



AGENDA
REPRESENTATIVE TOWN MEETING
REGULAR MEETING
Monday, August 5, 2024
7:00pm – Waterford Town Hall

RECEIVED FOR RECORD
WATERFORD, CT
2024 JUL 24 | P 4: 21
ATTEST: *David H. Langer*
TOWN CLERK

- A. Pledge of Allegiance
- B. Roll Call
- C. To consider and act upon the minutes of the June 3, 2024 Meeting.
- D. Correspondence
- E. Public Comment
- F. Committee reports and referrals
- G. Appointee & Liaison updates
- H. Transaction of Business on the Call:
 - 1. To consider and act upon a request from Finance Director Kim Allen to deposit a check for **\$15,000** from the Gardiner Family Foundation to be used for **Town of Waterford's Children Support Services**.
 - 2. To consider and act upon a request from the Harbor Management Commission, effective **January 1, 2024**, to increase mooring rates as presented.
 - 3. To consider acceptance of **Caroline Court** as a Town Road, pending final review of documentation by the Town Attorney.
 - 4. To consider and act upon a recommendation from the Board of Finance to transfer **\$50,000** from **Capital and Non-Recurring Line #20523-57838 Pre Emption Light Repairs** to **Capital and Non-Recurring Line #20523-57777 SCBA Upgrades**.
 - 5. To consider and act upon a recommendation from the Board of Finance to transfer **\$91,000** from **Line #33720-55854 Leary Basketball Court Rebuild** to **Line #33720-55855 Town Hall Basketball Court**.
 - 6. To consider and act upon a recommendation from the Board of Finance to transfer **\$117,808** from the Unassigned Fund Balance of the General Fund to **Line #33720-55855 Town Basketball Courts Repairs**.
 - 7. To consider and act on an RTM appointment to the School Building Committee. (**Term 07/01/2024 – 06/30/2029**)

8. To consider and act on an appointment to the Senior Citizens Commission due to the resignation of Kathleen McNamara. **(Term 04/04/2022 – 04/07/2025)**
9. To consider and act on an appointment to the Utility Commission due to the resignation of Stephen Negri. **(Term 04/01/2023– 03/31/2027)**

I. New Business

J. Adjournment

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

C

MINUTES
REPRESENTATIVE TOWN MEETING
Regular Meeting
June 3, 2024

RECEIVED FOR RECORD
WATERFORD, CT
2024 JUN -5 P 1:51
ATTEST: *[Signature]*
TOWN CLERK

RTM Moderator Paul Goldstein called the June 3, 2024 Annual Meeting of the Representative Town Meeting to order at 7:01 P.M.

ROLL CALL

PRESENT: Kyrh Augmon-Bossa, Michael Bono, Jennifer Bracciale, Mark Campo, Erica Casper, Mary Childs, Timothy Condon, Thomas J. Dembek, Susan Driscoll, Timothy Fioravanti, Nicholas Gauthier, Paul Goldstein, Kristen Gonzalez, Ryan Healy, Matthew Keatley, Lindsay Khan, Kate MacKenzie, Shawn Monahan, Kayla Mullen, Kathleen Mullen Kohl, Theodore Olynciw, Danielle Steward-Gelinas, David Sugrue

ABSENT: Christina Jessuck, Harry Colonis, Ursula Moreshead

EX-OFFICIO MEMBERS PRESENT: First Selectman Robert J Brule; Selectman Richard Muckle

EX-OFFICIO MEMBERS ABSENT: Board of Education Chair Pat Fedor, Board of Finance Chair Glenn Patterson, Selectman Greg Attanasio

ALSO PRESENT: Town Clerk David L. Campo; Town Attorney Nicholas Kepple; Director of Finance Kim Allen.

AGENDA ITEM C – May 6, 2024 Minutes

MOTION by Steward-Gelinas, seconded by Driscoll, to accept the May 6, 2024 Minutes as presented with the following corrections: Childs voted against the RTM Budget on page 4. Moreshead was incorrectly spelled on page 2.

VOTING IN FAVOR: Unanimous

CORRESPONDENCE

The following items were received: A letter from resident Narciss Greene in regard to fields and playground that do not drain properly at Great Neck School; a letter from resident Thomas Kennedy asking to be considered for the next Senior Citizens Commission vacancy; update from Public Works Director Gary Schneider in regard to road work in town; Appointee report to the Oswegatchie Fire Station Building Committee from Ted Olynciw; letter of resignation from the Oswegatchie Fire Station Building Committee from Beth Sabilia. Copies of correspondence can be obtained from the office of the Town Clerk.

It was noted by Attorney Kepple that a full report should be requested of the Oswegatchie Fire Station Building Committee for the August meeting of the RTM.

PUBLIC COMMENT

Waterford Resident Narciss Greene, 29 Trumbull Rd, spoke in regard to the drainage issue with the field at Great Neck School and cited the need that the issue be placed with the School Building Committee.

CALL ITEM 1 – Clark Lane Middle School Chiller Replacement

PRESENTATION: Superintendent of Schools Thomas Giard, BOE Director of Finance Joseph Mancini
MOTION by Steward-Gelinas, seconded by Dembek, to approve a recommendation from the Board of Finance for a supplemental appropriation for the Board of Education in the amount of **\$149,340** from the **Unassigned General Fund Balance** for the Clark Lane Middle School Chiller Replacement.

MOTION by Olynciw, seconded by Driscoll to reduce the contingency by \$42,023 for a new total of \$107,317.

Discussion ensued.

MOTION WITHDRAWN

ORIGINAL MOTION PASSED: 22-1-0 (Campo opposed)

MOTION by Dembek, seconded by Bracciale, to waive the fifteen day waiting period and consider the previous motion as emergency legislation.

MOTION PASSED: 21-2-0 (Campo and Childs opposed)

CALL ITEM 2 – Seasonal Wage Schedule

PRESENTATION: Director of Human Resources Christine Walters

Motion by Steward-Gelinas, seconded by Sugrue, to approve the Seasonal/Occasional Wage Schedule effective July 1, 2024 as presented. (See Attached)

MOTION PASSED: 22-0-1 (Gauthier abstained due to his employment through Senior Services)

CALL ITEM 3 – Town Hall Bathroom Project

PRESENTATION: Director of Public Works Gary Schneider

MOTION by Steward-Gelinas, seconded by Bono, to approve a recommendation from the Board of Finance for an additional appropriation of **\$55,000** from the **Undesignated Capital and Non-Recurring Designated Fund #205-31520** to line item **#20511-57879** to cover Change Orders 1 through 3 and the anticipated additional work on the female stack of toilets at the Town Hall.

MOTION PASSED: Unanimous

CALL ITEM 4: Clerical/Technical Appropriation

PRESENTATION: Waterford Library Director Christine Johnson

Motion by Childs, seconded by Sugrue, to approve a recommendation from the Board of Finance for an additional appropriation of **\$32,439** from the **Unassigned Fund Balance of the General Fund to line item 10136-51210 (Clerical/Technical)**.

MOTION PASSED: Unanimous

CALL ITEM 5: Long Range Fiscal Planning Appointment

MOTION by Steward-Gelinas, seconded by Condon, to consider an appointment to the Long Range Fiscal Planning Committee due to the resignation of Kevin Girard.

MOTION PASSED: Unanimous

NOMINATION by Steward-Gelinas, seconded by Keatley, to appoint Mark Campo to the Long Range Fiscal Planning Committee.

VOTING IN FAVOR: Unanimous

CAMPO appointed

NEW BUSINESS:

Discussion ensued in regard to the Great Neck drainage issue. It was the belief of some members that the Board of Education was going to begin the process of researching the issue in the next fiscal year.

Discussion ensued in regard to the resignation of Beth Sabilia from the Oswegatchie Fire Station Building Committee.

MOTION by Driscoll, seconded by Condon, to nominate Robert Swansen to the Oswegatchie Fire Station Building Committee.

Discussion ensued.

A MOTION to MOVE the question failed.

Discussion continued.

VOTING IN FAVOR of Robert Swansen: 19-4-0 (Bracciale, Healy, Monahan, and Sugrue voted against)
SWANSEN appointed

MOTION by Condon, seconded by Driscoll, to refer to the Public Protection and Safety Committee review of ordinance 2.36 and HB-5279 for legal review and recommendation of assigned duties to the Director of Fire Services.

First selectman Robert Brule reminded the body that a Millstone Drill would be taking place the next day.

RTM Member Driscoll reminded the body that we need to address an upcoming vacancy to the School Building Committee in August.

MOTION by Driscoll, seconded by Condon, to adjourn at 8:21 P.M.

MOTION PASSED: Unanimous

Respectfully Submitted,



David L. Campo, CCTC
Waterford Town Clerk

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

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DATE: May 21, 2024
TO: Paul Goldstein
Moderator, Representative Town Meeting
FROM: Christine Walters CW
Director of Human Resources
RE: Seasonal/Occasional Wage Schedule

RECEIVED FOR RECORD
WATERFORD, CT
2024 MAY 23 A 9:02
ATTEST: David Campo
TOWN CLERK

.....
I write to request that the following item be placed on the Call of the next RTM Meeting in accordance with action taken by the Personnel Review Board at the May 16, 2024 Meeting:

...that the RTM consider and act upon the Seasonal/Occasional Wage Schedule.

The Personnel Review Board recommends approval of the amended Seasonal/Occasional Wage Schedule which includes revisions to Grade 01 to bring it in line with the current CT minimum wage and revisions to Grades 07 and 08 to amend the part-time Firefighter hourly rates.

Thank you for your attention to this matter.

Enclosure

cc: Personnel Review Board
Robert Brule, First Selectman
David Campo, Town Clerk
Michael Howley, Director of Fire Services

**Town of Waterford
Seasonal/Occasional
Wage Schedule**

Effective 7/1/24

PRB Approved 05/16/24

RTM Approved "TBD"

Grade: 01 PT: 01

	<i>Training Wage</i>	Step 1	Step 2	Step 3	Step 4
Rate/Hour	42.75	45.00	45.50	46.00	46.50
	13.34	15.69	16.00	16.50	

Beach Gate Attendant	Recreation & Parks
Basketball Program Attendant	Recreation & Parks
Election Worker	Registrar of Voters
Parking Lot Attendant	Recreation & Parks
Pool Program Attendant	Recreation & Parks
Seasonal Summer Clerk	Recreation & Parks
Seasonal Intern	Recreation & Parks
Seasonal Assistant	Youth Services
Assistant Swim Instructor	Recreation & Parks
Playground Assistant	Recreation & Parks
Tennis Assistant	Recreation & Parks
Camp Assistant	Youth Services

*** Training wage is first 90 days of employment for those under age 18

Grade: 02 PT 02

	Step 1	Step 2	Step 3	Step 4
Rate/Hour	16.00	16.50	17.00	17.50

Assessor's Assistant	Assessor's Office
Tax Collector Assistant	Tax Collector
Town Clerk Assistant II	Town Clerk
Youth Services Assistant	Youth Services
Meals On Wheels Driver	Senior Services
Driver Training	Senior Services
Community Center Monitor	Recreation & Parks
Community Café Manager Substitute	Senior Services
Enrollment Clerk	Senior Services

Grade: 03 PT 03

	Step 1	Step 2	Step 3	Step 4
Rate/Hour	17.00	17.50	18.00	18.50

Community Service Officer	Police Department
Beach Gate Supervisor	Recreation & Parks
Lifeguard (Pool/Beach)	Recreation & Parks
Water Safety Instructor	Recreation & Parks
Groundskeeper/Maintainer	Recreation & Parks
Groundskeeper/Maintainer	Public Works
Wastewater Collection System Assistant	Utility Commission

Grade: 04 PT 04

	Step 1	Step 2	Step 3	Step 4
Rate/Hour	18.50	19.00	19.50	20.00
Deputy Registrar of Voters				Registrar of Voters
Park Supervisor				Recreation & Parks
Substitute Driver				Senior Services
Captain of Lifeguard (s)				Recreation & Parks
Pool Supervisor				Recreation & Parks

Grade: 05 PT 05

	Step 1	Step 2	Step 3	Step 4
Rate/Hour	20.50	21.00	21.50	22.00
Playground Director				Recreation & Parks
Pool Aquatics Director				Recreation & Parks
Waterfront Supervisor				Recreation & Parks
Camp Director				Youth Services

Grade: 06 PT 06

	Training Step 1	Certified Step 2	Step 3	Step 4
Rate/Hour	23.00	25.00	26.25	27.56
Part-Time Public Safety Dispatcher 1*				Emergency Management

* Must have worked 520 hours in prior year to be eligible for step increase

Grade: 07 PT 07

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Rate/Hour	18.50	19.43	20.40	21.42	22.49	23.61	24.79
	20.00	21.00	22.00	23.00	24.00	25.00	26.00

Hours worked to be eligible for increase: 624 hours in the prior year

Part-Time Firefighter (hired on/after 1/01/2016) Fire Services

Grade: 08 PT 08

	Step 1	Step 2	Step 3	Step 4
Rate/Hour	24.90	26.14	27.45	29.45

Hours worked to be eligible for increase: 624 hours in the prior year

Part-Time Firefighter (prior to 1/01/2016) Fire Services

July 5th, 2024

Mr. Paul Goldstein
Moderator, Representative Town Meeting
15 Rope Ferry Road
Waterford, CT 06385

RECEIVED FOR RECORD
WATERFORD, CT

2024 JUL -8 | A 10:16

ATTEST: *Dave Campo*
TOWN CLERK

D

Moderator Goldstein,

I recently committed to provide status to the RTM at the August 5th meeting, on the progress of the Oswegatchie Building Committee in designing the new Oswegatchie Fire Station.

