

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

**AGENDA
REPRESENTATIVE TOWN MEETING
REGULAR MEETING**

**Monday, August 3, 2020, 7:00pm – Waterford Town Hall
ZOOM VIDEO CONFERENCE ACCESS ONLY**

Join Zoom Meeting

<https://us02web.zoom.us/j/3171180827>

Meeting ID: 317 118 0827

One tap mobile

+13126266799,,3171180827# US (Chicago)

+16465588656,,3171180827# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 317 118 0827

Find your local number: <https://us02web.zoom.us/j/3171180827>

- A. Pledge of Allegiance
- B. Roll Call
- C. To consider and act upon the minutes of the June 1, 2020 Regular Meeting.
- D. Correspondence
- E. Public Comment
- F. Committee reports and referrals
- G. Appointee & Liaison updates
- H. Transaction of Business on the Call;
 - 1. To consider and act upon a recommendation from the Board of Finance for an appropriation in the amount of **\$11,850** from the **Contingency LI# 10121-59010** to **Capital Project Account 32921-55864 (Body Cameras)**.
 - 2. To consider and act upon a recommendation from the Board of Finance for an appropriation in the amount of **\$259,300** from the **Capital and Non-Recurring Designated LI# 20501-57639 – (Revaluation)**.

3. To consider and act upon a recommendation from the Board of Finance for an appropriation in the amount of **\$155,287.12** from the **Capital and Non-Recurring Designated LI# 20560-57822 – (IT Learning Boards – end of life)**, based upon its consistency with the Capital Improvement Plan.
4. To consider and act upon a recommendation from the Board of Finance for an appropriation in the amount of **\$139,125** from the **Capital and Non-Recurring Designated LI# 20560-57827 – (IT Virtual Desktop Main Processor)**, based upon its consistency with the Capital Improvement Plan.
5. To consider and act upon a recommendation from the Board of Finance for an appropriation in the amount of **\$30,000** from the **Capital and Non-Recurring Designated LI# 20560-57808 – (Replace DVR Security Camera)**, based upon its consistency with the Capital Improvement Plan.
6. To consider and act upon a recommendation from the Board of Selectmen to approve a request from **AHEPA 250-II Inc.** of 95 Clark Lane , Waterford, for a five (5) year extension of their Tax Abatement agreement to end on **June 24, 2024**, together with two five (5) year options thereafter.
7. To consider and act upon a recommendation from the Board of Finance, pending the outcome of its Special Meeting on July 28, 2020, for an appropriation in the amount of **\$150,000** from the **FY21 Capital and Non-Recurring Designated LI#20537-57854** and be moved into account **20537-57781, for the Waterford Beach Park Improvements.**
8. To consider and act upon a recommendation from the Board of Finance for an appropriation in the amount of **\$100,000** from the **Capital and Non-Recurring Designated LI# 20560-57842 – (School Security)**, based upon its consistency with the Capital Improvement Plan.

- I. New Business
- J. Adjournment

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

C

MINUTES
REPRESENTATIVE TOWN MEETING
ZOOM Access Only – Waterford Town Hall
Regular Meeting
June 1, 2020

2020 JUN -3 PM 2:30
RECEIVED TOWN CLERK
Jody Nazarchyk

The June 1, 2020, Moderator Thomas Dembek called the Regular Meeting of the Representative Town Meeting to order at 7:00 P.M.

ROLL CALL

PRESENT: Greg Attanasio, Michael Bono, Jennifer Bracciale, April Cairns, Timothy Condon, Thomas J. Dembek, Susan Driscoll, Steven Elci, Timothy Fioravanti, Miriam Furey-Wagner, Nick Gauthier, Paul Goldstein, Kathleen Kohl, David Lersch, Valerie Metivier, Richard Muckle, Liam O'Leary, Theodore Olynciw, Sally Ritchie, Michael Rocchetti (7:15 P.M.), Danielle Steward-Gellinas, Robert Swansen, Baird Welch-Collins.

ABSENT: Richard Morgan.

EX-OFFICIO MEMBERS PRESENT: First Selectman Robert Brule; Chair of the Board of Education Craig Merriman; Chair of the Board of Finance Ronald R. Fedor.

EX-OFFICIO MEMBERS ABSENT: Selectwoman Jody Nazarchyk; Selectman Elizabeth Sabilla.

ALSO PRESENT: Town Clerk David L. Campo; Town Attorney Robert Avena.

AGENDA ITEM C – May 11-14, 2020 Minutes

MOTION by Welch-Collins, seconded by Steward-Gellinas, to accept the May 11-14, 2020, Special Meeting Minutes.

VOTING IN FAVOR: Unanimous.

AGENDA ITEM D - CORRESPONDENCE

One item was received from Planning Director Abby Piersall entitled, "Proposed Changes to the Waterford Code of Ordinances Chapters 2.20 and 2.58, enabling the Facilities Manager position to be moved from the Planning Department to the Department of Public Works". Moderator Dembek stated issue would be discussed under New Business.

AGENDA ITEM E - PUBLIC COMMENT

None

AGENDA ITEM F - COMMITTEE REPORTS

None

AGENDA ITEM G - LIAISON REPORTS

Thomas Dembek gave a brief update on the progress of Municipal Complex.

AGENDA ITEM H – BUSINESS ON THE CALL

CALL ITEM 1 – 13 Parkway Drive Purchase

PRESENTATION: Town Attorney Robert Avena.

MOTION by Muckle, seconded by Driscoll, to approve a recommendation from the Board of Finance for an appropriation of \$26,000 from Line Item #205-31520 – Undesignated Fund Balance based upon its consistency with the Capital Improvement Plan, to purchase real estate located at 13 Parkway Drive.

VOTING IN FAVOR: Unanimous.

CALL ITEM 2 – 23 Old Norwich Road Acceptance

PRESENTATION: Planning Director Abby Piersall.

MOTION by Welch-Collins, seconded by Steward-Gelinas, to approve a recommendation from the Planning and Zoning Commission to accept a piece of land at 23 Old Norwich Road.

VOTING IN FAVOR: Unanimous.

CALL ITEM 3 – Yankee Gas Easement Over Hartford Road

PRESENTATION: Town Attorney Robert Avena.

MOTION by Driscoll, seconded by Muckle, to approve a recommendation from the Board of Finance to convey a permanent gas line easement to Yankee Gas Services Company DBA Eversource Energy for \$50,000, located at 1000 Hartford Road over the presently existing temporary gas easement.

VOTING IN FAVOR: Unanimous with one member opposed. (Gauthier)

CALL ITEM 4 – \$1,000,000 Transfer to Undesignated Fund Balance

PRESENTATION: Director of Finance Kim Allen.

MOTION by Driscoll, seconded by Goldstein, to approve a recommendation from the Board of Finance for the transfer of \$1,000,000 from the Unassigned Fund Balance to the Undesignated Fund Balance of the CNR.

VOTING IN FAVOR: Unanimous.

NEW BUSINESS:

MOTION by Muckle, seconded by Welch Collins, to move the subject "Waterford Code of Ordinance review of Chapters 2.20 and 2.58" received under correspondence to the Public Works, Planning & Development Committee. (See Attachment)

VOTING IN FAVOR: Unanimous.

MOTION by Muckle, seconded by Welch-Collins, to adjourn at 7:35 P.M.

VOTING IN FAVOR: Unanimous.

Respectfully Submitted,



David L. Campo, CCTC
Town Clerk

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

DEPARTMENT OF PLANNING AND DEVELOPMENT

MEMORANDUM

TO: Thomas Dembek, Moderator, Waterford Representative Town Meeting

FROM: Abby Y. Piersall, AICP, Director of Planning and Development

DATE: May 18, 2020

TITLE: Proposed Changes to the Waterford Code of Ordinances Chapters 2.20 and 2.58, enabling the Facilities Manager position to be moved from the Planning Department to the Department of Public Works.

Since June of 2014, the Planning Department has, by ordinance, overseen maintenance for Town buildings. In that time, the building maintenance program has grown from providing assistance with repairs and capital planning to planning and managing major repairs and renovations, handling routine maintenance calls, and developing an asset management program. In January of 2020, the Town replaced the part-time Facilities Coordinator position with a full-time Facilities Manager. This personnel change has further increased the Town's capacity to plan for and perform appropriate building maintenance.

Creating the full-time Facilities Manager position was accomplished with the understanding that the nature of the work was most closely aligned with the Public Works Department. Moving the Facilities Manager to DPW would provide the position with more resources for tools, labor, and technical support. The move would also enable the Planning Department to direct more resources to economic development activities. Long-range facilities planning would still be done in partnership with the Planning Director, but would be under the supervision of the DPW Director.

The Planning Director, Public Works Director, and Town Attorney worked together to draft amendments to sections 2.20 and 2.58 of the Waterford Code of Ordinances to enable the position to move to DPW. The proposed amendments are respectfully submitted for the RTM's consideration and to forward to the appropriate committee for review.

RECEIVED FOR RECORD
MAY 19 2020
AM 11:13



DEPARTMENT OF PLANNING AND DEVELOPMENT

MEMORANDUM

TO: Thomas Dembek, Moderator, Waterford Representative Town Meeting

FROM: Abby Y. Piersall, AICP, Director of Planning and Development

DATE: July 21, 2020

TITLE: Proposed Changes to the Waterford Code of Ordinances Chapter 12.08 Concerning the possession and drinking of alcoholic beverages in town parks and recreation areas.

This request is to consider the potential to allow the possession or drinking of alcoholic beverages at recreational facilities during special events approved by the Board of Selectmen. Alcohol is currently prohibited at Town facilities. This change would enable events such as concerts, fundraisers, or festivals to include the sale and consumption of beer or wine. The change would not enable possession of alcohol at school properties or on beaches.

Changing this Ordinance is a key step in reducing restrictions on the range of events that can be held on town properties. The addition of carefully planned service of wine or beer can help broaden participation in Waterford events and draw new attractions to Town. Enabling sanctioned alcohol consumption in public places supports ongoing efforts increase the frequency and diversity of dynamic and vibrant events in Waterford. Events like dinners at the historic Jordan Green, summer concerts at the Waterford Beach Park, or craft beer and wine tasting at the Farmers Market could be permitted if the Ordinance is changed.

