TOWN OF WATERFORD
GENERAL FUND
2025-2026 PROPOSED BUDGET

DEPT/AGENCY: 10110 PLANNING & ZONING COMMISSION

LINE ITEM	DESCRIPTION	2023-2024 ACTUAL EXPENDED	2024-2025 RTM APPROP.	2024-2025 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/25	2025-2026 DEPT/ AGENCY REQUEST	2025-2026 APPROVED BD/COMM	2025-2026 BD OF SELECTMEN APPROVED	BOS Approved $ Increase	BOS Approved % Increase	2025-2026 BOARD OF FINANCE APPROVED	BOF Approved $ Increase	BOF Approved % Increase
PERSONNEL COSTS													
51110	ADMINISTRATION	107,362	110,470		55,746	110,469	110,469	110,469	(1)	0.00%	110,469	(1)	0.00%
51120	INSPECTION	288,459	302,919		155,613	310,491	310,491	310,491	7,572	2.50%	310,491	7,572	2.50%
51210	CLERICAL/TECHNICAL	160,035	166,362		85,580	171,570	171,570	171,570	5,208	3.13%	171,570	5,208	3.13%
51810	OVERTIME	1,750	6,164		1,090	6,164	6,164	6,164	0	0.00%	6,164	0	0.00%
51910	FRINGE BENEFITS	2,532	4,594		2,431	2,955	2,955	2,955	(1,639)	-35.68%	2,955	(1,639)	-35.68%
51920	F.I.C.A	39,789	44,822		20,865	45,791	45,791	45,791	969	2.16%	45,791	969	2.16%
	SUBTOTAL	**599,927**	**635,331**	**0**	**321,325**	**647,440**	**647,440**	**647,440**	**12,109**	**1.91%**	**647,440**	**12,109**	**1.91%**
SERVICES													
52010	ADVERTISING	2,740	4,000		2,010	4,000	4,000	4,000	0	0.00%	4,000	0	0.00%
52020	POSTAGE	281	450		125	450	450	450	0	0.00%	450	0	0.00%
52030	PROFESSIONAL FEES	42,205	20,000		19,999	20,000	20,000	20,000	0	0.00%	20,000	0	0.00%
52040	SERVICE CONT. & REPAIR	6,461	16,172		16,154	16,172	16,172	16,172	0	0.00%	16,172	0	0.00%
52050	DUES, CONF. & EDUCATION	3,491	6,380		3,762	3,260	3,260	3,260	(3,120)	-48.90%	3,260	(3,120)	-48.90%
52060	PRINTING	139	450		223	450	450	450	0	0.00%	450	0	0.00%
52070	REIMBURSABLE EXPENSE	0	200		0	200	200	200	0	0.00%	200	0	0.00%
	SUBTOTAL	**1,010**	**47,652**	**0**	**42,273**	**44,532**	**44,532**	**44,532**	**(3,120)**	**-6.55%**	**44,532**	**(3,120)**	**-6.55%**
MATERIALS & SUPPLIES													
53010	OFFICE SUPPLIES	1,208	2,750		429	2,450	2,450	2,450	(300)	-10.91%	2,450	(300)	-10.91%
53090	FUELS & LUBRICANTS	563	810		304	594	594	594	(216)	-26.67%	594	(216)	-26.67%
	SUBTOTAL	**1,771**	**3,560**	**0**	**733**	**3,044**	**3,044**	**3,044**	**(516)**	**-14.49%**	**3,044**	**(516)**	**-14.49%**
OFFICE EQUIPMENT													
54060	OFFICE FURNITURE & EQUIP.	272	0			0	0	0	0	0.00%	0	0	0.00%
	SUBTOTAL	**272**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0.00%**	**0**	**0**	**0.00%**
DEPARTMENT TOTAL		**602,980**	**686,543**	**0**	**364,331**	**695,016**	**695,016**	**695,016**	**8,473**	**1.23%**	**695,016**	**8,473**	**1.23%**

BUDGET FUNCTION

The Waterford Planning and Zoning Commission budget includes the cost of Commission services, such as land use application reviews, long-range planning, and maintaining and enforcing Waterford's zoning and subdivision regulations. The Commission provides staff for all land use and economic development services in Waterford. The Planning staff provide expertise and assistance to the Board of Selectmen, RTM, and other agencies in Waterford and beyond concerning land use and economic development opportunities in Town.

