

**SECT COUNCIL OF GOVERNMENTS
(SCCOG)**



TOWN OF WATERFORD
15 Rope Ferry Road
Waterford, CT 06385
860-442-0553

SOCIAL SERVICES GRANT FUNDING REQUEST

ORGANIZATION NAME: Southeastern CT Council of Governments

REQUEST DATE (FISCAL YEAR): FY 2024

REQUESTED AMOUNT: 10764

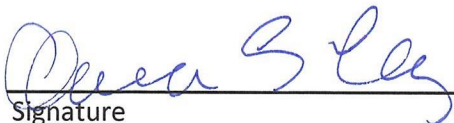
BENEFIT STATEMENT (Describe how these funds will be used)

Funds will be used to support SCCOG's provision of regional and inter-municipal coordination
as well as direct techical assistance to the Town of Waterford as needed, which often
includes technical assistace to the Office of the First Selectman, Planning and Development,
and Grants.

Per Town of Waterford Budget Guidelines: please attach a certified audit report of all funds appropriated during the last completed fiscal year to your funding request.

DECLARATION

I, the requester, understand that I am requesting public funds from the Town of Waterford.
I declare that this request does not pose any potential conflict with the Town of Waterford
and I will provide any documentation requested by the Town of Waterford to authorize
funding this request or review the appropriateness of the request.


Signature

12/5/22
Date

SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS

5 Connecticut Avenue, Norwich, Connecticut 06360
(860) 889-2324/Fax: (860) 889-1222/Email: office@seccog.org

December 5, 2022

Mr. Rob Brule, First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Dear Mr. Brule:

SUBJECT: SCCOG Municipal Dues

At its upcoming annual meeting on December 21st, the Southeastern Connecticut Council of Governments will adopt a schedule of municipal dues for FY 24. The proposed municipal dues are based on a rate of \$0.55 per capita, using preliminary 2020 U.S. Census population data. Based on these actions, the membership dues for the Council for FY 2024 from Waterford will be \$10,764, as they have been for FY 23. An invoice for FY 24 dues will be sent to you in July.

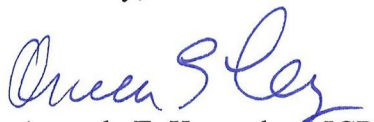
Please note that we are not requesting additional ARPA Funding this coming year. In January, I will send you a copy of the adopted FY 24 budget as well as an annual report for FY22.

As requested, we are providing the following information to Waterford's Finance Department:

- Cover letter requesting funding, Most recent annual report, Most recent audit is available at seccog.org/audits-annual-reports, List of municipalities providing funding to SCCOG, Copy of current year budget, Budget vs YTD Expenditures, Proposed FY 24 budget
- Number of Staff: 8 full time plus 1 p/t and consultants. Personnel costs \$1.2 million FY 23.
- Number of Waterfront residents served: N/A.
- United Way Funding: \$0.

Thank you for your support. I look forward to working with you on important regional matters during the year ahead.

Sincerely,


Amanda E. Kennedy, AICP
Executive Director

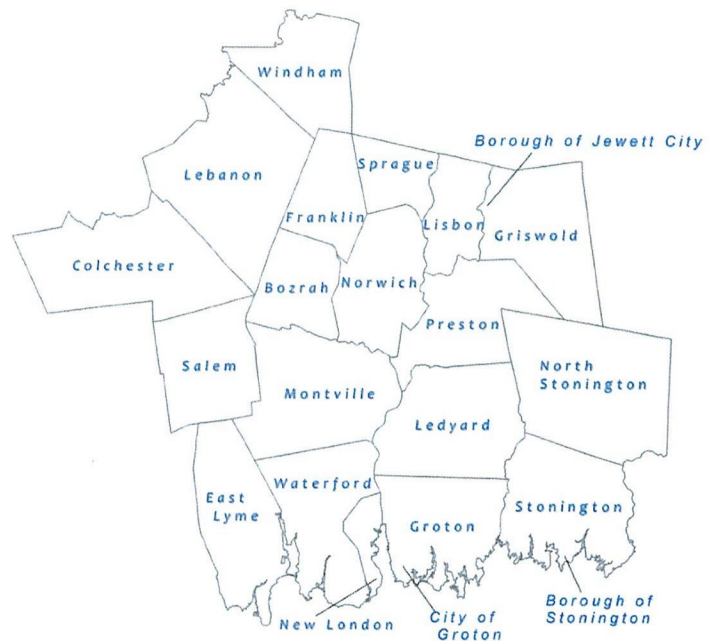
cc: Kimberly Allen, Director of Finance (w/attachments)

Member Municipalities: Bozrah * Colchester * East Lyme * Franklin * Griswold * Borough of Jewett City * City of Groton * Town of Groton * Lebanon * Ledyard * Lisbon * Montville * New London * North Stonington * Norwich * Preston * Salem * Sprague * Stonington * Stonington Borough * Waterford * Windham

*If language assistance is needed, please contact SCCOG at 860-889-2324, office@seccog.org
Si necesita asistencia lingüística, por favor comuníquese a 860-889-2324, office@seccog.org
如果您需要语言帮助, 请致电 860-889-2324 或发送电子邮件至 office@seccog.org.*

The Southeastern Connecticut Council of Governments (SCCOG) is one of nine regional councils of governments in Connecticut, formed and operating under the provisions of Sections 4-124i through 4-124p of the Connecticut General Statutes. The Council's mission is to provide a structure for intergovernmental cooperation for a wide range of issues facing southeastern Connecticut. Its predecessor, the Southeastern Connecticut Regional Planning Agency, was first established in January 1961. This annual report reviews SCCOG activities during the fiscal year (FY) ending June 30, 2021. For the latest news from SCCOG, visit us on the web at www.seccog.org or on Facebook ([SeCTCOG](https://www.facebook.com/SeCTCOG)).

