

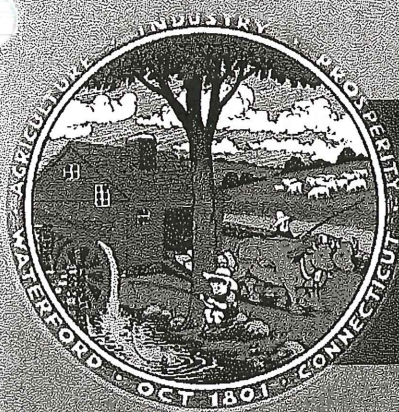
TOWN OF WATERFORD
GENERAL FUND
2025-2026 PROPOSED BUDGET

DEPT/AGENCY:

10106

TAX COLLECTOR

LINE ITEM	DESCRIPTION	2023-2024 ACTUAL EXPENDED	2024-2025 RTM APPROP.	2024-2025 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/25	2025-2026 DEPT/ AGENCY REQUEST	2025-2026 BD OF SELECTMEN APPROVED	2025-2026 BOARD OF FINANCE APPROVED	BOF Approved \$ Increase	BOF Approved % Increase
PERSONNEL COSTS										
51010	ELECTED OFFICIALS	88,237	89,684		46,388	90,805	90,805	90,805	\$ 1,121	1.25%
51210	CLERICAL/TECHNICAL	92,898	88,733	(600)	39,261	78,596	78,596	78,596	\$ (10,137)	-11.42%
51920	F.I.C.A	13,110	13,649		6,287	12,960	12,960	12,960	\$ (689)	-5.05%
	SUBTOTAL	194,245	192,066	(600)	91,936	182,361	182,361	182,361	\$ (9,705)	-5.05%
SERVICES										
52010	ADVERTISING	654	655		218	690	690	690	\$ 35	5.34%
52020	POSTAGE	9,357	8,300		4,359	11,000	11,000	11,000	\$ 2,700	32.53%
52030	PROFESSIONAL FEES	28,030	27,919		27,741	30,349	30,349	30,349	\$ 2,430	8.70%
52040	SERVICE CONT. & REPAIR	1,081	1,156		1,101	1,067	1,067	1,067	\$ (89)	-7.70%
52050	DUES, CONF. & EDUCATION	945	1,875		985	1,950	1,950	1,950	\$ 75	4.00%
	SUBTOTAL	40,067	39,905	0	34,404	45,056	45,056	45,056	\$ 5,151	12.91%
MATERIALS & SUPPLIES										
53010	OFFICE SUPPLIES	399	360	600	928	400	400	400	\$ 40	11.11%
	SUBTOTAL	399	360	600	928	400	400	400	\$ 40	11.11%
OFFICE EQUIPMENT										
54060	OFFICE EQUIPMENT	2,329	0			0	0	0	\$ -	0.00%
	SUBTOTAL	2,329	0	0	0	0	0	0	\$ -	0.00%
	DEPARTMENT TOTAL	237,040	232,331	0	127,268	227,817	227,817	227,817	\$ (4,514)	-1.94%



Tax Collector FISCAL YEAR 2026 BUDGET

WATERFORD TAX COLLECTOR

Functional Description of the Duties of the Tax Office

The purpose of the Tax Office is to bill and collect municipal real estate, business personal property, and motor vehicle taxes; conform to all state statutes for collection and reporting, as well as to provide information regarding taxes to taxpayers and various agencies upon demand. The office is responsible for the accuracy and legality of all steps in the billing, adjustment, collection, deposit, and reporting process.

The Grand List 2023 levy totaled \$100,101,709.99, an increase of \$4,151,949.25 or 4.33% compared to the GL 2022 levy. As of the end of FY 2024, the tax office had achieved the highest overall collection rate as follows:

Real Estate:	100.10%
Personal Property:	99.89%
Motor Vehicle:	97.61%
Motor Vehicle Supplemental:	94.09%
Total Collection Rate:	99.89%

State statutes govern the tax collection process almost entirely. Tax bill preparation and delivery, the collection calendar, collection procedures, interest rates, fees, and collection tools specified in the statutes, such as:

12-130 Failure to send or receive bill: Failure to send out or receive any such bill or statement shall not invalidate the tax

12-146 No tax installment shall be construed to be delinquent...if...the envelope containing such tax...bears a postmark showing a date within the time allowed by statute..

12-146 If any tax due...is not paid in full...the whole or such part as is unpaid...shall be subject to interest from the due date of such delinquent installment.

There is no provision in the statutes for a tax collector to waive interest except for a taxpayer who has received compensation under Chapter 968 as a crime victim.

The majority of the required billing information comes from the Assessor's Office, often in conjunction with the Connecticut Department of Motor Vehicles. The daily work necessitates a close working relationship with those offices as well as the Town Clerk, Finance Department, Town Treasurer, and various other agencies. The 2023 levy generated 31,504 tax bills: 9,572 real estate, 1,240 personal property, and 20,692 motor vehicle bills.

A Look Ahead:

The Tax Office has no specific plans for capital requests or purchases and we are currently at a minimal staffing level. We continue to investigate options that will reduce overhead costs for the Town and for the taxpayers including, but not limited to, the most cost-efficient online payment opportunities and the new collection agency with which we have contracted.

FY 2026 BUDGET SUMMARY

The Fiscal Year 2026 total budget request is \$227,817, a decrease of \$4,514 (-1.94%) from the prior year. Personnel costs decreased by \$9,705 (-5.05%) and Services increased \$5,151 (12.91%) driven predominantly by an increase in Postage and Quality Data Service tax billing services.

Personnel Cost: **\$182,361** Backup Page: 7

This is a decrease of \$9,705 (-5.05%) from last year's approved budget.

LI 51010 Elected Officials: \$90,805

The salaries for elected officials were addressed by action of the RTM. At the 2/7/2022 meeting of the RTM, that body voted to increase the elected officials' salaries by the **lowest** of the following criteria:

1. The percentage increase of the CPI-U from July of the preceding fiscal year;
2. One-Half (50%) of the percentage increase approved for non-union management;
3. One point five percent (1.5%)

At the 12/2/2024 meeting of the RTM, elected officials' salaries were, once again, set at ½ of the NUMP salary increase at a value of 1.25%.

LI 51210 Clerical/Technical: **\$78,596**

This is a decrease of \$10,137 (-11.42%). The decrease is due to the retirement of the previous full-time clerk. The salary for the Tax Office's full-time Accounts Receivable Clerk is determined by a negotiated contract between the Town and Local 1303-037. The increase of the full-time clerk is 5.17% and the increase of the non-union part-time clerk is 4.655%

The Town of Waterford has set the Seasonal Clerk wage scale at \$17.00 as of 7/1/2025; the Connecticut minimum wage will be \$16.35 effective 1/1/2025.

I have recalculated the necessary hours and days for our seasonal employee per the recommended budget amount from the Finance Department. There are 23 days necessary for this year's collection month. At the 100 hours (\$1700.00) calculated by Finance for the budget, this would limit the position to only 4 hour per day as opposed to the historical 5-hour day.

LI 51920 FICA: **\$12,960**

This is a decrease of \$689 (-5.05%). FICA is budgeted at 7.65% of all wages, including overtime.