As proposed, the change would only allow beer and wine to be available as sanctioned on a case-by-case basis by the Board of Selectmen.

Section 12.08.040 currently reads:

The possession or drinking of alcoholic beverages in any town park and recreational area, including Waterford Beach, is prohibited.

Proposed language for 12.08.040 is:

The possession or drinking of alcoholic beverages in any town park and/or recreational area is prohibited, except as provided below:

- A. Possession and drinking of beer and wine may be permitted at locations and times as approved by the Board of Selectmen. In no case will the possession and drinking of beer and wine be allowed on the sand or dunes of any beach.



DEPARTMENT OF PLANNING AND DEVELOPMENT

MEMORANDUM

TO: Thomas Dembek, Moderator, Waterford Representative Town Meeting

FROM: Abby Y. Piersall, AICP, Director of Planning and Development

DATE: July 21, 2020

TITLE: Proposed Changes to the Waterford Code of Ordinances Chapter 15.6, Blighted Premises.

This request is to ask the Waterford Representative Town Meeting to consider the potential modifications to the existing Blight Ordinance. The current Ordinance became effective in April of 2017. Since that time, three individuals have held the position of Blight Enforcement Officer, and all have noted similar concerns about certain elements of the Ordinance.

The intent of the Blight Ordinance was to provide the Town with a straightforward administrative tool to address properties in poor condition. After working with the current Ordinance, several issues have arisen that should be addressed. These include:

1. *The structure and presentation of definitions and characterization of blight.*
The Ordinance currently combines descriptions of blight with general definitions. These sections should be clearly separated to eliminate confusion about what constitutes blight.
2. *The process limits the ability of the Blight Enforcement Officer to effectively work with residents who will voluntarily comply, and can unintentionally lead to very high fines.*
Under the existing ordinance, fines begin to accrue from the date the Officer sends a Notice of Blight Violation. Procedurally, the Town receives a complaint and after an inspection to verify the blighted condition of property, sends a violation notice in accordance with the Ordinance. Many property owners will receive the notice and call the Officer to create a blight abatement plan. If the owners fail to fully complete the plan in the time specified, fines are calculated from the date of the original notice.
3. *The property owner being cited for blight may appeal a decision of the Blight Enforcement Officer, but there is no mechanism in the Ordinance for the person making the complaint to appeal.*
The Blight Enforcement Officer makes a professional determination at the time of the site inspection as to whether or not the property is blighted. Since 2017, multiple cases have illustrated that persons making the complaint may not agree with the Officer when a determination that blight is not present is found. Staff suggests reviewing an option to create a committee that would set fines and address any disagreement a complainer has with the decision of the Officer.

To remedy these issues, it is suggested that the Blight Ordinance be referred to committee for further consideration and potential modifications. The Planning Director, Blight Enforcement Officer, and Town Attorney are currently working on a draft of the Ordinance to present for committee review.

David Campo

From: Mary Childs <childsmm22@gmail.com>
Sent: Tuesday, June 09, 2020 1:06 PM
To: David Campo; Mary Childs
Subject: public comment for RTM

E

CAUTION: This email originated from outside of the organization.

Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Hello Mr. Campo, I would like to request that this message be shared as a public comment at the next meeting and that the RTM members receive a copy of it.

To the Waterford RTM, My name is Mary Childs and I am writing to you as a parent of 4 children who live in Waterford and as a resident of this town for a total of 37 years. I have recently sent letters to the Superintendent of Schools and to the First Selectman and Selectwomen. As elected officials, you have a new call to accept. While racism and actions that are meant to oppress others can be out loud, I am asking you to consider looking into other forms of oppression. These subtle offenses are within our community and our public systems.

At your recent meeting where final budgets were decided, it was clear that the Police Department was supported as that budget was passed with no cuts and with relatively little comment or discussion. Equally clear was the message to the town about it's youngest residents as the Board of Education budget was significantly cut. This cut, while substantial, was not reopened for discussion. Understand that the message this chain of events sends is that more value is being placed on our town department that punishes by protecting and serving versus a department that educates, supports, and elevates our community.

What is the RTM doing to work on personal biases, justice reform, systemic racism, and other difficult but necessary areas of work? You put our money where your mouth is and I would like to know what your next steps are. We need to challenge the status quo in our community and I suggest that instead of giving nods to budgets based on party-line consensus or past practice, you consider the positive impact that a budget will and will not have for our entire community that continues to be more and more diverse.

Thank you for your time. We all have work to do.
Sincerely, Mary Childs

2020 JUN -9 PM 3:09

MODERATOR'S REPORT

Representative Town Meeting

August 3, 2020

F

Matters Currently in Standing Committees

LEGISLATION & ADMINISTRATION

EDUCATION

Restoration/Use of the Nevin's Cottage, RTC 08-06-18

FINANCE, WAGE & PERSONNEL

PUBLIC HEALTH, RECREATION & ENVIRONMENT

Review/Evaluate Beach Fee Pricing, RTC 04-06-20

PUBLIC PROTECTION & SAFETY

Review/Enactment of a Stipend Program for Volunteer Firefighters, RTC 10-07-19

PUBLIC WORKS, PLANNING & DEVELOPMENT

Waterford Code of ordinance review of Chapters 2.20 and 2.58. RTC 06/01/20

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

1

July 16, 2020

Mr. Thomas Dembek, Moderator
Representative Town Meeting
15 Rope Ferry Road
Waterford, CT 06385

Dear Moderator Dembek:

At the meeting of the Board of Finance held, Wednesday, July 15, 2020, it was voted to recommend to the Representative Town Meeting, an appropriation in the amount of **\$11,850 from the Contingency line #10121-59010 to capital project account 32921-55864 (body cameras).**

I respectfully request you place this item on the agenda of the next meeting of the Representative Town Meeting.

Respectfully submitted,

Ronald R. Fedor *mtm*

Ronald R. Fedor, Chairman
Board of Finance

RRF:mtm

RECEIVED TOWN RECORDS
JUL 21 2020
2020 JUL 21 AM 10:46
TOWN CLERK

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

July 8, 2020

Mr. Ronald Fedor
Chairman
Board of Finance
15 Rope Ferry Road
Waterford, CT 06385

RE: **Police-** Additional Appropriation Request

Dear Chairman Fedor,

The Board of Selectmen, at their meeting on Tuesday, July 7, 2020 voted to approve the following request:

To consider and act on a request for an additional appropriation of \$11,850 from the Contingency account #10121-59010 to capital project account 32921-55864 (body cameras). The Additional Appropriation is approved with the knowledge that 50% of the total expenditure will be reimbursed through an approved state grant and forward onto the Board of Finance as required.

Therefore, I respectfully request that you consider and act on this request. I have attached pertinent back up material from the designated department.

Sincerely,

Robert J. Brule
First Selectman

Enclosure



WATERFORD POLICE DEPARTMENT BODY CAMERA REQUEST
07/07/2020

This listing shows all items for a police body camera system for the Waterford, Connecticut Police Department. It totals approximately \$110,000.00, we have applied for and received permission for a 50% reimbursement grant from the State of Connecticut, totaling approximately \$55,000.00 which will be reimbursed when the Town has spent the money.

Required items:

- | | |
|---|-------------------------|
| 1. Cameras (includes vehicle installation) | |
| 49 Body cameras, setup, chargers, batteries, etc. | \$91,716.00 |
| Each camera has a "hot swappable" battery (new) | |
| This price includes vehicle installation. | |
|
2. Redaction Software: | |
| Software needed to blur faces, alter voices, etc for court and FOI. | \$8,790.00 |
| Redaction includes domestic disputes, sex assaults, juveniles, etc. | |
| 3. Building wiring | |
| Building wiring for charging stations and data ports. | \$2,197.00 |
|
4. Redaction Computer | |
| Computer for above listed redaction software. | \$2,369.13 |
| This computer went down in price since last quote request. | |
|
5. Network switch | |
| Switch for all of the computer logic to flow through. | \$4,561.08 |
|
Total: |
\$109,633.21 |

Respectfully,

Brett Mahoney
Chief of Police



4RE/VISTA Price Quote

CUSTOMER: Waterford Police Department

ISSUED: 7/7/2020 10:34 AM

EXPIRATION: 7/22/2020 8:00 AM

,
,,
,,,

**TOTAL PROJECT ESTIMATED AT:
\$91,716.00**

ATTENTION: Lt. Tim Silva

SALES CONTACT: Eric Varner

PHONE:

DIRECT: (469) 342-8940

E-MAIL: tsilva@waterfordct.org

E-MAIL: eric.varner@motorolasolutions.com

4RE and VISTA Proposal

VISTA HD Cameras and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
HDW-ETH-SWT-005	VISTA HD, 4RE, Smart PoE Switch	19.00	\$250.00	\$0.00	\$4,750.00

WatchGuard Video Technical Services

Part Number	Detail	Qty	Direct	Discount	Total Price
SVC-4RE-INS-100	4RE System Installation, In-Car (Per Unit Charge)	19.00	\$250.00	\$0.00	\$4,750.00
SVC-4RE-ONS-400	4RE System Setup, Configuration, Testing and Training (WG-TS)	1.00	\$2,500.00	\$0.00	\$2,500.00

Shipping and Handling

Part Number	Detail	Qty	Direct	Discount	Total Price
Freight	Shipping/Handling and Processing Charges	1.00	\$0.00	\$0.00	\$0.00
					\$12,000.00

V300 Proposal

VISTA HD Cameras and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
VIS-300-BWC-001	V300, Body Worn Camera, 1080P, WiFi/Bluetooth with Removable Battery	49.00	\$995.00	\$0.00	\$48,755.00
VIS-300-VTS-KIT	Transfer Station II Kit, Incl. Power & AC Cables, Label and Docs	6.00	\$1,495.00	\$0.00	\$8,970.00
VIS-300-CHG-001	V300, USB Dock, D300, Desktop Charge/Upload Kit Incl. Power and USB Cables	1.00	\$95.00	\$0.00	\$95.00
VIS-300-VEH-002	V300, WiFi Dock, D330, In-Vehicle Charge/Upload Kit, Incl. Cables and Brackets	19.00	\$295.00	\$0.00	\$5,605.00
VIS-300-MNT-001	V300, Camera Mount, M300, Magnetic w/ Quick Release Levers	7.00	\$69.00	\$0.00	\$483.00
VIS-300-BAT-RMV	V300, Battery, Removable and Rechargeable, 3.8V, 4180mAh	7.00	\$99.00	\$0.00	\$693.00