This budget also includes funds for professional services and technical support that address town-wide needs. Grant writing and project management services are all funded in this budget.

This budget proposal represents a **1.23 %** increase over the FY25 approved budget.

MEMBERS

Gregory Massad, Chair
Timothy Bleasdale
Karen Barnett
Timothy Conderino
Victor Ebersole

ALTERNATES

Doris Crum
Joseph DiBuono

LOOKING AHEAD

Capital Projects - Document Scanning

The Planning Department in partnership with the Building Department (the Departments) will be undertaking a project to scan all Planning and Building related documents. It is estimated that there are over 1 million documents including large maps of various sizes, letter, legal and 11X17 sized documents between the two Departments. The Departments have consulted with several companies who specialize in scanning and document management and have gotten estimates to scan their documents and create a document management system. Documents will be stored in cloud based servers and will be available to staff and the public through the town's website. This project will reduce the amount of paper documents that are stored in the Town Hall basement which will have the following benefits:

- Reducing the risk of loss due to fire or flooding
- Increasing government transparency through ease of access by the public
- Reduced staff time searching for paper files

This project has been submitted as a Capital Non-Recurring project for funding in FY-26/27.

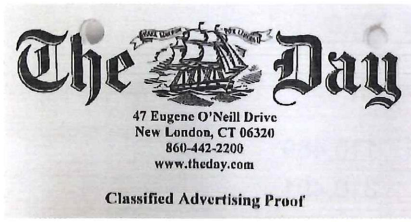
Staffing

The Planning and Zoning Department is not anticipating changes to current staffing levels. It is the intent of the Department to maintain the existing staffing levels in order to deliver the expected level of services to Waterford residents and businesses and fulfill the duties of the Department.

BUDGET SUMMARY

PLANNING & ZONING COMMISSION: Proposed Fiscal Year 2026	
PERSONNEL:	
10110-51110-101-010-10-00-51 ADMINISTRATION	110,469
10110-51120-101-010-10-00-51 INSPECTION	310,491
10110-51210-101-010-10-00-51 CLERICAL AND TECHNICAL	171,570
10110-51810-101-010-10-00-51 OVERTIME	6,164
10110-51910-101-010-10-00-51 FRINGE BENEFITS	2,955
10110-51920-101-010-10-00-51 F.I.C.A.	45,791
	-
TOTAL	**647,440**
	-
SERVICES:	
10110-52010-101-010-10-00-52 ADVERTISING	4,000
10110-52020-101-010-10-00-52 POSTAGE	450
10110-52030-101-010-10-00-52 PROFESSIONAL FEES	20,000
10110-52040-101-010-10-00-52 SERVICE CONT. AND REPAIRS	16,172
10110-52050-101-010-10-00-52 DUES,CONFERENCES & EDUCAT	3,260
10110-52060-101-010-10-00-52 PRINTING	450
10110-52070-101-010-10-00-52 REIMBURSABLE EXPENSES	200
	-
TOTAL	**44,532**
	-
MATERIALS & SUPPLIES:	
10110-53010-101-010-10-00-53 OFFICE SUPPLIES	2,450
10110-53090-101-010-10-00-53 FUELS AND LUBRICANTS	594
	-
TOTAL	**3,044**
	-
OFFICE EQUIPMENT:	
10110-54060-101-010-10-00-54 OFFICE EQUIPMENT	0
	-
TOTAL	**0**
	-
	-
TOTAL	**695,016**

Advertising Line 10110-52010



$4,000 Requested

Legal advertisements are required for announcing public hearings and decisions. The Department pays for all advertising associated with applications. Applicants reimburse the Town for the cost of public hearing notices. Reimbursements generally offset 25% of total advertising expenditures each year.

The Commission also places and pays for required advertisements for projects it sponsors. The Commission publishes legal notices for commission-sponsored public hearings and provides notice for public meetings. In FY26, the Commission will continue working on adoption of updated sections of the Zoning Regulations. Updates will require paying for legal advertisements. Advertisements average $200 each.

Postage Line 10110-52020

$450 Requested

Postage is used for normal communications with applicants and the public, and for required certified/return receipt postage for decision letters and abatement orders. Postage funding is also required to support neighborhood mailings to alert people about specific planning initiatives that may affect them.

