



Town of Waterford
Director of Fire Services

204 Boston Post Road
Waterford, CT 06385

August 3, 2021

First Selectman Rob Brule

15 Rope Ferry Road

Waterford, CT 06385

Re: Merging two CNR line items

On behalf of the Waterford Fire Services, I would like to request the merging of two lines in our Capital Non-Recurring (CNR) Designated, under Hydraulic Equipment 20523-57826 & line 20523-57837 into one project. This project is currently in the evaluating stage of current equipment, planning and needs assessment for new equipment.

Director of Fire Services

Michael J. Howley

C: Kim Allen, Director of Finance

Chief John Mariano, Cohanzie Fire Company

FINANCE DEPARTMENT

Memo

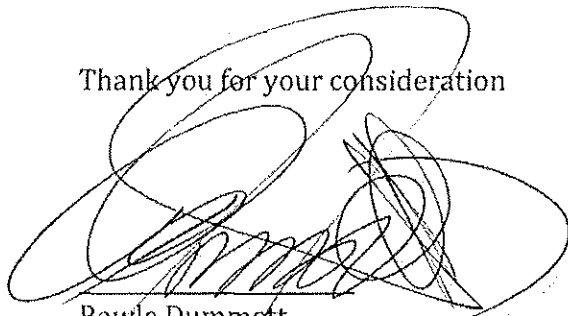
To: The Board of Selectmen
From: Rawle Dummett
Date: August 5, 2021
Re: Disposal of aged assets

Dear Mr. Brule:

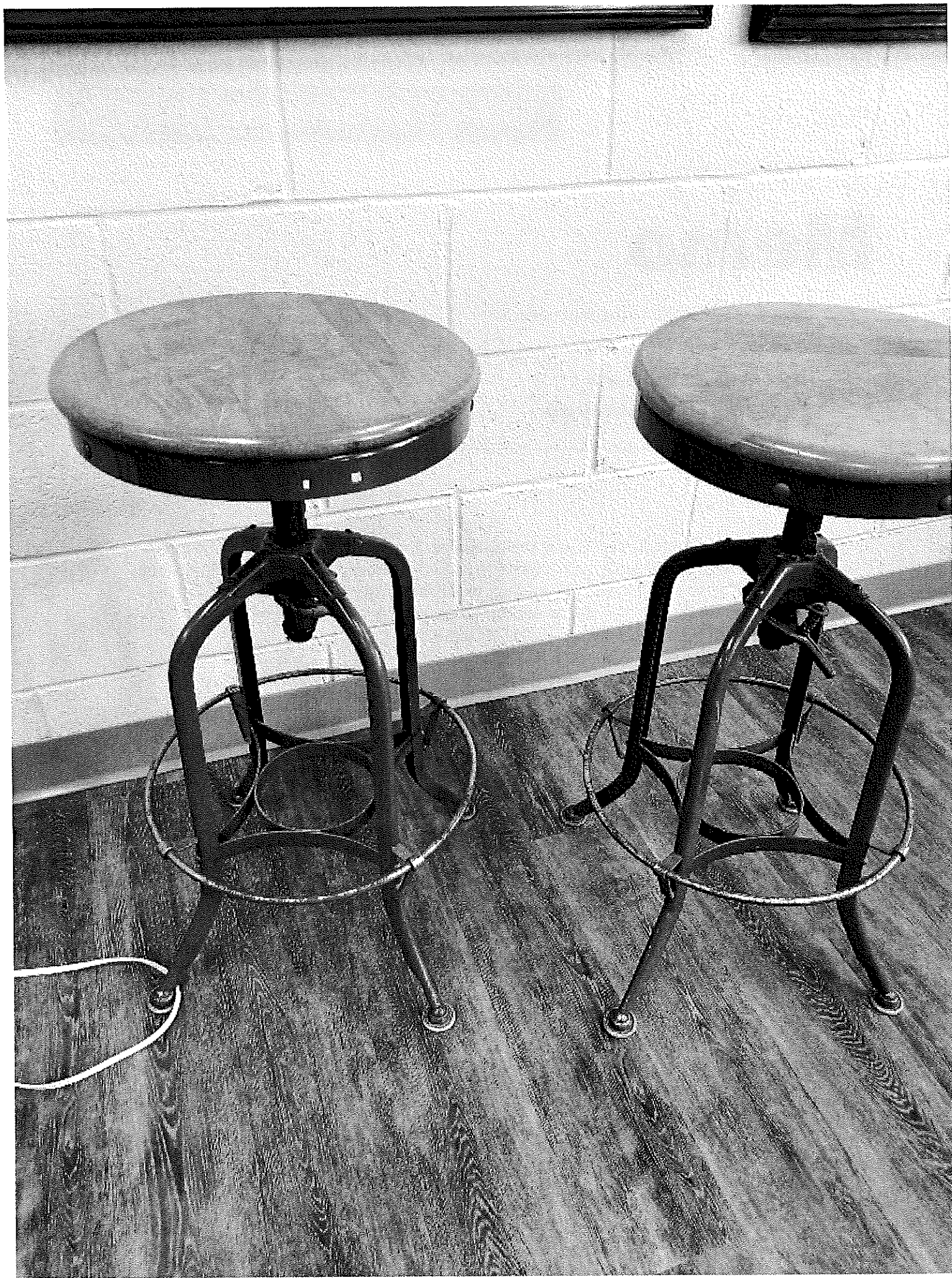
The Purchasing Agent respectfully seeks the Board's approval to dispose of the assets listed below, in accordance with Town Property Ordinance, Chapter 2.112.020, as they are either damaged, or have outlived their usefulness to the town. The damaged items will be sent to the transfer station and the stools sold by auction on Gov Deals.