By the time of that meeting, given that our architect (Silver Petrucelli + Associates) has only recently been formally contracted, little design work will have progressed; And I believe that a status presentation at that time will not have sufficient detail for the RTM to evaluate and appreciate.

In accordance with our preliminary design schedule, by the October 5th RTM meeting, the Oswegatchie Fire Station design activities will be sufficiently mature and there will be ample information to present and discuss.

Consequently, I recommend that the Oswegatchie Building Committee status presentation be deferred from the August 5th to the October 7th RTM meeting.

Respectfully Submitted,

Robert Tuneski
Chairman, Oswegatchie Fire Station Building Committee

Cc Dave Campo, Town Clerk

MODERATOR'S REPORT

Representative Town Meeting

August 5, 2024

F

Matters Currently in Standing Committees

LEGISLATION & ADMINISTRATION

Review how the RTM considers recommendations for committee assignments,
RTC 06/06/22

Public Act 22-3, an act concerning remote meetings under the freedom of
information act, RTC 02/06/23

Review of a "Public Comment Ordinance" RTC 02/06/23

Police Commission expansion to seven members, RTC 10/02/23

EDUCATION

FINANCE, WAGE & PERSONNEL

PUBLIC HEALTH, RECREATION & ENVIRONMENT

Review of Feral Cat Management, RTC 12/05/2022

PUBLIC PROTECTION & SAFETY

Open Burn Ordinance, RTC 12/04/23

ATV and Dirt Bike Ordinance Consideration, RTC 10/02/23

Review of ordinance 2.36 and HB-5279 for legal review and recommendation of
assigned duties to the Director of Fire Services, RTC 06/03/24

PUBLIC WORKS, PLANNING & DEVELOPMENT

Short Term Rentals, RTC 12/06/21

RTC: referred to committee

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

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TO: Paul Goldstein
RTM Moderator

FROM: Kim Allen, Director of Finance

COPY: Rob Brule, First Selectman
Dani Gorman, Youth & Family Services

RE: Contributed Gift Approval

DATE: July 3, 2024

RECEIVED FOR RECORD
WATERFORD, CT
2024 JUL -3 A 8:53
ATTEST: *Daniel H. Campbell*
TOWN CLERK

Per Waterford Ordinance 3.05.030 (Contributed Gifts Fund), all third party receipts over \$10,000 require the approval of the Representative Town Meeting.

The Gardiner Family Foundation has donated \$15,000 to Youth & Family Services to be used for the Town of Waterford's Children Support Services. Please see the attached letter from the Gardiner Family Foundation outlining the donation.

I respectfully request the RTM's approval for the donation to be deposited into the Youth & Family Services Special Revenue Fund to be used to support children support services and programs.

Respectfully,

Kimberly Allen

Kimberly Allen

To: Kimberly Allen, Director of Finance

From: Dani Gorman, Human Services Administrator

Cc: Rob Brule, First Selectman

David Campo, Town Clerk

Mike Buscetto, Chairman of Youth & Family Services Advisory Board

Re: Contributed Gift Approval

Date: July 2, 2024

I respectfully ask, on behalf of Youth and Family Services, that you notify the Town Clerk through a memo to RTM Moderator Goldstein that an item be placed on the agenda of the August meeting so that we may accept a contributed gift from the Gardiner Family Foundation in the amount of \$15,000. As you have notified us in the past, the applicable ordinance is 3.05.030.

Once approved, the donation will be deposited into the department's special revenue fund and used as directed by the foundation.

RECEIVED FOR RECORD
WATERFORD, CT
2024 JUL -3 A 8:53
ATTEST: David N. Campo
TOWN CLERK

Kimberly Allen

From: Dani Gorman
Sent: Tuesday, June 25, 2024 3:27 PM
To: Robert Brule; Filomenas; Kimberly Allen
Cc: Julianna Tigeleiro; Heidi McSwain; Joseph Trelli; Brandon Smith
Subject: Notification

Good Afternoon – I am very pleased to inform you that the Gardiner Family Foundation has awarded us another \$15,000 grant. This is very meaningful to me and the department (YFS). It is a reflection of the confidence in the work we are doing. I thank each of you for supporting everything we do. Dani

Kim – I will place the check on the agenda of the RTM in August so that the funds may be accepted for use per the ordinance.

Dani E. Gorman
Human Services Administrator
Town of Waterford
Phone: (860)444-5839
Mail Address: 15 Rope Ferry Road, Waterford, CT 06385



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June 8, 2024

Mr. Paul Goldstein, Moderator
Representative Town Meeting
Town Of Waterford
15 Rope Ferry Road
Waterford, CT 06385

RECEIVED FOR RECORD
WATERFORD, CT

2024 JUN -9 1P 4: 36

ATTEST: *Dina L. Campo*
TOWN CLERK

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Dear Mr. Goldstein,

My name is John Hughes and I was recently appointed the Chairman of the Waterford Harbor Management Commission in June 2023. Jane Adams, my predecessor, left abruptly and there was very little time or effort offered for training or guidance to the chairman's position. In October 2023, Karlin Bergson resigned leaving another "knowledge gap" on the Commission.

To learn more about other Harbor Management Commissions I attended several meetings of the East Lyme Harbor Management Commission and found they use a 3rd party to manage their mooring processes and applications. I also found they charge \$75.00 for renewals and \$100.00 for new moorings while Waterford charged \$50.00 for renewals and \$75.00 for new moorings. Because Waterford and East Lyme share boundaries and responsibilities for the Niantic River and Niantic Bay, I felt Waterford should be at parity with rates charged for new and renewal mooring.

At our October 4th meeting, I raised the issue of rates to our commission, explained my reasoning and brought it to a vote. All members voted to approve the rate change effective January 1, 2024.

The Commission does have a Harbor Management Plan that is filed with the Waterford Town Clerk's Office. Mr. Campo sent me a copy of the Plan on May 7th. While reviewing the Plan I found on page 23, section 6 references "Mooring Application Fees" and that "All applications for registration or renewal shall be accompanied by a fee in such amount as may from time to time be established by the Harbor Management Commission and approved by the Waterford Representative Town Meeting". I was unaware of the approval policy and have been collecting the new fees for all moorings processed in 2024.

I understand my error and do hope the R.T.M. can understand the Commission motives and will allow us to continue with the changed rates.

Sincerely,

John J. Hughes III, Chair
Waterford Harbor Management Commission

Cc: D. Crocker, Harbor Master
D. Campo, Town Clerk
Harbor Management Commission

Section 5. Mooring Permits, Duration, Renewal and Non-Renewal

Mooring permits are valid for a period not to exceed one year. All mooring permits shall expire on December 31st of the year designated, and should be renewed by ~~January 31st~~ May 1st of the following year. ~~A grace period lasting until the last day of March is allowed, after which any~~ After May 1st, all applications received for renewal permit will be treated in the same manner as ~~original~~ initial applications. Non-renewal may result in the mooring and tackle being removed at the applicant's expense.

Section 6. Mooring Application Fees

All applications for registration or renewal shall be accompanied by a fee in such amount as may from time to time be established by the Harbor Management Commission and approved by the Waterford Representative Town Meeting. All application and renewal fees shall be nonrefundable unless an application is denied or an applicant is placed on a waiting list. In the case of applications for newly created mooring space, the fee shall not be due until such time as the harbor master shall assign such a mooring space and the applicant shall accept the same. These fees shall be deposited in the Harbor Management Fund as established for the maintenance and improvement of the harbor pursuant to Connecticut General Statutes Section 22a-113g.

Section 7. Mooring Location

Permits granted for moorings shall be consistent with all provision of the adopted water use plan. Mooring within any grid area shall be required to conform in location to the grid established by the Harbor Management Commission. Moorings in other areas may be assigned by the harbor master with due consideration to vessel size, draft, water conditions, and other relevant factors including coastal resource protection. No permit shall be granted for areas prohibited by this section.

Section 8. Vessel Berthing Space Registration

Owners of berthing space shall cooperate with the Harbor Management Commission to obtain an inventory of berthing space to insure safe harbor management.

Section 9. Transient Anchorage

Space for transient anchorage designated in areas on the water use plan is available on a first-come, first-served basis. These areas are reserved for the exclusive short-term use of commercial and recreational vessels. Accordingly, the following regulations apply to the use and users of designated transient anchorages:

- a. Vessels may remain at the transient anchorage areas for a period not to exceed three consecutive days except in cases of special circumstances and after notification and approval of the harbor master.
- b. Vessels shall be anchored securely and properly.
- c. Vessels may be left unattended up to twenty-four hours. The vessel's operator shall not leave the immediate area without first notifying the harbor master and providing a shipkeeper for the vessel.

MINUTES
HARBOR MANAGEMENT
COMMISSION

*REGULAR MEETING-
Wednesday, October 4, 2023*

Present: Commissioners John Hughes (chair) Robert DeRosa, Robert Dutton, and Joseph Butts Jr

Absent: Harbor Master David Crocker, Fred Wise, John Jamroga, and James Hamsher
Greg Crocker (alternate), and Deputy Harbor Master Richard Miller.

1. The meeting was called to order at 5:00 pm and a quorum established.
2. The Pledge of Allegiance was recited.
3. Approval of the minutes
 - a. Minutes from the August 2nd, 2023 regular meeting, all in favor, motion passed.
4. Harbor Masters Report – none.
5. Correspondence- discussed.
6. Applications- none.
7. Old Business-
 - a. Commissioners discussed the delinquent moorings that have been tagged for removal, and made plans to go out once more before pulling.
 - b. Niantic Bay Survey by Army Corp of Engineers looking dredging the river to fix shoaling that has naturally occurred overtime.
8. New Business-
 - a. Commissioners discussed changing that application rates to match other towns in the area, (\$75 renewal, \$100 new) motion is unanimously approved, new rates will be in place for next season.
 - b. H. S Plaut Environmental was unanimously rejected and will not be added to the approved contractors list.
9. Public Input- None
10. Adjourn
 - a. There being no further business to come before the Commission, and upon motion by Mr. Dutton, seconded Mr. DeRosa, the meeting was adjourned at 5:42p.m.

Respectfully submitted,
Karlin Bergeson
Recording Secretary

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

3

July 23, 2024

Paul Goldstein, Moderator
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

RE: Application #PL-24-8 Caroline Court
Road Acceptance

Dear Mr. Goldstein:

At a meeting on May 28, 2024, the Town of Waterford Planning and Zoning Commission took the following action in regards to the above referenced application:

APPROVED WITH CONDITIONS:

PL-24-8 – Request of the Town of Waterford Board of Selectmen, for municipal improvement in accordance with Section 8-24 of the Connecticut General Statutes for acceptance of Caroline Court as a public road.

This approval and meeting minutes constitute a report required under CGS 8-24 of the Connecticut General Statutes. A copy of this letter should be included with any request for funds or authorization for grant applications.

If you have any questions, please don't hesitate to contact Mark Wujtewicz, Planner, at (860) 444-5813.

Sincerely,

Katrina Kotfer
Recording Secretary
Planning and Zoning Commission

Enclosure: Minutes
 Notice of Action

cc: Robert Brule, First Selectman
 Chief Ballestracci, WPD
 Kim Allen, Finance Director
 Attorney Robert Avena, Esq.
 James Bartelli, Utility Commission Director
 Gary Schneider, Public Works Director

ATTEST:
TOWN CLERK

2024 JUL 23 P 4: 05

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WATERFORD, CT

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
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Waterford Planning and Zoning Commission Notice of Action

At a meeting held on May 28, 2024, the Waterford Planning and Zoning Commission took the following action –

Approved with Conditions #PL-24-8 – Request of the Town of Waterford Board of Selectmen, for municipal improvement in accordance with Section 8-24 of the Connecticut General Statutes for acceptance of Caroline Court as a public road.

Dated at Waterford this 31st day of May, 2024.

Gregory Massad, Chairman
Waterford Planning & Zoning Commission

**PLANNING AND ZONING COMMISSION
MEETING MINUTES**

RECEIVED FOR RECORD
WATERFORD, CT

Planning & Zoning Commission
Online Access Only

2024 JUN 3 2024 11
May 28, 2024 11
6:30 PM

ATTEST: *[Signature]*
CLERK

Members Present: Chairman Greg Massad, Karen Barnett and Victor Ebersole
Members Absent: Tim Bleasdale and Tim Conderino
Alternates Present: Bertrand Chenard and Doris Crum
Alternates Absent: Joseph DiBuono
Staff Present: Jonathan Mullen, Planning Director, Mark Wujtewicz, Planner,
Robert Avena, Esq, Town Attorney, Katrina Kotfer, Recording
Secretary

1. CALL TO ORDER AND APPOINTMENT OF ALTERNATES

G. Massad called the meeting to order at 6:30 PM. B. Chenard was seated for T. Bleasdale and D. Crum was seated for T. Conderino.

2. APPROVAL OF MINUTES

MOTION: Motion made by B. Chenard, seconded by K. Barnett, to approve the April 30, 2024 meeting minutes with the correction on page 5 the sentence "T. Bleasdale noted that could potentially effect driveways" should read "T. Bleasdale noted that could potentially affect driveways".

VOTE: 5 - 0

3. APPLICATION RECEIPT

#PL-24-7 – Request of Adams Builders, LLC, owner & applicant for a site plan modification for a multi-family development at 48 Great Neck Road, PDD-2 zone, in accordance with Sections 22 and 30.2 of the Zoning Regulations and as shown on plans entitled "Site plan, Sheet 1 of 16 Modification/Replacement Plan of Ivy Hill Village" Revised May 14, 2024.

ACTION REQUIRED BY: 7/31/24

The application was received and will be scheduled for discussion at a future meeting.

