local and state requirements; (D) what impact the use or storage of any hazardous materials (during construction and post construction) on the site will have on the coastal resources of Niantic Bay and Long Island Sound.
2. What impact the proposed construction and development of the site would have on existing storage of nuclear waste and nuclear power plant operation on the adjacent site including any need for blasting and/or other construction impacts. Analysis should also be done on the potential impacts the emergency or long term shut down of the power plant would have on the data center operation, cooling, etc.
3. A study of the adequacy of the water, electric and sanitary sewer should be provided up front and any necessary improvments or upgrades to existing facilities.
4. Noise impacts should be addressed upfront with a plan for complete mitigation of noise impacts on the surrounding area including the adjacent town of East Lyme the potential for carrying the noise over Niantic Bay. This should be addressed in any host agreement the Town of Waterford enters into with specifics for complete mitigation of noise upfront with the

design of the buildings and site. This noise mitigation should not wait until project is built and noise mitigation is harder to design and incorporate, is more costly, and has already impacted surrounding area.

5. Lighting impacts should be addressed including any impacts on the surrounding neighborhood and the habitat of any species of concern within the area.
6. On site archaeological/historical resources should be addressed prior to any disturbance and/or development of the site.
7. If the Town moves forward with the Host Agreement, the agreement should provide the caveat that it is subject to approval of all permits required by all local, state, and federal agencies and can be terminated by the Town of Waterford in the future for failure to obtain all permits. There is high potential that NE Edge LLC will not directly develop this site, will have no "skin in the game" for any design or mitigation items they agree to, and will sell off the Agreement and other permits to a third party. The Town may want to make sure all required design and mitigation requirements (even above and beyond what is required by zoning, IWA or other regulatory authorities) are specifically spelled out in the Agreement and provide an end date when all permits need to be obtained and a possible clause for non-transfer of the host agreement to another party.
8. If the Town moves forward with the Host Agreement, the agreement should include a large compensation fund and or bond (whichever is more likely to be easily available to the Town in the future) for any environmental or noise impacts that are not addressed by the owner and need to be mitigated in the future.
9. If the Town moves forward with the Host Agreement, the agreement should include a plan for removal of the buildings and site restoration if the data center is obsolete in the future. A large compensation fund and/ or bond (whichever is more likely to be easily available to the Town in the future) for any removal impacts that are not addressed or mitigated by the owner in the future.

In summary, this is a extremely large project that has the potential to bring lasting negative impacts on the surrounding area. Care should be taken to address all potential impacts and the design upfront prior to signing any Host Agreement. If the Town of Waterford decides to move forward with the Host Agreement, they should realize this is the time to go above and beyond the basic requirements of zoning and inland wetland permitting and incorporate all safe guards into the Host Agreement.

Diane Glemboski, AICP
143 Ocean View Ave, Mystic CT
16 Nehantic Drive, Niantic CT

15

LEARN

Innovate • Collaborate • Serve

RECEIVED FOR RECORD
WATERFORD, CT

2023 APR -3 P 12:56

ATTEST: David T. Campo
TOWN CLERK

Dear First Selectman Brule,

My name is Kate Ericson, and I am the Executive Director of LEARN, a regional educational service center located in Old Lyme, Connecticut. As you may know, LEARN is one of six regional educational service centers (RESCs) established by the state legislature to collaborate with school districts and provide programs and services supporting teachers and students in our region, from Guilford to North Stonington. In addition, LEARN currently operates four magnet schools in the region, including The Friendship School on Rope Ferry Road for the past 18 years. The Friendship School was built as a cooperative agreement between Waterford Public Schools and New London Public Schools and has been a great success. The school has served up to 520 pre-kindergarten three- and four-year-olds as well as kindergarten students and engaged with their families and communities. During that time, the school has transitioned into a full magnet school accepting students from across the region. LEARN has been aided in these efforts by a great relationship with the Town of Waterford, your office, and the Waterford Board of Education. As the school approaches the end of its lease term, due to the school's success a number of factors have emerged creating certain challenges and opportunities requiring LEARN to make some strategic shifts in our regional programs that will benefit the students, families, and districts in our region.

Challenges:

To meet the needs of future generations, we see two major challenges to be resolved. The first major challenge involves the impact of dropping-off and picking-up students as it relates to the traffic patterns on Rope Ferry Road, the community center, and the high school complex. While we have worked with the town to minimize impact, the number of parents transporting their children to school has grown rapidly in the last few years.

The other major challenge is the lack of early childhood programming in the region for infants and toddlers. Southeastern Connecticut employment opportunities are exploding, and with that comes the need for high-quality infant and toddler programs to support such economic growth and development.

Strategic Solutions:

While The Friendship School has a long history of serving young learners from Waterford and across Southeastern Connecticut, regional challenges demand a new, innovative response. Consequently, LEARN is looking for a permanent location that will support the next evolution of The Friendship School into a regional early childhood center of excellence serving children from infants to grade two.

As a result, I am writing to share with you LEARN's desire to grow in Waterford by purchasing the Southwest Elementary School property located at 51 Daniels Avenue. We believe this location affords a "win-win-win" opportunity for Waterford, LEARN and the regional community. A modern school facility

44 Hatchetts Hill Road, Old Lyme, CT 06371 • (860) 434-4800 • FAX (860) 434-4837 • Katherine Ericson • *Executive Director*

at 51 Daniels Avenue will maintain LEARN's presence in Waterford while continuing its rich tradition of offering high quality multicultural programs to students from all over Southeastern Connecticut. Here, our youngest learners can experience their first formal education, make friendships across social, cultural and town lines, and have access to outdoor learning spaces to explore their world.

To help facilitate a transition to this new location, LEARN intends to apply for the Child Day Care Contract (CDC) Infant and Toddler Expansion grant which will provide slots for sixteen families that are at or below 75% of the state median income. Supporting families with high-quality programming from birth to age 8 will increase success rates for students over the course of their educational career.

The Southwest Elementary School property has been a dormant property for several years. LEARN is prepared to take on all the costs and responsibilities that come with the demolition and the environmental clean-up required for the building and property. In addition, LEARN recognizes the opportunity to demonstrate our appreciation to the residents of the Town of Waterford through the building of a recreational space on the property (e.g., pickleball courts) for the use and benefit of the public. LEARN is interested in engaging in negotiations to purchase this property at an amount that takes into consideration the costs associated with the demolition of the existing building and investment in facilities directly benefiting Waterford residents.

The needs of early childhood learners have grown increasingly complex. Developing special education services includes the need for highly specialized staff at substantial costs, which ties the hands of many local school districts. The region has called upon LEARN to expand its successful model of regional special education programming with the creation of a regional early childhood special education program that is both high quality and cost-efficient.

LEARN has been grateful for the exceptional partnership with and service provided by the Town of Waterford, and the police department, school district, and selectman's office have all been supportive and responsive to the needs of The Friendship School. Over the last 18 years, hundreds of Waterford families have enrolled their children in The Friendship School – and we hope to continue serving students in our magnet and special education programs for years to come.

Thank you very much for your time and consideration. We look forward to continuing this conversation with you as we develop our vision and plans for 51 Daniels Avenue.

Respectfully,

Katherine Ericson 3.17.2023

Katherine Ericson
Executive Director

March 28, 2023

My husband and I are in favor of progress, and bringing more business and revenues to our community. Bringing jobs to Waterford, and lowering the tax base would be a good thing. However, we have grave concerns about the proposed Millstone Point Data Center being built in Waterford. Our reasons are varied, including reservations about the reliability of the developer, his company, and his lack of experience of never having built something of this scope before.

Can the potential noise be accurately measured before the buildings are built? A sound study should be done by independent scientists and engineers, not connected to the developer. Then the ordinances need to be updated and in place before the project is accepted.

Trying to mitigate the noise is extremely costly. Will there be adequate money set aside to do this? Do we have confidence in the developer and his abilities to follow through and be successful with said mitigation? If mitigation is not successful it will be even more costly and difficult to fix after the center is built.

Consequences of noise pollution include:

- Sleep disturbance
- Headaches
- Health issues such as cardiovascular and blood pressure problems
- Stress issues
- Tinnitus and hearing loss

Based on situations such as those in Manassas Virginia and Chandler Arizona, this is what is happening. This will also affect our children and our schools.

I would like to share my experience of what it is like to live with noise pollution. I have already gone through this twice in the past ten years. The first time was during the 3 ½ year period that Amtrak installed a new bridge between Waterford and Niantic. While I admit that I am somewhat noise sensitive and my home is situated in the worst spot for these construction projects, my experiences should hold a warning of what would come for too many others.

During the Amtrak project, our home was bombarded by a variety of noises from the construction and staging areas. These noises included those made by large construction vehicles, which would both travel and idle, generators, and even subterranean pumps in the Long Island Sound. Many of the noises were humming and vibrational. For much of the project work went on day and night, 6-7 days a week. And for 5 months, the pumps worked 24/7. As a result of this, I developed many symptoms including:

- Continual sleep disturbances
- Headaches
- Nausea
- Intermittent shaking
- Occasional dizziness
- Lack of concentration.

Shortly after removing myself from the noise, these problems would go away. Nothing could adequately cover the noise including TV and noise canceling headphones. Since I did a lot of work from home, I was forced to endure this condition almost continually.

My husband and I spent a great deal of time dealing with the fallout of this. In addition to the stress and loss of income, we had to spend many hours trying to alleviate the issue with Amtrak representatives. In addition, we had to periodically relocate for relief. This also was costly as well as inconvenient. Since we knew there would be a finite end to the project, we stuck it out.

Then a few years later a smaller scale reconstruction project for the Route 156 bridge took place. Although it only lasted 1 ½ years, and the work was mainly done from 7 AM to 3 PM 5 days a week, the kinds of noise and issues were quite similar. This time we were in regular contact with the project manager to gage the progress of the project and were once again able to tough it out knowing there would be an end date to the noise. Anyone who has any questions, or wishes to speak to us for more details, should feel free to contact us.

When we first heard about the data center project we were only concerned about the construction noises. Now we know this issue is much larger. If this center goes in and noise is not mitigated properly, my husband and I, as well as many others, will have no finite end to the noise.

Do we want to never be able to open our windows and doors? And even if we do keep them closed, won't we still be bothered by the noise? Could we enjoy our beaches? What about our wildlife habitats and marine community?

How much money would be lost to businesses if locals and tourists did not want to come into the area and utilize their services and buy their goods? And, how much money would be lost in revenues from businesses and residents who had to leave their properties and could not sell them? Residential and commercial property values will go down.

If after construction the mitigation is unsuccessful, you and other political leaders will have your phones ringing and your emails full from unhappy constituents. Projects in other towns in Connecticut have been turned down.

Are you willing to gamble with the welfare of the residents and businesses of Waterford? My husband and I are not! Therefore, we must decline to support this project.

Joan and Gary Shook
17 Millstone Road West
mymelodies1@gmail.com

RECEIVED FOR RECORD
WATERFORD, CT
2023 APR -5 A 11:24
ATTEST: [signature]
TOWN CLERK

Title 2 — ADMINISTRATION AND PERSONNEL

Chapter 2.36 -FIRE SERVICE

2.36.080 - Volunteer firefighters and fire police incentive program.

A. *Purpose.* Pursuant to § 7-148(c)(4)(B) of the Connecticut General Statutes, the Town of Waterford may enact an ordinance to organize, maintain and regulate the persons providing fire protection. This volunteer firefighters and fire police incentive program is designed to provide monetary compensation to active~~,~~ volunteer firefighters and fire police members in the Town of Waterford Fire Department, in an effort to assist in covering volunteers' expenses during the execution of their duties, while complying with the federal Fair Labor Standards Act of 1938 as amended, 29 U.S.C. § 201 et seq. ("FLSA"). The FLSA permits payments for reimbursement of expenses, reasonable benefits and nominal fees to volunteers without impairing their status as volunteers. These benefits are in addition to the existing property tax abatement program for volunteer firefighters in Title 3, Chapter 3.12 of this Code of Ordinances. Town of Waterford Fire Department personnel employed by the Town of Waterford are not eligible for this volunteer firefighters and fire police incentive program.

B. *Definitions.*

1. *Program:* The term "program" means the volunteer firefighters and fire police incentive program.
2. *Program year:* Program year is the fiscal year, i.e., July 1—June 30.
3. *Implementation date:* The implementation date of the program is July 1, 2020. ~~1 - 11~~
4. *Volunteer member in good standing in the Waterford Fire Department:* A volunteer member in good standing is defined as:

   a. A certified firefighter (i.e., State of Connecticut Firefighter ~~I~~ 1 or higher) who has participated in the minimum training sessions designated by the director of fire services and including, but not limited to required training (as set forth in ~~paragraph~~ subsection B.8), by June 30 of the year preceding the year of eligibility (e.g., complete training by June 30, 2020, to be eligible for the program for the fiscal year July 1, 2020—June 30, 2021, absent a modification of the June 30 date by the director of fire services on an individual basis pursuant to ~~paragraph~~ subsection B.8); and/or

   b. A member of the fire police who has participated in the minimum training sessions designated by the director of fire services and, including but not limited to, required training (as set forth in ~~paragraph~~ subsection B.8.d), by June 30 of the year preceding the year of eligibility (e.g., complete training by June 30, 2020, ~~-~~to be eligible for the program for the fiscal year July 1, 2020—June 30, 2021, absent a modification of the June 30 date by the director of fire services on an individual basis pursuant to ~~paragraph~~ subsection B.8); and who has been sworn in by the town clerk.

A volunteer member in good standing does not include any member terminated from volunteer service by the Town of Waterford or otherwise separating from volunteer service for any reason, voluntary or involuntary.

5. *Active volunteer firefighter in the Waterford Fire Department:* An active volunteer firefighter is a certified firefighter and member in good standing who, during the year of eligibility, has participated in a minimum number of approved training drills and maintains the minimum training requirements as set forth by the director of fire services.
6. *Active volunteer fire police member in the Waterford Fire Department:* An active volunteer fire police member is a member in good standing who has been sworn in by the town clerk and who maintains the minimum training requirements as set forth by the director of fire services.
7. *Approved training drill:* An approved training drill is a Waterford Fire Department level drill that is approved in advance by the director of fire services. ~~and will result in credit towards the town's insurance service organization, fire protection classification rating.~~
8. *Required training:* Required training is state and federal minimum requirements to function at emergency scenes. These requirements shall include, but are not limited to, the yearly *certifications and ~~re-certifications~~recertifications along with the approved training drills.* The director of fire services maintains the discretion, upon a showing of good cause by the volunteer, to excuse temporarily and/or until a date certain, the absence of any such certifications, ~~re-certifications~~recertifications and/or approved training drills.