- Two (2) Bar Stools Asset IDs 02513 and 02218.
- One (1) Broken bookshelf, no Asset ID available.
- One (1) Broken Desk, no Asset ID.

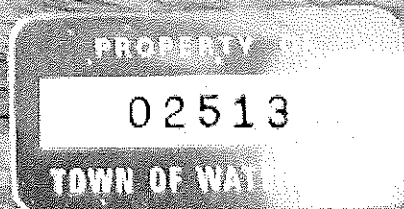
Thank you for your consideration



Rawle Dummett
Purchasing Agent,
Town of Waterford







PROPERTY OF

02513

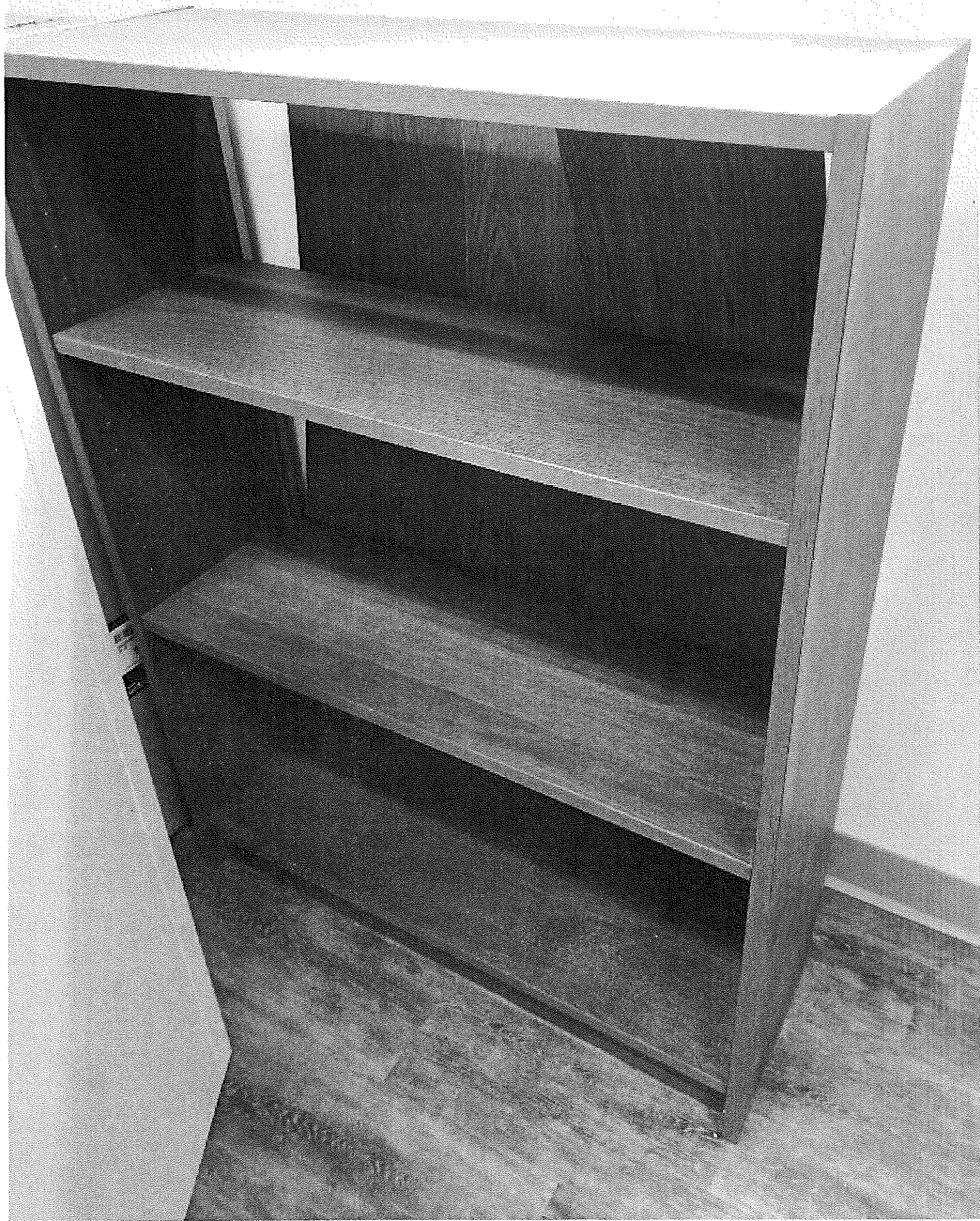
TOWN OF WATER



PROPERTY OF

02218

TOWN OF WATERFORD







TOWN OF WATERFORD TRANSFER REQUEST FORM

Out of Series Transfer Request

ASSESSOR _____
DEPARTMENT _____

FY22 - 1ST QUARTER

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10104	52030	PROFESSIONAL FEES	250.00	(15,000.00)	15,000		0
2	10104	51110	ADMINISTRATION	196,788.00	188,266.47		(15,000)	(30,000)
3								0
4								0
5								0
6								0
7								0
8								0
9								0
10								0
								0
								0
				TOTAL		15,000	(15,000)	

Explanation

Because the Assessor position remains unfilled, we are paying a contractor to perform the necessary duties.