Professional Fees Line 10110-52030

$20,000 Requested

Professional services are sought for projects that require specific expertise and technical capacity that exceed the typical job duties of the planning staff. The department provides the vast majority of planning services in-house. Certain projects require professional support. Examples include conducting property surveys, traffic impact analysis, market analysis, reviews of engineering design by professional engineers, software development and advanced GIS services. This line would also be used to hire professionals as needed to conduct reviews of development applications and matters before the Commission that are not paid for by applicants.

Service Contracts and Repairs Line 10110-52040

$16,172 Requested

Printer and Copier Contracts- $3,964

The Department uses a large format plotter on a daily basis. This machine can scan, copy, and print large plans and is also used by the Assessor and Town Clerk. The plotter is subject to a $2547 annual lease. The Department also leases a black and white copier which is used for the majority of printing. The Ricoh yearly lease is $1,060, plus $.00714 per copy. The Department budgets for 50,000 copies per year, which equates to $357 in copies. The total cost of this service is $1,417.

Annual GIS Parcel Mapping - $10,000

Through a competitive bid process, Waterford awarded Tighe & Bond a contract to serve as an on-call provider and to complete annual parcel updates and web hosting for a public GIS interface. Parcel updates form the basis for the Assessor's data and for all permitting activity in the Town. The public GIS site is a platform that utilizes the updated parcel mapping and continues to provide staff and the public with information ranging from zoning to floodplain data. It is also an important tool for people reviewing properties for potential development.

Cellular Phone Plans - $1,740

The Planning Director and field staff use three smartphones and one iPad tablet in the daily functions of their duties. Each phone and tablet requires a wireless plan to cover phone, text and data fees. The phone plans are $41 per month. The iPad plan is $22 per month. Each phone will cost $492 per year to operate while the annual operational cost for the iPad is $264. The total cost of cellular plans is $1,740.

Software Licenses - $468

The Department maintains a Survey Monkey membership. This service provides the ability to develop simple or complex surveys to support a variety of functions. Projects in FY26 that will benefit from having access to Survey Monkey include the Plan of Preservation, Conservation, and Development, the Economic Development Commission work, small business outreach, and department performance surveys. The cost is $384 per year and provides flexibility in survey design.

Dues, Conferences and Education Line 10110-52050

$3,260 Requested

Department staff are committed to maintaining professional certifications and keeping current with information and issues in the field of planning. Involvement with regional and national organizations, attending conferences and seeking opportunities to improve the technical skills of all department members supports high quality work product that benefits Waterford residents and business owners. Whenever possible, staff seeks out free educational opportunities. There are some instances where valuable educational opportunities are not free. Enabling staff to participate in these events generates positive returns for the town by exposing staff to new technical information, legal updates in the field and information about grants that may benefit Waterford.

American Planning Association (APA) & CT Chapter APA -$1,100

The Department maintains membership in the American Planning Association for two staff members. APA membership is tiered based on salary. Currently the Planning Director and Planner maintain APA membership. American Planning Association staff members are also required to maintain membership in their State Chapters. The CT Chapter of the American Planning Association charges 35% of the national dues for membership. The total cost for membership dues is $1,100.

American Institute of Certified Planners (AICP) -$180

The Planning Director is required to maintain AICP (American Institute of Certified Planners) status as a condition of employment. Maintaining the AICP designation requires APA membership (listed above), State chapter membership (listed above), and AICP Dues. AICP Dues are $180.

Conference attendance and continuing education are a critical aspect of professional development. Participating in conferences allows staff to meet continuing education requirements for professional certifications and to stay current on legal issues, emerging trends and technical skills related to their jobs. The following conference fees are included in this budget.

Southern New England Chapter of the American Planning Association (SNEAPA) Annual Conference -$350

The SNEAPA annual conference provides planning staff with educational and networking opportunities in the immediate region. Attending conferences with peers from Connecticut and Southern New England towns helps staff learn about local projects and funding opportunities that benefit Waterford. Legislative updates and legal developments of the past year are presented at this conference, which helps staff stay current on important planning and zoning issues. The conference is also an opportunity to earn the required Certification Maintenance (CM) Credits toward the Planning Director's required AICP certification.

