



January 27, 2025

TO: BOARD OF SELECTMEN

RE: FIVE-YEAR CAPITAL IMPROVEMENT PLAN RECOMMENDATIONS

FY 2026-2030

In FY24, the Town of Waterford closed 18 capital projects that were approved and funded. The town continues to focus on completing past projects currently in FY25 and remains committed to funding necessary projects moving forward. These outstanding approved capital projects, contractual obligations, unanticipated supply chain costs and increases, and insurance cost hikes make it necessary for me to continue a "partial moratorium" on any new capital projects that would require an increase in our tax rate. My capital plan recommendations span three periods, each detailed below:

1. Current Approved Capital Projects
2. FY26 Capital Budget Requests
3. Projected Capital Requests Outside the Budget Cycle

Current Approved Projects

The rationale behind focusing on current approved projects is to continue my commitment to completing and closing past capital projects, which were approved and funded by taxpayers in previous years. This commitment is part of my "Capital Completion Plan," now in its third year of implementation. The town completed or closed 18 capital projects over the past year, expending \$4,706,728.01, and will continue to work on projects that remain in various stages of completion in FY25.

- Evergreen Pump Station 4th Pump for \$369,309
- IT Learning Boards for BOE for \$1,074,657
- Road Paving for \$325,915
- Financial Software Upgrade for \$157,508
- Harvey Avenue Pump Station Rehab for \$1,082,496

The town will continue to complete capital projects that remain in various stages of completion in FY25. The largest of approved projects in FY24 and FY25 from the Unassigned Balance of the General Fund were:

- Town Infrastructure: \$1M for road paving, \$1M for the statewide radio system upgrade, and \$500,000 for copper water connectors
- Board of Education: \$413,406 for Munis Implementation
- Waterford Beach Park: \$350,000 for Band Shell
- Library: \$175,000 for Electrical Panel Upgrade

I have considered these current priorities in the plan recommendations and directed Department Heads to apply for all available grants through state and federal agencies. Specifically, over the next five years, I will request the Board of Finance consider using General Fund Balance, as the funding source for the following:

- Road Paving projects
- Town Water & Sewer projects
- Board of Education & Town Building projects

By requesting the Board of Finance consider and approve \$5M in capital project spending from GFB over the next five years, it will leave approximately \$15M in the town's General Fund Balance - within the Board of Finance's policy range of 13%-15% of total expenditures. This proposed five-year capital plan reflects my recommendation for funding or not funding the project(s) as requested and the manner of that financing. I have continued to consult with Department Heads and have "pushed out" projects on the plan and recommendations, covering the next five years.

Further, I have attempted to balance budget requests and "needs" knowing the town currently has approximately \$20M in reserve funds that residents have already contributed to through prior taxation and an additional \$23M already appropriated for 69 capital projects. The Town's use of the "General Fund Balance" is a decision made by the Board of Finance. I will continue to recommend committing a portion of GFB for new capital projects, as needed. Based on the past two years' feedback and support funding received capital requests outside the capital cycle, I am again recommending the town expend General Fund Balance as approved by the Board of Finance.

The information supporting this plan is contained in a binder, which includes the CIP Guidelines, Capital Improvement Fund balances, and all the capital improvement requests by our departments. In addition, my recommended plan for the 5-year planning period is attached with my comments, along with the summary of the budgets for the CNR & CYC for the FY 2026 budget. This document and binder constitute my recommendations for the Capital Improvement Plan (CIP) for Fiscal Years 2026-2030. The Town Charter requires the Board of Selectmen ratify these recommendations. I anticipate reviewing these recommendations with the Board of Selectmen at the upcoming budget meeting and hope the Board will ratify the plan. Please feel free to contact Kim Allen, Finance Director, or myself with any questions you may have and thank you for your continued commitment to the Town of Waterford.