   Training shall include, but is not limited to, the following titles and substantive content (training titles and reference numbers may change from time to time):

   a. *Minimum certifications:*
      State of Connecticut Firefighter ~~I~~1
      Hazardous Materials - Operational Level
      IS-700: National Incident Management System
      ICS-100: Introduction to the Incident Command System
      ICS-200: ICS for Single Resources and Initial Action Incidents

   b. *Mandatory training:*
      Attend routine training drills (Monthly)
      OSHA Mandates
      - Haz-Mat Operational Refresher
      - Incident Command System Refresher
      - Live Fire Training (Annual)
      - ~~Blood-borne~~Bloodborne Pathogens
      - SCBA refresher
      - Routine Fit Testing
      - CPR Certification

   c. *Certified fire officer requirements (additional):*
      State of Connecticut Fire Officer ~~I~~1
      IS-800: National Response Framework

ICS-300: Intermediate ICS for Expanding Incidents
ICS-400: Advanced ICS for Command and General Staff

d. *Fire police requirements:*
Hazardous Materials - Awareness Level
IS-700: National Incident Management System
ICS-100: Introduction to the Incident Command System

9. *Stipend:* A stipend is an amount of money awarded to any active volunteer firefighter or active volunteer fire police member who meets the criteria set forth below and as may be modified, from time to time, by the director of fire services.

10. *Point:* A point represents participation by an active volunteer firefighter or active volunteer fire police member in an emergency fire response or approved training drills as described in ~~paragraph~~ subsection B.7. To receive a point, an active volunteer firefighter or active volunteer fire police member must actually attend an incident and/or respond to and arrive at an activated station before the incident commander dismisses the assignment and/or attend and complete approved training drills. Individuals serving ~~as volunteers or employees of~~with the Waterford Ambulance Service when attending and/or responding to a particular incident will not receive points related to that incident.

11. *Incident commander:* The incident commander sets priorities and defines the incident command system organization for the particular response and is responsible for the safety, accountability, and welfare of personnel through an incident.

C. *Program components.*

1. *Stipend schedule:* Active volunteer firefighters and active volunteer fire police members who meet the criteria set forth below are eligible for stipends issued on a quarterly basis as follows:

First Quarter	=	July through September (Issued in October)
Second Quarter	=	October through December (Issued in January)
Third Quarter	=	January through March (Issued in April)
Fourth Quarter	=	April through June (Issued in July)

2. *Reporting requirements:*

a. An incident report shall be generated and completed for every dispatched incident.

b. All active volunteer firefighters and active volunteer fire police members must sign the report within fifteen minutes of the last vehicle returning to the station at the termination of the event.

c. If an active volunteer firefighter or active volunteer fire police member is not able to sign the report within the allotted time set forth in subsection C.2.b, he or she must file a report within twenty-four hours of the incident.

d. Anyone documenting another member's name on the report shall initial next to that entry for validation purposes.

e. Attendance records shall be recorded and maintained on the town's approved records management software.

f. The director of fire services or his/her designee shall prepare the quarterly reports for payment.

g. All quarterly reports will be reviewed and approved by the director of fire services prior to the approval of issuance of quarterly stipend.

h. The director of fire services shall also submit quarterly reports to the RTM on the status of the program.

3. *Stipend eligibility and amount:* An active volunteer firefighter or active volunteer fire police member shall not receive any stipend until receiving a minimum of ~~fifty~~ thirty points during that fiscal year. The active volunteer firefighter or active volunteer fire police member will then be provided a stipend at the rate of seven dollars for each prior and subsequent point earned during that fiscal year (e.g., an active volunteer firefighter who has ~~fifty~~thirty-five points will receive ~~three~~ two hundred ~~eighty~~forty-five dollars; an active volunteer firefighter with twenty points will receive zero dollars). The director of fire services may propose changes to the mandatory/minimum eligibility criteria, point value (increase or decrease), stipend rate or amount (increase or decrease) to the RTM, which may act on such proposed changes by majority vote. As part of its determination, the RTM must evaluate continued compliance with the federal Fair Labor Standards Act.

(R.T.M. 4-3-23 (part))

4. *Discretionary decisions on awarding of points:* The director of fire services, in the exercise of his/her discretion, will decide any disputes regarding the awarding of points under ~~paragraph~~ subsection B.10. The director of fire services, ~~in the exercise of his/her discretion,~~ also may, in accordance with departmental policy, award points for reasons other than those expressly set forth in ~~paragraph~~ subsection B.10. These decisions shall be documented in the quarterly report.

(R.T.M. 4-3-23 (part))

5. *Higher level of training stipend:* An active volunteer firefighter who receives at least ~~fifty~~ thirty points during a fiscal year and who is also a certified fire officer and meets all the additional requirements outlined in subsection B.8.c ~~above (i.e., State of Connecticut Fire Officer I; IS-800: National Response Framework; ICS-300: Intermediate ICS for Expanding Incidents; ICS-400: Advanced ICS for Command and General Staff),~~ will receive an additional one hundred fifty dollars on an annual basis in recognition of his/her higher level of training. An active volunteer firefighter who receives at least thirty points during a fiscal year and meets the requirements for both Fire Officer 1 and EMT certification will receive an additional ~~two hundred dollars on an annual basis.~~ fifty dollars, for a total annual higher level of training stipend of two hundred dollars. ~~This~~ These ~~one hundred fifty dollar~~ stipends will be issued at the same time as the stipend for the initial ~~fifty~~ thirty points. The director of fire services may propose changes to the higher level of training stipend amount (increase or decrease) to the RTM, which may act on such proposed changes by majority vote.

(R.T.M. 4-3-23 (part))

6. *Initial education stipend:* An active volunteer firefighter or active volunteer fire police member will receive points commensurate with certification in the courses listed below. Education stipends will be issued in the quarter following certification and~~/or~~ receipt of at least thirty points during a fiscal year~~, whichever is earlier~~.[1]

   Points awarded equal fifty percent of the course hours. The chart below provides the courses and applicable points at the time of enactment.

   The director of fire services retains the discretion to adjust points awarded based on the formula above, should the course hours change.

   Firefighters Courses

Emergency Medical Technician (204~~180~~ hrs)	=	102~~90~~ points
Firefighter 1 (168~~160~~ hrs)	=	84~~80~~ points
Firefighter 2 (48 hrs)	=	24 points
Fire Officer 1 (96 hrs)	=	48 points
Fire Officer 2 (80 hrs)	=	40 points
Fire Officer 3 (56 hrs)	=	28 points
Fire Officer 4 (56 hrs)	=	28 points
Incident Safety Officer (24 hrs)	=	12 points
Health & Safety Officer (24 hrs)	=	12 points
Fire Service Instructor 1 (48 hrs)	=	24 points
Fire Service Instructor 2 (40 hrs)	=	20 points
Q or CDL Endorsement (32 hrs)	=	16 points
Aerial Operator (48 hrs)	=	24 points
Pump Operator (48 hrs)	=	24 points
Rescue Technician-CORE (48 hrs)	=	24 points
Confined Space Rescue Technician (56 hrs)	=	28 points
Rope Rescue Technician (64 hrs)	=	32 points
Vehicle Rescue Technician (48 hrs)	=	24 points
Trench Rescue Technician (56 hrs)	=	28 points
Haz-Mat Rescue Technician (40 hrs)	=	20 points

   Fire Police Courses

Traffic Incident Management (6 hrs)	=	3 points
Hazardous Material Awareness (8 hrs)	=	4 points
ICS-100 (2 hrs)	=	1 point
ICS -200 (4~~2~~ hrs)	=	2~~1~~ points
IS-700 (4~~2~~ hrs)	=	2~~1~~ points

(R.T.M. 4-3-23 (part))

~~6~~7. *Ineligibility due to misconduct or separation from ~~waterford~~ Waterford ~~fire~~ Fire ~~department~~Department:* The ordinance codified in this section incorporates by reference, the Waterford Fire Department ~~Policy 103—~~Disciplinary Procedures Policy, as may be ~~renumbered and/or~~ amended from time to time.

In the event that the director of fire services decides to impose disciplinary action short of termination against any active volunteer firefighter or active volunteer fire police member, the director of fire services retains the discretion to suspend any active volunteer firefighter or active volunteer fire police member from the program, as either the discipline or as a component of the discipline. The director of fire services retains the discretion to determine the status of any existing points (e.g., forfeited, retained) at the time of suspension.

Any active volunteer firefighter or active volunteer fire police member who is terminated from volunteer service by the Town of Waterford immediately forfeits all points and is not eligible for any stipend. The director of fire services and the human resources director shall evaluate and determine, in their discretion, the eligibility for a stipend of an active volunteer firefighter or active volunteer fire police member who voluntarily separated from volunteer service as of the end of a quarter.

D. *Funding and administration.*

1. *Funding:*

   a. Through its normal, annual budget process, the town shall determine whether or not to fund the program and, if so, in what amount.

   b. Any portion of the annual appropriation not expended during a fiscal year does not carry over to the next fiscal year.

   c. Should the total expenses for the program exceed the annual appropriation, then the quarterly stipends for the then-current quarter will be prorated to reflect the total amount available for distribution for that quarter. If the program exceeds the annual appropriation in a quarter other than the last quarter of the fiscal year, the program may be unfunded for quarters following the pro-rated quarter.

2. *Modifications:* Any modifications allowed under this section without an ordinance amendment (e.g., change in the ~~stipend rate~~course hours or points) will be recorded in an annual program update each July and maintained on file in the office of the director of fire services.

3. *Termination:* The town shall have the right through the ~~representative town meeting~~RTM to terminate the program at any time through the ordinance process.

(Amend. of 10-5-20(4))

(R.T.M. 4-3-23 (part))

Footnotes:

--- (1) ---

~~Depending on the date of enactment of this Ordinance, the Implementation Date is~~The implementation date of the initial education stipends for Emergency Medical Technician, Firefighter 1, and Firefighter 2 courses shall be retroactive to July 1, 2020.

TOWN OF WATERFORD
AMERICAN RESCUE FUNDS QUARTERLY REPORT
October 1, 2022 through December 31, 2022

	BUDGET	TOTAL ENCUMBERED	TOTAL EXPENDED	BALANCE AVAILABLE
PUBLIC HEALTH				
1.2 COVID-19 Testing				
Wfd-1.2-01 COVID Test Kits **PROJECT COMPLETE**	$ 3,500.00	$ -	$ 3,499.84	$ -
1.5 Personal Protective Equipment				
Wfd-1.5-01 PPE Supplies	$ 1,000.00	$ -	$ -	$ 1,000.00
1.7 Other COVID-19 Public Health Expenses				
Wfd-1.7-01 First Responder CADlink Equipment and Software	$ 80,570.00	$ 1,308.68	$ 69,363.69	$ 9,897.63
Wfd-1.7-02 ESO Fire RMS Software **PROJECT COMPLETE**	$ 10,924.00	$ -	$ 10,923.95	$ 0.05
Wfd-1.7-03 Dispatch Upgrades **PROJECT COMPLETE**				
1.12 Mental Health Services				
Wfd-1.12-01 Human Services Coordinator	$ 266,101.00	$ 207,374.78	$ 58,726.22	$ -
1.14 Other COVID-19 Public Health Services				
Wfd-1.14-01 Ledgelight Health District **PROJECT COMPLETE**	$ 55,479.00	$ -	$ 55,478.90	$ 0.10
PUBLIC HEALTH SUBTOTAL	**$ 417,574.00**	**$ 208,683.46**	**$ 197,992.60**	**$ 10,897.78**
NEGATIVE ECONOMIC IMPACTS				
2.32 Small Business Economic Assistance (General)				
Wfd-2.32-01 Waterford Small Business Grants	$ 300,000.00	$ 22,000.00	$ 122,746.20	$ 155,253.80
2.35 Aid to Tourism, Travel or Hospitality				
Wfd-2.35-01 Eugene O'Neill Theater	$ 588,765.00	$ 1,500.00	$ 60,147.94	$ 527,117.06
NEGATIVE ECONOMIC IMPACTS SUBTOTAL	**$ 888,765.00**	**$ 23,500.00**	**$ 182,894.14**	**$ 682,370.86**

TOWN OF WATERFORD
AMERICAN RESCUE FUNDS QUARTERLY REPORT
October 1, 2022 through December 31, 2022

		BUDGET	TOTAL ENCUMBERED	TOTAL EXPENDED	BALANCE AVAILABLE
5: INFRASTRUCTURE					
5.5 Clean Water: Other Sewer Infrastructure					
Wfd-5.5-01	Cross Road Pump Station Upgrade **PROJECT CANCELLED**	$ 54,361.28	$ -	$ 54,361.28	$ -
Wfd-5.5-02	Old Norwich Road Pump Station Upgrade	$ 1,097,938.72			$ 1,097,938.72
Wfd-5.5-03	Gorman Pump Station Control Panels Upgrade	$ 163,750.00			$ 163,750.00
5.14 Drinking Water: Storage					
Wfd-5.14-01	Fargo Lane Water Tower Rehab	$ 1,200,000.00	$ 39,499.95	$ 19,500.05	$ 1,141,000.00
5.21 Broadband: Other Projects					
Wfd-5.21-01	Broadband/Security Upgrades at Pump Stations	$ 680,322.00	$ -	$ 5,574.00	$ 674,748.00
	INFRASTRUCTURE SUBTOTAL	**$ 3,196,372.00**	**$ 39,499.95**	**$ 79,435.33**	**$ 3,077,436.72**
6: REVENUE REPLACEMENT					
6.1 Wfd-6.1-01	Civic Triangle Park ADA Revitalization	$ 950,000.00	$ 32,289.65	$ 259.95	$ 917,450.40
Wfd-6.1-02	Town GIS Updates	$ 37,500.00	$ 22,598.97	$ 14,901.03	$ -
Wfd-5.21-02	Cyber Security **PROJECT COMPLETE**	$ 25,168.00	$ -	$ 25,168.00	$ -
	REVENUE REPLACEMENT SUBTOTAL	**$ 1,012,668.00**	**$ 54,888.62**	**$ 40,328.98**	**$ 917,450.40**
	TOTAL	**$ 5,515,379.00**	**$ 326,572.03**	**$ 500,651.05**	**$ 4,688,155.76**

REPRESENTATIVE TOWN MEETING BUDGET HEARINGS
FY 2023-24
Town Hall Auditorium
7:00 P.M.

