

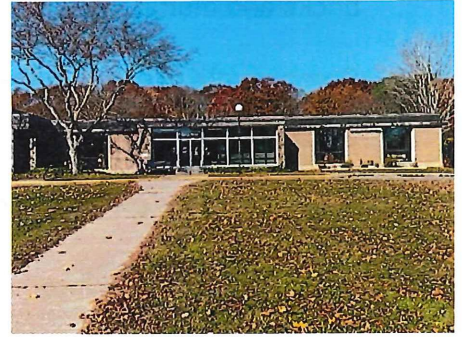
TOWN OF WATERFORD  
GENERAL FUND  
2025-2026 PROPOSED BUDGET

10111 BUILDING MAINTENANCE

DEPT/AGENCY:

| LINE<br>ITEM                    | DESCRIPTION             | 2023-2024<br>ACTUAL<br>EXPENDED | 2024-2025<br>RTM<br>APPROP. | 2024-2025<br>ADDITIONAL/<br>TRANSFERS | ACTUAL<br>EXPEND &<br>ENCUMB AS<br>OF 1/1/25 | 2025-2026<br>DEPT/ AGENCY<br>REQUEST | 2025-2026 BD<br>OF SELECTMEN<br>APPROVED | 2025-2026<br>BOARD OF<br>FINANCE<br>APPROVED | BOF Approved<br>\$ Increase | BOF Approved<br>% Increase |
|---------------------------------|-------------------------|---------------------------------|-----------------------------|---------------------------------------|----------------------------------------------|--------------------------------------|------------------------------------------|----------------------------------------------|-----------------------------|----------------------------|
| <b>PERSONNEL COSTS</b>          |                         |                                 |                             |                                       |                                              |                                      |                                          |                                              |                             |                            |
| 51140                           | FACILITIES COORDINATOR  | 53,895                          | 0                           |                                       |                                              | 0                                    | 0                                        | 0                                            | -                           | 0.00%                      |
| 51810                           | OVERTIME                | 0                               | 0                           |                                       |                                              | 0                                    | 0                                        | 0                                            | -                           | 0.00%                      |
| 51910                           | FRINGE BENEFITS         | 25                              | 0                           |                                       |                                              | 0                                    | 0                                        | 0                                            | -                           | 0.00%                      |
| 51920                           | F.I.C.A                 | 3,928                           | 0                           |                                       |                                              | 0                                    | 0                                        | 0                                            | -                           | 0.00%                      |
|                                 | <b>SUBTOTAL</b>         | <b>57,848</b>                   | <b>0</b>                    | <b>0</b>                              | <b>0</b>                                     | <b>0</b>                             | <b>0</b>                                 | <b>0</b>                                     | <b>-</b>                    | <b>0.00%</b>               |
| <b>SERVICES</b>                 |                         |                                 |                             |                                       |                                              |                                      |                                          |                                              |                             |                            |
| 52040                           | SERVICE CONT. & REPAIRS | 530,736                         | 317,959                     | 98,254                                | 365,658                                      | 435,000                              | 435,000                                  | 435,000                                      | 117,041                     | 36.81%                     |
| 52090                           | FUEL OIL                | 139,598                         | 30,000                      |                                       | 18,007                                       | 35,000                               | 35,000                                   | 35,000                                       | 5,000                       | 16.67%                     |
| 52091                           | NATURAL GAS             | 0                               | 95,000                      |                                       | 24,349                                       | 95,000                               | 95,000                                   | 95,000                                       | -                           | 0.00%                      |
| 52100                           | ELECTRICITY             | 379,682                         | 375,000                     |                                       | 230,580                                      | 375,000                              | 375,000                                  | 375,000                                      | -                           | 0.00%                      |
| 52110                           | WATER                   | 26,556                          | 20,450                      |                                       | 13,682                                       | 22,000                               | 22,000                                   | 22,000                                       | 1,550                       | 7.58%                      |
| 52120                           | SEWER                   | 26,617                          | 24,415                      | 3,112                                 | 21,115                                       | 26,000                               | 26,000                                   | 26,000                                       | 1,585                       | 6.49%                      |
|                                 | <b>SUBTOTAL</b>         | <b>1,103,189</b>                | <b>862,824</b>              | <b>101,366</b>                        | <b>673,391</b>                               | <b>988,000</b>                       | <b>988,000</b>                           | <b>988,000</b>                               | <b>125,176</b>              | <b>14.51%</b>              |
| <b>MATERIALS &amp; SUPPLIES</b> |                         |                                 |                             |                                       |                                              |                                      |                                          |                                              |                             |                            |
| 53020                           | OTHER SUPPLIES          | 6,704                           | 8,000                       |                                       | 6,000                                        | 7,000                                | 7,000                                    | 7,000                                        | (1,000)                     | -12.50%                    |
|                                 | <b>SUBTOTAL</b>         | <b>6,704</b>                    | <b>8,000</b>                | <b>0</b>                              | <b>6,000</b>                                 | <b>7,000</b>                         | <b>7,000</b>                             | <b>7,000</b>                                 | <b>(1,000)</b>              | <b>-12.50%</b>             |
| <b>IMPROVEMENTS</b>             |                         |                                 |                             |                                       |                                              |                                      |                                          |                                              |                             |                            |
| 55030                           | BUILDING IMPROVEMENTS   | 4,982                           | 25,000                      |                                       | 9,645                                        | 25,000                               | 25,000                                   | 25,000                                       | -                           | 0.00%                      |
|                                 | <b>SUBTOTAL</b>         | <b>4,982</b>                    | <b>25,000</b>               | <b>0</b>                              | <b>9,645</b>                                 | <b>25,000</b>                        | <b>25,000</b>                            | <b>25,000</b>                                | <b>-</b>                    | <b>0.00%</b>               |
|                                 | <b>DEPARTMENT TOTAL</b> | <b>1,172,723</b>                | <b>895,824</b>              | <b>101,366</b>                        | <b>689,036</b>                               | <b>1,020,000</b>                     | <b>1,020,000</b>                         | <b>1,020,000</b>                             | <b>124,176</b>              | <b>13.86%</b>              |