Municipal chief elected officials from SCCOG's 22 member municipalities serve as SCCOG's policy board. The Council's bylaws provide for participation on a non-voting basis by representatives from the Mashantucket Pequot and Mohegan tribes, Naval Submarine Base New London, and U.S. Coast Guard Academy.



TRANSPORTATION

SCCOG is the state-designated Metropolitan Planning Organization (MPO) for the purposes of carrying out the regional transportation system planning and programming required under the Federal Transportation Act Fixing America's Surface Transportation Act (FAST ACT). In 2012, the SCCOG region was designated a Transportation Management Area (TMA) because its urbanized area has a population greater than 200,000, requiring SCCOG to establish a Congestion Management Process (CMP). The SCCOG successfully completed a Transportation Management Area Planning Certification Review by the Federal Highway and Federal Transit Administrations in the fall of 2020.

Major transportation tasks include the regional transportation plan; data collection and analysis; Transportation Improvement Program (TIP) development and activities related to meeting the requirements of the Clean Air Act Amendments; technical assistance to municipalities; public information; and participation with CTDOT in a variety of projects. Other tasks include further development of the Council's Geographic Information System capability (GIS); a comprehensive regional survey of local land use; and special studies as needed. Since 2014, SCCOG has received funding from

CTDOT to administer and manage the Local Transportation Capital Improvement Program (LOTICIP) in the region.

Metropolitan Transportation Plan: (MTP): SCCOG amended its 2019-2045 MTP to include additional projects for potential earmark funds.

Transportation Improvement Program (TIP): In FY 2021, SCCOG approved 42 amendments and 29 actions to the region's TIP, approved the FY 2021-2024 TIP, and endorsed the FY 2021-2024 State Transportation Improvement Program.

Regional Bike and Pedestrian Plan: Implementation of SCCOG's 2019 Regional Bike and Pedestrian Plan continued, with activities including the preparation of Bicycle Facility Planning Study for Route 2 in North Stonington and technical assistance to the Bike Groton group. SCCOG also responded to a request for information from CT DOT planning regarding local bicycle plans and data. SCCOG's most recent UPWP includes staff time to plan for the proposed Eastern Shoreline Path.

Local Transportation Capital Improvements Program (LOTICIP): This state grant program funds improvements to local roads. Five projects are completed, seven are in development, and four are currently in construction (New London, Norwich, Groton, and Waterford).

Transportation Alternatives Program (TAP): This program is funding two improvement projects in the region: the City of New London's project on William Street to enhance bicycle and pedestrian conditions (under construction), and the City of Norwich's improvements to New London Turnpike (currently in design).

Corridor Analyses: With funding from CTDOT, SCCOG is assisting two of its municipalities with corridor studies, for Route 32 in New London and Route 161 in East Lyme, and completed a multi-use path feasibility study along the Route 2 corridor in North Stonington.

Enhanced Mobility (Section 5310 Van Purchases): SCCOG coordinates the region's applications for federal funding to address special transportation needs. During FY 2021, funds were awarded for six accessible vehicles for six applicants (Easter Seals Capital Region & Eastern Connecticut, Inc., The Arc of Eastern Connecticut, Ledyard, Colchester, Griswold, and Waterford, and for ECTC's Mobility Project and Voucher Program. SCCOG assisted applicants for FY 22 funding.

Transportation Safety Program: SCCOG adopted a Regional Transportation Safety Plan in January 2021.

REGIONAL PLANNING AND COORDINATION

COVID-19 Response: SCCOG staff continued to assist member municipalities in responding to the COVID-19 public health crisis throughout FY 2021. Activities included convening regular special meetings with the region's municipal CEOs and health district directors to transmit current information and public health guidance, and regularly compiling information from member municipalities to enable consistency in COVID protocols. SCCOG continued to support Connecticut's Executive Branch agencies, particularly DEMHS, in coordinating a Regional Recovery Steering Committee and associated working groups, at the request of the Office of the Governor. SCCOG staff also attended weekly COVID response calls convened by the Departments of Agriculture and Department of Aging and Disability Services. In response to the COVID-19 pandemic, SCCOG

expanded its capacity to conduct virtual and hybrid meetings and provided guidance to member municipalities in complying with changing protocols for public meetings.

Regional Planning: Implementation of SCCOG's 2017 Regional Plan of Conservation and Development (RPOCD) continued this past fiscal year. The RPOCD recommends a number of strategies and specific activities that are being implemented via our hazard mitigation planning, shared services coordination, housing planning, planner and commissioner training, transportation planning and regional economic development activities discussed in this report. SCCOG encourages partner requests for state or federal funding to include statements of how proposed activities relate to regional goals established in the RPOCD and has assisted municipal staff in preparing this information.

Military/Community Planning: SCCOG staff continues to work with SUBASE New London and its neighboring municipalities to identify and resolve potential use conflicts. In 2020, SCCOG received its third grant from the Department of Defense Office of Local Defense Community Cooperation (formerly OEA), to address parking issues in the vicinity of Electric Boat in the City of Groton. That project commenced in late 2020 and is expected to be completed in 2022.

Hazard Mitigation – Community Rating System Assistance: Municipalities must have a FEMA-approved hazard mitigation plan in order to receive certain federal funding for disaster planning and hazard mitigation projects. SCCOG satisfies this requirement for its member municipalities through its development of regional hazard mitigation plans. SCCOG has applied for a FEMA Building Resilient Infrastructure and Communities (BRIC) grant to update its hazard mitigation plan in 2022.

