

**TOWN OF WATERFORD
GENERAL FUND
2021-2022 PROPOSED BUDGET**

DEPT/AGENCY: 10108 LEGAL DEPARTMENT

LINE ITEM	DESCRIPTION	2019/2020 ACTUAL EXPENDED	2020/2021 RUM APPROP.	2020/2021 ADDITIONAL TRANSFERS	ACTUAL & EXPENDS ENCUMBRAS OF 1/1/21	2021/2022 DEPT/ AGENCY REQUEST	2021/2022 FIRST SELECTMAN RECOMMENDS	RECOMMENDED BD OF SELECTMEN (2/9/21)	2021/2022 BOARD OF FINANCE REDUCTIONS	2021/2022 RECOMMENDED BD OF FINANCE	BOF Approved \$ Increase	BOF Approved % Increase
SERVICES												
52030	PROFESSIONAL SERVICES	276,461	260,000		105,325	260,000	260,000	260,000		260,000	0	0.00%
52540	PROBATE COURT	30,895	33,000		0	33,000	33,000	33,000		33,000	0	0.00%
52560	MISC. CLAIMS		5,000		2,750	5,000	5,000	5,000		5,000	0	0.00%
	SUBTOTAL	307,356	298,000	0	108,075	298,000	298,000	298,000	0	298,000	0	0.00%
	DEPARTMENT TOTAL	307,356	298,000	0	108,075	298,000	298,000	298,000	0	298,000	0	0.00%



LEGAL FISCAL YEAR 2022 BUDGET

Town of Waterford

BUDGET FUNCTION

The Town retains legal counsel to provide legal representation to our boards, commissions, and town departments. The Town Attorney represents the town in a variety of circumstances.

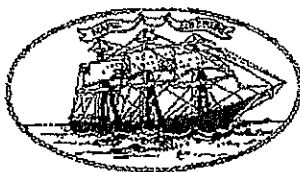
The below list is a sampling of the type of cases that may require legal counsel.

- Planning and Zoning Appeals
- Delinquent Tax Account Collections
- Assessment Appeals
- Claims and Lawsuits
- Contracts

[illegible]

	Account is used to account for miscellaneous claims and judgments as well non-reimbursable expenses associated with evictions. The proposed budget for 2021-2022 is \$5,000.
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Department of Finance
13 Masonic Street
New London, CT 06320



Phone (860) 447-5218
Fax (860) 447-5297

CITY OF NEW LONDON

244

December 10, 2019

Kévin McNabola
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Inv# WATERFORD PROBATE CT \$ 30,895.44
CITY OF NEW LONDON
12/10/2019 # Pages 2 FP2 D0C25S1265

Dear Mr. McNabola,

Enclosed is the invoice for Waterford's portion of the Probate Court's expenses for the fiscal year ended June 30, 2019.

If you would like further clarification, please feel free to call me.

Very truly yours,

David McBride
Director of Finance

Enclosure

APPROVED FOR PAYMENT

ACCT# 1010852540
AMOUNT \$30,895.44
FISCAL YEAR FY 20
SIGNATURE Km
DATE 12-12-19

Note: as of 2/10/21
invoice not received
for FY21

PROBATE EXPENDITURES FOR FY 2019

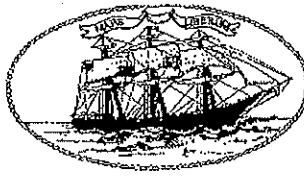
Maintenance & Repair	\$	-	
Microfilming Services	\$	5,603.45	
Communication Services	\$	13,234.27	
Supplies	\$	8,304.43	
State of Connecticut	\$	758.48	
Equipment	\$	-	
Total Probate Expenditures for FY 2018	\$	27,900.63	
N.L. Grand List @ 10/18		1,449,238,134	30.512%
Wtfd Grand List @ 10/18		3,300,513,595	69.488%
Space allocated to Probate: 1380.07 s.f. @ \$12/sq.ft.		\$16,560.84	
Total Probate Expenses		27,900.63	
Rental fee:		16,560.84	
		44,461.47	
Waterford Percentage		69.488%	
Total Due City of New London for FY 2019	\$	30,895.44	

The above is true and accurate to the best of my knowledge.



David McBride, Director of Finance
City of New London

Department of Finance
13 Masonic Street
New London, CT 06320



Phone (860) 447-5218
Fax (860) 447-5297

CITY OF NEW LONDON

February 24, 2021

Kim Allen
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Dear Ms. Allen,

Enclosed is the invoice for Waterford's portion of the Probate Court's expenses for the fiscal year ended June 30, 2020.

If you would like further clarification, please feel free to call me.