# TOWN OF WATERFORD FY2026 BUDGET REQUEST Building Maintenance



# TOWN OF WATERFORD

## FY2026 BUDGET REQUEST

### Building Maintenance



## BUDGET FUNCTION

Maintaining a building is more than answering a call to repair what doesn't work. It is management of utilities, space utilization, renovations and replacements. It requires the understanding of how the mechanical components interact with each other and the personnel in the buildings. The task is more than building maintenance, it is Facility Management.

The vision for this Department is proactive, not reactive. We are several years into reaching the goal, but we are turning the corner.

The goal of Facility Management is to provide a building that is inviting, providing a sense of welcome and arrival at the entrance. It must have a community orientation. Customers must feel comfortable using the services at the facility. The space also needs to be flexible so staff can focus on their current and future missions and not be concerned about the limitations of the bricks and mortar that surround them.

Components of a well-managed facilities program encompasses:

- |                                     |                                       |
|-------------------------------------|---------------------------------------|
| *Preventative Maintenance Schedules | *Live Safety Systems                  |
| *Repair Protocols                   | *Security Systems                     |
| *Space needs programming            | *ADA (Barrier Free Buildings)         |
| *Energy Audits                      | *Environmental Permit Compliance      |
| *Facility Inspections               | *Indoor Air Quality                   |
| *Alarm Testing                      | *Building Code Compliance             |
| *Custodial Methods                  | *Capital Projects (New & Renovations) |

The following facilities encompassing approximately 240,000 sf are assigned to this Department for Facility Management:

- Town Hall
- Library
- Public Safety
- Community Center
- Youth & Family Services
- Police
- Municipal Complex (all buildings on the property, except Utilities Operations)
- Jordan Park House
- Eugene O'Neill Theater Center
- Cohanzie Schools (vacant property)

The budget presented is primarily an operations (fixed costs) budget. The Department is obligated to pay utility bills, water, public sewer, electricity, heating (oil and natural gas), comply with environmental permits, perform life safety inspections (sprinklers and fire alarms), manage intrusion alarms and contract for custodial services for approximately 240,000 square feet of municipal space. Funding for new construction, major replacements of equipment or renovations to the existing space are found in the Capital Improvement Program.

# TOWN OF WATERFORD

## FY2026 BUDGET REQUEST

### Building Maintenance



The Department is able to provide a 4 year look back for this budget, but the data for FY21 should be discounted. Facilities expenses may have been combined with other expenses in each department's budget previous requests for FY21. Any attempt to separate out these costs would be labor intensive and questionable to its accuracy. We will continue to build a data base ensuring proper accounting in each area.

This current year has been stressful with portions of HVAC systems failing at the Library, Police Station. All were at the end or beyond their service life and impacted the operations of each facility. Operation accounts were used to fund temporary solutions while staff prepared Capital projects for the permanent repairs.

#### **Call Attention to:**

##### Staffing:

Facilities is managed through the Public Works Department under the leadership of the Director of Public Works. Office staff provide assistance with support reporting, accounts payable and generation of work orders. A mix of Public Works Operations personnel, Board of Education skilled trades and contractors work to complete this work.

##### Utilities:

Facilities is responsible for the utilities (water, sewer, heating oil, natural gas and electricity) consumed at the buildings listed previously as well as the 5 Fire Stations. Consolidating all Utility billings under one department allows a savings in staff time for processing and a better capture of data.

- Electricity: Facilities is responsible for 40 accounts to include those of the Fire Stations (5) and Police Radio Sites (5) and 15 misc. accounts that are locations for Recreation and Parks programs. The Transmission rate is \$.1027/kwh. The generation rate is \$.1048/kwh.
- Water: There are 33 accounts that we manage. We have not budgeted any rate increases.
- Sewer: There are 20 accounts that we manage. We have not budgeted any rate increases.
- Heating Oil: Currently we have 7 buildings (5 Fire Houses, Library and the Jordan Park House) that receive heating oil.
- Natural Gas: We have 5 locations with Natural Gas (Municipal Complex, Town Hall, Community Center, Police Dept and the Public Safety building).

##### Waste Disposal:

Solid Waste/Recyclables: The Public Works Department provides the containers and collection services and pays for disposal. These costs are included in the Public Works budget and are not found in this budget.