Housing/SECHA: SCCOG and its staff continue to support the work of the Southeastern Connecticut Housing Alliance (SECHA) and to provide technical assistance in housing planning and implementation to its member municipalities. In FY 2021, SCCOG staff assisted municipalities in obtaining technical assistance grants to prepare Affordable Housing Plans, and worked with six municipalities to prepare plans.

Planning and Zoning Reviews: Connecticut General Statutes require that municipalities advise Councils of Governments of certain changes to zoning or subdivision regulations to allow COGs to assess potential intermunicipal impacts. During the past FY, SCCOG staff

reviewed and responded to 55 municipal referrals.

Water: Members of the Eastern Connecticut Water Utility Coordinating Committee (WUCC) attended statewide coordination meetings. SCCOG staff has been strongly involved with the State WUCC's Interconnections/Regionalization Workgroup.

Stormwater: SCCOG continues to assist the regional stormwater collaborative administered by the Eastern Connecticut Conservation District.

Wastewater Management: In June 2019, SCCOG completed a Regional Wastewater Management Plan, the first in the region since the late 1960s. SCCOG staff have kept in contact with local wastewater staff to push forward projects identified in the plan.

Municipal Planner and Commissioner Training: SCCOG holds quarterly meetings of the Regional Planning Commission (RPC), consisting of representatives of each of our member municipalities' planning commissions. In FY 2021, SCCOG staff facilitated virtual meetings with the RPC with the primary topic of discussing how individual municipalities were responding to the COVID-19 pandemic. SCCOG continued to work towards the goal of educating regional commissioners and planners. The training video series started in the previous fiscal year was expanded with the addition of a dedicated Zoning Board of Appeals video.

Technical Planning Assistance to Municipalities: SCCOG provides municipal planning, zoning, and/or Inland Wetlands services to Bozrah, Franklin, Salem, Sprague, and Lisbon under seven contracts.

Fiscal Impacts of Development: SCCOG assisted municipalities with the use of the Fiscal Impact Analysis tool developed in 2019.

Human Services Coordination: SCCOG's Regional Human Services Coordinating Council (RHSCC) brings together representatives from the region's human service network and SCCOG chief elected officials to coordinate activities and to discuss matters of mutual concern. SCCOG completed an analysis of opportunities for shared services and regional collaboration among human services providers in 2020 and continues working on implementation, most recently supporting the development of a volunteer/board recruitment and training program.

Emergency Management Planning: SCCOG serves as the fiduciary for the Division of Emergency Manage-

ment and Homeland Security (DEMHS) Region 4 Regional Emergency Planning Team (REPT). In FY 2021, the REPT and its REPT Steering Committee approved a \$385,659 budget for equipment and training and administered six other ongoing emergency management grants during the past fiscal year.

Legislative Activity: SCCOG's 2020 and 2021 legislative agendas included proposals to stabilize education costs, reduce municipal waste management costs, authorize municipal stormwater authorities, and enable online gaming.

Municipal Shared Services: SCCOG continues to implement the recommendations of SCCOG's 2018 municipal shared services study. In Fiscal Year 2021, SCCOG worked with its member municipalities to explore developing regional resources to address continued and emerging needs for qualified Building Services, Zoning Enforcement, and Inland Wetlands personnel. As a result, SCCOG contracted with a part-time Building Inspector to provide these services to two member municipalities. In addition, 13 of SCCOG's 22 member municipalities participated in CRCOG's Capitol Region Purchasing Council during the year.

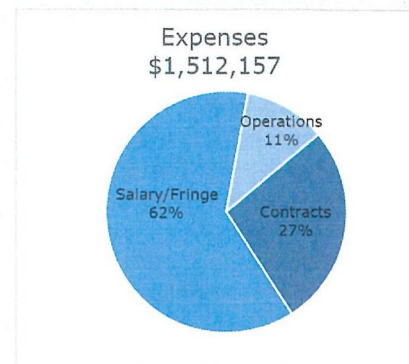
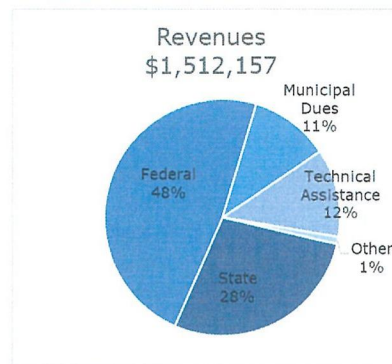
Regional Geographic Information Systems: SCCOG maintains regional GIS and property information systems originally developed with OPM grant funding. SCCOG also collects municipal parcel data and transmits it to OPM, in compliance with PA 18-175.

Sustainable CT: SCCOG staff worked with the Towns of Sprague and Lisbon to submit applications for federal funding under EPA's Community-Wide Assessment Grant program.

2020 Census Participation: In FY 2021, the Southeastern Connecticut Council of Governments worked with its municipalities to support a complete count in the 2020 Decennial Census and tracked the release of Census results.

Other Regional Partnerships: During the fiscal year, SCCOG staff participated in or supported efforts of other regional initiatives and organizations in southeastern Connecticut, including the Thames River Heritage Park Foundation, the Southeastern Connecticut Enterprise Region (seCTer), the Eastern Connecticut Workforce Investment Board (EWIB), the Emergency Food and Shelter Program (EFSP), the Eastern Connecticut Health Collaborative and the Health Improvement Collaborative of Southeastern Connecticut.