Very truly yours,

Donna J. Rinehart
Deputy Director of Finance

Enclosure

REC'D FINANCE
B 26 '21 PM 12:07

PROBATE EXPENDITURES FOR FY 2020

Maintenance & Repair	\$	180.90	
Microfilming Services	\$	9,194.80	
Communication Services	\$	5,920.73	
Supplies	\$	5,603.38	
State of Connecticut	\$	758.48	
Equipment	\$	-	
Total Probate Expenditures for FY 2018	\$	21,658.29	
N.L. Grand List @ 10/19	1,492,043,348		30.936%
Wtfd Grand List @ 10/19	3,330,956,957		69.064%

pace allocated to Probate: 1380.07 s.f.@ \$12/sq.ft. \$ 16,560.84

Total Probate Expenses	21,658.29
Rental fee:	<u>16,560.84</u>
	38,219.13
Waterford Percentage	<u>69.064%</u>
Total Due City of New London for FY 2020	<u><u>\$ 26,395.66</u></u>

The above is true and accurate to the best of my knowledge.


Donna J. Rinehart, Deputy Director of Finance
City of New London

TOWN OF WATERFORD
SUMMARY OF LEGAL FEES BY DEPARTMENT
2020 -2021 FISCAL YEAR

Department	July	August	September	October	November	December	January	February	March	April	May	June	Total
BOE & SBC	\$123.00	\$306.00	\$136.00			\$68.00							\$633.00
BOS	\$3,578.00	\$1,173.00	\$2,497.00	\$2,020.50	\$1,258.00	\$2,224.50	\$1,598.00						\$14,349.00
Selectman	\$2,461.00	\$1,942.00	\$238.00	\$1,089.00	\$411.00	\$987.50	\$1,859.00						\$8,987.50
Finance	\$391.00		\$748.00	\$255.00	\$526.00	\$442.00	\$374.00						\$2,736.00
Board of Finance	\$170.00	\$68.00				\$68.00							\$306.00
Bldg Code/Bldg Dept.	\$157.50	\$881.50	\$21.00			\$68.00	\$816.00						\$1,060.00
Fire Services	\$940.00	\$1,607.00		\$246.00									\$3,677.00
Planning & Zoning	\$3,884.00	\$3,864.00	\$5,986.50	\$6,258.00	\$3,872.00	\$3,807.00	\$2,371.50						\$30,043.00
Police & Emergency Mgmt	\$1,717.00	\$698.50	\$1,955.50	\$1,861.00	\$391.00	\$2,497.00	\$1,304.00						\$10,424.00
Public Works	\$1,785.00	\$1,887.00	\$345.50	\$1,168.00	\$1,240.00	\$816.00	\$1,079.00						\$8,320.50
R & P	\$170.00	\$85.00	\$102.00	\$221.00			\$476.00						\$1,054.00
RTM	\$1,717.00	\$1,989.00	\$680.00	\$867.00	\$323.00	\$697.00	\$918.00						\$7,191.00
Assessor	\$1,711.50	\$789.00	\$1,201.50	\$1,399.00	\$3,629.00	\$2,613.00	\$2,059.00						\$13,402.00
Tax Collector	\$3,134.00	\$7,683.50	\$5,112.50	\$4,325.50	\$5,267.50	\$3,141.50	\$3,169.00						\$31,833.50
Tax Collector Legal Fee Reimb	(\$2,578.90)	(\$2,249.32)	(\$310.00)	(\$6,079.65)	(\$3,279.82)	(\$3,986.48)	(\$2,858.38)	(\$6,102.67)					(\$27,445.22)
Tax Appeal													\$0.00
Town Clerk		\$102.00	\$323.00	\$136.00	\$340.00	\$68.00	\$102.00						\$1,071.00
WELSCO		\$738.00		\$272.00									\$1,010.00
Utility Commission	\$3,126.50	\$4,990.50	\$4,486.50	\$4,580.50	\$6,498.00	\$5,231.00	\$4,299.00						\$33,212.00
Utility Commission Legal Fee Reimb		(\$3,419.46)	(\$4,130.68)	(\$4,984.36)	(\$1,735.40)	\$0.00	\$0.00	(\$3,508.43)	(\$945.27)				(\$18,723.60)
Sr. & Youth Center	\$255.00		\$187.00		\$68.00								\$510.00
Ethics Commission	\$752.00	\$52.50			\$238.00	\$323.00	\$697.00						\$2,062.50
Registrars													\$0.00
Shellfish Commission	\$459.00												\$459.00
Conservation Commission		\$204.00	\$510.00	\$136.00	\$391.00	\$238.00	\$111.00						\$1,590.00
Zoning Bd of Appeals			\$1,445.00	\$663.00	\$527.00		\$68.00						\$2,703.00
General Assistance				\$102.00									\$102.00
Total	\$23,952.60	\$23,391.72	\$21,534.32	\$14,535.49	\$19,964.28	\$19,303.02	\$18,442.12	(\$9,611.10)	(\$945.27)	\$0.00	\$0.00	\$0.00	\$130,567.18