# TOWN OF WATERFORD

## FY2026 BUDGET REQUEST

### Building Maintenance



#### Service Contracts:

This has been a major focus for the last fiscal year. Consolidation of these contracts allows us to ensure the preventative maintenance tasks are performed at all of the facilities. It also allows us to monitor the performance of the vendor.

#### Life Safety Inspections:

For those buildings with sprinklers and/or fire alarms, quarterly inspections are required to keep the Town in compliance with the Fire Code. From these inspections, items are identified to be tested or components repaired. NFPA 25 for buildings with sprinklers (quarterly), NFPA72 for building with fire alarms (annual) and NFPA 10 for fire extinguishers (annual are what must be budgeted for.

#### HVAC

We have had another challenging year where building systems were taken to the end of their life (complete failure) instead to the end of their service life. While our team (facility user, HVAC engineer and Public Works) crafted work rounds, it stressed the approved funding levels.

I want to particularly call out the work cooperation with the Board of Education. Relationships were reestablished and the scheduling of maintenance work has greatly improved.

#### **Looking ahead:**

Our on-call Engineers are finishing up on designing the replacement of the HVAC systems at the Library, have prepared the review of what HVAC work is needed at the Public Safety Building and finished the design package to replace the main entrance doors to the Police Station.

# TOWN OF WATERFORD

## FY2026 BUDGET REQUEST

### Building Maintenance



## 5100 SERIES

FY26 Request    \$0

## 5200 SERIES

### 10111-52040 – Service Contracts and Repairs

The primary method to minimize costly service calls are annual maintenance contracts. Contracts include HVAC maintenance, pest control, boiler and fire system inspections and generator maintenance.

Custodial services provided to Town Hall, Municipal Complex, Youth & Family Services, Community Center and the Public Safety Building are included in this line item. The Library and the Police Station provide these services in their budgets. The cost of custodial services is partly offset by a funding agreement between the Town and Board of Education for services provided at Town Hall. These funds are listed in this budget as a revenue.

We also have on-call contractors for repairs that are not general maintenance. These are for plumbing, roofing, electrical issues, overhead doors, and air quality companies.

#### MATERIALS VENDORS FOR BUILDING MAINTENANCE

|                     |    |                  |
|---------------------|----|------------------|
| Electrical Services | \$ | 8,807.00         |
| Misc Supplies       | \$ | 1,832.00         |
| Plumbing services   | \$ | 8,300.00         |
|                     | \$ | <b>18,939.00</b> |

#### ON-CALL SERVICE VENDORS FOR BUILDING MAINTENANCE

|                              |    |                  |
|------------------------------|----|------------------|
| Minor repairs & construction | \$ | 6,000.00         |
| ADA Door repairs             | \$ | 3,547.00         |
| Plumbing services            | \$ | 11,850.00        |
| Electrical Services          | \$ | 6,328.00         |
| Air quality testing          | \$ | 6,970.00         |
| Tank testing                 | \$ | 1,245.00         |
|                              | \$ | <b>35,940.00</b> |

# TOWN OF WATERFORD

## FY2026 BUDGET REQUEST

### Building Maintenance



#### CURRENT CONTRACT LIST FOR BUILDING MAINTENANCE

| <u>Vendor</u>        | <u>Type of Work</u>                             | <u>Forcast Budget</u> |
|----------------------|-------------------------------------------------|-----------------------|
| A.I.T                | Water Treatment / Community Center              | \$ 756.00             |
| Action Air           | HVAC maintenance service program                | \$ 103,033.00         |
| A&J Generators       | Generator PM / Maintenance                      | \$ 18,049.00          |
| Building One         | Custodial Services                              | \$ 167,028.00         |
| Central Alarm (ITS)  | Mandatory Fire Alarm Inspection (HFA-72)        | \$ 7,500.00           |
| Fire Protection Test | Mandaotry Fire & Sprinkler protection (NFPA-25) | \$ 5,000.00           |
| Frontier             | POTS (Plain Old Telephone Lines)                | \$ 3,400.00           |
| Magna Kleen          | Police Dept Floor Mats                          | \$ 1,150.00           |
| Otis Elevator        | Elevator Maintenance Service Program            | \$ 12,019.00          |
| OverHead Door        | Overhead Door Maintenance                       | \$ 3,810.00           |
| Primo Water          | Water Delivery                                  | \$ 1,912.00           |
| MES - Shipman's      | Mandatory Fire Extinguishers (NFPA - 10)        | \$ 6,487.00           |
| Tremco               | Roof Repairs                                    | \$ 17,511.00          |
| Waltham Chemical     | Pest Services                                   | \$ 10,171.00          |
|                      |                                                 | <b>\$ 357,826.00</b>  |