Services: \$45,056, an increase of \$5,151 (12.91%).

LI 52010 Advertising: \$690

State statute 12-145 requires publication of tax notices six times per year in a local newspaper: three times for each of the collection months. Rates are for publication in the Waterford Times. I have been in contact with The Day legal ad department and they are stating that the price should remain "close" to this year's price of \$109.11, therefore I am budgeting a 6% increase to \$115.00 per ad. (Backup: Pages 15-16)

June-July 3 ads x \$115 = \$345.00

Dec-Jan 3 ads x \$115.00 = \$345.00

Tax Collector
Fiscal Year 2026
Town of Waterford

LI 52020 Postage: \$11,000

Postage rates have gone from \$0.55 (1/27/2019); \$0.58 (8/29/2012); \$0.60 (7/10/2022); \$0.63 (1/22/2023); \$0.66 (7/9/2023); \$0.68 (1/1/24) and \$0.73 (7/1/24) another 7.3% increase.

FY 2019	\$5,348	FY 2022	\$6,662
FY 2020	\$5,552	FY 2023	\$7,559
FY 2021	\$4,874	FY 2024	\$9,357

July 2024	Metered Mail	\$292.41	
Actual	Postage	\$20.80	
Aug 2024	Metered Mail	\$2,305.85	DQ Statements
Actual	Postage	\$76.00	
Sept 2024	Metered Mail	\$1,518.28	Demands
Actual	Postage	\$18.90	PP Lien Notice
Oct 2024	Metered Mail	\$0.70	
Actual	Postage	\$1.80	
Nov 2023	Metered Mail	\$201.84	
	Postage	\$3.12	
Dec 2023	Metered Mail	\$879.48	
	Postage	\$6.24	
Jan 2024	Metered Mail	\$1,120.41	Postcards
	Postage	\$3.12	
Feb 2024	Metered Mail	\$1,105.76	DQ Statements
	Postage	\$22.40	
Mar 2024	Metered Mail	\$405.45	Demands
	Postage	\$5.60	
Apr 2024	Metered Mail	\$643.04	Lien Notices
	Postage	\$8.80	
May 2024	Metered Mail	\$519.15	
	Postage	\$6.40	
June 2024	Metered Mail	\$444.94	DQ Statements
	Postage	\$6.60	
		\$9,617.09	

LI 52030 Professional Fees: \$30,349

This is an increase of \$2,430 (8.7%) completely comprised of the increase in the Quality Data Service budget.

I have included a year-to-year cost comparison and billing comparison for the Quality Data Services expenses in the backup.

Quality Data Service – All Billing Services

\$29,573.84

Last year \$27143.24 (Backup: Pages 17-19)

This is an increase of \$2430.60 (8.95%)

This year \$12,760.00 of software support moved to IT budget.

Last year: \$12,186.60

Invoice Cloud Credit Card Processor

\$480

PCI compliance for 1 credit card readers \$15 per machine per month \$180

Cloud Access Fee \$25 per month (Backup: Page 20) \$300

DMV – Access DMV database for current address

and registration information (Backup: Page 21)

\$250

New Employee Background Check (Backup: Page 22)

\$45

LI 52040 Service Contracts and Repairs: \$1067

This is for the lease payments on the Ricoh copier and copy fees based on usage.

Copier/Printer Lease

\$1067

Ricoh copier lease: \$77.23 per month \$926.76

Copy fees: \$0.007 per copy \$140.00

3 Year Average: \$149.47

2022: \$ 146.85

2023: \$ 127.19

2024: \$ 174.35

LI 52050 Dues, Conferences and Education: \$1950

This amount covers state and local membership dues and state/regional association meetings. (Backup: Pages 24-29)

Dues:

Connecticut Tax Collectors' Association (CTx) \$ 75

New London County Tax Collectors' Ass'n \$ 30

Northeast Regional Tax Collectors & Treasurers Ass'n \$ 40

Conferences:

Connecticut Tax Collectors' Association (CTx) \$ 750

Northeast Regional Tax Collectors & Treasurers Ass'n \$ 900

CTx Spring Meeting \$ 65

CTx Fall Meeting \$ 65

Re-Certification (Every 5 Years) \$ 25

Tax Collector
Fiscal Year 2026
Town of Waterford

LI 53010 Supplies: \$400

Supplies that are specific to departments are now in each department's budget in addition to some supplies that are no longer in the Finance Department purview.
(Backup: Page 30)

Return Envelopes Price is \$24.40 per box of 500	\$ 25
Receipt Paper for Validator (100 @ \$1.65)	
[Current purchase 120 rolls]	\$165
Validator Ribbons (20 @ \$6.66)	\$135
Miscellaneous Non-Finance Supplies	
Rubber Bands, Red Pens, Calendars, colored Sharpies, Pencils, Colored highlighters, Address Labels etc.	\$ 75

<u>Supplies History</u>	<u>Receipt Paper</u>	<u>Validator Ribbons</u>
FY 2019	80	18
FY 2020	90	18
FY 2021	70	18
FY 2022	80	16
FY 2023	80	20
FY 2024	80	20
FY 2025 ytd	120	25
7 Yr Average	86	20
Most Recent Costs	\$1.65	\$6.66

LI 54060 Office Equipment: \$0

TOWN OF WATERFORD
GENERAL FUND
Revised 2025-2026 PROPOSED BUDGET

DEPT/AGENCY:

10106

TAX COLLECTOR

LINE ITEM	DESCRIPTION	COLUMN 1 2023/2024 ACTUAL EXPENDED	COLUMN 2 2024/2025 RTM APPROP.	COLUMN 3 2024/2025 ADD'L/ TRANSFERS	COLUMN 4 ACTUAL EXPEND & ENCUMBRAS OF 1/1/25	COLUMN 5 2025/2026 DEPT/ AGENCY REQUEST	COLUMN 6 2025/2026 APPROVED BD/COMM.	Department Request \$ Increase	Department Request % Increase
PERSONNEL COSTS									
51010	ELECTED OFFICIALS	86,286	89,684			90,805		1,121	1.25%
51210	CLERICAL/TECHNICAL	80,820	88,733			78,596		(10,137)	-11.42%
51810	OVERTIME	0	0			0		0	0
51920	F.I.C.A	12,784	13,649			12,960		(689)	-5.05%
	SUBTOTAL	179,890	192,066	0	0	182,361	0	(9,705)	-5.05%
SERVICES									
52010	ADVERTISING	675	655			690		35	5.34%
52020	POSTAGE	6,000	8,300			11,000		2,700	32.53%
52030	PROFESSIONAL FEES	21,399	27,919			30,349		2,430	8.70%
52040	SERVICE CONT. & REPAIR	1,000	1,156			1,067		(89)	-7.70%
52050	DUES, CONF. & EDUCATION	895	1,875			1,950		75	4.00%
	SUBTOTAL	29,969	39,905	0	0	45,056	0	5,151	12.91%
MATERIALS & SUPPLIES									
53010	OFFICE SUPPLIES	280	360			400		40	11.11%
	SUBTOTAL	280	360	0	0	400	0	40	11.11%
OFFICE EQUIPMENT									
54060	OFFICE EQUIPMENT	0	0			0		0	0.00%
	SUBTOTAL	0	0	0	0	0	0	0	0.00%
	DEPARTMENT TOTAL	210,139	232,331	0	0	227,817	0	(4,514)	-1.94%

