
FINANCE DEPARTMENT

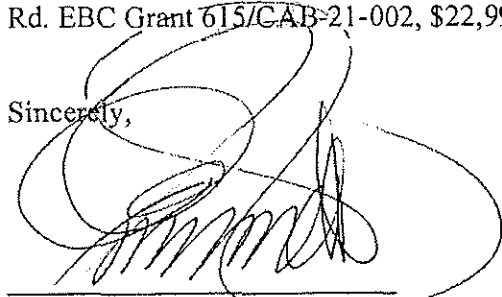
Memo

To: The Board of Selectmen
From: Rawle Dummett
CC: Kim Allen
Date: February 9, 2021
Re: Bid Award – Bid#20-116 Thames River Dock Removal Project

Dear Mr. Brule,

Bid Proposals for the above mentioned bid were opened on December 30, 2020 at 10:00 a.m. by Maryellen McConnell – Administrative Assistant, Anna Scanlon- Office Coordinator and I with the attached results. After careful analysis of the submissions by the Planning Director, The On-Call Engineer and I, it is recommend that Mohawk Northeast, Inc. be awarded to contract to complete this project, in the amount of \$233,710.00. Funds will be available from Line Item 20510-57830 Thames River Marina Dock System, \$210,710.75 and Line Item 22810-57843 Dock Removal 74 Scotch Cap Rd. EBC Grant 615/CAB-21-002, \$22,999.25.

Sincerely,



Rawle Dummett
Purchasing Agent,
Town of Waterford

GENERAL DYNAMICS
Electric Boat

January 25, 2021
615/CAB-21-002

To: Rob Brule
First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Subject: Extension of Grant Period for Removal of Abandoned Docks, Thames River Marina

Dear Mr. Brule,

This letter references an agreement between Electric Boat Corporation and the Town of Waterford dated January 16, 2019 to remove abandoned docks located at 74 Scotch Cap Road.

Electric Boat Corporation has approved contingent upon return of this letter to extend the Grant Period from September 30, 2020 to December 31, 2021. All other terms of the agreement remain unchanged.

Very Truly Yours,

ELECTRIC BOAT CORPORATION

By: Carol Balerna

Carol Balerna
Controller

Accepted and Agreed:

TOWN OF WATERFORD

By: Robert Brule

Robert Brule
First Selectman

GENERAL DYNAMICS

Electric Boat

January 16, 2019

Dan Steward
First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385-2886

Re: Removal of Abandoned Docks, Thames River Marina, 74 Scotch Cap Road, Waterford, CT

Dear Mr. Steward:

It is my pleasure to inform you that Electric Boat Corporation (the "Grantor") has approved contingent upon return of this letter agreement (the "Agreement") a grant award to the Town of Waterford (the "Grantee") in the amount of eighty thousand dollars (\$80,000) (the "Grant Amount") to be used during the period of April 1, 2019 through September 30, 2020 (the "Grant Period") solely for the purposes outlined in Section 1 below. In consideration for receipt of this grant, Grantee agrees to the following terms and conditions and makes the following representations to Grantor:

1. The Grant Amount shall be used by the Grantee solely to remove derelict dock structures that cover approximately four and a quarter (4.25) acres (184,545 square feet) in the Thames River located at 74 Scotch Cap Road, Waterford, Connecticut (Assessor ID # 152-0682600) (the "Grant Purpose"). Grantee may not re-grant any funds to another organization. It is Grantor's understanding that the removal of the dock structures will be beneficial to the winter flounder species in the river. The Grant Amount is fully expendable on a current basis; no funds are required to be held as an endowment.
2. The Grantee is a political subdivision of the State of Connecticut described in Section 170(c)(1) of the Internal Revenue Code of 1986, as amended (the "Code") and this grant is made exclusively for public purposes.
3. The Grant Amount must be maintained in a separate fund dedicated to the restricted charitable purposes described in this Agreement. Such separate fund may be either (i) a physically separate bank account restricted to the described charitable purposes, or (ii) a separate bookkeeping account (limited to the described charitable purposes) maintained as part of Grantee's financial records.
4. The Grantee shall maintain financial records pertaining to the grant in accordance with generally accepted accounting principles, retain records of receipts and expenditures and other documentation in connection with the grant for at least four (4) years following the year the grant funds are fully expended or repaid, and make its books and records (with regard to the grant) available to the Grantor at reasonable times.
5. Within three (3) months following the end of the Grant Period, a written report signed by an appropriate Grantee official must be furnished to the Grantor. The report should provide a financial statement reporting all expenditures of grant funds (including, as necessary, salaries, travel and supplies) as well as any income earned on the grant funds.

75 Eastern Point Road
Groton, CT 06340-4989

GENERAL DYNAMICS

Electric Boat

6. Unless otherwise agreed to in writing by the Grantor, any grant funds, including any income earned on those funds, that are not spent or committed for the Grant Purpose before the end of the Grant Period or spent or committed for purposes other than the Grant Purpose must be returned to the Grantor within fifteen (15) days of the earlier of (i) the end of the Grant Period or (ii) the date in which the funds were spent or committed for purposes other than the Grant Purpose.
7. The Grantee may not publicly announce receipt of the grant, or otherwise use the Grantor's name, without the written consent of Grantor.

This Agreement sets forth the entire Agreement and understanding between the parties relating in any way to the subject matter contained herein and merges all prior discussions between them. This Agreement may not be modified, amended, extended, or superseded in any way except by writing signed by both parties. This Agreement may be executed in two or more counterparts, each of which taken together shall constitute one and the same instrument. In signing this letter, such official of Grantee represents to the Grantor that s/he has the authority to sign this letter on the Grantee's behalf. Payment of any grant funds will commence following receipt by the Grantor of a signed copy of this Agreement. This Agreement shall be governed by and construed in accordance with the laws of the State of Connecticut without giving effect to the conflict of laws principles thereof.

On behalf of Electric Boat Corporation, we congratulate the Town on the important work it is doing with regard to preserving the coastal resources and wildlife habitat in the Thames River and extend our good wishes for the continued success of these programs.

Very truly yours,

ELECTRIC BOAT CORPORATION

By: Carol Balema
Carol Balema
Controller

Accepted and Agreed:

TOWN OF WATERFORD

By: Daniel M. Steward
Daniel M. Steward
First Selectman

76 Eastern Point Road
Groton, CT 06340-4989

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

DEPARTMENT OF PLANNING AND DEVELOPMENT

MEMORANDUM

TO: Rawle Dummett, Purchasing Agent

FROM: Abby Y. Piersall, AICP, Planning Director

DATE: February 9, 2021

TITLE: Recommendation for Bid Award for the Thames River Dock Removal Project

Lenard Engineering, the consulting firm assisting the Town with the Thames River Dock Removal Project, as well as this office, have reviewed the bid from Mohawk Northeast, Inc. Mohawk appears to be the lowest qualified bidder for this project. I recommend that Mohawk be awarded the project and that both the base bid and the alternate be accepted, for a total award of \$233,710.

Funding for this project has been appropriated and funds will be reimbursed to the Town through grants already received from DECD and the Electric Boat Company. Next steps will involve submittal of required documents to DECD and entering into a formal contract for the work. Review of contract documents will be done in consultation with the Town Attorney. The representative for the contractor has indicated that if awarded the project, Mohawk would begin work as soon as possible.



Lenard Engineering, Inc.

2210 Main St.
P.O. Box 1088
Glastonbury, CT 06033
Tel: 860 669-3100
Fax: 860 669-3103

140 Willow St.
Suite 8
Winsted, CT 06098
Tel: 860 379-6669
Fax: 860 738-1272

19 Midstate Dr.
Suite 200
Auburn, MA 01501
Tel: 508 721-7600
Fax: 508 721-7610
www.lenard-eng.com

Civil, Environmental and Hydrogeological Consultants

January 15, 2021

Mr. Rawle Dummett
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

RE: Bid Review, Thames River Marina Dock Removal, Waterford, CT; LEI Project No. 19-367

Dear Mr. Dummett:

On December 30, 2020, the Town of Waterford opened bids for the above referenced project; with five bids received as follows:

<u>BIDDER</u>	<u>BASE BID</u>	<u>Base Bid and Alternate</u>
Mohawk Northeast, Inc.	\$228,710.00	\$233,710.00
Atlantic Marine Construction	\$289,338.00	\$294,338.00
Coastline Consulting and Development, LLC.	\$296,631.82	\$325,381.82
Wiess Construction Inc.	\$360,001.00	\$385,001.00
Giordano Construction Company Inc.	\$431,966.00	\$453,966.00

We have reviewed the references provided from Mohawk Northeast, Inc. with numerous successful projects completed in throughout Connecticut. All references checked were favorable. Mohawk Northeast, Inc. submitted the proper attachments with their bids, and based on their past performance, the bidder appears to be qualified to complete this project for the Town of Waterford.

Therefore, we recommend that the Town of Waterford award this contract to Mohawk Northeast, Inc., the low bidder on the project, for the base bid price with alternate of \$ 233,710.00.

If you or other Town of Waterford officials have any questions or comments regarding our review of the bids, I am at your service.

Very truly yours,
Lenard Engineering, Inc.


James E. Ericson, P.E.
Vice President

Rawle Dummett

From: Abby Piersall
Sent: Wednesday, February 3, 2021 1:58 PM
To: Rawle Dummett
Subject: FW: Bid Review Letter
Attachments: Thames River Marina Dock Removal Bid Review Letter 1-15-21.pdf

Here is some of the backup for the award...

Abby Y. Piersall, AICP

Planning Director
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385
(860) 444-5813

From: Jim Ericson [mailto:ericson@lenard-eng.com]
Sent: Friday, January 15, 2021 12:05 PM
To: Abby Piersall <apiersall@waterfordct.org>
Cc: James DeSellier <jdesellier@lenard-eng.com>; Chris Eggers (Chris@racecoastal.com) <Chris@racecoastal.com>
Subject: Bid Review Letter

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Abby- As requested we reviewed references provided by Mohawk Northeast, Inc., all of which were very good or excellent.
Based on this review, it appears that Mohawk Northeast is not only the low bid priced, but also qualified to complete this project.

If you, Rawle or others have any questions or comments, we are at your service.

Jim Ericson, PE
Vice President
Lenard Engineering, Inc.
2210 Main Street
P.O. Box 1088
Glastonbury, CT 06033
Direct Dial (860) 266-4460
Tel: (860) 659-3100
Fax: (860) 659-3103

Please check out our updated company website at: www.lenard-eng.com

BID FORM

00-300-1

THAMES RIVER MARINA DOCK REMOVAL

Town of Waterford
Town Hall
15 Rope Ferry Road
Waterford, Connecticut 06384

Bidder's Name: MOHAWK NORTHEAST, INC.

Bidder's Address: 170 CANAL STREET
PLANTSVILLE, CT 06479

BID PRICES:

C-1

ITEM NO.	WORK ITEM DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	EXTENDED PRICE
1	<u>General Conditions</u> - Cost not readily associated with a particular work item which costs are required to comply with the costs of the Contract.	1	Lump Sum	N/A	\$ 25,000. ⁰⁰
2	<u>Permitting</u> - Obtain Building Permit (Include any Application Filing Fees).	1	Lump Sum	N/A	\$ 1. ⁰⁰
3	<u>Mobilization & Demobilization</u>	1	Lump Sum	N/A	\$ 22,000. ⁰⁰
4	<u>Erosion and Sediment Control</u> - Provide and install all turbidity curtains, silt fence, hay bales, and other erosion control requirements as needed to perform the work.	1	Lump Sum	N/A	\$ 5,000. ⁰⁰
5	<u>Floating Dock Demolition and Disposal</u> - Remove and dispose of all floating docks, ancillary hardware, utilities, conduits, pedestals, and all attached components of the dock.	14,996	Square Foot	\$ 10.25 per square foot	\$ 153,709. ⁰⁰
6	<u>Removal of Cables</u> - Remove and dispose of all cables connecting floating docks to helical and concrete anchors. Cables shall be removed to the mud line.	92	Cable	\$ 250. ⁰⁰ per cable	\$ 23,000. ⁰⁰
A	<u>ALTERNATE</u> Completely remove concrete anchor block. Concrete anchors were reportedly used at areas of shallow ledge, actual count is not known. Estimated Quantity is for comparison of bids only, final payment will be for actual number removed.	10	Per Anchor	\$ 500. ⁰⁰ Per anchor	\$ 5,000. ⁰⁰

BID FORM

00-300-2

	Total Base Bid (Items 1-6)	\$228,710. ⁰⁰
	Total Base Bid and Alternate	\$233,710. ⁰⁰

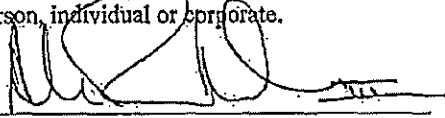
Bidder acknowledges receipt of the following addenda:

No. _____, dated _____, 20____

No. _____, dated _____, 20____

No. _____, dated _____, 20____

Having carefully examined the Invitation to Bid including the Technical Specifications, Appendices, Contract Drawings and Exhibits for the furnishing of all materials, equipment, tools, labor and incidentals necessary to complete the Work known as "THAMES RIVER MARINA DOCK REMOVAL", as well as having carefully examined the site and having satisfied himself as to conditions affecting the proposed Work and all Addenda issued by the Town prior to the date of opening of Bids, the undersigned proposes to complete all Work on the Contract Drawings and as described in the Contract Specifications. The undersigned is familiar with the conditions surrounding this call for bids, is aware that the Town reserves the right to reject any and all bids, and is submitting this bid without collusion with any other person, individual or corporate.


Signature


Witness

ALLAN R. HEINKE III, VICE PRESIDENT
Printed Name & Title of Signer

12/21/20
Date

MOHAWK NORTHEAST, INC.
Company Name

860 621 1451
Phone

170 CANAL STREET
Address

860 620 9974
Fax

PLANTSVILLE CT 06479
City State Zip

RHEINKE@MOHAWK NORTHEAST.COM
Email Address

BID BOND

00-410-1

Any singular reference to Bidder, Surety, Owner, or other party shall be considered plural where applicable.

BIDDER (Name and Address):

MOHAWK NORTHEAST, INC.
170 CANAL STREET
PLANTSVILLE, CT 06479

SURETY (Name and Address of Principal Place of Business):

HARTFORD CASUALTY INSURANCE COMPANY
ONE HARTFORD PLAZA, T-4
HARTFORD, CT 06155

OWNER (Name and Address):

Town of Waterford, Connecticut
15 Rope Ferry Road
Waterford, Connecticut 06385
Attention: Mr. Rayle Dummett, Purchasing Agent

BID

Bid Due Date:

DECEMBER 30, 2020

Project (Brief Description Including Location):

Thames River Marina Dock Removal Project
Waterford, Connecticut

BOND

Bond Number:

Date (Not later than Bid due date):

Penal sum

TEN PERCENT OF AMOUNT BID

(Words)

10%

(Figures)

Surety and Bidder, intending to be legally bound hereby, subject to the terms printed on the reverse side hereof, do each cause this Bid Bond to be duly executed on its behalf by its authorized officer, agent, or representative.

BIDDER

SURETY

MOHAWK NORTHEAST, INC. (Seal)
Bidder's Name and Corporate Seal

HARTFORD CASUALTY INSURANCE COMPANY (Seal)
Surety's Name and Corporate Seal

By:

Signature and Title ANDREW R. HEINKE III
VICE PRESIDENT

By:

Signature and Title M. E. KERIN
ATTORNEY-IN-FACT
(Attach Power of Attorney)

Attest:

Signature and Title STEPHEN J. HANSEN
PROJECT ENGINEER

Attest:

Signature and Title Sophia Lewis

Note: Above addresses are to be used for giving required notice.

BID BOND

00-410-2

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Surety's liability.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation shall be null and void if:
 - 3.1. Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
 - 3.2. All Bids are rejected by Owner, or
 - 3.3. Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default by Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from Bid due date without Surety's written consent.
6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety and in no case later than one year after Bid due date.
7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.

END OF SECTION

POWER OF ATTORNEY

Direct Inquiries/Claims to:

THE HARTFORD

BOND, T-12

One Hartford Plaza

Hartford, Connecticut 06155

Bond.Claims@thehartford.com

call: 888-266-3488 or fax: 860-757-5835

KNOW ALL PERSONS BY THESE PRESENTS THAT:

Agency Name: THE KERIN AGENCY INC.

Agency Code: 08-087863

☒	Hartford Fire Insurance Company, a corporation duly organized under the laws of the State of Connecticut
☒	Hartford Casualty Insurance Company, a corporation duly organized under the laws of the State of Indiana
☒	Hartford Accident and Indemnity Company, a corporation duly organized under the laws of the State of Connecticut
☐	Hartford Underwriters Insurance Company, a corporation duly organized under the laws of the State of Connecticut
☐	Twin City Fire Insurance Company, a corporation duly organized under the laws of the State of Indiana
☐	Hartford Insurance Company of Illinois, a corporation duly organized under the laws of the State of Illinois
☐	Hartford Insurance Company of the Midwest, a corporation duly organized under the laws of the State of Indiana
☐	Hartford Insurance Company of the Southeast, a corporation duly organized under the laws of the State of Florida

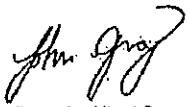
having their home office in Hartford, Connecticut, (hereinafter collectively referred to as the "Companies") do hereby make, constitute and appoint, up to the amount of Unlimited:

M.E. Kerin of Newington CT, M.A. Kerin of NEWINGTON, Connecticut

their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign its name as surety(ies) only as delineated above by ☒, and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

In Witness Whereof, and as authorized by a Resolution of the Board of Directors of the Companies on October 16, 2014 the Companies have caused these presents to be signed by its Senior Vice President and its corporate seals to be hereto affixed, duly attested by its Assistant Secretary. Further, pursuant to Resolution of the Board of Directors of the Companies, the Companies hereby unambiguously affirm that they are and will be bound by any mechanically applied signatures applied to this Power of Attorney.




John Gray, Assistant Secretary

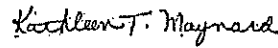

M. Ross Fisher, Senior Vice President

STATE OF CONNECTICUT }
COUNTY OF HARTFORD } ss. Hartford

On this 5th day of January, 2018, before me personally came M. Ross Fisher, to me known, who being by me duly sworn, did depose and say: that he resides in the County of Hartford, State of Connecticut; that he is the Senior Vice President of the Companies, the corporations described in and which executed the above instrument; that he knows the seals of the said corporations; that the seals affixed to the said instrument are such corporate seals; that they were so affixed by authority of the Boards of Directors of said corporations and that he signed his name thereto by like authority.



CERTIFICATE


Kathleen T. Maynard
Notary Public
My Commission Expires July 31, 2021

I, the undersigned, Assistant Vice President of the Companies, DO HEREBY CERTIFY that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is still in full force effective as of DECEMBER 30, 2020.
Signed and sealed at the City of Hartford.




Kevin Heckman, Assistant Vice President

**COMMISSION ON HUMAN RIGHTS AND OPPORTUNITIES
CONTRACT COMPLIANCE REGULATIONS
NOTIFICATION TO BIDDERS**

(Revised 09/3/15)

The contract to be awarded is subject to contract compliance requirements mandated by Sections 4a-60 and 4a-60a of the Connecticut General Statutes; and, when the awarding agency is the State, Sections 46a-71(d) and 46a-81i(d) of the Connecticut General Statutes. There are Contract Compliance Regulations codified at Section 46a-68j-21 through 43 of the Regulations of Connecticut State Agencies, which establish a procedure for awarding all contracts covered by Sections 4a-60 and 46a-71(d) of the Connecticut General Statutes.