# TOWN OF WATERFORD

## FY2026 BUDGET REQUEST

### Building Maintenance



FY21 \$ 57,821  
 FY22 \$160,082  
 FY23 \$238,733  
 FY24 \$530,736

**4 year average \$309,850**

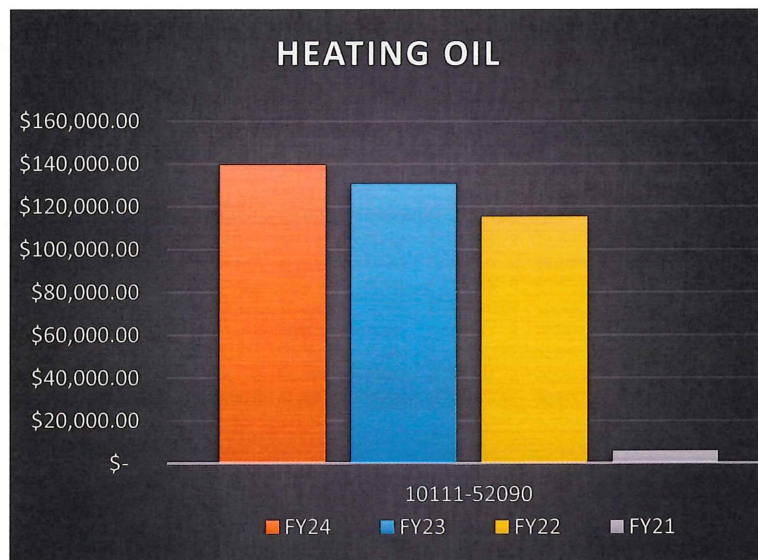
**FY 26 Request \$435,000**

### 10111-52090 Heating Oil

This line item is for fuel to heat the town's facilities.

Heating oil is for the 5 fire houses, the Library and Jordan Park House. The price per gallon is set at \$2.7392/gallon

| Heating Oil          | JULY | AUGUST | SEPTEMBER | OCTOBER | NOVEMBER | DECEMBER | JANUARY | FEBRUARY | MARCH | APRIL | MAY   | JUNE | TOTAL GALLONS | TOTAL COST   |
|----------------------|------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|-------|------|---------------|--------------|
| Jordan Fire          |      | 871.7  |           |         | 166.2    | 400      | 490     | 950.9    | 810   |       | 452.6 |      | 4141.40       | \$ 12,010.06 |
| Quaker Hill Fire -1  |      | 627    |           |         | 201.2    |          | 217.8   |          | 917.3 |       |       |      | 1963.30       | \$ 5,693.57  |
| Quaker Hill Fire - 2 |      |        |           |         |          |          | 700     |          |       |       |       |      | 700.00        | \$ 2,030.00  |
| Goshen Fire          |      | 300    |           |         | 138.9    | 150      | 350     | 536.6    | 435   |       |       |      | 1910.50       | \$ 5,540.45  |
| Oswegatchie Fire     |      | 100    |           |         | 720.5    |          | 800.1   | 705.3    | 685   |       |       |      | 3010.90       | \$ 8,731.61  |
| Library              |      |        |           |         |          | 1250     | 1100    | 1000     |       |       |       |      | 3350.00       | \$ 9,715.00  |
| Jordan Park House    |      |        |           |         | 12.8     | 4.7      | 50.7    | 550      |       |       | 71.8  |      | 690.00        | \$ 2,001.00  |
| Cohanzie Fire        |      | 264.4  |           |         | 204.1    | 900.6    | 810.1   |          | 450   | 745   | 300.2 | 1425 | 5099.40       | \$ 14,788.26 |
|                      |      |        |           |         |          |          |         |          |       |       |       |      | 20865.50      | \$ 60,509.95 |



# TOWN OF WATERFORD

## FY2026 BUDGET REQUEST

### Building Maintenance



FY21 \$ 5,848  
 FY22 \$115,505  
 FY23 \$130,748  
 FY24 \$139,598

**4 year average \$128,617**

**FY26 Request \$35,000**

### 10111-52091 – Natural Gas

We separated natural gas from heating oil for a clearer picture. Currently there is natural gas at the Community Center, Police Dept., Public Safety, Municipal Complex and Town Hall. There is no history on a natural gas line item, because it was new last year. We propose to keep this at the same number for FY26.

| FY23 GAS | Natural Gas       | JULY       | AUGUST     | SEPTEMBER   | OCTOBER    | NOVEMBER    | DECEMBER   | JANUARY     | FEBRUARY    | MARCH      | APRIL      | MAY        | JUNE       |              |
|----------|-------------------|------------|------------|-------------|------------|-------------|------------|-------------|-------------|------------|------------|------------|------------|--------------|
| 15       | Rope Ferry Road   | \$ 127.13  | \$ 114.19  | \$ 202.18   | \$ 189.22  | \$ 279.79   | \$ 543.32  | \$ 761.65   | \$ 1,002.30 | \$1,185.42 | \$1,081.93 | \$ 517.21  | \$ 332.09  | \$ 6,336.43  |
| 1000     | Hartford Turnpike | \$1,032.70 | \$1,011.42 | \$ 1,133.39 | \$1,830.27 | \$ 3,132.19 | \$5,024.67 | \$ 4,752.58 | \$ 5,045.70 | \$4,285.14 | \$2,286.76 | \$1,769.82 |            | \$ 31,304.64 |
| 1000     | Hartford Turnpike | \$ 209.46  | \$ 209.50  | \$ -        | \$ -       | \$ 1,417.74 | \$ 955.37  | \$ 1,581.61 | \$ 1,255.26 | \$1,199.70 | \$ 835.51  | \$ 430.27  | \$ 235.69  | \$ 8,330.11  |
| 24       | Rope Ferry Road   | \$ 482.45  | \$2,596.92 | \$ 1,372.11 | \$1,476.58 | \$ 1,923.73 | \$3,090.91 | \$ 2,950.55 | \$ 2,680.22 | \$2,644.65 | \$2,103.52 | \$1,471.24 |            | \$ 22,792.88 |
| 24       | Rope Ferry Road   | \$ 182.69  | \$ 173.06  | \$ 194.59   | \$ 193.41  | \$ 224.18   | \$ 228.41  | \$ 215.11   | \$ 206.33   | \$ 223.28  | \$ 67.71   | \$ 66.09   | \$ 64.50   | \$ 2,039.36  |
| 41       | Avery Lane        |            |            |             |            |             |            |             |             |            | \$2,270.90 | \$1,498.67 | \$1,239.05 | \$ 5,008.62  |
|          |                   | \$2,034.43 | \$4,105.09 | \$ 2,902.27 | \$3,689.48 | \$ 6,977.63 | \$9,842.68 | \$10,261.50 | \$10,189.81 | \$9,538.19 | \$8,646.33 | \$5,753.30 | \$ 632.28  | \$ 74,572.99 |