#PL-24-8 – Request of the Town of Waterford Board of Selectmen, for municipal improvement in accordance with Section 8-24 of the Connecticut General Statutes for acceptance of Caroline Court as a public road.

ACTION REQUIRED BY: 7/2/24

The application was received and will be discussed later in the meeting.

4. APPLICATION REVIEW

#PL-24-8 – Request of the Town of Waterford Board of Selectmen, for municipal improvement in accordance with Section 8-24 of the Connecticut General Statutes for acceptance of Caroline Court as a public road.

ACTION REQUIRED BY: 7/2/24

G. Massad recused himself from the application.

J. Mullen reviewed the application with the Commission. He reviewed with the Commission that in the 1990's approximately 300' of municipal sewer was installed and other public improvements were made. The area of Caroline Court is located on a portion of a privately owned parcel and has been used as a Town road with the Town providing services to residents along Caroline Court. As part of this proposal a hammer head will be installed towards the end of the Caroline Court to allow for snow storage.

B. Chenard asked if a barrier will be installed at the end of Caroline Court. He also voiced concerns about potentially providing an easement for the existing driveway access to 5 Caroline Court. Attorney Avena noted that quit claim deeds will need to be filed and that all required access easements will be included to provide for continued access.

M. Wujtewicz reviewed with the Commission the prepared staff report.

The Commission made the following findings:

1. The proposed land to be acquired by the Town of Waterford is a Municipal Improvement that qualifies for a CGS 8-24 review by the Planning and Zoning Commission.
2. The acquisition for the purpose of formally establishing a public road known as Caroline Court is supported by the 2012 Plan of Preservation Conservation and Development. It is consistent with the Plan by allowing the Town to provide the required services for residents.

The Commission discussed the following conditions:

1. The quitclaim deed to be filed shall provide for an access easement for 5 Caroline Court.
2. A snow storage area and location will need to be delineated on the final survey plan.

MOTION: Motion made by B. Chenard, seconded by D. Crum, to approve CGS 8-24 Application #PL-24-8 for the acquisition of land for the purpose of providing public road known as Caroline Court by finding the proposal consistent with the Town of Waterford 2012 Plan of Preservation Conservation and Development and to adopt the findings 1 and 2 of the staff report and the 2 discussed conditions.

VOTE: 5-0

G. Massad returned to the meeting.

5. ADMINISTRATIVE REVIEW

No review was discussed.

6. CORRESPONDENCE

No correspondence was received.

7. COMMISSION BUSINESS

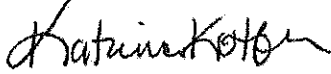
Staff updated the Commission with potential future applications.

8. ADJOURNMENT

MOTION: Motion made by D. Crum, seconded by B. Chenard to adjourn at 6:57 pm.

VOTE: 5-0

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Katrina Kotfer", written in a cursive style.

Katrina Kotfer
Recording Secretary

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553

www.waterfordct.org

RECEIVED FOR RECORD
WATERFORD, CT

2024 MAY 22 P 3:36

ATTEST: *[Signature]*
TOWN CLERK

MINUTES
BOARD OF SELECTMEN REGULAR MEETING
Tuesday, May 21, 2024
5:00 PM
Waterford Town Hall (Appleby Room)

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. Call to Order & Roll Call: 5:00 pm

In attendance: Rob Brule, Rich Muckle & Greg Attanasio (late)

Absent: N/A

2. Pledge of Allegiance

3. Public Comment: NONE

4. Recreation and Parks – Town Hall Post Tension Concrete Account Merge and Additional Appropriation:

4a. To consider and act on a request to consolidate capital improvement projects from the Recreation and Parks Director, Ryan McNamara, in the amount of \$91,000, line #33720-55854 Leary Basketball Court Rebuild and \$41,000, line #33720-55855 Town Hall Basketball Court Repairs (pertaining to the athletic court surfacing) to one account under line # 33720-55854 (Leary Basketball Court).

MOTION by Muckle, seconded by Brule, VOTING IN FAVOR: 2-0 PASSED

4b. To consider and act on a request for a FY24 additional appropriation, from the Recreation and Parks Director, Ryan McNamara, in the amount of \$249,808, to account #33720-55854 and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Brule, VOTING IN FAVOR: 2-0 PASSED

5. Human Resources: To consider and act on the following request for a FY24

Out-of-Series Transfer from the Human Resources Director, Christine Walters, in the amount of \$1,523 to cover end of year overage in Administration and FICA due to non-union general wage increase that was approved after the FY24 budget was finalized and forward on to the Board of Finance if approved.
MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

6. Human Resources: To consider and act on the following request for a FY24 In-Series Transfer from the Human Resources Director, Christine Walters, in the amount of \$1,689 to cover year end overage in Administration due to non-union wage increase that was approved after the FY24 budget was finalized.
MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

7. Planning & Zoning: To consider and act on the following request for a FY24 Out-of-Series Transfer from the Planning Director, Jonathan Mullen, in the amount of \$2,100 to accommodate contractual salary requirements and forward on to the Board of Finance if approved.
MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

8. Planning: To consider and act on the following request for a FY24 In-Series Transfer from the Director of Planning, Jonathan Mullen, in the amount of \$4,000 to cover contractual salary requirements.
MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

9. Utility: To consider and act on the following request from the Utility Commission to accept Caroline Court as a public road and refer the matter to the Planning and Zoning Commission for an 8-24 review and refer it on to the RTM for final action.
MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

10. Fire Services: To consider and act on the following request for a FY24 Out-of-Series Transfer from the Fire Services Administrator, Michael Howley, in the amount of \$7,048 to cover apparatus repairs and forward on to the Board of Finance if approved.
MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

11. Fire Services: To consider and act on the following request for a FY24 In-Series Transfer from the Fire Services Administrator, Michael Howley, in the amount of \$50,500 to cover year end expenses.
MOTION by Muckle, seconded by Attanasio to amend the motion from "Fire Services, Michael Howley" to "Police Department, Marc Balestracci". VOTE 3-0

MOTION by Muckle, seconded by Attanasio to accept the amended motion,
VOTING IN FAVOR: 3-0 PASSED

MOTION by Muckle, seconded by Attanasio, **VOTING IN FAVOR: 3-0 PASSED**

- 12. Fire Services:** To consider and act on the following request from the Fire Services Administrator, Michael Howley, to reallocate funds from account 20523-57838 (fire pre-emption light repairs) to account 20523-57777 SCBA upgrades). Line #20523-57838 will be closed.

MOTION by Muckle, seconded by Attanasio, **VOTING IN FAVOR: 3-0 PASSED**

13. Appointments & Resignations:

- 13a.** To consider and act on the appointment of Ed Lusher (R) to the Economic Development Commission to fill the term of 9/1/23-8/31/27 as a member.

MOTION by Muckle, seconded by Attanasio, **VOTING IN FAVOR: 3-0 PASSED**

14. New Business: NONE

15. Old Business: NONE

16. Correspondence:

16a. Resurfacing Roads Memorandum

16b. Waterford Youth & Family Services Thank You Letter

17. Consent Agenda

- 17a.** Tax Refund: To approve and act on repayment of tax refund in the amount of \$8,685.71.

MOTION by Muckle, seconded by Attanasio, **VOTING IN FAVOR: 3-0 PASSED**

17b. Board of Selectmen Regular Meeting Minutes May 7, 2024

MOTION by Muckle, seconded by Attanasio, **VOTING IN FAVOR: 3-0 PASSED**

18. Adjournment: 5:40 pm

MOTION by Muckle, seconded by Attanasio, **VOTING IN FAVOR: 3-0 PASSED**

1000 HARTFORD TURNPIKE



WATERFORD, CT 06385

Inter-Office Correspondence

TO: Mr. Rob Brule, First Selectman
FROM: James A. Bartelli, Director of Utilities
DATE: October 10, 2023

RE: Road Acceptance Request for Caroline Court

Dear Mr. Brule,

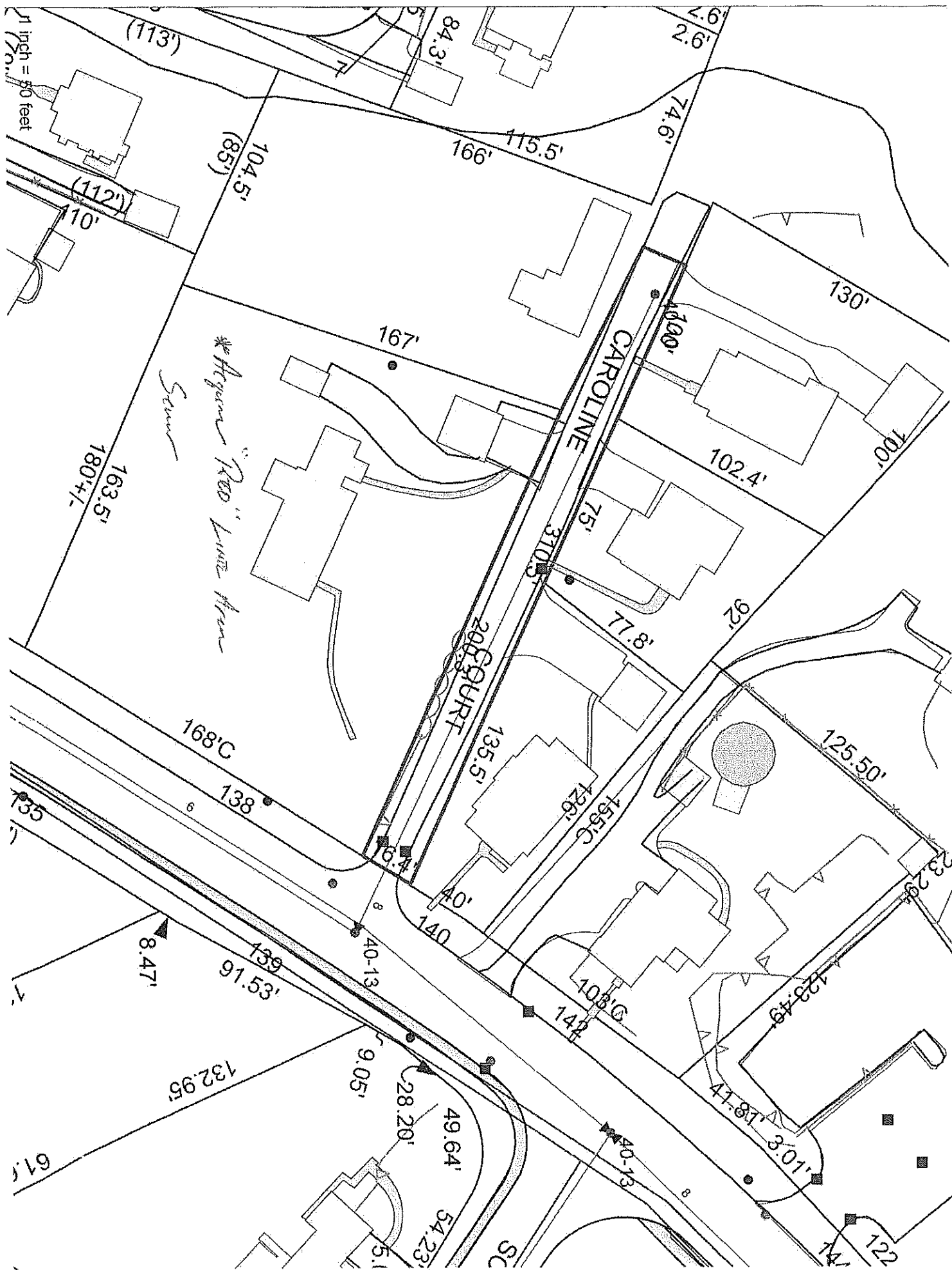
During the 1990's as part of the Contract #40 Lateral Sewers and Roadway Reconstruction Program the Town installed approximately 300' of 8" sewer main and related appurtenances as well as drainage piping and catch basins on what is referred to as Caroline Ct. The sewer main provides lateral sewer service to 6 parcels along this roadway. It was recently brought to our attention that Caroline Ct is in fact private property, not a Town Road or Right of Way and that the Town has no known easement or rights for the aforementioned utilities within said roadway. The Town has historically plowed this roadway as this roadway is identified within Town and "States Road List".

The owner of the land, who recently brought this issue forward, would like to convey the paved land area that encompasses the sewer and drainage utilities to the Town, as he feels the utility on his property presents a potential liability, furthermore, we do not have rights to have the utility there. It remains a mystery as to how the Town installed a sewer main on private property without an easement or acquisition. The property owner has expressed that he will convey this land area for the consideration of \$1.00 if we conduct the survey and related conveyance items. The Utility Commission has executed a survey and set boundary markers, which encompass the aforementioned utilities. The completed survey map and description are attached.

The Utility Commission respectfully request that the Town acquire the land on, so called, Caroline Ct as identified within the attached survey map and description utilizing the CGS 8-24 process for Municipal Projects.

Thank you.