American Planning Association Annual Conference -$450

The 2026 APA National Conference will be held in Detroit, Michigan. The conference draws professionals from planning and associated fields from around the country and the world and presents staff with the opportunity to learn firsthand about innovative planning, economic development and capital projects that could be applied in Waterford. The conference is also an opportunity to earn the required Certification Maintenance (CM) Credits toward the Planning Director's required AICP certification. The location of the conference changes annually. The APA also offers an online option which is $450. In an effort to assess needs versus wants, the Planning Director will attend the virtual conference in FY26. By doing so the Planning Director will have the opportunity to earn the required CM Credits for their AICP certification at a significant cost savings to the Town. The Planning Director will look in future years to attend the national conference in person when it is in a location more proximate to Waterford in order to reduce costs.

Connecticut Association of Zoning Enforcement Officials (CAZEO) - $360

CAZEO is the professional organization for the Zoning Official. During the 2021 Legislative Session, P.A. 21-29 was passed which requires that beginning on January 1, 2023 anyone appointed as a Zoning Enforcement Official must be certified and maintain their certification. CT Zoning Enforcement Official

Certification is required in Waterford's job description for the Zoning Official. CAZEO membership costs $150 per year. Maintenance of CZEO status requires attendance at 7 meetings annually which cost $30.00 each.

Association of State Floodplain Managers (ASFPM)/Connecticut Association of Floodplain Managers (CAFM) - $320

The Zoning Official acts as Waterford's Floodplain Administrator. The Floodplain Administrator is responsible for ensuring the Town's compliance with the requirements of the National Flood Insurance Program (NFIP). Compliance with the NFIP enables Waterford property owners to purchase flood insurance. Annual membership in the ASFPM is $180. Annual membership in the CAFM is $65. Annual CAFM conference registration is $75.

Northeastern Arc Users Group (NEARC) Conference - $0

NEARC is an organization formed in 1986 to support GIS (Geographic Information System) users in the Northeast US. Waterford's Planner is responsible for managing, maintaining and upgrading GIS data for internal and public users. GIS technology is consistently evolving and it is important that Waterford's Planner maintain current knowledge of the field. In an effort to assess needs versus wants, the Planner will forgo attendance of the conference in FY26. Moving forward the Planner will attend the conference on every other year in order to reduce costs.

One-day training seminars - $500

Throughout the course of the year, various training seminars are conducted by State, Federal and educational institutions. These training opportunities afford staff the opportunity to improve technical skills, learn about upcoming policies and laws and learn about grant opportunities and best practices from other communities and organizations that can benefit Waterford. Newly enacted State Legislation through Public Act 23-173 now requires that each member of the Planning and Zoning Commission complete four hours of training under the guidelines established by the State Office of Policy and Management. Trainings may be conducted as webinars or on-site. The trainings are typically one-time events; therefore, it is difficult to anticipate exact costs. Typically, these events range from $30 to $150 per attendee.

Printing Line 10110-52060

$450 Requested

Funds are expended for printing oversized documents, reprinting of plans and studies, aerial photographs, posters and zoning maps. Color copies produced by the Town's printing service cost the Department $.07/per copy. The Planning Department will continue to expand its efforts to engage the community in various planning projects. Part of the cost of public engagement includes printing flyers, maps, letters and postcards to send to residents and business owners.

Reimbursable Expenses Line 10110-52070

$200 Requested

This line covers reimbursements to commissioners and staff members for out-of-pocket expenses. Examples of expenses include parking fees at job-related meeting, mileage for travel to work-related events when a town vehicle is not available and materials for public outreach programs.

Office Supplies Line 10110-53010

$2,450 Requested

The Department routinely purchases office supplies that are not included in the supply purchasing program managed in the Finance Department. Items the Department purchases from this line include recordable DVDs, thumb drives, display boards, and commissioner name plaques. The Department estimates that $350 will be needed for the supplies listed above in FY26.

The Department maintains a desktop color printer for daily work. Color printing is required to produce documentation for violations, evidence for court proceedings and to print project-related maps and images for customers. The Department uses the Town printing services for bulk printing of flyers, postcards or other large jobs, but daily color printing is still necessary. Whenever possible, staff prints in black and white to avoid unnecessary use of the color printer. The estimated cost for color toner cartridges for use in the color printer is $1,200. Plotter paper and ink cartridges for the large format copier is anticipated to cost $900 in FY26.