| FY24 GAS | Natural Gas       | JULY       | AUGUST     | SEPTEMBER   | OCTOBER    | NOVEMBER    | DECEMBER   | JANUARY     | FEBRUARY    | MARCH       | APRIL      | MAY        | JUNE       | TOTAL        |
|----------|-------------------|------------|------------|-------------|------------|-------------|------------|-------------|-------------|-------------|------------|------------|------------|--------------|
| 15       | Rope Ferry Road   | \$ 150.58  | \$ 135.57  | \$ 141.57   | \$ 246.78  | \$ 424.92   | \$ 846.82  | \$ 1,108.72 | \$ 1,167.94 | \$ 1,041.89 | \$ 802.39  | \$ 558.19  | \$ 267.55  | \$ 6,892.92  |
| 1000     | Hartford Turnpike | \$1,012.86 | \$ 856.30  | \$ 1,018.65 | \$ 867.84  | \$ 1,480.15 | \$2,877.86 | \$ 3,534.35 | \$ 4,793.94 | \$ 4,489.33 | \$3,387.42 | \$2,663.12 | \$1,594.42 | \$ 28,576.24 |
| 1000     | Hartford Turnpike | \$ 424.85  | \$ 185.20  | \$ 185.28   | \$ 257.47  | \$ 364.64   | \$ 834.24  | \$ 1,210.67 | \$ 1,180.30 | \$ 1,002.25 | \$ 854.47  | \$ 457.21  | \$ 197.15  | \$ 7,153.73  |
| 24       | Rope Ferry Road   | \$ 635.02  | \$ 417.38  | \$ 450.22   | \$1,942.08 | \$ 1,808.20 | \$2,462.47 | \$ 2,943.95 | \$ 2,613.40 | \$ 2,205.61 | \$2,742.69 | \$2,325.21 | \$1,749.02 | \$ 22,295.25 |
| 24       | Rope Ferry Road   | \$ 63.59   | \$ 63.58   | \$ 62.94    | \$ 70.56   | \$ 69.76    | \$ 74.16   | \$ 69.54    | \$ 68.28    | \$ 88.98    | \$ 182.80  | \$ 178.21  | \$ 184.35  | \$ 1,176.75  |
| 41       | Avery Lane        | \$ 427.57  | \$ 286.67  | \$ 430.14   | \$1,072.05 | \$ 988.73   | \$2,085.09 | \$ 3,901.91 | \$ 2,115.44 | \$ 1,951.53 | \$1,636.71 | \$1,646.34 | \$ 591.18  | \$ 17,133.36 |
| 204      | Boston Post Road  |            |            | \$ 87.70    | \$ 165.27  | \$ 170.07   | \$ 413.50  | \$ 813.64   | \$ 475.56   | \$ 475.71   | \$ 373.72  | \$ 285.65  | \$ 198.86  | \$ 3,459.68  |
|          |                   | \$2,714.47 | \$1,944.70 | \$ 2,376.50 | \$4,622.05 | \$ 5,306.47 | \$9,594.14 | \$13,582.78 | \$12,414.86 | \$11,255.30 | \$9,980.20 | \$8,113.93 | \$4,782.53 | \$ 86,687.93 |

**FY26 Request \$95,000**

# TOWN OF WATERFORD

## FY2026 BUDGET REQUEST

### Building Maintenance



#### 10111-52100 Electricity

The Town purchases electricity (generation, not distribution) through the Connecticut Conference of Municipalities (CCM) Purchasing Program. This program is designed to assist Towns in selecting the best available rates and contract terms for purchasing electricity. The kilowatt hour rate includes the CCM program participation fee. Electricity charges also include a distribution rate which is set by Eversource.