VISTA HD Warranties

415 E. Exchange Parkway • Allen, TX • 75002
Toll Free (800) 605-6734 • Main (972) 423-9777 • Fax (972) 423-9778
www.WatchGuardVideo.com



4RE/VISTA Price Quote

Part Number	Detail	Qty	Direct	Discount	Total Price
WAR-300-CAM-1ST	Warranty, V300 1st Year (Months 1-12) <i>Included</i>	49.00	\$0.00	\$0.00	\$0.00

Evidence Library 4 Web Software and Licensing

Part Number	Detail	Qty	Direct	Discount	Total Price
KEY-EL50SRV-001	Evidence Library 5, Web Server Site License Key	1.00	\$1,000.00	\$0.00	\$1,000.00
SFW-4RE-DEV-FEE	Evidence Library 5, 4RE Annual Device License & Support Fee	19.00	\$195.00	\$0.00	\$3,705.00
SFW-BWC-DEV-FEE	Evidence Library 5, VISTA/V300 Annual Device License & Support Fee	49.00	\$195.00	\$0.00	\$9,555.00

Shipping and Handling

Part Number	Detail	Qty	Direct	Discount	Total Price
Freight	Shipping/Handling and Processing Charges	1.00	\$855.00	\$0.00	\$855.00
					\$79,716.00

Total Estimated Tax, may vary from State to State \$0.00

Configuration Discounts \$0.00

Additional Quote Discount \$0.00

Total Amount \$91,716.00

NOTE: This is only an estimate for 4RE & VISTA related hardware, software and WG Technical Services. Actual costs related to a turn-key operation requires more detailed discussion and analysis, which will define actual back-office costs and any costs associated with configuration, support and installation. Please contact your sales representative for more details.

To accept this quotation, sign, date and return with Purchase Order: _____ DATE: _____



4RE/VISTA Price Quote

CUSTOMER: Waterford Police Department

ISSUED: 11/18/2019 8:41 AM

EXPIRATION: 12/20/2019 4:00 AM

,
,,
,,,

TOTAL PROJECT ESTIMATED AT:
\$8,790.00

ATTENTION: Lt. Tim Silva

SALES CONTACT: Kevin Coughlin

PHONE: 860-442-0645

DIRECT:

E-MAIL: tsilva@waterfordct.org

E-MAIL:
kevin.coughlin@motorolasolutions.com

4RE and VISTA Proposal Additional Software and Licensing

Part Number	Detail	Qty	Direct	Discount	Total Price
KEY-WGV-RED-E01	Software, REDACTIVE(sm), Enterprise User License, Rev 3.0	1.00	\$5,995.00	\$0.00	\$5,995.00
WAR-WGR-MNT-3YR	REDACTIVE(sm), Software Support & Maintenance, 3-Year Bundle	1.00	\$2,795.00	\$0.00	\$2,795.00

Shipping and Handling

Part Number	Detail	Qty	Direct	Discount	Total Price
Freight	Shipping/Handling and Processing Charges	1.00	\$0.00	\$0.00	\$0.00
					\$8,790.00

Total Estimated Tax, may vary from State to State \$0.00

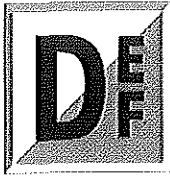
Configuration Discounts	\$0.00
Additional Quote Discount	\$0.00
Total Amount	\$8,790.00

NOTE: This is only an estimate for 4RE & VISTA related hardware, software and WG Technical Services. Actual costs related to a turn-key operation requires more detailed discussion and analysis, which will define actual back-office costs and any costs associated with configuration, support and installation. Please contact your sales representative for more details.

To accept this quotation, sign, date and return with Purchase Order: _____ DATE: _____



4RE/VISTA Price Quote



D/E/F Services Group, Ltd

1171 Voluntown Rd., Griswold, CT 06351

(860) 376 - 4896, Fax (860) 376 - 1213

(AA/EOE)

"The Value of One"

May 18, 2020

Low Voltage

SUBJECT: 6 Data drops at the PD.

D/E/F Services Group, Ltd is proud to present the following proposal to the Town Of Waterford to supply labor and material to install 6 Data drops at the PD.

Project Scope

- D/E/F will install data drops in the following locations:
 - 3 single data drops in the roll call area
 - 1 three port data drop in roll call
 - 1 drop in the Sgt Office
 - 1 drop in the "DD"
- All drops will be:
 - Run using Cat 6 Plenum rated cables
 - Supported every 4-6 feet
 - Make use of proper penetrations
 - Certified with test reports available upon request
 - Terminated on an unloaded patch panel in the MDF

Labor 21 hours @ 70/hour	\$1,470.00
Material	\$727.00
Total Quote	\$2,197.00

Statement of Clarifications and Exclusions:

- Bid Bond, Performance and Payment Bonds are **excluded**
- Installation of additional grounding methods/means is **excluded**
- Any and all utility fees and/or usage charges for power is **excluded**
- Dumpster, trash / debris removal from site is **excluded**
- Saw-cut slab and Patch to Match is **excluded**
- Any and all site work outside of scope is **excluded**
- Overtime / additional time caused by delays due to other trades or schedule acceleration is **excluded**
- Additional work requested by customer will be performed on a **Time & Material** basis with labor at current service rate (\$85.00/hour) and material at cost plus 20% with all applicable taxes and fees.
- This proposal is contingent upon a complete scope review between the authorized personnel and D/E/F Services to ensure over-all project intent.

Commercial Clarifications:

1. For projects with an estimated completion time of **forty-five (45) days or less**, a down payment of 1/3 of the contract total is due upon contract signing. Another payment of 1/3 of the contract total is due upon completion of rough-in inspection. The remainder of the contract is to be paid out upon completion of work.
2. For projects with an estimated completion time **over forty-five (45) days**, project billing will be monthly or as a project section or unit is completed and payment is required no more than **net thirty (30) days**.
3. Paid when paid will not be an acceptable contract option.
4. Retention will not be more than 30 days / 90 days upon project substantial completion @ 7.5%
5. This proposal is valid for a period of thirty (30) days.
6. State of Connecticut sales tax is **excluded** in this proposal
7. Fee for required permits has been **excluded**

8. All work to be performed 7:00 AM to 3:30 PM Monday through Friday, excluding holidays and overtime.

Warrants:

All work is warranted for a period of one year from substantial completion.

Schedule:

D/E/F Services Group could be on site and prepared to start installation within (15) days after receipt of a purchase order or notice to proceed.

If you have any questions regarding this proposal, please do not hesitate to call us.

Please sign and return this proposal (below) if this proposal is acceptable and you would like begin coordination to proceed.

Regards,

David Hatch
Low Voltage Project Manager
DHatch@DEFWiring.com
Direct # (860) 213-0081

D/E/F SERVICES GROUP:

By: _____
Name: _____
Title: _____
Date: _____

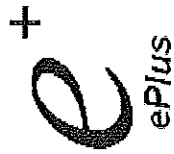
CUSTOMER:

By: _____
Name: _____
Title: _____
Date: _____

Purchase
order: _____

To initiate order please

1. Fax back to 860.376-1213, or
2. Email copy to dhtach@defwiring.com



Customer Name: WATERFORD PUBLIC SCHOOLS
Quote No: 22527412
Quote Name:
Quotation Date: 07/07/2020

Sales Support Contact: Ed Howard
Sales Support Phone: 603-263-3512
Sales Support Email: ehoward@eplus.com
Account Executive: Steve Plante
Account Executive Phone: 781-615-1322
Account Executive Email: splante@eplus.com

Customer PO No:
Order No:
Expiration Date: 08/06/2020

Line No.	Part Number	MFG	Description/Line Notes	QTY	Unit Price	Ext. Price
001	9VDS2UT#ABA	HP	Z4G4T I9/3.7 10C 16GB 512GB SSD W10P 64	1	2,259.91	2,259.91
002	LQ037AT	HP	1TB SATA 6GB/S 7200 HD SBY	1	109.22	109.22

Shipping:
Packing:

Sub Total (USD):	2,369.13
Tax (USD):	TBD if Applicable
Shp&Hnd (USD):	0.00
Total (USD):	2,369.13

All orders are governed by your organization's signed agreement with ePlus or applicable public sector contract. If there is no such agreement the Customer Terms and Conditions for Products and/or Services located at www.ePlus.com govern. No additional or contrary terms in a purchase order shall apply, and ePlus' performance shall not be deemed acceptance of any preprinted PO terms. Use of software, subscription services or other products resold by ePlus is subject to manufacturer/publisher end user agreements or subscription terms. Any periodic payment obligations for specific offerings, along with customer-incurred overages, consumption fees, add-ons, quantity adjustments and automatic renewals are non-cancelable for any reason except by public sector customers required by law to terminate due to non-appropriation of funds.

Thank you for your inquiry. Recent US govt tariffs on certain imports are causing price increases for many IT products, with little or no notice, and beyond ePlus' control. As a result, this quote is subject to change without notice, even before the expiration date reflected above. Please confirm pricing prior to order placement. Unless freight amount is indicated, or is zero, freight will be added to the invoice. Unless Bill-To company is exempt from Sales Tax, it will be added to the invoice. Recognizing that the global pandemic has disrupted operations for many organizations, ePlus will ship products for delivery in accordance with customer's written ship-to instructions and products will be deemed delivered notwithstanding any failure of customer personnel to sign for receipt due to facility closing or otherwise.