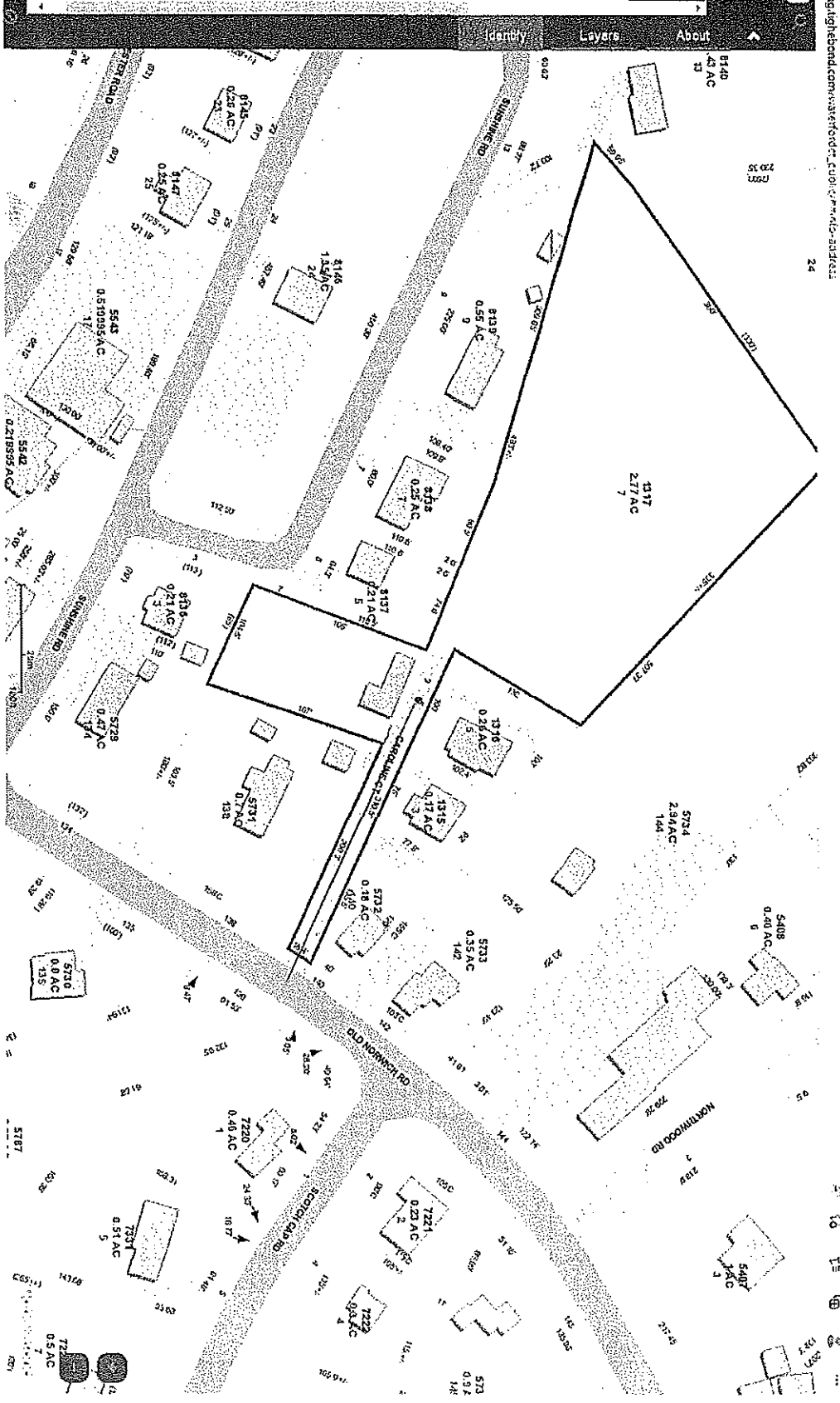
cc. Waterford Utility Commission

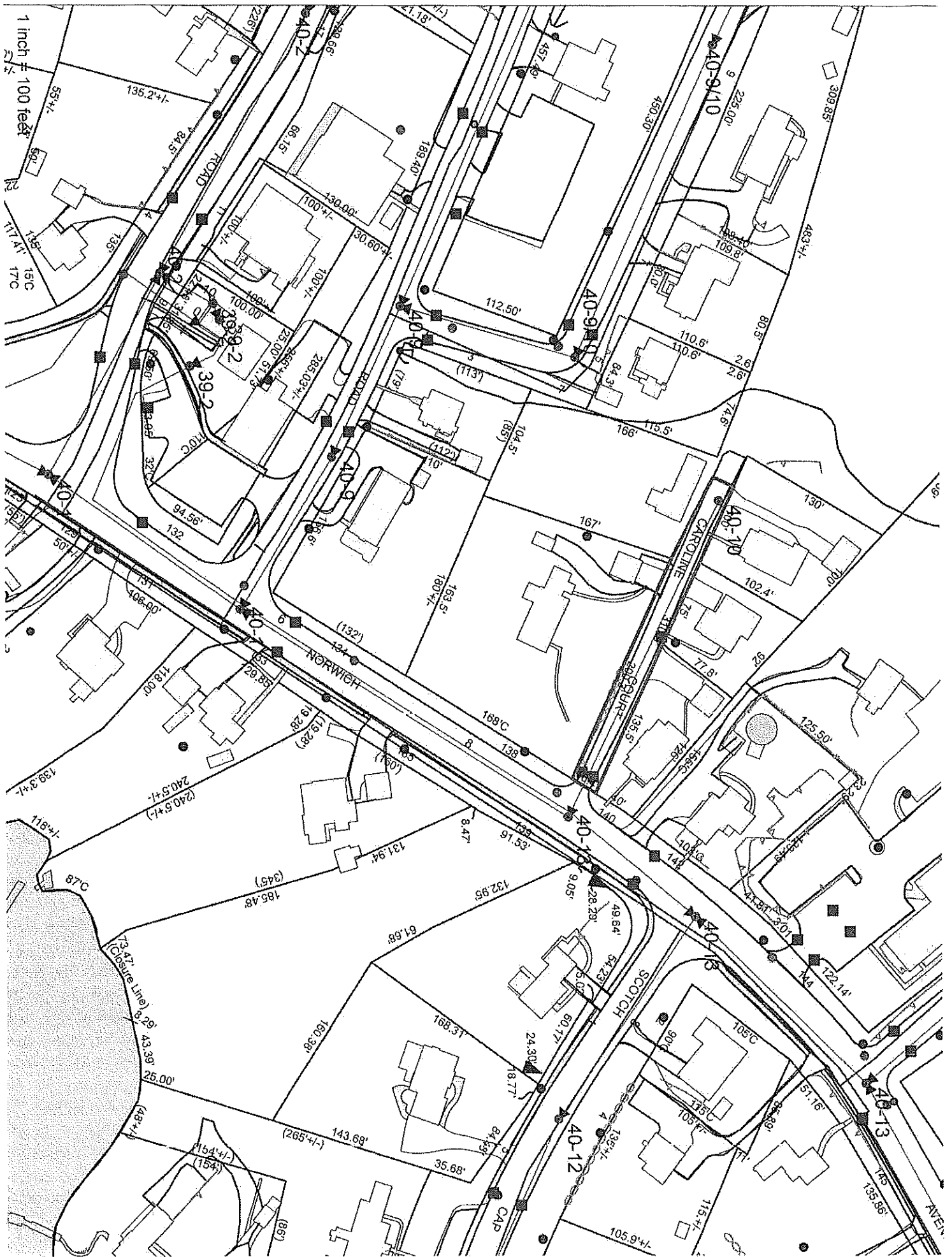


Search Results

- Parcel Details
- Parcel Data
- Photo
- Sketch
- Google Map
- Bing Bird's Eye
- Property Map

CAMA ID 1317
Parcel ID 107230
Address 7 CAROLINE COURT
Lot Size 2.77 AC
Owner RERSON, CHARLES J JR & MARY
Mailing Address 713 VAUXHALL ST EXT
Mailing City WATERFORD
Mailing State CT
Mailing Zip 06395
Assessed Total \$32,770.00
Assessed Land \$32,770.00
Assessed Building \$0.00
Assessed Extn Feature \$0.00
Assessed Outbuilding \$0.00
Zone Description H42
Book/Page 12143245
Sale Price \$170,500.00
Sale Date 12/30/2011 12:00:00 AM
CAMA Site Link <https://gis.vgs.com/waterford-ct/00107-0010-001011>
Building Photo <http://www.vgs.com/waterford-ct/00107-0010-001011>
Waterford Photo <http://www.vgs.com/waterford-ct/00107-0010-001011>
Search Home View and Print





two certain tracts of land situated in the Town of Waterford, County of New London, and State of Connecticut, with the buildings and all other improvements thereon, known as No. 3 Caroline Court, bounded and described as follows:

First Tract: Being located northwest of the Old Norwich Road in said Town of Waterford at Quaker Hill and commencing at the southwest corner of the within described premises at its intersection with land of Frederick Howard and Wanda Howard and Caroline Court; thence running northwesterly by and along said proposed road 100 feet to land of the "Second Tract" hereinafter described; thence running northeasterly by and along said land of the "Second Tract" 130 feet to land of Alice M. Alexander; thence running southeasterly by and along said Alexander land 100 feet to said land of Howard; thence running southwesterly by and along said Howard land 102.4 feet to said Caroline Court and the point of beginning.

Being the same premises conveyed to Isabel D. Green and Kelly Green by Kenneth W. Terry and Grace E. Terry by Warranty Deed dated October 26, 1956, and recorded in Volume 114, Page 34, of the Waterford Land Records.

Second Tract: Being situated in said Town of Waterford at Quaker Hill on the Old Norwich Road and commencing at the southeast corner of the premises herein described at its intersection with Old Norwich Road and land of Alfred Kent Bitters; thence running northwesterly in a straight line along said Bitters land and along land of Frederick Howard and Wanda Howard and along land of the "First Tract" hereinabove described, partly by each, in all 310.5 feet to an iron pipe at the northwest corner of the said "First Tract"; thence running northeasterly in a straight line along the said "First Tract" 130 feet to an iron pipe and land of Alice M. Alexander; thence running northwesterly along a fence and said Alexander land 335 feet more or less to a drill hole in a ledge and land formerly of Cassie S. Hardwick; thence running westerly along said Hardwick land and a fence 360 feet to a fence and land of Douglas Abbott and Agnes Abbott; thence running southeasterly along said Abbott land, along land of Paul F. Laubenstein and Sarah L. Laubenstein, and along land of Earle R. Edgecomb and Louise I. Edgecomb, partly by each, in the line of a fence and a stonewall in all 483 feet more or less to the end of the stonewall; thence running southwesterly along said Edgecomb land and in part along Sunshine Road and along the line of a fence 166 feet to a merestone and land of Peter S. Kaika and Bertha Kaika; thence running southeasterly along said Kaika land and along land of Ethel E. Schofield, partly by each, in the line of a fence 104.5 feet to a drill mark and land of Clifford Boggis and Molly Boggis; thence running northeasterly in a straight line along said Boggis land 167 feet to a drill mark at the northeast corner of said Boggis land; thence running southeasterly in a straight line along said Boggis land in part by a stonewall 200.3 feet to the said Old Norwich Road; thence running northeasterly by said road 16.4 feet to the point of beginning.

The aforesaid premises are shown on a plan entitled "Plan of Property at Quaker Hill On Norwich-New London Road Town of Waterford, Conn. Belonging to Heirs of Caroline A. Bitters Scale 1"=50' Aug. 1949."

Being the same premises conveyed to Kelly Green and Isabel D. Green by Charles F. Bitters, Alfred J. Bitters, and Louis H. Bitters by Warranty Deed dated December 19, 1966, and recorded in Volume 166, Page 85, of the Waterford Land Records.

* Subject to right of way as exists over the premises. Subject to an easement to Connecticut Power Company recorded in Volume 76, Page 209, of the Waterford Land Records.

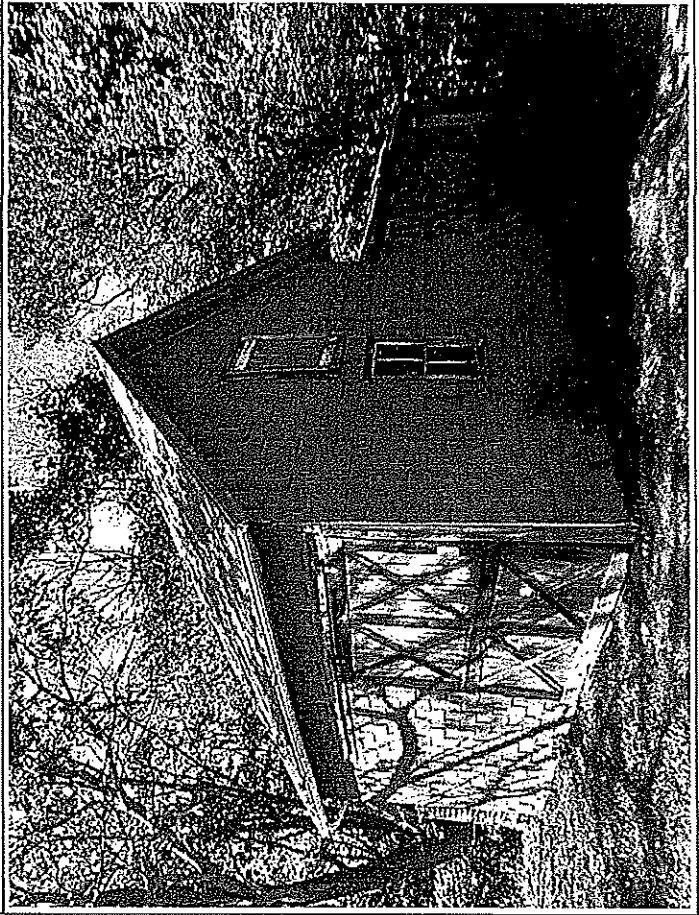
Together with and subject to Agreements Regarding Easements for Water Pipes at Vol. 972, Pg. 158; Vol. 972, Pg. 163 and Vol. 972 Pg. 167.