The Purchasing Agent gave the following information from Tradition Energy: Electricity:

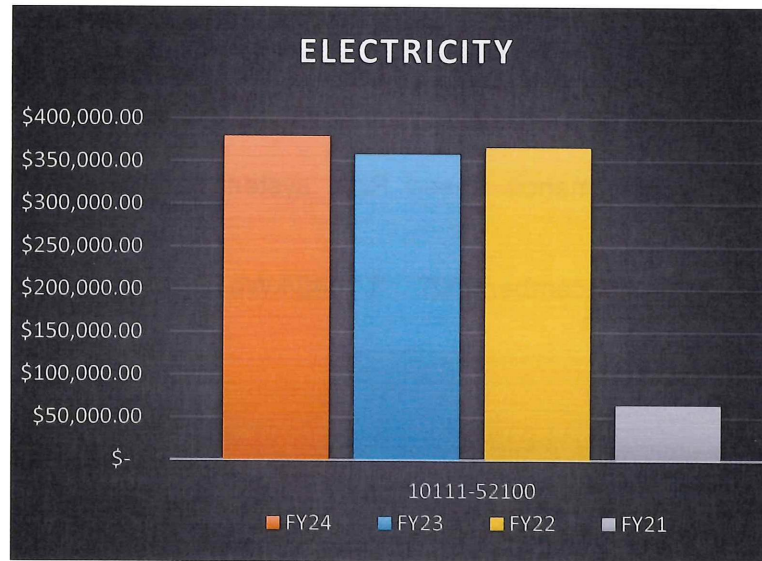
- Eversource is on a Performance Based Rate system, a guaranteed rate of ~3%/year
- Supply Rates  
December 2025 – December 2027 \$ .1049/kWh
- Generation Rate \$.1027/kWh

| FY24                                         | EVERSOURCE<br>CHARGES | KWH HOURS<br>USED ANNUAL | SUPPLY              | DELIVERY            |
|----------------------------------------------|-----------------------|--------------------------|---------------------|---------------------|
| <b>Electric</b>                              |                       |                          |                     |                     |
| Town Hall - 15 Rope Ferry Road               | \$50,352.06           | 298080                   | \$27,393.55         | \$22,958.51         |
| Police Dept - 41 Avery Lane                  | \$67,179.13           | 394390                   | \$36,256.40         | \$29,922.73         |
| Dispatch - 204 Boston Post Road              | \$23,133.41           | 143122                   | \$13,228.89         | \$10,011.83         |
| YSB - 200 Boston Post Road                   | \$14,359.10           | 76705                    | \$7,049.26          | \$7,309.87          |
| Community Center - 24 Rope Ferry Road        | \$62,167.22           | 190271                   | \$31,584.18         | \$30,583.04         |
| Library - 49 Rope Ferry Road                 | \$27,761.91           | 133200                   | \$12,261.07         | \$15,526.62         |
| Municipal Complex - 1000 Hartford Turnpike   | \$53,051.55           | 269,225                  | \$24,522.74         | \$28,528.60         |
| Southwest School - 51 Daniels Ave            | \$5,321.77            | 33389                    | \$3,068.50          | \$2,253.27          |
| Jordon Fire House - 89 Rope Ferry Road       | \$11,113.34           | 56870                    | \$4,857.83          | \$5,500.04          |
| Quaker Hill Fire - 17 Old Colchester Road    | \$10,075.56           | 45467                    | \$4,178.44          | \$5,892.52          |
| Goshen Fire Dept - 1 Palmer Road             | \$6,753.12            | 30508                    | \$2,803.68          | \$3,949.44          |
| Oswegatchie Fire Dept - 441 Boston Post Road | \$13,343.52           | 76160                    | \$6,999.10          | \$6,344.42          |
| Cohanzie Fire Dept - 53 Dayton Road          | \$11,902.63           | 69828                    | \$6,417.19          | \$5,485.44          |
| 85 Miner Lane                                | \$3,478.29            | 19856                    | \$1,824.78          | \$1,653.51          |
| Misc Accounts                                | \$12,801.30           | 36782                    | \$6,138.03          | \$5,612.66          |
| <b>TOTAL</b>                                 | <b>\$372,793.91</b>   | <b>1873853</b>           | <b>\$188,583.64</b> | <b>\$181,532.50</b> |

# TOWN OF WATERFORD

## FY2026 BUDGET REQUEST

### Building Maintenance



|      |           |
|------|-----------|
| FY21 | \$ 64,968 |
| FY22 | \$366,452 |
| FY23 | \$358,595 |
| FY24 | \$379,682 |

**4 year average      \$368,243**

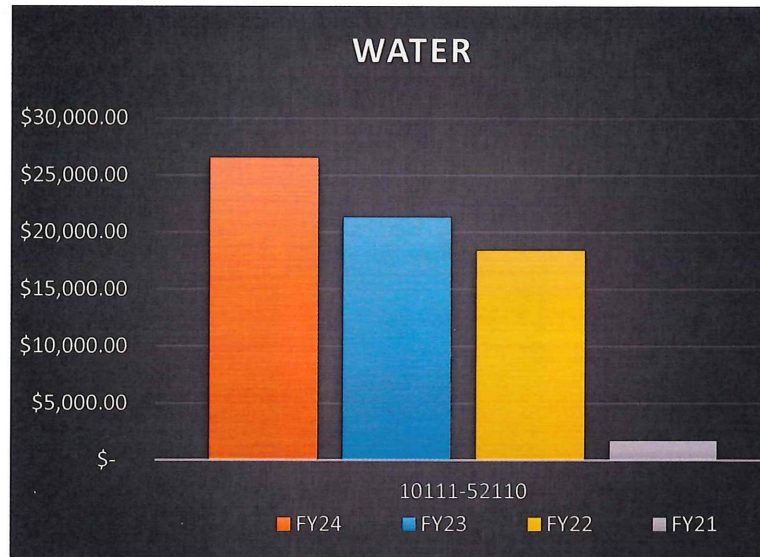
**FY26 Request      \$ 375,000**

# TOWN OF WATERFORD FY2026 BUDGET REQUEST Building Maintenance



## 10111-52110 Water

This line item pays for water to Town Buildings and structures.