MONDAY MAY 1

Board of Education

WEDNESDAY MAY 3

Ethics Commission
Conservation of Health
Public Health Nursing
Social Services Grants/Review
Registrar of Voters
Retirement Commission
Youth & Family Services Bureau
Senior Citizens Commission
Board of Assessment Appeals
Assessor
Contingency
Debt Service
Insurance
Town Clerk
Representative Town Meeting

MONDAY MAY 8

Zoning Board of Appeals
Economic Development Commission
Conservation Commission
Planning and Zoning Commission
Flood and Erosion Control Board
Building Department
Building Maintenance
Recreation & Parks Commission
Board of Selectmen
Public Works

WEDNESDAY MAY 10

Tax Collector
Waterford Public library
Finance Department
Human Resources Department
Board of Finance
Legal Department
Fire Services
Emergency Management
Board of Police Commissioners
Information Technology
Current Year Capital Improvements
Transfers to Capital & Nonrecurring Expenditure Fund

FINAL ACTION

Updated 04/03/2023

D

TOWN OF WATERFORD
AMERICAN RESCUE FUNDS QUARTERLY REPORT
January 1, 2023 - March 31, 2023

	BUDGET	Expended thru 3/31/22	Expended 1/1/23 thru 4/30/2023	Balance Available
1: PUBLIC HEALTH				
1.2 COVID-19 Testing				
Wfd-1.2-01 COVID Test Kits **PROJECT COMPLETE**	$ 3,499.84			$ -
JP Morgan CC (Amazon)		$ 899.00		
JP Morgan CC (Wal-Mart)		$ 2,537.09		
JP Morgan CC (CVS)		$ 63.75		
SUBTOTAL		$ 3,499.84	$ -	
1.5 Personal Protective Equipment				
Wfd-1.5-01 PPE Supplies	$ 1,000.00			$ 1,000.00
SUBTOTAL		$ -	$ -	
1.7 Other COVID-19 Public Health Expenses				
Wfd-1.7-01 First Responder CADlink Equipment and Software	$ 80,570.00			$ 8,903.59
Hanger 14 Solutions LLC		$ 4,200.00		
		$ 8,395.20		
Slate Pages LLC		$ 4,634.50		
Tactical Communications		$ 9,557.34		
FIRSTNet/AT&T Mobility		$ 7,824.40		
FirstNet (monthly service fee)		$ 2,323.00	$ 1,715.72	
			$ 6,590.12	
Central Square		$ 15,000.57		
		$ 975.00		
Central Square		$ 5,000.00		
Best Buy		$ 3,743.36		
ePlus (Equipment MDM License)		$ 1,707.20		
SUBTOTAL		$ 63,360.57	$ 8,305.84	
Wfd-1.7-02 ESO Fire RMS Software **PROJECT COMPLETE**	$ 10,924.00			$ -
ESO Solutions		$ 7,728.95	$ 3,195.00	
SUBTOTAL		$ 7,728.95	$ 3,195.00	

RECEIVED FOR RECORD
WATERFORD, CT
2023 MAY 25 A 9:14
ATTEST: David L. Campo
TOWN CLERK

TOWN OF WATERFORD
AMERICAN RESCUE FUNDS QUARTERLY REPORT
January 1, 2023 - March 31, 2023

	BUDGET	Expended thru 3/31/22	Expended 1/1/23 thru 4/30/2023	Balance Available
Wfd-1.7-03 Dispatch Upgrades **PROJECT COMPLETE**				
Eaton	$ 26,663.00		$ 26,662.50	$ -
SUBTOTAL		$ -	$ 26,662.50	
1.12 Mental Health Services				
Wfd-1.12-01 Human Services Coordinator	$ 266,101.00			$ -
Oct 4, 2021 - January 10, 2022		$ 15,229.25		
January 11 - March 31, 2022		$ 15,178.02		
April 1 - June 30, 2022			$ 14,949.12	
July 1 - September 30, 2022			$ 13,369.83	
Oct 1 - Dec 31, 2022			$ 14,324.44	
January 1 - Marh 31, 2023			$ 17,894.21	
SUBTOTAL		$ 30,407.27	$ 60,537.60	
1.14 Other COVID-19 Public Health Services				
Wfd-1.14-01 Ledgelight Health District **PROJECT COMPLETE**	$ 55,479.00			$ -
Ledgelight Health District		$ 55,478.90		
SUBTOTAL		$ 55,478.90	$ -	
PUBLIC HEALTH SUBTOTAL	**$ 444,236.84**	**$ 160,475.53**	**$ 98,700.94**	**$ 9,903.59**
2: NEGATIVE ECONOMIC IMPACTS				
2.32 Small Business Economic Assistance (General)				
Wfd-2.32-01 Waterford Small Business Grants	$ 300,000.00			$ 155,253.80
The Day (Consulting Services Bid Advertisement)			$ 246.20	
Brianna Regine Visionary Consulting			$ 5,500.00	
			$ 11,000.00	
			$ 11,000.00	
			$ 5,500.00	
			$ 11,000.00	

TOWN OF WATERFORD
AMERICAN RESCUE FUNDS QUARTERLY REPORT
January 1, 2023 - March 31, 2023

		BUDGET	Expended thru 3/31/22	Expended 1/1/23 thru 4/30/2023	Balance Available
Small Business Payments					
	A Cut Above Hair Design, LLC			$ 10,000.00	
	Milaras Piggery LLC			$ 10,000.00	
	Waterford Gymnastics			$ 10,000.00	
	Ivy's Simply Homemade LLC			$ 10,000.00	
	Nana's Byre LLC			$ 10,000.00	
	Dream In Color			$ 8,500.00	
	Filomena's LLC			$ 10,000.00	
	Utopia Salon			$ 10,000.00	
	SUBTOTAL		$ -	$ 122,746.20	
2.35 Aid to Tourism, Travel or Hospitality					
Wfd-2.35-01 Eugene O'Neill Theater		$ 588,765.00			$ 527,117.06
	Charles Pasteryak Asphalt Paving			56,647.94	
	Reele Media			3,500.00	
	SUBTOTAL		$ -	$ 60,147.94	
	NEGATIVE ECONOMIC IMPACTS SUBTOTAL	**$ 888,765.00**	**$ -**	**$ 182,894.14**	**$ 682,370.86**

TOWN OF WATERFORD
AMERICAN RESCUE FUNDS QUARTERLY REPORT
January 1, 2023 - March 31, 2023

			BUDGET	Expended thru 3/31/22	Expended 1/1/23 thru 4/30/2023	Balance Available
5: INFRASTRUCTURE						
5.5 Clean Water: Other Sewer Infrastructure						
Wfd-5.5-01	Cross Road Pump Station Upgrade **PROJECT CANCELLED**		$ 54,361.28			$ -
		Wright-Pierce Corp		$ 3,627.24		
				$ 12,310.00		
				$ 7,468.27		
				$ 8,473.72		
				$ 5,500.99	$ 6,004.96	
					$ 2,980.00	
					$ 7,996.11	
		SUBTOTAL		$ 37,380.21	$ 16,981.07	
Wfd-5.5-02	Old Norwich Road Pump Station Upgrade		$ 1,097,938.72			$ 971,563.72
		Wright-Pierce Corp		$ 3,627.24		
				$ 12,310.45		
				$ 7,468.26		
				$ 8,473.71		
				$ 5,500.98	$ 6,004.96	
					$ 7,996.11	
					$ 2,980.00	
					$ 3,799.95	
		SUBTOTAL		$ 37,380.64	$ 20,781.02	

TOWN OF WATERFORD
AMERICAN RESCUE FUNDS QUARTERLY REPORT
January 1, 2023 - March 31, 2023

			BUDGET	Expended thru 3/31/22	Expended 1/1/23 thru 4/30/2023	Balance Available
Wfd-5.5-03	Gorman Pump Station Control Panels Upgrade		$ 163,750.00			$ 49,907.82
		US Automation		$ 55,900.00	$ 55,900.00	
		NorthEast Electrical			$ 98.04	
		NorthEast Electrical			$ 788.44	
		NorthEast Electrical			$ 401.82	
		NorthEast Electrical			$ 36.54	
		The Granite Group			$ 287.84	
		Grainger			$ 53.90	
		Grainger			$ 375.60	
		SUBTOTAL		$ 55,900.00	$ 57,942.18	
5.14 Drinking Water: Storage						
Wfd-5.14-01	Fargo Lane Water Tower Rehab		$ 1,200,000.00			$ 1,141,000.00
		Lenard Engineering		$ 4,500.00	$ 4,846.26	
				$ 2,000.00	$ 800.00	
				$ 3,653.90	$ 2,000.04	
					$ 1,499.84	
					$ 2,500.00	
		SUBTOTAL		$ 10,153.90	$ 11,646.14	
5.21 Broadband: Other Projects						
Wfd-5.21-01	Broadband/Security Upgrades at Pump Stations		$ 680,322.00			$ 674,748.00
		ePlus (security laptops maint contract)		$ 480.00		
		ePlus (security laptops)		$ 5,094.00		
		SUBTOTAL		$ 5,574.00	$ -	
		INFRASTRUCTURE SUBTOTAL	**$ 3,196,372.00**	**$ 146,388.75**	**$ 107,350.41**	**$ 2,837,220**

TOWN OF WATERFORD
AMERICAN RESCUE FUNDS QUARTERLY REPORT
January 1, 2023 - March 31, 2023

			BUDGET	Expended thru 3/31/22	Expended 1/1/23 thru 4/30/2023	Balance Available
6: REVENUE REPLACEMENT						
6.1 Wfd-6.1-01	Civic Triangle Park ADA Revitalization		$ 950,000.00			$ 918,123.98
		Kent & Frost			$ -	
		The Day			$ 413.63	
		Spectrum Environmental				
		SUBTOTAL		$ -	$ 413.63	
Wfd-6.1-02	Town GIS Updates		$ 37,500.00			$ 18,687.72
		Tighe&Bond		$ 1,085.00	$ 2,119.78	
				$ 542.50	$ 1,600.00	
				$ 2,286.25	$ 3,795.00	
					$ 1,920.00	
					$ 250.00	
					$ 805.00	
					$ 497.50	
					$ 1,908.75	
		SUBTOTAL		$ 3,913.75	$ 12,896.03	

TOWN OF WATERFORD
AMERICAN RESCUE FUNDS QUARTERLY REPORT
January 1, 2023 - March 31, 2023

	BUDGET	Expended thru 3/31/22	Expended 1/1/23 thru 4/30/2023	Balance Available
Wfd-5.21-02 Cyber Security **PROJECT COMPLETE**	$ 25,168.00			$ -
ePlus (security assessment)			$ 3,220.00	
ePlus (Duo Subscription)			$ 1,872.00	
			$ 1,608.00	
Consolidated Computing (PURE Maintenance)			$ 18,468.00	
SUBTOTAL		$ -	$ 25,168.00	
REVENUE REPLACEMENT SUBTOTAL	**$ 1,012,668.00**	**$ 3,913.75**	**$ 38,477.66**	**$ 936,812**
TOTAL	**$ 5,542,041.84**	**$ 310,778.03**	**$ 427,423.15**	**$ 4,466,305.69**

David Campo

From: cheryl larder <crlarder22@gmail.com>
Sent: Wednesday, May 17, 2023 10:54 AM
To: David Campo
Subject: Fwd: Public Comment/RTM

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Clerk Campo
Please include in RTM correspondence. Thank you.

---------- Forwarded message ---------
From: **MICHAEL ROCCHETTI** <rocchetti@snet.net>
Date: Wed, May 17, 2023, 9:39 AM
Subject: Public Comment/RTM
To: Cheryl Larder <crlarder22@gmail.com>
Cc: Danielle Gelinas <steward-gelinas@sbcglobal.net>, Paul Goldstein <jakemadison34@gmail.com>

Cheryl,

Following our meeting on Wednesday 5/10/23, I attempted to respond to your public comment regarding censoring members. I'm writing to clarify my position on your behavior and public comment.

With respect to RTM meetings, no one has been censored or not allowed to speak that I have ever witnessed. In the meeting you referenced, the Moderator simply requested that the questions from RTM members pertain to the budget being discussed. At any time, you could have asked for a "point of appeal", a tenet of Robert's Rules of Order. By asking for an appeal, you could've had a second and then the decision would've gone to the body of the RTM. You chose to yield the floor. If you were not aware or did not want to take that action, you could have rephrased your question as it pertained to the budget or simply explained why you thought your question pertained to the budget and I'm sure it would have been allowed. By stating that you were censored and not allowed to speak, you are not sharing accurate information with the members of the RTM or the residents of Waterford.

With respect to members feeling intimidated to speak in this RTM, in my opinion, you are the bully that intimidates and silences people. You claim that others are intimidating members from speaking? People do not want to argue with you because you are unable to actively listen to another point of view and do not always speak respectfully. This behavior has occurred on other occasions and with staff as well. For the sake of time and efficiency it has not been called out but will be from now on.

The BOE reduction was brought up early for many reasons and there is no reason why it shouldn't have been. For you to raise your voice and say that you were offended by the motion was inappropriate. You had ample time following that motion to ask all your questions; you chose to not ask any more questions. Again, this was your choice, not the moderator, or the will of the body.

We are all here to represent the residents of the Town of Waterford. The budget hearings are designed to exercise fiscal responsibility and not to review how departments run their day-to-day operations. The moderator was working to ensure that the meeting stayed on track and was germane to the budget. You could've rephrased your question to directly address budgetary concerns if you felt it was appropriate. Again, you chose not to and were not censored.

Some of the RTM meetings this session has been filled with intimidating and aggressive tactics and/or outbursts, out of order side comments, and a referendum brought about by a member of the RTM. This referendum was supported by members of your party including yourself and spewed misinformation and divided the town needlessly. This is not the forum for such behavior.

We don't have to agree, but we should be able to have a civil discussion. I do not know if perhaps the lack of enforcing the RTM decorum has allowed certain behaviors to continue and even increase, but it will no longer be left to occur without being addressed.