According to Section 46a-68j-30(9) of the Contract Compliance Regulations, every agency awarding a contract subject to the contract compliance requirements has an obligation to "aggressively solicit the participation of legitimate minority business enterprises as bidders, contractors, subcontractors and suppliers of materials." "Minority business enterprise" is defined in Section 4a-60 of the Connecticut General Statutes as a business wherein fifty-one percent or more of the capital stock, or assets belong to a person or persons: "(1) Who are active in daily affairs of the enterprise; (2) who have the power to direct the management and policies of the enterprise; and (3) who are members of a minority, as such term is defined in subsection (a) of Section 32-9n." "Minority" groups are defined in Section 32-9n of the Connecticut General Statutes as "(1) Black Americans . . . (2) Hispanic Americans . . . (3) persons who have origins in the Iberian Peninsula . . . (4) Women . . . (5) Asian Pacific Americans and Pacific Islanders; (6) American Indians . . ." An individual with a disability is also a minority business enterprise as provided by Section 4a-60g of the Connecticut General Statutes. The above definitions apply to the contract compliance requirements by virtue of Section 46a-68j-21(11) of the Contract Compliance Regulations.

The awarding agency will consider the following factors when reviewing the bidder's qualifications under the contract compliance requirements:

- (a) the bidder's success in implementing an affirmative action plan;
- (b) the bidder's success in developing an apprenticeship program complying with Sections 46a-68-1 to 46a-68-17 of the Administrative Regulations of Connecticut State Agencies, inclusive;
- (c) the bidder's promise to develop and implement a successful affirmative action plan;
- (d) the bidder's submission of employment statistics contained in the "Employment Information Form", indicating that the composition of its workforce is at or near parity when compared to the racial and sexual composition of the workforce in the relevant labor market area; and
- (e) the bidder's promise to set aside a portion of the contract for legitimate minority business enterprises. See Section 46a-68j-30(10)(E) of the Contract Compliance Regulations.

INSTRUCTIONS AND OTHER INFORMATION

The following BIDDER CONTRACT COMPLIANCE MONITORING REPORT must be completed in full, signed, and submitted with the bid for this contract. The contract awarding agency and the Commission on Human Rights and Opportunities will use the information contained thereon to determine the bidders compliance to Sections 4a-60 and 4a-60a CONN. GEN. STAT., and Sections 46a-68j-23 of the Regulations of Connecticut State Agencies regarding equal employment opportunity, and the bidder's good faith efforts to include minority business enterprises as subcontractors and suppliers for the work of the contract.

1) Definition of Small Contractor

Section 4a-60g CONN. GEN. STAT. defines a small contractor as a company that has been doing business under the same management and control and has maintained its principal place of business in Connecticut for a one year period immediately prior to its application for certification under this section, had gross revenues not exceeding fifteen million dollars in the most recently completed fiscal year, and at least fifty-one percent of the ownership of which is held by a person or persons who are active in the daily affairs of the company, and have the power to direct the management and policies of the company, except that a nonprofit corporation shall be construed to be a small contractor if such nonprofit corporation meets the requirements of subparagraphs (A) and (B) of subdivision 4a-60g CONN. GEN. STAT.

2) Description of Job Categories (as used in Part IV Bidder Employment Information) (Page 2)

MANAGEMENT: Managers plan, organize, direct, and control the major functions of an organization through subordinates who are at the managerial or supervisory level. They make policy decisions and set objectives for the company or departments. They are not usually directly involved in production or providing services. Examples include top executives, public relations managers, managers of operations specialties (such as financial, human resources, or purchasing managers), and construction and engineering managers.

BUSINESS AND FINANCIAL OPERATIONS: These occupations include managers and professionals who work with the financial aspects of the business. These occupations include accountants and auditors, purchasing agents, management analysts, labor relations specialists, and budget, credit, and financial analysts.

MARKETING AND SALES: Occupations related to the act or process of buying and selling products and/or services such as sales engineer, retail sales workers and sales representatives including wholesale.

LEGAL OCCUPATIONS: In-House Counsel who is charged with providing legal advice and services in regards to legal issues that may arise during the course of standard business practices. This category also includes assistive legal occupations such as paralegals, legal assistants.

COMPUTER SPECIALISTS: Professionals responsible for the computer operations within a company are grouped in this category. Examples of job titles in this category include computer programmers, software engineers, database administrators, computer scientists, systems analysts, and computer support specialists.

ARCHITECTURE AND ENGINEERING: Occupations related to architecture, surveying, engineering, and drafting are included in this category. Some of the job titles in this category include electrical and electronic engineers, surveyors, architects, drafters, mechanical engineers, materials engineers, mapping technicians, and civil engineers.

OFFICE AND ADMINISTRATIVE SUPPORT: All clerical-type work is included in this category. These jobs involve the preparing, transcribing, and preserving of written communications and records; collecting accounts; gathering and distributing information; operating office machines and electronic data processing equipment; and distributing mail. Job titles listed in this category include telephone operators, bill and account collectors, customer service representatives, dispatchers, secretaries and administrative assistants, computer operators and clerks (such as payroll, shipping, stock, mail and file).

BUILDING AND GROUNDS CLEANING AND MAINTENANCE: This category includes occupations involving landscaping, housekeeping, and janitorial services. Job titles found in this category include supervisors of landscaping or housekeeping, janitors, maids, grounds maintenance workers, and pest control workers.

CONSTRUCTION AND EXTRACTION: This category includes construction trades and related occupations. Job titles found in this category include boilermakers, masons (all types), carpenters, construction laborers, electricians, plumbers (and related trades), roofers, sheet metal workers, elevator installers, hazardous materials removal workers, paperhangers, and painters. Paving, surfacing, and tamping equipment operators; drywall and ceiling tile installers; and carpet, floor and tile installers and finishers are also included in this category. First line supervisors, foremen, and helpers in these trades are also grouped in this category.

INSTALLATION, MAINTENANCE AND REPAIR: Occupations involving the installation, maintenance, and repair of equipment are included in this group. Examples of job titles found here are heating, ac, and refrigeration mechanics and installers; telecommunication line installers and repairers; heavy vehicle and mobile equipment service technicians and mechanics; small engine mechanics; security and fire alarm systems installers; electric/electronic repair, industrial, utility and transportation equipment; millwrights; riggers; and manufactured building and mobile home installers. First line supervisors, foremen, and helpers for these jobs are also included in the category.

MATERIAL MOVING WORKERS: The job titles included in this group are Crane and tower operators; dredge, excavating, and lading machine operators; hoist and winch operators; industrial truck and tractor operators; cleaners of vehicles and equipment; laborers and freight, stock, and material movers, hand; machine feeders and offbearers; packers and packagers, hand; pumping station operators; refuse and recyclable material collectors; and miscellaneous material moving workers.

PRODUCTION WORKERS: The job titles included in this category are chemical production machine setters, operators and tenders; crushing/grinding workers; cutting workers; inspectors, testers sorters, samplers, weighers; precious stone/metal workers; painting workers; cementing/gluing machine operators and tenders; etchers/engravers; molders, shapers and casters except for metal and plastic; and production workers.

<u>White</u> (not of Hispanic Origin)-All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East. <u>Black</u> (not of Hispanic Origin)-All persons having origins in any of the Black racial groups of Africa. <u>Hispanic</u>- All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race,	<u>Asian or Pacific Islander</u>- All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands. This area includes China, India, Japan, Korea, the Philippine Islands, and Samoa. <u>American Indian or Alaskan Native</u>- All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.
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Company Name: Mohawk Northeast, Inc. Street Address: 170 Canal Street City & State: Plantsville, CT 06479 Chief Executive: Allan Hainka	Bidder Federal Employer: 06-0863662 Identification Number: Or Social Security Number:
Major Business Activity: Marine Construction (brief description) Heavy Civil	Bidder Identification (response optional/definitions on page 1) -Bidder is a small contractor? Yes ☐ No ☒ -Bidder is a minority business enterprise? Yes ☐ No ☒ (If yes, check ownership category): Black ☐ Hispanic ☐ Asian American ☐ American Indian/Alaskan Native ☐ Iberian Peninsula ☐ Individual(s) with a Physical Disability ☐ Female ☐ -Bidder is certified as above by State of CT? Yes ☒ No ☐
Bidder Parent Company: (If any)	
Other Locations in CT: (If any) 88 Fairview Ave. Groton, CT 06340	

1. Does your company have a written Affirmative Action/Equal Employment Opportunity statement posted on company bulletin boards? Yes ☒ No ☐	7. Do all of your company contracts and purchase orders contain non-discrimination statements as required by Sections 4a-60 & 4a-60a Conn. Gen. Stat.? Yes ☒ No ☐
2. Does your company have the state-mandated sexual harassment prevention in the workplace policy posted on company bulletin boards? Yes ☒ No ☐	8. Do you, upon request, provide reasonable accommodation to employees, or applicants for employment, who have physical or mental disability? Yes ☒ No ☐
3. Do you notify all recruitment sources in writing of your company's Affirmative Action/Equal Employment Opportunity employment policy? Yes ☒ No ☐	9. Does your company have a mandatory retirement age for all employees? Yes ☐ No ☒
4. Do your company advertisements contain a written statement that you are an Affirmative Action/Equal Opportunity Employer? Yes ☒ No ☐	10. If your company has 50 or more employees, have you provided at least two (2) hours of sexual harassment training to all of your supervisors? Yes ☒ No ☐ N/A ☐
5. Do you notify the Ct. State Employment Service of all employment openings with your company? Yes ☐ No ☒	11. If your company has apprenticeship programs, do they meet the Affirmative Action/Equal Employment Opportunity requirements of the apprenticeship standards of the Ct. Dept. of Labor? Yes ☒ No ☐ N/A ☐
6. Does your company have a collective bargaining agreement with workers? Yes ☐ No ☒	12. Does your company have a written affirmative action Plan? Yes ☒ No ☐ If no, please explain.
6a. If yes, do the collective bargaining agreements contain non-discrimination clauses covering all workers? Yes ☐ No ☐ 6b. Have you notified each union in writing of your commitments under the nondiscrimination requirements of contracts with the state of CT? Yes ☐ No ☐	13. Is there a person in your company who is responsible for equal employment opportunity? Yes ☒ No ☐ If yes, give name and phone number: Elizabeth Angelone 860-821-1451

Part III - Bidder Subcontracting Practices

(Page 4)

1. Will the work of this contract include subcontractors or suppliers? Yes ☒ No ☐

1a. If yes, please list all subcontractors and suppliers and report if they are a small contractor and/or a minority business enterprise. (defined on page 1 / use additional sheet if necessary)

Divers

1b. Will the work of this contract require additional subcontractors or suppliers other than those identified in 1a. above? Yes ☐ No ☒

PART IV - Bidder Employment Information

Date:

JOB CATEGORY*	OVERALL TOTALS*	WHITE (not of Hispanic origin)		BLACK (not of Hispanic origin)		HISPANIC		ASIAN or PACIFIC ISLANDER		AMERICAN INDIAN or ALASKAN NATIVE	
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Management	24	21	1			2					
Business & Financial Ops	3	2	1								
Marketing & Sales	5	5									
Legal Occupations Superintendent	11	10			1						
Computer Specialists	1			1							
Architecture/Engineering	3	2	1								
Office & Admin Support	6	1	5								
Bldg/ Grounds Cleaning/Maintenance											
Construction & Extraction	104	64	1	1		35	3				
Installation, Maintenance & Repair	4	4									
Material Moving Workers	11	10									
Production Occupations											
TOTALS ABOVE	172	119	9	2	1	38	3				
Total One Year Apts	167	117	9	3	1	31	6				
FORMAL ON THE JOB TRAINEES (ENTER FIGURES FOR THE SAME CATEGORIES AS ARE SHOWN ABOVE)											
Apprentices	1						1				
Trainees	5		2				3				

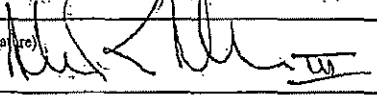
*NOTE: JOB CATEGORIES CAN BE CHANGED OR ADDED TO (EX: SALES CAN BE ADDED OR REPLACE A CATEGORY NOT USED IN YOUR COMPANY)

PART V - Bidder Hiring and Recruitment Practices

(Page 5)

1. Which of the following recruitment sources are used by you? (Check yes or no, and report percent used)				2. Check (X) any of the below listed requirements that you use as a hiring qualification (X)		3. Describe below any other practices or actions that you take which show that you hire, train, and promote employees without discrimination
SOURCE	YES	NO	% of applicants provided by source			
State Employment Service	☒	☐	10		Work Experience	
Private Employment Agencies	☒	☐	10		Ability to Speak or Write English	
Schools and Colleges	☐	☒			Written Tests	
Newspaper Advertisement	☒	☐			High School Diploma	
Walk Ins	☒	☐	50		College Degree	
Present Employees	☒	☐	30		Union Membership	
Labor Organizations	☐	☒			Personal Recommendation	
Minority/Community Organizations	☒	☐			Height or Weight	
Others (please identify)	☐	☐			Car Ownership	
	☐	☐			Arrest Record	
	☐	☐			Wage Garnishments	

Certification (Read this form and check your statements on it CAREFULLY before signing). I certify that the statements made by me on this BIDDER CONTRACT COMPLIANCE MONITORING REPORT are complete and true to the best of my knowledge and belief, and are made in good faith. I understand that if I knowingly make any misstatements of facts, I am subject to be declared in non-compliance with Section 4a-60, 4a-60a, and related sections of the CONN. GEN. STAT.

(Signature) 	(Title) VICE PRESIDENT	(Date Signed) 12/28/20	(Telephone) 860 621 1451
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ALLAN R. HEINKE III

AFFIRMATIVE ACTION STATEMENT

NOTE: IF YOUR COMPANY HAS LESS THAN 10 EMPLOYEES, OR HAS COMPLETED THIS SAME FORM WITHIN 1 YEAR, YOU MAY DISREGARD THE FOLLOWING EQUAL EMPLOYMENT/AFFIRMATIVE ACTION SECTION, EXCEPT AS NOTED.

- OR: (1) The number of employees 172
- (2) Completed this form within one year Yes ☒ No

FOR SEALED BIDS: If your company has completed this form within one year please forward a photocopy of the initial form with your bid. If significant changes have taken place within the past year, please update the information on this form.

REQUIREMENT Any vendor/bidder seeking to do business with the Town of Waterford must, upon request, supply the Town with any information concerning the Affirmative Action/Equal Employment practices of the vendor/bidder, which the Town deems necessary in fulfilling its charge. Failure to supply such information, when requested, will result in the termination of any further transactions between the vendor/bidder and the Town of Waterford.

COMPANY NAME AND ADDRESS

MOLDAWK NORTHEAST, INC. 170 CAMEL ST., PLANTSVILLE, CT

TYPE OF BUSINESS

MAINT. / HEAVY CIVIL CONSTRUCTION

TYPE OF ORGANIZATION

☒ Corporation ☐ Partnership ☐ Individual

If unit filing this application is not the above-named company, give the name, address and telephone number of reporting unit. (Branch, agent, representative)

AFFIRMATIVE ACTION/EQUAL EMPLOYMENT ACTIVITIES

Please indicate the name and address of the company official(s) responsible for carrying out the Equal Employment Opportunity/Affirmative Action Program for your company.

ELIZABETH B. ANGELOFF, VICE PRESIDENT, EEO
170 CAMEL STREET
PLANTSVILLE, CT 06479

If your company does not have a written affirmative action plan, please estimate the number of vacancies during the next 12 months, and indicate the numerical or percentage goals you have set for the employment of minority people and females to make your labor force reflective of the labor market in which you operate.

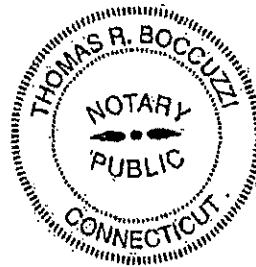
The vendor/bidder understands that failure to complete the above form in a satisfactory manner will preclude such vendor from being actively considered for contract with the Town of Waterford. The vendor/bidder also understands that the Affirmative Action statements will become part of any contract, and that breach of such statements will constitute a breach of the contract subject to such remedies as provided by law.

I certify that there are no misrepresentations, omissions, or falsifications in the foregoing statements and answers, and that the entries above are true, complete and correct to the best of my knowledge and belief:

12-21-2020 Elizabeth B Angelone VP/EEC
Date Signature Title

Subscribed and sworn to before me at Hartford, Connecticut, this 21st
Day of December 2020

Mr. R. Gmini
exp 4-30-21



TOWN OF WATERFORD

NON-COLLUSION STATEMENT

"The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this bid."

We understand that this proposal must be signed by an authorized agent of our company to constitute a valid proposal.

Date:

12/28/20

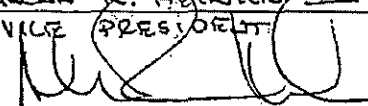
Name of Company:

MOHAWK NORTHEAST, INC.