During FY 2021, the Council operated its program with a combination of funds from a variety of sources: municipal member dues, Federal grants and programs, State grants and programs, fee-for-service technical assistance, and miscellaneous other sources. Member municipalities contributed toward the support of the Council at the per capita rate of \$0.55. The charts to the right summarize revenues and expenditures during the fiscal year.



Copies of the FY 2021 independent audit by Hoyt, Filippetti & Malaghan, LLC are available for review at the SCCOG office and at www.seccog.org.

SCCOG MEMBERS

Bozrah: Glenn Planka	Lebanon: Kevin Cwikla	Preston: Sandra Allyn-Gauthier	Affiliate Members:
Colchester: Andreas Biskibos	Ledyard: Fred Allyn, III (Chairman)	Salem: Ed Chmielewski	Mashantucket Pequot Tribe: Rodney Butler Robert Hayward (Alt)
East Lyme: Kevin Seery	Lisbon: Tom Sparkman	Sprague: Cheryl Allen Blanchard	Mohegan Tribe: James Gessner, Jr. Chuck Bunnell (Alt)
Franklin: Charles Grant	Montville: Ron McDaniel	Borough of Stonington: Jeffrey Callahan	U.S. Naval Submarine Base: CAPT Ken Curtin Steve Sadlowski (Alt)
Griswold: Dana Bennett	New London: Michael Passero	Town of Stonington: Danielle Chesebrough	U.S. Coast Guard Academy: RADM William Kelly LCDR Samuel Andriessen (Alt)
Borough of Jewett City: Timothy Sharkey	North Stonington: Robert Carlson	Waterford: Rob Brule	
City of Groton: Keith Hedrick	Norwich: Peter Nystrom John Salomone (Alt)	Windham: Thomas DeVivo Jim Rivers (Alt)	
Town of Groton: Patrice Granatosky John Burt (Alt)			

SCCOG STAFF

James S. Butler, AICP Executive Director	Sam Alexander, AICP Planner III	Wendy Ledair Office Manager	Phil Chester, AICP Contract Planner
Amanda Kennedy, AICP Deputy Director/ Dir. of Special Projects	Jenna Albers Planner II	Liz Crutcher GIS Coordinator	Michael J. Murphy, AICP Contract Planner
Katherine Rattan, AICP Planner III/ Transportation Program Manager	Justin LaFountain Planner II		Tom Weber Contract Building Official
	Carly Holzschuh, AICP Planner II		

TABLE 4
SCHEDULE OF MUNICIPAL CONTRIBUTIONS
1 JULY 2023 - 30 JUNE 2024
Southeastern Connecticut Council of Governments
Adopted:

Municipality	Contribution Amount	Date Received
Bozrah	\$1,336	
Colchester	\$8,555	
East Lyme	\$10,281	
Franklin	\$1,025	
Griswold	\$4,441	
Groton City	\$5,163	
Groton Town	\$15,963	
Jewett City	\$1,830	
Lebanon	\$3,928	
Ledyard	\$8,477	
Lisbon	\$2,307	
Montville	\$10,113	
New London	\$15,052	
North Stonington	\$2,832	
Norwich	\$22,069	
Preston	\$2,633	
Salem	\$2,317	
Sprague	\$1,632	
Stonington Borough	\$537	
Stonington Town	\$9,547	
Waterford	\$10,764	
Windham	\$13,434	
TOTAL	\$154,236	

Note: Based on a per capita contribution of \$0.55, using preliminary population figures from the 2020 Census.
The proposed per capita contribution was increased by 5 ¢ in FY 2013. The rate of \$.50 had remained the same for the prior six fiscal years. FY 24 figures include a correction to Griswold's dues increasing them by \$401.

TABLE 1

PROPOSED OPERATING BUDGET, 1 July 2022 - 30 June 2023

Southeastern Connecticut Council of Governments

Adopted:

11/16/22 (Amendment)