Respectfully submitted,



Robert J. Brule, First Selectman

TOWN OF WATERFORD
FIVE YEAR CAPITAL PLAN
FY2026 -THROUGH FY2030

2/7/2025

LINE ITEM	DESCRIPTION	REC. FUNDING SOURCE	FY-2026 CIP	FY-2026 CNR	FY-2026 GFB	FY-2026	FY-2027	FY-2028	FY-2029	FY-2030
ASSESSOR										
57639	REVALUATION	CNR		125,000		125,000	100,000	100,000	100,000	100,000
SUBTOTAL ASSESSOR:			-	125,000	-	125,000	100,000	100,000	100,000	100,000
BOARD OF SELECTMAN										
55738	FLEET MANAGEMENT PLAN	CIP	1,000,000			1,000,000	1,100,000	1,200,000	1,300,000	1,400,000
SUBTOTAL BOARD OF SELECTMAN			1,000,000	-	-	1,000,000	1,100,000	1,200,000	1,300,000	1,400,000
BUILDING MAINTENANCE										
55904	EUGENE O'NEILL SEWER PROJECT	CIP						250,000		
55913	JORDAN PARK HOUSE REPAIRS	CIP					25,000			
NEW (FY26)	EUGENE O'NEILL ROOF REPLACEMENT	CNR					100,000			
NEW (FY26)	MUNICIPAL PARKING LOTS	CNR			25,000		25,000	25,000	25,000	25,000
NEW (FY26)	HISTORICAL BUILDING MAINTENANCE	CNR			10,000		10,000	10,000	10,000	10,000
NEW (FY26)	TOWN BUILDING MAINTENANCE	CNR			25,000		100,000	100,000	100,000	10,000
57871	POLICE DEPT BLDG HVAC	CNR		25,000		25,000	200,000	200,000		
57740	COHANZIE REMEDIAION/DEMOLITION	CNR					30,000		250,000	250,000
NEW (FY26)	POLICE DEPT BLDG ROOF	CNR		-	85,000		550,000	550,000		
NEW (FY25)	COMMUNITY CENTER CHILLER REPLACEMENT	CNR					250,000	400,000	400,000	800,000
NEW (FY26)	COMMUNITY CENTER - UST	CNR								75,000
NEW (FY26)	LIBRARY ELECTRICAL SERVICE	CNR			175,000					
NEW (FY26)	EV CHARGING STATIONS	CIP					60,000			
SUBTOTAL BUILDING MAINTENANCE			-	25,000	320,000	25,000	1,350,000	1,535,000	785,000	1,170,000
EMERGENCY MANAGEMENT										
NEW (FY25)	STATEWIDE RADIO SYSTEM UPGRADE	GFB			1,000,000					
SUBTOTAL EMERGENCY MANAGEMENT			0	-	1,000,000	-	-	-	-	-
SERVICES:										
7	FIRE SERVICE - SCBA UPGRADE PROGRAM	CNR		50,000		50,000	10,000	10,000	10,000	10,000
NEW (FY26)	COHANZIE AIR CONDITIONING	CIP	15,000			15,000				
57888	GOSHEN ROOF REPLACEMENT	CNR			60,000					
SUBTOTAL FIRE SERVICES			15,000	50,000	60,000	65,000	10,000	10,000	10,000	10,000
INFORMATION TECHNOLOGY:										
57882	COMPUTER REPLACEMENTS	CNR		46,592		46,592	37,035	33,451		
NEW (FY26)	SERVER UPGRADE/REPLACEMENT	CNR		88,500		88,500	88,500			
SUBTOTAL INFORMATION TECHNOLOGY			-	135,092	-	135,092	125,535	33,451	-	-
PLANNING:										
NEW (FY26)	EDC GATEWAY SIGNS	GFB					100,000			
NEW (FY26)	SCANNING & DOCUMENT MANAGEMENT	CNR					380,000			
SUBTOTAL PLANNING			-	-	-	-	480,000	-	-	-
POLICE										
NEW (FY26)	MARINE UNIT UPDATES	CIP	31,089							
NEW (FY26)	LOCKER ROOM LOCKERS (3 YEAR PLAN)	CNR					80,000	80,000	80,000	
SUBTOTAL POLICE			31,089	-	-	-	80,000	80,000	80,000	-