TOWN OF WATERFORD
PERSONNEL WORKSHEET - 06 TAX COLLECTOR
2025/2026 FISCAL YEAR
From Finance

LINE 51920

DATE OF HIRE	EMPLOYEE	HOURS WORKED/ WEEK	HOURLY RATE FY26	SALARY FY25	SALARY FY26	LONGEVITY FY26	TOTAL EMPLOYEE SALARY	PAYROLL TAXES (F.I.C.A.)
51010 - ELECTED OFFICIAL								
1/12/2015	TAX COLLECTOR	40	N/A	89,683.25	90,804.51	N/A	90,804.51	6,946.55
	TOTALS			89,683.25	90,804.51	0.00	90,804.51	6,946.55
51210 - CLERICAL/TECHNICAL								
06/26/2024	ACCOUNTS RECEIVABLE CLERK	35	\$ 25.1073	43,615.97	45,871.10	N/A	45,871.10	3,509.14
03/09/2015	ACCOUNTS RECEIVABLE CLERK	19	\$ 31.2810	29,644.56	31,024.53	N/A	31,024.53	2,373.38
07/01/2022	SEASONAL CLERICAL	*LUMP 100	\$ 17.0000	1,650.00	1,700.00	N/A	1,700.00	130.05
	TOTALS			74,910.53	78,595.63	0.00	78,595.63	6,012.57
	51810 - OVERTIME			0.00	0.00	0.00	0.00	0.00
	51910 - FRINGE/F.I.C.A.						0.00	0.00
	TOTALS			FY25 FICA 12,591.42	164,593.79	0.00	169,400.14	12,959.11
	BUDGET TOTAL W/F.I.C.A.			177,185.21			182,359.25	

WORKDAYS 2025/2026 WEEKS TO BUDGET
261 52.2

TOWN OF WATERFORD
FRINGE BENEFITS WORKSHEET - 06 TAX COLLECTOR
2025/2026 FISCAL YEAR

Line Item	Description	2021-2022	2022-2023	2023-2024	2024-2025	2025-26
51010	ELECTED OFFICIALS	86,286	86,286	87,255	89,684	90,805
51210	CLERICAL/TECHNICAL	82,334	80,820	85,437	88,733	77,956
51810	OVERTIME	0	0	0	0	0
51920	F.I.C.A.	12,900	12,784	13,211	13,649	12,911
	SUBTOTAL	181,520	179,890	185,903	192,066	181,672
SERVICES						
52010	ADVERTISING	700	675	675	655	690
52020	POSTAGE	6,000	6,000	7,500	8,300	11,000
52030	PROFESSIONAL FEES	22,214	21,399	22,270	27,919	30,349
52040	SERVICE CONT. & REPAIR	1,178	1,000	1,146	1,146	1,067
52050	DUES, CONF. & EDUCATION	195	895	945	1,875	1,950
	SUBTOTAL	30,287	29,969	32,536	39,895	45,056
MATERIALS & SUPPLIES						
53010	OFFICE SUPPLIES	100	280	50	360	400
	SUBTOTAL	100	280	50	360	400
OFFICE EQUIPMENT						
54060	OFFICE EQUIPMENT	0	0	0	0	0
	SUBTOTAL	0	0	0	0	0
	DEPARTMENT TOTAL	211,907	210,139	218,489	232,321	227,128
	Salary Increase	0.96%	0.00%	1.12%	2.28%	1.25%
					11 Year	14.39%

Line Item	Description	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
51010	ELECTED OFFICIALS	68,339	70,877	72,501	75,040	76,835	77,757	79,382	79,382	80,109	81,711	83,754	85,262
51210	CLERICAL/TECHNICAL	81,301	81,044	65,041	65,317	67,340	68,929	70,287	72,959	73,107	73,373	78,192	77,769
51810	OVERTIME	1,417	900	897	789	821	816	949	798	399	280	297	0
51920	F.I.C.A.	11,557	11,691	10,591	10,799	11,093	11,286	11,523	11,715	11,752	11,885	12,412	12,478
	SUBTOTAL	162,614	164,512	149,030	151,945	156,089	158,788	162,141	164,854	165,367	167,249	174,655	175,509
SERVICES													
52010	ADVERTISING	970	1,200	1,252	1,056	1,086	1,050	1,176	1,146	1,101	1,101	1,128	700
52020	POSTAGE	5,910	6,063	5,637	5,791	5,949	6,334	6,028	6,100	5,500	5,500	5,500	6,000
52030	PROFESSIONAL FEES	18,100	20,700	23,175	23,833	18,304	19,286	13,835	28,688	30,058	30,290	20,764	21,832
52040	SERVICE CONT. & REPAIR	9,205	9,580	10,395	10,587	10,787	13,273	15,193	1,434	1,385	1,365	1,365	1,350
52050	DUES, CONF. & EDUCATION	326	171	326	326	326	326	726	726	775	415	675	685
	SUBTOTAL	34,511	37,714	40,785	41,593	36,452	40,269	36,958	38,094	38,819	38,671	29,432	30,567
MATERIALS & SUPPLIES													
53010	OFFICE SUPPLIES	720	480	860	1,065	1,028	320	613	80	50	30	30	30
	SUBTOTAL	720	480	860	1,065	1,028	320	613	80	50	30	30	30
OFFICE EQUIPMENT													
54060	OFFICE EQUIPMENT	0	1,200	0	0	400	410	200	200	0	1900	100	50
	SUBTOTAL	0	1,200	0	0	400	410	200	200	0	1900	100	50
	DEPARTMENT TOTAL	197,845	203,906	190,675	194,603	193,969	199,787	199,912	203,228	204,236	207,850	204,217	206,156

Line Item	Description	1999-2000	2000-2001	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09
51010	ELECTED OFFICIALS	51,844	52,736	54,516	56,362	57,452	60,056	60,486	63,436	64,416	67,310
51210	CLERICAL/TECHNICAL	105,335	107,010	119,258	123,145	124,285	93,749	96,657	92,050	81,129	86,782
51810	OVERTIME	652	600	627	680	680	720	618	607	2,240	1,500
51920	F.I.C.A.	28,659	31,374	31,537	36,859	0	0	0	0	0	0
	SUBTOTAL	12,075	12,343	13,419	13,784	13,955	11,821	12,069	11,941	11,306	11,903
		198,565	204,063	219,357	230,830	196,372	166,346	169,830	168,034	159,091	167,495
SERVICES											
52010	ADVERTISING										
52020	POSTAGE	713	830	857	420	378	435	435	882	940	928
52030	PROFESSIONAL FEES	9,447	9,331	10,196	12,281	11,636	5,616	5,842	6,430	6,993	5,958
52040	SERVICE CONT. & REPAIR	800	1,050	1,200	1,350	1,550	15,420	16,870	15,713	18,078	18,400
52050	DUES, CONF. & EDUCATION	4,293	7,061	7,213	7,418	7,868	8,520	8,920	8,576	8,880	8,525
	SUBTOTAL	622	749	723	708	900	900	1,000	485	335	301
		38	50	50	50	50	50	50	776	146	146
		15,913	19,071	20,239	22,227	22,382	30,941	33,117	32,862	35,372	34,258
MATERIALS & SUPPLIES											
53010	OFFICE SUPPLIES										
	SUBTOTAL	7	0	0	0	0	0	0	1,000	1,100	750
		7	0	0	0	0	0	0	1,000	1,100	750
OFFICE EQUIPMENT											
54060	OFFICE EQUIPMENT										
	SUBTOTAL	315	0	0	0	0	0	0	0	0	0
		315	0	0	0	0	0	0	0	0	0
	DEPARTMENT TOTAL	315	0	0	0	0	0	0	0	1,113	0
		214,800	223,134	239,596	253,057	218,754	197,287	202,947	201,896	196,676	202,503

**TOWN OF WATERFORD
PROPOSED REVENUE BY DEPARTMENT
2024-2025 FISCAL YEAR**

All revenues from each department must be listed in the following categories. If you find that this list is inadequate, please identify your specific type of revenue and list in the space below.