Department Head

Kim Allen
Director of Finance

First Selectman

Commission/Board Approval

Date

8/10/2021
Date

Date

Date



ACCOUNTS FOR:

101 GENERAL FUND

10104 ASSESSOR

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10104 51110 ADMINISTRATION	196,788	0	196,788	8,521.53	.00	188,266.47	4.3%
10104 51210 CLERICAL AND TECHN	62,788	0	62,788	2,463.74	.00	60,324.26	3.9%
10104 51310 OVERTIME	0	0	0	.00	.00	.00	.0%
10104 51910 FRINGE BENEFITS	2,408	0	2,408	.00	.00	2,408.00	.0%
10104 51920 F.I.C.A.	20,041	0	20,041	822.87	.00	19,218.13	4.1%
10104 52010 ADVERTISING	400	0	400	.00	.00	400.00	.0%
10104 52020 POSTAGE	1,031	0	1,031	16.21	.00	1,014.79	1.6%
10104 52030 PROFESSIONAL FEES	250	0	250	3,670.00	11,580.00	-15,000.00	6100.0%*
10104 52040 SERVICE CONT. AND R	5,666	0	5,666	158.00	.00	5,508.00	2.8%
10104 52050 DUES, CONFERENCES &	1,825	0	1,825	.00	.00	1,825.00	.0%
10104 52070 REIMBURSABLE EXPENS	0	0	0	.00	.00	.00	.0%
10104 53020 OTHER SUPPLIES	150	0	150	.00	.00	150.00	.0%
10104 53200 PRICING BOOKS	500	0	500	.00	.00	500.00	.0%
10104 54060 OFFICE EQUIPMENT	0	0	0	.00	.00	.00	.0%
TOTAL ASSESSOR	291,847	0	291,847	15,652.35	11,580.00	264,614.65	9.3%
TOTAL GENERAL FUND	291,847	0	291,847	15,652.35	11,580.00	264,614.65	9.3%
TOTAL EXPENSES	291,847	0	291,847	15,652.35	11,580.00	264,614.65	

Cindy Dupointe

From: Dani Gorman
Sent: Tuesday, August 3, 2021 12:04 PM
To: Cindy Dupointe
Cc: Filomenas; Jennifer Smith; Christine Johnson
Subject: Waterford Youth & Family Service Advisory Board

Hi Cindy – On behalf of our Chairman, I respectfully request that the reappointment of Jenn Smith to the Waterford Youth & Family Services Advisory Board be placed on the agenda of the next Board of Selectmen meeting for a vote and confirmation. I have spoken to the Library Director who supports Jenn's appointment as a community representative. We have valued Jenn's input, guidance, and partnership. I have copied Mike, Christine, and Jenn. Her term will be 06/02/21 -06/01/24 – representing group / category 6. Many thanks in advance. Dani

Note: I know this will not make the agenda for this evening – I will also get with Mike and Alison to see who is best to fill the student slots.

Dani E Gorman
Director of Youth and Family Services
Town of Waterford
Phone: (860)444-5848
Mail Address: 15 Rope Ferry Road, Waterford, CT 06385
Office Site: 200 Boston Post Road

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Town of Waterford
Director of Fire Services

RE: Marine Unit, W-92

To all: here is information gathered in regards to questions raised. If you have further questions please ask.

1. W-92 a 1980's 22' Boston Whaler, old Police boat, information sheet included
2. 8 qualified operators
3. 3 more in training as operators this season
4. Last inspection of W-92 by Coast Guard 2020
5. Coast Guard certified S&R training completed in June / July 2021 by operators.
6. Waterford is part of the South East Region 4 New London Port Area Marine Group. Members are all actively committed to regular public safety patrols of the region's port zone waters to protect life and property of recreational boaters, commercial vessels, while further defending the high value assets, critical infrastructure and key resources. The Marine Group, made up from Fire/Rescue, Police agencies, Coast Guard, Commercial Tow Company's.
7. Call volume for Waterford Marine units, 38 incidents in last three years, report included. Most are listed as W- 93 Goshen, W-92 has responded and not deployed on incidents. Manpower, equipment issues, training, are all reason why. (Need to be addressed).
8. Grants from FEMA (Port Security Grant) has come up. From grant application to an award, build/design, train, in service unit is minimum 3-5 years out.
9. We are currently looking at a different motor available here in New England @ \$28,000 - \$31,000
10. By purchasing this motor available to us it would give us time to apply for grants for replacement and turn this over as another Town asset possible (Shellfish Commission), three – five years out.

Director of Fire Services

Michael J. Howley



Waterford Fire/Rescue (Quaker Hill) Marine Unit

(W-92)

22' Boston Whaler (Outrage) Approx. 1980's (acquired from the Town Police Department around 1996 with NO motor), which replaced a 18' Mako which was repurposed to the Shellfish Commission.

225hp Evinrude outboard which Waterford Ambulance purchased used for the boat around 1996

Other Notable items:

- This boat has a strong haul, has been repaired from damage by PD
- Furuno marine electronics package original to the boat, 1990's
 - Equipped with fire pump and other rescue equipment
 - New trailer last year, 2019

WATERFORD

Unit Responses by Unit

Alarm Date Between {6/1/2018} And {7/31/2021} and

Unit Resource Type = "51 " FIRE BOAT WITH PUMP

Incident	Alarm Date	Notified	Response Code	Reaction	Response	Hours	Miles	F	M	R	O
W26 Service Truck											
21-0000909	06/06/2021	17:58:31		00:00:00	00:09:11	0.00	0.00			X	

Responses:	1	Reaction Times		Response Times		Total:	0.00	0.00			
		Average	00:00:00	Average	00:09:11						
		Lowest	00:00:00	Lowest	00:09:11						
		Highest	00:00:00	Highest	00:09:11						