Budget Items:	Adopted FY 2022	Adopted FY 2023	Proposed FY 2023
STAFF:			
Salaries	\$660,426	\$851,728	\$850,604
FICA, Insurance, Retirement	\$263,628	\$348,940	\$350,766
Subtotal:	\$924,054	\$1,200,668	\$1,201,370
SUBCONTRACTORS:			
Computer Services	\$3,500	\$3,000	\$20,000
Professional Services (general)	\$500	\$1,000	\$1,000
Contractor- Zoning Enforcement Services			\$26,000
Planning Consultant, Lisbon	\$60,000	\$70,000	\$52,000
Planning Consultant, Sprague	\$11,000	\$9,000	\$11,000
Contractor- Building Official Services	\$9,000	\$15,000	\$0
Property Survey Index Consult. (online Hosting only)	\$14,000	\$14,500	\$14,500
GIS Consultant		\$0	\$25,000
DEMHS Financial Consultant	\$25,500	\$23,500	\$23,500
JLUS Consultant	\$108,500	\$0	\$6,000
Transportation Engineering Consultant	\$100,000	\$137,000	\$217,000
Hazard Mitigation Plan Consultant	\$100,000	\$150,000	\$145,000
Consultant- Stormwater Authority Pilot			\$67,000
Subtotal:	\$432,000	\$423,000	\$608,000
OTHER:			
Office Maintenance/Utilities	\$36,000	\$30,000	\$30,000
Supplies	\$7,000	\$6,000	\$6,000
Equipment, Rental/Maintenance	\$7,000	\$7,000	\$7,000
Equipment, Miscellaneous	\$500	\$1,500	\$1,500
Equipment, Capital (incl. computers & software)	\$7,000	\$10,000	\$10,000
Phones, Mail, Internet	\$8,000	\$5,000	\$5,000
Insurance, Bond	\$15,500	\$18,000	\$18,000
Printing	\$200	\$200	\$200
Travel	\$5,000	\$1,500	\$1,500
Conference Expenses	\$3,000	\$1,500	\$1,500
Staff Expenses	\$1,000	\$500	\$500
Books, Subscriptions, Dues	\$5,000	\$6,000	\$6,000
Audit, Accounting, Legal	\$35,000	\$35,500	\$35,500
Advertising	\$500	\$500	\$500
Capital Fund	\$0	\$50,000	\$60,000
Subtotal:	\$130,700	\$173,200	\$183,200
Total Expenditures:	\$1,486,754	\$1,796,868	\$1,992,570
Unallocated/Return to Reserve:	\$235,364	\$97,821	\$111,581
GRAND TOTAL:	\$1,722,118	\$1,894,689	\$2,104,151
SOURCES OF REVENUE:			
Municipal Dues	\$157,688	\$153,835	\$153,835
Voluntary Assessment - ARPA Funding	\$0	\$100,000	\$0
OPM Grant (Regional Services Grant)	\$350,000	\$380,463	\$376,192
EDA CARES Act Funding	\$160,000	\$0	\$0
CTDOT Planning Grant	\$545,930	\$564,491	\$564,491
CTDOT PL Supplemental		\$0	\$165,457
CTDOT FY 2016 PL Carryover	\$100,000	\$0	\$0
CTDOT FY 2019 PL Carryover	\$0	\$137,000	\$137,000
LOT/CIP	\$25,000	\$50,000	\$50,000
Technical Assistance Contracts	\$129,000	\$298,000	\$259,090
DEMHS (FY19) Regional Collaboration Grant	\$12,000	\$0	\$0
DEMHS (FY20) Regional Collaboration Grant	\$12,000	\$14,400	\$14,400
DEMHS (FY21) Regional Collaboration Grant	\$5,000	\$11,500	\$11,500
DEMHS (FY22) Regional Collaboration Grant		\$18,500	\$14,667
DEMHS (FY20) EMPG HazMat Grant	\$1,500	\$0	\$0
DEMHS (FY21) EMPG HazMat Grant	\$0	\$1,500	\$1,500
FEMA BRIC Hazard Mitigation Plan Grant	\$100,000	\$150,000	\$145,000
Resilient CT		\$0	\$30,000
CIRCA Municipal Resilience Grant (Stormwater Pilot)			\$67,000
DOD JLUS Grant	\$110,000	\$0	\$6,000
SECHA	\$14,000	\$15,000	\$11,200
RPIP- Regional Code Enforcement Services			\$96,819
Council Reserve	\$0	\$0	\$0
Other	\$0	\$0	\$0
Investment Income	\$0	\$0	\$0
GRAND TOTAL:	\$1,722,118	\$1,894,689	\$2,104,151

addl computer services

1/2 yr
pass through
pass through
convert to ft

Added \$100K in consulting per addl pl available

not requesting
census pop change

IJA supplemental

refined; RPIP supplements

reduced scope of work

funds for SCCOG staff work
for consultant costs
final consultant bills

new grant 75% of costs

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12/05/22

Accrual Basis

Southeastern CT Council of Governments
Profit & Loss Budget vs. Actual
July 1 through December 5, 2022

	Jul 1 - Dec 5, 22	Budget	\$ Over Budget
Phones/Mail/Internet			
Franklin AHP	0.00	0.00	0.00
Phones/Mail/Internet - Other	1,720.50	5,000.00	-3,279.50
Total Phones/Mail/Internet	1,720.50	5,000.00	-3,279.50
Printing	0.00	200.00	-200.00
Rent Expense	0.00	0.00	0.00
Staff/Miscellaneous Expense	98.99	500.00	-401.01
Supplies			
COVID-Town Mask Purchase	0.00	0.00	0.00
CTDOT	0.00	0.00	0.00
OPM COVID Recovery	0.00	0.00	0.00
SECHA	0.00	0.00	0.00
Supplies - Other	1,758.20	6,000.00	-4,241.80
Total Supplies	1,758.20	6,000.00	-4,241.80
Training	30.00	0.00	30.00
Travel Expense			
Bozrah AHP	0.00	0.00	0.00
Bozrah IWWC	51.25	0.00	51.25
Bozrah P/Z	42.74	0.00	42.74
CIRCA/Resilient CT	103.87	0.00	103.87
CTDOT	1,066.46	0.00	1,066.46
DEMHS FY 17	0.00	0.00	0.00
ECCD Stormwater	0.00	0.00	0.00
Franklin AHP	0.00	0.00	0.00
Franklin IWWC	0.00	0.00	0.00
Franklin P/Z	67.88	0.00	67.88
Indirect Travel	80.00	0.00	80.00
JLUS Implementation	0.00	0.00	0.00
JLUS Parking Study	0.00	0.00	0.00
Lebanon AHP	0.00	0.00	0.00
Lisbon AHP	0.00	0.00	0.00
Lisbon P/Z	0.00	0.00	0.00
LOTICIP	0.00	0.00	0.00
Montville AHP	0.00	0.00	0.00
No. Stonington AHP	0.00	0.00	0.00
OPM	505.00	0.00	505.00
Preston AHP	0.00	0.00	0.00
Preston ZEO	31.25	0.00	31.25
REPT	0.00	0.00	0.00
RPIP Community Rating System	0.00	0.00	0.00
RPIP Human Services Shared Serv	0.00	0.00	0.00
Salem AHP	0.00	0.00	0.00
Salem P/Z	215.39	0.00	215.39
SECHA	28.13	0.00	28.13
Sprague AHP	0.00	0.00	0.00
Sprague P/Z	0.00	0.00	0.00
Travel Expense - Other	0.00	1,500.00	-1,500.00
Total Travel Expense	2,191.97	1,500.00	691.97
Total Expense	975,285.47	1,607,928.00	-632,642.53
Net Ordinary Income	51,789.12	334,761.00	-282,971.88