Name and Title of Agent:

ALLAN R. HENKE III
VICE PRESIDENT

By (SIGNATURE):



Address:

170 CROWN STREET, FARMINGTON, CT

Telephone Number:

860.621.1451

BID TABULATION BID#20-116 THAMES RIVER DOCK REMOVAL BID OPENED 10:00A.M. 12/30/2011				VENDOR		VENDOR		VENDOR	
				ATLANTIC MARINE CONSTRUCTION		WIESE CONSTRUCTION INC.		GIORDANO CONSTRUCTION COMPANY, INC.	
ITEM NO.	WORK ITEM DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE
1	General Conditions - Cost not readily associated with a particular work item which costs are required to comply with the costs of the Contract.	1	Lump Sum	N/A	\$10,000.00	N/A	\$37,500.00	N/A	\$105,000.00
2	Permitting - Obtain Building Permit (Include any Application Filing Fees).	1	Lump Sum	N/A	\$0.00	N/A	\$1.00	N/A	\$100.00
3	Mobilization & Demobilization	1	Lump Sum	N/A	\$20,000.00	N/A	\$42,500.00	N/A	\$68,000.00
4	Erosion and Sediment Control - Provide and install all turbidity curtains, silt fence, hay bales, and other erosion control requirements as needed to perform the work.	1	Lump Sum	N/A	\$40,000.00	N/A	\$85,000.00	N/A	\$67,000.00
5	Floating Dock Demolition and Disposal - Remove and dispose of all floating docks, ancillary hardware, utilities, conduits, pedestals, and all attached components of the dock.	14,996	Square Foot	\$13.00 per square foot	\$194,948.00	\$8.67 per square foot	\$130,000.00	\$8.50 per square foot	\$127,466.00
6	Removal of Cables - Remove and dispose of all cables connecting floating docks to helical and concrete anchors. Cables shall be removed to the mud line.	92	Cable	\$270.00 per cable	\$24,840.00	\$706.52 per cable	\$65,000.00	\$700.00 per cable	\$64,400.00
A	ALTERNATE Completely remove concrete anchor block. Concrete anchors were reportedly used at areas of shallow ledge; actual count is not known. Estimated Quantity is for comparison of bids only; final payment will be for actual number removed.	10	Per Anchor	\$500.00 per anchor	\$5,000.00	\$2500.00 per anchor	\$25,000.00	\$2200.00 per anchor	\$22,000.00
Total Base Bid (Items 1-6)					\$289,338.00		\$360,001.00		\$431,966.00
Total Base Bid and Alternate					\$294,338.00		\$385,001.00		\$453,966.00
				VENDOR		VENDOR		VENDOR	
				MOILAWK NORTHEAST, INC.		COASTLINE CONSULTING AND DEVELOPMENT, LLC			
ITEM NO.	WORK ITEM DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE
1	General Conditions - Cost not readily associated with a particular work item which costs are required to comply with the costs of the Contract.	1	Lump Sum	N/A	\$25,000.00	N/A	\$6,612.50	N/A	\$
2	Permitting - Obtain Building Permit (Include any Application Filing Fees).	1	Lump Sum	N/A	\$1.00	N/A	\$2,500.00	N/A	\$
3	Mobilization & Demobilization	1	Lump Sum	N/A	\$22,000.00	N/A	\$34,500.00	N/A	\$
4	Erosion and Sediment Control - Provide and install all turbidity curtains, silt fence, hay bales, and other erosion control requirements as needed to perform the work.	1	Lump Sum	N/A	\$5,000.00	N/A	\$74,750.00	N/A	\$
5	Floating Dock Demolition and Disposal - Remove and dispose of all floating docks, ancillary hardware, utilities, conduits, pedestals, and all attached components of the dock.	14,996	Square Foot	\$10.25 per square foot	\$153,709.00	\$7.67 per square foot	\$115,019.32	\$	\$
6	Removal of Cables - Remove and dispose of all cables connecting floating docks to helical and concrete anchors. Cables shall be removed to the mud line.	92	Cable	\$250.00 per cable	\$23,000.00	\$687.50 per cable	\$63,250.00	\$	\$
A	ALTERNATE Completely remove concrete anchor block. Concrete anchors were reportedly used at areas of shallow ledge; actual count is not known. Estimated Quantity is for comparison of bids only; final payment will be for actual number removed.	10	Per Anchor	\$500.00 per anchor	\$5,000.00	\$2,875.00 per anchor	\$28,750.00	\$	\$

Total These Bid. (Items 1-9)	S228,710.00	S233,710.00	S296,631.82	S325,381.82
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/09/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Assured Risk Advisors LLC 120 Tropiano Lane Irwin PA 15642		CONTACT NAME: Matthew Cortazzo PHONE (A/C, No, Ext): (724) 392-4586 FAX (A/C, No): (724) 744-2943 E-MAIL ADDRESS: mcortazzo@assured-risk.com	
INSURED READY 2 GO RESTROOM TRAILERS LLC BOTTOM LINE WASTE SOLUTIONS, LLC 1208 BALSAM DR IMPERIAL PA 15126-1167		INSURER(S) AFFORDING COVERAGE INSURER A: Selective of the Southeast INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL1992301613 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC ☐ OTHER:			S 2299285	09/14/2019	09/14/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			S 2299285	09/14/2019	09/14/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	☐ UMBRELLA LIAB ☐ EXCESS LIAB ☐ DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Inland Marine/Equipment			S 2299285	09/14/2019	09/14/2020	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder is listed as additional insured when required by written contract.

CERTIFICATE HOLDER

Town of Waterford CT
15 Rope Ferry Road

Waterford CT 06385

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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FINANCE DEPARTMENT

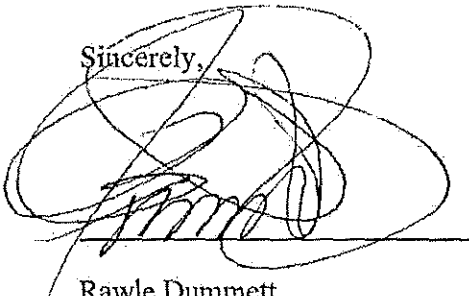
Memo

To: The Board of Selectmen
From: Rawle Dummett
CC: Kim Allen
Date: February 4, 2021
Re: Bid Award – Bid#20-110 Ballistic Film/Glass for Clark Land and Quaker Hill
Schools

Dear Mr. Brule,

Bid Proposals for the above mentioned bid were opened on December 17, 2020 at 10:00 a.m. by Maryellen McConnell – Administrative Assistant, Eva Renski- Assessment Aide and I with the attached results. After careful analysis of the submissions by the Board of Education and I, it is recommend that Millard Enterprises, the sole bidder, be awarded the contract to complete this project in the amount of \$67,825.00. Funds will be available from Line Item 20560-57842 School Security.

Sincerely,

A handwritten signature in black ink, appearing to be 'Rawle Dummett', written over a horizontal line.

Rawle Dummett
Purchasing Agent,
Town of Waterford

From: Jay Miner
To: Rawle Dummett
Subject: RE: Ballistic Film
Date: Thursday, February 4, 2021 11:46:39 AM

**CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address
and know the content is safe.**

Hello Rawle, Yes I've spoken with Joe and Sue from Millard and I would like to go with the mid-grade product, the ultra800 with the ballistic caulk option. This would be the total of \$67,825.00. Thank you, Jay

From: Rawle Dummett [mailto:rdummett@waterfordct.org]
Sent: Thursday, February 4, 2021 11:36 AM
To: Jay Miner
Subject: Ballistic Film

Good morning Jay.

Any update on the Recommendation Letter for the Ballistic Film?

Rawle Dummett
Purchasing Agent
Town of Waterford
Tele:860-444-5842



3M Prestige Dealer

Millard Enterprises

Toll Free: (888) 508-8889
Phone: (860) 436-5877
Fax: (860) 785-8354
www.millardwindowfilm.com



BOMA
ASSOCIATE

TO:

Town of Waterford
Attn: Rawle Dummett
15 Rope Ferry Road
Waterford CT 06385

Phone: 860-440-0540

Email: rdummett@waterfordct.org

PROPOSAL Bid # 20-110

NEW ☒ REVISED ☐

DATE 12/10/2020

RE: Clark Lane & Quaker Hill

Millard Enterprises agrees to furnish and install Window Film as specified below. The film will be fitted and bonded securely to the surface by factory trained professional window film installers. Upon completion, the film will be an integral part of the window.

THIS PROPOSAL PROVIDES FOR THE FOLLOWING:

- ❖ INTERIOR CLEANING AND PREPARATION OF THE WINDOWS TO BE COATED.
- ❖ APPLICATION OF 3M CLEAR SAFETY WINDOW FILM W/ CAULK TO THE FOLLOWING:

SCHOOL	LITES	14ML/CAULK	ULTRA800/CAULK	8ML/CAULK
CLARK-FILM		\$31,788.00	\$28,151.00	\$21,368.00
CLARK-CAULK		\$17,877.00	\$17,877.00	\$17,877.00
SUB TOTAL CLARK LN	449	\$49,665.00	\$46,028.00	\$39,245.00
QUARKER-FILM		\$13,622.00	\$12,063.00	\$ 9,156.00
QUAKER-CAULK		\$ 7,405.00	\$ 7,405.00	\$ 7,405.00
TOTAL	171	\$21,027.00	\$19,468.00	\$16,561.00
QUAKER-FILM		\$ 1,621.00	\$ 1,437.00	\$ 1,090.00
QUAKER-CAULK		\$ 892.00	\$ 892.00	\$ 892.00
TOTAL	22	\$ 2,513.00	\$ 2,329.00	\$ 1,982.00
SUB TOTAL QUAKER HILL	193	\$23,540.00	\$21,797.00	\$18,543.00
GRAND TOTAL	642	\$73,205.00	\$67,825.00	\$57,788.00

PLEASE NOTE: Approx. 21 days to complete within the months of Dec-Mar (Duration could be longer between Apr-Nov)

MILLARD ENTERPRISES AND THE MANUFACTURER WARRANT THE FILM AGAINST CRAZING, PEELING AND CRACKING FOR A 10-12 YEAR WARRANTY PERIOD AFTER INSTALLATION.

- All water bubbles will dry out, but a few small particles or points maybe apparent when dry. They will not affect the film's performance.
- The 1/16" - 1/8" border you notice is a requirement of the application according to the 3M Company. This border allows moisture to escape and prevents peeling due to expansion and contraction.
- 3M Window Films are designed to reduce the harmful effects of the sun from fading of furnishings. While no film can stop fading completely, our films dramatically slow the process of fading by blocking out 99.9% of the sun's harmful ultraviolet rays.
- Blind removal or re-installation of blinds of any kind is NOT included in our pricing or our labor.

PAYMENT TERMS: TBD

All work is to be completed in a professional and proficient manner according to standard practices. All agreements contingent upon strikes, accidents, and/or delays are beyond our control. We are fully licensed and workers are fully covered under worker's compensation insurance. Not responsible for breakage of items not moved 5' away from windows.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Note: This proposal may be withdrawn by us if not accepted within 30 Days

3M Authorized Signature: Sue Orlacchio

Signature _____

Date of Acceptance: _____

1275 Cromwell Ave., Ste. A-10 - Rocky Hill, CT 06067

1177 High Ridge Road - Stamford, CT 06905

BID FORM						
CRUISER AFTERMARKET EQUIPMENT						
SCHOOL	MANUFACTURER	PART NUMBER	DESCRIPTION	QTY	Each	Total
				LITES		
CLARK LANE			14ML CLEAR	449	N/A	34.788
QUAKER HILL				193	N/A	15.243
CLARK LANE			ULTRA 800 CLEAR	449	N/A	28.151
QUAKER HILL				193	N/A	13.500
CLARK LANE			8ML CLEAR	449	N/A	21.368
QUAKER HILL				193	N/A	10.246
CLARK LANE			CAULKING	449	N/A	12.817
QUAKER HILL				193	N/A	8.297
				TOTAL	See ENCL.	

Date: 12/11/2020

NB. Prices shall include delivery to 15 Rope Ferry Road Waterford, CT 06385.

Lead Time: Approx. 21 days

Film & Caulk within
the months of Dec-Mar

Lead times could be
longer during our busy
Season Apr-Nov.

Bid Tabulation Bid#20-110 Ballistic Glass for Clark Lane and Quaker Hill Schools 12/17/2020 10:00 a.m.

SCHOOL	LITES	14 ML/CAULK	ULT RA800 /CAULK	8ML/CAULK
CLARK-FILM		\$31,788.00	\$28,151.00	\$21,368.00
CLARK-CAULK		\$ 17,877.00	\$17,877.00	\$17,887.00
SUB TOTAL CLARK LN	449	\$49,665.00	\$46,028.00	\$39,245.00
QUARKER-FILM		\$13,622.00	\$12,063.00	\$9,156.00
QUAKER-CAULK		\$ 7,405.00	\$ 7,405.00	\$ 7,405.00
TOTAL	171	\$21,027.00	\$19,468.00	\$16,561.00
QUAKER-FILM		\$1,621.00	\$1,497.00	\$1,090.00
QUAKER-CAULK		\$ 892.00	\$ 892.00	\$ 892.00
TOTAL	22	\$2,513.00	\$2,329.00	\$1,982.00
SUB TOTAL QUAKER HILL	193	\$23,540.00	\$21,797.00	\$19,543.00
GRAND TOTAL	642	73,205.00	\$67,825.00	\$57,788.00

FINANCE DEPARTMENT

Memo

To: The Board of Selectmen
From: Rawle Dummett
CC: Kim Allen
Date: February 9, 2021
Re: Bid Award – Re: Bid Award – Waterford Beach Luxury Restrooms Bid#20-106

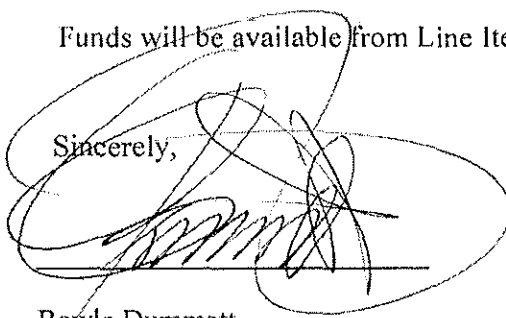
Dear Mr. Brule,

Submissions for the above mentioned bid were opened on July 10, 2020 by Dave Garside, Maryellen McConnell and I with the attached results. After careful review, subsequent clarification of specifications with the sole bidder, and proposed adjustments, it is recommended that Ready2Go Restroom Trailer LLC be awarded the contract to supply two trailers in the amount of \$153,704.77.

Breakdown: \$77,825.20 per trailer. Two and a half percent discount on second trailer=\$1,945.63 Second trailer=\$75,879.57. Total for both trailers= \$153,704.77

Funds will be available from Line Item 20537-57781.

Sincerely,



Rawle Dummett
Purchasing Agent,
Town of Waterford

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

WATERFORD RECREATION AND PARKS COMMISSION

TO: Mr. Robert Brule, First Selectman
FROM: Brian W. Flaherty, Director
DATE: February 10, 2021
RE: Bid Award-Waterford Beach Luxury Restrooms Bid # 20-106
CC: Rawle Dummett, Purchasing Agent
Dear Rob:

Submissions for the above-mentioned bid were opened on July 10, 2020 by Dave Garside, Maryellen McConnell, and Rawle Dummett with the attached results. After careful review and subsequent clarification of specifications and proposed adjustments, it was determined Ready2Go Restroom Trailer LLC be awarded the contract to supply two restroom trailer units in the amount of \$153,704.77. Funds will be available from line item 20537-57781.

The project team thanks you for considering this request.

Sincerely,

Brian W. Flaherty

Brian W. Flaherty, CPRP
Director



READY2GO
RESTROOM TRAILERS LLC

410 Rathbone Ave
Aurora, IL 60506
Office: 815-353-3045
Fax: 847-574-7600
Email: Dan@cohsi.com
www.cohsi.com

QUOTATION
D202005863

Date: 2/9/2021
Quote is good for 30 days

RESTROOM, SHOWER, COMBINATION AND SPECIALTY TRAILER SALES

CUSTOMER (BUYER)

Name: Town of Waterford
Address: 15 Rope Ferry Rd
City, State: Waterford, CT
Zip: 06385

Phone:
Fax:
Email: jbartell@waterfordct.org

SHIP TO:

Name: Town of Waterford
Address: 305 Great Neck Rd
City, State: Waterford, CT 06385
Contact: Jim Bartell
Phone: 860-444-5886

9 Station 35' Handicap Accessible Restroom Trailer with Direct Sewer and Water

Interior Color

Gray FRP

Exterior Color

Pewter Gray

Quantity 1

Price Each \$51,828.00

*All Interior Color Choices Include White Trim Package

BASE PRICE

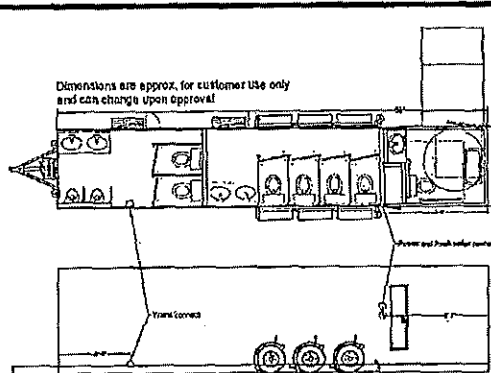
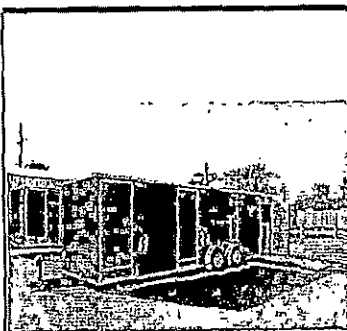
\$51,828.00

STANDARD ITEMS - ALL TRAILERS -

- Oversized Structural Steel Beams
- All Steel Cage Construction
- E-Z Lube Hubs
- Poly Insulation
- Smooth Aluminum Exterior Siding
- One Piece Aluminum Seamless Roof
- Electric Brakes
- Keyed alike Locks
- Commercial PEX Water Lines
- Chip Resistant Undercoating
- Marine Grade Sub Floor
- Pinde Hitch

STANDARD ITEMS - PER TRAILER DESIGN -

- A/C (13,500 BTU) and Heat Strip (5,600 BTU)
- Heavy Duty Alum. Steps & Handle
- Timed Faucets
- LED Interior-Exterior Trailer Lighting
- FRP (fiberglass wall panels)
- Vinyl sheet flooring



See the next page for Optional Items

Pictures and Layouts are for reference only and may not reflect the final product - subject to COHSI Engineer Review

OPTIONAL ITEMS, DELIVERY, AND TOTAL COSTS

1	Options listed on page 2	\$23,905.00	\$ 23,905.00
		Trailer Sub-Total	\$75,733.00
		Tax Rate:	\$ -
951	Delivery Charge per Mile	East Coast	Bumper Pull - 30'+ \$ 2.20 \$ 2,092.20

No specific certifications, stamps or seals are provided with this trailer...

Such items may be made available from a third party, at an additional cost (must request prior to build)

Signed Quote and 50% Deposit are required to place order on Production Schedule*

Final payment of unit will be due upon completion, and before delivery*

*50% Deposit and Final Payment are due as noted unless other arrangements are approved by management.

FINAL PRICE (Including Tax and Delivery)

Financing Available - \$77,825.20

PO Due upon order	\$ -
Net 30	\$ 77,825.20

Trailer must be Pumped Out before Transport

Notes: Hot Water to Sinks & Ring Tie Down Points located on 4 Corners. Key Switches in all three bathroom compartments. Restroom Signage (Male, Female and Family Accessible Male/Female). Lavatory Guards under sinks. 1 Blow-off valve for winterization of the trailer. Doors to be on Passenger Side as layout is drawn.