TOWN OF WATERFORD
FIVE YEAR CAPITAL PLAN
FY2026 -THROUGH FY2030

2/7/2025

LINE ITEM	DESCRIPTION	REC. FUNDING SOURCE	FY-2026 CIP	FY-2026 CNR	FY-2026 GFB	FY-2026	FY-2027	FY-2028	FY-2029	FY-2030
PUBLIC WORKS:										
57880	PAVING	GFB			1,000,000					
NEW (FY26)	CONCRETE CURB REPLACEMENT	CNR			25,000		50,000	50,000	50,000	50,000
NEW (FY26)	WOODEN STREETLIGHT POLES	CNR					100,000		100,000	
NEW (FY26)	FRIENDSHIP SCHOOL DEMO/RENOVATION	CNR			25,000		250,000	250,000	250,000	250,000
NEW (FY26)	TREE REPLACEMENT	CNR			25,000		25,000	25,000	25,000	25,000
55891	TRANSFER STATION	CNR					20,000	100,000		
NEW (FY25)	NIANTIC RIVER ROAD SIDEWALKS	CIP					250,000	250,000	250,000	250,000
NEW (FY24)	RETAINING WALLS	CNR					35,000			
NEW (FY24)	ROADSIDE BARRIERS	CNR					25,000	25,000	25,000	25,000
NEW (FY25)	ROAD RISK ASSESSMENT	CIP	55,000							
NEW (FY24)	MAJOR ROAD INTERSECTION REALIGNMENT	CIP						55,000		
NEW (FY24)	TRAFFIC SIGNALS	CNR					15,000			250,000
NEW (FY24)	DUMPSTERS/ENCLOSURES	CNR			20,000		35,000			
NEW (FY24)	MINOR ROAD CONSTRUCTION	CNR			50,000		100,000	100,000	100,000	100,000
NEW (FY25)	HUNTSBROOK BRIDGE	CNR					20,000			
SUBTOTAL PUBLIC WORKS			55,000	-	1,145,000	-	925,000	855,000	800,000	950,000
RECREATION AND PARKS										
NEW (FY25)	CIVIC TRIANGLE IMPROVEMENTS	CNR					35,000			
NEW (FY26)	LEARY PARK DRAINAGE/LOWER FIELD	CIP						20,000		
NEW (FY26)	TOWN-WIDE PLAYGROUND IMPROVEMENTS	CNR					178,772	143,031	112,963	
57798	CHILDREN'S PLAYGROUND CIVIC TRIANGLE	CNR		25,000		25,000				
55855	TOWN-WIDE COURTS	CNR					450,000	450,000		
55835	LEARY PARK/VETERAN'S FIELD IRRIGATION	CIP							200,000	
57854	WATERFORD BEACH PARK IMPROVEMENTS (Amphitheater Plan)	CNR			350,000					
NEW (FY25)	WATERFORD BEACH GARAGE	GFB					500,000	500,000		
SUBTOTAL PUBLIC WORKS			-	25,000	350,000	25,000	1,163,772	1,113,031	312,963	-
UTILITIES COMMISSION:										
NEW (FY24)	WATER PRESSURE IMPROVEMENTS (BLOOMINGDALE RD)	CNR					541,250	541,250	541,250	541,250
55019	CONTRACT 1 (SEWER INTERCEPTOR EASEMENT ACCESS	CNR					250,000	250,000	250,000	250,000
NEW (FY26)	COPPER WATER CONNECTOR REPLACEMENT	GFB								
NEW (FY26)	CROSS CONTRY SEWER MAIN ACCESS	GFB		200,000			500,000	500,000	500,000	500,000
NEW (FY26)	VAUXHALL STREET WATER TANK REHAB	CNR					230,993	230,993	230,993	
NEW (FY26)	WATER TANK ASSEET MANAGEMENT	CNR		46,222		46,222	47,272	95,520	106,267	108,358
NEW (FY26)	FACILITIES EXTERIOR IMPROVEMENTS	CNR					75,000	75,000		
NEW (FY26)	BARTLETT CORNERS WATER BOOSTER	CNR		166,950		166,950				
NEW (FY26)	ROGERS HILL WATER TANK REFAB	CNR						311,500	311,500	311,500
57881	WATER DISTR - PLASTIC SVCS REPLACEMENT	CNR			500,000		250,000	250,000	250,000	275,000
NEW (FY25)	RT85 WASTEWATER PS POWER CONVERSION	CNR					408,690	508,690	100,000	
57890	WEIMES & MARILYN EJECTOR REPLACEMENT	CNR					675,000	675,000	675,000	675,000
NEW (FY24)	PLEASURE BEACH WATER LINE REPLACMENT	CNR					706,800	706,800	706,800	706,800
SUBTOTAL UTILITIES COMMISSION			-	413,172	500,000	213,172	3,685,005	4,144,753	3,671,810	3,367,908