TOWN OF WATERFORD
SUMMARY OF LEGAL FEES BY DEPARTMENT
2019 -2020 FISCAL YEAR ACTUAL

Department	July	August	September	October	November	December	January	February	March	April	May	June	Total
BOE & SBC				\$765.00	\$527.00		\$4,403.00					\$432.00	\$6,127.00
BOS	\$1,357.50	\$613.00	\$1,193.50	\$985.50	\$5,013.00	\$0.00	\$3,132.00	\$1,947.50	\$1,674.00	\$374.00	\$2,601.00	\$8,891.00	\$27,782.00
Finance	\$766.50	\$1,899.30	\$1,168.30	\$799.00	\$0.00	\$0.00	\$952.00	\$952.00	\$510.00	\$187.00	\$816.00	\$646.00	\$8,696.10
Board of Finance			\$408.00	\$102.00			\$459.00	\$340.00	\$629.00		\$34.00	\$340.00	\$2,312.00
Bldg Code/Bldg Dept.	\$0.00	\$0.00	\$2,862.50	\$403.50	\$610.50	\$0.00		\$21.00		\$272.00			\$4,169.50
Health & Conservation													\$0.00
Fire Services	\$2,261.00	\$4,942.30	\$2,074.00	\$1,832.50	\$1,446.50	\$0.00	\$1,751.00	\$2,277.00	\$1,683.00	\$1,037.00	\$1,048.00	\$1,020.00	\$21,372.30
Planning & Zoning	\$1,335.50	\$1,396.00	\$4,425.82	\$3,280.55	\$912.50	\$0.00	\$2,425.50	\$2,204.50	\$2,257.00	\$85.00	\$4,278.00	\$3,109.50	\$25,709.87
Police & Emergency Mgmt	\$1,921.00	\$680.00	\$1,343.00	\$2,992.00	\$902.50	\$0.00	\$708.00	\$310.50	\$13,332.50	\$16,859.00	\$8,989.50	\$2,558.50	\$50,596.50
Public Works	\$2,176.00	\$748.00	\$482.38	\$1,003.00	\$2,212.50	\$0.00	\$884.00	\$2,057.00	\$2,465.00	\$1,445.00	\$782.00	\$1,973.50	\$16,228.38
R & P	\$323.00	\$714.00	\$102.00	\$119.00	\$0.00	\$0.00	\$136.00			\$221.00		\$1,649.00	\$3,264.00
RTM	\$85.00	\$918.00	\$1,564.00	\$1,411.00	\$701.50	\$0.00	\$625.50	\$1,547.00	\$314.00	\$3,025.00	\$4,012.00	\$688.00	\$14,891.00
Animal Control - Kennel Fees			(\$130.00)										(\$130.00)
Assessor	\$6,008.00	\$3,616.30	\$5,130.50	\$2,229.50	\$2,865.50	\$0.00	\$2,516.50	\$3,359.50	\$910.50	\$405.50	\$549.50	\$105.00	\$27,696.30
Tax Collector	\$3,785.50	\$7,970.60	\$2,208.00	\$4,349.30	\$0.00	\$0.00	\$3,228.50	\$8,132.00	\$1,500.50	\$546.00	\$1,445.50	\$2,340.00	\$35,505.90
Tax Collector Legal Fee Reimb	(\$2,320.00)	(\$4,963.38)	(\$2,673.78)	(\$6,261.71)	(\$9,150.50)	(\$1,787.30)	(\$450.80)	(\$3,355.20)	(\$1,881.30)	(\$1,132.00)	(\$745.50)	(\$726.52)	(\$35,447.99)
Tax Appeal	\$622.50	\$887.50		\$5,991.50	\$11,044.80								\$18,546.30
Town Clerk	\$153.00		\$834.50	\$170.00	\$221.00			\$238.00			\$68.00		\$1,684.50
WELSCO	\$986.00	\$102.00	\$51.00	\$221.00	\$102.00								\$1,462.00
Economic Development													\$0.00
Utility Commission	\$782.00	\$2,577.50	\$442.00	\$833.00	\$2,630.30		\$3,870.50	\$2,924.00		\$2,006.00	\$3,536.00	\$7,282.00	\$26,883.30
Utility Commission Legal Fee Reimb	(\$1,009.66)	(\$2,076.65)	(\$2,205.19)	(\$514.18)	(\$4,578.12)	(\$1,538.50)	(\$210.50)	(\$3,212.18)	(\$389.30)	(\$1,369.03)	(\$1,457.80)	(\$2,064.80)	(\$20,625.91)
Sr. & Youth Center			\$102.00				\$85.00					\$204.00	\$391.00
Registrars								\$68.00					\$68.00
Ethics							\$225.00			\$1,088.00			\$1,313.00
Conservation Commission							\$1,094.00	\$425.50	\$740.00				\$2,259.50
Shellfish Commission							\$1,037.00	\$595.00				\$102.00	\$1,734.00
Legal										\$5,865.50			\$5,865.50
Zoning Bd of Appeals		\$51.00	\$731.00	\$85.00									\$867.00
TOTAL	\$19,232.84	\$20,075.47	\$20,113.53	\$20,796.46	\$15,460.98	(\$3,325.80)	\$26,871.20	\$20,831.12	\$23,744.90	\$30,914.97	\$25,956.20	\$28,549.18	\$249,221.05