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12/05/22

Accrual Basis

Southeastern CT Council of Governments
Profit & Loss Budget vs. Actual
July 1 through December 5, 2022

	Jul 1 - Dec 5, 22	Budget	\$ Over Budget
Depreciation Exp-Nonallowable	0.00	0.00	0.00
Depreciation Exp-Warehouse	0.00	0.00	0.00
Depreciation Expense	0.00	0.00	0.00
Equipment Rental/Maintenance	2,972.92	7,000.00	-4,027.08
Equipment, Capital			
CTDOT FY16 PL Carryover	0.00	0.00	0.00
Equipment, Capital - Other	2,484.65	10,000.00	-7,515.35
Total Equipment, Capital	2,484.65	10,000.00	-7,515.35
Equipment/Miscellaneous			
OPM COVID Recovery	0.00	0.00	0.00
Equipment/Miscellaneous - Other	0.00	1,500.00	-1,500.00
Total Equipment/Miscellaneous	0.00	1,500.00	-1,500.00
Insurance/Bond	5,636.48	18,000.00	-12,363.52
Office Maintenance/Utilities			
OPM COVID Recovery	0.00	0.00	0.00
Office Maintenance/Utilities - Other	7,481.12	30,000.00	-22,518.88
Total Office Maintenance/Utilities	7,481.12	30,000.00	-22,518.88
Payroll			
Bike/Pedestrian	0.00	0.00	0.00
Bozrah AHP	0.00	0.00	0.00
Bozrah IWWC	0.00	0.00	0.00
Bozrah P/Z	0.00	0.00	0.00
CIRCA-Resilient CT	0.00	0.00	0.00
Council	0.00	0.00	0.00
CTDOT	0.00	0.00	0.00
DEMHS '17	0.00	0.00	0.00
DEMHS '18	0.00	0.00	0.00
DEMHS FY 19	0.00	0.00	0.00
FEMA BRIC Haz Mitigation Plan	0.00	0.00	0.00
Franklin AHP	0.00	0.00	0.00
Franklin P/Z	0.00	0.00	0.00
Franklin IWWC	0.00	0.00	0.00
Fringe	96,131.12	0.00	96,131.12
JLUS Implementation	0.00	0.00	0.00
JLUS Parking Study	0.00	0.00	0.00
Lebanon AHP	0.00	0.00	0.00
Ledyard Trail Maps	0.00	0.00	0.00
Lisbon P/Z	0.00	0.00	0.00
LOTICIP	0.00	0.00	0.00
Montville AHP	0.00	0.00	0.00
Municipal ARPA Funds	0.00	0.00	0.00
No. Stonington AHP	0.00	0.00	0.00
OPM COVID Recovery	0.00	0.00	0.00
OPM RSG	0.00	0.00	0.00
Preston AHP	0.00	0.00	0.00
Preston Plan Review	0.00	0.00	0.00
Regl Stormwater Collab	0.00	0.00	0.00
Route 161 Corridor Study	0.00	0.00	0.00
RPIP/Community Rating System	0.00	0.00	0.00
RPIP/Human Services Shared Serv	0.00	0.00	0.00
Salem AHP	0.00	0.00	0.00
Salem P/Z	0.00	0.00	0.00
Salem POCD Maps	0.00	0.00	0.00
SECHA	0.00	0.00	0.00
Sprague AHP	0.00	0.00	0.00
Sprague P/Z	0.00	0.00	0.00
Stonington Borough POCD	0.00	0.00	0.00
Payroll - Other	319,780.27	851,728.00	-531,947.73
Total Payroll	415,911.39	851,728.00	-435,816.61

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Accrual Basis

Southeastern CT Council of Governments
Profit & Loss Budget vs. Actual
July 1 through December 5, 2022