Customer Acceptance

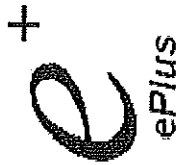
Signature: _____
Name: _____
Title: _____
Date: _____
Customer PO #: _____

Bill To

WATERFORD PUBLIC SCHOOLS
 15 ROPE FERRY RD
 WATERFORD CT 06385
 UNITED STATES
 ATTN: ACCOUNTS PAYABLE

Ship To

WATERFORD PUBLIC SCHOOLS
 15 ROPE FERRY RD
 WATERFORD CT 06385
 UNITED STATES



Customer Name: TOWN OF WATE
RFORD
Quote No: 22509203
Quote Name: Police 92348GC-
X
Quotation Date: 05/21/2020

Sales Support Contact: Ed Howard
Sales Support Phone: 603-263-3512
Sales Support Email: ehoward@eplus.com
Account Executive: Steve Plante
Account Executive 781-615-1322
Phone:
Account Executive splante@eplus.com
Email:

Customer PO
No:
Order No:
Expiration Date: 06/20/2020

External Notes: Priced using CT-Cisco-18PSX0202

Line No.	Part Number	MFG	Description/Line Notes	QTY	Unit Price	Ext. Price
001	N9K-C92348GC-X	CISCO	NEXUS 9200 WITH 48P 100M/1GT, 4P 10/25G & 2P 40/100G QS FP28	1	4,224.00	4,224.00
002	CON-PSUT-N9KX0923	CISCO	PRTNR SUP 8X5XNBD NEXUS 9200 WITH 48P 100M/1GT, 4P 1 0/25G	1	337.08	337.08
003	NXOS-9.3.2	CISCO	NEXUS 9500, 9300, 3000 BASE NX-OS SOFTWARE REL 9.3.2	1	0.00	0.00
004	NXK-ACC-KIT-1RU	CISCO	NEXUS 3K/9K FIXED ACCESSORY KIT, 1RU FRONT AND REA R REMOVAL	1	0.00	0.00
005	NXA-FAN-30CFM-F	CISCO	NEXUS FAN, 30CFM, PORT SIDE EXHAUST AIRFLOW	3	0.00	0.00
006	N2200-PAC-400W	CISCO	NEXUS 400W AC POWER SUPPLY, STD AIRFLOW (PORT SID E EXHAUST)	2	0.00	0.00
007	CAB-N5K6A-NA	CISCO	POWER CORD, 200/240V 6A NORTH AMERICA	2	0.00	0.00
Sub Total (USD):						4561.08
Tax (USD):						TBD if Applicable
Shp&Hnd (USD):						0.00
Total (USD):						4,561.08

All orders are governed by your organization's signed agreement with ePlus or applicable public sector contract; if there is no such agreement the Customer Terms and Conditions for Products and/or Services located at www.ePlus.com govern. No additional or contrary terms in a purchase order shall apply, and ePlus' performance shall not be deemed acceptance of any preprinted PO terms. Use of software, subscription services or other products resold by ePlus is subject to manufacturer/publisher end user agreements or subscription terms. Any periodic payment obligations for specific offerings, along with customer-incurred overages, consumption fees, add-ons, quantity adjustments and automatic renewals are non-cancelable for any reason except by public sector customers required by law to terminate due to non-appropriation of funds.

Thank you for your inquiry. Recent US govt tariffs on certain imports are causing price increases for many IT products, with little or no notice, and beyond ePlus' control. As a result, this quote is subject to change without notice, even before the expiration date reflected above. Please confirm pricing prior to order placement. Unless freight amount is indicated, or is zero, freight will be added to the invoice. Unless Bill-To company is exempt from Sales Tax, it will be added to the invoice. Recognizing that the global pandemic has disrupted operations for many organizations, ePlus will ship products for delivery in accordance with customer's written ship-to instructions and products will be deemed delivered notwithstanding any failure of customer personnel to sign for receipt due to facility closing or otherwise.

Customer Acceptance

Signature: _____
 Name: _____
 Title: _____
 Date: _____
 Customer PO #: _____

Bill To

TOWN OF WATERFORD
 15 ROPE FERRY ROAD

 WATERFORD CT 06385
 UNITED STATES
 ED CRANE

Ship To

TOWN OF WATERFORD
 15 ROPE FERRY ROAD
 WATERFORD CT 06385
 UNITED STATES
 Ed Crane

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

2

July 16, 2020

Mr. Thomas Dembek, Moderator
Representative Town Meeting
15 Rope Ferry Road
Waterford, CT 06385

Dear Moderator Dembek:

At the meeting of the Board of Finance held, Wednesday, July 15, 2020, it was voted to recommend to the Representative Town Meeting, an appropriation in the amount of **\$259,300 from the Capital and Non-Recurring designated LI# 20501-57639 (Revaluation).**

I respectfully request you place this item on the agenda of the next meeting of the Representative Town Meeting.

Respectfully submitted,

Ronald R. Fedor *mtm*

Ronald R. Fedor, Chairman
Board of Finance

RRF:mtm

RECEIVED FOR RECORD
JUL 21 2020
AM 10:46
Ronald R. Fedor

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

July 8, 2020

Mr. Ronald Fedor
Chairman
Board of Finance
15 Rope Ferry Road
Waterford, CT 06385

RE: **Assessor** - Additional Appropriation Request

Dear Chairman Fedor,

The Board of Selectmen, at their meeting on Tuesday, July 7, 2020 voted to approve the following request:

Assessor: To consider and act on a request from Kim Allen, Director of Finance for an appropriation in the amount of **\$259,300** from Capital and Non-recurring designated line # 20501-57639 – Revaluation and forward onto the Board of Finance as required.

Therefore, I respectfully request that you consider and act on this request. I have attached pertinent back up material from the designated department.

Sincerely,

Robert J. Brule
First Selectman

Enclosure

ba.

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

TO: Robert Brule, First Selectman

FROM: Kim Allen, Director of Finance

RE: Appropriation Request

DATE: June 25, 2020

The Revaluation for the Assessor's department is an approved Town of Waterford capital project.

The project has gone through the full RFP/Bid process and a contract will be awarded after the funds are appropriated.

The finance department respectfully requests an appropriation in amount of **\$259,300** from Capital and Non-recurring designated line # **20501-57639** (Revaluation).

INTERDEPARTMENTAL MEMORANDUM

Date: June 24, 2020

To: Rob Brule, First Selectman

Cc: Rawle Dummett, Purchasing Agent
Kimberly Allen, Finance Director

From: Paige Walton, Assessor

Subject: Proposal Evaluation and Award Recommendation for BID #20-104

Submitted herewith for your review and concurrence is the award recommendation for the above referenced Request for Proposal. All proposals for Joint Reappraisal and Revaluations for the Town of East Lyme and the Town of Waterford that were received in response to Bid #20-104 have been individually evaluated by myself and East Lyme Assessor, Diane Vitagliano.

HISTORY

On May 22, 2020 a Request for Proposal was issued soliciting joint proposals for the towns' upcoming 2021 and 2022 state-mandated property revaluations. The objective of the RFP was to contract with qualified and experienced firms to complete this project.

To meet the statutorily mandated revaluation requirements while taking into consideration cost control, the towns sought proposals for a full revaluation to include data mailers and physical inspections to be conducted for a limited percentage (40%) of parcels per town. As options the town also requested that proposals include the cost for full revaluation services with data mailers and physical inspections of all improved parcels, and a separate option for images to be updated for all parcels.

As anticipated, by conducting a hybrid versus a full inspection revaluation, the cost to the town of Waterford is substantially less with savings ranging from \$109,700 to \$136,000.

Proposals were opened on June 19th, 2020 and the following three (3) proposals were received and reviewed:

- Vision Government Solutions
- Tyler Technologies Inc.
- Municipal Valuation Services, LLC

PROPOSAL EVALUATION PROCESS

Proposals were examined for responsiveness and compliance with all requirements included in the RFP. A point and weight system was then utilized to evaluate each proposal by assigning a score (between 1 and 5) to each of five established categories which was then multiplied by each respective category's weight (listed below).

Categories	Weight
1. <u>Experience</u>	<u>25%</u>
2. <u>Staff/Team Qualifications</u>	<u>25%</u>
3. <u>Approach To Project/Cost</u>	<u>25%</u>
4. <u>Work Schedule</u>	<u>15%</u>
5. <u>Other Considerations</u>	<u>10%</u>
Total	<u>100%</u>

1. **Experience:** *Criteria included a minimum five (5) year certification as a Connecticut Revaluation company; demonstrated consistent, long-term success with past municipal revaluation projects and appraisal experience/familiarity with Connecticut and New London County real estate market.*
2. **Staff/Team Qualifications:** *Criteria included the firm's ability to meet the minimum requirements outlined in the RFP; Qualifications and experience of key personnel assigned to project and the staff's familiarity and experience with the towns' current CAMA software version.*
3. **Approach to Project/Cost:** *Criteria included the firm's demonstrated understanding of the project; the towns' specific needs as outlined in the RFP and overall cost.*
4. **Work Schedule:** *Criteria included the firm's ability to meet the towns' respective schedule requirements; identification of critical & key milestones and the availability of the firm's proposed staff to work on the project.*
5. **Other Considerations:** *Criteria included the firm's compliance with the RFP in providing all required information; overall quality and completeness of the firm's proposal and presentation; availability to the public, town officials etc. and the existence of an established public information program.*

In addition to scoring each proposal by the above point and weight system each Assessor evaluated the overall proposals and associated options on a cost per parcel basis. A separate comparison spreadsheet containing each firm's cost per parcel by option and Assessor's accompanying notes is attached along with each town's completed rating forms.

SUBMITTED PROPOSALS

Listed below is a synopsis of each responsive proposal submitted.

Vision Government Solutions

The highest rated response; excelling in the following areas:

- Experience – familiarity with Connecticut shoreline towns, long list of satisfied Connecticut municipal clients
- Excellent staff & team qualifications – key personnel assigned to project are highly qualified; both towns utilize Vision CAMA 8 software
- Excellent overall proposed work schedule
- Highest rating for proposal presentation and public information program
- 2nd highest cost per parcel – (for limited inspections plus images proposal)

Tyler Technologies Inc.