DEPARTMENT: TAX COLLECTOR

LINE ITEM	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 YTD	2 Year Average	VARIANCE
			THRU 11/30		
Beach Admission Fees					
Benefit Assessments					
Bulky Waste Fees					
Conveyance Tax					
Copy Fees					0
Fines/Penalties					0
Hazardous Household Waste					0
Inspection Fees					0
Interest	528,233	290,865	126,785	409,549	0
Lien Fees	3,889	2,952	1,200	3,421	0
Inter-Municipal Revenues					0
Investment Interest					0
Permitting/Licensing Fees					0
Program/Registration Fees					0
Recording Fees					0
Rentals					0
Sale of Equipment/Vehicles					0
Sale of Recyclables					0
State Operational Grants					0
Tax Collections-Current Year	96,544,226	96,078,023	72,747,588	96,311,125	0
Tax Collections - Prior Year	600,349	486,706	298,040	543,528	0
Versa Kart/Blue Box Purchases					0
Miscellaneous					0
Accurint (Personal Search)					0
NSF	1,300	2,275	1,325	1,788	
UCC Lien Fee	1,652	1,340	660	1,496	
Motor Vehicle Fees	21,711	23,164	12,787	22,438	
Warrant Fees					0
East Lyme Animal Control Fee					0
Eugene O'Neill Gate Receipts					0
Alarm Monitoring					0
Alarm Penalties					0
Enhanced E 9-1-1					0
Regional Communications Fees					0
					0
					0
					0
TOTALS	97,701,360	96,885,325	73,188,385	97,293,343	0

Collection Statistics												
<u>FY</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	
July	Real Estate	60.50%	59.20%	54.80%	55.84%	53.39%	57.62%	52.20%	59.27%	49.41%	61.16%	57.62%
	Personal Prop	98.90%	97.80%	96.60%	97.24%	88.36%	87.58%	85.01%	85.51%	86.37%	86.76%	87.05%
	Motor Vehicle	80.10%	72.70%	66.60%	69.24%	66.86%	66.19%	48.76%	66.64%	68.24%	65.20%	68.72%
	MV Supp						Covid					
	Total	70.80%	68.90%	65.40%	66.62%	62.73%	65.48%	60.42%	66.47%	60.39%	67.28%	66.18%
August	Real Estate	61.50%	61.70%	61.70%	61.81%	61.72%	61.64%	56.66%	62.59%	62.39%	65.11%	62.39%
	Personal Prop	99.30%	99.20%	99.20%	99.34%	99.51%	99.61%	96.35%	99.72%	99.24%	99.63%	98.41%
	Motor Vehicle	86.50%	86.80%	87.00%	89.29%	90.07%	88.97%	65.24%	90.41%	88.23%	88.50%	89.08%
	MV Supp											
	Total	71.90%	71.70%	71.90%	72.28%	72.45%	72.35%	67.22%	73.65%	73.75%	74.25%	73.50%
September	Real Estate	61.70%	61.90%	61.90%	62.04%	62.35%	62.33%	61.45%	63.09%	62.75%	65.29%	62.78%
	Personal Prop	99.30%	99.40%	99.60%	99.41%	99.57%	99.81%	98.86%	99.79%	99.32%	99.67%	99.82%
	Motor Vehicle	90.40%	91.10%	92.10%	92.55%	92.45%	92.06%	82.59%	93.59%	91.28%	91.75%	92.01%
	MV Supp											
	Total	72.20%	72.10%	72.30%	72.62%	73.02%	73.03%	72.01%	74.17%	74.20%	74.55%	74.28%
October	Real Estate	62.00%	62.30%	62.10%	62.22%	62.60%	62.49%	62.67%	63.59%	62.97%	65.51%	62.98%
	Personal Prop	99.40%	99.50%	99.60%	99.53%	99.61%	99.87%	99.39%	99.84%	99.90%	99.72%	99.84%
	Motor Vehicle	92.10%	93.00%	93.60%	93.55%	93.85%	93.32%	92.32%	95.34%	92.69%	93.39%	93.36%
	MV Supp											
	Total	72.50%	72.40%	72.60%	72.81%	73.27%	73.21%	73.46%	74.61%	74.56%	74.80%	74.49%
November	Real Estate	62.20%	63.00%	62.5%	62.59%	63.20%	63.24%	63.19%	63.96%	63.31%	65.91%	
	Personal Prop	99.40%	99.60%	99.7%	99.63%	99.79%	99.89%	99.45%	99.93%	99.87%	99.73%	
	Motor Vehicle	93.10%	94.80%	95.2%	94.65%	95.48%	94.95%	94.00%	95.88%	94.00%	94.25%	
	MV Supp											
	Total	72.30%	73.10%	73.0%	73.15%	73.81%	73.86%	73.92%	74.27%	74.28%	75.14%	

	Personal Prop	99.60%	99.60%	99.80%	99.79%	99.92%	99.89%	99.93%	99.95%	99.90%	99.87%	
	Motor Vehicle	97.90%	97.80%	97.75%	97.94%	97.99%	97.89%	98.06%	98.26%	96.70%	97.57%	
	MV Supp	92.40%	92.30%	93.20%	92.46%	92.11%	90.91%	92.74%	92.51%	92.02%	93.23%	
	Total	99.20%	99.20%	99.21%	99.23%	99.40%	99.33%	99.56%	99.65%	99.39%	99.87%	
June	Real Estate	99.20%	99.22%	99.24%	99.45%	99.43%	99.42%	99.74%	99.74%	99.58%	100.10%	
	Personal Prop	99.70%	99.64%	99.80%	99.79%	99.92%	99.89%	99.93%	99.95%	99.90%	99.89%	
	Motor Vehicle	98.00%	98.04%	97.95%	98.09%	98.24%	98.04%	98.27%	98.45%	97.23%	97.61%	
	MV Supp	93.20%	93.12%	94.28%	93.29%	93.33%	92.30%	95.02%	93.59%	93.55%	94.09%	
	Total	99.20%	99.23%	99.29%	99.43%	99.46%	99.43%	99.69%	99.68%	99.48%	99.89%	

Alan Wilensky

From: legal <legal@theday.com>
Sent: Tuesday, October 22, 2024 10:39 AM
To: Alan Wilensky
Subject: Re: Waterford Legal Ad Budget

CAUTION: This email originated from outside of the organization.

Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

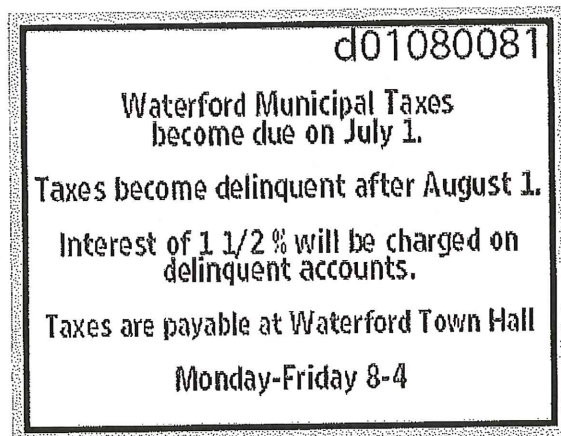
Thank you! I remember now, for The Times paper. Yes, you can expect the price to be very close to the same, not sure if it will be exactly the same but close.

Thank you,
Kelly

Kelly Johnson
Legal notices
The Day and Shore Publishing
Legal Line: 860-701-4410
Direct Line: 860-701-4371
legal@theday.com

From: Alan Wilensky <awilensky@waterfordct.org>
Sent: Tuesday, October 22, 2024 10:34 AM
To: legal <legal@theday.com>
Subject: RE: Waterford Legal Ad Budget

This was the latest ad that you whittled down to \$109.11 each:



The Day

THE DAY PUBLISHING COMPANY
PO BOX 1231
47 EUGENE O'NEILL DRIVE
NEW LONDON, CT 06320-1231

ACCOUNT NUMBER	CUSTOMER	BILLING PERIOD
D93094	TOWN OF WATERFORD - TAX COLLECTOR	07/01/24-07/31/24

CLIENT	PAGE NUMBER	DUE DATE
	Page 1 of 1	08/31/2024

Current	Over 30 Days	Over 60 Days	Total Balance
\$218.22	\$0.00	\$0.00	\$218.22

TOWN OF WATERFORD - TAX COLLECTOR
15 ROPE FERRY RD
15 ROPE FERRY ROAD
WATERFORD, CT 06385
United States

MAKE CHECKS PAYABLE
TO DAY PUBLISHING
COMPANY
Include your account # on
your check remittance

STATEMENT NUMBER
54190
CHECK NUMBER
AMOUNT PAID

PLEASE RETURN UPPER PORTION WITH YOUR REMITTANCE

DATE	DESCRIPTION	PUBLICATIONS	REFERENCE # PO #	SIZE/LINES OR QTY	NET AMOUNT
	Previous Balance				\$109.11
07/18/24	Payment		319531		-\$109.11
07/04/24- 07/25/24	Tax Notice	CCS	d01080081 Tax Notice	2 col X 18 Lines	\$218.22
Day Credit Department		860-701-4204	Accounting Fax	860-437-7504	
Community Classifieds - Toll Free		800-582-8296	Advertising Fax	860-437-8780	
Day Publishing Company - Toll Free		800-542-3354	Classified Fax	860-442-5443	

Billing Period	Account Number	Customer	
07/01/24-07/31/24	D93094	TOWN OF WATERFORD - TAX COLLECTOR	

Current Due	Over 30 Days	Over 60 Days	Total Balance
\$218.22	\$0.00	\$0.00	\$218.22

APPROVED FOR PAYMENT
ACCT# 10106 - 52010 *Advent*
AMOUNT 218.22
FISCAL YEAR 2025
SIGNATURE [Signature]
DATE 8-1-24

16



Quality Data Service, Inc.

121 Mattatuck Heights Rd
Waterbury, CT 06705

www.QDS.biz

Budget Letter 7/1/2025-6/30/2026

Date	Letter/Quot...
11/11/2024	2024E00160

Name / Address

Waterford Tax Collector
Town Hall
15 Rope Ferry Rd.
Waterford, CT 06385

Ship To/Bill To

Description of Services

Est Qty

Total

Mailing Services

Jun - CASI certify File

1

90.00

Jun - Fold, Meter, Insert, Tray, Strap and Deliver Mail to Post
Office for mailing Bills (RE, PP, MV)

20,150

2,619.50

Jun - QNest Services - QDS patented service

1

475.00

Jun - EZ-Track USPS Mail tracking system for each individual
mailings using QDS Permit - rate based on pieces processed

1

125.00

Jun - #10 Mailing Envelopes 24# WW - 1 sided

20,150

1,007.50

Jun - #9 Return Envelope (BRE) - 1 Sided - Color BLUE Envelope

20,150

1,057.88

Jun - 1st Class Postage - CASS Certified Rates

20,150

11,284.00

Jun - TRIFOLD BROCHURE - 8 1/2 x 11 Insert, Black Ink, Color
Paper, 24lb, duplex - includes tri-fold and inserting with tax bills
Subtotal JUNE

20,150

2,418.00

19,076.88

Dec - CASI certify File

1

90.00

Dec - Fold, Meter, Insert, Tray, Strap and Deliver Mail to Post
Office for mailing Bills

2,550

331.50

Dec - EZ-Track USPS Mail tracking system for each individual
mailings using QDS Permit

1

60.00

Dec - #10 Envelopes 24# WW - 1 sided

2,550

127.50

Dec - #9 Return Envelope (BRE) - 1 Sided - Color envelopes

2,550

133.88

Dec - SLIP INSERT - 8 1/2 x 3 1/3 Buckslip Insert, Black Ink,
GREEN Paper, 24lb, single - includes inserting with tax bills

2,550

133.88

Dec - 1st Class Postage* - CASS Certified Rates

2,550

1,428.00

Subtotal DECEMBER

2,304.76

Grand Total

\$21,381.64

Contact

Finance Dept

e-mail

leo@qds.biz

Phone

2037559031

Ext 6555

Leo DiNicola, CFO - 203-910-2316 (c)

Customer Acceptance Signature: _____

Print Name and Title: _____

Customer Acceptance Date: _____

PO #: _____

Signature represents agreement to our Terms & Conditions:

https://qualitydataservice-my.sharepoint.com/:b/a/personal/qmiza_qds_biz/EVYdrrtQqRllsn6J16DZO3QBQRz3BDukl6SLsrIF9XcGdA7e-3EnWDU

**Quality Data Service, Inc.****121 Mattatuck Heights Rd
Waterbury, CT 06705****www.QDS.biz****Budget Letter 7/1/2025-6/30/2026**

Date	Letter/Quot...
11/11/2024	2024E00159

Name / Address**Waterford Tax Collector
Town Hall
15 Rope Ferry Rd.
Waterford, CT 06385****Ship To/Bill To****Description of Services****Est Qty****Total****Software Services**