W92 Fire / Rescue Boat

19-0001319	05/06/2019	16:40:05		00:14:52	00:40:03	0.74	0.00			X	
19-0002274	08/03/2019	11:38:27		00:01:33	00:11:33	2.10	0.00			X	
20-0001776	11/08/2020	10:51:22		00:00:00	00:07:40	0.00	0.00			X	

Responses:	3	Reaction Times		Response Times		Total:	2.84	0.00			
		Average	00:05:28	Average	00:19:45						
		Lowest	00:00:00	Lowest	00:07:40						
		Highest	00:14:52	Highest	00:40:03						

W93 Fire / Rescue Boat

18-0002077	07/05/2018	11:09:33	1 Emergency	00:01:05	00:10:31	0.00	0.00			X	
18-0002087	07/05/2018	22:22:55		00:11:44	00:16:27	0.00	0.00			X	
18-0002219	07/16/2018	00:37:09		00:06:11	00:22:51	0.00	0.00				X
18-0002662	08/21/2018	20:43:08		00:10:51	00:24:19	0.00	0.00			X	
18-0002773	08/30/2018	08:06:15		00:00:00	00:02:05	0.52	0.00				X
18-0003327	10/19/2018	12:54:44		00:04:28	00:26:16	0.00	0.00			X	
19-0001480	05/21/2019	14:36:12		00:01:48	00:03:48	0.89	0.00			X	
19-0001881	06/29/2019	13:14:50		00:00:00	00:00:16	0.00	0.00			X	
19-0002045	07/14/2019	16:29:20		00:12:04	00:14:20	0.00	0.00			X	
19-0002274	08/03/2019	11:35:11		00:05:34	00:18:18	0.00	0.00			X	
19-0002416	08/17/2019	18:48:02		00:00:00	00:14:31	0.00	0.00			X	
19-0002438	08/19/2019	14:26:26		00:05:19	00:17:06	0.00	0.00			X	
19-0003183	10/24/2019	10:22:40		00:19:50	00:19:50	0.00	0.00			X	
19-0003223	10/29/2019	09:53:33		00:04:31	00:04:34	0.00	0.00				X
20-0000620	04/11/2020	19:52:08		00:08:45	00:14:27	0.00	0.00			X	
20-0000710	05/09/2020	15:43:30		00:00:00	00:14:51	0.00	0.00			X	
20-0000753	05/24/2020	14:07:54		00:19:44	00:21:06	0.00	0.00			X	
20-0000779	05/30/2020	16:08:40		00:07:05	00:07:05	0.00	0.00				X
20-0000780	05/30/2020	16:26:55		00:00:00	00:08:11	0.00	0.00				X

Reaction time calculated from time notified to rollout time.

Response time calculated from time notified to arrival time.

08/04/2021 09:39

Page 1

WATERFORD

Unit Responses by Unit

Alarm Date Between {6/1/2018} And {7/31/2021} and

Unit Resource Type = "51 "

Incident	Alarm Date	Notified	Response Code	Reaction	Response	Hours	Miles	F	M	R	O
W93 Fire / Rescue Boat											
20-0000871	06/21/2020	21:08:22		00:00:00	00:17:31	0.00	0.00			X	
20-0001003	07/16/2020	11:36:22		00:14:04	00:14:08	0.00	0.00			X	
20-0001040	07/22/2020	08:04:04		00:00:00	00:03:07	0.00	0.00				X
20-0001066	07/26/2020	17:24:11		00:06:07	00:09:59	0.00	0.00				X
20-0001334	08/26/2020	08:32:46		00:03:47	00:07:14	0.00	0.00			X	
20-0001561	10/06/2020	15:02:13		00:04:05	00:08:26	0.00	0.00			X	
20-0001573	10/07/2020	15:54:32		00:00:00	00:12:12	0.00	0.00			X	
20-0001717	10/30/2020	19:22:57		00:02:13	00:07:03	0.00	0.00			X	
20-0001776	11/08/2020	10:37:22		00:07:08	00:21:40	0.00	0.00			X	
20-0002003	12/12/2020	09:00:43		00:02:57	00:17:11	0.00	0.00				X
21-0000724	05/08/2021	22:27:32		00:05:24	00:07:13	0.00	0.00			X	
21-0000740	05/10/2021	22:04:05		00:05:27	00:07:51	0.32	0.00				X
21-0000909	06/06/2021	17:54:46		00:00:00	00:03:14	0.80	0.00			X	
21-0000935	06/10/2021	12:45:48		00:04:57	00:10:09	0.00	0.00			X	
21-0001059	06/30/2021	12:20:31		00:12:15	00:14:29	0.00	0.00				X
21-0001085	07/03/2021	08:24:26		00:01:34	00:07:34	0.35	0.00				X
Responses: 35											
		Reaction Times		Response Times		Total:	2.88	0.00			
		Average	00:05:24	Average	00:12:17						
		Lowest	00:00:00	Lowest	00:00:16						
		Highest	00:19:50	Highest	00:26:16						

Total 38 incidents
For Boats

Three years

Reaction time calculated from time notified to rollout time.
Response time calculated from time notified to arrival time.



Mercury Outboards - Outboard Mercury Outboards

Atlantic Outboard

475 Boston Post Road
Westbrook Connecticut 06498

Phone: 860-399-6773

Quaker Hill FD.



Specifications

Highlights

Notes

New Hydraulic steering price includes Holm, hoses, cylinder, holm mounting kit and labor. Trim Tabs include tabs, wiring, LED indicator switch and labor.