	Jul 1 - Dec 5, 22	Budget	\$ Over Budget
Consultant Services			
Building Official Services	18,809.15	15,000.00	3,809.15
CIRCA/Stormwater Authority	33,387.00	0.00	33,387.00
DEMHS FY 16 EMPG HazMat	0.00	0.00	0.00
DEMHS FY 16 RCG	0.00	0.00	0.00
DEMHS FY 17 EMPG HazMat	0.00	0.00	0.00
DEMHS FY 17 RCG	0.00	0.00	0.00
DEMHS FY 18 EMPG HazMat	0.00	0.00	0.00
DEMHS FY 18 RCG	0.00	0.00	0.00
DEMHS FY 19 EMPG HazMat	0.00	0.00	0.00
DEMHS FY 19 RCG	1,700.00	0.00	1,700.00
DEMHS FY 20 EMPG HazMat	0.00	0.00	0.00
DEMHS FY 20 RCG	9,400.00	23,500.00	-14,100.00
DEMHS FY 21 RCG	0.00	0.00	0.00
FEMA BRIC Haz Mitigation Plan	0.00	150,000.00	-150,000.00
Fiscal Impact Analysis	0.00	0.00	0.00
JLUS	0.00	0.00	0.00
JLUS Follow On	0.00	0.00	0.00
JLUS Parking Study	2,177.50	0.00	2,177.50
Lisbon Planning & Zoning	24,450.10	70,000.00	-45,549.90
Multi-Jurisdictional HazMat Up	56,311.00	0.00	56,311.00
OPM-Fiscal Impact Analysis	0.00	0.00	0.00
OPM-Regl Election Monitor	0.00	0.00	0.00
OPM-Regl. Wastewater Mgmt Plan	0.00	0.00	0.00
Preston Plan Review	0.00	0.00	0.00
Property Survey/Online Hosting	7,000.00	14,500.00	-7,500.00
Regional Election Monitor	0.00	0.00	0.00
Regl Recovery Coord/ARPA Assess	1,170.00	0.00	1,170.00
Regl. Bike & Pedestrian Plan	0.00	0.00	0.00
Route 161 Corridor Study	91,087.65	0.00	91,087.65
Route 32 Corridor Study	55,600.00	0.00	55,600.00
RPIP/Community Rating System	0.00	0.00	0.00
RPIP/Shared Human Services Stdy	0.00	0.00	0.00
Sprague Planning & Zoning	4,845.00	9,000.00	-4,155.00
Transportation Engineering Serv			
CTDOT - 16 PL Carryover	0.00	0.00	0.00
CTDOT - 19 PL Carryover	0.00	0.00	0.00
LOTICP	12,745.52	50,000.00	-37,254.48
Transportation Engineering Serv - O...	2,204.13	137,000.00	-134,795.87
Total Transportation Engineering Serv	14,949.65	187,000.00	-172,050.35
Zoning Enforcement Officer Serv	22,652.11	111,000.00	-88,347.89
Consultant Services - Other	0.00	0.00	0.00
Total Consultant Services	343,539.16	580,000.00	-236,460.84
DEMHS Region 4 REPT			
DEMHS FY 14 RCG	0.00	0.00	0.00
DEMHS FY 15 EMPG	0.00	0.00	0.00
DEMHS FY 15 RCG	0.00	0.00	0.00
DEMHS FY 16 EMPG	0.00	0.00	0.00
DEMHS FY 16 RCG	0.00	0.00	0.00
DEMHS FY 17 EMPG	0.00	0.00	0.00
DEMHS FY 17 RCG	0.00	0.00	0.00
DEMHS FY 18 EMPG	0.00	0.00	0.00
DEMHS FY 18 RCG	0.00	0.00	0.00
DEMHS FY 19 EMPG HazMat	0.00	0.00	0.00
DEMHS FY 19 RCG	81,315.43	0.00	81,315.43
DEMHS FY 20 EMPG HazMat	0.00	0.00	0.00
DEMHS FY 20 RCG	6,439.90	0.00	6,439.90
DEMHS FY 21 RCG	5,230.00	0.00	5,230.00
DEMHS FY 22 RCG	34,393.95	0.00	34,393.95
DEMHS Region 4 REPT - Other	0.00	0.00	0.00
Total DEMHS Region 4 REPT	127,379.28	0.00	127,379.28

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Accrual Basis

Southeastern CT Council of Governments
Profit & Loss Budget vs. Actual
July 1 through December 5, 2022

	Jul 1 - Dec 5, 22	Budget	\$ Over Budget
Zoning Enforcement Official Srv	26,679.43	111,000.00	-84,320.57
Revenues-Other - Other	0.00	0.00	0.00
Total Revenues-Other	254,304.49	276,000.00	-21,695.51
Revenues-SECHA	3,612.13	15,000.00	-11,387.87
Revenues-State			
CT Dept of Transportation	162,115.66	564,491.00	-402,375.34
DEMHS FY 16 EMPG HazMat	0.00	0.00	0.00
DEMHS FY 16 RCG	0.00	0.00	0.00
DEMHS FY 17 EMPG HazMat	0.00	0.00	0.00
DEMHS FY 17 RCG	0.00	0.00	0.00
DEMHS FY 18 RCG	0.00	0.00	0.00
DOT FY 16 Carryover	0.00	0.00	0.00
DOT FY 19 Carryover	0.00	137,000.00	-137,000.00
LOTICIP	0.00	50,000.00	-50,000.00
Multi Juris Regl Haz Mit Plan	0.00	0.00	0.00
OPM-TOD/Bike Pedestrian Plan	0.00	0.00	0.00
OPM COVID Recovery	0.00	0.00	0.00
OPM RSG	376,192.40	380,463.00	-4,270.60
Regional Election	0.00	0.00	0.00
Regional Online Property	0.00	0.00	0.00
RPIP Community Rating System	0.00	0.00	0.00
RPIP Human Services Shared Serv	0.00	0.00	0.00
Revenues-State - Other	0.00	0.00	0.00
Total Revenues-State	538,308.06	1,131,954.00	-593,645.94
Revenues-Tech Assist Agreement	78,573.23	298,000.00	-219,426.77
Sales	0.00	0.00	0.00
Total Income	1,027,074.59	1,942,689.00	-915,614.41
Expense			
Accounting/Audit/Legal			
Amicus Brief	0.00	0.00	0.00
Accounting/Audit/Legal - Other	6,500.00	35,500.00	-29,000.00
Total Accounting/Audit/Legal	6,500.00	35,500.00	-29,000.00
Advertising			
CT DOT	0.00	0.00	0.00
Advertising - Other	150.00	500.00	-350.00
Total Advertising	150.00	500.00	-350.00
Books/Subscriptions/Dues			
Capital Region Purchasing Cncl	7,000.00	0.00	7,000.00
OPM COVID Recovery	0.00	0.00	0.00
SECHA	0.00	0.00	0.00
Books/Subscriptions/Dues - Other	1,168.56	6,000.00	-4,831.44
Total Books/Subscriptions/Dues	8,168.56	6,000.00	2,168.56
Capital Fund	45,485.00	50,000.00	-4,515.00
Capitol Region COG	0.00	0.00	0.00
Computer Services	2,195.00	3,000.00	-805.00
Conference Expenses			
Conference-CTDOT	0.00	0.00	0.00
Conference Expenses - Other	1,582.25	1,500.00	82.25
Total Conference Expenses	1,582.25	1,500.00	82.25