FY21 \$ 1,706  
FY22 \$18,424  
FY23 \$21,332  
FY24 \$26,556

**4 year average \$22,104**

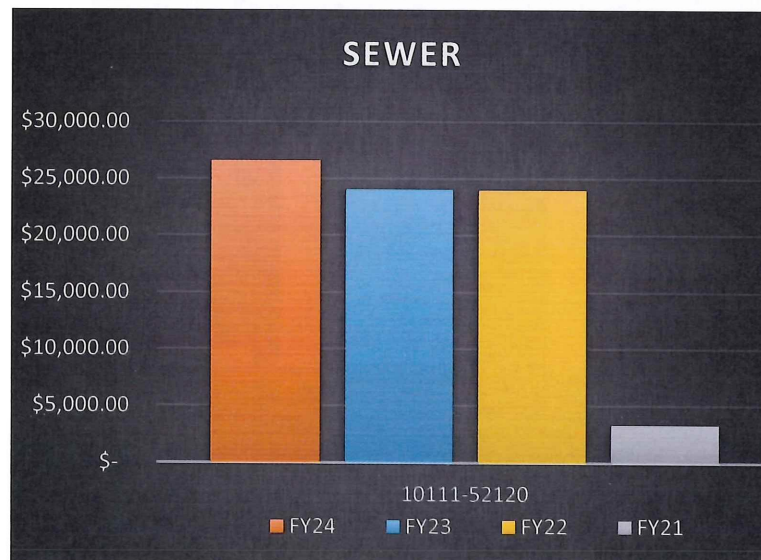
**FY26 Request \$22,000**

# TOWN OF WATERFORD FY2026 BUDGET REQUEST Building Maintenance



## 10111-52120 Sewer

50% of the sewer user fee is based on water consumption and 50% is a fixed cost related to the meter size. This pays for the sewer usage for Town Buildings and structures.



FY21 \$ 3,369  
FY22 \$24,023  
FY23 \$24,084  
FY24 \$26,617

**4 year average \$24,908**

**FY26 Request \$26,000**

# TOWN OF WATERFORD

## FY2026 BUDGET REQUEST

### Building Maintenance



## 5300 SERIES

### 10111-53020 – Other Supplies

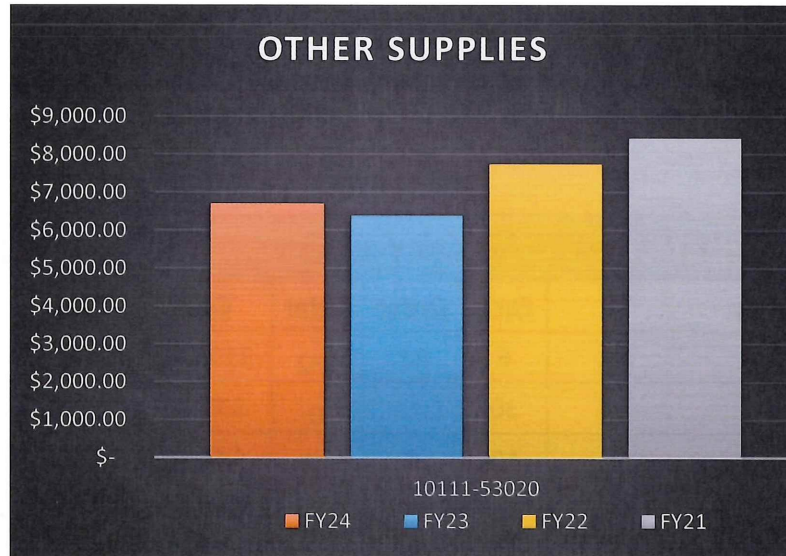
This line item is now specifically for paper products needed for the Town Hall, Youth Service Building and the Municipal Complex. All other locations are budgeted through the respective departments.