With respect,

Mike Rocchetti

(860)-460-7004

MODERATOR'S REPORT

Representative Town Meeting
June 5, 2023

F

Matters Currently in Standing Committees

LEGISLATION & ADMINISTRATION

Review of Chapter 2.56 – Economic Development Commission, RTC 06/06/22
Review how the RTM considers recommendations for committee assignments, RTC 06/06/22
Public Act 22-3, an act concerning remote meetings under the freedom of information act, RTC 02/06/23
Review of a "Public Comment Ordinance" RTC 02/06/23

EDUCATION

FINANCE, WAGE & PERSONNEL

PUBLIC HEALTH, RECREATION & ENVIRONMENT

Review of Noise Ordinance, Noise Control – Chapter 9.06, RTC 10/04/21
Review of Feral Cat Management, RTC 12/05/2022

PUBLIC PROTECTION & SAFETY

Fire Marshal Permits Fee Schedule Ordinance, RTC 10/03/22

PUBLIC WORKS, PLANNING & DEVELOPMENT

Short Term Rentals, RTC 12/06/21

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

PHONE: 860-442-0553
www.waterfordct.org

1

April 13, 2023

Mr. Paul Goldstein
Moderator, Representative Town Meeting
15 Rope Ferry Road
Waterford, CT 06385

Moderator Goldstein:

At the Board of Finance meeting held Wednesday, April 12, 2023 , the Board approved a request for an additional appropriation in the amount of, $30,000 to fund the removal and cleaning of apparatus that carry PFAS/Foam. Appropriated funds for this project will be made available by transferring the approved $30,000 from the Unassigned Fund Balance of the General Fund to line #10123-52040, Service Contracts and Repairs ($24,000) and line #10123-53112, Firefighting Supplies ($6,000). This letter forwards the BOF-approved appropriation request for RTM approval.

I respectfully request you place this item on the agenda of the next meeting of the Representative Town Meeting. Copies of justification documentation are attached hereto.

Respectfully Submitted,

Glenn Patterson

Glenn Patterson
Chairman, Board of Finance

Attachments

RECEIVED FOR RECORD
WATERFORD, CT
2023 MAY 22 P 2:34
ATTEST: [signature]
TOWN CLERK

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

PHONE: 860-442-0553
www.waterfordct.org

Town of Waterford

RECEIVED FOR RECORD
WATERFORD, CT
2023 APR 20 A 11:52
ATTEST: David L. Campo
TOWN CLERK

Board of Finance
Regular Meeting

Wednesday, April 12, 2023
Waterford Town Hall – 7:00 pm

Present: Chairman Glenn Patterson, John Sheehan, Kevin Petchark, Robert Tuneski and Joe Filippetti

Absent: Ronald Fedor and David Peabody

Elected: Robert J. Brule; Paul Goldstein, RTM Moderator; Cheryl Larder, RTM

Staff: David Campo, Town Clerk; Mike Howley, Director of Fire Services; Dani Gorman, Human Services Administrator; Paige Walton, Assessor, Kimberly Allen, Director of Finance; Maryellen McConnell, Recording Secretary.

1. Establishment of a quorum and call to order:

   A quorum was established and the regular meeting of the Board of Finance was called to order at 7:00 pm on April 12, 2023.

2. Public Comment: none.

3. Approval and acceptance of minutes:

   Motion by John Sheehan and **seconded** by Joe Filippetti to approve the minutes of the Budget Hearing Meetings from March 1, 6, 8, 13, 15, 20, 22, 27, 2023; and Regular Meeting Minutes of March 15, 2023.

   Vote: 5-0-0 **Motion:** Passed

4. Audit RFP Presentation by CLA. Vanessa Rosetto and Steven Gross from CLA were in attendance to answer questions:

   Questions from John Sheehan:

   1. *Will you be changing up auditors, so we will not have the same ones year after year* and have fresh eyes? According to Vanessa, Steven Gross will be in charge of the audit this year. He will be replacing Matt. Steve came in on the tail end of last year's audit,
   2. Why did it take so long to get the Federal Audit done? They do have until March 30^{th} to get the audits out. They prefer to send the state and federal audits out together and they will do their best to get the audits out earlier.

   Questions from Chairman Glenn Patterson:

   1. What were the changes that caused the current delays? The Finance Department and the Board of Education Finance Department had to go through various lease *standards, and eliminate leases. This year will be similar as we will be going through* software subscriptions.
   2. Is there staffing issues on your company is having? We are having an extreme staffing issue. From the pandemic, kids are not going into accounting, the ones that do are not getting their CPA license, and it has been very difficult.
   3. What is the differential between Town and Board of Education fee schedule? The Board of Education is very different from the Town side. This was broken out as requested by the Board of Finance.

5. Possible action to appoint CLA as Town Auditor for FY23.

   Motion by John Sheehan and **seconded** by Robert Tuneski to appoint CLA as the Town Auditors

   Vote: 5-0-0 **Motion:** Passed

6. To consider and act on a request from Kimberly Allen, Finance Director, on behalf of the Tax Collector for an FY23 Out of Series Transfer as follows:

Line No.	Org. Code	Object Code	Object Description	Approved Budget Amount	Current Budget Amount	Amount Increase	Amount Decrease	Revised Budget Amount
1	10106	52020	Postage	6,000.00	(80.06)	75.00		(5.06)
2	10106	53010	Supplies	280.00	98.64		(75.00)	23.64
					TOTAL	**75.00**	**(75.00)**	

Motion by John Sheehan and **seconded** by Joe Filippetti to approve the Out of Series transfer in the amount of $75.00.

Vote: 5-0-0 **Motion:** Passed

7. To consider and act on a request from Kimberly Allen, Finance Director, on behalf of the Senior Services for FY23 Out of Series Transfer as follows:

Line No.	Org. Code	Object Code	Object Description	Approved Budget Amount	Current Budget Amount	Amount Increase	Amount Decrease	Revised Budget Amount
1	10135	51110	Administration	159,774.00	72,153.00		(2,280.00)	69,873.00
2	10135	52030	Professional Services	0.00	0.00	2,280.00		2,280.00
					TOTAL	**2,280.00**	**(2,280.00)**	

Question from John Sheehan to Dani Gorman:
Why are we adding this new line with three months left in the FY23 budget and it was not in the FY24 budget? The Professional Services line was just suggested two weeks ago at the Board of Selectman meeting. We have used it at Youth and Family Services but never at Senior Services. Director Gorman noted that the funds for these mental health services reside in line 10135-52040 in the proposed FY24 budget.

Motion by John Sheehan and **seconded** by Robert Tuneski to approve the Out of Series Transfer in the amount of $2,280.00

Vote: 5-0-0 **Motion:** Passed

8. To consider and act on a request from Kimberly Allen, Finance Director, on behalf of Fire Services for an FY23 Out of Series Transfer as follows:

Line No.	Org. Code	Object Code	Object Description	Approved Budget Amount	Current Budget Amount	Amount Increase	Amount Decrease	Revised Budget Amount
1	10123	53111	FF Protective Clothing	35,000.00	3,408.00	4,000.00		7,408.00
2	10123	51412	Part Time Firefighting	310,584.00	158,575.00		(4,000.00)	154,575.00
3	10123	53090	Fuels & Lubricants	29,370.00	786.00	14,000.00		14,786.00
4	10123	51412	Part Time Firefighting	310,584.00	154,575.00		(14,000.00)	140,575.00
5	10123	51210	Clerical & Technical	139,552.00	37,175.00	7,000.00		44,175.00
6	10123	51412	Part Time Firefighting	310,584.00	140,575.00		(7,000.00)	133,575.00
7	10123	52378	Building Maintenance	87,000.00	(4,831.00)	10,000.00		5,619
8	10123	51412	Part Time Firefighting	310,584.00	133,575.00		(10,000.00)	123,575.00
9	10123	53020	Other Supplies	15,000.00	(450.00)	1,500.00		1,050.00
10	10123	54226	Equipment	12,000.00	2,681.00		(600.00)	2,081.00
11	10123	54060	Office Equipment	2,000.00	990.00		(900.00)	90.00
					TOTAL	**36,500.00**	**(36,500.00)**	

Questions from John Sheehan to Mike Howley:
Why was there a shortage in the Clerical & Technical line? That was due to contractual changes when the new contract came out.
You are down in the Dues, Conference and Education line, will there be another transfer for that line? Yes, there will be one coming up at the next Board of Selectmen meeting.

Motion by John Sheehan and **seconded** by Joe Filippetti to approve the Out of Series Transfer in the amount of $36,500.

Vote: 0-0-0 **Motion:** Passed

10

Office of the Director
Waterford Fire Department
204 Boston Post Road
Waterford CT. 06385

February 10, 2023

First Selectman Rob Brule
15 Rope Ferry Road
Waterford, CT 06385

Re: Request for Emergency Capital Funds for PFAS removal/replacement

On behalf of the Waterford Fire Services, I would like to request emergency funding of $30,000 for the removal and cleaning of apparatus that carry PFAS/Foam concentrate. PFAS as it is known has been banned by the State to use since July 20, 2021. We continue to carry this product on six fire apparatus at a risk of deploying product at a fire. The Town of Waterford would be responsible for any cleanup and contamination testing should this product be used accidently. Fire Services has been working with the State over the last year to remove PFAS foam products that we have stored at stations at no cost to Waterford. Currently there are not funds to clean apparatus or a plan. I am working with vendors *qualified to do the cleaning and* removal. I estimate cost of $24,000 or less to complete removal of PFAS products from our apparatus and another $4,800 to replace with recommendation from the State on new product to use. We have two Vendors that have supplied quotes for this project. I recommend that if this is approved we get on the list with vendor chosen ASAP.

Director of Fire Services

4/4/23 BOS, approved

M.J.H.

Chief, Michael J. Howley

C. C. file

Office of the Director
Waterford Fire Department
204 Boston Post Road
Waterford CT. 06385

On July 20th, 2021, Connecticut Ned Governor Lamont signed Public Act 21-191 into law banning the use of per- and polyfluoroalkyl substances (PFAS) in Class B firefighting foams and phasing out PFAS-containing food packing. This law is consistent with the PFAS Action Plan developed by the Connecticut Interagency PFAS Task Force in 2019.

The new law defines PFAS as all members of the class of fluorinated organic chemicals containing at least one fully fluorinated carbon atom, and specifies that:

1. Effectively immediately, fire-fighting foam containing PFAS is not permitted for vapor suppression or to be used in any firefighting training or testing activities.

2. Effective Oct. 1, 2021, all firefighting foams within the state must be PFAS-free.

3. Exceptions to the October 1, 2021, deadline include:
    - After October 1, 2021, airport facilities with fire suppression systems using class B firefighting foams that contain PFAS must provide mitigation measures to prevent the release of foam into the environment, including an implementation plan and physical features that are designed to prevent such a release, even when the foam is deployed in its intended manner. No later than October 1, 2023, firefighting foam systems containing PFAS shall be removed or repurposed.
    - Operators of chemical plants, oil refineries, or terminal, storage, or distribution facilities for flammable liquids may request an extension of time for compliance with the October 1, 2021, deadline from the Commissioner of the state's Department of

Energy and Environmental Protection (DEEP.)

4. Not later than October 1, 2021, the DEEP Commissioner must develop a take-back program for municipal-owned Class B firefighting foams containing PFAS. As of November 2022 the take back program has been underway picking up containers of foam from fire departments across the State.

5. As soon as feasible, but not later than December 31, 2023, no food packaging to which PFAS has been intentionally introduced during manufacturing or distribution shall be offered for sale or used in promotional purposes.

6. No materials used to replace PFAS (or any other chemical currently used in food packaging) may be used in a quantity or manner that creates a hazard as great as, or greater than, the hazard of the chemical being regulated.

The full text of the law is available on the Connecticut General Assembly website.

If you have questions concerning the impact of the law or managing PFAS products, contact Richard Desrosiers, PG, LP.

ORDER

Pursuant to General Statutes § 22a-6

Commissioner Katherine Dykes

June 30, 2021

Identification of an Alternative Fluorine-Free Firefighting Foam

I hereby identify National Universal®F3 Green as an alternative to class B firefighting foam that contains an intentionally added perfluoroalkyl or polyfluoroalkyl substance.

Per- and polyfluoralkyl substances, known as PFAS, are a large family of human-made chemicals that have been widely used in industry and consumer products since the 1950s. PFAS have now been proven to have long-term adverse effects on both human health and the environment. One product that contains high concentrations of PFAS is aqueous film-forming foam (AFFF), which is used primarily to extinguish liquid fuel fires.

Section 1 of Public Act 21-191 indicates that unless certain specified exceptions apply, "no person shall use a class B firefighting foam that contains an intentionally added perfluoroalkyl or polyfluoroalkyl substance for any vapor suppression or firefighting purpose unless such fire is a flammable liquid-based fire and the Commissioner of Energy and Environmental Protection fails to identify an alternative to such use on or before July 1, 2021." Upon section 1 of Public Act 21-191 taking effect, the identification of National Universal®F3 Green will mean that, beginning on October 1, 2021, Class B firefighting foam containing intentionally added PFAS can no longer be used in Connecticut.

This alternative firefighting foam was identified by a work group created at the request of the State Fire Administrator. The work group was established to find a suitable fluorine-free alternative (F3) to replace PFAS-containing AFFF. The group was composed of fire service leaders from around the state, as well as personnel from the Department of Energy and Environmental Protection's Emergency Response Unit and Remediation Division. The work group was tasked with determining the effectiveness of potential replacement foams.

The work group, in partnership with the Massachusetts Department of Environmental Protection, evaluated the performance of several F3 products and independently laboratory tested the products to confirm they were PFAS- and halogen-free.

Katherine S. Dykes, Commissioner

STOP USING OLD FOAM CONCENTRATE!

You can help protect yourself, the environment, and your community's health.

AFFF
AR-AFFF

STOP

Stop using AFFF foam concentrate for training or for any non-Class B fires

Public Act 21-191 prohibits use for training and testing.