Fuels and Lubricants Line 10110-53090

$750 Requested

The Planning and Zoning Commission pays the fuel for two vehicles shared by staff including the Planning Director, Environmental Planner, Planner and Zoning Official. This budget also pays for fuel for a vehicle assigned to the Tax Assessor which is operated on a daily basis for field work. Vehicles from this department are also shared with other departments as requested. The Department estimates using approximately 271 Gallons at $2.1918 per gallon. $594is requested.

Office Equipment Line 10110-54060

$0 Requested

PLANNING DEPARTMENT
5 YEAR HISTORY OF EXPENDITURES

	FY 2024 ORIGINAL BUDGET	FY 2024 ACTUAL	FY2023 ORIGINAL BUDGET	FY2023 ACTUAL	FY2022 ORIGINAL BUDGET	FY2022 ACTUAL	FY2021 ORIGINAL BUDGET	FY2021 ACTUAL	FY2020 ORIGINAL BUDGET	FY2020 ACTUAL
10110-51810-101-010-10-00-51 OVERTIME	6,164	1,750	6,164	1,421	5,139	2,158	4,910	1,907	5,253	1,819
10110-51910-101-010-10-00-51 FRINGE BENEFITS	5,838	2,531	7,955	803	7,705	3,813	5,687	5,268	5,687	4,119
10110-51920-101-010-10-00-51 F.I.C.A.	43,478	39,789	43,258	38,907	41,613	37,976	40,491	37,840	41,778	34,559
Total PERSONNEL	**611,808**	**599,925**	**608,720**	**585,220**	**585,567**	**569,539**	**569,792**	**564,041**	**587,893**	**514,408**
SERVICES:										
10110-52010-101-010-10-00-52 ADVERTISING	4,000	2,739	4,000	3,439	4,000	3,371	4,000	2,790	4,000	3,835
10110-52020-101-010-10-00-52 POSTAGE	450	280	450	343	450	388	450	436	450	504
10110-52030-101-010-10-00-52 PROFESSIONAL FEES	20,000	42,205	20,000	2,768	20,000	5,728	20,000	7,766	20,000	8,373
10110-52040-101-010-10-00-52 SERVICE CONT. AND REPAIRS	15,781	6,460	15,781	8,020	16,741	6,741	25,764	25,513	17,380	16,783
10110-52050-101-010-10-00-52 DUES,CONFERENCES & EDUCATION	3,521	3,490	3,371	2,848	2,721	3,195	4,396	3,427	4,100	2,677
10110-52060-101-010-10-00-52 PRINTING	450	139	450	250	450	187	450	240	450	29
10110-52070-101-010-10-00-52 REIMBURSABLE EXPENSES	200	-	200	0	200	0	200	0	200	0
Total SERVICES	**44,402**	**55,313**	**44,252**	**17,668**	**44,562**	**19,610**	**55,260**	**40,172**	**46,580**	**32,201**
MATERIALS & SUPPLIES:										
10110-53010-101-010-10-00-53 OFFICE SUPPLIES	2,750	1,207	2,750	2,343	2,750	1,732	2,750	2,479	2,750	2,698
10110-53090-101-010-10-00-53 FUELS AND LUBRICANTS	810	563	810	746	595	465	765	266	800	480
Total MATERIALS & SUPPLIES	**3,560**	**1,770**	**3,560**	**3,089**	**3,345**	**2,197**	**3,515**	**2,745**	**3,550**	**3,178**
OFFICE EQUIPMENT:										
10110-54060-101-010-10-00-54 OFFICE EQUIPMENT	1,440.00	272	1,440	0	1,440	108	700	286	730	741
Total OFFICE EQUIPMENT	**1,440.00**	**272**	**1,440**	**0**	**1,440**	**108**	**700**	**286**	**730**	**741**
TOTAL	**661,210**	**657,280**	**657,972**	**605,977**	**634,914**	**591,454**	**629,267**	**607,244**	**638,753**	**550,528**

TOWN OF WATERFORD
PROPOSED REVENUE BY DEPARTMENT
GENERAL FUND
2025-2026 FISCAL YEAR

All revenues from each department must be listed in the following categories. Please add any revenue lines that are not listed below.