RECEIVED FOR RECORD
Dec 09, 2011 08:21A
ROBERT M. NYE
TOWN CLERK
WATERFORD, CT

Property Locator
 Vision ID 1316
 Account # 00107100
 Map ID 43 / 1316 / 1
 Bldg # 1
 Bldg Name
 Sec # 1 of 1
 Card # 1 of 1
 State Use 101
 Print Date 10/26/2022 10:52:45

CURRENT OWNER		TOPO	UTILITIES	STRT / ROAD	LOCATION	CURRENT ASSESSMENT		6152	
RENZONI JARED C		0 Clear	6 Well	1 Paved	2 Suburban	Description	Code	Appraised	Assessed
5 CAROLINE COURT			3 Sewer			RES LAND	1-1	95,640	66,950
QUAKER HILL CT 06375						DWELLING	1-3	143,240	100,270
						RES OUTBL	1-4	6,850	4,800
SUPPLEMENTAL DATA		Alt Pcd ID 43		GRINDER		Total		245,730	172,020
District		Solar Pane		490 Size 0.00					
Old Map/L 011B 0055		490 Size 0.00		AVAILABL					
ADDRESS		Lot Size 0.26		Assoc Pcd#					
Census Tr 8936107		GIS ID 0107100							
RECORD OF OWNERSHIP		BK	VOL	PAGE	SALE DATE	Q/U	W/V	SALE PRICE	VC
RENZONI JARED C	1223	0247	02-16-2012	U	I	135,000	01		
RENZONI CHARLES JR & MARY	1214	0240	12-09-2011	U	I	170,500	24		
KERCHER GERALD F EST	1203	0325	09-27-2011	U	I	0	00		
KERCHER GERALD F	0181	0084	12-29-1969	Q	I	0	00		
EXEMPTIONS		Amount		Description		Number		Amount	
Year	Code								
Total		0.00							
ASSESSING NEIGHBORHOOD		B		Tracing		Batch			
Nbrd	Nbrd Name								
0001									
NOTES		WHITE IG DEP=G		10FT RD					
BUILDING PERMIT RECORD		Permit Id	Issue Date	Type	Description	Amount	Insp Date	% Comp	Date Comp
P-21-78	05-18-2021	PL	Plumbing	4,650		100			
Comments		INSTALL WATER LINE FROM							
VISIT / CHANGE HISTORY		Date	Id	Type	Is	Cd	Purpose/Result		
07-19-2017	WD					20	Field Review		
09-13-2012	DM					20	Field Review		
03-27-2012	SBS					03	Callback - 3rd attempt		
03-27-2012	SBS					01	Exterior Inspection Only		
03-27-2012	SBS					02	Callback - 2nd attempt		
05-16-2001	JR					70	Prior Inspection		
Total Appraised Parcel Value						245,730			
PREVIOUS ASSESSMENTS (HISTORY)		Year	Code	Assessed	Year	Code	Assessed		
2021	1-1	47,630	2020	1-1	47,630	4000	1-1	47,630	
	1-3	74,380		1-3	74,380		1-3	74,380	
	1-4	4,660		1-4	4,660		1-4	4,660	
Total		126,670	Total	126,670	Total	126,670	Total	126,670	
This signature acknowledges a visit by a Data Collector or Assessor									
APPRAISED VALUE SUMMARY		Appraised Bldg. Value (Card)		143,240		Appraised Xf (B) Value (Bldg)		0	
		Appraised Ob (B) Value (Bldg)		6,850		Appraised Land Value (Bldg)		95,640	
		Special Land Value		0		Total Appraised Parcel Value		245,730	
		Valuation Method		C					
LAND LINE VALUATION SECTION		Zone	Description	Land Units	Unit Price	Size Adj	Site Index	Cond.	Nbhd.
1	101	Res Dwelling	VR-1	0.260	AC	120,750.00	2.76923	5	1.00
Parcel Total		Land Area		0.26		AC		0.26	
Total Card Land Units		Land Area		0.26		AC		0.26	
LOCATION ADJUSTMENT		Adj Unit P	Land Value						
1	101	367,828.6	95,640						
Total Land Value		95,640							

CONSTRUCTION DETAIL			CONSTRUCTION DETAIL (CONTINUED)										
Element	Cd	Description	Element	Cd	Description								
Style	94	Outbuildings	Bsmt %										
Model	00	Vacant	SF FBM										
Grade:			SF Rec Rm										
Stories			CONDO DATA										
Occupancy			Parcel Id	C	Owne								
Exterior Wall 1			Adjust Type	Code	Description								
Exterior Wall 2			Condo Flr		Factor%								
Roof Structure			Condo Unit										
Roof Cover			COST/MARKET VALUATION										
Interior Wall 1			Building Value New										
Interior Wall 2			Year Built										
Interior Flr 1			Effective Year Built										
Interior Flr 2			Depreciation Code										
Heat Fuel			Remodel Rating										
Heat Type:			Year Remodeled										
AC %			Depreciation %										
Total Bedrooms			Functional Obsol										
Full Bthrms:			External Obsol										
Half Baths:			Trend Factor										
Extra Fixtures			Condition										
Total Rooms:			Condition %										
Bath Style:			Percent Good										
Kitchen Style:			RCNLD										
Num Kitchens			Dep % Ovr										
Fireplace(s)			Dep Ovr Comment										
Extra Opening			Misc Imp Ovr										
Gas Fireplace(s)			Misc Imp Ovr Comment										
% Attic Fin			Cost to Cure Ovr										
LF Dormer			Cost to Cure Ovr Comment										
Foundation			OB - OUTBUILDING & YARD ITEMS (L/X/F - BUILDING/EXTRA FEATURES/B)										
Bsmt Gar(s)			Code	Description	L/B	Units	Unit Price	Yr Bilt	Cond. Cd	% Gd	Grade	Grade Adj.	Appr. Value
Bsmt %													
SF FBM													
BUILDING SUB-AREA SUMMARY SECTION													
Code	Description	Living Area	Floor Area	Eff Area	Unit Ccst	Undeprec Value							
Totl Gross Liv / Lease Area		0	0	0	0	0							



No Sketch

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

4

June 14, 2024

Mr. Paul Goldstein, Moderator
Representative Town Meeting
15 Rope Ferry Road
Waterford, CT 06385

Dear Moderator Goldstein:

At the meeting of the Board of Finance held Wednesday, June 12, 2024, it was voted to recommend to the Representative Town Meeting, to transfer **\$50,000** from **Capital and Non-Recurring line #20523-57838 Pre Emption light repairs** to **Capital and Non-Recurring line #20523-57777 SCBA upgrades**.

I respectfully request you place this item on the agenda of the next meeting of the Representative Town Meeting. Copies of backup justification are attached hereto.

Respectfully submitted,

Glenn Patterson

Glenn Patterson, Chairman
Board of Finance

Enclosure: 0

GP/rjh

Cc: Town Clerk

RECEIVED FOR RECORD
WATERFORD, CT
2024 JUL 23 A 9:24
ATTEST: *David I. Lange*
TOWN CLERK



Office of the Director
Waterford Fire Department
204 Boston Post Road
Waterford CT. 06385

May 8, 2024

First Selectman Rob Brule
15 Rope Ferry Road
Waterford, CT 06385

Re: Request to close CNR 20523-57838 Pre Emption light repairs and reallocate funds for CNR SCBA upgrades line # 20523-57777

On behalf of Waterford Fire Services, I would like to request the closure of CNR 20523-57838 Pre Emption light repairs and reallocate funds for CNR SCBA upgrades line # 20523-57777. The project funds for the Pre-Emption repairs is not adequate for this project and is being evaluated and requoted by vendors to get a better pricing structure for the repairs and a timeline. The SCBA upgrades is a higher priority. We have to replace/upgrade our SCBA bottles and some equipment with this project.

Director of Fire Services,

M. J. H.

Chief, Michael J. Howley

C. C. file

5/21/24, BOS-

6/12/24, BOF-

Reallocate funds
approved

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

5,6

June 14, 2024

Mr. Paul Goldstein, Moderator
Representative Town Meeting
15 Rope Ferry Road
Waterford, CT 06385

Dear Moderator Goldstein:

At the meeting of the Board of Finance held Wednesday, June 12, 2024, it was voted to recommend to the Representative Town Meeting, to transfer **\$91,000** from line **#33720-55854 Leary Basketball Court Rebuild** to line **#33720-55855 Town Hall Basketball Courts** (bringing the total in that line to **\$132,000**).

Line item **#33720-55854 Leary Basketball Court Rebuild** will be closed.

Finally, it was voted to recommend to the RTM, to transfer **\$117,808** from Unassigned Fund Balance of the General Fund to line **#33720-55855 Town Basketball Courts Repairs**.

I respectfully request you place this item on the agenda of the next meeting of the Representative Town Meeting. Copies of backup justification are attached hereto.

Respectfully submitted,

Glenn Patterson

Glenn Patterson, Chairman
Board of Finance

Enclosure: Rec & Parks Town Hall Post Tension Concrete Account Merge and Additional Appropriation

GP/rh

Cc: Town Clerk

RECEIVED FOR RECORD
WATERFORD, CT
2024 JUL 23 A 9:24
ATTEST: *Doreen T. Langer*
TOWN CLERK



TO: Board of Selectmen
FROM: Ryan McNamara, Director of Recreation and Parks
DATE: May 1, 2024
RE: Town Hall Post Tension Concrete Account Merge and Additional Appropriation

I hope this letter finds you well. I am writing to follow up on the request to consolidate capital improvement projects #33720-55854 Leary basketball Court Rebuild (\$91,000) and #33720-55855 Town Hall Basketball Court Repairs (\$41,000) pertaining to the athletic court surfacing, along with an additional appropriation to ensure the completion of this essential project. I am requesting that funds approved in account 33720-55855 (\$41,000) be transferred to account 33720-55854 and then account 33720-55855 be closed.

As you are aware, maintaining our athletic facilities to a high standard is crucial for the well-being and development of our community members, particularly our students and athletes. The current condition of the athletic court surfacing has deteriorated significantly over time, posing safety risks and hindering the quality of sports activities conducted on these courts.

Consolidating the capital improvement projects related to athletic court surfacing will streamline the allocation of resources and enable us to undertake a comprehensive and efficient renovation process. By consolidating these projects, we can maximize cost-effectiveness and minimize disruptions to our athletic programs.

Furthermore, I am requesting an additional appropriation of \$117,808 to the merged account 33720-55854 to ensure that the project can be completed to the desired standard. This additional funding will cover any unforeseen expenses (2% contingency), as well as allow for enhancements that will prolong the lifespan of the surfacing and improve its performance.

- The funding balance once consolidated is \$132,000.
- The recent quote received (attached) reflects a cost of \$244,910.
- We have included a 2% contingency equal to \$4,898 that brings the total request to \$249,808.
- **Total projected cost of \$249,808 - \$132,00 consolidated funding = \$117,808 additional appropriation**

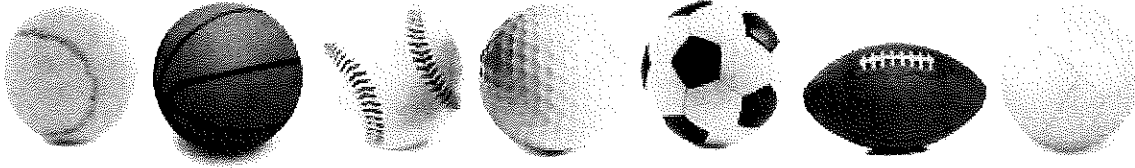
The benefits of investing in our athletic facilities extend beyond providing a safe and conducive environment for sports activities. They also contribute to promoting physical fitness, fostering team spirit, and enhancing the overall well-being of our community members.

I am confident that with your support, we can successfully undertake this capital improvement project and deliver a high-quality athletic facility that meets the needs of our community. I am available to discuss this matter further and provide any additional information you may require.

Thank you for your attention to this request.

5/21/24, BOS - approved

**No Matter
What Your Game,**



**HINDING
HANDLES IT**



If you can play on it, we can build it.

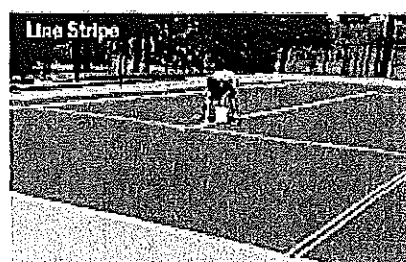
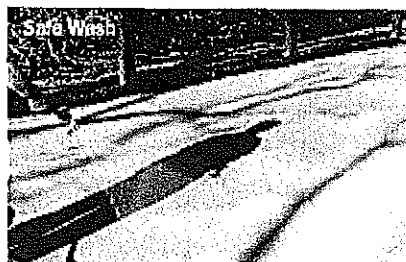
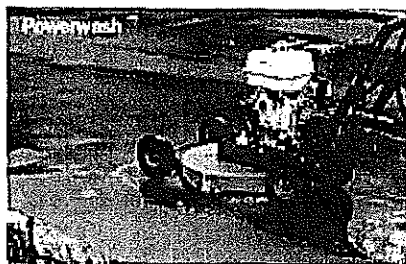
Official 10 and Under Tennis Court Installer

24 Spring Street • West Haven, CT 06516
203-285-3055 • HindingTennis.com



Like us on Facebook

MAINTENANCE



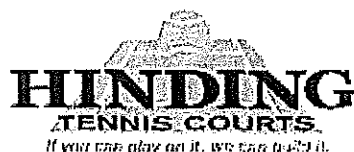
Maintaining your court is one of the most important things you can do to preserve the longevity of its appearance. Like changing the oil in your car every 3,000 miles, properly cleaning and inspecting your court once a year is very critical.

To maximize the useful life of any type of court, we recommend that owners develop and implement a regular schedule of maintenance. Regular inspection and repair of minor irregularities is more cost effective than allowing the court to deteriorate to the point of requiring major repairs.