AFFF
AR-AFFF

ASAP

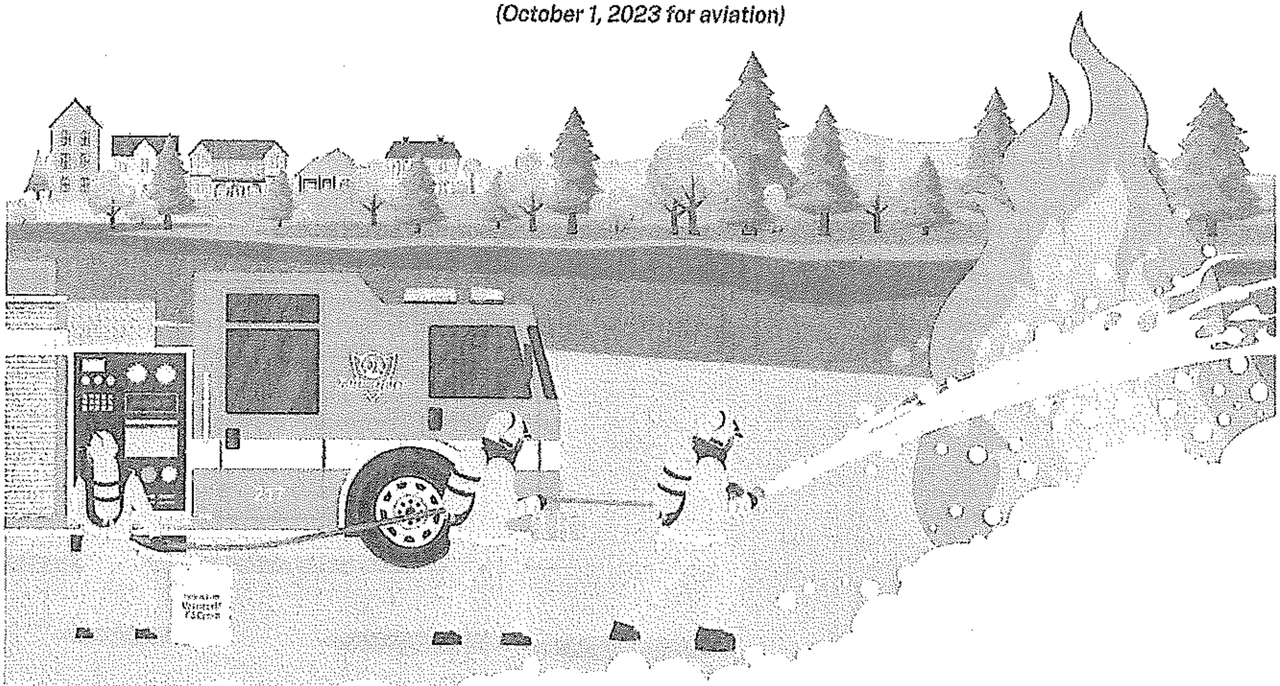
Stop using AFFF foam concentrate for Class B fires

State law prohibits use as of October 1, 2021. (October 1, 2023 for aviation)

Fluorine-Free Foam

USE

Purchase and use a fluorine-free alternative instead



Some extensions apply.
Questions? Contact the State Fire Administrator at FoamSurvey@ct.gov

TOWN OF WATERFORD
CAPITAL PROJECT REQUEST FORM
2023-2024 FISCAL YEAR REQUEST

DEPARTMENT/AGENCY
Waterford Fire Services

CONTACT PERSON
Chief Michael J. Howley

PROJECT NAME
Draining and cleaning on board foam systems

DEPARTMENT PRIORITY
1

1 DESCRIPTION AND JUSTIFICATION (describe the type, purpose & anticipated accomplishments of the project)

Aqueous film-forming foam (AFFF) has been a fire agencies addetive to fight fire for years. Until recently we found out it is hazardous and cancer causing agents effect personnel and the environment. Waterford has participated in the States foam takeback program. But we still have foam left in tanks on our apparatus that needs to get cleaned and disposed ofproperly. Public Act No. 21-191 bans the use of this product. The liability of the Town carrying and **possable accidental release is high.** We would be responsible for the clean up and ground/water testing.

2 PROJECT STATUS IF IN PROGRESS

Planning and gathering quotes for cleaning & disposal with authorized contractors

3 LIST OTHER PROJECTS WITHIN YOUR DEPARTMENT OR ANOTHER DEPARTMENT THAT WILL BE IMPACTED BY THIS REQUEST

4 DESCRIBE THE IMPACT ON DEPARTMENT OPERATING BUDGET (include cost estimate if applicable)

The impact on our operating budget could not handle this project. The risk of carrying this product is a liability. Any accidental discharge would be a responcibility of the Town to clean up.

5 GRANT FUNDING/OTHER FUNDING, if applicable (detailed explanation of grant/other funding, including the amount, source of funding, status, town match, if any. Attach award letter if available)

The State of CT started a take back program to pick up containers of foam, they did not take what was in tanks on apparatus. This product were shipped to Canada for disposal.

6 ATTACH PLAN ESTIMATE, SERVICE AREA MAP AND/OR OTHER SUPPORTING DOCUMENTATION (if none, simply state that in the area below)

See attached (AFFF) foam information

7 COST/FUNDING SOURCE

	FUNDING SOURCE	APPROVED FUNDING TO DATE	FY2024	FY2025	FY2026	FY2027	FY2028
1	Current Year Capital						
2	Utility Budget/Sewer Cap Maint Fund						
3	Transfer to CNR		30,000				
4	Short/Long-term Bonds						
5	LoCIP (detail in section 5 above)						
6	CNR Undesignated Fund Balance						
7	Federal/State Grants (detail in section 5)						
8	Other Funding (detail in section 5 above)						
	TOTALS	0	30,000	0	0	0	0

Quote

MES | SHIPMAN'S FIRE EQUIPMENT CO.

172 Cross Rd
Waterford, CT 06385
860-442-0678

Quote #	QT1666984
Date	02/09/2023
Expires	02/24/2023
Sales Rep	Fratus, John
Shipping Method	MES Delivery
Customer	Waterford Fire Marshal (CT)
Customer #	C253670

Bill To
Waterford Fire Marshal (CT)
204 Boston Post Road
Waterford CT 06385
United States

Ship To
Waterford Fire Marshal (CT)
204 Boston Post Road
Waterford CT 06385
United States

Item	Alt Item #	Units	Description	Qty	Unit Price	Amount
2190-3340-0			Universal Green 3x3% (F3) 5 Gallon Pail	20	$233.50	$4,670.00

Subtotal	$4,670.00
Shipping Cost	$0.00
Tax Total	$0.00
Total	$4,670.00

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.

New product

QT1666984

Environmental Services, Inc.
90 Brookfield Street South Windsor, CT 06074-1262 (860) 528-9500 (860) 289-0138 (fax)
www.e-s-i.com

February 9, 2023

Chief Michael Howley
Waterford Fire Department
15 Roper Ferry Rd
Waterford, CT 06385
P: 860-440-0544 E: mhowley@waterfordct.org

Re: AFFF Apparatus Tank Cleaning
Waterford FD
Quote #2023-023

Chief Howley:

Environmental Services, Inc. (ESI) is pleased to submit the following proposal to clean the interior of AFFF tanks on (5) Waterford FD Apparatus. We understand that the combined total capacity of the tanks is estimated at approximately 150 gallons and you have an additional 15 gallons of containerized concentrate that requires disposal. ESI will provide labor and equipment to remove remaining product from the foam tanks, per DEEP recommended procedure including a hot water triple rinse containerizing waste for disposal. Cost estimates assume that two trucks will be delivered at a time as our facility permits parking side them by side in our service bays. ESI will also containerize and transport for disposal a total of 6 intact ProPak portable foam dispensers containing 2.5 gallons of concentrate each. Costs were estimated using approved rates in DAS Contract 19PSX0249. Actual quantities will be invoiced. We understand work will likely be scheduled for April 2023. Disposal pricing from our vendors is generally valid for 15 to 30 days. We understand you will likely schedule this project for March or April 2023. We have included a budget line item to cover up to a 30% increase in disposal pricing due to the current volatility in the waste disposal market.

Scope

- Provide crew and equipment to drain and triple hot water rinse the interior of the AFFF Tank
- Collect rinse via gravity drain or pump
- Containerize waste in totes and / or drums for transportation and disposal

Costs

Crew and Equipment (estimate 20 hours @ $285.00)	$ 5,700.00
Empty 330-gallon tote (estimate 2 @ $520.00)	$ 1,040.00
Waste Disposal (estimate (2) 330-gallon totes @ $3,650.00, each)	$ 7,300.00
Empty 55-Gallon Drums (estimate 3 @ $90.00)	$ 270.00
55- Gallon Drum Concentrate Disposal	$ 750.00
55-Gallon ProPak Disposal (estimate 2 @ $750.00)	$ 1,500.00
Waste Transportation	$ 675.00
Defoamer if needed (estimate 5 qt @ $35.00)	$ 175.00
Waste Disposal Cost Increase Budget Contingency (30%)	$ 1,770.00
Estimated Total	**$19,180.00**

ASSUMPTIONS AND EXCLUSIONS

1. A signed Quote/Proposal or Purchase Order must be received prior to the commencement of the project.
2. State and Federal Taxes will be invoiced as applicable.
3. This estimate is good for 60 days.
4. Credit approval and satisfactory payment arrangements must be made prior to commencement of the project.
5. Customer is to provide free and clear access to work area.
6. Customer is to provide signature on shipping documents or sign an ESI Certificate of Authority to Act as Agent form in advance of the shipment.
7. Disposal pricing is pending facility approval of the waste.
8. Actual quantities of wastes shipped, packaging utilized, and hours expended will be charged. This estimate is strictly budgetary.
9. Any waste not received as profiled will be subject to off specification charges.
10. Hourly rate is for straight time, 7:00 AM to 3:30 PM; hours before or after will be charged at an overtime rate.
11. Payment is due "Upon Receipt" of invoice.
12. ESI accepts most major credit cards.

STANDARD TERMS AND CONDITIONS

1. Environmental Services, Inc. (ESI) shall provide all labor, materials, tools, equipment and subcontract items necessary to perform the Services described in the Scope of Work. ESI represents that it is properly licensed, possesses the requisite skills and shall perform the work in a professional and workmanlike manner.

2. Customer shall provide full and complete information regarding the site, surface and subsurface conditions, utility locations, site ownership, contractor access, hazardous materials or wastes and other substances or hazards likely to be present and any other reports, documentation or information concerning the site or Scope of Work which may reasonably be provided to ESI. Customer represents and warrants to ESI that Customer has the requisite legal right, title and interested necessary to provide access to the job site.

3. ESI shall maintain insurance coverage during the performance of the Services; COI available upon request.

4. ESI's standard terms of payment are upon receipt of invoice. Interest shall accrue at the rate of one and one half (1.5%) percent per month, or at the maximum rate allowed by law. In the event that legal or other action is required to collect unpaid balances or invoices, Customer agrees to pay all costs of collection, including reasonable attorney's fees, which may be incurred by ESI. "Legal or other action" as used above shall include bankruptcy and insolvency proceedings. Customer's obligation to pay the amounts due pursuant to this Proposal shall not be conditioned upon or limited by the types, amounts or availability of insurance coverage. Customer agrees to pay ESI in accordance with ESI's published Rate Schedule ("Rates") for any litigation support or testimony provided by ESI in connection with or arising out of the work performed by ESI hereunder.

5. In the event that work is suspended or terminated for any reason prior to the completion of the Scope of Work, Customer agrees to pay for labor, equipment, materials, disposal and other costs incurred by ESI at the Rates and for reasonable demobilization costs.

6. Customer agrees that ESI shall not be responsible for pre-existing contamination at the job location, natural resource damage, or for incidental, consequential or special damages, including loss of use or lost profits, resulting from or arising out of the performance of the Scope of Work by ESI, its employees, agents or/or subcontractors.

7. The Terms and Conditions of this Proposal and Scope of Work and any ESI Change Orders or ESI Worksheets signed by both parties constitute the entire agreement between the parties. Additionally, conflicting or different terms on any Purchase Order or other preprinted documents issued by Customer shall be void and are hereby expressly rejected by ESI. In the event that any portion of this Proposal is invalidated for any reason, the parties agree that all other provisions of this Proposal shall remain in force and effect.

8. Customer's representative or agent represents or warrants to ESI that it is duly authorized to execute this Proposal on Customer's behalf.

We would like to take this opportunity to thank you for asking ESI to provide this proposal. ESI is a dependable, cost-effective and environmentally responsible company, and has all appropriate licenses and permits for this work. ESI field personnel have received OSHA 40-hour training, 24-hour HazMat training and annual 8-hour refreshers. All work will be performed in strict accordance with Federal, State, Local and ESI standards.

If acceptable, please forward an executed original to me via mail or a copy via e-mail koneil@e-s-i.com. Both parties acknowledge that an executed copy will serve as an original if submitted through e-mail.

CUSTOMER'S AUTHORIZATION

_______________________________ / /
Signature Date

____
Printed Name

Should you have any questions, or require additional information, please feel free to contact me at (860) 528-9500.

Sincerely,

Kelly O'Neil

Kelly O'Neil
Sr. Project Manager

Clean Harbors Environmental Services, Inc.
770 Derby Ave
Seymour, CT 06483
www.cleanharbors.com

January 20, 2023

Attn: Mr. Michael Howley
Waterford Fire Department
204 Boston Post Road
Waterford, CT 06385

Quote #4217584

Dear Mr. Howley:

Thank you for considering Clean Harbors Environmental Services, Inc. for your environmental service needs. We provide a broad range of environmental services including hazardous and non-hazardous waste transportation and disposal, laboratory chemical packing, emergency response, field services and industrial maintenance. We are pleased to provide this proposal based on the scope of work outlined below.

We offer our clients a broad spectrum of environmental services and the ability to dispose of hazardous material at or through a Clean Harbors' owned and operated facility. In addition to managing your waste streams, a Clean Harbors' professional can assist you with:

- Waste Transportation & Disposal
- Laboratory Chemical Packing
- Field Services
- 24-Hour Environmental Emergency Response
- Industrial Services
- InSite Services

I look forward to servicing your environmental needs. When you are ready to place an order, please contact our Customer Service group at 800.444.4244. If you have any questions or need further assistance, you may reach me at the number below.

Sincerely,

Christopher J Avitabile
Field Service Specialist
Phone: 860.384.0263
avitabile.christopher@cleanharbors.com

QUOTE CONDITIONS

Prior to completing the cleaning of 5 fire engines, CHES field crews will perform all Health and Safety related tasks as directed by the local CHES H&S Representative and any site specific regulations pertinent to your facility. An on site safety meeting will be conducted and documented.

CHES crews will set properly cordon off the site to prohibit unauthorized access. Prior to execution, our CHES crew will communicate with your on site representatives to ensure site conditions are as expected, contents of the tank are as discussed, and any system lines are blanked.

After the appropriate lockout and tagouts are performed, field crews will complete the following:

- Setup containment area for vehicles to park in while being worked on
- Add antifoam to steel drums prior to transfer of material from holding tank
- Transfer recoverable product to a properly lined vessel or drum
- Perform a triple rinse of tank with hot pressure washer
- Transfer rinsate and waste solids to drums
- Remove blanking and lockout/tagout
- Manifest, label, and transport waste

The proposal is based on the following assumptions and site conditions. Any work which falls outside of the assumptions will constitute work beyond the intended scope and be completed upon mutually satisfactory terms.