Weight of old motor 455 lbs, new motor 527 lbs.

Included Items

Price

250XL (25", Black)	\$26,000.00
5" Multi Function Gauge	\$1,353.00
Clean Power Harness	\$100.00
Control Box	\$1,912.00
Key Panel	\$96.00
SST Prop	\$765.00
Wire Harness	\$295.00
Labor	\$1,400.00
Hydraulic Steering system	\$1,600.00
Replace fuel tank sending unit	\$300.00
Misc	\$350.00
Trim tabs with Indicators	\$1,577.00

MSRP \$35,748.00

Atlantic Outboard Discount (\$4,580.00)

Promotional Discounts (\$2,210.00)

Sale Price \$28,958.00



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Labor	\$1,400.00
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Replace fuel tank sending unit	\$300.00
Misc	\$350.00
Trim tabs with Indicators	\$1,577.00

MSRP \$37,931.00

Atlantic Outboard Discount (\$4,908.00)

Promotional Discounts (\$2,395.00)

Sale Price \$30,628.00

(Manufacturers reserve the right to change product specifications and standard features at any time without notice or incurring obligations to the dealer or manufacturer.)



Town of Waterford
Director of Fire Services

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Alarm Date Between {6/1/2018} And {7/31/2021} and
Unit Resource Type = "51 " FIRE BOAT WITH PUMP

Incident	Alarm Date	Notified	Response Code	Reaction	Response	Hours	Miles	F	M	R	O
W26 Service Truck											
21-0000909	06/06/2021	17:58:31		00:00:00	00:09:11	0.00	0.00			X	

Responses:	1	<u>Reaction Times</u>	<u>Response Times</u>	Total:	0.00	0.00
		Average 00:00:00	Average 00:09:11			
		Lowest 00:00:00	Lowest 00:09:11			
		Highest 00:00:00	Highest 00:09:11			

W92 Fire / Rescue Boat

19-0001319	05/06/2019	16:40:05		00:14:52	00:40:03	0.74	0.00			X	
19-0002274	08/03/2019	11:38:27		00:01:33	00:11:33	2.10	0.00			X	
20-0001776	11/08/2020	10:51:22		00:00:00	00:07:40	0.00	0.00			X	

Responses: 3	<u>Reaction Times</u>		<u>Response Times</u>		Total:	2.84	0.00
	Average	00:05:28	Average	00:19:45			
	Lowest	00:00:00	Lowest	00:07:40			
	Highest	00:14:52	Highest	00:40:03			

W93 Fire / Rescue Boat

18-0002077	07/05/2018	11:09:33	1	Emergency	00:01:05	00:10:31	0.00	0.00		X	
18-0002087	07/05/2018	22:22:55			00:11:44	00:16:27	0.00	0.00		X	
18-0002219	07/16/2018	00:37:09			00:06:11	00:22:51	0.00	0.00			X
18-0002662	08/21/2018	20:43:08			00:10:51	00:24:19	0.00	0.00		X	
18-0002773	08/30/2018	08:06:15			00:00:00	00:02:05	0.52	0.00			X
18-0003327	10/19/2018	12:54:44			00:04:28	00:26:16	0.00	0.00		X	
19-0001480	05/21/2019	14:36:12			00:01:48	00:03:48	0.89	0.00		X	
19-0001881	06/29/2019	13:14:50			00:00:00	00:00:16	0.00	0.00		X	
19-0002045	07/14/2019	16:29:20			00:12:04	00:14:20	0.00	0.00		X	
19-0002274	08/03/2019	11:35:11			00:05:34	00:18:18	0.00	0.00		X	
19-0002416	08/17/2019	18:48:02			00:00:00	00:14:31	0.00	0.00		X	
19-0002438	08/19/2019	14:26:26			00:05:19	00:17:06	0.00	0.00		X	
19-0003183	10/24/2019	10:22:40			00:19:50	00:19:50	0.00	0.00		X	
19-0003223	10/29/2019	09:53:33			00:04:31	00:04:34	0.00	0.00			X
20-0000620	04/11/2020	19:52:08			00:08:45	00:14:27	0.00	0.00		X	
20-0000710	05/09/2020	15:43:30			00:00:00	00:14:51	0.00	0.00		X	
20-0000753	05/24/2020	14:07:54			00:19:44	00:21:06	0.00	0.00		X	
20-0000779	05/30/2020	16:08:40			00:07:05	00:07:05	0.00	0.00			X
20-0000780	05/30/2020	16:26:55			00:00:00	00:08:11	0.00	0.00			X

Reaction time calculated from time notified to rollout time.
Response time calculated from time notified to arrival time.

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Unit Responses by Unit

Alarm Date Between {6/1/2018} And {7/31/2021} and

Unit Resource Type = "51 "

