FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

Town of Waterford

PHONE: 860-442-0553
www.waterfordct.org

UPDATED AGENDA
BOARD OF SELECTMEN REGULAR MEETING
July 11, 2023
5:00 PM
Waterford Town Hall (Appleby Room)

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. **Call to Order & Roll Call:**
2. **Pledge of Allegiance**
3. **Public Comment:**

4. **Senior Services:** To consider and act on the following request for a FY23 In-Series Transfer from the Human Services Administrator, Dani Gorman, in the amount of $4,000 to support additional staff and programming.

5. **IT Department:** To consider and act on a request for an appropriation from the IT Manager, Jeffrey Robillard, in the amount of $581,700 for line #20547-57860 (Telephone System Upgrade) and forward on to the Board of Finance if approved.

6. **Recreation & Park:** To consider and act on surplusing Asset #101332, pursuant to ordinance 2.112.030 (c), a cab enclosure, from the Recreation & Parks Department, as this item has outlived its usefulness to the town, to be disposed of by the purchasing agent.

7. **Bid Award: Bid#23-115R Waterford Civic Triangle Improvements**: To consider and act on a recommendation from Shea Moses, Purchasing Agent, to award the bid to Suchocki & Son, Inc in the amount of $945,000 for pond dewatering, dredging and restoration and $1,252,481 for work associated with construction of: ADA sidewalks, boardwalk, memorial plaza, lighting and landscape installation. Funds will be available from line #23507-55018, Civic Triangle Park ADA Revita.

8. **Emergency Management – State Homeland Security Grant Program Region 4 Memorandum Agreement:** RESOLVED, that the Board of Selectmen may enter into with and deliver to the **State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security** any and all documents which it deems to be necessary or appropriate; and FURTHER RESOLVED, that Robert J. Brule, as First Selectman of the Town of Waterford, is authorized and directed to execute and deliver any and all documents on behalf of the Town of Waterford and to do and perform all acts and things which he/she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

9. **Bid Award: Bid#23-121 Fargo Tank Recoating and Improvements**: To consider and act on a recommendation from Shea Moses, Purchasing Agent, to award the bid to Utility Service Co., Inc., in the amount of $999,900. Funds will be available from line #23531-55014, Fargo Lane Water Tower Rehab.

10. **Bid Award - Public Works:** To consider and act upon a recommendation from Shea Moses, Purchasing Agent, to award the bid for paving of Shore Road to American Industries for $149,470 in accordance with DAS contract 22PSX0196 and the cooperative purchasing provisions of the towns ordinance. Funds available from line item #20530-57880.

11. **Public Works:** To consider and act on the following request for a FY23 In-Series Transfer from the Public Works Director, Gary Schneider, in the amount of $2,000 related to increases in safety shoe allowances.

12. **Public Works:** To consider and act on the following request for a FY23 Out-of-Series Transfer from the Public Works Director, Gary Schneider, in the amount of $104,495, for cost adjustments related to fuel bills, open positions and overtime not needed, and forward on to the Board of Finance if approved.

13. **Public Works:** To consider and act on a request for an additional appropriation from the Public Works Director, Gary Schneider, in the amount of $180,000 for the Town Hall Bathrooms and forward on to the Board of Finance if approved.

14. **Bid Award: Bid#23-120 Sidewalk Improvements (David, Summer, Norman & William Streets)**: To consider and act on a recommendation from

Shea Moses, Purchasing Agent, to award the bid to Workers LLC., in the amount of $230,355. Funds will be available from line #33022-55885 (David Street), line #33022-55884 (Summer Street), line # 33022-55883 (William Street) and line # 33022-55882 (Norman Street).

15. **Building Maintenance:** To consider and act on the following request for a FY23 Out-of-Series Transfer from the Finance Director, Kim Allen, in the amount of $2,398, for cost adjustments related to increased paper products and a decrease in salary and public improvements, and forward on to the Board of Finance if approved.

16. **Building Maintenance:** To consider and act on the following request for a FY23 In-Series Transfer from the Finance Director, Kim Allen, in the amount of $18,000 to cover repairs and services that were not planned (police vehicle gates; service calls re: HVAC issues; and hot water heater at the Community Center) as well as decreases due to the mild winter (less heating/cooling demand).

17. **Fire Services:** To consider and act on the following request for a FY23 In-Series Transfer from the Fire Services Administrator, Michael Howley, in the amount of $6,969 to cover Radio and mount installation in new W-26.

18. **Fire Services:** To consider and act on the following request for a FY23 In-Series Transfer from the Fire Services Administrator, Michael Howley, in the amount of $83,343 to cover multiple trainings and training coverages.

19. **Fire Services:** To consider and act on the following request for a FY23 Out-of-Series Transfer from the Fire Services Administrator, Michael Howley, in the amount of $2,871, for multiple trainings and training coverages and forward on to the Board of Finance if approved.

20. **Fire Services:** To consider and act on the following request for a FY23 Out-of-Series Transfer from the Fire Services Administrator, Michael Howley, in the amount of $24,830, for numerous trainings and training coverages and forward on to the Board of Finance if approved.

21. **Various:** To consider and act on the following request for a FY23 Out-of-Series Transfer from the Finance Director, Kim Allen, in the amount of $27,033, for cost adjustments related to increased FICA taxes; Assessor salary increases; increased appeals; increased postage costs and a decrease in

insurance costs, and forward on to the Board of Finance if approved.

22. **Retirement Commission:** To consider and act on the following request for a FY23 In-Series Transfer from the Finance Director, Kim Allen, in the amount of $70,000 related to increases in administration and an additional claim that was unbudgeted.

23. **First Selectman:** To consider and act on the following request for a FY23 Out-of-Series Transfer from the First Selectman, Rob Brule, in the amount of $771, for cost adjustments and forward on to the Board of Finance if approved.

24. **Appointments & Resignations:**
    - **24a.** To consider and act on the appointment of Kathleen Mullen-Kohl to the Economic Development Commission to fill the term of 9/1/21-8/31/25.

25. **New Business:**
26. **Old Business:**
27. **Correspondence:**
    - **27a.** Letters from Clark Lane Middle School students
    - **27b.** Capital Project Status Report (CIP, CNR & ARPA) Quarterly Report (April 1 – June 30)
    - **27c.** American Rescue Funds Quarterly Report thru 6/30/23
    - **27d.** Kevin Girard – Energy Letter

28. **Consent Agenda**
    - **28a.** Tax Refund
    - **28b.** Board of Selectmen Regular Meeting Minutes June 20, 2023
29. **Adjournment:**