Annual Software Support Fee - Revenue Collection Software

1

8,150.00

Annual Subscription Fee - QSearch - Tax Records Web Hosting
Service

1

3,200.00

Annual Hardware Maintenance Plan - Epson TMU675 validator

3

885.00

Serial #: J9UG002545

Serial #: J9UF002529

Serial #: BMLG012104

DRaaS - Disaster recovery as a service

84

525.00

Printing Services

Setup Charge

1

120.00

Jun - Printing and Processing RE Bills Including Banks

5,500

1,463.00

Jun - Printing and Processing MV Bills

13,400

3,564.40

Jun- Printing and Processing PP Bills

1,250

332.50

Dec - Printing and Processing MVS Bills

2,550

678.30

Book Services

Final Posted Ratebook per CT State Statutes

3

1,764.00

Binding Final Posted Books

3

270.00

Subtotal - CONTRACTED SERVICE

20,952.20

Grand Total**\$20,952.20**

Contact	Finance Dept
e-mail	leo@qds.biz
Phone #	2037559031 Ext 6555
Leo DiNicola, CFO - 203-910-2316 (c)	

Customer Acceptance Signature: _____

Print Name and Title: _____

Customer Acceptance Date: _____

PO #: _____

Signature represents agreement to our Terms & Conditions:

https://qualitydataservice-my.sharepoint.com/:b/g/personal/qmlza_qds_biz/EVYdrfQqRllsq6J16DZO3QBQRz3BDuk6SL5rf9XcGdA?e=3EnWOU

Professional Fees Breakdown FY 2026 (QDS)

Professional Fees	FY 2026	FY 2025	Increase/Decrease	% +/-
QDS Software Support	\$8,150.00	\$7,925.00	\$225.00	2.84%
Qsearch-Tax Bill Web Hosting	\$3,200.00	\$2,995.00	\$205.00	6.84%
DRaaS-Cloud Service Backup	\$525.00	\$516.60	\$8.40	1.63%
Validator Hardware Maintenance	\$885.00	\$750.00	\$135.00	18.00%
	\$12,760.00	\$12,186.60	\$573.40	4.71%
Setup Charge	\$120.00	\$115.00	\$5.00	4.35%
June Real Estate Billing - Printing & Processing	\$1,463.00	\$1,375.00	\$88.00	6.40%
June Motor Vehicle Bills - Printing & Processing	\$3,564.40	\$3,350.00	\$214.40	6.40%
June Personal Property Bills - Printing & Processing	\$332.50	\$312.50	\$20.00	6.40%
June CASI & NCOA	\$90.00	\$85.00	\$5.00	5.88%
June Mailing Costs	\$2,619.50	\$2,518.75	\$100.75	4.00%
June QNest	\$475.00	\$450.00	\$25.00	5.56%
June EZ-Track USPS Tracking System	\$125.00	\$125.00	\$0.00	0.00%
June Mailing Envelopes, Preprinted (20,150)	\$1,007.50	\$906.75	\$100.75	11.11%
June Return Envelopes, Preprinted	\$1,057.88	\$957.13	\$100.75	10.53%
June First Class Postage	\$11,284.00	\$10,075.00	\$1,209.00	12.00%
June Insert (Brochure)	\$2,418.00	\$2,115.75	\$302.25	14.29%
December CASI & NCOA	\$90.00	\$85.00	\$5.00	5.88%
December MV Supp - Printing & Processing	\$678.30	\$637.50	\$40.80	6.40%
December Mailing Costs	\$331.50	\$318.75	\$12.75	4.00%
December EZ-Track USPS Tracking	\$60.00	\$60.00	\$0.00	0.00%
December Mailing Envelopes	\$127.50	\$114.75	\$12.75	11.11%
December Return Envelopes	\$133.88	\$121.13	\$12.75	10.53%
December First Class Postage	\$1,428.00	\$1,275.00	\$153.00	12.00%
December Insert (Brochure)	\$133.88	\$126.23	\$7.65	6.06%
Final Posted Rate Books	\$1,764.00	\$1,764.00	\$0.00	0.00%
Binding Final Posted Rate Books	\$270.00	\$255.00	\$15.00	5.88%
				Inc/Dec
Total	\$29,573.84	\$27,143.24	\$2,430.60	8.95%
	\$42,333.84	\$39,329.84	\$3,004.00	7.64%
Billing History (# of bills per type)				
Bill Type	Current year Est	GL 2023	GL 2022	GL 2021
Real Estate	5,500	5,500	5,300	5,268
Motor Vehicle	13,400	13,400	9,300	9,300
Personal Property	1,250	1,250	1,200	1,200
Motor Vehicle Supplemental (Jan)	2,550	2,550	2,250	2,750
	22,700	22,700	18,050	18,518
	GL 2020	GL 2019		
	5,061	5,073		
	11,674	11,511		
	1,170	1,146		
	2,650	2,600		
	20,555	20,330		

InvoiceCloud®

Bill To: Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Invoice #: 717-2024_10
Date: 10/31/2024

Description	Item Count	Price	Total
ACH Reject Fee Submitter (Chase/Braintree) - All	1	\$15.000	\$15.00
Cloud Access Fee - All	1	\$25.000	\$25.00

Description	Item Count	Total
Encrypted Reader License Fee - All	1	\$15.00
Total Amount:		\$55.00
Due Date:		11/10/2024
Balance Due:		\$55.00

*Unit Price can vary for some items. Please see the Detailed view for further breakdown.

For Service Period of 10/01/2024 through 10/31/2024

Invoice Cloud
30 Braintree Hill Office Park, Suite 303
Braintree, MA 02184
(901) 737-8686

Payment Remittance

Checks Mailed via USPS:
Invoice Cloud, Inc,
PO Box 736147
Chicago, IL 60673-6147

For ACH Payments:
Bank: JPMorgan Chase
ABA/Routing Number: 021000021
Account Number: 568037611
For Credit to: Invoice Cloud, Inc.



STATE OF CONNECTICUT

DEPARTMENT OF MOTOR VEHICLES

60 State Street, Wethersfield, CT 06161
ct.gov/dmv (860) 263-5700



Invoice

BILL TO
Waterford Tax Collector 15 Rope Ferry Road Waterford, CT 06385

DATE	INVOICE #
5/21/2024	4360

DUE DATE
7/12/2024

DESCRIPTION	QTY	AMOUNT
-- PAYMENT DUE UPON RECEIPT --		
PERIOD COVERED: 7/01/24 TO 06/30/25		
YEARLY BILL FOR ONLINE ACCESS TO MOTOR VEHICLE INFORMATION. (DMV DIRECT PROGRAM)	1	250.00
* YOU ARE RESPONSIBLE FOR PAYMENT UNTIL YOU WITHDRAW FROM THE PROGRAM OR YOU HAVE BEEN NOTIFIED OF TERMINATION BY DMV		
PLEASE CONTACT THE FISCAL OFFICE AT 860-263-5269 WITH ANY QUESTIONS.		
PLEASE REMIT THE TOTAL DUE TO:		
DEPARTMENT OF MOTOR VEHICLES 3RD FLOOR/FISCAL SERVICES RM 327 60 STATE STREET WETHERSFIELD, CT 06161		
APPROVED FOR PAYMENT ACCT# <u>10106-52030</u> AMOUNT <u>250.00</u> FISCAL YEAR <u>2025</u> SIGNATURE <u>[Signature]</u> DATE <u>7-1-2024</u> Proof Fees		
Please return one copy of invoice with payment.		Total \$250.00
		Payments/Credits \$0.00
		Balance Due \$250.00

Seat Belts Do Save Lives
DMV is an equal opportunity employer operating under an approved equal opportunity plan.