Our maintenance programs include servicing both All Weather and Har Tru Courts. For all weather courts, we recommend you pressure wash once a year, check for cracks, grease net post cranks, check mesh and tighten fence and install your net. Our Har Tru reconditioning includes removing all the dead material, installing new Har Tru, grooming court, checking fence fabric and tightening, greasing net post cranks and installing your net.



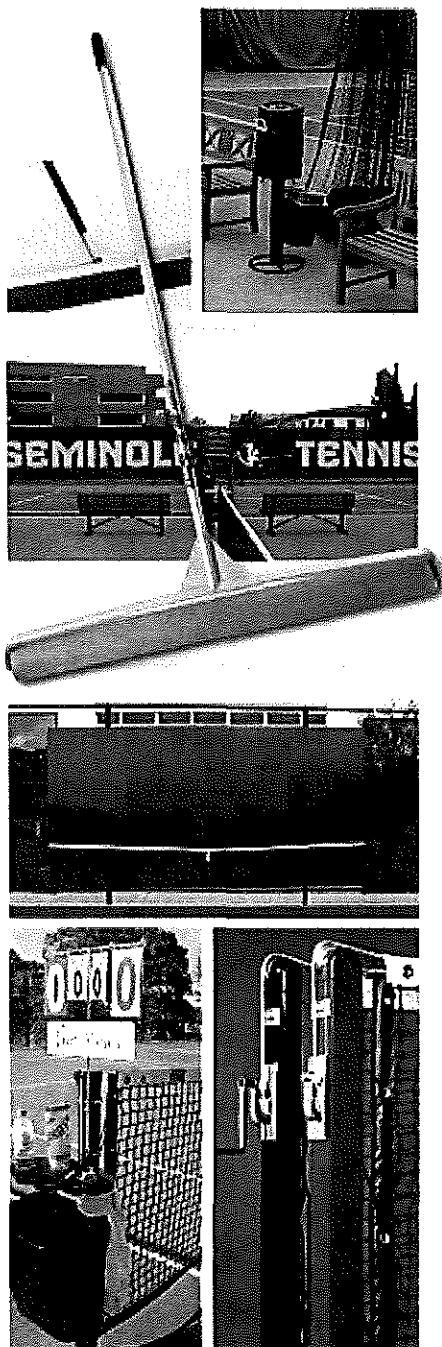
Call us today to inspect your court and for a free non-obligational estimate.



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ACCESSORIES

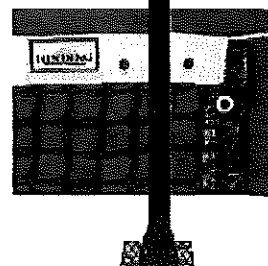
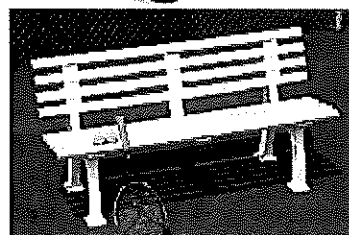
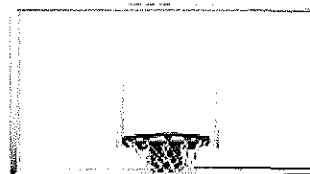
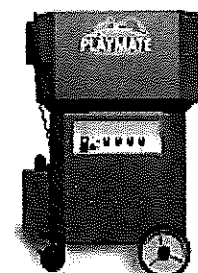


Hinding Tennis is your resource for court equipment and accessories. With close to 20 years of experience in court construction and maintenance, we know what you need to give your game a boost and keep your court in shape. We work with the best suppliers of quality court products. Quality products come from quality manufacturers and we can provide you with a variety of choices to meet your personal preferences.



Fencing, lighting and windscreens, tennis nets, tennis posts and benches. Backboards, score boards, goals, ball machines, roll dries and court brooms

— we've got you covered. Looking for something? Just ask.



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If you can play on it, we can build it.

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BIRDBATHS

LOW SPOTS



"Birdbath" is a term commonly used in the tennis industry to describe a low area on a tennis court that holds water.

More precisely, the American Sports Builders Association (ASBA) defines a birdbath as any area where standing water more than 1/16" (2mm - commonly measured using a nickel) remains after drainage of the area has ceased or after one hour of drying at 70 degrees Fahrenheit in sunlight. Birdbaths delay play on the court after rain and may cause staining and/or peeling of the surface.

Among the causes of birdbaths are:

1. Unsuitable material in the subsoil;
2. Inadequate drainage around the tennis court;
3. Improper slope or grade;
4. Inadequate compaction of the subgrade; or
5. Paving error

Paving and surfacing, even with laser-guided equipment, involves both skill and judgment. The number of variables impacting the paving and surfacing processes makes it unreasonable to expect perfection. Minor depressions in the surface, those less than 1/16" deep or those that drain or dry in under an hour, are considered within tolerance and are acceptable. In a new or recently resurfaced court, however, the contractor should correct birdbaths.

Because site selection, design and construction can involve compromise, even properly designed and constructed courts may develop birdbaths over time. Tennis courts sometimes are built on sites which are reclaimed or which have been deemed unsuitable for other purposes. In such cases, less than ideal subsoil, grade, or drainage conditions may exist. Additionally, over time, new circumstances may arise which lead to settling or drainage problems.

The owner's expectations regarding repair of birdbaths should be based on the nature of the birdbaths that exist to be repaired and the amount of money budgeted for the repair. Owners also should understand that available repair methods and materials are imperfect. Complete removal of standing water may be impossible. Generally the owner should accept that repair of the birdbaths is only a means of reducing the inconvenience they cause and extending the useful life of the court.

The number, size and depth of birdbaths is another consideration. The existence of multiple birdbaths or major depressions of 1/2" or more may indicate more serious problems. Repairing multiple or deeper birdbaths is labor intensive and often results in cosmetic imperfections, which may require resurfacing to correct. The larger the birdbath, the more difficult it can be to repair.

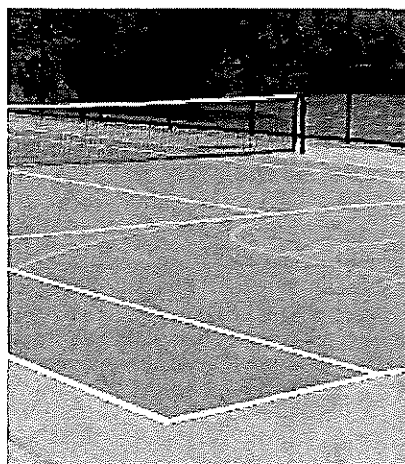
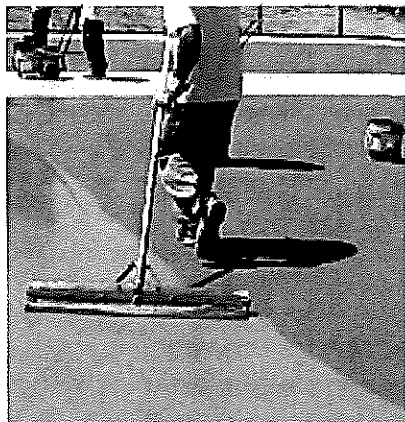
Differences in site, weather and soil conditions require variations in construction and repair methods and materials. Readers are advised to consult a qualified contractor or design professional before undertaking construction or repair of a court. Rev. 11/10



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SQUEEGEE MARKS



Differences in site, weather and soil conditions require variations in construction and repair methods and materials. Readers are advised to consult a qualified contractor or design professional before undertaking construction or repair of a court. Rev. 03/04

Acrylic color surfacing systems are generally applied with a squeegee in multiple coats. Most systems include one or more filler coats, followed by two to three coats of color. Some systems also include texture or cushion coats between the filler and the top coats.

There are several theories regarding the application of color coatings. In any case, coating systems must be applied smoothly to a uniform thickness over the entire court surface. This requires an experienced applicator and careful attention to the technique.

Even when color coatings are applied with care by a skilled operator, some squeegee marks and other slight variations in color and texture are inevitable. This is because the formulation of acrylic causes components to migrate to the edge of the material as it is being applied. As a result, an observer will be able to locate the spot where the acrylic material was poured on the surface, where the squeegee operator turned to make a pass in the opposite direction or where one pass overlapped another. Squeegee marks will be more visible on lighter colors and more common when coatings are applied in hot weather or when they include coarser sand. Humidity, angle of the sun when the acrylic is applied and other factors also may affect frequency and visibility of these marks.

Due to the nature of the material and the human element in tennis court construction, squeegee marks are likely to occur, like marks in newly vacuumed plush carpet or newly mown grass. They will not affect play and will become less visible as the court wears and ages.

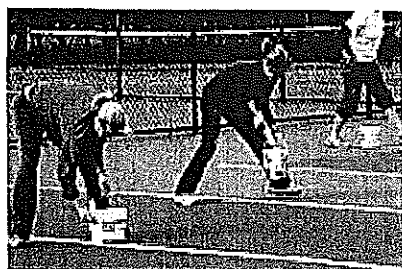
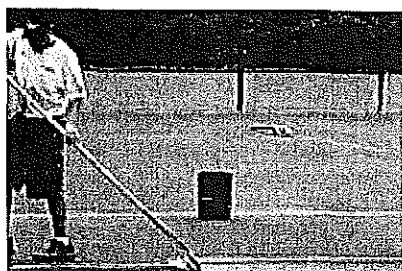
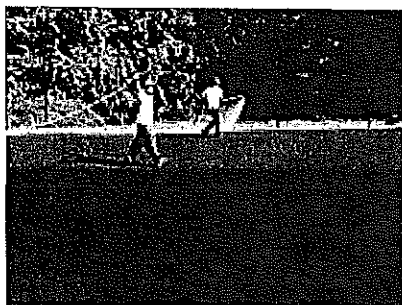
While squeegee marks are within industry standard, more serious flaws - ridges, drips, tool marks, foot prints, bucket marks and areas of excess material - are unacceptable and should be corrected by the surfacing contractor.



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RESURFACING



Court Resurfacing

Since 1994, Hinding Tennis has been building and resurfacing tennis courts throughout the United States and in the Caribbean. With headquarters located in West Haven, Connecticut, Hinding Tennis' major client concentration runs up and down the U.S. East Coast.

Resurfacing your tennis court is important in the overall maintenance, upkeep, playability and longevity of the court. Typically, a tennis court should be resurfaced every 4-7 years. This varies depending upon the surface, weather, amount of play, and preservation of the court. Hinding Tennis offers all types of coating and cushion systems and will give you several resurfacing options to keep your court performing at its highest level of playability.

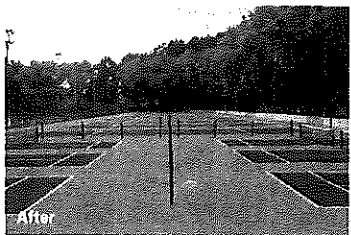
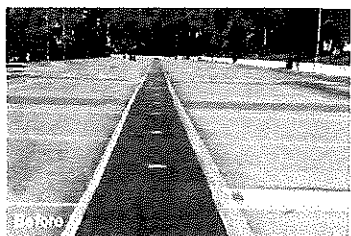
Hinding Tennis resurfaces over 400 courts per year. We retain 90% of our professional workforce yearly, therefore we are not training new court technicians each season. Our quality of workmanship, professionalism and customer service is second to none. Examples of our projects include Chelsea Piers, Stamford CT; U.S. Coast Guard, New London CT; and Match Point Tennis, Brooklyn, NY.



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Official 10 and Under Tennis Court Installer

RITEWAY CRACK REPAIR



The RiteWay Crack Repair System (U.S. Patent No. 7,597,503) utilizes an exclusive technology that allows existing cracks on your court to move without breaking the membrane of this system. Many who have tried other systems have complained about "dead spots," "hollow sounds" and "bubbling."

Although these other systems have proven to keep cracks from coming back, RiteWay Crack Repair not only keeps cracks from coming back, but its exclusive technology does not have any dead spots, hollow sounds or bubbling.

The installation is so unique that many tennis court owners can't believe its proven success until they see it for themselves.

No other overlay system can give you the RiteWay results. We've seen the other systems on the market - some have success, some have failures - but none of them can give the guarantee that RiteWay offers. Our proven success and durability will last much longer than the written guarantee.

When considering your repair options, there's only one question to ask yourself:

Are you repairing cracks the old traditional way, or are you repairing them the RiteWay?



Fix Your Cracks - Do It The RiteWay!

For more information go to www.ritewaytennis.com.

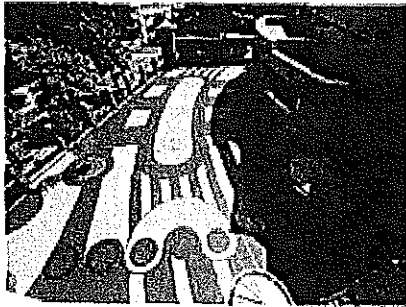
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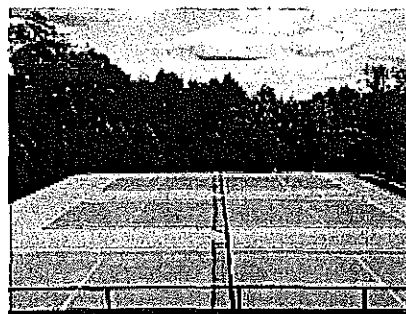
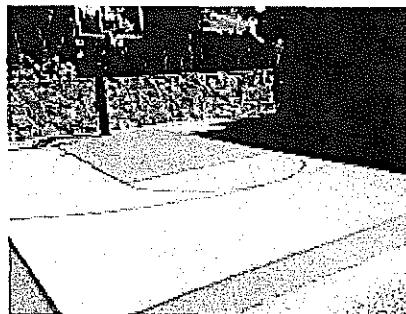
Official 10 and Under Tennis Court Installer

ABOUT US



"Over the years, Hinding Tennis has helped make GRSC a community club with the best hard court surfaces inside and out, as well as junior lines and stand alone courts, outdoor lighting and pickleball courts. They are a great partner in the tennis business."