Incident	Alarm Date	Notified	Response Code	Reaction	Response	Hours	Miles	F	M	R	O
W93 Fire / Rescue Boat											
20-0000871	06/21/2020	21:08:22		00:00:00	00:17:31	0.00	0.00			X	
20-0001003	07/16/2020	11:36:22		00:14:04	00:14:08	0.00	0.00			X	
20-0001040	07/22/2020	08:04:04		00:00:00	00:03:07	0.00	0.00				X
20-0001066	07/26/2020	17:24:11		00:06:07	00:09:59	0.00	0.00				X
20-0001334	08/26/2020	08:32:46		00:03:47	00:07:14	0.00	0.00			X	
20-0001561	10/06/2020	15:02:13		00:04:05	00:08:26	0.00	0.00			X	
20-0001573	10/07/2020	15:54:32		00:00:00	00:12:12	0.00	0.00			X	
20-0001717	10/30/2020	19:22:57		00:02:13	00:07:03	0.00	0.00			X	
20-0001776	11/08/2020	10:37:22		00:07:08	00:21:40	0.00	0.00			X	
20-0002003	12/12/2020	09:00:43		00:02:57	00:17:11	0.00	0.00				X
21-0000724	05/08/2021	22:27:32		00:05:24	00:07:13	0.00	0.00			X	
21-0000740	05/10/2021	22:04:05		00:05:27	00:07:51	0.32	0.00				X
21-0000909	06/06/2021	17:54:46		00:00:00	00:03:14	0.80	0.00			X	
21-0000935	06/10/2021	12:45:48		00:04:57	00:10:09	0.00	0.00			X	
21-0001059	06/30/2021	12:20:31		00:12:15	00:14:29	0.00	0.00				X
21-0001085	07/03/2021	08:24:26		00:01:34	00:07:34	0.35	0.00				X
Responses: 35											
		Reaction Times		Response Times		Total:	2.88	0.00			
		Average	00:05:24	Average	00:12:17						
		Lowest	00:00:00	Lowest	00:00:16						
		Highest	00:19:50	Highest	00:26:16						

Total 38 incidents
For Boats

Three years

Reaction time calculated from time notified to rollout time.

Response time calculated from time notified to arrival time.

08/04/2021 09:39

Page 2



Atlantic Outboard
 475 Boston Post Road
 Westbrook Connecticut 06498

Phone: 860-399-6773

Quaker Hill FD.

Mercury Outboards - Outboard Mercury Outboards



Specifications

Highlights

Notes

Now Hydraulic steering price includes Holm, hoses, cylinder, holm mounting kit and labor. Trim Tabs include tabs, wiring, LED indicator switch and Labor.

Weight of old motor 455 lbs, new motor 527 lbs.

Included Items

	Price
250XL (25", Black)	\$26,000.00
5" Multi Function Gauge	\$1,353.00
Clean Power Harness	\$100.00
Control Box	\$1,912.00
Key Panel	\$96.00
SST Prop	\$765.00
Wire Harness	\$295.00
Labor	\$1,400.00
Hydraulic Steering system	\$1,600.00
Replace fuel tank sending unit	\$300.00
Misc	\$350.00
Trim tabs with Indicators	\$1,577.00

MSRP \$35,748.00

Atlantic Outboard Discount (\$4,580.00)

Promotional Discounts (\$2,210.00)

Sale Price \$28,958.00



Atlantic Outboard
 475 Boston Post Road
 Westbrook Connecticut 06498

Phone: 860-399-6773

Quaker Hill FD.

Mercury Outboards - Outboard Mercury Outboards



Specifications

Highlights

Notes

New Hydraulic steering price includes Helm, hoses, cylinder, helm mounting kit and labor. Trim Tabs include tabs, wiring, LED indicator switch and labor.

Weight of old motor 455 lbs, new motor 527 lbs.

Included Items

Price

300XL (25", Black)	\$28,183.00
5" Multi Function Gauge	\$1,353.00
Clean Power Harness	\$100.00
Control Box	\$1,912.00
Key Panel	\$96.00
SST Prop	\$765.00
Wire Harness	\$295.00
Labor	\$1,400.00
Hydraulic Steering system	\$1,600.00
Replace fuel tank sending unit	\$300.00
Misc	\$350.00
Trim tabs with indicators	\$1,577.00

MSRP \$37,931.00

Atlantic Outboard Discount (\$4,908.00)

Promotional Discounts (\$2,395.00)

Sale Price \$30,628.00



It is with great pleasure that the advisors of the newly established Waterford Lancers Leo Club extend an invitation for you to join us for our Leo Club Charter Night, Installation of Officers and Charter Members. The Waterford Regional Lions Club is proud to sponsor this new community service organization, which provides our town's youth the opportunity for civic growth, leadership and service.

Date: August 31, 2021

Time: 5:30 pm

Place: Filomena's restaurant

Following the ceremony we invite you to join us for dinner.

Please include the number in your party when you RSVP.

Tickets to the buffet dinner are \$20 per person.

If you can attend, please RSVP by August 20th to Leo Advisor Sheri Ann Colquhoun via email at sheriann8@yahoo.com or call 860-514-0769.

**MINUTES
BOARD OF SELECTMEN
Special Meeting
July 28, 2021
5:00 P.M.**

Waterford Town Hall (APPLEBY ROOM)

(Procedural Action: Check register to be signed by Board of Selectmen in accordance with CGS 7-83)

Members Present: First Selectman Robert Brule, Selectwoman Jody Lazarechyk and Selectwoman Elizabeth Sabilia.

1. **Call to Order & Roll Call:** First Selectman Brule called the meeting to order at 5:00 pm

2. **Pledge of Allegiance**

3. **First Selectman's Office:** To Consider And Act On a recommendation from Frist Selectman, Rob Brule, to establish a Waterford Town Center Development Ad-Hoc Committee.

Discussion: The following residents recommended to the Town Center Development Ad-Hoc Committee in conjunction with Town Employees to act in an advisory role to the hired consultant.

Jennifer Bracciale, Miriam Wagner, Melissa Chiappone, & Traci Santos.

The Town Center Ad-Hoc Committee will work with the consultant to have a preliminary meeting to answer questions and to provide feedback, provide information to the Board of Selectmen, and provide additional suggestions/ideas to the consultant.