The second highest rated response (Waterford) – third rated (East Lyme):

- Experience – long list of Connecticut municipal clients
- Excellent overall proposed work schedule
- Good overall approach to project – (with exception of specifics regarding inspection criteria and quality control not provided)
- Questionable staff experience – Proposed project managers lack waterfront and commercial experience
- Poor rating for other considerations – Subject of ongoing lawsuits brought by former clients; CAMA licensing software concerns which may affect utilization of proprietary software. Survey of recent clients revealed dissatisfaction with firm's performance. Major errors discovered in firm's commercial property valuation approach & results.
- Highest cost per parcel - (for limited inspections plus images proposal)

Municipal Valuation Services LLC

The third rated response (Waterford) – second rated (East Lyme):

- Marginal Experience – short client list; very small company with limited staff- past revaluation projects included limited scope (hybrid/data mailer only). Concentration in fee appraisal as opposed to mass appraisal.
- Good/Marginal approach to project – Did not address required inspection criteria as outlined in RFP – focus on data mailer inspections only based on firm's criteria rather than towns'. No specific approach provided to meet towns' requirements.
- Poor rating for other considerations – Limited exposure to V8 CAMA software, CAMA licensing software concerns which may affect utilization of proprietary software.
- Lowest cost per parcel - (for limited inspections plus images proposal)

RECOMMENDATION

After a thorough individual and collaborative evaluation process conducted by both Assessors we recommend an award be made to Vision Government Solutions. While other respondents offered good overall proposals, Vision Government Solutions can provide the required services at a competitive cost. Based on their proposal and experience, Vision Government Solutions offers the best value in support of each town's revaluation needs.

For the Town of Waterford I recommend Vision's full revaluation proposal with limited inspections for an overall cost of **\$259,300**. The **\$109,700** savings realized by limiting the number of physical inspections allows for the town to retain the services of a specialized appraisal firm to assist in the valuation of the Dominion Millstone Nuclear Power Station.

Attachments:

1. Individual Town Evaluation/Rating Sheets
2. Summary Cost Per Parcel

Tabulation Sheet				
Bid#20-104 Waterford/East Lyme Revaluation				
Bid Opening: 6/19/ 2020 @ 3:00 pm				
Company	Waterford	Submission	East Lyme	Submission
VISION	Amount	\$259,300.00	Amount	\$253,700.00
	Option 1 Full inspection	\$369,000.00	Option 1 Full inspection	\$358,000.00
	Option 2 Image	\$19,400.00	Option 2 Image	\$18,700.00
MUNICIPAL VALUATION SERVICES	Amount	\$231,000.00	Amount	\$228,000.00
	Option 1 Full inspection	\$367,000.00	Option 1 Full inspection	\$350,000.00
	Option 2 Image	\$2.5 PER PARCEL	Option 2 Image	\$2.5 PER PARCEL
TYLER TECHNOLOGIES	Amount	\$254,700.00	Amount	\$255,100.00
	Option 1 Full inspection	NO SUBMISSION	Option 1 Full inspection	NO SUBMISSION
	Option 2 Image	\$4.00 PER PARCEL	Option 2 Image	\$4.00 PER PARCEL
Bid Bonds were submitted by all bidders.				

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

3

June 11, 2020

Mr. Thomas Dembek, Moderator
Representative Town Meeting
15 Rope Ferry Road
Waterford, CT 06385

Dear Moderator Dembek:

At the meeting of the Board of Finance held, Wednesday, June 10, 2020, it was voted to recommend to the Representative Town Meeting, an appropriation in the amount of **\$155,287.12 from the Capital and Non-Recurring designated LI# 20560-57822 – (IT Learning Boards – end of life)**, based upon consistency with Capital Improvement Plan.

I respectfully request you place this item on the agenda of the next meeting of the Representative Town Meeting.

Respectfully submitted,

Ronald R. Fedor *mtm*

Ronald R. Fedor, Chairman
Board of Finance

RRF:mtm

RECEIVED FOR RECORD
JUL 21 2020
2020 JUL 21 AM 10:46
TOWN OF WATERFORD
CLERK

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

June 3, 2020

Mr. Ronald Fedor
Chairman
Board of Finance
15 Rope Ferry Road
Waterford, CT 06385

RE: **Board of Education** - Additional Appropriation request for IT Learning Boards-end of life)

Dear Chairman Fedor,

The Board of Selectmen, at their meeting on Tuesday, June 2, 2020 voted to approve the following request:

To consider and act on a request for an appropriation in the amount of
\$ 155,287.12 from Capital and Non-recurring designated line #20560-57822 (IT Learning Boards-end of life) and forward onto the Board of Finance as required

Therefore, I respectfully request that you consider and act on this request. I have attached pertinent back up material from the designated department.

Sincerely,

Robert J. Brule
First Selectman

Enclosure

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

May 27, 2020

Mr. Rob Brule
First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Re: Bid Award – BID#20-102 Promethean Interactive Boards and Installation

Dear Mr. Brule,

Bid Proposals for the above mentioned bid were opened on May 6, 2020 at 10:00 AM by Kim Allen – Finance Director, Jeff Robillard - Network Engineer and I with the attached results. After careful analysis of the submissions, I recommend that Pro AV Systems be awarded the contract to perform the services stated in this bid for the amount of \$\$155,287.12.

Funds will be made available from Line Item 20560-57822 IT Learning Boards End of Life.

Sincerely,

Rawle Dummett
Purchasing Agent,
Town of Waterford

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06455-2555

**PROPOSAL FORM
 PROMETHEAN BOARDS AND PROJECTORS WITH INTERACTIVE TOUCH FLAT PANEL
 SCREENS AND INSTALLATION
 PROPOSAL BID #20-102**

Pro AV Systems, 275 Billerica Rd Ste 3 Chelmsford MA
 VENDOR NAME AND ADDRESS CR24

Adrienne Blasidoli, Director of Bid Desk
 PRINTED NAME AND TITLE OF VENDOR'S AGENT

978-692-5111 (P) / 978-692-5252 (F) / adrienne@proavsi.com
 PHONE AND FACSIMILE NUMBERS, E-MAIL ADDRESS

Adrienne Blasidoli, Director of Bid Desk
 Name Position

Quantity	Description	Each	Total
33	Promethean AP7-U75-NA-1 ActivPanel Nickel 75 - Freight Included	\$3134.15	\$103,426.95
33	Promethean AP86ASF Promethean Adjustable Wall Mount System with Floor Support - Freight Included	\$900.00	\$29,700.00
33	Pro AV Systems Miscellaneous - Parts Parts needed for a complete system. - Raceway and Boxes - Terminations - Adapters - 90 degree corner - 5' Panduit	\$30.00	\$990.00

Labor \$ 21,170.17

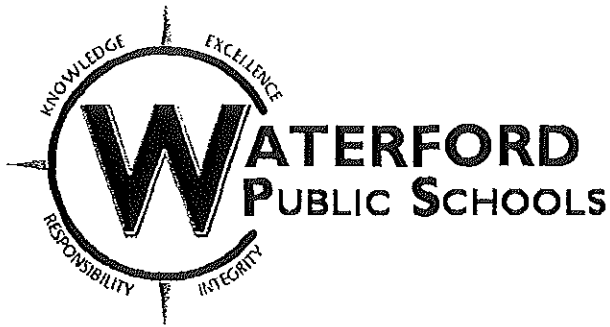
1. Total Bid, \$ 155,287.12

Above named firm hereby submit the following Proposal in accordance with Town of Waterford specifications.


SIGNATURE

5/1/2020
DATE

COMMENTS: Bond and Dumpster cost included in
installation figure.



Mr. Joseph P. Mancini
Director of Finance

Mr. Thomas W. Giard III
Superintendent of Schools

June 1, 2020

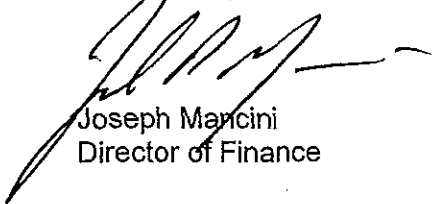
This request is for an appropriation in the amount of \$155,287.12 from Capital and Non-recurring designated line 20560-57822 IT Learning Boards.

This request is for the second year of the 5 year project to replace all of the learning boards in the Waterford Schools. The useful life on these systems is roughly 10 years. Over this past summer we replaced all of the smart boards at Quaker Hill Elementary School and this request is to replace the boards at Oswegatchie.

In the elementary schools we are going with a solution from Promethean, this solution is essentially a very large IPAD with incredible software. At Oswegatchie we will be installing 33 of these systems throughout the school, this will be a replacement of the 11 year old promethean boards.

This work will be done over the summer of 2020. Much like the high school turf field project where we are appropriating money yearly to pay for the large expense in a few years, for this project we are appropriating \$200,000 per year to cover all the schools. The remaining \$44,712.88 will not be requested until we begin the high school project in two years.

Respectively,



Joseph Mancini
Director of Finance

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

4

June 11, 2020

Mr. Thomas Dembek, Moderator
Representative Town Meeting
15 Rope Ferry Road
Waterford, CT 06385

Dear Moderator Dembek:

At the meeting of the Board of Finance held, Wednesday, June 10, 2020, it was voted to recommend to the Representative Town Meeting, an appropriation in the amount of **\$139,125 from the Capital and Non-Recurring designated LI# 20560-57827 – (IT Virtual Desktop Main processor)**, based upon consistency with Capital Improvement Plan.

I respectfully request you place this item on the agenda of the next meeting of the Representative Town Meeting.

Respectfully submitted,

Ronald R. Fedor mtm

Ronald R. Fedor, Chairman
Board of Finance

RRF:mtm

2020 JUL 21 AM 10:46
RECEIVED
TOWN OF WATERFORD
CLERK'S OFFICE

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

June 3, 2020

Mr. Ronald Fedor
Chairman
Board of Finance
15 Rope Ferry Road
Waterford, CT 06385

RE: **Board of Education** - Additional Appropriation request for IT Virtual Desktop Main Processor

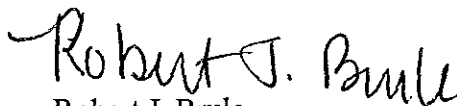
Dear Chairman Fedor,

The Board of Selectmen, at their meeting on Tuesday, June 2, 2020 voted to approve the following request:

To consider and act on a request for an appropriation in the amount of
\$ 139,125 from Capital and Non-recurring designated line # 20560-57827(IT Virtual Desktop Main Processor) and forward onto the Board of Finance as required.