— Sarah Boane, Owner, Guilford Racquet & Swim Club



Since 1994 the Team at Hinding Tennis, LLC has been building superior Recreational Courts for all types of surfaces. We specialize in Post Tension Concrete Courts and our patented Rubberized Cushion System is a very popular surface among many avid players.

Hinding prides itself on quality workmanship and retains over 90% of its work force each season; our crews are extremely knowledgeable and are some of the most experienced in the business.

From Har Tru to Post Tension Concrete to Tennis and Basketball Courts to Playgrounds and just about anything recreational, we offer only the best products and services. We are actively involved in the ASBA (American Sports Builders Association) and we are constantly on the cutting edge of new technology.

Our reputation speaks for itself and clubs, residential, parks, schools and municipalities count on us everyday.

We can customize any job to any size, any color and any speed. Our customer service and sales representatives are extremely knowledgeable of all types of surfaces, coatings and building new courts. So please call us today for a free analysis of your project.



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SALES TAX WILL BE CHARGED AT 30% OF THE STATE TAX RATE WHEN APPLICABLE TO ACCOUNT FOR TAX ON LABOR. PAYMENT IS EXPECTED UPON TIMELY COMPLETION.

CREDIT CARD PAYMENTS WILL REQUIRE A 2% CREDIT CARD PROCESSING FEE.

Payment Schedule is to be as follows **unless otherwise specified on the contract:**

For jobs priced below a threshold of approximately \$3,000.00 (subject to vary):

100% "Full payment", plus applicable tax on total amount, due upon signing and remittance of forthcoming contract if this estimate is approved, before work can begin. Please be ready to include a payment along with a signed contract.

For jobs priced above a threshold of approximately \$3,000.00 (subject to vary):

50% "Down payment", plus applicable tax on total amount, due upon signing and remittance of forthcoming contract if this estimate is approved, before work can begin. Please be ready to include a payment along with a signed contract.

25% "Good faith payment", considered due the day we begin work on your project.

25% "Remainder payment", considered due the day we end work on your project.

PLEASE NOTE: In the event that payment is not made as specified above, it is agreed that Hinding Tennis, LLC will receive interest at a rate of 1.5% per month on the remaining balance due. In the event that payment is not made as specified, Hinding Tennis, LLC retains the right to halt works until past due payments are made. Payment in full not being made within 60 days of job completion renders any warranties on the job null and void. Above prices are submitted for approval within sixty days and after that time may be revised. We reserve the right to take before, during & after photos of your particular job & use photos for marketing purposes. We will never give out your name or street address without your consent.

SCOPE OF SERVICES RENDERED: Unless otherwise specified, price does not include the following: Plans, Permits, Design, Layout, Engineering, Town Fees, Testing, Drainage or Drainage Issues and repair of areas around the site that may have been damaged or worn out by equipment being carried to and from court. Warranties if any will be noted on specified items.

ACCEPTANCE OF PROPOSAL: Please hit the green accept button and sign your name electronically, if any issues occur please call the office (203-285-3055) or one of the owners directly if someone is not in touch with you shortly and you are intent on proceeding with the work as described. We will provide a contract for you to sign and remit with payment so that we may begin work.

www.HindingTennis.com



POST-TENSIONING
INSTITUTE



Laykold

HINDING PROPOSAL

PROCEDURE TO BE AS FOLLOWS:

Furnish all materials, labor and insurance to perform the Rebuild one existing asphalt basketball court to post tension concrete. court size 70'x125'. Town Hall, 15 Rope Ferry Rd, Waterford, CT, 06385
Specifications of Services to be Provided:

Material Description	Qty	Unit Price	Subtotal
Fence Removal - Fence Removal: Remove and dispose of fence posts, fabric and fence post footings	1	Included	\$0.00
Reclaim - Reclaim existing court	1	\$4,000.00	\$4,000.00
Laser grade - base material and establish 1% pitch East to West.	1	Included	\$0.00
Basketball System - Furnish and install (1) 72" Dominator Hoop.	4	\$4,800.00	\$19,200.00
Post Tension Concrete Court -			
A. Form work will be installed around the entire perimeter of the tennis courts.			
B. New net post sleeves to be set in their own concrete footings.			
C. Two layers of 6 mil poly placed over the entire court area.			
D. Encapsulated Post-tensioning tendons laid out according to PTI specifications.			
E. A 5" thick, 3000 psi concrete slab poured monolithically inside the forms.			
F. Post-tensioning cables stressed according to PTI specifications and procedures.			
G. The concrete surface was checked for flatness, according to the ASBA guidelines. Any deviations will be brought to proper tolerances with 5000 psi epoxy concrete.			
H. Final cable stress, cable ends cut off inside the cone holes, and the holes filled with no-shrink grout.	1	\$192,000.00	\$192,000.00
I. After allowing 30 days for the concrete surface to cure, apply an acid etching solution to abrade the concrete and prepare the surface for subsequent coatings.			
J. Guarantee: Hinding Tennis, LLC will guarantee the post-tensioned slab against structural cracking for a period of ten (10) years from date of install. Hairline cracks (surface cracks not structural as defined above) are not covered. If structural cracks do develop, the contractor will repair the crack as he deems necessary to make the surface playable again. Abuse, neglect, and acts of God are not covered.			
Acid Etch ~ Acid Etch and Pressure Wash the entire court	1	Included	\$0.00
TI-Coat - Apply TI-Coat Epoxy and first coat of Acrylic Resurfacer to the entire court	1	Included	\$0.00
2 Coat Color System - Furnish and Install the 2 coat acrylic color coating system. This system includes one filler coat and one finish coat of color.	1	Included	\$0.00
Basketball Lines Full Court - Layout and Stripe full court basketball lines in accordance to NCAA.	2	\$1,200.00	\$2,400.00
10' Foot Chain Link Fence Installation ~ 10' Foot Chain Link Fence Installation: Furnish and install 10' High 8 gage fuse-bonded chain link fence	166	\$68.00	\$11,288.00
Mobilization and Fuel Surcharge - 4% of total proposal price for Mobilization and 3% of total proposal price for Fuel Surcharge	1	\$16,022.00	\$16,022.00

Pricing as Indicated Below:
Non Prevailing Wage Total: \$244,910.00

PAYMENT SCHEDULE



Hinding Tennis Courts, LLC • 24 Spring Street • West Haven, CT 06516 • p 203-285-3055

Apr 27, 2024

Town of Waterford
Ryan McNamara
15 Rope Ferry Rd, Waterford, CT, 06385
rmcnamara@waterfordct.org

RE: Rebuild one existing asphalt basketball court to post tension concrete. court size 70'x125'

Dear Ryan,

Thank you for considering Hinding Tennis for your recreational needs. It is our goal to provide you with the highest quality sport surfacing products and installation in the industry.

We at Hinding Tennis stand committed to excellence and it is our goal to provide you with the highest quality materials. As a current member of the American Sports Builders Association we are always up to date on the newest innovations and industry trends. Our goal is always to exceed your expectations and let the finished product speak for itself.

We know you have many options when choosing a sport-surfacing contractor, therefore we continually strive to provide the most competitive pricing without compromising the quality or workmanship.

All of us at Hinding Tennis thank you for the opportunity to provide you with this proposal and look forward to working with you in the future.

Sincerely,

Vincent Rapuano
vin@hindingtennis.com

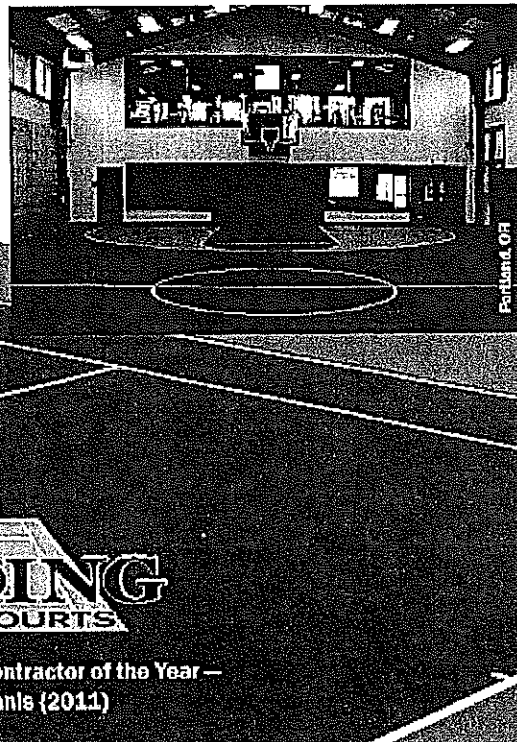
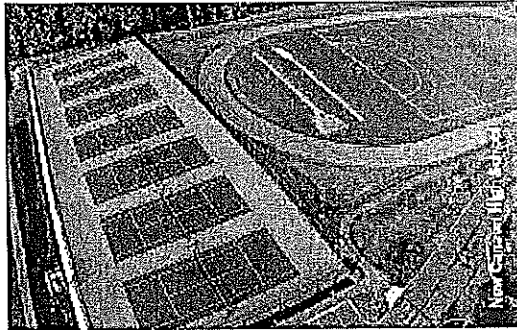
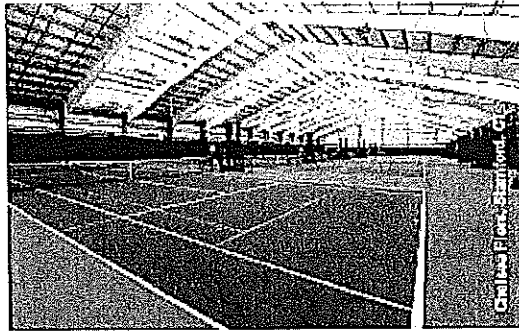


IF YOU CAN
PLAY ON IT,

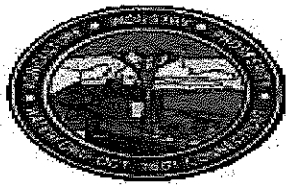


WE CAN
BUILD IT

Durability • Reliability
Playability • Engineered to Last



Tennis Industry Magazine Contractor of the Year —
10 and Under Tennis (2011)



Town of Waterford

Board Book Report

7

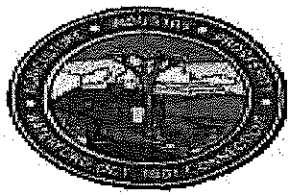
School Building Committee

Basic Information

Type	Committee
Status	Enabled
Visibility	Public

Board Seats

Board Name	Appointed By	First Name	Last Name	Email	Political Party	Calculated Start Date	Calculated End Date	Status
School Building Committee	Representative Town Meeting	David	Sugrue	daviddsugrue@aol.com	Republican	7/1/2019	6/30/2024	Expired
School Building Committee	Board of Education	Deborah	Roselli Kelly	saranjosh@gmail.com	Democrat	7/1/2021	6/30/2026	Active
School Building Committee	Board of Finance	J. Robert	Tuneski	j_robert_tuneski@sbcglobal.net	Republican	7/1/2024	6/30/2025	Active
School Building Committee	Board of Selectmen	James	Norton	jwnor@conncoll.edu	Unaffiliated	7/1/2019	6/30/2024	Expired
School Building Committee	Board of Education	Kathleen	Elbaum	kelbaum@waterfordschools.org	Republican	7/1/2020	6/30/2025	Active
School Building Committee	Representative Town Meeting	Ted	Olynciw	tedolynciw@yahoo.com	Democrat	7/1/2020	6/30/2025	Active
School Building Committee	Representative Town Meeting	Thomas	Dembek	wastreasurer152@outlook.com	Republican	7/1/2022	6/30/2027	Active



Town of Waterford

Board Book Report



8

Senior Citizens' Commission

Basic Information

Type	Commission
Status	Enabled
Visibility	Public

Board Seats

Board Name	First Name	Last Name	Address	Email	Political Party	Calculated Start Date	Calculated End Date	Status
Senior Citizens' Commission						4/4/2022	4/7/2025	Vacant
Senior Citizens' Commission	Anita	Collins	95 Clark Lane Apt. 210	nananeat@atlanticbb.net	Unaffiliated	4/1/2024	4/5/2027	Active
Senior Citizens' Commission	Anne	Darling	132 Shore Road Apt. A	annead0504@yahoo.com	Republican	4/1/2024	4/5/2027	Active
Senior Citizens' Commission	Daniel	Rissi	367 Glenwood Avenue Ext.	didr2@hotmail.com	Democrat	4/3/2023	4/6/2026	Active
Senior Citizens' Commission	Dina	Lopes	82 Longview Street Apt. 9	winkifur@aol.com	Democrat	4/3/2023	4/6/2026	Active
Senior Citizens' Commission	Joyce	Vlaun	12 Wallace Street	joyce_m_vlaun@sbcglobal.net	Democrat	4/4/2022	4/7/2025	Active
Senior Citizens' Commission	Richard	Beaney	33 Greentree Dr	rbeans@snet.net	Unaffiliated	4/4/2022	4/7/2025	Active
Senior Citizens' Commission	Susan	Marelli	11 Westwood Dr	nantucketsusan1@gmail.com	Unaffiliated	4/1/2024	4/5/2027	Active

WATERFORD DEMOCRATIC TOWN COMMITTEE

10 Clark Place • Quaker Hill, CT • 06375

July 18, 2024

Dave Campo
Town Clerk
15 Rope Ferry Rd
Waterford, CT 06385

RE: Senior Citizens Commission

Dear Mr. Campo,

On behalf of the Waterford Democratic Town Committee, I offer this letter of support for **Thomas Kennedy** for appointment on the Senior Citizens Commission to fill the vacancy that ends on 4/7/2025 that Kathleen McNamara previously held. His contact information is as follows:

Thomas Kennedy
105 Boston Post Road, unit 315
Waterford, CT 06385
(860) 597-1311
jkkennedy2@yahoo.com

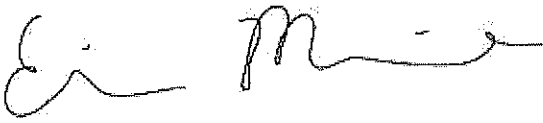
A member of the over 55 community in Victoria Gardens, Thomas has spent the last four years enjoying all that Waterford has to offer. He and his wife, Joann, have spent a great deal of time at the Senior Center since moving here. They have prioritized getting to know other members of the senior community through luncheons, pickleball, bingo and more. Thomas has also been contributing his time baking at the Center and appreciates how kind the folks who run programming are. He is seeking the opportunity to further involve himself in the senior community and hopes to do so through this appointed position.