| OFFICE INVENTORY FY24          |      |       |       |          |            |
|--------------------------------|------|-------|-------|----------|------------|
| Description                    | Each | Order | Total | Cost     | Value      |
| Towel Roll 1150 ft Scott       | 6    | 22    | 132   | \$103.86 | \$2,284.92 |
| Towel 11X8 White               | 30   |       | 0     | \$39.70  | \$0.00     |
| Kitchen Towel Roll White       | 12   | 8     | 96    | \$41.28  | \$330.24   |
| Toilet Tissue Compact Coreless | 36   | 17    | 612   | \$90.85  | \$1,544.45 |
| Tissue compact coreless roll   | 18   | 7     | 126   | \$70.72  | \$495.04   |
| Facial Tissue                  | 30   | 4     | 120   | \$49.55  | \$198.20   |
| Handwash Foam                  | 2    | 10    | 20    | \$54.18  | \$541.80   |
| Purell Hand Sanitizer          | 2    |       | 0     | \$76.51  | \$0.00     |
| Liner Can Clear 24X33          | 10   | 7     | 70    | \$31.95  | \$223.65   |
| Liner Can Natural 24X33        | 20   | 5     | 100   | \$44.50  | \$222.50   |
| Liner Can Natural 40X48        | 10   | 4     | 40    | \$55.70  | \$222.80   |
| Liner Can Black 38X58          | 10   | 3     | 30    | \$49.62  | \$148.86   |
| Bags Waxed for Sanitary Napkin | 10   |       | 0     | \$34.80  | \$0.00     |
| Urinal Screen                  | 1    | 1     | 1     | \$13.10  | \$13.10    |
| Liner Can 23X31                | 20   |       | 0     | \$40.10  | \$0.00     |
| Liner Can Black 38X58 55 GAL   | 10   | 6     | 60    | \$45.05  | \$270.30   |
| Liner Can Black 38X58 60 GAL   | 10   | 2     | 20    | \$45.20  | \$90.40    |
| VB Tissue (3.3X1000FT)         | 12   | 1     | 12    | \$41.42  | \$41.42    |
| VB Kitchen Towel               | 12   | 2     | 24    | \$41.28  | \$82.56    |
| Towel 400FT White              | 6    | 1     | 6     | \$38.71  | \$38.71    |
|                                |      |       |       |          | \$6,748.95 |
|                                |      |       |       |          |            |

# TOWN OF WATERFORD

## FY2026 BUDGET REQUEST

### Building Maintenance



FY21 \$8,432  
FY22 \$7,753  
FY23 \$6,393  
FY24 \$6,704

**4 year average \$6,950**

**FY26 Request \$7,000**

# TOWN OF WATERFORD

## FY2026 BUDGET REQUEST

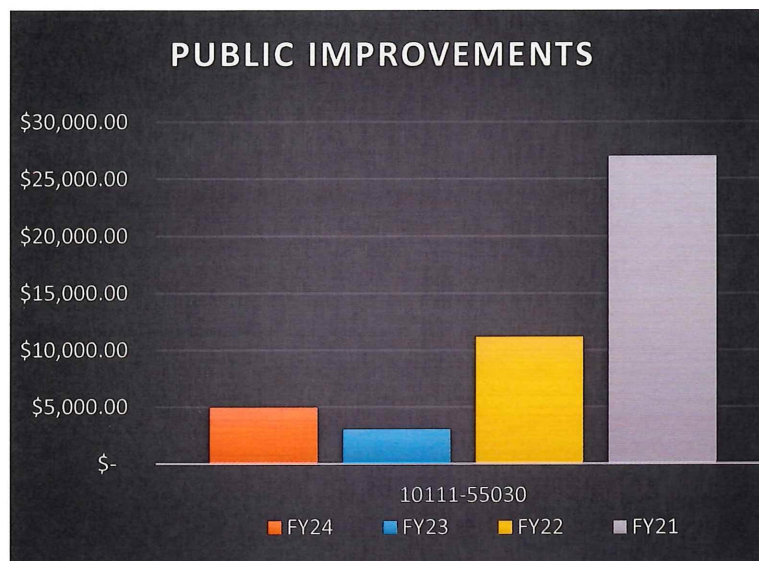
### Building Maintenance



## 5500 SERIES

### 10111-55030 –Public Improvements

This line is used to pay for repairs to Town buildings for items that are not covered in preventive maintenance contracts. These funds cover materials for both materials and work performed by either BOE labor or outside contractors hired to complete specialty work. These projects are managed by Building Maintenance.



|      |          |
|------|----------|
| FY21 | \$27,012 |
| FY22 | \$11,175 |
| FY23 | \$ 3,041 |
| FY24 | \$ 4,982 |

**4 year average      \$6,399**

**FY26 Request      \$ 25,000**

**TOWN OF WATERFORD  
PROPOSED REVENUE BY DEPARTMENT  
GENERAL FUND  
202-2026 FISCAL YEAR**

All revenues from each department must be listed in the following categories. Please add any revenue lines that are not listed below.

**DEPARTMENT:** Building Maintenance

| LINE ITEM                                                 | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>EXPECTED | 2024-2025<br>YTD    | 2025-2026<br>PROPOSED | VARIANCE           |
|-----------------------------------------------------------|---------------------|---------------------|-----------------------|---------------------|-----------------------|--------------------|
| Waterford Board of Education -<br>Shared Use of Town Hall | 67,795              | 73,218              | 75,927                | 75,927              | 78,357                | 2,430              |
|                                                           |                     |                     |                       |                     |                       | 0                  |
|                                                           |                     |                     |                       |                     |                       | 0                  |
|                                                           |                     |                     |                       |                     |                       | 0                  |
|                                                           |                     |                     |                       |                     |                       | 0                  |
| <b>TOTALS</b>                                             | <b>\$ 67,795.00</b> | <b>\$ 73,218.00</b> | <b>\$ 75,927.00</b>   | <b>\$ 75,927.00</b> | <b>\$ 78,357.00</b>   | <b>\$ 2,430.00</b> |