FOLEY

A COMPANY IN MOTION
DRIVING YOUR BUSINESS FORWARD

INVOICE

Account:

Town of Waterford
Joyce Sauchuk
15 Rope Ferry Rd
Waterford, CT 06385 US

Customer ID: 0000020855
Invoice Number: INV00000001124181
Date: 7/31/2022
Customer PO:
Terms: NET 28

Sold To:

Town of Waterford
Joyce Sauchuk
15 Rope Ferry Rd
Waterford, CT 06385 US

Ship To:

Town of Waterford
Joyce Sauchuk
15 Rope Ferry Rd
Waterford, CT 06385 US

Description	Qty	Price	Amount
Packages & Addons	1.00	\$40.49	\$40.49
Andrew Messina [REDACTED] Ordered: 7/21/22 Order #: 629900	1.00	\$18.00	\$18.00
Third Party Fees	1.00	\$40.49	\$40.49
Andrew Messina [REDACTED] Ordered: 7/21/22 Order #: 629900	1.00	\$40.49	\$40.49
Packages & Addons	1.00	\$18.00	\$18.00
Brandishea Moses [REDACTED] Ordered: 7/21/22 Order #: 629894	1.00	\$18.00	\$18.00
Third Party Fees	1.00	\$40.49	\$40.49
Brandishea Moses [REDACTED] Ordered: 7/21/22 Order #: 629894	1.00	\$40.49	\$40.49
Packages & Addons	1.00	\$18.00	\$18.00
Douglas Smith [REDACTED] Ordered: 7/18/22 Order #: 627023	1.00	\$18.00	\$18.00
Third Party Fees	1.00	\$40.49	\$40.49
Douglas Smith [REDACTED] Ordered: 7/18/22 Order #: 627023	1.00	\$40.49	\$40.49
Packages & Addons	1.00	\$18.00	\$18.00
Ernesta Krukauskaitė [REDACTED] Ordered: 7/18/22 Order #: 627441	1.00	\$18.00	\$18.00
Third Party Fees	1.00	\$40.49	\$40.49
Ernesta Krukauskaitė [REDACTED] Ordered: 7/18/22 Order #: 627441	1.00	\$40.49	\$40.49
Packages & Addons	1.00	\$40.49	\$40.49
Giovannina Fioravanti [REDACTED] Ordered: 7/11/22 Order #: 617665	1.00	\$40.49	\$40.49
Packages & Addons	1.00	\$18.00	\$18.00
James Reagan [REDACTED] Ordered: 7/21/22 Order #: 629886	1.00	\$18.00	\$18.00
Third Party Fees	1.00	\$40.49	\$40.49
James Reagan [REDACTED] Ordered: 7/21/22 Order #: 629886	1.00	\$40.49	\$40.49
Packages & Addons	1.00	\$40.49	\$40.49
Michael Bartelli [REDACTED] Ordered: 7/13/22 Order #: 624621	1.00	\$40.49	\$40.49
Packages & Addons	1.00	\$40.49	\$40.49
Michael Smith [REDACTED] Ordered: 7/21/22 Order #: 629171	1.00	\$40.49	\$40.49

Background
Check

APPROVED FOR PAYMENT

ACCT# 10106-52050 *Paid Full*
AMOUNT 40.49
FISCAL YEAR 2023
SIGNATURE *Ally Smith*
DATE 8-9-2022



Connecticut Tax Collectors Association, Inc.

Bill To:

Alan Wilensky
15 Rope Ferry Road, Waterford, CT 06385, US
awilensky@waterfordct.org

Invoice NO: 2311

January 5, 2023

INVOICE

DESCRIPTION

AMOUNT

Tax Collector Dues

\$75.00

GRAND TOTAL

\$75.00

NOTES:

Thank you for choosing Connecticut Tax Collectors Association, Inc.

Thank You

**Please make all checks payable to: CTx
MEMBERSHIPS**

For "Pay by Check" memberships, please send all checks to:
CTx c/o Fairfield Tax Office
Attn: Maeci Evans
611 Old Post Road, Fairfield, CT 06824

EVENT REGISTRATION

For "Pay by Check" registrants, please send all checks to:
CTx c/o Milford Tax Collector
Attn: Cory Gumbrewicz
70 W River St, Milford CT 06460

NEW LONDON COUNTY TAX COLLECTOR'S ASSOCIATION

Annual Dues Statement
for 2023.

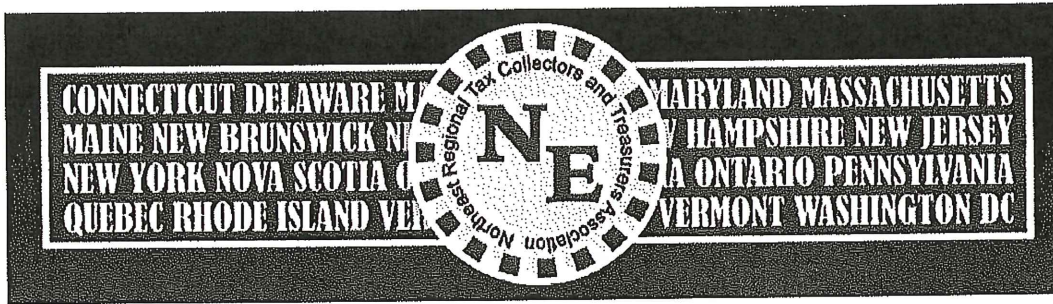
2023 dues:

Member \$20.00

Retired \$5.00

APPROVED FOR PAYMENT
ACCT# 10106-52058 Dues Card
AMOUNT \$20.00
FISCAL YEAR 2023
SIGNATURE Alan Smith
DATE 12/15/2022

Please make/remit payment to:
New London County Tax Collector's Ass'n
c/o Amy Snell
Stonington Tax Collector's Office
152 Elm St
Stonington, CT 06378



NRTCTA Membership Application

New & Renewal: July 1, 2024 – June 30, 2025

Make check payable to: NRTCTA. Send to Rosemarie Silva 4 Garfield Terrace, West Warwick, RI 02893. Questions/Phone: Rosemarie Silva (401) 827-9063 and Jo Anne Santos (401) 364-1217

Individual Membership:

Dues: US \$40.00 **Active Member** (Also for Each Vendor Representative)

\$5.00 **Retired Member**

\$100.00 **Subscribing Member**

Your Name:

Title / Position:

E-mail:

Telephone number:

Address:

Name of Community you work for:

Associate Membership (Business / Vendors)

Dues: US \$100.00 **Per Organization** (Associate Business Membership)

Name of Company / Organization:

Representative Name(s) /Title(s) :

E-mail:

Telephone number:

Address:



Good morning!! Please refer to the attached for a save the date for the upcoming March 2024 conference and future meetings at Aqua Turf. Below is some additional information regarding the conference.