TOWN OF WATERFORD
SUMMARY OF LEGAL FEES BY DEPARTMENT
2018 -2019 FISCAL YEAR ACTUAL

Department	July	August	September	October	November	December	January	February	March	April	May	June	Total
BOE & SBC					102.00								102.00
BOS	715.50	1,718.50	1,122.00	1,208.50	1,966.00	646.00	562.50	488.00	1,105.00	1,411.00	1,666.00	1,870.00	14,479.00
Selectmen	1,834.00	765.00	731.00	1,342.00	567.00	387.50	263.00	129.00	236.00	187.00	544.00	799.00	7,784.50
Finance	238.00	238.00	867.00	527.00	204.00	221.00	357.00		153.00	425.00		374.00	3,604.00
Board of Finance											68.00	51.00	119.00
Bldg Code/Bldg Dept.	55.50	309.00	852.00	1,793.50	84.00	1,018.00	850.00	1,258.00			951.00		7,171.00
Conservation Abatement Order	74.00	148.00	969.00					425.50	703.00	753.75	647.50	277.50	3,998.25
Fire Services	1,633.50	1,003.00	238.00	204.00	408.00	1,938.00	3,315.50	1,822.00	1,207.00	3,336.50	1,871.50	714.00	17,691.00
Planning & Zoning	2,149.00	3,396.00	1,804.00	3,245.50	987.00	1,018.42	3,500.01	1,733.87	3,774.40	4,535.00	867.00	1,687.00	28,697.20
Police & Emergency Mgmt	2,311.00	1,914.50	2,042.00	1,018.50	82.50	1,759.00	1,181.00	238.50	1,944.00	527.00	2,627.80	1,510.50	17,156.30
Public Works	4,027.00	1,310.50	884.00	1,548.50	572.57	2,676.00	1,105.00	5,849.00	1,309.00	510.00	2,312.00	1,241.00	23,344.57
R & P	204.00	136.00		102.00		170.00		561.00	102.00		68.00		1,343.00
RTM	1,740.00	1,360.00	556.00	1,688.50	1,564.00	1,006.00	935.00	510.00	1,258.00	595.00	561.00	102.00	11,875.50
Animal Control - Kennel Fees													0.00
Assessor	2,842.00	4,987.50	6,038.00	5,468.00	4,830.00	2,011.50	7,580.80	2,461.80	6,308.00	4,816.30	4,948.00	7,140.30	59,432.20
Tax Collector	6,794.00	23,646.28	5,453.50	5,213.73	7,592.00	8,406.16	9,006.79	8,401.84	11,800.16	4,340.50	8,016.06	8,976.50	107,647.52
Tax Collector Legal Fee Reimb	(1,842.20)	(3,374.71)	(7,957.62)	(3,215.74)	(1,085.00)	(3,470.31)	(5,162.85)	(6,050.96)	(3,930.44)	(9,778.67)	(18,325.58)	(4,686.39)	(68,880.47)
Town Clerk	102.00									85.00	102.00		289.00
Historic Comm.													0.00
Ethics													0.00
Economic Development													0.00
Utility Commission	1,837.50	2,173.00	2,754.00	3,122.50	3,068.50	1,003.00	1,824.50	799.00	1,853.00	51.00	833.00	646.00	19,965.00
Utility Commission Legal Fee Reimb													0.00
Sr. & Youth Center					476.00			221.00	726.30	341.50	154.50	510.00	2,429.30
Registrars													0.00
Shellfish Commission			408.00	1,814.50	624.00	255.00						255.00	3,356.50
Zoning Board of Appeals	425.00	561.00	51.00										1,037.00
Total	25,139.80	40,291.57	16,811.88	25,080.99	22,042.57	19,045.27	25,318.25	18,847.55	28,548.42	12,135.88	7,911.78	21,467.41	262,641.37