QUOTATION
D202005863

OPTIONAL ITEMS (some items may increase lead time)

Qty	Option	S/ea.	Total \$
	Interior upgrade to Laminated Two Tone walls from FRP panels (per Trailer foot)	\$70	\$0
	Interior upgrade to Grey Laminate walls with Barnwood Accent Wall from FRP panels (per Trailer foot)	\$90	\$0
	Upgrade to Panel Doors from High Privacy Metal Partition Doors (per Door)	\$300	\$0
	"Wash Down Package" - Aluminum Interior Trim caulked along bottom for superior moisture resistance - FRP Interior Only (per Trailer foot)	\$35	\$0
	Generator Mount on Tongue of Trailer with Diamond Plate Encasement	\$1,000	\$0
	Upgrade to Non Stock Aluminum (Stock Aluminum : White, Pewter, Charcoal) Champagne Beige	\$250	\$0
	Upgrade to Non Stock Laminate (Stock Laminate : Linen, Chocolate, Wedding Cake, Feather Grey) TBD	\$250	\$0
	Upgrade to Non Stock Partition Color (Stock Partition : Latte, Slate, Charcoal)	\$250	\$0
	Remote Monitoring Application (includes Deep Cycle Battery)	\$1,100	\$0
	Solar Panel Charging (per Solar Panel)	\$700	\$0
	Deep Cycle Battery (per Battery)	\$250	\$0
	Aluminum Diamond Plate Fold up Ramp and Railing - Drop Box Units (Wheelchair access)	\$3,300	\$0
	Aluminum Sectional Ramp with 5' Platform & Railing - Quick Easy Setup (Wheelchair access) - (per Trailer Design)	\$0	\$0
1	Lowering Trailer with Fold up Ramp and Railing - (Wheelchair access)	\$7,800	\$7,800
	Lowering ADA Module with Fold up Ramp and Railing - Hydraulic Lowering (Wheelchair access, Grinder Pump Toilet required)	\$10,500	\$0
	Outreach Lift System Handicap lift ramp, with additional step. (Attendant is required)	\$6,800	\$0
			\$0

Qty	Option	S/ea.	Total \$
35	*Coin Rubber Floor* (per Trailer foot)	\$70	\$2,450
	Aluminum Wheels	\$110	\$0
	Increase Trailer by 1ft	\$850	\$0
	Non-Powered Vent/ Skylight with Vent Cover	\$180	\$0
3	Powered Vent/ Skylight with Vent Cover	\$230	\$690
	Diamond Plate Rock Guard	\$400	\$0
	Spare Tire (mounted)	\$350	\$0
1	Utility Room w/ Door	\$550	\$550
1	Vacant/ Occupied LED Indicator (ADA Room)	\$125	\$125
	Water tank/ pump, 105 gallons	\$750	\$0
	Water tank/ pump, 140 gallons	\$810	\$0
	Water tank/ pump, 225 gallons	\$925	\$0
	Water tank/ pump, 300 gallons (275 gallons useable)	\$1,300	\$0
	Water tank/ pump, 400 gallons (380 gallons useable)	\$1,405	\$0
1	Hot Water Heater (Cabinet/ Utility)	\$300	\$300
4	Wall Heater	\$210	\$840
	Cold Weather Package (per Trailer foot)	\$100	\$0
35	*Fiberglass Subfloor* (per Trailer foot)	\$70	\$2,450
	Outlets - GFI protected	\$120	\$0
	Replace LPD Tankless w/ Electric (Increases Power Requirement)	\$300	\$0
	Dual 40# Propane Tanks mounted on Tongue	\$500	\$0
6	1.5 gpf (or less) toilets w/ flush valve and commercial "open" seat	\$550	\$3,300
3	1.5 gpf (or less) urinals w/ flush valve	\$550	\$1,650
	Toilets and Urinals require 1" High Pressure Water Inlet Line		\$0
3	LED Exit and Emergency lighting	\$50	\$150
1	Emergency Button with Exterior buzzlight	\$250	\$250

Qty	Option	S/ea.	Total \$
	Standard Residential Toilet (upgrade)	\$250	\$0
	Add Toilet	\$450	\$0
	Add Urinal	\$450	\$0
	Add Sink (Wall-Mount/ Pedestal)	\$475	\$0
	Single Sink to Single Vanity (per Sink)	\$350	\$0
	Single Sink to Double Sink Solid (per Sink)	\$975	\$0
	Upgrade to Vessel Sink (per Sink)	\$150	\$0
	Solid Surface Countertop (per Sink)	\$150	\$0
3	Electric Hand Dryer (No Heat)	\$650	\$1,950
	Single Framed Mirror	\$190	\$0
	Double Framed Mirror	\$280	\$0
	Fold Down Seat (18")	\$225	\$0
	Music Amp w/ 2 speakers and USB/ SD Card Player	\$550	\$0
1	Baby Changing Station	\$275	\$275

Qty	CUSTOMER INSTALLED ACCESSORIES	S/ea.	Total \$
6	Double Roll Toilet Paper Dispenser	\$25	\$150
	Stainless Steel C-Fold Towel Dispenser	\$95	\$0
	Enmotion Hands Free Towel Dispenser	\$125	\$0
	Stainless Steel Garbage Can	\$130	\$0
	Foaming or Liquid Soap Dispenser	\$45	\$0
5	Sanitary Napkin Disposal SS	\$55	\$275
5	Upgrade to Stainless Steel Mirror	\$50	\$250
5	Stainless Steel Soap Dispensers	\$90	\$450
			\$0
			\$0

Options selected are highlighted in blue.

Comforts Clean & Dry Package = Wash Down Package + Coin Rubber Floor + Fiberglass Subfloor (Water-resistant and Easy to Clean)

OPTIONS PRICE

\$23,905.00

AGREEMENTS:

*It is the purchaser's responsibility to research and provide us with any codes or build standards unique to your area that affect the trailer construction or use.

*Deposit must be received within 72 hours to secure production space. Once the deposit is received, your order may not be cancelled or refunded.

*Quoted lead times are estimated. Production times may vary due to circumstances beyond our control.

*Any specific requests must be noted on this quote form, or we will build to our standards. This includes but is not limited to materials, fixture locations, and overall design.

*Items discussed, but not listed on this quotation, will not be added to your final trailer build. This is a custom trailer being built for you.

*Your signature below will serve as acceptance and approval of all trailer pricing, specifications, accessories, and designs listed on this quote.

*COVID-19 - In no event shall seller be liable for any non-performance, delay in performance, or any other variation from Seller's performance obligations, nor for any loss or damage to any goods supplied to Buyer, when occasioned directly or indirectly by any cause beyond the reasonable control of Seller or its suppliers, vendors, subcontractors, or other representatives or agents, including, but not limited to, communication line failures; power failures; natural disasters; disease/ Pandemic; or acts of God; acts of criminals or a public enemy; war; riot; official or unofficial acts; contracts, regulations or resolutions of any domestic or foreign governmental agency; acts of Buyer or its employees, representatives or agents; strikes or labor difficulties; or failures, shortages, or delays in Seller's usual sources of labor or materials. Seller shall automatically be entitled to a reasonable extension of all periods of performance when delayed by any such cause.

Signature: _____

Date: _____

Print Name: _____

Rawle Dummett

From: Jim Bartelli
Sent: Wednesday, February 10, 2021 6:36 AM
To: Rawle Dummett; Abby Piersall; Brian Flaherty; Gary Schneider
Subject: Fwd: updated quote
Attachments: Detailed quote Feb 10 2021.pdf; Color Selection Form - 2021.pdf

Entire email attached.

Jim Bartelli

Begin forwarded message:

From: lcurrie@nc.rr.com
Date: February 10, 2021 at 6:20:56 AM EST
To: Jim Bartelli <jbartelli@waterfordct.org>
Subject: updated quote

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Good morning Jim –

Attached please find the updated quote and color selection form.

The unit comes with a Standard Heat package, which is rated to 40 degrees Fahrenheit. If you prefer a 3-Season ("Winter") heat package, the Wall Heaters will add \$840 (one unit in ADA, one in Men's, and two in Women's). A 4-Season ("Arctic") Heat package includes the wall heaters AND heat strips on the waste tank, and is \$4,340.00.

If two (2) trailers are obtained on the same order, the second unit will be discounted 2.5% (\$1,820.00).

Orders placed today are being scheduled for middle-June delivery.

Please let me know if there are any questions, and as always – many thanks!

Lee Currie
919.291.5089
lee@ready2gorestroomtrailers.com



July 9, 2020

Town of Waterford
Office of the Purchasing Agent
15 Rope Ferry Rd
Waterford, CT 06385

RE: Bid #20-106

Mr. Dummett –

Ready2Go Restroom Trailers Sales, LLC (hereafter, "R2G") is pleased to submit a response to the Town of Waterford's Bid #20-106, "Waterford Beach Restroom".

1. EQUIPMENT:

As detailed in the attached quote, R2G shall provide the following trailer:

- 1 each: *ADA + 8 restroom trailer, comprised of one unisex ADA room, a male section with 3 urinals and one commode, and a female section with four commodes. The trailer is quoted with direct connect to sewer. The options page of the quote cites pricing for an assortment of additional available features.*

The unit will be manufactured at Comforts of Home, Inc.

2. QUALIFICATIONS:

- R2G has been in continuous business providing portable restroom, shower, laundry, combination and office trailers for over five (5) years; additionally, the owner of R2G – Mark Rosen – has been in the portable waste removal business for 20+ years.
- R2G herein asserts and affirms that it is – and shall continue to be – in compliance with all Federal, State and Local rules and policies applicable to this bid and subsequent award.
- A copy of the manufacturer's warranty is attached.

3. DELIVERY SCHEDULE:

Delivery is anticipated to be 12 weeks after receipt of order.

4. **BID BOND:** Pursuant to Paragraph 10 of the General Requirements, R2G is submitting a certified check in lieu of a bid bond. A copy of the check is attached, and the original check has been overnighted to your office for delivery no later than 10:00 am, July 10, 2020. The envelope has been appropriately marked with the bid number.

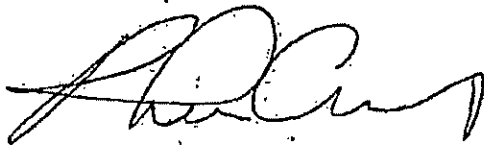
5. TERMS

Payment terms - NET 30.

Should there be questions with any aspect of Ready2Go Restroom Trailers Sale's response, please do not hesitate to contact me at your earliest convenience.

Thanking you in advance for your consideration, and in anticipation of working with you in the very near future, I remain,

Very truly yours,

A handwritten signature in black ink, appearing to read 'Lee Currie', with a stylized flourish at the end.

Lee Currie, Director of Sales
(919) 291-5089 (cell)

Lee.ready2go restroom trailers@outlook.com

RLC:kd
attchs



No. 7956471

PNC Bank, National Association
Pittsburgh, Pennsylvania

CASHIER'S CHECK

DATE JULY 15, 2008

PAY TO THE ORDER OF TOWN OF WATERFORD

THREE THOUSAND FIVE HUNDRED FIFTY THREE AND 00/100 DOLLARS

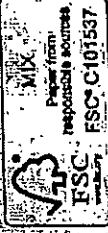
\$ 3,553.00

REMY 2GD RESISTANCE TRAINERS SALES INC.

PNC Bank, National Association

REMITTER'S

[Signature]
OFFICIAL SIGNATURE



⑈ 7956471⑈ ⑆043000096⑆ 0009020200⑈

**Town of Waterford
Board of Selectmen
Request for Proposals
WATERFORD BEACH RESTROOM
BID #20-106**

The Purchasing Agent will accept sealed proposals for the **Waterford Beach Restroom Project** until 10:00 A.M. on July 10, 2020 in the Louise Appleby Room at 15 Rope Ferry Road, Waterford CT 06385. Bids can also be submitted electronically at sealedbids@waterfordct.org. Bid opening will be accessible Via Zoom. Please see the Town of Waterford's website at <http://www.waterfordct.org> for packets and all information regarding this Bid.

Vendors are asked to register on our Web Site through the vendor link. Any questions regarding this proposal are to be directed to the Purchasing Agent at rdummett@waterfordct.org.

The Board of Selectmen reserves the right to reject any or all bids, in whole or in part, and to waive any informality in any bid when such action is deemed in the best interest of the Town; their decision is final.

Rawle Dummett
Purchasing Agent

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06395-2584

TOWN OF WATERFORD
NON-COLLUSION STATEMENT

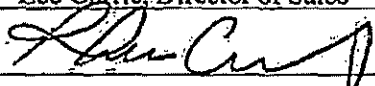
"The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this bid."

We understand that this proposal must be signed by an authorized agent of our company to constitute a valid proposal.

Date: July 9, 2020

Name of Company: Ready2Go Restroom Trailers Sales, LLC

Name and Title of Agent: Lee Currie, Director of Sales

By (SIGNATURE): 

Address: 1525 Park Manor Blvd., #300, Pittsburgh, PA 15205

Email: lee@ready2gorestroomtrailers@outlook.com

Telephone Number: 919-291-5089

CONTRACTOR INFORMATION SHEETS
(These sheets must be completed and included with Bid)

COMPANY NAME: Ready2Go Restroom Trailers Sales LLC

ADDRESS: 1525 Park Manor Blvd, #300, Pittsburgh, PA 15205

ESTABLISHED: July, 2015
(Month) (Year)

TYPE OF ORGANIZATION: (Circle One)

A) Individual

B) Partnership

C) Corporation

D) Joint Venture

E) Other _____

(Specify)

(If Applicable)

FORMER FIRM NAME(S) YEARS IN BUSINESS

n/a

YEARS OF WORK IN A RELATED FIELD: 20+

(Described Any Related Work)

waste management, restroom/shower trailer rentals

—

—

—

EQUIPMENT AND EMPLOYEES:

Provide a list (attached to this sheet) of equipment and employees anticipated to be utilized for this work.

USE OF SUBCONTRACTORS:

To provide all the services listed in the specifications, would any services be handled by subcontractors? YES Yes/No If "Yes", please explain:

Delivery subcontracted to one of several firms specializing in restroom trailer transportation

—

Subcontractor Name(s): to be selected based upon actual delivery time

—

—

PROJECT MANAGER: n/a

AFFIRMATIVE ACTION STATEMENT

NOTE: IF YOUR COMPANY HAS LESS THAN 10 EMPLOYEES, OR HAS COMPLETED THIS SAME FORM WITHIN 1 YEAR, YOU MAY DISREGARD THE FOLLOWING EQUAL EMPLOYMENT/AFFIRMATIVE ACTION SECTION, EXCEPT AS NOTED.

OR: (1) The number of employees 2

(2) Completed this form within one year Yes ___ No

FOR SEALED BIDS: If your company has completed this form within one year please forward a photocopy of the initial form with your bid. If significant changes have taken place within the past year, please update the information on this form.

REQUIREMENT Any vendor/bidder seeking to do business with the Town of Waterford must, upon request, supply the Town and/or the Waterford Human Relations Commission with any information concerning the Affirmative Action/Equal Employment practices of the vendor/bidder, which the Town and/or Commission deems necessary in fulfilling its charge. Failure to supply such information, when requested, will result in the termination of any further transactions between the vendor/bidder and the Town of Waterford.

COMPANY NAME AND ADDRESS

Ready2Go Restroom Trailers Sales, LLC, 1525 Park Manor Blvd #300, Pittsburgh PA 15205

TYPE OF BUSINESS

Dealer engaged in sales of restroom, shower, laundry and specialty trailers

TYPE OF ORGANIZATION

X Corporation ___ Partnership ___ Individual

If unit filing this application is not the above-named company, give the name, address and telephone number of reporting unit. (Branch, agent, representative)

n/a

AFFIRMATIVE ACTION/EQUAL EMPLOYMENT ACTIVITIES

Please indicate the name and address of the company official(s) responsible for carrying out the Equal Employment Opportunity/Affirmative Action Program for your company.

n/a

If your company does not have a written affirmative action plan, please estimate the number of vacancies during the next 12 months, and indicate the numerical or percentage goals you have set for the employment of minority people and females to make your labor force reflective of the labor market in which you operate.

N/A

The vendor/bidder understands that failure to complete the above form in a satisfactory manner will preclude such vendor from being actively considered for contract with the Town of Waterford. The vendor/bidder also understands that the Affirmative Action statements will become part of any contract, and that breach of such statements will constitute a breach of the contract subject to such remedies as provided by law.

I certify that there are no misrepresentations, omissions, or falsifications in the foregoing statements and answers, and that the entries above are true, complete and correct to the best of my knowledge and belief.

7-9-20 [Signature] DIRECTOR of SALES
Date Signature Title

8/14/2020
Subscribed and sworn to before me at CLAYTON, ~~Connecticut~~, this 9th
NORTH CAROLINA.

Day of 2020.

Johnston County, North Carolina

Signed and sworn to before me this 9th day of

JULY, 2020, by ROGER LEE
CLAYTON, NC (name(s) of principal(s)).

[Signature]
Notary Public.

My commission expires AUGUST 14, 2024.

CHRISTOPHER MCFARLAND
NOTARY PUBLIC
JOHNSTON COUNTY, N.C.
My Commission Expires 08-14-2024.

Purpose and Specifications:

The purpose of this solicitation is to get competitive proposals (bids) so the Town of Waterford can purchase a portable restroom trailer for a local town beach which will be placed seasonally for public use. The attached requirements are a list of the most preferred options. Other or additional options will be evaluated. The proposal that best meets the needs of the Town for the best price will be selected. Trailer purchase is anticipated on or around July of 2020 with a delivery date based on acceptance of the bid.

A minimum of three separate facilities is required, one male, one female and one family ADA accessible unit, plus a storage/mechanical room. The following minimum features for each of the separate sections are; one ADA toilet in the family style section with a baby changing station, an ADA compliant sink and one electric hand dryer. Three urinals, one water closet, two hand sinks, and one electric hand dryer in the men's room. Four water closets, two sinks, and one electric hand dryer in the women's room.

Manufacturer Notes

1. Manufacturer shall submit a floor plan including door and stall dimensions, specifications for all fixtures, a list of feasible but not mandatory features as listed below, and a bid (quote) including delivery to Waterford, CT.
2. Manufacturer Warranty/warranties for all components shall be included in bid (quote).
3. Manufacturer financing will not be necessary.
4. **Do not** include the option to quote a skid or non-portable trailer.
5. Although restroom trailers are mobile and not fixed or modular units, fixtures, grab bars and bathroom accessories shall adhere to the requirements of the International Plumbing Code and ICC A117.1-2009 American National Standard requirements since they will be reviewed for Code compliance in a public use setting including access and clearances to each fixture.
6. Town of Waterford will furnish exterior site elements such as concrete pad and anchor points. The manufacture shall supply all ramps and exterior stairs with landings at each door which can be stored when not in use.
7. A lowering trailer only, trailer must lower to grade.

Manufacturer features (feasible, but not mandatory):

- Direct to sewer (no waste tank)
- Public water hook -up, potable water storage tank can be an option
- Description of walls, floor, beams, frame structural materials. Industrial grade materials and finishes
- Electric brakes
- Galvanized axles or other corrosion resistant materials.
- Easy lube hubs
- Exterior finish to be Gel-Coat with Hunter Green Matt finish

- Description of Trailer receiver
- Trailer runaway protection
- Chip resistant undercoating
- Hydraulic exterior door closures
- Marine grade subfloor
- Three keyed alike dead bolts
- All hookups to be on the non-access side of trailer
- One occupancy indicator latch for accessible bathroom, ADA compliant
- Description of insulation
- Coin rubber flooring
- Storage in utility closet shall be provided
- Tie down anchor points for anchoring the trailer to resist uplift and overturning.
- The height from exterior finished grade to interior finished floor. Quote **shall NOT** include tire removal and the addition of block support.

Mechanical Features

- A/C Unit with heat pump capacity
- Mechanical exhaust/ventilation for bathroom sections

Electrical Features

- LED interior trailer lighting
- LED exit and emergency lighting in each bathroom
- Exterior lighting; three wall mount exterior LED lights; Dual-Lite PGW-HTR, one at each door.
- Two separate circuits for two 120 volt GFCI receptacles in the storage/mechanical room.
- Key switches in the three bathroom compartments.
- Occupancy sensor switch for the mechanical/storage room.
- One call for aid station in the accessible bathroom with exterior notification buzzer/light.

Plumbing fixtures/accessories

- Water heater for required sanitation.
- All water closets to be full flush.
- Five sinks with auto-off faucet, one which is ADA compliant.
- Five toilets with plastic seats and manual or automatic touch-free flushometers.
- One ADA compliant toilet with plastic seat and manual or automatic touch-free flushometer, control handle shall be on the open side of the water closet.