Therefore, I respectfully request that you consider and act on this request. I have attached pertinent back up material from the designated department.

Sincerely,


Robert J. Brule icnp
First Selectman

Enclosure

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

May 27, 2020

Mr. Rob Brule
First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Re: Bid Award – BID#20-103 Acer Chrome Boxes and Monitors

Dear Mr. Brule,

Bid Proposals for the above mentioned bid were opened on May 6, 2020 at 1:30 PM by Rob Brule – Selectman, Jeff Robillard Network Engineer and I, with the attached results. After careful analysis of the submissions, I recommend that Consolidated Computing, Inc. be awarded the contract to perform the services stated in this bid for the amount of \$139,125.00. Funds will be made available from Line Item 20560-57827 IT Virtual Desktop Main Processor.

Sincerely,

Rawle Duminett
Purchasing Agent,
Town of Waterford

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06355-2886

PROPOSAL FORM
Chrome Boxes and Monitors
PROPOSAL BID #20-103

Consolidated Computing 380 Marchase Road EASTW. CT 06612

VENDOR NAME AND ADDRESS

David Loewenbaum VP Sales Administrator

PRINTED NAME AND TITLE OF VENDOR'S AGENT

Phone/Fax 203 268 3455 david@consolidatedcomputing.com

PHONE AND FACSIMILE NUMBERS, E-MAIL ADDRESS

DAVID LOEWENBAUM VP SALES ADMINISTRATOR

Name

Position

Quantity	Description	Each	Total
375	ACER: Acer CX13-4GKM4 Chrome Box	\$ 272.00	\$ 102,100
375	ACER V246HQL Monitor	\$ 99.00	\$ 37,125
			<u>\$ 139,125.00</u>

Bid Total \$ 139,125.00

3c.



Mr. Joseph P. Mancini
Director of Finance

Mr. Thomas W. Giard III
Superintendent of Schools

June 1, 2020

This request is for an appropriation in the amount of \$139,125 from Capital and Non-recurring designated line 20560-57827 IT Virtual Desktop Main Processor.

This is year one of the replacement/enhancement of the IT Virtual Desktop. This system was installed at WHS in 2013 and is comprised of 8 high power host computers and 2 storage area network devices. The system provides virtual desktop sessions to hundreds of students simultaneously throughout the district.

Virtual Desktops eliminate the need to purchase traditional desktop computers for students; terminals are still equipped with Keyboard, monitor, and mouse. The benefit to this system is it provides a familiar interface, while providing additional flexibility as students are able to access this resource at any time and from anywhere. In the near term this system will be utilized by over 1,000 students.

This work will begin as soon as this request is approved as we have begun to experience intermittent system issues recently. I've included a quote for your review. These items are available at these prices under state bid.

Respectively,



Joseph Mancini
Director of Finance

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

5

June 11, 2020

Mr. Thomas Dembek, Moderator
Representative Town Meeting
15 Rope Ferry Road
Waterford, CT 06385

Dear Moderator Dembek:

At the meeting of the Board of Finance held, Wednesday, June 10, 2020, it was voted to recommend to the Representative Town Meeting, an appropriation in the amount of **\$30,000 from the Capital and Non-Recurring designated LI# 20560-57808 – (replace DVR Security Camera)**, based upon consistency with Capital Improvement Plan.

I respectfully request you place this item on the agenda of the next meeting of the Representative Town Meeting.

Respectfully submitted,

Ronald R. Fedor ^{mtm}

Ronald R. Fedor, Chairman
Board of Finance

RRF:mtm

RECEIVED
2020 JUL 21 AM 10:46
TOWN OF WATERFORD
CLERK

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

June 3, 2020

Mr. Ronald Fedor
Chairman
Board of Finance
15 Rope Ferry Road
Waterford, CT 06385

RE: Board of Education - Additional Appropriation request for Replace DVR Camera Security System

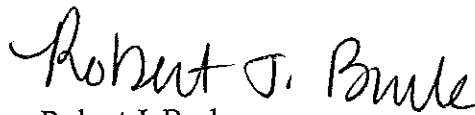
Dear Chairman Fedor,

The Board of Selectmen, at their meeting on Tuesday, June 2, 2020 voted to approve the following request:

To consider and act on a request for an appropriation in the total amount of **\$30,000** from Capital and Non-recurring designated line # 20560-57808- Replace DVR Camera Security System for the first installment of our DVR Replacement/Camera Upgrade and forward onto the Board of Finance as required.

Therefore, I respectfully request that you consider and act on this request. I have attached pertinent back up material from the designated department.

Sincerely,


Robert J. Brule
First Selectman

Enclosure



Mr. Joseph P. Mancini
Director of Finance

Mr. Thomas W. Glard III
Superintendent of Schools

July 6, 2020

This request is for an appropriation in the amount of \$30,000 from Capital and Non-recurring designated line 20560-57808 Replace DVR Camera Security System.

This request is for the first installment of our DVR replacement / Camera Upgrade. This project will be done entirely at Quaker Hill Elementary School and will be completely performed by a contractor.

Line Item 20560-57823 IT Security DVR Cameras already has \$30,000 appropriated for Cameras, in total this effort would be funded from the CNR budget for \$60,000..

Respectively,

Joseph Mancini
Director of Finance



EQUIPMENT LIST
Re: Quaker Hill School Bid # 20-101

Qty.	Part Number	Description	Each	Extended
I. Milestone Software Costs:				
1	XPPPLUSBL	XProtect Professional+ Base License	\$311.38	\$311.38
32	XPPPLUSDL	XProtect Professional+ Device Licenses	\$105.46	\$3,374.59
32	YXPPPLUSBL	Pro+ One Year Care Plus SUP Device Licenses	\$19.34	\$619.01
II. Camera Costs:				
5	01178-001	Axis M3058-PLVE 360 Cameras	\$727.20	\$3,636.00
5	0886-001	Axis P3227-LVE Outdoor - Ready IR Dome 5MP Camera	\$770.23	\$3,851.16
1	01048-001	Axis P3807-PVE 8MP Multi-sensor Network Camera	\$1,155.79	\$1,502.53
1	5505-971	ACI Conduit Adapter	\$6.00	\$7.80
4	01116-001	Axis M3046-V Fixed Indoor Mini Dome Camera H.264/M-JEP	\$316.15	\$1,264.61
1	01055-001	Axis P1448-LE Outdoor - Ready Network Bullet - 180 views	\$813.07	\$813.07
11	01241-001	Axis M4206-LV Indoor Network Mini Dome Camera	\$414.25	\$4,556.77
4	01244-001	T94C01U Camera Back boxes for conduit	\$31.20	\$124.80
5	01504-001	Axis P3717-PLE Multi-Direct Network Cameras	\$1,155.83	\$5,779.14
2	01504-001	Axis T91A64 Corner Bracket	\$67.68	\$135.36
5	5507-641	Axis T91H61 Wall Mount Bracket	\$73.58	\$367.92
5	01513-001	Axis T94N01D Pendant Kit	\$77.96	\$389.82
III. Server - Full Redundnancy w/ LIVE Drive.				
1	D54M48TB2RE-88	Dell Windows Server 2019 x64 1x Xeon 4208 2.1 GHz 8C CPU, 8GB RAM PERC H730 RAID Controller, 2x 240GB M.2 OS, 8x 6TB SATA R5 Archive 2x Gb NIC, 2x 750W PS Keyborad/Mouse, 2U Rack with Bezel and 2/4 Static Rails 3YR Dell basic hardware warranty - 3 year Seagate Mail in.	\$8,036.20	\$8,036.20
2	N252-024	Trip Lite 24-Port 1 U Rack Mount Patch Panel	\$67.96	\$135.93
36	N201-003-GN	Green 3' Patch Cords Cat6 - color identifies cameras cable	\$2.81	\$101.25
3	849231	Blue Cat6e Plenum Network Cable from box to camera	\$262.50	\$787.50
1	Misc.	Miscellaneous parts - conduit, connectors	\$300.00	\$300.00
1	CDE4302	ViewSonic 43" Monitor	\$558.88	\$558.88
1	Bond	Bid Bond Cost	\$900.00	\$900.00
IV. Labor Costs.				
1		Engineering and Project management - PD Access/Setup	\$745.00	\$745.00
170		Installation and set up camera equipment, server installation	\$110.00	\$18,700.00
8	Training	Training on Milestone - train the trainer	\$1,000.00	\$1,000.00
1		Warranty on Systems	\$2,000.00	\$2,000.00
Total Cost of Equipment and Labor:				\$59,998.71

Notes:

1. Customer is supplying already installed J hooks.
2. Customer will supply remote access
3. Network Connectivity and Routing
4. Customer supplying switches and IT hardware.
5. Customer will supply indoor lift if needed.

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

6

July 22, 2020

Thomas Dembek
Moderator
Representative Town Meeting
15 Rope Ferry Road
Waterford, CT 06385

Dear Mr. Dembek,

The Board of Selectmen, at their Meeting on Tuesday, July 7, 2020 unanimously recommended the following:

To consider and act on a request from **AHEPA 250-II Inc.** of 95 Clark Lane, Waterford, for a five (5) year extension of their Tax Abatement agreement to end on June 27, 2024, together with two five (5) year options thereafter.

Please put this request on your agenda for the August meeting.

Sincerely,

Robert J. Brule
First Selectman

cc: David Campo, Town Clerk

FIRST AMENDMENT TO TAX ABATEMENT AGREEMENT

This FIRST AMENDMENT to that certain Tax Abatement Agreement dated June 26, 1994, by and between AHEPA 250-II, INC. ("AHEPA") and the TOWN OF WATERFORD ("TOWN") (hereafter, the "Agreement") is made this 13th day of July, 2020.