DEPARTMENT: Planning

LINE ITEM	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 EXPECTED	2024-2025 YTD (11/05/24)	2025-2026 PROPOSED	VARIANCE
Alarm Monitoring						$ -
Alarm Penalties						$ -
Ambulance Subsidy						$ -
Beach Admission Fees						$ -
Benefit Assessments						$ -
Bulky Waste Fees						$ -
Conveyance Tax						$ -
Copy Fees						$ -
East Lyme Animal Control Fee						$ -
Enhanced E 9-1-1						$ -
Fines/Penalties						$ -
Hazardous Household Waste						$ -
Inspection Fees						$ -
Interest/Lien Fees						$ -
Inter-Municipal Revenues						$ -
Miscellaneous						$ -
Permitting/Licensing Fees	61,103	49,138	55,980	25,972	**55,121**	$ (860)
Program/Registration Fees						$ -
Recording Fees						$ -
Regional Communications Fees						$ -
Rentals						$ -
Sale of Recyclables						$ -
State Operational Grants						$ -
Tipping Fees						$ -
Versa Kart/Blue Box Purchases						$ -
TOTALS	**$ 61,103**	**$ 49,138**	**$ 55,980**	**$ 25,972**	**$ 55,121**	**$ (860)**

TOWN OF WATERFORD
PERSONNEL WORKSHEET - 10 PLANNING & ZONING COMMISSION
2025/2026 FISCAL YEAR

DATE OF HIRE	EMPLOYEE	HOURS WORKED/ WEEK	HOURLY RATE FY26	SALARY FY25	LONGEVITY FY25	SALARY FY26	LONGEVITY FY26	TOTAL EMPLOYEE SALARY	LINE 51920 PAYROLL TAXES (F.IC.A)
51110 - ADMINISTRATION									
12/19/2022	PLANNING DIRECTOR	40	N/A	107,775.25	N/A	110,469.29	N/A	110,469.29	8,450.90
	TOTALS			107,775.25	0.00	110,469.29	0.00	110,469.29	8,450.90
51120 - INSPECTION									
11/25/1996	ENVIRONMENTAL PLANNER	40	N/A	108,576.63	$ 2,285.73	111,291.04	$ 2,504.05	113,795.09	8,705.32
9/11/1989	PLANNER	40	N/A	108,576.63	$ 2,285.73	111,291.04	$ 2,504.05	113,795.09	8,705.32
3/27/2023	ZONING OFFICIAL	40	N/A	80,878.70	$ -	82,900.66	$ -	82,900.66	6,341.90
	TOTALS			298,031.95	4,571.46	305,482.75	5,008.10	310,490.84	23,752.55
		*add longevity		302,603.41					
51210 - CLERICAL/TECHNICAL									
04/06/1998	Office Coordinator I	35	$ 36.1530	64,440.67	$ 600.00	66,051.53	$ 600.00	66,651.53	5,098.84
10/12/2010	Secretary I	35	$ 32.7919	58,449.57	$ 250.00	59,910.80	$ 250.00	60,160.80	4,602.30
6/26/2023	Secretary/Clerk	35	$ 24.4979	42,621.27	$ -	44,757.71	$ -	44,757.71	3,423.96
	TOTALS			165,511.50	850.00	170,720.04	850.00	171,570.04	13,125.11
		*add longevity		166,361.50					
51810 - OVERTIME				6,164.00	0.00	6,164.00	0.00	6,164.00	471.55
51910 -FRINGE/F.I.C.A.				4,594.00				2,955.00	197.37
TOTALS		FY25 FICA	$ 44,943.61	587,498.16	5,421.46	592,836.09	5,858.10	601,649.18	45,997.47
BUDGET TOTAL W/F.I.C.A				632,441.77				647,646.66	

WORKDAYS 2025/2026	WEEKS TO BUDGET
261	52.2

TOWN OF WATERFORD
FRINGE BENEFITS WORKSHEET - 10 PLANNING & ZONING COMMISSION
2025/2026 FISCAL YEAR

POSITION	CLOTHING ALLOWANCE (NON-TAXABLE)	HRA FUNDING (NON-TAXABLE)	LINE 51910 TOTAL FRINGE BENEFITS	LINE 51920 PAYROLL TAXES (F.IC.A)
ENVIRONMENTAL PLANNER	$ 125.0000	812.00	937.00	62.118
PLANNER	$ 125.0000	1,768.00	1,893.00	135.252
ZONING OFFICIAL	$ 125.0000		125.00	0
			0.00	0
			0.00	0
			0.00	0
TOTALS - FRINGE BENEFITS			2,955.00	197.37

***ADDED TO FICA ON
PERSONNEL WORKSHEET