- Six toilet paper dispensers.
- Three urinals with manual or automatic touch-free flushometers. (Men's Room)
- One Baby changing station (ADA Family Room)
- Three XLERATOR Hand dryers
- Five Stainless Steel (non-glass) mirrors for each hand sink.
- PEX water lines
- High privacy toilet partitions w/no door gaps
- Three Stainless steel garbage cans
- Restroom door signage; (Male, Female, and Family Accessible Male/Female)
- Lavatory guards under sinks
- Five refillable Stainless steel soap dispensers.
- (1) blow-off valve for winterization of building.

**TOWN OF WATERFORD
BID SUBMISSION FORM**

Waterford Beach Bathroom

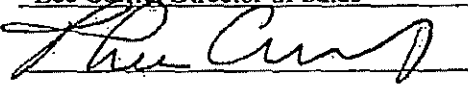
Total Bid amount...\$ 71,070.60

Bid submission in words; Seventy-one thousand seventy dollars and 60/100

Date: July 9, 2020

Name of Company: Ready2Go Restroom Trailers Sales, LLC

Name and Title of Agent: Lee Currie, Director of Sales

By (SIGNATURE): 

Address: 1525 Park Manor Blvd #300 Pittsburgh, PA 15025

Email address: lee@ready2go restroom trailers@outlook.com

Telephone Number: 919.291.5089



Comfort Care Warranty

Comforts of Home Services Inc (warrantor), of Aurora Illinois hereby provides a 5-year Limited Warranty on our trailer frame and waste tank. This does not include damage, paint, undercoating or insulation. Comforts of Home Services Inc. provides a 1-year Limited Warranty on the trailer as a whole. The warranty described in this agreement is in lieu of all other warranties, expressed or implied. This warranty shall apply to the original purchaser as shown on the sales agreement. Warranty begins on the date the trailer is delivered to you.

Certain individual components are warranted by their respective manufacturers' warranty program and therefore are excluded from the Manufacturers "Comfort Care Warranty". These components include, but are not limited to; tires, wheels, axles, couplers, jacks, light fixtures, windows, doors, heaters, air conditioners, toilets, sinks, faucets, pumps, awnings and most other electrical or mechanical systems. Warranty claims must be filed with the respective component manufacturers' warranty department within the coverage period. Any installation fees, shipping fees, or other costs associated with the repair of the items not covered by the respective manufactures' warranty are the sole responsibility of the trailer owner.

Except as otherwise specifically set forth herein, Seller warrants only that goods furnished by Seller shall conform to the specifications set forth on the final order acknowledgement issued by Seller. To obtain consideration under this Limited Warranty, Buyer must first contact Seller, stating in what respect the good are believed by Buyer to be defective. Failure to give such notice within the warranty period shall be a waiver of this Limited Warranty and no assistance or other action thereafter taken by Seller shall be deemed to extend or revive the warranty period. This Limited Warranty shall not apply to goods which, in Seller's sole judgement, have been the subject of negligence, misuse, abuse, accident, misapplication, tampering or alteration, defacing, scratches, dents, chips, and or tears, on any surface, not caused by the warrantor, nor shall it apply to goods damaged by acts of God, war or civil insurrection, improper assembly, installation, operation, maintenance or storage, or other than normal application, use or service, including, without limitation, failures caused by foreign materials, erosion, or wear and tear. This Limited Warranty shall not cover, and Seller shall not under any circumstances be liable for, damages for injuries to persons or property, loss of product, loss of profits, loss of use, expenses of labor, travel or other items related to the removal, replacement or recall of defective goods; damages resulting from the removal of defective goods or the installation of repaired or replacement goods; expenses relating to the transportation of goods to and from Seller's facility; damages resulting from any consequential, incidental, contingent or special damages, whether arising in contract, in tort, or under statute; or any other damages or expenses not agreed upon in writing by Seller, even if Seller has been advised of the potential for any such damages or expenses. In no event shall Seller's total liability exceed the specific purchase price of the subject goods. **THIS LIMITED WARRANTY IS IN LIEU OF ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ALL WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE OR USE.**

Please refer to the product owner's manual, or contact and authorized representative of the warrantor, for instructions on filing a warranty claim. No person is authorized to give any other warranty or to assume any other liability on the Seller's behalf. The provisions of the Limited Warranty shall be interpreted and governed pursuant to the Laws of the State of Illinois.



READY2GO
RESTROOM TRAILERS LLC

1208 Balsam Dr.
Imperial, PA 15126
Office: 412-498-2632
Fax: 847-574-7600
Email: lee@ready2gorestroomtrailers@outlook.com
www.ready2gorestroomtrailers.com

QUOTATION
202005863

Date: 7/8/2020
Quote is good for 30 days

RESTROOM, SHOWER, COMBINATION AND SPECIALTY TRAILER SALES

CUSTOMER (BUYER)

Name: Town of Waterford
Address: 16 Rope Ferry Rd
City, State: Waterford, CT
Zip: 06385

Phone:
Fax:
Email: rdummett@waterfordct.org

SHIP TO:

Name: Rawle Dummett
Address:
City, State:
Contact:
Phone:

9 Station 35' Handicap Accessible Restroom Trailer with Direct Sewer and Water

Interior Color: Basic Interior Package (Grey FRP) Exterior Color: Non Stock Aluminum Cargo Green Quantity: 1 Price Each: \$48,479.00

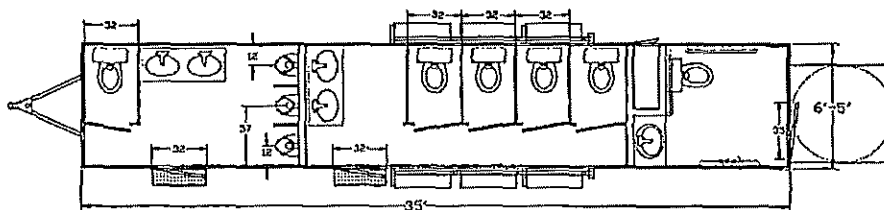
BASE PRICE
\$48,479.00

- STANDARD ITEMS - ALL TRAILERS -

- Oversized Structural Steel Beams
- All Steel Cage Construction
- E-Z Lube Hubs
- Poly Insulation
- Smooth Aluminum Exterior Siding
- One Piece Aluminum Seamless Roof
- Electric Brakes
- Keyed alike Locks
- Independent Torsion Axles
- Commercial PEX Water Lines
- Chip Resistant Undercoating
- Marine Grade Sub Floor
- Waste Tank Sight Gauge
- 2- 5/16" Trailer Receiver

- STANDARD ITEMS - PER TRAILER DESIGN -

- A/C (13,500 BTU) and Heat Strip (5,600 BTU)
- Heavy Duty Alum. Steps & Handle
- Tined Faucets
- LED Interior-Exterior Trailer Lighting
- FRP (fiberglass wall panels)
- Waste Water Tank



See the next page for Optional Items

OPTIONAL ITEMS, DELIVERY, AND TOTAL COSTS

1	Options listed on page 2	\$20,980.00	\$ 20,980.00
		Sub Total:	\$69,459.00
Sales Tax (when applicable)		State:	
Tax Rate:			\$ -
948	Delivery Charge per Mile	\$ 1.70	\$ 1,611.60

Financing Available -

FINAL PRICE
\$71,070.60

50% or PO Due upon order	\$ 35,535.30
50% Due Upon Completion	\$ 35,535.30

Notes: D-Ring Tie Down Points located on 4 corners. Key Switches in all three bathroom compartments. Restroom Door Signage (Male, Female, and Family Accessible Male/Female). Lavatory guards under sinks. 1 Blow-off valve for winterization of trailer.



READY2GO
RESTROOM TRAILERS LLC

QUOTATION
202005863

OPTIONAL ITEMS (some items may increase lead time)

Qty	Option	\$/ea.	Total \$
	Interior upgrade to Laminated Two Tone walls from FRP panels (per Trailer foot)	\$70	\$0
	Interior upgrade to Grey Laminated walls with Bamboo Accent Wall from FRP panels (per Trailer foot)	\$90	\$0
	Upgrade to Panel Doors from High Privacy Metal Partition Doors (per Door)	\$300	\$0
	Wash Down Package - Aluminum Interior Trim caulked along bottom for superior moisture resistance - FRP Interior Only (per Trailer foot)	\$35	\$0
	Generator Mount on Tongue of Trailer with Diamond Plate Encasement	\$1,000	\$0
1	Upgrade to Non Stock Aluminum (Stock Aluminum : White, Pewter, Charcoal) Cargo Green	\$250	\$250
	Upgrade to Non Stock Laminated (Stock Laminated : Linsy, Chocolate, Wedding Cake, Feather Grey, Taupe)	\$250	\$0
	Upgrade to Non Stock Partition Color (Stock Partition : Latte, Slate, Charcoal)	\$250	\$0
	Remote Monitoring Application (includes Deep Cycle Battery)	\$1,100	\$0
	Solar Panel Charging (per Solar Panel)	\$700	\$0
	Deep Cycle Battery (per Battery)	\$250	\$0
	Aluminum Diamond Plate fold up Ramp - Drop Box Units (Wheelchair access)	\$3,300	\$0
	Aluminum Sectional Ramp with 5' Platform & Railing - Quick Easy Setup (Wheelchair access) - (per Trailer Design)	\$0	\$0
1	Lowering Trailer with fold up Ramp on Rear - (Wheelchair access, Grinder Pump Toilet required).	\$7,800	\$7,800
	Lowering ADA Module with fold up Ramp on Rear - Hydraulic Lowering (Wheelchair access, Grinder Pump Toilet required)	\$10,500	\$0
			\$0
			\$0

Qty	Option	\$/ea.	Total \$
35	*Coin Rubber Floor* (per Trailer foot)	\$70	\$2,450
	Aluminum Wheels	\$110	\$0
	Increase Trailer by 1ft	\$850	\$0
	Non-Powered Vent/ Skylight with Vent Cover	\$180	\$0
3	Powered Vent/ Skylight with Vent Cover	\$230	\$690
	Diamond Plate Rock Guard	\$400	\$0
	Spare Tire (mounted)	\$350	\$0
1	Utility Room w/ Door	\$550	\$550
1	Vacant/ Occupied LED Indicator (ADA Room)	\$125	\$125
	Water tank/ pump, 105 gallons (Lowering ADA)	\$720	\$0
	Water tank/ pump, 140 gallons (Non-Lowering ADA)	\$780	\$0
	Water tank/ pump, 225 gallons (215 gallons useable)	\$890	\$0
	Water tank/ pump, 300 gallons (275 gallons useable)	\$1,250	\$0
	Water tank/ pump, 400 gallons (360 gallons useable)	\$1,350	\$0
1	Hot Water Heater (Cabinet/ Utility)	\$300	\$300
	Wall Heater	\$210	\$0
	Cold Weather Package (per Trailer foot)	\$100	\$0
	Fiberglass Subfloor (per Trailer foot)	\$70	\$0
	Outlets - GFI protected	\$120	\$0
	Replace LPG Tankless w/ Electric (increases Power Requirement)	\$300	\$0
	Dual 40# Propane Tanks mounted on Tongue	\$500	\$0
6	1.5 gal (or less) toilets w/ flush valve and commercial "open" seat	\$550	\$3,300
3	1.5 gal (or less) urinals w/ flush valve	\$550	\$1,650
	Toilets and Urinals require 1" High Pressure Water Inlet Line	\$0	\$0
3	LED Exit and Emergency Lighting	\$50	\$150
1	Emergency Button with Exterior buzzer/light	\$250	\$250
			\$0
			\$0

Qty	Option	\$/ea.	Total \$
	Standard Residential Toilet (upgrade)	\$250	\$0
	Add Toilet	\$450	\$0
	Add Urinal	\$450	\$0
	Add Sink (Wall-Mount/ Pedestal)	\$475	\$0
	Single Sink to Single Vanity (per Sink)	\$350	\$0
	Single Sink to Double Sink Solid (per Sink)	\$975	\$0
	Upgrade to Vessel Sink (per Sink)	\$150	\$0
	Solid Surface Countertop (per Sink)	\$150	\$0
3	Electric Hand Dryer	\$650	\$1,950
	Single Framed Mirror	\$190	\$0
	Double Framed Mirror	\$280	\$0
	Fold Down Seat (18")	\$225	\$0
	Music Amp w/ 2 speakers and USB/ SD Card Player	\$550	\$0
1	Baby Changing Station	\$275	\$275
			\$0
			\$0

Qty	Option	\$/ea.	Total \$
6	Double Roll Toilet Paper Dispenser	\$25	\$150
	Stainless Steel Q-Fold Towel Dispenser	\$95	\$0
	Enmotion Hands Free Towel Dispenser	\$125	\$0
3	Stainless Steel Garbage Can	\$130	\$390
	Foaming or Liquid Soap Dispenser	\$45	\$0
	Sanitary Napkin Disposal SS	\$55	\$0
5	Upgrade to Stainless Steel Mirror	\$50	\$250
5	Stainless Steel Soap Dispensers	\$90	\$450
			\$0
			\$0

Options selected are highlighted in blue.

Clean & Dry Package = Wash Down Package + Coin Rubber Floor + Fiberglass Subfloor (Water-resistant and Easy to Clean)

OPTIONS PRICE
\$20,980.00

AGREEMENTS:

- *It is the purchaser's responsibility to research and provide us with any codes or build standards unique to your area that affect the trailer construction or use.
- *Deposit must be received within 72 hours to secure production space.
- *Once the deposit is received, your order may not be cancelled or refunded.
- *Quoted lead times are estimated. Production times may vary due to circumstances beyond our control.
- *Any specific requests must be noted on this quote form, or we will build to our standards. This includes but is not limited to materials, fixture locations, and overall design.
- *Items discussed, but not listed on this quotation, will not be added to your final trailer build. This is a custom trailer being built for you.
- *Your signature below will serve as acceptance and approval of all trailer pricing, specifications, accessories, and designs listed on this quote.

Signature: _____

Date: _____

Print Name: _____

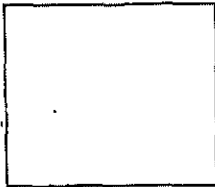


Trailer Color Selection Approval

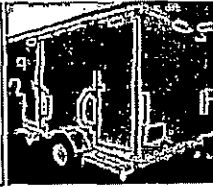
Trailer Name/ Number: _____

EXTERIOR Color Options. Circle your choice from the list below.

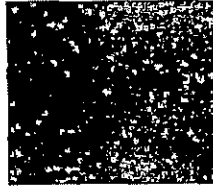
STANDARD COLORS:



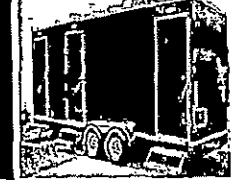
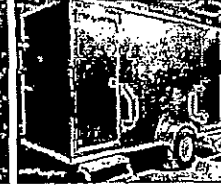
Crystal White



Light Pewter



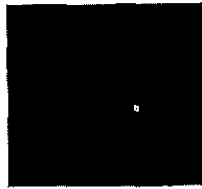
Charcoal



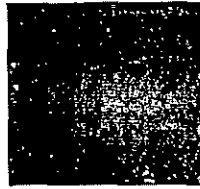
CUSTOM Color Options. Available for an additional fee:



Cargo Green



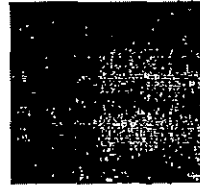
Victory Red



Champaign Beige



Black

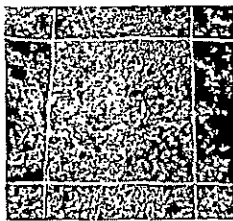


Dove Grey

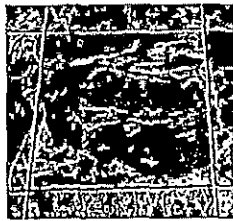


Royal Blue

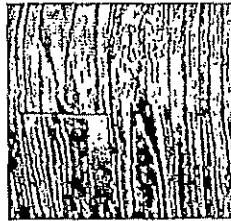
FLOORING Color Options. Circle your choice from the list below:



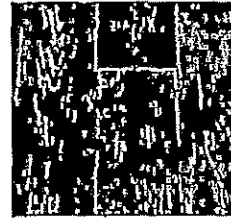
Rust



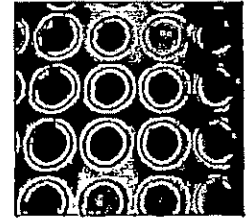
Black Stone



Oak Wood



Grey Wood Plank



Coin Rubber

Addition Design and Color Selections:

Partition Color Selection:

Latte (Light Tan)

Charcoal (Grey)

Custom: _____

Interior Color Selection:

White FRP

Grey FRP

Custom: _____

Interior Trim Selection:

White Wood

Oak Wood

Aluminum Wash Down

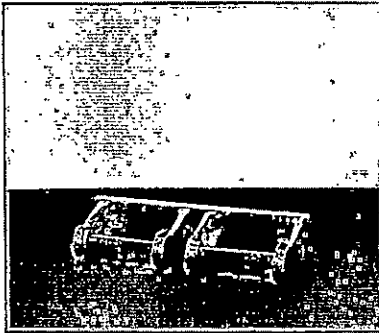
Other Build Notes: (Customer/ Sales): _____

Approved By: _____

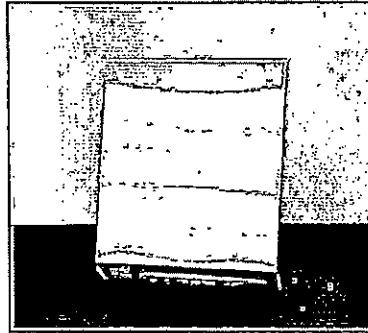
Printed Name: _____

Date: _____

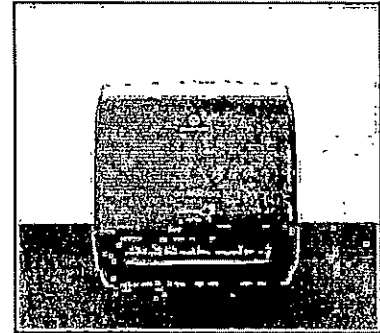
Wall Mounted Accessories



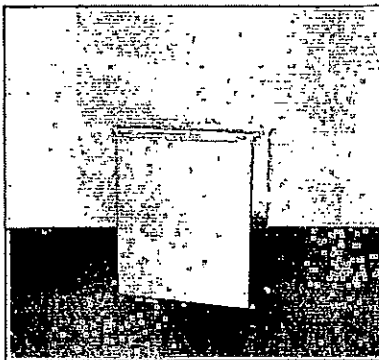
**Double Roll Toilet
Tissue Dispenser**



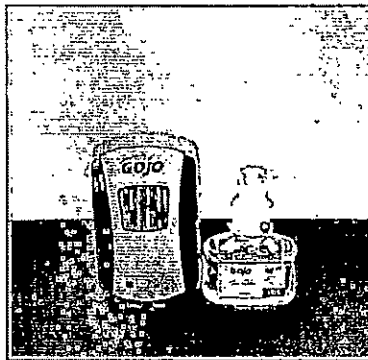
**Stainless Steel C-Fold
Towel Dispenser (towels not included)**
(11"w x 14 5/8"h x 4 1/16"d)



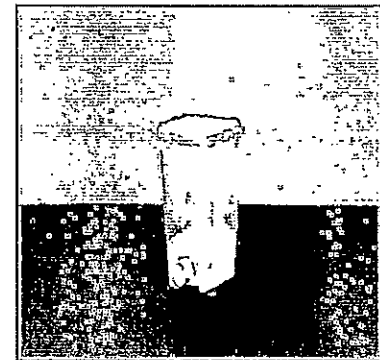
**EnMotion Hands Free
Towel Dispenser (towels not included)**
(15"w x 17 1/2"h x 10"d)



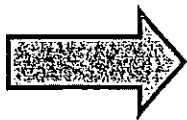
**Sanitary Napkin Disposal
Stainless Steel**
(7 7/8"w x 9 11/16"h x 4"d)



**GOJO Soap Dispenser -
Hands Free w/ Soap Refill**
(Temporarily Unavailable)



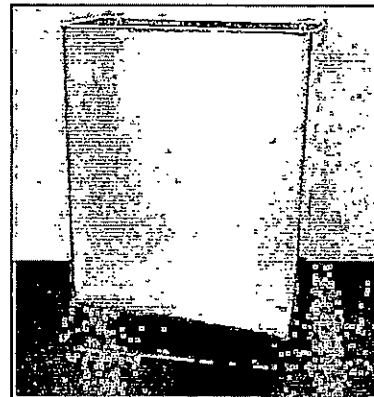
**Foaming or Liquid
Soap Dispenser**



We Install!