The Town Center Development Ad-Hoc Committee will have meeting dates posted, meeting agendas posted and meeting

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TOWN OF WATERFORD, CT
2021 AUG -4 PM 3:58
TOWN CLERK

minutes posted. All meetings will be open to the public.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

4. Adjournment MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to adjourn at 6:11 pm. VOTING IN FAVOR; unanimous, **VOTE:3-0**

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Cindy Dupointe".

Cindy Dupointe
Recording Secretary

**MINUTES
BOARD OF SELECTMEN**

Regular Meeting

August 3, 2021

5:00 P.M.

Waterford Town Hall (APPLEBY ROOM)

(Procedural Action: Check register to be signed by Board of Selectmen in accordance with CGS 7-83)

Members Present: First Selectman Robert Brule, Selectwoman Jody N. Zarchyk and Selectwoman Elizabeth Sabilia.

1. Call to order & Roll Call First Selectman Brule called the meeting to order at 5:00 pm

2. Pledge of Allegiance

3. Public Comment:

George "Bud" Bary requested to present three topics to the Board of Selectmen.

1) An old grease dumpster is in the stop and Shop parking lot. The dumpster is a concern to residents who live in the area, attracts various animals and should be removed. 2) To offer a recommendation to create a pedestrian town committee, to address sidewalks and bike lanes that are needed in Waterford, referencing RT 85-Clark Lane & US Route 1. Bud requested the town review of sidewalks in town and for the town to look into options that may be available to increase the ability for pedestrians to navigate from place to place in a safe manner by bicycle and or walking. 3) a question if, 16 acres being developed on Clark Lane, may create the need for additional town review if there will be a second exit leading out to Davis Farm Road.

4. Human Resources: To Consider And Act On the following request for a **Fiscal Year 22** for an Out of Series Transfer from the Interim Director of Human Resources, Christine Walters in the amount of \$700.

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WATERFORD, CT
2021 AUG -4 PM 3:58
TOWN CLERK

Human Resources
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10145	51110	Administration	125,548.00	125,548.00	0.00	(700.00)	124,848.00
2	10145	52080	Telephone	0.00	0.00	700.00	0.00	700.00
3								0.00
								0.00
								0.00
TOTAL						700.00	(700.00)	

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

5. Fire Services: To Consider And Act On a request from Fire Director, Chief Howley for an additional appropriation of \$40,000 for the Motor Upgrade to the Quaker Hill Fire Rescue Boat.

MOTION by Nazarchyk, and seconded by Brule, VOTING IN FAVOR:
VOTE:2-1 (Sabilia)

****MOTION** by Sabilia, to remove agenda item 6, due to duplicate of agenda item 7, seconded by Nazarchyk, VOTING IN FAVOR: unanimous **VOTE:3-0**

**** Removed***6. Finance Department Bid Award-** To Consider And Act On a recommendation from Rawle Dummett, Purchasing Agent, on behalf of Public Works Director, Gary Schnieder, respectfully seeks the Board of Selectmen approval to award this contract to Service Station Equipment, Inc. in the amount of \$262,063.20, Line Item 33021-55867 Remove UST Cohanzie Fire.

7. Finance Department Bid Award #21-111 Cohanzie Fuel Tank Removal and Replacement: To Consider And Act On a recommendation from Rawle Dummett, Purchasing Agent, on behalf of Public Works, respectfully seeks the Board of Selectmen approval to award this contract to Service Station Equipment, Inc. in the amount of \$262,063.20, Line Item 33021-55867 Remove UST Cohanzie Fire.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

8. Public Works: To Consider And Act On a request from Director of Public Works, Gary Schneider request to move the CNR Line # 20511-57856, \$100,000 from Designated to Appropriated in this account number that has been set up for this project.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

9. Public Works: To Consider And Act On a request from Director of Public Works, Gary Schneider to approve the merging of 2 lines, line # 33022-55887, \$304,000 and line # 20511-57856- \$100,000 to all be moved into line 20511-57856, for a total of \$404,000, to allow better tracking of the project expenses.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

10. Public Works (Town Hall Front Door): To Consider And Act On a request from Director of Public Works, Gary Schneider request for a supplemental appropriation for a new CIP project) in the amount of \$35,000.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

11. Public Works: To Consider And Act On a request from Director of Public Works, Gary Schneider, to approve the request of \$46,000 to be moved from Designated to Appropriated in the Capital Non Recurring account.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

12. Public Works: To Consider And Act On the request from Director of Public Works, Gary Schneider, respectfully seeks the Board of approval to award Colonna Masonry Concrete and Asphalt Paving LLC (State Project L152-0001) to be awarded the bid in the sum of \$2,176,368. In addition, if approved, a continued request from the Town of Waterford to be sent to James Butler, Executive Director, Southeastern Council of Governments.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

13. Finance Department: To Consider And Act On the request from Finance Director, Kim Allen, for an additional appropriation of \$87,960.54 for FY22 Cyber Security.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

14. Appointments and Resignations:

14a. To consider and act on the re-appointment of Russell Dinoto (R) to the Building Board of Appeals to fill the term from 5/18/2020 -5/17/2025.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

14b. To consider and act on the re-appointment of Sean Rowe (IT) to the Building Board of Appeals to fill the term from 5/18/2020 -5/17/2025.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

14c. To consider and act on the re-appointment of Courtney Holmwood (U) to the Building Board of Appeals to fill the term from 5/18/2020 -5/17/2025.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

14d. To consider and act on the re-appointment of Jose-Miguel Albaine (R) to the Building Board of Appeals to fill the term from 5/18/2020 -5/17/2025.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

15. Correspondence: None

16. New Business: Overview of the Town of Waterford's plan for the American Rescue Plan Act Funds

17. Consent Agenda:

17a. Tax Refund-N/A

17b. Meeting Minutes: July 20, 2021-APPROVED

18. Adjournment MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to adjourn at 6:11 pm. VOTING IN FAVOR; unanimous, **VOTE:3-0**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Cindy Dupointe", written in a cursive style.