- Work to be done during normal business hours Monday through Friday

- CHES to have appropriate access to site

- Job is quoted for (3) 12-hour shifts, including mobe and demobe. If additional shifts are required a change order will be issued and agreed upon before work continues

- Disposal pricing pending profile approval and facility acceptance

- Disposal in quote is estimated. Actual number of drums generated and shipped will be invoiced

- Drum supplies and antifoam quoted are estimates. Actual number of drums and gallons of antifoam used will be invoiced

- Customer will be responsible for providing water, electric or 100 psi plant air if needed. Customer will be responsible for all mechanical work including but not limited to removal of piping, line breaks, removal of man-way plates, etc.

- The customer will assist with engaging the pump and activating the drain on the tank, as needed

QUOTE CONDITIONS

to clear the pump and valves during the rinse cycle.

- Analytical samples of cleaned tanks not included in this quote. Should it be necessary additional charges will apply
- Customer/authorized representative to be onsite to sign shipping paperwork

QUOTE SUMMARY

Description	Amount
TASK 1: LABOR AND EQUIPMENT	$15,900.00
$5,300.00 per day, estimated 3 days	
TASK 2: DISPOSAL AND TRANSPORTATION	$9,475.00
TASK 3: DRUM SUPPLIES	$1,955.00
Subtotal	**$27,330.00**
Estimated Recovery Fee	**$5,602.65**
QUOTE TOTAL	**$32,932.65**

January 20, 2023
Clean Harbors Quote #4217584

TASK 1: LABOR AND EQUIPMENT

TASK 1: TOTAL LABOR, EQUIPMENT, AND MATERIAL **$5,300.00 per day, estimated 3 days**	**$15,900.00**
Estimated Recovery Fee	$3,259.50
Estimated total, including Fees	**$19,159.50**

TASK 2: DISPOSAL AND TRANSPORTATION

DISPOSAL

Profile/Waste Code	Waste Description	Qty	UOM	Price	Total
A22K	LOW BTU ORGANIC LIQUID	10	55 gallon drum	$360.00	$3,600.00
B40R	SPECIAL HANDLING HALOGENATED ORGANICS	1200	pounds	$3.50	*$4,200.00
CCRKR	SPECIAL HANDLING SOLIDS AND SEMI-SOLIDS FOR INCINERATION	1	55 gallon drum	$1,225.00	$1,225.00
				Total	**$9,025.00**

*The following minimum price(s) will apply:

Profile/Waste Code	UOM	Minimum Price
B40R	*55 gallon drum*	*$1,225.00*

Surcharges (if applicable)

Description	Rate	UOM	Lower Limit	Upper Limit	Range UOM
Waste Code B40R:					
Surcharge for high halogens/chlorine	$0.40	Pounds	21.00	50.00	Percent
	$0.20	Pounds	5.00	20.00	Percent
Waste Code CCRKR:					
CCRKR weight surcharge	$4.50	Pounds	502.10	503.00	Pounds
	$3.00	Pounds	501.10	502.00	Pounds
	$1.50	Pounds	500.00	501.00	Pounds

January 20, 2023
Clean Harbors Quote #4217584

TRANSPORTATION

Dispatch Location	Rate UOM	Total
The Connecticut Service Center	$450.00 pickup	$450.00

A demurrage charge of $115.00 per hour will apply as follows:

Number of Containers	Allowable Loading Time
1 to 10	0.5 hour(s)
11 to 15	0.75 hour(s)
16 to 25	1 hour(s)
26 to 35	1.25 hour(s)
36 to 40	1.5 hour(s)
41 to 45	1.5 hour(s)
46 to 50	1.75 hour(s)
51 to 80	2 hour(s)

TASK 2: TOTAL ESTIMATE	**$9,475.00**
Estimated Recovery Fee	$1,942.38
Estimated total, including Fees	**$11,417.38**

WASTE CLASSIFICATIONS SPECIFICATIONS

Waste Code	Description
A22K	**Low Btu Organic Liquid** DRUM SPECIFICATIONS: pH 2-14, no D002 Acids allowed Ammonia less than 10 percent Source of PCB <50 ppm Heating value less than 5000 BTUs per pound Less than 5 percent organic halogens Less than 5 percent Sulfur Viscosity less than 150 centipoise Must not set-up in water or with organic solvents Less than one inch of solids in the drum No pesticides PRIMARY DISPOSAL METHOD: DESTRUCTION INCINERATION
B40R	**Special Handling Halogenated Organics** May require special handling Source of PCB Less than 50 ppm Halogens or Sulfur greater than 5 percent May include material with boiling points less than 120F Liquid, sludge and viscous materials Must not set-up with water or with organic solvents

WASTE CLASSIFICATIONS SPECIFICATIONS

Waste Code	Description
B40R	**Special Handling Halogenated Organics** PRIMARY DISPOSAL METHOD: DESTRUCTION INCINERATION
CCRKR	**Special Handling solids and semi-solids For Incineration** *Solids and semi solids for incineration* Requires special handling due to high metals, Sulfur, Sodium Iodine, Bromine or Fluorine *Specifications determined for each profile* Specifications determined for each profile PRIMARY DISPOSAL METHOD: DESTRUCTION INCINERATION

TASK 3: DRUM SUPPLIES

Amount	Description	Qty/UOM	Days	Unit Price	Extended Total
13	55 G / 205 L Steel Drum, Reconditioned 1A2/Y1.2/100 (17-H)	1 each	n/a	$113.00	$1,469.00
18	Antifoam B	1 gallon	n/a	$27.00	$486.00
				Total	**$1,955.00**

TASK 3: TOTAL ESTIMATE	**$1,955.00**
Estimated Recovery Fee	$400.78
Estimated total, including Fees	**$2,355.78**

GENERAL CONDITIONS

- Except where superseded by an existing services agreement the following terms and conditions apply to this quoted business.
- The customer hereby acknowledges that the estimated cost is based upon a preliminary appraisal by a Clean Harbors Representative, and that the amount invoiced by Clean Harbors will be based upon labor and materials actually expended in performing the scope of work. Any changes in the scope will be billed on a time and materials basis.
- Clean Harbors guarantees to hold these prices firm for 30 days.
- Terms: Net 15 Days

GENERAL CONDITIONS

- For work to begin we ask that you acknowledge the quotation with a signature and provide the appropriate purchase order number. Where modifications to the scope of services become necessary, Clean Harbors will notify the customer promptly and obtain customer authorization for such modifications and a revised contract price will be established in order to finish the project.
- This proposal is contingent on the customer providing full and complete access to the site. Customer represents and warrants to Clean Harbors that the customer has the legal right, title and interest necessary to provide access to the site. In addition, customer warrants that it has supplied Clean Harbors complete and accurate information regarding the site, subsurface conditions, utility locations, site ownership, hazardous materials or wastes and other substances or hazards likely to be present and any other reports, documentation or information concerning the scope of work.
- Interest will be charged at 1.5% per month or the maximum allowed by law for all past due amounts.
- Disposal will be managed within the Clean Harbors Network of Approved Facilities.
- Local, state and federal fees/taxes applying to the generating location/receiving facilities are not included in disposal pricing and will be added to each invoice as applicable.
- Materials subject to additional charges if they do not conform to the listed specifications.
- Electronically submitted profiles will be approved at no charge. Paper profiles will be charged at $75.00 each.
- Clean Harbors supports many invoice delivery options (E-mail, Electronic Invoicing, EDI, Etc.). Pricing is based on Clean Harbors' standard invoice delivery method of E-mail. If another delivery method is required there could be an additional service fee per invoice. Any alternate delivery methods must be reviewed and approved by Clean Harbors prior to acceptance and implementation.
- A variable Recovery Fee (that fluctuates with the DOE national average diesel price), currently at 20.5%, will be applied to the total invoice. For more information regarding our recovery fee calculation please go to: www.cleanharbors.com/contact-us/customer-resources.
- Pickups that require same day or next day service may be subject to additional charges.
- Pickups cancelled within 72 hours of scheduling will be subject to cancellation charges.
- Transportation charges to the final disposal facility will be charged in addition to local transportation to our truck to truck hub/local facility and will vary with logistics and routing.
- Time over eight (8) hours in the normal workday and all day Saturday is considered overtime and will be billed at 1.5 times the applicable straight time rate for all billable personnel unless otherwise quoted. Sunday and Holidays are considered premium time and will be billed at 2.0 times the applicable straight time rate for all billable personnel unless otherwise quoted.
- This proposal is submitted contingent upon the right to negotiate mutually acceptable contract terms and conditions, which are reflective of the work contemplated, and an equitable distribution of the risks involved therein. In the event that such agreement cannot be reached, Clean Harbors reserves the right to decline to enter into such an agreement without prejudice or penalty.

GENERAL CONDITIONS

- In the event that legal or other action is required to collect unpaid invoice balances, Customer agrees to pay all costs of collection, including reasonable attorneys' fees, and agrees to the jurisdiction of the Commonwealth of Massachusetts.
- The USEPA implemented the E-manifest system in June 2018 and charges the receiving TSDF a fee per manifest that is subject to change at USEPA's discretion. Clean Harbors currently charges $20 per manifest to cover this cost on every invoice. This charge is subject to change if USEPA applies increased charges in the future.
- *Unless specifically noted, these rates are not valid where Prevailing Wages and / or certified* payroll apply. Any Prevailing Wage rates will be quoted on a case-by-case basis.
- Customer will be responsible for providing water on site. If not provided, additional charges will apply.

ACKNOWLEDGEMENT

Your signature below indicates your acceptance of the pricing and terms detailed in the quote above, and the Field Services Agreement in the following pages.

Thank you for the opportunity to be of service.

CUSTOMER'S AUTHORIZED REPRESENTATIVE OR AGENT	Clean Harbors Environmental Services, Inc.
Signature	Signature
Print Name	Print Name
Date	Date
Phone	
Purchase Order Number	
Customer Insurance Carrier	

FIELD SERVICES AGREEMENT

The Customer acknowledges that the estimated cost is based on a preliminary on-site appraisal by the Clean Harbors Environmental Services, Inc. ("Clean Harbors") field representative and that the amount invoiced by Clean Harbors will be based on labor and materials actually expended in performing the Scope of Work. Any changes in the Scope of Work will be billed in addition to the estimated cost specified above. Customer hereby assigns to Clean Harbors all rights to any insurance payments that Customer may be entitled to receive to pay for the Services provided under this Field Services Agreement and hereby authorizes its insurance company or agent to pay Clean Harbors directly. Customer agrees that all charges that are not paid to Clean Harbors by its insurance company will be paid by the Customer.

This Field Services Agreement establishes the terms and conditions under which Clean Harbors agrees to provide, and Customer agrees to pay for, Services. In consideration of the mutual covenants contained herein, and for other good consideration, the receipt and sufficiency of which is hereby acknowledged, the parties have caused this Agreement to be executed by their duly authorized representative as of the date first written below.

STANDARD TERMS AND CONDITIONS

1. Clean Harbors shall provide all labor, materials, tools, equipment and subcontracted items necessary to perform the Services described in the Scope of Work. Clean Harbors represents that it is properly licensed, possesses the requisite skills and shall perform the work in a professional and workmanlike manner.

2. Customer shall provide full and complete information regarding the site, surface and subsurface conditions, utility locations, site ownership, contractor access, hazardous materials or wastes and other substances or hazards likely to be present and any other reports, documentation or information concerning the site or Scope of Work which may reasonably be provided to Clean Harbors. Customer represents and warrants to Clean Harbors that Customer has the requisite legal right, title, and interest necessary to provide access to the job site.

3. Clean Harbors shall procure and maintain at its own expense during the term of this Agreement the following insurance coverages:

Worker's Compensation:	Statutory
Employer's Liability:	\$2,000,000
General Commercial Liability:	\$2 million per occurrence
	\$4 million aggregate
Automobile:	\$5 million combined single limit
Contractors Pollution Liability:	\$10 million each Claim
	\$10 million all Claims

The Customer agrees that Clean Harbors, liability under this Agreement and Scope of Work shall not exceed the value of this contract, or the amount paid to Clean Harbors by Customer, whichever is *less*.

4. The payment terms set forth herein are contingent upon the approval of Clean Harbors' Credit Department. In the event of a change in Customer's financial condition, Clean Harbors reserves the right to alter, change, or modify payment terms, and to immediately stop work. The failure of Clean Harbors to exercise its rights under this article at any time shall not constitute a waiver of Clean Harbors' continuing right to do so. Payment of the total estimated cost is required prior to performance of any service by Clean Harbors unless other payment terms have been established by the parties.

   Clean Harbors' standard terms of payment to approved accounts are net fifteen (15) days from the date of invoice. Interest shall accrue at the rate of one and one half (1.5%) percent per month, or at the maximum rate allowed by law, after fifteen (15) days. In the event that legal or other action is required to collect unpaid balances or invoices, Customer agrees to pay all costs of collection, including reasonable attorneys' fees, which may be incurred by Clean Harbors. "Legal or other action" as used above shall include bankruptcy and insolvency proceedings.

   Customer's obligation to pay the amounts due pursuant to this Agreement shall not be conditioned upon or limited by the types, amounts or availability of Customer's insurance.

   Customer agrees to pay Clean Harbors in accordance with Clean Harbors' published Rate Schedule ("Rates") for any litigation support or testimony provided by Clean Harbors in connection with, or arising out of, the work performed by Clean Harbors hereunder.

5. In the event that work is suspended or terminated for any reason prior to the completion of the Scope of Work, Customer agrees to pay for labor, equipment, materials, disposal and other costs incurred by Clean Harbors at the Rates and for reasonable demobilization costs.

6. Customer agrees that Clean Harbors shall not be responsible for pre-existing contamination at the job location, natural resource damage, or for indirect, incidental, consequential or special damages, including loss of use or lost profits, resulting from or arising out of the performance of the Scope of Work by Clean Harbors, its employees, agents and/or subcontractors.

7. The performance of this Agreement, except for the payment of money for Services already rendered, may be suspended by either party in the event performance of this Agreement is prevented by a cause or causes beyond the reasonable control of such parties. Such causes shall include but not be limited to: acts of God, acts of war, riot, fire, explosion, accidents, inclement weather or sabotage, lack of adequate fuel, power, raw materials, labor or transportation facilities; changes in government laws, regulations, orders, or defense requirements; restraining orders, labor disputes, strike, lock-out or injunction (provided that neither party shall be required to settle a labor dispute against its own best judgment). The party which is prevented from performing by a cause beyond its reasonable control shall use its best efforts to eliminate such cause or event.