***Baby Changing Station**
(36"w x 22"h x 20 7/16"d)
(36"w x 22"h x 4"d) **Closed**



**Stainless Steel
Garbage Can**
(15 1/4"w x 23"h x 8"d)

Accessories listed on this page are installed on-site by the customer and/ or end user. Please use caution when deciding on final placement as some installations may be permanent (damage to surfaces can occur which may not be repairable). Use 3/4" Drywall screws for installation (included). *Baby Changing Station is installed by COHSI pre-delivery*

FINANCE DEPARTMENT

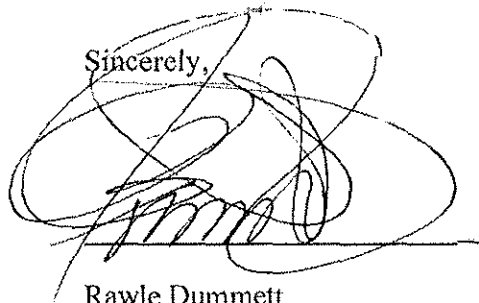
Memo

To: The Board of Selectmen
From: Rawle Dummett
CC: Kim Allen
Date: February 4, 2021
Re: Bid Award – Bid#20-110 Ballistic Film/Glass for Clark Lane and Quaker Hill Schools

Dear Mr. Brule,

Bid Proposals for the above mentioned bid were opened on December 17, 2020 at 10:00 a.m. by Maryellen McConnell – Administrative Assistant, Eva Renski- Assessment Aide and I with the attached results. After careful analysis of the submissions by the Board of Education and I, it is recommend that Millard Enterprises, the sole bidder, be awarded the contract to complete this project in the amount of \$67,825.00. Funds will be available from Line Item 20560-57842 School Security.

Sincerely,

A large, stylized handwritten signature in black ink, appearing to be 'Rawle Dummett', is written over a horizontal line.

Rawle Dummett
Purchasing Agent,
Town of Waterford

From: Jay Miner
To: Rawle Dummett
Subject: RE: Ballistic Film
Date: Thursday, February 4, 2021 11:46:39 AM

**CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address
and know the content is safe.**

Hello Rawle, Yes I've spoken with Joe and Sue from Millard and I would like to go with the mid-grade product, the ultra800 with the ballistic caulk option. This would be the total of \$67,825.00. Thank you, Jay

From: Rawle Dummett [mailto:rdummett@waterfordct.org]
Sent: Thursday, February 4, 2021 11:36 AM
To: Jay Miner
Subject: Ballistic Film

Good morning Jay.

Any update on the Recommendation Letter for the Ballistic Film?

Rawle Dummett
Purchasing Agent
Town of Waterford
Tele:860-444-5842



3M Prestige Dealer

Millard Enterprises

Toll Free: (888) 508-8889

Phone: (860) 436-5877

Fax: (860) 785-8354

www.millardwindowfilm.com



BOMA
ASSOCIATE

TO:

Town of Waterford
Attn: Rawle Dummett
15 Rope Ferry Road
Waterford CT 06385

Phone: 860-440-0540

Email: rdummett@waterfordct.org

PROPOSAL Bid # 20-110

NEW ☒ REVISED ☐

DATE 12/10/2020

RE: Clark Lane & Quaker Hill

Millard Enterprises agrees to furnish and install Window Film as specified below. The film will be fitted and bonded securely to the surface by factory trained professional window film installers. Upon completion, the film will be an integral part of the window.

THIS PROPOSAL PROVIDES FOR THE FOLLOWING:

- ❖ INTERIOR CLEANING AND PREPARATION OF THE WINDOWS TO BE COATED.
- ❖ APPLICATION OF 3M CLEAR SAFETY WINDOW FILM W/ CAULK TO THE FOLLOWING:

SCHOOL	LITES	14ML/CAULK	ULTRA800/CAULK	8ML/CAULK
CLARK-FILM		\$31,788.00	\$28,151.00	\$21,368.00
CLARK-CAULK		\$17,877.00	\$17,877.00	\$17,877.00
SUB TOTAL CLARK LN	449	\$49,665.00	\$46,028.00	\$39,245.00
QUARKER-FILM		\$13,622.00	\$12,063.00	\$ 9,156.00
QUAKER-CAULK		\$ 7,405.00	\$ 7,405.00	\$ 7,405.00
TOTAL	171	\$21,027.00	\$19,468.00	\$16,561.00
QUAKER-FILM		\$ 1,621.00	\$ 1,437.00	\$ 1,090.00
QUAKER-CAULK		\$ 892.00	\$ 892.00	\$ 892.00
TOTAL	22	\$ 2,513.00	\$ 2,329.00	\$ 1,982.00
SUB TOTAL QUAKER HILL	193	\$23,540.00	\$21,797.00	\$18,543.00
GRAND TOTAL	642	\$73,205.00	\$67,825.00	\$57,788.00

PLEASE NOTE: Approx. 21 days to complete within the months of Dec-Mar (Duration could be longer between Apr-Nov)

MILLARD ENTERPRISES AND THE MANUFACTURER WARRANT THE FILM AGAINST CRAZING, PEELING AND CRACKING FOR A 10-12 YEAR WARRANTY PERIOD AFTER INSTALLATION.

- All water bubbles will dry out, but a few small particles or points maybe apparent when dry. They will not affect the film's performance.
- The 1/16" - 1/8" border you notice is a requirement of the application according to the 3M Company. This border allows moisture to escape and prevents peeling due to expansion and contraction.
- 3M Window Films are designed to reduce the harmful effects of the sun from fading of furnishings. While no film can stop fading completely, our films dramatically slow the process of fading by blocking out 99.9% of the sun's harmful ultraviolet rays.
- Blind removal or re-installation of blinds of any kind is NOT included in our pricing or our labor.

PAYMENT TERMS: TBD

All work is to be completed in a professional and proficient manner according to standard practices. All agreements contingent upon strikes, accidents, and/or delays are beyond our control. We are fully licensed and workers are fully covered under worker's compensation insurance. Not responsible for breakage of items not moved 5' away from windows.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Note: This proposal may be withdrawn by us if not accepted within 30 Days

3M Authorized Signature: Sue Orlacchio

Signature _____

Date of Acceptance: _____

1275 Cromwell Ave., Ste. A-10 - Rocky Hill, CT 06067

1177 High Ridge Road - Stamford, CT 06905

BID FORM					
CRUISER AFTERMARKET EQUIPMENT					
SCHOOL	MANUFACTURER	PART NUMBER	DESCRIPTION	QTY	Each Total
CLARK LANE					
QUAKER HILL			14ML CLEAR	LITES	
				449	14.1 31.788
				193	14.1 15.243
CLARK LANE					
QUAKER HILL			ULTRA 800 CLEAR		
				449	14.1 28.151
				193	14.1 13.500
CLARK LANE					
QUAKER HILL			8ML CLEAR		
				449	14.1 21.368
				193	14.1 10.246
CLARK LANE					
QUAKER HILL			CAULKING		
				449	14.1 12.817
				193	14.1 8.297
				TOTAL	See Attached

Date: 12/1/2000

Date: 12/11/2020

NB. Prices shall include delivery to 15 Rope Ferry Road Waterford, CT 06385.

Lead Time Approx. 21 days
Film + Caulk within
the months of Dec-Mar

Lead times could be
longer during our busy
Season Apr.-Nov.

Bid Tabulation Bid#20-110 Ballistic Glass for Clark Lane and Quaker Hill Schools 12/17/2020 10:00 a.m.

SCHOOL	LITES	14 ML/CAULK	ULT RA800 /CAULK	8ML/CAULK
CLARK-FILM		\$31,768.00	\$28,151.00	\$21,368.00
CLARK-CAULK		\$ 17,877.00	\$17,877.00	\$17,887.00
SUB TOTAL CLARK LN	449	\$49,665.00	\$46,028.00	\$39,245.00
QUAKER-FILM		\$13,622.00	\$12,063.00	\$9,156.00
QUAKER-CAULK		\$ 7,405.00	\$ 7,405.00	\$ 7,405.00
TOTAL	171	\$21,027.00	\$19,468.00	\$16,561.00
QUAKER-FILM		\$1,621.00	\$1,437.00	\$1,090.00
QUAKER-CAULK		\$ 892.00	\$ 892.00	\$ 892.00
TOTAL	22	\$2,513.00	\$2,329.00	\$1,982.00
SUB TOTAL QUAKER HILL	193	\$23,540.00	\$21,797.00	\$18,543.00
GRAND TOTAL	642	73,205.00	\$67,825.00	\$57,788.00

FINANCE DEPARTMENT

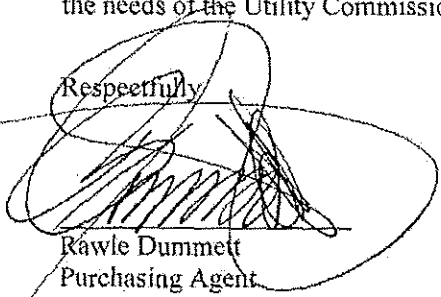
Memo

To: The Board of Selectmen
From: Rawle Dummett
CC: Kim Allen
Date: February 9, 2021

Re: Reassignment of Surplus Asset W-46 2006 Ford F-350

Permission is being sought by the Utility Commission's Director to have Old W46 2006 Ford F-350 (VIN: 1FDWW31P96EB60911), previously in service at the Fire Department and replaced in accordance with the Fleet Plan, reassigned to the Utility Commission for light use. This vehicle currently has approximately 73,550.00 miles, was inspected by the Public Works Department and deemed fit to serve the needs of the Utility Commission.

Respectfully



Rawle Dummett
Purchasing Agent
Town of Waterford

1000 Hartford Road, Waterford, CT 06385
860-444-5886 860-442-9037

Utility Commission

Inter-Office Correspondence

To: Mr. Robert J. Brule- First Selectman
From: Nefali Soto, PE - Chief Engineer Utility Commission 
Date: October 7, 2020
Re: Request for the transfer of Unit W-46 to the Utility Commission

Dear Mr. Brule,

Attached please find correspondence sent to First Selectman Steward on October 27, 2017 requesting the transfer of [then scheduled to be replaced] Unit W-46 (VIN 1FDWW31P96EB60911) from the Oswegatchie Fire Company to the Utility Commission. Such replacement did not take place in FY19; however, it is my understanding that Unit W-46 is now being replaced, therefore, our request renewal. This transfer would be on a "not to be replaced" basis.

As you know, and thanks to your understanding of our staff personnel needs, the vast geographical area within the town that such staff covers, requires for additional [utility type] vehicles to do the work in a safe and efficient manner. Our staff specialize on certain areas of expertise that requires different tools as well as vehicles.

If approved by your office we would like for this transfer to occur as soon as the Oswegatchie Fire Company receives their new replacement vehicle.

If there are any questions, please give me a call.

Respectfully Submitted for your consideration,

Tali Soto

Cc: Jim Bartelli - WIUC Assistant Director
Rawle Dummett - Purchasing Agent

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

INTER-OFFICE CORRESPONDENCE

DATE: February 8, 2021

TO: Naftali Soto, Chief Engineer-Utility Commission

FROM: Garon VanOverloop, Fleet Lead Mechanic

RE: Vehicle assessment of W46

Per your request I recently performed a vehicle assessment of fleet asset ID W46. W46 is a 2005 Ford F350, VIN#1FDWW31P96EB60911 with approximately 73,550 miles and has generated a lifetime repair cost of \$6,022. This truck features a crew cab (four door) style cab with an 8' utility body featuring a lockable cover. The overall condition of this vehicle is "average" for a pickup truck located in the northeast today. The only component noted that needs to be replaced is the right rear stop/turn/marker assembly. A replacement assembly for this vehicle is available for \$45.

W46 has many years of serviceability left in it that would continue to service the town's needs and your department's growing demands. I highly recommend acquiring this asset in the near future.

For any questions, please feel free to contact me.

Garon VanOverloop
Fleet Lead Mechanic

Inter-Office Correspondence

To: Dan Steward – First Selectman
Gail Miller – Finance Dept.

From: Neftali Soto, PE - Chief Engineer Utility Commission

Date: October 27, 2017

Re: 2019-23 Fleet Management Plan (FMP)-WUC

Dear Mr. Steward & Ms. Miller,

As requested on your memo Sept. 11, 2017 -- Fleet Management Guidelines for FY 2019- 2023, the following is submitted for your consideration:

The FY 2019 - FY 2023 Fleet Management Plan identifies the following vehicles scheduled to be replaced during FY 2019:

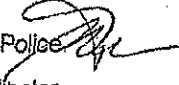
- **C2 (50 WFD) WUC SUV-DPW / 2011 -- Ford-Expedition XLT** - This vehicle is in excellent conditions with only 21,843 miles. There is no need to replace this vehicle at this time. Considering the conditions and the mileage of this vehicle, it is recommended that replacement be re-scheduled to 2021. At such time, a new evaluation will be made to consider if such replacement could be extended for future years.

Regarding transportation and logistics needs for the Utility Commission, due to the fact that our wastewater electrician conducts maintenance and improvements work, mostly by himself, the ability to have his own assigned and equipped vehicle will greatly improve the efficiency of the vast and significant work being and to be done. It is noted that the 2019 FMP schedules for the replacement of utility units W-26 and W-46 currently assigned to the Quaker Hill and Oswegatchie fire services, respectively. Although these units might not meet the critical needs of the fire services, according to the town mechanics, these units appear to have the usefulness that would meet the needs of the utility commission. To that goal, it is hereby respectfully requested from the fleet management committee to consider the transfer of one of these units, preferably W-26 to the Utility Commission to accommodate our needs. Obviously, this could be done on a "not to be replaced" approach. This "hand me down" transfer will significantly alleviate the transportation and logistics needs that we currently have, without the town having to increase the FMP budget and incur in additional expenditures.

WATERFORD POLICE DEPARTMENT

Memo

To: Finance Director

From: Brett Mahoney, Chief of Police 

CC: Ruby York, Office Coordinator

Date: 2/2/2021

Re: Fiscal Year 20-21 Line Item 10129-53150

The resignation of the custodian has required the PD to hire an outside agency to perform the cleaning of the building, and has resulted in the over spending of the line item for Building Maintenance #10129-53150. The deficit will be covered from this point forward until June 30, 2021 by line item for Custodian wages #10129-51220.

The deficit in line item for Equipment #10129-54020 in the amount of 117.50 will be covered by the line item for Services and Contracts #10129-52040

Should you have any questions please feel free to contact me.

TOWN OF WATERFORD TRANSFER REQUEST FORM

Out of Series Transfer Request

POLICE
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10129	53150	BUILDING MAINTENANCE	16,250.00	(9,288.07)	26,363.84		17,075.77
2	10129	51220	CUSTODIAL	43,923.00	26,363.84		(26,363.84)	0.00
3								0.00
4	10129	54020	EQUIPMENT	5,277.00	(117.50)	117.50		0.00
5	10129	52040	SERVICE CONTRACTS & REPAIRS	39,785.00	22,486.90		(117.50)	22,369.40
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
								0.00
								0.00
TOTAL						26,481.34	(26,481.34)	

Explanation

The department custodian resigned and a contractor will be used through the end of the fiscal year to perform the cleaning of the building.

Brett Mahoney, Chief of Police
Department Head

2/2/2021
Date

Kim Allen
Director of Finance

2/2/2021
Date

First Selectman

Date

Commission/Board Approval

Date



02/02/2021 11:02
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

P
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FOR 2021 13

ACCOUNTS FOR:
101 GENERAL FUND

10129 POLICE DEPARTMENT

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10129 51110 ADMINISTRATION	473,575	0	473,575	287,665.45	.00	185,909.55	60.7%
10129 51210 CLERICAL AND TECHN	307,282	0	307,282	212,993.69	.00	94,288.31	69.3%
10129 51230 CUSTODIAL	43,923	0	43,923	17,559.16	.00	26,363.84	40.0%
10129 51420 PATROL	3,333,709	0	3,333,709	1,953,343.55	.00	1,380,365.45	58.6%
10129 51421 MARINE PATROL	23,716	0	23,716	21,945.54	.00	1,770.46	92.5%
10129 51430 DETECTIVE	486,203	0	486,203	295,529.50	.00	190,673.50	60.8%
10129 51435 COMMUNITY SERVICE Q	140,053	0	140,053	64,824.72	.00	75,228.28	46.3%
10129 51450 EXTRA DUTY	0	0	0	.00	.00	.00	.0%
10129 51610 OVERTIME	145,814	0	145,814	78,112.88	.00	67,701.12	53.6%
10129 51820 REPLACEMENT OVERTIM	360,508	0	360,508	268,797.30	.00	91,710.70	74.6%
10129 51830 TRAINING & EDUCATIO	113,967	0	113,967	65,015.04	.00	48,951.96	57.0%
10129 51910 FRINGE BENEFITS	0	0	0	-223.20	.00	223.20	100.0%
10129 51920 F.I.C.A.	420,922	0	420,922	236,873.28	.00	184,048.72	56.3%
10129 52010 ADVERTISING	500	0	500	428.60	.00	71.40	85.7%
10129 52020 POSTAGE	2,000	0	2,000	617.76	.00	1,382.24	30.9%
10129 52030 PROFESSIONAL FEES	11,000	0	11,000	7,566.99	.00	3,433.01	68.8%
10129 52040 SERVICE CONT. AND R	39,785	0	39,785	17,298.10	.00	22,486.90	43.5%
10129 52050 DUES, CONFERENCES &	1,735	0	1,735	412.50	.00	1,322.50	23.8%
10129 52060 PRINTING	1,200	0	1,200	1,051.40	.00	148.60	87.6%
10129 52080 TELEPHONE	33,422	0	33,422	16,327.91	.00	17,094.09	48.9%
10129 52090 HEATING FUEL	17,566	0	17,566	8,319.40	.00	9,246.60	47.4%
10129 52100 ELECTRICITY	52,223	0	52,223	30,378.08	.00	21,844.92	58.2%
10129 52115 WATER & SEWER CHARG	4,500	0	4,500	2,061.07	.00	2,438.93	45.8%
10129 52300 TRAINING, EDUCATION	74,200	0	74,200	44,348.24	.00	29,851.76	59.8%
10129 52305 OSHA COMPLIANCE	5,500	0	5,500	1,888.93	.00	3,611.07	34.3%
10129 52370 CLOTHING OR UNIFORM	84,465	0	84,465	73,193.14	.00	11,271.86	86.7%
10129 52440 DATA PROCESSING SER	0	0	0	.00	.00	.00	.0%
10129 52520 CRIMINAL JUSTICE PL	13,520	0	13,520	13,520.00	.00	.00	100.0%
10129 53010 OFFICE SUPPLIES	1,000	0	1,000	336.07	.00	663.93	33.6%
10129 53020 OTHER SUPPLIES	7,000	0	7,000	4,298.43	.00	2,701.57	61.4%
10129 53070 AUTO REPAIRS	32,000	0	32,000	12,949.03	.00	19,050.97	40.5%
10129 53090 FUELS AND LUBRICANT	111,441	0	111,441	41,052.66	.00	70,388.34	36.8%
10129 53100 TIRES	10,325	0	10,325	7,047.11	.00	3,277.89	68.3%
10129 53150 BUILDING MAINTENANC	16,250	0	16,250	22,338.07	3,200.00	-9,288.07	157.2%*
10129 53180 POLICE EQUIP. & SUP	39,660	0	39,660	32,757.61	1,575.52	5,326.87	86.6%
10129 53210 SELECTIVE ENFORCEME	2,500	0	2,500	1,000.00	.00	1,500.00	40.0%
10129 53220 MARINE PATROL	4,000	0	4,000	1,944.90	.00	2,055.10	48.6%
10129 53260 DOG WARDEN SUPPLIES	30,000	0	30,000	30,000.00	.00	.00	100.0%
10129 53320 CHALLENGE	0	0	0	.00	.00	.00	.0%
10129 54020 EQUIPMENT	5,277	0	5,277	2,694.50	2,700.00	-117.50	102.2%*