1. The pricing increased slightly for 2024 which is as follows:

Plan A	\$750	(Wednesday-Friday, all meals & single occupancy)
Plan B	600	(Wednesday-Friday, all meals & double occupancy)
Plan C	105	(Commuter-Wednesday only, Breakfast & Lunch)
Plan C	125	(Commuter-Thursday only, Breakfast & Lunch)
Plan C	40	(Commuter-Friday only, Breakfast)
Plan C	260	(Commuter all 3 days, Breakfast & Lunch)
Plan E	75	(Online-Wednesday only)
Plan E	75	(Online-Thursday only)
Plan E	25	(Online-Friday only)
Plan E	155	(Online-all 3 days)
	100	(Wednesday night dinner & Entertainment)
	150	(Banquet Dinner Thursday night)
	145	(Additional night's room)

The above pricing will remain in effect for the 2025 conference.



OPTIONS :

PLAN A: "SINGLE": Single Occupancy, member, entire conference - Sunday through Wednesday; 3 nights lodging, plus meals (Sunday night potluck, 3 breakfasts, 2 lunches, dinner Tuesday) - **Early bird (by 7/15) = \$800 per person. OR: \$900 per person (7/16 through 8/21/23)** (one member only in the room).

PLAN B: "DOUBLE": Double Occupancy, member, entire conference - Sunday through Wednesday; 3 nights lodging, plus meals (Sunday night potluck, 3 breakfasts, 2 lunches, dinner Tuesday) - **Early bird (by 7/15) = \$550 per person. OR: \$650 per person (7/16 through 8/21/23)** (two NRTCTA members sharing one guestroom. * **VALUE !!** * Also : if you are interested in similar rates for 3 or 4 in a room - reach out to us.

PLAN C: "GUEST": Non member guest, sharing a room with a NRTCTA member: **\$300 per person** (for example, spouse or guest. You [member] register under Plan A; your spouse registers under Plan C. All conference meals and functions including the Sunday night potluck, and the Tuesday night dinner are included for both of you under Plan A (you) & Plan C (guest). No early bird pricing for this plan.

PLAN D: "COMMUTER - CONFERENCE": Commuter Plan: **NO LODGING - Meals Only** - entire conference. **Early bird (by 7/15) = \$300 per person. OR: \$365 per person (7/16 through 8/21/23).** All conference meals included (3 breakfasts, 2 lunches, Sunday night potluck, and the Tuesday night dinner) included.

PLAN E: "EXTRA NIGHTS": Additional Night's Lodging: **\$180 per night** (before, or after) - subject to availability. No early bird pricing.

PLAN T: "THEMED DINNER": Tuesday night dinner (if purchased separately): **\$100 per person.** No early bird pricing.

PLAN O: "ONE DAY COMMUTER": **ONE DAY COMMUTER: MONDAY \$155; TUESDAY \$135; or WEDNESDAY: \$90 per day per person.** Includes breakfast and lunch. Specify day. No early bird pricing.

PLAN V: "VENDOR" / EXHIBITOR TABLE: \$250. ** VALUE DEAL! ** Monday, Tuesday, Wednesday morning exhibits. The vendor exhibition cost is **IN ADDITION TO** your registration costs (above). No early bird pricing.

Children: There is a charge for childrens' meals, and for children lodging with you. Please contact Lisa Biagiarelli at lbiagiar@norwalkct.gov with questions.

Hotel policies, in brief: [Atlantic Sands Hotel & Conference Center](#) | [Terms & Conditions](#) | [Rehoboth](#)

Pets: Facility makes no allowance for pets or emotional support animals.

Smoking: The entire facility is non-smoking. Smoking is prohibited in all areas, including guest rooms, banquet spaces, restaurants, hallways, lobbies, restrooms, and on balconies.

Parking: complimentary on-site parking for one vehicle per room reservation; first come first served.
Check in: 4 pm. **Check out:** 11 am. It is up to commuters or other day guests to secure public parking.

Other occupants: The hotel has a policy of charging for other adults and children being in the room with you even if they are not attending the event. Please reach out to Lisa B. in advance with any questions.



INVOICE

Aqua Turf Registration

Attendee information

Invoice #
AT-00817

Name
Alan Wilensky

Title
Tax Collector

City/Town Represented
Waterford

Email
awilensky@waterfordct.org

Phone
(860) 444-5815

Are you a Dues Paying CTx Member?
Yes

Meal Selection

If applicable, any dietary restrictions?

Check Out

Payment Option
Pay By Check

Order

Product	Qty	Unit Price	Price
Prime Rlb - \$70	1	\$70.00	\$70.00
Total			\$70.00

Please remember to send your check to:
CTx c/o Milford Tax Collector
Attn: Cory Gumbrewicz
70 W River St, Milford CT 06460



State of Connecticut Certified Municipal Collector Committee (CCMC)

APPLICATION FOR RECERTIFICATION AS A CONNECTICUT MUNICIPAL COLLECTOR

All applications must be accompanied by a check in the amount of \$25.00 made payable to the: CCMC Committee.

NAME OF APPLICANT (Last)		(First)	(M.I.)	BUSINESS TELEPHONE	HOME TELEPHONE
ADDRESS (Number and Street)				CCMC CERTIFICATE #	
CITY	STATE	ZIP CODE	EMAIL ADDRESS		

Return To:
Lisa Madden, Clerk,
CCMC Committee,
c/o Town of Windham
979 Main Street,
Willimantic, CT 06226.
lisamaddenccmc@gmail.com

Include proof of program completion for each Program listed below & total all pages. **USE ADDITIONAL PAGES IF NECESSARY.**

<i>Program Title</i>	<i>Date(s) of Program</i>	<i>Provider/School</i>	<i>Topics Covered</i>	<i>Number of Hours</i>
Total Hours				
1				

I hereby certify that the information contained on this form and included documentation is true, accurate and valid.

Signature: _____

Date: _____

Printed or Typed Name:

Alan Wilensky

From: Alan Wilensky
Sent: Tuesday, June 11, 2024 9:30 AM
To: Shea Davy
Subject: RE: Supplies -FY25

Supply List-Finance Dept: (with previous Staples Item #)

- 3 boxes – 3 Tab File Folders (541077)
- 1 box – Yellow Highlighters (65550 Bic Briteliner)
- 1 box- Sharpies Black (No history)
- 1 box – Sharpies Blue (No history)
- 2 – Staplers (No specific preference, not too plastic)

Tax Collector's Budget: Line 10106-53010

- ✓80 rolls – Staples Carbonless Paper Roll (53010) Last price: \$1.65/roll
- ✓15 – Epson Ribbon Black ERC 32B (E65090) Last price \$6.89/unit on regular Staples, Staples Advantage price is \$9.07
- ✓1 pack –Staples Economy #33 Rubber Bands (28619-CC) Last Price \$2.77
- ✓1 pack – Staples Economy #16 Rubber Bands (28616-CC) Last Price \$2.90
- ✓1 pack – Avery Neon Pink Address Labels (5970) \$14.28
- 1 box – Staples Gummed #1 Currency Envelope (19726/19301) \$8.34
- 1 box – Uniball Gel Grip Medium point blue (65451) \$10.86

Sub total: 274.50

Blue Pens

Alan Wilensky, CCMC

Certified CT Municipal Collector

Waterford Tax Collector

Past President, Connecticut Tax Collectors' Association (CTx)

860-444-5815

awilensky@waterfordct.org



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Good morning everyone,