TABLE 1

Proposed

PROPOSED OPERATING BUDGET, 1 July 2023- 30 June 2024

Southeastern Connecticut Council of Governments

Adopted:

	Adopted	Proposed	
Budget Items:	FY 2023	FY 2024	
STAFF:			
Salaries	\$ 850,604	\$ 975,159	4% salary for all non-contract staff
FICA, Insurance, Retirement	\$ 350,766	\$ 445,685	
Subtotal:	\$ 1,201,370	\$ 1,420,844	new transpo plr, bldg official, muni svcs manager
SUBCONTRACTORS:			
Computer Services	\$ 20,000	\$ 20,000	addl computer services
Professional Services (general)	\$ 1,000	\$ 1,000	
Contractor- Zoning Enforcement Services	\$ 26,000	\$ -	
Planning Consultant, Lisbon	\$ 52,000	\$ 52,000	pass through
Planning Consultant, Sprague	\$ 11,000	\$ 11,000	pass through
Contractor- Building Official Services	\$ -	\$ -	convert to ft
Property Survey Index Consult. (online Hosting only)	\$ 14,500	\$ 14,500	
GIS Consultant	\$ 25,000	\$ 15,000	
DEMHS Financial Consultant	\$ 23,500	\$ 23,500	
JLUS Consultant	\$ 6,000	\$ -	
Transportation Engineering Consultant	\$ 217,000	\$ 200,000	from FY 21 carryover & lotcip
Hazard Mitigation Plan Consultant	\$ 145,000	\$ -	
Consultant- Stormwater Authority Pilot	\$ 67,000	\$ -	
Subtotal:	\$ 608,000	\$ 337,000	
OTHER:			
Office Maintenance/Utilities	\$ 30,000	\$ 30,000	
Supplies	\$ 6,000	\$ 6,000	
Equipment, Rental/Maintenance	\$ 7,000	\$ 7,000	
Equipment, Miscellaneous	\$ 1,500	\$ 1,500	
Equipment, Capital (incl. computers & software)	\$ 10,000	\$ 10,000	
Phones, Mail, Internet	\$ 5,000	\$ 5,000	
Insurance, Bond	\$ 18,000	\$ 18,000	
Printing	\$ 200	\$ 200	
Travel	\$ 1,500	\$ 1,500	
Conference Expenses	\$ 1,500	\$ 1,500	
Staff Expenses	\$ 500	\$ 500	
Books, Subscriptions, Dues	\$ 6,000	\$ 6,000	
Audit, Accounting, Legal	\$ 35,500	\$ 35,500	
Advertising	\$ 500	\$ 500	
Capital Fund	\$ 60,000	\$ 25,000	
Subtotal:	\$ 183,200	\$ 148,200	
TOTAL EXPENSES:	\$ 1,992,570	\$ 1,906,044	
Unallocated/Return to Reserve:	\$ 126,248	\$ 119,662	
GRAND TOTAL:	\$ 2,118,818	\$ 2,025,706	
SOURCES OF REVENUE:			
Municipal Dues	\$ 153,835	\$ 154,236	\$117k goes to match fed/state transportation
Voluntary Assessment- ARPA Funding			
OPM Grant (Regional Services Grant)	\$ 376,192	\$ 376,192	
CTDOT Planning Grant	\$ 564,491	\$ 675,000	cons. est. pending formula rev, must match 10%
CTDOT PL Supplemental (FY 2023 IIJA Increase)	\$ 165,457		
CTDOT FY 2016 PL Carryover	\$ -	\$ -	
CTDOT FY 2019 PL Carryover	\$ 137,000		
CTDOT FY 2021 PL Carryover	\$ -	\$ 169,108	must match 20% tbd
LOTICIP	\$ 50,000	\$ 50,000	
Technical Assistance Contracts	\$ 259,090	\$ 271,215	refined; RPIP supplements
DEMHS (FY20) Regional Collaboration Grant	\$ 14,400	\$ 11,500	
DEMHS (FY21) Regional Collaboration Grant	\$ 11,500	\$ 18,500	
DEMHS (FY22) Regional Collaboration Grant	\$ 14,667	\$ 18,500	
DEMHS (FY23) Regional Collaboration Grant	\$ 14,667	\$ 24,000	
DEMHS (FY21) EMPG HazMat Grant	\$ 1,500	\$ 1,500	
FEMA BRIC Hazard Mitigation Plan Grant	\$ 145,000	\$ -	
Resilient CT	\$ 30,000		
CIRCA Municipal Resilience Grant (Stormwater Pilot)	\$ 67,000		
DOD JLUS Grant	\$ 6,000		
SECHA	\$ 11,200	\$ 11,200	
RPIP- Regional Code Enforcement Services	\$ 96,819	\$ 244,755	new grant 75% of costs
Council Reserve	\$ -	\$ -	
Other	\$ -	\$ -	
Investment Income	\$ -	\$ -	
TOTAL REVENUE:	\$ 2,118,818	\$ 2,025,706	