

TOWN OF WATERFORD
GENERAL FUND
2024 - 2025 PROPOSED BUDGET

DEPT/AGENCY:

10143

ETHICS COMMISSION

LINE ITEM	DESCRIPTION	2022/2023 ACTUAL EXPENDED	2023/2024 RTM APPROP.	2023/2024 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/24	2024/2025 DEPT/ AGENCY REQUEST	2024/2025 APPROVED BD/COMM	2024/2025 BD OF SELECTMEN APPROVED (1/31/24)	BD OF FINANCE APPROVED	BOF Approved \$ Increase	BOF Approved % Increase
PERSONNEL COSTS											
51210	CLERICAL/TECHNICAL	232	600		145	600	600	600	600	-	0.00%
51920	F.I.C.A	18	50		11	50	50	50	50	-	0.00%
	SUBTOTAL	250	650	0	156	650	650	650	650	-	0.00%
SERVICES											
52030	PROFESSIONAL FEES	0	200		0	200	200	200	200	-	0.00%
	SUBTOTAL	0	200	0	0	200	200	200	200	-	0.00%
MATERIALS & SUPPLIES											
53010	OFFICE SUPPLIES	0	50		0	50	50	50	50	-	0.00%
	SUBTOTAL	0	50	0	0	50	50	50	50	-	0.00%
DEPARTMENT TOTAL											
		250	900	0	156	900	900	900	900	-	0.00%

BUDGET FUNCTION

2.50.040 - Establishment of an ethics commission.

In accordance with the provision of Section 7-148h of the Connecticut General Statutes there is created an ethics commission. This commission is empowered to investigate or to cause to be investigated allegations levied against any town board, agency, commission, committee, official or employee of unethical conduct, corrupting influence, or illegal activities. Allegations of criminal misconduct or violations of the state penal code shall be referred to the police department or State Attorney's office whenever such allegations come to the attention of the commission, whether upon receipt of a complaint or during the course of an investigation.

Notwithstanding provisions herein to the contrary, established internal complaint procedures of any town board, agency, commission or committee, as such procedures may be amended, shall take precedence over the procedures established herein as to allegations levied against any town employee of such board or commission. Complaints which fall under the purview of an established complaint procedure of an agency shall be referred to that agency for disposition. The commission may issue subpoenas or subpoenas duces tecum, enforceable upon application to the superior court, to compel the attendance of persons at hearings and the production of books, documents, records and papers. The commission shall not initiate investigations on its own volition.

The financial needs of the commission shall be funded in the same manner as other Town funded boards and commissions. The commission shall receive no compensation for their services as such, but shall be reimbursed for their necessary expenses incurred in the performance of their duties.

Funding for the commission is comprised of clerical services (plus fringe benefits), operating services, and office supplies.

TOWN OF WATERFORD FY2025 BUDGET REQUEST ETHICS COMMISSION (10143)

BUDGET SUMMARY

The total budget request for FY25 is \$8900. This request represents a 0% increase over FY24. This allows for no expenses associated with complaints requiring the issuance or filing of any legal actions, as described above; additional supplies needed to service such complaints; legal services beyond those provided by the Town Attorney; or other unanticipated expenses associated with such complaints. At present, there are no complaints before the Commission.

10143-51210 Clerical and Technical**(\$600)**

The recording secretary attends regularly-scheduled and special meetings as necessary. She prepares agendas, takes minutes and maintains the commission's files. The position is paid hourly and is budgeted at .55 hours per week for 52.5 weeks.

10143-51920 FICA**(\$50)**

Employer's share of social security and Medicare taxes is paid at the mandated rate of 7.65% of gross wages.

10143-52030 PROFESSIONAL FEES**(\$200)**

Minor expenses associated with complaints requiring the issuance or filing of any legal actions, as described above; professional legal services beyond those provided by the Town Attorney; or other unanticipated expenses associated with such complaints.

10143-51920 OFFICE SUPPLIES**(\$50)**

Supplies needed to service complaints or legal actions that may arise from complaints.