Cindy Dupointe
Recording Secretary

**MINUTES
BOARD OF SELECTMEN
Special Meeting
August 10, 2021
4:00 P.M.
Waterford Town Hall**

**ZOOM ACCESS VIA PHONE
Meeting ID: 833 6818 1668
Passcode: 652814
One tap mobile**

**Dial by your location
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Washington DC)**

RECEIVED FOR RECORD
WATERFORD, CT
2021 AUG 11 PM 3:15
Robert Brule
TOWN CLERK

(Procedural Action: Check register to be signed by Board of Selectmen in accordance with CGS 7-83)

Members Present: First Selectman Robert Brule and Selectwoman Elizabeth Sabilia, and Selectwoman Jody Nazarchyk.

1. **Call to Order & Roll Call:** First Selectman Brule called the meeting to order at 4:00 pm.
2. **Pledge of Allegiance**
3. **Emergency Management:** To Consider an act of the following request for an In Series Transfer from the Emergency Management Director, Steve Sinagra.

EMERGENCY MANAGEMENT
DEPARTMENT

FY21 FINAL

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10122	51440	DISPATCH PERSONNEL	\$ 642,931	\$ (1,212)	\$ 1,212		\$ -
2	10122	51240	DISPATCH EDUCATION	\$ 2,300	\$ 2,180		\$ (1,212)	\$ 968
3								\$ -
4	10112	52240	UNEMPLOYMENT	\$ 5,000	\$ (1,222)	\$ 1,222		\$ -
5	10112	52201	LIABILITY/AUTO/PROPERTY	\$ 420,000.00	\$ 46,870.00		\$ (1,222)	\$ 45,648
6								\$ -
7								\$ -
8								\$ -
TOTAL					\$ 2,434	\$ (2,434)		

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as read and stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

4. Finance Department: To Consider an act of the following request for an Inter Department, Out of Series Transfer from the Finance Director, Kim Allen.

ASSESSOR/LEGAL/HUMAN RESOURCES
DEPARTMENT

FY21 FINAL

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10104	51110	ADMINISTRATION	196,788	(945)	945		0.00
2	10104	52030	PROFESSIONAL FEES	0	(1,300)	1,300		0
3	10103	51210	CLERICAL & TECHNICAL	4,100	2,624		(2,245)	379
								0
4	10108	52030	PROFESSIONAL FEES	260,000	(23,550)	23,550		0
5	10107	52030	PROFESSIONAL FEES	68,820	13,885		(13,885)	0
6	10107	52043	SERVICE CONTRACTS	21,490	6,359		(6,359)	0
7	10107	52050	DUES, CONFERENCES	4,240	1,846		(1,846)	0
8	10107	51110	ADMINISTRATION	292,050	2,335		(1,460)	875
								0
9	10145	52030	PROFESSIONAL FEES	54,019	(23,946)	23,946		0
10	10129	51920	FICA	420,922	29,118		(23,946)	5,172
TOTAL					49,741	(49,741)		

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as read and stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

5. Finance Department: To Consider an act of the following request for an Out of Series Transfer from the Finance Director, Kim Allen.

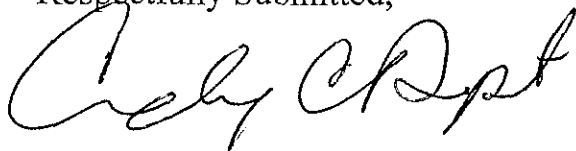
Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10109	52020	POSTAGE	2,900	(175)	175		0
2	10109	51920	FICA	16,527	418		(175)	243
3	10111	52040	SERVICE CONTRACTS	51,357	(2,264)	2,264		0
4	10111	51140	FACILITIES COORDIANTOR	75,500	23,573		(2,264)	21,309
5	10119	52030	PROFESSIONAL FEES	22,000	(1,949)	1,949		0
6	10119	51210	CLERICAL & TECHNICAL	42,339	3,135		(1,949)	1,186
7	10130	51510	EQUIPMENT MAINTENANCE	345,771	(19,056)	19,056		0
8	10130	51520	HIGHWAY MAINTENANCE	984,185	(22,419)	22,419		0
9	10130	52470	SOLID WASTE DISPOSAL	900,000	23,841		(19,056)	4,785
10	10130	53300	HIGHWAY MATERIALS	235,000	29,352		(22,419)	6,933
11	10137	52420	MAINTENANCE OF PROPERTY	147,523	(5,203)	5,203		0
12	10137	52380	PROGRAMS	42,387	(1,041)	1,041		0
13	10137	51610	PARKS MAINTENANCE	375,951	43,321		(6,244)	37,077
				TOTAL	52,107	(52,107)		

Explanation

MOTION by Nazarchyk, and seconded by Sabilia to approve the request as read and stated, VOTING IN FAVOR: unanimous **VOTE:3-0**

6. Adjournment- There being no further business to come before the Board, and upon a motion made by Ms. Nazarchyk and seconded by Ms. Sabilia, the Meeting of the Board of Selectmen was adjourned at 4:11pm.

Respectfully Submitted,



Cindy Dupointe