STANDARD TERMS AND CONDITIONS

8. Clean Harbors agrees to indemnify, save harmless and defend the Customer, its parent, subsidiary and affiliated companies and their respective directors, officers, employees, agents and assigns from and against any and all losses, liabilities, claims, penalties, forfeitures, suits, and the cost and expenses incident thereto (including cost of defense, settlement and reasonable attorneys, fees) which Customer may hereafter incur, become responsible for or pay out as a result of death or bodily injuries to any person, destruction or damage to any property, contamination of or adverse effects on the environment or any violation of applicable federal, state and local laws, regulations, by-laws or ordinances to the extent caused by: (1) Clean Harbors' breach of any term or provision of this Agreement, or (2) the negligence or willful misconduct of Clean Harbors, its employees or agents in the performance of this Agreement.

   Customer agrees to indemnify, save harmless and defend Clean Harbors, its parent, subsidiary and affiliated companies and their respective directors, officers, employees, agents and assigns from and against any and all losses liabilities, claims, penalties, forfeitures, suits, and the costs and expenses incident thereto (including costs of defense, settlement and reasonable attorneys' fees) which Clean Harbors may hereafter incur, become responsible for or pay out as a result of death or bodily injuries to any person, destruction or damage to any property, contamination or adverse effects on the environment, or any violation of applicable federal, state and local laws, regulations, by- laws or ordinances to the extent caused by: (1) Customer's breach of any term or provision of this Agreement, or (2) the negligence or willful misconduct of the Customer, its employees or agents in the performance of this Agreement.

   Neither party shall be liable to the other for indirect, incidental, consequential, or special damages, including loss of use or lost profits.

9. The terms and conditions of this Agreement and Scope of Work and any Clean Harbors change orders or Clean Harbors' daily work sheets signed by both parties constitute the entire agreement between the parties. Additional, conflicting or different terms on any Purchase Order or other preprinted documents issued by Customer shall be void and are hereby expressly rejected by Clean Harbors. In the event that any portion of this Agreement is invalidated for any reason, the parties agree that all other provisions of this Agreement shall remain in force and effect.

10. Customer's representative or agent represents and warrants to Clean Harbors that it is duly authorized to execute this Agreement on Customer's behalf.

11. The validity, interpretation and performance of this Agreement shall be governed and construed in accordance with the Laws of the Commonwealth of Massachusetts and the parties agree to submit to the jurisdiction of the courts of the Commonwealth of Massachusetts for any disputes arising under this Agreement.

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

Town of Waterford

BOF Minutes Items 2,3

MINUTES
BOARD OF FINANCE MEETING
Regular Meeting
Waterford Town Hall – Auditorium
Wednesday, May 17, 2023 at 7:00 p.m.

Present: John Sheehan, Ronald Fedor, Robert Tuneski, Kevin Petchark, David Peabody

Absent: Chairman Glenn Patterson, Joe Fillipetti

Elected: Robert Brule, First Selectman; Abbas Danesh, Treasurer
RTM Members: Susan Driscoll, Nicholas Gauthier, Paul Goldstein, Cheryl Larder

Staff: Kimberly Allen, Director of Finance; Marc Balestracci, Chief of Police; Jill Stevens on behalf of James Bartelli, Utility Commission; Dani Gorman, Human Services Administrator; Michael Howley, Fire Services Administrator; Ryan McNamara, Director of Rec & Parks; Jonathan Mullen, Planning Director; Gary Schneider, Director of Public Works; Alen Wilensky, Tax Collector; Rebekah Wilson, Finance Office Coordinator/ Board of Finance Recording Secretary

1. Establishment of a quorum and call to order.

A quorum was established and the Regular Meeting of the Board of Finance was called to order at 7 p.m., May 17, 2023.

2. Public Comment:

Helen Kwasniewski, a Quaker Hill (Waterford) town resident, urged the Board of Finance to consider the financial welfare of the town's senior citizens by lowering the tax rate to 19 mills. She was displeased with the current re-evaluation and stated that future of the resident's fate is in the Board's hands.

3. **Approval and acceptance of minutes:**
Regular Meeting on April 12, 2023

Motion by Robert Tuneski and **seconded** by Kevin Petchark to approve the minutes of the April 12, 2023 Regular Meeting.

Corrections by John Sheehan:
Item 8: The vote was recorded as 0-0-0, correct the vote to 5-0-0.
Item 9: Correct the contingency of $30,798 "to" the designated line #10109-51110, not "from".

Vote: 4-0-1 **Abstain: Ronald Fedor** **Motion Passed.**

4. Review List of FY22/23 Revenues and Estimated Tax Rate Based upon the RTM 2023 approved budget.

John Sheehan asked if everyone received the email revised revenue and mill rate calculation. Dave Peabody asked for a hardcopy for review. No discussion.

5. Establish the Tax Rate for Fiscal Year 2024

John Sheehan stated that the Finance Director had provided reports with no use of fund balance. For discussion purposes, he shared a calculation with the Board using an $1,033,598.00 application of fund balance, because that is the amount of funding that the departments return to the General Fund at the end of the FY2022. A reduction of the proposed 21.20 mills would reduce to 20.97 mills by this calculation. Please see the attached report.

Discussion between Kevin Petchark and John Sheehan regarding the potential negatives of using the fund balance. John Sheehan gave examples of how the tax rate increased exponentially in previous years as a result of using fund balance. He suggested that in order to avoid those increases in the future would be to use a consistent amount of the fund balance every year.

Discussion between David Peabody and John Sheehan regarding unassigned fund balance and other uses that may arise.

Discussion between Ron Fedor and John Sheehan in regard to state and federal grants that were issued during COVID and how they impacted the Town's fund balance. Some funds are accounted for in the fund balance and some are still being spent. The particular grants that were discussed were non-recurring.

Motion by David Peabody for the proposed reduction of the mill rate from 21.20 to 20.97 as proposed by John Sheehan. **No second. Motion failed for lack of a second.**

Motion by Ronald Fedor and **seconded** by Kevin Petchark to approve the Tax Rate of 21.20 mils for Fiscal Year 2024 as proposed.

Vote: 5-0-0 **Motion passed.**

6. To consider and act on a request from Kim Allen, Director of Finance, on behalf of Fire Services for an FY23 Out of Series Transfer as follows:

Fire Services
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10123	52377	Breathing Apparatus Testing	8,760.00	(1,590)	5,000		3,410
2	10123	54218	Firefighter Equipment	30,000.00	10,366		(4,000)	6,366
3	10123	54226	Equipment	12,000.00	3,681		(1,000)	2,681
								0
					TOTAL	5,000.00	(5,000.00)	

Motion by Ronald Fedor and **seconded** by Robert Tuneski to approve the FY23 Out of Series Transfer for Fire Services to:

- Increase the line #10123-52377, Breathing Apparatus Testing in the amount of $5,000 and decrease line #10123-54218, Firefighter Equipment, in the amount of $4,000 and decrease line #10123-54226, Equipment in the amount of $1,000.

Vote: 5-0-0 **Motion Passed.**

7. To consider and act on a request from Kim Allen, Director of Finance, on behalf of Public Works for an FY23 Out of Series Transfer as follows:

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Budget Amount
1	10130	52040	Service Contracts & Repairs	66,000	(5,085)	8,000		2,915
2	10130	51540	Snow Overtime	56,000	29,422		(8,000)	21,422
3	10130	52470	Solid Waste Disposal	875,000	(10,388)	11,000		612
4	10130	51540	Snow Overtime	56,000	21,422		(11,000)	10,422
5	10130	54060	Office Equipment	800	(1,405)	1,406		1
6	10130	51540	Snow Overtime	56,000	10,422		(1,046)	9,376
7								
8								
9								
10								
					TOTAL	20,406.00	(20,046.00)	

Motion by Ronald Fedor and **seconded** by Robert Tuneski to approve the FY23 Out of Series Transfer for Public Works to:

- Increase the line #10130-52040, Service Contracts & Repairs in the amount of $8,000 and decrease line #10130-51540, Snow Overtime, in the amount of $8,000.
- Increase the line #10130-52470, Solid Waste Disposal, in the amount of 11,000 and decrease the line #10130-51540 Snow Overtime in the amount of $11,000.
- Increase the line #10130-54060, Office Equipment in the amount of $1,406 and decrease the line #10130-51540 Snow Overtime, in the amount of $1,406.

Vote: 5-0-0 **Motion Passed.**

8. Pending Board of Selectmen approval, to consider and act on a request from Kim Allen, Director of Finance, on behalf of Planning & Zoning for an FY23 Out of Series Transfer as follows:

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10110	51110	Administration	111,283.00	7,036.00	7,400.00		14,436.00
2	10110	52030	Professional Fees	20,000.00	17,232.01		(7,400.00)	9,832.01
3								0.00
4								0.00
5								0.00
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
								0.00
								0.00
					TOTAL	7,400.00	(7,400.00)	

Motion by Ronald Fedor and **seconded** by Kevin Petchark to approve the FY23 Out of Series Transfer for Planning & Zoning to:

- Increase the line #10110-51110, Administration, in the amount of $7,400 and to decrease the line #10110-52030, Professional Fees, in the amount of $7,400.

Question raised by Ronald Fedor regarding the reason for the transfer. John Sheehan replied that the transfer was due to a payout to the former Planning Director.

Vote: 5-0-0 **Motion Passed.**

9. Pending Board of Selectmen approval, to consider and act on a request from Kim Allen, Director of Finance, on behalf of the Police Department for an FY23 Out of Series Transfer as follows:

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10129	53100	Tires	10,854.00	423.94	2,000.00		2,423.94
2	10129	52040	Service Contracts and Repairs	26,269.00	9,586.54		2,000.00	7,586.54
3	10129	53090	Fuel & Lube	108,767.00	12,469.65	21,000.00		33,469.65
4	10129	51420	Patrol	3,437,122.00	705,872.81		14,000.00	691,872.81
5	10129	52300	Training and Education	85,500.00	13,560.52		5,000.00	8,560.52
6	10129	52305	OSHA Compliance	5,500.00	3,973.90		2,000.00	1,973.90
7								0.00
8								0.00
9								0.00
10								0.00
								0.00
								0.00
					TOTAL	23,000.00	23,000.00	

Motion by Ronald Fedor and **seconded** by Robert Tuneski to approve the FY23 Out of Series Transfer for the Police Department to:

- Increase the line 10129-53100, Tires, in the amount of $2,000 and decrease the line #10129-52040, Service Contracts and Repairs, in the amount of $2,000.
- Increase the line #10129-53090, Fuel & Lube, in the amount of $21,000 and to decrease the line #10129-51420, Patrol, in the amount of $14,000, decrease the line #10129-52300 Training and Education, in the amount of $5,000 and to decrease the line #10129-52305, OSHA Compliance, in the amount of $2,000.

John Sheehan commented that he recently completed the Citizens Police Academy and it was a very valuable experience. He highly encouraged others to attend when it is offered again next year. He expressed his appreciation for the men and women in the department and thanked Chief Balestracci.

Vote: 5-0-0 **Motion Passed.**

10. Pending Board of Selectmen approval (approved as of 5/16), to consider and act on a request from Kim Allen, Director of Finance, on behalf of Fire Services for an FY23 Out of Series Transfer as follows:

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10123	53070	Apparatus Maintenance	175,000.00	1,844	20,000		21,844
2	10123	51412	Part Time Firefighting	310,584.00	97,822		(20,000)	77,822
								0
					TOTAL	20,000	(20,000)	

Motion by Ronald Fedor and **seconded** by Kevin Petchark to approve the FY23 Out of Series Transfer for the Fire Services to:

- Increase the line #10123-53070, Apparatus Maintenance, in the amount of $20,000, and to decrease the line #10123-51412, Part Time Firefighting, in the amount of $20,000.

Discussion. Question by Ronald Fedor regarding the reason for so many unexpected repairs. Fire Services Administrator, Michael Howley, replied that the fleet is aging and due to wear and tear it has needed more repair and maintenance than originally planned. The safety of the personnel and public is of utmost importance. There is aging apparatus that needs to be replaced and has been difficult to keep in service. They are currently using two local vendors for maintenance.

Vote: 5-0-0 **Motion Passed.**

11. Pending Board of Selectmen approval (approved as of 5/16), to consider and act on a request from Dani Gorman, Human Services Administrator, for an additional appropriation in the amount of $19,102 to be transferred to operating accounts 10119-52030 (Professional Services), $5,000 and account 10119-51210 (Clerical), $14,102.

Discussion. John Sheehan asked for clarification on the grant money is earmarked for the Youth Services Bureau and how it is distributed. Dani Gorman, Human Services Administrator, replied that the funds are distributed in the General Revenue Fund, under the Youth and Family Services budget.

Motion by Robert Tuneski and **seconded** by Ronald Fedor to approve the appropriation to:

- Decrease the revenue account #10119-48719 in the amount of $19,102, increase the account #10119-52030, Professional Services, in the amount of $5,000 and increase the account 10119-51210, Clerical, $14,102.

Vote: 5-0-0 **Motion Passed.**

12. Pending Board of Selectmen approval (approved as of 5/16), to consider and act on a request from *Michael Howley, Fire Services Administrator, for an additional appropriation in the amount of* $5,000 for line 32323-55900 (Cohanzie Emergency Generator) for higher than expected quotes to complete the work and to forward onto the RTM, if required.

John Sheehan commented that this is a CIP project that could be taken out of Contigency and not require to forward to the RTM and is budgeted for.

Motion by Ronald Fedor and **seconded** by Kevin Petchark to approve the additional appropriation in the amount of $5,000 for line 32323-55900, Cohanzie Emergency Generator, for higher than expected quotes to complete the work.

Discussion. Ronald Fedor cited issues that the Fire Services budget wasn't prepared carefully enough for contingencies and thought that these additional requests were unnecessary.

Motion made by Ronald Fedor and **seconded** by Robert Tuneski to reduce the requested amount of $5000 to reduce to $1000.

Discussion. John Sheehan commented that he planned on having a contingency of $3,800. He would like to make a friendly amendment, if Ronald Fedor consider.

Question from Ronald Fedor to Michael Howley, regarding the reason for the higher than expected costs. Michael Howley responded that there are some unknown costs for the generator replacement.

Amended Motion by John Sheehan and **seconded** by Kevin Petchark to approve an additional appropriation in the amount of $2,000 for line 32323-55900, Cohanzie Emergency Generator, for higher than expected quotes to complete the work.