02/02/2021 11:02
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

P 2
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FOR 2021 13

ACCOUNTS FOR:
101 GENERAL FUND

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10129 54040 VEHICLES EQUIPMENT	0	0	0	.00	.00	.00	.0%
TOTAL POLICE DEPARTMENT	6,450,741	0	6,450,741	3,876,267.41	7,475.52	2,566,998.07	60.2%
TOTAL GENERAL FUND	6,450,741	0	6,450,741	3,876,267.41	7,475.52	2,566,998.07	60.2%
TOTAL EXPENSES	6,450,741	0	6,450,741	3,876,267.41	7,475.52	2,566,998.07	

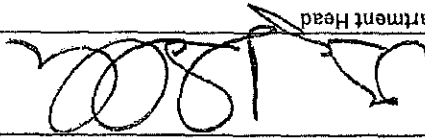
19-01-100-21

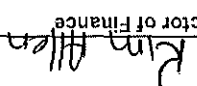
TOWN OF WATERFORD
TRANSFER REQUEST FORM
In Series (Over \$1000)

Public Works
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	Budget Transfer INCREASE	Budget Transfer DECREASE	Budget REVISED Amount
1	10130	53300	Highway Materials	\$ 235,000	\$ 163,572		50,000.00	\$ 113,572
2	10130	53070	Auto Repairs	\$ 147,500	\$ (11,011)	50,000.00		\$ 38,989
3								\$ -
4								\$ -
5								\$ -
6								\$ -
7								\$ -
8								\$ -
9								\$ -
10								\$ -
TOTAL						50,000.00	50,000.00	

Explanation:

Department Head 

Director of Finance 

First Selectman

Commission/Board Approval

Date

Date

Date

2/9/21

2/10/21

INTER-OFFICE MEMORANDUM TOWN OF WATERFORD

To: Rob Brule, First Selectman

From: Gary Schneider, Director of Public Works

Date: 2/8/2021

Re: Transfers



One goal as the Public Works Director is to maintain what we have, respect the investment that the Town has made into the equipment. With a new Lead Mechanic, that goal is being met.

Years' worth of deferred vehicle repair needs has caused our FY 21 budget to request a transfer from another Public Works line item. The current budget was prepared using a 3 year average of expenditures, not the projected need or the backlog of repairs. Vehicle repairs deferred in previous years depressed the total expenditures spent, thus the FY 21 budget would reflect the three previous years of reduced effort.

The Department's FY 21 budget programed \$184,000 for repairs. That was not increased in order to achieve a \$0 increase from FY20.

The request is to transfer the funds from within the Public Works Department budget. Line item 10130-53300 will be reduced by \$50,000. This impact will be manageable as COVID 19 is still affecting our staffing levels. With the current staff availability, our primary focus remains on sanitation (curbside collection and transfer station operations) and roadside safety items leaving other maintenance activities for last. This condition is expected to remain throughout this fiscal year.

02/10/2021 08:10
Kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

P 1
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FOR 2021 13

ACCOUNTS FOR:
101 GENERAL FUND

ORIGINAL
APPROP

TRANSFERS/
ADJUSTMENTS

REVISED
BUDGET

YTD EXPENDED

ENCUMBRANCES

AVAILABLE
BUDGET

PCT
USED

10130 PUBLIC WORKS

10130 51110 ADMINISTRATION	315,404	0	315,404	194,124.06	.00	221,279.94	61.5%
10130 51130 ENGINEERING	5,735	0	5,735	668.96	.00	5,066.04	11.7%
10130 51230 CEMETARY AND TECTNI	141,937	0	141,937	89,997.43	.00	51,939.57	63.4%
10130 51450 EXTRA DUTY	0	0	0	.00	.00	.00	.0%
10130 51451 EXTRA DUTY REGULAR	0	0	0	.00	.00	.00	.0%
10130 51510 EQUIPMENT MAINTENANCE	345,771	0	345,771	150,179.84	.00	195,591.16	43.4%
10130 51520 HIGHWAY MAINTENANCE	984,189	-77,365	906,824	491,111.04	.00	415,712.96	54.2%
10130 51530 REFUSE COLL. & DISPO	292,464	77,365	369,829	258,974.30	.00	110,854.70	70.0%
10130 51540 SNOW REMOVAL	80,000	0	80,000	44,198.90	.00	35,801.10	55.2%
10130 51810 OVERTIME	52,000	0	52,000	37,244.46	.00	14,755.54	71.6%
10130 51910 FRINGE BENEFITS	11,005	0	11,005	8,986.39	.00	2,018.61	93.4%
10130 51920 F.I.C.A.	170,480	0	170,480	91,065.58	.00	79,414.42	53.4%
10130 52020 POSTAGE	6,100	0	6,100	3,442.90	.00	2,657.10	56.4%
10130 52030 PROFESSIONAL FEES	90,000	0	90,000	173.69	.00	263.31	39.7%
10130 52040 SERVICE CONT. AND R	58,600	0	58,600	36,045.17	.00	-1,572.82	101.7%*
10130 52050 DUES, CONFERENCES &	1,960	0	1,960	31,785.08	15,641.12	10,973.80	81.3%
10130 52070 PRINTING	90	0	90	283.00	.00	1,677.00	14.4%
10130 52080 RETRIBUTABLE EXPENSES	50	0	50	39.98	.00	90.00	80.0%
10130 52090 FUEL OIL	41,100	0	41,100	5,509.37	.00	35,590.63	13.4%
10130 52100 ELECTRICITY	25,400	0	25,400	26,368.70	.00	-968.70	103.8%*
10130 52110 WATER	8,100	0	8,100	3,297.64	.00	4,802.36	40.7%
10130 52400 MEAL ALLOWANCE	2,600	0	2,600	563.11	.00	2,036.89	21.7%
10130 52410 STREET TREE MAINTEN	1,500	0	1,500	549.95	.00	950.05	36.7%
10130 52450 SITE WORK	500	0	500	.00	.00	500.00	.0%
10130 52460 STREET LIGHTING	90,000	0	90,000	23,693.13	.00	66,306.81	26.3%
10130 52470 SOLID WASTE DISPOSAL	900,000	0	900,000	460,095.39	436,239.52	3,665.09	99.6%
10130 52500 RECYCLING PROGRAM	250	0	250	.00	.00	250.00	.0%
10130 52510 OPTIONS AND RIGHTS	1,000	0	1,000	.00	.00	1,000.00	.0%
10130 52520 RENTAL OF EQUIPMENT	20,000	5,000	25,000	24,306.80	.00	550.20	97.2%
10130 52531 LANDFILL CAP MAINTEN	325	0	325	5,750.00	.00	-43.65	113.4%*
10130 53030 OFFICE SUPPLIES	17,500	0	17,500	368.65	.00	3,665.09	79.2%
10130 53050 OPERATIONAL SUPPLIES	17,400	0	17,400	11,293.08	.00	3,966.38	1.0%
10130 53050 ENGINEERING EQUIP. &	147,500	0	147,500	111,545.62	.00	36,954.38	107.5%*
10130 53070 AUTO REPAIRS	216,700	0	216,700	39,315.43	.00	177,384.57	78.1%
10130 53080 TILES AND LUBRICANT	35,000	0	35,000	17,686.61	.00	10,510.42	18.0%
10130 53240 REFUSE DISPOSAL MAT	0	0	0	.00	.00	.00	.0%
10130 53250 TRAFFIC CONTROL MAT	30,000	0	30,000	13,464.74	.00	16,535.26	44.9%
10130 53300 HIGHWAY MATERIALS	235,000	-5,000	230,000	56,946.96	10,113.95	162,939.09	29.2%

02/10/2021 08:10
Kaileen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

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FOR 2021 13

ACCOUNTS FOR:
101 GENERAL FUND

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10130 54050 AUTOMOTIVE EQUIPMENT	17,412	0	17,412	14,122.31	.00	3,289.69	81.1%
10130 54060 OFFICE EQUIPMENT	2,000	0	2,000	94.88	.00	1,905.12	4.7%
10130 55010 TOWN AID ROADS IMPR	320,698	0	320,698	.00	128,306.00	192,392.00	40.0%
TOTAL PUBLIC WORKS	4,689,207	0	4,689,207	2,253,297.17	717,359.12	1,718,550.71	63.4%
TOTAL GENERAL FUND	4,689,207	0	4,689,207	2,253,297.17	717,359.12	1,718,550.71	63.4%
TOTAL EXPENSES	4,689,207	0	4,689,207	2,253,297.17	717,359.12	1,718,550.71	

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

February 5, 2021

Mr. Robert Brule

First Selectman

Town of Waterford

15 Rope Ferry Road
Waterford, CT 06385

Subject: Braman Road

Dear Mr. Brule,

This request is to appropriate the \$280,000 designated in the FY21 Capital Budget for Braman Road Resurfacing. There are funds designated in line item 20530-57855 in the amount of \$263,470.00. We request an additional amount of \$16,530.00 from the undesignated fund balance to complete this project.

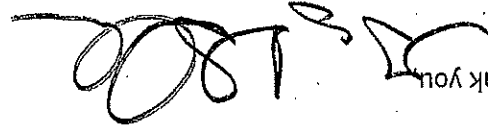
Braman Road is a 5.834 linear foot major east/west road in the southern section of the Town. The Pavement Management 2020 Update prepared by VHB pavement consultants identified milling and reclaiming methods as the course of action to perform before resurfacing the road. Milling is the removal of top course of the pavement leaving an asphalt base to place the new asphalt on top. Reclaiming is when the entire asphalt pavement is ground up along with the gravel base to form a new solid base for the new asphalt to be placed on.

The project calls for the milling of the western end of Braman Road from the intersection of Mary Butler Dr. to Great Neck Road (RT 213). Due to the condition of the road from Mary Butler Dr. to Peppertox Road, we will reclaim that section of the road. After milling or reclaiming, the entire road will be:

- Resurfaced with 3 inches of asphalt.
- The edge of road will be loamed and seeded.
- Driveway aprons will be paved
- Epoxy Traffic Markings will be re-established
- There are no manholes in the road to adjust.

I request to be added to the agenda for the Board of Selectman on Tuesday February 16, 2021.

Thank you



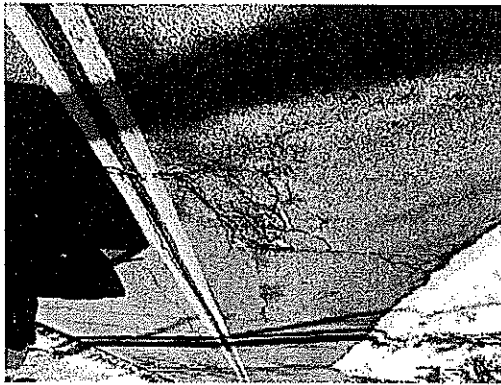
Gary J. Schneider, Director

Waterford Public Works Department

Cc: Kimberly Allen, Finance Director



PHONE: 860-442-0553
www.waterfordct.org



25 January 2021

Waterford Board of Selectmen
15 Rope Ferry Road
Waterford, CT 06385

RE: Amtrak 2021 Vegetation Control Program

Dear Board Members:

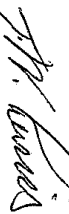
Enclosed please find the 2021 Vegetation Management Plan (VMP) for the National Railroad Passenger Corporation (Amtrak) in accordance with the requirements of Connecticut General Statutes Section 22a-66a(j). Per the statute this VMP must be submitted to the chief elected official or board of selectmen of each municipality through which Amtrak operates and maintains track. Additionally, this VMP has been submitted to the commissioner of the Connecticut Department of Transportation.

It is anticipated that herbicide application will commence after March 15, 2021 depending upon weather conditions and other factors.

Amtrak is committed to its obligation to maintain its right-of-way in accordance with both state and federal safety standards. Vegetation management is an integral component of those safety efforts.

Please feel free to contact TEC Associates with any questions about this VMP.

Very truly yours,
TEC ASSOCIATES



Thomas W. Lewis

Enclosure

cc: Eric Bergeron, CDOT
Dante DeAnnunzio, Amtrak

VEGETATION MANAGEMENT PLAN

For

Amtrak

For Railroad Rights-of-Way
In the State of Connecticut

How Vegetation May Affect the Integrity of the Railbed

Plant seeds carried to the track area by the same mechanisms as the dirt can sprout and begin to develop. During plant development, fibrous root systems appear which expand through the ballast and accumulate additional dirt. The fibrous roots of most plants are continuously dying and renewing themselves adding decaying plant material to the accumulating dirt. This mixture of dirt and plant material holds moisture and provides a seedbed for new plants. The drainage capacity of the ballast is greatly reduced and moisture is retained around the ties contributing to their decay.

During rain, the fouled ballast can retain enough moisture to become saturated. This results in a loss of support for the track both vertically and laterally leading to movement under the train.

Vegetation and Fire Hazards

In dry weather, vegetation within the roadbed can be easily set on fire by brake shoes on steel wheels. The exhaust from diesel locomotives is another source of sparks, particularly as the throttle position is being increased or decreased. Track maintenance activities such as cutting, grinding, or welding rail are another ignition source. In order to minimize the potential for fires, railroads keep their ROW clear of flammable material, including vegetation.

Other Safety Issues that May Result from the Presence of Vegetation in the Ballast Area

An additional problem occurs with the above ground portion of plants growing near the rails. Trains depend on friction between the steel rails and steel wheels for moving and braking. Anything that reduces friction between the wheels and rails can create dangerous problems. A light rain which wets the track can double or triple minimum stopping distances required, depending on the train's weight, speed, and the slope involved. Most plant tissues are immediately crushed between the wheel and rail, but release water and plant sap which acts as a lubricant just as rain does and may increase stopping distance by the same proportions.

Vegetation also creates unsafe footing for railroad personnel/employees, particularly train crews which may be at work at any hour and in any weather. The vegetation itself may be the hazard or it may conceal objects or areas of unsafe footing.

Vegetation, Visibility, and Signals

Visibility is important both for railroad personnel working on or near trains and for motorists crossing railroad tracks. Train engineers and other operating personnel must be able to see all types of railroad signals. These signals indicate the status of the traffic on the track ahead and also indicate when whistles must be sounded as the train approaches a road crossing. Signs also provide other types of safety information as well. Motorists must be able to see trains as they approach railroad crossings and employees must be able to visually inspect moving rail equipment. Locomotive engineers must be able to see around curves and see that switches and derails are in the correct position.

Federal laws require vegetation control to ensure proper functioning of signals and communication lines. Trees and plants short out electrical equipment and cause failure of communication systems and signals.

- Yards
- Switches, signals, and signs
- Highway grade crossings
- Bridges, bridge abutments, and buildings
- Off-track areas
- Inside of curves

The statutory and regulatory intent is specific: the safety of the railroad must be guaranteed through inspection, maintenance, and repair of the ROW.

Meeting FRA Requirements

In areas such as those adjacent to the ROW roadbed where total vegetation control is not required, various selective vegetation control techniques are practiced. The goal and purpose of this integrated vegetation control approach is to increase competition for light and growing space for desirable species by selectively eliminating tree species.

By selectively removing these target species by physical or chemical methods, the non-target species will not be affected. In these cases, the target vegetation is eliminated and the desirable, low growing species will be able to rapidly grow and fill the area due to an increase in sunlight, water, and nutrients.

The selective elimination of trees and brush species is site, species, and density dependent. The selection of technique will also take into consideration the preservation and enhancement of non-target desirable species. In no case would a pre-emergent herbicide be used in these areas.

In certain adjacent areas of the ROW, branches and limbs of trees grow into or have the potential to move into the roadbed area striking trains or fouling overhead communication lines. In these cases, the tree will not be eliminated if a selective side trimming of the encroaching limbs can be made from an aerial lift mounted on hi-rail equipment, or on a truck.

Selective side trimming will be considered on a site by site basis according to the type and density of target vegetation present and its propensity to invade the roadbed area or foul communication lines.

Trees and shrubs on the ROW which act as a buffer between the adjacent property and ROW will only be managed if they will interfere with the function and safety of the ROW. Selective vegetation management increases desirable vegetation, prevents erosion, and is aesthetically pleasing to adjacent property owners.

In summation, this VMP can also be considered an integrated plant management program. The ROW will be subject to monitoring the vegetation on the roadbed and adjacent areas. On those areas, in which the vegetation will not be controlled by operational activities, an assessment will be performed to determine the most selective vegetation management approach.

General Definition of IVM

IVM is a sustainable approach to managing vegetation by using all appropriate technology and management practices in a way that minimizes health, environmental, and economic risks. IVM includes, but is not limited to: monitoring plant populations, education; structural maintenance and physical, mechanical, and chemical controls.

Fueling areas are locations where locomotive fuel is stored and distributed. Off-track areas are locations that are not assessable from rail.

ROW Area Adjacent to the Shoulder

Trees and shrubs growing adjacent to the shoulder should be managed to promote the growth of low growing shrubs. Treated trees and shrubs will be those which have the potential to block visibility or invade the roadbed and/or overhead communication lines.

The diagram in Appendix A illustrates typical areas on the ROW area adjacent to the shoulder. These areas are generally between the roadbed and the edges of the ROW on either side. Shrubs in these areas provide a visual screen blocking the view of railroad traffic. These areas may be maintained to include a wide variety of shrubs and herbaceous plants.

On the side of the ROW containing overhead signal and communication lines, low growing shrubs and most herbaceous plants will be maintained and encouraged in an effort to reduce the invasion of tall growing trees into these areas. Tall growing trees growing near overhead signal and communication lines must be controlled.