WHEREAS, AHEPA 250-II, INC., a non-stock corporation and the TOWN OF WATERFORD entered into the Agreement, a copy of which is attached hereto as Exhibit A and made a part hereof, with respect to certain property on Clark Lane in the Town of Waterford (the "Property") that provides housing for persons over the age of sixty-two (62) of low and moderate income within the meaning and for the purposes of implementing Section 8-215 and 8-216, Chapter 133 of the Connecticut General Statutes as amended; and

WHEREAS, the Board of Selectmen of the Town of Waterford abated a portion of the real estate taxes on said property, pursuant to the Agreement; and

WHEREAS, the Agreement terminated on June 27, 2019; and

WHEREAS, the Property continues to be rented solely to elderly handicapped and non-handicapped persons of low and moderate income levels; and

WHEREAS, AHEPA has requested an extension of said Agreement for the further period of five (5) years after its expiration date of June 27, 2019, together with two five (5) year options, thereafter; and

WHEREAS, the Town is willing to continue the tax abatement beyond June 27, 2019 on the condition that said Property be occupied solely by elderly persons of low and moderate income levels;

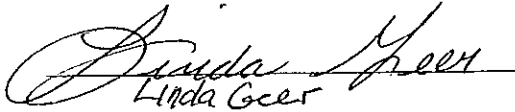
NOW THEREFORE, in consideration of the premises above stated and of the mutual promises hereinafter made, the parties agree as follows:

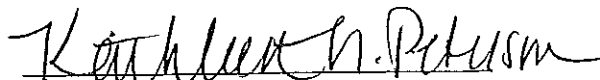
1. The Agreement is hereby affirmed and extended commencing June 28, 2019 through June 27, 2024 and shall be renewable in writing for two (2) more terms of five (5) years each.

2. Until such time that AHEPA shall fail to abide by the terms of the Agreement or until the Agreement shall terminate on no later than June 27, 2034 in accordance with the terms of this herein First Amendment, then the Agreement shall continue to be in full force and affect as extended herein.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment to Tax Abatement Agreement in duplicate originals as of the date indicated above.

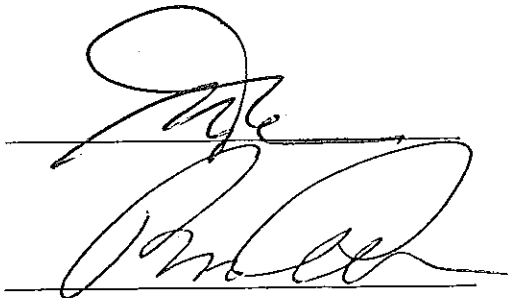
AHEPA 250-II, INC.

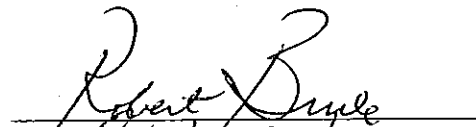

Linda Geer


Kathleen N. Peterson


By: E. D. Perry Mitchell
Its: Duly Authorized President

TOWN OF WATERFORD




By: Robert Dwyer
Its First Selectman

The original Agreement dated
June 26, 1994 is recorded at
Vol. 0434, page 0759 of the
Waterford Land Records

A certain parcel of land located in the Town of Waterford County of New London and State of Connecticut and more precisely bounded and described as follows:

Beginning at a drill hole in a stone wall on the easterly line of Clark Lane at the southwest corner of the herein described tract, which point marks the northwest corner of land now or formerly James Morgan Miner, Jr. at the junction of two stone walls; thence northerly along the easterly line of Clark Lane N 07° 50' 13" W a distance of 406.00' to a point and other land of the Town of Waterford thence running along said Town of Waterford land N 84° 18' 44" E a distance of 650.00' to a point, then running S 07° 50' 13" E a distance of 406.00' to the southeast corner of the herein described tract at a stone wall and land now or formerly James Morgan Miner, Jr. Thence running along said stone wall and land of Miner S 84° 18' 44" W a distance of 650.00' to the point and place of beginning.

Said tract contains 263,718.71 sq. ft. and is more, precisely shown on a map entitled Boundary Survey, 105 Clark Lane Waterford, Connecticut prepared for AHEPA Chapter 250, New London, Connecticut, Scale 1" = 40' dated November 15, 1993. Rev. May 26, 1994 by J. Robert Pfanner and Associates, P.C. which said map is recorded with the Waterford Town Clerk.

Said parcel is subject to a sewer and two drainage easements as shown on said plan, which easements are reserved to the Town of Waterford for the construction, installation, maintenance, operation and repair of both the sanitary sewer line and the drainage lines.

RECEIVED FOR RECORD
Jul 22, 2020 03:46P
DAVID L. CAMPO
TOWN CLERK
WATERFORD, CT

VOL: 1657 PG: 67
Inst: 0015583S

RECEIVED
SELECTMAN'S OFFICE

94 AUG -1 PM 12:00

TAX ABATEMENT AGREEMENT BETWEEN
THE TOWN OF WATERFORD AND
AHEPA 250-II, INC.

AGREEMENT made this 26th day of June, 1994 between the TOWN OF WATERFORD, acting herein by its First Selectman, hereinafter referred to as the TOWN, and AHEPA 250-II, INC., a Connecticut non-stock corporation, acting herein by its President, hereinafter referred to as the OWNER.

WITNESSETH THAT:

WHEREAS, the Owner has acquired certain property in the Town of Waterford upon which it intends to provide housing for persons ages sixty-two (62) or older of low and moderate income, within the meaning and for the purpose of implementing Section 8-215 and 8-216 of Chapter 133 of the Connecticut General Statutes, as amended, which property is more particularly described in Schedule A, attached hereto; and

WHEREAS, in order to make it economically feasible to provide such housing, it is necessary that the real estate taxes on said property be abated in whole or part; and

WHEREAS, to that end the Board of Selectmen of the Town of Waterford, by resolution dated June 14, 1994 abated a portion of the real property taxes on the property described in A, owned by AHEPA 250-II, Inc.; and

WHEREAS, the Representative Town Meeting of the Town of Waterford approved said resolution on June 20, 1994; and

the capitalized value of the net rental income of the housing project as determined by the Assessor pursuant to Title 12 of the Connecticut General Statutes. The OWNER shall furnish to the Town all data requested by it to determine such value. Prior to completion the property shall be equitably assessed based on the Assessor's projections of the probable assessment after completion.

(b) The amount of taxes abated by the Town shall be determined by multiplying the tax levied against said property by the percentage of the annual levy of the Town of Waterford which is expended for education. It is further understood that the cost of debt service for school plant and equipment shall be considered as part of the cost of education.

5. It is further understood that the assessed valuation on the subject property and/or the tax rate may be changed or adjusted in due course by the appropriate municipal agency or official, which change or adjustment shall not require the amendment of this contract. Any adjustment in respect to the assessment, however, shall be as the result of a capital change to said property, or general reassessment of property in the community by the appropriate municipal agency or official.

STANDARDS OF HOUSING

6. It is understood and agreed by the parties that the Owner shall not receive tax abatement on the subject properties for that period of time during which the subject property does not comply with or conform to the housing codes applicable to the

10. Upon receipt of such notice, the Owner shall take prompt action to effect a correction of the deficiency within the time limit set by the Town.

11. In the event that the Owner shall fail to take appropriate corrective action and/or the deficiency shall not have been corrected within the time limit set by the Town, then the Town may consider this contract breached in whole or in part at its discretion, and may withhold tax abatement for any period set by the Town, until such time as the deficiency has been corrected.

CONSTRUCTION AND REHABILITATION
OF HOUSING: EMPLOYMENT PRACTICES

12. The Owner shall insure that any construction or rehabilitation of housing upon the subject property shall be performed free of any discriminatory practices and will insure that:

(a) Membership, referrals for employment and apprenticeships in unions and employment by all contractors performing such construction or rehabilitation shall be available to all persons regardless of such person's race, color, religion or natural origin.

(b) All such unions effectuate a community relations program designed to promote the full participation of all minority groups in apprenticeship, union membership and job referrals.

(c) Objective uniform standards, reasonably relating to the job requirement of the trade, shall be used in passing upon

(a) The manner in which the Owner has made use of the tax abatement on the subject property

(b) The rents paid for each dwelling unit on the subject property.

(c) The name of each resident of each such dwelling.

(d) The number of rooms in each such dwelling unit and the number of persons actually residing in each dwelling unit on subject property.

15. The Town shall have the right to inspect, to the extent deemed necessary, all records kept by the Owner regarding the operation and management of housing on the subject property.

16. The Owner will, at such time as the Town may request, furnish periodic reports, statements, and documentary data pertaining to the purpose of this contract.

COMPLIANCE WITH PERTINENT LAWS

17. The Owner warrants that it has complied, and shall continue to comply, with all pertinent provisions of local, state and federal laws, regulations and requirements in connection with this contract. Any non-compliance with said laws shall be deemed a breach of this Agreement.

NON-DISCRIMINATION

18. The Owner agrees that it will not discriminate nor permit discrimination against any person or group of persons on the grounds of race, color, religion or national origin, sex or physical disability or marital status in any manner prohibited by law, and further agrees to provide the Commission on Human Rights

(\$1,000,000.00) and shall deposit with the Town a certificate evidencing such existing insurance.

23. The Town shall require the appropriate observance of the terms of this contract.

24. The Owner agrees that on or before September 1 in each year it will certify by a notarized statement signed by the Owner that none of the tenants' income exceed the low and moderate income levels hereinbefore set forth in paragraph 1 hereof. Owner agrees to provide such additional data as Town may request to insure that said income meet the prescribed levels.

IN WITNESS WHEREOF, the Town, acting herein by its First Selectman, has caused this Agreement to be duly executed in its behalf and its seal hereunto affixed this 26 day of June, 1994, and thereafter the Owner has caused these presents to be signed and sealed by E. Peter Mitchell, President of AHEPA 250-II hereunto duly authorized, this 26 day of June, 1994

WITNESSES:

TOWN OF WATERFORD

Louise T. Appley
LOUISE T. APPLEY

By Thomas A. Sheridan
Thomas A. Sheridan
Its First Selectman

Marie Aubert

OWNER

By E. Peter Mitchell
E. Peter Mitchell, its
President

Andrew P. ...

Antonia K. ...