Vote: 5-0-0 **Motion Passed.**

13. Pending Board of Selectmen approval (approved 5/16/23), to consider and act on a request from Ryan McNamara, Director of Recreation & Parks, to close capital projects 33719-55822 (Leary Park Irrigation) and 33719-55835 (Veterans Field Irrigation) and reallocate funds as follows and forward onto the RTM, if required.

    a. Appropriate an additional $36,000 to account 33720-55854 (Leary Basketball Court Repairs),
    b. Appropriate an additional $25,000 to account 33720-55855 (Town Hall Basketball Court Repairs)

Motion by Ronald Fedor and **seconded** by Kevin Petchark to approve the request from Recreation & Parks to:

- Decrease the line item# 33719-55822, Leary Park Irrigation, in the amount of $47,300 and decrease the line item #33719-55835, Veterans Field Irrigation, in the amount of $13,700 and increase the line item#33720-55854, Leary Basketball courts, in the amount of $36,000, and increase the line item #33720-55855, Town Hall Basketball Courts, in the amount of $25,000.

Discussion. Question from Ronald Fedor to Ryan McNamara, Director of Recreation & Parks, as to what the additional funds will be used for exactly. Ryan McNamara replied that due to the state of the basketball courts there needs to be an asphalt reclamation project, grading, repairing of surface and structural cracks are crucial. The tennis courts are also in need of repairs but the basketball courts are a priority for public safety.

Question from John Sheehan asking why is irrigation not a priority. Ryan McNamara responded that is certainly a priority but they are waiting on changes from the Civil Triangle Park project before they proceed with any plans.

Vote: 5-0-0 **Motion Passed.**

14. To consider and act on a request from Jonathan Mullen, Planning Director, to request an appropriation in amount of <u>$25,500</u> from Capital and Non-recurring designated line <u>#20511-57870</u> (Mago Point Improvements) and forward onto the RTM as required.

Motion by Ronald Fedor and **seconded** by Robert Tuneski to approve the request from Planning and Zoning to:

- Appropriate $25,500 from the designated line <u>#20511-57870 to the appropriated line and forward to the RTM.</u>

Discussion. John Sheehan asked for more detail on the project. Jonathan Mullen said that this request is for the overflow parking lot state owned DEEP at Mago Point. Planning and Zoning has been working with the state since 2018 to repair this parking lot which has broken pavement to make it into an active parking lot. The state will be contributing funds as well.

Vote: 5-0-0 **Motion Passed.**

15. Pending Board of Selectmen approval (approved as of 5/16), to consider and act on a request from Michael Howley, Fire Services Administrator, for an additional appropriation in the amount of $41,043 for line 10123-51110 (Administration) for an employee payout and to forward onto the RTM, if required.

16. **Motion** by Robert Tuneski and **seconded** by Kevin Petchark to approve the request from Fire Services, for an additional appropriation in the amount of $41,043 for line 10123-51110 (Administration) for an employee payout from Contingency.

Discussion. Ronald Fedor asked if he may be given the name of the employee. Michael Howley commented that the appropriation was for the retirement of the Fire Marshal of 38 years.

Vote: 5-0-0 **Motion Passed.**

17. Pending Board of Selectmen approval (approved as of 5/16), to consider and act on a request from Jim Bartelli, Utility Commission Director, to request an appropriation in amount of $544,000 from Capital and Non-recurring designated line #20531-57816 (Old Norwich Road Pump Station) and forward onto the RTM as required.

Motion by Ronald Fedor and **seconded** by Kevin Petchark to approve the appropriation in amount of $544,000 from Capital and Non-recurring designated line #20531-57816 (Old Norwich Road Pump Station) and forward onto the RTM as required.

Vote: 5-0-0 **Motion Passed.**

18. To consider and act on a request from Alan Wilensy, Tax Collector, to review a list of tax accounts to approve for transfer to suspense for the current fiscal year.

Motion by Ronald Fedor and **seconded** by Kevin Petchark to approve the list of tax accounts to approve for transfer to suspense for the current fiscal year.

Vote: 5-0-0 **Motion Passed.**

19. Old Business:

a. Continue Discussion around revising BOF Policy 1.01, Board of Finance Budget guidelines to include Performance Metrics.
b. Continue Discussion of a potential BOF Policy governing the use of the Unassigned Fund Balance of the General Fund to adjust the Mill Rate.

John Sheehan commented that the items under Old Business will be bypassed at this meeting and will be kept on agenda for next month's meeting when Chairman Glenn Patterson returns.

20. New Business: None.

21. Liaison Reports: None.

22. Correspondence:
a. Virginia Bielucki, Town Accountant, Periodic Financial Statements FY23 dated April 14, 2023.
b. Virginia Bielucki, Town Accountant, Status of General Fund Unassigned Balance dated April 14, 2023.
c. Virginia Bielucki, Town Accountant, Status of Contingency FY23 dated April 12, 2023.
d. Quarterly Capital Project Status Report
e. Abbas Danesh, Town Treasurer, Quarterly Treasurer's Report and Related Financials for period ending 3/31/2023.
f. Virginia Bielucki, Town Accountant, Status of General Fund Unassigned Balance, dated May 10, 2023.
g. Virginia Bielucki, Town Accountant, Periodic Financial Statements FY23 dated May 10, 2023.

No comments regarding Correspondence.

23. Adjournment

Motion by Ronald Fedor and **seconded** by Robert Tuneski to adjourn the meeting.

Vote: 5-0-0 **Motion Passed.**

Meeting adjourned at 8: 07 p.m.

Respectfully submitted,

John Sheehan
Clerk

Rebekah Wilson
Board of Finance Recording Secretary

FY24MILL RATE/SBC CALCULATIONS BASED UPON BUDGETS AS APPROVED BY RTM WITH APPLICATION OF FUND BALANCE

Net Taxable Grand List October 1, 2022 After BAA			$	4,534,083,357.00
Mill at Full Value			$	4,534,083.36
Collection Rate				0.991
Net Collectible Grand List			$	4,493,276,606.79
Mill at Collectible Value			$	4,493,276.61
PLUS SBC CALCULATION IN ASSESSMENT DOLLARS				
Value of Millstone as **REGULATED**	$	1,698,751,638.00		
Value of Millstone as **DEREGULATED**	$	1,151,216,398.00		
Net Difference basis for calculating SBC	$	547,535,240.00		
Factor (%)		0.00		
Net Assessment Impact of SBC			$	-
Net Collectible Grand List			$	4,493,276,606.79
Budget Amount	$	102,073,198.00		
Revenue from sources other than taxes	$	6,809,995.00		
Application of Fund Balance	$	1,033,598.00		
Net revenue needed from Taxes			$	94,229,605.00
Calculated Mill Rate				20.971245
Net from taxes			$	94,229,605.00
Net from SBC			$	-
Net revenue needed to balance budget			$	94,229,605.00
FY24Mill Rate Requirement		20.97		
FY23 Mill Rate		27.56		
Differential & % Increase		-6.59		-23.91%
Median Home Value	$	215,520	$	162,010
Mill Rate		0.02097		0.02756
Tax	$	4,519.45	$	4,465.00
Tax Delta	$	54.46	Δ 49.57	1.22%
Average Home Value	$	252,930.00	$	187,930.00
Mill Rate		0.02097		0.02756
Tax	$	5,303.94	$	5,179.35
Tax Delta	$	124.59	Δ 58.18	2.41%

TOWN OF WATERFORD
MILL RATE CALCULATION
FY2024 EXPENDITURES PROPOSED BUDGET

Grand List

Net Taxable Grand List after BAA -5/1/23	4,534,083,357
Average Rate of Collections	99.1%
Net Grand List - Adj. For Rate of Collections	4,493,276,607
Value of a Mill (adjusted for rate of collections)	4,493,277

Mill Rate Calculation

Expenditures as approved by the RTM (5/10/23)	102,073,198
Revenue from sources other than Taxes	6,809,995
Application of Fund Balance	0
Amount to Be Raised by Taxes	95,263,203
FY 2024 Mill Rate Requirement	21.20
FY 2023 Mill Rate	27.56
Mill Rate Increase/Decrease	-6.36
Percent Increase/Decrease	-23.08%

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

Town of Waterford

PHONE: 860-442-0553
www.waterfordct.org

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RECEIVED FOR RECORD
WATERFORD, CT
2023 MAY 22 P 3: 32
ATTEST: [signature]
TOWN CLERK

May 18, 2023

Mr. Paul Goldstein
Moderator, Representative Town Meeting
15 Rope Ferry Road
Waterford, CT 06385

Moderator Goldstein,

At the Board of Finance meeting held on Wednesday, May 17, 2023, the Board approved a request for an appropriation in the amount of $25,500 to fund the restoration and repair of the Mago Point Overflow Parking Lot. Appropriated funds for this project will be made available by transferring the approved $25,500 from Capital and Non-recurring designated line #20511-57870, Mago Point Improvements. This letter forwards the BOF-approved appropriation request for RTM approval.

I respectfully request you place this item on the agenda of the next meeting of the Representative Town Meeting. Copies of justification documentation are attached hereto.

Respectfully Submitted,

[signature]

Glenn Patterson
Chairman, Board of Finance

Attachments

14.

FIFTEEN ROPE FERRY ROAD

Town of Waterford

WATERFORD, CT 06385-2886

DEPARTMENT OF PLANNING AND DEVELOPMENT

MEMORANDUM

TO: Rob Brule, First Selectman

FROM: Jonathan Mullen AICP, Planning Director

DATE: April 5, 2023

TITLE: Additional Appropriation Request for Mago Point Overflow Parking Lot

This request is for an appropriation in the amount of $25,500 from Capital and Non-recurring designated line *#20511-57870 – Mago Point Overflow Parking Lot.*

Additional Appropriation Request: Mago Point Improvements, 20511.

	Line Item	Amount Requested
To: Mago Point Improvements	20511-57870	$25,500
Total		**$25,500**

4/18/23, BOS - approved
5/17/23, BOF - approved

HALEY WARD.

ENGINEERING | ENVIRONMENTAL | SURVEYING

March 20, 2023

Mr. Jonathan Mullen, Director of Planning
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385
Email: jmullen@waterfordct.org

Re: *Proposal for Professional Services, Design Overflow Parking Lot, Mago Point Way and* Second Street, Waterford, CT

Dear Mr. Mullen:

As requested, Haley Ward, Inc. *is pleased to provide this proposal.* As discussed, the Town would like for Haley Ward to design an overflow parking lot in the Mago Point boat launch area. As discussed, a previous, non-certified site plan was prepared by Beta Group in 2018 and can be used as a concept plan to be reviewed and upgrades.

SCOPE OF SERVICES

1) Obtain Electronic Copies of Past Survey and Base Mapping - We have assumed the Town of Waterford will contact Beta Group, and obtain an AutoCAD compatible file of the base map and survey plan, for our use.

2) Conceptual Design Plans- We will prepare draft copies of the following plans for the Town's review:

    - Title Sheet
    - Demolition Plan
    - Parking Lot Layout Plan
    - Grading and Drainage Plan
    - Landscaping Plan
    - Lighting Plan
    - Detail Sheets

3) Preliminary Plan Submittal and Cost Estimate – We will submit a copy of our plans, along with a preliminary cost estimate. We will meet with you and other Town staff in person and obtain your comments.

4) Final Plan, Technical Specifications and Bid Quantities- We will incorporate agreed upon changes into final plans, develop technical specifications and bid quantities, and provide you with final documents suitable for bidding and construction.

5) Additional Services – We have not included any permitting services, services during bidding or construction in our scope. We can provide these on an hourly basis upon request, or provide fixed fee estimates once the scope of these services is better known.

COMPENSATION

We propose to complete this work for a lump sum fee of $ 25,500.

AUTHORIZATION

If this proposal is acceptable to you, please sign in the approval block and return a signed copy for our files. Haley Ward is prepared to initiate work on this project upon receipt of a signed copy of this proposal. Out of scope services will not be performed without your prior written approval.

If you have any questions concerning this proposal or if additional services are needed, please contact either of the undersigned at (860) 659-3100. We appreciate this opportunity to be of service to you.

Sincerely,
Haley Ward, Inc.

Jim Ericson

James E. Ericson
Regional Manager

Jee
Enc.

Acceptance and Authorization to Proceed on behalf of "company":

Signature: ______________________ Billing Address: ______________________

Printed Name: ______________________ City/State/ZIP: ______________________

Date: ______________________ Email (Optional): ______________________

Phone: ______________________ Fax: ______________________

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

Town of Waterford

PHONE: 860-442-0553
www.waterfordct.org

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RECEIVED FOR RECORD
WATERFORD, CT
2023 MAY 22 P 3: 33
ATTEST: [signature]
TOWN CLERK

May 18, 2023

Mr. Paul Goldstein
Moderator, Representative Town Meeting
15 Rope Ferry Road
Waterford, CT 06385

Moderator Goldstein,

At the Board of Finance meeting held on Wednesday, May 17, 2023, the Board approved a request for an appropriation in the amount of $544,000 to upgrade the Old Norwich Road Wastewater Pump Station. Appropriated funds for this project will be made available by transferring the approved $544,000 from Capital and Non-recurring designated line #20531-57816, Old Norwich Pump Station. This letter forwards the BOF-approved appropriation request for RTM approval.

I respectfully request you place this item on the agenda of the next meeting of the Representative Town Meeting. Copies of justification documentation are attached hereto.

Respectfully Submitted,

[signature]

Glenn Patterson
Chairman, Board of Finance

Attachments

16.

1000 HARTFORD TURNPIKE WATERFORD, CT 06385

May 10, 2023

Mr. Rob Brule, First Selectman
Town of Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385

Dear Mr. Brule,

The Utility Commission respectfully requests an appropriation of the funds currently designated within L.I. # 20531-57816, Old Norwich Road Wastewater Pump Station Upgrade, in the amount of $544,000.

This rehabilitation project was initially placed out to bid this past June as a combined project with the Cross Road Wastewater Pump Station rehabilitation project. The bids received for this combined project far exceeded our available funding therefore none of the bids were accepted. The Utility Commission has decided to re-bid the Old Norwich Rd Pump Station rehabilitation project as a standalone project and address the Cross Road Pump Station rehabilitation project in the future. Bids previously received for the Old Norwich Rd Station rehabilitation ranged from $1,359,843 to $2,662,687; the average of the lump sum bids was $2,030,088. Currently there is $1,131,650 allocated for this project through ARPA funding.

In an effort to streamline the project timeline and have the ability to readily award a bid we are requesting funds currently designated be appropriated now.

Thank you.

James A. Bartelli, Director
Utility Commission

Cc: Utility Commission
Kimberly Allen, Director of Finance

5/16/23, BOS, approved
5/17/23, BOF, approved

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Backup for ITEM 4 to be provided electronically.