Low growing vegetation will be encouraged in areas containing underground communication or signal lines. In areas where above ground lines are present, low growing vegetation will be encouraged on the area opposite the lines

Sensitive Areas

Sensitive Areas are sites where environmental or anthropogenic features occur adjacent to the ROW that require additional consideration in order to provide protection from ROW vegetation management activities. Sensitive areas may include surface waters, public and private drinking water supplies, threatened and endangered species, and areas with a high level of human activity. Herbicides shall not enter the waters of the State.

Treatment/Vegetation Management Related Terms:

Physical (Mechanical) Control Methods

Physical (Mechanical) Control Methods that manage vegetation through mechanical or physical means, generally are methods restricted to shrub species. Only trees that interfere with the ROW will be targeted. Currently, mechanical methods are not effective in controlling vegetation within the ballast area.

Mowing: the mechanical process of cutting vegetation, including brush, trees and shrubs, with cutting heads. Mowing includes mechanical vegetation and brush cutting with rotary cutting heads. The cutting heads may be mounted on hydraulic arms that greatly extend the lateral reach of the equipment. These machines can be mounted on off-track, on-track, or hi-rail equipment. Large machines are required for railroad application because of the wide range of conditions found on the ROW.

Pesticide Minimization

All ROW spraying must be done by certified applicators or by persons working under the direct Supervision of a certified applicator. All herbicide applications should be done in a manner and under weather conditions that: (1) minimize the extent and duration of foliar brownout and (2) prevent herbicides from entering areas outside of the ROW.

Labels/MSDS/EPA Fact Sheets

All applications must be accompanied by current labels and Material Safety Data Sheets (MSDS) for each pesticide formulation. These can be obtained through either the manufacturer or distributor of the pesticide formulation. Current EPA Fact Sheets applicable to the active ingredient(s) found in each pesticide formulation must accompany each application when available (when one exists).

Preparation for Herbicide Application

1. Basic Requirements

To protect the public welfare and eliminate adverse impacts on the environment, railroad herbicide application crews must have a Supervisor and operator who is licensed and certified in the State of Connecticut. Applicators must also have a licensed and certified Supervisor who reports daily to the railroad representative or other qualified railroad personnel/employee who is assigned to this task. The railroad is responsible for adherence to this VMP by railroad personnel/employees or their contractor. Applicators must follow all railroad safety regulations and all herbicide label directions.

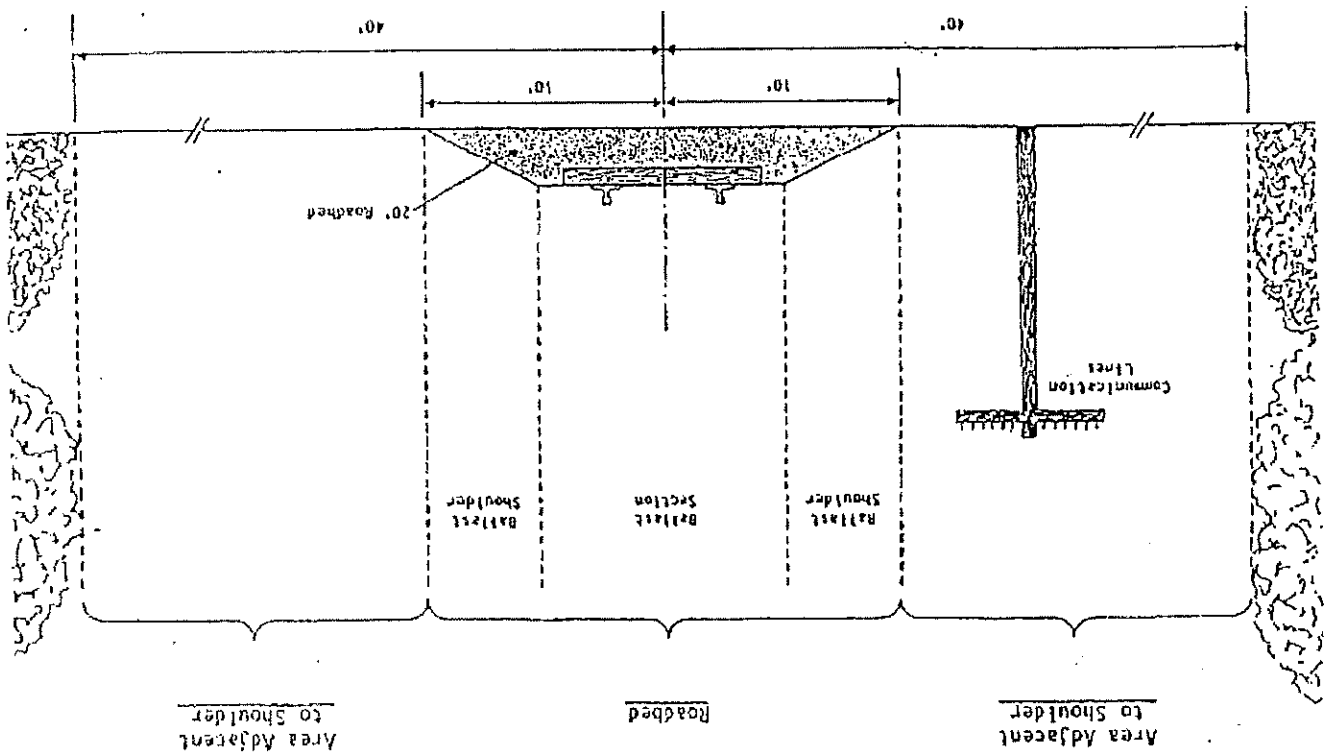
Daily Field Report of Vegetation Control Activities

The daily field report of Vegetation control activities will be filled out each day by operators doing the work. The daily field report will include, but not be limited to:

- Date
- Vehicle and Equipment Numbers
- Track Name, Number, and Designation
- Weather
- Wind Velocity at time 6am 9am 12noon 3pm 6pm
- Wind direction at time 6am 9am 12noon 3pm 6pm
- Temperature at time 6am 9am 12noon 3pm 6pm
- Rain (in inches) at time 6am 9am 12noon 3pm 6pm
- Acres Treated
- Roadbed Area
- Area Adjacent to the Shoulder
- Mainline
- Sidings
- Branch
- Industrial Track
- Bridge

Railbed Diagram

Figure 1
Railroad Areas Requiring Vegetation Control



**MINUTES
BOARD OF SELECTMEN
REGULAR MEETING
January 05, 2021
5:00PM
Waterford Town Hall
ZOOM via Phone Access Only**

Meeting ID: 883 7049 1850
Passcode: 709271
One tap mobile
+13126266799,,88370491850#,,, *709271# US (Chicago)
+19292056099,,88370491850#,,, *709271# US (New York)

Members Present: First Selectman Robert Brule and Selectwoman Elizabeth Sabilla, Selectwoman Jody Nazarchyk,

Staff Present: Kim Allen, Rawle Dummett, Abby Piersall, Gary Schneider, Bruce Miller, Kathy Pierce, Christine Johnson

1. **Call to order & Roll Call-** First Selectman Robert Brule called the meeting to order at 5:01pm
2. **Pledge of Allegiance**
3. **Public Comment:** Jackson H, attending town meeting on behalf of class assignment.
4. **Building Department:** To consider and act on a request from Abby Piersall for the following in-series transfers:

LINE ITEM	LINE DESCRIPTION	FROM	TO
10118-51120	Inspection	\$1,164.05	
10118-51910	Fringe Benefits		\$1,164.05

MOTION by Nazarchyk, and seconded by Sabilla, VOTING IN FAVOR: unanimous
VOTE:3-0

Generator and Installation on the Marine Patrol Boat, in the amount of \$16,566.00 be awarded to Crocker's Boatyard Inc. Pending the approval of a request for an additional appropriation.

MOTION by Nazarchyk, and seconded by Sabilla, VOTING IN FAVOR: unanimous
VOTE:3-0

9. Disposition of Town Property (Ordinance, Chapter 3.08.020 section 2.112.020);

9a. To consider and act on a recommendation from Rawle Dummett, Purchasing Agent, surplus disposal, as part of the fleet plan, a 2007 Autocar, WX64 VIN#5VCDG6MF57H203734, Asset ID: S19, and Compressor Model AC10120H Serial number J4932-on on behalf of Public Works. Upon approval, the Purchasing Agent will then dispose of the item by auction.

MOTION by Nazarchyk, and seconded by Sabilla, VOTING IN FAVOR: unanimous
VOTE:3-0

DISCUSSION: Compressor is a redundant piece of equipment.

9b. The Purchasing Agent, on behalf of the Fire Services Department, respectfully seeks permission from the Board of Selectmen to dispose of forty-one (41) obsolete breathing apparatus (SCBA), in accordance with Chapter 3.08.020, Section 2.112.020 of the Ordinance. These assets have outlived their usefulness to the Town, have been upgraded through the SCBA Replacement Program, and will be disposed of by auction.

MOTION by Nazarchyk, and seconded by Sabilla, VOTING IN FAVOR: unanimous
VOTE:3-0

DISCUSSION: 41 masks are no longer of any use to the Fire Department. There may be companies who may want to purchase parts of the mask.

10. Appointments and Resignations:

DISCUSSION: First Selectman reported previous error on appointment dates, requested to revoke based on the correct term.

MINUTES
BOARD OF SELECTMEN
SPECIAL MEETING
January 20, 2021
5:00PM
Waterford Town Hall
ZOOM via Phone Access Only

Meeting ID: 436 089 7991
Passcode: 123123

One tap mobile

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+19292056099,,4360897991#,,, *123123# US (New York)

Members Present: First Selectman Robert Brule and Selectwoman Elizabeth Sablia, Selectwoman Jody Nazarchyk,

Staff Present: Kim Allen, Gary Schneider, Bruce Miller, Brett Mahoney

1. **Call to order & Roll Call** First Selectman Robert Brule called the meeting to order at 5:01pm
2. **Pledge of Allegiance**
3. **Public Works:** To consider and act on a request from Gary Schneider, Public Works Director, for the following Out of Series transfer:

LINE ITEM	LINE DESCRIPTION	FROM	TO
10130-53300	Highway Materials	\$5,000.00	
10130-52030	Personal Fees		\$5,000.00

MOTION by Nazarchyk, and seconded by Sablia, **VOTING IN FAVOR:** unanimous
VOTE:3-0

MINUTES
THE BOARD OF SELECTMEN BUDGET MEETING followed by
REGULAR BOARD OF SELECTMAN MEETING

Wednesday, February 2, 2021

4:00pm

Waterford Town Hall
Zoom Remote Access Via Phone

Meeting ID: 436 089 7991

Passcode: 123123

One tap mobile

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+19292056099,,4360897991#,,,,*123123# US (New York)

Dial by your location

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+1 929 205 6099 US (New York)

Members Present: First Selectman Robert Brule and Selectwoman Elizabeth Sabilla, Selectwoman Jody Nazarchyk,

PROCEDURE: The Board of Selectmen will hear budget requests in accordance with the below agenda for the Budget meeting, which begins at 4:00pm:

The Board of Selectmen to consider and act on the following budgets and at the appropriate time forward to the Board of Finance for its' consideration of and action on the FY 21/22 Budgets:

- A. Call to Order First Selectman Rob Brule called the meeting to order at 4:00pm.
- B. Pledge of Allegiance
- C. Public Comment
- D. Consider and act on the following budget requests:

1. Registrars

MOTION made by Nazarchyk, and seconded by Sabilla to tentatively approve the Registrars budget request for FY21/22 in the amount of \$74,508.00. VOTING IN FAVOR: unanimous **VOTE:3-0**

2. Library

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Library budget request for FY21/22 in the amount of \$999,475.00. VOTING IN FAVOR: unanimous **VOTE:3-0**

3. Youth & Family Services

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Youth & Family Service budget request for FY21/22 in the amount of \$232,634.00, VOTING IN FAVOR: unanimous **VOTE:3-0**

Discussion:

Kerry Sullivan, Youth & Family Services Board Member, stated the budget being reviewed is less than the budget voted on by the YFS board and requested to be on record.

4. Senior Services

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Senior Services budget request for FY21/22 in the amount of \$491,489.00. VOTING IN FAVOR: unanimous **VOTE:3-0**

5. Emergency Management

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Emergency Management budget request for FY21/22 in the amount of \$1,062,665.00. VOTING IN FAVOR: unanimous **VOTE:3-0**

6. Police

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Police Department budget request for FY21/22 in the amount of \$6,421,688.00. VOTING IN FAVOR: unanimous **VOTE:3-0**

7. Information Technology

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Information Technology budget request for FY21/22 in the amount of \$846,642.00. VOTING IN FAVOR: unanimous **VOTE:3-0**

8. Social Service Grants

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Social Service Grant budget request for FY21/22 in the amount of \$84,366.00. VOTING IN FAVOR: unanimous **VOTE:3-0**

9. RTM

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the RTM budget request for FY21/22 in the amount of \$18,903.00. VOTING IN FAVOR: unanimous **VOTE:3-0**

10. Town Clerk

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Town Clerk budget request for FY21/22 in the amount of \$269,750.00. VOTING IN FAVOR: unanimous **VOTE:3-0**

11. Board of Finance

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Board of Finance budget request for FY21/22 in the amount of \$65,547.00. VOTING IN FAVOR: unanimous **VOTE:3-0**

12. Contingency

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Contingency budget request for FY21/22 in the amount of \$265,000. VOTING IN FAVOR: unanimous **VOTE:3-0**

13. Public Health / Nursing – VNA

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Public Health/ Nursing budget request for FY21/22 in the amount of \$27,820.00, VOTING IN FAVOR: unanimous **VOTE:3-0**

14. Conservation of Health – Ledger Light Health District

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Conservation of Health budget request for FY21/22 in the amount of \$142,282.00. VOTING IN FAVOR: unanimous **VOTE:3-0**

E. Police Department- To consider and act on a request from Brett Mahoney, Police Chief, for additional appropriations of \$33,639.00 to be paid to Central Square Technology for their services rendered.

MOTION made by Nazarchyk, and seconded by Sabilia to approve the additional appropriations in the amount of \$33,639.00. VOTING IN FAVOR: unanimous **VOTE:3-0**

F. Department of Planning and Developing- Abby Y. Piersall, Planning Director, request to appropriate \$50,000.00 in Designated Funds from FY21 Capital and Non-Recurring Expenditure Fund line 20511-57857 (Civic Triangle Upgrades)

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR: unanimous **VOTE:3-0**

Discussion: To be sent to the RTM

G. Library- To consider and act on a request from Chris Johnson, Library Director, for the following Out of Series Transfer:

LINE ITEM	LINE DESCRIPTION	FROM	TO
10121-59010	Contingency	\$44,470.75	
10136-51110	Administration		\$44,470.75

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR: unanimous **VOTE:3-0**

H. Youth & Family Services- To consider and act on a request from Dani Gorman, Youth and Family Service Director, for the following Out of Series Transfer.

LINE ITEM	LINE DESCRIPTION	FROM	TO
10119-52030	Professional Fees	\$1,000.00	
10119-51810	Overtime		\$1,000.00

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

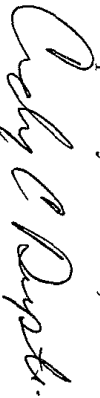
I. Old Business

J. New Business

Ja. Tax Refunds-refund summary to be considered and act on the recommended by Town Tax Collector in the amount of \$2,373.21 **MOTION** by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR: unanimous **VOTE:3-0**

K. Adjournment-MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to adjourn at 6:52pm. VOTING IN FAVOR; unanimous, **VOTE:3-0**

Respectfully Submitted,



Cindy Dupointe
Recording Secretary

MINUTES
BUDGET MEETING OF THE BOARD OF SELECTMEN
Wednesday, February 3, 2021

4:00pm

Waterford Town Hall
Zoom Remote Access Via Phone

Meeting ID: 436 089 7991

Passcode: 123123

One tap mobile

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+19292056099,,4360897991#,,,,*123123# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

Members Present: First Selectman Robert Brule and Selectwoman Elizabeth Sabilla, Selectwoman Jody Nazarchyk,

PROCEDURE: The Board of Selectmen will hear budget requests in accordance with the below agenda for the Budget meeting, which begins at 4:00pm:

The Board of Selectmen to consider and act on the following budgets and at the appropriate time forward to the Board of Finance for its' consideration of and action on the FY 21/22 Budgets:

- A. Call to Order First Selectman Rob Brule called the meeting to order at 4:01pm.
- B. Pledge of Allegiance
- C. Public Comment
- D. Consider and act on the following budget requests:

1. Tax Collector

MOTION made by Nazarchyk, and seconded by Sabilla to tentatively approve the Tax Collector budget request for FY21/22 in the amount of \$211,907.00. VOTING IN FAVOR: unanimous **VOTE:3-0**

2. Assessor

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Assessor budget request for FY21/22 in the amount of \$291,847.00. VOTING IN FAVOR: unanimous **VOTE:3-0**

3. Board of Assessment Appeals

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Board of Assessments Appeals budget request for FY21/22 in the amount of \$1,620.00 VOTING IN FAVOR: unanimous **VOTE:3-0**

4. Board of Selectmen

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Board of Selectmen budget request for FY21/22 in the amount of \$205,313.00. VOTING IN FAVOR: unanimous **VOTE:3-0**

5. Human Resources

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Human Resources budget request for FY21/22 in the amount of \$265,664.00 VOTING IN FAVOR: unanimous **VOTE:3-0**

DISCUSSION:

Implementing system changes within the Human Resource Department between the Town of Waterford and the Board of Education.

6. Zoning Board of Appeals

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Zoning Board of Appeals budget request for FY21/22 in the amount of \$4,310.00. VOTING IN FAVOR: unanimous **VOTE:3-0**

7. Ethics Commission

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Ethics Commission budget request for FY21/22 in the amount of \$850.00 VOTING IN FAVOR: unanimous **VOTE:3-0**

8. Flood & Erosion

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Flood & Erosion budget request for FY21/22 in the amount of \$2,138.00 VOTING IN FAVOR: unanimous **VOTE:3-0**

9. Economic Development Commission

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Economic Development Commission budget request for FY21/22 in the amount of \$10,076.00 **VOTING IN FAVOR: unanimous VOTE:3-0**

10. Flood & Erosion

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Flood & Erosion budget request for FY21/22 in the amount of \$2,138.00. **VOTING IN FAVOR: unanimous VOTE:3-0**

11. Conservation Commission

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Conservation Commission budget request for FY21/22 in the amount of \$18,250.00. **VOTING IN FAVOR: unanimous VOTE:3-0**

12. Planning & Zoning

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Planning & Zoning budget request for FY21/22 in the amount of \$634,914.00. **VOTING IN FAVOR: unanimous VOTE:3-0**

13. Building Maintenance

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Building Maintenance budget request for FY21/22 in the amount of \$778,870.00. **VOTING IN FAVOR: unanimous VOTE:3-0**

14. Building Department

MOTION made by Nazarchyk, and seconded by Sabilia to tentatively approve the Building Department budget request for FY21/22 in the amount of \$293,008.00. **VOTING IN FAVOR: unanimous VOTE:3-0**

E. Old Business

F. New Business

G. Adjournment- MOTION was made by Ms. Nazarchyk and seconded by

Ms. Sabilla to adjourn at 5:28pm. VOTING IN FAVOR; unanimous,

VOTE:3-0

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Cindy Dupointe".

Cindy Dupointe
Recording Secretary