MINUTES
BOARD OF SELECTMEN
July 7, 2020
5:00 P.M.
Waterford Town Hall
Zoom Remote Access Only

RECEIVED TOWN CLERK
2020 JUL -8 PM 3:32

Members Present: First Selectman Robert Brule; Selectwoman Jody Nazarchyk and Selectwoman Elizabeth Sabilia (5:03).

1. **Call to order & Roll Call** - First Selectman Brule called the meeting to order at 5:00 pm.
2. **Pledge of Allegiance**
3. **Assessor:** To consider and act on a request from Kim Allen, Director of Finance for an appropriation (FY21) in the amount of **\$259,300** from Capital and Non-recurring designated line # 20501-57639 – Revaluation and forward onto the Board of Finance as required.

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

4. **Building Maintenance:** To consider and act on a request from Abby Piersall, Planning Director the following FY20 Out of Series Transfers to cover non-reimbursable COVID-19 expenses and forward onto the Board of Finance as required.

FINAIDEM	IDENT DESCRIPTION	FROM	TO
10111-51140	Facilities Coordinator Salary	\$9,450	
10111-55020	Other Supplies		\$9,450

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

5. **Police Department:** To consider and act on a request from Brett Mahoney, Chief and Kim Allen, Director of Finance to waive the bidding process pursuant to Section 3.08.050(b) and 3.08.040 of the Town Ordinances, for the FY21 capital improvement project; 32921-55864 – Body Cameras and award quote to Watchguard Video, Inc. of Allen, TX in the amount of \$93,540.00. Funds will be available after July 1, 2020.

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

Minutes - Revised, Board of Selectmen
7/7/20 Regular Meeting
Page 2

6. **Disposition of Town Property** (Ordinance, Chapter 2.112.020):

6a. **Library:** Quaker Hill Fire House book drop box Asset # 030112.

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

6b. **Fire Services** – W94 1988 Simon Duplex fire apparatus mobile command vehicle (VIN 1D911J3J1008891) for disposal.

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

6c. **Utility Commission** – 2006 Chevrolet Silverado 2500HD (VIN 1GBHK24DX6E251727) to be reassigned to Public Works Department for light use.

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

7. **Public Works:** To consider and act on a request from Gary Schneider, Director the following In Series Transfer:

LINE ITEM	LINE DESCRIPTION	FROM	TO
10130-52470	Solid Waste	\$2,100	
10130-52100	Electricity		\$2,100

LINE ITEM	LINE DESCRIPTION	FROM	TO
10130-52470	Solid Waste	\$11,000	
10130-52460	Street Lighting		\$11,000

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the requests as stated. **VOTE: 3-0**

8. **Selectman's Office:**

8a. To consider and act on a request from **AHEPA 250-II Inc.** of 95 Clark Lane, Waterford, for a five (5) year extension of their Tax Abatement agreement to end on June 27, 2024, together with two five (5) year options thereafter.

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

Minutes - Revised, Board of Selectmen
7/7/20 Regular Meeting
Page 3

- 8b. To act, approve and authorize Robert Brule, First Selectman to sign and extend the lease agreement with LEARN for a portion of Town owned property at 51 Daniels Avenue, Waterford, pending legal review from the town attorney.

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

9. **Information Technology:**

- 9a. Cooperative Purchase Acceptance - To consider and act on a request Rawle Dummet, Purchasing Agent on behalf of Brett Mahoney, IT Committee Chair, to seek the Board's approval for the acquisition of Virtual Servers from *Consolidated Computing Inc.* in the amount of \$17,999. This company has provided the lowest of three quotes and is qualified and contracted under the State, Contract number 13PSX0280-134-AD. Funds will be available from Line Item 10147-54130 from FY20 budget.

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

- 9b. Cooperative Purchase Acceptance - To consider and act on a request Rawle Dummet, Purchasing Agent on behalf of Brett Mahoney, IT Committee Chair, to seek the Board's approval for the acquisition of Workstations from *Insight Public Sector SLED*, in the amount of \$23,186.88 This company has provided the lowest of three quotes and is qualified and contracted under the State, Contract number 13PSX0280-MNNVP-133. Funds will be available from Line Item 34720-55805 Hardware Refresh in FY20 budget.

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the request as stated. **VOTE: 3-0**

10. **Recreation and Parks:**

- 10a. To consider and act on the following FY20 End Year In-Series transfers.

LINE ITEM	LINE DESCRIPTION	FROM	TO
10137-52040	Service Contract		\$6000
10137-52380	Programs	\$6000	

Minutes - Revised, Board of Selectmen
7/7/20 Regular Meeting
Page 4

LINE ITEM	LINE DESCRIPTION	FROM	TO
10137-51210	Clerical/Technical		\$2,316
10137-51620	Recreation Programs	\$2,316	

LINE ITEM	LINE DESCRIPTION	FROM	TO
10137-51910	Fringe Benefits		\$1,672
10137-51620	Recreation Programs	\$1,672	

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the requests as stated. VOTE: 3-0

- 10b. To consider and act on the attached FY20 End Year Out-of-Series transfers and forward onto the Board of Finance as required.

LINE ITEM	LINE DESCRIPTION	FROM	TO
10137-53080	Maintenance of Vehicles		\$9500
10137-52420	Maintenance of Properties	\$9500	

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the requests as stated. VOTE: 3-0

11. Appointments/Resignations:

- 11a. Appointment to Waterford/East Lyme Shellfish Commission:

WATERFORD-EAST LYME SHELLFISH COMMISSION
GS 26-287 (a); Ordinance 2.76
Fred Wise (U)
138 Niantic River Road
Waterford, CT 06385
Term: 6/01/20 to 5/31/24

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the appointment as stated. VOTE: 3-0

Minutes - Revised, Board of Selectmen
7/7/20 Regular Meeting
Page 5

12. New Business:

MOTION was made by Ms. Sabilia seconded by Ms. Nazarchyk to add item 12a. to the agenda as new business. **VOTE: 3-0**

12a. To consider and act on a request for an additional appropriation of \$11,850 from the contingency account 10121-59010 to capital project account 32921-55864 (body cameras) and forward onto the Board of Finance as required.. The Additional appropriation is approved with the knowledge that 50% of the total expenditure will be reimbursed through an approved state grant.

MOTION was made by Ms. Nazarchyk and seconded by Ms. Sabilia to approve the requests as stated. **VOTE: 3-0**

13. Correspondence:

13a. Resident letters regarding open conversation on Racism in Waterford

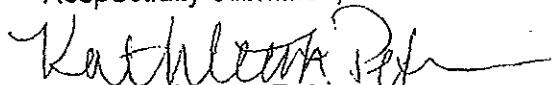
14. Consent Agenda:

14.a. Tax Refunds – None submitted

14. b. Meeting Minutes 6/16/2020 Meeting - approved

15. Adjournment: There being no further business to come before the Board, and upon a motion made by Ms. Nazarchyk and seconded by Ms. Sabilia, the Meeting of the Board of Selectmen was adjourned at 6:22 pm.

Respectfully submitted,


Kathleen Nunes Peterson
Recording Secretary



DEPARTMENT OF PLANNING AND DEVELOPMENT

MEMORANDUM

TO: Rob Brule, First Selectman

FROM: Brian Flaherty, Recreation and Parks Director
Abby Y. Piersall, AICP, Planning Director
David Garside, Facilities Manager

DATE: July 23, 2020

TITLE: Request to appropriate \$150,000 from FY21 Capital and Non-Recurring Fund Designated Line 20537-57854 to line 20537-57781, for the Waterford Beach Park Improvements project.

The Town is actively working on a project to replace the bathrooms at the Waterford Beach Park and improve accessibility to the Waterford Beach. This request is to appropriate the \$150,000 designated in the FY21 Capital and Non-Recurring Expenditure Fund. This appropriation will enable project completion, which includes the purchase of a second restroom unit for the park.

Multiple Town Departments, including Recreation and Parks, DPW, Planning, Building Maintenance, and the Utility Commission are working together to ensure efficiency and minimize costs for the project. It is anticipated that savings achieved through self-performance of work will allow the project to ultimately be completed under budget. At this time, the full \$150,00 is requested.

2020 JUL 23 AM 10:00

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

8

June 11, 2020

Mr. Thomas Dembek, Moderator
Representative Town Meeting
15 Rope Ferry Road
Waterford, CT 06385

Dear Moderator Dembek:

At the meeting of the Board of Finance held, Wednesday, June 10, 2020, it was voted to recommend to the Representative Town Meeting, an appropriation in the amount of **\$100,000 from the Capital and Non-Recurring designated LI# 20560-57842 – (School Security)**, based upon consistency with Capital Improvement Plan.

I respectfully request you place this item on the agenda of the next meeting of the Representative Town Meeting.

Respectfully submitted,

Ronald R. Fedor ^{mtm}

Ronald R. Fedor, Chairman
Board of Finance

RRF:mtm

RECEIVED
2020 JUL 21 AM 10:46
TOWN OF WATERFORD
CLERK

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

June 3, 2020

Mr. Ronald Fedor
Chairman
Board of Finance
15 Rope Ferry Road
Waterford, CT 06385

RE: **Board of Education** - Additional Appropriation request for School Security

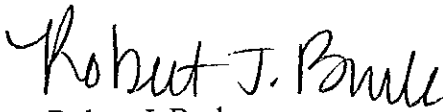
Dear Chairman Fedor,

The Board of Selectmen, at their meeting on Tuesday, June 2, 2020 voted to approve the following request:

To consider and act on a request for an appropriation in the amount of **\$100,000** from Capital and Non-recurring designated line # 20560-57842 – School Security and forward onto the Board of Finance as required.

Therefore, I respectfully request that you consider and act on this request. I have attached pertinent back up material from the designated department.

Sincerely,


Robert J. Brule *ICNP*
First Selectman

Enclosure



6a.
Mr. Joseph P. Mancini
Director of Finance

Mr. Thomas W. Giard III
Superintendent of Schools

April 13, 2020

This request is for an appropriation in the amount of \$100,000 from Capital and Non-recurring designated line 20560-57842 School Security

We will be onsite to discuss the matter, as this is a sensitive subject we would need to convene an executive session

Respectively,

Joseph Mancini
Director of Finance