The DTC believes that he would be an engaged and thoughtful participant in the Commission's deliberations. We strongly recommend that **Thomas Kennedy** is appointed to the Senior Citizens Commission.

Thank you for your consideration of this matter.

Sincerely,

RECEIVED FOR RECORD
WATERFORD, CT
2024 JUL 19 1A 8:53
ATTEST: *Dave Campo*
TOWN CLERK

A handwritten signature in black ink, appearing to read 'Erin McBride'. The signature is fluid and cursive, with the first name 'Erin' and last name 'McBride' clearly distinguishable.

Erin McBride
Chair, Waterford DTC

Paul Goldstein
RTM Moderator

Thomas Kennedy
105 Boston Post Rd.
UNIT 315
Waterford, Ct

Dear Mr Goldstein,

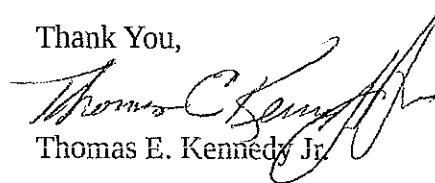
My name is Tom Kennedy. I am a spry 73 years old. I live with my lovely wife, Joann, in an over 55 community nestled in Waterford named Victoria Gardens. My wife and I have lived in various towns and cities in Connecticut our entire lives, and the last four right here in Waterford.

It took awhile for things to normalize, having moved here in the heart of a pandemic, but at about the one year anniversary of our move, things began to move again. The senior center opened its doors, and cautiously headed towards normal. Joann and I began booking bustrips, coming to luncheons, playing bingo, pickleball, cornhole, and getting to know our senior community.

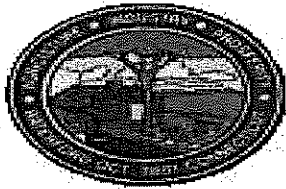
I was soon trying to contribute my baking skills to the center. I enjoy being able to contribute to the variety of services this place provides for its well-seasoned citizens, and the dedicated folks running these programs are nothing less than inspiring. They are caring and patient, and totally dedicated to making life better for all the seniors who take advantage of their many fine offerings. I find myself wanting to take a more active roll in helping to make things better. I believe that a purposeful life is a happy life and that nothing is more fulfilling than helping others. I would like to be concidered for appointment on the Senior Services Commission when the next vacancy occurs.

I will finally add that I am registered as a Democrat, but consider myself able to have a discerning brain able to separate the meaningful from the garbage, and I find trouble with both the extreme left and the extreme right.

Thank You,


Thomas E. Kennedy Jr.

RECEIVED FOR RECORD
WATERFORD, CT
2024 MAY 29 P 1:45
ATTEST 
TOWN CLERK



Town of Waterford

Board Book Report



9

Utility Commission

Basic Information	
Type	Commission
Status	Enabled
Visibility	Public

Board Seats

Board Name	First Name	Last Name	Address (cont.)	Political Party	Calculated Start Date	Calculated End Date	Status
Utility Commission	Kenneth	Kirkman		Republican	4/1/2023	3/31/2027	Active
Utility Commission	Raymond	Valentini		Democrat	4/1/2021	3/31/2025	Active
Utility Commission	Rodney	Pinkham		Republican	4/1/2021	3/31/2025	Active
Utility Commission	Stephen	Negri		Democrat	4/1/2023	3/31/2027	Active
Utility Commission	Thomas	Dembek		Republican	4/1/2021	3/31/2025	Active

WATERFORD DEMOCRATIC TOWN COMMITTEE

10 Clark Place • Quaker Hill, CT • 06375

July 22, 2024

Paul Goldstein
Moderator, RTM
15 Rope Ferry Rd
Waterford, CT 06385

RE: Utility Commission Appointment

Dear Moderator Goldstein,

On behalf of the Waterford Democratic Town Committee, I offer this letter of support for the nomination of **Jerry Porter** for appointment as a member of the Utility Commission for the term that runs from 4/1/23 to 3/31/27 to fill the vacancy created with the resignation of Stephen Negri. His contact information is as follows:

Jerry Porter
19 East Neck Road
Waterford, CT 06385
biddeford5@yahoo.com
(860) 437-1751

A highly knowledgeable professional with over 40 years of relevant work experience, Jerry would bring a unique and impactful perspective to the Utility Commission. His background includes executing complex supply chains, distribution and transportation operations, logistics strategies and process improvements for industry-leading organizations. Jerry would be eager to bring his skills and expertise to the Commission and serve the town of Waterford in this capacity. He is more than qualified to serve in this role and hopes the RTM agrees that he will be an asset on the Commission. We strongly recommend that the RTM appoint Jerry Porter to the Utility Commission and are confident he would prove to be a productive member, if granted the opportunity to serve in this new capacity.

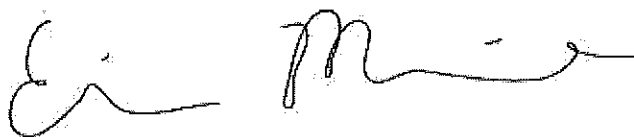
Thank you for your consideration of this matter.

Sincerely,

RECEIVED FOR RECORD
WATERFORD, CT
2024 JUL 24 1 P 1:03
ATTEST: *David I. Sawyer*
TOWN CLERK

Erin McBride

Chair, Waterford DTC

A handwritten signature in black ink, consisting of a stylized 'E' followed by 'McBride'.

JERRY PORTER

biddeford5@yahoo.com • (860) 437-1751
19 East Neck Road • Waterford, CT 06385

SUMMARY

Highly accomplished professional with 40 years and a unique breadth of experience in executing complex supply chains, distribution and transportation operations, logistics strategies and process improvements for industry-leading organizations. Responsible for the conceptualization and development of industry-leading grocery and small package delivery networks and processes driving customer satisfaction and competitive advantage. Skilled team leader and innovator with success implementing innovative solutions to enhance performance, streamline operations, and drive profitable growth across a wide spectrum of global retail, grocery and consumer product supply chains. Adept at building and promoting cooperative internal and customer relationships, enhancing process and procedural efficiencies, and spearheading long-term company success via a practical understanding of complex, time-sensitive operations.

AREAS OF EXPERTISE

Supply Chain Management – Integrated Global Logistics – Reverse Logistics - Network Modeling – Warehouse Automation & WMS - Mode & Route Optimization - Project Management – Business & Product Development - 3PL Management – Small Package and Grocery Home Delivery – Process Improvement – Fulfillment Center Operations – Capital Budgeting – HR Management – Team Leadership

PROFESSIONAL EXPERIENCE

SENDEX TECHNOLOGY, LLC

2021 to Present

CHIEF OPERATIONS OFFICER & PARTNER

Responsible for day-to-day operations, capital budgeting, vendor management, accounts receivable and payable, all HR management functions for this “Last Mile” logistics software startup.

PIERBRIDGE, INC. (WiseTechGlobal)

2017 to 2021

SENIOR PROJECT MANAGER

Responsible for all project implementation management and reporting activities, customer management, for this Small Package logistics software provider delivering custom rating, routing, and tracking capabilities to e-commerce, government, healthcare, pharma and manufacturing customers.

WAKEFERN CORPORATION

2016 to 2017

MANAGER, HOME DELIVERY OPERATIONS

Responsible for the development and implementation of the corporation’s grocery home delivery solution across eight states and 350 locations, including customer-facing content, delivery pricing strategies, as well as in-store and delivery network operations. Thought leader behind the rollout of new delivery packaging concepts, specially designed delivery van concepts, route management and density development strategies. Have initiated programs to take the service beyond grocery delivery by leveraging the chain’s in-store dietician and nutritionist staff together with customer-level information to develop make-at-home recipes for ingredient fulfillment and delivery driven by unique shopper purchase history and profile preferences.

AMAZON FULFILLMENT

2005 to 2016

OPERATIONS MANAGER, FULFILLMENT CENTER

Manage the Inbound and Outbound night shift operations in a new KIVA-sortable fulfillment center employing in excess of 50 managers and 1000 Amazon Associates. Ran the best performing shift in the best performing Kiva sortable building in the Amazon network during Peak 2015. Responsible for receiving inbound freight within FIFO, processing and preparing inventory for acceptance into Amazon’s inventory management system, stowing product into Amazon’s unique robotic highly distributed automated retrieval storage PODs, outbound order picking queue management, packing operations, shipment processing and outbound transportation management. Leadership role in driving productivity metrics, building a safety culture, and developing first tier managers and hourly Associates for promotion to support rapid growth. ShipDock and Outbound Subject Matter Expert for the Fulfillment Center, with additional responsibilities promoting building safety, trailer yard audit and organization, shift planning tool development and standardization.

YUSEN LOGISTICS (AMERICAS)

2001 to 2005

A global leader in logistics, freight forwarding, and supply chain design and execution.

DIRECTOR, SUPPLY CHAIN SOLUTIONS

Manage projects and teams in connection with rollout of global mixed-mode logistics solutions. Model, develop and implement forward and reverse logistics solutions in support of new sales pursuits and ongoing value creation within existing customer base, concentrating on mass and specialty retail and apparel; pharma and automotive assembly industry verticals, transloading, merge-in- transit, network modeling, warehouse siting and design, and high-speed, ocean-to-ground, delayed allocation products. Execute global project cargo initiative, leveraging breadth of Yusen and NYK assets and capabilities. Drive fee-for-service consulting engagement with \$17B diversified US manufacturing conglomerate.

JERRY PORTER

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- Spearheaded product development initiative capitalizing on broad customer success to develop core of replicable DC bypass, merge-in-transit, sto-flo and transload logistics products.
- Developed and implemented seasonal DC-bypass programs for chain retail and pharmacy stores
- Wide range of customer network analyses, implementations and change management customer engagements
- Led development of hi-speed automation and pick-to-voice hi-volume retail crossdock operations in Asia and N. America

FEDEX GROUND

1992 to 2001

Industry-leading provider of ground small package shipping services.

SENIOR MANAGER, NEW SERVICES

Directed multi-modal logistics strategy and execution group. Developed cross-functional and cross-company business and logistics services from concept through planning and implementation.

Drove \$190M acquisition of FedEx's fastest growing new network dedicated to unique residential delivery market. Led inbound ocean-to-ground small package, TL, and LTL DC bypass venture with best-in-class container line for cargo from global origins; reduced landed costs by 30%, distribution center dependence, redundant transportation, and door-to-door transit times while consistently achieving 99%+ on-time service and driving incremental VAS revenue with improved per package yields of 75%+.

- Conceptualized and brought to market an innovative method to achieve overnight small package transit times; shaved 6 hours off operating standards between 2 major metros and achieved 98%+ OTS and market share gains in overnight package and temperature controlled segments.
- Coordinated original Parcel Direct acquisition and SmartPost business plan development and related build vs. buy due diligence, launching successful expansion into USPS destination-entry residential market and achieving profitability inside of 2 years and with increased ADV from 290K/day to 3mm/day since acquisition

Completed analysis, development, and implementation of international postal agreement, achieving transit time reductions in excess of 1 day with improved parcel visibility. Expanded internal product quality index within operating structure, reducing allowed exceptions and providing uniform performance measure across all regions and facilities.

- Developed innovative van check-in and appointment delivery tracking procedures at low cost; reduced time, required manning, and associated error rate in logging undelivered packages.
- Inspired and led international lane improvement initiative, spawning renewed company-wide focus on North American network transit time improvements; effectively reduced transit times and cost.
- Received FedEx Ground 5-Star, FedEx Ground Top 100 Managers, and FedEx Services Rising Star Awards.

PRIOR EXPERIENCE

GENCO SUPPLY CHAIN SOLUTIONS

Industry leader in delivering product lifecycle supply chain solutions designed to maximize value and reduce costs.

DIRECTOR, SOLUTIONS DESIGN

TIPPINS COMPANIES

Steel mill design and construction engineering firm.

MANAGER, FINANCE AND CREDIT

NATIONAL CITY BANK CORPORATION

VICE PRESIDENT & COMMERCIAL LOAN WORKOUT OFFICER

MELLON BANK CORPORATION

OIL & GAS SPECIALIST – ASSISTANT VICE PRESIDENT & COMMERCIAL LOAN OFFICER

CHEVRON CORPORATION

Drill Rig Tool Pusher

EDUCATION

MBA, Finance & Accounting; MS, Petroleum Geology – Cornell University – Ithaca, NY

Bachelor of Arts in Political Science – Connecticut College – New London, CT

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Special Studies in Natural Gas Pricing Policy ~ Harvard University